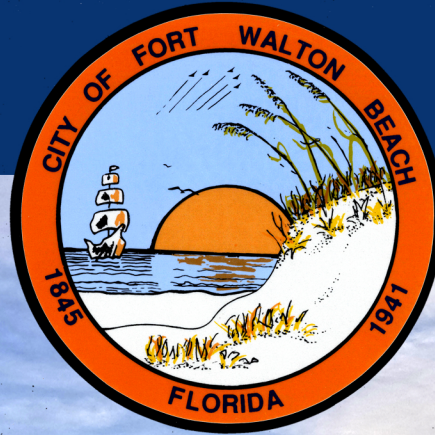


# FORT WALTON BEACH, FLORIDA

[www.fwb.org](http://www.fwb.org)

(850) 833-9500



**FY 2023-24  
ADOPTED  
BUDGET**



# **City of Fort Walton Beach, Florida**

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

**[www.fwb.org](http://www.fwb.org)**

## **PHONE DIRECTORY**

Mayor and City Council	833-9509	Fire Services (emergencies 911)	
City Manager	833-9504	Administration	833-9565
Public Information	833-9504	Recreation & Cultural Services	
Administrative Services		Cemetery (Beal Memorial)	833-9618
Human Resources	833-9507	Auditorium	833-9583
Information Technology	833-9620	Golf Course	833-9664
Police Services (emergencies 911)		Heritage Park & Cultural Center	833-9595
Administration	833-9547	Library	833-9590
Dispatch	833-9533	Tennis Center	244-4566
Records	833-9543	Public Works & Utility Services	
Growth Management		Administration	833-9613
Administration	833-9607	Field Office	833-9613
Building & Permitting	833-9605	Garbage Collection	833-9655
Code Enforcement	833-9601	Streets & Stormwater	833-9932
Planning & Zoning	833-9927	Water Operations	833-9630
City Clerk	833-9509		
Financial Services			
Accounting	833-9504		
Customer Service (Utility Billing)	833-9500		
Purchasing	833-9524		

**Cover photo by Devon Ravine**

## **Budget Availability**

The budget may be viewed and printed from the City's website: [www.fwb.org](http://www.fwb.org).



# CITY OF FORT WALTON BEACH, FL

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

850-833-9500

[www.fwb.org](http://www.fwb.org)



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# **CITY OF FORT WALTON BEACH, FL**

## **City Council**

Left to right (standing):

Travis Smith, Nic Allegretto, Bryce Jeter, and David Schmidt

Left to right (seated):

Payne Walker, Gloria DeBerry, Mayor Dick Ryneerson, and Larry Patrick

Council members are elected in odd years for four-year staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway, Fort Walton Beach, Florida.

### **Appointed Officers**

City Manager – Jeff Peters

City Clerk – Kim M. Barnes, MMC

City Attorney – Kimberly Kopp

### **Department Directors**

Finance – Nicole Nabors

Fire Services – Jeremy Morgan, Chief

Growth Management – Chris Frassetto

Human Resources – Tarey Franxman

Police Services – Robert Bage, Chief

Public Works & Utility Services – Daniel Payne, PE

Recreation & Cultural Services – Tiffany Corcoran

## **Core Values**

Rather than being just words found on the website or located at the top of a letterhead, these core values are the guiding principles by which City Council, Department Directors, and City Staff will conduct themselves, allocate resources, and prioritize goals and objectives. These principles form a non-negotiable code of conduct and will guide our government on who we hire, how we train, and how we reward. These values will define who we are, what we stand for, and influence policies, procedures, and guidelines.

Adopted by City Council in May 2011, after a collaborative effort by Department Directors and the City Manager to consolidate employee suggestions, these five core values represent the first milestone in instituting the City's new Performance Excellence Program.

### **Integrity**

We will conduct ourselves in an honest, trustworthy, and ethical manner.

### **Accountability**

We will take full responsibility for our actions, resources, and attitudes.

### **Teamwork**

We will work together to provide quality services.

### **Customer Service**

We will be professional, use all available resources, and strive to meet the needs of our customers.

### **Continual Improvement**

We will promote a culture that seeks to better our organization.

Adopted by City Council in September 2011, after a collaborative effort by Department Directors and the City Manager, the updated Vision and Mission for the City are as follows:

## **Vision**

The City of Fort Walton Beach: a recognized leader in the provision of Community Services.

## **Mission**

To enhance and protect the Community by providing quality services.



# **Strategic Plan**

Adopted in May 2023

City Council's primary responsibility is to shape public policy to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents and leaders change, as do the priorities of the community. There is probably no more daunting a task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the Plan receive resources each year. Each Objective is in line with the City's Vision, Mission Statement and Core Values. Throughout this document, Strategic Plan Objectives have been tied to expenses, capital improvement projects, and performance measures – look for the icons below

# City Manager's Budget Message

September 12, 2022

Honorable Mayor, City Council Members, and Citizens:

It is my pleasure to submit the FY 2023-24 municipal budget. The City of Fort Walton Beach budget is designed to meet the highest standards of municipal budgeting. This budget continues the City's commitment of providing high quality services in a cost-controlled manner, developing an assortment of revenues to fund programs and maintaining prudent cash reserves. This year's budget process emphasizes sound fiscal management and sustainability to achieve the goals established by citizens, City Council, and staff.

The FY 2023-24 proposed budget of \$56,300,597 is \$2.8M, or 4.78%, less than the adopted FY 2022-23 budget; the decrease is primarily due to completion of some Capital Projects, long time staffing retirements, and overall streamlining of operating expenditures. The proposed budget is predicated on the millage rate to 4.6116 mills; as a result, ad valorem revenues will increase by 9.93% citywide as compared to the final 2022 Certification of Taxable Value DR-420.

## ECONOMIC ENVIRONMENT

The unemployment in Okaloosa County is 2.6% as compared to 2.7% a year ago. Unemployment in the State of Florida is 2.7% with the National average at 3.5%. Although this figure is positive, inflation has risen to a 40-year high of 9.2%, negatively impacting our employees and significantly increasing the cost of our day-to-day operations. For example, fuel costs have increased 30% resulting in a year-over-year increase of \$192,682 in the proposed budget.

State-shared revenues continue to surpass estimates and are forecast to increase 14% year-over-year. These changes show increases in demand for services and consumption of goods. The Communication Services Tax revenues projections have increased from last year by 11.51%.

On a brighter note, the Okaloosa County Property Appraiser anticipates a 9.93%, or \$187M, increase in taxable assessed property values for the City, as the real estate market continues its recent boom.

## TOP BUDGET ISSUES

Current Year – FY 2023-24	Prior Year – FY 2022-23
<b>CIP's</b> <b>\$3,050,000</b> <i>Capital Improvements Programs were added throughout the various Funds.</i>	<b>CIP's</b> <b>\$5,692,500</b> <i>Capital Improvements Programs were added throughout the various Funds.</i>
<b>Insurance Benefits</b> <i>Health insurance premium rates increased 5.75% for FY23-24.</i>	<b>Insurance Benefits</b> <i>Health insurance premium rates remained flat for FY22-23.</i>
<b>State-Shared Revenues</b> <b>\$482,834</b> <i>Continue to rise and show a 14% increase year-over-year.</i>	<b>State-Shared Revenues</b> <b>\$484,134</b> <i>Have rebounded and show a healthy 16.33% increase year-over-year.</i>



### **Property Taxes**

The City's 2023 gross taxable property value for operating purposes is \$2.079 billion, an increase of \$193 million, or 10.23%, from the 2022 final gross taxable property value of \$1.886 billion. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund.

Staffing and operational cuts were made in FY 2011-12 and FY 2012-13. In FY 2013-14, the City simply did not have room to "do more with less" and raised the millage rate to 5.7697 mills. As property values continue to rise, the City lowered the millage rate to the rolled-back rate of 5.6395 mills in FY 2019-20 and lowered it to 5.3293 mills in FY 2020-21. The millage rate was reduced to 4.9999 in FY 2022-23 and reduced again to the rolled-back rate of 4.6116 for FY 2023-24 proposed budget; One mill equals \$144.35 per \$1,000 of taxable property value.

### **Wage Adjustments**

In the proposed FY 2023-24 Budget, there is a 3% Cost of Living Adjustment (COLA) effective on October 1, 2023 and a 2.0% Length of Service Adjustment (effective on the employee's anniversary date) for all general employees. Sworn Police Department employees will receive the 3% COLA on October 1, 2023 and step increases on their anniversary date based on the current pay grades and step plans. Firefighters employees will receive the 3% COLA on October 1, 2023 and step increases for Fire Bargaining Union Members will be based on the current pay grades and step plans adopted with the newly negotiated Collective Bargaining Agreements. The COLA equates to an increase of \$505K and the Length of Service adjustments will equate to an increase of \$196K for an overall cost of \$701K in the budget.

A new Pay Study was approved in June 2023 and was implemented in the FY 2023-24 Budget.

### **Pension Defined Benefit Changes**

The City is required to maintain its three defined benefit pension plans in a fiscally sound manner. Investment earnings and employee/employer contributions comprise the plans' income. General

employees and police officers currently contribute 5% of wages while firefighters contribute 8% of wages into their respective plans. The City's annual contribution, as a percent of payroll, is based on actuarially determined contribution levels except for the General Pension Plan which has switched from a percentage to a fixed dollar amount.

The actuary determines City contribution requirements using estimated future earnings of members of the plan, as well as other assumptions on investment returns, retirement age, and, among others, expected mortality. Minimum benefits for both the Police and Fire Defined Benefit Plans are mandated by Chapters 175 & 185 of the Florida Statutes. The Police and Fire Plans both meet or exceed these minimum benefit levels.

The City's contribution to the General Employees defined benefit plan is budgeted at \$319K, which is a decrease of \$11K over the prior year. This plan was closed to new entrants in January 2010. The City's contribution to the Police Officers plan is budgeted at \$1.7M and the contribution to the Firefighters plan is budgeted at \$1.5M, which is a combined increase of \$515K.

### **Health Insurance Benefits**

In 2010, the Federal Government passed the Patient Protection and Affordable Care Act. The Act, which mandates, among other things, that employers offer specific medical insurance for any employee working more than thirty (30) hours per week, has had a negative impact on the cost of providing such insurance.

The City contributes 100% of the premium for employee coverage in its Standard Insurance Plan and 75% of the employee coverage for those who elect the Premium Insurance Plan. For employees hired before October 1, 2008, the City contributes 75% of all dependent coverage. Employees hired after this date receive a 50% contribution from the City for all dependent coverage.

The City insurance coverage in FY 2023-24 contains a 5.75% increase in premiums.

### **Fleet Replacement**

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of eight years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs and serves as a guide for efficient and effective replacement.

Police patrol vehicles are replaced on an 8-year cycle and the remainder of the fleet on a 10–12-year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive mechanism would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

## **OTHER ASSUMPTIONS & CHANGES**

### **REVENUES (reference Table of Contents for detail location)**

1. Revenues are estimated at conservative levels to guard against unanticipated economic shifts, legislative changes, or collection levels. General government revenues are largely budgeted



based on historical collection and growth levels. Ad Valorem and State shared revenues are budgeted based on external estimates received from their respective authorities. Enterprise revenues are based on historical usage and/or number of customers.

A five-year utility rate study, which includes water & sewer, sanitation, and stormwater has been completed. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and will be updated on an annual basis to account for real-time revenues, expenses, and changes within the enterprise systems. The proposed FY 2023-24 Budget implements Year Four (4) of the five-year rate study, which was adopted by City Council on August 11, 2020.

The Fire Services Assessment, which was implemented in January 2020, has been removed starting October 1, 2023.

The State of Florida's revenue projections for FY 2023-24 are significantly higher than FY 2022-23 and are a result of the early reopening of the State and continued recovery from the COVID-19 Pandemic.

2. Use of Reserves – Appropriations from fund balance (governmental funds) or net assets (enterprise funds) are budgeted as follows:
  - a. General Fund – \$3.4M from unassigned Fund Balance.
  - b. Utilities Fund – \$1.5M from unassigned Fund Balance to complete the Water Meter Replacement CIP.
  - c. Stormwater Fund - \$68K from unassigned Fund Balance.
3. Grants – The City was awarded various State & Federal grants for FY 2022-23 as follows:
  - a. Martisa Road Stormwater Improvements - \$287.5K State grant through FDEP (100% City Match Required)
  - b. Local Transportation Project FWB Coral Creek Nature Trail - \$300,000 State grant through FDOT (50% City Match Required, will be adopted via resolution when the contract arrives)
  - c. Driving Under the Influence Enforcement - \$25,000 State grant through FDOT
  - d. Breaching Equipment & Ballistics Shields - \$5,024 State grant through FDLE
  - e. Diver Down - \$15,000 State grant through FDLE
  - f. Port Security Grant Boat Cover - \$57,921 Federal grant through FEMA (25% City Match)

**EXPENSES (reference Table of Contents for detail location)**

1. Wages have been adjusted as previously discussed.
2. Benefits have been adjusted as follows:
  - a. Medical insurance – health insurance premiums increased 5.75%.
  - b. Employee defined benefit pension – as previously discussed, for a total impact of \$3.5M.
3. Computer replacements are budgeted at a total cost of \$162K; reference the Table of Contents for detail location of the FY 2023-24 IT replacement schedule, which details each replacement.

4. The following Capital Improvement Programs (CIPs) are budgeted at a total cost of \$2.95M. Please reference the Table of Contents for location of more detailed information for CIPs.
  - a. General Fund – street resurfacing, sidewalk improvements, Liza Jackson Park design, Jet/Holmes pre-fab restroom, Ferry Park pickleball courts, and Intersection/Pedestrian Improvements.
  - b. Utilities Fund – Water Line Replacement, Sewer Grouting and Lining, Potable Well No. 3 Rehab, Lift Station No. 2 Rehab, and Stormwater Improvements Martisa.
5. Certain capital improvement projects, grants, and/or purchases that were authorized, budgeted, and appropriated by City Council in a prior fiscal year but are incomplete as of September 30<sup>th</sup> are carried forward into the new fiscal year. These special projects and purchase order encumbrances are identified in the budget resolution at the end of the document.

### **ACKNOWLEDGEMENTS**

Preparation of this budget would not have been possible without the resiliency and dedication of the Finance Department Staff, including Nicole Nabors, Finance Director, and Carol Godwin, Budget Analyst. I would like to express my appreciation to all Department Directors and staff who assisted and contributed to the preparation of this budget.

I would also like to thank the Mayor and City Council for their commitment to conducting the financial operations of the City of Fort Walton Beach in a responsible and progressive manner.

Sincerely,

Jeff Peters  
City Manager



# Budget Overview

The fundamental purpose of the City’s budget is to link what City Council wants to accomplish for the community with the resources necessary to do so. As such, the budget offers more than just financial elements – it presents an overview of the City's overall operations. This document is intended to provide City Council and our citizens with a plan addressing financial, operational, and policy issues. The budget serves as a:

Policy Document – The budget presents financial policies, addresses Strategic Plan goals, and identifies the short and long-term impact programs, services, and capital improvements will have on the City’s operations and finances.

Financial Plan – The budget outlines the financial structure and operational changes required for financial stability, including the capital improvements program and debt management information.

Operations Guide – The budget provides direction to departments by identifying the relationships between organizational units and programs, identifying the workforce and historical data on operations, identifying the impact of capital spending, and establishing measurable performance goals and objectives for managers to evaluate the effectiveness of their organization.

Communication Device – The budget is presented in a format that is easily understood using charts and graphs, icons, statistical information, and narrative descriptions.

The budget is a financial operational plan estimating expenditure for a given period and the proposed means to finance those objectives. The State of Florida requires municipalities to prepare a balanced budget, whereby enough resources must be identified to fund programs and services. The fiscal year for all Florida cities begins October 1<sup>st</sup> and ends September 30<sup>th</sup>.

The sheer volume and complexity of information can make the budget an imposing document. The reader should always keep in mind that this document answers two core questions: “Where is the City of Fort Walton Beach’s money coming from?” and “How will that money be used?”

## FUND STRUCTURE

An important concept in governmental accounting and budgeting is the division of the budget into categories called funds. Funds are separate fiscal accounting entities. Budgeting and accounting for revenues and expenditures in this manner is called fund accounting. Fund accounting allows a government to budget and account for revenues and expenditures restricted by law or policy. Governments may use any number of individual funds in their financial reporting; however, generally accepted accounting principles (GAAP) require all these individual funds to be aggregated into specified fund types. Any fund constituting 10% or more of the appropriated budget is considered a “major” fund.

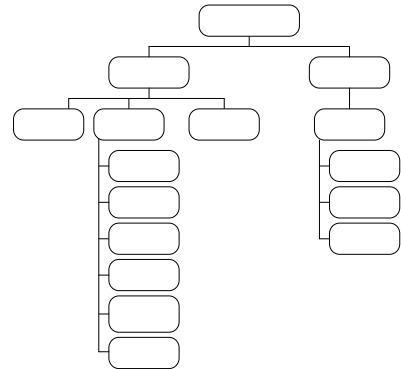
**We are committed to providing quality service to our community in ways that are responsive and caring by working together to serve our residents.**

We believe that the success of our organization depends upon the teamwork, mutual trust, and honesty achieved through our commitment to the following **Core Values**:

- **Integrity:** we will conduct ourselves in an honest, trustworthy, and ethical manner.
- **Accountability:** we will take full responsibility for our actions, resources, and attitudes.
- **Teamwork:** we will work together to provide quality services.
- **Customer Service:** we will be professional, use all available resources, and strive to meet the needs of our customers.
- **Continual Improvement:** we will promote a culture that seeks to better our organization.

There are basically three (3) groups of funds in governmental accounting:

- **Governmental Funds** – account for activities supported by taxes, grants, and similar resources and include most governmental functions; fund types include general, special revenue, capital projects, and permanent.
- **Proprietary Funds** – account for activities like those often found in the private sector; fund types include enterprise and internal service funds.
- **Fiduciary Funds** – account for assets not available to support the government’s programs that are held in a trustee or agent capacity; fund types include private-purpose trust, pension and other employee benefit trust, investment trust, and agency funds.



**General Fund** – Accounts for all financial resources not accounted for in other funds (e.g. human resources, finance, police, fire, recreation, code enforcement, streets).

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Law Enforcement Trust Fund – grants, forfeitures
- Law Enforcement Training Fund – traffic fines
- Florida Building Code Fund – building permit & inspection fees
- Community Development Block Grant – entitlement grant
- Community Redevelopment Agency – tax increment financing (i.e. ad valorem taxes)
- Beal Memorial Cemetery Perpetual Fund – lot, crypt, and niche sales

**Enterprise Funds** – Account for operations that are financed and operated in a manner similar to a private business – where the intent of the governing body is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Utilities Fund – water, sewer, reclaimed water
- Sanitation Fund – solid waste, recycling, yard waste
- Stormwater – stormwater

A department may have multiple divisions or be financed by multiple funds. The chart below illustrates the relationship between the City’s fund financial structure (e.g. accounting) and the City’s departments (e.g. operations).



		Accounting									
		Department/ Division	General	Law Enf. Trust	Law Enf. Train	FBC	CDBG	CRA	Utilities	Sanitation	Stormwater
Operations	General Gov't \$9.0M	City Council	ç								
		City Manager/PIO	ç								
		Information Tech	ç								
		Human Resources	ç								
		Risk Management	ç								
		City Clerk	ç								
		Finance	ç								
	Public Safety \$16.0M	Police	ç	ç	ç			ç			
		Fire	ç								
	Recreation Services \$7.3M	Recreation	ç								
		Parks/ROW	ç								
		Golf Club	ç								
		Library	ç								
		Museum	ç								
	Growth Management \$4.5M	Cemetery	ç								
		Growth Mgmt	ç					ç	ç		
		Planning/Zoning	ç								
		Bldg Insp/Permits				ç					
		Code Enforcement	ç								
	Public Works & Utility Services \$19.7M	Fleet	ç								
Facilities		ç									
Streets		ç									
Customer Services								ç			
Utility Services								ç			
Water Operations								ç			
Water Distribution								ç			
Sewer Operations								ç			
Sewer Collection								ç			
Sanitation									ç		
	Stormwater									ç	

## DEPARTMENT & DIVISION INFORMATION

A Department is a major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g. Police Department, Recreation & Cultural Services Department). The smallest organizational unit budgeted is a Division. Each division indicates responsibility for one functional area (e.g. Library Division within Recreation & Cultural Services Department). When divisions are combined, a department is formed.

In order to provide City Council and citizens with a well-rounded presentation of each department, the following elements are presented in the annual budget: organizational chart, revenues & expenditures, mission, description, goals & objectives, and accomplishments. The performance metrics reflect an operational plan and demonstrate how dollars and cents are translated into tangible returns for the citizens.

## BUDGET BASIS

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds. The City is not legally required to budget for proprietary or fiduciary funds and those budgets are not included in the City's audited financial statements. The basis of accounting used for purposes of financial reporting in accordance with generally accepted accounting principles (GAAP) is not the same basis used in preparing the budget document. All funds are budgeted on a cash basis. In GAAP financial statements, however, governmental funds use the modified accrual basis of

accounting and proprietary funds use the accrual basis of accounting. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

## **BUDGET PROCESS**

This budget continues the City's commitment of using planning processes and citizen input as blueprints for providing services and programs for the betterment of the community.

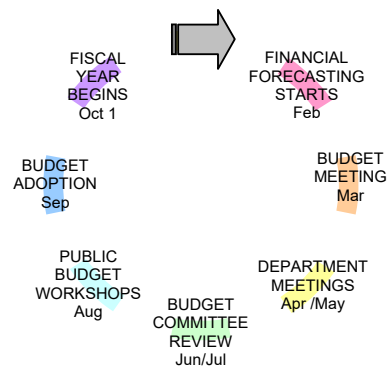
### **Planning Processes**

	Frequency	Description	Budget Impact
Comprehensive Plan	Long Range Plan - developed in 1990 and updated annually.	Provides direction to guide and control development and redevelopment, as required per Florida Statute Chapter 163.	Budget expenditures (e.g. Capital Improvements Plan) must be concurrent with the Comprehensive Plan.
Vision Plan	Long Range Plan - developed in 1994 updated annually.	Defines the broad, idealistic values that citizens cherish and desire for their community and creates shared commitments among citizens, City Council, and staff.	Outlines the general allocation of resources to achieve the desired service levels and quality of life.
Strategic Plan	Mid-to-Short Range Plan – first held in 2004 and updated annually.	Translates the Vision Plan into current and future priorities based on importance to City Council and funding availability.	Allows for the reallocation of resources due to changing priorities or economic conditions.
Budget Policy Workshop	Short Range Plan - held annually.	Defines changes to service levels or program objectives based on City Council goals and available fiscal resources.	Provides the framework for developing the current budget.
Capital Improvement Plan	Short-to-Mid Range Plan - updated annually.	Provides estimated dates and costs for the acquisition, construction, replacement, or renovation of facilities and infrastructure.	Provides anticipated 5-year funding level for facilities and infrastructure.

## Roles & Responsibilities

The budget process begins in February, which includes Finance staff preparing the new fiscal year's documentation. Revenue assumptions are developed using financial forecasting software to analyze historical trends and account for any anticipated major economic or legislative changes. Revenue projections are continually updated until the budget is adopted to ensure the amounts are based on the most current information available. Expenditure assumptions are similarly developed in a forecast model considering relevant benchmark indices such as the municipal cost index, consumer price index, and producer price index.

A Budget Policy Meeting is held with City Council in May to determine Council's priorities and overall strategic plan. The City Charter charges the City Manager with the duty of presenting a balanced budget to the City Council. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the year or generated during the year) equals or exceeds the total of all financial requirements. In August, the City Manager's proposed budget is presented to City Council for review and discussion. During September, two public hearings to formally adopt the millage (property tax) rate and budget are held per State Statute. The adopted budget is published no later than October 1. All meetings are open to the public and the public is encouraged to attend and participate.



Department Directors are responsible for identifying their staffing needs, operational funding needs within budget development parameters, five (5) year capital requests, as well as corresponding revenue sources to fund their needs. In addition, they must conduct a comprehensive review of departmental goals, objectives, and metrics.

The City Charter charges the City Manager with the duty of presenting a balanced budget to City Council. In order to accomplish this goal, a Budget Committee is formed comprised of the City Manager, Finance Director, and Budget Analyst. The Committee conducts comprehensive meetings with Department Directors to review their budget requests and a collaborative effort is undertaken to achieve City Council and department goals within fiscal constraints. The Budget Committee enlists assistance for areas of specialized interests, such as the Information Technology Manager for computer issues and the Human Resources Director for personnel and risk management issues. Department goals, objectives, and metrics are also evaluated during budget development to determine the effectiveness of program activities and appropriate funding levels.

After the departmental meetings, the Budget Committee finalizes the proposed budget given revenue projections, economic conditions, funding requirements, and City Council program priorities and issues previously identified in the budget process. Once a balanced budget is achieved, it is presented to City Council for consideration.

## Community Participation

In FY 2019-20, City Council conducted the first ever Quality of Life Survey of its citizens to assist with setting priorities and determining those areas in which the City should focus its efforts. This information has been incorporated into the proposed budget. The City's website and utility bills contain notices regarding the budget process and the budget meetings held by City Council.

## City Council Budget Review

The Mayor and City Council are responsible for reviewing the proposed budget to ensure it meets the goals and objectives of the City, conducting meetings on the budget to enlist public comment, and conducting public hearings prior to the final adoption of the budget.

In June, a budget policy meeting is held with the City Council to give an overview of the proposed budget. The City Manager reviews major issues and Department Directors are present for any discussion. The meeting is open to the public and the public is encouraged to attend and participate.

After the budget policy meeting, a budget workshop is held with City Council in August to discuss the proposed budget to make any final revisions prior to the two public hearings to formally adopt the budget in September. This meeting is also open to the public.

During September, two public hearings on the millage (i.e. property tax) rate and budget are held per State Statute before final budget consideration. These meetings are advertised as part of the agenda and Florida Law requires certain newspaper advertisements prior to the second and final budget hearing. At the public hearings, the public may make formal comment either for or against the proposed budget and ask questions of City Council about the budget.

Budget adoption occurs in September after City Council deliberations and two public hearings. City Council may take action to modify the proposed budget at its discretion. Prior to budget adoption, City Council must adopt a millage rate to support budgeted funding levels. An adopted budget is published no later than October 1<sup>st</sup>.

## Budget Maintenance

Budget maintenance is a year-round activity of the Department Directors, Finance Director, and Budget Analyst. Spending control mechanisms include Finance Department review of purchase requisitions and departmental review of reports presenting budget versus actual revenues and expenditures. These financial reports are prepared and reviewed by staff monthly and provided to City Council quarterly to identify and communicate any spending variances. Performance measures are prepared and reported to Council quarterly to monitor progress against goals and objectives, citizen satisfaction, and benchmarks.

<b><u>BUDGET SCHEDULE</u></b>	
February 2023	Finance Prepares New Fiscal Year's Documents
April 2023	Strategic Planning Session with City Council
April & May 2023	Department Budget Submissions <ul style="list-style-type: none"><li>● Revenues</li><li>● Personnel</li><li>● Computers</li><li>● Capital Improvement Projects</li><li>● Current Year Accomplishments</li><li>● Budget Year Goals &amp; Objectives</li><li>● Performance Measures</li><li>● Fee Schedule</li><li>● Operating Expenses</li><li>● Equipment/Vehicles</li></ul>
May 2023	<ul style="list-style-type: none"><li>● Departmental Budget Reviews</li><li>● Capital/CIP Ranking Meeting</li></ul>
June 2023	<ul style="list-style-type: none"><li>● City Council Budget Policy Meeting</li><li>● Discussion Budget Issues</li><li>● Set Proposed Millage Rate for TRIM Notice</li></ul>
August 7, 2023	City Council Budget Workshop
September 12, 2023	City Council Meeting – Adopt Tentative Millage Rate and Budget by Resolution
September 26, 2023	City Council Meeting – Adopt Final Millage Rate and Budget by Resolution

Annual appropriations lapse at fiscal year-end except for encumbrances and appropriations related to multi-year projects and other items identified by City Council to be carried over to the next fiscal year. These carry-overs are included in the ensuing year's adopted budget resolution.

### **Budget Transfers**

Operationally, the City functions at a fund level basis allowing budget transfers within funds for individual line items that exceed the budgeted amount without a formal budget amendment. Budget transfers are used only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. Budget transfers are permitted in accordance with Administrative Policy FIN-13. All budget transfers are performed in the City's accounting system by the Finance Department.

### **Budget Amendment**

Per Florida Statute 166.241, the adopted budget may be revised with a budget amendment approved by City Council in the same way the budget was adopted. The resolution adopting the annual budget allows the budget to be amended by resolution provided that a corresponding funding source supports any additional expense. Transfers between funds and increases to a fund's total budget are permitted by resolution adopted by City Council. Frequently, the budget is amended to record grants awarded to the City or other mid-year activities approved by City Council. The budget amendment increases or decreases the total amount of the adopted budget of each fund.

## **FINANCIAL POLICIES**

The financial policies presented below set forth the basic framework for the overall financial management of the City, as well as provide guidelines for evaluating current activities and proposals for future programs.

### **Financial Planning**

Long-Range Planning – Update the Vision Plan every ten (10) years and hold a Budget Policy Meeting annually to ensure current and proposed programs and services reflect the values shared by citizens, City Council, and staff and to evaluate the impact on revenues and/or reserves. Prepare current year budget development to highlight the long-term impact of current decisions. These forecasts include the following assumptions, based on current trends and a Strategic Plan that focuses on economic stability:

- A new five-year utility rate study was implemented in October 2020; for FY 2023-24, Year four (4) of the rate study will be implemented. The implementation makes sure the required rates are in place to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements.
- Personal Services in all funds have been adjusted by a 3.0% COLA (General/Police/Fire) on October 1, 2023 and 2.0% Length of Service and will be implemented on each employee's anniversary date, except for sworn Fire and Police Department employees, who will follow their adopted grade and step plans.
- Operating Expenses are adjusted based on historical patterns.



In each forecast, if needed, action has been taken using excess reserves to ensure that there is no deficiency in any Fund. Please reference the Table of Contents for these forecasts.

Asset & Infrastructure Inventory – Evaluate (and reprioritize as necessary) the five-year capital needs of the City annually as part of the budget process. Assets, as defined for purposes of this review, include computers, vehicles, and motorized equipment. Infrastructure improvements (e.g. street resurfacing, water/sewer lines, parks) are evaluated during development of the five (5) year capital improvements program.

Balanced Budget – Prepare a balanced budget each fiscal year in accordance with Florida statutory requirements for municipalities. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. When anticipated revenues exceed budgeted expenses, a non-operating governmental expenditure line “Fund Balance – Reserved for Future Appropriation” or enterprise expense line “Reserved-Undesignated Net Assets” accounts for the excess. In reverse, when budgeted expenses exceed anticipated revenues, a non-operating governmental revenue line “Appropriation from Unassigned Fund Balance” or enterprise revenue line “Appropriation from Net Assets” funds the overage.

Although the budget adopted by City Council is balanced, the budget may become unbalanced during the year due to a natural disaster, civic emergency, grant award, or other City Council action. When these changes occur, a budget amendment must be adopted by resolution of City Council.

Financial Monitoring – Prepare monthly financial reports for the City Manager and Finance Director detailing revenues and expenditures by fund, department, and division. Identify and explain any significant variances between budget and actual. Report financial information to City Council on a quarterly basis.

## **Revenues**

Taxes – Maintain the millage and other tax rates at levels commensurate with the service levels being provided. Services which have a citywide benefit shall be financed with revenues generated from a broad base, such as property and other taxes. Evaluate annually as part of the budget process.

User Fees – Maintain fees and rates at appropriate levels to fund their corresponding purpose, especially in the Enterprise funds. Services where the customer determines the use shall be financed with user fees, charges, and assessments related to the level of service provided. User fees shall be maximized in lieu of general revenue sources for services that can be individually identified and where costs are directly related to the level of service. The extent to which the total cost of providing the service is recovered depends on the nature of the service. For governmental services provided for the public good (e.g. police and fire protection, street maintenance, and land use regulation), it may be appropriate for a substantial portion of the cost to be borne by the taxpayers. For proprietary services provided for the enjoyment of specific residents (e.g. recreation programs, cemetery operations), total cost recovery may be warranted. Evaluate annually as part of the budget process.

Non-Recurring Revenues – Fund recurring expenditures with recurring revenues. One-time revenues will be reserved for future emergencies or projects identified by City Council to the greatest extent possible.

Unpredictable Revenues – Budget unpredictable revenues at conservative levels (e.g. building permits) to safeguard against a shortfall.

## **Expenditures**

Operating Expenses – Pay all current year operating expenses with current year revenues and/or available fund balance.

Contingencies – Appropriate contingency funds in the General Fund and Enterprise Funds to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies. City practice is to budget 1% of personnel and operating expenses as contingency funds to be used as a last resort. Budget residuals (excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred) will be exhausted before contingency funds are used. The City currently meets this policy for the applicable funds.

Special Project Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. These are projects and/or purchases that are incomplete as of September 30<sup>th</sup> of any fiscal year that will be continued and made part of the appropriations for the ensuing year. These are budget funds for large items (usually capital purchases, projects, or studies) that were authorized and appropriated by City Council in a prior fiscal year but were not spent due to time constraints.

Encumbrance Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. In general, purchase orders close out at the end of the fiscal year unless they are identified for carryover as part of the budget process of the ensuing year. These encumbrances were authorized, budgeted, and appropriated by City Council in a prior fiscal year but were not fully receipted in due to the ongoing nature of the expense.

## **Fund Balance (governmental funds)**

Fund balance refers to the difference between current financial assets and liabilities reported in a governmental fund. Since all related assets and liabilities are not reported for governmental funds, fund balance is considered more of a liquidity measure than a net worth measures. Credit rating agencies monitor fund balance levels and strongly consider unrestricted fund balance when determining a local government's creditworthiness. Fund balance is also important to guard against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. There are five (5) types of fund balance:

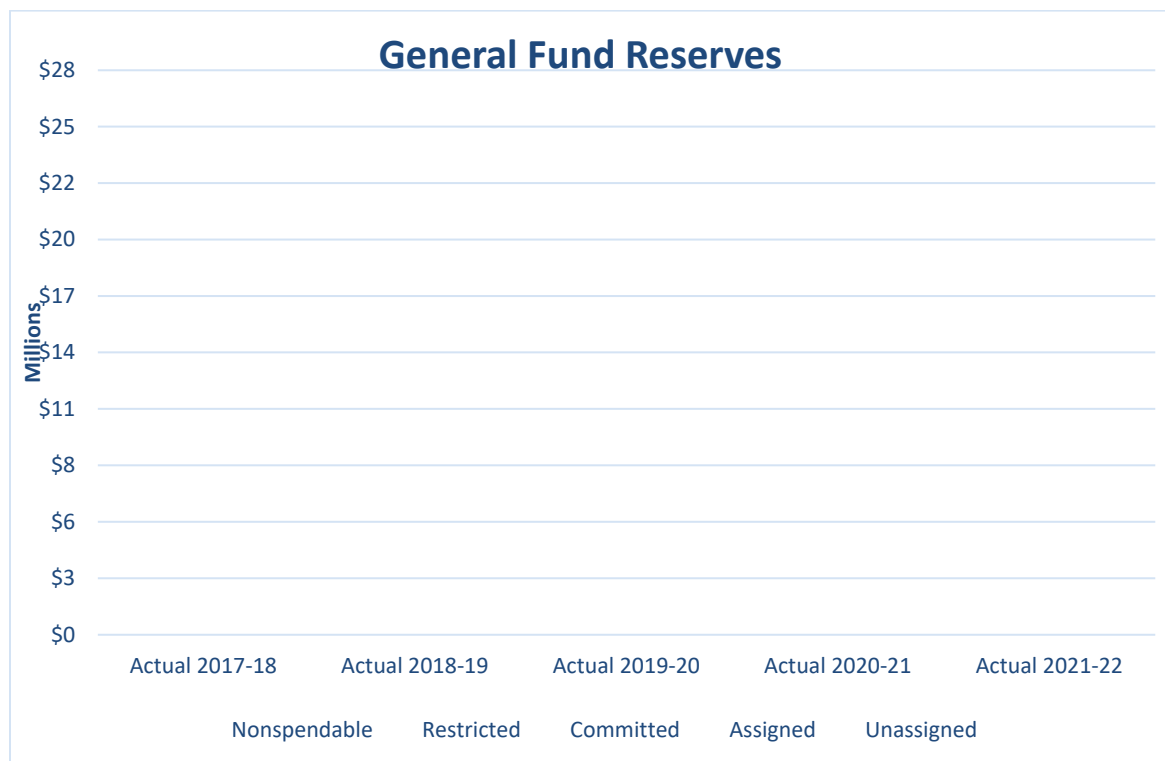
### Restricted

1. *Non-spendable (inherently non-spendable)* – resources that cannot be spent because of form (e.g. inventory, long-term loans receivable) or because they must be maintained intact (e.g. endowment principal).

2. *Restricted (externally enforceable limitations)* – resources with limitations imposed by creditors, grantors, laws, regulations, or enabling legislation.
  - Half-Cent Surtax – Okaloosa County voters imposed an additional half-cent surtax to be used for capital projects and non-recurring expenditures. This equates to approximately \$1.5M each year for ten (10) years.

#### Unrestricted

3. *Committed (self-imposed limitations)* – resources whose use is constrained by limitations that the governing body has imposed and remains binding until removed in the same manner as imposed.
  - Disaster/Emergency Reserve – City Council established a committed fund balance of 30% of annual budgeted expenditures per Resolution 2011-13 adopted August 16, 2011. This equates to \$8.6M in the current year budget.
4. *Assigned (limitation resulting from intended use)* – resources whose use is constrained by a body or official designated by the governing body.
  - Subsequent Year's Budget – City Council authorizes City management to set forth in the annual budget (and any amendments thereto) fund balance for specific purposes per Resolution 2011-13 adopted August 16, 2011.
5. *Unassigned (residual net assets not otherwise classified)* – total fund balance in excess of the non-spendable, restricted, committed, and assigned fund balances (e.g. surplus). There is currently \$8.84M available in this fund balance.



### Changes in Fund Balance

Changes in reserves are anticipated, as displayed below, primarily due to the use of previously appropriated reserves specific to facility and vehicle repairs and replacements, as well as the use of designated Florida Building Code fund reserves, budgeted to assist with the purchase of a new vehicle. This representation of fund balance includes total fund balance.

### **Working Capital (proprietary funds)**

Working capital refers to the difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity. Credit rating agencies consider the availability of working capital in their evaluations of a local government's creditworthiness. Working capital is also important in mitigating unanticipated events and ensuring stable services and fees.

The City's target level of working capital is 90 days of annual operating expenses, and currently exceeds this level for all funds. It is not feasible to project this measure into the future.

#### **Working Capital Analysis - in Days**

	Actual		
	FY 2020	FY 2021	FY 2022
Utilities Fund	587	510	511
Sanitation Fund	235	245	259
Stormwater Fund	721	481	558

### **Net Assets (proprietary funds)**

Net assets refers to the difference between assets and liabilities reported in a proprietary fund, and may be considered a measure of net worth. There are two types of net assets:

1. *Restricted* – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period (e.g. debt service, impact fees).
  2. *Unrestricted* – funds not required to be on hand and that have not been identified for a particular purpose; available for capital projects or to balance the budget; the measure of financial health for an enterprise fund.
- City Council established that unrestricted net assets will be maintained at 33% of operating, debt service, and transfers out per Resolution 2011-13 adopted August 16, 2011. The City currently meets this policy for all funds.

#### Net Assets Analysis

				<i>Estimate</i>	
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Utilities Fund	119.3%	129.0%	135.3%	114.6%	93.6%
Sanitation Fund	138.8%	144.9%	158.3%	71.1%	59.7%
Stormwater Fund	23.2%	28.9%	28.4%	121.0%	118.8%

## Investments

Investment Philosophy – Funds shall be invested in a manner that will ensure the safety of principal while meeting daily cash flow needs. Optimization of investment income shall be secondary to the requirements of safety and liquidity.

Investment Policy – Ordinance 1921, adopted by City Council in June 2015, governs the investment of funds in excess of those required to meet current expenses, with the exception of pension funds, funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds, and Beal Memorial Cemetery Perpetual Care funds. In a nutshell:

- The primary investment objectives, in order of importance, are: safety of principal, liquidity, and investment income.
- Cash balances from all funds are consolidated to maximize investment earnings. Investment income is allocated to each fund based on the fund's respective participation and in accordance with generally accepted accounting principles.
- The investment portfolio shall be structured, to the extent possible, to match investment maturities with known cash needs and anticipated cash flow requirements.
- Investments will be diversified, to the extent practicable, to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or institution.



- Each portfolio's performance will be reviewed on a quarterly basis, with emphasis placed on results achieved over a rolling time period of three to five years for long-term portfolios. Objectives will be reviewed annually and adjusted as necessary after consultation with the Finance Director, Investment Advisor(s), and Portfolio Manager(s).

The City currently maintains two short-to-medium term portfolios, one long term portfolio, and one short term portfolio externally managed through our Investment Manager (PFM Asset Management). Since the City has transitioned from internally managed portfolios, benefits of the enhanced diversification and third-party management have been realized, including increased cash flow and interest earnings.

## **Debt Issuance**

Debt Limit – The State of Florida does not place a legal limit of debt on municipalities. However, general obligation debts greater than one year require voter referendum approval. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore, it is not subject to voter referendum. Any new debt will be carefully evaluated as to its impact on operations.

Debt Philosophy – The use of debt financing for long-term capital improvement programs is based upon two types of debt financing: 1) “pay-as-you-go” and 2) “pay-as-you-use”. In practice, the City uses a mix of these two basic methods to finance its Capital Improvements Program, with pay-as-you-go financing used for recurrent capital expenditures and pay-as-you-use financing used for long-term, non-recurrent capital expenditures.

- Pay-As-You-Go – A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements. Example: annual street paving.
- Pay-As-You-Use – A type of financing whereby long-term debt is used to pay for capital improvements. Example: debt financing for a new municipal facility.

Debt Policy Statement – The following policy statements govern the City's use of debt to finance long-term, non-recurring capital improvements:

- Recurrent capital expenditures for replacement, expansion and/or acquisition of plant, equipment, and/or motor vehicles will be financed on a pay-as-you-go basis from funds available and appropriated in the City's annual operating budget.
- Only long-term, non-recurrent capital expenditures for public improvements having a relatively greater cost and longer useful life, and which require additional funding over and beyond the fiscal capacity of the City's annual operating budget, will be financed through the issuance or creation of long-term debt. These expenditures will not be debt-financed for periods exceeding the projected useful life of the improvement.
- All capital improvements financed through the use of long-term debt will be consistent with the adopted Capital Improvements Program and the current fiscal year's adopted Budget.
- Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- The City's total general obligation debt will not exceed 10% of its assessed valuation. The City does not currently have any general obligation debt.

- The City will use special assessment revenue bonds or other self-supporting bonds where possible and appropriate to finance long-term, non-recurrent capital improvements, rather than general obligation bonds.
- The City will establish and maintain effective communications with bond rating agencies to keep them informed of its financial condition.

**Debt Capacity** – The debt capacity of both the General Fund and Utilities Fund is contingent upon available resources and existing debt. The current outstanding debt requires a coverage ratio of 1.15-time earnings. The General Fund is at 12.90 and the Utilities Fund is at 2.06. The Sanitation and Stormwater funds are participating in the facilities consolidation, which is the first debt incurred in these funds.

**Debt Ratio** – Indicates the percentage of assets financed via debt, and therefore the financial flexibility of the fund.

	Debt Ratio Analysis					
	Actual				Budget	
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
General Fund	101.5%	92.4%	71.7%	56.8%	29.0%	43.7%
Utilities Fund	47.2%	44.4%	42.5%	40.2%	57.5%	53.9%
Sanitation Fund	0.0%	0.0%	0.0%	0.0%	22.3%	21.5%
Stormwater Fund	0.0%	0.0%	0.0%	0.0%	36.9%	35.5%

**Debt Rating** – The City maintains an AA rating with both Standard and Poor’s and Fitch.

	Principal	Interest	Total
<b>FY 2023-24 Budget Debt Impact</b>	<b>2,973,307</b>	<b>961,793</b>	<b>3,935,099</b>

## Debt Principal and Interest Payments by Fund

Fiscal Yr	General Fund		Enterprise Funds		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2023-24	1,329,490.56	241,798.45	1,643,815.99	719,994.37	2,973,306.55	961,792.82
2024-25	1,073,527.89	214,371.51	1,776,051.51	676,217.25	2,849,579.40	890,588.76
2025-26	1,092,055.07	189,263.54	1,824,535.79	627,782.57	2,916,590.86	817,046.11
2026-27	804,505.59	165,906.27	1,874,017.52	577,912.43	2,678,523.11	743,818.70
2027-28	3,349,488.36	144,599.14	1,925,529.48	526,574.08	5,275,017.84	671,173.22
2028-29	358,306.30	54,830.28	1,979,105.54	473,704.42	2,337,411.84	528,534.70
2029-30	377,618.05	45,519.13	2,121,780.84	419,239.13	2,499,398.89	464,758.26
2030-31	385,832.70	35,554.54	2,182,000.43	359,762.32	2,567,833.13	395,316.86
2031-32	90,148.01	25,351.99	2,242,523.76	298,456.19	2,332,671.77	323,808.18
2032-33	93,600.68	21,899.32	2,306,394.79	235,305.96	2,399,995.47	257,205.28
2033-34	97,185.58	18,314.42	1,707,659.07	170,207.70	1,804,844.65	188,522.12
2034-35	100,907.79	14,592.21	1,283,680.47	122,503.05	1,384,588.26	137,095.26
2035-36	104,772.56	10,727.44	847,705.26	86,794.74	952,477.82	97,522.18
2036-37	108,785.35	6,714.65	880,172.37	54,327.63	988,957.72	61,042.28
2037-38	66,531.90	2,548.17	538,303.58	20,617.03	604,835.48	23,165.20
	9,432,756.39	1,191,991.07	25,133,276.40	5,369,398.86	34,566,032.79	6,561,389.93

## DEBT SCHEDULES

### Facility & Infrastructure Debt Service by Fiscal Year

Fiscal Yr	Fund 401	Fund 401	Fund 001, 401, 403 & 405	Fund 001	Fund 001	Fund 001	GRAND TOTAL
	SRF Loan	2015 Revenue Note	2013 Revenue Note	2013 Revenue Note	2013A Revenue Note	2023 Revenue Note	
	<i>Pump Station &amp; Force Main</i>	<i>Utility System Improvements</i>	<i>Municipal Facilities</i>	<i>Municipal Facilities</i>	<i>Recreation Complex &amp; Equipment</i>	<i>Preston Hood Athletic Complex Expansion</i>	
2023-24	943,366.76	663,943.60	850,000.00	307,637.08	557,525.26		3,322,472.70
2024-25	943,366.76	663,402.00	950,000.00	305,137.44	557,524.76		3,419,430.96
2025-26	943,366.76	663,451.60	950,000.00	307,136.60	557,524.98		3,421,479.94
2026-27	943,366.76	663,063.20	949,999.99	308,387.28	557,524.58		3,422,341.81
2027-28	943,366.76	663,236.80	950,000.00	308,887.50	3,080,700.00		5,946,191.06
2028-29	943,366.76	663,943.20	950,000.00	308,636.58			2,865,946.54
2029-30	943,366.76	663,153.20	1,050,000.01	307,637.18			2,964,157.15
2030-31	943,366.76	663,896.00	1,049,999.99	305,887.24			2,963,149.99
2031-32	943,366.76	663,113.20	1,049,999.99				2,656,479.95
2032-33	943,366.76	663,834.00	1,049,999.99				2,657,200.75
2033-34	943,366.76		1,050,000.01				1,993,366.77
2034-35	471,683.52		1,050,000.00				1,521,683.52
2035-36			1,050,000.00				1,050,000.00
2036-37			1,050,000.00				1,050,000.00
2037-38			628,000.68				628,000.68
Total	\$ 10,848,717.88	\$ 6,635,036.80	\$ 14,628,000.66	\$ 2,459,346.90	\$ 5,310,799.58	\$ -	\$ 39,881,901.82

### Equipment Debt Service by Fiscal Year

Fiscal Year	Fund 001	Fund 001	Fund 001	Fund 001	GRAND TOTAL
	2022	2014	2015	2022	
	Revenue Note	Interfund Loan	Capital Lease	Revenue Note	
	<i>Fire Ladder Truck</i>	<i>Fire Pumper</i>	<i>Fitness Equipment</i>	<i>Golf Irrigation Equipment</i>	
2023-24	227,643.09	55,665.90	17,160.96	312,156.72	612,626.67
2024-25	-	-	8,580.48	312,156.72	320,737.20
2025-26	-	-	-	312,157.03	312,157.03
Total	\$ 227,643.09	\$ 55,665.90	\$ 25,741.44	\$ 936,470.47	\$ 1,245,520.90

# CITY OF FORT WALTON BEACH, FL

## Summary of Estimated Financial Sources & Uses - All Funds

	<b>Major Funds <sup>1</sup></b>								
	<b>GENERAL FUND</b>			<b>UTILITIES FUND</b>			<b>SANITATION FUND</b>		
	<b>2021-22 Budget</b>	<b>2022-23 Budget</b>	<b>2023-24 Budget</b>	<b>2021-22 Budget</b>	<b>2022-23 Budget</b>	<b>2023-24 Budget</b>	<b>2021-22 Budget</b>	<b>2022-23 Budget</b>	<b>2023-24 Budget</b>
<b>Financial Sources</b>									
Ad Valorem Taxes	6,870,632	7,438,755	7,557,019	-	-	-	-	-	-
Other Taxes	7,502,598	8,008,290	8,762,555	-	-	-	-	-	-
Licenses and Permits	3,219,306	3,256,178	2,502,044	-	-	-	13,000	26,000	32,000
Intergovernmental Revenue	3,474,999	4,628,740	4,917,176	-	900,000	-	-	-	-
Charges for Services	3,145,442	3,338,327	3,764,816	11,619,894	11,709,115	12,021,296	4,466,098	4,577,644	5,069,660
Fines and Forfeitures	68,027	64,463	95,000	-	-	-	-	-	-
Interest & Other Revenues	727,501	693,290	595,409	48,000	36,050	36,357	3,125	2,425	2,400
Other Financing Sources	387,528	2,361,931	-	-	-	-	-	-	-
	<u>25,396,033</u>	<u>29,789,974</u>	<u>28,194,019</u>	<u>11,667,894</u>	<u>12,645,165</u>	<u>12,057,653</u>	<u>4,482,223</u>	<u>4,606,069</u>	<u>5,104,060</u>
Appropriation from Reserves	1,298,209	-	3,409,993	1,915,519	2,346,012	1,507,196	31,473	140,882	-
	<b>\$ 26,694,242</b>	<b>\$ 29,789,974</b>	<b>\$ 31,604,012</b>	<b>\$ 13,583,413</b>	<b>\$ 14,991,176</b>	<b>\$ 13,564,849</b>	<b>\$ 4,513,696</b>	<b>\$ 4,746,951</b>	<b>\$ 5,104,060</b>
Interfund Transfers In	1,003,054	1,090,895	1,141,850	-	-	-	-	-	-
<b>Total Financial Sources</b>	<b>\$ 27,697,297</b>	<b>\$ 30,880,869</b>	<b>\$ 32,745,862</b>	<b>\$ 13,583,413</b>	<b>\$ 14,991,176</b>	<b>\$ 13,564,849</b>	<b>\$ 4,513,696</b>	<b>\$ 4,746,951</b>	<b>\$ 5,104,060</b>
<b>Financial Uses</b>									
General Government	3,877,353	4,950,823	6,659,803	-	-	-	-	-	-
Public Safety	12,984,897	14,274,099	15,320,152	-	-	-	-	-	-
Physical Environment	792,732	418,557	431,691	8,307,369	8,649,349	9,138,300	3,880,819	3,969,062	4,591,556
Transportation	862,200	605,524	685,661	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-	-	-	-
Culture & Recreation	4,893,518	5,518,092	5,627,155	-	-	-	-	-	-
Capital Outlay/Improvements	2,280,155	2,388,450	2,082,928	2,323,900	3,380,033	1,425,000	240,000	372,221	-
Debt Service	1,685,497	2,361,931	1,571,289	2,142,667	2,142,943	2,157,095	85,000	85,000	85,000
Reclass of Capital for Depreciation	-	-	-	-	-	-	-	-	-
	<u>27,376,352</u>	<u>30,517,476</u>	<u>32,378,679</u>	<u>12,773,936</u>	<u>14,172,325</u>	<u>12,720,395</u>	<u>4,205,819</u>	<u>4,426,283</u>	<u>4,676,556</u>
Contingencies	285,928	324,993	330,185	115,099	115,099	120,636	45,321	45,321	51,041
Reserves	-	-	-	-	-	-	-	-	70,218
	<b>\$ 27,662,280</b>	<b>\$ 30,842,469</b>	<b>\$ 32,708,864</b>	<b>\$ 12,889,035</b>	<b>\$ 14,287,424</b>	<b>\$ 12,841,031</b>	<b>\$ 4,251,140</b>	<b>\$ 4,471,604</b>	<b>\$ 4,797,815</b>
Interfund Transfers Out	35,017	38,400	37,000	694,377	703,751	723,817	262,556	275,348	306,244
<b>Total Financial Uses</b>	<b>\$ 27,697,297</b>	<b>\$ 30,880,869</b>	<b>\$ 32,745,862</b>	<b>\$ 13,583,413</b>	<b>\$ 14,991,176</b>	<b>\$ 13,564,849</b>	<b>\$ 4,513,696</b>	<b>\$ 4,746,951</b>	<b>\$ 5,104,060</b>
Net Increase/(Decrease) in Fund Balance / Net Assets <sup>4</sup>	(121,231)	-	(3,409,993)	(403,407)	(2,346,012)	(1,507,196)	167,470	140,882	-
Fund Bal / Net Assets <sup>4</sup> - Oct 1	27,375,609	27,254,378	27,254,378	22,063,475	21,660,068	19,314,056	3,553,534	3,721,004	3,861,886
<b>Fund Bal / Net Assets<sup>4</sup> - Sep 30</b>	<b>\$ 27,254,378</b>	<b>\$ 27,254,378</b>	<b>\$ 23,844,385</b>	<b>\$ 21,660,068</b>	<b>\$ 19,314,056</b>	<b>\$ 17,806,860</b>	<b>\$ 3,721,004</b>	<b>\$ 3,861,886</b>	<b>\$ 3,861,886</b>

**Notes**

<sup>1</sup> Major funds each comprise at least 10% of the total appropriated budget

<sup>2</sup> Other Governmental Funds - Law Enforcement Trust, Law Enforcement Training, Florida Building Code, CRA, CDBG, Debt Service, Beal Memorial

<sup>3</sup> Other Enterprise Funds - Stormwater

<sup>4</sup> Fund Balance / Net Assets amounts used are unrestricted, except CRA Fund which is committed to capital projects



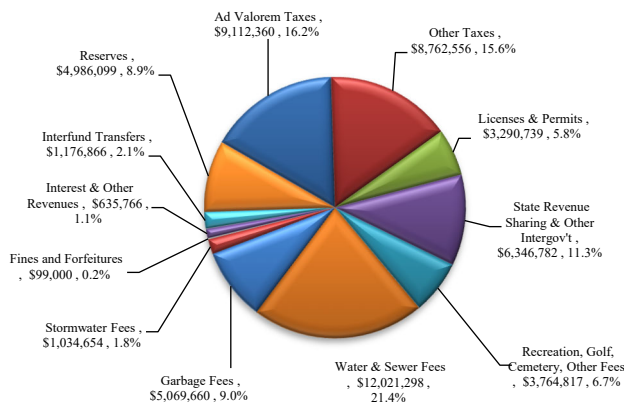
### Non-Major Funds

OTHER GOVERNMENTAL <sup>2</sup>			OTHER ENTERPRISE <sup>3</sup>			Total All Funds			% of Budget
2021-22 Budget	2022-23 Budget	2023-24 Budget	2021-22 Budget	2022-23 Budget	2023-24 Budget	2021-22 Budget	2022-23 Budget	2023-24 Budget	
1,417,976	1,510,607	1,555,341	-	-	-	8,288,608	8,949,362	9,112,360	16.2%
-	-	-	-	-	-	7,502,598	8,008,291	8,762,556	15.6%
503,615	624,152	756,695	-	-	-	3,735,921	3,906,330	3,290,739	5.8%
1,188,133	1,300,217	1,429,606	200,000	-	-	4,863,132	6,828,957	6,346,782	11.3%
-	-	-	1,027,413	1,034,769	1,034,654	20,258,847	20,659,855	21,890,426	38.9%
400	400	4,000	-	-	-	68,427	64,863	99,000	0.2%
3,209	1,603,209	1,100	500	500	500	782,335	2,335,474	635,766	1.1%
-	-	-	-	-	-	387,528	2,361,931	-	0.0%
3,113,333	5,038,585	3,746,742	1,227,914	1,035,270	1,035,155	45,887,397	53,115,063	50,137,629	
156,850	9,864	-	498,335	60,784	68,910	3,900,386	2,557,542	4,986,099	8.9%
<b>\$ 3,270,183</b>	<b>\$ 5,048,449</b>	<b>\$ 3,746,742</b>	<b>\$ 1,726,249</b>	<b>\$ 1,096,057</b>	<b>\$ 1,104,068</b>	<b>\$ 49,787,783</b>	<b>\$ 55,672,605</b>	<b>\$ 55,123,728</b>	
2,070,513	2,365,881	35,017	-	-	-	3,073,567	3,456,776	1,176,867	2.1%
<b>\$ 5,340,696</b>	<b>\$ 7,414,330</b>	<b>\$ 3,781,759</b>	<b>\$ 1,726,249</b>	<b>\$ 1,096,057</b>	<b>\$ 1,104,068</b>	<b>\$ 52,861,350</b>	<b>\$ 59,129,382</b>	<b>\$ 56,300,597</b>	
-	-	-	-	-	-	3,877,353	4,950,823	6,659,803	11.8%
636,775	637,325	848,333	-	-	-	13,621,672	14,911,424	16,168,485	28.7%
385,317	84,997	-	895,881	888,122	895,606	14,262,118	14,010,088	15,057,154	26.7%
-	-	-	-	-	-	862,200	605,524	685,661	1.2%
1,258,453	2,844,768	1,362,984	-	-	-	1,258,453	2,844,768	1,362,984	2.4%
-	-	-	-	-	-	4,893,518	5,518,092	5,627,155	10.0%
488,100	514,000	374,889	600,900	-	-	5,933,055	6,654,704	3,882,817	6.9%
1,685,496	2,281,182	-	136,000	136,000	136,000	5,734,660	7,007,056	3,949,384	7.0%
-	-	-	-	-	-	-	-	-	0.0%
4,454,141	6,362,272	2,586,206	1,632,781	1,024,122	1,031,606	50,443,029	56,502,479	53,393,442	
-	-	-	9,817	9,817	10,352	456,165	495,230	512,214	0.9%
886,556	1,052,056	1,195,554	-	-	-	886,556	1,052,056	1,265,772	2.2%
<b>\$ 5,340,696</b>	<b>\$ 7,414,328</b>	<b>\$ 3,781,759</b>	<b>\$ 1,642,599</b>	<b>\$ 1,033,940</b>	<b>\$ 1,041,959</b>	<b>\$ 51,785,750</b>	<b>\$ 58,049,765</b>	<b>\$ 55,171,428</b>	
-	-	-	83,650	62,116	62,109	1,075,600	1,079,616	1,129,171	2.0%
<b>\$ 5,340,696</b>	<b>\$ 7,414,330</b>	<b>\$ 3,781,759</b>	<b>\$ 1,726,249</b>	<b>\$ 1,096,057</b>	<b>\$ 1,104,068</b>	<b>\$ 52,861,350</b>	<b>\$ 59,129,382</b>	<b>\$ 56,300,597</b>	
665,275	9,864	-	(240,221)	(60,784)	(68,910)	-	(1,505,486)	(3,720,327)	
9,349,664	10,014,939	10,024,803	4,601,663	4,361,442	4,300,658	66,943,945	67,011,831	64,755,781	
<b>\$ 10,014,939</b>	<b>\$ 10,024,803</b>	<b>\$ 10,024,803</b>	<b>\$ 4,361,442</b>	<b>\$ 4,300,658</b>	<b>\$ 4,231,748</b>	<b>\$ 66,943,945</b>	<b>\$ 65,506,345</b>	<b>\$ 61,035,454</b>	

# Executive Budget Summary

## Where the Money Comes From ...

Budgeted Revenues: \$56,300,597



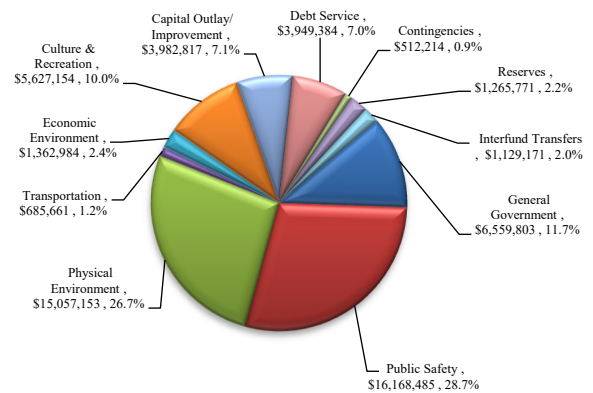
**User Fees** are the largest revenue source for the City at 38.6% and generate \$21.8M. Unlike taxes, these charges are directly related to the service received and are collected for recreation & golf activities, water & sewer services, garbage collection, and stormwater.

**Ad Valorem (Property) Taxes** are the City's second largest revenue source at \$9.1M, or 16.2%, of revenues. Property taxes fund essential services such as police, fire, planning, & code enforcement.

**Other Taxes** total \$8.7M and are the third largest revenue source at 15.6%. This category includes local option gas tax, ½ cent sales tax, utility taxes, communication services tax, business tax receipts, insurance premium tax for police and fire pensions, and other state shared revenues.

## ... And Where the Money Goes

Budgeted Expenditures: \$56,300,597



**Public Safety** includes police, fire, code enforcement, and building inspections, comprising the largest expense to the City at \$16.1M, or 28.7%.

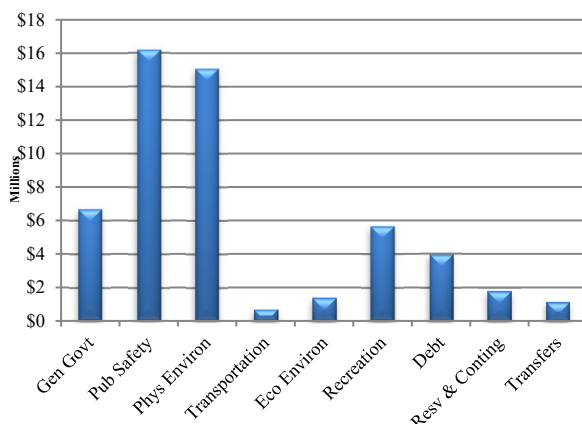
**Physical Environment** includes water, sewer, garbage, stormwater, and cemetery operations and totals \$15.0M, or 26.7%, of expenses.

**Recreation & Cultural Services** totals \$5.6M, or 10.0%, of expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses.

BUDGET SUMMARY				
	FY 2023-24	FY 2022-23	\$ Variance	% Variance
General Fund	32,745,862	30,867,681	1,864,993	6.32%
Law Enf. Trust Fund	300	12,173	(11,873)	(97.54)%
Law Enf. Training	4,000	500	3,500	700.00%
FBC Fund	757,195	624,652	132,542	21.22%
CDBG Fund	137,603	142,827	(5,224)	(3.66)%
CRA Fund	2,847,343	4,281,185	(1,433,841)	(33.49)%
Debt Service Fund	0	2,281,182	(2,281,182)	(100.00)%
Utilities Fund	13,564,849	14,991,177	(1,426,328)	(9.51)%
Sanitation Fund	5,104,060	4,746,951	357,109	7.52%
Stormwater Fund	1,104,068	1,096,057	8,011	(36.51)%
Beal Memorial Fund	35,317	84,997	(49,680)	.73%
<b>GRAND TOTAL</b>	<b>\$56,300,597</b>	<b>\$59,129,382</b>	<b>\$(2,828,785)</b>	<b>(4.78)%</b>

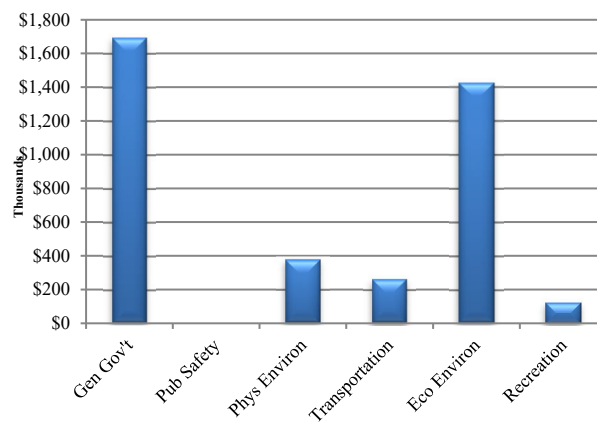
## Operating Budget

**\$52,417,783**



## Capital Budget

**\$3,882,814**



**General Government** is comprised of the City Council, City Manager, IT, Human Resources, City Clerk, Finance, Purchasing, Development Services, Fleet, and Facilities. These groups shape overall City policy and/or provide guidance and assistance to other departments and the public.



**Public Safety** includes Police, Fire, Code Enforcement, and Building Permitting & Inspections. These groups monitor the safety and welfare of City property owners.



**Physical Environment** includes the production and distribution of drinking water, collection and treatment of wastewater, collection of residential and commercial garbage, recycling, management of stormwater and environmental issues, and cemetery operations.



**Transportation** includes right-of-way, engineering, and streets.

**Economic Environment** includes the CDBG program for low-moderate income families and the CRA program to revitalize blighted areas.



**Recreation** activities include neighborhood and facility parks, a tennis center, a library, a museum complex, a recreation complex, and two 18-hole golf courses.



Highlights for the upcoming year include:

**IT Replacements** –Per 5 yr replacement schedule.

**Facility Repairs** – Recreation: resurface gym floor, replace/clean carpet City Hall, Roof repair – City Hall / Annex / Auditorium, Replace fluorescent lighting to LED @ City Hall, City Hall Switch Gear replacement.

**Street Resurfacing/Restriping** – Resurfacing: Hudson Drive NW from Fliva Avenue NW to Moriarty Street NW; Coral Drive SW from Robinwood Drive SW to Memorial Pkwy SW; Sotir Street NW from Memorial Pkwy NW to Bayou Woods Drive NW; and Mooney Road NE pickleball parking lot.

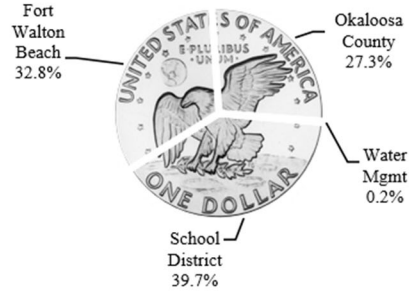
**Sewer Grouting & Lining** – Locations based upon video reports, maintenance, and flow monitoring.

**Storm Drainage Improvement** – Identified in the five-year schedule listed in the Stormwater Master Plan; Martisa Road Stormwater Replacement.

## Did You Know? . . .

**2022 Property Tax Allocation  
for a City Property Owner**  
(Based on taxable property value of \$125,000)

	Millage	Taxes	% of Total
School District	5.5790	697.38	39.7%
Fort Walton Beach	4.6116	576.45	32.8%
Okaloosa County	3.8308	478.85	27.3%
Water Mgmt	0.0261	3.26	0.2%
	14.0475	\$ 1,755.94	100.0%



The City of Fort Walton Beach comprises 32.8% of a citizen's tax bill.



One mill equals \$1 per \$1,000 of taxable property value. Over 11% of properties within the City have exemptions that enable them to pay no property taxes (i.e. homestead exemptions).



**67% of residents & 58% of businesses will pay \$50.00 or less per month in City property taxes**

That's far less than two common monthly bills...

Basic Cable TV & Internet



\$102.99



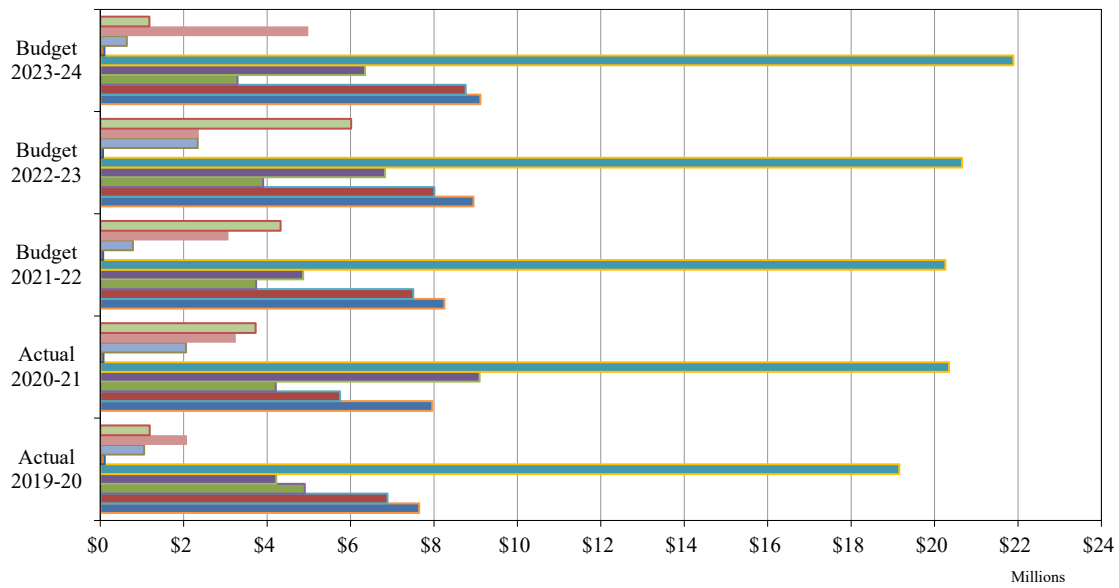
Cell Phone

\$55.00

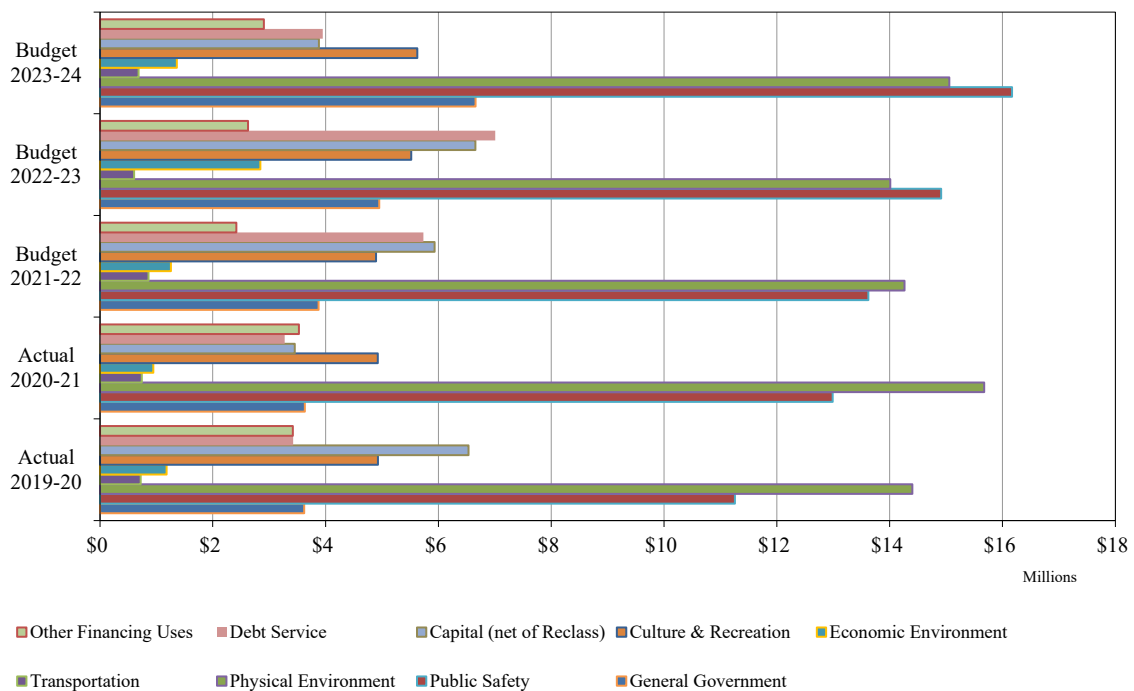


## Executive Budget Summary

Revenues by Category



Expenses by Category



## Executive Budget Summary



### Cost of . . .

#### One Police Officer, 24 Hrs/Day

Starting Salary	48,246
Incentive Pay	-
Overtime	1,009
Holiday Worked	1,850
Health Insurance	18,676
Pension	25,530
Federal Taxes	3,639
Workers Comp	1,723
<b>Personnel</b>	<b>\$ 100,673</b>

Equipment & Supplies	4,193
Vehicle Fuel & Repair	6,972
Insurance	827
<b>Operating</b>	<b>\$ 11,992</b>

**Annual Recurring 112,665**

Immunizations	250
Radio, Uniform, Vest, Gun	2,437
Vehicle & Equipment	55,000
<b>Non-Recurring</b>	<b>\$ 57,687</b>

Total Cost to Hire &  
Equip One Officer \$ 161,619

2 Officers Required  
for 24 Hour Coverage x 2

**Total Cost \$ 323,238**

The City has 54 sworn police officers



### Cost of . . .

#### One Firefighter/EMT, 24 Hrs/Day

Starting Salary	47,971
Incentive Pay	200
Overtime	2,785
Holiday Worked	1,680
Health Insurance	18,676
Pension	22,403
Federal Taxes	3,290
Workers Comp	1,609
<b>Personnel</b>	<b>\$ 98,614</b>

Physicals, Immunizations	350
Uniform Replacement	335
Training/Other	1,000
<b>Operating</b>	<b>\$ 1,685</b>

**Annual Recurring 100,299**

Uniform	2,949
<b>Non-Recurring</b>	<b>\$ 2,949</b>

Total Cost to Hire &  
Equip One Firefighter \$ 103,248

3 Firefighters Required (min. manning)  
for 24 Hour Coverage x 3

**Total Cost \$ 309,743**

The City has 44 firefighters



### Cost to . . .

#### Maintain 10 Acres of Park

Salaries	32,341
Health Insurance	18,676
Pension	1,940
Federal Taxes	2,400
Workers Comp	1,256
<b>Personnel</b>	<b>\$ 56,613</b>

Utilities & Fuel	5,896
Vehicle/Equip Repa	799
Grounds Maintenance	3,840
Other	1,146
<b>Operating</b>	<b>\$ 11,681</b>

**Annual Recurring 68,294**

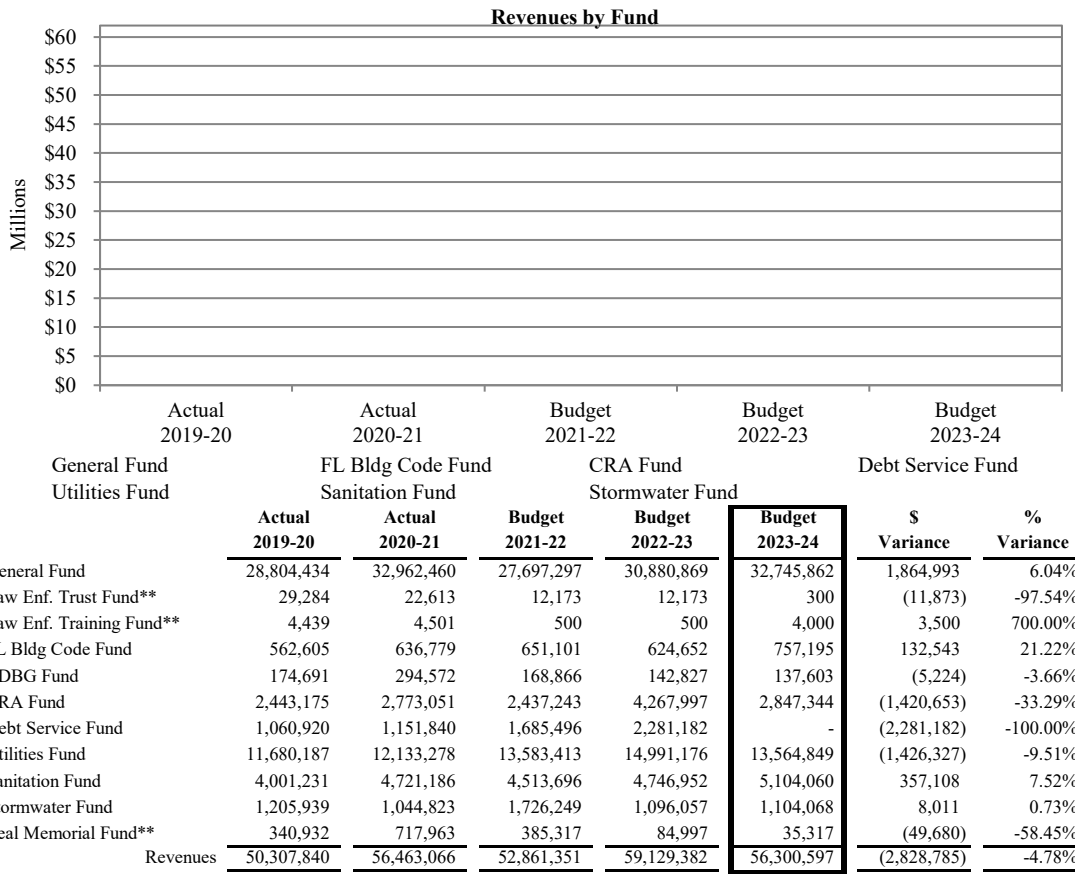
½ Ton Truck	41,000
52" Mower	19,500
Field Rake	9,800
Trailer	2,500
Backpack Blower	450
16" Chainsaw	300
<b>Non-Recurring</b>	<b>\$ 73,550</b>

**Total Cost \$ 141,844**

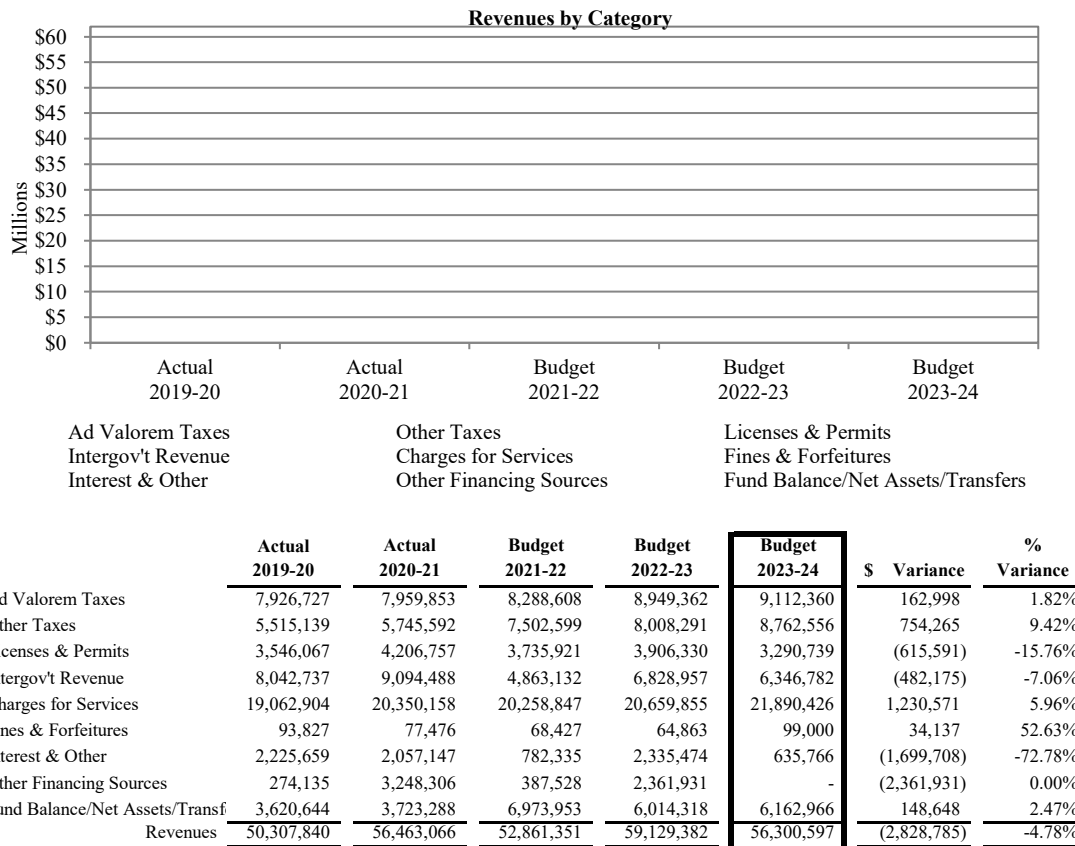
The City has 206 acres of park

# CITY OF FORT WALTON BEACH, FL

## Revenue Trends - All Funds

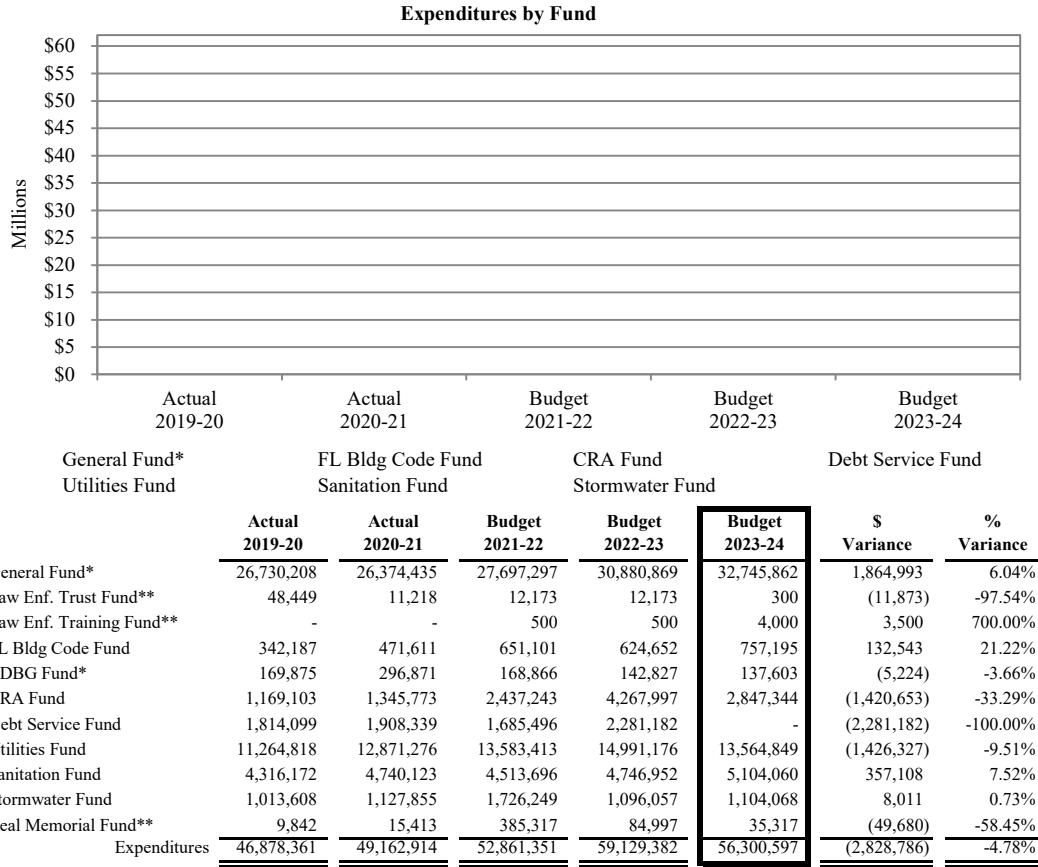


\*\* not included on chart

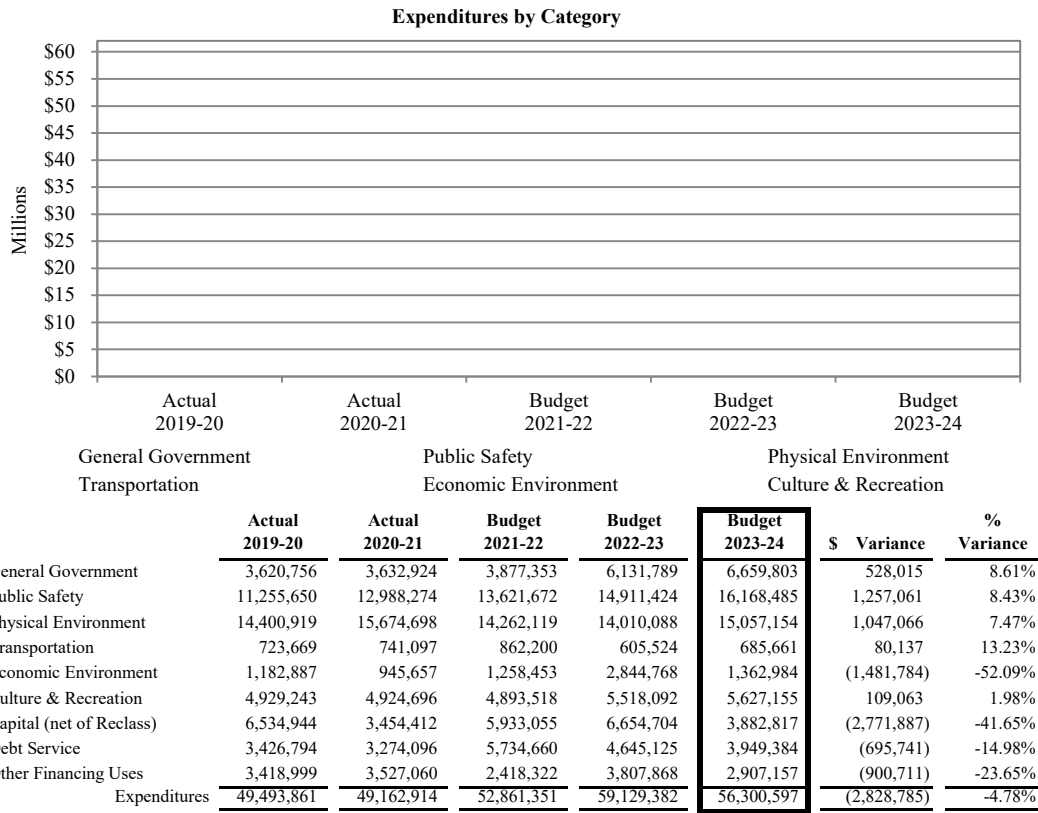


# CITY OF FORT WALTON BEACH, FL

## Expenditure Trends - All Funds



\*\* not included on chart

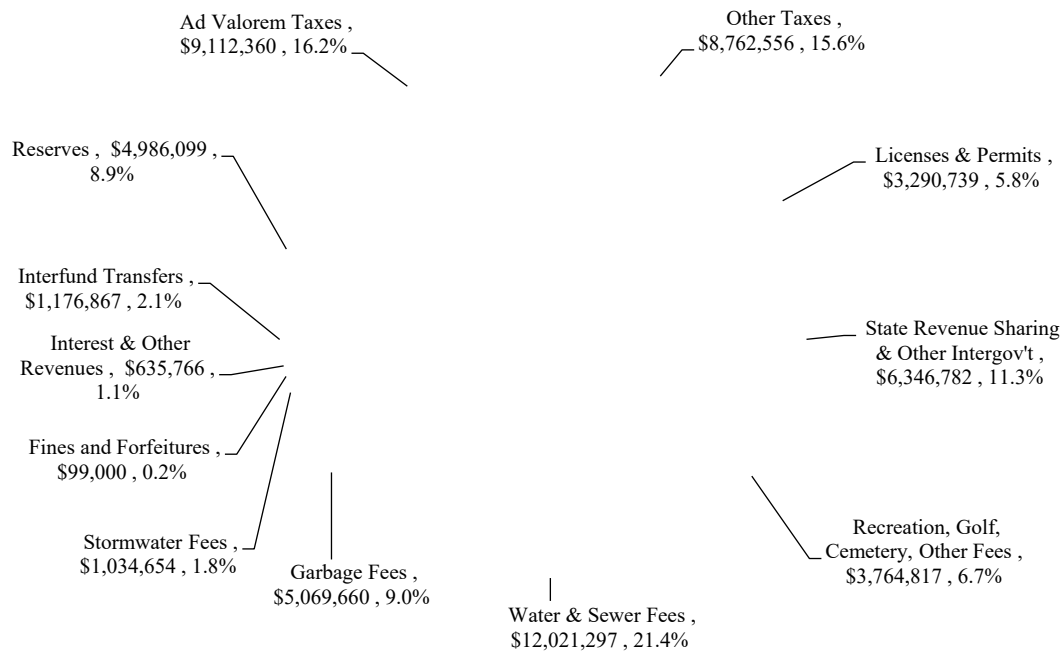




# Revenues

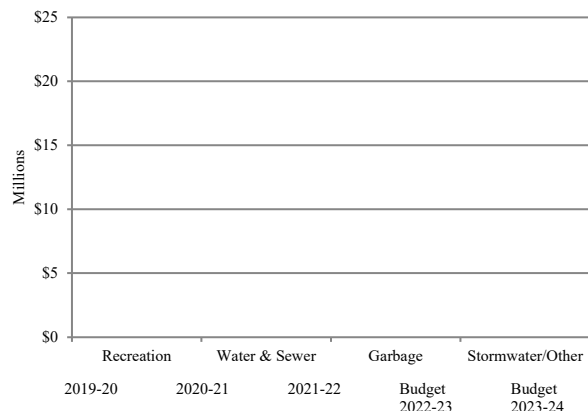
## FY 2023-24 Budgeted Revenues

**\$56,300,597**



**Charges for Services (User Fees)** – The City levies user fees to fund the cost of regulating an activity or providing a service or facility. Charges for services are anticipated to generate approximately \$21.8M and are the largest source of revenue for the City at 38.9%. Unlike taxes, these charges are directly related to the service received. User fees include leisure services such as recreation programs, senior activities, library, museums, and golf; fire assessments; water and sewer service; garbage collection; and stormwater management. Fees are set by City Council based on the cost of providing these services, reviewed and adjusted annually as part of the budget process, and published in the Comprehensive Fee Schedule. Revenues are budgeted based on historical usage and/or number of customers, adjusted for current rates.

Water and sewer rates will generate approximately \$12.0M in revenues. A new five-year rate study was adopted by City Council on August 11, 2020 and was implemented on October 1, 2020 with the FY 2020-21 budget. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and is updated on an annual basis to account for real-time revenues, expenses, and changes within the utility system.



Solid waste and recycling fees account for \$5.0M in revenues.

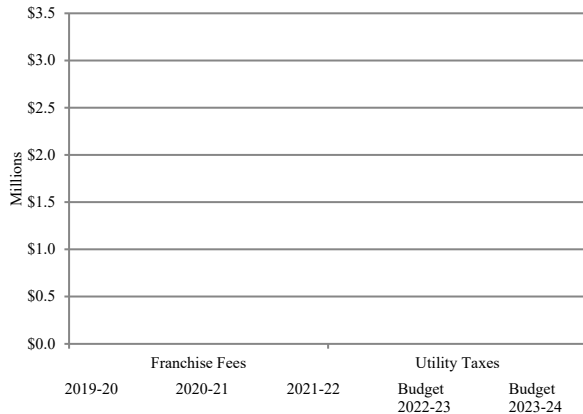
Recreation and other fees – recreation programs, park rentals, senior activities, the library, museums, golf, and cemetery sales – generate \$3.7M in revenues.

Stormwater user fees comprise \$1.0M in revenues at a residential-equivalent unit of \$5 per month.

**Ad Valorem (Property) Taxes** – Citywide, the 2023 gross taxable property value for operating purposes is \$2.079 billion, an increase of \$193 million, or 10.23%, from the 2022 final gross taxable property value of \$1.886 billion. Ad valorem taxes levied by the City comprise \$9.11M, or 16.2%, of total revenues. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund. Property tax revenues are allocated to the CRA Fund based on the growth in assessed value from the base year (i.e. year of CRA designation). Funding from County property taxes comprises \$1.555M, or 2.99% higher than the previous year.

Staffing and operational cuts were made in FY 2011-12 and FY 2012-13. In FY 2013-14, the City simply did not have room to “do more with less” and raised the millage rate to 5.7697 mills. As property values continue to rise, the City lowered the millage rate to the rolled-back rate of 5.6395 mills in FY 2019-20 and lowered it to 5.3293 mills in FY 2020-21. The millage rate was reduced to 4.9999 in FY 2022-23 and reduced again to the rolled-back rate of 4.6116 for FY 2023-24 proposed budget; One mill equals \$144.35 per \$1,000 of taxable property value.

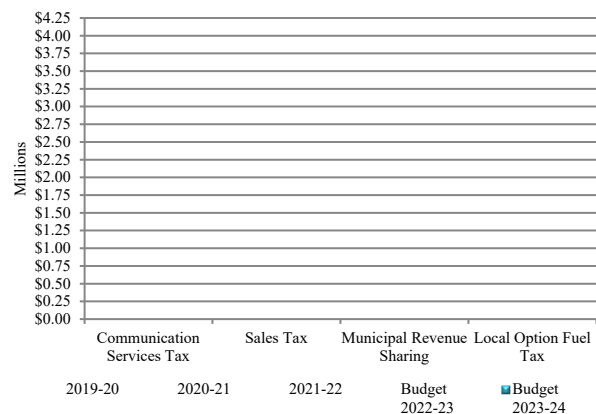
**Franchise Fees & Utility Taxes** – The City’s franchise fee agreements provide a 6% rate on gross electric and gas sales of utility companies serving Fort Walton Beach. A \$1.93 per ton sanitation host fee on garbage collected outside the City limits and brought to the transfer station is also collected per contract. Franchise fees comprise \$2.4M, or 7.3%, of revenues and have increased 16.44% over the previous fiscal year.



Utility taxes are contractually levied against electric, gas, and water revenues of local utility companies at the rate of 10%. Over the past five years revenues have steadily increased. This year, these revenues are expected to increase by 10.39%. A large portion of electric and natural gas utility bills is exempt since the tax on the fuel charge component is based on 1973 fuel prices (and therefore immaterial to a great extent). Utility taxes are anticipated to generate \$3.3M, or 10.2%, of total revenues.

**Communication Services Tax** – This tax was created in FY 2001-02 as a flat tax rate for all communication services. The Department of Revenue collects the tax from vendors and remits the appropriate amounts to local jurisdictions. The Office of Economic and Demographic Research (EDR) provides revenue estimates for cities and counties. Based on information from EDR, \$1.15M is budgeted, which is a 11.5% increase when compared to FY 2022-23. This revenue stream has been declining as more consumers eliminate land lines and service providers bundle taxable services with non-taxable services, thereby eliminating payment of the tax.

**Half-Cent Sales Tax** – This category includes a state-shared revenue distribution, derived from net 6% state sales tax revenue (which is the largest source of revenue sharing for local governments), as well as a half-cent county-distributed surtax, implemented by voters in FY 2018-19. Together, this revenue source is anticipated to generate approximately \$5.2M, or 15.6%, of total revenues. The revenue estimate, also published by the Office of Economic and Demographic Research (EDR), which has rebounded as the economy has improved, is estimated to increase 23.84%.



**Municipal Revenue Sharing** – This is funded by 81.0% of sales and use tax collections, 19.0% of state alternative fuel user decal collections, and the net collections from the one-cent municipal fuel tax. This revenue estimate is published by the Office of Economic and Demographic Research (EDR), and is budgeted at \$1.16M, or 3.4%, of total revenues. The revenue estimate, also published by the Office of Economic and Demographic Research (EDR), which has rebounded as the economy has improved, is estimated to increase 14.9%.

**Local Option Fuel Tax** – These proceeds are allocated via a ten-year interlocal agreement between the county and municipalities based on transportation expenditures. Counties are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is 1 cent; the City does not receive a portion of this. The second is 1 to 6 cents; the County

## Revenues

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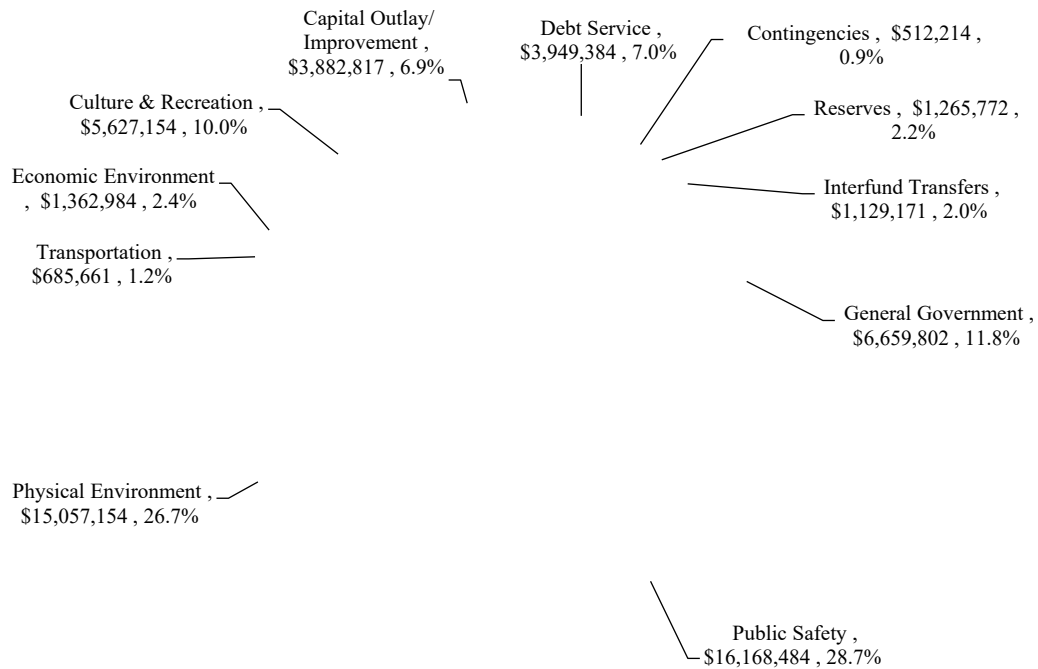
levies the full 6 cents and the City receives 9.7956%. The third is 1 to 5 cents, of which the County currently levies 3 cents. The City's local option fuel tax proceeds for FY 2023-24 are budgeted at \$726K and \$330K, respectfully. This revenue source is anticipated to increase on an average of 14.1%.

**Interfund Transfers** – Interfund transfers represent \$2.2M, or 5.9%, of total revenues. The Beal Memorial Cemetery Fund receives \$35K from the General Fund (20% of cemetery lot sales) for investment for perpetual care of the cemetery once all lots are sold. The General Fund receives \$1.2M from the Utilities Fund and \$212K from the Stormwater Fund (6% of water & sewer and stormwater fees) as a franchise/right-of-way access fee and \$485K from the Sanitation Fund to compensate for additional roadway wear & tear caused by heavy sanitation trucks.

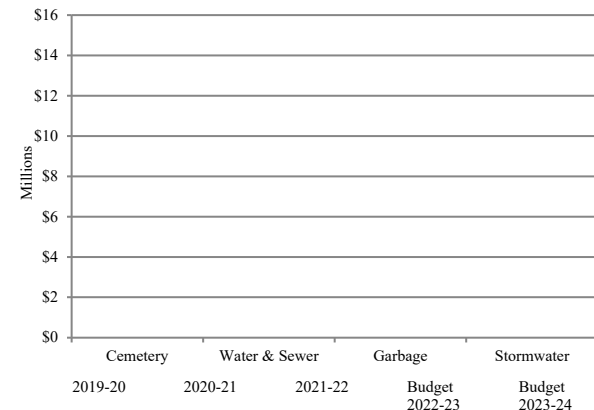
# Expenditures

## FY 2023-24 Budgeted Expenditures

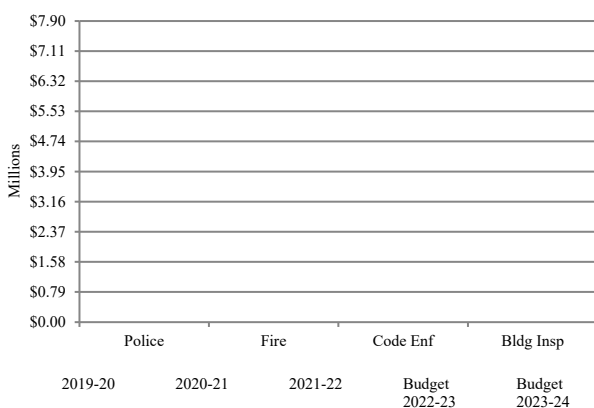
**\$56,300,597**



**Physical Environment** – This category comprises \$15.0M, or 26.7% of total expenses and includes cemetery operations and the following enterprise activities: water, sewer, stormwater, recycling, and solid waste. These operations are self-sustaining since cemetery revenues normally exceed expenses and enterprise activities are funded by user fees rather than general revenues such as property taxes.



**Public Safety** – This category includes police, fire, code enforcement, and building inspection services and totals \$16.1M, or 28.7%, of total expenses. Public Safety increases were due to personnel changes in FY 2023-24.



**Recreation & Cultural Services** – This category equals \$5.6M, or 10.0%, of total expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses. A portion of these leisure service expenses are offset by revenues such as facility and park rentals, youth and adult athletic fees, recreation center memberships, and museum entrance fees. This category is slight increase when compared to FY 2022-23. After opening a new recreation complex in May 2015,

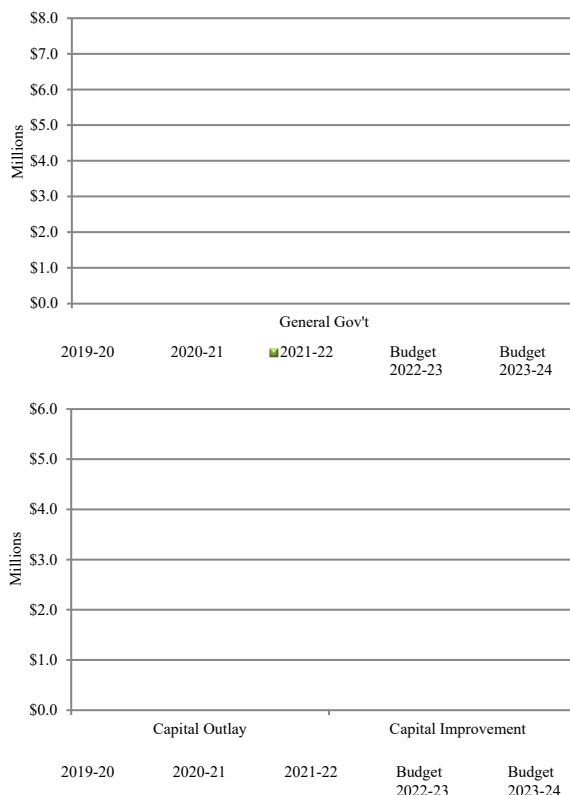
the department is settling in at the new facility, and continues to bring multiple sports tournaments to the City.

**General Government** – This category is \$6.6M, or 11.8%, of total expenses and includes the following units of City government funded from ad valorem tax proceeds that provide support services to other departments and information to the public: City Council, City Manager, City Clerk, information technology, human resources, risk management, accounting, budgeting, purchasing, planning, fleet, and facilities.

**Debt Service** – This category totals \$3.9M, or 7.0%, of total expenses and includes principal and interest payments for the City's equipment and facilities funded via capital lease/purchase, revenue notes, or other debt financing.

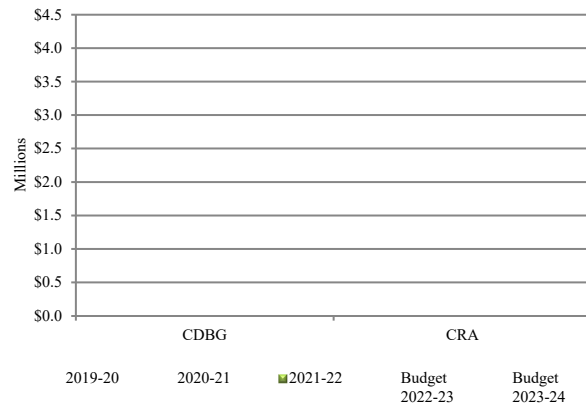
**Capital Outlay/Improvement** – This category comprises \$3.8M, or 6.9%, of total expenses. Capital outlay includes the purchase of computers, vehicles, equipment, and other assets with a value greater than \$1,000 and a useful life of more than one (1) year. Capital improvement includes the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten (10) years or more (e.g. buildings, parks, streets, and water and sewer lines). IT funding of \$163K includes various laptops, desktops and server replacements. The following capital improvement projects are budgeted at a total cost of \$3.0M: Liza Jackson Waterfront Park Design, Potable Well No. 3 Rehab, Jet/Holmes Pre-Fab Restroom, Ferry Park Pickleball Courts, street resurfacing, sidewalk construction, water meter replacements, water line replacements, sewer grouting/lining and storm drainage improvements. Various other improvements are detailed in the Executive Summary of this document.

**Interfund Transfers** – Interfund transfers represent \$1.1M, or 2.0%, of total expenses. Transfers to the General Fund total \$1.1M based on the Cost Allocation Plan, which provides reasonable and proportionate reimbursement for services provided to enterprise and special revenue funds such as city clerk, city council (including city attorney), city manager, administrative services (i.e. human resources, risk management, information technology), financial services (i.e. budget, grants, accounting, accounts payable, payroll, purchasing), and engineering services (i.e. engineering, fleet, facilities).

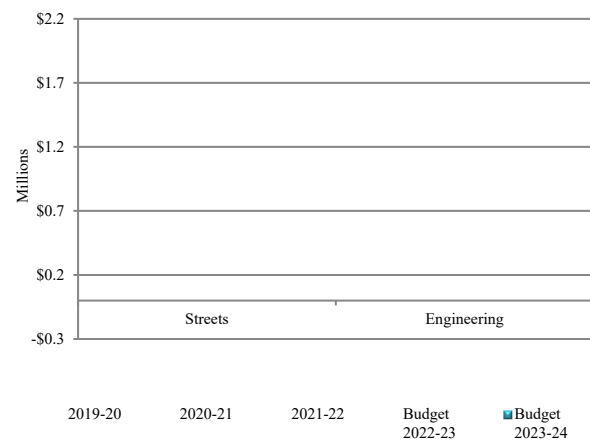


## Expenditures

**Economic Environment** – This category totals \$1.3M, or 2.4%, of total expenses and includes the Community Development Block Grant (CDBG) program for low to moderate income families and the Community Redevelopment Agency (CRA) to revitalize blighted areas. CDBG funding comes from the U.S. Department of Housing and Urban Development. CRA activities are funded from a portion of City and County tax dollars. Anticipated revenues are anticipated to increase and the additional funding will be utilized for various Capital Improvement Projects. The timing of capital projects accounts for the annual fluctuations in prior years.



**Transportation** – This category represents \$685K, or 1.2%, of total expenses and includes streets, right-of-way, and engineering. Roadway-related expenses are funded in large part by local option fuel tax proceeds and reimbursements from the Florida Department of Transportation.



**Reserves** – Reserve funds are budgeted if anticipated revenues exceed budgeted expenses or for the specific purpose of rebuilding fund balance (governmental funds) or net assets (enterprise funds). Reserves totaling \$1.2M, or 2.2%, of expenses are budgeted in the CRA Fund.

**Contingencies** – Contingency funds total \$512K, or 0.9%, of total expenses and are budgeted to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The City budgets 1% of personnel and operating expenses as contingency funds in the General, Florida Building Code, Utilities, Sanitation, and Stormwater funds.

# CITY OF FORT WALTON BEACH, FL

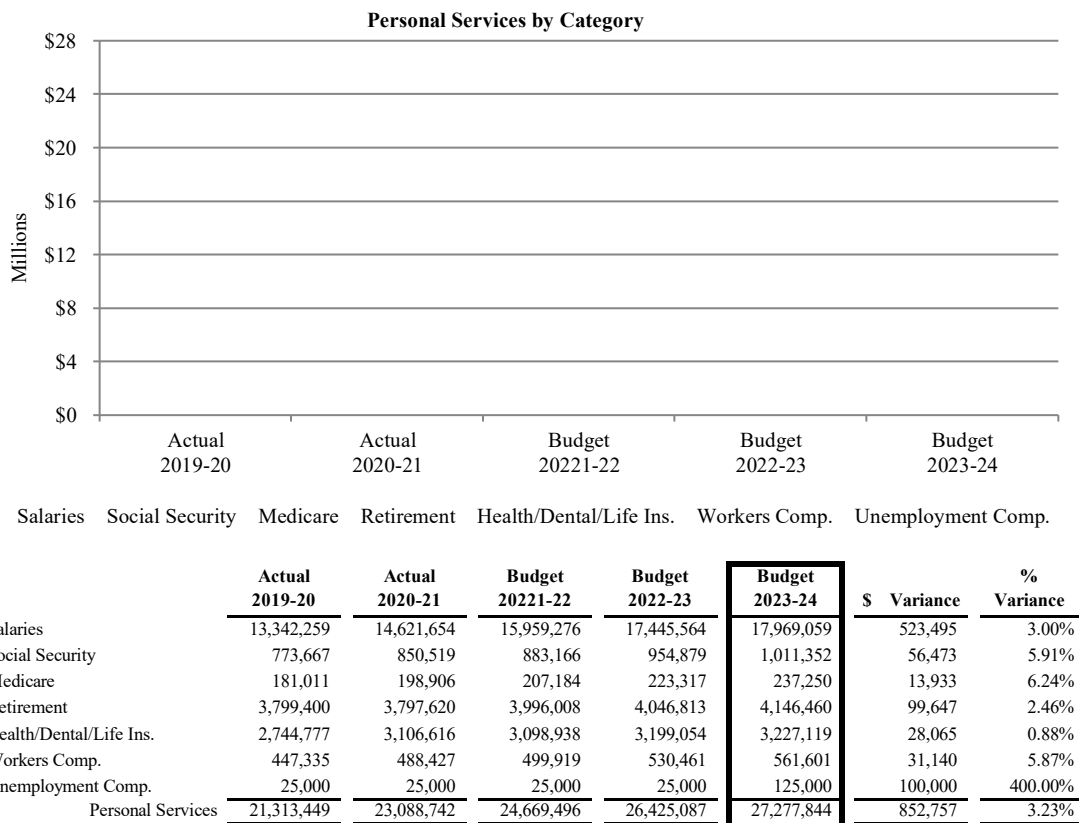
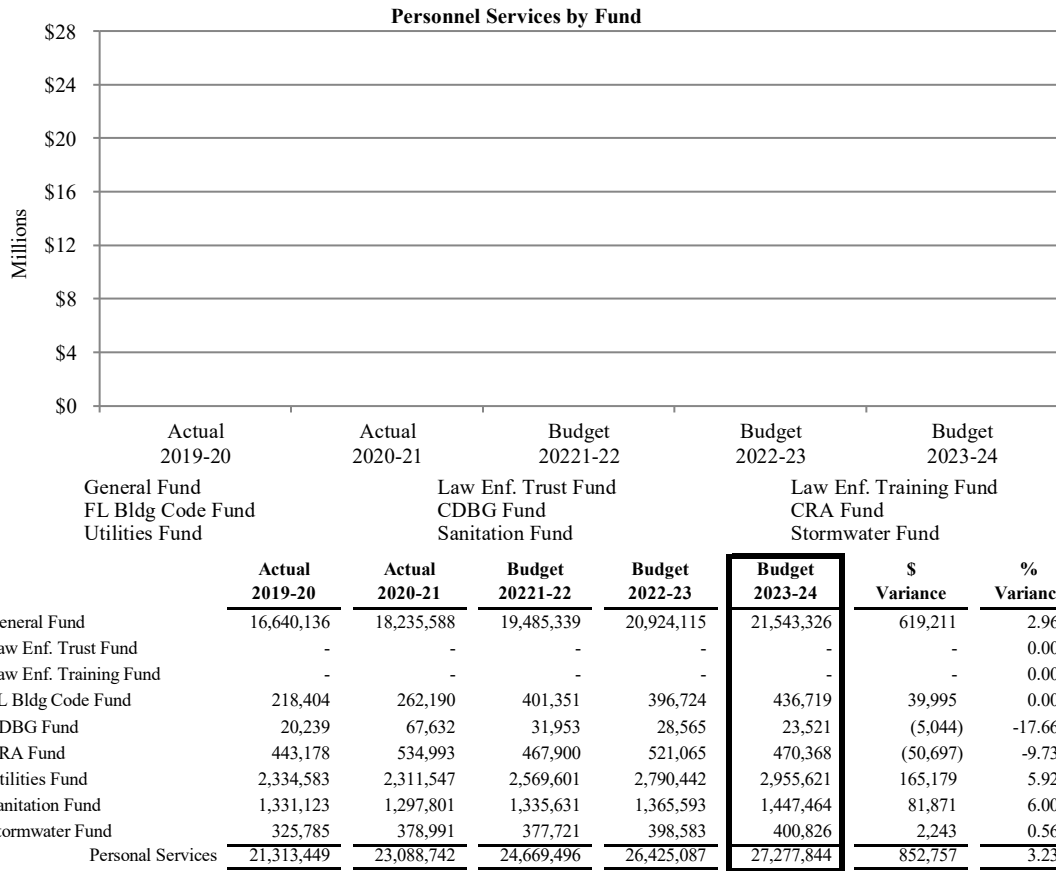
## Total Expenditures by Category - All Funds

	Personnel Services	Operating Expenses	Capital Outlay	Capital Improv.	Debt Service	Cost Allocation	Interfund Transfer	Replenish Reserves	2023-24 Budget	2022-23 Budget	Budget Change	
											\$	%
City Council	174,368	393,602	-	-	-	-	-	-	567,971	607,352	(39,381)	-6.48%
City Manager	277,310	16,800	-	-	-	-	-	-	294,109	408,338	(114,229)	-27.97%
PIO	171,702	31,914	-	-	-	-	-	-	203,616	-	203,616	100.00%
Human Resources	341,429	93,484	-	-	-	-	-	-	434,912	417,293	17,619	4.22%
Information Technology	348,571	560,522	-	-	-	-	-	-	909,092	845,464	63,628	7.53%
Risk Management	-	978,012	-	-	-	-	-	-	978,012	948,245	29,767	3.14%
City Clerk	258,508	111,517	-	-	-	-	-	-	370,024	242,235	127,789	52.75%
Finance	554,664	348,427	-	-	-	-	-	-	903,091	844,888	58,203	6.89%
Purchasing	265,119	5,128	-	-	-	-	-	-	270,245	206,264	63,981	31.02%
Police	7,449,811	1,231,102	-	-	144,589	-	-	-	8,825,502	7,770,684	1,054,818	13.57%
Fire	6,165,801	459,728	-	-	387,906	-	-	-	7,013,435	6,899,189	114,246	1.66%
Emergency Mgmt	-	13,710	-	-	-	-	-	-	13,710	16,527	(2,817)	0.00%
Recreation	830,147	483,157	-	-	574,686	-	-	-	1,887,990	1,892,699	(4,709)	-0.25%
Parks/Right-of-way	703,836	444,223	188,280	75,000	-	-	-	-	1,411,339	1,379,827	31,512	2.28%
Golf Club	1,339,780	883,966	74,000	-	312,157	-	-	-	2,609,903	907,341	1,702,562	187.64%
Golf Grounds	-	-	-	-	-	-	-	-	-	1,530,174	(1,530,174)	-100.00%
Library	485,610	124,717	50,648	-	18,458	-	-	-	679,433	715,855	(36,422)	-5.09%
Museum	272,188	59,531	-	-	-	-	-	-	331,718	317,310	14,408	4.54%
Cemetery	224,879	206,812	-	-	-	-	37,000	-	468,691	506,637	(37,946)	-7.49%
Growth Management	189,202	34,092	-	-	-	-	-	-	223,294	207,571	15,723	7.57%
Planning & Zoning	226,577	24,286	-	-	-	-	-	-	250,862	237,547	13,315	5.61%
Code Enforcement	232,445	19,289	-	-	-	-	-	-	251,735	235,632	16,103	6.83%
Fleet	615,116	61,387	-	-	-	-	-	-	676,503	622,831	53,672	8.62%
Facilities	430,924	700,653	-	-	133,493	-	-	-	1,265,070	1,209,614	55,456	4.58%
Streets	294,906	390,755	-	-	-	-	-	-	685,661	665,524	20,137	3.03%
TDC Tax	-	-	-	845,000	-	-	-	-	845,000	932,500	(87,500)	100.00%
1/2 Cent Sales Tax	-	-	-	850,000	-	-	-	-	850,000	795,000	55,000	6.92%
Non-Departmental	183,168	612,016	-	-	-	(1,270,239)	-	-	(475,055)	(1,156,496)	681,441	-58.92%
<b>General Fund</b>	<b>22,036,061</b>	<b>8,288,830</b>	<b>312,928</b>	<b>1,770,000</b>	<b>1,571,289</b>	<b>(1,270,239)</b>	<b>37,000</b>	<b>-</b>	<b>32,745,862</b>	<b>30,206,045</b>	<b>2,539,818</b>	<b>8.41%</b>
<b>Law Enf. Trust Fund</b>	<b>-</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300</b>	<b>12,173</b>	<b>(11,873)</b>	<b>-97.54%</b>
<b>Law Enf. Training Fund</b>	<b>-</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,000</b>	<b>500</b>	<b>3,500</b>	<b>700.00%</b>
<b>FBC Fund</b>	<b>436,719</b>	<b>103,036</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>131,346</b>	<b>-</b>	<b>86,094</b>	<b>757,195</b>	<b>624,652</b>	<b>132,543</b>	<b>21.22%</b>
<b>CDBG Fund</b>	<b>23,521</b>	<b>84,194</b>	<b>-</b>	<b>29,889</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,603</b>	<b>142,827</b>	<b>(5,224)</b>	<b>-3.66%</b>
<b>CRA</b>	<b>470,368</b>	<b>749,584</b>	<b>280,000</b>	<b>65,000</b>	<b>-</b>	<b>172,932</b>	<b>-</b>	<b>1,109,460</b>	<b>2,847,344</b>	<b>4,267,997</b>	<b>(1,420,653)</b>	<b>-33.29%</b>
<b>CRA Fund</b>	<b>470,368</b>	<b>749,584</b>	<b>280,000</b>	<b>65,000</b>	<b>-</b>	<b>172,932</b>	<b>-</b>	<b>1,109,460</b>	<b>2,847,344</b>	<b>4,267,997</b>	<b>(1,420,653)</b>	<b>-33.29%</b>
<b>Debt Service Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,956,006</b>	<b>(2,956,006)</b>	<b>-100.00%</b>
Customer Service	328,230	343,643	-	-	-	-	-	-	671,872	586,877	84,995	14.48%
Utility Services	404,072	146,119	-	-	535,500	-	-	-	1,085,692	1,174,862	(89,170)	-7.59%
GIS	219,883	64,948	-	-	-	-	-	-	284,831	269,673	15,158	100.00%
Water Operations	685,967	624,489	-	500,000	116,920	-	-	-	1,927,376	1,226,866	700,510	57.10%
Water Distribution	351,494	95,683	-	75,000	180,327	-	-	-	702,504	2,612,118	(1,909,614)	-73.11%
Sewer Collect&Treatment	955,975	3,633,140	-	850,000	1,324,348	-	-	-	6,763,464	6,508,980	254,484	3.91%
Non-Departmental	10,000	131,101	-	-	-	1,264,192	723,817	-	2,129,110	2,611,800	(482,690)	-18.48%
<b>Utilities Fund</b>	<b>2,955,621</b>	<b>5,039,123</b>	<b>-</b>	<b>1,425,000</b>	<b>2,157,095</b>	<b>1,264,192</b>	<b>723,817</b>	<b>-</b>	<b>13,564,849</b>	<b>14,991,176</b>	<b>(1,426,327)</b>	<b>-9.51%</b>
Solid Waste	1,372,578	2,442,071	-	-	85,000	-	-	-	3,899,649	3,378,922	520,727	15.41%
Recycling	73,386	215,098	-	-	-	-	-	-	288,484	197,801	90,683	45.85%
Non-Departmental	1,500	52,566	-	-	-	485,398	306,244	70,218	915,926	1,170,229	(254,303)	100.00%
<b>Sanitation Fund</b>	<b>1,447,464</b>	<b>2,709,735</b>	<b>-</b>	<b>-</b>	<b>85,000</b>	<b>485,398</b>	<b>306,244</b>	<b>70,218</b>	<b>5,104,060</b>	<b>4,746,952</b>	<b>357,108</b>	<b>7.52%</b>
Stormwater	400,326	281,018	-	-	136,000	-	-	-	817,344	815,070	2,274	0.28%
Non-Departmental	500	11,502	-	-	-	212,613	62,109	-	286,724	280,985	5,739	2.04%
<b>Stormwater Fund</b>	<b>400,826</b>	<b>292,520</b>	<b>-</b>	<b>-</b>	<b>136,000</b>	<b>212,613</b>	<b>62,109</b>	<b>-</b>	<b>1,104,068</b>	<b>1,096,057</b>	<b>8,011</b>	<b>0.73%</b>
<b>Beal Memorial Fund</b>	<b>-</b>	<b>14,919</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,398</b>	<b>35,317</b>	<b>84,997</b>	<b>(49,680)</b>	<b>-58.45%</b>
<b>TOTAL ALL FUNDS</b>	<b>27,770,579</b>	<b>17,286,240</b>	<b>592,928</b>	<b>3,289,889</b>	<b>3,949,383</b>	<b>996,241</b>	<b>1,129,170</b>	<b>1,286,170</b>	<b>56,300,597</b>	<b>59,129,382</b>	<b>(2,828,783)</b>	<b>-4.78%</b>



# CITY OF FORT WALTON BEACH, FL

## Personnel Services Trends - All Funds



# CITY OF FORT WALTON BEACH, FL

## Personnel Services by Category - All Funds

	Wages	Service Awards	Incentive/ Merit Pay	Add Pays	Gross Wages	Overtime & Holiday	Total Wages
City Council	43,876	-	-	-	43,876	-	43,876
City Manager	218,387	1,800	-	7,296	227,483	-	227,483
PIO	133,361	200	-	-	133,561	-	133,561
Human Resources	257,819	1,600	3,126	-	262,545	-	262,545
Information Technology	242,833	1,900	30,948	-	275,681	-	275,681
City Clerk	193,643	1,900	-	-	195,543	-	195,543
Finance	397,808	5,600	-	-	403,408	850	404,258
Purchasing	199,183	4,600	-	-	203,783	100	203,883
Police	3,822,577	55,280	129,865	3,600	4,011,322	404,768	4,416,090
Fire	2,821,594	40,700	48,205	-	2,910,499	455,068	3,365,567
Recreation	600,046	10,300	-	-	610,346	-	610,346
Parks/Right-of-Way	472,259	4,900	-	-	477,159	7,898	485,057
Golf Club	1,051,739	23,900	-	-	1,075,639	3,865	1,079,504
Library	390,962	8,000	-	-	398,962	200	399,162
Museum	214,848	4,500	-	-	219,348	20	219,368
Cemetery	136,822	5,500	-	-	142,322	600	142,922
Growth Management	138,443	1,500	5,027	-	144,970	-	144,970
Planning & Zoning	180,035	1,000	4,627	-	185,662	150	185,812
Code Enforcement	156,800	4,300	-	-	161,100	150	161,250
Fleet	414,446	6,500	-	-	420,946	8,100	429,046
Facilities	295,065	3,300	-	-	298,365	3,000	301,365
Streets	196,857	2,200	-	-	199,057	1,000	200,057
Non-Departmental	38,832	100	3,883	-	42,815	-	42,815
<b>General Fund</b>	<b>12,618,235</b>	<b>189,580</b>	<b>225,681</b>	<b>10,896</b>	<b>13,044,392</b>	<b>885,769</b>	<b>13,930,161</b>
<b>FL Bldg Code Fund</b>	<b>338,343</b>	<b>3,100</b>	<b>-</b>	<b>-</b>	<b>341,443</b>	<b>-</b>	<b>341,443</b>
<b>CDBG Fund</b>	<b>23,521</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23,521</b>	<b>-</b>	<b>23,521</b>
CRA	260,535	4,220	11,880	-	276,635	9,712	286,347
<b>CRA Fund</b>	<b>260,535</b>	<b>4,220</b>	<b>11,880</b>	<b>-</b>	<b>276,635</b>	<b>9,712</b>	<b>286,347</b>
Customer Service	236,924	1,000	-	-	237,924	500	238,424
Utility Services	283,367	3,900	-	-	287,267	1,000	288,267
GIS	172,839	2,700	-	-	175,539	-	175,539
Water Operations	462,820	3,500	-	-	466,320	19,000	485,320
Water Distribution	213,184	5,200	-	-	218,384	30,000	248,384
Sewer Collect & Treatmt	613,329	8,300	-	-	621,629	32,500	654,129
Non-Departmental	10,000	-	-	-	10,000	-	10,000
<b>Utilities Fund</b>	<b>1,992,463</b>	<b>24,600</b>	<b>-</b>	<b>-</b>	<b>2,017,063</b>	<b>83,000</b>	<b>2,100,063</b>
Solid Waste	908,521	17,200	-	-	925,721	35,000	960,721
Recycling	49,854	1,200	-	-	51,054	2,620	53,674
Non-Departmental	1,500	-	-	-	1,500	-	1,500
<b>Sanitation Fund</b>	<b>959,875</b>	<b>18,400</b>	<b>-</b>	<b>-</b>	<b>978,275</b>	<b>37,620</b>	<b>1,015,895</b>
Stormwater	265,429	4,200	-	-	269,629	1,500	271,129
Non-Departmental	500	-	-	-	500	-	500
<b>Stormwater Fund</b>	<b>265,929</b>	<b>4,200</b>	<b>-</b>	<b>-</b>	<b>270,129</b>	<b>1,500</b>	<b>271,629</b>
<b>TOTAL ALL FUNDS</b>	<b>16,458,901</b>	<b>244,100</b>	<b>237,561</b>	<b>10,896</b>	<b>16,951,458</b>	<b>1,017,601</b>	<b>17,969,059</b>

Social Security	Medicare	Pension Defined Benefit	Retirement Defined Contrib	Health, Dental & Life Ins.	Work Comp	Unempl. Comp	Total Benefits	FY 2023-24 TOTAL
2,734	640	-	-	127,048	70	-	130,492	174,368
12,993	3,039	7,296	2,713	23,436	350	-	49,827	277,310
7,428	1,737	-	10,002	18,761	213	-	38,141	171,702
16,082	3,761	-	19,745	38,879	418	-	78,885	341,429
16,445	3,846	-	23,572	28,588	438	-	72,889	348,571
12,371	2,893	-	20,050	27,330	321	-	62,965	258,508
23,441	5,482	14,593	17,584	88,670	637	-	150,407	554,664
12,157	2,843	7,296	10,550	28,071	319	-	61,236	265,119
235,935	55,901	1,674,349	32,726	687,305	110,775	-	2,796,991	7,213,081
174,961	40,919	1,630,438	1,818	545,505	150,588	-	2,544,229	5,909,795
36,947	8,641	7,296	36,456	107,759	22,701	-	219,800	830,147
29,638	6,932	7,296	30,593	120,689	23,631	-	218,779	703,836
67,206	15,717	21,889	27,419	104,242	23,803	-	260,276	1,339,780
25,249	5,905	7,296	13,579	33,095	1,322	-	86,446	485,610
13,658	3,194	7,296	6,502	21,804	363	-	52,817	272,188
7,874	1,842	21,889	-	39,284	11,068	-	81,957	224,879
8,843	2,068	-	11,288	21,804	230	-	44,233	189,202
11,456	2,680	-	7,190	19,144	296	-	40,766	226,577
9,728	2,275	14,593	4,157	36,975	3,467	-	71,195	232,445
23,503	5,497	7,296	18,136	122,135	9,504	-	186,071	615,116
18,108	4,235	7,296	13,149	62,822	23,948	-	129,558	430,924
12,374	2,894	-	8,610	53,388	17,585	-	94,851	294,906
2,650	620	-	3,204	8,811	68	125,000	140,353	183,168
<b>781,781</b>	<b>183,561</b>	<b>3,436,119</b>	<b>319,043</b>	<b>2,365,545</b>	<b>402,115</b>	<b>125,000</b>	<b>7,613,164</b>	<b>21,543,325</b>
<b>17,615</b>	<b>4,120</b>	<b>14,744</b>	<b>11,879</b>	<b>46,364</b>	<b>555</b>	<b>-</b>	<b>95,277</b>	<b>436,719</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23,521</b>
15,636	3,656	108,349	4,774	44,194	7,412	-	184,021	470,368
<b>15,636</b>	<b>3,656</b>	<b>108,349</b>	<b>4,774</b>	<b>44,194</b>	<b>7,412</b>	<b>-</b>	<b>184,021</b>	<b>470,368</b>
14,219	3,325	-	12,278	59,605	379	-	89,806	328,230
17,592	4,114	7,296	15,829	68,819	2,153	-	115,803	404,072
10,748	2,514	7,296	6,629	16,871	285	-	44,343	219,883
28,631	6,696	-	25,211	122,255	17,853	-	200,646	685,967
13,035	3,049	21,889	1,691	46,600	16,846	-	103,110	351,494
37,812	8,843	21,889	24,830	181,434	27,037	-	301,845	955,975
-	-	-	-	-	-	-	-	10,000
<b>122,037</b>	<b>28,541</b>	<b>58,370</b>	<b>86,468</b>	<b>495,584</b>	<b>64,553</b>	<b>-</b>	<b>855,553</b>	<b>2,955,621</b>
54,599	12,769	51,075	31,580	198,975	62,859	-	411,857	1,372,578
3,088	722	-	4,112	7,976	3,815	-	19,713	73,386
-	-	-	-	-	-	-	-	1,500
<b>57,687</b>	<b>13,491</b>	<b>51,075</b>	<b>35,692</b>	<b>206,951</b>	<b>66,674</b>	<b>-</b>	<b>431,570</b>	<b>1,447,464</b>
16,596	3,881	7,296	12,651	68,481	20,292	-	129,197	400,326
-	-	-	-	-	-	-	-	500
<b>16,596</b>	<b>3,881</b>	<b>7,296</b>	<b>12,651</b>	<b>68,481</b>	<b>20,292</b>	<b>-</b>	<b>129,197</b>	<b>400,826</b>
<b>1,011,352</b>	<b>237,250</b>	<b>3,675,953</b>	<b>470,507</b>	<b>3,227,119</b>	<b>561,601</b>	<b>125,000</b>	<b>9,308,782</b>	<b>27,277,844</b>

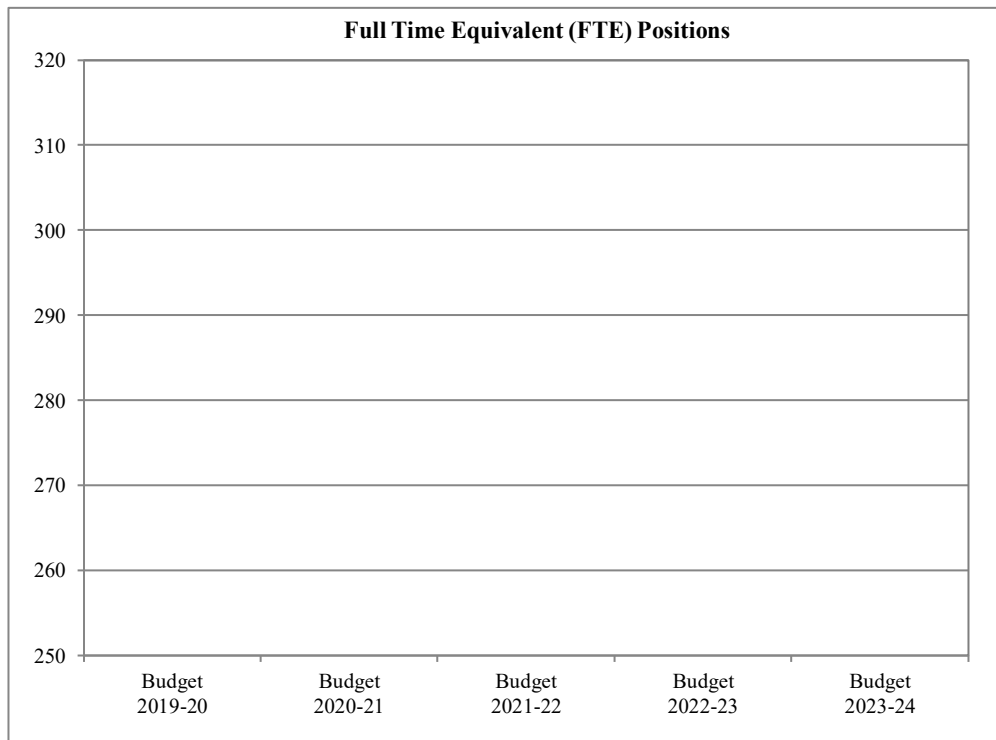
state contribution police 236,729  
state contribution fire 256,006

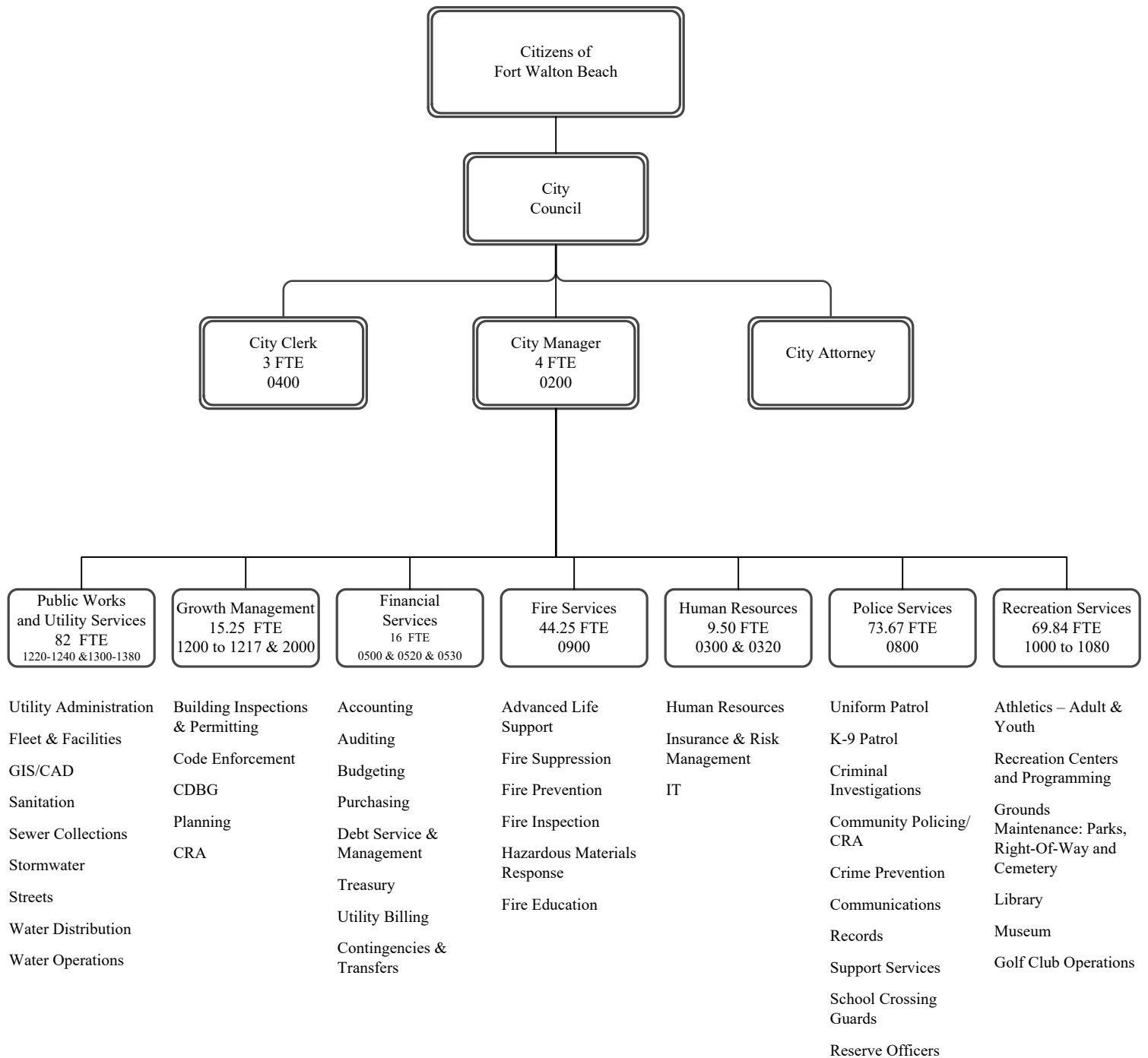
27,770,578

# CITY OF FORT WALTON BEACH, FL

## Full Time Equivalent (FTE) Position Summary

Department	Actual			Budget		Budget
	2019-20	2020-21	2021-22	2022-23		2023-24
City Manager	3.00	3.00	3.00	4.00		2.00
PIO	0.00	0.00	0.00	0.00		2.00
Human Resources	8.00	8.00	9.00	9.00		8.00
City Clerk	2.00	2.00	2.00	2.00		3.00
Financial Services	14.50	14.50	15.50	15.50		16.00
Police Services	73.82	73.82	71.34	71.17		73.67
Fire Services	44.00	44.00	44.25	44.25		43.25
Recreation Services	71.19	71.19	69.63	69.63		69.85
Non-Departmental	0.00	0.00	0.00	0.00		2.50
Growth Management	12.00	13.00	15.25	15.25		15.25
Public Works & Utility Srves	81.00	81.00	81.00	81.00		82.00
<b>Total Authorized FTE's</b>	<b>309.51</b>	<b>310.51</b>	<b>310.97</b>	<b>311.79</b>		<b>317.51</b>

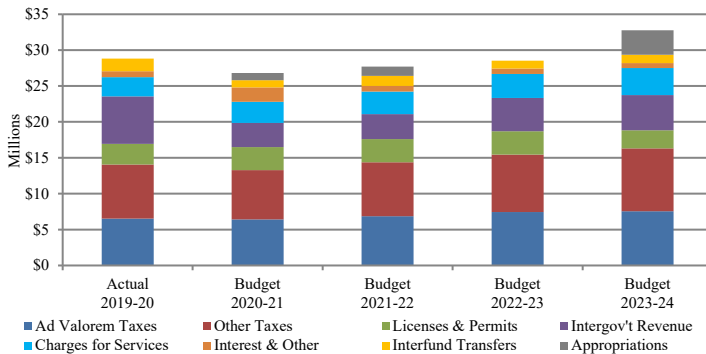




## General Fund

The General Fund encompasses 58.17% of the City's activities and services and accounts for all financial resources not accounted for in other funds. Services such as police and fire protection, code enforcement, recreation, grounds maintenance, streets, along with internal support functions such as human resources, finance, purchasing, information technology, and fleet and facilities maintenance are funded here.

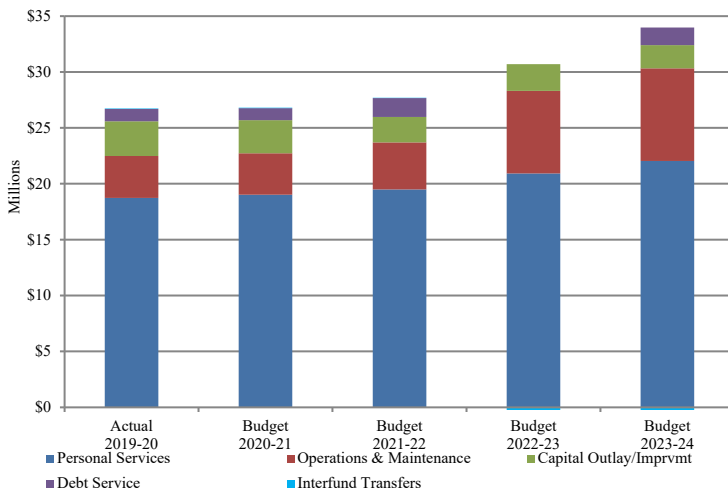
### Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Ad Valorem Taxes	7,557,019	118,264	1.6%
Other Taxes	8,762,554	754,264	9.4%
Licenses & Permits	2,502,044	(754,134)	(23.2)%
Intergov't Revenue	4,917,176	288,436	6.2%
Charges for Services	3,764,816	426,489	12.8%
Interest & Other	690,409	(67,344)	(8.9)%
Interfund Transfers In	1,141,850	50,955	4.7%
Use of Reserves	3,409,994	3,409,994	100.0%
	\$32,745,862	4,226,924	14.8%

- The budget is predicated on the rolled-back millage (Ad Valorem) rate of 4.6116 mills. One mill equals \$144.35 per \$1,000 of taxable property value.

### Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Personal Services	22,036,061	1,111,946	5.3%
Operations & Maintenance	8,288,823	894,280	12.1%
Capital Outlay/Imprvmt	2,082,928	(305,522)	(12.8)%
Debt Service	1,571,289	1,571,289	100%
Interfund Transfers Out	(1,233,239)	954,931	(43.6)%
Replenish Reserves	0	0	0.0%
	\$32,745,862	4,226,924	14.8%

- Operating expenses increased due to the increasing cost of utilities, as well as maintaining sustainable operations.
- Debt Service is accounted for in each related department.
- Pay and Class study was implemented in FY 23-24.

# 001 GENERAL FUND - REVENUES

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
6,518,096	6,608,861	7,025,572	7,438,755	0500-311-1000	Ad Valorem Taxes	7,557,019	1.59%
<b>\$ 6,518,096</b>	<b>\$ 6,608,861</b>	<b>\$ 7,025,572</b>	<b>\$ 7,438,755</b>		<b>Total Ad Valorem Taxes</b>	<b>\$ 7,557,019</b>	<b>1.59%</b>
602,302	690,797	691,889	702,541	0500-312-4100	Local Option Fuel Tax	726,535	3.42%
272,915	291,616	306,603	295,699	0500-312-4200	Local Option Fuel Tax - 2nd	330,525	11.78%
2,016,085	2,433,848	2,633,017	2,288,715	1499-335-1800	Local Discretionary Sales SurTax	2,506,249	9.50%
217,473	223,280	236,729	223,280	0800-312-5200	Insurance Premium Tax - Police Pension	236,729	6.02%
209,722	235,435	256,006	235,435	0900-312-5100	Insurance Premium Tax - Fire Pension	256,006	8.74%
<b>\$ 3,318,498</b>	<b>\$ 3,874,976</b>	<b>\$ 4,124,243</b>	<b>\$ 3,745,669</b>		<b>Total Other Taxes</b>	<b>\$ 4,056,044</b>	<b>8.29%</b>
2,342,442	2,400,596	2,597,584	2,439,005	0500-314-1000	Electric	2,754,452	12.93%
328,306	359,385	350,118	338,005	0500-314-3000	Water	342,213	1.24%
276,238	305,609	285,760	286,189	0500-314-4000	Gas	286,152	-0.01%
7,973	9,584	10,150	9,510	0500-314-8000	Propane	9,023	-5.12%
<b>\$ 2,954,959</b>	<b>\$ 3,075,173</b>	<b>\$ 3,243,612</b>	<b>\$ 3,072,709</b>		<b>Total Utility Taxes</b>	<b>\$ 3,391,840</b>	<b>10.39%</b>
1,069,564	1,061,331	1,050,803	1,035,136	0500-315-1000	Communications Services Tax	1,154,312	11.51%
<b>\$ 1,069,564</b>	<b>\$ 1,061,331</b>	<b>\$ 1,050,803</b>	<b>\$ 1,035,136</b>		<b>Total Communications Services Tax</b>	<b>\$ 1,154,312</b>	<b>11.51%</b>
188,204	167,959	149,169	154,775	0500-316-1000	Business Tax Receipts	160,358	3.61%
<b>\$ 188,204</b>	<b>\$ 167,959</b>	<b>\$ 149,169</b>	<b>\$ 154,775</b>		<b>Total Business Tax Receipts</b>	<b>\$ 160,358</b>	<b>3.61%</b>
<b>\$ 14,049,320</b>	<b>\$ 14,788,299</b>	<b>\$ 15,593,399</b>	<b>\$ 15,447,045</b>		<b>TOTAL TAXES</b>	<b>\$ 16,319,573</b>	<b>5.65%</b>
1,829,865	1,886,887	2,052,554	1,838,997	0500-323-1000	Electric	2,106,993	14.57%
216,596	241,106	279,217	230,142	0500-323-4000	Gas	305,952	32.94%
23,841	18,095	24,066	23,886	0500-323-7000	Solid Waste - Host Fee	24,136	1.05%
<b>\$ 2,070,302</b>	<b>\$ 2,146,088</b>	<b>\$ 2,355,836</b>	<b>\$ 2,093,025</b>		<b>Total Franchise Fees</b>	<b>\$ 2,437,081</b>	<b>16.44%</b>
6,876	468	468	516	1240-325-1003	Stokes Avenue	-	-100.00%
761,048	1,131,138	1,193,544	1,123,927	0900-325-1310	Fire Assessment Fee	-	-100.00%
<b>\$ 767,924</b>	<b>\$ 1,131,606</b>	<b>\$ 1,194,012</b>	<b>\$ 1,124,443</b>		<b>Total Special Assessments</b>	<b>\$ -</b>	<b>-100.00%</b>
90	45	-	50	0800-329-4000	Taxi Permit/Bicycle License	50	0.00%
10,115	14,834	1,791	6,400	0900-329-2010	Fire Safety Plan Review	3,500	-45.31%
25,617	130,897	28,007	23,500	1205-329-1001	Zoning/Variances Fees	50,000	112.77%
16,024	18,684	6,238	8,500	1205-329-2000	Zoning Site Plan Review	11,063	30.15%
200	200	600	260	1205-329-9010	Licenses & Registrations - Golf Cart	350	34.62%
<b>\$ 52,046</b>	<b>\$ 164,660</b>	<b>\$ 36,636</b>	<b>\$ 38,710</b>		<b>Total Other Licenses &amp; Permits</b>	<b>\$ 64,963</b>	<b>67.82%</b>
<b>\$ 2,890,273</b>	<b>\$ 3,442,353</b>	<b>\$ 3,586,484</b>	<b>\$ 3,256,178</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 2,502,044</b>	<b>-23.16%</b>
32,632	33,889	26,779	27,000	0500-333-1000	Housing Authority	27,000	0.00%
<b>\$ 32,632</b>	<b>\$ 33,889</b>	<b>\$ 26,779</b>	<b>\$ 27,000</b>		<b>Total Federal Payments In Lieu of Taxes</b>	<b>\$ 27,000</b>	<b>0.00%</b>
-	252,317	166,094	-	1500-331-5017	Hurricane Sally	-	0.00%
-	222,492	154,760	109,865	1592/5-331-2050	Federal Grants - Police COPS Grant (FY23 Yr 3 of 3)	-	-100.00%
398,393	399,861	244,074	-	1593/4-331-2055	Fed Grants-Fire Safer Grant(FY22 Yr 3 of 3) & Asst FF	-	0.00%
3,089,741	702,459	57,255	-	1500-331-1000	COVID-19 Cares Act	-	0.00%
-	-	9,612	-	1500-331-2000	PD Mutual Aid	-	0.00%
<b>\$ 3,488,134</b>	<b>\$ 1,324,813</b>	<b>\$ 465,701</b>	<b>\$ 109,865</b>		<b>Total Federal Grants</b>	<b>\$ -</b>	<b>-100.00%</b>
500	-	-	-	1597-334-4901	State Grants	-	0.00%
<b>\$ 500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
870,764	1,001,457	1,266,139	1,014,357	0500-335-1221	Municipal Revenue Sharing	1,161,338	14.49%
11,124	8,857	10,533	10,508	0500-335-1400	Mobile Home Licenses	2,500	-76.21%
44,454	42,408	50,031	49,432	0500-335-1500	Alcoholic Beverage License	53,959	9.16%
2,048,977	2,605,199	2,769,546	2,366,273	0500-335-1800	Sales Tax 1/2 - 5th Cent	2,705,607	14.34%
7,720	9,482	11,950	8,600	0900-335-2100	Fire Supplemental Compensation	8,600	0.00%
<b>\$ 2,983,039</b>	<b>\$ 3,667,402</b>	<b>\$ 4,108,199</b>	<b>\$ 3,449,170</b>		<b>Total State Shared Revenues</b>	<b>\$ 3,932,004</b>	<b>14.00%</b>

# 001 GENERAL FUND - REVENUES

Actual								Budget	
2019-20	2020-21	2021-22	2022-23 Adopted					2023-24 Adopted	% Change
5,000	-	5,000	-	0310-366-1026	Local Grants	-	-	-	0.00%
86,884	84,964	94,226	95,755	1500-337-7000	Library Cooperative Funding	98,542	98,542	98,542	2.91%
-	-	-	932,500	1498-366-3100	TDD Grant	845,000	845,000	845,000	-9.38%
2,398	4,169	395	-	1070-337-7010	Other Grants	-	-	-	0.00%
<b>\$ 94,282</b>	<b>\$ 89,133</b>	<b>\$ 99,621</b>	<b>\$ 1,028,255</b>		<b>Total Other Grants</b>	<b>\$ 943,542</b>	<b>\$ 943,542</b>	<b>\$ 943,542</b>	<b>-8.24%</b>
19,975	14,409	20,585	14,450	0500-338-1000	County Business Tax Receipt - Municipality Share	14,630	14,630	14,630	1.25%
<b>\$ 19,975</b>	<b>\$ 14,409</b>	<b>\$ 20,585</b>	<b>\$ 14,450</b>		<b>Total Local Shared Revenues</b>	<b>\$ 14,630</b>	<b>\$ 14,630</b>	<b>\$ 14,630</b>	<b>1.25%</b>
<b>\$ 6,618,562</b>	<b>\$ 5,129,646</b>	<b>\$ 4,720,884</b>	<b>\$ 4,628,740</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 4,917,176</b>	<b>\$ 4,917,176</b>	<b>\$ 4,917,176</b>	<b>6.23%</b>
75	-	125	49	0500-341-3000	Administrative Fee - Returned Checks	50	50	50	2.04%
124	18	-	-	0500-341-3100	Administrative & Billing Fees - Fuel	-	-	-	0.00%
1,995	3,815	9,275	2,800	1060-341-9110	Passport Fees - Library	5,000	5,000	5,000	78.57%
175	245	175	200	1070-341-9110	Passport Fees - Museum	100	100	100	-50.00%
1,020	-	-	-	1200-341-3001	Overhead Banner Installation Fee	-	-	-	0.00%
-	89	-	-	1200-341-9310	Engineering Drawings	-	-	-	0.00%
74	38	-	75	1230-341-9330	Special Events - Barricades, Orange Cones	50	50	50	-33.33%
-	-	-	250	1230-341-9600	Sign Shop Sales	100	100	100	-60.00%
14,528	19,496	20,336	14,500	1500-341-3010	Admin Service Fees - Documents	19,200	19,200	19,200	32.41%
-	325	-	200	1500-341-9120	Election Qualifying Fees	-	-	-	-100.00%
372	683	177	350	1500-341-9300	Photo Copies/Certifying	300	300	300	-14.29%
<b>\$ 18,363</b>	<b>\$ 24,708</b>	<b>\$ 30,088</b>	<b>\$ 18,424</b>		<b>Total General Government</b>	<b>\$ 24,800</b>	<b>\$ 24,800</b>	<b>\$ 24,800</b>	<b>34.61%</b>
1,061	888	1,619	1,100	0800-342-1000	Law Enforcement Services	1,500	1,500	1,500	36.36%
-	-	3,597	2,700	0800-342-1600	Administrative Fee	3,400	3,400	3,400	25.93%
950	3,123	4,979	3,000	0800-342-1800	Photo Copies	4,800	4,800	4,800	60.00%
1,463	1,463	1,823	1,250	0900-342-2200	Safety Permits & Licenses	1,250	1,250	1,250	0.00%
1,100	-	-	-	0900-342-2300	Fire Prevention Programs	-	-	-	0.00%
12,427	21,103	22,318	18,600	0900-342-2700	Annual Safety Inspection Fees	22,000	22,000	22,000	18.28%
<b>\$ 17,001</b>	<b>\$ 26,577</b>	<b>\$ 34,335</b>	<b>\$ 26,650</b>		<b>Total Public Safety</b>	<b>\$ 32,950</b>	<b>\$ 32,950</b>	<b>\$ 32,950</b>	<b>23.64%</b>
149,965	251,590	249,340	192,000	1080-343-8000	Sale of Lots	185,000	185,000	185,000	-3.65%
13,250	10,223	12,375	9,550	1080-343-8100	Crypt Sales	7,800	7,800	7,800	-18.32%
19,935	30,240	17,510	21,000	1080-343-8200	Niche Sales	16,600	16,600	16,600	-20.95%
20,290	28,370	23,750	24,000	1080-343-8300	Weekend/Holidays Interments	23,000	23,000	23,000	-4.17%
146,490	212,795	179,905	178,500	1080-343-8400	Openings/Closings	161,000	161,000	161,000	-9.80%
2,400	2,406	1,913	1,200	1080-343-8500	Transfer Fees	3,000	3,000	3,000	150.00%
<b>\$ 352,330</b>	<b>\$ 535,624</b>	<b>\$ 484,793</b>	<b>\$ 426,250</b>		<b>Total Cemetery</b>	<b>\$ 396,400</b>	<b>\$ 396,400</b>	<b>\$ 396,400</b>	<b>-7.00%</b>
43,496	43,496	43,496	43,496	1010-344-9007	FDOT Right-of-Way Maintenance Contract	43,496	43,496	43,496	0.00%
20,275	39,288	16,800	13,010	1240-343-9100	Cut Paved Surface/Curb	15,000	15,000	15,000	15.30%
113,543	122,081	135,200	153,295	1240-344-9008	FDOT Lighting Maintenance Contract	168,518	168,518	168,518	9.93%
101,078	103,712	108,495	-	1240-344-9009	FDOT Traffic Signal Maintenance Contract	-	-	-	0.00%
<b>\$ 177,314</b>	<b>\$ 204,864</b>	<b>\$ 195,496</b>	<b>\$ 209,801</b>		<b>Total Transportation</b>	<b>\$ 227,014</b>	<b>\$ 227,014</b>	<b>\$ 227,014</b>	<b>8.20%</b>
107,230	118,669	166,520	107,500	1000-347-2000	Program Revenue	186,000	186,000	186,000	73.02%
37,610	52,224	22,810	45,000	1000-347-2011	Program Revenue - Not City Staff Provided	27,000	27,000	27,000	-40.00%
-	270	25,674	28,000	1000-347-2012	Program Revenue - Softball Instructional Program	20,000	20,000	20,000	-28.57%
31,620	46,295	43,930	38,000	1000-347-2100	Sponsorship Revenue	40,000	40,000	40,000	5.26%
6,816	7,104	13,092	12,500	1000-347-2200	Rental - Auditorium, Rec Centers, etc	10,000	10,000	10,000	-20.00%
9,398	13,009	23,717	13,200	1000-347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc	15,000	15,000	15,000	13.64%
28,981	24,750	34,055	32,000	1000-347-5610	Memberships	32,000	32,000	32,000	0.00%
2,310	1,820	-	1,800	1000-347-4030	Holiday Parade Entry Fee	1,800	1,800	1,800	0.00%
<b>\$ 223,964</b>	<b>\$ 264,141</b>	<b>\$ 329,798</b>	<b>\$ 278,000</b>		<b>Total Recreation</b>	<b>\$ 331,800</b>	<b>\$ 331,800</b>	<b>\$ 331,800</b>	<b>19.35%</b>



# 001 GENERAL FUND - REVENUES

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted		
18,490	49,722	53,905	19,300	1010-347-2200	Rentals - Parks
3,794	6,735	6,070	6,650	1010-347-2210	Rentals tax-exempt - Parks
<b>\$ 22,284</b>	<b>\$ 56,456</b>	<b>\$ 59,975</b>	<b>\$ 25,950</b>		<b>Total Parks</b>
813,711	1,004,338	1,159,054	1,127,612	1040-347-5000	Greens Fees
1,735	3,897	1,705	1,500	1040-347-5020	Tournament Fees
20,919	45,198	62,751	37,000	1040-347-5025	Tournament Fees - Tax Exempt
61,594	69,553	25,937	64,761	1040-347-5099	Golf.Now Green Fees
131,146	159,704	177,873	135,000	1040-347-5100	Membership Fees
559,316	644,833	618,055	665,000	1040-347-5200	Golf Cart Rental
544	416	187	350	1040-347-5210	Pull Cart Rental
46,356	52,347	13,380	51,437	1040-347-5299	Golf.Now Golf Cart Fees
79,594	97,686	129,699	106,000	1040-347-5300	Driving Range
29,170	29,899	26,005	40,320	1040-347-5400	Rental and Lease Income - Restaurant
2,340	2,340	3,259	2,810	1040-347-5510	GHIN Handicapping Service
5,539	2,196	-	2,500	1040-347-5900	League Play
42,572	59,860	66,898	50,140	1040-347-5915	Merchandise Sales
(84)	(99)	(135)	151	1040-347-5920	Cash Over/(Under)
<b>\$ 1,794,452</b>	<b>\$ 2,172,169</b>	<b>\$ 2,284,667</b>	<b>\$ 2,284,581</b>		<b>Total Golf Club</b>
1,600	-	583	1,200	1060-347-1000	Library Fees
3,565	3,915	4,332	4,200	1060-347-1010	Photo Copy Revenue
-	-	(11)	155	1060-347-1210	Rentals - Taxable
150	-	75	-	1060-347-1220	Rentals - Tax Exempt
<b>\$ 5,315</b>	<b>\$ 3,915</b>	<b>\$ 4,979</b>	<b>\$ 5,555</b>		<b>Total Library</b>
16,766	26,555	35,572	25,166	1070-347-3500	Admission Fees
19,550	40,600	51,169	32,000	1070-347-3510	Merchandise Sales
7,806	1,646	7,032	5,500	1070-347-3520	Fees - Tax Exempt
967	547	257	450	1070-347-3610	Memberships
<b>\$ 45,089</b>	<b>\$ 69,347</b>	<b>\$ 94,029</b>	<b>\$ 63,116</b>		<b>Total Museum</b>
<b>\$ 2,656,112</b>	<b>\$ 3,357,801</b>	<b>\$ 3,518,161</b>	<b>\$ 3,338,327</b>		<b>TOTAL CHARGES FOR SERVICES</b>
35,632	32,108	30,598	31,000	0800-351-5000	Traffic Fines
19,315	18,132	14,421	15,213	0800-351-5030	Traffic Fines - Law Enforcement Automation
<b>\$ 54,947</b>	<b>\$ 50,241</b>	<b>\$ 45,019</b>	<b>\$ 46,213</b>		<b>Total Traffic Fines</b>
1,573	2,274	2,151	1,600	1060-352-1000	Library Fines
478	83	407	150	1060-352-1010	Lost Publications
<b>\$ 2,050</b>	<b>\$ 2,357</b>	<b>\$ 2,558</b>	<b>\$ 1,750</b>		<b>Total Library Fines</b>
759	1,529	645	-	0800-354-1100	Parking Citations
22,341	5,459	53,931	12,500	1217-354-1000	Code Enforcement - Fines
975	4,545	10,450	4,000	1217-354-1010	Code Enforcement - Fees
<b>\$ 24,075</b>	<b>\$ 11,533</b>	<b>\$ 65,026</b>	<b>\$ 16,500</b>		<b>Total Violations of Local Ordinances</b>
<b>\$ 81,073</b>	<b>\$ 64,130</b>	<b>\$ 112,603</b>	<b>\$ 64,463</b>		<b>TOTAL FINES &amp; FORFEITURES</b>
291,806	233,818	164,522	250,000	1500-361-1000	Interest Income
-	-	188,302	-	1500-361-1099	GASB87 Interest
84,022	18,274	65,031	25,000	1500-361-2000	Dividend Income
<b>\$ 375,829</b>	<b>\$ 252,092</b>	<b>\$ 417,856</b>	<b>\$ 275,000</b>		<b>Total Interest Income</b>

# 001 GENERAL FUND - REVENUES

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
1,215	7,715	7,694	1,550	1010-362-1000	Rentals & Leases	5,500	254.84%
27,803	28,900	3,594	31,008	1040-362-2010	Rental and Lease Income - Golf Tower	31,007	0.00%
299,880	325,354	172,538	338,568	1500-362-1000	Rental and Lease Income	268,392	-20.73%
<b>\$ 328,898</b>	<b>\$ 361,968</b>	<b>\$ 183,826</b>	<b>\$ 371,126</b>		<b>Total Rents and Royalties</b>	<b>\$ 304,899</b>	<b>-17.84%</b>
-	868,695	-	-	1500-364-1030	Sale of Surplus - Land	-	0.00%
<b>\$ -</b>	<b>\$ 868,695</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Disposal of Fixed Assets</b>	<b>\$ -</b>	<b>0.00%</b>
6,485	1,027	9,019	-	0800-366-1000	Contributions/Donations - Police	-	0.00%
1,800	4,000	4,550	2,000	0800-366-3010	Designated Donations	-	-100.00%
265	863	-	-	0900-366-1060	Contributions/Donations - Fire	-	0.00%
-	910	-	-	1000-366-1000	Contributions/Donations - Recreation	-	0.00%
24,961	45,487	37,262	20,103	1000-366-2010	Contributions/Donations - Recreation	-	-100.00%
2,236	2,076	1,451	1,100	1060-366-2010	Contributions/Donations - Library	-	-100.00%
2,542	704	1,723	750	1070-366-2010	Contributions/Donations - Museum	-	-100.00%
<b>\$ 38,289</b>	<b>\$ 55,066</b>	<b>\$ 54,004</b>	<b>\$ 23,953</b>		<b>Total Contributions/Donations</b>	<b>\$ -</b>	<b>-100.00%</b>
669	1,783	521	-	0800-369-9000	Abandoned Property	-	0.00%
626	312	144	350	0000-369-9091	Discounts	150	-57.14%
360	360	360	361	1500-369-5000	Proceeds - Sales Tax Credit	360	-0.28%
16,736	11,816	80,668	22,500	1500-369-9000	Miscellaneous	15,000	-33.33%
<b>\$ 18,391</b>	<b>\$ 14,271</b>	<b>\$ 81,693</b>	<b>\$ 23,211</b>		<b>Total Other Revenues</b>	<b>\$ 15,510</b>	<b>-33.18%</b>
<b>\$ 761,407</b>	<b>\$ 1,552,093</b>	<b>\$ 737,378</b>	<b>\$ 693,290</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 595,409</b>	<b>-14.12%</b>
-	-	-	49,680	1600-381-2400	Transfer from Beal Memorial Cemetery Fund	49,680	0.00%
1,230,404	1,238,095	1,765,377	703,751	1600-382-4100	Transfer from Utilities Fund	723,817	2.85%
315,637	325,459	432,556	275,348	1600-382-4300	Transfer from Sanitation Fund	306,244	11.22%
201,645	196,228	355,650	62,116	1600-382-4500	Transfer from Stormwater Fund	62,109	-0.01%
<b>\$ 1,747,687</b>	<b>\$ 1,759,782</b>	<b>\$ 2,553,583</b>	<b>\$ 1,090,895</b>		<b>Total Interfund Transfers</b>	<b>\$ 1,141,850</b>	<b>4.67%</b>
-	2,499,320	31,944	-	1500-383/4-1050/7	Proceeds from Debt	-	0.00%
<b>\$ -</b>	<b>\$ 2,499,320</b>	<b>\$ 31,944</b>	<b>\$ -</b>		<b>Total Proceeds from Debt/Loans</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	2,281,182	1600-389-9100	Appropriation from Unassigned Fund Balance	3,409,993	49.48%
-	-	-	-	1600-389-9600	Approp. from Restricted Fund Balance - 1/2 Cent Sales Tax	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,281,182</b>		<b>Total Non-Operating Sources</b>	<b>\$ 3,409,993</b>	<b>49.48%</b>
<b>\$ 1,747,687</b>	<b>\$ 4,259,102</b>	<b>\$ 2,585,527</b>	<b>\$ 3,372,077</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 4,551,843</b>	<b>34.99%</b>
<b>\$ 28,804,434</b>	<b>\$ 32,593,426</b>	<b>\$ 30,854,436</b>	<b>\$ 30,800,120</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 32,745,862</b>	<b>6.32%</b>

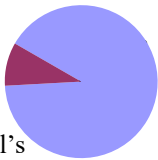
CITY COUNCIL

Share of City Budget

DESCRIPTION

The City Council is the legislative body of the City. It is comprised of the Mayor and seven Council members, elected a citywide basis in odd years for four-year, staggered terms. City Council meets on the second and fourth Tuesday of each at 6:00pm in the Council Chambers located at City Hall. The City Council appoints the City Manager, City Clerk, City Attorney, and members of Boards and Committees, as well as adopts ordinances and resolutions setting City policy. City Council’s primary responsibility is to shape public policy in order to achieve the citizens’ desires for the future. As time passes, the complexion of a community, its residents, and leaders change, as do the priorities of the community. There is probably no more daunting task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the plan receive resources each year. Each Strategic Plan Objective falls in line with the City’s Vision, Mission Statement and Core Values.

\$5,679,671,  
9.2%









MISSION

To enhance and protect the Community by providing quality services.

VISION

The City of Fort Walton Beach: a recognized leader in the provision of Community Service.

STRATEGIC PLAN FY23

Plan Initiative	Plan Objective	Status
	#1 Public Safety / Vagrancy	The City Council has discussed dedicating resources to increasing Public Safety presence and working toward reducing vagrancy in the area.
	#2 Recreation Services Expansion	Projects currently on-going and near future include: Landing renovation, Museum addition construction, Cemetery Admin Building, Preston Hood Athletic Complex Expansion, and Liza Jackson Waterfront Park boating upgrades.
	#3 Employee Retention	City Council recently approved a Pay and Class Study that brought wages to a competitive rate in the area.
	#4 Customer Service	City Council and staff are committed to providing the best Customer Service at all facilities.
	#5 Downtown Plan/Around the Mound	Bridge construction is on-going and the Around the Mound concept is quickly approaching. PD&E study is in the planning phase now.
	#6 Consolidation Opportunities	City Council is currently looking at opportunities to continue to provide quality service at a reduced cost.

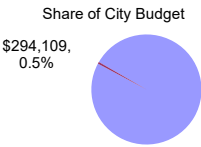
**001 GENERAL FUND - 0100 CITY COUNCIL**

Actual						Budget	
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
<u>Revenues:</u>							
-	-	-	200	341-9120	Election Qualifying Fees	-	0.00%
\$ -	\$ -	\$ -	\$ 200	TOTAL REVENUES		\$ -	0.00%
<u>Personnel Services:</u>							
41,130	40,708	41,630	42,469	511-1100	Executive Salaries	43,876	3.31%
2,550	2,536	2,584	2,633	511-2100	FICA Taxes	2,734	3.83%
596	593	604	616	511-2101	Medicare	640	3.83%
146,593	163,037	162,305	162,693	511-2300	Dental, Life & Health Insurance	127,048	-21.91%
51	53	49	68	511-2400	Worker's Compensation	70	3.54%
\$ 190,920	\$ 206,927	\$ 207,173	\$ 208,479	Total Personal Services		\$ 174,368	-16.36%
<u>Operating Expenditures:</u>							
25,000	-	-	-	511-3100	Professional Services	-	0.00%
119,066	134,303	163,835	200,000	511-3101	Legal Services	175,000	-12.50%
82,710	98,972	104,370	104,370	511-3400	Other Services	115,170	10.35%
6,147	5,069	3,938	14,329	511-4000	Travel and Per Diem	10,347	-27.79%
129	151	241	282	511-4100	Communication Services	420	49.11%
-	6,490	3,970	1,000	511-4801	Special Events	1,000	0.00%
-	15,724	-	17,000	511-4910	Election Expense	-	-100.00%
7,262	5,770	8,309	6,000	511-5200	Operating Supplies	12,500	108.33%
-	-	144	800	511-5210	Uniform Expense	800	0.00%
3,416	3,117	3,429	3,562	511-5400	Books, Dues & Publications	3,531	-0.87%
960	5,406	2,507	8,640	511-5500	Training	6,615	-23.44%
<u>Non-Operating:</u>							
145,298	15,290	42,748	42,890	511-8200	Grants & Aids	68,219	59.06%
\$ 389,988	\$ 290,292	\$ 333,489	\$ 398,873	Total Operating Expenditures		\$ 393,602	-1.32%
\$ 580,908	\$ 497,218	\$ 540,662	\$ 607,352	TOTAL EXPENSES		\$ 567,971	-6.48%
\$ (580,908)	\$ (497,218)	\$ (540,662)	\$ (607,152)	NET REVENUE / (EXPENSE)		\$ (567,971)	-6.45%

CITY MANAGER

DESCRIPTION

The City Manager is the chief administrative official for the City. The City Manager's office coordinates, implements, and evaluates all policies, procedures, and programs; recommends and provides information to City Council; proposes the annual budget; provides an avenue for citizens to direct their requests, complaints, and needs; and provides communications and support by overseeing information technology and serving as a liaison between departments, the media, and citizens.



MISSION

Support the City Council in the development of policy by assembling and analyzing data and making recommendations; provide leadership and direction to employees in implementation of policies, programs, and daily operations; and ensure that the City of Fort Walton Beach government provides municipal services and infrastructure necessary for a high quality of life for our citizens in a fiscally responsible manner.

CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Promote Organizational Efficiency

	Actual		YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
Overall Employee Satisfaction (Strongly Agree & Agree)	na	na	na	0%	0%	0%
Performance Excellence / Leadership Training Courses	2	5	4	3	5	4

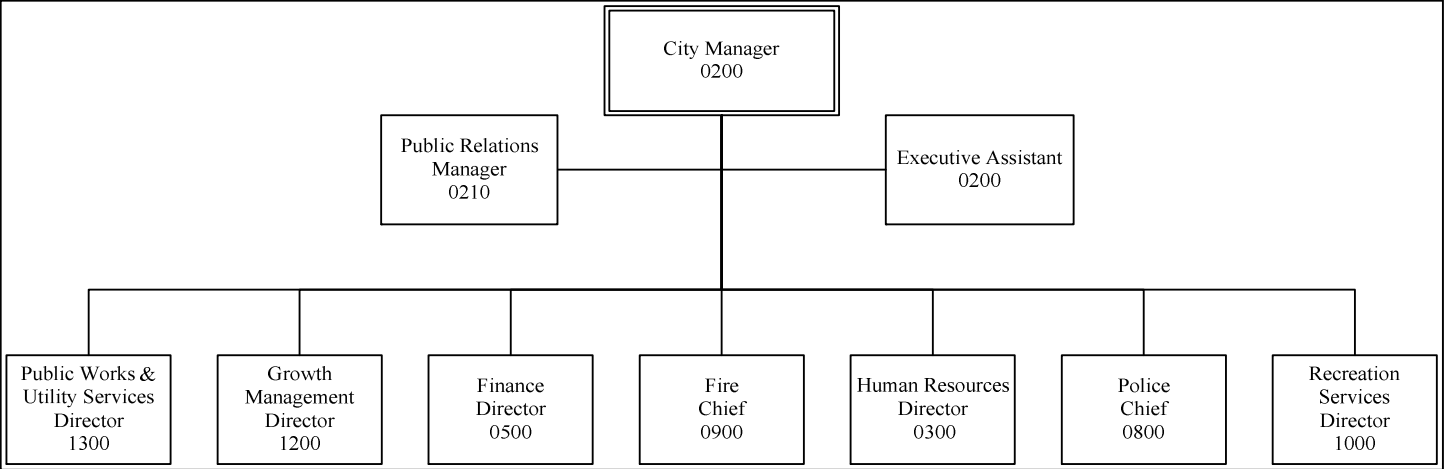
- ✓ Develop a new Tagline and Branding Identity
- ✓ Continue to effectively market the City to citizens, visitors, and potential business owners.
- ✓ Continue the implementation of the Downtown Master Plan & CTP Master Plan in coordination with stakeholders.

FUTURE GOALS (FY25 & FY26)

- ✓ Create a neighborhood redevelopment partnership program with developers and contractors.
- ✓ Implement initiatives from a branding and identity study for the City and its various districts.

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Coordinate with FDOT on the Around the Mound & Brooks Bridge projects.



# 001 GENERAL FUND - 0200 CITY MANAGER

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ - 0.00%
<b>Personnel Services:</b>					
3.00	3.00	3.00	4.00	<b>Number of Funded Employees (FTE's)</b>	2.00
136,100	134,743	141,217	147,583	512-1100 Executive Salaries	158,100 7.13%
136,319	136,904	88,368	141,696	512-1200 Regular Salaries	60,287 -57.45%
421	162	-	2,100	512-1201 Service Awards	1,800 -14.29%
1,279	-	-	-	512-1400 Salaries - Overtime	- 0.00%
15,908	16,059	16,448	18,764	512-2100 FICA Taxes	12,993 -30.76%
3,911	3,887	4,009	4,388	512-2101 Medicare	3,039 -30.75%
104,359	45,313	24,006	14,215	512-2200 Retirement Contributions	7,296 -48.67%
5,594	5,665	3,228	4,926	512-2204 Retirement Contributions - DC Plan	2,713 -44.92%
7,229	7,273	7,668	7,588	512-2210 Deferred Compensation	7,296 -3.85%
31,333	34,063	13,740	37,407	512-2300 Dental, Life & Health Insurance	23,436 -37.35%
367	375	257	487	512-2400 Worker's Compensation	350 -28.23%
<b>\$ 442,820</b>	<b>\$ 384,444</b>	<b>\$ 298,942</b>	<b>\$ 379,156</b>	<b>Total Personnel Services</b>	<b>\$ 277,310 -26.86%</b>
<b>Operating Expenditures:</b>					
4,788	39,813	81,875	8,376	512-3100 Professional Services	- -100.00%
2,183	2,128	4,380	4,650	512-4000 Travel and Per Diem	3,150 -32.26%
1,752	1,575	1,889	3,101	512-4100 Communication Services	1,032 -66.72%
1,762	73	1	75	512-4200 Postage	75 0.00%
26	-	-	75	512-4620 Vehicle / Maintenance Repair	75 0.00%
2,428	70	110	65	512-4700 Printing & Binding	65 0.00%
-	2,922	7,349	5,000	512-4800 Promotional Activities	5,000 0.00%
109	-	196	200	512-5100 Office Supplies	200 0.00%
624	394	7,104	2,000	512-5200 Operating Supplies	2,000 0.00%
1,089	417	998	1,250	512-5204 Fuel & Oil	1,313 5.00%
38	192	271	400	512-5210 Uniform Expense	400 0.00%
-	-	2,963	-	512-5231 Computer Hardware/Software	- 0.00%
3,325	2,259	2,663	1,915	512-5400 Books, Dues & Publications	1,915 0.00%
125	2,058	3,713	2,075	512-5500 Training	1,575 -24.10%
<b>\$ 18,248</b>	<b>\$ 51,900</b>	<b>\$ 113,512</b>	<b>\$ 29,182</b>	<b>Total Operating Expenditures</b>	<b>\$ 16,800 -42.43%</b>
<b>\$ 461,069</b>	<b>\$ 436,344</b>	<b>\$ 412,454</b>	<b>\$ 408,338</b>	<b>TOTAL EXPENSES</b>	<b>\$ 294,109 -27.97%</b>
<b>\$ (461,069)</b>	<b>\$ (436,344)</b>	<b>\$ (412,454)</b>	<b>\$ (408,338)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (294,109) -27.97%</b>

PUBLIC INFORMATION & RELATIONS

DESCRIPTION

The Public Information Officer/Public Relations Manager serves as the official information resource of the city by developing communication policy and implementing strategic communication strategies, managing the image and public perception of the city, and engaging the media and public on important issues to develop and nurture lasting relationships between the city and its stakeholders. The Public Information Manager serves as a member of the city’s Emergency Management team that works before, during and after emergencies to coordinate and plan city operations; and provides constant communication and emergency messages to elected officials, staff, and the public.

MISSION

The City of Fort Walton Beach’s public relations and public information mission is to convey the city’s objectives effectively and efficiently to residents, businesses and visitors while garnering feedback to better serve the public need. A key function of this position includes working with members of the community, media, civic and professional groups to carry out the mission and vision of the city.

CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

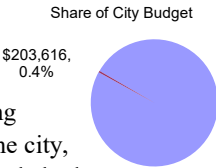
	Actual		YTD thru 06/30	Budget	
	2020-21	2021-22		2022-23	2023-24
Improve Internal and External Communications					
Upgrade and improve website functionality for increased access to city information by increasing public engagement of the websi	N/A	N/A	N/A	N/A	100%
Implement public engagement projects to support city's strategic objectives by developing new public engagement projects.	N/A	N/A	N/A	N/A	2
Improve city's brand image and communication with the public with city-branded projects and partnerships.	N/A	N/A	N/A	N/A	100%

FUTURE GOALS (FY25 & FY26)

- ✓ Work with FDOT on the Around the Mound & Brooks Bridge projects.
- ✓ Implement initiatives from the Branding project for the City and its various districts.

PRIOR YEAR ACCOMPLISHMENTS (FY23)

N/A



**001 GENERAL FUND - 0210 PIO**

Actual				Budget		
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change
				<u>Revenues:</u>		
				Division Does Not Generate Revenue		
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES	\$ -	0.00%
				<u>Personnel Services:</u>		
-	-	-	-	Number of Funded Employees (FTE's)	2.00	
-	-	-	-	512-1200 Regular Salaries	133,361	100.00%
-	-	-	-	512-1201 Service Awards	200	100.00%
-	-	-	-	512-2100 FICA Taxes	7,428	100.00%
-	-	-	-	512-2101 Medicare	1,737	100.00%
-	-	-	-	512-2204 Retirement Contributions - DC Plan	10,002	100.00%
-	-	-	-	512-2300 Dental, Life & Health Insurance	18,761	100.00%
-	-	-	-	512-2400 Worker's Compensation	213	100.00%
\$ -	\$ -	\$ -	\$ -	Total Personnel Services	\$ 171,702	100.00%
				<u>Operating Expenditures:</u>		
-	-	-	-	512-3100 Professional Services	18,452	100.00%
-	-	-	-	512-4000 Travel and Per Diem	5,000	100.00%
-	-	-	-	512-4100 Communication Services	1,662	100.00%
-	-	-	-	512-5210 Uniform Expense	200	100.00%
-	-	-	-	512-5400 Books, Dues & Publications	3,100	100.00%
-	-	-	-	512-5500 Training	3,500	100.00%
\$ -	\$ -	\$ -	\$ -	Total Operating Expenditures	\$ 31,914	100.00%
\$ -	\$ -	\$ -	\$ -	TOTAL EXPENSES	\$ 203,616	100.00%
\$ -	\$ -	\$ -	\$ -	NET REVENUE / (EXPENSE)	\$ (203,616)	100.00%



# HUMAN RESOURCES

## DESCRIPTION

Human Resources recruits new employees and works to retain existing employees, maintains personnel records, coordinates employee benefits, and enforces personnel policies.

## MISSION

Provide effective personnel services through the development, implementation, and equitable administration of policies and procedures; recruit qualified personnel; maintain a well-trained work force; and foster productivity, innovation, and a climate of success in the workplace.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Attract and Retain a High-Quality Workforce

Career Development and Training Classes Held

Employees Recognized (Yearly)

Turnover: Public Safety Personnel

Turnover: Non-Public Safety Personnel

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Career Development and Training Classes Held	14	15	21	6			25	15
Employees Recognized (Yearly)	56	51	32	21			55	50
Turnover: Public Safety Personnel	8%	2%	19%	19.15%			8%	0%
Turnover: Non-Public Safety Personnel	6%	4%	17%	39.80%			10%	0%

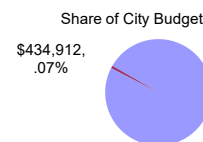
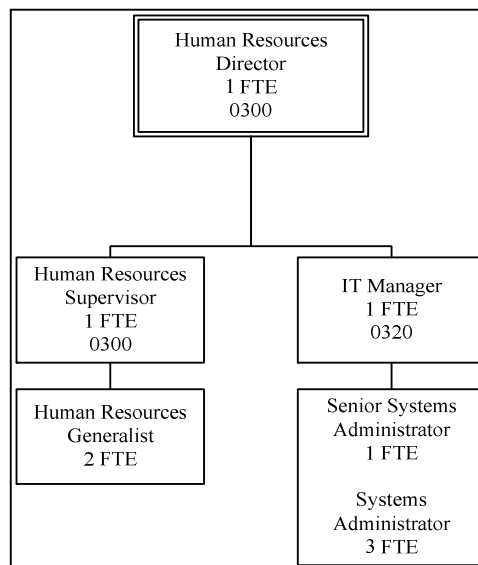
- ✓ Finalize new document management system
- ✓ Continued human capital development
- ✓ Continue quarterly combined wellness and safety initiatives
- ✓ Implementation of Mental Health Component for Staff (2nd Alarm Project)
- ✓ Focus on Health & Wellness (Health & Wellness Fair, Lunch & Learns, etc. )

## FUTURE GOALS (FY25 & FY26)

- ✓ Continue to provide comprehensive training to all employees (diversity, leadership, ethics and accountability)

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Wellness Fair & Employee Recognition
- ✓ Insurance - Open Enrollment
- ✓ Implemented of new software
- ✓ Sustained health insurance cost
- ✓ Continue Employee Benefits Statements
- ✓ Implemented additional retirement benefits



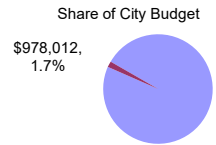
# 001 GENERAL FUND - 0300 HUMAN RESOURCES

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Revenues:</b>			
				Division Does Not Generate Revenue			
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ -	0.00%	
				<b>Personnel Services:</b>			
<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>4.00</b>		
88,508	89,743	94,057	98,898	513-1100 Executive Salaries	104,188	5.35%	
122,299	124,232	136,301	137,236	513-1200 Regular Salaries	153,631	11.95%	
104	100	-	2,000	513-1201 Service Awards	1,600	-20.00%	
-	-	500	4,893	513-1202 Incentive/Merit Pay	3,126	-36.12%	
41	66	883	-	513-1400 Salaries - Overtime	-	0.00%	
13,036	13,422	14,517	14,813	513-2100 FICA Taxes	16,082	8.56%	
3,049	3,139	3,395	3,464	513-2101 Medicare	3,761	8.57%	
12,563	12,930	14,059	15,101	513-2204 Retirement Contributions - DC Plan	16,526	9.44%	
-	-	2,448	3,717	513-2210 457 Deferred Compensation	3,219	-13.39%	
22,737	26,534	33,436	39,508	513-2300 Dental, Life & Health Insurance	38,879	-1.59%	
272	279	266	386	513-2400 Worker's Compensation	418	8.17%	
<b>\$ 262,609</b>	<b>\$ 270,446</b>	<b>\$ 299,863</b>	<b>\$ 320,018</b>	<b>Total Personal Services</b>	<b>\$ 341,429</b>	<b>6.69%</b>	
				<b>Operating Expenditures:</b>			
21,916	43,723	84,291	39,081	513-3100 Professional Services	39,997	2.34%	
20,216	21,162	18,141	29,700	513-3102 Employee Physicals & Immunizations	29,700	0.00%	
254	3,176	3,002	4,400	513-4000 Travel and Per Diem	2,700	-38.64%	
1,759	-	-	-	513-4001 Tuition Reimbursement	-	0.00%	
1,496	1,533	1,914	1,840	513-4100 Communication Services	433	-76.48%	
230	68	203	100	513-4200 Postage	100	0.00%	
117	468	429	494	513-4400 Rentals & Leases	494	0.00%	
365	662	489	500	513-4700 Printing & Binding	500	0.00%	
49	-	2,461	1,000	513-4800 Promotional Activities	1,000	0.00%	
125	200	-	500	513-4920 Advertising	500	0.00%	
2,374	2,198	1,821	2,300	513-5100 Office Supplies	2,300	0.00%	
9,950	11,400	13,883	12,000	513-5200 Operating Supplies	12,000	0.00%	
215	152	345	400	513-5210 Uniform Expense	400	0.00%	
593	538	952	460	513-5400 Books, Dues & Publications	460	0.00%	
762	1,295	2,285	4,500	513-5500 Training	2,900	-35.56%	
<b>\$ 60,421</b>	<b>\$ 86,576</b>	<b>\$ 130,215</b>	<b>\$ 97,276</b>	<b>Total Operating Expenditures</b>	<b>\$ 93,484</b>	<b>-3.90%</b>	
<b>\$ 323,030</b>	<b>\$ 357,022</b>	<b>\$ 430,078</b>	<b>\$ 417,293</b>	<b>TOTAL EXPENSES</b>	<b>\$ 434,912</b>	<b>4.22%</b>	
<b>\$ (323,030)</b>	<b>\$ (357,022)</b>	<b>\$ (430,078)</b>	<b>\$ (417,293)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (434,912)</b>	<b>4.22%</b>	

# RISK MANAGEMENT

## DESCRIPTION

Risk Management is responsible for protecting the City from liability through risk retention and transfer, claims handling, and safety programs. The City's safety program aims to reduce illness and injury to employees and citizens.



## MISSION

Continuously develop, manage and improve insurance and safety/occupational services to provide quality, cost effective support to our customers and to protect the City's financial well being.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
<b>Reduce Workers Compensation Expense</b>								
Workers Compensation Accidents	39	47	8	19			20	15
Workers Compensation Accidents with Injuries	29	43	7	19			5	10
Workers Compensation Experience Modification	0.80	0.80	1.03	0.80			0.80	1.03
<b>Provide a Safe Workplace</b>								
Safety Training Classes Held	0	4	3	6			25	5

- ✓ Reduce worker's compensation injuries by implementing video and remedial safety training, in car devices, and strong safety guidelines
- ✓ Ensure policy compliance and accountability improvements by coordinating with department safety representatives
- ✓ Make policy reference and training material more accessible to employees by utilizing online platforms
- ✓ On-Line Training Option

## FUTURE GOALS (FY25 & FY26)

- ✓ Reduce workers compensation experience modification factor
- ✓ Continue to provide safety training and reduce vehicle accidents

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Successfully enrolled all CDL drivers in FMCSA Clearing house

**001 GENERAL FUND - 0310 RISK MANAGEMENT**

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<u>Revenues:</u>			
				Division Does Not Generate Revenue			
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ -	0.00%	
				<u>Operating Expenditures:</u>			
-	4,981	26,390	36,000	519-3101 Legal Services	36,000	0.00%	
708	-	-	-	519-4000 Travel & Per Diem	2,400	100.00%	
521,803	631,049	670,535	762,246	519-4500 Insurance	789,512	3.58%	
12,793	45,631	35,271	100,000	519-4501 Unrecovered Insurance Claims	100,000	0.00%	
-	13,500	30,000	50,000	519-4503 Claim Settlements	50,000	0.00%	
-	-	1,330	-	519-5200 Operating	-	0.00%	
2,058	1,375	2,833	-	519-5226 Agency Account Spending	-	0.00%	
-	2,397	-	-	519-5234 Safety Supplies/Equipment	-	0.00%	
-	-	-	-	519-5500 Training	100	100.00%	
<b>\$ 537,362</b>	<b>\$ 698,933</b>	<b>\$ 766,359</b>	<b>\$ 948,246</b>	<b>Total Operating Expenditures</b>	<b>\$ 978,012</b>	<b>3.14%</b>	
<b>\$ 537,362</b>	<b>\$ 698,933</b>	<b>\$ 766,359</b>	<b>\$ 948,246</b>	<b>TOTAL EXPENSES</b>	<b>\$ 978,012</b>	<b>3.14%</b>	
<b>\$ (537,362)</b>	<b>\$ (698,933)</b>	<b>\$ (766,359)</b>	<b>\$ (948,246)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (978,012)</b>	<b>3.14%</b>	

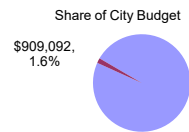
## INFORMATION TECHNOLOGY

### DESCRIPTION

Information Technology is responsible for the operation and maintenance of the City's network, computers, servers, website, and telecommunications in order to facilitate the daily work of employees as well as provide easily accessible information and services to citizens.

### MISSION

Provide Citywide information technology services that are secure and highly accessible.



### CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
<b>Provide Current Technology to Users</b>								
Computers, Servers, Laptops & Tablets Replaced	13%	12%	11%	3%			20%	30%
Police Laptops Replaced	14%	38%	7%	0%			20%	30%
<b>Support Department Productivity by Minimizing Downtime</b>								
Hours of Downtime: Public Safety (police & fire)	1	0	0	0			10	1
Hours of Downtime: Non-Public Safety	1	0	0	0			20	1

- ✓ Continue current technology to users by replacing computers and servers that are 5 years old.
- ✓ Continue current technology to police department by replacing laptops every five years.
- ✓ Compete new server and network infrastructure hardware
- ✓ Continue cyber security awareness training

### FUTURE GOALS (FY25 & FY26)

- ✓ Continue to implement new technology to increase security on the City's network.
- ✓ Working on implementing a disaster recover plan

### PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Purchased rugged laptops for PD per 5 year plan.
- ✓ Purchased desktops, laptops, and tablets per year plan.
- ✓ Refined procedures for remote work and meetings

# 001 GENERAL FUND - 0320 INFORMATION TECHNOLOGY

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUES</b>				<b>\$ -</b>	<b>0.00%</b>
<b>Personnel Services:</b>					
<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>	
<b>Number of Funded Employees (FTE's)</b>					
226,063	228,428	295,392	280,613	516-1200 Regular Salaries	242,833 -13.46%
-	-	-	2,800	516-1201 Service Awards	1,900 -32.14%
250	-	100	25,388	516-1202 Incentive/Merit	30,948 21.90%
12,250	12,276	16,991	17,911	516-2100 FICA Taxes	16,445 -8.18%
2,865	2,871	3,974	4,189	516-2101 Medicare	3,846 -8.19%
12,478	12,564	16,754	17,869	516-2204 Retirement Contributions - DC Plan	20,533 14.91%
-	-	1,484	1,940	516-2210 457 Deferred Compensation	3,039 56.64%
51,217	54,972	45,922	45,774	516-2300 Dental, Life & Health Insurance	28,588 -37.54%
292	299	363	489	516-2400 Worker's Compensation	438 -10.35%
<b>\$ 305,415</b>	<b>\$ 311,410</b>	<b>\$ 380,980</b>	<b>\$ 396,974</b>	<b>Total Personal Services</b>	<b>\$ 348,571 -12.19%</b>
<b>Operating Expenditures:</b>					
176,996	184,742	175,414	344,385	516-3100 Professional Services	436,914 26.87%
2	182	2,787	2,000	516-4000 Travel and Per Diem	2,200 10.00%
30,107	30,826	36,916	33,232	516-4100 Communication Services	73,336 120.68%
-	-	-	32,203	516-4300 Utilities	2,243 -93.03%
824	31	425	-	516-4620 Vehicle Repair	500 100.00%
1,465	2,659	2,582	6,000	516-4630 Equipment Repair	11,000 83.33%
906	1,498	1,271	1,500	516-5200 Operating Supplies	2,500 66.67%
130	68	2,101	1,628	516-5204 Fuel & Oil	1,000 -38.57%
383	371	-	500	516-5210 Uniform Expense	500 0.00%
8,419	10,583	23,396	20,700	516-5231 Computer Hardware/Software	25,700 24.15%
2,532	3,573	4,716	5,142	516-5400 Books, Dues & Publications	2,629 -48.87%
-	1,120	999	1,200	516-5500 Training	2,000 66.67%
<b>\$ 221,765</b>	<b>\$ 235,652</b>	<b>\$ 250,607</b>	<b>\$ 448,490</b>	<b>Total Operating Expenditures</b>	<b>\$ 560,522 24.98%</b>
<b>Capital Outlay:</b>					
-	-	3,650	-	516-6420 Computer Hardware/Software	- 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,650</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>\$ 527,180</b>	<b>\$ 547,061</b>	<b>\$ 635,237</b>	<b>\$ 845,463</b>	<b>TOTAL EXPENSES</b>	<b>\$ 909,092 7.53%</b>
<b>\$ (527,180)</b>	<b>\$ (547,061)</b>	<b>\$ (635,237)</b>	<b>\$ (845,463)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (909,092) 7.53%</b>

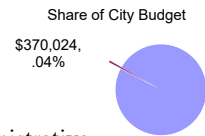
# CITY CLERK

## DESCRIPTION

The City Clerk is a Charter Officer, appointed by and reporting to, the City Council. The City Clerk performs as part of the Administrative Branch of the City. The Clerk serves as the custodian of the City seal, custodian of records, and provides administrative support to the Mayor and City Council.

## MISSION

Provide professional, knowledgeable and accurate service to the Mayor and City Council Members, the public, and other Municipal departments by preparing agendas and minutes, processing and monitoring records requests, and updating the Code of Ordinances and Land Development Code.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Continue to properly maintain public records

Boxes Scanned/Destroyed

Documents Recorded with County

Requisitions/Purchase Orders

### Continue to provide prompt & professional customer service

Public records requests & Public records requested \$ generated

Legal/Display Ads

Lien requests/dollars generated

Number of pages transcribed (Council/Board/Comm)

### Continue to provide professional administrative support

Contracts/Leases/Agreements/MOA/MOU processed

Number of Council and Board/Committee meetings

Ordinances & Resolutions approved by Council

	Actual		YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
Boxes Scanned/Destroyed	31	120	30	24	20	45
Documents Recorded with County	44	55	67	46	45	55
Requisitions/Purchase Orders	16	28	28	31	30	35
Public records requests & Public records requested \$ generated	316/\$257	387 / \$607	407 / \$508	391 / \$851	486 / \$380	375/ \$500
Legal/Display Ads	21	29	11	30	25	35
Lien requests/dollars generated	483/\$14,464	651 / \$19,336	664 / \$18,720	457 / \$13,110	560/\$20,000	560/\$20,000
Number of pages transcribed (Council/Board/Comm)	251	321	394	344	315	375
Contracts/Leases/Agreements/MOA/MOU processed	48	59	13	46	50	50
Number of Council and Board/Committee meetings	42	62	61	57	50	55
Ordinances & Resolutions approved by Council	22	55	83	52	40	40

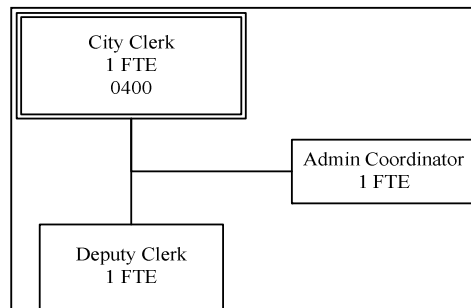
- ✓ Developing a Records Administrator position to assume the duties and responsibilities of performing lien searches, previously performed by a contract labor. Position will also provide administrative support to City Clerk, Deputy City Clerk, and City Council, as needed.

## FUTURE GOALS (FY25 & FY26)

- ✓ Continue to add methods/processes to increase and improve online accessibility for employees and the public.
- ✓ Continue to purge electronic files that have exceeded their retention date.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Restructured the duties and responsibilities of the Clerk's department staffing during the retirement of support staff, and created the position of Deputy City Clerk.
- ✓ Submitted Code of Ordinance and Land Development Code additions and revisions to Municode on a quarterly basis after approval for posting.
- ✓ Purged files that met retention requirements and relocated files for retention from old warehouse/Public Works Facility to Civic Auditorium.
- ✓ Developing a Records Administrator position to assume the duties and responsibilities of performing lien searches, previously performed by a contract labor. Position will also provide administrative support to City Clerk, Deputy City Clerk, and City Council, as needed.



**001 GENERAL FUND - 0400 CITY CLERK**

Actual				Budget		
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change
<b>Revenues:</b>						
-	-	-	400	341-9300 Photo Copies/Certifying	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400</b>	<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Personnel Services:</b>						
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>3.00</b>	
75,518	76,164	80,014	84,721	512-1100 Executive Salaries	89,172	5.25%
44,636	45,267	47,459	48,556	512-1200 Regular Salaries	104,471	115.16%
-	-	150	1,900	512-1201 Service Awards	1,900	0.00%
11	44	5	25	512-1400 Salaries - Overtime	-	-100.00%
7,559	7,742	8,716	8,601	512-2100 FICA Taxes	12,371	43.83%
1,768	1,811	2,038	2,012	512-2101 Medicare	2,893	43.80%
25,745	25,423	11,733	-	512-2200 Retirement Contributions	-	0.00%
5,664	5,719	6,888	14,345	512-2204 Retirement Contributions - DC Plan	10,627	-25.92%
-	-	1,667	2,542	512-2210 457 Deferred Compensation	9,423	0.00%
15,130	16,046	11,289	8,368	512-2300 Dental, Life & Health Insurance & Def Comp 457	27,330	226.60%
162	170	155	224	512-2400 Worker's Compensation	321	43.17%
<b>\$ 176,193</b>	<b>\$ 178,385</b>	<b>\$ 170,116</b>	<b>\$ 171,293</b>	<b>Total Personal Services</b>	<b>\$ 258,508</b>	<b>50.92%</b>
<b>Operating Expenditures:</b>						
34,020	33,815	48,658	41,284	512-3100 Professional Services	40,962	-0.78%
1,803	716	2,917	3,316	512-4000 Travel and Per Diem	2,982	-10.07%
690	735	1,252	1,277	512-4100 Communication Services	866	-32.21%
70	65	33	100	512-4200 Postage	100	0.00%
75	1,659	-	1,810	512-4400 Rentals & Leases	1,810	0.00%
644	974	2,136	2,000	512-4912 Recording Fees	4,000	100.00%
12,339	19,206	9,041	12,000	512-4915 Legal Advertising	12,000	0.00%
700	667	1,124	1,500	512-5100 Office Supplies	3,000	100.00%
1,734	2,098	2,258	2,200	512-5101 Office Supplies - City Hall Copier (Dept Alloc)	2,200	0.00%
687	577	855	1,200	512-5200 Operating Supplies	2,600	116.67%
97	-	63	200	512-5210 Uniform Expense	300	50.00%
-	-	1,280	-	512-5231 Computer Hardware/Software	37,347	100.00%
740	655	1,174	1,010	512-5400 Books, Dues & Publications	1,130	11.88%
241	1,391	2,006	3,045	512-5500 Training	2,220	-27.09%
<b>\$ 53,839</b>	<b>\$ 62,558</b>	<b>\$ 72,795</b>	<b>\$ 70,942</b>	<b>Total Operating Expenditures</b>	<b>\$ 111,517</b>	<b>57.19%</b>
<b>\$ 230,032</b>	<b>\$ 240,943</b>	<b>\$ 242,911</b>	<b>\$ 242,235</b>	<b>TOTAL EXPENSES</b>	<b>\$ 370,024</b>	<b>52.75%</b>
<b>\$ (230,032)</b>	<b>\$ (240,943)</b>	<b>\$ (242,911)</b>	<b>\$ (241,835)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (370,024)</b>	<b>53.01%</b>



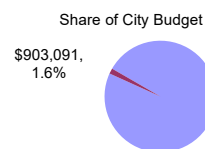
# FINANCE

## DESCRIPTION

Finance's primary function is to maintain financial stability for the City. Responsibilities include monitoring appropriations, revenues, and expenditures; developing policies and procedures relating to finance issues; ensuring compliance with City, State, and Federal regulations; and oversight of purchasing and customer service.

## MISSION

Provide professional support in financial administration, uphold the public's trust and reliance on financial reports, and maintain the City's sound financial position and stability while offering quality services efficiently and responsively.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Provide Accurate and Timely Financial Information

Monthly Financial Reports Prepared within 20 Days

Findings From External Auditors

### Prepare Useful & Meaningful Financial Documents to the Public

Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)

Achieve GFOA Certificate of Achievement for Financial Reporting

	Actual		YTD thru 03/31		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
Monthly Financial Reports Prepared within 20 Days	80%	95%	98%	100%	96%	100%
Findings From External Auditors	5	2	3	annual measure	2	0
Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)	✓	✓	✓	annual measure	✓	✓
Achieve GFOA Certificate of Achievement for Financial Reporting	✓	✓	✓	annual measure	✓	✓

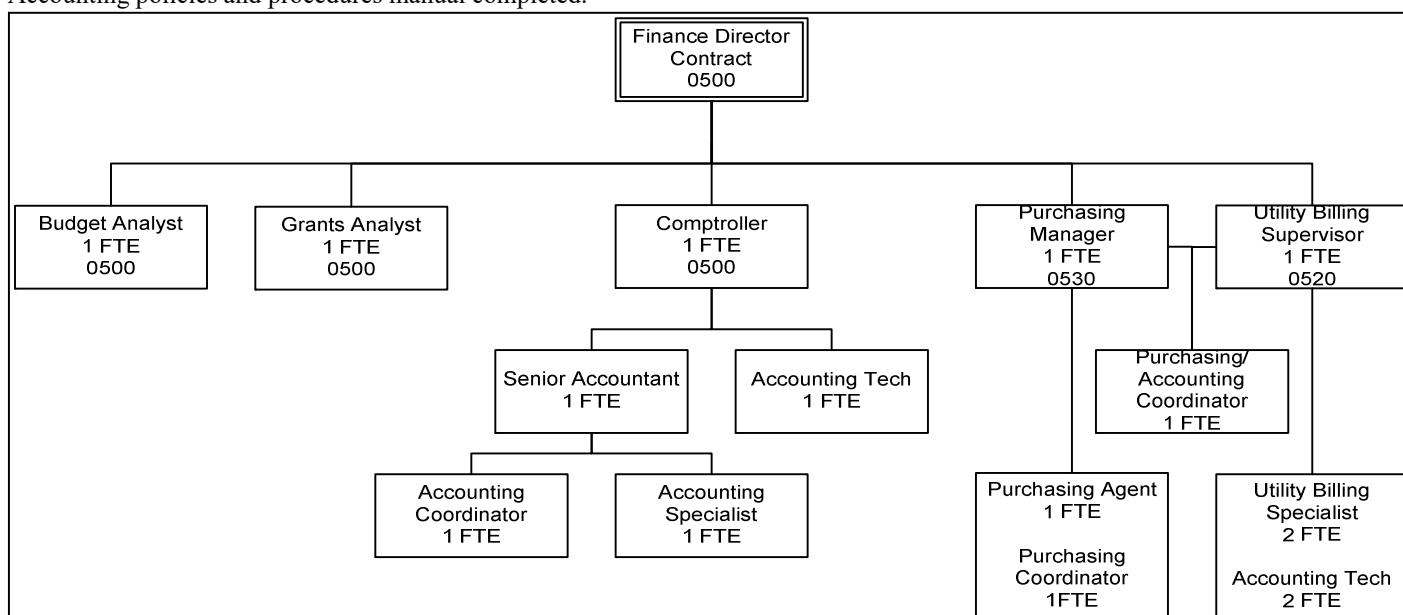
- ✓ Prepare 98% of monthly financial reports within 20 days of the end of the month to provide timely financial information.
- ✓ Provide monthly financials to City Council in the monthly City Manager's report.
- ✓ Streamline processes regarding grant management and the budget process through new, innovative software.

## FUTURE GOALS (FY25 & FY26)

- ✓ Re-allocate all Information Technology (IT) expenditures to the IT Department and add a cost allocation for each division.
- ✓ Continue to establish controls and segregation of duties throughout the City staff.
- ✓ Provide internal training opportunities for city staff to enable effective use of the available information within the City's computerized accounting system.
- ✓ Process improvement and automation of daily tasks to reduce errors and allow more time for cross-training.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Received GFOA Distinguished Budget Presentation Award and Certificate of Achievement for Financial Reporting.
- ✓ Accounting division staff is fully staffed.
- ✓ Accounting policies and procedures manual completed.



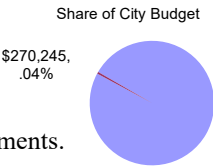
# 001 GENERAL FUND - 0500 FINANCE

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUES</b>				<b>\$ -</b>	<b>0.00%</b>
<b>Personnel Services:</b>					
<b>6.00</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>7.00</b>	
				<b>Number of Funded Employees (FTE's)</b>	
78,198	101,535	108,620	113,974	513-1100 Executive Salaries	- -100.00%
239,470	266,534	293,973	364,414	513-1200 Regular Salaries	397,808 9.16%
417	50	-	5,900	513-1201 Service Awards	5,600 -5.08%
446	990	382	850	513-1400 Overtime	850 0.00%
19,149	21,224	23,709	28,014	513-2100 FICA Taxes	23,441 -16.32%
4,478	4,964	5,544	6,552	513-2101 Medicare	5,482 -16.33%
71,860	37,375	23,784	13,255	513-2200 Retirement Contributions	14,593 10.09%
9,803	17,072	18,468	22,369	513-2204 Retirement Contributions - DC Plan	14,504 -35.16%
-	-	707	1,378	513-2210 457 Deferred Compensation	3,080 123.49%
71,004	80,633	80,671	126,735	513-2300 Dental, Life & Health Insurance & Def Comp 457	88,670 -30.03%
389	469	453	765	513-2400 Worker's Compensation	637 -16.77%
<b>\$ 495,213</b>	<b>\$ 530,846</b>	<b>\$ 556,312</b>	<b>\$ 684,205</b>	<b>Total Personal Services</b>	<b>\$ 554,664 -18.93%</b>
<b>Operating Expenditures:</b>					
160,893	80,061	81,850	53,290	513-3100 Professional Services	241,998 354.11%
57,577	65,188	74,115	73,500	513-3200 Annual Audit Services	76,500 4.08%
4,276	1,114	5,001	4,900	513-4000 Travel and Per Diem	6,325 29.08%
1,207	1,942	2,642	3,300	513-4100 Communication Services	433 -86.88%
5,173	1,059	4,733	5,000	513-4200 Postage	5,000 0.00%
452	151	1,745	483	513-4400 Rentals & Leases	483 -0.07%
1,094	1,366	-	1,375	513-4700 Printing and Binding	2,100 52.73%
11	5	8	35	513-4903 Sales Tax Expense/Penalty	25 -28.57%
4,274	5,234	10,739	5,350	513-5100 Office Supplies	7,500 40.19%
1,863	1,574	1,863	2,905	513-5200 Operating Supplies	3,000 3.27%
517	733	642	800	513-5210 Uniform Expense	800 0.00%
130	-	-	-	513-5231 Computer Hardware/Software	- 0.00%
3,281	1,603	1,570	2,685	513-5400 Books, Dues & Publications	2,465 -8.19%
-	2,315	3,236	6,484	513-5500 Training	1,799 -72.25%
<b>\$ 241,299</b>	<b>\$ 163,012</b>	<b>\$ 188,608</b>	<b>\$ 160,683</b>	<b>Total Operating Expenditures</b>	<b>\$ 348,427 116.84%</b>
<b>Capital Outlay:</b>					
-	3,037	-	-	513-6420 Computer Hardware/Software - SrAcct/Grants	- 0.00%
<b>\$ -</b>	<b>\$ 3,037</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>\$ 736,513</b>	<b>\$ 696,895</b>	<b>\$ 744,920</b>	<b>\$ 844,889</b>	<b>TOTAL EXPENSES</b>	<b>\$ 903,091 6.89%</b>
<b>\$ (736,513)</b>	<b>\$ (696,895)</b>	<b>\$ (744,920)</b>	<b>\$ (844,889)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (903,091) 6.89%</b>

PURCHASING

DESCRIPTION

Purchasing is responsible for the acquisition of supplies, materials, equipment, and other commodities needed for operations, as well as supervising the preparation and processing of all bids, proposals, quotations, and required advertisements.



MISSION

Procure goods and services at the best possible cost consistent with the quality needed to provide the best services to the public.

CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Procure Products As Efficiently As Possible

	Actual		YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
Purchases Made By Purchase Order	3,247	2,886	2,552	2,148	3,000	3,000
Time Between Requisition Approval And Purchase Order Creation	9%	3%	5%	5%	<4%	<3%

- ✓ Review and standardize bid document language and forms, in preparation of going to online bid process.
- ✓ Continue gathering metrics on Purchasing trends.

FUTURE GOALS (FY25 & FY26)

- ✓ Update City Purchasing Policies and bring to City Council for approval.

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Researched and compiled metrics supporting purchasing threshold increases

**001 GENERAL FUND - 0530 PURCHASING**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL REVENUES</b>				<b>\$ -</b>	<b>0.00%</b>
<b>Personnel Services:</b>					
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.63</b>	
140,782	142,769	155,708	159,407	513-1200 Regular Salaries	199,183 24.95%
100	-	317	4,600	513-1201 Service Awards	4,600 0.00%
-	-	0	100	513-1400 Overtime	100 0.00%
8,595	8,692	9,483	9,688	513-2100 FICA Taxes	12,157 25.48%
2,010	2,033	2,218	2,266	513-2101 Medicare	2,843 25.46%
18,370	18,685	11,880	6,628	513-2200 Retirement Contributions	7,296 10.09%
7,484	7,626	8,217	8,578	513-2204 Retirement Contributions - DC Plan	10,550 22.99%
8,500	8,934	9,279	9,104	513-2300 Dental, Life & Health Insurance	28,071 208.33%
185	187	184	255	513-2400 Worker's Compensation	319 25.03%
<b>\$ 186,027</b>	<b>\$ 188,925</b>	<b>\$ 197,286</b>	<b>\$ 200,625</b>	<b>Total Personal Services</b>	<b>\$ 265,119 32.15%</b>
<b>Operating Expenditures:</b>					
8,159	8,404	7,243	-	513-3100 Professional Services	- 0.00%
-	-	249	1,135	513-4000 Travel and Per Diem	1,135 0.00%
826	949	1,240	1,126	513-4100 Communication Services	544 -51.69%
34	41	40	75	513-4200 Postage	75 0.00%
27	107	98	-	513-4400 Rentals & Leases	- 0.00%
379	333	-	500	513-4630 Equipment Repair	500 0.00%
-	-	-	25	513-4700 Printing & Binding	25 0.00%
-	111	41	375	513-5100 Office Supplies	375 0.00%
-	-	320	800	513-5200 Operating Supplies	800 0.00%
124	103	100	300	513-5210 Uniform Expense	300 0.00%
235	330	235	804	513-5400 Books, Dues & Publications	874 8.71%
249	-	79	500	513-5500 Training - NIGP online courses (2 classes)	500 0.00%
<b>\$ 10,033</b>	<b>\$ 10,378</b>	<b>\$ 9,645</b>	<b>\$ 5,640</b>	<b>Total Operating Expenditures</b>	<b>\$ 5,128 -9.08%</b>
<b>\$ 196,061</b>	<b>\$ 199,302</b>	<b>\$ 206,931</b>	<b>\$ 206,263</b>	<b>TOTAL EXPENSES</b>	<b>\$ 270,245 31.02%</b>
<b>\$ (196,061)</b>	<b>\$ (199,302)</b>	<b>\$ (206,931)</b>	<b>\$ (206,263)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (270,245) 31.02%</b>

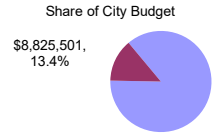
# POLICE

## DESCRIPTION

Police Department functions include patrol, community policing, street crimes, investigations, communications, and records. The Police Department is responsible for enforcement of laws, minimizing illegal activity, criminal investigations, maintaining accurate law enforcement records. Community involvement to devise solutions and monitor resolutions is strongly promoted and a Citizens Police Academy is conducted to educate citizens about safety and enhance community based crime prevention efforts.

## MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Respond Promptly to Calls for Service

Calls for Service	33,776	43,118	36,947	26,979	40,000	40,000
Response Time: Top Priority Calls (min:sec, call received to on-scene)	1:02	5:21	5:50	4:16	4:30	4:30
Call to Dispatch	na	2:14	2:50	1:51	2:00	2:00
Dispatch to on Scene	na	3:07	3:01	2:25	2:30	2:30

### Protect Life and Property

Part 1 Crimes Reported	525	449	539	385	600	550
Number of House Checks	79	192	118	46	100	100
Number of Traffic Crashes	1,083	1,326	1,260	696	1,100	1,050

### Promote Community Involvement

Citizens Police Academy Participants (# of attendees)	0	0	0	0	15	0
Community engagement events (# of events)	101	44	84	142	24	24

### Training

Employee training hours	2,090	3,354	2,979	2,338	2,000	2,225
Number of employees trained in Crisis Intervention	0	0	6	8	6	6

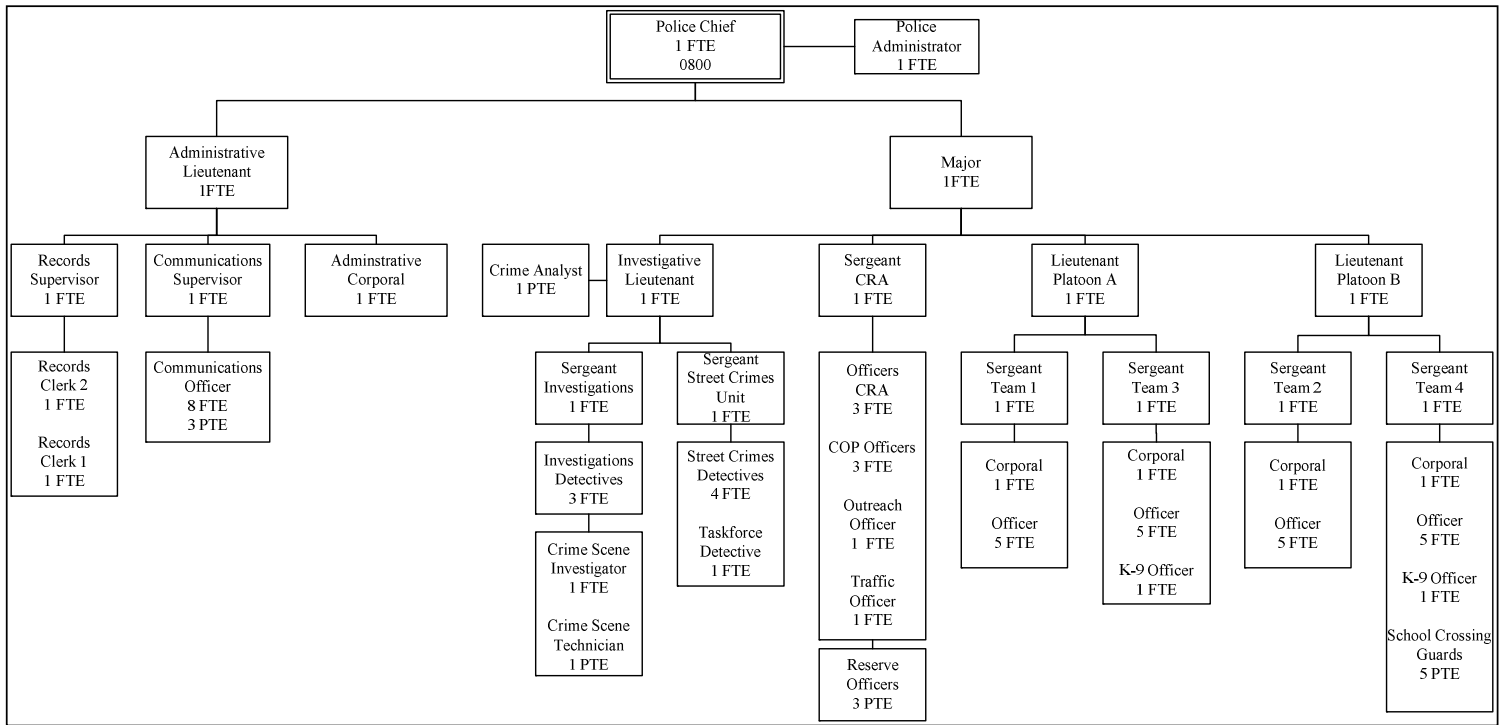
- ✓ Achieve average response times (call received to officer on-scene) to under 5 minutes for emergency calls
- ✓ Decrease the number of traffic crashes through Education, Engineering and Enforcement
- ✓ Obtain Commission for Florida Law Enforcement Accreditation Certification
- ✓ Conduct one community event or meeting per month.

## FUTURE GOALS (FY25 & FY26)

- ✓ Establish a Marine Patrol
- ✓ Evaluate recruit and retain efforts to ensure full staffing
- ✓ Locate and apply for additional funding through Public Grants
- ✓ Collaborate with local stakeholders to improve public welfare and improve the quality of life for all people in the City

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Recognized as one of the top traffic safety agencies in the State of Florida
- ✓ Implantation of the License Plate Reader program
- ✓ Trained additional officers in Crisis Intervention
- ✓ Received two awards from the Florida Police Chief Association for Midsize agencies: The Rocky Pomerance Law Enforcement Excellence Award for our Community Policing Programs and the Lee McGehee Police Officer of the Year for Officer Wedingtons Social Media program.
- ✓ The Department partnered with the Okaloosa Academy to provide a School Safety Officer.
- ✓ Two Officers were selected to be subject matter experts by FDLE to assist with State wide curriculum development for law enforcement.
- ✓ Reduced crime to a 15 year low and reduced traffic crashed by 25%.



# 001 GENERAL FUND - 0800 POLICE

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
217,473	223,280	236,729	223,280	312-5200	Insurance Premium Tax - Police Pension	236,729	6.02%
90	45	-	50	329-4000	Taxi Permit/Bicycle Registration	50	0.00%
1,061	888	1,619	1,100	342-1000	Law Enforcement Services	1,500	36.36%
950	3,123	4,979	3,000	342-1800	Photo Copies	4,800	60.00%
35,632	32,108	30,598	31,000	351-5000	Traffic Fines	40,000	29.03%
19,315	18,132	14,421	15,213	351-5030	Traffic Fines - Law Enforcement Automation	20,000	31.47%
759	1,529	645	-	354-1100	Parking Citations	1,000	0.00%
9,078	5,027	4,550	2,000	366-3010	Designated Donations	-	100.00%
-	222,492	154,760	109,865	1592-331-1200	Federal COPS Grant	-	0.00%
<b>\$ 284,359</b>	<b>\$ 506,625</b>	<b>\$ 448,301</b>	<b>\$ 385,508</b>	<b>TOTAL REVENUES</b>		<b>\$ 304,079</b>	<b>-21.12%</b>

<b>63.74</b>	<b>67.34</b>	<b>67.57</b>	<b>67.57</b>	<b>Personnel Services:</b>			
				<b>Number of Funded Employees (FTE's)</b>			
105,414	106,386	112,868	117,624	521-1100	Executive Salaries	123,917	5.35%
2,690,314	2,633,077	3,003,967	3,270,802	521-1200	Regular Salaries	3,578,025	9.39%
-	72,702	69,630	109,457	521-1200	Regular Salaries - COPS Grant	-	-100.00%
1,104	1,900	629	64,800	521-1201	Service Awards	55,280	-14.69%
250	-	100	-	521-1202	Incentive/Merit Pay	-	0.00%
85,162	157,845	140,030	157,636	521-1300	Part-Time Wages	120,635	-23.47%
220,272	257,803	221,301	235,438	521-1400	Salaries - Overtime	290,879	23.55%
75,241	79,884	107,435	107,123	521-1401	Salaries - Overtime Holiday Worked	113,889	6.32%
44,587	53,276	62,930	111,494	521-1501	Incentive Pay	129,865	16.48%
6,626	5,214	3,820	4,200	521-1507	Clothing Allowance	3,600	-14.29%
188,885	192,024	213,468	212,882	521-2100	FICA Taxes	235,935	10.83%
-	5,948	4,891	6,418	521-2100	FICA Taxes - COPS Grant	-	0.00%
44,174	44,048	49,924	49,890	521-2101	Medicare	55,901	12.05%
-	2,252	1,144	1,398	521-2101	Medicare - COPS Grant	-	0.00%
127,990	58,465	35,768	19,883	521-2200	Retirement Contributions - General Employees	21,889	10.09%
704,826	1,036,038	1,253,733	1,270,387	521-2201	Retirement Contributions - Police Officers	1,652,460	30.08%
-	32,649	36,381	48,840	521-2201	Retirement Contributions - Police Officers - COPS Grant	-	0.00%
217,473	223,280	236,729	235,435	521-2203	Insurance Premium Tax - Police Pension	236,729	0.55%
18,469	18,554	21,162	23,740	521-2204	Retirement Contributions - DC Plan	32,726	37.85%
454,136	503,949	523,406	638,935	521-2300	Dental, Life & Health Insurance	687,305	7.57%
-	11,884	10,246	27	521-2300	Dental, Life & Health Insurance - COPS Grant	-	0.00%
56,683	58,454	70,074	101,762	521-2400	Worker's Compensation	110,775	8.86%
-	1,633	2,747	3,832	521-2400	Worker's Compensation - COPS Grant	-	-100.00%
<b>\$ 5,041,605</b>	<b>\$ 5,557,265</b>	<b>\$ 6,182,384</b>	<b>\$ 6,792,003</b>	<b>Total Personnel Services</b>		<b>\$ 7,449,810</b>	<b>9.69%</b>

				<b>Operating Expenditures:</b>			
84,899	93,992	121,022	107,600	521-3100	Professional Services	566,618	426.60%
200	20	203	1,000	521-3101	Legal	1,000	0.00%
-	617	645	1,100	521-3510	Information & Evidence	1,100	0.00%
7,751	11,819	16,335	27,500	521-4000	Travel and Per Diem	27,500	0.00%
-	1,086	-	-	521-4001	Tuition reimbursement	-	0.00%
34,093	38,455	48,239	58,497	521-4100	Communication Services	65,166	11.40%
1,187	697	454	1,250	521-4200	Postage	1,250	0.00%
39,543	41,640	49,051	47,380	521-4300	Utilities	48,801	3.00%
633	2,533	2,322	2,682	521-4400	Rentals & Leases	2,682	0.00%
82,329	74,748	123,770	147,681	521-4610	Maintenance Contracts	45,295	-69.33%
50,351	64,848	68,299	52,000	521-4620	Vehicle Repair	72,000	38.46%
10,530	1,766	462	3,000	521-4630	Equipment Repair	3,000	0.00%
1,712	1,138	2,248	2,800	521-4700	Printing & Binding	2,800	0.00%
(200)	645	727	1,300	521-4904	Wrecker Expense	1,300	0.00%
-	64	-	-	521-4915	Legal Advertising	-	0.00%
3,874	6,407	6,085	9,146	521-5100	Office Supplies	9,146	0.00%

# 001 GENERAL FUND - 0800 POLICE

## Actual

2019-20	2020-21	2021-22	2022-23 Adopted	
91,261	47,522	76,868	72,200	521-5200
91,826	124,797	189,118	194,539	521-5204
28,923	29,524	45,755	35,270	521-5210
5,695	17,567	19,811	25,000	521-5213
367	3,118	3,124	-	521-5226
4,556	5,976	20,555	4,300	521-5231
5,995	6,239	3,926	4,500	521-5233
-	-	-	450	521-5250
7,044	4,184	3,040	7,458	521-5400
14,222	29,489	18,359	26,500	521-5500
-	83,497	-	-	
<b>\$ 566,790</b>	<b>\$ 692,385</b>	<b>\$ 820,416</b>	<b>\$ 833,153</b>	

## Budget

2023-24 Adopted	% Change
72,700	0.69%
204,266	5.00%
35,270	0.00%
25,000	0.00%
-	0.00%
7,300	69.77%
4,500	0.00%
450	0.00%
7,458	0.00%
26,500	0.00%
-	0.00%
<b>\$ 1,231,102</b>	<b>47.76%</b>

## Total Operating Expenditures

## Capital Outlay:

-	-	5,670	-	521-6310
-	-	15,726	-	521-6402
293,322	247,987	42,100	-	521-6403
17,493	6,648	91,343	-	521-6406
15,503	22,311	-	-	521-6420
<b>\$ 326,317</b>	<b>\$ 276,947</b>	<b>\$ 154,839</b>	<b>\$ -</b>	

## Total Capital Outlay

-	0.00%
-	0.00%
-	0.00%
-	0.00%
-	0.00%
<b>\$ -</b>	<b>0.00%</b>

## Debt Service

144,040	144,018	143,767	145,529	581-9121
<b>\$ 144,040</b>	<b>\$ 144,018</b>	<b>\$ 143,767</b>	<b>\$ 145,529</b>	

Transfer to Debt Service Fund  
2013 Revenue Note-Municipal Facilities Police-yr 11 of 18

## Total Debt Service

144,589	-0.65%
<b>\$ 144,589</b>	<b>-0.65%</b>

<b>\$ 6,078,751</b>	<b>\$ 6,670,616</b>	<b>\$ 7,301,406</b>	<b>\$ 7,770,685</b>	<b>TOTAL EXPENSES</b>	<b>\$ 8,825,501</b>	<b>13.57%</b>
<b>\$ (5,794,392)</b>	<b>\$ (6,163,992)</b>	<b>\$ (6,853,105)</b>	<b>\$ (7,385,177)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (8,521,422)</b>	<b>15.39%</b>



# FIRE

## DESCRIPTION

Fire Department functions include fire suppression, regulation, prevention, and inspection; emergency medical services, vehicle extrication; technical rescue; and hazardous materials response. The department coordinates the City's Emergency Management and Preparedness efforts and conducts public education efforts to prepare citizens to learn ways to better protect themselves from the ravages of fire and disaster. A Citizens Emergency Response Team (CERT) Program is conducted to educate citizens about safety and how to assist the community in the aftermath of a disaster.

## MISSION

Ensure that fire prevention and suppression is paramount; advance life support service provides the best treatment available; the City is prepared to address major emergencies and disasters.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Respond Promptly to Calls for Service

Response Time Under 5 Minutes (dispatch to on-scene)

Fire Code Review of Construction Plans Completed within 5 Business Days

### Minimize Injuries, Death, and Property Destruction

One & Two Family Residential Structure Fires Confined to Room of Origin

Events, Programs, Outreach Initiatives

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Response Time Under 5 Minutes (dispatch to on-scene)	80%	81%	100%	75%			>90%	>90%
Fire Code Review of Construction Plans Completed within 5 Business Days	100%	100%	100%	68%			>96%	>95%
One & Two Family Residential Structure Fires Confined to Room of Origin	62%	62%	35%	38%			>60%	>60%
Events, Programs, Outreach Initiatives	50	52	2	54			>60	>60

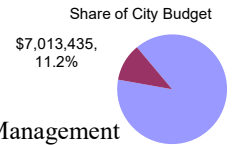
- ✓ Achieve a response time (dispatch to on-scene arrival) of under 5 minutes at least 90% of the time.
- ✓ Complete Fire Code review of construction plans within 5 business days of submission at least 95% of the time.
- ✓ Certify at least 200 citizens in CPR/First Aid
- ✓ Contain structure fires to the room of origin at least 61% of the time.
- ✓ Conduct or attend at least 60 community and public relations events.

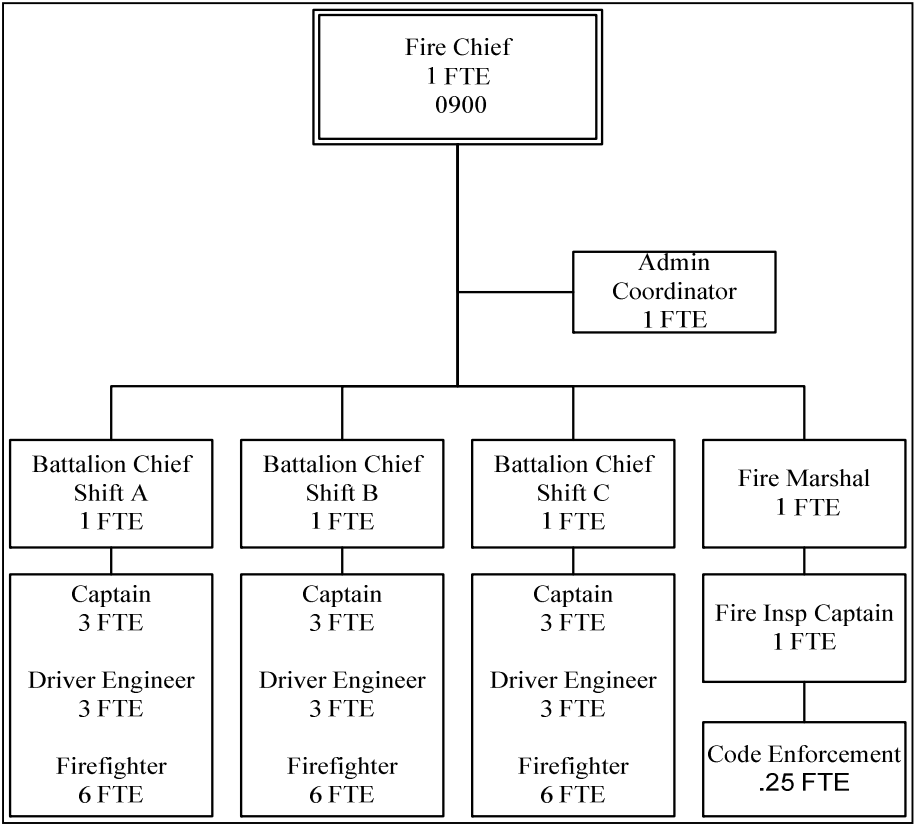
## FUTURE GOALS (FY25 & FY26)

- ✓ Increase use of Community Assistance, Referral, and Education Services (CARES)
- ✓ Expand capabilities of the City's Fire Training Facility to accommodate additional specialty training and increase live burn exercises.
- ✓ Increase smoke detector program to residents in need.
- ✓ Secure satellite communications equipment to support the City's Emergency Management operations during disasters.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Three additional Personnel became Paramedic certified.
- ✓ Three additional Personnel enrolled in Paramedic training utilizing FEMA Grant
- ✓ Submitted multiple Federal grants totaling over 350,000.00 for fire-rescue tools, equipment, and marine assets.
- ✓ Began a Community CPR training initiative and have certified over 150 citizens.





# 001 GENERAL FUND - 0900 FIRE

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
<b>Revenues:</b>							
209,722	235,435	256,006	235,435	312-5100	Insurance Premium Tax - Fire Pension	256,006	8.74%
761,048	1,131,131	1,193,544	1,123,927	325-1310	Fire Assessment Fee	-	-100.00%
10,115	14,834	1,791	6,400	329-2010	Fire Safety Plan Review	3,500	-45.31%
7,720	9,482	11,950	8,600	335-2100	Fire Supplemental Compensation	8,600	0.00%
1,463	1,463	1,823	1,250	342-2200	Safety Permits & Licenses	1,250	0.00%
12,427	21,103	22,318	18,600	342-2700	Annual Safety Inspection Fees	22,000	18.28%
398,393	399,861	244,074	-	331-2055	Grant Revenue - Safer Grant	-	0.00%
202,857	-	-	-	331-2055	Asst to FF Grant	-	0.00%
265	863	-	-	366-1060	Donations	-	0.00%
<b>\$ 1,604,010</b>	<b>\$ 1,814,172</b>	<b>\$ 1,731,505</b>	<b>\$ 1,394,212</b>	<b>TOTAL REVENUES</b>		<b>\$ 291,356</b>	<b>-79.10%</b>

<b>Personnel Services:</b>							
<b>44.00</b>	<b>44.00</b>	<b>44.25</b>	<b>44.25</b>	<b>Number of Funded Employees (FTE's)</b>		<b>43.25</b>	
105,945	107,295	113,644	116,882	522-1100	Executive Salaries	120,356	2.97%
1,655,285	2,037,550	2,255,447	2,706,417	522-1200	Regular Salaries	2,701,238	-0.19%
260,715	185,092	98,980	-	522-1200	Regular Salaries - Safer Grant FF	-	0.00%
1,670	900	683	46,300	522-1201	Service Awards	40,700	-12.10%
250	-	100	18,504	522-1202	Incentive Pay	1,110	-94.00%
389,285	408,426	365,591	361,856	522-1400	Salaries - Overtime	361,856	0.00%
83,917	89,796	108,694	93,212	522-1401	Salaries - Overtime Holiday Supplement	93,212	0.00%
-	-	58,016	-	522-1402	Unscheduled Overtime	-	0.00%
23,055	23,192	28,120	25,901	522-1501	Incentive Pay	47,095	81.83%
150,208	157,279	168,782	164,927	522-2100	FICA Taxes	174,961	6.08%
-	11,206	7,498	-	522-2100	FICA Taxes - Safer Grant FF	-	0.00%
35,129	36,858	39,473	38,572	522-2101	Medicare	40,919	6.08%
-	2,546	1,754	-	522-2101	Medicare - Safer Grant FF	-	0.00%
19,390	18,640	11,957	6,628	522-2200	Retirement Contributions - General Employees	-	-100.00%
-	-	18	-	522-2204	Retirement Contributions - DC General	1,818	0.00%
1,160,926	1,291,348	1,326,499	1,431,211	522-2202	Retirement Contributions - Firefighters	1,630,438	13.92%
-	99,178	56,358	-	522-2202	Retirement Contributions - Safer Grant FF	-	0.00%
209,722	235,435	256,006	235,435	522-2203	Insurance Premium Tax - Fire Pension	256,006	8.74%
371,811	436,481	471,587	563,908	522-2300	Dental, Life & Health Insurance	545,505	-3.26%
-	30,608	22,618	-	522-2300	Dental, Life & Health Ins - Safer Grant FF	-	0.00%
71,256	80,540	103,095	144,090	522-2400	Worker's Compensation	150,588	4.51%
-	8,112	5,967	-	522-2400	Worker's Compensation - Safer Grant FF	-	0.00%
<b>\$ 4,538,566</b>	<b>\$ 5,260,483</b>	<b>\$ 5,500,888</b>	<b>\$ 5,953,842</b>	<b>Total Personal Services</b>		<b>\$ 6,165,801</b>	<b>3.56%</b>

<b>Operating Expenditures:</b>							
22,689	38,225	25,510	17,645	522-3100	Professional Services	25,135	42.45%
-	-	16,800	24,000	522-3102	Employee Physicals & Immunizations	24,000	0.00%
5,861	-	5,861	5,861	522-3400	Other Services	5,861	0.00%
2,056	6,985	4,606	8,000	522-4000	Travel and Per Diem	8,000	0.00%
17,261	16,803	16,661	21,012	522-4100	Communication Services	17,580	-16.33%
291	274	66	300	522-4200	Postage	300	0.00%
48,995	55,532	60,901	51,782	522-4300	Utilities	54,168	4.61%
199	2,217	730	863	522-4400	Rentals & Leases	863	0.00%
8,177	8,173	11,412	18,472	522-4610	Maintenance Contracts	20,407	10.47%
33,741	19,765	60,740	60,000	522-4620	Vehicle Repair	50,000	-16.67%
3,327	10,346	2,118	10,000	522-4630	Equipment Repair	10,000	0.00%
898	105	647	1,000	522-4700	Printing & Binding	2,000	100.00%
1,337	1,199	1,109	1,000	522-5100	Office Supplies	2,500	150.00%
57,258	27,716	25,014	30,000	522-5200	Operating Supplies	35,000	16.67%
16,949	24,015	44,863	39,137	522-5204	Fuel & Oil	41,094	5.00%
19,082	25,252	51,959	21,000	522-5210	Uniform Expense	21,950	4.52%
144	2,318	11,012	20,000	522-5216	Medical Supplies	20,000	0.00%

**001 GENERAL FUND - 0900 FIRE**

Actual						Budget	
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
-	863	-	-	522-5224	Donation Spending	-	0.00%
8,364	8,519	120,022	62,000	522-5234	Safety Supplies/Equipment	62,000	0.00%
1,451	1,252	11,335	25,000	522-5261	Public Outreach and Education	25,000	0.00%
2,096	2,696	2,587	2,470	522-5400	Books, Dues & Publications	2,470	0.00%
10,130	23,719	8,876	23,400	522-5500	Training	31,400	34.19%
-	66,262	-	-		Grant-Related Expenses	-	0.00%
<b>\$ 260,305</b>	<b>\$ 342,237</b>	<b>\$ 482,829</b>	<b>\$ 442,942</b>		<b>Total Operating Expenditures</b>	<b>\$ 459,728</b>	<b>3.79%</b>
<b>Capital Outlay:</b>							
-	-	33,479	-	522-6214	Building Improvements	-	0.00%
-	4,616	44,371	-	522-6402	Equipment	-	100.00%
26,536	25,004	-	-	522-6403	Passenger Vehicles	-	0.00%
-	999,320	-	-	522-6404	Trucks	-	0.00%
199,852	2,493	-	-	522-6406	Fire Equipment	-	0.00%
6,222	-	-	-	522-6420	Computer Hardware/Software	-	0.00%
5,247	4,239	3,211	-	522-7200	Interest Payments	-	0.00%
<b>\$ 237,858</b>	<b>\$ 1,035,672</b>	<b>\$ 81,061</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
188,824	167,652	104,002	502,404	581-9121	Transfer to Debt Service Fund	387,906	-22.79%
					2013 Revenue Note-Municipal Facilities Fire-yr 11 of 18		
					2015 Interfund Loan -Fire Pumper- yr 10 of 10		
					Fire Ladder Truck - yr 3 of 3		
<b>\$ 188,824</b>	<b>\$ 167,652</b>	<b>\$ 104,002</b>	<b>\$ 502,404</b>		<b>Total Debt Service</b>	<b>\$ 387,906</b>	<b>-22.79%</b>
<b>\$ 5,225,552</b>	<b>\$ 6,806,044</b>	<b>\$ 6,168,780</b>	<b>\$ 6,899,189</b>		<b>TOTAL EXPENSES</b>	<b>\$ 7,013,435</b>	<b>1.66%</b>
<b>\$ (3,621,542)</b>	<b>\$ (4,991,872)</b>	<b>\$ (4,437,275)</b>	<b>\$ (5,504,977)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (6,722,079)</b>	<b>22.11%</b>

**001 GENERAL FUND - 0910 EMERGENCY MANAGEMENT**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Revenues:</b>					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ - 0.00%
<b>Operating Expenditures:</b>					
-	-	-	6,560	522-4000 Travel and Per Diem	6,560 0.00%
-	6,967	6,157	6,917	522-4100 Communication Services	4,100 -40.73%
-	-	-	250	522-5100 Office Supplies	250 0.00%
-	-	-	1,500	522-5200 Operating Supplies	1,500 0.00%
			100	522-5400 Books, Dues & Publications	100 0.00%
			1,200	522-5500 Training	1,200 0.00%
<b>\$ -</b>	<b>\$ 6,967</b>	<b>\$ 6,157</b>	<b>\$ 16,527</b>	<b>Total Operating Expenditures</b>	<b>\$ 13,710 -40.73%</b>
<b>\$ -</b>	<b>\$ 6,967</b>	<b>\$ 6,157</b>	<b>\$ 16,527</b>	<b>TOTAL EXPENSES</b>	<b>\$ 13,710 -40.73%</b>
<b>\$ -</b>	<b>\$ (6,967)</b>	<b>\$ (6,157)</b>	<b>\$ (16,527)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (13,710) -40.73%</b>

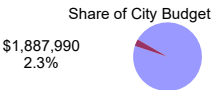
RECREATION

DESCRIPTION

Recreation manages a brand new 33,000 sq. ft. Recreation Center with a 10-field Athletic Complex, the FWB Library, Heritage Park and Cultural Center, Parks & ROW Maintenance, the Cemetery, and the FWB Golf Club. Football, baseball, basketball, soccer, and softball leagues are held at he facilities. Recreation centers offer a variety of crafts and exercise classes, after school programs, and summer day camps. Special events are held throughout the year. Tennis Center and BMX are contracted.

MISSION

Provide recreational and athletic opportunities to adults and youth alike.



CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Provide Diverse Recreational Opportunities

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Youth After School Participants (Total registrations)	129	137	162	135			40	41
Youth After School Program Capacity	74%	64%	94%	75%			90%	95%
Adult & Youth Sports Teams Participants	256	244	1642	2027			250	265
Adult & Youth Sports Teams with Sponsors	100%	100%	100%	75%			100%	100%

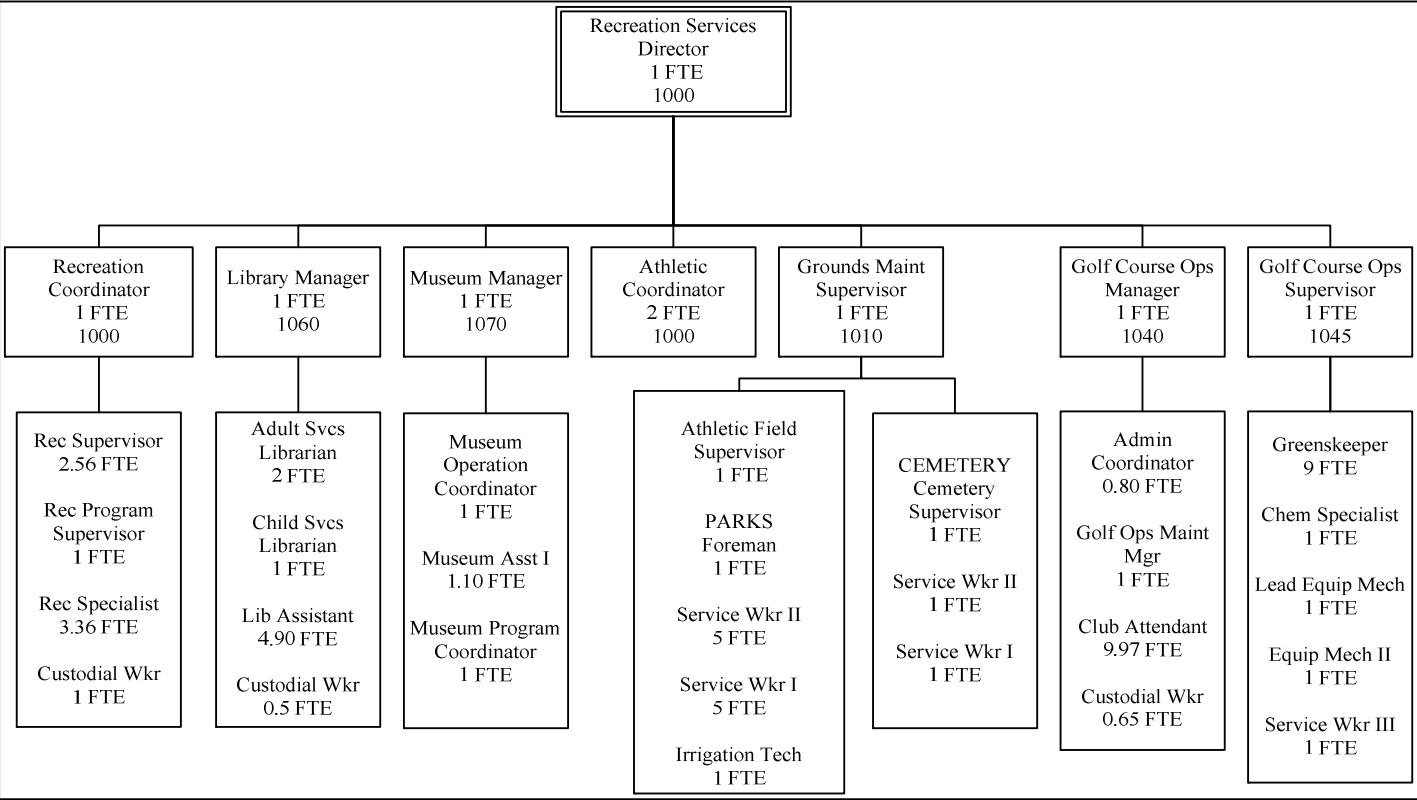
- ✓ Bid out Preston Hood Addition package - Construct multi-use field addition with new Park building and restroom facility
- ✓ Develop 5- Year Park Plan with updated equipment planned out

FUTURE GOALS (FY25 & FY26)

- ✓ Renovate outdoor patio at Recreation Center

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Complete Batting Cage cover project



# 001 GENERAL FUND - 1000 RECREATION

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Revenues:</b>			
107,230	118,669	166,520	107,500	347-2000 Program Revenue	186,000	73.02%	
-	270	25,674	28,000	347-2012 Program Revenue - Softball Instructional Program	20,000	0.00%	
37,610	52,224	22,810	45,000	347-2011 Program Revenue - Not City Staff Provided	27,000	-40.00%	
31,620	46,295	43,930	38,000	347-2100 Sponsorship Revenue	40,000	5.26%	
6,816	7,104	13,092	12,500	347-2200 Rentals - Auditorium, Rec Centers, etc.	10,000	-20.00%	
9,398	13,009	23,717	13,200	347-2210 Rentals tax-exempt - Auditorium, Rec Centers, etc.	15,000	13.64%	
28,981	24,750	34,055	32,000	347-5610 Memberships	32,000	0.00%	
2,310	1,820	-	1,800	347-4030 Holiday Parade Entry Fee	1,800	0.00%	
<b>\$ 223,964</b>	<b>\$ 264,141</b>	<b>\$ 329,798</b>	<b>\$ 278,000</b>	<b>TOTAL REVENUES</b>	<b>\$ 331,800</b>	<b>19.35%</b>	
				<b>Personnel Services:</b>			
<b>12.70</b>	<b>12.70</b>	<b>12.70</b>	<b>12.70</b>	<b>Number of Funded Employees (FTE's)</b>	<b>12.92</b>		
94,712	103,758	109,821	113,098	572-1100 Executive Salaries	93,291	-17.51%	
382,230	390,106	438,950	393,887	572-1200 Regular Salaries	431,658	9.59%	
379	600	108	14,300	572-1201 Service Awards	10,300	-27.97%	
68,069	51,701	30,519	112,829	572-1300 Part-Time Wages	75,097	-33.44%	
3,256	4,126	7,294	-	572-1400 Salaries - Overtime	-	0.00%	
-	-	604	-	572-1401 Holiday Worked	-	0.00%	
32,010	32,206	34,376	35,686	572-2100 FICA Taxes	36,947	3.53%	
7,486	7,532	8,039	8,346	572-2101 Medicare	8,641	3.53%	
93,360	56,071	29,859	13,255	572-2200 Retirement Contributions	7,296	-44.95%	
19,959	20,878	22,795	24,167	572-2204 Retirement Contributions - DC Plan	33,689	39.40%	
-	-	1,536	2,377	572-2210 457 Deferred Compensation	2,767	16.41%	
82,204	93,198	105,400	124,495	572-2300 Dental, Life & Health Insurance	107,759	-13.44%	
12,740	12,507	15,025	22,537	572-2400 Worker's Compensation	22,701	0.73%	
<b>\$ 796,406</b>	<b>\$ 772,683</b>	<b>\$ 804,326</b>	<b>\$ 864,977</b>	<b>Total Personnel Services</b>	<b>\$ 830,147</b>	<b>-4.03%</b>	
				<b>Operating Expenditures:</b>			
20,933	12,113	30,568	21,900	572-3100 Professional Services	24,900	13.70%	
27,574	69,943	38,395	52,700	572-3400 Other Services	52,700	0.00%	
28,368	26,032	39,340	55,950	572-3407 Program Instruction	50,950	-8.94%	
4,275	7,260	6,720	5,000	572-3450 Other Services - Grounds Maintenance	5,000	0.00%	
849	751	951	6,800	572-4000 Travel and per Diem	6,800	0.00%	
3,587	3,881	4,286	4,015	572-4100 Communication Services	916	-77.17%	
230	242	250	200	572-4200 Postage	200	0.00%	
191,718	207,201	255,691	223,489	572-4300 Utilities	230,194	3.00%	
3,837	9,523	7,187	7,736	572-4400 Rentals & Leases	7,736	0.00%	
3,177	5,066	5,373	4,544	572-4610 Maintenance Contracts	5,039	10.89%	
259	621	709	350	572-4620 Vehicle Repair	350	0.00%	
970	-	243	800	572-4630 Equipment Repair	800	0.00%	
-	70	-	-	572-4700 Printing and Binding	-	0.00%	
2,957	3,467	4,186	4,000	572-5100 Office Supplies	4,000	0.00%	
8,188	19,726	20,802	29,550	572-5200 Operating Supplies	29,550	0.00%	
4,109	2,698	4,352	4,054	572-5204 Fuel & Oil	4,257	5.00%	
8,920	9,694	9,016	9,300	572-5207 Program Expense	9,300	0.00%	
28,851	33,274	42,314	42,550	572-5208 Sponsorship Expense	47,550	11.75%	
1,174	972	1,230	1,400	572-5210 Uniform Expense	1,400	0.00%	
41,254	9,599	2,107	-	572-5224 Donation Spending	-	0.00%	
-	-	1,500	-	572-5231 Computer Hardware/Software	-	0.00%	
-	188	-	-	572-5250 Operating Supplies - Grounds Maintenance	-	0.00%	
-	183	55	190	572-5400 Books, Dues & Publications	190	0.00%	
700	470	780	1,325	572-5500 Training	1,325	0.00%	
<b>\$ 381,929</b>	<b>\$ 422,974</b>	<b>\$ 476,055</b>	<b>\$ 475,853</b>	<b>Total Operating Expenditures</b>	<b>\$ 483,157</b>	<b>1.53%</b>	

# 001 GENERAL FUND - 1000 RECREATION

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Capital Outlay:</b>					
108,520	-	2,320	-	572-6214 Building Improvements	- 0.00%
-	50,094	125,101	-	572-6310 Improvements Other Than Building	- 0.00%
92,020	65,950	44,874	-	572-6402 Equipment	- 0.00%
<b>\$ 200,539</b>	<b>\$ 116,044</b>	<b>\$ 172,296</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Debt Service</b>					
550,198	551,813	551,697	551,869	581-9121 Transfer to Debt Service Fund	574,686 4.13%
				2013A Bank Loan -Recreation Complex- yr 11 of 15	
				Navitas Fitness Pro - yr 5 of 6	
<b>\$ 550,198</b>	<b>\$ 551,813</b>	<b>\$ 551,697</b>	<b>\$ 551,869</b>	<b>Total Debt Service</b>	<b>\$ 574,686 4.13%</b>
<b>\$ 1,929,072</b>	<b>\$ 1,863,515</b>	<b>\$ 2,004,374</b>	<b>\$ 1,892,699</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,887,990 -0.25%</b>
<b>\$ (1,705,108)</b>	<b>\$ (1,599,374)</b>	<b>\$ (1,674,576)</b>	<b>\$ (1,614,699)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (1,556,190) -3.62%</b>



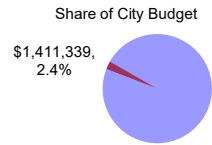
# PARKS

## DESCRIPTION

Parks is responsible for the maintenance and beautification of 23 developed parks, 17 athletic fields, 5 exercise tracks, 21 tennis courts, and 3 boat ramp facilities.

## MISSION

Preserve, protect, maintain, and enhance the City's parkland areas.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Ensure Parks are Safe, Functional, and Attractive

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Park Rentals - Liza Jackson, Landing, Chester Pruitt Park	206	321	326	217			300	325
Field Rentals	343	610	673	1728			220	300
Controller Monitors Connected to I.Q. Irrigation Central Control System	75%	75%	75%	56%			90%	90%

- ✓ Complete Landing Phase 1 and Phase 2 construction (Waterfront amenities, Stage, Restrooms
- ✓ Turf Infields on fields 1-5 at Preston Hood Athletic Complex

## FUTURE GOALS (FY25 & FY26)

- ✓ Complete Preston Hood Athletic Complex addition
- ✓ Liza Jackson Boat Ramp and park renovation

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Installed Playgrounds at Garniers Beach and Vesta Heights
- ✓ Installed 15 new shade sails at Preston Hood Complex from Hurricane Sally Damage
- ✓ Installed Restroom at Ferry Park
- ✓ Demolished racquetball block walls and resurfaced 4 courts at Tennis Center

# 001 GENERAL FUND - 1010 PARKS / ROW

Actual								Budget	
2019-20	2020-21	2021-22	2022-23 Adopted					2023-24 Adopted	% Change
<b>Revenues:</b>									
18,490	49,722	53,905	19,300	347-2200	Rentals - Parks			70,000	262.69%
3,794	6,735	6,070	6,650	347-2210	Rentals tax-exempt - Parks			15,000	125.56%
43,496	43,496	43,496	43,496	344-9007	DOT Right-of-Way Maintenance Contract			43,496	0.00%
1,215	7,715	7,694	1,550	362-1000	Rentals & Leases			5,500	254.84%
<b>\$ 66,995</b>	<b>\$ 107,667</b>	<b>\$ 111,165</b>	<b>\$ 70,996</b>	<b>TOTAL REVENUES</b>				<b>\$ 133,996</b>	<b>88.74%</b>
<b>Personnel Services:</b>									
<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>Number of Funded Employees (FTE's)</b>				<b>13.00</b>	
418,586	416,333	355,256	504,194	572-1200	Salaries			472,259	-6.33%
-	350	104	8,900	572-1201	Service Awards			4,900	-44.94%
250	-	-	-	572-1202	Incentive/Merit Pay			-	0.00%
12,763	7,938	7,743	4,020	572-1400	Salaries - Overtime			7,898	96.46%
1,664	1,259	1,534	-	572-1401	Salaries - Overtime Holiday Worked			-	0.00%
26,082	25,684	23,020	30,382	572-2100	FICA Taxes			29,638	-2.45%
6,100	6,007	5,384	7,105	572-2101	Medicare			6,932	-2.44%
60,916	56,007	24,511	13,255	572-2200	Retirement Contributions			7,296	-44.95%
16,770	15,531	16,875	25,836	572-2204	Retirement Contributions - DC Plan			29,166	12.89%
-	-	770	1,244	572-2210	457 Deferred Compensation			1,427	14.71%
79,686	89,188	72,423	138,692	572-2300	Dental, Life & Health Insurance & Def Comp 457			120,689	-12.98%
13,660	12,153	10,092	23,493	572-2400	Worker's Compensation			23,631	0.59%
<b>\$ 636,477</b>	<b>\$ 630,450</b>	<b>\$ 517,712</b>	<b>\$ 757,122</b>	<b>Total Personnel Services</b>				<b>\$ 703,836</b>	<b>-7.04%</b>
<b>Operating Expenditures:</b>									
-	-	-	280	572-3100	Professional Services			280	0.00%
26,267	57,749	54,200	57,497	572-3400	Other Services			73,000	0.00%
37,677	26,211	46,652	43,102	572-3450	Other Services - Grounds Maintenance			43,102	0.00%
4,615	4,776	8,053	4,827	572-4100	Communication Services			2,536	-47.45%
86,345	89,828	84,774	94,960	572-4300	Utilities			97,809	3.00%
22,164	35,301	11,909	60,571	572-4400	Rentals & Leases			55,381	-8.57%
630	747	1,138	656	572-4610	Maintenance Contracts			80	-87.80%
7,435	6,756	5,407	4,600	572-4620	Vehicle Repair			4,600	0.00%
16,376	19,852	18,734	17,030	572-4630	Equipment Repair			16,570	-2.70%
22,508	18,675	18,742	16,100	572-5200	Operating Supplies			16,100	0.00%
16,331	19,611	25,873	21,833	572-5204	Fuel & Oil			22,925	5.00%
1,067	-	856	2,600	572-5210	Uniform Expense			2,600	0.00%
7,388	7,504	1,667	9,550	572-5233	Tools			9,550	0.00%
260	1,618	448	2,530	572-5234	Safety Supplies/Equipment			2,990	18.18%
82,612	95,599	94,087	76,000	572-5250	Operating Supplies - Grounds Maintenance			96,000	26.32%
180	-	130	200	572-5400	Books, Dues & Publications			200	0.00%
-	-	67	500	572-5500	Training			500	0.00%
<b>\$ 331,855</b>	<b>\$ 384,226</b>	<b>\$ 372,738</b>	<b>\$ 412,835</b>	<b>Total Operating Expenditures</b>				<b>\$ 444,223</b>	<b>7.60%</b>
<b>Capital Outlay:</b>									
-	-	6,055	-	572-6214	Building Improvements			-	0.00%
16,574	56,798	3,972	119,000	572-6310	Improvements Other Than Building			88,280	-25.82%
50,059	15,815	47,508	90,870	572-6402	Equipment			100,000	10.05%
82,104	120	-	-	572-6404	Trucks			-	0.00%
3,663	-	19,906	-	572-6406	Specialized Equipment			-	0.00%
<b>\$ 152,399</b>	<b>\$ 72,733</b>	<b>\$ 77,441</b>	<b>\$ 209,870</b>	<b>Total Capital Outlay</b>				<b>\$ 188,280</b>	<b>100.00%</b>
<b>\$ 1,120,731</b>	<b>\$ 1,087,410</b>	<b>\$ 967,891</b>	<b>\$ 1,379,828</b>	<b>TOTAL EXPENSES</b>				<b>\$ 1,411,339</b>	<b>2.28%</b>
<b>\$ (1,053,735)</b>	<b>\$ (979,743)</b>	<b>\$ (856,726)</b>	<b>\$ (1,308,832)</b>	<b>NET REVENUE / (EXPENSE)</b>				<b>\$ (1,277,343)</b>	<b>-2.41%</b>

GOLF CLUB

DESCRIPTION

The Golf Club consists of two championship 18-hole golf courses, putting green, driving range, and clubhouse. The club holds many community oriented golf tournaments and promotes a Junior Golf Program every summer with clinics. Pines Course offers 18-holes in a challenging layout of over 6,800 yards through a tree-lined, upland pine forest. The Oaks course offers 18-holes over 6,400 yards of narrow fairways lined with oak trees and water hazards.

MISSION

Provide a quality golf experience to members and visitors through excellent customer service and course maintenance.

Share of City Budget

\$2,609,903,  
4.4%



CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Ensure Player Satisfaction

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Active Memberships	540	1258	1441	1184			700	800
Active Youth Memberships	54	145	170	153			75	100
Golf Shop Merchandise Sales	\$18,408	\$20,695	\$62,338	\$47,725			\$50,000	\$50,000
Online Booking Rounds	na	na	11,216	12%			12%	30%
Online Income	na	na	\$213,759	\$196,620			\$150,000	\$150,000
Gift Certificates Distributed	2422	2951	315	327			250	250
Gift Certificate Revenue	\$138,831	\$241,479	\$65,293	\$87,195			\$50,000	\$50,000
Out-of-Play Areas with Native Plant Material	15%	15%	15%	56%			15%	15%

- ✓ Resurface Veranda concrete
- ✓ New fencing around parking lot by Country Club entrance
- ✓ Level/Resod Tee Boxes
- ✓ Construct Material Block Bays off of #8 Green Pines

FUTURE GOALS (FY25 & FY26)

- ✓ First Tee Facility Completion
- ✓ Parking lot off Country Club resurfacing
- ✓ Replace Back 9 Oaks irrigation
- ✓ Replace Retention Wall in bad areas on Pines/Oaks course

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Demolish old buildings off of Country Club Avenue
- ✓ Thinned shrubs around Pines/Oaks Course

# 001 GENERAL FUND - 1040 GOLF CLUB

Actual				Budget		
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change
<b>Revenues:</b>						
813,711	1,004,338	1,159,054	1,127,612	347-5000	Greens Fees	1,305,537 15.78%
1,735	3,897	1,705	1,500	347-5020	Tournament Fees	3,000 100.00%
20,919	45,198	62,751	37,000	347-5025	Tournament Fees - Tax Exempt	70,000 89.19%
61,594	69,553	25,937	64,761	347-5099	GolfNow/Comp Green Fees	52,361 -19.15%
131,146	159,704	177,873	135,000	347-5100	Membership Fees	180,000 33.33%
559,316	644,833	618,055	665,000	347-5200	Golf Cart Rental	690,193 3.79%
544	416	187	350	347-5210	Pull Cart Rental	200 -42.86%
46,356	52,347	13,380	51,437	347-5299	GolfNow/Comp Golf Cart Fees	37,361 -27.37%
79,594	97,686	129,699	106,000	347-5300	Driving Range	140,000 32.08%
29,170	29,899	26,005	40,320	347-5400	Rental and Lease Income - Restaurant & Pro Shop	34,500 -14.43%
2,340	2,340	3,259	2,810	347-5510	GHIN Handicapping Service	3,000 6.76%
5,539	2,196	-	2,500	347-5900	League Play	- -100.00%
42,572	59,860	66,898	50,140	347-5915	Merchandise Sales	70,000 39.61%
(84)	(99)	(135)	151	347-5920	Cash Over/(Under)	- -100.00%
27,803	28,900	3,594	31,008	362-2010	Rental and Lease Income - Tower	31,007 0.00%
<b>\$ 1,822,256</b>	<b>\$ 2,201,069</b>	<b>\$ 2,288,262</b>	<b>\$ 2,315,589</b>	<b>TOTAL REVENUES</b>		<b>\$ 2,617,159 13.02%</b>

				<b>Personnel Services:</b>		
<b>29.17</b>	<b>29.17</b>	<b>28.17</b>	<b>27.42</b>	<b>Number of Employees (FTE's)</b>		<b>27.42</b>
533,378	466,639	592,775	573,893	572-1200	Regular Salaries	726,150 26.53%
1,058	950	-	25,100	572-1201	Service Awards	23,900 -4.78%
275,692	274,848	288,197	295,090	572-1300	Part-Time Wages	325,589 10.34%
8,326	7,216	10,589	1,100	572-1400	Salaries - Overtime	1,100 0.00%
13,825	15,051	21,061	2,765	572-1401	Salaries - Overtime Holiday Worked	2,765 0.00%
50,132	47,604	54,941	62,059	572-2100	FICA Taxes	67,206 8.29%
11,725	11,133	12,849	14,514	572-2101	Medicare	15,717 8.29%
109,991	60,855	34,811	19,883	572-2200	Retirement Contributions	21,889 10.09%
14,996	16,289	23,056	26,952	572-2204	Retirement Contributions - DC Plan	27,419 1.73%
65,946	58,592	109,697	110,496	572-2300	Dental, Life & Health Insurance	104,242 -5.66%
9,072	8,507	13,473	21,636	572-2400	Worker's Compensation	23,803 10.02%
<b>\$ 1,094,140</b>	<b>\$ 967,684</b>	<b>\$ 1,161,449</b>	<b>\$ 1,153,487</b>	<b>Total Personnel Services</b>		<b>\$ 1,339,780 16.15%</b>

				<b>Operating Expenditures:</b>		
53,537	50,475	53,273	45,804	572-3100	Professional Services	45,804 0.00%
-	-	-	125	572-3400	Other Services	125 0.00%
40,350	38,735	16,280	40,130	572-3450	Other Services - Grounds Maintenance	10,550 100.00%
4,073	4,562	4,240	2,253	572-4100	Communication Services	- -100.00%
110	79	43	100	572-4200	Postage	100 0.00%
63,869	76,028	74,798	79,355	572-4300	Utilities	81,736 3.00%
137,151	173,536	140,549	189,480	572-4400	Rentals & Leases	189,480 0.00%
3,011	3,688	4,137	3,306	572-4610	Maintenance Contracts	3,123 -5.55%
3,205	1,066	1,389	500	572-4620	Vehicle Repair	500 0.00%
46,885	41,051	38,321	35,000	572-4630	Equipment Repair	35,000 0.00%
-	-	-	1,750	572-4680	Plant & System Repair	1,750 0.00%
12,195	12,034	10,325	11,500	572-4800	Promotional Activities	11,500 0.00%
107,950	121,901	39,317	116,198	572-4899	GolfNow/Comp Golf Rounds & Carts	89,722 -22.79%
2,635	20,891	1,904	-	572-4916	Inventory - Over/(Short)	- 0.00%
1,061	1,161	754	1,135	572-5100	Office Supplies	1,135 0.00%
22,368	22,892	18,446	26,770	572-5200	Operating Supplies	26,770 0.00%
19,949	16,513	32,479	25,335	572-5204	Fuel & Oil	26,602 5.00%
24,294	29,496	31,954	40,000	572-5205	Goods for Resale	40,000 0.00%
2,473	-	-	3,600	572-5210	Uniform Expense	3,600 0.00%
3,865	1,577	4,625	6,000	572-5233	Tools	6,000 0.00%
278	490	1,239	3,680	572-5234	Safety Supplies/Equipment	3,680 0.00%
-	-	-	4,000	572-5250	Operating Supplies - Grounds Maintenance	303,320 7483.00%
3,577	3,610	4,569	3,210	572-5400	Books, Dues & Publications	3,470 8.10%
<b>\$ 552,835</b>	<b>\$ 619,785</b>	<b>\$ 478,643</b>	<b>\$ 639,231</b>	<b>Total Operating Expenditures</b>		<b>\$ 883,966 38.29%</b>

**001 GENERAL FUND - 1040 GOLF CLUB**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
-	6,926	40,877	30,000	-	-100.00%
42,702	-	-	29,400	74,000	151.70%
<b>\$ 42,702</b>	<b>\$ 6,926</b>	<b>\$ 40,877</b>	<b>\$ 59,400</b>	<b>\$ 74,000</b>	<b>24.58%</b>
<b>Capital Outlay:</b>					
			572-6310	Improvements Other Than Building	
			572-6402	Equipment	
				<b>Total Capital Outlay</b>	
<b>Debt Service:</b>					
3,238	3,240	315,395	315,397	581-9121	Transfer to Debt Service Fund
					Irrigation System Pines Course - yr 3 of 5
<b>\$ 3,238</b>	<b>\$ 3,240</b>	<b>\$ 315,395</b>	<b>\$ 315,397</b>	<b>\$ 312,157</b>	<b>-1.03%</b>
				<b>Total Debt Service</b>	<b>-1.03%</b>
<b>1,692,915</b>	<b>1,597,635</b>	<b>1,996,363</b>	<b>2,167,515</b>	<b>TOTAL EXPENSES</b>	<b>2,609,903</b>
<b>\$ (1,692,915)</b>	<b>\$ (1,597,635)</b>	<b>\$ (1,996,363)</b>	<b>\$ 148,074</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 7,256</b>
					<b>-95.10%</b>

# LIBRARY

## DESCRIPTION

Library resources include books, movies, games, ebooks, and e-audio for children and adults. Children's learning activities for all ages conducted weekly with holiday and special programs being offered throughout the year. Facilities include a children's activity room, 5 study rooms, an art gallery, a digital media lab, meeting space for large and small groups, Wi-Fi access, children's learning stations, and 11 computer stations.

## MISSION

Create and foster a comprehensive variety of print and media resources and materials designed to educate and entertain.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Provide Resources to Promote Literacy, Education, & Enrichment

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Inventoried Collection Per Citizen	2.6	2.4	2.3	3.7			4.7	5.2
Circulation per Item	0.6	1.3	0.4	0.2			2.1	2.0
Circulation per Active Borrower (City and Non-City Residents)	6.7	10.6	3.4	3.5			13.4	15.0
City Residents Who Have an Active Library Card	36%	19%	15%	8.4%			36%	36%

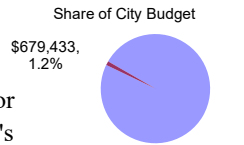
- ✓ Continue to expand programming for children, young adults and grownups to provide entertainment and educational opportunities for all ages
- ✓ Expand the depth and relevancy of the library collection across all ages to provide reading material of interest to the community and each age group

## FUTURE GOALS (FY25 & FY26)

- ✓ Expand services and programming both within and outside the library space to increase visibility and usage of the library by the community
- ✓ Optimize the current library resources and space to provide opportunities for a wide variety of programming for all age groups
- ✓ Increase the number of items within the library collection, both physically and digitally, to better meet the needs of the community

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Introduced new programs such as STEAM Kids, Pop Up STEAM, Baby Art, Loom Knitting, and outreach to Head Start and VPK's
- ✓ Successfully increased community participation in library programming, outreach, and usage of physical space, such as Meeting Room
- ✓ Increased the participation of community partners in library programming, building a stronger network of collaboration
- ✓ Increased marketing of programming, services, and resources through in-house techniques-(flyers, brochures, and bookmarks) and social media
- ✓ Increased the number of STEAM kits and games available to members, also added a puzzle exchange



# 001 GENERAL FUND - 1060 LIBRARY

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Revenues:</b>			
86,884	84,964	94,226	95,755	337-7000 Cooperative Funding - Operations	98,542	2.91%	
1,995	3,815	9,275	2,800	341-9110 Passport Fees	2,800	0.00%	
1,600	-	583	1,200	347-1000 Library Fees	1,300	8.33%	
3,565	3,915	4,332	4,200	347-1010 Photo Copy Revenue	4,200	0.00%	
-	-	(11)	155	347-1210 Rentals - Taxable	100	-35.48%	
150	-	75	-	347-1220 Rentals - Tax Exempt	100	0.00%	
1,573	2,274	2,151	1,600	352-1000 Library Fines	1,500	0.00%	
478	83	407	150	352-1010 Lost Publications	500	233.33%	
2,236	2,076	1,451	1,100	366-2010 Contributions/Donations	-	100.00%	
<b>\$ 98,480</b>	<b>\$ 97,127</b>	<b>\$ 112,488</b>	<b>\$ 106,960</b>	<b>TOTAL REVENUES</b>	<b>\$ 109,042</b>	<b>1.95%</b>	
				<b>Personnel Services:</b>			
<b>9.22</b>	<b>9.22</b>	<b>9.22</b>	<b>9.40</b>	<b>Number of Funded Employees (FTE's)</b>	<b>9.40</b>		
202,091	207,132	218,720	207,174	571-1200 Regular Salaries	214,185	3.38%	
158	350	104	11,800	571-1201 Service Awards	8,000	-32.20%	
141,348	139,897	145,019	175,806	571-1300 Part-Time Wages	176,777	0.55%	
643	29	355	200	571-1400 Salaries - Overtime	200	0.00%	
21,190	21,298	23,443	23,558	571-2100 FICA Taxes	25,249	7.18%	
4,956	4,981	5,483	5,509	571-2101 Medicare	5,905	7.19%	
78,738	56,124	30,799	13,255	571-2200 Retirement Contributions	7,296	-44.95%	
3,179	3,228	5,770	8,954	571-2204 Retirement Contributions - DC Plan	13,059	45.85%	
-	-	243	475	571-2210 457 Deferred Compensation	520	9.42%	
16,111	17,452	20,461	25,106	571-2300 Dental, Life & Health Insurance & Def Comp 457	33,095	31.82%	
725	793	834	1,222	571-2400 Worker's Compensation	1,322	8.21%	
<b>\$ 469,139</b>	<b>\$ 451,286</b>	<b>\$ 451,230</b>	<b>\$ 473,059</b>	<b>Total Personnel Services</b>	<b>\$ 485,610</b>	<b>2.65%</b>	
				<b>Operating Expenditures:</b>			
5,687	2,922	2,948	3,180	571-3100 Professional Services	500	-84.28%	
1,794	519	1,500	1,500	571-3400 Other Services	1,499	-0.07%	
-	400	395	800	571-3407 Program Instruction	900	12.50%	
-	250	-	250	571-3450 Operating Supplies - Grounds Maintenance	250	0.00%	
-	-	594	-	571-4000 Travel and Per Diem	750	100.00%	
1,747	882	-	-	571-4001 Tuition Reimbursement	-	0.00%	
2,166	2,487	3,444	3,954	571-4100 Communication Services	576	-85.43%	
268	331	56	200	571-4200 Postage	200	0.00%	
88,213	87,207	88,823	106,090	571-4300 Utilities	97,850	-7.77%	
13,873	14,685	14,001	15,072	571-4400 Rentals & Leases	1,470	-90.25%	
2,469	2,885	3,934	2,602	571-4610 Maintenance Contracts	2,573	-1.13%	
-	1,649	-	-	571-4640 Building Maintenance	-	0.00%	
1,441	1,311	1,754	2,010	571-5100 Office Supplies	2,010	0.00%	
20,106	18,494	18,272	17,660	571-5200 Operating Supplies	15,050	-14.78%	
1,208	585	697	600	571-5207 Program Expense	600	0.00%	
1,022	2,842	4,832	-	571-5223 Passport Fee Spending	-	0.00%	
1,439	2,942	490	-	571-5224 General Donation Spending	-	0.00%	
2,707	-	-	-	571-5231 Computer Hardware/Software	-	0.00%	
292	292	228	300	571-5400 Books, Dues & Publications	490	63.33%	
-	-	180	-	571-5500 Training	-	0.00%	
<b>\$ 144,431</b>	<b>\$ 140,683</b>	<b>\$ 142,147</b>	<b>\$ 154,218</b>	<b>Total Operating Expenditures</b>	<b>\$ 124,717</b>	<b>-19.13%</b>	
				<b>Capital Outlay:</b>			
-	-	19,099	35,000	571-6402 Equipment	-	0.00%	
33,736	34,400	32,387	35,000	571-6600 Books, Publications & Library Materials	50,648	44.71%	
<b>\$ 33,736</b>	<b>\$ 34,400</b>	<b>\$ 51,486</b>	<b>\$ 70,000</b>	<b>Total Capital Outlay</b>	<b>\$ 50,648</b>	<b>-27.65%</b>	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>	

**001 GENERAL FUND - 1060 LIBRARY**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Debt Service</b>					
18,388	18,385	18,353	18,578	18,458	-0.65%
				581-9121 Transfer to Debt Service Fund	
				2013 Revenue Note-Municipal Facilities Library-yr 11 of 18	
<u>\$ 18,388</u>	<u>\$ 18,385</u>	<u>\$ 18,353</u>	<u>\$ 18,578</u>	<u>\$ 18,458</u>	<u>-0.65%</u>
				Total Debt Service	
<b>\$ 665,694</b>	<b>\$ 644,755</b>	<b>\$ 663,217</b>	<b>\$ 715,855</b>	<b>\$ 679,433</b>	<b>-5.09%</b>
				TOTAL EXPENSES	
<b>\$ (567,214)</b>	<b>\$ (547,627)</b>	<b>\$ (550,729)</b>	<b>\$ (608,895)</b>	<b>\$ (570,391)</b>	<b>-6.32%</b>
				NET REVENUE / (EXPENSE)	



# MUSEUM

## DESCRIPTION

The Indian Temple Mound Museum was the first museum in Florida owned and operated by a municipality and is recognized for having one of the finest collections of prehistoric ceramics in the Southeast United States. Historic structures such as the Camp Walton Schoolhouse and Garnier Post Office Museums are fine examples of Northwest Florida history and house artifacts that relay the story of early Camp Walton. The Civil War Exhibits Building interprets the First Florida Militia and their activities while stationed at what we today call The Fort Walton Landing.

## MISSION

Share 14,000 years of Fort Walton culture and history through stewardship, education and interpretation of its prehistoric and historic collections.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Share Community History With Public

	Actual		YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2021-23	2022-23	2023-24
Visitors Per General Visitation Hour of Operation	4.6	5.9	7.8	5.5	5.0	6.1
Educational Programming Visitors During Non-General Visitation Hours	4,063	755	3,158	2,467	2,000	2,500
Outreach Programming Visitors During Non-General Visitation Hours	4,485	1,475	1,325	2,850	5,000	4,000
City Savings from Volunteer Assistance	\$5,633	\$3,396	\$2,505	\$2,660	\$3,000	\$3,000

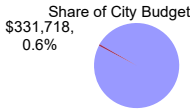
- ✓ Bluewater Zoo demolition completed. Museum Store Addition construction underway.
- ✓ Continue to improve public presentation to museum visitors. Created introduction exhibit and developing archaeology exhibits at Indian Museum. Received donation of Mississippian chieftan exhibit from Museum of Florida History at Gainesville.
- ✓ Was awarded a 2023 Exhibits and Advertising Agreement in conjunction with Okaloosa County TDC.

## FUTURE GOALS (FY25 & FY26)

- ✓ Upgrade Past Perfect to complete evaluation of site collections from filing to certification. Continue curatorial storage and preservation.
- ✓ Museum Store Addition and link into existing museum: The Museum Store will give the complex a Highway 98 presence to increase visitation and sales. Will require a change in flow of gallery exhibit layout to facilitate new entrance.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Staff researched and was involved in the development of a teaching collection for use at Fred Gannon State Park.
- ✓ Heritage Park exceeded all previous years records in revenues for visitation and store sales. The museum generated \$102,000.00. In addition, staff was recognized for 5, 10, and 35 years of city service.
- ✓ Continued Community Involvement: Partnered with Thunderbird Honor Guard, Musical Echoes and the Okaloosa County Museums Coalition to increase awareness and develop events that benefit the 8 museums in Okaloosa County.
- Continued Public Awareness Campaign: Seeks out advertising opportunities, partnerships and has been on various websites, Facebook, blogs, NWF Daily News, Emerald Coast Magazine, Visit Florida, FWB Chamber of Commerce, WUWF's "Unearthing Pensacola" segments, and WEAR ABC Channel 3 to increase awareness and promote the Museum.
- ✓ Provide Successful Programming: It is the goal of Heritage Park to be at the forefront of educational experiences and activities for students in our four county service area. New exhibits this year included intro exhibit.



# 001 GENERAL FUND - 1070 MUSEUM

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Revenues:</b>					
175	245	175	200	100	-50.00%
16,766	26,555	35,572	25,166	30,000	19.21%
19,550	40,600	51,169	32,000	38,000	18.75%
7,806	1,646	7,032	5,500	6,000	9.09%
967	547	257	450	1,000	122.22%
2,542	704	1,723	750	-	100.00%
<b>\$ 47,806</b>	<b>\$ 70,296</b>	<b>\$ 95,927</b>	<b>\$ 64,066</b>	<b>\$ 75,100</b>	<b>17.22%</b>
<b>TOTAL REVENUES</b>					
<b>Personnel Services:</b>					
<b>4.10</b>	<b>4.10</b>	<b>4.10</b>	<b>4.10</b>	<b>4.10</b>	
<b>Number of Funded Employees (FTE's)</b>					
156,258	160,732	175,372	175,686	188,684	7.40%
-	-	537	4,600	4,500	-2.17%
-	-	100	-	-	0.00%
11,246	15,667	18,673	34,776	26,164	-24.76%
-	320	3	20	20	0.00%
10,362	10,939	11,806	12,823	13,658	6.51%
2,423	2,558	2,761	2,999	3,194	6.51%
34,745	18,704	11,928	6,628	7,296	10.09%
5,279	5,430	5,717	6,023	6,502	7.95%
15,466	16,614	19,968	23,148	21,804	-5.81%
220	228	222	337	363	7.83%
<b>\$ 235,999</b>	<b>\$ 231,191</b>	<b>\$ 247,087</b>	<b>\$ 267,040</b>	<b>\$ 272,188</b>	<b>1.93%</b>
<b>Total Personnel Services</b>					
<b>Operating Expenditures:</b>					
1,132	1,123	2,575	3,230	5,830	80.50%
790	493	397	800	800	0.00%
-	443	1,053	2,000	1,400	-30.00%
339	346	386	563	300	-46.71%
9	13	2	75	25	-66.67%
11,481	13,236	13,130	13,261	13,659	3.00%
360	540	520	560	560	0.00%
2,874	3,566	4,042	4,288	4,289	0.02%
-	-	-	50	25	-50.00%
1,520	-	-	-	-	0.00%
-	-	1,550	-	-	0.00%
3,165	3,927	4,370	175	100	-42.86%
1,364	1,047	1,285	1,590	1,590	0.00%
2,857	2,496	1,930	2,300	5,100	121.74%
-	-	-	50	-	-100.00%
8,604	18,351	22,936	18,000	22,000	22.22%
359	189	382	-	-	0.00%
306	545	515	600	600	0.00%
3,628	7,152	12,189	1,195	1,800	50.63%
6	6	12	-	-	0.00%
1,995	901	1,328	-	-	0.00%
347	-	-	-	-	0.00%
42	16	-	50	150	200.00%
486	911	291	500	250	-50.00%
976	851	802	983	1,053	7.12%
<b>\$ 42,641</b>	<b>\$ 56,152</b>	<b>\$ 69,695</b>	<b>\$ 50,270</b>	<b>\$ 59,531</b>	<b>18.42%</b>
<b>Total Operating Expenditures</b>					
<b>\$ 278,640</b>	<b>\$ 287,343</b>	<b>\$ 316,781</b>	<b>\$ 317,310</b>	<b>\$ 331,718</b>	<b>4.54%</b>
<b>TOTAL EXPENSES</b>					
<b>\$ (230,834)</b>	<b>\$ (217,048)</b>	<b>\$ (220,854)</b>	<b>\$ (253,244)</b>	<b>\$ (256,618)</b>	<b>1.33%</b>
<b>NET REVENUE / (EXPENSE)</b>					

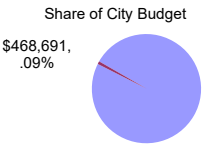
CEMETERY

DESCRIPTION

Cemetery staff is responsible for the sale of plots, niches, and mausoleum spaces; grounds maintenance; and supervision of funerals at the City's two cemeteries – Beal Memorial Cemetery and Brooks Cemetery.

MISSION

Provide a well-maintained and peaceful resting place of burial.



CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Provide a Well-Maintained Resting Place of Burial

Cemetery Grounds with Turf in Good Condition

Actual		YTD thru 06/30		Budget	
2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
90%	90%	95%	71%	95%	95%

- ✓ Construct new office building at Beal Memorial
- ✓ Install Hope section addition with roadway

FUTURE GOALS (FY25 & FY26)

- ✓ Replace all fencing around perimeter
- ✓ Develop a sod farm in open area of cemetery for use for newly dug graves.
- ✓ Install central control system for irrigation.

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Develop Design Plans for new Office /Building.

# 001 GENERAL FUND - 1080 CEMETERY

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Revenues:</b>			
149,965	251,590	249,340	192,000	343-8000 Sale of Lots	185,000	-3.65%	
13,250	10,223	12,375	9,550	343-8100 Crypt Sales	7,800	-18.32%	
19,935	30,240	17,510	21,000	343-8200 Niche Sales	16,600	-20.95%	
20,290	28,370	23,750	24,000	343-8300 Weekend/Holidays Interments	23,000	-4.17%	
146,490	212,795	179,905	178,500	343-8400 Openings/Closings	161,000	-9.80%	
2,400	2,406	1,913	1,200	343-8500 Transfer Fees	3,000	150.00%	
-	-	-	49,680	381-2400 Transfer from Beal Memorial Cemetery Fund	49,680	0.00%	
<b>\$ 352,330</b>	<b>\$ 535,624</b>	<b>\$ 484,793</b>	<b>\$ 475,930</b>	<b>TOTAL REVENUES</b>	<b>\$ 446,080</b>	<b>-6.27%</b>	
				<b>Personnel Services:</b>			
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>3.00</b>		
113,172	118,387	129,754	131,365	539-1200 Regular Salaries	136,822	4.15%	
-	150	433	5,500	539-1201 Service Awards	5,500	0.00%	
500	-	-	-	539-1202 Incentive/Merit Pay	-	0.00%	
2,067	531	582	500	539-1400 Salaries - Overtime	500	0.00%	
106	141	160	100	539-1401 Salaries - Overtime Holiday Worked	100	0.00%	
6,264	6,508	7,065	7,105	539-2100 FICA Taxes	7,874	10.83%	
1,465	1,522	1,652	1,662	539-2101 Medicare	1,842	10.80%	
55,892	56,036	35,810	19,883	539-2200 Retirement Contributions	21,889	10.09%	
34,710	38,319	37,416	37,849	539-2300 Dental, Life & Health Insurance	39,284	3.79%	
6,061	6,355	7,290	10,089	539-2400 Worker's Compensation	11,068	9.70%	
<b>\$ 220,237</b>	<b>\$ 227,947</b>	<b>\$ 220,163</b>	<b>\$ 214,053</b>	<b>Total Personnel Services</b>	<b>\$ 224,879</b>	<b>5.06%</b>	
				<b>Operating Expenditures:</b>			
948	1,030	1,030	950	539-3100 Professional Services	1,030	8.42%	
76,850	99,975	94,150	80,000	539-3400 Other Services	80,000	0.00%	
995	9,680	2,141	-	539-3450 Other Services - Grounds Maintenance	-	0.00%	
332	273	411	544	539-4100 Communication Services	266	-51.07%	
116,515	104,055	125,052	99,725	539-4300 Utilities	102,717	3.00%	
-	-	-	60	539-4400 Rentals & Leases	60	0.00%	
742	897	1,248	776	539-4610 Maintenance Contracts	310	-60.05%	
80	59	128	-	539-4620 Vehicle Repair	-	0.00%	
1,820	2,792	5,144	1,850	539-4630 Equipment Repair	1,850	0.00%	
6,585	19,295	9,880	-	539-4980 Repurchase Cemetery Lots	-	0.00%	
921	556	860	1,375	539-5200 Operating Supplies	1,375	0.00%	
1,406	1,682	2,632	1,190	539-5204 Fuel & Oil	1,250	5.00%	
96	179	173	180	539-5210 Uniform Expense	180	0.00%	
73	-	-	1,200	539-5233 Tools	1,200	0.00%	
-	-	-	690	539-5234 Safety Supplies/Equipment	690	0.00%	
3,328	7,691	10,025	15,925	539-5250 Operating Supplies - Grounds Maintenance	15,845	-0.50%	
-	-	-	40	539-5500 Training	40	0.00%	
<b>\$ 210,692</b>	<b>\$ 248,163</b>	<b>\$ 252,874</b>	<b>\$ 204,505</b>	<b>Total Operating Expenditures</b>	<b>\$ 206,812</b>	<b>1.13%</b>	
				<b>Capital Outlay:</b>			
-	-	41,700	-	539-6214 Building Improvements	-	0.00%	
-	5,973	-	49,680	539-6402 Equipment	-	-100.00%	
<b>\$ -</b>	<b>\$ 5,973</b>	<b>\$ 41,700</b>	<b>\$ 49,680</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>-100.00%</b>	

**001 GENERAL FUND - 1080 CEMETERY**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
28,676	55,167	36,305	38,400	37,000	-3.65%
<u>\$ 28,676</u>	<u>\$ 55,167</u>	<u>\$ 36,305</u>	<u>\$ 38,400</u>	<u>\$ 37,000</u>	<u>-3.65%</u>
<b>Interfund Transfers:</b>					
581-9162 Transfer to Beal Memorial Perpetual Care Fund					
Lot Sales - 20% of revenues					
<b>Total Interfund Transfers</b>				<b>\$ 37,000</b>	<b>-3.65%</b>
<b>\$ 459,605</b>	<b>\$ 537,251</b>	<b>\$ 551,042</b>	<b>\$ 506,637</b>	<b>\$ 468,691</b>	<b>-7.49%</b>
<b>TOTAL EXPENSES</b>					
<b>\$ (107,275)</b>	<b>\$ (1,627)</b>	<b>\$ (66,249)</b>	<b>\$ (30,707)</b>	<b>\$ (22,611)</b>	<b>-26.37%</b>
<b>NET REVENUE / (EXPENSE)</b>					

## GROWTH MANAGEMENT SERVICES

### DESCRIPTION

Growth Management Administration provides administrative and customer service support to the Planning, Building, and Code Enforcement departments by providing the necessary tools for everyday function as well as providing information regarding services and operation of each department.

### MISSION

Provide high quality, timely and cost effective services in all facets of operations.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Achieve <90% of above average customer satisfaction rating for service rendered by Growth Management Administration

- ✓ Maintain current projects paid in a timely manner.
- ✓ Provide operational services and tools to each division.

### FUTURE GOALS (FY25 & FY26)

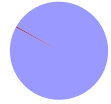
- ✓ Implement professional certification/license incentive program for the Department.

### PRIOR YEAR ACCOMPLISHMENTS (FY23)

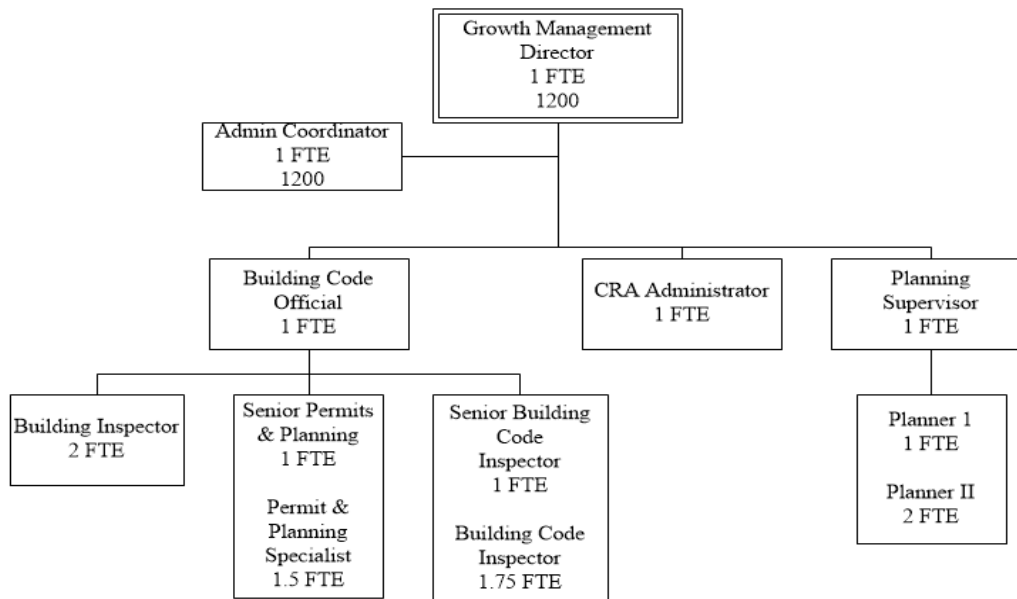
- ✓ Worked with MyGovernmentOnline (MGO) to implement new software for Department services.
- ✓ Updated Department Hurricane Plan and completed training on Hurricane Plan and Damage Assessment process.

Share of City Budget

\$223,294,  
.03%



	Actual			YTD thru 06/30	Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
	0%	30%	87%	57%	90%	90%



# 001 GENERAL FUND - 1200 GROWTH MANAGEMENT

Actual								Budget	
2019-20	2020-21	2021-22	2022-23 Adopted					2023-24 Adopted	% Change
<b>Revenues:</b>									
1,020	-	-	-	341-3001	Overhead Banner Installation Fee	-	0.00%		
-	89	-	-	341-9310	Engineering Drawings	-	0.00%		
<b>\$ 1,020</b>	<b>\$ 89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL REVENUES</b>			<b>\$ -</b>	<b>0.00%</b>	
<b>Personnel Services:</b>									
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>Number of Funded Employees (FTE's)</b>			<b>2.00</b>		
77,907	85,803	88,755	93,009	541-1100	Executive Salaries	100,459	8.01%		
34,989	35,219	26,272	35,195	541-1200	Regular Salaries	37,984	7.92%		
21	100	-	1,500	541-1201	Service Awards	1,500	0.00%		
-	-	-	-	541-1202	Incentive/Merit Pay	5,027	0.00%		
-	35	3	-	541-1400	Overtime	-	0.00%		
6,954	7,470	6,998	8,013	541-2100	FICA Taxes	8,843	10.35%		
1,626	1,747	1,637	1,874	541-2101	Medicare	2,068	10.35%		
4,070	4,385	5,387	6,410	541-2204	Retirement Contributions - DC Plan	8,123	26.72%		
-	-	1,848	2,790	541-2210	457 Deferred Compensation	3,165	0.00%		
16,175	18,076	18,094	30,532	541-2300	Dental, Life & Health Insurance	21,804	-28.59%		
149	160	127	205	541-2400	Worker's Compensation	230	12.06%		
<b>\$ 141,891</b>	<b>\$ 152,995</b>	<b>\$ 149,122</b>	<b>\$ 179,528</b>	<b>Total Personnel Services</b>			<b>\$ 189,202</b>	<b>5.39%</b>	
<b>Operating Expenditures:</b>									
1,599	3,019	3,916	3,740	541-3100	Professional Services	10,491	180.52%		
(16)	1,459	1,490	1,600	541-4000	Travel and Per Diem	2,000	25.00%		
698	844	998	1,389	541-4100	Communication Services	976	0.00%		
4,631	6,344	7,177	6,565	541-4200	Postage	5,858	-10.77%		
288	1,153	1,057	1,153	541-4400	Rentals & Leases	1,153	0.00%		
-	-	-	-	541-4610	Maintenance Contracts	-	0.00%		
124	788	89	125	541-4620	Vehicle Repair	125	0.00%		
-	42	-	600	541-4630	Equipment Repair	600	0.00%		
35	35	-	35	541-4700	Printing & Binding	35	0.00%		
3,031	4,809	3,418	7,460	541-5100	Office Supplies	7,460	0.00%		
384	303	557	1,500	541-5200	Operating Supplies	1,500	0.00%		
122	257	787	351	541-5204	Fuel & Oil	369	5.00%		
198	167	195	200	541-5210	Uniform Expense	200	0.00%		
60	-	-	-	541-5231	Computer Hardware/Software	-	0.00%		
443	825	795	1,075	541-5400	Books, Dues & Publications	1,075	0.00%		
895	566	1,815	2,250	541-5500	Training	2,250	0.00%		
<b>\$ 12,491</b>	<b>\$ 20,612</b>	<b>\$ 22,296</b>	<b>\$ 28,043</b>	<b>Total Operating Expenditures</b>			<b>\$ 34,092</b>	<b>21.57%</b>	
<b>\$ 154,382</b>	<b>\$ 173,608</b>	<b>\$ 171,418</b>	<b>\$ 207,570</b>	<b>TOTAL EXPENSES</b>			<b>\$ 223,294</b>	<b>7.58%</b>	
<b>\$ (153,362)</b>	<b>\$ (173,519)</b>	<b>\$ (171,418)</b>	<b>\$ (207,570)</b>	<b>NET REVENUE / (EXPENSE)</b>			<b>\$ (223,294)</b>	<b>7.58%</b>	

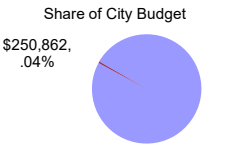
PLANNING & ZONING

DESCRIPTION

Planning is responsible for sustainable growth and development in Fort Walton Beach, ensuring implementation of the Comprehensive Plan, and compliance with the Land Development Code. Staff facilitates and serves on various boards and committees.

MISSION

Foster sustainable development by providing professional and technical services to City Council, citizen boards, property owners, and businesses in order to promote high quality of life and prosperity for the citizens of Fort Walton Beach.



CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Increase Development Activity Citywide

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
(Net) New Business Openings	52	70	89	109			72	75
New Developments Approved	16	28	12	9			16	10
Parcels Annexed into the City	0	0	1	0			1	1
Population Increase	0.92%	1.00%	0.98%	na			1.0%	0.3%

FUTURE GOALS (FY25 & FY26)

- ✓ Continue to fine-tune MGO software to provide the best customer service
- ✓ Review Land Development Code and prepare amendments based on the Downtown Master Plan and Commerce & Technology Park Plan
- ✓ Complete development of MX-3 zoning district

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Updated sections of the City Land Development Code & Code of Ordinances to increase effectiveness and efficiency
- ✓ Implemented new floodplain software to increase public outreach
- ✓ Implemented new permitting/planning software system increasing transparency in the process



# 001 GENERAL FUND - 1205 PLANNING & ZONING

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Revenues:</b>			
25,617	130,897	28,007	23,500	329-1001 Zoning/Variances Fees	50,000	112.77%	
16,024	18,684	6,238	8,500	329-2000 Zoning Site Plan Review	11,063	30.15%	
200	200	600	260	329-9010 Licenses & Registrations	350	34.62%	
<b>\$ 41,842</b>	<b>\$ 149,781</b>	<b>\$ 34,844</b>	<b>\$ 32,260</b>	<b>TOTAL REVENUES</b>	<b>\$ 61,413</b>	<b>90.37%</b>	
				<b>Personnel Services:</b>			
<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>3.00</b>		
95,093	131,493	146,326	166,016	515-1200 Regular Salaries	180,035	8.44%	
-	-	-	1,100	515-1201 Service Awards	1,000	0.00%	
-	-	-	4,327	515-1202 Incentive/Merit Pay	4,627	0.00%	
235	426	67	150	515-1400 Overtime	150	0.00%	
5,886	8,135	9,273	10,530	515-2100 FICA Taxes	11,456	8.80%	
1,377	1,903	2,169	2,462	515-2101 Medicare	2,680	8.84%	
-	-	-	-	541-2210 457 Deferred Compensation	545	0.00%	
5,535	9,852	8,270	8,668	515-2204 Retirement Contributions - DC Plan	6,645	-23.34%	
12,706	17,763	17,440	18,494	515-2300 Dental, Life & Health Insurance	19,144	3.51%	
110	135	164	273	515-2400 Worker's Compensation	296	8.25%	
(7,620)	(8,510)	-	-	515-1296 Salary Allocation Reimb from FBC Fund	-	0.00%	
(20,239)	(67,632)	(33,773)	-	515-1297 Salary Allocation Reimb from CDBG Fund	-	0.00%	
<b>\$ 93,082</b>	<b>\$ 93,565</b>	<b>\$ 149,934</b>	<b>\$ 212,019</b>	<b>Total Personnel Services</b>	<b>\$ 226,577</b>	<b>6.87%</b>	
				<b>Operating Expenditures:</b>			
21,412	41,528	29,545	7,850	515-3100 Professional Services	7,850	0.00%	
-	1,437	42,547	4,050	515-4000 Travel and Per Diem	5,500	35.80%	
1,198	1,079	1,323	1,329	515-4100 Communication Services	484	0.00%	
-	20	-	400	515-4200 Postage	400	0.00%	
-	-	-	701	515-4400 Rentals & Leases	701	0.00%	
-	-	363	-	515-4620 Repair/Maint Services	-	0.00%	
495	1,134	883	800	515-4700 Printing & Binding	800	0.00%	
139	94	27	300	515-5100 Office Supplies	300	0.00%	
54	26	(56)	3,171	515-5200 Operating Supplies	1,092	-65.56%	
-	-	10	350	515-5204 Fuel & Oil	368	5.00%	
188	306	288	400	515-5210 Uniform Expense	400	0.00%	
699	443	479	1,392	515-5400 Books, Dues & Publications	1,392	0.00%	
165	1,605	2,298	4,785	515-5500 Training	5,000	4.49%	
<b>\$ 24,350</b>	<b>\$ 47,672</b>	<b>\$ 77,708</b>	<b>\$ 25,528</b>	<b>Total Operating Expenditures</b>	<b>\$ 24,286</b>	<b>-4.87%</b>	
<b>\$ 117,432</b>	<b>\$ 141,237</b>	<b>\$ 227,642</b>	<b>\$ 237,547</b>	<b>TOTAL EXPENSES</b>	<b>\$ 250,862</b>	<b>5.61%</b>	
<b>\$ (75,591)</b>	<b>\$ 8,544</b>	<b>\$ (192,798)</b>	<b>\$ (205,287)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (189,449)</b>	<b>-7.71%</b>	

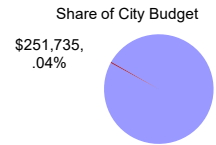
# CODE ENFORCEMENT

## DESCRIPTION

Code Enforcement routinely inspects properties for code violations and responds to citizen complaints regarding code, zoning, or land use violations.

## MISSION

Ensure adherence to the City's Code of Ordinances and achieve a high complaint resolution rate.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
<b>Implement Nuisance Abatement Program</b>								
Number of Derelict Properties Brought Into Compliance - CRA	0	0	0	0			2	2
Number of Derelict Properties Brought Into Compliance - non-CRA	3	0	0	0			1	1
<b>Provide Timely &amp; Effective Code Enforcement Response</b>								
% of Inspections Completed Within 3 Days from Schedule Date	n/a	179%	75%	38%			100%	100%
% of Code Cases Complied	n/a	124%	166%	85%			100%	100%

## FUTURE GOALS (FY25 & FY26)

- ✓ Concentrate Code Enforcement resources towards future plans that coincide with the recent strategic priorities set by City Council

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Maintained a 98% code case compliance ratio without the need for Code Enforcement Board action.
- ✓ Hired third code inspector and reorganized code enforcement zones to create a new (third) zone.

# 001 GENERAL FUND - 1217 CODE ENFORCEMENT

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
<b>Revenues:</b>							
22,341	5,459	53,931	12,500	354-1000	Code Enforcement - Fines	27,000	116.00%
975	4,545	10,450	4,000	354-1010	Code Enforcement - Fees	5,000	25.00%
<b>\$ 23,316</b>	<b>\$ 10,004</b>	<b>\$ 64,381</b>	<b>\$ 16,500</b>	<b>TOTAL REVENUES</b>		<b>\$ 32,000</b>	<b>93.94%</b>
<b>Personnel Services:</b>							
<b>2.00</b>	<b>2.00</b>	<b>2.75</b>	<b>2.75</b>	<b>Number of Funded Employees (FTE's)</b>		<b>2.75</b>	
100,310	101,310	133,508	145,446	529-1200	Regular Salaries	156,800	7.81%
-	250	150	4,300	529-1201	Service Awards	4,300	0.00%
25	15	197	150	529-1400	Overtime	150	0.00%
5,930	6,026	7,726	9,142	529-2100	FICA Taxes	9,728	6.41%
1,387	1,409	1,807	2,138	529-2101	Medicare	2,275	0.00%
48,545	37,375	23,784	13,255	529-2200	Retirement Contributions	14,593	10.09%
-	-	1,744	3,416	529-2204	Retirement Contributions - DC General	3,668	0.00%
21,579	23,534	30,007	35,638	529-2300	Dental, Life & Health Insurance	36,975	3.75%
-	-	233	455	529-2210	Def Comp 457	489	0.00%
1,380	1,437	1,920	3,215	529-2400	Worker's Compensation	3,467	7.83%
<b>\$ 179,155</b>	<b>\$ 171,356</b>	<b>\$ 201,076</b>	<b>\$ 217,156</b>	<b>Total Personnel Services</b>		<b>\$ 232,445</b>	<b>7.04%</b>
<b>Operating Expenditures:</b>							
7,739	7,971	12,117	4,000	529-3100	Professional Services	6,000	50.00%
-	500	-	500	529-3400	Other Services	92	0.00%
-	-	1,674	4,450	529-4000	Travel and Per Diem	4,450	0.00%
1,615	1,273	1,774	2,303	529-4100	Communication Services	1,451	0.00%
61	62	660	300	529-4620	Vehicle Repair	300	0.00%
-	-	35	150	529-4700	Printing & Binding	150	0.00%
-	1,084	2,366	100	529-5200	Operating Supplies	100	0.00%
779	821	1,366	1,463	529-5204	Fuel & Oil	1,536	5.00%
196	85	195	690	529-5210	Uniform Expense	690	0.00%
280	100	1,045	270	529-5400	Books, Dues & Publications	270	0.00%
-	-	1,110	4,250	529-5500	Training	4,250	0.00%
<b>\$ 10,669</b>	<b>\$ 11,896</b>	<b>\$ 22,344</b>	<b>\$ 18,476</b>	<b>Total Operating Expenditures</b>		<b>\$ 19,289</b>	<b>4.40%</b>
<b>Capital Outlay:</b>							
-	130	-	-	529-6404	Trucks	-	0.00%
<b>\$ -</b>	<b>\$ 130</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ 189,824</b>	<b>\$ 183,382</b>	<b>\$ 223,420</b>	<b>\$ 235,632</b>	<b>TOTAL EXPENSES</b>		<b>\$ 251,735</b>	<b>6.83%</b>
<b>\$ (166,508)</b>	<b>\$ (173,379)</b>	<b>\$ (159,039)</b>	<b>\$ (219,132)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (219,735)</b>	<b>0.28%</b>

## FLEET

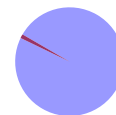
### DESCRIPTION

Fleet is responsible for maintaining safe, reliable, economical, and environmentally-friendly vehicles and heavy equipment.

### MISSION

Ensure fleet is available and functioning properly.

Share of City Budget  
\$676,503,  
1.2%



### CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

#### Minimize Unscheduled/Unanticipated Downtime and Repairs

Workload Attributable to Scheduled Preventative Maintenance & Inspections

Workload Attributable to In House Repairs

Workload Attributable to Commercial Repairs

Repeat Repairs that is Performed

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Workload Attributable to Scheduled Preventative Maintenance & Inspections	35%	38%	43%	31%			44%	44%
Workload Attributable to In House Repairs	64%	60%	55%	42%			60%	60%
Workload Attributable to Commercial Repairs	2%	2%	2%	2%			2%	2%
Repeat Repairs that is Performed	0	0	0	0			0%	0%

- ✓ Continue to improve the garage with modern equipment and techniques to reduce the amount of commercial repairs that is needed
- ✓ Continue to improve customer service with fellow city employees
- ✓ Insure that all Heavy Equipment Mechanics have acquired their CDL

### FUTURE GOALS (FY25 & FY26)

- ✓ Implement the major equipment (MJ) replacement schedule
- ✓ Implement cross training

### PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Involve shop staff in more training now that it is becoming more available since the pandemic

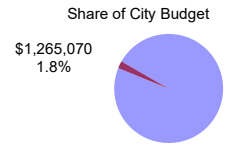
# 001 GENERAL FUND - 1220 FLEET

Actual					Budget						
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change				
<u>Revenues:</u>											
-	-	-	-	365-1010	Sale of Used Oil	-	0.00%				
\$	-	\$	-	\$	-	TOTAL REVENUES	\$	-	0.00%		
<u>Personnel Services:</u>											
9.00	9.00	9.00	9.00		Number of Funded Employees (FTE's)	9.00					
327,922	345,407	348,434	384,183	519-1200	Regular Salaries	414,446	7.88%				
-	350	100	6,600	519-1201	Service Awards	6,500	-1.52%				
5,989	1,428	2,235	2,000	519-1400	Salaries - Overtime	7,600	280.00%				
205	283	525	500	519-1401	Salaries - Overtime Holiday Worked	500	0.00%				
18,887	19,796	20,005	22,030	519-2100	FICA Taxes	23,503	6.69%				
4,417	4,630	4,679	5,152	519-2101	Medicare	5,497	6.70%				
31,008	18,695	11,928	6,628	519-2200	Retirement Contributions	7,296	10.09%				
13,299	15,682	15,514	17,780	519-2204	Retirement Contributions - DC Plan	18,136	2.00%				
85,686	99,615	91,313	107,570	519-2300	Dental, Life & Health Insurance	122,135	13.54%				
5,402	6,134	5,523	8,845	519-2400	Worker's Compensation	9,504	7.45%				
\$	492,815	\$	512,020	\$	500,255	\$	561,287	Total Personnel Services	\$	615,116	9.59%
<u>Operating Expenditures:</u>											
11,778	12,342	8,152	6,483	519-3100	Professional Services	6,483	0.00%				
2,259	1,257	1,090	3,500	519-3400	Other Services	3,500	0.00%				
1,032	1,091	1,494	1,260	519-4100	Communication Services	136	-89.20%				
15,069	9,770	7,229	22,285	519-4300	Utilities	22,954	3.00%				
27	107	98	107	519-4400	Rentals & Leases	107	0.00%				
2,267	2,630	3,033	2,752	519-4610	Maintenance Contracts	2,779	0.96%				
1,470	1,389	665	1,035	519-4620	Vehicle Repair	1,035	0.00%				
342	2,113	1,595	180	519-4630	Equipment Repair	180	0.00%				
53	16	17	169	519-5100	Office Supplies	169	0.00%				
12,784	11,922	10,435	13,000	519-5200	Operating Supplies	13,000	0.00%				
(7,331)	42,865	(27,777)	-	519-5203	Fleet Maintenance Clearing Account	-	0.00%				
(2,610)	9,736	2,195	5,408	519-5204	Fuel & Oil	5,678	5.00%				
1,423	1,499	1,494	2,026	519-5210	Uniform Expense	2,026	0.00%				
1,680	654	-	-	519-5231	Computer Hardware/Software	-	0.00%				
2,369	13	1,609	500	519-5233	Tools	500	0.00%				
862	968	761	1,840	519-5234	Safety Supplies/Equipment	1,840	0.00%				
-	600	854	1,000	519-5500	Training	1,000	0.00%				
\$	43,474	\$	98,972	\$	12,946	\$	61,544	Total Operating Expenditures	\$	61,387	-0.26%
<u>Capital Outlay:</u>											
-	2,500	5,415	-	519-6402	Equipment	-	0.00%				
\$	-	\$	2,500	\$	5,415	\$	-	Total Capital Outlay	\$	-	0.00%
\$	536,289	\$	613,492	\$	518,616	\$	622,831	TOTAL EXPENSES	\$	676,503	8.62%
\$	(536,289)	\$	(613,492)	\$	(518,616)	\$	(622,831)	NET REVENUE / (EXPENSE)	\$	(676,503)	8.62%

## FACILITIES

### DESCRIPTION

Facilities is responsible for all maintenance work, including electrical, heating and air conditioning, plumbing, and wood work as well as installation and maintenance of traffic control devices, traffic signals, signs, and roadway markings.



### MISSION

Maintain City facilities and traffic control devices in a safe, reliable, economical, and environmentally-friendly manner.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

#### Provide Safe & Clean Facilities for Employees & the Public

- Work Completed In-House as Opposed to Outsourcing
- Crear and Implement Perventative Maintenance Schedule

	Actual		YTD thru 03/31		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
	N/A	N/A	4	5	3	3
	N/A	N/A	97%	72%	96%	96%

- ✓ Monitoring the completion of work orders.
- ✓ Completing work orders in-house
- ✓ Evaluating and repairing potential problems within the city.

### FUTURE GOALS (FY25 & FY26)

- ✓ Change walkway lighting from HPS to LED
- ✓ Create perventative maintenace schedule

### PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Replaced Tennis court lighting at Ferry Park.
- ✓ Installed service for bathrooms at Mooney Rd. pickle ball courts.
- ✓ Repair and replace Street Signs thru out the City .
- ✓ Replaced plumbing fixtures, lighting fixtures, and partitions at Ferry Park bathrooms.

# 001 GENERAL FUND - 1230 FACILITIES

Actual							Budget	
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adpoted	% Change	
<b>Revenues:</b>								
74	38	-	75	341-9330	Special Events - Barricades, Orange Cones	50	-33.33%	
-	-	-	250	341-9600	Sign Shop Sales	100	-60.00%	
<b>\$ 74</b>	<b>\$ 38</b>	<b>\$ -</b>	<b>\$ 325</b>	<b>TOTAL REVENUES</b>		<b>\$ 150</b>	<b>-53.85%</b>	
<b>Personnel Services:</b>								
<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>6.00</b>		
215,413	241,889	265,918	292,028	519-1200	Regular Salaries	295,065	1.04%	
-	50	467	5,900	519-1201	Service Awards	3,300	-44.07%	
4,448	958	1,225	3,000	519-1400	Salaries - Overtime	3,000	0.00%	
13,324	14,736	15,837	17,229	519-2100	FICA Taxes	18,108	5.10%	
3,116	3,446	3,704	4,029	519-2101	Medicare	4,235	5.12%	
52,644	37,367	23,809	13,255	519-2200	Retirement Contributions	7,296	-44.95%	
5,538	7,102	7,271	9,064	519-2204	Retirement Contributions - DC Plan	13,149	45.07%	
26,568	34,109	42,964	45,154	519-2300	Dental, Life & Health Insurance	62,822	39.13%	
8,918	9,870	11,402	18,321	519-2400	Worker's Compensation	23,948	30.71%	
<b>\$ 329,969</b>	<b>\$ 349,529</b>	<b>\$ 372,595</b>	<b>\$ 407,981</b>	<b>Total Personnel Services</b>		<b>\$ 430,924</b>	<b>5.62%</b>	
<b>Operating Expenditures:</b>								
83,699	85,304	87,272	85,641	519-3100	Professional Services	102,000	19.10%	
3,213	3,408	2,754	2,460	519-4100	Communication Services	1,050	-57.34%	
174,892	180,511	170,835	98,932	519-4300	Utilities	101,900	3.00%	
27	107	98	-	519-4400	Rentals & Leases	-	0.00%	
36,092	30,235	36,655	39,305	519-4610	Maintenance Contracts	43,307	10.18%	
3,201	2,588	5,734	3,750	519-4620	Vehicle Repair	3,750	0.00%	
46	9	15	300	519-4630	Equipment Repair	300	0.00%	
120,934	182,413	83,189	164,100	519-4640	Building Maintenance	190,500	16.09%	
33,197	90,592	83,518	220,650	519-4645	Heating/Cooling Repairs	220,650	0.00%	
-	-	-	1,500	519-4670	Traffic Signals	1,500	0.00%	
21	175	15	400	519-5100	Office Supplies	400	0.00%	
5,197	5,227	6,372	7,345	519-5200	Operating Supplies	9,970	35.74%	
942	1,434	176	-	519-5201	Cleaning Supplies for Field Office	-	0.00%	
4,362	6,402	10,140	8,116	519-5204	Fuel & Oil	8,522	5.00%	
522	528	535	525	519-5210	Uniform Expense	525	0.00%	
199	-	-	-	519-5231	Computer Hardware/Software	-	0.00%	
1,550	1,139	1,875	2,000	519-5233	Tools	2,000	0.00%	
972	663	1,126	1,530	519-5234	Safety Supplies/Equipment	1,530	0.00%	
7,357	10,226	10,113	11,750	519-5301	Street Markings	11,750	0.00%	
-	-	845	-	519-5500	Training	1,000	100.00%	
(143)	-	-	-	519-9905	Capitalized Costs Allocation - Labor	-	0.00%	
(75)	-	-	-	519-9906	Capitalized Costs Allocation - Benefits	-	0.00%	
(35)	-	-	-	519-9907	Capitalized Costs Allocation - Overhead	-	0.00%	
<b>\$ 476,171</b>	<b>\$ 600,961</b>	<b>\$ 501,269</b>	<b>\$ 648,304</b>	<b>Total Operating Expenditures</b>		<b>\$ 700,653</b>	<b>8.07%</b>	
<b>Capital Outlay:</b>								
-	-	22,622	-	519-6214	Improvements Building	-	0.00%	
1,218	-	10,960	-	519-6310	Improvements Other Than Building	-	0.00%	
7,488	-	6,110	-	519-6402	Equipment	-	0.00%	
<b>\$ 8,705</b>	<b>\$ -</b>	<b>\$ 39,692</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>	

**001 GENERAL FUND - 1230 FACILITIES**

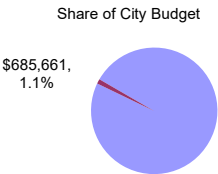
Actual						Budget	
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adpoted	% Change
156,233	152,909	152,836	153,330	581-9121	<u>Debt Service</u>		
					Transfer to Debt Service Fund	133,493	-12.94%
					2013 Revenue Note-Municipal Facilities General-yr 11 of 18		
					2018 Rev Note - Field Offc Complex-yr 5 of 19		
<u>\$ 156,233</u>	<u>\$ 152,909</u>	<u>\$ 152,836</u>	<u>\$ 153,330</u>		<b>Total Debt Service</b>	<u>\$ 133,493</u>	<u>-12.94%</u>
<b>\$ 971,079</b>	<b>\$ 1,103,399</b>	<b>\$ 1,066,392</b>	<b>\$ 1,209,615</b>		<b>TOTAL EXPENSES</b>	<b>\$ 1,265,070</b>	<b>4.58%</b>
<b>\$ (971,005)</b>	<b>\$ (1,103,362)</b>	<b>\$ (1,066,392)</b>	<b>\$ (1,209,290)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (1,264,920)</b>	<b>4.60%</b>



STREETS

DESCRIPTION

Streets maintains and resurfaces 100 miles of paved streets and maintains 61 miles of sidewalk in the City.



MISSION

Provide a safe and reliable transportation network by maintaining clean, safe, hazard-free roadways, and working to provide the highest level of service to customers and motorist.

CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Provide A Dependable Transportation Network

	Actual		YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
Pavement With Condition Index of 'Fair' or Better	95.6%	96.5%	96.5%	na	96.0%	96.0%
Streets With Sidewalks on At Least One Side	85.7%	85.7%	85.7%	na	86.0%	86.0%

Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time	100%	100%	100%	na	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	na	100%	100%

- ✓ Update the MicroPaver Pavement Condition Index for all City streets.
- ✓ Maintain a safe transportation network within the City.
- ✓ Repair all sidewalk hazards in existing neighborhoods.
- ✓ Install segments of sidewalk identified in the five-year connectivity plan per City Strategic Plan.

FUTURE GOALS (FY25 & FY26)

- ✓ Have all streets maintained by the City with a Pavement Condition Index of 'fair' or better.
- ✓ Additional lighting and replacement lighting determined from prioritized list.
- ✓ Update existing City traffic signals and cabinets.

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Installed new sidewalk on First Street SW from the North side of right-of-way from Robinwood Drive SW to St Mary Avenue SW then to the South driveway of 119 St Mary Avenue SW.
- ✓ Installed new sidewalk on Alder Avenue SE from the West side of right-of-way from South property line of 14 Alder Avenue SE to Fourth Street SE.
- ✓ Installed new sidewalk on Memorial Parkway NW from the East side of right-of-way from Holmes Boulevard NW to Hollywood Boulevard NW.
- ✓ Installed new sidewalk for new restroom at Pickleball Courts on Mooney Road NE.
- ✓ Installed new sidewalk on the West side of Robinwood Drive NW from Hollywood Boulevard NW to Jet Drive NW.
- ✓ Resurfaced Ready Avenue NW from Hollywood Boulevard NW to Lovejoy Road NW and added bicycle lanes.
- ✓ Repaved "The Point Parking Lot" at 164-166 Miracle Strip Parkway SE.

# 001 GENERAL FUND - 1240 STREETS

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Revenues:</b>					
602,302	690,797	691,889	702,541	312-4100 Local Option Fuel Tax	726,535 3.42%
272,915	291,616	306,603	295,699	312-4200 Local Option Fuel Tax - 2nd	330,525 11.78%
6,876	468	468	516	325-1003 Stokes Avenue	- -100.00%
20,275	39,288	16,800	13,010	343-9100 Cut Paved Surface/Curb	15,000 15.30%
113,543	122,081	135,200	153,295	344-9008 DOT Lighting Maintenance Contract	168,518 9.93%
101,078	103,712	108,495	-	344-9009 DOT Traffic Signal Maintenance Contract	- 0.00%
<b>\$ 1,116,989</b>	<b>\$ 1,247,961</b>	<b>\$ 1,259,455</b>	<b>\$ 1,165,060</b>	<b>TOTAL REVENUES</b>	<b>\$ 1,240,577 6.48%</b>
<b>Personnel Services:</b>					
<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>5.00</b>
137,602	115,874	132,257	186,621	541-1200 Regular Salaries	196,857 5.48%
-	-	-	5,300	541-1201 Service Awards	2,200 -58.49%
4,114	1,132	467	1,000	541-1400 Salaries - Overtime	1,000 0.00%
8,616	7,285	8,155	11,519	541-2100 FICA Taxes	12,374 7.42%
2,015	1,704	1,907	2,694	541-2101 Medicare	2,894 7.42%
21,960	10,986	-	-	541-2200 Retirement Contributions	- 0.00%
5,211	4,911	5,504	7,946	541-2204 Retirement Contributions - DC Plan	8,610 8.35%
21,594	17,746	28,398	62,008	541-2300 Dental, Life & Health Insurance	53,388 -13.90%
9,316	6,145	8,128	12,562	541-2400 Worker's Compensation	17,585 39.99%
<b>\$ 210,427</b>	<b>\$ 165,784</b>	<b>\$ 184,816</b>	<b>\$ 289,650</b>	<b>Total Personnel Services</b>	<b>\$ 294,906 1.81%</b>
<b>Operational Expenditures:</b>					
-	-	127,291	-	541-3100 Professional Services	7,291 100.00%
-	6,762	249	1,360	541-3102 Employee Physicals & Immunizations	1,360 0.00%
99,716	102,314	107,058	-	541-3400 Other Services	- 0.00%
708	701	698	1,004	541-4100 Communication Services	1,006 0.20%
265,866	266,461	313,821	262,937	541-4300 Utilities	320,664 21.95%
3,223	89	-	2,000	541-4400 Rentals & Leases	2,000 0.00%
3,304	1,781	4,182	5,868	541-4620 Vehicle Repair	5,868 0.00%
6,551	12,121	6,504	5,000	541-4630 Equipment Repair	5,000 0.00%
3,269	2,677	2,601	3,500	541-5200 Operating Supplies	4,000 14.29%
7,924	10,131	14,877	13,514	541-5204 Fuel & Oil	14,190 5.00%
287	399	497	1,126	541-5210 Uniform Expense	1,126 0.00%
2,074	1,966	3,273	2,935	541-5233 Tools	2,935 0.00%
1,103	436	3,379	4,620	541-5234 Safety Supplies/Equipment	4,620 0.00%
4,058	3,637	3,173	4,250	541-5250 Operating Supplies - Grounds Maintenance	8,500 100.00%
4,278	6,579	5,014	5,000	541-5300 Road Materials & Supplies	7,500 50.00%
-	-	-	1,000	541-5304 Street Materials/Concrete	1,000 0.00%
410	326	347	1,760	541-5500 Training	3,695 109.94%
(24,576)	(9,402)	-	-	541-9905 Capitalized Costs Allocation - Labor	- 0.00%
(13,069)	(4,015)	-	-	541-9906 Capitalized Costs Allocation - Benefits	- 0.00%
(6,267)	(1,341)	-	-	541-9907 Capitalized Costs Allocation - Overhead	- 0.00%
<b>358,860</b>	<b>401,624</b>	<b>592,964</b>	<b>315,874</b>	<b>Total Operating Expenditures</b>	<b>390,755 23.71%</b>
<b>Capital Outlay:</b>					
-	8,771	79,682	-	541-6402 Equipment	- 0.00%
<b>\$ -</b>	<b>\$ 8,771</b>	<b>\$ 79,682</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Capital Improvements Program:</b>					
-	59,203	-	-	541-6351 Refer to CIP for specific locations	-
-	-	51,035	60,000	541-6310 5309 - Ferry Park Area Traffic Analysis	- -100.00%
38,043	15,128	-	-	5306 - Sidewalk Construction	- 0.00%
<b>\$ 38,043</b>	<b>\$ 74,331</b>	<b>\$ 51,035</b>	<b>\$ 60,000</b>	<b>Total Capital Improvements Program</b>	<b>\$ - -100.00%</b>
<b>\$ 607,330</b>	<b>\$ 650,509</b>	<b>\$ 908,497</b>	<b>\$ 665,524</b>	<b>TOTAL EXPENSES</b>	<b>\$ 685,661 3.03%</b>
<b>\$ 509,659</b>	<b>\$ 597,452</b>	<b>\$ 350,958</b>	<b>\$ 499,536</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 554,916 11.09%</b>

**001 GENERAL FUND - 1498 TDC TAX**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted
-	-	-	932,500	TDC Tax	845,000
-	-	-	-	366-3100 Current FY TDC Tax	-9.38%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 932,500</b>	<b>Total Revenue</b>	<b>\$ 845,000</b>
					<b>-9.38%</b>
				<b>Operational Expenditures</b>	
-	-	-	100,000	Recreational	- -100.00%
				<b>Capital Projects</b>	
-	-	-	355,000	Recreational	825,000 132.39%
				572-6310 Preston Hood Complex Expansion - Debt Svc	
				572-3100 Turf Infields	
-	-	-	477,500	CRA	20,000 -95.81%
				552-3100 Concerts at Landing/Park	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 932,500</b>	<b>Total Capital Expenditures</b>	<b>\$ 845,000</b>
					<b>-9.38%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 932,500</b>	<b>TOTAL EXPENSES</b>	<b>\$ 845,000</b>
					<b>-9.38%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b>
					<b>0.00%</b>

# 001 GENERAL FUND - 1499 1/2 CENT SALES TAX

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
				<u>Revenues</u>	
1,670,196	373,390	2,769,546	795,000	335-1800	1/2 Cent Sales Tax
<u>\$ 1,670,196</u>	<u>\$ 373,390</u>	<u>\$ 2,769,546</u>	<u>\$ 795,000</u>	Total Revenue	
				<u>Capital Projects</u>	
-	10,740	-	195,000	Recreational	300,000 53.85%
				572-6310 Jet/Holmes Pre-Fab Restroom	
				572-6310 Pickleball Courts @ Ferry Park	
778,149	44,139	63,563	-	Fire Safety	- 0.00%
159,938	131,687	80,945	50,000	Police Safety	- -100.00%
732,112	186,825	510,251	550,000	Infrastructure	550,000 0.00%
				541-6351 General Street Resurfacing	
				541-6351 Sidewalk Improvements	
				541-6351 Intersection & Pedestrian Improvements	
<u>\$ 1,670,199</u>	<u>\$ 373,390</u>	<u>\$ 654,758</u>	<u>\$ 795,000</u>	Total Capital Expenditures	
				<u>\$ 850,000</u>	<u>6.92%</u>
<b>\$ 1,670,199</b>	<b>\$ 373,390</b>	<b>\$ 654,758</b>	<b>\$ 795,000</b>	<b>TOTAL EXPENSES</b>	<b>\$ 850,000 6.92%</b>
<b>\$ (3)</b>	<b>\$ -</b>	<b>\$ 2,114,788</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (115,000) 0.00%</b>

# 001 GENERAL FUND - 1500 NON-DEPARTMENTAL

Actual						Budget	
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
<b>Personnel Services:</b>							
					<b>Number of Funded Employees (FTE's)</b>	<b>2.50</b>	
-	-	-	88,400	519-1200	Other General Govt / General Wages	38,832	-56.07%
-	-	-	5,481	519-2100	Other General Govt / FICA Taxes	2,650	0.00%
-	-	-	1,282	519-2101	Other General Govt / Medicare Taxes	620	0.00%
-	-	-	-		Service Award	100	100.00%
-	-	-	-		Merit/Incentive Pay	3,883	100.00%
-	-	-	-		Retirement - DC	3,204	100.00%
					Workers Comp	68	100.00%
100,888	66,711	143,426	100,000	519-1216	Final Leave Pay	100,000	0.00%
-	-	24,053	-	519-2300	Life & Health Insurance	8,811	0.00%
142	9,884	5,047	25,000	519-2500	Unemployment Compensation	25,000	0.00%
<b>\$ 101,030</b>	<b>\$ 76,595</b>	<b>\$ 172,526</b>	<b>\$ 220,163</b>		<b>Total Personnel Services</b>	<b>\$ 183,168</b>	<b>-16.80%</b>
<b>Operating Expenditures:</b>							
25,276	24,055	32,642	5,180	519-3100	Professional Services	1,000	-80.69%
9,686	25,608	28,904	26,000	519-3400	Other Services	46,000	76.92%
327	3,665	10,818	50,000	519-4001	Tuition Reimbursement	-	-100.00%
-	-	-	288	519-4100	Communication Services	-	-100.00%
-	-	-	18,714	519-4300	Utilities	-	-100.00%
2,748	2,765	2,275	6,233	519-4400	Rentals & Leases	6,233	0.00%
200	-	16,526	50,000	519-4610	Promotional Activities	-	0.00%
-	-	17,603	17,603	519-4907	Fire Assesment Collection Costs	-	-100.00%
3,395	7,998	3,134	-	519-4908	Property Taxes	47,023	100.00%
-	-	20,500	5,900	519-4911	Holiday Gift Certificates	5,900	0.00%
3	-	322	-	519-4913	Cash Over/(Short)	-	0.00%
(1,382)	2,557	1,764	-	519-4916	Inventory Over/(Short)	-	0.00%
76,447	558,758	(14,357)	-	519-4944	Disaster Recovery	-	0.00%
4,945	245,341	189,822	-	519-4945	Hurricane	-	0.00%
76,447	-	-	-	519-4994	Tornado 2018	-	0.00%
-	-	-	324,993	519-4995	Contingencies	330,185	1.60%
246,301	-	-	-	519-5200	Operating	-	0.00%
23,079	40,198	64,582	-	519-5231	Computer Hardware/Software	145,675	100.00%
4,380	-	-	3,000	519-5400	Dues & Publications	-	0.00%
-	3,060	26,280	30,000	519-5500	Training	30,000	0.00%
<b>\$ 471,853</b>	<b>\$ 914,006</b>	<b>\$ 400,816</b>	<b>\$ 537,911</b>		<b>Total Operating Expenditures</b>	<b>\$ 612,016</b>	<b>13.78%</b>
<b>Capital Outlay</b>							
1,552,808	84,247	-	-	519-6200	5147 - Field Office Complex Bldg	-	0.00%
-	-	1,396,338	-	572-6300	Improvements Other Than Bldg - Irrig Pines	-	0.00%
-	-	32,681	-	519-6310	Improvements Other Than Bldg	-	0.00%
89,457	2,427	-	20,000	519-6401	5147 - Office Furniture & Fixture	-	-100.00%
102,760	-	1,548	-	519-6402	5147 - Equipment	-	0.00%
-	48,344	479,982	267,000	519-6404	Trucks	-	-100.00%
-	93,262	95,191	25,000	519-6420	Computer Hardware/Software	-	-100.00%
<b>1,745,024</b>	<b>228,281</b>	<b>2,005,739</b>	<b>312,000</b>		<b>Total Capital Outlay</b>	<b>-</b>	<b>-100.00%</b>
205	-	392	-	519-8200	Grants & Aids	-	0.00%
<b>Other Financing Activity</b>							
(47,011)	(123,045)	(124,102)	(125,182)	513-9916	Cost Allocation Reimb from FBC Fund	(131,346)	4.92%
(20,239)	-	-	(28,565)	513-9917	Salary Reimb from CDBG Fund	(23,521)	-17.66%
(178,171)	(182,090)	(186,096)	(169,210)	513-9919	Cost Allocation Reimb from CRA Fund	(172,932)	2.20%
(1,155,411)	(1,319,296)	(1,345,351)	(1,220,627)	513-9941	Cost Allocation Reimb from Utilities Fund	(1,264,192)	3.57%
(406,311)	(515,370)	(524,504)	(474,949)	513-9943	Cost Allocation Reimb from Sanitation Fund	(485,398)	2.20%
(172,214)	(226,003)	(229,875)	(208,037)	513-9945	Cost Allocation Reimb from Stormwater Fund	(212,613)	2.20%

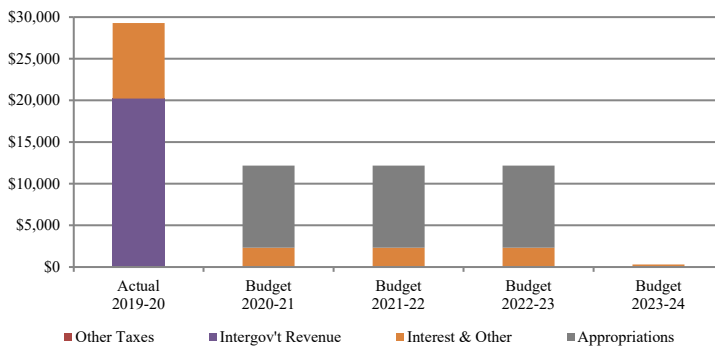
# 001 GENERAL FUND - 1500 NON-DEPARTMENTAL

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
783,363	870,322	1,097,965	756,500	756,500	0.00%
-	-	-	-	263,263	100.00%
\$ (1,195,994)	\$ (1,495,482)	\$ (1,311,963)	\$ (1,470,070)	\$ (1,270,239)	-13.59%
				Total Other Financing Activity	
\$ 1,121,914	\$ (276,601)	\$ 1,267,117	\$ (399,996)	TOTAL EXPENSES	\$ (475,055) 18.77%
234.43	232.53	232.53	235.19	Number of Funded Employees (FTE's)	239.44 1.81%
580,908	497,218	540,662	607,352	City Council	567,971 -6.48%
461,069	436,344	414,454	408,338	City Manager	294,109 -27.97%
-	-	-	-	PIO	203,616 100.00%
1,387,572	1,603,016	1,831,674	2,211,001	Administrative Services	2,322,016 5.02%
230,032	240,943	242,911	242,235	City Clerk	370,024 52.75%
932,574	896,197	951,854	1,051,152	Finance	1,173,336 11.62%
6,078,751	6,670,616	7,163,753	7,625,155	Police	8,825,501 15.74%
5,225,552	6,806,044	5,952,430	6,396,785	Fire	7,013,435 9.64%
-	6,967	6,157	16,527	Emergency Management	13,710 0.00%
6,362,027	6,254,937	6,851,550	6,363,999	Recreation Services	7,389,074 16.11%
461,638	498,227	622,479	680,750	Growth Management - General Fund	725,891 6.63%
2,114,698	2,360,638	2,433,337	2,344,640	Total Public Works & Utility Services - General Fund	2,627,234 12.05%
-	-	-	932,500	TDC	845,000 100.00%
1,670,199	447,721	654,758	795,000	1/2 Cent Sales Tax	850,000 6.92%
338,551	(276,601)	1,267,117	(1,156,496)	Non-Departmental	(475,055) -58.92%
\$ 25,843,570	\$ 26,442,267	\$ 28,933,137	\$ 28,518,939	TOTAL FUND EXPENSES	\$ 32,745,862 14.82%
\$ -	\$ -	\$ -	\$ -	NET REVENUE / (EXPENSE)	\$ (0) 0.00%

## Law Enforcement Trust Fund

The Law Enforcement Trust Fund encompasses 0.00006% of the City's activities and services and accounts for revenues from grants and forfeitures that are legally restricted for specific purposes, such as crime prevention, community policing, and drug education. Per Florida Statute, law enforcement agencies that receive at least \$15,000 in forfeitures within a fiscal year must expend or donate no less than 15% of such funds to support drug abuse prevention, crime prevention, or safe neighborhood programs.

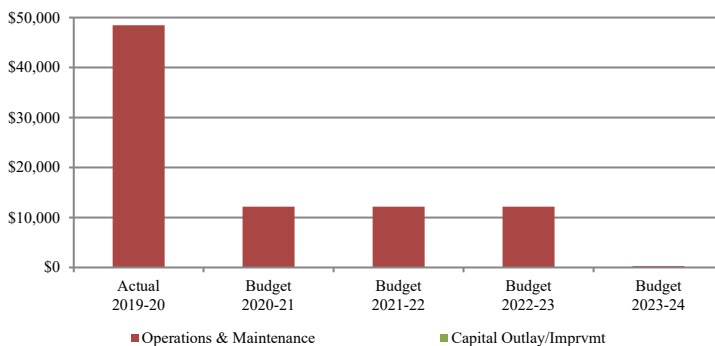
### Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Interest & Other	300	(2,009)	(87.0)%
Use of Reserves	0	(9,864)	(100.0)%
	\$300	(11,873)	(97.5)%

- Intergovernmental revenue refers to grants, which are accounted for through a budget amendment when awarded to the City and therefore never included in the adopted budget.
- Forfeitures comprise the main revenue source of this fund, but the Florida Attorney General has opined that it is not permissible to budget forfeiture revenues. Therefore, an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

### Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Personal Services	0	0	0%
Operations & Maintenance	300	(11,873)	(97.5)%
Capital Outlay/Imprvmt	0	0	0%
	\$300	(11,873)	(97.5)%

- Operations & Maintenance decreased due to inactivity in the fund.

**102 - 1800 LAW ENFORCEMENT TRUST FUND**

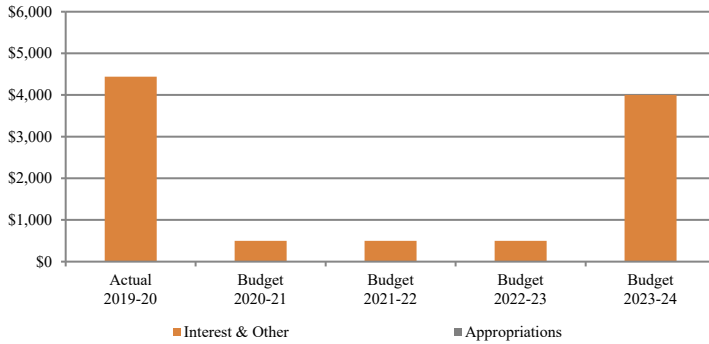
Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
20,218	9,125	3,477	-	Grant Revenues	-	0.00%	
\$ 20,218	\$ 9,125	\$ 3,477	\$ -	Total Grants	\$ -	0.00%	
\$ 20,218	\$ 9,125	\$ 3,477	\$ -	TOTAL INTERGOVERNMENTAL REVENUE	\$ -	0.00%	
4,092	5,664	330	-	1800-356-1000 Fines & Forfeitures	-	0.00%	
1,382	3,249	-	-	1800-358-2000 Assets Seized by Law Enforcement	-	0.00%	
5	-	-	-	1800-359-3000 Restitution	-	0.00%	
2,927	2,302	-	-	1820-359-3100 Fines & Forfeitures - Shared Forfeitures	-	0.00%	
\$ 8,406	\$ 11,216	\$ 330	\$ -	Total Fines & Forfeitures	\$ -	0.00%	
\$ 8,406	\$ 11,216	\$ 330	\$ -	TOTAL FINES & FORFEITURES	\$ -	0.00%	
660	190	75	2,309	1800-361-1000 Interest Income	300	-87.01%	
-	2,082	-	-	1820-364-1000 Realized Gain/(Loss)	-	0.00%	
\$ 660	\$ 2,273	\$ 75	\$ 2,309	Total Interest Income	\$ 300	-87.01%	
\$ 660	\$ 2,273	\$ 75	\$ 2,309	TOTAL INTEREST & OTHER REVENUES	\$ 300	-87.01%	
-	-	-	9,864	1600-389-9100 Appropriation from Fund Balance	-	0.00%	
\$ -	\$ -	\$ -	\$ 9,864	Total Non-Operating Sources	\$ -	0.00%	
\$ -	\$ -	\$ -	\$ 9,864	TOTAL TRANSFERS IN	\$ -	0.00%	
\$ 29,284	\$ 22,613	\$ 3,882	\$ 12,173	TOTAL FUND REVENUES	\$ 300	-97.54%	
-	-	-	5,809	521-3101 Operating Expenditures: Legal Services	-	-100.00%	
-	-	-	1,000	521-4912 Forfeiture Filing Fees	-	-100.00%	
-	-	-	500	521-4915 Legal Advertising	300	-40.00%	
-	2,217	-	3,951	521-5200 Operating Supplies	-	0.00%	
-	-	-	913	521-5210 Uniform Expense	-	0.00%	
\$ -	\$ 2,217	\$ -	\$ 12,173	Total Operating Expenditures	\$ 300	-97.54%	
-	8,434	-	-	521-6406 Capital Outlay: Specialized Equipment	-	0.00%	
\$ -	\$ 8,434	\$ -	\$ -	Total Capital Outlay	\$ -	0.00%	
\$ -	\$ 10,651	\$ -	\$ 12,173	STATE EXPENDITURES	\$ 300	0.00%	
<b>1800 - FEDERAL FORFEITURE EXPENSES</b>							
12,537	-	-	-	1543-521-5210 Operating Expenditures: Uniform Expense - Ballistic Vests (50% Grant)	-	0.00%	
1,350	-	-	-	1579-521-5200 Operating Supplies & Expenses	-	0.00%	
22,002	-	-	-	1579-521-6406 Specialized Equipment	-	0.00%	
16	-	-	-	1800-521-4200 Freight & Postage	-	0.00%	
-	480	-	-	1800-521-4915 Legal Advertising	-	0.00%	
12,545	88	-	-	1800-521-5200 Operating Supplies	-	0.00%	
\$ 48,449	\$ 568	\$ -	\$ -	Total Operating Expenditures	\$ -	0.00%	
\$ 48,449	\$ 568	\$ -	\$ -	FEDERAL EXPENDITURES	\$ -	0.00%	
\$ 48,449	\$ 11,219	\$ -	\$ 12,173	TOTAL FUND EXPENSES	\$ 300	-97.54%	
\$ (19,165)	\$ 11,394	\$ 3,882	\$ -	NET REVENUE / (EXPENSE)	\$ -	0.00%	



# Law Enforcement Training Fund

The Law Enforcement Training Fund encompasses 0.000071% of the City's activities and services and accounts for revenues from traffic fines that are legally restricted for specific purposes, such as school crossing guards and police officer training.

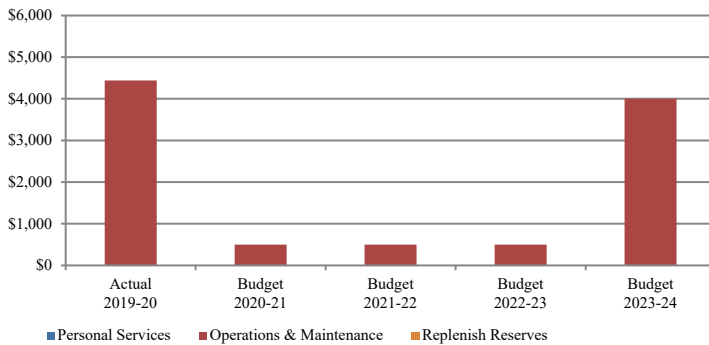
## Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Interest & Other	4,000	3,500	700%
Use of Reserves	0	0	0%
	\$4,000	3,500	700%

- Traffic fines have increased over the years.

## Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Operations & Maintenance	4,000	3,500	700%
	\$4,000	3,500	700%

- A portion of police officer training is accounted for in this fund.

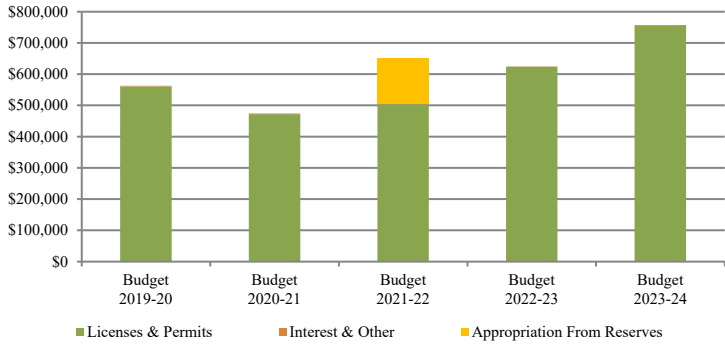
# **103 - 1830 LAW ENFORCEMENT TRAINING FUND**

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
4,347	4,482	3,858	400	1830-351-5020	Traffic Fines - Training	4,000	900.00%
\$ 4,347	\$ 4,482	\$ 3,858	\$ 400		Total Fines & Forfeitures	\$ 4,000	900.00%
\$ 4,347	\$ 4,482	\$ 3,858	\$ 400		TOTAL FINES & FORFEITURES	\$ 4,000	900.00%
91	19	7	100	1830-361-1000	Interest Income	-	-100.00%
\$ 91	\$ 19	\$ 7	\$ 100		Total Interest Income	\$ -	-100.00%
\$ 91	\$ 19	\$ 7	\$ 100		TOTAL INTEREST & OTHER REVENUES	\$ -	0.00%
\$ 4,439	\$ 4,501	\$ 3,865	\$ 500		TOTAL FUND REVENUES	\$ 4,000	700.00%
<b>Operating Expenditures:</b>							
-	-	-	500	521-4000	Travel and Per Diem	4,000	0.00%
					Staff Training		
\$ -	\$ -	\$ -	\$ 500		Total Operating Expenditures	\$ 4,000	700.00%
\$ -	\$ -	\$ -	\$ 500		TOTAL FUND EXPENSES	\$ 4,000	700.00%
\$ 4,439	\$ 4,501	\$ 3,865	\$ -		NET REVENUE / (EXPENSE)	\$ -	0.00%

## Florida Building Code Fund

The Florida Building Code (FBC) Fund encompasses 0.013% of the City's activities and services and accounts for revenues from building permits and inspections that are legally restricted for enforcing the Florida Building Code per Florida Statutes.

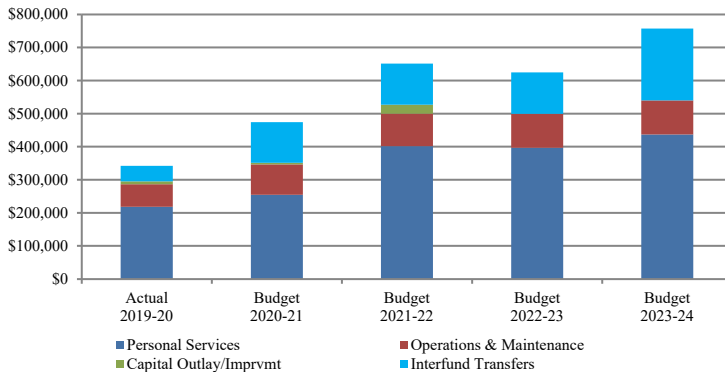
### Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Licenses & Permits	756,695	132,543	17.5%
Interest & Other	500	0	0%
Appropriation from Reserves	0	0	0%
	<u>\$757,195</u>	<u>132,543</u>	<u>21.2%</u>

- The increases in revenues are based on current data trends in licenses and permits sales in FY 2022-23.

### Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Personnel Services	436,719	39,996	9.2%
Operations & Maintenance	103,036	290	.3%
Capital Outlay	0	0	0%
Interfund Transfers	<u>217,440</u>	<u>92,257</u>	<u>42.4%</u>
	<u>\$757,195</u>	<u>132,543</u>	<u>21.2%</u>

- The increase in Operations & Maintenance expenses is a result of the increase in permits issued.
- Personnel Services increased due primarily as a result of Pay and Class Study implementation.

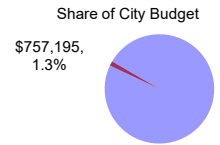
# FLORIDA BUILDING CODE FUND (FBC)

## DESCRIPTION

Building officials issue building permits, review building plans, and inspect all facets of construction including structure, electrical, plumbing, mechanical, gas, fences, and signs.

## MISSION

Provide efficient assistance with, and ensure adherence to, state and local Land Development and Building Codes.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
<b>Provide Timely &amp; Efficient Building Permits</b>								
% of Residential Permits Approved within 5 Business Days of Application	92%	88%	85%	74%			91%	92%
% of Commercial Permits Approved within 10 Business Days of Application	93%	84%	88%	70%			90%	91%
<b>Provide Timely &amp; Efficient Building Inspections</b>								
% of Residential Inspections Completed within 3 Business Days of Request	97%	99%	97%	74%			99%	100%
% of Commercial Inspections Completed within 3 Business Days of Request	97%	98%	96%	72%			98%	99%

- ✓ Enhance contractor & developer education through no less than two training seminars provided by the Building Division.

## FUTURE GOALS (FY25 & FY26)

- ✓ Adopt a Chapter 1 Model Code of Ordinance to provide a more comprehensive tool, increase effectiveness, and efficiency.
- ✓ Obtain required Standard certifications for Building Inspector and hire an additional Inspector.
- ✓ Continue to fine-tune MGO software to provide the best customer service.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Launched electronic building inspection requesting service, virtual inspection service and electronic building permit submittal service.
- ✓ Updated Department Hurricane Plan and completed training on Hurricane Plan and Damage Assessment process.
- ✓ Updated division policies and procedures to assist staff and the public in the processing of building permit applications.
- ✓ Fully digital in processing of plan review and permitting through working with MyGovernmentOnline (MGO) to implement new software for Department services.

# 106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
				<b>Revenues:</b>			
309,322	344,072	495,758	365,543	1215-322-1000	Building Permits	450,000	23.10%
3,486	5,093	5,346	3,200	1215-329-1001	Re-Inspection Fee	3,300	3.13%
12,005	25,769	11,491	12,000	1215-329-1002	Working Without A Permit Fee	10,000	-16.67%
5,090	7,560	7,340	5,000	1215-329-1010	Notice of Commencement	5,500	10.00%
1,871	4,614	3,883	3,200	1215-329-1020	Certificate of Occupancy/Completion/Use	2,500	-21.88%
51,435	62,933	61,538	54,292	1215-322-1030	Processing Fee	50,000	-7.91%
32,058	35,060	35,596	26,500	1215-322-2000	Electrical Permits	30,000	13.21%
21,376	22,562	24,423	17,500	1215-322-3000	Plumbing Permits	23,000	31.43%
1,370	1,479	1,865	1,560	1215-322-4000	Gas Permits	2,500	60.26%
19,486	19,249	24,589	16,500	1215-322-5000	Mechanical Permits	21,000	27.27%
-	1,183	2,274	1,150	1215-329-9090	Surcharge F.S. 468.631 & 553.721	1,500	30.43%
<b>\$ 457,499</b>	<b>\$ 529,574</b>	<b>\$ 674,103</b>	<b>\$ 506,445</b>	<b>Total Licenses &amp; Permits</b>		<b>\$ 599,300</b>	<b>18.33%</b>
101,779	106,128	186,452	117,707	1215-322-1003	Building Plan Review	157,395	33.72%
1,629	-	-	-	1215-329-9090	Statutory Surcharge	-	0.00%
<b>\$ 103,408</b>	<b>\$ 106,128</b>	<b>\$ 186,452</b>	<b>\$ 117,707</b>	<b>Total Other Licenses &amp; Permits</b>		<b>\$ 157,395</b>	<b>33.72%</b>
<b>\$ 560,908</b>	<b>\$ 635,701</b>	<b>\$ 860,555</b>	<b>\$ 624,152</b>	<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ 756,695</b>	<b>21.24%</b>
1,697	1,078	395	500	1215-361-1000	Interest Income	500	0.00%
<b>\$ 1,697</b>	<b>\$ 1,078</b>	<b>\$ 395</b>	<b>\$ 500</b>	<b>Total Interest Income</b>		<b>\$ 500</b>	<b>0.00%</b>
<b>\$ 1,697</b>	<b>\$ 1,078</b>	<b>\$ 395</b>	<b>\$ 500</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 500</b>	<b>0.00%</b>
<b>\$ 562,605</b>	<b>\$ 636,779</b>	<b>\$ 860,950</b>	<b>\$ 624,652</b>	<b>TOTAL REVENUES</b>		<b>\$ 757,195</b>	<b>21.22%</b>

				<b>Personnel Services:</b>			
<b>4.00</b>	<b>4.00</b>	<b>6.50</b>	<b>6.50</b>	<b>Number of Funded Employees (FTE's)</b>		<b>6.50</b>	
144,298	191,057	228,471	311,433	524-1200	Regular Salaries	338,343	8.64%
-	100	100	3,300	524-1201	Service Awards	3,100	0.00%
386	478	995	-	524-1400	Salaries - Overtime	-	0.00%
8,941	11,843	14,122	16,604	524-2100	FICA Taxes	17,615	6.09%
2,091	2,770	3,303	3,883	524-2101	Medicare	4,120	6.09%
31,114	18,437	20,463	8,540	524-2200	Retirement Contributions - Gen/FD	14,744	72.65%
5,718	8,059	8,405	11,066	524-2204	Retirement Contributions - DC Plan	11,879	7.35%
16,127	18,518	21,849	36,576	524-2300	Dental, Life & Health Insurance	46,364	26.76%
2,109	2,417	3,237	5,322	524-2400	Worker's Compensation	555	-89.56%
7,620	8,510	-	-	524-1291	Salary Allocation Reimb to General Fund	-	0.00%
<b>\$ 218,404</b>	<b>\$ 262,190</b>	<b>\$ 300,944</b>	<b>\$ 396,724</b>	<b>Total Personnel Services</b>		<b>\$ 436,719</b>	<b>10.08%</b>

				<b>Operating Expenditures:</b>			
46,671	60,853	74,222	59,380	524-3100	Professional Services	56,023	-5.65%
-	1,605	2,003	6,014	524-4000	Travel and Per Diem	6,014	0.00%
2,938	2,901	3,850	5,032	524-4100	Communication Services	5,409	7.50%
249	264	-	100	524-4200	Postage	100	0.00%
3,907	4,164	5,225	4,244	524-4300	Utilities	4,244	0.00%
175	701	643	1,126	524-4400	Leases	1,126	0.00%
1,100	1,100	1,100	1,200	524-4610	Maintenance Contracts	1,200	0.00%
839	137	792	1,075	524-4620	Vehicle Repair	1,075	0.00%
505	-	188	680	524-4700	Printing & Binding	680	0.00%
-	-	400	150	524-4911	Holiday Gift Certificates	150	0.00%
1,044	1,172	1,910	1,350	524-5100	Office Supplies	1,350	0.00%
613	5,433	26,920	1,000	524-5200	Operating Supplies	1,000	0.00%
2,289	2,885	4,518	4,083	524-5204	Fuel & Oil	4,083	0.00%
707	358	2,170	990	524-5210	Uniform Expense	990	0.00%
-	896	1,586	1,820	524-5231	Computer Hardware/Software	5,090	179.67%
214	150	430	-	524-5234	Safety Supplies/Equipment	-	0.00%

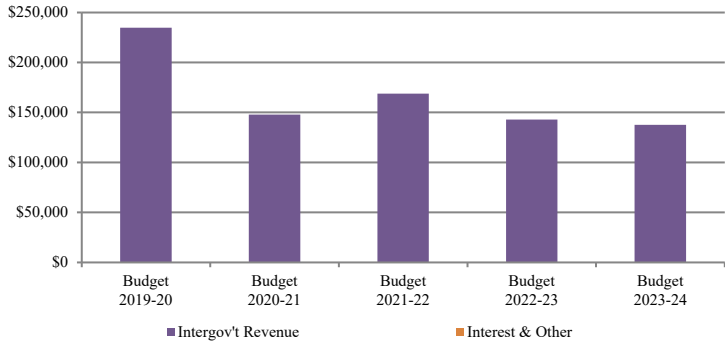
# **106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted		
1,666	575	605	5,558	524-5400 Books, Dues & Publications	5,558 0.00%
5,230	2,033	1,063	3,850	524-5500 Training	3,850 0.00%
-	-	-	5,094	524-4995 Contingencies	5,094 0.00%
<b>\$ 68,147</b>	<b>\$ 85,226</b>	<b>\$ 127,626</b>	<b>\$ 102,746</b>	<b>Total Operating Expenditures</b>	<b>\$ 103,036 0.28%</b>
<b>Capital Outlay:</b>					
8,625	-	15,331	-	524-6402 Equipment	- 0.00%
-	1,150	12,267	-	524-6420 Computer Hardware/Software per IT Plan	- 0.00%
<b>\$ 8,625</b>	<b>\$ 1,150</b>	<b>\$ 27,598</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Other Financing Activity:</b>					
47,011	123,045	124,102	125,182	524-9901 Cost Allocation Reimbursement to General Fund	131,346 4.92%
-	-	-	-	581-999 Reserved - Undesignated Net Assets	86,094 0.00%
<b>\$ 47,011</b>	<b>\$ 123,045</b>	<b>\$ 124,102</b>	<b>\$ 125,182</b>	<b>Total Other Financing Activity</b>	<b>\$ 217,440 73.70%</b>
<b>\$ 342,187</b>	<b>\$ 471,611</b>	<b>\$ 580,270</b>	<b>\$ 624,652</b>	<b>TOTAL EXPENSES</b>	<b>\$ 757,195 21.22%</b>
<b>\$ 220,418</b>	<b>\$ 165,168</b>	<b>\$ 280,680</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0) 0.00%</b>

# Community Development Block Grant Fund

The Community Development Block Grant (CDBG) Fund encompasses 0.0024% of the City's activities and services and accounts for grant funds from the US Department of Housing and Urban Development that are legally restricted for specific purposes such as capital outlay projects and summer care programs to benefit low and moderate income families.

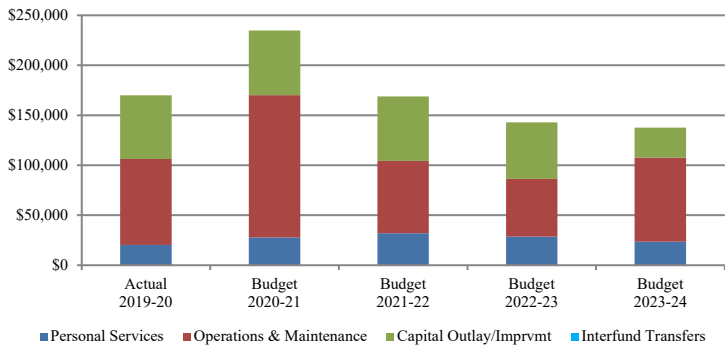
## Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Intergov't Revenue	137,603	(5,224)	(3.8)%
Approp. from Reserves	0	0	0%
	\$137,603	(5,224)	(3.8)%

- Revenues from the Federal entitlement are largely population-based. The City's population is relatively stable since the community is built-out.

## Expenditure Highlights

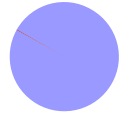


	Budget 2023-24	\$ Change	% Change
Personal Services	23,521	(5,044)	(21.4)%
Operations & Maintenance	84,193	26,431	31.4%
Capital Outlay/Imprvmt	29,889	(26,611)	(89.0)%
Interfund Transfers Out	0	0	0%
	\$137,603	(5,224)	(3.8)%

- Personal services include staff's time allocated to CDBG activities.

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Share of City Budget  
\$137,603,  
0.2%



## DESCRIPTION

The Community Development Block Grant provides Federal funding for housing and community development needs for low and moderate income areas.

## MISSION

Administer the Community Development Block Grant (CDBG) program in accordance with all Federal regulations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
<b>Eliminate Influences of Blight in Target Areas</b>								
Nuisances Abated in Target Area	6	0	2	4			1	3
<b>Improve Safety and Livability of Neighborhoods</b>								
Capital Improvements Completed in Target Area	0	0	0	0			2	0
<b>Provide Access to Quality Public and Private Services</b>								
Summer Youth Program	0	4	1	1			2	1
After School Program Participants	0	4	0	1			2	1
<b>Disburse Grant Funds in Timely Fashion</b>								
Grant Funds Spent in Same Year Awarded	90%	90%	90%	annual			100%	80%

## FUTURE GOALS (FY25 & FY26)

- ✓ Spend all grant funds in same year awarded.
- ✓ Increase access to quality public facilities and neighborhood livability by completing nuisance abatement projects.
- ✓ Increase contractors participation and use in "Neighborly" software.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Improved neighborhood liveability by eliminating blighted conditions on targeted areas by completeing two nuisance abatement projects.



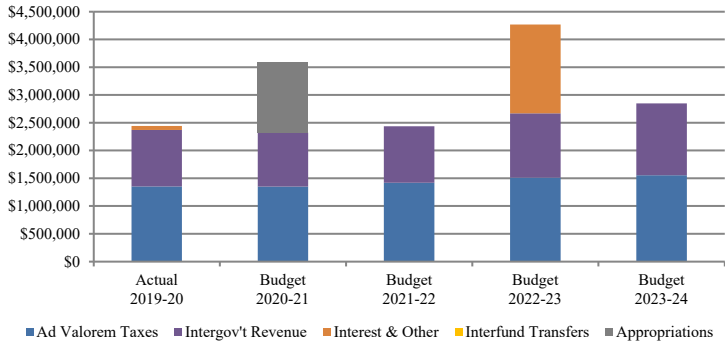
# 107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
174,691	294,572	192,516	142,827	137,603	-3.66%
<b>\$ 174,691</b>	<b>\$ 294,572</b>	<b>\$ 192,516</b>	<b>\$ 142,827</b>	<b>\$ 137,603</b>	<b>0.00%</b>
				1900-331-5027 Annual Entitlement Grant	
				Total Federal Grants	
<b>\$ 174,691</b>	<b>\$ 294,572</b>	<b>\$ 192,516</b>	<b>\$ 142,827</b>	<b>\$ 137,603</b>	<b>-3.66%</b>
				TOTAL INTERGOVERNMENTAL REVENUE	
<b>\$ 174,691</b>	<b>\$ 294,572</b>	<b>\$ 192,516</b>	<b>\$ 142,827</b>	<b>\$ 137,603</b>	<b>-3.66%</b>
				TOTAL FUND REVENUES	
				<b>\$ 137,603</b>	<b>-3.66%</b>
				<u>Personnel Services:</u>	
20,239	67,632	33,773	28,565	23,521	-17.66%
<b>\$ 20,239</b>	<b>\$ 67,632</b>	<b>\$ 33,773</b>	<b>\$ 28,565</b>	<b>\$ 23,521</b>	<b>-17.66%</b>
				1900-554-1291/92 Planning & Admin Exp	
				Total Personnel Services	
				<b>\$ 23,521</b>	<b>-17.66%</b>
				<u>Operating Expenditures:</u>	
-	15,600	9,600	-	-	0.00%
-	-	-	-	2,200	100.00%
-	-	-	-	600	100.00%
-	-	-	-	1,200	100.00%
698	2,431	626	-	-	0.00%
				1900-554-3100 Professional Services	
				1900-554-4000 Travel and Per Diem	
				1900-554-5400 Dues & Publications	
				1900-554-5500 Training	
				1900-554-4915 Legal Advertising	
				<u>Land Clearance</u>	
25,765	-	20,789	36,338	21,795	-40.02%
				1910-554-3400 Housing Rehab	
				<u>Public Services</u>	
-	44,295	7,730	-	-	0.00%
-	25,000	-	-	21,000	100.00%
-	17,000	-	16,424	-	-100.00%
-	4,061	-	-	-	0.00%
-	-	-	-	20,640	100.00%
-	5,000	10,000	5,000	-	-100.00%
39,342	36,419	46,467	-	-	0.00%
1,400	8,648	-	-	16,758	100.00%
9,250	-	-	-	-	0.00%
9,518	70,786	63,530	-	-	0.00%
<b>\$ 85,973</b>	<b>\$ 229,241</b>	<b>\$ 158,742</b>	<b>\$ 57,762</b>	<b>\$ 84,194</b>	<b>45.76%</b>
				1940-554-5262 HSU Educational	
				1940-554-5257 Elder Services	
				1940-554-5270 Mental Health Assoc	
				1940-554-5262 HHA Outreach	
				1940-554-5254 Greater Peace Missionary Baptist Church	
				1940-554-5269 Boys & Girls Club of the Emerald Coast	
				1940-554-5255 One Hopeful Place Community Development	
				1940-554-5258 S4P Synergy Inc	
				1940-554-5265 90Works Project90	
				1940-554-5266 Bridgeway Center, Inc.	
				Total Operating Expenditures	
				<b>\$ 84,194</b>	<b>45.76%</b>
				<u>Public Facilities</u>	
-	-	-	40,000	29,889	-25.28%
33,000	-	-	-	-	0.00%
-	-	-	16,500	-	-100.00%
30,663	-	-	-	-	0.00%
<b>63,663</b>	<b>-</b>	<b>-</b>	<b>56,500</b>	<b>29,889</b>	<b>-47.10%</b>
				1950-554-5255 OK Coalition on Homeless One Hopeful Place	
				1950-554-5267 HSU Educational Foundation	
				1950-554-5270 Mental Health Association	
				Improvements Other than Building	
				Total Capital Improvements	
<b>\$ 169,874</b>	<b>\$ 296,872</b>	<b>\$ 192,515</b>	<b>\$ 142,827</b>	<b>\$ 137,603</b>	<b>-3.66%</b>
				TOTAL FUND EXPENSES	
<b>\$ 4,817</b>	<b>\$ (2,300)</b>	<b>\$ 1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
				NET REVENUE / (EXPENSE)	

## Community Redevelopment Agency Fund

The Community Redevelopment Agency (CRA) Fund encompasses 5.06% of the City's activities and services and accounts for funding derived from City of Fort Walton Beach and Okaloosa County Tax Increment Funding (TIF) – proceeds from increases in the taxable assessed value of the CRA District. The original CRA area was formed in 1980, with that being the base year for the purpose of determining the growth in assessed taxable value. In 2019, the CRA area was expanded to include additional areas. The TIF is determined by the growth in the assessed value of taxable property located in the CRA district from the base year to the current tax year and is multiplied by the current tax rate for the City and County. Expenditures in the CRA area target eliminating blight in residential and commercial areas.

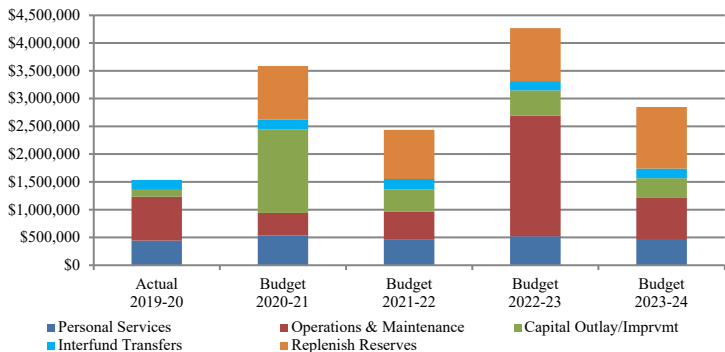
### Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Ad Valorem Taxes	1,555,341	44,734	2.9%
Intergov't Revenue	1,292,003	134,613	10.4%
Interest & Other	0	(1,600,000)	(100%)
Approp. from Reserves	0	0	0%
	\$2,847,344	(1,420,653)	(49.9%)

- The budget is predicated on the millage rate of 4.6116 mills for the City's portion of the TIF. One mill equals \$144.35 per \$1,000 of taxable property value.

### Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Personal Services	470,368	(50,697)	(10.8%)
Operations & Maintenance	749,584	(1,418,583)	(189.2%)
Replenish Reserves	1,109,460	157,404	14.2%
Interfund Transfer	172,932	3,723	2.2%
Capital Outlay/Imprvmt	345,000	(112,500)	(32.6%)
	\$2,847,344	(1,420,653)	(49.9%)

- Decreases in Operational expenses are primarily due to the Landing Improvements Grant being budgeted in prior FY2022-23.
- Decreases in Capital Outlay/Improvement are primarily due to Liza Jackson Park design and Heritage Park & Cultrual Center addition being budgeted in prior FY2022-23.

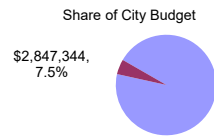
## COMMUNITY REDEVELOPMENT AREA (CRA)

### DESCRIPTION

The Community Redevelopment Area was established in 1980 and expanded in 1999 to address deteriorating conditions and facilitate economic growth and development within the designated area. Funding for infrastructure improvements and redevelopment activities comes from incremental increases in the taxable assessed value of the area.

### MISSION

Rejuvenate the designated area to make it a place where citizens want to live, work, and play.



### CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
<b>Attract &amp; Retain Businesses in the Target Area</b>								
New Businesses in the CRA	24	28	32	40			25	28
Square Footage of Business Expansions in the CRA	19,867	19,213	5,224	86,673			15,000	20,000
Businesses Approved for Economic Incentive Grants	0	2	5	0			10	10
Value of Economic Incentive Grants Provided to New or Expanding Businesses	\$0	\$9,446	\$59,555	\$14,250			\$100,000	\$100,000
Private Investment Leveraged as a Result of Incentive Grants	\$0	\$1,475,000	\$1,315,062	\$23,400			\$2,000,000	\$2,000,000
Grant Applications Approved within Two Weeks	0%	0%	50%	0%			90%	100%
<b>Attract &amp; Retain Residents in the Target Area</b>								
New Housing Units in the CRA	1	0	0	1			10	10

### FUTURE GOALS (FY25 & FY26)

- ✓ Continue support for the Cultural Arts League Arts & implement programs mentioned in the Culture Strategic Plan.
- ✓ Implement Crime Prevention Through Environmental Design (CPTED) Program.
- ✓ Complete new CRA street sign upgrade project.
- ✓ Install Information Tower Stations in strategic areas.
- ✓ Install improvements to Vandergriff Park, 105 Miracle Strip Pkwy, and Ferry Rd Property to include mural on Library wall.

### PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Completed the "Erase the Trace" (storm drain murals) and "Keep it Clean" (Brooks St trashcan murals) projects.
- ✓ Completed Phase One and Phase Two of the CRA street sign upgrade project.
- ✓ Received Certifications for FRA - Redevelopment Administrator Certification and Crime Prevention Through Environmental Design Practitioner.
- ✓ Installed fencing in strategic areas to eliminate vagrant activity.

# **109 COMMUNITY REDEVELOPMENT AGENCY FUND**

Actual								Budget	
2019-20	2020-21	2021-22	2022-23 Adopted					2023-24 Adopted	% Change
983,485	973,811	1,037,888	1,090,586	2000-311-1000	Ad Valorem Taxes - City Original TIF			1,050,374	-3.69%
369,491	377,181	380,088	420,021	2000-311-1100	Ad Valorem Taxes - City Expanded TIF			504,967	20.22%
<b>\$ 1,352,976</b>	<b>\$ 1,350,992</b>	<b>\$ 1,417,976</b>	<b>\$ 1,510,607</b>		<b>Total Ad Valorem Taxes</b>			<b>\$ 1,555,341</b>	<b>2.96%</b>
<b>\$ 1,352,976</b>	<b>\$ 1,350,992</b>	<b>\$ 1,417,976</b>	<b>\$ 1,510,607</b>		<b>TOTAL TAXES</b>			<b>\$ 1,555,341</b>	<b>2.96%</b>
713,061	693,972	713,411	835,580	2000-338-2000	Ad Valorem Taxes - County Original TIF			905,110	8.32%
303,492	275,249	272,735	321,810	2000-338-2100	Ad Valorem Taxes - County Expanded TIF			386,893	20.22%
<b>\$ 1,016,552</b>	<b>\$ 969,221</b>	<b>\$ 986,146</b>	<b>\$ 1,157,390</b>		<b>Total Local Shared Revenues</b>			<b>\$ 1,292,003</b>	<b>11.63%</b>
<b>\$ 1,016,552</b>	<b>\$ 969,221</b>	<b>\$ 986,146</b>	<b>\$ 1,157,390</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>			<b>\$ 1,292,003</b>	<b>11.63%</b>
36,946	32,766	46,413	-	1500-361-1000	Interest Income			-	0.00%
<b>\$ 36,946</b>	<b>\$ 32,766</b>	<b>\$ 46,413</b>	<b>\$ -</b>		<b>Total Interest Income</b>			<b>\$ -</b>	<b>0.00%</b>
36,701	51,038	-	-	2000-362-1000	Rental and Lease Income			-	0.00%
<b>\$ 36,701</b>	<b>\$ 51,038</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Rents and Royalties</b>			<b>\$ -</b>	<b>0.00%</b>
-	24,585	10,429	-	1500-369-9000	Miscellaneous Revenue			-	0.00%
	<b>\$ 24,585</b>	<b>\$ 10,429</b>	<b>\$ -</b>		<b>Total Other Revenues</b>			<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>		Department of Environmental Protection Grant			-	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,000</b>		<b>Total State Grants</b>			<b>\$ -</b>	<b>100.00%</b>
<b>\$ 73,646</b>	<b>\$ 108,389</b>	<b>\$ 46,413</b>	<b>\$ 1,600,000</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>			<b>\$ -</b>	<b>100.00%</b>
<b>\$ 2,443,175</b>	<b>\$ 2,428,602</b>	<b>\$ 2,450,535</b>	<b>\$ 4,267,997</b>		<b>TOTAL FUND REVENUES</b>			<b>\$ 2,847,344</b>	<b>-33.29%</b>

# **109 CRA FUND - 2000 CRA**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
				<b>Personnel Services:</b>	
5.00	6.00	4.60	4.60	<b>Number of Employees (FTE's)</b>	
257,038	286,541	225,555	288,092	552-1200	Regular Salaries
-	-	-	4,900	552-1201	Service Awards
-	250	-	11,191	552-1202	Incentive Pay
7,907	4,605	3,129	5,007	552-1400	Salaries - Overtime
3,417	6,804	3,187	3,870	552-1401	Salaries - Overtime Holiday Worked
19,490	18,780	8,142	-	552-1501	Incentive
16,484	17,991	13,608	17,243	552-2100	FICA Taxes
3,855	4,207	3,183	4,033	552-2101	Medicare
84,891	124,885	80,545	107,476	552-2201	Retirement Contributions - Police Officers
-	681	4,172	4,381	552-2204	Retirement Contributions - DC Plan
42,859	62,565	46,231	66,348	552-2300	Dental, Life & Health Insurance
7,237	7,684	4,293	8,524	552-2400	Worker's Compensation
<b>\$ 443,178</b>	<b>\$ 534,993</b>	<b>\$ 392,045</b>	<b>\$ 521,065</b>	<b>Total Personnel Services</b>	
				<b>\$ 470,368</b>	<b>-9.73%</b>
				<b>Operating Expenses:</b>	
408,581	91,797	209,986	50,000	552-3100	Professional Services
198,768	151,184	164,468	180,000	552-3400	Other Services
811	-	2,376	4,700	552-4000	Travel and Per Diem
-	-	-	766	552-4100	Communication Services
-	-	1	700	552-4200	Postage
136,382	142,441	166,504	160,443	552-4300	Utilities
20,600	23,660	25,451	23,800	552-4400	Rentals & Leases
2,440	4,003	4,727	4,330	552-4610	Maintenance Contracts
-	10	-	-	552-4620	Vehicle Repair
261	-	102	-	552-4630	Equipment Repair
11,901	11,750	13,275	8,500	552-4640	Building Maintenance
-	35	-	1,000	552-4700	Printing & Binding
1,020	-	252	5,000	552-4800	Promotional Activities
-	-	375	125	552-4911	Holiday Gift Certificates
310	178	110	-	552-4915	Legal Advertising
-	1,684	593	-	552-5200	Operating Supplies
-	-	60	-	552-5204	Fuel & Oil
-	-	97	100	552-5210	Uniform Expense
84	29,015	26,744	18,000	552-5250	Operating Supplies - Grounds Maintenance
-	-	-	-	552-5231	Computer Hardware/Software
1,170	1,170	1,170	1,890	552-5400	Dues & Publications
-	890	1,588	2,000	552-5500	Training
-	8,874	10,625	1,720,000	552-8200	Grants and Aids
<b>\$ 788,572</b>	<b>\$ 466,691</b>	<b>\$ 628,504</b>	<b>\$ 2,181,354</b>	<b>Total Operating Expenditures</b>	
				<b>\$ 749,584</b>	<b>-65.64%</b>
				<b>Capital Outlay:</b>	
1,003	6,000	37,860	-	552-6214	Improvements Buildings
94,791	42,052	28,422	20,000	552-6310	Improvements Other Than Buildings
-	108,183	-	-	552-6402	Equipment
<b>\$ 95,794</b>	<b>\$ 156,235</b>	<b>\$ 66,282</b>	<b>\$ 20,000</b>	<b>Total Capital Outlay</b>	
				<b>\$ 280,000</b>	<b>1300.00%</b>
				<b>Capital Improvements Program:</b>	
-	-	-	37,500	5610	Liza Jackson Waterfront Park Design
-	-	-	400,000	572-6214	5363 -Heritage Park & Cultural Center Addition
29,634	5,759	11,840	-	5499/5352	- Landing Improvements
-	-	-	-	541-6351	5608-Install Wayfinding in West Waterfront,Beal Pkwy & Uptown
<b>\$ 29,634</b>	<b>\$ 5,759</b>	<b>\$ 11,840</b>	<b>\$ 437,500</b>	<b>Total Capital Improvements Program</b>	
				<b>\$ 65,000</b>	<b>-85.14%</b>

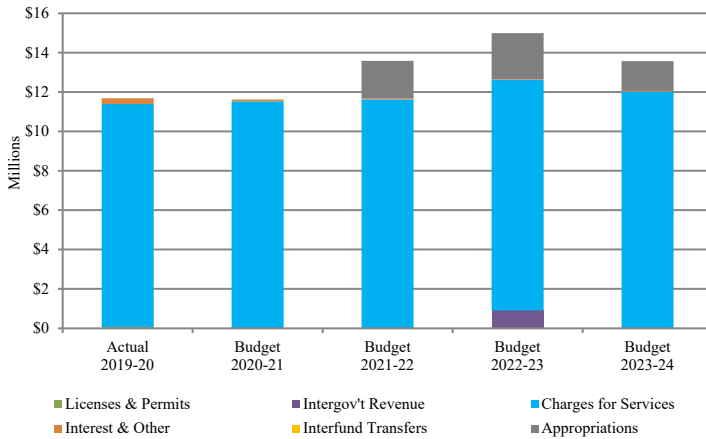
**109 CRA FUND - 2000 CRA**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
178,171	182,090	186,096	169,210	172,932	2.20%
-	-	-	952,056	1,109,460	16.53%
<u>\$ 178,171</u>	<u>\$ 182,090</u>	<u>\$ 186,096</u>	<u>\$ 1,121,266</u>	<u>\$ 1,282,392</u>	<u>14.37%</u>
				<b>Other Financing Activity:</b>	
				552-9901 Cost Allocation Reimbursement to General Fund	
				581-9999 Revenues in Excess of Expenditures	
				<b>Total Other Financing Activity</b>	
<b>\$ 1,535,349</b>	<b>\$ 1,345,768</b>	<b>\$ 1,284,767</b>	<b>\$ 4,281,185</b>	<b>\$ 2,847,344</b>	<b>-33.49%</b>
				<b>TOTAL EXPENSES</b>	

## Utilities Fund

The Utilities Fund encompasses 24.10% of the City's activities and services and accounts for water production and distribution and sewer collection and treatment. These activities are financed and operate in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered through user charges.

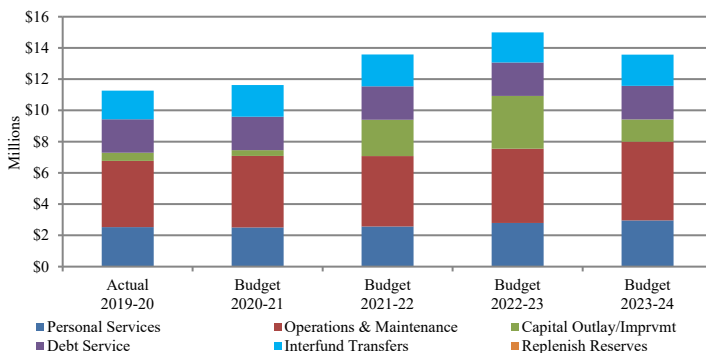
### Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Charges for Services	12,021,296	312,181	2.6%
Interest, Othr, IntrGov	36,357	(899,693)	(99.2)%
Appropriation	1,507,196	(838,815)	(55.7)%
	\$13,564,849	(1,426,327)	(10.5)%

- A five-year utility rate study was implemented on October 2020; for FY 2022-23, Year 4 of the rate study will be implemented. The implementation makes sure the required rates are in place to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements.

### Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Personal Services	2,955,621	165,179	5.6%
Operations & Maintenance	5,039,123	285,744	5.7%
Capital Outlay/Imprvmt	1,425,000	(1,955,033)	(137.2)%
Debt Service	2,157,095	14,152	0.7%
Interfund Transfers Out	1,988,009	63,631	3.2%
Replenish Reserves	0	0	0%
	\$13,564,849	(1,426,327)	(10.5)%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The decrease in Capital Outlay/Improvement is primarily due to the replacement of water meters and Brooks Bridge water/sewer relocation being budgeted in FY 2022-23.

# 401 UTILITIES FUND - REVENUES

Actual								Budget	
2019-20	2020-21	2021-22	2022-23 Adopted					2023-24 Adopted	% Change
2,446,054	2,519,925	2,477,793	2,487,459	1310-343-3000	Service Fees - Residential			2,543,288	2.24%
1,449,489	1,680,988	1,659,451	1,572,256	1310-343-3100	Service Fees - Commercial			1,636,558	4.09%
14,550	24,371	18,736	22,700	1500-343-3600	Connection Fees - Residential			25,000	10.13%
105,555	45,522	26,894	57,000	1500-343-3700	Connection Fees - Commercial			35,000	-38.60%
-	-	-	26	1500-343-3810	Hydrant Service			-	-100.00%
<b>\$ 4,015,648</b>	<b>\$ 4,270,806</b>	<b>\$ 4,182,875</b>	<b>\$ 4,139,442</b>	<b>Total Water Operations</b>				<b>\$ 4,239,846</b>	<b>2.43%</b>
4,911,286	4,798,470	4,927,008	4,902,846	1350-343-5000	Service Fees - Residential			5,157,683	5.20%
2,087,825	2,473,642	2,455,490	2,362,837	1350-343-5100	Service Fees - Commercial			2,351,767	-0.47%
15,700	11,500	13,000	13,550	1500-343-5600	Connection Fees - Residential			15,000	10.70%
130,968	46,917	2,250	75,000	1500-343-5700	Connection Fees - Commercial			40,000	-46.67%
<b>\$ 7,145,778</b>	<b>\$ 7,330,530</b>	<b>\$ 7,397,748</b>	<b>\$ 7,354,233</b>	<b>Total Sewer Operations</b>				<b>\$ 7,564,450</b>	<b>2.86%</b>
2,819	2,725	5,150	2,790	0520-343-3001	Administrative Fee - Returned Checks			3,500	25.45%
81,481	94,125	59,782	87,650	1310-343-3200	Service Charges			78,500	-10.44%
90,747	137,151	285,282	125,000	1310-343-3300	Penalties			135,000	8.00%
<b>\$ 175,047</b>	<b>\$ 234,001</b>	<b>\$ 350,215</b>	<b>\$ 215,440</b>	<b>Total Combined Operations</b>				<b>\$ 217,000</b>	<b>0.72%</b>
<b>\$ 11,336,473</b>	<b>\$ 11,835,336</b>	<b>\$ 11,930,837</b>	<b>\$ 11,709,115</b>	<b>TOTAL CHARGES FOR SERVICES</b>				<b>\$ 12,021,296</b>	<b>2.67%</b>
2,940	3,815	6,748	-	1310-324-2100	Impact Fees - Water - Residential			-	0.00%
23,152	59,369	16,287	-	1310-324-2200	Impact Fees - Water - Commercial			-	0.00%
3,389	1,805	2,310	-	1350-324-2100	Impact Fees - Sewer - Residential			-	0.00%
27,041	24,974	5,700	-	1350-324-2200	Impact Fees - Sewer - Commercial			-	0.00%
<b>\$ 56,523</b>	<b>\$ 89,964</b>	<b>\$ 31,045</b>	<b>\$ -</b>	<b>Total Licenses &amp; Permits</b>				<b>\$ -</b>	<b>0.00%</b>
<b>\$ 56,523</b>	<b>\$ 89,964</b>	<b>\$ 31,045</b>	<b>\$ -</b>	<b>TOTAL LICENSES &amp; PERMITS</b>				<b>\$ -</b>	<b>0.00%</b>
-	-	-	900,000	331-XXX-XXXX	Federal Grants			-	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900,000</b>	<b>Total Federal Grants</b>				<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 900,000</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>				<b>\$ -</b>	<b>100.00%</b>
259,160	153,990	139,295	12,500	1500-361-1000	Interest Income			12,500	0.00%
-	-	6,765	-	1500-361-1099	GASB87 Interest			-	0.00%
<b>\$ 259,160</b>	<b>\$ 153,990</b>	<b>\$ 146,060</b>	<b>\$ 12,500</b>	<b>Total Interest Income</b>				<b>\$ 12,500</b>	<b>0.00%</b>
19,558	21,349	13,984	21,600	1500-362-2020	Rental and Lease Income			22,107	2.35%
<b>\$ 19,558</b>	<b>\$ 21,349</b>	<b>\$ 13,984</b>	<b>\$ 21,600</b>	<b>Total Rents and Royalties</b>				<b>\$ 22,107</b>	<b>2.35%</b>
8,000	32,581	-	1,500	1500-364-1000	Sale of Surplus Assets			1,500	0.00%
472	59	105	450	1500-369-9000	Miscellaneous Revenue			250	-44.44%
<b>\$ 8,472</b>	<b>\$ 32,640</b>	<b>\$ 105</b>	<b>\$ 1,950</b>	<b>Total Other Revenues</b>				<b>\$ 1,750</b>	<b>-10.26%</b>
<b>\$ 287,191</b>	<b>\$ 207,978</b>	<b>\$ 160,149</b>	<b>\$ 36,050</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>				<b>\$ 36,357</b>	<b>0.85%</b>
-	-	-	2,346,012	1600-389-9515	Appropriation from Retained Earnings			1,507,196	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,346,012</b>	<b>Total Non-Operating Sources</b>				<b>\$ 1,507,196</b>	<b>100.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,346,012</b>	<b>TOTAL TRANSFERS IN</b>				<b>\$ 1,507,196</b>	<b>0.00%</b>
<b>\$ 11,680,187</b>	<b>\$ 12,133,278</b>	<b>\$ 12,122,031</b>	<b>\$ 14,991,176</b>	<b>TOTAL FUND REVENUES</b>				<b>\$ 13,564,849</b>	<b>-9.51%</b>



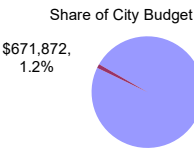
CUSTOMER SERVICE

DESCRIPTION

Customer Service is responsible for invoicing and receiving customer payments, opening and closing utility accounts, resolving customer inquiries, and collecting receivables.

MISSION

Provide superior customer service in the administration of utility accounts and receivables.



CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

Provide Accurate Water Meter Consumption Information

Accounts with Meter Profile Evaluations Performed

Minimize Account Write-Offs

Write-Offs as % of Current Year Billing

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Accounts with Meter Profile Evaluations Performed	4.0%	1.6%	2.2%	1.3%			2.5%	2.0%
Write-Offs as % of Current Year Billing	0.62%	0.48%	0.43%	annual measure			0.0%	5.0%

- ✓ Implement call entry to record all customer interactions to improve customer service.
- ✓ Installation of Outdoor Payment Kiosk available to customers 24 hours a day/7 days a week.

FUTURE GOALS (FY25 & FY26)

- ✓ Continue working with staff to complete the meter replacement program.
- ✓ Keep implement scanning of daily work, cash edit sheets, and receipts to alleviate paper copy storage.
- ✓ Continue to clear up accounts recievable regarding customer accounts.
- ✓ Implement the generation of PDF service orders which will be emailed to meter readers for processing. Meter readers would need ability to fill out service orders on their tablets and return. This would save the City money by eliminating the cost of paper.

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Implement automated customer call out program for delinquent accounts subject for non-payment disconnect.

# **401 UTILITIES FUND - 0520 CUSTOMER SERVICE**

Actual				Budget	
2019-20	2020-21	2021-22	2021-22 Adopted	2023-24 Adopted	% Change
				<b>Personnel Services:</b>	
5.50	4.50	4.50	4.50	5.37	
172,816	154,069	159,654	175,329	236,924	35.13%
-	150	-	3,800	1,000	-73.68%
18,175	18,954	21,726	19,659	-	-100.00%
213	528	1,288	500	500	0.00%
11,840	10,062	10,796	11,794	14,219	20.56%
2,769	2,353	2,525	2,758	3,325	20.57%
11,384	-	-	-	-	0.00%
7,601	7,782	7,361	8,021	12,278	53.07%
-	-	911	1,277	-	-100.00%
24,498	33,909	20,557	32,370	59,605	84.14%
253	226	209	312	379	21.53%
<b>\$ 249,549</b>	<b>\$ 228,033</b>	<b>\$ 225,025</b>	<b>\$ 255,820</b>	<b>\$ 328,230</b>	<b>28.30%</b>
				<b>Total Personnel Services</b>	
				<b>Operating Expenditures:</b>	
180,848	205,280	229,415	235,787	246,203	4.42%
13,222	11,993	13,095	14,500	14,500	0.00%
-	-	-	1,000	1,000	0.00%
1,656	1,770	2,158	2,103	134	-93.65%
43,694	44,952	52,766	60,685	60,955	0.44%
9,374	10,810	10,521	10,907	10,907	0.00%
-	-	129	724	724	-0.01%
98	1,685	1,446	2,500	4,400	76.00%
-	699	484	-	1,900	100.00%
2,418	1,197	320	1,350	1,350	0.00%
402	496	500	500	500	0.00%
-	-	-	-	70	100.00%
-	-	-	1,000	1,000	0.00%
<b>\$ 251,713</b>	<b>\$ 278,882</b>	<b>\$ 310,834</b>	<b>\$ 331,056</b>	<b>\$ 343,643</b>	<b>3.80%</b>
				<b>Total Operating Expenditures</b>	
<b>501,262</b>	<b>506,915</b>	<b>535,860</b>	<b>586,877</b>	<b>671,872</b>	<b>14.48%</b>
				<b>TOTAL EXPENSES</b>	

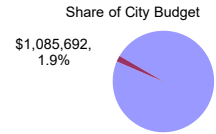
# UTILITY SERVICES

## DESCRIPTION

Utility Services is responsible for providing quality, safe, and cost effective potable water and sanitary sewer in compliance with all City, State, and Federal codes, policies, and other regulations.

## MISSION

Provide high quality and cost effective services in all facets of water and wastewater operations.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Provide Timely & Responsive Customer Service

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Citizen Requests/Complaints Responded to within 2 Business Days	100%	100%	100%	5%	99%	99%	99%	99%
Locate & Mark Existing Utilities within 48 Hours of Request	99%	99%	99%	72%	100%	100%	100%	100%

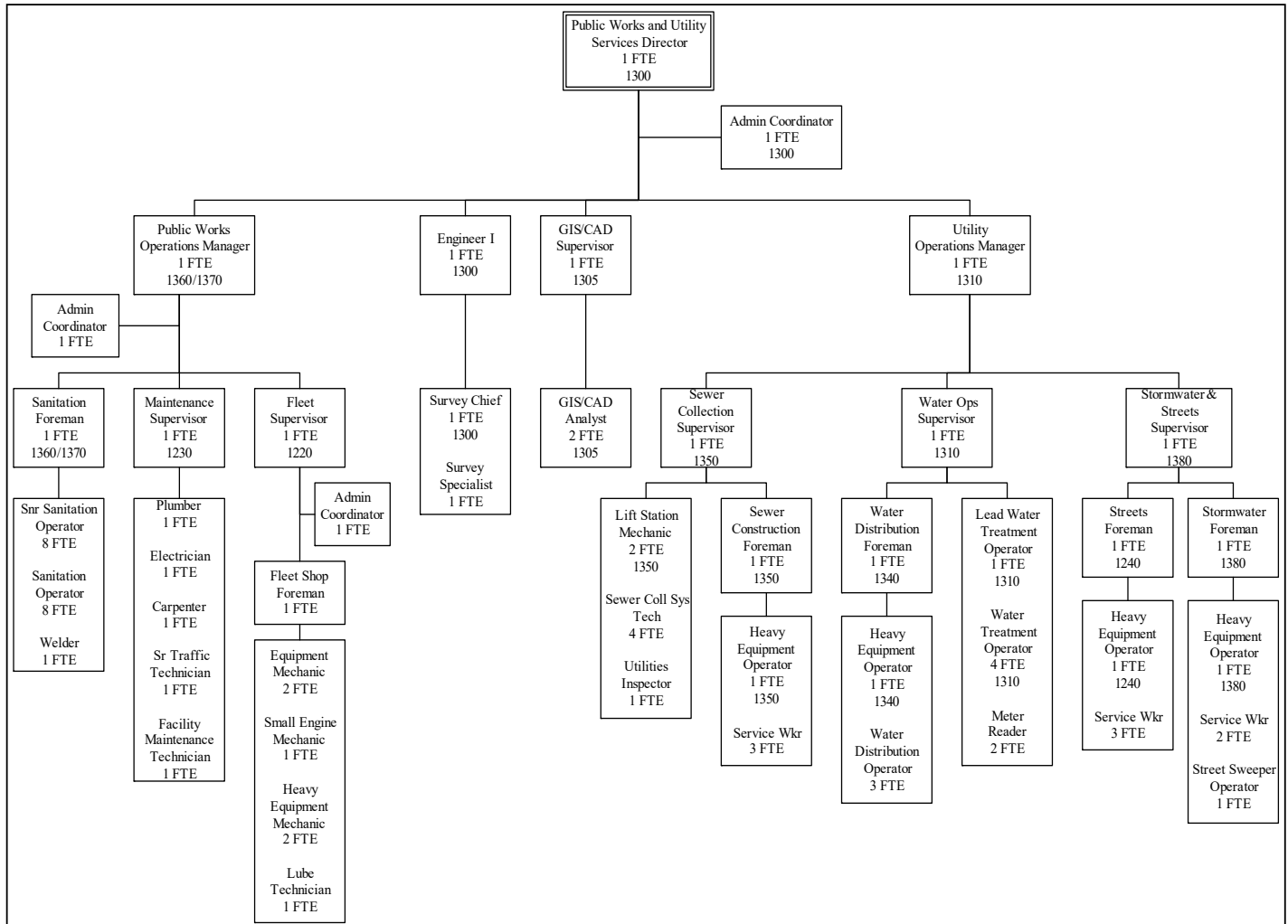
- ✓ Complete construction of utility and infrastructure projects on schedule and within budget.
- ✓ Minimize damage of existing utility infrastructure by providing accurate and timely line locates for City utilities.
- ✓ Continue to expand utility service to reach more customers.

## FUTURE GOALS (FY25 & FY26)

- ✓ Provide a competitive rate structure to account for growth.
- ✓ Develop and maintain computer hydraulic models of water, sewer, and stormwater systems to assist in identifying and prioritizing CIP projects.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Completed all line spot tickets within the required time frame.
- ✓ Provided construction stakeout and inspection services for every City construction project.



# 401 UTILITIES FUND - 1300 PUBLIC WORKS & UTILITY SERVICES

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Personnel Services:</b>			
6.00	6.00	6.00	6.00	Number of Funded Employees (FTE's)	5.00		
234,985	208,462	197,406	237,075	536-1200 Regular Salaries	175,253	-26.08%	
91,756	94,889	99,227	101,145	536-1100 Executive Salaries	108,114	6.89%	
758	500	-	6,400	536-1201 Service Awards	3,900	-39.06%	
4,837	223	2,486	1,000	536-1400 Salaries - Overtime	1,000	0.00%	
19,174	19,174	17,442	19,917	536-2100 FICA Taxes	17,592	-11.67%	
4,485	4,485	4,079	4,658	536-2101 Medicare	4,114	-11.67%	
65,125	49,134	22,474	13,255	536-2200 Retirement Contributions	7,296	-44.95%	
11,629	10,918	11,268	13,375	536-2204 Retirement Contributions - DC Plan	12,586	-5.90%	
67,707	60,624	54,584	71,833	536-2300 Dental, Life & Health Insurance	68,819	-4.20%	
-	-	2,135	3,422	536-2210 Def Comp 457	3,243	-5.22%	
2,214	1,894	2,256	3,428	536-2400 Worker's Compensation	2,153	-37.18%	
<b>\$ 502,669</b>	<b>\$ 450,302</b>	<b>\$ 413,357</b>	<b>\$ 475,508</b>	<b>Total Personnel Services</b>	<b>\$ 404,072</b>	<b>-15.02%</b>	
				<b>Operating Expenditures:</b>			
38,838	111,316	145,780	77,085	536-3100 Professional Services	77,035	-0.06%	
-	82	-	800	536-4000 Travel and Per Diem	800	0.00%	
3,881	4,023	4,191	5,293	536-4100 Communication Services	3,753	-29.10%	
32	60	25	100	536-4200 Postage	100	0.00%	
1,409	-	-	33,593	536-4300 Utilities	33,593	0.00%	
199	797	730	1,010	536-4400 Rentals & Leases	1,010	0.00%	
4,786	5,049	5,789	6,544	536-4610 Maintenance Contracts	5,637	-13.87%	
29	1,243	26	150	536-4630 Equipment Repair	150	0.00%	
471	-	2,163	1,500	536-4640 Building Maintenance	1,500	0.00%	
-	-	-	2,000	536-4645 Heating/Cooling Repairs	8,795	339.75%	
2,451	1,821	2,054	4,205	536-5100 Office Supplies	4,205	0.00%	
2,679	1,635	3,929	2,820	536-5200 Operating Supplies	2,820	0.00%	
1,525	1,180	3,902	2,100	536-5204 Fuel & Oil	2,205	5.00%	
190	287	415	1,013	536-5210 Uniform Expense	1,013	0.00%	
186	33	1,875	250	536-5233 Tools	250	0.00%	
333	312	257	390	533-5234 Safety Supplies/Equipment	390	0.00%	
150	2,145	1,725	2,230	536-5400 Books, Dues & Publications	714	-67.98%	
730	840	1,186	1,270	536-5500 Training	1,650	29.92%	
(2,251)	(527)	-	-	533-9905 Capitalized Costs Allocation - Labor	-	0.00%	
(1,470)	(262)	-	-	533-9906 Capitalized Costs Allocation - Benefits	-	0.00%	
(532)	(117)	-	-	533-9907 Capitalized Costs Allocation - Overhead	-	0.00%	
-	-	-	-	Non-Operating			
398	398	398	500	536-8200 Grants & Aids	500	0.00%	
<b>\$ 54,035</b>	<b>\$ 130,316</b>	<b>\$ 174,446</b>	<b>\$ 142,853</b>	<b>Total Operating Expenditures</b>	<b>\$ 146,119</b>	<b>2.29%</b>	
				<b>Capital Outlay:</b>			
-	23,815	1,225	21,000	536-6402 Equipment	-	0.00%	
<b>\$ -</b>	<b>\$ 23,815</b>	<b>\$ 1,225</b>	<b>\$ 21,000</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
				<b>Debt Service:</b>			
\$ 233,405	\$ -	\$ -	\$ 261,263	591-7100 Principal Payments			
				2018 Rev Note - Field Offc Complex-yr 5 of 19	271,270	3.83%	
\$ 321,110	\$ -	\$ -	\$ 274,237	591-7200 Interest Expense			
				2018 Rev Note - Field Offc Complex-yr 5 of 19	264,230	-3.65%	
<b>\$ 554,515</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 535,500</b>	<b>Total Debt Service</b>	<b>\$ 535,500</b>	<b>0.00%</b>	
<b>\$ 1,111,219</b>	<b>\$ 604,433</b>	<b>\$ 589,028</b>	<b>\$ 1,174,862</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,085,692</b>	<b>-7.59%</b>	

# GIS

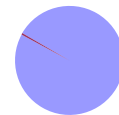
## DESCRIPTION

GIS maintains an accurate and complete spatial geodatabase of City assets using a Geographic Information System (GIS); provides detailed drafting and design drawing packages for sidewalk, water, sewer, stormwater, and reuse projects; and prepares maps for internal use, annexation, Comprehensive Plan amendments and newspaper ads.

## MISSION

Provide high quality, timely, and cost effective drafting, data analysis, mapping, and web application services.

Share of City Budget  
\$284,831,  
.04%



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Maintain and Further Develop GIS System to Track & Monitor City Assets

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
Street Data Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	60%			100%	100%
Water Features Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	80%			100%	100%
Sanitary Sewer Features Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	70%			100%	100%
Stormwater Features Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	90%			100%	100%

- ✓ Maintain and keep an extensive GIS geodatabase with information from as-builts and utility work orders.
- ✓ Continue to develop and expand the GIS Web Applications for public use via the internet and for employee use via the intranet.
- ✓ Create construction plans for street, sidewalk, water, sewer and stormwater projects on time. Create other drawings as needed by other Departments of the City.
- ✓ Perform extensive street light survey every six (6) months in order to keep an accurate database.
- ✓ Review site plans and building permits as required for developments within the City.

## FUTURE GOALS (FY25 & FY26)

- ✓ Continue mapping City infrastructure in GIS with a strong emphasis on disaster preparedness and recovery and performing duties more efficiently. Conduct annual disaster recovery exercise.
- ✓ Continue to expand the use of GIS users internally and externally.
- ✓ Complete the remaining 50% of the quality control check of the water system GIS data.
- ✓ Convert hand drawn water references to digital AutoCAD drawings.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Kept the GIS database for the City's water and sewer infrastructure up to date. Performed disaster preparedness exercise.
- ✓ Continued to improve and add available data to the GIS Web Map Application for all City employees on the City intranet.
- ✓ Completed 50% of the quality control check of the water system GIS data.
- ✓ Converted hand drawn water references to digital autocad drawings.

# **401 UTILITIES FUND - 1305 GIS**

Actual								Budget	
2019-20	2020-21	2021-22	2022-23 Adopted					2023-24 Adopted	% Change
				<b>Personnel Services:</b>					
3.00	3.00	3.00	3.00	<b>Number of Funded Employees (FTE's)</b>				3.00	
107,202	145,593	150,096	159,813	536-1200	Regular Salaries			172,839	8.15%
-	-	150	2,700	536-1201	Service Awards			2,700	0.00%
1,363	-	-	-	536-1400	Salaries - Overtime			-	0.00%
6,540	8,798	9,033	9,615	536-2100	FICA Taxes			10,748	11.79%
1,530	2,057	2,112	2,248	536-2101	Medicare			2,514	11.82%
27,662	18,432	11,237	6,628	536-2200	Retirement Contributions			7,296	10.09%
3,477	5,339	5,183	5,830	536-2204	Retirement Contributions - DC Plan			6,629	13.71%
15,473	15,994	16,399	16,266	536-2300	Dental, Life & Health Insurance			16,871	3.72%
123	193	172	256	536-2400	Worker's Compensation			285	11.47%
<b>\$ 163,370</b>	<b>\$ 196,406</b>	<b>\$ 194,384</b>	<b>\$ 203,356</b>	<b>Total Personnel Services</b>				<b>\$ 219,883</b>	<b>8.13%</b>
				<b>Operating Expenditures:</b>					
32,523	31,617	30,290	37,575	536-3100	Professional Services			36,667	-2.42%
-	-	3,024	-	536-3400	Other Services			-	0.00%
522	1,132	2,158	2,275	536-4100	Communication Services			1,409	-38.05%
-	-	-	50	536-4200	Postage			50	0.00%
-	-	-	1,061	536-4300	Utilities			1,061	0.00%
2,700	2,700	2,700	2,850	536-4610	Maintenance Contracts			3,200	12.28%
842	43	143	500	536-4620	Vehicle Repair			500	0.00%
-	2,171	670	900	536-4630	Equipment Repair			900	0.00%
2,029	1,657	1,571	3,200	536-5100	Office Supplies			3,200	0.00%
48	590	103	1,000	536-5200	Operating Supplies			1,000	0.00%
150	129	378	491	536-5204	Fuel & Oil			516	5.00%
137	226	151	300	536-5210	Uniform Expense			300	0.00%
1,515	105	2,523	-	536-5231	Computer Hardware/Software			-	0.00%
-	88	80	260	533-5234	Safety Supplies/Equipment			260	0.00%
-	-	-	75	536-5400	Books, Dues & Publications			75	0.00%
6,180	12,360	6,282	15,780	536-5500	Training			15,810	0.19%
<b>\$ 46,647</b>	<b>\$ 52,818</b>	<b>\$ 50,072</b>	<b>\$ 66,317</b>	<b>Total Operating Expenditures</b>				<b>\$ 64,948</b>	<b>-2.06%</b>
				<b>Capital Outlay:</b>					
-	14,295	-	-	536-6402	Equipment			-	0.00%
8,816	-	18,372	-	536-6420	Computer Hardware/Software			-	0.00%
<b>\$ 8,816</b>	<b>\$ 14,295</b>	<b>\$ 18,372</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>0.00%</b>
<b>\$ 218,833</b>	<b>\$ 263,520</b>	<b>\$ 262,827</b>	<b>\$ 269,673</b>	<b>TOTAL EXPENSES</b>				<b>\$ 284,831</b>	<b>5.62%</b>

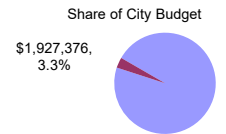
# WATER OPERATIONS

## DESCRIPTION

Water Operations maintains nine potable water wells, five elevated water storage tanks, and three ground water storage tanks. Responsible for ensuring drinking water meets strict State and Federal regulations, pressure and storage are sufficient to meet domestic and firefighting needs, and water meters are accurately read.

## MISSION

Produce drinking water that is safe and free from objectionable color, taste, and odor.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Provide High Quality Drinking Water to the Public

Samples Exceeding Federal/State Maximum Contaminant Levels

### Minimize Unbilled Water Loss

Metered Revenue Consumption as % of Water Production

	Actual			YTD thru 06/30	Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24
Samples Exceeding Federal/State Maximum Contaminant Levels	0	0	0	0	0	0
Metered Revenue Consumption as % of Water Production	78.0%	81.8%	79.0%	63.3%	85.0%	85.0%

- ✓ Meet all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Continue to operate water system wells within NWFWD permitted pumping levels in order to maintain quality and integrity of Floridan Aquifer.
- ✓ Achieve and maintain less than a 10% unaccounted for water loss over a 12-month period.
- ✓ Maintain aggressive Water Tank Asset Management Program.
- ✓ Continue to upgrade controls for all City potable wells.
- ✓ Continue to update and implement changes to Cross-Connection Control Program.
- ✓ Upgrade Well 3 by replacing the underground ductile iron piping.
- ✓ Build upon water education outreach program through local schools.
- ✓ Complete water system line inventory in accordance with newly established lead and copper rule changes.
- ✓ Begin installation of City owned bacteriological sampling points throughout distribution system.
- ✓ Submit renewal application for NWFWD Consumptive Use Permit (20-year renewal).
- ✓ Install lead and copper sampling taps at educational facility meter taps.
- ✓ Complete PFAS testing of all Raw Water supply wells through USEPA.
- ✓ Upgraded Well 11 by installing two new/rebuilt pumps and a new motor for service pump number 2.

## FUTURE GOALS (FY25 & FY26)

- ✓ Continue installation of City owned bacteriological sampling points throughout distribution system.
- ✓ Explore and develop strategy to convert all water wells to solar energy power supply.
- ✓ Explore options for rehabilitation of Well 5.
- ✓ Convert outdated aerator at Well 11 with a forced draft system.
- ✓ Rehabilitation of Well 6.
- ✓ Install altitude valves on Golf Course and Nicholson Street Elevated Storage Tanks to maximize water quality in the distribution system by generating effective water level turnover.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Met all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Continued to operate water system wells within NWFWD permitted pumping limits to maintain quality and integrity of Floridan Aquifer.
- ✓ Achieved and maintained less than a 10% unaccounted for water loss within a 12-month period.
- ✓ Routinely updated Standard Operating Procedures.
- ✓ Successfully maintained an aggressive Water Tank Maintenance Asset Management Program.
- ✓ Installed new motors at Wells 2, 7, and 11.
- ✓ Started upgrading electrical components and panels at Wells 2, 3, and 6.
- ✓ Started new AMI metering project.
- ✓ Upgraded Well 3 by replacing both service pumps and motors.
- ✓ Scheduled PFAS testing of all Raw Water supply wells through USEPA.
- ✓ Started replacing old meters at Wells 6, 7, and 10 with new Ultra-Mag meters.

# **401 UTILITIES FUND - 1310 WATER OPERATIONS**

Actual				Budget		
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change
				<b>Personnel Services:</b>		
8.00	8.00	9.00	10.00	<i>Number of Funded Employees (FTE's)</i>	10.00	
272,379	283,805	330,619	431,981	533-1200 Regular Salaries	462,820	7.14%
150	150	50	5,800	533-1201 Service Awards	3,500	-39.66%
20,046	13,658	15,244	15,000	533-1400 Salaries - Overtime	16,500	10.00%
1,184	1,348	1,552	2,000	533-1401 Salaries - Overtime Holiday Worked	2,500	25.00%
16,770	17,055	19,807	25,042	533-2100 FICA Taxes	28,631	14.33%
3,922	3,989	4,632	5,857	533-2101 Medicare	6,696	14.32%
19,777	18,432	11,237	6,628	533-2200 Retirement Contributions	-	-100.00%
8,741	9,338	11,810	15,683	533-2204 Retirement Contributions - DC Plan	22,485	43.37%
51,687	55,863	57,436	99,505	533-2300 Dental, Life & Health Insurance	122,255	22.86%
-	-	1,270	1,937	533-2210 Def Comp 457	2,726	40.75%
9,391	9,800	9,594	15,863	533-2400 Worker's Compensation	17,853	12.55%
<b>\$ 404,047</b>	<b>\$ 413,439</b>	<b>\$ 463,252</b>	<b>\$ 625,296</b>	<b>Total Personnel Services</b>	<b>\$ 685,967</b>	<b>9.70%</b>
				<b>Operating Expenditures:</b>		
19,640	16,166	12,270	39,660	533-3100 Professional Services	78,195	97.16%
-	-	-	100	533-3400 Other Services	100	0.00%
80	-	-	500	533-4000 Travel and Per Diem	2,000	300.00%
3,493	3,896	4,194	5,303	533-4100 Communication Services	5,859	10.48%
180,967	198,248	245,161	190,962	533-4300 Utilities	196,691	3.00%
4,575	4,422	9,884	11,019	533-4610 Maintenance Contracts	8,039	-27.04%
5,986	5,257	3,835	3,000	533-4620 Vehicle Repair	4,900	63.33%
3,720	3,750	1,572	5,100	533-4630 Equipment Repair	4,300	-15.69%
922	153	1	800	533-4640 Building Maintenance	2,500	212.50%
170,649	397,700	144,908	136,600	533-4680 Plant & System Repair	223,350	63.51%
-	-	-	950	533-4700 Printing & Binding	950	0.00%
23,565	24,748	40,657	46,124	533-5200 Operating Supplies	54,700	18.59%
10,668	13,195	18,639	18,128	533-5204 Fuel & Oil	19,034	5.00%
859	800	1,111	2,026	533-5210 Uniform Expense	2,026	0.00%
56	1,026	-	-	533-5231 Computer Hardware/Software	-	0.00%
3,749	1,838	2,947	4,000	533-5233 Tools	4,000	0.00%
795	1,257	1,313	2,070	533-5234 Safety Supplies/Equipment	2,070	0.00%
4,760	5,892	5,217	13,535	533-5400 Books, Dues & Publications	7,575	-44.03%
605	856	3,442	4,750	533-5500 Training	8,200	72.63%
(829)	-	-	-	533-9905 Capitalized Costs Allocation - Labor	-	0.00%
(366)	-	-	-	533-9906 Capitalized Costs Allocation - Benefits	-	0.00%
(67)	-	-	-	533-9907 Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 435,089</b>	<b>\$ 679,205</b>	<b>\$ 495,151</b>	<b>\$ 484,627</b>	<b>Total Operating Expenditures</b>	<b>\$ 624,489</b>	<b>28.86%</b>
				<b>Capital Outlay:</b>		
11,032	-	5,930	-	533-6402 Equipment	-	0.00%
<b>\$ 11,032</b>	<b>\$ -</b>	<b>\$ 5,930</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
				<b>Capital Improvements Program:</b>		
233,497	-	-	-	533-6362 Prior Years Capital Improvement Program	500,000	100.00%
<b>\$ 233,497</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ 500,000</b>	<b>100.00%</b>
				<b>Debt Service</b>		
78,189	-	-	85,232	590-7100 Principal Payments	87,698	2.89%
38,756	36,473	33,524	31,711	591-7200 Interest Expense	29,223	-7.85%
<b>\$ 116,945</b>	<b>\$ 36,473</b>	<b>\$ 33,524</b>	<b>\$ 116,944</b>	<b>Total Debt Service</b>	<b>\$ 116,920</b>	<b>-0.02%</b>
<b>\$ 1,200,611</b>	<b>\$ 1,129,117</b>	<b>\$ 997,856</b>	<b>\$ 1,226,866</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,927,376</b>	<b>57.10%</b>



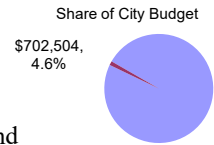
# WATER DISTRIBUTION

## DESCRIPTION

Water Distribution maintains water mains, service lines, valves, meters, and fire hydrants. Responsible for replacement of undersized water mains, installation of new fire hydrants and water meters, making service taps for new construction, and extending water mains as needed.

## MISSION

Ensure delivery of potable water and adequate water pressure to all residents.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
<b>Replace Substandard Water Mains</b>								
Linear Feet of Water Main to be Replaced	860	0	1850	0			1500	1500
<b>Ensure Capital Projects are Completed On-Time &amp; Within Budget</b>								
Capital Projects Completed On-Time	100%	100%	100%	na			100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	na			100%	100%

- ✓ Replace water lines as specified in the Capital Improvement Program (CIP) on-time and within budget.
- ✓ Provide new service to customers throughout the City.
- ✓ Relocation of water mains around Brooks Bridge, Highway 98, Perry Avenue, Brooks Street and Florida Blanca Place.
- ✓ Replace all meters throughout the City.

## FUTURE GOALS (FY25 & FY26)

- ✓ Maintain a new 5-year replacement program for water mains throughout the City's service area.
- ✓ Respond to all water outage reports within one hour of initial notification.
- ✓ Coordinate with the Fire Department to ensure fire protection standards are exceeded throughout the City via increased water main sizes, installation of additional fire hydrants, and "looping" of the distribution system.
- ✓ Relocation of water mains around Brooks Bridge, Highway 98, Perry Avenue, Brooks Street and Florida Blanca Place.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Extended 10" water line to Freedom Beacon Park.
- ✓ Installed new AMI Metering Base Stations.
- ✓ Began systematic replacement of water service line Viking Manor subdivision.
- ✓ Began relocation of water mains around Brooks Bridge, Highway 98, Perry Avenue, Brooks Street and Florida Blanca Place.
- ✓ Responded to all water issues within one hour of initial notification.

# 401 UTILITIES FUND - 1340 WATER DISTRIBUTION

Actual								Budget	
2019-20	2020-21	2021-22	2022-23 Adopted					2023-24 Adopted	% Change
				<b>Personnel Services:</b>					
5.00	5.00	5.00	5.00	<b>Number of Funded Employees (FTE's)</b>				5.00	
125,626	133,379	163,516	191,796	533-1200	Regular Salaries			213,184	11.15%
-	150	162	5,300	533-1201	Service Awards			5,200	-1.89%
250	-	-	-	533-1202	Incentive/Merit Pay			-	0.00%
26,815	31,820	28,603	24,500	533-1400	Salaries - Overtime			28,000	14.29%
497	992	1,951	2,000	533-1401	Salaries - Overtime Holiday Worked			2,000	0.00%
9,037	9,890	11,469	11,285	533-2100	FICA Taxes			13,035	15.51%
2,113	2,313	2,682	2,639	533-2101	Medicare			3,049	15.52%
67,558	55,265	33,735	19,883	533-2200	Retirement Contributions			21,889	10.09%
-	198	850	2,762	533-2204	Retirement Contributions - DC Plan			1,691	-38.78%
20,557	28,137	33,089	62,840	533-2300	Dental, Life & Health Insurance			46,600	-25.84%
9,942	10,807	11,086	17,167	533-2400	Worker's Compensation			16,846	-1.87%
<b>\$ 262,394</b>	<b>\$ 272,951</b>	<b>\$ 287,143</b>	<b>\$ 340,172</b>	<b>Total Personnel Services</b>				<b>\$ 351,494</b>	<b>3.33%</b>
				<b>Operating Expenditures:</b>					
-	139	-	372	533-3102	Employee Physicals & Immunizations			413	11.02%
4,160	1,359	1,381	4,500	533-3400	Other Services			4,500	0.00%
1,096	1,127	1,192	1,359	533-4100	Communication Services			1,061	-21.92%
316	-	-	-	533-4300	Utilities			-	0.00%
4,699	1,737	3,484	4,500	533-4620	Vehicle Repair			4,500	0.00%
4,710	3,759	4,433	6,000	533-4630	Equipment Repair			6,000	0.00%
36,085	38,141	65,333	42,500	533-4680	Plant & System Repair			42,500	0.00%
3,356	2,889	3,017	2,500	533-5200	Operating Supplies			2,500	0.00%
8,694	10,854	16,246	16,223	533-5204	Fuel & Oil			17,034	5.00%
427	522	727	1,126	533-5210	Uniform Expense			1,126	0.00%
3,438	2,480	3,479	2,475	533-5233	Tools			2,475	0.00%
1,795	2,225	2,328	2,150	533-5234	Safety Supplies/Equipment			2,150	0.00%
5,683	5,877	7,600	5,104	533-5300	Road Materials & Supplies			7,104	39.18%
-	50	50	250	533-5400	Books, Dues & Publications			250	0.00%
35	270	621	2,525	533-5500	Training			4,070	61.19%
(19,956)	-	-	-	533-9905	Capitalized Costs Allocation - Labor			-	0.00%
(16,704)	-	-	-	533-9906	Capitalized Costs Allocation - Benefits			-	0.00%
(3,452)	-	-	-	533-9907	Capitalized Costs Allocation - Overhead			-	0.00%
<b>\$ 34,381</b>	<b>\$ 71,429</b>	<b>\$ 109,891</b>	<b>\$ 91,583</b>	<b>Total Operating Expenditures</b>				<b>\$ 95,683</b>	<b>4.48%</b>
				<b>Capital Outlay:</b>					
83,992	2,399	1,912	-	533-6402	Equipment			-	0.00%
2,420	-	-	-	533-6404	Trucks			-	0.00%
<b>\$ 86,412</b>	<b>\$ 2,399</b>	<b>\$ 1,912</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>0.00%</b>
				<b>Capital Improvements Program:</b>					
87,974	108,016	144,377	2,000,000		5056 - Water Line Replacement			75,000	-96.25%
		201		533-6368	5367 - Grant Funded Meter Replcmnt-Comm/Res				
		54,849		533-6360	5062 - Brooks Bridge Water Relocation				
<b>\$ 87,974</b>	<b>\$ 108,016</b>	<b>\$ 199,427</b>	<b>\$ 2,000,000</b>	<b>Total Capital Improvements Program</b>				<b>\$ 75,000</b>	<b>-96.25%</b>
				<b>Debt Service</b>					
120,590	-	-	131,454	590-7100	Principal Payments			135,257	2.89%
					2015 Utility System Revenue Note Year 9 of 18				
59,774	56,252	49,785	48,909	591-7200	Interest Expense			45,070	-7.85%
					2015 Utility System Revenue Note Year 9 of 18				
<b>\$ 180,364</b>	<b>\$ 56,252</b>	<b>\$ 49,785</b>	<b>\$ 180,363</b>	<b>Total Debt Service</b>				<b>\$ 180,327</b>	<b>-0.02%</b>
<b>\$ 651,525</b>	<b>\$ 511,047</b>	<b>\$ 648,158</b>	<b>\$ 2,612,118</b>	<b>TOTAL EXPENSES</b>				<b>\$ 702,504</b>	<b>-73.11%</b>

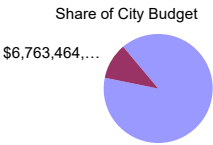
# SEWER COLLECTION & TREATMENT

## DESCRIPTION

Sewer Collection maintains gravity sewer lines, lift stations, and pump stations. Responsible for inspecting the sewer system with closed circuit television equipment, repairing any identified leaks, and repairing or replacing sewer mains and laterals as needed.

## MISSION

Collect and dispose of wastewater in an environmentally sound manner.



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Ensure Sewer Collection System is in Good Working Order

- Linear Feet of Sewer Main Inspected
- Sewer System Inspected

### Ensure Capital Projects are Completed On-Time & Within Budget

- Capital Projects Completed On-Time
- Capital Projects Completed Within Budget

Actual				YTD thru 06/30		Budget	
2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
28,216	22,991	17,564	1,396	25,000	25,000	0.0%	0.0%
4.1%	3.3%	0.0%	0.0%	100%	100%	100%	100%
100%	100%	100%	na	100%	100%	100%	100%
100%	100%	100%	na	100%	100%	100%	100%

- ✓ Continue to reduce inflow and infiltration in City Sewer System through flow monitoring, lateral replacement, lining, and manhole rehab.
- ✓ Replace and relocate Marine Pump Out Station at the Fort Walton Landing.
- ✓ Complete projects as specified in the Capital Improvement Program (CIP) on-time and within budget.
- ✓ Relocate and upgrade Lift Station 2.
- ✓ Install Lift Station for Brooks Bridge replacement project.

## FUTURE GOALS (FY25 & FY26)

- ✓ Perform closed circuit television inspections of the entire sanitary sewer collection system to prioritize future projects and to identify sources of ground water infiltration.
- ✓ Install guide rail systems and safety hatches at all lift stations for easier access and reduction of confined space entries.
- ✓ Install stainless steel inflow protectors in sewer manholes located in flood-prone areas and require the inflow protectors in all new manholes.
- ✓ Continue an in-house flow monitoring program of the City's collection system basins to evaluate the capacity of the system.
- ✓ Grout stub-out on sewer mains that have been lined in place.
- ✓ Refurbish Lift Station 29.
- ✓ Replace and relocate Lift Station 11.
- ✓ Paint surge tank at Pump Station #1.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Reduced inflow and infiltration through flow monitoring, lateral replacement, lining and manhole rehab.
- ✓ Replaced 4,000 gallon fuel tank at pump station #1-B
- ✓ Completed the upgrade of electrical controls for Lift Station 20.
- ✓ Replaced Lift Station 22.
- ✓ Installed forcemain and lift station for Freedom Beacon.

# **401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT**

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Personnel Services:</b>			
13.00	13.00	12.00	13.00	Number of Funded Employees (FTE's)	13.00		
440,937	430,777	503,137	580,976	535-1200 Regular Salaries	613,329	5.57%	
629	50	325	12,200	535-1201 Service Awards	8,300	-31.97%	
45,142	35,673	31,715	30,000	535-1400 Salaries - Overtime	30,000	0.00%	
1,492	2,433	1,980	2,500	535-1401 Salaries - Overtime Holiday Worked	2,500	0.00%	
28,872	27,643	33,712	34,122	535-2100 FICA Taxes	37,812	10.81%	
6,752	6,465	7,884	7,980	535-2101 Medicare	8,843	10.81%	
95,742	73,699	44,948	26,510	535-2200 Retirement Contributions	21,889	-17.43%	
12,251	14,174	16,633	18,912	535-2204 Retirement Contributions - DC Plan	24,830	31.29%	
80,801	98,423	114,562	146,677	535-2300 Dental, Life & Health Insurance	181,434	23.70%	
8,732	9,386	13,428	20,412	535-2400 Worker's Compensation	27,037	32.46%	
<b>\$ 721,352</b>	<b>\$ 698,721</b>	<b>\$ 768,324</b>	<b>\$ 880,290</b>	<b>Total Personnel Services</b>	<b>\$ 955,975</b>	<b>8.60%</b>	
				<b>Operating Expenditures:</b>			
5,125	5,645	4,920	7,500	535-3100 Professional Services	7,500	0.00%	
197	476	830	1,488	535-3102 Employee Physicals & Immunizations	1,844	23.92%	
2,598,528	3,361,080	2,988,951	3,024,151	535-3400 Other Services	3,114,771	3.00%	
5,974	5,080	5,037	5,910	535-4100 Communication Services	4,742	-19.76%	
168,563	186,990	180,288	177,170	535-4300 Utilities	182,485	3.00%	
7,027	13,413	10,384	35,753	535-4400 Rentals & Leases	41,753	16.78%	
30,680	27,817	32,653	41,824	535-4610 Maintenance Contracts	52,137	24.66%	
20,378	20,584	36,578	20,000	535-4620 Vehicle Repair	20,000	0.00%	
8,584	17,829	13,556	10,000	535-4630 Equipment Repair	10,000	0.00%	
240	-	579	400	535-4640 Building Maintenance	400	0.00%	
53,135	144,170	127,004	116,093	535-4680 Plant & System Repair	116,093	0.00%	
173	-	108	150	535-4700 Printing & Binding	150	0.00%	
18,300	20,216	26,474	24,328	535-5200 Operating Supplies	24,328	0.00%	
27,232	27,106	42,172	35,226	535-5204 Fuel & Oil	36,987	5.00%	
1,614	1,829	1,835	2,700	535-5210 Uniform Expense	2,700	0.00%	
3,064	3,064	2,796	2,955	535-5233 Tools	2,955	0.00%	
3,240	5,302	5,229	3,860	535-5234 Safety Supplies/Equipment	4,760	23.32%	
4,155	5,016	5,403	5,000	535-5300 Road Materials & Supplies	5,000	0.00%	
260	180	210	180	535-5400 Dues & Publications	180	0.00%	
515	500	2,059	3,865	535-5500 Training	4,355	12.68%	
(25,557)	(12,996)	-	-	535-9905 Capitalized Costs Allocation - Labor	-	0.00%	
(8,905)	(5,511)	-	-	535-9906 Capitalized Costs Allocation - Benefits	-	0.00%	
(5,581)	(2,109)	-	-	535-9907 Capitalized Costs Allocation - Overhead	-	0.00%	
<b>\$ 2,916,940</b>	<b>\$ 3,825,679</b>	<b>\$ 3,487,064</b>	<b>\$ 3,518,553</b>	<b>Total Operating Expenditures</b>	<b>\$ 3,633,140</b>	<b>3.26%</b>	
				<b>Capital Outlay:</b>			
879	-	-	-	535-6300 Improvements Other Than Buildings	-	0.00%	
13,665	1,912	-	-	535-6402 Equipment	-	0.00%	
36,376	-	-	-	535-6404 Trucks	-	0.00%	
<b>\$ 50,920</b>	<b>\$ 1,912</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
				<b>Capital Improvements Program:</b>			
1,833	-	-	-	Refer to CIP for Specific Locations			
11,418	98,048	15,920	50,000	535-6361 5032 - Sewer System Grouting & Lining	100,000	100.00%	
-	-	6,543	-	535-6310 5048 - Construction of New Lift Station #2	750,000	100.00%	
-	-	-	750,000	535-6310 5062 - Brooks Bridge Sewer Relocation	-	-100.00%	
<b>\$ 13,250</b>	<b>\$ 98,048</b>	<b>\$ 22,464</b>	<b>\$ 800,000</b>	<b>Total Capital Improvements Program</b>	<b>\$ 850,000</b>	<b>6.25%</b>	

# **401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Debt Service</b>					
952,259	-	-	1,015,621	590-7100 Principal Payments	1,037,639 2.17%
				SRF PS & FS Year 10 of 20	
				2015 Utility System Revenue Note Year 9 of 18	
351,312	330,849	313,649	294,515	591-7200 Interest Expense	286,709 -2.65%
				SRF PS & FS Year 10 of 20	
				2015 Utility System Revenue Note Year 9 of 18	
5,613	5,613	5,613	-	590-7320 Amortization Discount - Interest Expense	- 0.00%
<b>\$ 1,309,184</b>	<b>\$ 336,462</b>	<b>\$ 319,262</b>	<b>\$ 1,310,136</b>	<b>Total Debt Service</b>	<b>\$ 1,324,348 1.08%</b>
<b>\$ 5,011,646</b>	<b>\$ 4,960,823</b>	<b>\$ 4,597,114</b>	<b>\$ 6,508,980</b>	<b>TOTAL EXPENSES</b>	<b>\$ 6,763,464 3.91%</b>

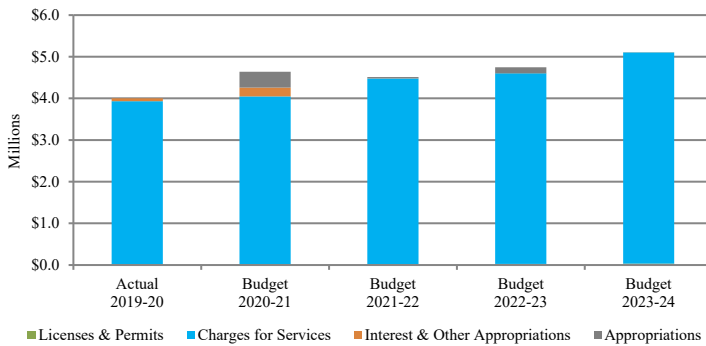
# **401 UTILITIES FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Personnel Services:</b>					
9,609	23,235	38,842	10,000	536-1216 Final Leave Pay	10,000 0.00%
20,059	(11,780)	12,536	-	536-1250 Compensated Absences	- 0.00%
1,534	(902)	960	-	536-2150 FICA - Compensated Absences	- 0.00%
-	41,142	-	-	533-2299 Actuarial Pension Expense	- 0.00%
<b>\$ 31,202</b>	<b>\$ 51,695</b>	<b>\$ 52,338</b>	<b>\$ 10,000</b>	<b>Total Personnel Services</b>	<b>\$ 10,000 0.00%</b>
<b>Operating Expenditures:</b>					
37,765	9,247	11,389	-	536-3100 Professional Services	- 0.00%
-	-	2,700	950	536-4911 Holiday Gift Certificates	950 0.00%
29,639	65,674	28,351	-	536-4924 Bad Debt Expense	- 0.00%
-	-	-	115,099	536-4995 Contingencies	120,636 4.81%
8,894	8,140	14,830	-	536-4999 Amortization Expense	- 0.00%
1,080	6,677	1,830	2,340	536-5231 Computer Hardware/Software	9,515 306.62%
1,847,894	1,743,086	1,691,358	-	536-5900 Depreciation	- 0.00%
16,794	16,794	16,794	-	536-5910 Depreciation on Contributed Capital	- 0.00%
<b>\$ 1,942,066</b>	<b>\$ 1,849,618</b>	<b>\$ 1,767,252</b>	<b>\$ 118,389</b>	<b>Total Operating Expenditures</b>	<b>\$ 131,101 10.74%</b>
<b>Capital Outlay</b>					
-	-	3,356	-	536-6420 Computer Hardware/Software	- 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,356</b>	<b>\$ 559,033</b>	<b>Total Capital Outlay</b>	<b>\$ - -100.00%</b>
<b>Other Financing Activity</b>					
(536,014)	(248,485)	-	-	590-9900 Reclassify Capital Outlay	- 0.00%
1,155,411	1,319,296	1,345,351	1,220,627	536-9901 Cost Allocation Reimbursement to General Fund	1,264,192 3.57%
675,889	1,238,095	1,229,877	703,751	581-9102 6% Franchise/Right-of-Way Access Fee	723,817 2.85%
<b>\$ 1,831,300</b>	<b>\$ 2,557,391</b>	<b>\$ 2,575,228</b>	<b>\$ 1,924,378</b>	<b>Total Other Financing Activity</b>	<b>\$ 1,988,009 3.31%</b>
<b>\$ 3,804,568</b>	<b>\$ 4,458,704</b>	<b>\$ 4,398,175</b>	<b>\$ 2,611,800</b>	<b>TOTAL EXPENSES</b>	<b>\$ 2,129,110 -18.48%</b>
<b>40.50</b>	<b>39.50</b>	<b>39.50</b>	<b>39.50</b>	<b>Number of Funded Employees (FTE's)</b>	<b>41.37 4.73%</b>
<b>501,262</b>	<b>506,915</b>	<b>535,860</b>	<b>586,877</b>	<b>Customer Service</b>	<b>671,872 14.48%</b>
<b>1,111,219</b>	<b>604,433</b>	<b>588,414</b>	<b>1,174,862</b>	<b>Utility Services</b>	<b>1,085,692 -7.59%</b>
<b>218,833</b>	<b>263,520</b>	<b>262,827</b>	<b>269,673</b>	<b>GIS</b>	<b>284,831 5.62%</b>
<b>1,199,781</b>	<b>1,129,117</b>	<b>996,681</b>	<b>1,226,866</b>	<b>Water Operations</b>	<b>1,927,376 57.10%</b>
<b>651,525</b>	<b>511,047</b>	<b>462,884</b>	<b>2,612,118</b>	<b>Water Distribution</b>	<b>702,504 -73.11%</b>
<b>5,011,646</b>	<b>4,960,823</b>	<b>4,565,559</b>	<b>6,508,980</b>	<b>Sewer Collection &amp; Treatment</b>	<b>6,763,464 3.91%</b>
<b>3,804,568</b>	<b>4,458,704</b>	<b>4,398,175</b>	<b>2,611,800</b>	<b>Non-Departmental</b>	<b>2,129,110 -18.48%</b>
(536,014)	(248,485)	(252,685)	-	Reclassification of Capital Outlay	- 0.00%
<b>\$ 11,962,820</b>	<b>\$ 12,186,074</b>	<b>\$ 11,557,716</b>	<b>\$ 14,991,176</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 13,564,849 -9.51%</b>
<b>\$ (282,633)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0) 0.00%</b>

# Sanitation Fund

The Sanitation Fund encompasses 9.07% of the City's activities and services and accounts for solid waste and recycling operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services be financed and recovered primarily through user charges. The City provides residential and commercial garbage collection, as well as yard waste and household goods collection. Commercial and residential recycling programs are also available.

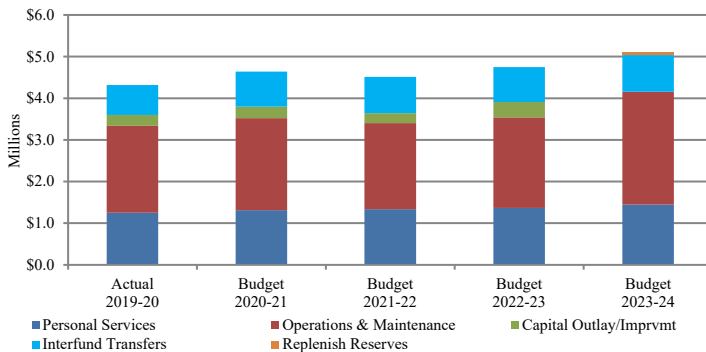
## Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Licenses & Permits	32,000	6,000	18.8%
Charges for Services	5,069,660	492,016	9.7%
Interest/Other/Approp	2,400	(140,907)	(101.0)%
	\$5,104,060	357,109	7.0%

- A five-year utility rate study was implemented on October 2020; for FY 2023-24, Year 4 of the rate study will be implemented. The implementation makes sure the required rates are in place to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements.

## Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Personal Services	1,447,464	81,871	6.0%
Operations & Maintenance	2,709,736	535,896	24.7%
Capital Outlay/Imprvmt	0	(372,221)	(100.0)%
Interfund Transfers Out	876,642	41,345	4.9%
Replenish Reserves	70,218	70,218	100.0%
	\$5,104,060	357,109	7.0%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The increase in the Operations & Maintenance is for the increase in Landfill Fees.

### 403 SANITATION FUND - REVENUES

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
1,090,551	1,330,050	1,593,930	1,495,461	1360-343-4000	Service Fees - Residential	1,741,243	16.44%
4,726	6,528	9,607	2,500	1360-343-4010	Extra Pick-Up Residential	3,300	32.00%
879,226	952,628	1,045,436	1,025,605	1360-343-4100	Service Fees - Commercial	1,169,683	14.05%
20,841	21,403	19,604	12,500	1360-343-4110	Extra Pick-Up Commercial	18,500	48.00%
723,270	730,966	737,491	740,111	1360-343-4200	Tipping Fees - Residential	772,862	4.43%
1,078,081	1,160,134	1,221,255	1,181,861	1360-343-4300	Tipping Fees - Commercial	1,243,444	5.21%
<b>\$ 3,796,695</b>	<b>\$ 4,201,708</b>	<b>\$ 4,627,324</b>	<b>\$ 4,458,039</b>		<b>Total Solid Waste</b>	<b>\$ 4,949,032</b>	<b>11.01%</b>
1,352	1,352	1,240	-	1370-343-4600	Service Fees	-	0.00%
118,954	118,670	116,164	117,455	1370-343-4610	Service Fees - Commercial Recycling	117,678	0.19%
<b>\$ 120,306</b>	<b>\$ 120,022</b>	<b>\$ 117,404</b>	<b>\$ 117,455</b>		<b>Total Recycling</b>	<b>\$ 117,678</b>	<b>0.19%</b>
1,992	1,976	1,981	800	1360-343-4080	Cinco Bayou	1,200	50.00%
502	729	1,804	1,350	1360-343-4130	Special Events - Dumpster Delivery/Pickup	1,750	29.63%
<b>\$ 2,494</b>	<b>\$ 2,705</b>	<b>\$ 3,785</b>	<b>\$ 2,150</b>		<b>Total Fees &amp; Fines</b>	<b>\$ 2,950</b>	<b>37.21%</b>
<b>\$ 3,919,496</b>	<b>\$ 4,324,435</b>	<b>\$ 4,748,512</b>	<b>\$ 4,577,644</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 5,069,660</b>	<b>10.75%</b>
14,154	57,329	75,525	26,000	1360-323-7010	Solid Waste - 10% Roll Off	32,000	23.08%
<b>\$ 14,154</b>	<b>\$ 57,329</b>	<b>\$ 75,525</b>	<b>\$ 26,000</b>		<b>Total Franchise Fees</b>	<b>\$ 32,000</b>	<b>23.08%</b>
<b>\$ 14,154</b>	<b>\$ 57,329</b>	<b>\$ 75,525</b>	<b>\$ 26,000</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 32,000</b>	<b>23.08%</b>
57,580	43,340	38,491	500	1500-361-1000	Interest Income	500	0.00%
<b>\$ 57,580</b>	<b>\$ 43,340</b>	<b>\$ 38,491</b>	<b>\$ 500</b>		<b>Total Interest Income</b>	<b>\$ 500</b>	<b>0.00%</b>
10,000	-	1,418	-	1500-364-1000	Sale of Surplus Assets	-	-100.00%
-	190,621	-	-	1500-364-1030	Sale of Surplus Land - 14 Robinwood Dr SW	-	100.00%
-	6,552	-	1,900	1500-365-1000	Recycling Scrap Metal Sales	1,900	0.00%
-	4,873	-	-	1370-365-2000	Recycling Surplus Sales (ECUA)	-	0.00%
-	94,036	2,565	25	1500-369-9000	Miscellaneous Revenues	-	0.00%
<b>\$ 10,000</b>	<b>\$ 296,081</b>	<b>\$ 3,983</b>	<b>\$ 1,925</b>		<b>Total Other Revenues</b>	<b>\$ 1,900</b>	<b>79.96%</b>
<b>\$ 67,580</b>	<b>\$ 339,421</b>	<b>\$ 42,473</b>	<b>\$ 2,425</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 2,400</b>	<b>11.35%</b>
-	-	-	140,882	1600-389-9300	Appropriation from Retained Earnings	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,882</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,882</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>11.35%</b>
<b>\$ 4,001,231</b>	<b>\$ 4,721,186</b>	<b>\$ 4,866,511</b>	<b>\$ 4,746,951</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 5,104,060</b>	<b>7.52%</b>



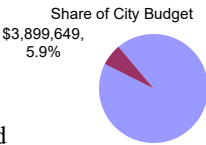
SOLID WASTE

DESCRIPTION

Solid Waste is responsible for the collection and disposal of garbage and yard waste. Residential garbage is collected curbside once per week, residential yard waste is collected curbside once per week, and commercial dumpsters are emptied as scheduled based on business needs.

MISSION

Maintain a sanitary environment with regular collection of residential and commercial solid waste.



CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23		2022-23	2023-24
Promote Neighborhood Cleanups								
Household waste collections conducted	2	2	2	1			2	2

- ✓ Continue to monitor cost for Solid Waste services by retaining a firm to analyze cost.
- ✓ Develop and implement a commercial dumpster replacement schedule to ensure compliance issues.

FUTURE GOALS (FY25 & FY26)

- ✓ Continue to ensure standards of Customer Service excellence are met by those providing Solid Waste collection services.
- ✓ Develop and implement ways and means to reduce residential bulk household.

PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Signed a five (5) year contract with Republic Services to transport Solid Waste to the landfill.
- ✓ Purchased a new residential sideloader to improve efficiency and customer service.

# 403 SANITATION FUND - 1360 SOLID WASTE

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>		
769,578	740,978	776,919	859,871	534-1200	Regular Salaries
833	750	-	20,200	534-1201	Service Awards
31,153	24,432	13,949	15,000	534-1400	Salaries - Overtime
14,241	13,566	23,798	17,000	534-1401	Salaries - Overtime Holiday Worked
46,834	45,573	48,274	51,092	534-2100	FICA Taxes
10,953	10,658	11,290	11,949	534-2101	Medicare
131,424	107,765	67,724	39,766	534-2200	Retirement Contributions
23,417	23,656	24,349	28,282	534-2204	Retirement Contributions - DC Plan
176,357	180,645	161,462	193,650	534-2300	Dental, Life & Health Insurance
-	-	2,025	3,006	534-2210	Def Comp 457
39,534	35,910	38,244	57,729	534-2400	Worker's Compensation
<b>\$ 1,244,324</b>	<b>\$ 1,183,934</b>	<b>\$ 1,168,033</b>	<b>\$ 1,297,544</b>	<b>Total Personnel Services</b>	
2,970	3,191	3,017	2,684	534-4100	Communication Services
35	6	-	135	534-4200	Postage
2,801	1,079	-	4,841	534-4300	Utilities
1,709	15,328	2,220	1,740	534-4400	Rentals & Leases
686	667	464	780	534-4610	Maintenance Contracts
274,926	336,197	254,455	248,000	534-4620	Vehicle Repair
10	18	412	200	534-4630	Equipment Repair
35	566	-	900	534-4700	Printing & Binding
748	397	409	1,000	534-5100	Office Supplies
5,644	11,427	9,206	16,000	534-5200	Operating Supplies
108,305	125,797	203,072	190,000	534-5204	Fuel & Oil
2,700	2,432	2,895	4,050	534-5210	Uniform Expense
593,848	667,247	694,588	660,640	534-5219	Landfill Fees - Commercial
475,021	475,765	461,870	494,730	534-5220	Landfill Fees - Residential
356,762	299,781	248,097	302,965	534-5222	Landfill Fees - Yard Waste
31,456	21,532	47,337	45,400	534-5225	Sanitation Containers - Bulk
(91)	13,530	15,877	16,800	534-5226	Sanitation Containers - Residential
151	-	348	600	534-5233	Tools
3,494	2,563	1,880	3,690	534-5234	Safety Supplies/Equipment
223	223	223	223	534-5400	Books, Dues & Publications
-	-	306	1,000	534-5500	Training
<b>\$ 1,861,434</b>	<b>\$ 1,977,746</b>	<b>\$ 1,946,677</b>	<b>\$ 1,996,378</b>	<b>Total Operating Expenditures</b>	
540,751	-	-	-	534-6404	Trucks
<b>\$ 540,751</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	
-	-	-	41,470	517-7100	Principal Payments
					2018 Rev Note - Field Offc Complex-yr 5 of 19
-	-	-	43,530	517-7200	Interest Expense
					2018 Rev Note - Field Offc Complex-yr 5 of 19
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 85,000</b>	<b>Total Debt Service</b>	
<b>3,646,509</b>	<b>3,161,680</b>	<b>3,114,710</b>	<b>3,378,922</b>	<b>TOTAL EXPENSES</b>	

<b>19.00</b>	
908,521	5.66%
17,200	-14.85%
15,000	0.00%
20,000	17.65%
54,599	6.86%
12,769	6.86%
51,075	28.44%
28,249	-0.12%
198,975	2.75%
3,331	10.81%
62,859	8.89%
<b>\$ 1,372,578</b>	<b>5.78%</b>

2,002	-25.40%
135	0.00%
4,841	0.00%
2,300	32.18%
848	8.72%
248,000	0.00%
200	0.00%
900	0.00%
1,000	0.00%
16,000	0.00%
199,500	5.00%
4,050	0.00%
887,175	34.29%
610,500	23.40%
395,375	30.50%
47,540	4.71%
16,800	0.00%
600	0.00%
3,060	-17.07%
245	9.87%
1,000	0.00%
<b>\$ 2,442,071</b>	<b>22.33%</b>

-	0.00%
<b>\$ -</b>	<b>0.00%</b>

43,059	3.83%
41,941	-3.65%
<b>\$ 85,000</b>	<b>0.00%</b>

# CURBSIDE RECYCLING

Share of City Budget  
\$288,484,  
.03%



## DESCRIPTION

Residential single-stream recycling is collected once per week with a provided 95 gal. curbside automated cart. Commercial dumpsters are available for single-stream recycling.

## MISSION

Reduce the waste stream deposited in landfills.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Promote Reduction of the Residential Waste Stream

Single Stream Recycling Drop-Off Locations

Recycling Tonnage Collected

Waste Stream Diverted from Landfills

### Promote Reduction of the Commercial Waste Stream

Recycling Tonnage Collected

Waste Stream Diverted from Landfills

	Actual				Budget	
	2019-20	2020-21	2021-22	YTD thru 06/30 2022-23	2022-23	2023-24
Single Stream Recycling Drop-Off Locations	1	0	0	0	0	0
Recycling Tonnage Collected	1056	1535	1526	1127	1,500	1,500
Waste Stream Diverted from Landfills	44.0%	70.5%	72.0%	54.0%	17.0%	17.0%
Recycling Tonnage Collected	303	678	634	403	600	600
Waste Stream Diverted from Landfills	17.0%	22.4%	20.0%	12.5%	5.5%	5.5%

- ✓ Continued with the issuance of Courtesy Notices to customer with contamination issues.
- ✓ Cross train current employees on both commercial and residential routes to improve efficiency and flexibility.

## FUTURE GOALS (FY25 & FY26)

- ✓ Work with the City's Public Information Manager on marketing and promoting the City's residential and commercial recycling program.
- ✓ Look into the potential of utilizing a local Recycling MRF to accept the City's recycling commodities.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Utilizing Interlocal Agreement with Okaloosa County to accept and deliver the City's recycling material to ECUA.
- ✓ Monitored contamination issues within the commercial system, educated customers and improved customer relations.

### 403 SANITATION FUND - 1370 RECYCLING

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted		2023-24 Adopted	% Change	
				<b>Personnel Services:</b>			
1.00	1.00	1.00	1.00	<i>Number of Funded Employees (FTE's)</i>	1.00		
40,197	41,423	44,602	45,240	534-1200 Regular Salaries	49,854	10.20%	
108	-	108	1,200	534-1201 Service Awards	1,200	0.00%	
1,324	1,257	93	200	534-1400 Salaries - Overtime	200	0.00%	
1,415	1,244	1,649	1,920	534-1401 Salaries - Overtime Holiday Worked	2,420	26.04%	
2,283	2,270	2,758	2,690	534-2100 FICA Taxes	3,088	14.79%	
534	531	645	629	534-2101 Medicare	722	14.80%	
18,917	8,008	-	-	534-2200 Retirement Contributions	-	0.00%	
	1,182	2,174	2,262	534-2204 Retirement Contributions - DC Plan	2,570	13.61%	
11,071	12,415	7,427	7,694	534-2300 Dental, Life & Health Insurance	7,976	3.66%	
-	-	902	1,357	534-2210 Def Comp 457	1,542	13.62%	
2,231	2,241	2,499	3,356	534-2400 Worker's Compensation	3,815	13.68%	
<b>\$ 78,080</b>	<b>\$ 70,571</b>	<b>\$ 62,859</b>	<b>\$ 66,549</b>	<b>Total Personnel Services</b>	<b>\$ 73,386</b>	<b>10.27%</b>	
				<b>Operating Expenditures:</b>			
-	-	-	100	534-3400 Other Services	100	0.00%	
60,889	39,370	96,707	62,500	534-3421 TIP/Contamination Fees	145,925	133.48%	
-	-	-	1,000	534-4000 Travel and Per Diem	1,000	0.00%	
131	135	132	131	534-4100 Communication Services	133	1.59%	
13,239	13,727	22,873	26,500	534-4620 Vehicle Repair	26,500	0.00%	
-	-	-	3,000	534-4630 Equipment Repair	3,000	0.00%	
-	195	-	500	534-4700 Printing & Binding	500	0.00%	
2,330	2,542	2,472	3,500	534-5200 Operating Supplies	3,450	-1.43%	
5,958	9,419	8,477	8,400	534-5204 Fuel & Oil	8,820	5.00%	
150	154	165	165	534-5210 Uniform Expense	165	0.00%	
-	-	-	15,800	534-5225 Sanitation Containers - Bulk	15,800	0.00%	
-	-	6,899	8,750	534-5226 Sanitation Containers - Residential	8,750	0.00%	
-	-	-	200	534-5233 Tools	200	0.00%	
249	-	130	205	534-5234 Safety Supplies/Equipment	205	0.00%	
150	150	200	150	534-5400 Books, Dues & Publications	200	33.33%	
-	-	-	350	534-5500 Training	350	0.00%	
<b>\$ 83,096</b>	<b>\$ 65,693</b>	<b>\$ 138,054</b>	<b>\$ 131,251</b>	<b>Total Operating Expenditures</b>	<b>\$ 215,098</b>	<b>63.88%</b>	
<b>161,176</b>	<b>136,264</b>	<b>200,913</b>	<b>197,801</b>	<b>TOTAL EXPENSES</b>	<b>288,484</b>	<b>45.85%</b>	

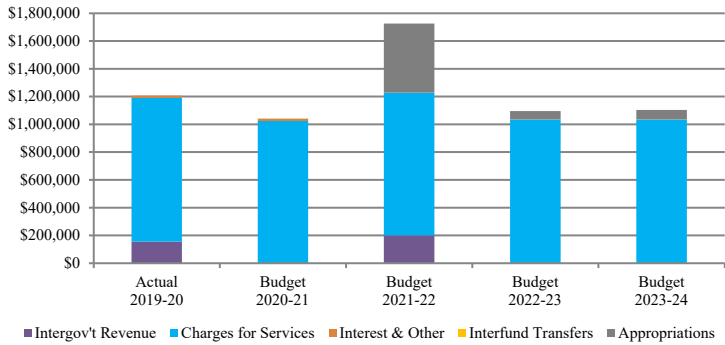
# **403 SANITATION FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Personnel Services:</b>					
-	13,723	8,425	1,500	1,500	0.00%
8,100	2,015	1,118	-	-	0.00%
619	155	87	-	-	0.00%
-	27,403	-	-	-	0.00%
<b>\$ 8,719</b>	<b>\$ 43,296</b>	<b>\$ 9,630</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>0.00%</b>
<b>Total Personnel Services</b>					
<b>Operating Expenditures:</b>					
20,062	2,378	2,929	-	-	0.00%
-	-	1,400	500	500	0.00%
4,943	16,578	7,302	-	-	0.00%
-	-	-	45,321	51,041	12.62%
360	896	-	390	1,025	162.82%
234,617	271,520	277,731	-	-	0.00%
380	285	-	-	-	0.00%
<b>\$ 260,362</b>	<b>\$ 291,656</b>	<b>\$ 289,361</b>	<b>\$ 46,211</b>	<b>\$ 52,566</b>	<b>13.75%</b>
<b>Total Operating Expenditures</b>					
<b>Capital Outlay</b>					
-	417,911	267,717	372,221	-	-100.00%
<b>\$ -</b>	<b>\$ 417,911</b>	<b>\$ 267,717</b>	<b>\$ 372,221</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Total Capital Outlay</b>					
<b>Other Financing Activity</b>					
(540,751)	(417,911)	-	-	-	0.00%
406,311	515,370	524,504	474,949	485,398	2.20%
227,619	325,459	347,556	275,348	306,244	11.22%
-	-	-	-	70,218	-
<b>\$ 633,930</b>	<b>\$ 840,829</b>	<b>\$ 872,060</b>	<b>\$ 750,297</b>	<b>\$ 861,860</b>	<b>14.87%</b>
<b>Total Other Financing Activity</b>					
<b>\$ 903,011</b>	<b>\$ 1,593,693</b>	<b>\$ 1,438,768</b>	<b>\$ 1,170,229</b>	<b>\$ 915,926</b>	<b>-21.73%</b>
<b>TOTAL EXPENSES</b>					
<b>20.00</b>	<b>-</b>	<b>-</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00%</b>
<b>3,734,527</b>	<b>3,161,680</b>	<b>3,114,710</b>	<b>3,378,922</b>	<b>3,899,649</b>	<b>15.41%</b>
<b>161,176</b>	<b>136,264</b>	<b>200,913</b>	<b>197,801</b>	<b>288,484</b>	<b>45.85%</b>
<b>903,011</b>	<b>1,593,693</b>	<b>1,438,768</b>	<b>1,170,229</b>	<b>915,926</b>	<b>-21.73%</b>
<b>(540,751)</b>	<b>(417,911)</b>	<b>(267,717)</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>\$ 4,257,964</b>	<b>\$ 4,473,726</b>	<b>\$ 4,486,673</b>	<b>\$ 4,746,952</b>	<b>\$ 5,104,060</b>	<b>7.52%</b>
<b>TOTAL FUND EXPENSES</b>					
<b>\$ (256,733)</b>	<b>\$ 247,460</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>0.00%</b>
<b>NET REVENUE / (EXPENSE)</b>					

## Stormwater Fund

The Stormwater Fund encompasses 1.97% of the City's activities and services and accounts for stormwater management operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services be financed and recovered through user charges. This fund accounts for stormwater, storm drainage, and water quality initiatives.

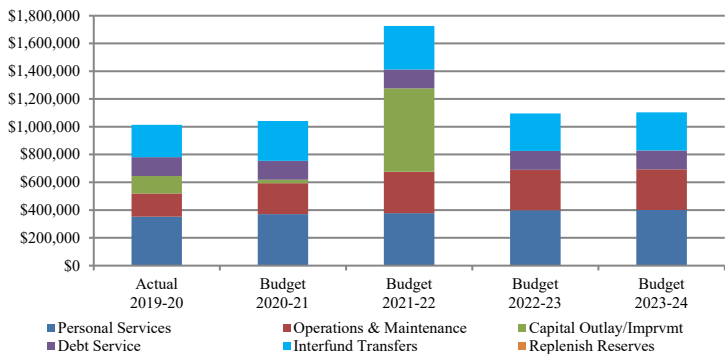
### Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Charges for Services	\$1,034,658	(111)	0.01%
Intergov't Revenue	0	0	0%
Interest, Other & Approp	69,410	8,126	11.8%
	\$1,104,068	8,015	0.7%

- A five-year utility rate study was implemented on October 2020; for FY2023-24, Year 4 of the rate study will be implemented with no changes to the Stormwater User Fees. The implementation makes sure the required rates are in place to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements.

### Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Personnel Services	\$400,826	2,247	0.6%
Operations & Maintenance	292,520	1,199	0.4%
Capital Outlay/Imprvmt	0	0	0%
Debt Service	136,000	0	0%
Interfund Transfer	274,722	4,569	1.7%
Replenish Reserves	0	0	0.0%
	\$1,104,068	8,015	0.7%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The increase in Personnel Services is due to the Pay & Class Study implementation.

# STORMWATER

## DESCRIPTION

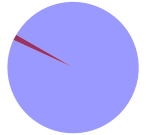
The Stormwater Division maintains 44 miles of storm drain, 14 retention ponds, 3.25 miles of ditches and streams and over 1,500 curb and surface inlets. Stormwater management helps to ensure the health and safety of citizens while meeting State and Federal regulations.

## MISSION

Improve and preserve natural water quality, comply with existing and upcoming regulatory requirements, and improve operation and management of existing stormwater infrastructure.

Share of City Budget

\$817,344,  
1.4%



## CURRENT GOALS, OBJECTIVES, & METRICS (FY24)

### Improve Water Quality

- City Streets Swept at Least Once per Month
- Cubic Yards of Debris Removed from Stormwater Separators

### Improve Stormwater Infrastructure

- Linear Feet of New Stormwater Pipe Installed
- Linear Feet of Stormwater Pipe Replaced
- Stormwater Line System Replaced

### Ensure Capital Projects are Completed On-Time & Within Budget

- Capital Projects Completed On-Time
- Capital Projects Completed Within Budget

	Actual				YTD thru 06/30		Budget	
	2019-20	2020-21	2021-22	2022-23	2022-23	2023-24	2022-23	2023-24
City Streets Swept at Least Once per Month	46%	25%	21%	9%			97%	90%
Cubic Yards of Debris Removed from Stormwater Separators	0	8	6	6			8	8
Linear Feet of New Stormwater Pipe Installed	0	0	0	288			0	0
Linear Feet of Stormwater Pipe Replaced	1914	220	280	20			575	720
Stormwater Line System Replaced	0.87%	0.10%	0.13%	0.01%			0.0%	0.0%
Capital Projects Completed On-Time	100%	100%	100%	na			100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	na			100%	100%

- ✓ Implement water quality improvements.
- ✓ Sweep every City street at least once per month.
- ✓ Maintain the current amount of debris removed from stormwater separators through regular collection schedule.
- ✓ Replace failing corrugated metal pipe at various locations throughout the City.
- ✓ Provide Stormwater improvements as identified in the City's Stormwater Master Plan.

## FUTURE GOALS (FY25 & FY26)

- ✓ Develop a 5- and 10-year CIP to replace all corrugated metal stormwater pipe throughout the City.
- ✓ Comply with federally-mandated National Pollutant Discharge Elimination System (NPDES) permit requirements.
- ✓ Pursue funding alternatives to complete major capital projects related to the stormwater system based on the completion of the Stormwater Master Plan, including SRF loans, bonds, and/or rate increases.

## PRIOR YEAR ACCOMPLISHMENTS (FY23)

- ✓ Continuous maintenance of drainage ditches throughout the City.
- ✓ Completed Stormwater replacement from 16 Memorial Parkway NW to Oakland Circle NW.
- ✓ Installed stormwater drainage system at "The Point Parking Lot" at 164-166 Miracle Strip Parkway SE.

## 405 STORMWATER FUND - REVENUES

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted		
585,811	585,561	587,609	586,653	1380-343-7001 Stormwater Management Fee - Residential	583,314 -0.57%
449,222	449,966	449,619	448,116	1380-343-7101 Stormwater Management Fee - Commercial	451,340 0.72%
<b>\$ 1,035,033</b>	<b>\$ 1,035,528</b>	<b>\$ 1,037,228</b>	<b>\$ 1,034,769</b>	<b>Total Stormwater Operations</b>	<b>\$ 1,034,654 -0.01%</b>
<b>\$ 1,035,033</b>	<b>\$ 1,035,528</b>	<b>\$ 1,037,228</b>	<b>\$ 1,034,769</b>	<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 1,034,654 -0.01%</b>
155,440	-	15,018	-	15XX-334-3600 State Grants	- 0.00%
<b>\$ 155,440</b>	<b>\$ -</b>	<b>\$ 15,018</b>	<b>\$ -</b>	<b>Total State Grants</b>	<b>\$ - 0.00%</b>
<b>\$ 155,440</b>	<b>\$ -</b>	<b>\$ 15,018</b>	<b>\$ -</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ - 0.00%</b>
15,465	9,295	9,558	500	1500-361-1000 Interest Income	500 0.00%
<b>\$ 15,465</b>	<b>\$ 9,295</b>	<b>\$ 9,558</b>	<b>\$ 500</b>	<b>Total Interest Income</b>	<b>\$ 500 0.00%</b>
<b>\$ 15,465</b>	<b>\$ 9,295</b>	<b>\$ 9,558</b>	<b>\$ 500</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 500 0.00%</b>
-	-	-	60,784	1600-389-9300 Appropriation from Retained Earnings	68,910 13.37%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,784</b>	<b>Total Non-Operating Sources</b>	<b>\$ 68,910 13.37%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,784</b>	<b>TOTAL TRANSFERS IN</b>	<b>\$ 68,910 13.37%</b>
<b>\$ 1,205,939</b>	<b>\$ 1,044,823</b>	<b>\$ 1,061,804</b>	<b>\$ 1,096,057</b>	<b>TOTAL FUND REVENUES</b>	<b>\$ 1,104,068 0.73%</b>



# 405 STORMWATER FUND - 1380 STORMWATER

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
				<b>Personnel Services:</b>	
				<b>Number of Funded Employees (FTE's)</b>	
6.00	6.00	6.00	6.00	6.00	
201,371	212,331	220,589	257,204	265,429	3.20%
408	-	-	5,200	4,200	-19.23%
4,471	1,223	1,450	1,500	1,500	0.00%
12,161	12,720	13,201	15,267	16,596	8.71%
2,844	2,975	3,087	3,570	3,881	8.72%
41,430	36,865	21,317	13,255	7,296	-44.95%
4,269	6,105	7,422	8,856	12,651	42.85%
40,693	51,400	49,971	70,232	68,481	-2.49%
14,488	14,040	14,326	22,999	20,292	-11.77%
<b>\$ 322,135</b>	<b>\$ 337,659</b>	<b>\$ 331,363</b>	<b>\$ 398,083</b>	<b>\$ 400,326</b>	<b>0.56%</b>
				<b>Total Personnel Services</b>	
				<b>Operating Expenditures:</b>	
-	100	-	50,000	50,000	0.00%
-	788	350	680	823	21.03%
40,780	42,949	33,472	74,694	65,229	-12.67%
-	-	-	602	602	0.00%
2,143	2,033	2,114	2,296	1,749	-23.84%
-	-	-	10	10	0.00%
316	-	-	7,764	7,997	3.00%
7,998	-	-	51,400	53,400	3.89%
8,822	8,533	9,591	10,415	12,500	20.02%
8,203	4,760	3,913	6,500	6,500	0.00%
1,330	10,609	2,772	29,695	34,695	16.84%
81	97	99	300	300	0.00%
4,687	2,296	3,477	5,000	5,000	0.00%
12,259	12,180	19,551	19,313	20,279	5.00%
308	576	759	1,350	1,350	0.00%
4,014	1,832	1,115	2,000	4,000	100.00%
1,190	1,364	767	2,000	2,300	15.00%
3,557	6,334	3,922	6,000	9,000	50.00%
650	650	650	8,638	650	-92.48%
-	326	449	2,330	4,635	98.93%
(10,777)	(3,834)	-	-	-	0.00%
(5,638)	(1,893)	-	-	-	0.00%
(2,363)	(377)	-	-	-	0.00%
<b>\$ 77,560</b>	<b>\$ 89,320</b>	<b>\$ 83,000</b>	<b>\$ 280,987</b>	<b>\$ 281,018</b>	<b>0.01%</b>
				<b>Total Operating Expenditures</b>	
				<b>Capital Outlay:</b>	
5,285	-	-	-	-	0.00%
62,566	79,601	-	-	-	0.00%
<b>\$ 67,851</b>	<b>\$ 79,601</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
				<b>Total Capital Outlay</b>	
				<b>Capital Improvements Program:</b>	
24,455	-	94,014	-	-	0.00%
883,905	7,555	-	-	-	0.00%
<b>\$ 908,360</b>	<b>\$ 7,555</b>	<b>\$ 94,014</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
				<b>Total Capital Improvements Program</b>	

# **405 STORMWATER FUND - 1380 STORMWATER**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Debt Service</b>					
-	-	-	66,353	517-7100 Principal Payments	68,894 3.83%
-	-	4,763	69,647	517-7200 Interest Expense	67,106 -3.65%
				2018 Rev Note - Field Offc Complex-yr 5 of 19	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,763</b>	<b>\$ 136,000</b>	<b>Total Debt Service</b>	<b>\$ 136,000 0.00%</b>
<b>\$ 1,375,905</b>	<b>\$ 514,136</b>	<b>\$ 513,139</b>	<b>\$ 815,070</b>	<b>TOTAL EXPENSES</b>	<b>\$ 817,344 0.28%</b>

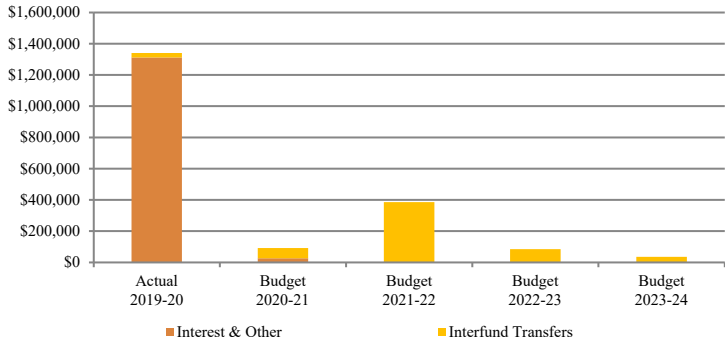
# **405 STORMWATER FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2019-20	2020-21	2021-22	2022-23 Adopted	2023-24 Adopted	% Change
<b>Personnel Services:</b>					
-	1,381	1,235	500	500	0.00%
3,392	2,267	(11,785)	-	-	0.00%
258	172	(902)	-	-	0.00%
-	37,512	(5,667)	-	-	0.00%
<b>\$ 3,650</b>	<b>\$ 41,332</b>	<b>\$ (17,119)</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>0.00%</b>
<b>Total Personnel Services</b>					
<b>Operating Expenditures:</b>					
11,636	528	651	-	-	0.00%
-	-	375	125	125	0.00%
2,842	4,857	2,099	-	-	0.00%
-	-	-	9,819	10,352	5.43%
-	-	27,711	-	-	0.00%
720	-	360	390	1,025	162.82%
201,006	410,092	408,732	-	-	0.00%
<b>\$ 216,204</b>	<b>\$ 415,477</b>	<b>\$ 439,928</b>	<b>\$ 10,334</b>	<b>\$ 11,502</b>	<b>11.30%</b>
<b>Total Operating Expenditures</b>					
<b>Other Financing Activity</b>					
(976,211)	(87,157)	-	-	-	0.00%
172,214	226,003	229,875	208,037	212,613	2.20%
60,816	196,228	219,650	62,116	62,109	-0.01%
<b>\$ (743,181)</b>	<b>\$ 335,074</b>	<b>\$ 449,525</b>	<b>\$ 270,153</b>	<b>\$ 274,722</b>	<b>1.69%</b>
<b>Total Other Financing Activity</b>					
<b>\$ (523,327)</b>	<b>\$ 791,883</b>	<b>\$ 872,333</b>	<b>\$ 280,987</b>	<b>\$ 286,724</b>	<b>2.04%</b>
<b>TOTAL EXPENSES</b>					
<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00%</b>
<b>Number of Funded Employees (FTE's)</b>					
<b>1,516,735</b>	<b>517,137</b>	<b>374,933</b>	<b>815,070</b>	<b>817,344</b>	<b>0.28%</b>
<b>452,884</b>	<b>791,883</b>	<b>872,333</b>	<b>280,987</b>	<b>286,724</b>	<b>2.04%</b>
<b>(976,211)</b>	<b>(87,157)</b>	<b>(94,014)</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>\$ 993,409</b>	<b>\$ 1,221,863</b>	<b>\$ 1,153,253</b>	<b>\$ 1,096,057</b>	<b>\$ 1,104,068</b>	<b>0.73%</b>
<b>TOTAL FUND EXPENSES</b>					
<b>\$ 212,531</b>	<b>\$ (177,040)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>0.00%</b>
<b>NET REVENUE / (EXPENSE)</b>					

## Beal Memorial Cemetery Fund

The Beal Memorial Cemetery Perpetual Care Fund encompasses 0.07% of the City's activities and services and accounts for a portion of revenues from lot, crypt, and niche sales that are being reserved for perpetual care. Cemetery operations are currently funded in the General Fund, but interest earnings on the reserves will be used for maintaining the cemetery once all spaces have been sold.

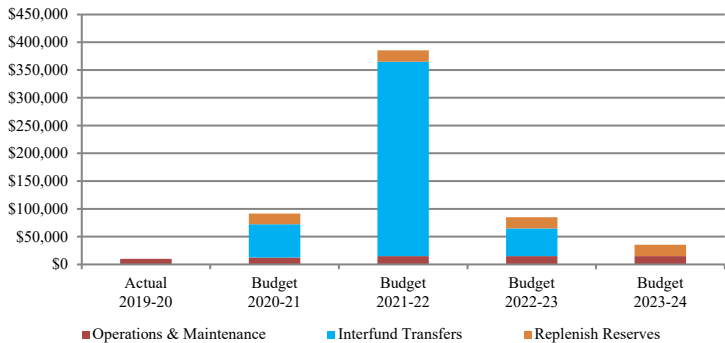
### Revenue Highlights



	Budget 2023-24	\$ Change	% Change
Interest & Other	300	0	0%
Interfund Transfers In	35,017	(49,680)	(141.9)%
	\$35,317	(49,680)	(140.7)%

- Transfers In reflects the transfer of 20% of cemetery lot sales from the General Fund to fund perpetual care, as established by Ordinance 526.

### Expenditure Highlights



	Budget 2023-24	\$ Change	% Change
Operations & Maintenance	14,919	0	0%
Interfund Transfers	0	(49,680)	(100.0)%
Replenish Reserves	20,398	0	0%
	\$35,317	(49,680)	(140.7)%

- Operations & maintenance includes the annual investment portfolio management fee.
- The decrease in interfund transfers is a result funds being allocated in the GF for construction of projects.

# **602 BEAL MEMORIAL CEMETERY CARE FUND**

Actual				Budget			
2019-20	2020-21	2021-22	2022-23 Adopted			2023-24 Adopted	% Change
279	73	641	300	1500-361-1000	Interest Income	300	0.00%
66,711	65,718	88,257	-	1500-361-2000	Dividend Income	-	0.00%
210,396	296,601	(1,095,153)	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
34,869	300,404	262,600	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 312,256</b>	<b>\$ 662,796</b>	<b>\$ (743,656)</b>	<b>\$ 300</b>		<b>Total Interest Income</b>	<b>\$ 300</b>	<b>0.00%</b>
<b>\$ 312,256</b>	<b>\$ 662,796</b>	<b>\$ (743,656)</b>	<b>\$ 300</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 300</b>	<b>0.00%</b>
28,676	55,167	36,305	38,400	2200-381-0100	Transfer from General Fund	35,017	-8.81%
<b>\$ 28,676</b>	<b>\$ 55,167</b>	<b>\$ 36,305</b>	<b>\$ 38,400</b>		<b>Total Interfund Transfers</b>	<b>\$ 35,017</b>	<b>-8.81%</b>
-	-	-	46,297	1600-389-9100	Appropriation from Fund Balance	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,297</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 28,676</b>	<b>\$ 55,167</b>	<b>\$ 36,305</b>	<b>\$ 84,697</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 35,017</b>	<b>-58.66%</b>
<b>\$ 340,932</b>	<b>\$ 717,963</b>	<b>\$ (707,351)</b>	<b>\$ 84,997</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 35,317</b>	<b>-58.45%</b>
<b>Operating Expenditures:</b>							
9,877	15,413	11,367	14,919	2200-539-3100	Professional Services	14,919	0.00%
<b>\$ 9,877</b>	<b>\$ 15,413</b>	<b>\$ 11,367</b>	<b>\$ 14,919</b>		<b>Total Operating Expenditures</b>	<b>\$ 14,919</b>	<b>0.00%</b>
<b>Other Financing Activity:</b>							
-	-	-	49,680	1600-581-9102	Transfer to General Fund	-	-100.00%
-	-	-	20,398	1600-581-9920	Reserve for Future Cemetery Perpetual Care	20,398	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,078</b>		<b>Total Other Financing Activity</b>	<b>\$ 20,398</b>	<b>-70.89%</b>
<b>\$ 9,877</b>	<b>\$ 15,413</b>	<b>\$ 11,367</b>	<b>\$ 84,997</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 35,317</b>	<b>-58.45%</b>
<b>\$ 331,056</b>	<b>\$ 702,550</b>	<b>\$ (718,718)</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b>	<b>0.00%</b>
57,010,497	57,317,684	50,582,803	59,129,382		<b>CITYWIDE REVENUES</b>	<b>56,300,597</b>	<b>-4.78%</b>
48,473,644	50,261,884	47,264,385	59,129,382		<b>CITYWIDE EXPENSES</b>	<b>56,300,597</b>	<b>-4.78%</b>
<b>\$ 8,536,853</b>	<b>\$ 7,055,800</b>	<b>\$ 3,318,418</b>	<b>\$ -</b>		<b>NET CITYWIDE REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>

## IT Replacement Program

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The City's Information Technology Replacement Program (ITRP) is a planning and budgeting tool that serves as a guide for efficient and effective replacement of computers, laptops, tablets, and servers.

The FY 2023-24 budget is the eighth year of the schedule. Future years' funding requirements are identified, but are not authorized.

### REPLACEMENT SCHEDULE

Desktop Computer	5 years
Office Laptop	5 years
Patrol Laptop	5 years
Tablet/IPAD	3 years
Server	5 years

Software will be upgraded in conjunction with hardware replacements. However, it is each division's responsibility to budget for the replacement of peripherals such as keyboards, monitors, and printers as needed.

[illegible]

001-0320-Information Technology	Wi-Fi Access Point   Landing Park (never ordered in FY18, pending new project)	Aruba 134	FY 2013	1		1000
001-0320-Information Technology	Wi-Fi Access Point   City Hall - City Clerk	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   City Hall - Finance	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   City Hall - IT	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   City Hall Annex	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Council Chambers	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg A (not deployed yet)	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 6 AP1	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 6 AP2	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 6 AP3	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Fire Dept. 7 AP1	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Golf Club	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Museum	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Police - 1	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Police - 2	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Police - 3	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Police - 4	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 1	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 2	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 3	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 4	Aruba IAP-305	FY 2019	1	580	
001-0320-Information Technology	Wi-Fi Access Point   Recreation Center - 5	Aruba IAP-305	FY 2019	1	580	



001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg B	Aruba IAP-375	FY 2020	1	750
001-0320-Information Technology	Wi-Fi Access Point   Field Office Complex, Bldg B	Aruba IAP-375	FY 2020	1	750
001-0320-Information Technology	Firewall   Sewer Plant - ASA	ASA5505	FY 2008	1	
001-0320-Information Technology	Network Firewall   Landing Park (never purchased in FY18, pending new project)	Cisco 881	FY 2013	1	
001-0320-Information Technology	Server - Coban retiring 1-18 taser implementation	Custom	5/29/2009	1	
001-0320-Information Technology	Server - FWB-TEST	Custom	1/1/2010	1	
001-0320-Information Technology	Network Switch   Virtual Server Infrastructure, Switch 1 of 2	Dell EMC Switch S4128T-ON	FY 2020	1	7400
001-0320-Information Technology	Network Switch   Virtual Server Infrastructure, Switch 2 of 2	Dell EMC Switch S4128T-ON	FY 2020	1	7400
001-0320-Information Technology	Network Firewall   Police Dept. 1st Floor - ASA	Fortigate 100E	FY 2020	1	2600
001-0320-Information Technology	Network Firewall   Beal Memorial Cemetery - ASA	Fortigate 60E	FY 2020	1	850
001-0320-Information Technology	Network Firewall   Museum - ASA	Fortigate 60E	FY 2020	1	850
001-0320-Information Technology	Network Switch   Fire Station 7	HP Aruba 3810M 24 Port (JL073A)	FY 2020	1	2500
001-0320-Information Technology	Network Switch   Golf Club Main Building	HP Aruba 3810M 24 Port (JL073A)	FY 2020	1	2500
001-0320-Information Technology	Network Switch   Library	HP Aruba 3810M 24 Port (JL073A)	FY 2020	1	2500
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg B	HPE Aruba 2540 24 Port (JL356A)	FY 2020	1	1400
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 24 Port (JL255A)	FY 2020	1	1700
001-0320-Information Technology	Network Switch   Fire Station 6	HPE Aruba 2930F 24 Port (JL255A)	FY 2020	1	1700
001-0320-Information Technology	Network Switch   Police Dept. 1st Floor	HPE Aruba 2930F 24 Port (JL255A)	FY 2020	1	1700
001-0320-Information Technology	Network Switch   Police Dept. 1st floor	HPE Aruba 2930F 24 Port (JL255A)	FY 2020	1	1700
001-0320-Information Technology	Network Switch   Police Dept. 1st floor	HPE Aruba 2930F 24 Port (JL255A)	FY 2020	1	1700
001-0320-Information Technology	Network Switch   City Hall (Overflow)	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   City Hall Annex (Overflow)	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   Field Office Complex, Bldg A	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   Police Dept. 2nd floor	HPE Aruba 2930F 48 Port (JL256A)	FY 2020	1	2900
001-0320-Information Technology	Network Switch   City Hall (Ring Switch)	HPE Aruba 3810M 48 Port (JL074A)	FY 2020	1	4500
001-0320-Information Technology	Network Switch   Police Dept. 1st Floor	HPE Aruba 3810M 48 Port (JL074A)	FY 2020	1	4500
001-0320-Information Technology	Network Switch   Recreation Center	HPE Aruba 3810M 48 Port (JL074A)	FY 2020	1	4500

001-0320-Information Technology	iPad Pro - IT Manager	iPad Pro (10.5-inch)	FY 2018	1	900			
001-0320-Information Technology	N/A Not being used	Latitude 5580	FY 2018	1				
001-0320-Information Technology	FWB	MacPro M2	FY 2022	1				1500
001-0320-Information Technology	JRoche10(Uses as a spare)	OptiPlex 3050	FY 2022	1				1000
001-0320-Information Technology	N/A	OptiPlex 3050	FY 2022	1				1000
001-0320-Information Technology	SWilson8 (used for PD TAW reports / not on cycle / will use hand me down)	Optiplex 3050	FY 2016	1				
001-0320-Information Technology	PSmith11	OptiPlex 3070	FY 2020	1	290	1000		
001-0320-Information Technology	SHarris11	OptiPlex 3080	FY 2021	1			1000	
001-0320-Information Technology	JBroadus11	OptiPlex 5080	FY 2021	1		0	1000	
001-0320-Information Technology	Server - FWB-OSSIU-N	R310	1/1/2008	1				
001-0320-Information Technology	Server - Virtual Server Host 1	R640	FY 2020	1	25000			
001-0320-Information Technology	Server - Virtual Server Host 2	R640	FY 2020	1	25000			
001-0320-Information Technology	Server - Virtual Server Host 3	R640	FY 2020	1	25000			
001-0320-Information Technology	Server - FWB-Exchange (Replaced with Office 365)	R710	8/23/2011	1				
001-0320-Information Technology	Server - FWB-GISSRV (FWBGISTEST)	R710	FY 2017	1				7200
001-0320-Information Technology	Server - FWBGISW	R710	FY 2017	1				11000
001-0320-Information Technology	Server - FWB-Kronos (Consolidated to new server infrastructure FY20 via half-cent tax funds)	R710	FY 2020	1				
001-0320-Information Technology	Server - FWB-OSSIC	R710	11/1/2010	1				
001-0320-Information Technology	Server - FWB-OSSIR	R710	11/1/2010	1				
001-0320-Information Technology	Server - FWB-Prox-DMZ (Consolidated to new server infrastructure FY20 via half-cent tax funds)	R710	FY 2011	1				
001-0320-Information Technology	Server - FWB-VM (Consolidated to new server infrastructure FY20 via half-cent tax funds)	R710	4/17/2012	1				
001-0320-Information Technology	Server - PD-VMWare (Consolidated to new server infrastructure FY20 via half-cent tax funds)	R710	FY 2012	1				
001-0320-Information Technology	Server - FWBGIS	R720	FY 2013	1				9000
001-0320-Information Technology	Server - FWB-Main (Consolidated to new server infrastructure FY20 via half-cent tax funds)	R720	FY 2014	1				
001-0320-Information Technology	Network Storage   Virtual Server Infrastructure Storage Array	SCv3020	FY 2020	1	31000			
001-0320-Information Technology	SHarris11-L	Surface Laptop 4	FY 2022	1				1500
001-0320-Information Technology	Server - IBS	T310	12/17/2010	1				
001-0320-Information Technology	Network Switch   Engineering Field Office / dept consolidated to the new FOC	WS-C2960-24LC-S	FY 2012	1				
001-0320-Information Technology	City Garage - Switch	WS-C2960C-12PC-L	FY 2012	1				
001-0320-Information Technology	Network Switch   Sanitation Building / dept consolidated to the new FOC	WS-C2960C-12PC-L	FY 2012	1				
001-0320-Information Technology	Network Switch   Recreation Center	WS-C2960X-48LPD-L	FY 2015	1				

001-0320-Information Technology	Network Switch   City Warehouse / dept consolidated to the new FOC	WS-C3560G-24TS-E	FY 2011	1					
001-0320-Information Technology	Network Switch   Service Maintenance / dept consolidated to the new FOC	WS-C3560V2-24TS-E	FY 2011	1					
001-0320-Information Technology	JRoche10-L	XPS i3 7390	FY 2020	1	0	1500			
001-0320-Information Technology	PSmith10-L	XPS i3 7390	FY 2020	1	0	1500			
001-0400-City Clerk	Surface Pro 3 - City Clerk Not being replaced	3rd Gen	FY 2015	1					
001-0400-City Clerk	KBarnes10	OptiPlex 3060	FY 2019	1	1025				
001-0400-City Clerk	AFord10	OptiPlex 3080	FY 2021	1		1025			
001-0400-City Clerk	Laserfiche11	OptiPlex 3090	FY 2022	1				1025	
001-0400-City Clerk	IQM2 Encoder	Optiplex 5080	FY 2021	1		1000			
001-0500-Finance	iPad - Finance Director Not Being Replaced	3rd Gen	2012-10	1					
001-0500-Finance	Surface Pro 3 - Finance Director Not being replaced	3rd Gen	FY 2015	1					
001-0500-Finance	MSchumacher10-L (not on cycle, will use hand-me-downs)	Latitude E6420	FY 2012	1					
001-0500-Finance	N/A	OptiPlex 3020	FY 2020	1	0	1025			
001-0500-Finance	JPTaylor10	OptiPlex 3060	FY 2019	1	0	1025			
001-0500-Finance	MGramble	Optiplex 3060	FY 2021	1		0	1025		
001-0500-Finance	MSchumacher10	OptiPlex 3060	FY 2019	1	0	1025			
001-0500-Finance	KBlatz10	OptiPlex 3070	FY 2020	1	0	1025			
001-0500-Finance	JLacayo10 (already has a 3080 from prev batch)	OptiPlex 3080	FY 2021	1			1025		
001-0500-Finance	CGodwin11	OptiPlex 3090	FY 2022	1				1025	
001-0500-Finance	BFerris10	OptiPlex 7060	FY 2019	1	0	910			
001-0500-Finance	JHicks-L	Surface Pro 7	FY 2021	1		1200			
001-0500-Finance	MSchumacher10-L	Surface Pro 7	FY 2021	1		1200			
001-0530-Purchasing	GScott10-L (not on cycle / will take a hand me down)	Latitude E6520	FY 2011	1					
001-0530-Purchasing	GScott10	Optiplex 3080	FY 2021	1	0	1025			
001-0530-Purchasing	JHunt10	OptiPlex 3080	FY 2021	1	290	1025			
001-0530-Purchasing	Gimperial11	OptiPlex 3090	FY 2022	1				1025	
001-0800-Police	iPad - Chief Not being replaced	2nd Gen	FY 2012	1					
001-0800-Police	Surface Pro 3 - Tracy Hart Not being replaced	3rd Gen	FY 2015	1					
001-0800-Police	PD2026 / not on cycle / will take hand me down	Inspiron 5421	FY 2014	1		1025			
001-0800-Police	PDDispatch10	Intel NUC D33217CK	FY 2021	1	0	1025			
001-0800-Police	PDChief10-L	Latitude 3410	FY 2021	1		1200			

001-0800-Police	PD1034	Latitude 5414 Rugged	FY 2018	1			
001-0800-Police	PD1035	Latitude 5414 Rugged	FY 2018	1			
001-0800-Police	PD1036	Latitude 5414 Rugged	FY 2018	1			
001-0800-Police	PD1037	Latitude 5414 Rugged	FY 2018	1			
001-0800-Police	PD1038	Latitude 5414 Rugged	FY 2018	1			
001-0800-Police	PD1039	Latitude 5414 Rugged	FY 2018	1			
001-0800-Police	PD1040	Latitude 5414 Rugged	FY 2018	1			
001-0800-Police	PD1041	Latitude 5414 Rugged	FY 2019	1	0	3100	
001-0800-Police	PD1042	Latitude 5414 Rugged	FY 2019	1	0	3100	
001-0800-Police	PD1043	Latitude 5414 Rugged	FY 2019	1	0	3100	
001-0800-Police	PD1044	Latitude 5414 Rugged	FY 2019	1	0	3100	
001-0800-Police	PD1045	Latitude 5414 Rugged	FY 2019	1	0	3100	
001-0800-Police	PD1046	Latitude 5414 Rugged	FY 2019	1	0	3100	
001-0800-Police	PD1047	Latitude 5414 Rugged	FY 2019	1	0	3100	
001-0800-Police	PD1048	Latitude 5424 Rugged	FY 2020	1	0	3100	
001-0800-Police	PD1049	Latitude 5424 Rugged	FY 2020	1	0	3100	
001-0800-Police	PD1050 (aka PD2641)	Latitude 5424 Rugged	FY 2020	1	0	3100	
001-0800-Police	PD1051 (aka PD2627)	Latitude 5424 Rugged	FY 2020	1	0	3100	
001-0800-Police	PD1053	Latitude 5424 Rugged	FY 2020	1	0	3100	
001-0800-Police	PD1054	Latitude 5424 Rugged	FY 2020	1	0	3100	
001-0800-Police	PD1055	Latitude 5424 Rugged	FY 2020	1	0	3100	
001-0800-Police	PD1056	Latitude 5424 Rugged	FY 2021	1	0	3100	
001-0800-Police	PD1057	Latitude 5424 Rugged	FY 2021	1	0	3100	
001-0800-Police	PD1058	Latitude 5424 Rugged	FY 2021	1	0	3100	
001-0800-Police	PD1059	Latitude 5424 Rugged	FY 2021	1	0	3100	
001-0800-Police	PD1060	Latitude 5424 Rugged	FY 2021	1	0	3100	
001-0800-Police	PD1061	Latitude 5424 Rugged	FY 2021	1	0	3100	
001-0800-Police	PD1062	Latitude 5424 Rugged	FY 2021	1	0	3100	
001-0800-Police	PD1063	Latitude 5430 Rugged	FY 2022		0	3100	
001-0800-Police	PD1064	Latitude 5430 Rugged	FY 2022		0	3100	
001-0800-Police	PD1065	Latitude 5430 Rugged	FY 2022		0	3100	



001-0800-Police	BChapin10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	CHunt10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	CPettis10 (was DRosenburg10)						
001-0800-Police	CRPolice10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	DGreen10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	JailW10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	JMartin10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	KHuyghue10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	KJohnson10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	MHayse10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	PD-Corp1-10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	PDDispatchN-10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	PDDispatchS-10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	SMercier10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	THarmon10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	TZbikowski10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	WRoche10	OptiPlex 3060	FY 2019	1	0	1025	
001-0800-Police	JKompoltowicz10	OptiPlex 3070	FY 2020	1	0	1025	
001-0800-Police	MWohlin10	OptiPlex 3070	FY 2020	1	0	1025	
001-0800-Police	PDSVideo10	OptiPlex 3070	FY 2020	1	0	1025	
001-0800-Police	RUOK10	OptiPlex 3070	FY 2020	1	0	1025	
001-0800-Police	JRoss10	OptiPlex 3080	FY 2022	1			1025
001-0800-Police	ATrujillo10	OptiPlex 3080	FY 2021	1		1025	
001-0800-Police	<a href="#">Carter10</a>	OptiPlex 3080	FY 2021	1		1025	
001-0800-Police	DRosenburg10	OptiPlex 3080	FY 2021	1	0	1025	
001-0800-Police	ESantiago10	OptiPlex 3080	FY 2021	1	0	1025	
001-0800-Police	JailE10	Optiplex 3080	FY 2022	1			1025
001-0800-Police	JRoss10	OptiPlex 3080	FY 2021	1		1025	
001-0800-Police	KMcCaulley10	OptiPlex 3080	FY 2021	1	290	1025	
001-0800-Police	KStalls10	OptiPlex 3080	FY 2021	1		1025	
001-0800-Police	KStanley10	OptiPlex 3080	FY 2021	1	0	1025	
001-0800-Police	MRaiche10	OptiPlex 3080	FY 2021	1	0	1025	
001-0800-Police	PDEvidence10 (Third PC Crime Lab)	OptiPlex 3080	FY 2021	1	0	1025	

001-0800-Police	RecordsShared10	OptiPlex 3080	FY 2021	1	0	1025
001-0800-Police	RPTRoomS10	OptiPlex 3080	FY 2021	1	0	1025
001-0800-Police	WParsons10	OptiPlex 3080	FY 2021	1		1025
001-0800-Police	WRoche11	OptiPlex 3080				
001-0800-Police	ZRandolph10	OptiPlex 3080	FY 2021	1	0	1025
001-0800-Police	RChisholm10	OptiPlex 3090	FY 2022	1		1025
001-0800-Police	RPTRoomN10	Optiplex 3090	FY 2022	1		1025
001-0800-Police	MWoll10	OptiPlex 3090	FY 2022	1		1025
001-0800-Police	RBage10	OptiPlex 3090	FY 2022	1		1025
001-0800-Police	PD-Corp2-11	Optiplex 3090	FY 2022	1		1025
001-0800-Police	EBoucher10	OptiPlex 3090				
001-0800-Police	JEdwards10 (was LOblak10)	Optiplex 3090	FY 2022	1		1025
001-0800-Police	NCIC7	Optiplex 3000	FY 2022	1		
001-0800-Police	NCIC2	Optiplex 3000	FY2022	1		
001-0800-Police	FCIC Machine for Cad North (originally purchased for Swilson Comm's prj needed it)		FY 2021	1		1025
001-0800-Police	Dell Venue Pro 11	T07G	FY 2015	1		
001-0900-Fire	iPad - Chief	3rd Gen	FY 2013	1		
001-0900-Fire	iPad - Leann Calbro	3rd Gen	FY 2013	1		
001-0900-Fire	Surface Pro 3 - Fire Chief	3rd Gen	FY 2015	1		
001-0900-Fire	Apple iPad 9.7 32 GB - Battalion Chief	iPad 9.7 Space Gray	FY 2019	1	390	
001-0900-Fire	Apple iPad 9.7 32 GB - Engine 6	iPad 9.7 Space Gray	FY 2019	1	390	
001-0900-Fire	Apple iPad 9.7 32 GB - Engine 7	iPad 9.7 Space Gray	FY 2019	1	390	
001-0900-Fire	Apple iPad 9.7 32 GB - Fire Chief	iPad 9.7 Space Gray	FY 2019	1	390	
001-0900-Fire	Apple iPad 9.7 32 GB - Rescue 6	iPad 9.7 Space Gray	FY 2019	1	390	
001-0900-Fire	Apple iPad 9.7 32 GB - Truck 6	iPad 9.7 Space Gray	FY 2019	1	390	
001-0900-Fire	JMorgan10-L (not on cycle / will take any hand me down)	Latitude 3470	FY 2016	1		
001-0900-Fire	NSutrick10-L (not on cycle / will take any hand me down)	Latitude E5440	FY 2015	1		
001-0900-Fire	FD-SEMS	Latitude E6430	FY 2013	1		1200
001-0900-Fire	FD6Training10 (not on cycle / will take any hand me down)	OptiPlex 3010	FY 2012	1		
001-0900-Fire	ARoom6W10	OptiPlex 3060	FY 2019	1	0	1025
001-0900-Fire	Battalion10	OptiPlex 3060	FY 2019	1	0	1025

001-0900-Fire	FD6Captain10-2	OptiPlex 3060	FY 2019	1	0	1025	
001-0900-Fire	FD7-ARoom10	OptiPlex 3060	FY 2019	1	0	1025	
001-0900-Fire	KPerkins10	OptiPlex 3060	FY 2019	1	0	1025	
001-0900-Fire	LCalabro10	OptiPlex 3060	FY 2019	1	0	1025	
001-0900-Fire	DStewart10/Intern (not on cycle / will take any hand me down) / was TCorcoran10	OptiPlex 3070	FY 2020				
001-0900-Fire	ARoom6N10	OptiPlex 3080	FY 2021	1	0	1025	
001-0900-Fire	FD7Front10	OptiPlex 3080	FY 2021	1	0	1025	
001-0900-Fire	JMorgan10	OptiPlex 3080	FY 2021	1	0	1025	
001-0900-Fire	MJohnson10	OptiPlex 3080	FY 2021	1		1025	
001-0900-Fire	FD6Captain11	OptiPlex 3090	FY 2022	1			1025
001-0900-Fire	GGuarin11	OptiPlex 3090	FY 2022	1			1025
001-0900-Fire	FDTAB1 Provided spare laptop until we purchase New 1-11-18	XPS 12	FY 2013	1			
001-0900-Fire	FDTAB2	XPS 12	FY 2013	1			
001-1000-Recreation	iPad - Parks Director - BROKEN SCREEN	3rd Gen	FY 2013	1			
001-1000-Recreation	Surface Pro 3 - Parks Director Not being replaced	3rd Gen	FY 2015	1			
001-1000-Recreation	Recreation10-L	Latitude 3410	FY 2020	1	0	1200	
001-1000-Recreation	ABradley10	OptiPlex 3060	FY 2019	1	0	1025	
001-1000-Recreation	JPeters10	OptiPlex 3060	FY 2019	1	290	1025	
001-1000-Recreation	RCFront1-10	OptiPlex 3060	FY 2019	1	0	1025	
001-1000-Recreation	VGardner10	OptiPlex 3060	FY 2019	1	0	1025	
001-1000-Recreation	WRiggs10	OptiPlex 3060	FY 2019	1	0	1025	
001-1000-Recreation	BCarmichael10	OptiPlex 3070	FY 2020	1	0	1025	
001-1000-Recreation	PSherman10	OptiPlex 3070	FY 2020	1	0	1025	
001-1000-Recreation	RCFront2-10	OptiPlex 3070	FY 2020	1	0	1025	
001-1000-Recreation	TCorcoran10	OptiPlex 3070	FY 2020	1	0	1025	
001-1000-Recreation	JValandingham10	OptiPlex 3080	FY 2021	1	0	1025	
001-1010-Parks	RainBird10	Latitude 5480	FY 2022	1			1200
001-1010-Parks	MPelter11	OptiPlex 3090	FY 2022	1			1025
001-1010-Parks	Galaxy Tablet - ROW Foreman	Tab 4 10.1	FY 2015	1	390		
001-1015-Right-of-Way	N/A	OptiPlex 3010	FY 2022	1			1025
001-1015-Right-of-Way	Galaxy Tablet - ROW Foreman	Tab 4 10.1	FY 2015	1			



001-1040-Golf Operations	OaksTee10	Latitude 5480	FY 2022	1						1200
001-1040-Golf Operations	PinesTee10	Latitude 5480	FY 2022	1						1200
001-1040-Golf Operations	GolfCourses10 (Golf now)	OptiPlex 3040	FY 2021	1				0	1025	
001-1040-Golf Operations	GCBackRM10	OptiPlex 3060	FY 2019	1	0	1025				
001-1040-Golf Operations	GolfCourseN10 (Golf Now)	OptiPlex 3060	FY 2019	1	0	1025				
001-1040-Golf Operations	JAtes10	OptiPlex 3060	FY 2019	1	0	1025				
001-1040-Golf Operations	DTrim10	OptiPlex 3080	FY 2021	1			0	1025		
001-1040-Golf Operations	TQuinones10	OptiPlex 3080	FY 2021	1			0	1025		
001-1045-Golf Maintenance	REdwards10	OptiPlex 3060	FY 2019	1	0	1025				
001-1045-Golf Maintenance	RHall10	OptiPlex 3060	FY 2019	1	0	1025				
001-1045-Golf Maintenance	GCMaint10	OptiPlex 3070	FY 2020	1			0	1025		
001-1060-Library (City)	HP Chromebook 1 (CARES Act)	16W64UT#ABA	FY 2021	1						
001-1060-Library (City)	HP Chromebook 2 (CARES Act)	16W64UT#ABA	FY 2021	1						
001-1060-Library (City)	HP Chromebook 3 (CARES Act)	16W64UT#ABA	FY 2021	1						
001-1060-Library (City)	HP Chromebook 4 (CARES Act)	16W64UT#ABA	FY 2021	1						
001-1060-Library (City)	HP Chromebook 5 (CARES Act)	16W64UT#ABA	FY 2021	1						
001-1060-Library (City)	LiBHVACP7 (bought fy 17 for hvac upgrades, hand me down)	OptiPlex 3040	FY 2017	1						
001-1060-Library (City)	LLink10	OptiPlex 3060	FY 2019	1	0	1025				
001-1060-Library (City)	SBryan10 / was Library #15	OptiPlex 3060	FY 2019	1		1025				
001-1060-Library (City)	NCardinal10	OptiPlex 3070	FY 2020	1			0	1025		
001-1060-Library (City)	PGould10	OptiPlex 3080	FY 2021	1			0	1025		
001-1060-Library (County)	Library #11 / fwbwlt1	Latitude E6440	FY 2021	1					1200	
001-1060-Library (County)	Public #1 fwbwx101 (was Library #29) <b>We have thease</b>	OptiPlex 3050	FY 2022	1						1025
001-1060-Library (County)	Public #2 fwbwx102 (was Library #28) <b>We have thease</b>	OptiPlex 3050	FY 2022	1						1025
001-1060-Library (County)	Public #3 fwbwx103 (was Library #26) <b>We have thease</b>	OptiPlex 3050	FY 2022	1						1025
001-1060-Library (County)	Public #4 fwbwx104 (was Library #22) <b>We have thease</b>	OptiPlex 3050	FY 2022	1						1025
001-1060-Library (County)	Public #5 fwbwx105 (was Library #23) <b>We have thease</b>	OptiPlex 3050	FY 2022	1						1025
001-1060-Library (County)	Public #6 fwbwx106 (was Library #25) <b>We have thease</b>	OptiPlex 3050	FY 2022	1						1025
001-1060-Library (County)	Public #7 fwbwx107 (was Library #24) <b>We have thease</b>	OptiPlex 3050	FY 2022	1						1025
001-1060-Library (County)	Children's County Nancy / fwbwx2 (was Library #16)	OptiPlex 3060	FY 2019	1		1025				
001-1060-Library (County)	Circ I / fwbwx8 (was Library #20)	OptiPlex 3060	FY 2019	1					1025	

001-1060-Library (County)	Circ II / fwbwx7 (was Library #17)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Circ III / fwbwx9 (was Library #10)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Kids cat by circ / fwbwx111 (was Library #02)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Kid's Circulation Staff / fwbwx6 (was Library #06)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Manager's County Tricia / fwbwx5 (was Library #19)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Parents' Internet Kids / fwbwx113 (was Library #14)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Public #10 / fwbwx115 (was Library #07)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Public #8 / fwbwx114 (was Library #27)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Transit Desk / fwbwx4 (was Library #18)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	Transit Desk Steve / fwbwx10 (was Library #21)	OptiPlex 3060	FY 2019	1	1025	
001-1060-Library (County)	"ILL" Desk Maggie / fwbwx13	OptiPlex 3070	FY 2020	1	1025	
001-1060-Library (County)	Cat. 1 Adult Reading / fwbwx28	OptiPlex 3070	FY 2020	1	1025	
001-1060-Library (County)	Cat. 2 by Circ Desk / fwbwx6	OptiPlex 3070	FY 2020	1	1025	
001-1060-Library (County)	Cataloging Lauren / fwbwx25	OptiPlex 3070	FY 2020	1	1025	
001-1060-Library (County)	Kids cat on table / fwbwx29	OptiPlex 3070	FY 2020	1	1025	
001-1060-Library (County)	PC Reservation Signon / fwbwx3	OptiPlex 3070	FY 2020	1	1025	
001-1060-Library (County)	Public #9 / fwbwx30	OptiPlex 3070	FY 2020	1	1025	
001-1060-Library (County)	"Command Module" / fwbwx1 (was Library #12)	OptiPlex 7050	FY 2022	1	1025	
001-1070-Museum	Museum10	Latitude 5480	FY 2022	1	1200	
001-1070-Museum	PPSvr10 (not on cycle / will take hand me down)	OptiPlex 3020				
001-1070-Museum	GMeyer10	OptiPlex 3060	FY 2019	1	0	1025
001-1070-Museum	MWeech10	OptiPlex 3060	FY 2019	1	0	1025
001-1070-Museum	POSMuseum10	OptiPlex 3060	FY 2019	1	0	1025
001-1070-Museum	SFaison10	OptiPlex 3060	FY 2019	1	0	1025
001-1070-Museum	SchoolHouse10	OptiPlex 3070	FY 2020	1	0	1025
001-1070-Museum	BBurford11	OptiPlex 3090	FY 2022	1		1025
001-1080-Cemetery	JRogers11	OptiPlex 3090	FY 2022	1		1025
001-1200-Engineering Services	iPad - BP Team	3rd Gen	FY 2013	1		
001-1200-Engineering Services	iPad - BP Team	3rd Gen	FY 2013	1		
001-1200-Engineering Services	iPad - GIS Team	3rd Gen	FY 2012	1		
001-1200-Engineering Services	iPad - GIS Team	3rd Gen	FY 2012	1		

001-1200-Engineering Services	Surface Pro 3 - ES Director Not being replaced	3rd Gen	FY 2015	1					
001-1200-Engineering Services	CFrassetti10-L	MS Surface Pro 7	FY 2021	1	0	1200			
001-1200-Engineering Services	LMcConnell11	OptiPlex 3090	FY 2019	1	0	1025			
001-1200-Engineering Services	CFrassetti10	OptiPlex 3060	FY 2019	1	290	1025			
001-1200-Engineering Services	ABurleson10	OptiPlex 3080	FY 2021	1		0	1025		
001-1205-Planning & Zoning	TGibson10-L	Latitude E5440	FY 2022	1				1200	
001-1205-Planning & Zoning	CDSLaptop7 (not on cycle / will take hand me down)	Latitude E6440	FY 2016	1					
001-1205-Planning & Zoning	ANelson-Wolf10	OptiPlex 3060	FY 2017	1					
001-1205-Planning & Zoning	JHueste11	OptiPlex 3060	FY 2019	1	290	1025			
001-1205-Planning & Zoning	JMcGowin10	OptiPlex 3080	FY 2021	1			1025		
001-1205-Planning & Zoning	TGibson10	OptiPlex 3080	FY 2021	1			1025		
001-1217-Code Enforcement	Apple iPad Pro (Non-LTE) / Code Enforcement / Burt Rhodes	Apple iPad Pro	FY 2018	1					
001-1217-Code Enforcement	Apple iPad Pro (Non-LTE) / Code Enforcement / Ed Moore	Apple iPad Pro	FY 2018	1					
001-1217-Code Enforcement	BRhodes10-L	Latitude 3410	FY 2020	1		0	1200		
001-1217-Code Enforcement	RTaylor11	OptiPlex: 3070							
001-1217-Code Enforcement	EMoore10	OptiPlex 3060	FY 2019	1	0	1025			
001-1217-Code Enforcement	BRhodes11	OptiPlex 3090	FY 2017	1					
001-1220-Fleet	Fleet10-L (was JSoria7-L) / not on 5 year cycle / will take whatever hand me down is available	Latitude E5440	FY 2014	1					
001-1220-Fleet	DLHenderson10	Optiplex 3060	FY 2021	1		0	1025		
001-1220-Fleet	TSheldon10	OptiPlex 3060	FY 2019	1	0	1025			
001-1220-Fleet	ShopForeman10	OptiPlex 3080	FY 2021	1		0	1025		
001-1220-Fleet	TEstes10	OptiPlex 3080	FY 2021	1		0	1025		
001-1220-Fleet	Mechaniceast11	OptiPlex 3090	FY 2022	1				1025	
001-1230-Facilities	CHATrain-7 (not on cycle / will take hand me down)	Latitude E6420	FY 2011	1					
001-1230-Facilities	DRSmith10	OptiPlex 3060	FY 2019	1	0	1025			
001-1230-Facilities	GAdams10	OptiPlex 3080	FY 2021	1		0	1025		
001-1230-Facilities	Galaxy Tablet - Maint. Supervisor	Tab 4 10.1	FY 2021	1		390			
001-1230-Facilities	Galaxy Tablet - Traffic Tech	Tab 4 10.1	FY 2021	1		390			
001-1240-Streets	Galaxy Tablet - Streets Foreman	Tab 4 10.1	FY 2021	1		390			
106-1215-Building Inspections & Permitting	Apple iPad Pro w/ LTE / BP Official	Apple iPad Pro	FY 2021	1		1200			
106-1215-Building Inspections & Permitting	Apple iPad Pro w/ LTE / Building Inspector	Apple iPad Pro	FY 2021	1		1200			
106-1215-Building Inspections & Permitting	Apple iPad Pro w/ LTE / Kevin Mullins	Apple iPad Pro	FY 2021	1		1200			



	Meter10-L2	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	
401-1310-Water Operations		1									
401-1340-Water Distribution	iPad 9.7 Space Gray	1						390	0	1200	
401-1350-Sewer Collections & Treatment	Apple iPad / Lift Station Mech. (4791)		1								
	IPAD 7TH GEN 32GB GRAY VZ									390	
401-1350-Sewer Collections & Treatment	Apple iPad / Sewer Foreman (6240)		1								
	IPAD 7TH GEN 32GB GRAY VZ									390	
401-1350-Sewer Collections & Treatment	Apple iPad / Sewer Rounds (7576)		1								
	IPAD 7TH GEN 32GB GRAY VZ									390	
401-1350-Sewer Collections & Treatment	JCoker10-L		1						0	1200	
401-1350-Sewer Collections & Treatment	Utilities2-10		1								1200
401-1350-Sewer Collections & Treatment	Hypertac10 ( <i>was H5UPrimary?</i> )		1						0	1025	
401-1350-Sewer Collections & Treatment	DFalse10		1	0		1025					
401-1350-Sewer Collections & Treatment	DTran10		1	0		1025					
401-1350-Sewer Collections & Treatment	JCoker10		1				0	1025			
401-1350-Sewer Collections & Treatment	Sewer10		1					1025			
403-1360-Solid Waste	Galaxy Tablet - Sanitation Foreman (7440)		1							390	
403-1360-Solid Waste	LLawrence10		1	0		1025					
403-1360-Solid Waste	JGunn10		1						0	1025	
405-1380-Stormwater	Apple iPad 9.7 32 GB - SW Supervisor (7246)		1								
405-1380-Stormwater	Apple iPad 9.7 32 GB - SPACE GRAY VZ		1					390			
405-1380-Stormwater	NGunn10		1	0		1025					
405-1380-Stormwater	Galaxy Tablet - Street Sweeper (5271)		1								
		TOTAL									
		442	\$ 1,450.00	\$ 160,705.00	\$ 580.00	\$ 244,705.00	\$ 870.00	\$ 93,095.00	\$ -	\$ 90,150.00	\$ - \$ 34,500.00

## **Fleet Replacement Program**

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The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 8-year cycle and the remainder of the fleet on a 10-12 year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. The FY 2023-24 budget, the eighth year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

### **REPLACEMENT CRITERIA**

The following document is based on inventory obtained through July 28, 2023. This replacement inventory and proposed replacement schedule is dynamic and is updated throughout the fiscal year. Evaluation factors that are included as part of the schedule include, but are not limited to: Manufacture Year, Mileage, Repair/Maintenance Costs, Expected Life, and Vehicle Downtime.

Priority	Vehicle	Light/Heavy/ Safety	Fund	Division	Department	Manufacture Year	Received Date	Mileage @ Purchase	As of 07.28.23 Last Recorded Mileage on Record	Miles Used since Purchase Date to 07.28.23	Total Cost since Purchase Date to 07.28.23(W/O Labor)	Replacement Yr.	Suggested Replacement Yr.	Expected Life	Remaining Life	Replacement Cost	Status	Notes
	2602	Safety	001	0800	Police	2014	10/30/14	22	84294	84272	\$ 6,190.91	2022	2023	8 yrs	6 yrs	\$45,000	In service	On Schedule
	2604	Safety	001	0800	Police	2014	10/30/14	23	80809	80786	\$ 9,451.01	2022	2023	8 yrs	8 yrs	\$45,000	In service	On Schedule
	2605	Safety	001	0800	Police	2014	10/30/14	56	71981	71925	\$ 7,004.93	2022	2023	8 yrs	8 yrs	\$45,000	In service	On Schedule
	2621	Safety	001	0800	Police	2015	7/2/15	0	91402	91402	\$ 7,653.13	2023	2023	8	6	\$45,000	In service	On Schedule
	2624	Safety	001	0800	Police	2016	8/31/15	0	100186	100186	\$ 8,219.53	2023	2023	8	6	\$45,000	In service	
	2625	Safety	001	0800	Police	2016	8/31/15	0	103419	103419	\$ 16,461.50	2023	2023	8	6	\$45,000	In service	
	2626	Safety	001	0800	Police	2016	8/31/15	0	112176	112176	\$ 10,902.83	2023	2023	8	6	\$45,000	In service	
	2627	Safety	001	0800	Police	2016	8/31/15	0	86265	86265	\$ 9,201.90	2023	2023	8	6	\$45,000	In service	
	2633	Safety	001	0800	Police	2008	2/15/16	264306	266883	2577	\$ 12,660.48	2023	2023	7	7		In service	Mobile Command
	2569	Light	001	1010	Parks	2011	1/12/11	25	67041	67016	\$ 4,445.57	2023	2023	12 yrs	8 yrs	\$25,000	In service	On Schedule
	2534	Light	001	1230	Facilities	2007	7/5/07	25	18267	18242	\$ 3,297.06	2019	2023	12 yrs	5 yrs	\$25,000	In service	Transferring from Stormwater to Facilities 02.02.18
	2540	Light	001	1230	Facilities	2007	8/30/07	5	76711	76706	\$ 14,251.92	2023	2023	12 yrs	4-5 yrs	\$35,000	In service	Service Body
	2568	Light	401	1310	Water Ops	2011	1/12/11	25	110094	110069	\$ 18,454.63	2023	2023	12 yrs	8 yrs	\$40,000	In service	Chlorine Truck with lift
	2583	Light	401	1340	Water Distribution	2012	3/28/12	25	97822	97797	\$ 8,393.00	2023	2023	12 yrs	9 yrs	\$35,000	In service	On Schedule
	2509	Light	403	1360	Solid Waste	2007	7/5/06	25	71995	71970	\$ 16,273.07	2022	2023	15 yrs	7 yrs	\$25,000	In service	6.0,
	2592	Heavy	403	1360	Solid Waste	2013	5/10/13	629	87368	86739	\$ 83,345.60	2023	2023	10 yrs	8 yrs	\$135,000	In service	Boom Truck
	2491	Light	405	1380	Stormwater	2005	9/14/05	10	60254	60244	\$ 49,106.25	2023	2023	15 yrs	5 yrs	\$100,000	In service	Transferring from 2023/2024 due to chassis
	2637	Safety	001	0800	Police	2016	6/14/16		108200	108200	\$ 6,041.85	2024	2024	8	7	\$45,000	In service	

2639	Safety	001	0800	Police	2016	6/14/16		100125	\$	8,580.16	2024	2024	8	7	In service	\$45,000	
2642	Safety	001	0800	Police	2016	6/14/16		82520	\$	10,399.10	2024	2024	8	7	In service	\$45,000	
2483	Safety	001	0900	Fire	2004	12/6/04	329	123577	\$	121,417.50	2024	2024	20	5-8yrs	In service	\$	500,000
2538	Light	001	1010	Parks	2007	7/30/07	25	8961	\$	7,174.55	2024	2024	15	7yrs	In service	\$75,000	Engine 7 backup F350 Dump Body (golf club)
2581	Light	401	1310	Water Ops	2012	3/9/12	25	111939	\$	9,228.03	2024	2024	12	9yrs	In service	\$25,000	On Schedule
2490	Heavy	403	1360	Solid Waste	2005	7/27/05	363	143475	\$	350,158.13	2024	2024	15	3-5yrs	In service	\$275,000	pre emissions
2653	Safety	001	0800	Police	2017	11/22/16		81381	\$	3,774.04	2025	2025	9		In service	\$45,000	
2654	Safety	001	0800	Police	2017	11/22/16		50915	\$	1,997.24	2025	2025	9		In service	\$45,000	
2668	Safety	001	0800	Police	2017	7/14/17	502	73655	\$	6,906.29	2025	2025	8		In service	\$45,000	
2669	Safety	001	0800	Police	2017	7/14/17	502	104932	\$	10,017.85	2025	2025	8		In service	\$45,000	
2670	Safety	001	0800	Police	2017	7/14/17	502	143933	\$	2,769.47	2025	2025	8		In service	\$45,000	
2671	Safety	001	0800	Police	2017	7/14/17	502	68327	\$	11,533.62	2025	2025	8		In service	\$45,000	
2582	Light	001	1010	Parks	2012	3/20/12	45	59683	\$	5,146.51	2025	2025	12	9yrs	In service	\$25,000	On Schedule
2610	Light	001	1230	Facilities	2014	7/24/14	1	45870	\$	2,492.97	2025	2025	12	11yrs	In service	\$35,000	Service Body
2594	Light	401	1310	Water Ops	2014	3/24/14	28	118475	\$	6,006.23	2025	2025	12	11yrs	In service	\$25,000	On Schedule
2608	Light	401	1340	Water Distribution	2014	6/3/14	1	65846	\$	4,058.23	2025	2025	12	11yrs	In service	\$35,000	On Schedule
2580	Light	401	1350	Sewer Collections	2012	2/1/12	25	70220	\$	4,514.51	2025	2025	12	9yrs	In service	\$35,000	Camper Shell
2607	Light	401	1350	Sewer Collections	2014	5/28/14	5	157204	\$	9,087.31	2023	2025	12	11yrs	In service	\$27,000	High Miles
2560	Light	403	1360	Solid Waste	2009	9/2/09	25	76376	\$	7,348.00	2025	2025	15	6yrs	In service	\$25,000	On Schedule
2631	Heavy	403	1360	Solid Waste	2016	1/21/16	503	62868	\$	32,729.76	2025	2025	12	12	In service	\$135,000	
2632	Heavy	403	1360	Solid Waste	2016	1/21/16	502	100411	\$	55,885.78	2025	2025	12	12	In service	\$135,000	
2675	Safety	001	0800	Police	2018	4/25/18	180	41804	\$	2,124.89	2026	2026	8		In service	\$45,000	
2676	Safety	001	0800	Police	2018	4/16/18	180	45742	\$	2,892.39	2026	2026	8		In service	\$45,000	



2677	Safety	001	0800	Police	2018	5/15/18		65647	65647 \$	3,354.37	2026	2026	8		\$45,000	In service	
2678	Safety	001	0800	Police	2018	5/15/18	181	51220	51039 \$	1,893.29	2026	2026	8		\$45,000	In service	
2679	Safety	001	0800	Police	2018	5/22/18		46273	46273 \$	5,154.68	2026	2026	8		\$45,000	In service	K-9
2681	Safety	001	0800	Police	2018	6/13/18	563	51497	50934 \$	2,661.38	2026	2026	8		\$45,000	In service	
2683	Safety	001	0800	Police	2018	6/15/18	10	26791	26781 \$	1,837.22	2026	2026	8		\$45,000	In service	
2611	Light	001	1015	ROW	2014	7/24/14	5	35086	35081 \$	2,753.26	2026	2026	12	11 yrs	\$27,000	In service	On Schedule (ROW)
2613	Light	001	1200	Engineering Utilities	2014	11/13/14	2	70601	70599 \$	1,960.78	2026	2026	12	11 yrs	\$25,000	In service	On Schedule
2651	Light	001	1220	Fleet	2016	10/27/16	362	40576	40214 \$	2,483.58	2026	2026	10			In service	
2595	Light	401	1310	Water Ops	2014	3/24/14	26	56235	56209 \$	1,424.24	2026	2026	12	11 yrs	\$25,000	In service	On Schedule
2652	Heavy	401	1340	Water Distribution	2016	11/9/16	0	48759	48759 \$	5,194.13	2026	2026	10			In service	
2539	Heavy	403	1360	Solid Waste	2007	8/3/07	365	104,189	103824 \$	417,419.91	2023	2026	15	1 yr	\$275,000	In service	Residential (Suggested replacement got pushed back do to more pressing vehicle get replaced and engine being over hauled.) Best guess odometer read.
2612	Light	405	1380	Stormwater	2014	7/24/14	1	48589	48588 \$	4,305.55	2026	2026	12	11 yrs	\$35,000	In service	On Schedule
2650	Heavy	405	1380	Stormwater	2016	9/28/16	3280	27689	24409 \$	34,305.73	2026	2026	10			In service	Elgin Eagle Sweeper
2656	Safety	001	0800	Police	2017	1/19/17		53620	53620 \$	7,082.94	2027	2027	10		\$45,000	In service	malibu
2664	Safety	001	0800	Police	2017	4/18/17		70808	70808 \$	3,737.54	2027	2027	10		\$45,000	In service	Camry
2665	Safety	001	0800	Police	2017	4/19/17		74672	74672 \$	2,326.40	2027	2027	10		\$45,000	In service	Altima
2666	Safety	001	0800	Police	2017	4/20/17	310	66676	66366 \$	1,651.17	2027	2027	10		\$45,000	In service	Frontier
2616	Safety	001	0900	Fire	2015	3/12/15	499	72303	71804 \$	10,810.29	2027	2027	12	11		In service	New Bat Chief Tahoe
2622	Light	001	1000	Recreation	2015	7/10/15	0	11436	11436 \$	543.02	2027	2027	12	11	\$35,000	In service	
2623	Light	001	1000	Recreation	2015	7/28/15	0	21818	21818 \$	986.82	2027	2027	12	11	\$30,000	In service	
2629	Light	001	1000	Recreation	2016	12/3/15	353	15445	15092 \$	507.48	2027	2027	12	11		In service	

2630	Light	001	1010	Parks	2016	12/21/15	376	53432	53056	\$	2,972.86	2027	2027	12	11	In service	
2660	Light	001	1010	Parks	2017	3/24/17		40265	40265	\$	2,496.11	2027	2027	10		In service	
2661	Light	001	1010	Parks	2017	3/24/17		28006	28006	\$	1,030.42	2027	2027	10		In service	
2628	Light	106	1215	IT	2015	8/14/15	0	46436	46436	\$	1,098.88	2027	2027	12	11	In service	Move to IT
2615	Light	001	1220	Fleet	2015	1/22/15	508	40875	40367	\$	1,709.89	2027	2027	12	12yrs	In service	On Schedule
2614	Light	001	1240	Water Distribution	2015	1/8/15	366	88912	88546	\$	1,585.78	2027	2027	12	12yrs	In service	On Schedule 07.13.22 TRF to WD
2667	Heavy	001	1240	Street	2017	5/4/17	342	31616	31274	\$	2,833.83	2027	2027	10		In service	
2655	Heavy	401	1350	Sewer Collections	2016	1/12/17	349	34580	34231	\$	3,021.50	2027	2027	10		In service	
2658	Heavy	401	1350	Sewer Collections	2017	2/17/17	350	2350	2000	\$	1,174.29	2027	2027	10		In service	
2588	Heavy	403	1360	Solid Waste	2012	8/13/12	1270	75080	73810	\$	343,030.30	2027	2027	15	7yrs	In service	Commercial
2673	Safety	001	0800	Police	2018	3/1/18	438	73965	73527	\$	3,773.73	2028	2028	10		In service	
2674	Safety	001	0800	Police	2018	3/28/18	327	70045	69718	\$	2,265.88	2028	2028	10		In service	
2687	Safety	001	0800	Police	2018	11/6/18	339	34326	33987	\$	2,256.40	2028	2028	10		In service	
2648	Safety	001	0900	Fire	2016	7/28/16	389	78610	78221	\$	2,264.87	2028	2028	12	12	In service	move to inspections
2645	Light	001	1010	Parks	2016	7/20/16	367	38867	38500	\$	1,209.19	2028	2028	12	12	In service	
2682	Light	001	1015	ROW	2018	6/14/18	363	20085	19722	\$	2,489.89	2028	2028	10		In service	
2635	Light	106	1215	Building & Zoning Code	2016	6/2/16	366	48128	47762	\$	1,861.97	2028	2028	12	12	In service	
2646	Light	001	1217	Enforcement	2016	7/20/16	332	23078	22746	\$	1,262.00	2028	2028	12	12	In service	
2644	Light	001	1230	Facilities	2016	7/5/16	333	29607	29274	\$	2,127.04	2028	2028	12	12	In service	
2686	Light	001	1230	Facilities	2018	8/23/18	334	19454	19120	\$	1,130.57	2028	2028	10		In service	
2634	Light	401	1310	Water Ops	2016	6/2/16	338	107327	106989	\$	5,663.74	2028	2028	12	12	In service	
2593	Heavy	401	1350	Sewer Collections	2013	10/24/13	1	20417	20416	\$	2,710.85	2028	2028	15	13yrs	In service	Dump Truck
2649	Light	401	1350	Sewer Collections	2016	8/16/16	373	44639	44266	\$	1,770.38	2028	2028	12	12	In service	
2684	Heavy	401	1350	Sewer Collections	2018	7/3/08	364	18900	18536	\$	3,405.30	2028	2028	10		In service	Crane truck

2685	Heavy	403	1360	Solid Waste	2018	9/10/18	1600	57473	55873	\$	106,395.90	2028	2028	10		In service	
2647	Light	001	1380	Stormwater	2016	7/28/16	334	30038	29704	\$	1,655.24	2028	2028	12	12	In service	
2688	Light	405	1380	Stormwater	2018	11/6/18	374	22957	22583	\$	878.12	2028	2028	10		In service	DOC Van
2663	Safety	001	0800	Police	2017	4/11/17	336	67035	66699	\$	1,531.08	2029	2029	12		In service	Travel Car - PD
2692	Safety	001	0800	Police	2019	4/10/19	331	50624	50293	\$	1,552.00	2029	2029	10		In service	Expedition
2701	Safety	001	0800	Police	2019	10/14/19	73	60727	60654	\$	2,376.35	2029	2029	10		In service	Interceptor SUV
2724	Safety	001	0800	Police	2020	2/18/21	215	27630	27415	\$	1,836.17	2029	2029	8		In service	Dodge Durango Ghost car
2729	Safety	001	0800	Police	2021	5/11/21	721	23679	22958	\$	861.63	2029	2029	8		In service	Dodge Durango
2730	Safety	001	0800	Police	2021	5/11/21	718	36834	36116	\$	722.89	2029	2029	8		In service	Dodge Durango
2731	Safety	001	0800	Police	2021	5/11/21	720	18344	17624	\$	272.85	2029	2029	8		In service	Dodge Durango
2738	Safety	001	0800	Police	2021	12/15/21	42	9904	9862	\$	145.49	2029	2029	8		In service	Durango
2739	Safety	001	0800	Police	2021	12/15/21	53	16422	16369	\$	1,033.11	2029	2029	8		In service	Durango
2740	Safety	001	0800	Police	2021	12/15/21	52	11220	11168	\$	102.59	2029	2029	8		In service	Durango
2741	Safety	001	0800	Police	2021	12/15/21		7223	7223	\$	88.36	2029	2029	8		In service	Durango
2691	Safety	001	0900	Fire	2019	3/13/19	347	36742	36395	\$	944.10	2029	2029	10		In service	Chief Car
2696	Safety	001	0900	Fire	2019	7/31/19	324	7958	7634	\$	970.87	2029	2029	10		In service	Fire Rescue
2693	Light	001	1000	Recreation	2019	5/9/19	340	18309	17969	\$	260.30	2029	2029	10		In service	
2697	Heavy	001	1000	Recreation	2019	8/14/19	350	4884	4534	\$	681.89	2029	2029	10		In service	Flat Bed Dump Body
2699	Light	106	1215	Building & Zoning	2019	8/27/19	330	45380	45050	\$	289.43	2029	2029	10		In service	F-150
2698	Light	401	1310	Water Ops	2019	8/27/19	387	53214	52827	\$	3,614.43	2029	2029	10		In service	F-150
2695	Heavy	401	1340	Water Distribution	2019	7/18/19	330	12838	12508	\$	1,401.71	2029	2029	10		In service	Flat Bed Dump Body
2690	Heavy	405	1350	Sewer Collections	2019	2/13/19	2146	26073	23927	\$	28,314.04	2029	2029	10		In service	Vactor
2596	Heavy	403	1360	Solid Waste	2014	3/26/14	2322	71784	69462	\$	152,171.48	2029	2029	15	10	In service	Good Shape
2694	Heavy	403	1360	Solid Waste	2020	5/20/19	584	51355	50771	\$	11,816.20	2029	2029	10		In service	Knuckleboom

2700	Light	001	0200	City Mgr	2020	9/20/19	503	30226	29723	\$	1,285.77	2030	2030	10	In service	Tahoe
2702	Safety	001	0800	Police	2020	11/6/19		68272	68272	\$	991.30	2030	2030	10	In service	Jeep Grand Cherokee
2704	Safety	001	0800	Police	2019	1/16/20	491	38920	38429	\$	2,652.53	2030	2030	10	In service	Evidence Van
2705	Safety	001	0800	Police	2019	1/16/20	356	35839	35483	\$	564.70	2030	2030	10	In service	Black SUV
2706	Safety	001	0800	Police	1980	2/4/20	5882	99999	94117	\$	980.56	2030	2030	10	In service	Armored Vehicle
2709	Safety	001	0800	Police	2020	3/18/20	353	49122	48769	\$	491.84	2030	2030	10	In service	Ford F-150
2715	Safety	001	0800	Police	2020	9/3/20	372	34562	34190	\$	1,452.83	2030	2030	10	In service	Interceptor SUV
2716	Safety	001	0800	Police	2020	9/3/20	400	41063	40663	\$	983.67	2030	2030	10	In service	Interceptor SUV
2717	Safety	001	0800	Police	2020	9/3/20	390	35643	35253	\$	704.33	2030	2030	10	In service	Interceptor SUV
2718	Safety	001	0800	Police	2020	9/3/20		36489	36489	\$	936.50	2030	2030	10	In service	Interceptor SUV
2719	Safety	001	0800	Police	2020	9/3/20	377	41862	41485	\$	1,455.09	2030	2030	10	In service	Interceptor SUV
2720	Safety	001	0800	Police	2020	9/3/20	365	23590	23225	\$	661.43	2030	2030	10	In service	Interceptor SUV
2708	Light	001	1010	Parks	2020	2/12/20	347	41725	41378	\$	776.08	2030	2030	10	In service	Chevy Silverado
2710	Light	001	1010	Parks	2020	3/18/20	16	16332	16316	\$	646.31	2030	2030	10	In service	Chevy Silverado
2722	Light	001	1010	Parks	2020	9/10/20	377	3732	3355	\$	824.07	2030	2030	10	In service	DOC Van
2713	Heavy	001	1240	Streets	2020	6/2/20	658	10186	9528	\$	2,814.67	2030	2030	10	In service	Pothole Patcher (asphalt)
2721	Light	401	1350	Sewer Collections	2020	9/3/20	677	11880	11203	\$	965.18	2030	2030	10	In service	Silverado 2500
2617	Heavy	403	1360	Solid Waste	2015	4/14/15	145	90832	90687	\$	183,719.20	2030	2030	15	In service	Commercial
2711	Heavy	403	1360	Solid Waste	2020	4/12/20	1373	34393	33020	\$	79,884.41	2030	2030	10	In service	Side Loader
2712	Heavy	403	1360	Solid Waste	2020	5/11/20	1316	33094	31778	\$	76,904.49	2030	2030	10	In service	Side Loader
2703	Heavy	405	1380	Stormwater	2020	11/4/19	328	22364	22036	\$	1,065.51	2030	2030	10	In service	F-350
2707	Heavy	405	1380	Stormwater	2020	2/12/20	340	10163	9823	\$	392.60	2030	2030	10	In service	Chevy Silverado
2725	Safety	001	0800	Police			406	26212	25806	\$	192.03	2031	2031	10	In service	Dodge Durango
2726	Safety	001	0800	Police	2021	3/15/21	31	25853	25822	\$	2,374.08	2031	2031	10	In service	Ford F-150 - Military DONATED

2727	Safety	001	0800	Police	2021	4/26/21	534	28066	27532	\$	181.45	2031	2031	10	In service	Dodge Ram
2736	Safety	001	0800	Police	1986	9/24/21		11111	11111	\$	965.52	2031	2031	10	In service	AMC Hummer
2733	Safety	001	0900	Fire	2021	6/11/21	351	8531	8180	\$	178.24	2031	2031	10	In service	Chevy Silverado
2732	Light	001	1217	Code Enforcement	2021	5/17/21	340	5522	5182	\$	100.08	2031	2031	10	In service	Chevy Silverado
2737	Light	001	1230	Facilities	2021	11/15/21	21	7511	7490	\$	122.16	2031	2031	10	In service	Transit Utility Van
2734	Light	001	1240	Street	2021	7/12/21	361	12238	11877	\$	164.52	2031	2031	10	In service	Chevy Silverado
2636	Light	403	1360	Solid Waste	2016	6/2/16	360	44836	44476	\$	1,057.57	2031	2031	15	In service	
2735	Heavy	403	1360	Solid Waste	2022	7/29/21	8	17823	17815	\$	28,420.73	2031	2031	10	In service	Peterbilt Front Loader
2742	Safety	001	0800	Police	2022	2/1/22	349	13034	12685	\$	158.42	2032	2032	10	In service	F-150
2748	Safety	001	0800	Police	2022	8/19/22	47	2395		\$	626.33	2032	2032	10	In service	F150 (Donated)
2751	Safety	001	0800	Police	2022	11/18/22	42	735		\$	336.58	2032	2032	10	In service	Durango
2752	Safety	001	0800	Police	2022	11/18/22	45	1271		\$	-	2032	2032	10	In service	Durango
2753	Safety	001	0800	Police	2022	11/18/22	36	36		\$	336.58	2032	2032	10	In service	Durango
2754	Safety	001	0800	Police	2022	11/18/22	44	634		\$	-	2032	2032	10	In service	Durango
2755	Safety	001	0800	Police	2022	11/18/22	48	244		\$	-	2032	2032	10	In service	Durango
2756	Safety	001	0800	Police	2022	11/18/22	45	46		\$	336.58	2032	2032	10	In service	Durango
2757	Safety	001	0800	Police	2022	11/18/22	44	358		\$	-	2032	2032	10	In service	Durango
2586	Safety	001	0900	Fire	2012	5/11/12	2102	69184	67082	\$	184,885.39	2032	2032	20 yrs	In service	New Engine
2745	Safety	001	0900	Fire	2022	4/27/22		10016		\$	2,827.86	2032	2032	10	In service	Aerial Ladder Truck
2746	Safety	001	0900	Fire	2011	6/7/22	176839	181269		\$	564.58	2032	2032	10	In service	Tahoe (donated OCSD)
2743	Light	001	1010	Parks	2021	3/25/22	345	3896	3551	\$	303.31	2032	2032	10	In service	Silverado
2749	Safety	001	1217	Code Enforcement	2022	12/2/22	351	2526		\$	35.25	2032	2032	10	In service	F150
2597	Heavy	001	1230	Facilities	2014	4/4/14	46	9563	9517	\$	12,182.74	2032	2032	18 yrs	In service	New Bucket Truck
2750	Heavy	401	1350	Sewer Collections	2023	11/2/22	1973	3364		\$	3,317.25	2032	2032	10	In service	Vactor

2659	Heavy	403	1360	Solid Waste	2017	3/6/17	318	54856	54538	\$	180,710.45	2032	2032	15	In service	
2744	Heavy	403	1360	Solid Waste	2022	4/11/22	682	15415	14733	\$	1,368.12	2032	2032	10	In service	Knuckleboom
2747	Heavy	403	1360	Solid Waste	2022	8/18/22	748	1740		\$	3,866.77	2032	2032	10	In service	Container Truck*
2662	Heavy	405	1380	Stormwater	2017	4/3/17	740	7680	6940	\$	2,372.20	2032	2032	15	In service	
2760	Light	001	1010	Parks & Building & Zoning	2023	7/19/23	24			\$	29,26	2033	2033	10	In service	
2758	Light	106	1215		2023	4/13/23	43	4798		\$	29,26	2033	2033	10	In service	
2759	Light	001	1230	Facilities	2023	6/8/23	342	1800		\$	29,26	2033	2033	10	In service	
2761	Light	001	1305	GIS	2023	7/19/23	26			\$	29,26	2033	2033	10	In service	
2618	Safety	001	0900	Fire	2015	5/5/15	0	62484	62484	\$	57,159.60	2035	2035	20	In service	New Engine
2714	Safety	001	0900	Fire	2020	6/25/20	813	28684	27871	\$	21,962.12	2035	2035	15	In service	Fire Truck
2723	Heavy	405	1380	Stormwater	2020	10/30/20	714	5262	4548	\$	869.64	2035	2035	15	In service	Freightliner Dumptruck
2728	Heavy	403	1360	Solid Waste	2022	5/3/21	588	29077	28489	\$	2,933.61	2036	2036	15	In service	Knuckleboom
2474	Heavy	001	1350	Sewer Collections	2017	10/17/03	50507	76960	67495	\$	11,974.53	?	?	15	In service	was suppose to be replaced with 2658
401	Safety	001	0900	Fire	1947	10/1/47	4324	6834	2510	\$	13,953.58	1947	NA	NA	In service	Show Truck
2680	Safety	001	0800	Police	1998	5/30/18				\$	15,154.79				In service	High water military vehicle
2543	Safety	001	0900	Fire	2008	1/29/08	53	77481	77428	\$	7,098.25	2018		10	In service	Ford Ranger

# Capital Improvements Program

The City's Capital Improvements Program (CIP) is a five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. Capital expenditures may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

## CIP PROCESS

The FY 2021-22 budget, the first year of the CIP, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized. The CIP provides information on the current and long-range infrastructure needs of the City and provides a mechanism for balancing needs and resources as well as setting priorities and schedules for capital projects. Each project or program is assigned a four-digit CIP number so expenditures can be easily tracked during the year and also across years.

Each year as part of the budget process, the list of projects is reviewed for relevance, need, cost, and priority. The five-year CIP is revised annually based on the following parameters:

- Relevance to City Council priorities, and Federal or State mandates
- Maintenance and preservation of current infrastructure
- Public health and safety
- Operating budget impact
- Recreational, cultural or aesthetic value
- Funding source

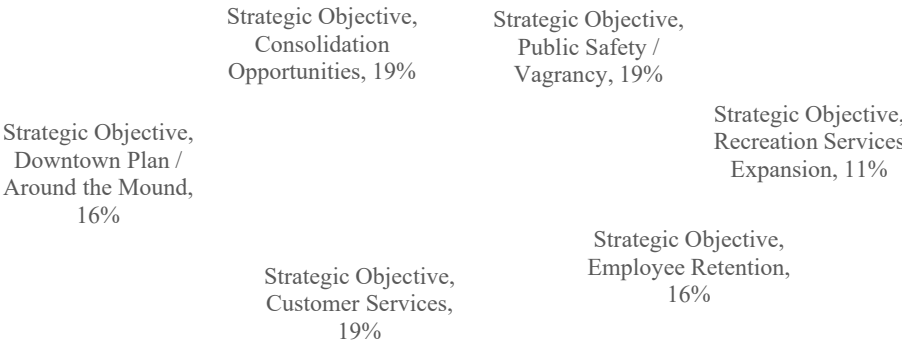


Each submission is reviewed on an annual basis and ranked in accordance with the above criteria. Once prioritized, the funding source is identified and the project is placed in the budget if funding is available.

The Enterprise Funds (Utilities, Sanitation, and Stormwater) are funded with user fees and do not compete with other City projects for funding. The estimated project costs to be funded within the CIP include all costs related to design, engineering, acquisition, construction, and project management.

The City's Strategic Plan Objectives are referenced throughout this document. Each CIP is categorized by objective. In addition to the text, these objectives are highlighted through icons. Please reference the Table of Contents for locations of more information regarding the City's Strategic Plan.

PROJECTS BY STRATEGIC OBJECTIVE





## FINANCING ALTERNATIVES

Capital improvements may be funded by a variety of means depending on the nature of the project, availability of funds, and the policies of City Council. Financing decisions are made based on established City policies and available financing options directly related to project timing and choice of revenue sources. The funding methodology for the CIP is reliant upon available resources including funds from grants and user fees, useful life of the improvement, and sharing the costs between current and future users. While some projects can be delayed until funds from existing revenues are available, others cannot. The City explores all options such as ad valorem taxes, grants, user fees, bonds, loans, and reserves to fund improvements. The following financing sources are available to fund the CIP:

- Ad Valorem Taxes – The City rarely uses property taxes as a debt security due largely to the required electoral approval (voter referendum) prior to issuance. Property taxes are directly linked to the assessed value of individual property, not to the consumption of specific goods and services (e.g. sales tax).
- Non-Ad Valorem Revenues – Non-ad valorem revenues can be pledged to support various types of bond issues. Such bonds are similar to general obligation bonds in that proceeds are often used for general government purposes and repayment is unrelated to the revenue generating capacity of the project being financed. However, unlike general obligation bonds, non-ad valorem revenue bonds are payable solely from revenues derived from the pledged revenue (such as sales tax, local option fuel tax, and the guaranteed portion of municipal revenue sharing).
- Special Revenue Sources – Include the following:
  - Impact Fees – Fees charged in advance of new development and designed to help pay for infrastructure needs resulting from the new development. These fees may only be charged to those who directly benefit from the new capital improvement and the fee must fairly reflect the cost of the improvements (e.g. water and sewer impact fees).
  - Special Assessments – Like impact fees, special assessments are levied against residents, agencies, or districts that directly benefit from the new service or improvement (e.g. sidewalks and street paving) and must be apportioned fairly.
- User Fees and Charges – These revenues include a variety of license and permit fees, facility and program fees, and fines. They are rarely used as debt security for non-Enterprise Fund capital projects, but could be a source of direct funding of a small capital improvement.
- Enterprise Fund User Fees – These revenues are derived from self-supporting business enterprises - utilities, sanitation, and stormwater - which provide services in return for compensation. The enterprise revenue used to secure debt is commonly termed “net-revenue” consisting of gross revenues less operating costs.
- Note – A written, short-term promise to repay a specified amount of principal and interest on a certain date, payable from a defined source of anticipated revenue. Usually notes mature in one year or less. Rarely used by the City.
- Commercial Paper - Generally defined as short term, unsecured promissory notes issued by organizations of recognized credit quality, usually a bank. Rarely used by the City.

- Bond – An issuer’s obligation to repay a principal amount on a certain date (maturity date) with interest at a stated rate. Bonds are distinguishable from notes in that notes mature in a much shorter time period.
  - General Obligation Bonds – A bond secured by the full faith and credit of the City’s ad valorem taxing power. These are rarely used in Florida, and by the City in particular, due to the requirement for a voter referendum.
  - Revenue Bonds – Bonds payable from a specific revenue source, not the full faith and credit of an issuer’s taxing power and require no electoral approval. Pledged revenues are often generated by the operation or project being financed (e.g. sales tax, water user fees, golf user fees).

**CITY OF FORT WALTON BEACH, FL**  
**Five Year Capital Improvements Program**

							FIVE YEAR
CIP	Project Name	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
TBD	Prefab Restrooms Jet/Holmes Pickleball	115,000	-	-	-	-	115,000
TBD	Pickleball Courts Ferry Park	185,000	-	-	-	-	185,000
Recreation		300,000	-	-	-	-	300,000
TBD	Intersection & Pedestrian Improvements	100,000	300,000	-	-	-	400,000
TBD	Sidewalk Improvements	50,000	150,000	150,000	150,000	150,000	650,000
TBD	Street Resurfacing	400,000	400,000	400,000	400,000	400,000	2,000,000
Streets		550,000	850,000	550,000	550,000	550,000	3,050,000
<b>GENERAL FUND TOTAL</b>		<b>850,000</b>	<b>850,000</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>3,350,000</b>
TBD	Liza Jackson Park Renovation	75,000	2,000,000	-	-	-	2,075,000
<b>CRA FUND TOTAL</b>		<b>75,000</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,075,000</b>
TBD	Potable Well No.3 Rehab	500,000	-	-	-	-	500,000
TBD	Lift Station No.2 Rehab	750,000	600,000	300,000	300,000	300,000	2,250,000
TBD	Water Line Replacement	75,000	85,000	70,000	75,000	67,000	372,000
Water Distribution		1,325,000	685,000	370,000	375,000	367,000	3,122,000
TBD	Sewer System Grouting & Lining	100,000	100,000	100,000	100,000	100,000	500,000
TBD	Stormwater Improvements Martissa Road	600,000	600,000	400,000	400,000	550,000	2,550,000
Sewer Collection & Treatment		700,000	700,000	500,000	500,000	650,000	3,050,000
<b>UTILITIES FUND TOTAL</b>		<b>2,025,000</b>	<b>1,385,000</b>	<b>500,000</b>	<b>875,000</b>	<b>1,017,000</b>	<b>6,172,000</b>
<b>GRAND TOTAL - ALL FUNDS</b>		<b>2,950,000</b>	<b>4,235,000</b>	<b>1,050,000</b>	<b>1,425,000</b>	<b>1,567,000</b>	<b>11,597,000</b>

Where it comes from...

...And where it goes

■ General Fund Balance	■ Half Cent Sales Tax Revenue	■ Parks & Recreation	■ Public Safety
■ TDC Tax Revenue	■ Debt Issuance	■ Streets	■ Water & Sewer
■ Utilities Fund Balance	■ Grant Funding Revenue	■ Downtown	
■ CRA Fund Balance			
General Fund Balance	-	Parks & Recrea	300,000
Half Cent Sales Tax Revenue	850,000	Public Safety	-
TDC Tax Revenue	-	Streets	550,000
Debt Issuance	-	Water & Sewer	2,025,000
Utilities Fund Balance	2,025,000	Downtown	75,000
Grant Funding Revenue	-		
CRA Fund Balance	75,000		
	<u>2,950,000</u>		<u>2,950,000</u>

FUNDING METHODOLOGY							FY 2023-24 TIMELINE	
Operating & 1/2 Cent Sales Tax Revenues	TDC Tax Revenues	Grant	Bond / Debt Issue	Other <sup>(1)</sup> / In-Kind <sup>(2)</sup>	Fund Bal / Net Assets	FIVE YEAR TOTAL	Estimated Start	Project Duration
115,000	-	-	-	-	-	115,000	Oct 2023	12 months
185,000	-	-	-	-	-	185,000	Oct 2023	12 months
300,000	-	-	-	-	-	300,000		
400,000	-	-	-	-	-	400,000	Oct 2023	12 months
650,000	-	-	-	-	-	650,000	Oct 2023	12 months
2,000,000	-	-	-	-	-	2,000,000	Oct 2023	12 months
3,050,000	-	-	-	-	-	3,050,000		
3,350,000	-	-	-	-	-	3,350,000		
-	1,040,000	-	-	-	1,035,000	2,075,000	Oct 2023	36 months
-	1,040,000	-	-	-	1,035,000	2,075,000		
-	-	-	-	-	500,000	500,000	Oct 2023	12 months
-	-	-	-	-	2,250,000	2,250,000	Oct 2023	12 months
-	-	-	-	-	372,000	372,000	Oct 2023	24 months
-	-	-	-	-	3,122,000	3,122,000		
-	-	-	-	-	500,000	500,000	Oct 2023	12 months
-	-	-	-	-	2,550,000	2,550,000	Oct 2023	24 months
-	-	-	-	-	3,050,000	3,050,000		
-	-	-	-	-	6,172,000	6,172,000		
3,350,000	1,040,000	-	-	-	8,247,000	11,597,000		

*Italics denotes a project beyond the current five-year CIP horizon.*

<sup>(1)</sup>Other includes special assessments and land sales.

<sup>(2)</sup>In-kind matching grant contributions are budgeted as operational expenses (usually personal services).

Note: Some projects also have carry-over funds, which are not included in these totals but noted as part of the budget resolution at the end of the budget document.

## HISTORY & PROFILE

The City of Fort Walton Beach, Florida prides itself on being a small, family-oriented seaside community boasting a downtown area that was home to a significant prehistoric Native American community on the Gulf Coast of Northwest Florida. Situated at the junction of two major highways - US 98 (Miracle Strip Parkway) and SR 85 (Eglin Parkway) - Fort Walton Beach enjoys the benefits of its crossroads location along the coastal portion of the Northwest Florida regional transportation network. The City offers a full-service government providing police and fire protection; cultural and recreational activities including parks, a library, a museum, and two championship golf courses; planning and zoning; public works such as street, sidewalk, right-of-way, and cemetery maintenance; utilities service including water, sewer, and storm water; and garbage and recycling collection to a coastal community of 21,064 full-time residents.

The City has an exciting and romantic history. As early as 600 B.C., Indian tribes were attracted to Fort Walton Beach from the Mississippi and Tennessee River Valleys and the Southeast Georgia coast. The beginning for the City occurred following the War Between the States when Alabama war veteran John Brooks selected a site of 111 acres where he built a three-room cabin in 1867. Other settlers soon followed. By 1884, the population of the area required establishment of a small schoolhouse. In 1902, the first hotel, Brooks House, was built along the sound and shortly thereafter the first post office was built in 1906. The Montgomery, Alabama, Maxwell Field military base developed an airfield in Fort Walton in 1933 on 137 acres of land and used it as a bombing and gunnery range. The most significant factor in the City's growth was the creation and later expansion, of that airfield, which is now Eglin Air Force Base (the largest military installation in the world) in 1937, the year the City Charter was adopted. Originally chartered as a municipality under the laws of the State of Florida, actual formation of the City was in 1941 when the Florida legislature officially named it the Town of Fort Walton. In 1953, the Florida Legislature granted the City a new charter at which time the name was changed to Fort Walton Beach. The name Walton originates from Colonel George Walton, who was Secretary of the East-West Florida Territory in 1822-26 and son of George Walton, signer of the Declaration of Independence and Governor of Georgia.

First Schoolhouse

The presence of the military base provided the key economic stimulus for the City's early growth, supplemented by the attractiveness of the location. The City enjoyed a substantial population and economic boom from the 1950's through the end of the 1970's. Subsequently, things started to slow down. The military base became less important to the City's economy than the growing tourism industry. In the late 1960's and early 1970's Fort Walton Beach began to experience a decline in economic prosperity, some of which can be attributed to the utility and transportation infrastructure getting older and commercial and residential structures becoming deteriorated. New development began to take place in the surrounding communities. The City, having nearly run out of developable land, started to focus attention on finding ways to induce private enterprise investment in the City and thus capturing a greater share of the local and regional market.

The City's premier gathering place along the Santa Rosa Sound has been the Fort Walton Landing Park since its purchase in 1986. Building upon that with the complete reconstruction of Brooks Street, including the Brooks Bridge Park in 2013, the City's downtown waterfront was opened up to an extent never before realized and spurred economic growth downtown. Outside of downtown, the City completed construction of a new Recreation Complex, which has added to the attraction of the City.

## Statistical Information

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DATE OF INCORPORATION: June 16, 1941	
FORM OF GOVERNMENT: Council & Manager	PAVED STREETS: 93.12 miles
GEOGRAPHIC AREA: 7.60 square miles	SIDEWALKS: 63.67 miles
TAXABLE ASSESSED VALUE: \$1,887,116,549	WATER & SEWER LINES: 282.82 miles
CITY MILLAGE RATE: 4.9999	STORM DRAIN: 43.18 miles
POPULATION: 20,998	POLICE STATIONS: 1      FIRE STATIONS: 2
EMPLOYEES: 362 positions, 317.51 FTE's	LIBRARIES: 1      MUSEUMS: 4
SWORN POLICE OFFICERS: 54	18-HOLE GOLF COURSES: 2
FIREFIGHTING PERSONNEL: 44	ACRES OF PARKS: 206

## CITY NEIGHBORHOODS

(un-shaded portions are not in the City limits)

### BEAL PARKWAY

CHARACTERISTICS: Mostly Residential, CRA District

BOUNDARIES: The Beal Parkway Neighborhood includes much of the City's central core. It includes all lands between Eglin Parkway and Beal Parkway north of Second Street and north of First Street west of Harbeson Avenue. It extends north to Hughes Street and also includes the properties that lie between Robinwood Drive and Beal Parkway and between First Street and Hollywood Boulevard. All parts of the Kelly Subdivision and First Addition to Kelly Subdivision in the area of Comet Street are also included.

ATTRIBUTES AND QUALITIES: The Beal Parkway Neighborhood is home to the City's new Public Safety Complex housing police and fire services. The neighborhood includes most of the City's areas in need of code enforcement and rehabilitation activities. The area has one of the highest crime rates in the City. Not surprisingly, the City has targeted funds into this area from the HUD Community Development Block Grant (CDBG) program. Through diligent code enforcement and crime prevention activities, which are presently centered in the Police Department's Community Policing Program, much progress has been made to improve conditions in this neighborhood. However, there are still many improvements needed. To meet those needs, the City's Redevelopment Area was expanded to include this area in order to provide additional funding sources to remedy the blight in this area. Substantial land use changes encouraging mixed-uses and de-emphasizing heavy commercial activities will encourage expenditure of private capital in this area. New development is needed to infill parcels which developers have ignored due to lack of infrastructure, which is available in the newer neighborhoods of the City.

### EAST MIRACLE STRIP

CHARACTERISTICS: Primarily Commercial, CRA District, Waterfront

BOUNDARIES: The East Miracle Strip Neighborhood lies entirely within the Community Redevelopment Area. The boundaries are Elm Avenue extended to Choctawhatchee Bay to the east; Choctawhatchee Bay to the south; the common property line between the St. Simon's Episcopal Church/The Boat Marina on south side of US 98 and Beal Parkway on the north side of US 98 to the west; and to the north following First Street from Beal Parkway east to Harbeson Avenue then Second Street and then east to Chicago Avenue.

ATTRIBUTES AND QUALITIES: The East Miracle Strip Neighborhood is the former MainStreet area, also referred to as Downtown. This area encompasses the oldest areas of the City and, not surprisingly, is the location of most of the City's historic structures and sites. Land use is primarily business, which caters to both the local population and the needs of tourists which cannot be met on Okaloosa Island. US 98 and Eglin Parkway (SR85) merge in this area often forming a traffic bottleneck at the foot of Brooks Bridge. The area is central to the redevelopment planning of the CRA and is seeing an upsurge in interest in the redevelopment of prime waterfront properties currently underdeveloped with older single family residences (many locally historic). National historic treasures located here include the Gulfview Hotel site and the Indian Temple Mound. This area includes most of the area forming the designated "Main Street" Program by the Florida Department of State in 1997. The City's museum and new library are also located in this neighborhood.

### ELLIOTT'S POINT

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Elliott's Point Neighborhood refers to the southeastern portion of the City. While Elliott's Point Subdivision and subsequent additions to the original subdivision include lands north and south of Hollywood Boulevard east of Ferry Road, the neighborhood known as Elliott's Point is that area south of Hollywood Boulevard and east of Chicago Avenue. The eastern and southern boundaries are Choctawhatchee Bay.

ATTRIBUTES AND QUALITIES: The Elliott's Point Neighborhood is almost entirely comprised of residential land use. The waterfront properties are all single family residential as are the more eastern inland properties. The western properties are mostly multi-family residentially, although much of the Ocean City Subdivision portion of the neighborhood still exists as single family residential land use. Many of the city's older homes and most prestigious newer homes are co-located in this neighborhood which is characterized by its Spanish moss-laden Oak trees which canopy the many streets. Unfortunately, many of the older frame vernacular homes are being razed for development of more modern homes rather than restored or improved, although some are receiving additions and a new coat of paint. There are no public schools located within this neighborhood that form a central public place, but there are several churches that serve as neighborhood gathering places. The neighborhood also features public parks like Villa Russ Park, which is surrounded by homes and is concealed from casual notice by passersby. Waterfront access is available at Hood Avenue, the end of Hollywood Boulevard, at Shore Drive east of Bay Drive, at the south end of Bay Drive and at Walkedge Drive where there is also a small boat ramp facility.

### FERRY PARK

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Ferry Park Neighborhood is located in the northeast corner of the main portion of the City. The boundaries are Cinco Bayou to the north; Choctawhatchee Bay to the east; Hollywood Boulevard to the south; and Vine Avenue, Buck Drive, Uptown Station, and the Town of Cinco Bayou to the west.

**ATTRIBUTES AND QUALITIES:** The Ferry Park Neighborhood is comprised almost entirely of single-family residential homes from the most prestigious to more modest dwellings. Everyone knows the prestigious names Sudduth Circle, Yacht Club Drive and Bay Drive. Unfortunately, the neighborhood includes several properties that are constantly on the list of code enforcement violations, properties that have not been properly maintained and therefore devalue the other well-maintained homes. This neighborhood surrounds the City's Ferry Park/Docie Bass Recreation Center/Elliott's Point Elementary School Complex located at the intersection of Hughes Street with Ferry Road. Other prominent features include Goodthing Lake, formerly Lake Earl, a brackish body of water with a precarious outlet to Choctawhatchee Bay. Land uses also include a few residence-offices along Buck, Staff and Hospital Drives as well as the former hospital site, now an adult congregate living facility (ACLF) and the County Health Department Offices. There is also a small amount of neighborhood convenience commercial uses along Hollywood Boulevard in the southwestern corner of the neighborhood. At the end of Ferry Drive is the well-known Fort Walton Yacht Club, a private yacht club.

### GARNIER'S BEACH

**CHARACTERISTICS:** Residential, Waterfront

**BOUNDARIES:** The Garnier's Beach Neighborhood is somewhat isolated from the rest of the City. It lies between the unincorporated area of Okaloosa County known as Ocean City and Cinco Bayou (water body). The boundaries of this neighborhood are at South Street on the north, Choctawhatchee Bay on the east, Cinco Bayou on the South, and Cinco Bayou and Eglin Parkway on the west. The Town of Cinco Bayou lies immediately south of this neighborhood at the foot of the Cinco Bayou Bridge where Eglin Parkway crosses Cinco Bayou.

**ATTRIBUTES AND QUALITIES:** The Garniers Beach Neighborhood is almost entirely comprised of the subdivision named Garniers Beach, which was platted in 1949-50 and is one of the oldest areas of the City. The residential area is small in size, just 247 houses. This neighborhood also includes a waterfront city park, Garniers Beach Park. Commercial uses include a house converted to an insurance office at the southeast corner of South Street and Eglin Parkway; a restaurant located at the southwest corner of Eglin Parkway and South Street; and Mariner Plaza Shopping Center. The neighborhood's location makes it a wonderful hideaway from the hustle and bustle along Eglin Parkway. The area is similar to Bay Drive/Brooks Street in Elliott's Point in that it has large trees forming a canopy along most of its streets. While most of the homes are modest in size there has been a recent trend where homes are being resold, remodeled and enlarged, especially those facing the Bay and Bayou.

### KENWOOD

**CHARACTERISTICS:** Primarily Residential

**BOUNDARIES:** The Kenwood Neighborhood is bounded on the north by the U.S. Government's Eglin Air Force Base Reservation; on the east by Chula Vista Bayou and Garnier's Bayou; on the south by Don's Bayou, Racetrack Road and Bob Sikes Boulevard; and on the west by Denton Boulevard, Hospital Drive and Lewis Turner Boulevard.

**ATTRIBUTES AND QUALITIES:** The Kenwood Neighborhood is one of the most desired residential locations in the City, blending the prestige of a golf course setting with the natural waterfront tranquility of Bass Lake and adjacent bayous. The City bought the land for the golf course from the Federal Government in the 1960's for the purpose of providing active and passive recreation opportunities and open space. The City built and maintains two quality 18 hole courses, The Pines and The Oaks. The neighborhood is largely residential and is comprised of single family homes and multi-family complexes, Choctawhatchee high school, Pryor middle school, Kenwood elementary school, the City's Golf Club, Fire Station #2, and Choctaw Plaza. This neighborhood represents the entire area located within the City limits in the area of the Golf Course and is often referred to as the "Golf Course Area". Over the last few decades hundreds of properties have voluntarily annexed to the City forming the Kenwood Neighborhood as it is now constituted; however, there are substantial areas still located in unincorporated Okaloosa County adjacent to this neighborhood, meaning the problems created by irregular municipal boundaries will persist and the Kenwood Neighborhood will remain a distant mile and one-half from the nearest part of the original City limits.

### NORTHWEST

**CHARACTERISTICS:** Primarily Residential

**BOUNDARIES:** The Northwest Neighborhood is located in the northwest quadrant of the City. Its boundaries are Beal Parkway NW to the north; the Beal Parkway Neighborhood to the east; Jet Drive, Silva Drive, Willard Road and Holmes Boulevard to the south; and Wright Parkway to the west.

**ATTRIBUTES AND QUALITIES:** The Northwest Neighborhood includes a full range of land use types. Most of the land is comprised of single family residential homes in subdivisions. There are also some multiple family projects primarily located on the fringes of the neighborhood along collector streets such as Wright Parkway and Robinwood Drive, and along Alabama Avenue. Strip commercial development is located along Beal Parkway lying south of its intersection with Yacht Club Drive. Heavy businesses, including moving companies, warehouses and automotive repair and servicing are located along Industrial Street and Hollywood Boulevard in the southeastern portion of the neighborhood. Silver Sands Elementary School is located in the Northwest Neighborhood. The neighborhood is well provided with recreation facilities such as Jet Stadium, Jet Drive Park, a neighborhood park which has active recreation facilities, and Memorial Drive Park which provides passive recreation opportunities. Three other parks provide 12.6 acres of additional open space, although they have not been developed. The Northwest Neighborhood also includes the City-owned Beal Memorial Cemetery and the U.S. Postal Service Office. The diversity of land use types has created some land use conflicts between single family residential areas and more intense commercial/industrial zoning and land use. The Northwest Neighborhood does contain



some of the more desirable inland areas to reside in, such as Bayou Woods and Vesta Heights Subdivisions. It also contains some of the areas which require attention by the City to see that properties are properly maintained.

### OAKLAND

CHARACTERISTICS: Residential

BOUNDARIES: The Oakland Neighborhood is bounded by Northwest Neighborhood to the east, Hollywood Boulevard and the City of Mary Esther to the south, the City of Mary Esther and Mary Esther Cutoff to the west, and Mary Esther Cutoff to the north.

ATTRIBUTES AND QUALITIES: The Oakland Neighborhood's predominant land use is detached single family residential homes in platted subdivisions. This neighborhood also has a number of multiple family projects, primarily zero-lot line and townhomes. Strip commercial development is located along Mary Esther Cutoff and that portion of Beal Parkway lying south of its intersection with Yacht Club Drive. Businesses, such as warehouses and automotive repair and servicing are located along Hollywood Boulevard in the eastern portion of the neighborhood. There is a small convenience commercial area along Wright Parkway north of Hollywood. Bruner Middle School is the only school located in this neighborhood. The neighborhood is well provided with recreation facilities such as Fred Hedrick Community Center, the Municipal Tennis Center and Oakland Heights School Athletic Fields. Cecelia Park is a mini-park that provides passive recreation opportunities. The Oakland Neighborhood also includes the City's Public Works Maintenance Yard located on Hollywood Boulevard between Jet Drive and Memorial Parkway and Liza Jackson Charter School.

### SEABREEZE

CHARACTERISTICS: Mixed Zoning, Waterfront

BOUNDARIES: The Seabreeze Neighborhood extends from Hollywood Boulevard on the north, Bass Avenue and Robinwood Drive to the east, Santa Rosa Sound on the south, and the City of Mary Esther on the west.

ATTRIBUTES AND QUALITIES: The Seabreeze Neighborhood is one of the most diverse neighborhoods relative to land use, including single family residential in the Santa Rosa Park, Seabreeze and Sansasia Park Subdivisions, multiple family residential in the Fountainhead and Jackson Trail Apartment Complexes, professional offices in complexes like Paradise Village, highway commercial uses like the restaurants, hotel/motels and new car dealerships, light industrial uses like the United Parcel Service and Keego Brick; and utilities like Gulf Power Company. There is an abundance of public and quasi-public land uses such as schools (Edwins Elementary and Fort Walton Beach High) and churches (St. Mary's Catholic, First Church of Christian Science, Holy Trinity Lutheran Church, Nazarene Church, and the Seventh Day Adventists). St. Mary's also has a parochial school for First through Eighth grades. Public parks include Liza Jackson Park and the Memorial Park/Senior Citizens Center.

### SOUTH BAYOU

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The South Bayou Neighborhood's southern boundary is the major arterial road Beal Parkway NW. The eastern boundary is where the City limits abut those of the Town of Cinco Bayou. To the west lies unincorporated Okaloosa County near where Mary Esther Cutoff (SR 393) intersects Beal Parkway.

ATTRIBUTES AND QUALITIES: The South Bayou Neighborhood is one of the most prestigious in the City. Many fine homes are located along the waterfront on large lots at the end of the numerous cul-de-sacs. Most of the streets begin at Beal Parkway and wind toward the waterfront. This area also has a nice tree canopy along many of the streets. There are several passive parks located throughout the neighborhood, Briarwood Park, Mimosa Park and Ewing Park. The neighborhood is almost entirely composed of single family detached residential subdivisions. The lone exception is a small commercial area located at Howell Drive/Beal Parkway comprising an office for a cellular phone company and a medical office.

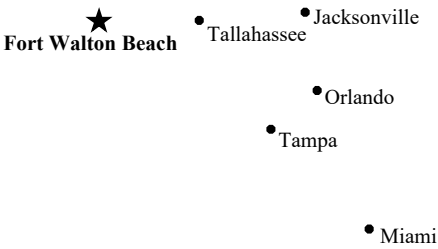
### W.E. COMBS

CHARACTERISTICS: Primarily Commercial

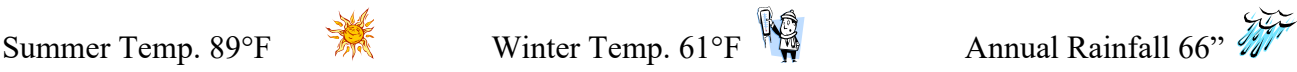
BOUNDARIES: The Combs-New Heights Neighborhood is comprised largely of the City's Commerce and Technology Park. It is bounded on the north by unincorporated Okaloosa County, on the east by the Sylvania Heights area of Okaloosa County and Mary Esther Cut-Off, on the south by the City of Mary Esther and to the west by Hurlburt Field, which is part of the Eglin Air Force Base Complex.

ATTRIBUTES AND QUALITIES: The Combs-New Heights Neighborhood includes Combs-New Heights elementary school, which gives the neighborhood its name, and dates to the 1950's and 1960's when most of the residential areas were platted. These subdivisions were annexed to the City by special election for large areas and by individual voluntary requests during the early 1960's. The residential area is a quiet area which lies between Gap Creek and Lovejoy Road and until the early 1990's had no sanitary sewer or paved roads. The residential area's proximity to the industrial and heavy business area to the south and west as well as the very rundown unincorporated area, Sylvania Heights, located to the east, provides a myriad of incompatible land uses. Hurlburt Arms, a multifamily subdivision/apartment complex, is an enclave that lies between Mary Esther on the south, east and west, and the City's Industrial Park on its north, near Anchors Street. A large portion of this neighborhood is industrial, warehousing and wholesaling enterprises, which were developed on land owned and strictly controlled by the City from the 1960's until 1994. Most of the industrially zoned lands are developed although there are still several tracts that have never been sold.

LOCATION



WEATHER

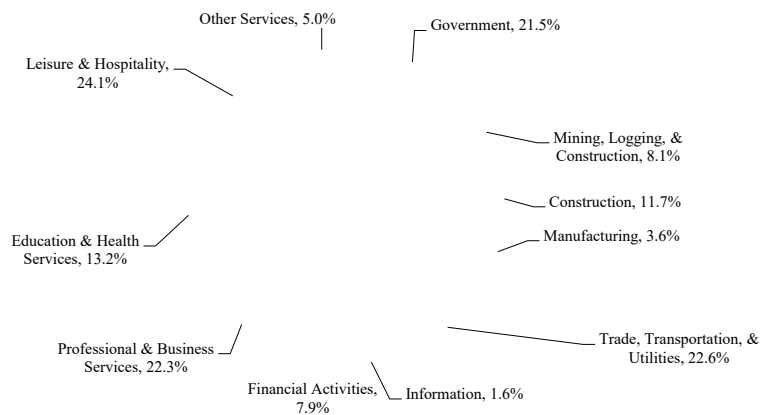


LOCAL AREA ECONOMY

Top 10 Employers

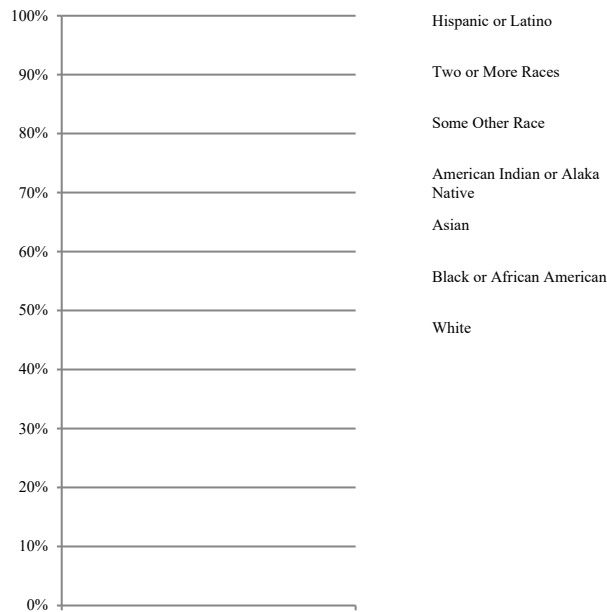
\*Includes military, civilian, and contractor personnel  
\*\*Includes military and civilian personnel  
\*\*\*Includes County Commission, Clerk of Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector

Non-Agricultural Employment by Industry

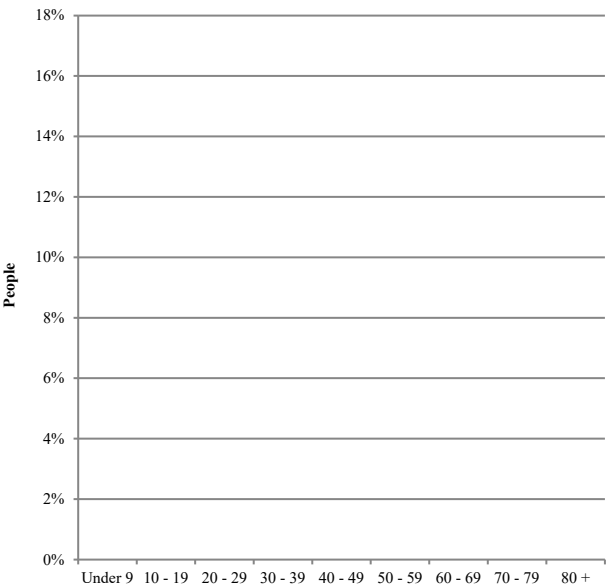


DEMOGRAPHICS

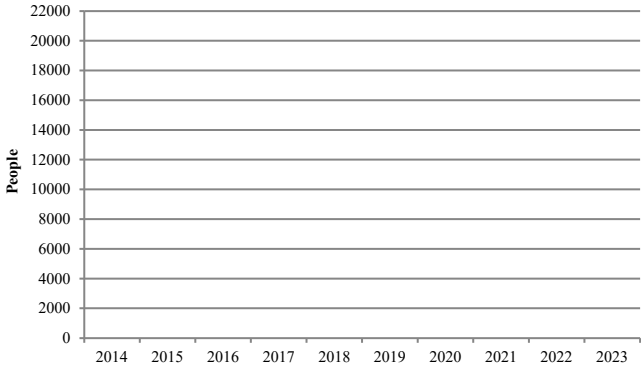
FWB Population by Race



FWB Age Distribution



FWB Population

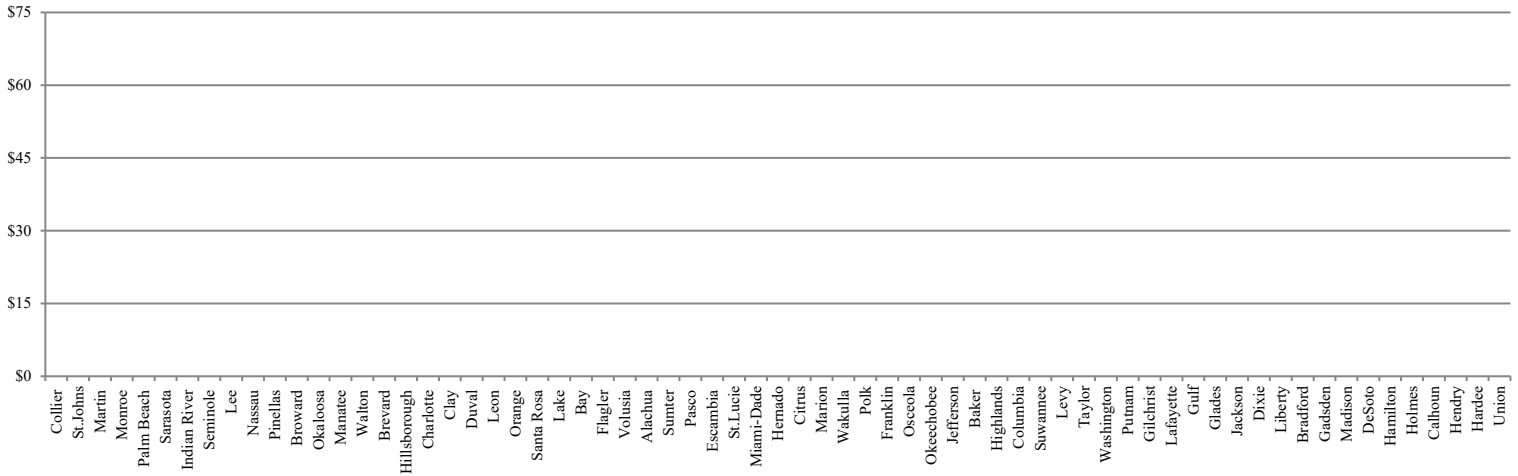


Housing Units



## Statistical Information

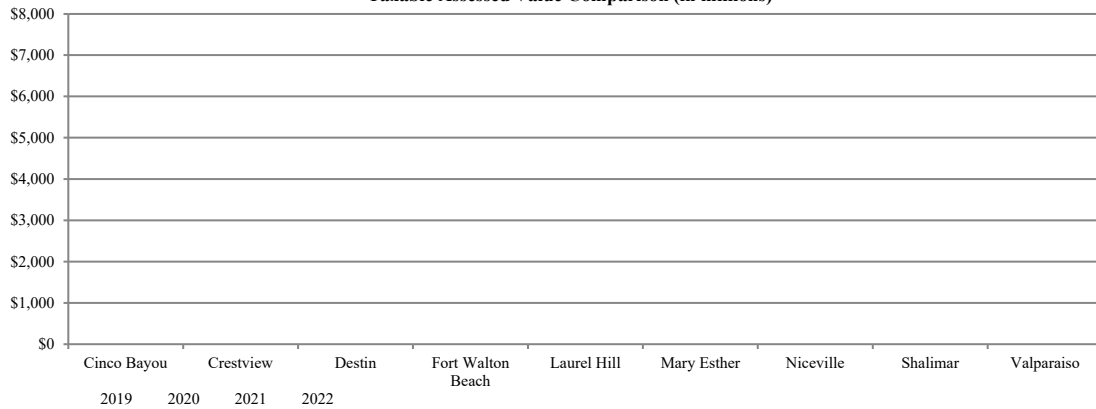
Median Income by Florida County (in thousands)



## PROPERTY TAXES



Taxable Assessed Value Comparison (in millions)



## Property Tax Burden Comparison for Okaloosa County's Residents

*Fort Walton Beach is the only full-service city, providing police, fire, water & sewer, garbage, and stormwater services along with recreational programs, senior center, library, museums, and two 18-hole golf courses.*

**Top 10 Fort Walton Beach Taxpayers – 2022**

## Statistical Information

Water & Wastewater Rates Effective October 1, 2023						
Monthly Water Rates <sup>(1,2)</sup>		Residential		Commercial		
		Inside	Outside <sup>(3)</sup>	Inside	Outside <sup>(3)</sup>	
	Lifeline Rate <sup>(4)</sup>	\$12.37	\$15.46	\$12.37	\$15.46	Res. 2020-20 10/27/20
	Monthly Base Charge, Meter Size:					
	3/4"	\$12.37	\$15.46	\$12.37	\$15.46	Res. 2020-20 10/27/20
	1.0"	\$12.37	\$15.46	\$12.37	\$15.46	Res. 2020-20 10/27/20
	1.5"	\$16.81	\$21.01	\$16.81	\$21.01	Res. 2020-20 10/27/20
	2.0"	\$28.58	\$35.73	\$28.58	\$35.73	Res. 2020-20 10/27/20
	3.0"	\$43.55	\$54.44	\$43.55	\$54.44	Res. 2020-20 10/27/20
	4.0"	\$54.41	\$68.01	\$54.41	\$68.01	Res. 2020-20 10/27/20
	6.0"	\$86.57	\$108.21	\$86.57	\$108.21	Res. 2020-20 10/27/20
	8.0" & 10.0"	\$129.74	\$162.18	\$129.74	\$162.18	Res. 2020-20 10/27/20
	Multi-Residential / Multi-Commercial. Additional per Unit	\$9.16	\$11.45	\$9.16	\$11.45	Res. 2020-20 10/27/20
	Gallage Rate-per 1,000 gallons per unit		Inside		Outside <sup>(3)</sup>	
	Block 1 (0-2,000)		Included in Monthly Base Charge			Res. 2020-20 10/27/20
	Block 2 (2,001 - 4,000)		\$3.69		\$4.61	Res. 2020-20 10/27/20
	Block 3 (4,001 - 8,000)		\$4.51		\$5.64	Res. 2020-20 10/27/20
	Block 4 (8,001 +)		\$6.77		\$8.46	Res. 2020-20 10/27/20
Monthly Wastewater Rates <sup>(2)</sup>		Residential		Commercial		
	Lifeline Rate <sup>(4)</sup>	\$28.18		\$33.84		Res. 2020-20 10/27/20
	Total Lifeline Rate <sup>(4)</sup>	\$28.18		\$33.84		Res. 2020-20 10/27/20
	Gallage Rate-per 1,000 gallons per unit <sup>(4,5)</sup>					Res. 2020-20 10/27/20
	Block 1 (0-2,000)		Included in Monthly Base Charge			Res. 2020-20 10/27/20
	Block 2 (2,001 +)(Residential capped at 16,000)	\$8.86		\$10.64		Res. 2020-20 10/27/20
	Block 2 (2,001 +)	\$8.86		\$10.64		Res. 2020-20 10/27/20

<sup>(1)</sup>Irrigation customers subject to water rates as outlined herein; <sup>(2)</sup>Monthly Base Charge is per Unit. Residential Single Family and Commercial count as 1 unit. Multi-Family and Multi-Commercial are billed according to meter size and unit count; <sup>(3)</sup>Outside City surcharge of 25% for water; <sup>(4)</sup>Single family residence with less than 2,000 gallons per month; <sup>(5)</sup>Residential service capped at 16,000 gallons per unit. Diminishing charge is adjusted annually and is used for capital projects in the wastewater operations.

Stormwater Management Fee Effective October 1, 2022			
	Residential Property (includes all single family and multi-family residential dwelling units)	\$5.00 per month per residential dwelling unit	Res 2020-20 10/27/20
	Commercial Property	Base ERU = Total impervious surface on property divided by the residential ERU of 3,200 S.F. or one (1) ERU, whichever is greater	Res 2020-20 10/27/20

## Statistical Information

Basic Garbage Rates Effective October 1, 2023				
Residential:	Garbage	Tipping*	Total	
One Container	\$18.10	\$7.03	\$25.13	Res. 2020-20 10/27/20
Two Containers	\$36.20	\$13.90	\$50.10	Res. 2020-20 10/27/20
Residential Dumpsters, Individual meters	\$18.10	\$7.03	\$25.13	Res. 2020-20 10/27/20
Commercial:				
One Container	\$34.77	\$7.86	\$42.63	Res. 2020-20 10/27/20
Two Containers	\$69.52	\$15.77	\$85.29	Res. 2020-20 10/27/20
Sharing Dumpster (Minimum charge)	\$34.77	\$7.86	\$42.63	Res. 2020-20 10/27/20
2 Cubic Yards:				
2 Cubic Yards, 2 x week	\$73.79	\$56.73	\$130.52	Res. 2020-20 10/27/20
2 Cubic Yards, 3 x week	\$110.67	\$85.00	\$195.67	Res. 2020-20 10/27/20
2 Cubic Yards, 4 x week	\$147.63	\$113.21	\$260.84	Res. 2020-20 10/27/20
2 Cubic Yards, 5 x week	\$184.46	\$141.52	\$325.98	Res. 2020-20 10/27/20
2 Cubic Yards, 6 x week	\$221.35	\$169.79	\$391.14	Res. 2020-20 10/27/20
4 Cubic Yards:				
4 Cubic Yards, 2 x week	\$104.17	\$113.21	\$217.38	Res. 2020-20 10/27/20
4 Cubic Yards, 3 x week	\$156.26	\$169.79	\$326.05	Res. 2020-20 10/27/20
4 Cubic Yards, 4 x week	\$208.34	\$226.37	\$434.71	Res. 2020-20 10/27/20
4 Cubic Yards, 5 x week	\$260.42	\$282.89	\$543.31	Res. 2020-20 10/27/20
4 Cubic Yards, 6 x week	\$312.51	\$339.47	\$651.98	Res. 2020-20 10/27/20
6 Cubic Yards:				
6 Cubic Yards, 2 x week	\$136.75	\$169.79	\$186.54	Res. 2020-20 10/27/20
6 Cubic Yards, 3 x week	\$205.15	\$254.68	\$459.83	Res. 2020-20 10/27/20
6 Cubic Yards, 4 x week	\$273.43	\$339.47	\$612.90	Res. 2020-20 10/27/20
6 Cubic Yards, 5 x week	\$341.80	\$424.31	\$766.11	Res. 2020-20 10/27/20
6 Cubic Yards, 6 x week	\$410.17	\$509.26	\$919.43	Res. 2020-20 10/27/20
8 Cubic Yards:				
8 Cubic Yards, 2 x week	\$164.94	\$226.37	\$391.31	Res. 2020-20 10/27/20
8 Cubic Yards, 3 x week	\$247.42	\$339.47	\$586.89	Res. 2020-20 10/27/20
8 Cubic Yards, 4 x week	\$329.89	\$452.63	\$782.52	Res. 2020-20 10/27/20
8 Cubic Yards, 5 x week	\$412.36	\$565.79	\$978.15	Res. 2020-20 10/27/20
8 Cubic Yards, 6 x week	\$494.83	\$675.89	\$1170.72	Res. 2020-20 10/27/20
One time fee to change size of dumpster			\$25.00	Res. 2020-20 10/27/20
Compactor	Commercial Tipping Rate x 3 x Bulk Container(s)			Res. 2020-20 10/27/20

## Statistical Information

Commercial Recycling Rates				
4 Cubic Yards:	Garbage	Tipping*	Total	
4 Cubic Yards, 2 x week	\$112.70	\$0.00	\$112.70	Res 2012-6 03/27/12
4 Cubic Yards, 3 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
4 Cubic Yards, 4 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
4 Cubic Yards, 5 x week	\$281.70	\$0.00	\$281.70	Res 2012-6 03/27/12
6 Cubic Yards:				
6 Cubic Yards, 2 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
6 Cubic Yards, 3 x week	\$253.50	\$0.00	\$253.50	Res 2012-6 03/27/12
6 Cubic Yards, 4 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
6 Cubic Yards, 5 x week	\$422.50	\$0.00	\$422.50	Res 2012-6 03/27/12
8 Cubic Yards:				
8 Cubic Yards, 2 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
8 Cubic Yards, 3 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
8 Cubic Yards, 4 x week	\$450.70	\$0.00	\$450.70	Res 2012-6 03/27/12
8 Cubic Yards, 5 x week	\$563.35	\$0.00	\$563.35	Res 2012-6 03/27/12
Contaminated Load Fee (per dump) - 4 CY	\$20.00	\$32.45	\$52.45	Res 2013-2 01/08/13
Contaminated Load Fee (per dump) - 6 CY	\$20.00	\$58.35	\$78.35	Res 2013-2 01/08/13
Contaminated Load Fee (per dump) - 8 CY	\$20.00	\$90.70	\$110.70	Res 2013-2 01/08/13

## FIVE-YEAR FINANCIAL FORECASTS



**Statistical Information**

Pro-Forma for Utilities Fund - 401					
	Adopted	PROJECTED			
	2023-24	2024-25	2025-26	2026-27	2027-28
Service Fees - Water, resid	2,543,288	2,606,870	2,672,042	2,738,843	2,807,314
Service Fees - Sewer, resid	5,157,683	5,286,625	5,418,791	5,554,260	5,693,117
Service Fees - Water, comm	1,636,558	1,677,472	1,719,409	1,762,394	1,806,454
Service Fees - Sewer, comm	2,351,767	2,410,561	2,470,825	2,532,596	2,595,911
Connection Fees	115,000	116,150	117,312	118,485	119,669
Service Charges & Penalties	217,000	219,170	221,362	223,575	225,811
<b>Operating Revenues</b>	<b>12,021,297</b>	<b>12,316,848</b>	<b>12,619,740</b>	<b>12,930,153</b>	<b>13,248,276</b>
Interest & Other Revenues	1,543,553	1,574,424	1,605,913	1,638,031	1,670,791
<b>Non-Operating Revenues</b>	<b>1,543,553</b>	<b>1,574,424</b>	<b>1,605,913</b>	<b>1,638,031</b>	<b>1,670,791</b>
<b>TOTAL REVENUES</b>	<b>13,564,849</b>	<b>13,891,271</b>	<b>14,225,652</b>	<b>14,568,184</b>	<b>14,919,068</b>
Salaries	2,017,063	2,039,654	2,084,526	2,130,386	2,177,255
Salaries-Part-Time	-	-	-	-	-
Service/Incentive/Leave	83,000	83,000	83,000	83,000	83,000
Social Security & Medicare	150,578	152,249	155,294	158,400	161,568
Pension Contributions	58,370	58,779	59,366	59,960	60,560
DC Plan Contributions	86,468	87,350	88,223	89,106	89,997
Medical Insurance	495,584	500,738	525,775	552,064	579,667
Workers Compensation	64,553	65,270	66,249	67,242	68,251
<b>Personal Services</b>	<b>2,955,621</b>	<b>2,987,042</b>	<b>3,062,434</b>	<b>3,140,158</b>	<b>3,220,297</b>
Utilities	424,737	429,154	437,737	446,492	455,422
Repair and Maintenance	443,264	446,899	455,837	464,953	474,253
Fuel	75,776	77,148	77,919	78,698	79,485
Other Operating	4,095,346	4,139,576	4,222,367	4,306,815	4,392,951
<b>Operating Expenses</b>	<b>5,039,123</b>	<b>5,092,776</b>	<b>5,193,860</b>	<b>5,296,958</b>	<b>5,402,111</b>
Vehicles & Trucks	-	100,000	100,000	100,000	100,000
Computer HW/SW	-	1,500	1,500	1,500	1,500
Other Capital Outlay	-	100,000	100,000	100,000	100,000
Capital Improvement Projects	1,425,000	1,030,000	30,000	30,000	30,000
<b>Capital Expenses</b>	<b>1,425,000</b>	<b>1,231,500</b>	<b>231,500</b>	<b>231,500</b>	<b>231,500</b>
Debt Service 2015 Refunding	663,943	664,076	663,944	663,402	663,452
Debt Service - SRF	957,653	943,367	943,367	943,367	943,367
Debt Service 2018 Refunding	535,500	535,500	535,500	598,500	598,500
Transfer Out-Cost Allocation	1,264,192	1,292,004	1,320,428	1,349,478	1,379,166
Transfer Out-GF ROI	723,817	723,817	723,817	723,817	723,817
<b>Other Expenses</b>	<b>4,145,105</b>	<b>4,158,764</b>	<b>4,187,056</b>	<b>4,278,563</b>	<b>4,308,302</b>
<b>TOTAL EXPENSES</b>	<b>13,564,849</b>	<b>13,470,081</b>	<b>12,674,850</b>	<b>12,947,180</b>	<b>13,162,209</b>
<b>Net Cash Incr/(Decr)</b>	<b>-</b>	<b>421,190</b>	<b>1,550,802</b>	<b>1,621,004</b>	<b>1,756,858</b>

**Statistical Information**

Pro-Forma for Sanitation Fund - 403					
	Adopted		PROJECTED		
	2023-24	2024-25	2025-26	2026-27	2027-28
Service Fees - Resid	1,744,543	1,761,988	1,779,608	1,797,404	1,815,378
Service Fees - Comm	1,188,183	1,253,533	1,322,477	1,395,214	1,471,950
Service Fees - Recylcing	117,678	119,443	121,235	123,053	124,899
Service Fees - Tipping, Resid	772,862	826,962	861,695	900,471	940,992
Service Fees - Tipping, Comm	1,275,444	1,294,576	1,313,994	1,333,704	1,353,710
Fees & Fines	2,950	3,024	3,069	3,115	3,162
<b>Operating Revenues</b>	<b>5,101,660</b>	<b>5,259,526</b>	<b>5,402,079</b>	<b>5,552,962</b>	<b>5,710,092</b>
Interest & Other Revenues	2,400	2,448	2,497	2,547	2,598
<b>Non-Operating Revenues</b>	<b>2,400</b>	<b>2,448</b>	<b>2,497</b>	<b>2,547</b>	<b>2,598</b>
<b>TOTAL REVENUES</b>	<b>5,104,060</b>	<b>5,261,974</b>	<b>5,404,576</b>	<b>5,555,509</b>	<b>5,712,690</b>
Salaries	1,015,895	1,052,467	1,076,674	1,101,437	1,126,771
Social Security & Medicare	71,178	73,740	75,436	77,171	78,946
Pension Contributions	51,075	50,054	49,052	48,071	47,110
DC Plan Contributions	35,692	35,870	36,050	36,230	36,411
Medical Insurance	206,951	217,299	228,163	239,572	251,550
Workers Compensation	66,674	68,674	70,734	72,856	75,042
<b>Personal Services</b>	<b>1,447,464</b>	<b>1,498,105</b>	<b>1,536,112</b>	<b>1,575,339</b>	<b>1,615,831</b>
Utilities	4,841	4,986	5,136	5,290	5,449
Repair and Maintenance	278,548	284,119	289,801	295,597	301,509
Recycling Transport - comm	-	-	-	-	-
Recycling Transport - resid	-	-	-	-	-
Landfill Fees - comm	887,175	891,611	896,069	900,549	905,052
Landfill Fees - resid	610,500	613,553	616,620	619,703	622,802
Landfill Fees - yard waste	395,375	397,352	399,339	401,335	403,342
Fuel	208,320	209,362	215,642	222,112	228,775
Other Operating	395,194	399,146	403,137	407,169	411,240
<b>Operating Expenses</b>	<b>2,779,953</b>	<b>2,800,128</b>	<b>2,825,745</b>	<b>2,851,756</b>	<b>2,878,169</b>
Vehicles & Trucks	-	-	-	-	-
Computer HW/SW	-	-	-	-	-
Other Capital Outlay	-	-	-	-	-
<b>Capital Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfer Out-Cost Allocation	485,398	490,252	495,154	500,106	505,107
Transfer Out-Franchise Fee	306,244	307,775	309,314	310,861	312,415
Debt Service 2018 Refunding	85,000	85,425	85,852	86,281	86,713
<b>Other Expenses</b>	<b>876,642</b>	<b>883,452</b>	<b>890,321</b>	<b>897,248</b>	<b>904,235</b>
<b>TOTAL EXPENSES</b>	<b>5,104,060</b>	<b>5,181,686</b>	<b>5,252,177</b>	<b>5,324,342</b>	<b>5,398,235</b>
<b>Net Cash Incr/(Decr)</b>	<b>-</b>	<b>80,289</b>	<b>152,399</b>	<b>231,166</b>	<b>314,455</b>



**Statistical Information**

Pro-Forma for Stormwater Fund - 405					
	Adopted		PROJECTED		
	2023-24	2024-25	2025-26	2026-27	2027-28
Service Fees - Resid	583,314	589,147	595,039	600,989	606,999
Service Fees - Comm	451,340	455,853	460,412	465,016	469,666
<b>Operating Revenues</b>	<b>1,034,654</b>	<b>1,045,001</b>	<b>1,055,451</b>	<b>1,066,005</b>	<b>1,076,665</b>
Interest & Other Revenues	69,410	70,798	72,214	73,658	75,132
<b>Non-Operating Revenues</b>	<b>69,410</b>	<b>70,798</b>	<b>72,214</b>	<b>73,658</b>	<b>75,132</b>
<b>TOTAL REVENUES</b>	<b>1,104,068</b>	<b>1,115,799</b>	<b>1,127,665</b>	<b>1,139,663</b>	<b>1,151,797</b>
Salaries	271,629	279,778	288,171	296,816	305,721
Social Security & Medicare	20,477	20,948	21,430	21,923	22,427
Pension Contributions	7,296	7,223	7,151	7,079	7,009
DC Plan Contributions	12,651	13,125	13,618	14,128	14,658
Medical Insurance	68,481	71,905	75,500	79,275	83,239
Workers Compensation	20,292	20,901	21,528	22,174	22,839
<b>Personal Services</b>	<b>400,826</b>	<b>413,880</b>	<b>427,397</b>	<b>441,396</b>	<b>455,892</b>
Utilities	7,997	8,237	8,484	8,739	9,001
Repair and Maintenance	53,695	54,769	55,864	56,982	58,121
Fuel	19,313	19,892	20,489	21,104	21,737
Other Operating	211,515	213,630	215,766	217,924	220,103
<b>Operating Expenses</b>	<b>292,520</b>	<b>296,528</b>	<b>300,604</b>	<b>304,748</b>	<b>308,962</b>
Vehicles & Trucks	-	-	-	-	-
Computer HW/SW	-	-	-	-	-
Other Capital Outlay	-	-	-	-	-
Capital Improvements	-	200,000	200,000	225,000	250,000
<b>Capital Expenses</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>	<b>225,000</b>	<b>250,000</b>
Debt Service - 2018 Refunding	136,000	136,000	136,000	152,000	152,000
Transfer Out-Cost Allocation	212,613	214,739	216,887	219,055	221,246
Transfer Out-Franchise Fee	62,109	62,420	62,732	63,045	63,361
<b>Other Expenses</b>	<b>410,722</b>	<b>413,159</b>	<b>415,618</b>	<b>434,101</b>	<b>436,606</b>
<b>TOTAL EXPENSES</b>	<b>1,104,068</b>	<b>1,323,567</b>	<b>1,343,620</b>	<b>1,405,244</b>	<b>1,451,461</b>
<b>Net Cash Incr/(Decr)</b>	<b>-</b>	<b>(207,768)</b>	<b>(215,955)</b>	<b>(265,581)</b>	<b>(299,664)</b>

## **GLOSSARY OF TERMS**

### **ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which the financial effects of transactions, events, and interfund activities are recognized when they occur, regardless of the timing of related cash flows. All proprietary funds use the accrual basis of accounting.

### **AD VALOREM**

A Latin term meaning “according to value” commonly used when referring to property taxes.

### **ADOPTED BUDGET**

An annual budget approved by City Council each September detailing the revenues and expenditures of the City for the upcoming fiscal year.

### **ANNUAL BUDGET**

A budget applicable to a single fiscal year.

### **AMENDED BUDGET**

A revised version of the adopted budget prepared after the close of each fiscal year to reflect actual revenues and expenditures.

### **AMENDMENT ONE**

A Florida constitutional amendment approved by voters in 2008 that provides 1) an additional \$25,000 homestead exemption, 2) a 10% annual cap for assessed value increases to non-homesteaded properties, 3) a \$25,000 exemption for tangible personal property, and 4) portability of accrued “Save Our Homes” benefits.

### **APPROPRIATED BUDGET**

An expenditure authority created by Ordinance, which is signed into law, and the related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

### **APPROPRIATION**

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

### **APPROPRIATION FROM FUND BALANCE**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of governmental, special revenue, and similar funds.

### **APPROPRIATION FROM NET ASSETS**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of enterprise funds.

### **ASSESSED VALUE**

A dollar value of property (land and/or structures) assigned by a public tax assessor for the purposes of taxation.

### **BALANCED BUDGET**

The total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. This differs from a “structurally balanced budget”, which requires recurring revenues to equal or exceed recurring

expenditures.

### **BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND**

Accounts for funds accumulated to meet the requirements of maintaining the City owned cemetery.

### **BETTERMENT**

An addition to, or change in, a fixed asset other than maintenance, to prolong its life or increase its efficiency. The cost of the addition or change is added to the book value of the asset.

### **BOND**

A method of issuing debt for the purpose of raising capital, with a term of more than one year and usually with a fixed interest rate.

### **BUDGET**

A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them.

### **BUDGET AMENDMENT**

An increase or decrease in the total adopted budget amount. This must be accomplished by an Ordinance approved by the City Council.

### **BUDGET BASIS**

All funds are budgeted on a cash basis. However, financial statements reflect modified accrual for governmental funds full accrual for proprietary funds. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

### **BUDGET RESIDUALS**

Excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred (e.g. capital purchase, maintenance contract). Reallocation of these funds requires City Manager approval.

### **BUDGET TRANSFER**

A reallocation of funds among line items, within the same fund, with the approval of the City Manager or designee.

### **CAPITAL EXPENDITURE**

An expenditure affecting the government's general fixed assets. Capital expenditures are classified as either a capital outlay or capital improvement program.

### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

A five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. CIP's may be recurring (e.g. street resurfacing) or

non-recurring (e.g. construction of a new park).

### **CAPITAL OUTLAY**

Generally, a capital outlay item may be defined as an item valued between \$1,000 and \$25,000 with a life expectancy of less than 10 years. Capital outlay includes furniture, equipment, and vehicles needed to support the operation of the City's programs, minor construction projects, landscaping projects, and facility repairs. However, for purposes of budgeting, staff has combined small projects into a CIP when collectively they relate to an overall improvement program or project for a facility or system. For example, the repair of bleachers, batting cages, and lighting at the Softball Complex may be part of a CIP for the renovation of the facility, even though individually the specific items do not meet the CIP threshold.

### **CAPITAL PROJECT**

There are two types of capital expenditures: infrastructure projects and operating programs. Capital projects are addressed in the CIP and generally include major fixed assets or infrastructure with long-term value, such as buildings, roads, and parks. Capital project costs include all expenditures related to planning, design, equipment, and construction and may involve some form of debt financing.

### **CAPITAL PROJECTS FUND**

Accounts for the planned capital improvements to municipal facilities and infrastructure construction.

### **CASH BASIS**

A basis of accounting under which revenues are recognized when cash is received and expenses are recognized when cash is paid.

### **CODE ENFORCEMENT BOARD (CEB)**

Enforces the provisions of the City code and ordinances (i.e. building maintenance, grass height, signage). The board has the authority to impose administrative fines and other non-criminal penalties. The seven members of the board must be residents of the City of Fort Walton Beach and are appointed to three-year terms. The members are limited to two successive terms. The board meets the second Wednesday of each month at 4 PM in the Council Chambers at City Hall.

### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

Accounts for funding from the Federal government to provide services to the citizens with a financial need. These services include providing funding to area non-profit social service organizations, rehabilitating single-family homes, and clearing dilapidated structures.

### **COMMUNITY REDEVELOPMENT AGENCY (CRA)**

A public organization that works to improve a specific area (called a Community Redevelopment District) in a community through redevelopment and economic investment. The targeted area must meet the state definition of "slum and blight," which includes 14 conditions such as deteriorating buildings, lack of parking and sidewalks, inadequate roadways, faulty lot layout, flooding problems, and outdated building patterns.

### **COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD**

Oversees redevelopment projects and recommends infrastructure improvements within the CRA district. The board endeavors to implement specific projects to encourage redevelopment within the CRA district.

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

A “discretely presented component unit” that accounts for the revenues and expenditures associated with the CRA.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

An audited financial report prepared annually per Florida State Statute 218.32.

**COMPREHENSIVE LAND DEVELOPMENT PLAN**

A comprehensive plan which “guides public capital investments, other public fiscal policies, operating policies of the Fort Walton Beach government, and the future use of land in the City” per the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Florida Statutes). The City’s comprehensive plan may be amended up to twice a year and must be evaluated and updated every five years. The plan must address the following elements: Future Land Use; Traffic Circulation; Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater; Parks, Recreation, and Open Space; Aquifer Recharge; Capital Improvements; Coastal Management; Conservation; Intergovernmental Coordination; and Housing Element.

**CONNECTION FEE**

A fee charged to join or to extend an existing utility system.

**CONTINGENCIES**

Funds that do not have an identified purpose and are budgeted for unanticipated or emergency purchases or repairs. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies.

**DEBT CAPACITY**

The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the total amount of debt that can be incurred.

**DEBT RATIO**

A financial ratio that indicates the percentage of assets that are financed via debt; the ratio of total debt (current and long-term) and total assets (current, fixed, and other).

**DEBT SERVICE FUND**

Accounts for the principle and interest payments of General Fund debt.

**DEPARTMENT**

A distinct operating unit within the City, normally contained within one fund, that may or may not be subdivided into divisions.

**DEPRECIATION**

A portion of the cost of a fixed asset, other than waste, charged as an expense during a particular period.

**DISCRETELY PRESENTED COMPONENT UNIT**

In accordance with GASB 14, the City (primary government) is financially accountable if it appoints a voting majority of the component’s governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s

financial statements to be misleading or incomplete.

**DIVISION**

A specialized component of a department.

**ENTERPRISE FUND**

Accounts for business-type activities of a government that are financed in whole or part by user fees, such as utilities, mass transit, and airports.

**EQUITY IN POOLED CASH**

Each fund's proportionate share of the City's investment and checking accounts is called equity in pooled cash. The City commingles each fund's resources for practical and investment purposes, which is permissible by generally accepted accounting principles.

**EXPENDITURE**

A decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, inter-governmental grants, entitlements, or shared revenues.

**EXPENSE**

A use of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

**FIDUCIARY FUND**

Type of fund used to account for assets not available to support the government's programs that are held in a trustee or agent capacity. Includes private-purpose trust, pension and other employee benefit trust, investment trust, and agency fund types.

**FISCAL YEAR**

The City's budget year, which runs from October 1 to September 30.

**FORFEITURE**

An automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it is not considered confiscated until the government claims it.

**FRANCHISE FEE**

A fee levied in proportion to gross receipts on business activities of all or designated types of businesses.

**FULL-TIME EQUIVALENT (FTE)**

One position funded for a full year. Either one full-time position funded at 40 hours/week for 52 weeks/year or multiple part-time positions whose funding equates to 40 hours/week for 52 weeks/year.

**FUND**

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**FUND BALANCE**



The difference between current financial assets and liabilities accounted for in a governmental fund; the net available financial resources externally or internally constrained as to use. Might be better described as a measure of liquidity rather than net worth. It attempts to measure how much would be left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

**GASB 34**

An accounting standard issued by the Governmental Accounting Standards Board applicable to all state and local governments. Compliance with GASB 34 is necessary in the preparation of financial statements in accordance with Generally Accepted Accounting Principles.

**GENERAL FUND**

Accounts for primarily unrestricted resources and those resources not requiring reporting elsewhere. This fund exists from inception of the government throughout the government's existence.

**GENERAL OBLIGATION BOND**

A bond for which payment is pledged based on the full faith and credit of the issuing government.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

A uniform accounting and financial reporting system used by the City to accurately track all government expenditures, revenues, assets, and liabilities.

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**

A professional association of state and local finance officers that has served the public finance profession since 1906.

**GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

An organization that establishes and improves the standards of state and local governmental accounting and financial reporting to produce meaningful information for users of financial reports.

**GOVERNMENTAL FUND**

Type of fund through which most governmental functions typically are financed and accounts for taxes, grants, and similar resources. Includes general, special revenue, capital projects, debt service, and permanent fund types. May be referred to as "source and use" funds.

**IMPACT FEE**

Imposed on new construction in order to support specific new demands on a given service (i.e. streets, water lines, sewer lines, parks, police, fire).

**IMPROVEMENT OTHER THAN BUILDING**

An attachment or annexation to land that is intended to remain attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as betterments, but the term "improvements" is preferred.

**INVESTMENT**

Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in government operations.

**LAW ENFORCEMENT TRUST and TRAINING FUNDS (LETfs)**

The Law Enforcement Trust Fund accounts for funds received from the sale of confiscated property that are used for drug enforcement. The Law Enforcement Training Fund accounts for funds received from court fines that are used for additional Police Department training.

**LEGAL DEBT LIMIT**

The State of Florida does not place a legal limit of debt on the municipalities. For general obligation debts greater than one year, the City must conduct a voter referendum process. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum.

**LEGISLATIVE COMMITTEE ON INTERGOVERNMENTAL RELATIONS**

Branch of the Department of Revenue that computes and published estimates for the following state-shared revenue sources: communication services tax, half-cent sales tax, local option fuel tax, and municipal revenue sharing.

**MACHINERY AND EQUIPMENT**

Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (i.e. within one year) by use.

**MAJOR FUND**

Any fund constituting 10% or more of the appropriated budget, and typically presented separately on summary charts.

**METROPOLITAN STATISTICAL AREA (MSA)**

A core area containing a substantial population nucleus, together with adjacent communities having a high degree of social and economic integration with that core. The Fort Walton Beach MSA includes all of Okaloosa County.

**MILLAGE RATE**

A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which revenues are recognized in the accounting period in which they become both available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. All governmental funds use the modified accrual basis of accounting.

**MUNICIPAL PLANNING BOARD (MPB)**

Acts in an advisory capacity to the City Council on rezoning and development regulations, and monitors the implementation of the City's Comprehensive Plan. The seven members serve four-year terms, must be City of Fort Walton Beach residents, and are limited to two successive terms. The board meets the first Thursday of each month at 5 PM in the Council Chambers at City Hall.

**MUNICIPALITY**

A political unit, such as a city, town, or village, incorporated for local self-government.

**NET ASSETS**

The difference between assets and liabilities accounted for in an enterprise fund. Might be described as a measure of net worth. It attempts to measure how much left over at the end

of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

**NON-MAJOR FUND**

Any fund constituting less than 10% of the appropriated budget, and typically presented in the aggregate with like funds on summary charts.

**NON-OPERATING EXPENSE**

A fund expense not directly related to the fund's primary activities.

**NON-OPERATING REVENUE**

A fund revenue incidental to or a by-product of the fund's primary activities.

**NON-RECURRING EXPENSE**

A one-time expense, such as the purchase of a computer or a piece of equipment.

**OPERATING BUDGET**

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

**OPERATING TRANSFER**

An inter-fund transfer other than a residual equity transfer (i.e. a legally authorized transfer from a fund receiving revenue to the fund through which the resources are to be expended).

**ORDINANCE**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

**PAY AS YOU GO**

A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements.

**PAY AS YOU USE**

A type of financing whereby long term debt rather than current revenues is used to pay for capital improvements.

**PERSONAL SERVICES**

The combination of regular wages, overtime, incentive pay, social security, Medicare, and benefits including deferred compensation, retirement, insurance (dental, health, & life), and worker's compensation.

**PLAN FOR NEIGHBORHOOD ACTION (PNA)**

The action plan developed by each neighborhood in response to the issues and concerns brought forward by that particular neighborhood in the Great Neighborhoods Partnership Program. The PNA's are then placed in the future land use element of the City's Comprehensive Plan Directions.

**PRO FORMA**

A financial statement for an enterprise fund that illustrates projected cash flows and changes in net assets. Pro forma statements may be used to demonstrate the expected effect of proposed changes to revenues or expenses on the fund's financial viability. Lenders require such statements to structure or confirm compliance with debt covenants such as debt service reserve coverage and debt to equity ratios.

### **PROPRIETARY FUND**

Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

### **PUBLIC SAFETY**

The combination of Police and Fire services.

### **RECURRING EXPENSE**

An expense incurred year after year, such as a maintenance contract for software or equipment.

### **REFUND**

To pay back or allow credit for an amount due to an over collection or the return of an object sold.

### **RESOLUTION**

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

### **REVENUE**

An increase in the net current assets of a fund from sources other than expenditure refunds and residual equity transfers.

### **REVENUE BOND**

A bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

### **ROLL-BACK RATE**

The millage rate that will provide the same ad Valorem tax revenue for the taxing authority as was levied during the prior year, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which increased the assessed value of such improvements by at least 100 percent, and property added due to geographic boundary changes.

### **SANITATION ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's solid waste and recycling operations.

### **“SAVE OUR HOMES”**

A Florida constitutional amendment approved by voters in 1992 that provides a \$25,000 exemption and limits the amount a homestead property can increase in value on the tax rolls each year. The law limits value increases to three percent or a figure equal to the Consumer Price Index - whichever is less.

### **SHARED REVENUE**

Revenue levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

**SPECIAL PROJECT CARRY-OVER**

A project carried forward to the next fiscal year due to incompleteness. The project was originally budgeted in the year appropriated, so appropriation is likewise carried forward.

**SPECIAL REVENUE FUND**

Accounts for resources restricted by law or contract for specific purposes. The fund exists only for the life of the restriction.

**STATUTE**

A written law enacted by a duly organized and constituted legislative body.

**STORMWATER ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's stormwater operations.

**STRUCTURALLY BALANCED BUDGET**

Recurring revenues equal or exceed recurring expenditures. This differs from a "balanced budget", which allows the use of fund balance in the event expenditures exceed revenues.

**TAX INCREMENT FINANCING (TIF)**

Florida law allows the use of tax increment financing (TIF) to fund specific public improvement projects in the CRA area. The TIF is determined by the growth in the assessed value of taxable property in the CRA area from the base year to the current tax year and multiplied by the current tax rate for the City and County.

**TRUTH IN MILLAGE (TRIM)**

A uniform method for calculating and reporting ad Valorem tax rates in accordance with Chapter 200 of the Florida State Statutes.

**UTILITIES ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's water and sewer operations.

**WORKING CAPITAL**

The difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity.

## **ACRONYMS**

**CAFR** – Comprehensive Annual Financial Report

**CEB** – Code Enforcement Board

**CDBG** – Community Development Block Grant

**CDS** – Community Development Services

**CIP** – Capital Improvement Program

**CRA** – Community Redevelopment Agency

**DOR** – Department of Revenue

**FBC** – Florida Building Code

**FRDAP** – Florida Recreation and Development Assistance Program

**FDEP** – Florida Department of Environmental Protection

**FTE** – Full-Time Equivalent

**GAAP** – Generally Accepted Accounting Principles

**GASB** – Governmental Accounting Standards Board

**GFOA** – Government Finance Officer's Association

**LCIR** – Legislative Committee on Intergovernmental Relations

**LDC** – Land Development Code

**LETf** – Law Enforcement Trust/Training Fund

**MPB** – Municipal Planning Board

**MSA** – Metropolitan Statistical Area

**NPDES** – National Pollutant Discharge Elimination System

**PNA** – Plan for Neighborhood Action

**SRF** – State Revolving Fund

**TIF** – Tax Increment Financing

**TRIM** – Truth In Millage

## RESOLUTION 2023-16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, Chapter 200 of the Florida Statutes provides the procedure for adoption of ad valorem taxes and millage rates; and

**WHEREAS**, the City of Fort Walton Beach held a Budget Policy Meeting on June 20, 2023 and a Budget Workshop on August 7, 2023 to discuss the proposed FY 2023-24 budget; and

**WHEREAS**, the City held a public budget hearing on September 12, 2023, as required by Section 200.065 of the Florida Statutes; and

**WHEREAS**, the Okaloosa County Property Appraiser has certified that the gross taxable value for operating purposes not exempt from taxation within the City of Fort Walton Beach is \$2,074,468,134, an increase of \$187,351,585, or 9.93%, from the 2022 final gross taxable property value of \$1,887,116,549; and

**WHEREAS**, on September 12, 2023 the City Council tentatively adopted the operating millage rate of 4.9999 mills with no debt service millage; and

**WHEREAS**, Section 200.065, Florida Statutes, requires that at the conclusion of the second public hearing on September 26, 2023 to discuss the City's proposed millage rate and budget, the City Council adopt the final ad valorem millage rate for operating purposes and set any debt service millage rate by adoption of a resolution that includes the percentage increase or decrease over the "rolled-back" rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA:**

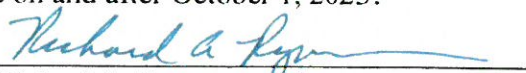
### Section 1. Final Millage Rate

The City Council hereby sets the final operating millage rate for the City of Fort Walton Beach for FY 2023-24 at 4.6116 mills, which is 0.0% more than the rolled-back rate of 4.6116 mills. There is no voted debt service millage.


### Section 2. Effective Date

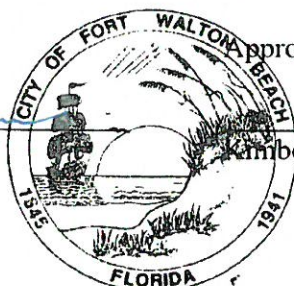
This resolution shall become effective on and after October 1, 2023.

Adopted: September 26, 2023


  
Richard A. Rynearson, Mayor

Attest:

  
Kim M. Barnes, City Clerk



Approved for form, legal sufficiency

  
Kimberly Romano Kopp, Interim City Attorney



## **RESOLUTION 2023-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS FOR THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, each fiscal year, the City is required to adopt a budget for the operation of the City government; and

**WHEREAS**, the City held a public Budget Policy Meeting on June 20, 2023 and a public Budget Workshop on August 7, 2023 to discuss the FY 2023-24 budget. The City held public budget hearings on September 12, 2022 and September 26, 2022 to formally adopt the FY 2023-24 comprehensive budget as required by Section 200.065 of the Florida Statutes; and

**WHEREAS**, the document entitled "City of Fort Walton Beach FY 2023-24 Budget" comprises the total amount of \$56,300,597 for all funds reported; and

**WHEREAS**, it is the desire for the City Council for the City of Fort Walton Beach, Florida to adopt a final budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA:**

### **Section 1. Adoption of Budget**

The City Council hereby approves and adopts the final FY 2023-24 budget for the City of Fort Walton Beach, Florida entitled "City of Fort Walton Beach FY 2023-24 Budget" which comprises the total amount of \$56,300,597 for all funds reported. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditures and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

### **Section 2. Budget Amendments**

a. The City Council may make any amendments to the adopted budget, by resolution, as it may deem necessary and proper.

b. Budget amendments requesting additional expenditures or expenses must also identify the corresponding funding source.

### **Section 3. Budget Transfers**

Budget transfers shall be accomplished pursuant to Administrative Policy FIN-13 as provided by Resolution 2011-19 adopted by the City Council on August 16, 2011.

### **Section 4. Debt Service**

a. Debt service for the General Fund will be paid from operating revenues from the General Fund.

b. Debt service for the Utilities, Sanitation and Stormwater Enterprise Funds will be paid from operating revenues from the Enterprise Funds.



## RESOLUTION 2023-17

### Section 5. Carryovers

a. Projects that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2023 and will be continued and made a part of the FY 2023-24 budget. The document entitled "City of Fort Walton Beach FY 2023-24 Grant & CIP Project Carryovers" dated September 26, 2023 comprises the total amount of \$7,478,128 for all funds reported.

b. Encumbrances (open purchase orders) that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2023 and will be continued and made a part of the FY 2023-24 budget. The document entitled "City of Fort Walton Beach FY 2023-24 Encumbrance Carryovers" dated September 26, 2023 comprises the total amount of \$17,192,202.42 for all funds reported.

### Section 6. Effective Date

This resolution shall become effective on and after October 1, 2023.

Adopted: September 26, 2023

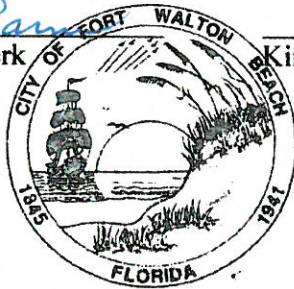
Richard A. Rynearson  
Richard A. Rynearson, Mayor

Attest:

Kim M. Barnes  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

Kimberly Romano Kopp  
Kimberly Romano Kopp, Interim City Attorney



**CITY OF FORT WALTON BEACH**  
**FY 2023-24 Grant & CIP Project Carryovers**  
**Council Meeting 9/26/2023**

Project	Account	Amount
Liza Jackson Park Improvements	001-1498-552-3100	18,000
Intersection & Pedestrian Improvements	001-1499-541-6351	134,662
General Street Resurfacing	001-1499-541-6351	141,780
Sidewalk Improvements	001-1499-541-6351	173,009
Ferry Park Area Traffic Analysis	001-5309-541-6310	100,414
Cultural Arts League	001-1498-573-3100	117,803
Port Security Boat Cover Grant	001-1591-522-6406	57,921
	001-1499-522-6406	19,307
Local Transportation FDOT Lewis Turner Area Traffic Improvement:	001-1597-519-3100	3,000,000
<b>General Fund</b>		<b>3,762,896</b>
CDBG Planning & Admin	107-1900-554-1291	27,521
CDBG Planning & Admin / CV	107-1900-554-1291	4,348
Rehabilitation of Housing	107-1910-554-3400	53,159
HHA Outreach	107-1940-554-5262	19,482
90Works Project90	107-1940-554-5265	13,100
Bridgeway Center, Inc.	107-1940-554-5266	10,000
Mental Health Association	107-1940-554-5270	26,104
House of Deliverance	107-1940-554-5271	7,500
StrvingPerf Min Food Bank	107-1940-554-5272	16,758
OK County Head Start	107-1950-554-5253	20,000
OK Coalition on Homeless-One Hopeful Place	107-1950-554-5255	42,109
Bridgeway Health Clinic	107-1940-554-5266	18,255
Elder Services of Okaloosa County	107-1940-554-5257	21,000
Greater Peace MB Church	107-1940-554-5254	20,640
<b>CDBG Fund</b>		<b>299,976</b>
Liza Jackson Park Improvements	109-2000-552-3100	37,500
Burrito Del Sol - 201 Miracle Strip Pkwy	109-2000-552-8200	10,000
98 Nail Bar - 206 Beal Pkwy	109-2000-552-8200	10,000
Barry Gray - 105 Carson Drive	109-2000-552-8200	10,000
Beal Apartments - 125 Beal Pkwy SE	109-2000-552-8200	8,202
CRA / PD Golf Cart	109-2000-552-8200	19,500
<b>CRA Fund</b>		<b>95,202</b>
Consultant Utility Task Orders - Professional Services	401-1300-536-3100	128,148
Brooks Bridge Water Relocation	401-5062-536-6360	686,924
Freedom Beacon 12-inch Waterline Replacement	401-5058-533-6300	569,154
Sewer System Grouting & Lining	401-5032-535-6361	5,061
Construction New Lift Station #22	401-5048-535-6310	320,094
Freedom Beacon 6-inch Forcemain	401-5051-535-6361	221,943
Brooks Bridge Sewer Relocation	401-5062-536-6361	989,445
Computer Replacement per IT Plan	401-1500-536-6420	12,385
<b>Utilities Fund</b>		<b>2,933,154</b>
Consultant Task Orders - Professional Services	405-1380-538-3100	99,400
Storm Drainage Improvement - Martisa Raod NW	405-5019-538-6358	287,500
<b>Stormwater Fund</b>		<b>386,900</b>
<b>Special Project Carry-Over All Funds</b>		<b>\$ 7,478,128</b>

**CITY OF FORT WALTON BEACH**  
**FY 2023-24 Encumbrance Carryovers**  
**Council Meeting 9/26/2023**

PO or PR	Date	Vendor	Description	PO Value	Account	New completion date
108115	05/25/23	Richard McLaughlin	Cost Allocation Study Services	\$5,430.00	001-0500-513-3100	10/31/2023
108909	09/06/23	Lynn Peavey Company	PD supplies - Evidence Tape, Nite-Site Kit, Tents	\$1,072.26	001-0800-521-3510	10/31/2023
107648	03/08/23	COMBATBET	Alpha 46mm Customer Ceramic Coins	\$575.00	001-0800-521-5200	10/31/2023
107687	03/13/23	REXEL USA	Electric Equipment and CAT6 Outdoor Cable	\$468.09	001-0800-521-5200	11/30/2023
108799	08/28/23	Warren Doors & Access Control	PD Electronic key pads (new)	\$6,620.00	001-0800-521-5200	10/31/2023
108827	08/29/23	ACS (Alcohol countermeasure Sys)	Alcohol Reference Solution .05, .08, .20	\$85.14	001-0800-521-5200	10/31/2023
108900	09/11/23	Uline	Desks	\$1,857.00	001-0800-521-5200	11/01/2023
108901	09/06/23	Federal Eastern International	PD Uniform Packet (vests)	\$221.40	001-0800-521-5200	12/31/2023
108932	08/31/23	Conex	Cargo Container boxes (2)	\$6,520.00	001-0800-521-5200	11/15/2023
108945	09/12/23	Ambitec Inc	Tactical Shields for Patrol Officers	\$16,224.75	001-0800-521-5200	11/28/2023
108949	09/13/23	Gulf States Distributers, Inc	40mm Launchers	\$4,463.00	001-0800-521-5200	11/01/2023
108951	09/13/23	Gulf States Distributers, Inc	Less Lethal Munitions	\$5,957.00	001-0800-521-5200	11/01/2023
104505	01/26/22	Federal Eastern International	Police Badges	\$805.00	001-0800-521-5210	11/01/2023
105992	08/12/22	Federal Eastern International	Corporal Badges	\$255.00	001-0800-521-5210	12/30/2023
108595	07/27/23	H&B Army Navy	PD uniforms; Stryke Pants & taclite PDU Shirt	\$238.00	001-0800-521-5210	11/30/2023
108661	08/07/23	H&B Army Navy	PD uniforms; 5.11 Shirts, Highspeed gear	\$2,358.00	001-0800-521-5210	11/30/2023
108714	08/16/23	Federal Eastern International	PD Body Armor packet	\$221.40	001-0800-521-5210	03/09/2023
108774	08/23/23	Federal Eastern International	Body Armor	\$221.40	001-0800-521-5210	12/31/2023
108794	08/28/23	Federal Eastern International	Uniform Packets, Carriers, Clips	\$6,249.42	001-0800-521-5210	12/31/2023
108891	09/06/23	H&B Army Navy	Police Jackets	\$1,560.00	001-0800-521-5210	12/06/2023
108896	09/06/23	H&B Army Navy	PD Mechanix Gloves	\$2,100.00	001-0800-521-5210	11/06/2023
108897	09/06/23	H&B Army Navy	Condor Cap - Navy Blue	\$540.00	001-0800-521-5210	11/06/2023
108902	09/06/23	H&B Army Navy	PD Utility Polo & Stryke Pants	\$1,387.00	001-0800-521-5210	10/31/2023
108903	09/06/23	Siegel's Uniforms	PD Honor Guard Uniforms	\$1,272.00	001-0800-521-5210	12/30/2023
108904	09/06/23	H&B Army Navy	PD Uniforms; Stryke Pants & Shorts	\$2,835.00	001-0800-521-5210	11/30/2023
108906	09/06/23	H&B Army Navy	PD Evidence Jackets; 5.11 Parkas	\$579.00	001-0800-521-5210	11/30/2023
108908	09/06/23	Apparel Expressions LLC	PD Uniforms	\$319.39	001-0800-521-5210	12/30/2023
108752	08/21/23	Federal Eastern International	9mm Marking Blue and Red	\$1,349.59	001-0800-521-5213	12/31/2023
102135	03/30/21	SRT Supply	SIMS	\$2,624.82	001-0800-521-5213	02/28/2024
108791	08/28/23	FL Bullet, Inc.	PD ammunition supplies	\$7,477.00	001-0800-521-5213	09/30/2024
108950	09/13/23	Defense Tech (ALS)	PD munitions	\$1,351.95	001-0800-521-5213	12/31/2023
108887	09/07/23	Amazon	Mobile computer upgrades	\$2,066.92	001-0800-521-5231	10/31/2023
108719	08/17/23	H&B Army Navy	PSA Classic Stealth Lower	\$570.00	001-0800-521-5233	11/30/2023
103486	09/27/21	Superior/Central Square	PD Automatic Traffic Citation system	\$3,900.00	001-0800-521-6406	06/01/2024
108759	08/21/23	Municipal Emergency Svcs	Station Uniforms	\$10,152.05	001-0900-522-5210	06/30/2024
107393	01/30/23	BSN Sports	Sports equipment	\$598.58	001-1000-572-5208	11/30/2023
108802	08/28/23	D&D AC	Tennis Center Lighting Panel Replacement	\$60,886.00	001-1010-572-6310	02/28/2024
108938	09/12/23	Jerry Pate Turf Supply Inc.	Toro ProForce Blower; and Toro ProCore 864	\$34,067.44	001-1010-572-6310	02/28/2024
108504	07/20/23	Jerry Pate Turf Supply Inc.	Golf Maint Parts	\$694.29	001-1045-572-5203	10/31/2023
108685	08/10/23	Kingline Equipment	Golf Maint Parts	\$404.78	001-1045-572-5203	10/31/2023
108753	08/21/23	Jerry Pate Turf Supply Inc.	Golf Maint Parts	\$383.84	001-1045-572-5203	10/31/2023
108294	06/16/23	Highland Wake Construction	GC storage building footers and 40X60 shed	\$58,427.57	001-1045-572-6310	04/30/2024
108991	09/19/23	Property Image	Emergency bridge repair at Golf Course	\$12,214.98	001-1045-572-6310	10/31/2023
106278	9/7/2022	Jerry Pate / Toro	Toro MultiPro 5800; Sonic Boom, Sand Pro 3040; GC Equipmt	\$97,063.33	001-1045-572-6402	10/31/2024
108016	04/28/23	JDF Architecture, LLC	Task order Cemetery admin and Museum addition	\$12,600.00	001-1080-539-3100	04/30/2024
108406	08/14/23	SCPDC	Monthly MGO Charge	\$230.00	001-1200-541-3100	10/31/2023
108406	08/14/23	SCPDC	Monthly MGO Charge	\$1,200.00	001-1205-515-3100	10/31/2023
108703	08/16/23	Sansom Equipment	Fork hyd tube #2588 / SAN	\$485.65	001-1220-519-5203	10/31/2023
108715	08/16/23	Sansom Equipment	Electrical control box #2617 / SAN	\$2,516.92	001-1220-519-5203	12/31/2023
108854	09/06/23	Jerry Pate Turf Supply Inc.	#MJ753 / roller scalp, spacer, etc	\$238.17	001-1220-519-5203	11/30/2023
108892	09/06/23	Gary Smith Ford	Body control module #2719	\$599.43	001-1220-519-5203	11/30/2023
108905	09/07/23	McNeilus Companies	Bumper mast #2711	\$427.99	001-1220-519-5203	11/30/2023
108923	09/06/23	Ingram Equipment	Main boom #2631 / SAN (Emergency PO)	\$19,563.93	001-1220-519-5203	11/30/2023
108894	09/11/23	Fast Signs	City Sign Project	\$1,998.52	001-1230-519-5031	12/01/2023
108295	06/16/23	Highland Wake Construction	Construct museum building	\$799,190.70	001-1498-552-6214	04/30/2024
108581	07/26/23	Step One Automotive	Vehicles - PD K9 Dodge Durangos (2)	\$78,698.00	001-1499-521-6403	09/30/2024
108969	09/15/23	CES Team 1	Mobile radios - PD K9 Durango (2); replaces PO 108745	\$2,958.84	001-1499-521-6403	09/30/2024
108988	09/19/23	Dana Safety Supply	Light & siren - PD K9 Durango (2); replaces PO 108743	\$33,297.66	001-1499-521-6403	09/30/2024
107334	01/26/23	Ten-8 Fire Equipment	Pierce Saber Pump Fire truck	\$757,329.00	001-1499-522-6402	09/30/2024
108413	07/05/23	Kimley-Horn and Associates	Safe Streets & Roads for All Grant Support	\$5,900.00	001-1499-541-3100	09/30/2024
98851	01/27/20	CPH, Inc	Design & Permitting for Intersection Improvements	\$16,757.00	001-1499-541-6351	09/30/2024
105108	04/20/22	Ingram Signalization	Hollywood & Robinwood Intersection Improvements	\$390,985.50	001-1499-541-6351	09/30/2024
107870	04/05/23	S.H. Hayes	Sidewalk Installation	\$30,021.52	001-1499-541-6351	09/30/2024
108223	06/06/23	James David Site Prep & Underground	General Street Resurfacing	\$19,000.00	001-1499-541-6351	09/30/2024
102870	06/30/21	Jenkins Engineering (PO 102870 )	Task order Rec Complex expansioin (change order)	\$12,090.00	001-1499-572-3100	01/30/2024
108295	06/16/23	Highland Wake Construction	Construct museum building	\$268,315.41	001-1499-572-6257	04/30/2024
108941	09/12/23	Southern Earth Sciences	Expanded Phase II Environmental Work for the Rec. Center	\$5,000.00	001-1499-572-6257	09/30/2024
107618	03/01/23	CXT Inc.	Dakota Flush Toilet Building	\$141,456.69	001-1499-572-6310	10/31/2023
101458	12/08/20	Howard Technology Solutions	Growth Management Kiosk	\$9,446.00	001-1500-519-4944	12/31/2023

102126	03/18/21	Howard Technology Solutions	Kiosk	\$685.00	001-1500-519-4944	12/31/2023
108182	06/01/23	Gametime C/O Struthers Rec. LLC	Shade Sails for Rec Complex	\$174,689.25	001-1500-519-4945	10/31/2023
103835	10/21/21	Empire Truck Sales	Fuel Truck - RP#2510	\$130,619.76	001-1500-519-6404	09/30/2024
106070	08/23/22	A World of Signs	Vehicle wrap - FD BC Vehicle	\$3,915.00	001-1500-519-6404	04/30/2024
106071	08/23/22	Williams Communications	Unity radio - FD BC Vehicle	\$11,382.29	001-1500-519-6404	04/30/2024
106074	08/23/22	Restylers Aftermarket	Winch mount - FD BC Vehicle	\$575.94	001-1500-519-6404	04/30/2024
106075	08/23/22	Jwelds LLC	Custom command box - FD BC Vehicle	\$4,750.00	001-1500-519-6404	04/30/2024
106270	10/01/21	Duval Chevrolet	Silverado Crew Cab - FD BC Vehicle	\$49,441.00	001-1500-519-6404	12/31/2023
106460	10/05/22	Duval Ford	Vehicle Ford Ranger; RP#2508; was PO 106216	\$28,773.00	001-1500-519-6404	09/30/2024
106461	10/05/22	Duval Ford	Vehicle F250X - RP#2540; was PO106217	\$60,197.00	001-1500-519-6404	09/30/2024
106463	10/05/22	Duval Ford	Vehicle F250 - RP#2497; was PO 106219	\$45,029.00	001-1500-519-6404	09/30/2024
106465	10/05/22	Duval Ford	Vehicle Ford Escape; RP#2534; was PO 106221	\$27,889.00	001-1500-519-6404	09/30/2024
108596	07/26/23	Step One Automotive	VehicleS - PD Dodge Durangos (4)	\$157,396.00	001-1500-519-6404	09/30/2024
108611	07/28/23	Empire Truck / NAFG	Vehicle - Flatbed dump truck	\$154,737.06	001-1500-519-6404	09/30/2024
108746	08/18/23	A World of Signs (AWOS)	PD - Vehicle wrap for PD Durangos	\$10,600.00	001-1500-519-6404	09/30/2024
108967	09/15/23	A World of Signs (AWOS)	PD - Graphics wrap for PD Durangos - K9	\$5,300.00	001-1500-519-6404	09/30/2024
108968	09/15/23	CES Team 1	Mobile radios - PD Durango (4); replaces PO108744	\$5,917.68	001-1500-519-6404	09/30/2024
108987	09/19/23	Dana Safety Supply	Light & siren - PD Durango (4); replaces PO 108742	\$48,868.80	001-1500-519-6404	09/30/2024
107676	03/10/23	Silver Ships	Fire Boat; vessel	\$294,681.40	001-1591-522-6406	09/30/2024
108952	09/14/23	CECO Bldg Systems	ODP for ITB 23-004 (Bldg 1-Cemetery)	\$84,510.12	001-5054-539-6212	09/30/2024
108293	06/16/23	Highland Wake Construction	Site work & construction of cemetery	\$628,838.00	001-5054-539-6214	04/30/2024
104905	03/17/22	Kimley-Horn and Associates	Lewis Turner Boulevard Area Traffic Analysis	\$2,513.00	001-5309-541-6310	09/30/2024
108067	05/09/23	Kimley-Horn and Associates	Ferry Park Neighborhood Traffic Analysis	\$30,120.00	001-5309-541-6310	09/30/2024
			<b>General Fund Total</b>	<b>\$4,936,402.62</b>		
108792	08/28/23	Scuba Tech	PD grant - dive equipment	\$13,421.52	102-1582-521-5200	10/30/2023
			<b>Law Enforcement Trust Fund Total</b>	<b>\$13,421.52</b>		
108406	08/14/23	SCPDC	Monthly MGO Charge	\$3,666.66	106-1215-524-3100	10/30/2023
			<b>Florida Building Code Fund Total</b>	<b>\$3,666.66</b>		
108016	04/28/23	JDF Architecture, LLC	Task order Cemetery admin and Museum addition	\$16,200.00	109-2000-552-3100	04/30/2024
102697	06/08/21	Matrix	Infrastructure Master Plan	\$71,500.00	109-2000-552-3100	09/30/2024
097885	10/07/19	RGC Media, Inc.	Video of FW Landing Renovation Project	\$3,160.00	109-2000-552-4800	12/31/2023
108407	06/30/23	Dixie Electric	Golf Cart PD/CRA	\$15,419.00	109-2000-552-6402	09/30/2024
108793	08/28/23	Jerry Pybus Electric	Lighting pole for Chester Pruitt	\$11,000.00	109-2000-572-5250	10/31/2024
094733	09/04/18	AVCON, Inc	FWB Landing - Phase I	\$51,021.39	109-5352-572-6310	10/31/2024
094734	09/04/18	AVCON, Inc	FWB Landing - Phase II	\$37,869.00	109-5352-572-6310	10/31/2024
108438	07/07/23	Aveon Inc.	Task order testing/inspection & archaeological monitoring	\$87,160.00	109-5352-572-6310	01/31/2024
108295	06/16/23	Highland Wake Construction	Construct museum building	\$799,190.89	109-5363-572-6214	04/30/2024
108666	08/08/23	Regional Steel Products, Inc.	23-004 ODP - Materials for Museum Building	\$140,315.00	109-5363-572-6214	04/30/2024
107690	06/15/23	GLC Contracting	Landing Phase I - Boardwalk, sidewalk, sod, railing, lighting	\$1,633,371.28	109-5499-572-6310	10/30/2024
108939	09/12/23	Champion Contractors	Fencing - Indianola	\$17,147.00	109-5499-572-6310	11/30/2023
			<b>Community Redevelopment Agency Fund Total</b>	<b>\$2,883,353.56</b>		
108933	09/08/23	Superior; Naviline	Naviline contract management software install	\$5,040.00	401-0520-536-3100	10/31/2023
108924	09/07/23	Mott MacDonald	Construction Administration for Brooks Bridge	\$19,500.00	401-1300-536-3100	09/30/2024
108772	08/23/23	USABluebook	Grease	\$19.78	401-1310-533-5200	12/30/2024
108772	08/23/23	USABluebook	Tools	\$1,012.65	401-1340-533-5233	12/30/2024
106894	11/18/22	Control Systems & Instrumentation	Replace Soft Starters at Lift Station 4	\$6,414.55	401-1350-535-4680	03/31/2024
108207	06/05/23	Jim House & Associates	Pumps at Lift Station 35	\$30,052.00	401-1350-535-4680	03/31/2024
108484	07/17/23	Panhandle Pump Co.	Pump Station 1 Generator Day Tanks Maint/Paint	\$1,585.00	401-1350-535-4680	09/30/2024
108600	08/01/23	Control Systems & Instrumentation	Repair Variable Frequency Drive at Pump Station 1	\$25,945.00	401-1350-535-4680	09/30/2024
108193	06/02/23	Ferguson Waterworks-Santa Rosa	Manhole Ring & Covers for Hwy 98 Resurfacing	\$7,400.80	401-1350-535-4685	12/31/2023
108128	05/26/23	Analytical Services	TCLP on Grit	\$1,250.00	401-1350-535-5200	12/31/2023
106271	08/16/22	Duval Chevrolet	Silverado 2500 - RP#2530 (SC)	\$48,213.00	401-1500-536-6404	12/31/2023
106272	08/16/22	Duval Chevrolet	Silverado 2500 - RP#2587 (WD)	\$53,912.00	401-1500-536-6404	12/31/2023
106462	10/05/22	Duval Ford	Vehicle F250 X - RP#2568; was PO 106218	\$66,876.20	401-1500-536-6404	09/30/2024
106464	10/05/22	Duval Ford	Vehicle F350 - RP#2583; was PO 106220	\$61,145.65	401-1500-536-6404	09/30/2024
108496	07/19/23	Duval Ford	Vehicle - F150	\$32,409.00	401-1500-536-6404	09/30/2024
108015	04/28/23	GCU, LLC	Sewer Cured-In Place-Pipe Services	\$15,757.50	401-5032-535-6361	10/31/2023
104709	02/22/22	Mott MacDonald Florida	Design of Lift Station No. 22	\$6,891.75	401-5048-535-6310	09/30/2024
107319	01/24/23	Gulf Coast Utility Contractors	Utility Infrastructure Freedom Tech Park	\$249,912.63	401-5051-535-6361	09/30/2024
107662	03/08/23	Gulf Coast Utility Contractors	New Lift Station 46 on Freedom Fighter Drive	\$262,287.01	401-5051-535-6361	09/30/2024
107319	01/24/23	Gulf Coast Utility Contractors	Utility Infrastructure Freedom Tech Park	\$244,144.43	401-5058-533-6300	09/30/2024
108259	06/09/23	Superior Construction Co.	Utility Work Brooks Bridge - line 8-42; 67-69	\$1,035,368.91	401-5062-536-6360	09/30/2024
108259	06/09/23	Superior Construction Co.	Utility Work Brooks Bridge - line 43 - 66	\$1,471,214.94	401-5062-536-6361	09/30/2024
108990	09/19/23	Jim House & Associates	Lift Stations 48 & 49; Brooks Bridge Project ODPs	\$170,025.00	401-5062-536-6361	09/30/2024
107257	01/11/23	Core & Main LP	Water meter project; materials & install	\$96,093.45	401-5367-533-6368	09/30/2024

107668	03/08/23	Core & Main LP	Water meter project; materials & install	\$4,631,432.59	401-5367-533-6368	09/30/2024
108096	05/17/23	Superion	Water meters software collaboration	\$1,657.50	401-5367-533-6368	09/30/2024
108097	05/17/23	Superion	Water meters software collaboration	\$5,850.00	401-5367-533-6368	09/30/2024
105367	05/12/22	Action Truck Center, Inc.	Sideloader - RP#2584	\$340,721.00	403-1500-534-6404	09/30/2024
106456	10/05/22	Duval Ford	Vehicle F150 - RP#2509; was PO 106212	\$33,978.00	403-1500-534-6404	09/30/2024
108610	07/28/23	Action Truck Center	Vehicle - Frontloader	\$392,384.00	403-1500-534-6404	09/30/2024
			<b>Utilities Fund Total</b>	<b>\$9,318,494.34</b>		
108925	09/07/23	Jenkins Engineering	Bay Drive Outfall Improvements	\$19,350.00	405-1380-538-3100	09/30/2024
105107	04/12/22	CPH, Inc.	Evaluation Stormwater Mgmt Facility Commerce/Tech Park	\$1,955.00	405-5019-538-6358	09/30/2024
107624	03/02/23	Mott MacDonald	Design Stormwater Improvements on Martisa Road	\$15,558.72	405-5019-538-6358	09/30/2024
			<b>Stormwater Fund Total</b>	<b>\$36,863.72</b>		
			<b>TOTAL ENCUMBRANCES</b>	<b>\$17,192,202.42</b>		