Custodian

Department: Varies
Pay Grade: 101
FLSA Status: Non-exempt

JOB SUMMARY
Performs routine manual work in the cleaning and upkeep of a designated complex or building. Work is performed under general supervision of the facility manager.

ESSENTIAL JOB FUNCTIONS
- Empties trash cans. Keeps grounds clean of trash.
- Cleans restrooms, kitchens, windows, and work areas.
- Sweeps, mops, buffs, and waxes floors.
- Vacuums offices and floors.
- Performs minor unskilled maintenance work (e.g. changes light bulbs, repairs sprinklers) and landscaping duties.
- Moves furniture and dusts.
- Orders cleaning supplies.
- Deliver supplies as necessary where needed.
- Performs related duties as assigned.

QUALIFICATIONS
Education and Experience:
High School Diploma or possession of an acceptable equivalency diploma. Some custodial experience desired.

Special Qualifications:
- Valid Florida Driver's License may be required.

Knowledge, Skills and Abilities:
- Knowledge of cleaning fluids and chemicals.
- Ability to prioritize tasks at hand.
- Ability to perform manual labor.
- Ability to work alone.
- Skill in using simple hand tools.

**PHYSICAL DEMANDS**

The work is light work which requires exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects. Additionally, the following physical abilities are required:

- **Lifting:** Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. Occurs to a considerable degree and requires substantial use of upper extremities and back muscles.
- **Mental Acuity:** Ability to make rational decisions through sound logic and deductive processes.
- **Pushing:** Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.
- **Standing:** Particularly for sustained periods of time.
• Stooping: Bending body downward and forward by bending spine at the waist. Occurs to a considerable degree and requires full motion of the lower extremities and back muscles.
• Visual Acuity 1: Have close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; and/or extensive reading.
• Visual Acuity 2: Including color, depth perception, and field vision.
• Visual Acuity 3: Visual Acuity to determine the accuracy, neatness, and thoroughness of the work assigned or to make general observations of facilities or structures.
• Visual Acuity 4: Have visual acuity to operate motor vehicles and/or heavy equipment.
• Visual Acuity 5: Have close visual acuity to perform an activity such as: visual inspection involving small defects, small parts, operation of machines; using measurement devices; and/or assembly or fabrication parts at distances close to the eyes.
• Walking: Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.

WORK ENVIRONMENT
Work is performed inside and outside with: chemicals, solvents, oils, and moving objects.