Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Fort Walton Beach, Florida receives funding through the Community Development Block Grant (CDBG) from the U.S. Department of Housing and Urban Development. The City is considered an “entitlement community” with a prescribed formula for funding developed by HUD using select City demographic information. The funding from HUD is used for community development projects which reduce or reverse evidence of physical, social, or economic decline in low-income neighborhoods.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Every year, an Annual Action Plan is prepared to provide information concerning the intended use of the U.S. Department of Housing and Urban Development (HUD) program funds to address the needs identified in the 5-Year Consolidated Plan. This document provides an assessment of the housing and community development needs; a strategic plan for addressing these needs; and a specific one-year Action Plan for the use of the CDBG funds. The specific objectives outlined in the Consolidated Plan are as follows:

1. Provide decent housing - to assist homeless persons obtain appropriate housing and helping those who are at risk of becoming homeless; increasing the availability of permanent, affordable housing for low to moderate income families; and increasing the supply of supportive, non-discriminate housing.

2. Provide a suitable living environment – improving the quality and safety of neighborhoods; increasing access to public facilities and services; and reducing the isolation of low income groups within the city.

3. Expanding economic opportunities – creating jobs that are available to low to moderate income individuals; providing access to funds for development activities that promote economic viability for the community; and utilizing resources to empower low to moderate income persons to achieve self-sufficiency.
Overall, the Action Plan is consistent with the 5-year Consolidated Plan, which enforces the City’s commitment to ensure that Fort Walton Beach neighborhoods are places of opportunity that offer decent, safe and affordable housing, promote strong, healthy families, and improve the quality of life of all residents.

3. **Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City continually addresses the needs identified through the five-year consolidated plan and has successfully allocated annual resources in the first year of the consolidated plan. CDBG funds have been used to support code enforcement, housing rehabilitation, infrastructure, and neighborhood improvements, meeting the highest priority needs. The City met the timeliness standard for the 2018-2019 program year and is working to ensure that funds will be continue to be expended in a timely manner.

4. **Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Fort Walton Beach has many processes for involving citizens in its decision making including neighborhood meetings, numerous board and committee meetings, and City Council meetings; all designed to solicit public comments both informally or by utilizing formal public hearings. Citizens’ comments on the use of CDBG funds are specifically solicited by a way of a citizen advisory group. The Citizen’s Advisory Committee (CAC) advises staff on the use of the City of Fort Walton Beach’s annual CDBG fund allocation. Each year, the Citizen’s Advisory Committee (CAC) comes together to plan for the CDBG budget for the coming fiscal year. The CAC reviews all applications submitted for the City’s annual allocation of grant funds. At least three advertised public hearings or meetings are held each year to address housing and community development needs, development of proposed activities, and review of performance for the Community Development Block Grant (CDBG).

This year, the Citizen Advisory Committee met on July 18, 2019 to approve applications and finalize the budget for the 2019-2020 Annual Action Plan. To ensure broad-based participation, extensive communication efforts are used during the implementation of the City’s Consolidated Plan citizen participation plan. Public notices for public hearings are published in the local newspaper, on the City
website and facebook. The various public notices notify where copies of the Consolidated Plan are available and invite persons to either speak at the public hearings and/or submit written comments. Public hearings are handicap accessible and sign language interpretation is available at public hearings upon request.

The Citizen’s Advisory Committee continues to be at the core of the public participation process. The City’s Community Development Block Grant staff promotes public awareness and opportunities for participation by making available documents such as the annual action plan, five-year consolidated plan, consolidated annual performance evaluation report, analysis of impediments to fair housing, etc., and by advertising their availability in the local news media and on the City website. The City continually strives to organize and present data in a manner that is easily understood and evaluated by our citizens and welcomes comments on the Annual Action Plan and how future reports might be improved.

5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

No public comments were received.

7. **Summary**

The City of Fort Walton Beach has been successful in utilizing CDBG funding to accomplish the five year goal to initiate projects which reduce or reverse evidence of physical, social, and economic decline in low income neighborhoods.
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Administrator</td>
<td>FORT WALTON BEACH</td>
<td>Growth Management/Planning</td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative (optional)

The City of Fort Walton Beach’s Growth Management Department prepares the Annual Action Plan as part of a collaborative process to establish a unified vision of community development actions. This process creates the opportunity for strategic planning and citizen participation to take place in a comprehensive context at the local level. It also provides a method to measure progress of the various program goals, specific objectives, and annual goals set by the Growth Management Department.

Consolidated Plan Public Contact Information

Jennifer Ballard, Planner II

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Fort Walton Beach, FL 32548

850-833-9697
AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Fort Walton Beach’s Growth Management Department prepares the Annual Action Plan as part of a collaborative process to establish a unified vision of community development actions. This process creates the opportunity for strategic planning and citizen participation to take place in a comprehensive context at the local level. It also provides a method to measure progress of the various program goals, specific objectives, and annual goals set by the Growth Management Department.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Fort Walton Beach works with many public and private agencies to administer the CDBG program and achieve the goals and objectives set forth in the plan. Table 2 below identifies the various agencies involved in the City’s consultation process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City is a long-standing member of the Okaloosa Walton Homeless CoC and city representatives serve on the Board of Directors and various CoC sub-committees. The City funds projects that support the provision of services to persons experiencing homelessness using CDBG and contracts directly with the lead agency for the CoC, Homelessness & Housing Alliance (HHA). The City of Fort Walton serves on the Initiative for Veterans of Okaloosa and Walton (IVOW) Taskforce which is dedicated to the elimination of veteran homelessness. The Mayor of Fort Walton Beach along with several other local Mayors and elected officials participated in the Mayor’s Challenge to End Veteran Homelessness in 2015. The event was held at Fort Walton Beach City Hall. Since the Mayor’s Challenge veteran homelessness in Fort Walton Beach has been reduced by 85% using a comprehensive approach that follows HUD and the VA’s strategic recommendations. Although the City does not provide direct services to the homeless population the City has made a commitment to support making homelessness, brief, rare, and non-recurring by collaborating with the CoC and other community organizations, analyzing the data for the jurisdiction, providing awareness and advocacy, and funding through CDBG if eligible projects are submitted that meet community needs. The CoC collects data, operates the coordinated entry system, develops a strategic plan, performs gaps analysis, and facilitates the Homeless Management Information System. The CoC and the City have identified the following needs for the jurisdiction, increase access to housing through outreach and coordinated entry; increase affordable housing stock; increase the number of shelter beds to expedite housing placement and reduce the length of time homeless, reduce
the number of persons experiencing homelessness and recidivism using Housing First, and increasing federal, state, and local funds for supportive housing.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Fort Walton Beach is not a ESG entitlement community but the jurisdiction does receive ESG funding through the CoC by applying to the state Office on Homelessness. The planning committees, consisting of a diverse group of Stakeholders including the City determine ESG allocations based off of gaps analysis, multiple CoC data reports, and data collected through the coordinated entry system. The CoC Board which includes city representatives review the recommendations the planning committees submit and approves which of the ESG eligible components will be included in the solicitation. The CoC developed Written Standards for ESG and reviews them each year in collaboration with Stakeholders and the Board. The HUD approved standards include performance standards, a process for evaluating outcomes of projects, and low-barrier standards of care for all ESG funded activities. The CoC is awarded an HMIS project through the CoC Program but also has a fee schedule included in Written Standards and HMIS Policy and Procedure Manual for ESG.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities
Table 2 – Agencies, groups, organizations who participated

<table>
<thead>
<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>Agency/Group/Organization Type</th>
<th>What section of the Plan was addressed by Consultation?</th>
<th>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fort Walton Beach Housing Authority</td>
<td>Housing</td>
<td>Public Housing Needs</td>
<td>The City will review development sites proposed by FWBHA in the same manner as other applications for development proposed by a private developer.</td>
</tr>
<tr>
<td>2</td>
<td>Okaloosa County Development Corporation</td>
<td>Housing</td>
<td>Housing Need Assessment</td>
<td>The City consults annually with the OCDC through administration of the SHIP program. The outcome of the consultation includes collaboration on the OCDC’s Annual Report and funding expenditures that are reviewed by the City and approved by City Council each year.</td>
</tr>
<tr>
<td>3</td>
<td>Fresh Start for Children &amp; Families</td>
<td>Housing</td>
<td>Public Housing Needs</td>
<td>The City will review development sites proposed by Fresh Start in the same manner as other applications for development proposed by a private developer.</td>
</tr>
<tr>
<td>No.</td>
<td>Agency/Group/Organization</td>
<td>Agency/Group/Organization Type</td>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
</tr>
<tr>
<td>-----</td>
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</tr>
<tr>
<td>4</td>
<td>Habitat for Humanity</td>
<td>Housing</td>
<td>Public Housing Needs</td>
<td>The City reviews development sites proposed by Habitat for Humanity and assists in identifying potential future sites for new Habitat for Humanity homes. The outcome of the consultation is the development of new Habitat homes in the City.</td>
</tr>
<tr>
<td>5</td>
<td>Shelter House Inc.</td>
<td>Services-Victims of Domestic Violence</td>
<td>Public Housing Needs</td>
<td>The City will review development sites proposed by Shelter House in the same manner as other applications for development proposed by a private developer. The outcome of the consultations included the City reviewing Land Development Code standards to address and increase fence/wall heights in order to assist and improve privacy for Shelter House and other similar organizations.</td>
</tr>
<tr>
<td>6</td>
<td>Striving for Perfection Ministries</td>
<td>Services-Children, Services-Elderly Persons, Services-Persons with Disabilities, Services-Persons with HIV/AIDS, Services-Victims of Domestic Violence, Services-homeless</td>
<td>Economic Development</td>
<td></td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The City consults with S4P Ministries annually to identify unmet services and needs. The outcomes of the consultation include collaboration on the City's CDBG Annual Plan, data collection and analysis to identify unmet needs, develop strategies for increasing community services, and ensuring that S4P Ministries is informed of any funding available for services.</td>
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</tr>
<tr>
<td><strong>7</strong> Agency/Group/Organization</td>
<td>Bridgeway Center Inc.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Services-Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Non-Homeless Special Needs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The City consults with Bridgeway Center annually to identify unmet services. The outcomes of the consultation includes the identification of program/project funding opportunities during development the City's Annual Action Plan.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>8</strong> Agency/Group/Organization</td>
<td>Okaloosa/Walton Homeless CoC</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Agency/Group/Organization Type | Services - Housing  
Services-homeless |
| What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The City consults with the CoC no less than quarterly to analyze data and unmet needs. The outcomes of the consultation include collaboration on the CoC's Annual Plan and the City's Consolidated Plan, data collection and analysis to identify unmet needs, develop strategies for increasing affordable housing, and ensuring both the city and the CoC are informed of any funding available for housing. |
Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Homelessness &amp; Housing Alliance</td>
<td>Both plans include increasing access to affordable, increasing economic stability, and strategies to reduce homelessness</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)
**AP-12 Participation – 91.105, 91.200(c)**

1. **Summary of citizen participation process/Efforts made to broaden citizen participation**
   Summarize citizen participation process and how it impacted goal-setting
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Meeting</td>
<td>Non-targeted/broad community</td>
<td>Representatives of all applying organizations except for the City of Fort Walton Beach Recreation Department attended the Citizen’s Advisory Meeting. A separate public input meeting was also held. No one attended that meeting. A public hearing before City Council was also held.</td>
<td>There were no public comments received at the public input meeting. At the City Council hearing a senior citizen member of the public expressed support for the Senior Pickleball Court as it will assist senior citizens with staying physically and socially active - both of which are shown to reduce risk of developing dementia and other illnesses.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Newspaper Ad</td>
<td>Non-targeted/broad community</td>
<td></td>
<td>There were no comments received as a result of the newspaper ad.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>3</td>
<td>Mailing</td>
<td>Non-profits, Charitable and service organizations and churches within Fort Walton Beach</td>
<td>Several of the letter recipients who were not previously aware of the CDBG Grant program contacted Staff by phone, met with staff and made application.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Expected Amount Available Remainder of ConPlan</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>151,789  0  0  151,789</td>
<td>0</td>
<td>The City plans to use the funds in Admin and Planning, Economic Development, Public Improvements, and Public Services.</td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied
The City of Fort Walton Beach will leverage federal funds through additional resources from available local & state funding sources.
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

One Hopeful Place, an organization that provides shelter for the City's homeless population is currently located on a parcel at 1564 N Beal Extension that is nearly 18 acres in size. Currently buildings have been rehabilitated to provide shelter and medical treatment (currently mental health only, but in October 2019 that will be expanded to basic care) to the homeless/transient population in the City through a partnership with Bridgeway Center, Inc.

Discussion

The City plans to use the funds in Admin and Planning, Economic Development, Public Facilities, and Public Services. As identified in the projects discussed in section AP-35 below, the City will administer and/or partner with organizations to use the funds in accordance with the approved CDBG activities.
# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives

### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Expand Economic Opportunity</td>
<td>2015</td>
<td>2020</td>
<td>Non-Housing Community Development</td>
<td>FORT WALTON BEACH</td>
<td>Economic Opportunity</td>
<td>CDBG: $151,789</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 5 Households Assisted Homeless Person Overnight Shelter: 95 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 60 Beds Other: 100 Other</td>
</tr>
</tbody>
</table>

**Table 6 – Goals Summary**

### Goal Descriptions
<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Expand Economic Opportunity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Goal Description</td>
<td></td>
</tr>
</tbody>
</table>
Projects

AP-35 Projects – 91.220(d)

Introduction

This year’s activities were developed fully utilizing the citizen participation process. The program was advertised and applications for funding were received. City staff reviewed the applications and forwarded them to the Citizen’s Advisory Committee (CAC) for review. The CAC then approved projects based on needs, priorities, and funding. The following is the final list of activities that were approved for the 2019-2020 CDBG program:

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Planning &amp; Administration</td>
</tr>
<tr>
<td>2</td>
<td>Recreation Center Youth Programs</td>
</tr>
<tr>
<td>3</td>
<td>Senior Pickleball Court</td>
</tr>
<tr>
<td>4</td>
<td>City of Fort Walton Beach Nuisance Abatement</td>
</tr>
<tr>
<td>5</td>
<td>Bridgeway Health Clinics</td>
</tr>
<tr>
<td>6</td>
<td>Project90</td>
</tr>
<tr>
<td>7</td>
<td>HSU Innovation Institute Stem Programs</td>
</tr>
</tbody>
</table>

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs
AP-38 Project Summary

Project Summary Information
<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Funding</th>
<th>Description</th>
<th>Target Date</th>
<th>Estimate the number and type of families that will benefit from the proposed activities</th>
<th>Location Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Planning &amp; Administration</td>
<td>CDBG: $30,357</td>
<td>The City of Fort Walton Beach Public Works Department administers the CDBG program and is responsible for conducting all public hearings and meetings, advertising the report, advertising for and accepting applications, reviewing applications, administering funds to sub-grantees, preparing the Annual Action Plan each year, preparing the CAPER each year, and for preparing the Five Year Consolidated Plan every five years, among other administrative duties.</td>
<td>9/30/2019</td>
<td></td>
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<tr>
<td>2</td>
<td>Recreation Center Youth Programs</td>
<td>CDBG: $4,000</td>
<td>The Boys &amp; Girls Clubs of the Emerald Coast hosts a Teen Center Program every summer where over 100 youth will experience 10 weeks of Youth Development Programing in three priority outcome areas: Academic Success, Healthy Lifestyles, and Character &amp; Citizenship.</td>
<td>8/31/2020</td>
<td>10 children</td>
<td>132 Jet Dr NW</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>This program will meet the CDBG Public Services activity.</td>
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</tr>
<tr>
<td><strong>Project Name</strong></td>
<td>Senior Pickleball Court</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Target Area</strong></td>
<td>FORT WALTON BEACH</td>
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<td></td>
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<tr>
<td><strong>Goals Supported</strong></td>
<td>Expand Economic Opportunity</td>
<td></td>
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<tr>
<td><strong>Needs Addressed</strong></td>
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</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $30,662</td>
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</tr>
<tr>
<td><strong>Description</strong></td>
<td>Facility improvements at One Hopeful Place to complete renovations for 'Phase II' men's shelter building.</td>
<td></td>
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</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>12/31/2019</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>500 senior citizens</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Location Description</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>This project will meet the Public Facilities and Improvements activity. The City of Fort Walton Beach has 2 under utilized tennis courts that can be renovated to make four pickleball courts. This funding will pay for a portion of Acrylic Paint resurfacing and Line Striping, Fencing, shade, and benches.</td>
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</tbody>
</table>

<p>| 4                  |                                                          |
| <strong>Project Name</strong>   | City of Fort Walton Beach Nuisance Abatement             |
| <strong>Target Area</strong>    | FORT WALTON BEACH                                        |
| <strong>Goals Supported</strong>| Expand Economic Opportunity                             |
| <strong>Needs Addressed</strong>| Economic Opportunity                                    |
| <strong>Funding</strong>        | CDBG: $35,000                                            |
| <strong>Description</strong>    | Funding will be used to assist in the elimination of blight and deterioration of properties through the removal of unsafe conditions and by enhancing the appearance and conditions of structures and installing permanent handicapped access into structures as needed. |
| <strong>Target Date</strong>    | 7/31/2020                                                |
| <strong>Estimate the number and type of families that will benefit from the proposed activities</strong> | 10 low income households                                |</p>
<table>
<thead>
<tr>
<th>Project Name</th>
<th>Bridgeway Health Clinics</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Expand Economic Opportunity</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Economic Opportunity</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $9,518</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Bridgeway Center Inc., is expanding services at its Fort Walton Beach center, located on Hospital Drive to include a primary care clinic that will receive an FQHC Look-Alike designation. An FQHC Look-Alike is a community-based organization that provides comprehensive primary care and preventative care, including health, oral, and mental health and substance abuse services to persons of all ages, regardless of their ability to pay or health insurance status. These facilities are a critical component of the health care safety net. Primary Care services are planned to be provided at One Hopeful Place a few hours each week. The request is to provide medical supplies for two exam rooms at Hospital Drive and one room at One Hopeful Place.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>7/31/2020</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>120 people</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project90</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Expand Economic Opportunity</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Economic Opportunity</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $9,250</td>
</tr>
<tr>
<td>Description</td>
<td>Project90 is a 90-day self-sufficiency program that will help residents achieve housing, income/employment, transportation, health, safety and support. The goal is to help some residents move from subsidized to unsubsidized housing and/or secure gainful employment and improve health outcomes.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2020</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>30 individual/families.</td>
</tr>
<tr>
<td>Location Description</td>
<td>27 Robinwood Dr</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Purchase work clothes and equipment for program participants. Transportation to/from job interviews &amp; jobs: Purchase bicycles, bus passes. GED classes. Rent/utilities/moving cost assistance for 1 resident to assist with transition to non-subsidized housing.</td>
</tr>
<tr>
<td>Project Name</td>
<td>HSU Innovation Institute Stem Programs</td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Youth Services Economic Opportunity</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $33,000</td>
</tr>
<tr>
<td>Description</td>
<td>HSU Institute prepares low and moderate income students the opportunity to prepare for in-demand STEM careers that do not necessarily require a college degree.</td>
</tr>
<tr>
<td>Target Date</td>
<td>7/31/2020</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td></td>
</tr>
</tbody>
</table>
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

1. Target Area 1 - Hollywood Blvd NE (north), Elm Ave SE (east), Eglin Pkwy SE (west), Miracle Strip Pkwy SE & Santa Rosa Sound (south).

2. Target Area 2 - Hollywood Blvd SW (north), Beal Pkwy SW & Miracle Strip Pkwy SE (east), between Hollywood Blvd SW & Miracle Strip Pkwy SW (west), Santa Rosa Sound (south).

3. Target Area 3 – Sullivan St. NW (north), Jonquil Ave NW (east), Mary Esther Cutoff NW & one block W of Jonquil Ave NW (west), N of Bryn Mawr Blvd & Hollywood Blvd NW (south)

4. Target Area 4 – Specific properties between Racetrack Rd NW (north), James Lee Rd (east), Denton Blvd NW (west), and Bob Sikes Blvd (south)

5. Target Area 5 – Specific properties located between Lewis Turner Blvd (north), Hospital Rd (west), Fort Walton Beach Golf Course (east), & Racetrack Rd NW (south)

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORT WALTON BEACH</td>
<td>80</td>
</tr>
</tbody>
</table>

Table 8 - Geographic Distribution
**Rationale for the priorities for allocating investments geographically**

CDBG funds are allocated throughout the corporate city limits, to address immediate needs through projects that benefit low to moderate income persons and/or areas.

**Discussion**

The City of Fort Walton Beach will use CDBG funds to implement projects to address immediate needs. Funds may be used for eligible projects in any area within the City limits. Low to moderate income area benefit must be used within a low- to moderate-income (at least 51%) census tract area as defined by HUD. Although these areas have historically been the focus of funding priorities, the transition to the use of American Community Survey (ACS) data from U.S. Census Bureau data in 2014 resulted in a significant change of target area boundaries. With this change, the City now prioritizes funding priorities based on need & eligibility city wide.
Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City’s Community Redevelopment Agency (CRA) encourages the private sector in their effort to secure additional public and private funds for affordable housing, community and economic development. No CDBG funds are allocated to provide homeless with affordable housing; however, the FWBHA and the City partnered to develop Sound Side Apartment Homes, a 200-unit affordable housing project. Applicants for these programs are also advised of the rehabilitation services of the Okaloosa County Development Corporation, which also provides housing and rehabilitation services through the State Housing Initiative Partnership (SHIP) program and the HOME Investment Partnership Program.

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 10 - One Year Goals for Affordable Housing by Support Type
Discussion

As per the requirements of the adopted SHIP Affordable Housing Incentive Plan, the City will undertake the following actions to remove barriers to affordable housing (these actions will not be funded through the CDBG program):

a. Expedite processing of permits for affordable housing projects, and

b. The modification of street requirements.

Other assistive strategies are:

a. Down payment assistance and closing cost assistance;

b. Acquisition of property for low- to moderate-income housing.

The CRA and the City Council updated the Community Redevelopment Agency Plan, which directs mixed-use development and strategies for affordable housing. As a result, the Land Development Code (LDC) was reviewed and updated in 2012 to streamline procedures. The 2012 LDC update included new mixed-use zoning districts and density/intensity bonus provisions which are intended to encourage the development of affordable housing.
AP-60 Public Housing – 91.220(h)

Introduction

The Fort Walton Beach Housing Authority (FWBHA) does not operate under the Comprehensive Grant Program. The FWBHA receives assistance through the Comprehensive Improvement Assistance Program (CIAP). The FWBHA has not been designated as "troubled" by HUD. The Fort Walton Beach Recreation Center Summer Enrichment program and after school tutoring are available and in close proximity to FWBHA residents. Also, the City previously partnered with the FWBHA to develop a 200-unit affordable housing development as described above.

Actions planned during the next year to address the needs to public housing

Because of the limited amount of CDBG funds, they are not used to directly support the FWBHA or its programs.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City works closely with the FWBHA and continues to encourage homeownership through the sponsorship of the Housing Expo each year.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Fort Walton Beach Housing Authority has not been deemed as "troubled" by HUD.

Discussion
Introduction

The City works collaboratively with the Okaloosa Walton Homeless Continuum of Care (CoC) to develop an effective systemic approach to homelessness that will fill jurisdictional gaps in services identified by the CoC and its diverse group of Stakeholders. The City is providing CDBG funds and resources for services that are identified through gaps analysis and data collection. The City continues to assist in the development of strategic solutions to homelessness that reduce costs to the community and reduces homelessness. Although the City does not directly provide services to homeless households the City has agreements with the local Continuum of Care (CoC) and other service providers that cover our jurisdiction for the provision of services. The CoC and the city have identified the one-year goals based off the CoC’s Annual Action Plan, however, these goals were determined to specifically meet the needs of the Fort Walton Beach community. The action for these goals will be funded through various federal, state, and local sources.

Under this category, the City will not undertake these activities but will support several operating agencies that are providing valuable services to prevent homelessness and to assist those who are already homeless. The City participates on the Okaloosa/Walton Continuum of Care Board and assists agencies who help the homeless with expertise to address community concerns. CDBG funds are not sufficient to provide actual funding for these types of programs. Some of these agencies provide limited shelter and comprehensive transitional permanent housing services to homeless families, many of which have female heads of households. Others are coordinating housing assistance for homeless and at-risk families by emphasizing prevention, shelter referrals, and relocation services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Community Outreach is vital in Fort Walton Beach due to the high number of unsheltered chronically homeless persons located in the city. Outreach is provided by various organizations and funding sources including Healthcare for Homeless Veterans, PATH, and Emergency Solutions Grant. The CoC coordinates outreach efforts to ensure all areas of the jurisdiction are covered in order to identify and engage each person experiencing homelessness in Fort Walton Beach. Unsheltered persons are often disconnected from services and either unaware of supports that exist in the community or unable to navigate the system without support. This prolongs the length of time they experience homelessness and increases costs to the community. Outreach teams provide information, advocacy, referral, and case management wherever the person identified is at the time. The assessment process determines the condition of the identified household so they can be connected to the appropriate services and housing. Outreach teams have been trained in cultural competency, motivational interviewing, crisis-
intervention, and trauma-informed care. All outreach teams participate in One Way Home, the local coordinated entry system. The data collected is used to match homeless households with the most appropriate housing intervention and services for that individual/household as quickly as possible. Outreach case workers maintain contact as often as possible and provide support services while they await housing placement or an available shelter bed to open. Referrals are made to support services, mainstream benefits, and behavioral health, and healthcare as needed. Assistance with mainstream benefits, obtaining identification, filling out housing application, housing navigation, and assisting in increasing income through SSI/SSDI and employment are provided whether the household is sheltered or unsheltered.

The data collected through outreach and coordinated entry also quantifies the number of households experiencing homelessness and the unmet needs in the area. It is vital that the City has accurate and up to date information so it can continue to support the efforts to end homelessness and ensure scarce resources are being maximized.

The City does not provide direct homelessness services, but works with various agencies that provide those services at the One Hopeful Place Community Resource Center campus.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City does not currently have enough shelter beds for all persons experiencing homelessness. It is a priority of the City to increase the number of beds available to reduce costs to the community and improve the health and circumstance of persons experiencing homelessness. Sheltered persons receive access to daily case management, phone, mail, internet, showers, laundry, counseling, and employment assistance. Housing providers are able to locate them when housing placement is available and many persons and households self-resolve while staying in shelters which allows the scarce housing resources in the community to assist those that cannot self-resolve.

One Hopeful Place is a shelter facility operated by Community Solutions Group. The City serves on the Board of Community Solutions of the Emerald Coast (the only shelter for single men in the area). The City has used CDBG funds to assist with expanding the campus to include a facility for women, and a medical clinic. The City has been very active in this endeavor in multiple ways, including leasing the property to Community Solutions. 20 new shelter beds for chronically homeless and veteran men were created through this project and it is currently undergoing further expansion. The facility provides case management, access to mail, phones, internet, showers, laundry, and other basic life needs. Some of the persons exiting the facility were able to gain employment, save money and locate housing with little or no financial assistance from other agencies, some were able to utilize the homeless preference for Section 8, others have been placed in HUD Permanent Supportive Housing, HUD-VASH, SSVF, ESG Rapid-Rehousing, or HHA’s Housing Stabilization program. One Hopeful Place is also an access point for One Way Home, so all person residing at One Hopeful Place are assessed and added to the By-Name list to be referred for housing. One Hopeful Place also serves as the location for Inclement Weather Shelter in
Fort Walton Beach. CDBG funds were used to cover the costs of the 23 nights the inclement weather shelter opened. All of the persons housed were chronically homeless with a disability and a high vulnerability indices.

Opportunity Place is a shelter for families located in the greater Fort Walton Beach area. Opportunity Place participates in the CoC, HMIS, and is also an access point for the coordinated entry system. Case management and support services are provided while households reside at Opportunity Place and the housing process functions the same as One Hopeful Place with some self-resolving and others being referred to supportive housing programs.

Fresh Start for Families is a transitional housing program for households with children and recently began accepting unaccompanied youth that qualify for the program.

Shelter House the Domestic Violence Shelter also makes referrals to One Way Home and Fort Walton Beach’s Section 8 homeless preference. Shelter House collaborates with HHA and other service providers to ensure households exiting the facility are placed in safe housing as quickly as possible and are able to remain stable to avoid recidivism.

All of the facilities listed provide valuable data for required reporting and gaps analysis, participate in coordinated entry and the CoC, and meet a vital need in the community. Shelters reduce the cost of homelessness to the community while improving the health and well-being of residents, and expedite housing and linkage to mainstream benefits, and support services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC has developed and implemented a coordinated entry system, referred to locally as One Way Home. One Way Home is operated and funded by HHA but is a CoC-wide implementation that relies on outreach teams and access points funded and operated by other agencies. HHA maintains the by-name list (Supportive Housing Registry) which all housing programs agreed to take referrals from. One Way Home is a centralized intake system meaning the community has one list for housing programs. Households on the list are referred to the most appropriate housing intervention based off of the standardized assessment tool used by shelters and outreach teams and other trained assessors. The list is prioritized by vulnerability. School districts, hospitals, correctional facilities, behavioral health providers, victim services, law enforcement, DJJ, child welfare, and PHA’s refer to One Way Home and some have even been trained to complete the assessment and enter it into HMIS, where the list is housed. This reduces the length of time homeless. Matching homeless households with the right
housing intervention for them also reduces recidivism. The CoC has been providing training on homeless diversion, and has eliminated all caps on providing support services and financial assistance. The CoC mandates that households receive support based on their individual needs and requires programs to provide that support until the household is independent and no longer needs assistance. If the household needs assistance after they have been exited from a program the CoC funds homeless prevention and housing stabilization to assist with maintaining housing and stability.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The CoC implemented a Homeless Diversion program and is training all community organizations that are interested in diverting people from homelessness. Diversion techniques include landlord negotiation, mediation, family mediation, and other techniques designed to keep households out of the homeless assistance system. HHA employs an outreach worker who also provides in-reach services. In-reach is the development of discharge planning processes for individuals due for release from institutional settings in the community. HHA is working with law enforcement and the medical community, in addition to service organizations, in order to capture all the clients possible and provide case management and services tailored to each individual's needs prior to and upon discharge. Discharge Planning is recognized as essential in the homelessness continuum of care, both as a means to prevent homelessness and as a mechanism for identification of the chronic homeless who need support services along with affordable housing.

**Discussion**

Although the City does not provide direct services to the homeless it does support the strategies and efforts outlined in the Con Plan. The City is using CDBG to provide public services to the homeless and also funding for the expansion of a facility that serves the homeless.

The City will not undertake these activities but will support several operating agencies that are providing valuable services to prevent homelessness and to assist those who are already homeless. The City participates on the Okaloosa/Walton Continuum of Care Board and assists agencies who help the homeless with expertise to address community concerns. CDBG funds are not sufficient to provide actual funding for these types of programs. Some of these agencies provide limited shelter and comprehensive transitional permanent housing services to homeless families, many of which have female heads of households. Others are coordinating housing assistance for homeless and at-risk families by emphasizing prevention, shelter referrals, and relocation services.
**AP-75 Barriers to affordable housing – 91.220(j)**

**Introduction:**

The City’s Community Redevelopment Agency (CRA) encourages the private sector in their effort to secure additional public and private funds for affordable housing, community and economic development. No CDBG funds are allocated to provide homeless with affordable housing; however, the FWBHA and the City partnered to develop Sound Side Apartment Homes, a 200-unit affordable housing project. Applicants for these programs are also advised of the rehabilitation services of the Okaloosa County Development Corporation, which also provides housing and rehabilitation services through the State Housing Initiative Partnership (SHIP) program and the HOME Investment Partnership Program.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

As per the requirements of the adopted SHIP Affordable Housing Incentive Plan, the City will undertake the following actions to remove barriers to affordable housing (these actions will not be funded through the CDBG program):

a. Expedite processing of permits for affordable housing projects, and

b. The modification of street requirements.

Other assistive strategies are:

a. Down payment assistance and closing cost assistance;

b. Acquisition of property for low- to moderate-income housing.

**Discussion:**

The CRA and the City Council updated the Community Redevelopment Agency Plan, which directs mixed-use development and strategies for affordable housing. As a result, the Land Development Code (LDC) was reviewed and updated in 2012 to streamline procedures. The 2012 LDC update included new mixed-use zoning districts and density/intensity bonus provisions which are intended to encourage the development of affordable housing.
AP-85 Other Actions – 91.220(k)

Introduction:

The priority needs, goals, and objectives included in the City's Consolidated Plan include providing decent affordable housing, providing a suitable living environment and expanding economic opportunity. In addition, the City has identified a standard set of outcomes listed by HUD which includes availability/accessibility, affordability, and sustainability. The activities included in the Consolidated Plan are designed to overcome obstacles and meet the underserved needs of low- and moderate-income persons. Housing program activities for improvement of occupied housing, expansion of decent and attractive affordable housing stocks, and assistance to persons to enable them to live in decent and sustainable housing are direct methods to improve living conditions. Activities that improve infrastructure, improve the quality of life and raise the standard of living for all of the people in the neighborhood served by the infrastructure. Public services and facilities that meet community needs, particularly for the young and the elderly, provide a means by which persons may receive needed services and benefits that will enable them to live decently; and, in the case of children, develop the future capability to provide for themselves.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved housing and community development needs of the City is available funding. Demand for assistance exceeds the supply of available resources. The number of lower income individuals, families, and neighborhoods in need, coupled with the complexity of issues they face is steadily increasing in both scale and cost. The combination of these factors places substantial new burdens on an already strained housing and community development delivery system. The City developed a Resource Guide that identifies all of the various agencies and services within Okaloosa County. United Way now maintains the guide and it can be found on their web site at http://www.united-way.org.

The City plans to undertake activities to address obstacles to meeting underserved needs by funding the non-profit sub-recipient organizations previously identified.

Actions planned to foster and maintain affordable housing

The City will continue to work with establishing public/private partnerships intended to increase the opportunity for the development of affordable housing.

Actions planned to reduce lead-based paint hazards

The City’s programs continue to include lead-based paint hazard education. The City provides copies of the booklet "Protect Your Family from Lead in Your Home". Each unit that will undergo painting and/or re-roofing will be evaluated for the presence of lead-based paint. If such hazards are determined to
exist, the City will hire a certified consultant to remove the paint to the extent possible and repair the surface.

Since there are no residential rehabilitation projects scheduled for FY 2018-19, the City will continue the lead-based paint compliance activities by performing the following actions in the coming year:

1. Distribution of 25 Lead-Safe Painting Pre Kits to Homeowners;

2. Participation in homeowner awareness events; and

3. Distribution of 25 additional lead hazard literature items to homeowners where children aged 6 or younger spend a significant amount of time in the home and encourage homeowners to have children tested for "elevated blood" condition.

**Actions planned to reduce the number of poverty-level families**

The City does not plan to undertake activities which will reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social services agencies.

**Actions planned to develop institutional structure**

The City funds services to extremely low, low-, and moderate-income families through non-profit organizations who provide services to these families. Funding may be sought by these organizations through an application process during the formation of the annual program. Funding for Public Service programs is highly competitive due to limited funds and an abundance of need. Therefore, the City has not solicited projects which target specific needs.

The City chartered the Fort Walton Beach Housing Authority (FWBHA) in 1968. The FWBHA is administered by seven commissioners appointed by the Mayor and City Council. The executive director, who manages the daily functions, is hired by the FWBHA Commissioners. Other than the appointment of the Commissioners, the FWBHA is an independent agency from the City.

The City is not involved in any hiring, contracting, or procurement activities of the FWBHA. Various Public Service activities of the FWBHA have been funded through the CDBG program to benefit the residents of public housing. The City will review development sites proposed by FWBHA in the same manner as other applications for development proposed by a private developer. The FWBHA and the City did partner and develop Soundside Apartment Homes, a 200-unit, income restricted, affordable housing development.

The City is not aware of any gaps in the institutional structure that will impact the priority needs which will be addressed by the City within the planning period.
Actions planned to enhance coordination between public and private housing and social service agencies

The City does not plan to undertake activities which will reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social services agencies.

Discussion:

The number of lower income individuals, families, and neighborhoods in need, coupled with the complexity of issues they face is steadily increasing in both scale and cost. The combination of these factors places substantial new burdens on an already strained housing and community development delivery system. The City developed a Resource Guide that identifies all of the various agencies and services within Okaloosa County. United Way now maintains the guide and it can be found on their website at http://www.united-way.org. The City plans to undertake activities to address obstacles to meeting underserved needs by funding the non-profit sub-recipient organizations previously identified.
Program Specific Requirements
AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)
Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0

Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 80.00%
Attachments
Citizen Participation Comments

CITY OF FORT WALTON BEACH
COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG)
NOTICE OF PUBLIC MEETING AND
REVIEW PERIOD FOR THE 2019-2020
ANNUAL ACTION PLAN

The City of Fort Walton Beach is in the process of preparing the 2019-2020 Community Development Block Grant Annual Action Plan. The City was allocated $151,789.00 for FY2019-2020 from the U.S. Department of Housing and Urban Development. This money is intended for projects that support decent housing, suitable living environments and economic opportunities for low to moderate income residents and other target populations within Fort Walton Beach through partnerships with community and non-profit organizations.

A Public Input Meeting will be held on August 5th, 2019 at 5:00 P.M. at the Fort Walton Beach City Hall Annex, 105 Miracle Strip Parkway SW, Fort Walton Beach, Florida 32548.

The draft 2019-2020 Annual Action Plan will be available for review and comment beginning July 30, 2019. The Plan will be available at City Hall located at 107 Miracle Strip Parkway SW, the Fort Walton Beach Library located at 185 Miracle Strip Pkwy SE, the Fort Walton Beach Housing Authority located at 27 Robinwood Drive SW, and on the City’s website at http://www.fwb.org. The public is given fifteen calendar days beginning July 30th, 2019 to comment on the plan.

City Council will consider the proposed Community Development Block Grant Annual Action Plan at their regularly scheduled meeting on August 13th, 2019 at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway Ft Walton Beach, FL.

For additional information or to officially comment on the plan, please contact Jennifer Ballard, Planner II, at (850) 833-9509 or jballard@fwb.org.

The City of Fort Walton Beach adheres to the Americans with Disabilities Act and will make reasonable modifications for access to this meeting upon request. A translator will be provided upon request for non-English speaking residents. Please call Kim M. Barnes, City Clerk at (850) 833-9509 to make a request. For hearing impaired dial the City Hall TDD 850-833-9925 or 1-800-955-8771 (TDD) or 1-800-955-8770 (VOICE). Requests must be received at least 48 hours in advance of the meeting in order to allow the City time to provide the requested service.
Grantee Unique Appendices

Jennifer B. Ballard

From:  State_Clearinghouse <State.Cleaninghouse@dep.state.fl.us>
Sent:  Wednesday, July 31, 2019 1:19 PM
To:  Jennifer B. Ballard; State_Cleaninghouse
Subject:  RE: EO 12372 Request for City of Fort Walton Beach FY 2020-20 CDBG Annual Action Plan - Clearinghouse Letter

While it is covered by EO 12372, the Florida State Clearinghouse does not select the project for review. You may proceed with your project.

Please send future electronic requests directly to the State Clearinghouse email address,  State.Cleaninghouse@dep.state.fl.us

Good Luck.

Chris Stahl

Chris Stahl, Coordinator
Florida State Clearinghouse
Florida Department of Environmental Protection
3800 Commonwealth Blvd., M.S. 47
Tallahassee, FL 32399-2400
ph. (850) 717-9076
State.Cleaninghouse@floridaep.gov

From: Jennifer B. Ballard <jballard@fwb.org>
Sent: Tuesday, July 30, 2019 2:52 PM
To: State_Clearinghouse <State.Cleaninghouse@dep.state.fl.us>
Subject: EO 12372 Request for City of Fort Walton Beach FY 2020-20 CDBG Annual Action Plan - Clearinghouse Letter

Good afternoon,

Attached, please find the City of Fort Walton Beach draft CDBG Annual Action Plan for FY 2019-2020 (FY begins October 1, 2019) for your review. Please review this proposed document in accordance with EO 12372 & let me know if you have any questions or need further information. This is an entitlement grant.

Thank you,

Jennifer B. Ballard, CFM, CNU-A
Planner II, Growth Management Department
105 Miracle Strip Pkwy SW
City of Fort Walton Beach, FL
Office: 850-833-9697
http://fwb.org/engineering/planning-zoning/
Grantee SF-424's and Certification(s)

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 21; and it has in effect and is following a residential displacement and relocation assistance plan required under section 104(a) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDUG or HOMEL programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-114, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subrecipients, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDUG, HOMEL, LSG, and HOPWA funds are consistent with the strategic plan.

Section 1 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date
Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate-income (See CFR 24 part 570).

Following a Plan – It is following a current consolidated plan (Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds - It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available.

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program years shall principally benefit persons of low and moderate income in a manner that ensures that at least 50 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it has CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, I, K, and R.

Compliance with Laws -- It will comply with applicable laws.

[Signature]  [Authorized Official]  [Date]

[Title]
OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.508(e):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature/Authorized Official]

Date

[Title]
### Application for Federal Assistance SF-424

**1. Type of Submission:**
- [X] Preapplication
- [ ] Application
- [ ] Revised/Correction

**2. Type of Application:**
- [ ] New
- [ ] Other (specify)

**3. Date Received:**

**4. Applicant Identifier:**

**5. Federal Award Title:**

**6. State Use Only:**

#### II. Applicant Information:

**a. Legal Name:**

**b. Employer/Proprietor Identification Number (EIN):**

**c. Organizational DUNS:**

**d. Address:**

**e. Organizational Unit:**

**f. Name and contact information of person to be contacted on matters involving this application:**

**g. Title:**

**h. Organizational Affiliation:**

**i. Telephone Number:**

**j. Fax Number:**
**Application for Federal Assistance SF-424**

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<td>Areas Affected by Project (Cities, Counties, States, etc.):</td>
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<td>15.</td>
<td>Descriptive Title of Applicant's Project:</td>
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Attach supporting documents as needed in appendixes.
ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for the collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (OMB 0545-0042), Washington, DC 20503.

Please do not return your completed form to the Office of Management and Budget. Send it to the address provided by the sponsoring agency.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain funds assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management, and completion of project described in this application.

2. Will give the awarding agency, the Controller General of the United States, and its representatives, as the right to examine all records, books, papers, or documents related to the assistance and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispose of, nor use the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will retain the Federal awarding agency directives and will obtain a covenant to be included in the contract between the Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering, supervision at the construction site to ensure that the contract work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frame after receipt of award of the assistance agency.

7. Will establish safeguards to prevent employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Government Property Act of 1970 (42 U.S.C. §5205 et seq.) relating to prescribed standards of real property systems for programs under one of the 19 statutes or regulations specified in Appendix A of CPA's Standards for a Merit System of Personnel Administration (5 C.F.R. §550, Subpart F).

9. Will comply with the Land Based Point Source Pollution Prevention Act (42 U.S.C. §4401 et seq. which prohibits the use of lead-based paint in new construction or rehabilitation of residence structures.

10. Will comply with all Federal statutes relating to non-discrimination. Those include but are not limited to: (a) Title VII of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color, or national origin; (b) Title VI of the Education Amendments of 1972, as amended (20 U.S.C. §1001 et seq.); (c) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. §1983), which prohibits discrimination on the basis of sex; (d) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (e) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101 et seq.); (f) the Age Discrimination in Employment Act of 1972 (P.L. 92-255); as amended, relating to nondiscrimination on the basis of age; (g) the Fair Housing Act; (h) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment, and Rehabilitation Act of 1970 (P.L. 91-113), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (i) A2-B 133 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§2001 et seq. and 330 et seq.), as amended, relating to non-discrimination in the areas of medical care, social services, and other social services; (j) the Equal Employment Opportunity Act of 1972 (Pub. L. 92-261), as amended, relating to non-discrimination in the area of employment or training opportunities; and (k) any other provisions for Federal assistance contained in any Federal statute or regulation.
11. Will comply, or have already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (PL 91-146) which provide for fair and equitable treatment of persons whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1551-1559 and 7384-7389) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with the insurance requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-393) which requires borrowers in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the laws of: (a) inclusion of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11915: (b) protection of wetlands pursuant to EO 11990; (c) evaluation of flood hazards in floodplains in accordance with EO 11988; (d) assurances of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformance with Federal actions to State (Clean Air) implementation plans under Section 175(c) of the Clean Air Act of 1966, as amended (42 U.S.C. §§ 7401 et seq.); (f) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974 as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


17. Will assist the existing agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §§ 470), TO 11593 (decoration and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 460n-1 et seq.).

18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act: Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or sub-recipients from (1) engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; or (3) using force, coercion, or threats threatening use of force against any person in the performance of the award or subawards under the award.