

# FORT WALTON BEACH, FLORIDA

[www.fwb.org](http://www.fwb.org)

(850) 833-9500



## FY 2018-2019 ADOPTED BUDGET

INTEGRITY

ACCOUNTABILITY

TEAMWORK

CUSTOMER  
SERVICE

CONTINUAL  
IMPROVEMENT





# CITY OF FORT WALTON BEACH, FL

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

850-833-9500

[www.fwb.org](http://www.fwb.org)



## Table of Contents

	<u>Page #</u>
City Council, Appointed Officers, & Directors .....	3
Core Values, Vision, Mission, Strategic Plan.....	4
City Manager's Budget Message .....	7
<b>Budget Overview</b>	
Fund Structure .....	14
Budget Basis & Budget Process .....	16
Financial Policies .....	20
Debt Schedules .....	28
Summary of Estimated Financial Sources & Uses .....	30
<b>Executive Budget Summary .....</b>	<b>32</b>
<b>Summary Budget Information</b>	
Revenue Discussion.....	37
Expenditure Discussion.....	43
Personal Services .....	47
<b>Detail Information by Fund</b>	
<b>GENERAL FUND</b>	
Fund Highlights .....	53
Revenues .....	54
0100 City Council .....	58
0200 City Manager .....	60
0300 Human Resources .....	62
0310 Risk Management .....	64
0320 Information Technology .....	66
0400 City Clerk .....	68
0500 Financial Services .....	70
0530 Purchasing .....	72
0800 Police .....	74
0900 Fire .....	78
1000 Recreation Services .....	82
1010 Parks .....	86
1015 Right-of-Way .....	90
1040 Golf Club .....	92
1045 Golf Grounds .....	96
1060 Library .....	98
1070 Museum .....	102
1080 Cemetery .....	106
1200 Engineering Services .....	110
1205 Planning & Zoning .....	114
1217 Code Enforcement .....	116
1220 Fleet .....	118
1230 Facilities .....	120
1240 Streets .....	124
1500 Non-Departmental .....	127
<b>LAW ENFORCEMENT TRUST FUND .....</b>	<b>130</b>
<b>LAW ENFORCEMENT TRAINING FUND .....</b>	<b>132</b>
<b>FLORIDA BUILDING CODE FUND .....</b>	<b>134</b>

## **Table of Contents continued**

	<u>Page #</u>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND .....	136
<b>COMMUNITY REDEVELOPMENT AGENCY FUND</b>	
Fund Highlights .....	138
Revenues .....	143
0800 Police .....	144
2000 CRA .....	145
DEBT SERVICE FUND .....	148
BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND .....	150
<b>UTILITIES FUND</b>	
Fund Highlights .....	152
Revenues .....	153
0520 Customer Service .....	154
1300 Utility Services .....	156
1305 GIS.....	158
1310 Water Operations .....	160
1340 Water Distribution .....	162
1350 Sewer Collection & Treatment .....	164
1500 Non-Departmental .....	167
<b>SANITATION FUND</b>	
Fund Highlights .....	168
Revenues .....	169
1360 Solid Waste .....	170
1370 Recycling .....	172
1500 Non-Departmental .....	174
<b>STORMWATER FUND</b>	
Fund Highlights .....	176
Revenues .....	177
1380 Stormwater .....	178
1500 Non-Departmental .....	180
<b>IT Replacement Program</b> .....	181
<b>Fleet Replacement Program</b> .....	186
<b>Capital Improvements Program (CIP)</b>	
CIP Process .....	191
Five-Year Funding Schedule .....	194
General Fund Projects .....	196
Utilities Fund Projects .....	202
Stormwater Fund Projects .....	209
<b>Statistical Information</b>	
History & Profile .....	211
Neighborhood Information .....	212
Location, Employment .....	216
Demographics .....	217
Property Taxes .....	218
Select Fee Schedules .....	219
Five Year Financial Forecasts.....	221
<b>Glossary of Terms &amp; Acronyms</b>	
Glossary of Terms .....	223
Acronyms .....	233
<b>Carryovers:</b>	
Grant and CIP Project Carryovers, followed by Purchase Order Encumbrance Carryovers ...	235

# **CITY OF FORT WALTON BEACH, FL**

## **City Council**



Left to right (standing):

Mike Holmes, John Mead, Nic Allegretto, David Schmidt, and Scott Smith

Left to right (seated):

Amy Jamieson, Mayor Dick Rynearson, and Diane Keller

Council members are elected in odd years for four year staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway, Fort Walton Beach, Florida.

## **Appointed Officers**

City Manager – Michael D. Beedie, PE

City Clerk – Kim Barnes

City Attorney – Hayward Dykes, Jr.

## **Department Directors**

Finance Director – Brandy L. Ferris, CPA, CGFM

Public Works – Tim Bolduc

Utility Services – Daniel Payne, PE

Fire Services – Ken Perkins, Chief

Human Resources – Tarey Franxman

Police Services – Bill Royal, Interim Chief

Recreation & Cultural Services – Jeff Peters

## **Core Values**

Rather than being just words found on the website or located at the top of a letterhead, these core values are the guiding principles by which City Council, Department Directors, and City Staff will conduct themselves, allocate resources, and prioritize goals and objectives. These principles form a non-negotiable code of conduct and will guide our government on who we hire, how we train, and how we reward. These values will define who we are, what we stand for, and influence policies, procedures, and guidelines.

Adopted by City Council in May 2011, after a collaborative effort by Department Directors and the City Manager to consolidate employee suggestions, these five core values represent the first milestone in instituting the City's new Performance Excellence Program.

### **Integrity**

We will conduct ourselves in an honest, trustworthy, and ethical manner.

### **Accountability**

We will take full responsibility for our actions, resources, and attitudes.

### **Teamwork**

We will work together to provide quality services.

### **Customer Service**

We will be professional, use all available resources, and strive to meet the needs of our customers.

### **Continual Improvement**

We will promote a culture that seeks to better our organization.

Adopted by City Council in September 2011, after a collaborative effort by Department Directors and the City Manager, the updated Vision and Mission for the City are as follows:

## **Vision**

The City of Fort Walton Beach: a recognized leader in the provision of Community Services.

## **Mission**

To enhance and protect the Community by providing quality services.

# Strategic Plan

Adopted in March 2017

City Council's primary responsibility is to shape public policy in order to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents, and leaders change, as do the priorities of the community. There is probably no more daunting task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the plan receive resources each year. Each Strategic Plan Objective falls in line with the City's Vision, Mission Statement and Core Values. Throughout this document, Strategic Plan Objectives have been tied to expenses, capital improvement projects, and performance measures – look for the icons below!

## **Objective #1 – Economic Diversification & Resiliency**

In this period of still fragile economic recovery nationally, the City will seek to diversify its economy so that it is not singularly over-dependent on any one economic driver.



## **Objective #2 – Invest for a Safer City: Improve Public Safety and Reduce Vagrancy**



This broad Objective is intended to enhance the safety of the City. Some items that are specifically included are developing a specific plan to address vagrancy and chronic homelessness.

## **Objective #3 – Create Broader Redevelopment Areas with Visible Projects**

Update the Community Redevelopment Agency plan, complete a major redevelopment project, support continued momentum of Downtown resurgence, and evaluate additional redevelopment areas and current boundaries of the District.



## **Objective #4 – Create a Master Plan**



Review existing plans to identify current master planning elements or components, which will assist in developing a community strategic plan that engages all major institutional stakeholders and neighborhoods, including public facilities.



# City Manager's Budget Message



October 1, 2018

Honorable Mayor, City Council Members, and Citizens:

It is my pleasure to submit the FY 2018-19 municipal budget. The City of Fort Walton Beach budget is designed to meet the highest standards of municipal budgeting. This budget continues the City's commitment of providing quality services in a cost controlled manner, ensuring recurring revenues fund recurring expenses, and maintaining prudent cash reserves. This year's budget process emphasizes sound fiscal management and sustainability to achieve the goals established by citizens, City Council, and staff.

The FY 2018-19 budget of \$41,714,146 is \$142,444, or 0.34% more than the adopted FY 2017-18. Additionally, Ad Valorem revenues are anticipated to increase 6.36% in the General Fund, generating approximately \$376K in additional revenue, and 4.87% in the CRA fund, generating an additional \$53K. The budget is predicated on maintaining a millage rate of 5.7697 mills.

## ECONOMIC ENVIRONMENT

National economic indicators - somewhat useful for evaluating the local framework within which the City of Fort Walton Beach operates - seem to indicate continued economic recovery that has shown a slight positive growth in each of the past few budget years.



Consumer Price Index



Municipal Cost Index



Consumer Confidence Index



Leading Economic Index

\*Arrow indicates direction of performance during past year; Color denotes if change has a positive (green) or negative (red) impact.\*

The Consumer Price Index (CPI) – prepared by the US Bureau of Labor Statistics and the most widely used gauge of inflation – is 2.7% higher than a year ago for the Southern Region. The Municipal Cost Index – prepared by American City & County to show the effects of inflation on the cost of providing municipal services – is 3.5% higher than a year ago. The Consumer Confidence Index – prepared by the Conference Board based on a representative sample of U.S. households – is 3.0% higher than a year ago, which is an excellent indicator of solid economic recovery. The Leading Economic Index – also prepared by the Conference Board and designed to signal turning point patterns in economic data – has remained the same over the past six months.

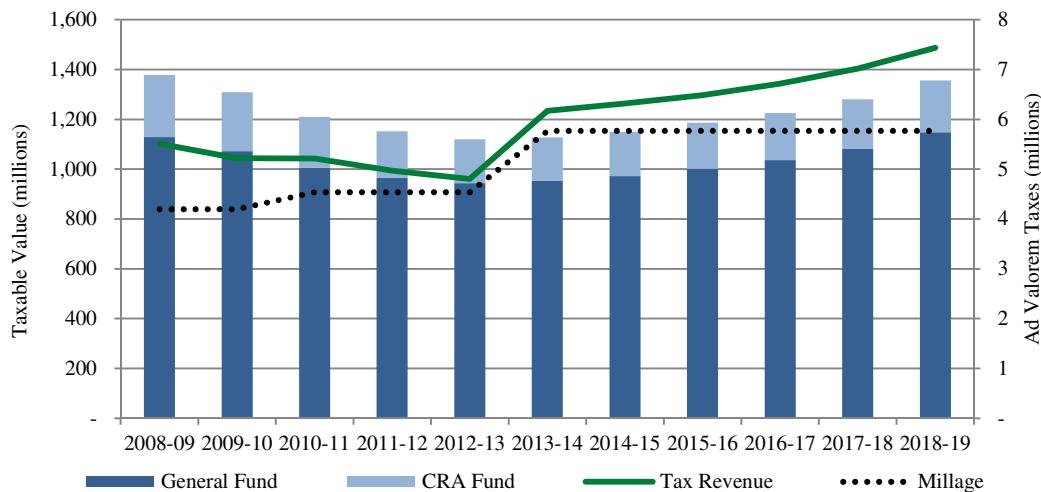
The State of Florida projects an increase in local option fuel taxes revenue for two of four of the City's revenue sharing funds (local option fuel taxes, municipal revenue sharing and half-cent sales tax), which suggests a slight tax decline in discretionary spending. The communication services tax revenues, which have declined in projections over the last few years due to the bundling of taxable services, is forecasted to hold steady for the upcoming fiscal year. The Okaloosa County Property Appraiser anticipates a 6.13%, or \$78M, increase in taxable assessed value for the City, indicating the real estate market is continuing its recovery.

## TOP BUDGET ISSUES

Current Year – FY 2018-19		Prior Year – FY 2017-18	
<b>Property Taxes</b>	<b>\$376,316 ▲</b>	<b>Property Taxes</b>	<b>\$301,000 ▲</b>
<i>Assessed value increase of \$78M or 6.13% due to increasing property values. Millage rate unchanged.</i>		<i>Assessed value increase of \$55M or 4.51% due to increasing property values. Millage rate unchanged.</i>	
<b>Pension Benefits</b>	<b>\$349,926 ▼</b>	<b>Pension Benefits</b>	<b>\$1,345,826 ▲</b>
<i>Decrease in Pension Contributions for DB Plans due to inactive retiree mortality, lower assumed CPI.</i>		<i>Increase in Pension Contributions for DB Plans due to a State Legislative change to mortality tables.</i>	
<b>Insurance Benefits</b>	<b>\$545,240 ▲</b>	<b>Insurance Benefits</b>	<b>\$140,566 ▲</b>
<i>8.60% in overall health, dental, life, and vision insurance.</i>		<i>6.82% in overall health, dental, life, and vision insurance.</i>	

### Property Taxes

The City's 2018 gross taxable property value for operating purposes is \$1.356 billion, an increase of \$78 million, or 6.13%, from the 2017 final gross taxable property value of \$1.278 billion. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund.



As the chart above depicts, the City maintained its millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate. In FY 2013-14, the City simply did not have room to "do more with less", and raised the millage rate to 5.7697 mills, where it remains today. The proposed budget is predicated on maintaining a millage rate of 5.7697 mills, which generates \$376K more in property tax revenue than the prior year due to increases in property values. One mill equals \$1 per \$1,000 of taxable property value.

### Wage Adjustments

On June 30, 2014, upon completion of the Pay & Classification Study, City Council approved a five-year implementation for the new Pay & Classification Plan. The steps for implementing the plan were as follows:

1. Increase each employee's salary, as applicable, to the minimum of his/her recommended pay grade - if the salary is already within the recommended pay grade, no adjustment will be made.
2. Introduce parity based on the employee's years of service – each employee would be placed in the proposed pay range based on the following scale (employees who currently fall into the recommended pay range will receive no increase):
  - Employees employed 0-5 years – 0%
  - Employees employed 6-10 years – 15%
  - Employees employed 11-15 years – 30%
  - Employees employed 16-20 years – 45%
  - Employees employed greater than 20 years – 60%

The financial impact for Year 5 is estimated to be \$152K, which includes a 2.3% Cost of Living Adjustment for all employees, excluding Fire Bargaining Union Members, which have been allocated to each member in accordance with current Collective Bargaining Unit.

The FY 2018-19 budget includes \$25K to complete a new Pay & Classification Study for both General and Police Employees. The Study has been competitively bid and is projected to be complete by March 2019.

### **Pension Defined Benefit Changes**

The City is required to maintain its three defined benefit pension plans in a fiscally sound manner. Investment earnings and employee/employer contributions comprise the plans' income. General employees and police officers contribute 5% of wages and firefighters contribute 8% of wages into their respective plans. The City's annual contribution as a percent of payroll is based on actuarially determined contribution levels.

The Actuary determines City contribution requirements using estimated future earnings of members of the plan, as well as other assumptions on investment returns, retirement age, and, among others, expected mortality. In 2015, the State of Florida mandated that all defined benefit pension plans switch mortality tables, due to the current lifespan of a retiree being longer than in previous years. This mandate had a devastating impact to all three of the City's plans for FY 2017-18, the previous budget year.

The City's contribution to the General Employees defined benefit plan is budgeted at \$1.7M, which is a decrease of \$254K over the prior year. This plan was closed to new entrants in January 2010, therefore, contributions should decrease over the next few years, given positive investment earnings. The City's contribution to the Police Officers plan is budgeted at \$1.1M and the contribution to the Firefighters plan is budgeted at \$1.2M, which is a combined decrease of \$96K, or 4.1%.

### **Insurance Increases**

In 2010, the Federal Government passed the Patient Protection and Affordable Care Act. The Act, which mandates, among other things, that employers offer specific medical insurance for any employee working more than thirty (30) hours per week, has had a negative impact on the cost of providing such insurance. In March 2017, the City issued a Request for Proposals (RFP) for all insurance coverages offered by the City. With the help of this competitive solicitation, the City was able to secure a 7.1% increase in premiums for the previous fiscal year. Unfortunately, claim experience was higher than normal and, even with the benefit of the insurance pool that the City participates in, the rate increase for FY 2018-19 was 10%. The total impact budgeted for insurance

is \$2.6M citywide, an increase of \$545K, or 8.60%.

### **Fleet Replacement**

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 8-year cycle and the remainder of the fleet on a 10-12-year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. However, due to budget constraints, the City fell behind on scheduled vehicle replacement. Due to aging vehicles and increased maintenance costs, the replacement cycles have been updated and necessary funding has been appropriated in FY 2018-19. Vehicles totaling \$1,019,510 are scheduled for replacement. Detailed information on vehicle replacement can be found in the Fleet Replacement Schedule on page 186.

### **Facilities Plan**

In FY 2014-15, a Facilities Assessment was completed for all City-owned facilities. In the past, the annual budget did not account for the necessary repairs and maintenance to allow for proper upkeep of City facilities. On April 28, 2015, AVCON, Inc. presented the recommendations of the Facilities Assessment to City Council.

In the Facilities Assessment, AVCON, Inc. developed a 20-year replacement, repair, and maintenance program. The priorities involved in the Assessment included the following:

- a. Public Safety Concerns
- b. Code Compliance
- c. Replacement Due to Exceeding Service Life
- d. General Maintenance of Systems

The immediate needs for City facilities were laid out, and the proposed FY 2018-19 budget includes funding for the highest priority items, totaling \$164K for facility repairs and \$134K for HVAC systems and controls.

In June 2015, City Council approved the development of a master plan for City facilities. The results of the master plan were presented to the public and City Council on July 11, 2017, during a Special Meeting. While the master plan focused on all City-owned and operated facilities, the priority for replacement was quickly determined to be the field office complex, which includes

engineering, sanitation, utilities, fleet, and various field operations. In FY 2017-18, \$865K was utilized for the design of a new consolidated field office complex. The design was completed and the Guaranteed Maximum Price (GMP) for the Complex of \$12.5M was approved by City Council on June 27, 2018.

The Complex includes the replacement and consolidation of eight (8) separate facilities. In July 2018, the City issued a competitive solicitation to obtain financing for the Complex. Through the elimination of duplicative services, operating costs and capital outlay, the projected debt service payment will fit in the current operating budget for each of the affected funds. It is anticipated that the debt issuance will occur during the summer months of FY 2018-19, hence the reason there is no debt service payment budgeted.

## **OTHER ASSUMPTIONS & CHANGES**

### **REVENUES (detailed discussion beginning on page 36)**

1. Revenues are estimated at conservative levels to guard against unanticipated economic shifts, legislative changes, or collection levels. General government revenues are largely budgeted based on historical collection and growth levels internally. Ad Valorem and State Shared revenues are budgeted based on external estimates received from the respective authorities. Enterprise revenues are based on historical usage and/or number of customers, adjusted for current rates.

A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and is updated on an annual basis to account for real-time revenues, expenses, and changes within the utility systems. FY 2018-19 will include the implementation of Year 5 of the rate study. The budget includes funding to update the rate study, which will likely be completed in March 2019.

2. Use of reserves – Appropriations from fund balance (governmental funds) or net assets (enterprise funds) are budgeted as follows:
  - a. General Fund - \$153,318 from Vehicle Equipment Maintenance Reserve for various replacements; \$12,007 from Building Maintenance Reserve for miscellaneous facility repairs; and \$166,839 from unassigned fund balance for one-time capital purchases.
  - b. Florida Building Code Fund - \$8,254 from fund balance for a portion of the replacement of a vehicle, as recommended in the Fleet Replacement Schedule.

### **EXPENSES (detailed discussion beginning on page 37)**

1. Wages have been adjusted as previously discussed.
2. Benefits have been adjusted as follows:
  - a. Medical insurance – health insurance premiums, including medical, dental, vision, and life, increased by 8.6% based on actual rate changes.
  - b. Employee defined benefit pension – as previously discussed, for a total impact of \$4M.
3. Computer replacements are budgeted at a total cost of \$75K; the FY 2018-19 IT replacement

schedule, which details each replacement, can be found beginning on page 179.

4. The following vehicle and equipment replacements and building improvements are budgeted at a total cost of \$1.3M. The FY 2018-19 vehicle replacement schedule can be found beginning on page 181.
  - a. General Fund – 4 police patrol cars; 4 trucks/SUVs; 1 e-mail exchange system replacement, scheduled computer replacements (IT); 1 rescue air bag system, portable radios, furniture (Fire); 1 Toro Workman (Cemetery); 1 shade/pavilion structure for volleyball/skatepark, 1 tennis center park equipment replacement, resurfacing (Recreation)
  - b. Building Code Fund – 1 truck
  - c. Utilities Fund – 1 plotter/scanner, 1 network rover kit/tablet, 1 orthophoto, 1 skid steer, 1 combination sewer cleaner truck, 2 trucks, & 1 upgrade Hypertac well monitoring system
  - d. Sanitation Fund – 1 knuckleboom loader
  - e. Stormwater Fund – 1 truck
5. The following capital improvement projects (CIPs) are budgeted at a total cost of \$292K. More detailed information for CIPs is available beginning on page 191.
  - a. General Fund – street resurfacing
  - b. Utilities Fund – water line replacement
  - c. Stormwater Fund – Storm drain master plan improvements
6. Certain capital improvement projects, grants, and/or purchases that were authorized, budgeted, and appropriated by City Council in a prior fiscal year but are incomplete as of September 30<sup>th</sup> are carried forward into the new fiscal year. These special projects and purchase order encumbrances are identified in the budget resolution at the end of the document.

#### **ACKNOWLEDGEMENTS**

Preparation of this budget would not have been possible without the efficient and dedicated services of Finance Director, Brandy Ferris and Carol Godwin, Budget & Grants Analyst. I would like to express my appreciation to all Department Directors and staff who assisted and contributed to the preparation of this budget.

I would also like to thank the Mayor and City Council for their commitment to conducting the financial operations of the City of Fort Walton Beach in a responsible and progressive manner.

Sincerely,



Michael D. Beedie  
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Fort Walton Beach  
Florida**

For the Fiscal Year Beginning

**October 1, 2017**

*Christopher P. Morrell*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fort Walton Beach, Florida for its annual budget for the fiscal year beginning October 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# Budget Overview

The fundamental purpose of the City's budget is to link what City Council wants to accomplish for the community with the resources necessary to do so. As such, the budget offers more than just financial elements – it presents an overview of the City's overall operations. This document is intended to provide City Council and our citizens with a plan addressing financial, operational, and policy issues. The budget serves as a:

Policy Document – The budget presents financial policies, addresses Strategic Plan goals, and identifies the short and long-term impact programs, services, and capital improvements will have on the City's operations and finances.

Financial Plan – The budget outlines the financial structure and operational changes required for financial stability, including the capital improvements program and debt management information.

Operations Guide – The budget provides direction to departments by identifying the relationships between organizational units and programs, identifying the workforce and historical data on operations, identifying the impact of capital spending, and establishing measurable performance goals and objectives for managers to evaluate the effectiveness of their organization.

Communication Device – The budget is presented in a format that is easily understood through the use of charts and graphs, icons, statistical information, and narrative descriptions.

The budget is a financial operational plan estimating expenditures for a given period and the proposed means to finance those objectives. The State of Florida requires municipalities to prepare a balanced budget, whereby sufficient resources must be identified to fund programs and services. The fiscal year for all Florida cities begins October 1<sup>st</sup> and ends September 30<sup>th</sup>.

The sheer volume and complexity of information can make the budget an imposing document. The reader should always keep in mind that this document answers two core questions: "Where is the City of Fort Walton Beach's money coming from?" and "How will that money be used?"

## FUND STRUCTURE

An important concept in governmental accounting and budgeting is the division of the budget into categories called funds. Funds are separate fiscal accounting entities. Budgeting and accounting for revenues and expenditures in this manner is called fund accounting. Fund accounting allows a government to budget and account for revenues and expenditures restricted by law or policy. Governments may use any number of individual funds in their financial reporting; however, generally accepted accounting principles (GAAP) require all these individual funds to be aggregated into specified fund types. Any fund constituting 10% or more of the appropriated budget is considered a "major" fund.

### The City's Business is *SERVICE*

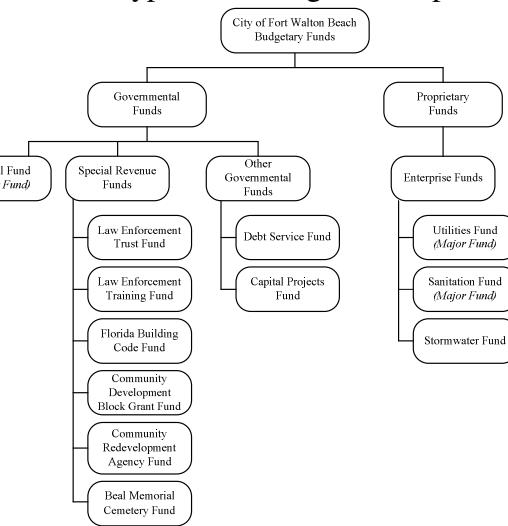
**We are committed to providing quality service to our community in ways that are responsive and caring by working together to serve our residents.**

We believe that the success of our organization depends upon the teamwork, mutual trust, and honesty achieved through our commitment to the following **Core Values**:

- **Integrity:** we will conduct ourselves in an honest, trustworthy, and ethical manner.
- **Accountability:** we will take full responsibility for our actions, resources, and attitudes.
- **Teamwork:** we will work together to provide quality services.
- **Customer Service:** we will be professional, use all available resources, and strive to meet the needs of our customers.
- **Continual Improvement:** we will promote a culture that seeks to better our organization.

There are basically three groups of funds in governmental accounting:

- Governmental Funds – account for activities supported by taxes, grants, and similar resources and include most governmental functions; fund types include general, special revenue, capital projects, debt service, and permanent.
- Proprietary Funds – account for activities similar to those often found in the private sector; fund types include enterprise and internal service funds.
- Fiduciary Funds – account for assets not available to support the government's programs that are held in a trustee or agent capacity; fund types include private-purpose trust, pension and other employee benefit trust, investment trust, and agency funds.



**General Fund** – Accounts for all financial resources not accounted for in other funds (e.g. human resources, finance, police, fire, recreation, code enforcement, streets).

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Law Enforcement Trust Fund – grants, forfeitures
- Law Enforcement Training Fund – traffic fines
- Florida Building Code Fund – building permit & inspection fees
- Community Development Block Grant – entitlement grant
- Community Redevelopment Agency – tax increment financing (i.e. ad valorem taxes)
- Beal Memorial Cemetery Perpetual Fund – lot, crypt, and niche sales

**Debt Service Fund** – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Capital Projects Fund** – Accounts for financial resources to be used for the acquisition or construction of major capital facilities, thereby more accurately accounting for a variety of one-time facility improvements and construction projects.

**Enterprise Funds** – Account for operations that are financed and operated in a manner similar to a private business – where the intent of the governing body is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Utilities Fund – water, sewer
- Sanitation Fund – garbage, recycling, yard waste
- Stormwater – stormwater

A department may have multiple divisions or be financed by multiple funds. The chart below illustrates the relationship between the City's fund financial structure (e.g. accounting) and the City's departments (e.g. operations).

		Accounting									
		Department/ Division	General	Law Enf. Trust	Law Enf. Train	FBC	CDBG	CRA	Utilities	Sanitation	Stormwater
General Gov't \$3.5M	City Council	✓									
	City Manager	✓									
	Information Tech	✓									
	Human Resources	✓									
	Risk Management	✓									
	City Clerk	✓									
	Finance	✓									
	Purchasing	✓									
	Fleet	✓									
	Facilities	✓									
Public Safety \$10.8M	Police	✓	✓	✓				✓			
	Fire	✓									
Recreation Services \$4.9M	Recreation	✓									
	Parks	✓					✓				
	Right-of-Way	✓									
	Golf Club	✓									
	Library	✓									
	Museum	✓									
	Cemetery	✓									
	Engineering Svcs	✓					✓	✓			
	Planning/Zoning	✓									
	Bldg Insp/Permits				✓						
Public Works & Utility Services \$13.9M	Code Enforcement	✓									
	Streets	✓									
	Customer Service							✓			
	Utility Services							✓			
	Water Operations							✓			
	Sewer Operations							✓			
	Water Distribution							✓			
	Sewer Collection							✓			
	Sanitation								✓		
	Stormwater										✓

## DEPARTMENT & DIVISION INFORMATION

A Department is a major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g. Police Department, Recreation & Cultural Services Department). The smallest organizational unit budgeted is a Division. Each division indicates responsibility for one functional area (e.g. Library Division within Recreation & Cultural Services Department). When divisions are combined, a department is formed.

In order to provide City Council and citizens with a well-rounded presentation of each department, the following elements are presented in the annual budget: organizational chart, revenues & expenditures, mission, description, goals & objectives, and accomplishments. The performance metrics reflect an operational plan and demonstrate how dollars and cents are translated into tangible returns for the citizens.

## BUDGET BASIS

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds. The City is not legally required to budget for proprietary or fiduciary funds and those budgets are not included in the City's audited financial statements. The basis of accounting used for purposes

of financial reporting in accordance with generally accepted accounting principles (GAAP) is not the same basis used in preparing the budget document. All funds are budgeted on a cash basis. In GAAP financial statements, however, governmental funds use the modified accrual basis of accounting and proprietary funds use the accrual basis of accounting. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

## BUDGET PROCESS

This budget continues the City's commitment of using planning processes and citizen input as blueprints for providing services and programs for the betterment of the community.

### Planning Processes

	Frequency	Description	Budget Impact
Comprehensive Plan	Long Range Plan - developed in 1990, updated in 2000 & 2011.	Provides direction to guide and control development and redevelopment, as required per Florida Statute Chapter 163.	Budget expenditures (e.g. Capital Improvements Plan) must be concurrent with the Comprehensive Plan.
Vision Plan	Long Range Plan - developed in 1994, updated in 2004 & 2011.	Defines the broad, idealistic values that citizens cherish and desire for their community and creates shared commitments among citizens, City Council, and staff.	Outlines the general allocation of resources to achieve the desired service levels and quality of life.
Strategic Plan	Mid-to-Short Range Plan – first held in 2004 and updated annually	Translates the Vision Plan into current and future priorities based on importance to City Council and funding availability.	Allows for the reallocation of resources due to changing priorities or economic conditions.
Budget Policy Workshop	Short Range Plan - held annually.	Defines changes to service levels or program objectives based on City Council goals and available fiscal resources.	Provides the framework for developing the current budget.
Capital Improvement Plan	Short-to-Mid Range Plan - updated annually.	Provides estimated dates and costs for the acquisition, construction, replacement, or renovation of facilities and infrastructure.	Provides anticipated 5-year funding level for facilities and infrastructure.

## Roles & Responsibilities

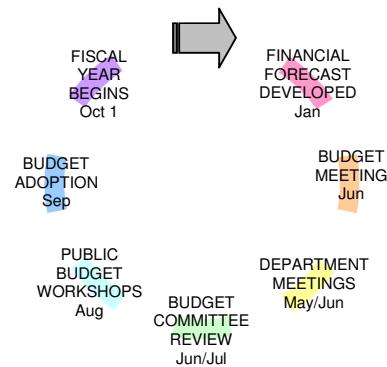
The budget process begins in January with the Finance Director and Budget & Grants Analyst developing five-year financial forecasts for the General and Enterprise Funds, including best, likely, and worst-case scenarios. Revenue assumptions are developed using financial forecasting software to analyze historical trends and account for any anticipated major economic or legislative changes. Revenue projections are continually updated until the budget is adopted to ensure the amounts are based on the most current information available. Expenditure assumptions are similarly developed in the forecast model considering relevant benchmark indices such as the municipal cost index, consumer price index, and producer price index. New programs and projects are also included to determine the future impact of current financial decisions.

In March, the City Council, acting as the Legislative Body of the City, holds a Strategic Planning Session. The goals set during this meeting, are used by staff to formulate the budget policy items that are presented to City Council in June and then utilized to prepare the Budget. A summary of this Plan can be found on Page 61 of this document. In addition, the icons used to illustrate the strategic goals are seen throughout the budget to note when a strategic objective is being met. A Budget Meeting is held with City Council in June to determine Council's priorities and position issues specific to development of the operational and capital budgets for the upcoming fiscal year. City Council's decisions provide the framework under which the budget is prepared to meet City Council's programmatic objectives within available fiscal resources projected in the five-year forecasts. The meeting is open to the public and the public is encouraged to attend and participate.

Department Directors are responsible for identifying their staffing needs, operational funding needs within budget development parameters, five-year capital requests, as well as corresponding revenue sources to fund their needs. In addition, they must conduct a comprehensive review of departmental goals, objectives, and metrics.

The City Charter charges the City Manager with the duty of presenting a balanced budget to City Council. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the year or generated during the year) equals or exceeds the total of all financial requirements. In order to accomplish this goal, a Budget Committee is formed comprised of the City Manager, Finance Director, and Budget & Grants Analyst. The Committee conducts comprehensive meetings with Department Directors to review their budget requests and a collaborative effort is undertaken to achieve City Council and department goals within fiscal constraints. The Budget Committee enlists assistance for areas of specialized interests, such as the Information Technology Manager for computer issues and the Human Resources Director for personnel and risk management issues. Department goals, objectives, and metrics are also evaluated during budget development to determine the effectiveness of program activities and appropriate funding levels.

After the departmental meetings, the Budget Committee finalizes the proposed budget given revenue projections, economic conditions, funding requirements, and City Council program priorities and issues previously identified in the budget process. Once a balanced budget is achieved, it is presented to City Council for consideration.



## Community Participation

In prior years, the City solicited input annually from its residents and businesses to gauge citizen satisfaction and progress toward improving services. Due to the low response rate, the Public Information Officer is currently working on a year-round online survey to be accessed on the City website. Responses will be presented to City Council and used to ensure resources are allocated to the most highly valued programs and activities. The City's website and utility bills contain notices regarding the budget process and City Council's budget meetings.

## City Council Budget Review

The Mayor and City Council are responsible for reviewing the proposed budget to ensure it meets the goals and objectives of the City, conducting meetings on the budget to enlist public comment, and conducting public hearings prior to the final adoption of the budget.

In July, a budget meeting is held with the City Council to review and discuss the proposed budget. The City Manager reviews major issues and Department Directors are present for the discussions and study of the proposed budget. The meeting is open to the public and the public is encouraged to attend and participate.

During September, two public hearings on the millage (i.e. property tax) rate and budget are held per State Statute before final budget consideration. These meetings are advertised as part of the agenda and Florida Law requires certain newspaper advertisements prior to the second and final budget hearing. At the public hearings, the public may make formal comment either for or against the proposed budget and ask questions of City Council about the budget.

Budget adoption occurs in September after City Council deliberations and two public hearings. City Council may take action to modify the proposed budget at its discretion. Prior to budget adoption, City Council must adopt a millage rate to support budgeted funding levels. An adopted budget is published no later than October 1<sup>st</sup>.

## Budget Maintenance

Budget maintenance is a year-round activity of the Department Directors, Finance Director, and Budget & Grants Analyst. Spending control mechanisms include Finance Department review of purchase requisitions and departmental review of reports presenting budget versus actual revenues and expenditures. These financial reports are prepared and reviewed by staff monthly and provided to City Council quarterly to identify and communicate any spending variances. Performance measures are prepared and reported to Council quarterly to monitor progress against goals and objectives, citizen satisfaction, and benchmarks.

Annual appropriations lapse at fiscal year-end with the exception of encumbrances and appropriations related to multi-year projects and other items identified by City Council to be

<b><u>BUDGET SCHEDULE</u></b>	
January 2018	Five-Year Financial Forecasts Developed
March 2018	Strategic Planning Session with City Council
May 2018	Department Budget Submissions <ul style="list-style-type: none"><li>● Revenues</li><li>● Personnel</li><li>● Computers</li><li>● Capital Improvement Projects</li><li>● Current Year Accomplishments</li><li>● Budget Year Goals &amp; Objectives</li><li>● Performance Measures</li><li>● Fee Schedule</li><li>● Operating Expenses</li><li>● Equipment/Vehicles</li></ul>
June 2018	Departmental Budget Reviews
June 2018	Capital/CIP Ranking Meeting
July 31, 2018	City Council Budget Meeting <ul style="list-style-type: none"><li>● Discussion Budget Issues</li><li>● Set Proposed Millage Rate for TRIM Notice</li></ul>
September 5, 2018	City Council Meeting – Adopt Tentative Millage Rate and Budget by Resolution
September 19, 2018	City Council Meeting – Adopt Final Millage Rate and Budget by Resolution

carried over to the next fiscal year. These carry-overs are included in the ensuing year's adopted budget resolution.

### **Budget Transfers**

Operationally, the City functions at a fund level basis allowing budget transfers within funds for individual line items that exceed the budgeted amount without a formal budget amendment. Budget transfers are used only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. Budget transfers are permitted in accordance with Administrative Policy FIN-13. All budget transfers are performed in the City's accounting system by the Finance Department.

### **Budget Amendment**

Per Florida Statute 166.241, the adopted budget may be revised with a budget amendment approved by City Council in the same manner in which the budget was adopted. The resolution adopting the annual budget allows the budget to be amended by resolution provided that a corresponding funding source supports any additional expense. Transfers between funds and increases to a fund's total budget are permitted by resolution adopted by City Council. Frequently, the budget is amended to record grants awarded to the City or other mid-year activities approved by City Council. The budget amendment increases or decreases the total amount of the adopted budget of each fund.

## **FINANCIAL POLICIES**

The financial policies presented below set forth the basic framework for the overall financial management of the City, as well as provide guidelines for evaluating current activities and proposals for future programs.

### **Financial Planning**

Long-Range Planning – Update the Vision Plan every ten years and hold a Budget Policy Meeting annually to ensure current and proposed programs and services reflect the values shared by citizens, City Council, and staff and to evaluate the impact on revenues and/or reserves. Prepare five-year General Fund revenue & expenditure projections and five-year Enterprise Fund pro formas in conjunction with current year budget development to highlight the long-term impact of current decisions. These forecasts include the following assumptions, based on current trends and a Strategic Plan that focuses on economic stability:

- Rates for both the Utility fund and the Stormwater Fund are adjusted in accordance with the most recent five-year rate study that was approved by City Council in October 2014. This rate study is available to the public on the City's website.
- All other rates are adjusted by 1% - 3% based on historical patterns.
- Personal Services in all funds have been adjusted by 2.3%, as provided for in the Pay & Classification Study that was approved by City Council in 2014, with the exception of Collective Bargaining Employees.
- Operating Expenses are adjusted by 2% - 3% based on historical patterns.

In each pro forma, if needed, action has been taken through the use of excess reserves to ensure that there is no deficiency in any Fund. These forecasts are provided in graphical format on page 221.

Asset & Infrastructure Inventory – Evaluate (and reprioritize as necessary) the five-year capital needs of the City annually as part of the budget process. Assets, as defined for purposes of this review, include computers, vehicles, and motorized equipment. Infrastructure improvements (e.g. street resurfacing, water/sewer lines, parks) are evaluated during development of the five-year capital improvements program.

Balanced Budget – Prepare a balanced budget each fiscal year in accordance with Florida statutory requirements for municipalities. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. When anticipated revenues exceed budgeted expenses, a non-operating governmental expenditure line “Fund Balance – Reserved for Future Appropriation” or enterprise expense line “Reserved-Undesignated Net Assets” accounts for the excess. In reverse, when budgeted expenses exceed anticipated revenues, a non-operating governmental revenue line “Appropriation from Unassigned Fund Balance” or enterprise revenue line “Appropriation from Net Assets” funds the overage.

Although the budget adopted by City Council is balanced, the budget may become unbalanced during the year due to a natural disaster, civic emergency, grant award, or other City Council action. When these changes occur, a budget amendment must be adopted by resolution of City Council.

Financial Monitoring – Prepare monthly financial reports for the City Manager and Finance Director detailing revenues and expenditures by fund, department, and division. Identify and explain any significant variances between budget and actual. Report financial information to City Council on a quarterly basis.

## **Revenues**

Taxes – Maintain the millage and other tax rates at levels commensurate with the service levels being provided. Services which have a citywide benefit shall be financed with revenues generated from a broad base, such as property and other taxes. Evaluate annually as part of the budget process.

User Fees – Maintain fees and rates at appropriate levels to fund their corresponding purpose, especially in the Enterprise funds. Services where the customer determines the use shall be financed with user fees, charges, and assessments related to the level of service provided. User fees shall be maximized in lieu of general revenue sources for services that can be individually identified and where costs are directly related to the level of service. The extent to which the total cost of providing the service is recovered depends on the nature of the service. For governmental services provided for the public good (e.g. police and fire protection, street maintenance, and land use regulation), it may be appropriate for a substantial portion of the cost to be borne by the taxpayers. For proprietary services provided for the enjoyment of specific residents (e.g. recreation programs, cemetery operations), total cost recovery may be warranted. Evaluate annually as part of the budget process.

Non-Recurring Revenues – Fund recurring expenditures with recurring revenues. One-time revenues will be reserved for future emergencies or projects identified by City Council to the greatest extent possible.

Unpredictable Revenues – Budget unpredictable revenues at conservative levels (e.g. building permits) to safeguard against a shortfall.

## **Expenditures**

Operating Expenses – Pay all current year operating expenses with current year revenues and/or available fund balance.

Contingencies – Appropriate contingency funds in the General Fund and Enterprise Funds to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies. City practice is to budget 1% of personnel and operating expenses as contingency funds to be used as a last resort. Budget residuals (excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred) will be exhausted before contingency funds are used. The City currently meets this policy for the applicable funds.

Special Project Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. These are projects and/or purchases that are incomplete as of September 30<sup>th</sup> of any fiscal year that will be continued and made part of the appropriations for the ensuing year. These are budget funds for large items (usually capital purchases, projects, or studies) that were authorized and appropriated by City Council in a prior fiscal year but were not spent due to time constraints.

Encumbrance Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. In general, purchase orders close out at the end of the fiscal year unless they are identified for carryover as part of the budget process of the ensuing year. These encumbrances were authorized, budgeted, and appropriated by City Council in a prior fiscal year but were not fully receipted in due to the ongoing nature of the expense.

## **Fund Balance (governmental funds)**

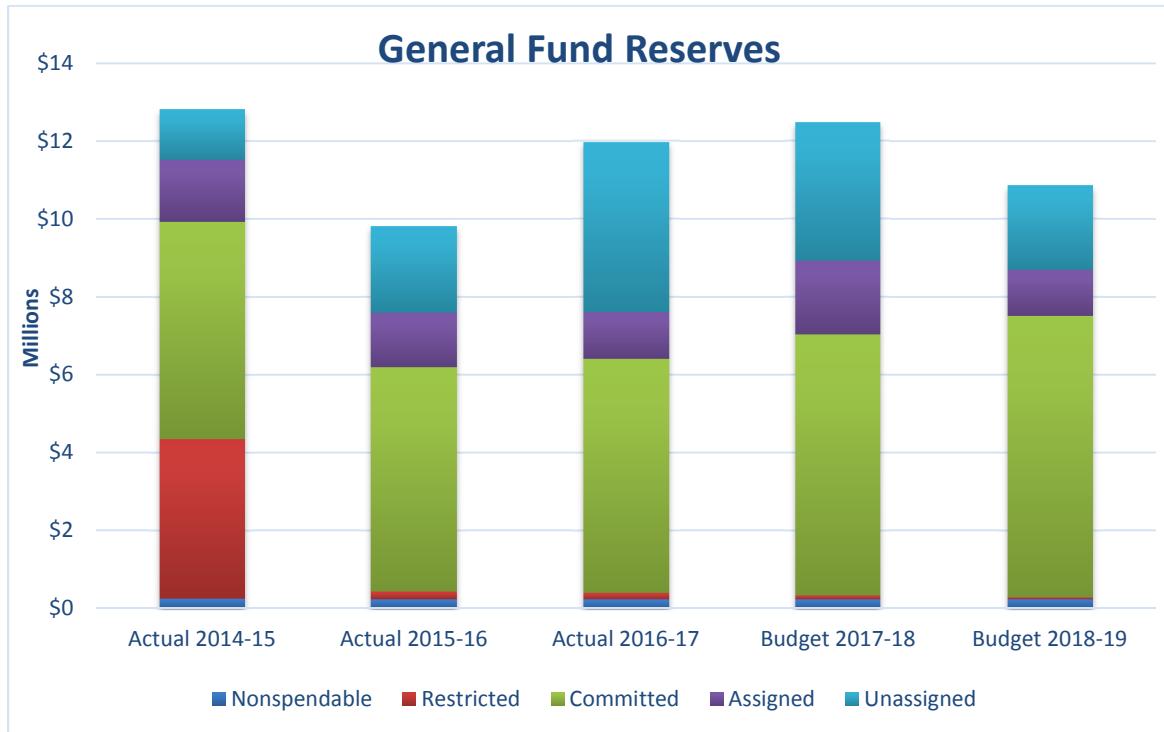
Fund balance refers to the difference between current financial assets and liabilities reported in a governmental fund. Since all related assets and liabilities are not reported for governmental funds, fund balance is considered more of a liquidity measure than a net worth measure. Credit rating agencies monitor fund balance levels and strongly consider unrestricted fund balance when determining a local government's creditworthiness. Fund balance is also important to guard against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. There are five types of fund balance:

### Restricted

1. *Nonspendable (inherently nonspendable)* – resources that cannot be spent because of form (e.g. inventory, long-term loans receivable) or because they must be maintained intact (e.g. endowment principal).
2. *Restricted (externally enforceable limitations)* – resources with limitations imposed by creditors, grantors, laws, regulations, or enabling legislation.

### Unrestricted

3. *Committed (self-imposed limitations)* – resources whose use is constrained by limitations that the governing body has imposed and remains binding until removed in the same manner as imposed.
  - Disaster/Emergency Reserve – City Council established a committed fund balance of 30% of annual budgeted expenditures per Resolution 2011-13 adopted August 16, 2011. This equates to \$7.2M in the current year budget.
4. *Assigned (limitation resulting from intended use)* – resources whose use is constrained by a body or official designated by the governing body.
  - Subsequent Year's Budget – City Council authorizes City management to set forth in the annual budget (and any amendments thereto) fund balance for specific purposes per Resolution 2011-13 adopted August 16, 2011.
5. *Unassigned (residual net assets not otherwise classified)* – total fund balance in excess of the nonspendable, restricted, committed, and assigned fund balances (e.g. surplus). There is currently \$2.1M.



### Changes in Fund Balance

Changes in reserves are anticipated, as displayed below, primarily due to the use of previously appropriated reserves specific to facility and vehicle repairs and replacements, as well as the use of designated Florida Building Code fund reserves, budgeted to assist with the purchase of a new vehicle. This representation of fund balance includes total fund balance.

	Changes in Fund Balance - Governmental Funds			Variance FY18 to FY19	
	Actual	Budget		\$	%
		FY 2017	FY 2018		
General Fund	\$11,963,406	\$11,447,721	\$10,863,663	-\$584,058	-5.1%
Law Enf. Trust Fund	\$120,264	\$120,264	\$120,264	\$0	0.0%
Law Enf. Training Fund	\$577	\$577	\$577	\$0	0.0%
FBC Fund	\$306,051	\$306,051	\$297,797	-\$8,254	-2.7%
CDBG Fund	\$0	\$0	\$0	\$0	0.0%
CRA Fund	\$2,739,865	\$2,739,865	\$3,764,746	\$1,024,881	37.4%
Debt Service Fund	\$21,156	\$21,156	\$21,156	\$0	0.0%
Beal Memorial Fund	\$3,182,052	\$3,182,052	\$3,235,274	\$53,222	1.7%

\* Amounts depicted in chart include total fund balance

## Working Capital (proprietary funds)

Working capital refers to the difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity. Credit rating agencies consider the availability of working capital in their evaluations of a local government's creditworthiness. Working capital is also important in mitigating unanticipated events and ensuring stable services and fees.

The City's target level of working capital is 90 days of annual operating expenses, and currently exceeds this level for all funds. It is not feasible to project this measure into the future.

### Working Capital Analysis - in Days

	Actual		
	FY 2015	FY 2016	FY 2017
Utilities Fund	381	364	422
Sanitation Fund	236	441	246
Stormwater Fund	622	1823	643

## Net Assets (proprietary funds)

Net assets refers to the difference between assets and liabilities reported in a proprietary fund, and may be considered a measure of net worth. There are two types of net assets:

1. *Restricted* – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period (e.g. debt service, impact fees).
2. *Unrestricted* – funds not required to be on hand and that have not been identified for a particular purpose; available for capital projects or to balance the budget; the measure of financial health for an enterprise fund.
  - City Council established that unrestricted net assets will be maintained at 33% of operating, debt service, and transfers out per Resolution 2011-13 adopted August 16, 2011. The City currently meets this policy for all funds.

#### Net Assets Analysis

	Actual			Estimate	
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Utilities Fund	74.1%	68.7%	89.0%	83.3%	78.2%
Sanitation Fund	61.6%	65.8%	56.0%	56.0%	53.1%
Stormwater Fund	152.9%	143.6%	141.5%	127.5%	137.9%

## Investments

Investment Philosophy – Funds shall be invested in a manner that will ensure the safety of principal while meeting daily cash flow needs. Optimization of investment income shall be secondary to the requirements of safety and liquidity.

Investment Policy – Ordinance 1921, adopted by City Council in June 2015, governs the investment of funds in excess of those required to meet current expenses, with the exception of pension funds, funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds, and Beal Memorial Cemetery Perpetual Care funds. In a nutshell:

- The primary investment objectives, in order of importance, are: safety of principal, liquidity, and investment income.
- Cash balances from all funds are consolidated to maximize investment earnings. Investment income is allocated to each fund based on the fund's respective participation and in accordance with generally accepted accounting principles.
- The investment portfolio shall be structured, to the extent possible, to match investment maturities with known cash needs and anticipated cash flow requirements.
- Investments will be diversified, to the extent practicable, to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or institution.
- Each portfolio's performance will be reviewed on a quarterly basis, with emphasis placed on results achieved over a rolling time period of three to five years for long-term portfolios. Objectives will be reviewed annually and adjusted as necessary after consultation with the Finance Director, Investment Advisor(s), and Portfolio Manager(s).

The City currently maintains two short-to-medium term portfolios, one long term portfolio, and one short term portfolio externally-managed through our Investment Manager (PFM Asset Management). Since the City has transitioned from internally managed portfolios, benefits of the enhanced diversification and third-party management have been realized, including increased cash flow and interest earnings.

## Debt Issuance

Debt Limit – The State of Florida does not place a legal limit of debt on municipalities. However, general obligation debts greater than one year require voter referendum approval. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore, it is not

subject to voter referendum. Any new debt will be carefully evaluated as to its impact on operations.

Debt Philosophy – The use of debt financing for long-term capital improvement programs is based upon two types of debt financing: 1) “pay-as-you-go” and 2) “pay-as-you-use”. In practice, the City uses a mix of these two basic methods to finance its Capital Improvements Program, with pay-as-you-go financing used for recurrent capital expenditures and pay-as-you-use financing used for long-term, non-recurrent capital expenditures.

- Pay-As-You-Go – A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements. Example: annual street paving.
- Pay-As-You-Use – A type of financing whereby long term debt is used to pay for capital improvements. Example: debt financing for a new municipal facility.

Debt Policy Statement – The following policy statements govern the City’s use of debt to finance long-term, non-recurring capital improvements:

- Recurrent capital expenditures for replacement, expansion and/or acquisition of plant, equipment, and/or motor vehicles will be financed on a pay-as-you-go basis from funds available and appropriated in the City’s annual operating budget.
- Only long-term, non-recurrent capital expenditures for public improvements having a relatively greater cost and longer useful life, and which require additional funding over and beyond the fiscal capacity of the City’s annual operating budget, will be financed through the issuance or creation of long-term debt. These expenditures will not be debt-financed for periods exceeding the projected useful life of the improvement.
- All capital improvements financed through the use of long-term debt will be consistent with the adopted Capital Improvements Program and the current fiscal year’s adopted Budget.
- Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- The City’s total general obligation debt will not exceed 10% of its assessed valuation. The City does not currently have any general obligation debt.
- The City will use special assessment revenue bonds or other self-supporting bonds where possible and appropriate to finance long-term, non-recurrent capital improvements, rather than general obligation bonds.
- The City will establish and maintain effective communications with bond rating agencies to keep them informed of its financial condition.

Debt Capacity – The debt capacity of both the General Fund and Utilities Fund is contingent upon available resources and existing debt. The current outstanding debt requires a coverage ratio of 1.15 time earnings. The General Fund is at 13.28 and the Utilities Fund is at 2.83. The Sanitation and Stormwater funds are debt-free.

Debt Ratio – Indicates the percentage of assets financed via debt, and therefore the financial flexibility of the fund.

#### Debt Ratio Analysis

	Actual			Budget	
	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
General Fund	41.4%	46.2%	39.8%	37.3%	38.4%
Utilities Fund	54.3%	41.4%	51.8%	51.8%	49.2%
Sanitation Fund	0.0%	0.0%	0.0%	0.0%	0.0%
Stormwater Fund	0.0%	0.0%	0.0%	0.0%	0.0%

Debt Rating – The City maintains an AA rating with both Standard and Poor's and Fitch.

	Principal	Interest	Total
Existing Debt	1,892,329	756,444	2,648,773
New Debt anticipated in FY 2018-19	12,539,263	9,500,000	22,039,263
<b>FY 2018-19 Budget Debt Impact</b>	<b>14,431,592</b>	<b>10,256,444</b>	<b>24,688,036</b>

#### Debt Principal and Interest Payments by Fund

Fiscal Yr	General Fund		Utilities Fund		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2018-19	767,536.39	274,204.21	1,124,793.00	482,239.36	1,892,329.39	756,443.57
2019-20	757,497.40	253,559.71	1,151,037.68	456,409.48	1,908,535.08	709,969.19
2020-21	748,461.10	234,618.26	1,176,535.20	429,947.16	1,924,996.30	664,565.42
2021-22	702,420.43	216,654.29	1,204,290.40	402,876.76	1,906,710.83	619,531.05
2022-23	723,754.48	199,070.14	1,232,308.18	375,134.98	1,956,062.66	574,205.12
2023-24	739,872.41	180,955.83	1,260,593.60	346,716.76	2,000,466.01	527,672.59
2024-25	700,232.00	162,430.20	1,289,151.70	317,617.06	1,989,383.70	480,047.26
2025-26	720,054.00	144,607.58	1,318,987.72	287,830.64	2,039,041.72	432,438.22
2026-27	739,629.00	126,282.86	1,349,106.96	257,323.00	2,088,735.96	383,605.86
2027-28	3,282,127.00	107,460.50	1,380,514.84	226,088.72	4,662,641.84	333,549.22
2028-29	288,365.00	20,271.58	1,413,216.84	194,093.12	1,701,581.84	214,364.70
2029-30	293,998.00	13,639.18	1,445,218.60	161,301.36	1,739,216.60	174,940.54
2030-31	299,010.00	6,877.24	1,479,525.86	127,736.90	1,778,535.86	134,614.14
2031-32			1,513,144.42	93,335.54	1,513,144.42	93,335.54
2032-33			1,549,080.22	58,120.54	1,549,080.22	58,120.54
2033-34			921,339.34	22,027.42	921,339.34	22,027.42
2034-35			467,244.70	4,438.82	467,244.70	4,438.82
	<b>10,762,957.21</b>	<b>1,940,631.58</b>	<b>21,276,089.26</b>	<b>4,243,237.62</b>	<b>32,039,046.47</b>	<b>6,183,869.20</b>

## DEBT SCHEDULES

### Facility & Infrastructure Debt Service by Fiscal Year

	Fund 401	Fund 401	Fund 001	Fund 001	
Fiscal Yr	SRF Loan	2015 Revenue Note	2013 Revenue Note	2013A Revenue Note	GRAND TOTAL
	<i>Pump Station &amp; Force Main</i>	<i>Utility System Improvements</i>	<i>Municipal Facilities</i>	<i>Recreation Complex &amp; Equipment</i>	
2018-19	943,366.76	663,665.60	306,022.48	557,524.68	2,470,579.52
2019-20	943,366.76	664,080.40	306,467.10	557,524.86	2,471,439.12
2020-21	943,366.76	663,115.60	306,422.20	557,525.30	2,470,429.86
2021-22	943,366.76	663,800.40	305,887.02	557,524.70	2,470,578.88
2022-23	943,366.76	664,076.40	309,637.04	557,524.58	2,474,604.78
2023-24	943,366.76	663,943.60	307,637.08	557,525.26	2,472,472.70
2024-25	943,366.76	663,402.00	305,137.44	557,524.76	2,469,430.96
2025-26	943,366.76	663,451.60	307,136.60	557,524.98	2,471,479.94
2026-27	943,366.76	663,063.20	308,387.28	557,524.58	2,472,341.82
2027-28	943,366.76	663,236.80	308,887.50	3,080,700.00	4,996,191.06
2028-29	943,366.76	663,943.20	308,636.58		1,915,946.54
2029-30	943,366.76	663,153.20	307,637.18		1,914,157.14
2030-31	943,366.76	663,896.00	305,887.24		1,913,150.00
2031-32	943,366.76	663,113.20			1,606,479.96
2032-33	943,366.76	663,834.00			1,607,200.76
2033-34	943,366.76				943,366.76
2034-35	471,683.52				471,683.52
Total	\$ 15,565,551.68	\$ 9,953,775.20	\$ 3,993,782.74	\$ 8,098,423.70	\$ 37,611,533.32

### Equipment Debt Service by Fiscal Year

Fiscal Year	Citywide	Fund 001	Fund 001	Fund 001	
	2013	2014	2011A	2015	GRAND TOTAL
	Capital Lease	Interfund Loan	Revenue Note	Capital Lease	
	<i>Phone System</i>	<i>Fire Pumper</i>	<i>Fire Ladder Truck</i>	<i>Fitness Equipment</i>	
2018-19	22,969.54	55,663.00	84,625.14	14,935.76	178,193.44
2019-20	-	55,663.00	84,625.15	6,777.00	147,065.15
2020-21	-	55,663.00	63,468.86	-	119,131.86
2021-22	-	55,663.00	-	-	55,663.00
2022-23	-	55,663.00	-	-	55,663.00
2023-24	-	55,665.90	-	-	55,665.90
Total	\$ 22,969.54	\$ 333,980.90	\$ 232,719.15	\$ 21,712.76	\$ 611,382.35



**CITY OF FORT WALTON BEACH, FL**  
**Summary of Estimated Financial Sources & Uses - All Funds**

<b>Major Funds <sup>1</sup></b>									
	<b>GENERAL FUND</b>			<b>UTILITIES FUND</b>			<b>SANITATION FUND</b>		
	<b>2016-17 Actual</b>	<b>2017-18 Budget</b>	<b>2018-19 Budget</b>	<b>2016-17 Actual</b>	<b>2017-18 Budget</b>	<b>2018-19 Budget</b>	<b>2016-17 Actual</b>	<b>2017-18 Budget</b>	<b>2018-19 Budget</b>
<b>Financial Sources</b>									
Ad Valorem Taxes	5,807,598	5,926,281	6,293,118	-	-	-	-	-	-
Other Taxes	5,376,343	5,595,403	5,867,428	-	-	-	-	-	-
Licenses and Permits	2,081,095	2,328,290	2,359,976	-	-	-	10,037	10,037	10,037
Intergovernmental Revenue	3,386,955	3,371,007	3,171,713	-	-	-	-	-	-
Charges for Services	2,488,384	2,488,538	2,629,674	10,952,375	10,984,698	10,973,508	3,663,445	3,762,737	3,751,967
Fines and Forfeitures	118,740	116,653	95,961	-	-	-	-	-	-
Interest & Other Revenues	686,390	648,317	613,360	161,948	154,321	147,491	61,750	31,645	31,645
Other Financing Sources	-	-	58,251	-	-	-	-	-	-
	<b>19,945,505</b>	<b>20,474,489</b>	<b>21,089,481</b>	<b>11,114,323</b>	<b>11,139,019</b>	<b>11,120,999</b>	<b>3,735,232</b>	<b>3,804,419</b>	<b>3,793,649</b>
Appropriation from Reserves	-	911,935	332,164	-	-	-	-	-	-
	<b>\$ 19,945,505</b>	<b>\$ 21,386,424</b>	<b>\$ 21,421,645</b>	<b>\$ 11,114,323</b>	<b>\$ 11,139,019</b>	<b>\$ 11,120,999</b>	<b>\$ 3,735,232</b>	<b>\$ 3,804,419</b>	<b>\$ 3,793,649</b>
Interfund Transfers In	781,956	905,432	789,122	-	-	-	-	-	-
<b>Total Financial Sources</b>	<b>\$ 20,727,459</b>	<b>\$ 22,291,857</b>	<b>\$ 22,210,768</b>	<b>\$ 11,114,323</b>	<b>\$ 11,139,019</b>	<b>\$ 11,120,999</b>	<b>\$ 3,735,232</b>	<b>\$ 3,804,419</b>	<b>\$ 3,793,649</b>
<b>Financial Uses</b>									
General Government	3,228,767	3,526,897	3,516,533	-	-	-	-	-	-
Public Safety	8,967,487	10,372,730	10,411,433	-	-	-	-	-	-
Physical Environment	359,428	364,268	384,118	8,888,859	8,180,563	7,602,782	3,687,087	3,359,973	3,404,756
Transportation	890,762	1,038,678	974,711	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-	-	-	-
Culture & Recreation	4,170,787	4,606,487	4,945,559	-	-	-	-	-	-
Capital Outlay/Improvements	1,579,541	1,112,425	668,945	478,704	598,423	640,092	255,699	260,000	130,000
Debt Service	8,155	1,039,738	1,042,586	524,780	1,607,267	1,607,267	-	-	-
Reclass of Capital for Depreciation	-	-	-	(478,704)	-	-	(255,699)	-	-
	<b>19,204,927</b>	<b>22,061,224</b>	<b>21,943,885</b>	<b>9,413,639</b>	<b>10,386,253</b>	<b>9,850,142</b>	<b>3,687,087</b>	<b>3,619,973</b>	<b>3,534,756</b>
Contingencies	-	206,429	227,962	-	110,044	111,210	-	38,044	37,936
Reserves	-	-	-	-	-	516,926	-	-	74,556
	<b>\$ 19,204,928</b>	<b>\$ 22,267,654</b>	<b>\$ 22,171,847</b>	<b>\$ 9,413,639</b>	<b>\$ 10,496,298</b>	<b>\$ 10,478,278</b>	<b>\$ 3,687,087</b>	<b>\$ 3,658,018</b>	<b>\$ 3,647,248</b>
Interfund Transfers Out	1,012,463	24,204	38,922	618,208	642,721	642,721	143,531	146,401	146,401
<b>Total Financial Uses</b>	<b>\$ 20,217,391</b>	<b>\$ 22,291,857</b>	<b>\$ 22,210,768</b>	<b>\$ 10,031,847</b>	<b>\$ 11,139,019</b>	<b>\$ 11,120,999</b>	<b>\$ 3,830,618</b>	<b>\$ 3,804,419</b>	<b>\$ 3,793,649</b>
Net Increase/(Decrease) in Fund Balance / Net Assets <sup>4</sup>	510,071	(911,935)	(332,164)	1,082,476	-	516,926	(95,386)	-	74,556
Fund Bal / Net Assets <sup>4</sup> - Oct 1	11,630,627	12,140,698	11,228,763	7,700,872	8,783,348	8,783,348	2,228,968	1,984,091	1,984,091
<b>Fund Bal / Net Assets<sup>4</sup> - Sep 30</b>	<b>\$ 12,140,698</b>	<b>\$ 11,228,763</b>	<b>\$ 10,896,599</b>	<b>\$ 8,783,348</b>	<b>\$ 8,783,348</b>	<b>\$ 9,300,274</b>	<b>\$ 1,984,091</b>	<b>\$ 1,984,091</b>	<b>\$ 2,058,647</b>

**Notes**

<sup>1</sup> Major funds each comprise at least 10% of the total appropriated budget

<sup>2</sup> Other Governmental Funds - Law Enforcement Trust, Law Enforcement Training, Florida Building Code, CRA, CDBG, Debt Service, Beal Memorial

<sup>3</sup> Other Enterprise Funds - Stormwater

<sup>4</sup> Fund Balance / Net Assets amounts used are unrestricted, except CRA Fund which is committed to capital projects

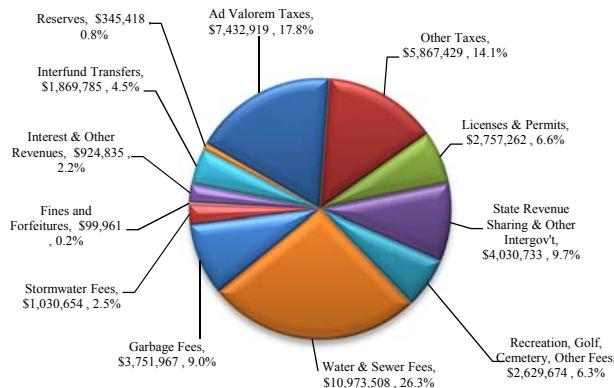
**Non-Major Funds**

OTHER GOVERNMENTAL <sup>2</sup>			OTHER ENTERPRISE <sup>3</sup>			Total All Funds			% of Budget
2016-17 Actual	2017-18 Budget	2018-19 Budget	2016-17 Actual	2017-18 Budget	2018-19 Budget	2016-17 Actual	2017-18 Budget	2018-19 Budget	
1,036,451	1,090,214	1,139,801	-	-	-	6,844,049	7,016,495	7,432,919	17.8%
-	-	-	-	-	-	5,376,343	5,595,404	5,867,429	14.1%
433,083	364,711	387,249	-	-	-	2,524,215	2,703,038	2,757,262	6.6%
879,470	736,105	859,020	-	-	-	4,266,425	4,107,112	4,030,733	9.7%
-	-	-	917,844	970,866	1,030,654	18,022,048	18,206,839	18,385,802	44.1%
8,666	7,100	4,000	-	-	-	127,406	123,753	99,961	0.2%
356,568	65,463	65,463	8,252	5,000	8,625	1,274,908	904,746	866,584	2.1%
-	-	-	586,146	-	-	586,146	-	58,251	0.1%
2,714,238	2,263,593	2,455,533	1,512,242	975,866	1,039,279	39,021,541	38,657,387	39,498,941	
-	5,000	13,254	-	-	-	-	916,935	345,418	0.8%
<b>\$ 2,714,238</b>	<b>\$ 2,268,593</b>	<b>\$ 2,468,787</b>	<b>\$ 1,512,242</b>	<b>\$ 975,867</b>	<b>\$ 1,039,279</b>	<b>\$ 39,021,541</b>	<b>\$ 39,574,322</b>	<b>\$ 39,844,359</b>	
1,012,463	1,091,948	1,080,663	-	-	-	1,794,419	1,997,380	1,869,785	4.5%
<b>\$ 3,726,701</b>	<b>\$ 3,360,541</b>	<b>\$ 3,549,450</b>	<b>\$ 1,512,242</b>	<b>\$ 975,867</b>	<b>\$ 1,039,280</b>	<b>\$ 40,815,960</b>	<b>\$ 41,571,702</b>	<b>\$ 41,714,146</b>	
-	-	-	-	-	-	3,228,767	3,526,897	3,516,533	8.4%
945,857	735,687	384,396	-	-	-	9,913,344	11,108,417	10,795,829	25.9%
13,124	12,200	12,200	681,541	677,704	655,651	13,630,039	12,594,709	12,059,508	28.9%
-	-	-	-	-	-	890,762	1,038,678	974,711	2.3%
1,468,393	647,169	909,723	-	-	-	1,468,393	647,169	909,723	2.2%
-	-	-	-	-	-	4,170,787	4,606,487	4,945,559	11.9%
18,744	333,600	119,291	1,475,522	150,465	187,424	3,808,210	2,454,913	1,745,752	4.2%
990,703	1,042,894	1,041,741	-	-	-	1,523,638	3,689,899	3,691,594	8.8%
-	-	-	(1,475,522)	-	-	(2,209,925)	-	-	0.0%
3,436,821	2,771,550	2,467,351	681,541	828,169	843,075	36,424,015	39,667,169	38,639,208	
-	3,688	3,996	-	9,759	10,393	-	367,964	391,497	0.9%
-	560,453	1,078,103	-	87,915	127,562	-	648,368	1,797,147	4.3%
<b>\$ 3,436,821</b>	<b>\$ 3,335,691</b>	<b>\$ 3,549,450</b>	<b>\$ 681,541</b>	<b>\$ 925,844</b>	<b>\$ 981,030</b>	<b>\$ 36,424,015</b>	<b>\$ 40,683,501</b>	<b>\$ 40,827,852</b>	
20,217	24,850	-	-	50,024	58,251	1,794,419	888,201	886,296	2.1%
<b>\$ 3,457,038</b>	<b>\$ 3,360,541</b>	<b>\$ 3,549,450</b>	<b>\$ 681,541</b>	<b>\$ 975,867</b>	<b>\$ 1,039,280</b>	<b>\$ 38,218,434</b>	<b>\$ 41,571,702</b>	<b>\$ 41,714,146</b>	
269,663	555,453	1,064,849	830,701	87,915	127,562	2,597,526	(268,567)	1,451,729	
2,464,341	2,734,004	3,289,457	133,519	964,220	1,052,135	24,158,327	26,606,361	26,337,794	
<b>\$ 2,734,004</b>	<b>\$ 3,289,457</b>	<b>\$ 4,354,306</b>	<b>\$ 964,220</b>	<b>\$ 1,052,135</b>	<b>\$ 1,179,697</b>	<b>\$ 26,755,853</b>	<b>\$ 26,337,794</b>	<b>\$ 27,789,523</b>	

# Executive Budget Summary

## Where the Money Comes From ...

Budgeted Revenues: \$41,714,146



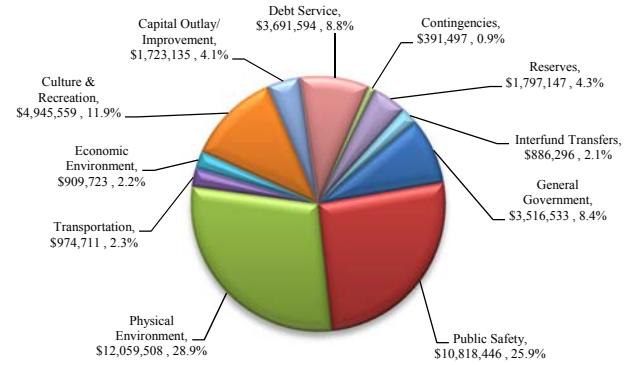
**User Fees** are the largest revenue source for the City at 44.1% and generate \$18.4M. Unlike taxes, these charges are directly related to the service received and are collected for recreation & golf activities, water & sewer services, garbage collection, and stormwater.

**Ad Valorem (Property) Taxes** are the City's second largest revenue source at \$7.4M, or 17.8%, of revenues. Property taxes fund essential services such as police, fire, planning, & code enforcement.

**Other Taxes** total \$5.9M and are the third largest revenue source at 14.1%. This category includes local option gas tax, utility taxes, communication services tax, business tax receipts, insurance premium tax for police and fire pensions, and other state shared revenues.

## ... And Where the Money Goes

Budgeted Expenditures: \$41,714,146



**Physical Environment** includes water, sewer, garbage, stormwater, and cemetery operations, comprising the largest expense to the City at \$12.1M, or 28.9%.

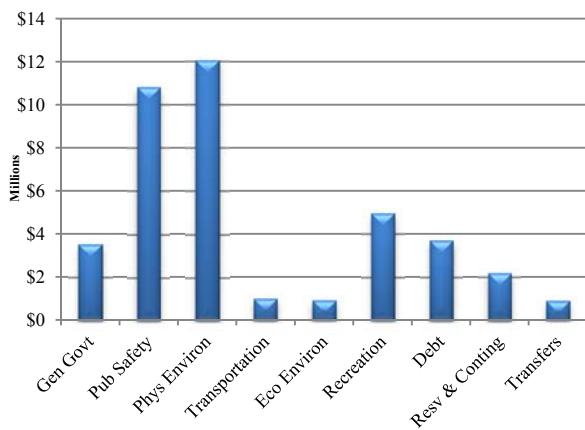
**Public Safety** includes police, fire, code enforcement, and building inspection and totals \$10.8M, or 25.9%, of expenses.

**Recreation & Cultural Services** totals \$4.9M, or 11.9%, of expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses.

BUDGET SUMMARY				
	FY 2018-19	FY 2017-18	\$ Variance	% Variance
General Fund	22,210,768	22,291,857	(81,089)	-0.36%
Law Enf. Trust Fund	7,309	7,309	-	0.00%
Law Enf. Training	4,097	7,197	(3,100)	-43.07%
FBC Fund	399,603	368,811	30,792	8.35%
CDBG Fund	138,113	119,807	18,306	15.28%
CRA Fund	1,893,165	1,738,969	154,196	8.87%
Debt Service Fund	1,041,741	1,042,894	(1,153)	-0.11%
Utilities Fund	11,120,999	11,139,018	(18,020)	-0.16%
Sanitation Fund	3,793,649	3,804,419	(10,770)	-0.28%
Stormwater Fund	1,039,280	975,867	63,414	6.50%
Beal Memorial Fund	65,422	75,554	(10,132)	-13.41%
<b>GRAND TOTAL</b>	<b>\$41,714,146</b>	<b>\$41,571,702</b>	<b>\$142,444</b>	<b>0.34%</b>

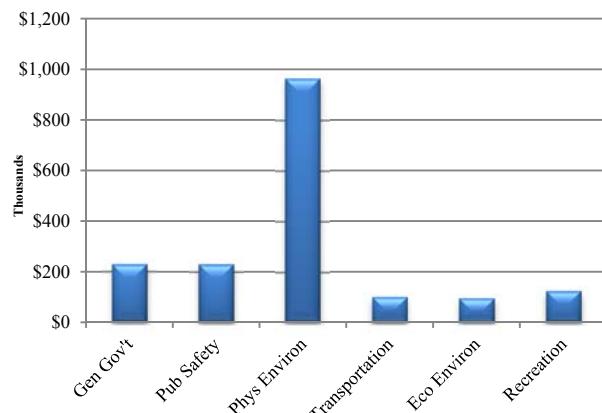
### Operating Budget

**\$39,991,014**



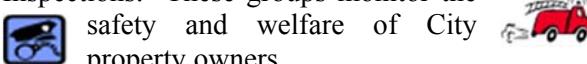
### Capital Budget

**\$1,745,752**



Highlights for the upcoming year include:

**General Government** is comprised of the City Council, City Manager, IT, Human Resources, City Clerk, Finance, Purchasing, Development Services, Fleet, and Facilities. These groups shape overall City policy and/or provide guidance and assistance to other departments and the public. 

**Public Safety** includes Police, Fire, Code Enforcement, and Building Permitting & Inspections. These groups monitor the safety and welfare of City property owners. 

**Physical Environment** includes the production and distribution of drinking water, collection and treatment of wastewater, collection of residential and commercial garbage, recycling, management of stormwater and environmental issues, and cemetery operations. 

**Transportation** includes right-of-way, engineering, and streets.

**Economic Environment** includes the CDBG program for low-moderate income families and the CRA program to revitalize blighted areas. 

**Recreation** activities include neighborhood and facility parks, a tennis center, a library, a museum complex, a recreation complex, and two 18-hole golf

courses. 

**IT Replacements** – 47 computers, 9 laptops, 5 servers & 2 Cisco network switches

**Vehicle Replacements** – 4 police patrol vehicles, 8 trucks, 1 knuckleboom, 1 sewer collections vehicle

**Water Line Replacements** – Stewart Circle and south end of Bradley Drive

**Facility Repairs** – Fire: Station 6 roof repair; Museum: paint school house; Recreation: replace tank, resurface gym floor; Police: expand forensic room

**Street Resurfacing/Restriping** – Resurfacing: Walter Martin NE from Eglin Pkwy NE to Beal Pkwy NE, McArthur Avenue NW from Sotir Street NW to Beal Pkwy NE, Hudson Drive NW from Fliva Avenue to Sotir Street NW

**Sidewalk Construction** – Construct new sidewalk on Lake Drive NW from Destin Drive NW to Virginia Drive NW

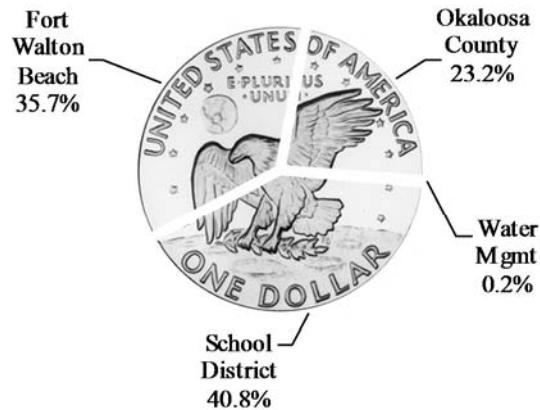
**Sewer Grouting & Lining** – locations based upon video reports, maintenance, and flow monitoring

**Storm Drainage Improvement** – identified in the five-year schedule listed in the Stormwater Master Plan

**Did You Know? ...**

**2018 Property Tax Allocation  
for a City Property Owner**  
(Based on taxable property value of \$125,000)

	Millage	Taxes	% of Total
School District	6.5880	823.50	40.8%
Fort Walton Beach	5.7697	721.21	35.7%
Okaloosa County	3.7528	469.10	23.2%
Water Mgmt	0.0353	4.41	0.2%
	16.1458	\$ 2,018.22	100.0%



The City of Fort Walton Beach comprises 35.7% of a citizen's tax bill.

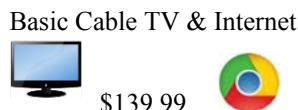


One mill equals \$1 per \$1,000 of taxable property value. Over 8% of properties within the City have exemptions that enable them to pay no property taxes (i.e. homestead exemptions).



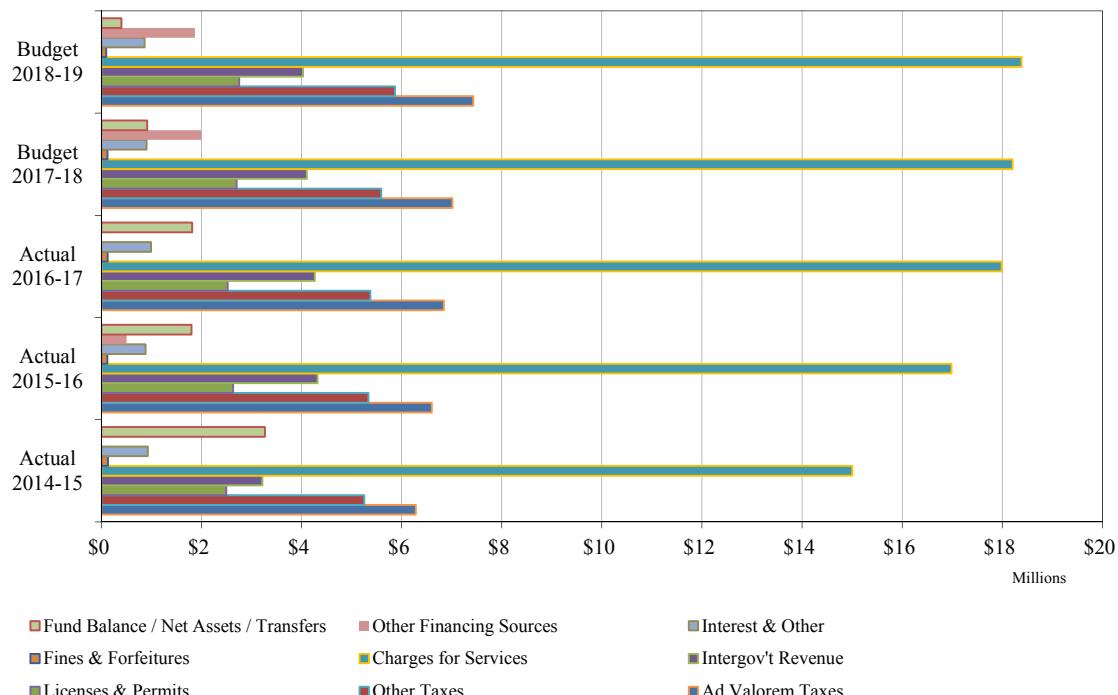
**67% of residents & 58% of businesses will pay \$50.00 or less per month in City property taxes**

That's far less than two common monthly bills....

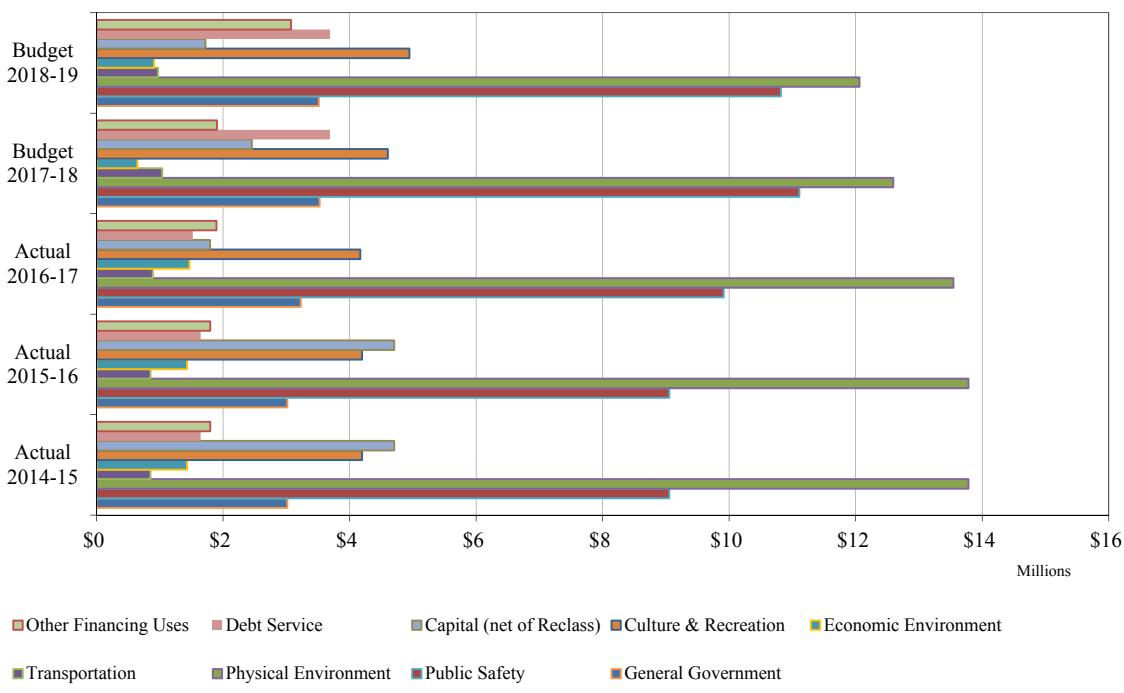


## Executive Budget Summary

Revenues by Category



Expenses by Category



## Executive Budget Summary



### Cost of...

#### One Police Officer, 24 Hrs/Day

Starting Salary	36,891
Incentive Pay	3,120
Overtime	799
Holiday Worked	1,464
Health Insurance	15,581
Pension	20,715
Federal Taxes	3,234
Workers Comp	1,748
<i>Personnel</i>	<u>\$ 83,552</u>
Equipment & Supplies	2,133
Vehicle Fuel & Repair	6,018
Insurance	827
<i>Operating</i>	<u>\$ 8,978</u>
<i>Annual Recurring</i>	<u><u>\$ 92,530</u></u>

Immunizations	250
Radio,Uniform,Vest,Gun	2,437
Vehicle & Equipment	44,000
<i>Non-Recurring</i>	<u><u>\$ 46,687</u></u>

Total Cost to Hire & Equip One Officer	\$ 139,217
<i>2 Officers Required for 24 Hour Coverage</i>	<i>x2</i>
<b>Total Cost</b>	<b>\$ 278,434</b>

The cost per day for one police officer is \$762.83

The City has 45 sworn police officers



### Cost of...

#### One Firefighter/EMT, 24 Hrs/Day

Starting Salary	37,000
Incentive Pay	1,800
Overtime	2,227
Holiday Worked	1,155
Health Insurance	15,581
Pension	21,091
Federal Taxes	3,227
<i>Personnel</i>	<u>\$ 84,216</u>

Physicals,Immunizations	350
Uniform Replacement	335
<i>Operating</i>	<u>\$ 1,685</u>
<i>Annual Recurring</i>	<u><u>\$ 85,901</u></u>

<i>Non-Recurring</i>	<u><u>\$ 2,949</u></u>
----------------------	------------------------

Total Cost to Hire & Equip One Firefighter	\$ 88,850
<i>3 Firefighters Required (min. manning) for 24 Hour Coverage</i>	<i>x3</i>
<b>Total Cost</b>	<b>\$ 266,550</b>

The cost per day for one firefighter/EMT is \$730.27

The City has 36 firefighters



### Cost to...

#### Maintain 10 Acres of Park

Salaries	25,094
Health Insurance	15,581
Pension	1,882
Federal Taxes	1,920
<i>Personnel</i>	<u><u>\$ 45,089</u></u>

Utilities & Fuel	4,913
Vehicle/Equip Repair	799
Grounds Maintenance	3,840
<i>Operating</i>	<u><u>\$ 10,698</u></u>
<i>Annual Recurring</i>	<u><u>\$ 55,787</u></u>

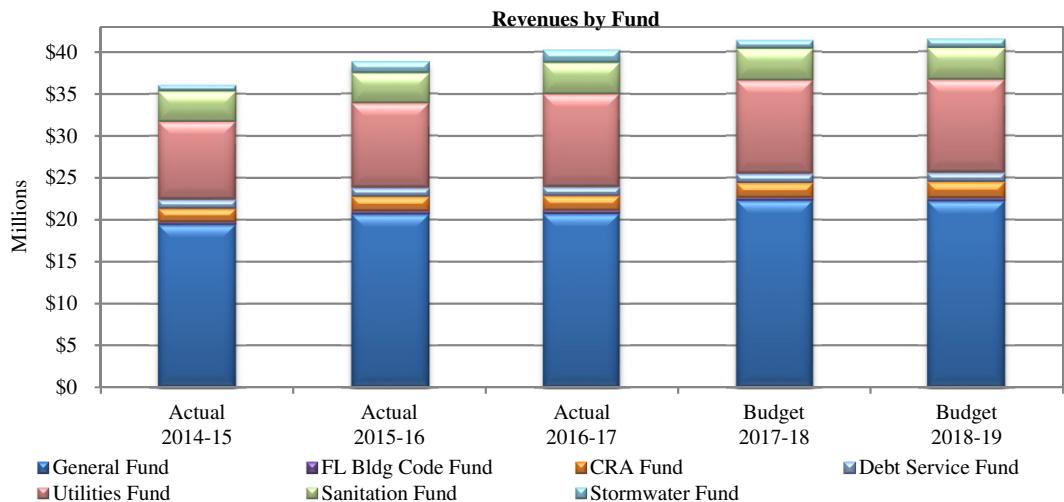
½ Ton Truck	24,000
52" Mower	19,500
Field Rake	9,800
Trailer	2,500
Backpack Blower	450
16" Chainsaw	300
<i>Non-Recurring</i>	<u><u>\$ 56,550</u></u>
<b>Total Cost</b>	<b>\$ 112,337</b>

The cost per day to maintain 10 acres of parks is \$307.77

The City has 182.7 acres of park

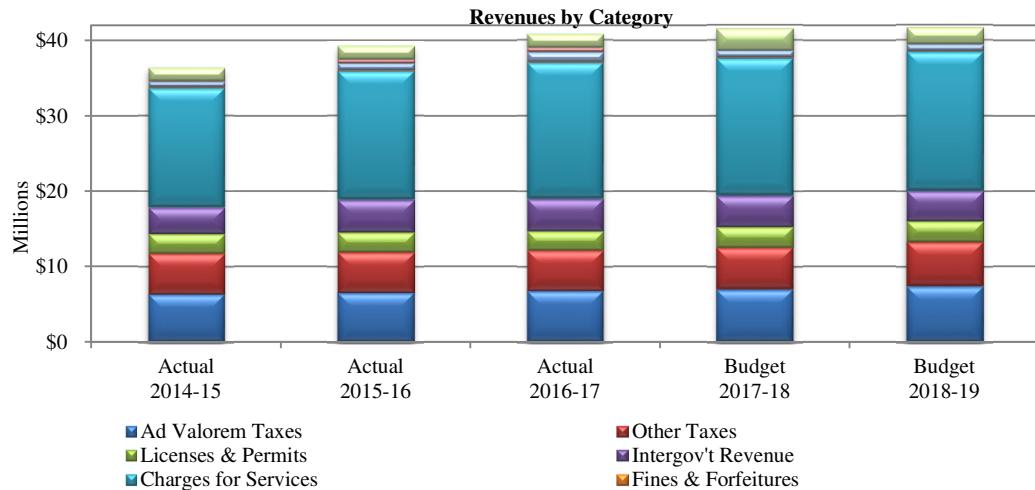
# CITY OF FORT WALTON BEACH, FL

## Revenue Trends - All Funds



	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Budget 2018-19	\$ Variance	% Variance
General Fund	\$19,434,575	\$20,663,018	\$20,727,459	\$22,291,857	\$22,210,768	(\$81,089)	-0.36%
Law Enf. Trust Fund**	\$42,670	\$24,227	\$25,155	\$7,309	\$7,309	-	0.00%
Law Enf. Training Fund**	\$6,896	\$5,906	\$4,918	\$7,197	\$4,097	(\$3,100)	-43.07%
FL Bldg Code Fund	\$329,052	\$377,649	\$411,818	\$368,811	\$399,603	\$30,792	8.35%
CDBG Fund	\$139,693	\$117,087	\$246,186	\$119,807	\$138,113	\$18,306	15.28%
CRA Fund	\$1,597,584	\$1,702,177	\$1,742,543	\$1,738,969	\$1,893,165	\$154,196	8.87%
Debt Service Fund	\$1,004,650	\$997,306	\$990,703	\$1,042,894	\$1,041,741	(\$1,153)	-0.11%
Utilities Fund	\$9,333,147	\$10,123,818	\$11,114,323	\$11,139,019	\$11,120,999	(\$18,020)	-0.16%
Sanitation Fund	\$3,614,025	\$3,599,838	\$3,735,232	\$3,804,419	\$3,793,649	(\$10,770)	-0.28%
Stormwater Fund	\$737,307	\$1,372,919	\$1,512,242	\$975,866	\$1,039,280	\$63,414	6.50%
Beal Memorial Fund**	\$52,134	\$216,372	\$305,378	\$75,554	\$65,422	(\$10,132)	-13.41%
Revenues	<b>\$36,291,733</b>	<b>\$39,200,317</b>	<b>\$40,815,960</b>	<b>\$41,571,702</b>	<b>\$41,714,146</b>	<b>\$142,444</b>	<b>0.34%</b>

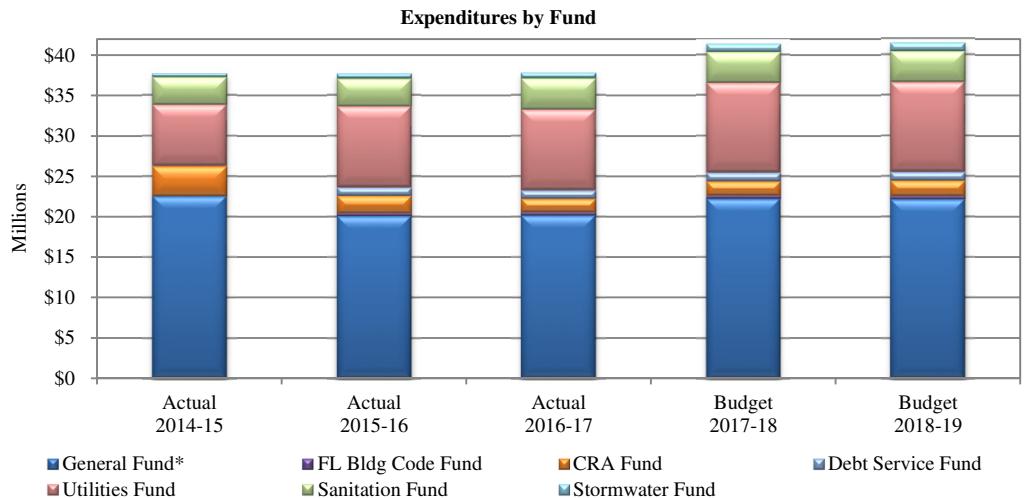
\*\* not included on chart



	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Budget 2018-19	\$ Variance	% Variance
Ad Valorem Taxes	\$6,403,656	\$6,602,563	\$6,844,049	\$7,016,495	\$7,432,919	\$416,424	5.93%
Other Taxes	\$5,388,446	\$5,338,748	\$5,376,343	\$5,595,404	\$5,867,429	\$272,025	4.86%
Licenses & Permits	\$2,575,250	\$2,634,043	\$2,524,215	\$2,703,038	\$2,757,262	\$54,224	2.01%
Intergov't Revenue	\$3,476,495	\$4,322,696	\$4,266,425	\$4,107,112	\$4,030,733	(\$76,379)	-1.86%
Charges for Services	\$15,766,886	\$16,987,101	\$18,022,048	\$18,206,839	\$18,385,802	\$178,963	0.98%
Fines & Forfeitures	\$131,020	\$121,513	\$127,406	\$123,753	\$99,961	(\$23,792)	-19.23%
Interest & Other	\$719,280	\$885,428	\$1,274,908	\$904,746	\$866,584	(\$38,162)	-4.22%
Other Financing Sources	\$103,316	\$504,288	\$586,146	-	\$58,251	\$58,251	0.00%
Fund Balance / Net Assets / Tra	\$1,727,384	\$1,803,937	\$1,794,419	\$2,914,315	\$2,215,203	(\$699,112)	-23.99%
Revenues	<b>\$36,291,733</b>	<b>\$39,200,317</b>	<b>\$40,815,960</b>	<b>\$41,571,702</b>	<b>\$41,714,146</b>	<b>\$142,444</b>	<b>0.34%</b>

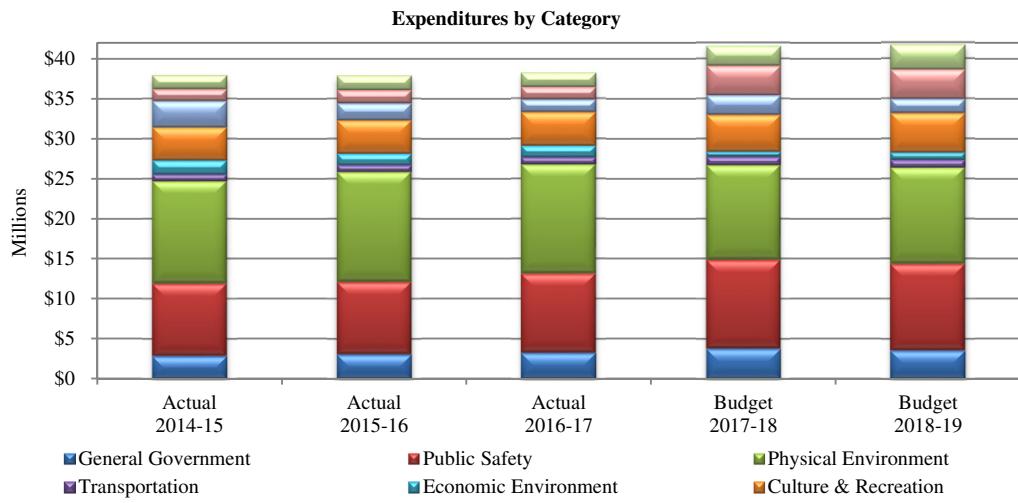
# CITY OF FORT WALTON BEACH, FL

## Expenditure Trends - All Funds



	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Budget 2018-19	\$ Variance	% Variance
General Fund*	22,610,155	20,153,995	20,217,391	22,291,857	22,210,768	(81,089)	-0.36%
Law Enf. Trust Fund**	75,334	21,567	130,335	7,309	7,309	-	0.00%
Law Enf. Training Fund**	6,421	16,780	4,429	7,197	4,097	(3,100)	-43.07%
FL Bldg Code Fund	-	340,612	416,683	368,811	399,603	30,792	8.35%
CDBG Fund*	88,636	119,072	254,125	119,807	138,113	18,306	15.28%
CRA Fund	3,681,965	2,139,079	1,627,422	1,738,969	1,893,165	154,196	8.87%
Debt Service Fund	-	1,001,599	990,703	1,042,894	1,041,741	(1,153)	-0.11%
Utilities Fund	7,604,152	10,060,160	10,031,847	11,139,018	11,120,999	(18,019)	-0.16%
Sanitation Fund	3,378,454	3,407,992	3,830,618	3,804,419	3,793,649	(10,770)	-0.28%
Stormwater Fund	439,213	611,351	681,541	975,867	1,039,280	63,414	6.50%
Beal Memorial Fund**	36,077	12,604	33,341	75,554	65,422	(10,132)	-13.41%
Expenditures	<b>37,920,405</b>	<b>37,884,811</b>	<b>38,218,434</b>	<b>41,571,702</b>	<b>41,714,146</b>	<b>142,444</b>	<b>0.34%</b>

\*\* not included on chart

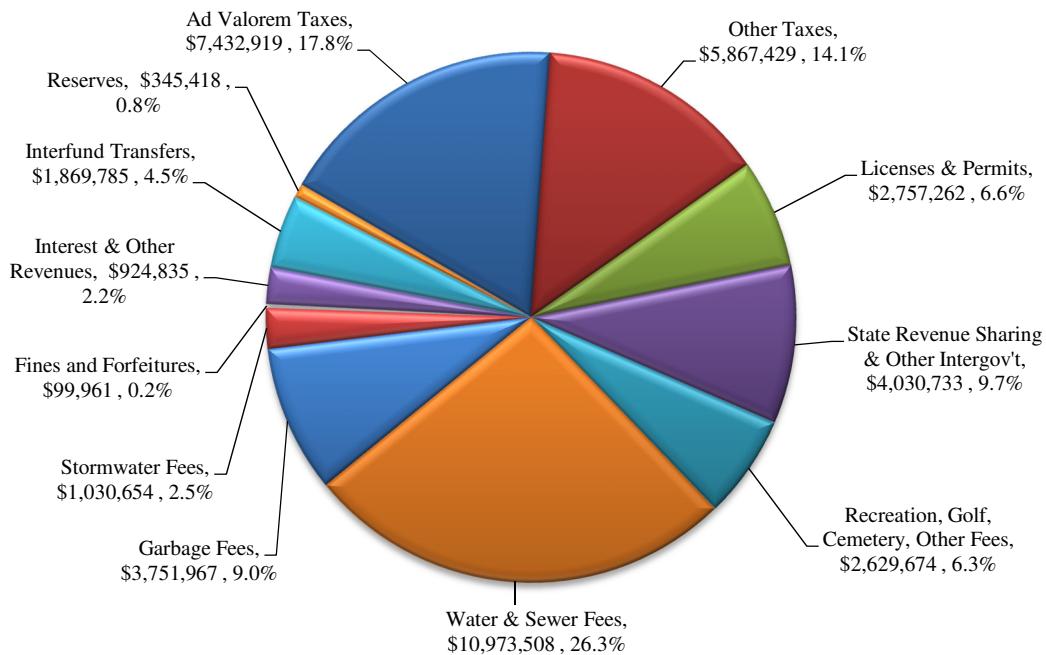


	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Budget 2018-19	\$ Variance	% Variance
General Government	2,813,838	3,017,374	3,228,767	3,733,326	3,516,533	(216,793)	-5.81%
Public Safety	9,080,984	9,053,178	9,913,344	11,112,105	10,795,829	(316,276)	-2.85%
Physical Environment	12,806,392	13,781,136	13,630,039	11,861,852	12,059,508	197,656	1.67%
Transportation	862,712	852,602	890,762	1,038,678	974,711	(63,967)	-6.16%
Economic Environment	1,730,631	1,432,788	1,468,393	647,169	909,723	262,554	40.57%
Culture & Recreation	4,122,310	4,196,979	4,170,787	4,606,487	4,945,559	339,072	7.36%
Capital (net of Reclass)	3,309,046	2,105,686	1,598,285	2,454,913	1,745,752	(709,161)	-28.89%
Debt Service	1,472,860	1,646,884	1,523,638	3,689,899	3,691,594	1,695	0.05%
Other Financing Uses	1,721,632	1,798,184	1,794,419	2,427,271	3,074,940	647,669	26.68%
Expenditures	<b>37,920,405</b>	<b>37,884,811</b>	<b>38,218,434</b>	<b>41,571,702</b>	<b>41,714,146</b>	<b>142,444</b>	<b>0.34%</b>

## Revenues

### FY 2018-19 Budgeted Revenues

\$41,714,146



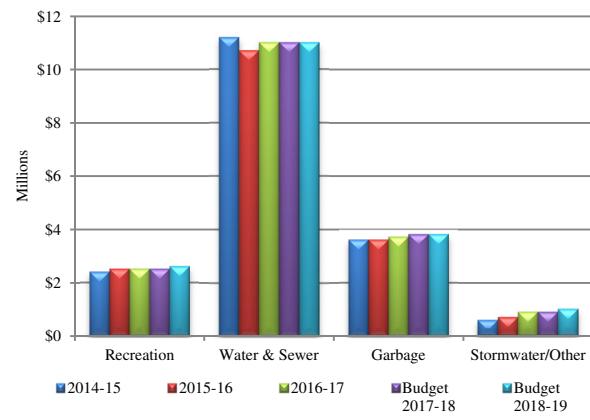
**Charges for Services (User Fees)** – The City levies user fees to fund the cost of regulating an activity or providing a service or facility. Charges for services are anticipated to generate approximately \$18.4M and are the largest source of revenue for the City at 44.1%. Unlike taxes, these service charges are directly related to the service received. User fees include leisure services such as recreation programs, senior activities, the library, museums, and golf; water and sewer service; garbage collection; and stormwater management. Fees are set by City Council based on the cost of providing these services, reviewed and adjusted annually as part of the budget process, and published in the Comprehensive Fee Schedule. Revenues are budgeted based on historical usage and/or number of customers, adjusted for current rates.

Water and sewer rates will generate approximately \$11.0M in revenues. A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and is updated on an annual basis to account for real-time revenues, expenses, and changes within the utility system.

FY 2018-19 will include the implementation of Year 5 of the rate study. The new rate study will be conducted during the year and completed for implementation in FY 2019-20.

Garbage fees account for \$3.8M in revenues.

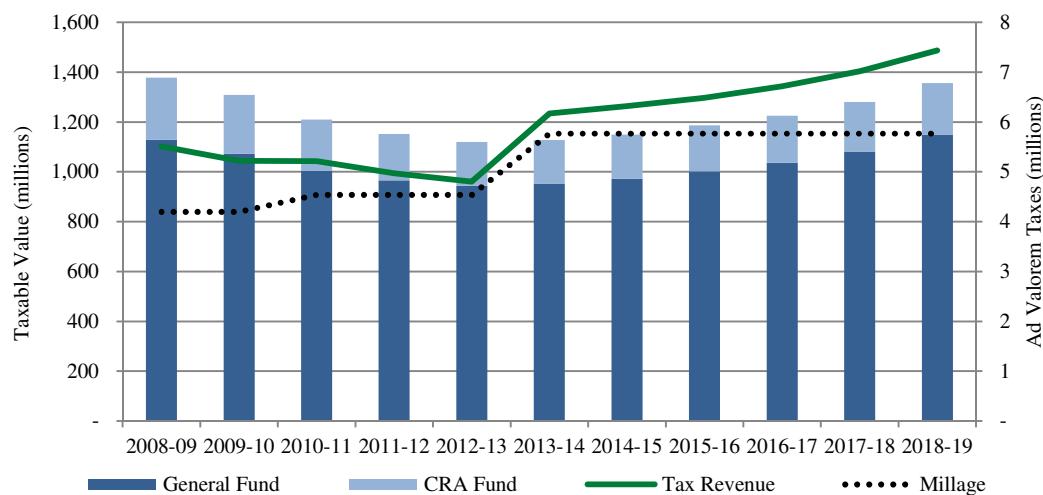
Recreation and other fees – recreation programs, park rentals, senior activities, the library,



museums, golf, and cemetery sales – generate \$2.6M in revenues.

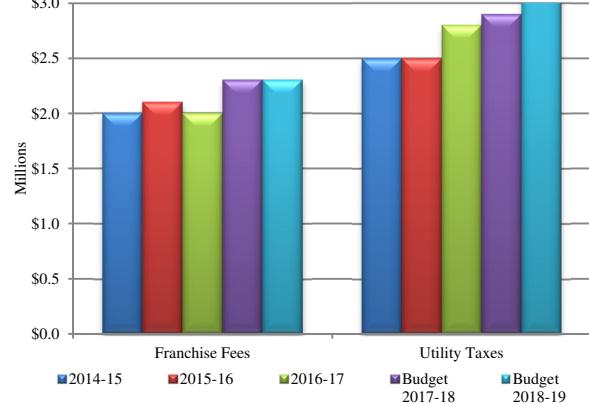
Stormwater user fees comprise \$1.0M in revenues at a residential-equivalent unit of \$4.75 per month.

**Ad Valorem (Property) Taxes** – Citywide, the 2018 gross taxable property value for operating purposes is \$1.356 billion, an increase of \$78 million, or 6.13%, from the 2017 final gross taxable property value of \$1.278 billion. Ad valorem taxes levied by the City comprise \$7.4M, or 17.8%, of total revenues. Property taxes primarily fund General Fund operations (\$6.3M, or 28.3%, of General Fund revenues). However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund. Property tax revenues are allocated to the CRA Fund (\$1.1M, or 60.2%, of CRA revenues) based on the growth in assessed value from the base year (i.e. year of CRA designation). Funding from County property taxes comprises \$720K, or 38.0%, of CRA Fund revenues.



As the chart above depicts, the City maintained the millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to the lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate. In FY 2013-14, the City simply did not have room to “do more with less”, and raised the millage rate to 5.7697 mills, where the millage remains today. The proposed budget is predicated on maintaining a millage rate of 5.7697 mills, which generates \$376K more in property tax revenue than the prior year due to increases in property values. One mill equals \$1 per \$1,000 of taxable property value.

**Franchise Fees & Utility Taxes** – The City's franchise fee agreements provide a 6% rate on gross electric and gas sales of utility companies serving Fort Walton Beach. A \$1.84 per ton sanitation host fee on garbage collected outside the City limits and brought to the transfer station is also collected per contract. Franchise fees comprise \$2.3M, or 5.6%, of revenues and have increased 2.9% from FY 2017-18 to FY 2018-19.

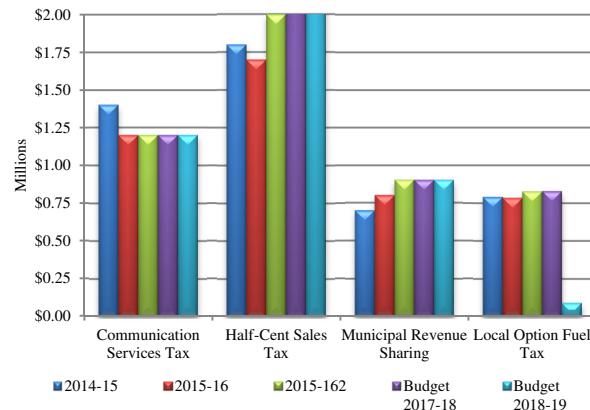


Utility taxes are contractually levied against electric, gas, and water revenues of local utility companies at the rate of 10%. Over the past five years revenues have steadily increased. This year, these revenues are anticipated to increase 7.6%. A large portion of electric and natural gas utility bills is exempt since the tax on the fuel charge component is based on 1973 fuel prices (and therefore immaterial to a great extent). Utility taxes are anticipated to generate \$3.2M, or 7.6%, of total revenues.

**Communication Services Tax** – This tax was created in FY 2001-02 as a flat tax rate for all communication services. The Department of Revenue collects the tax from vendors and remits the appropriate amounts to local jurisdictions. The Office of Economic and Demographic Research (EDR) provides revenue estimates for cities and counties. Based on information from EDR, \$1.2M is budgeted, which is a 0.1% increase from FY 2017-18. This revenue stream has been declining as more consumers eliminate land lines and service providers bundle taxable services with non-taxable services, thereby eliminating payment of the tax. However, all estimates show it leveling off.

**Half-Cent Sales Tax** – This state-shared revenue distribution, anticipated to generate approximately \$2.1M, or 4.9%, of total revenues, is derived from net 6% state sales tax revenue and is the largest source of revenue sharing for local governments. The revenue estimate, also published by the Office of Economic and Demographic Research (EDR), which has rebounded as the economy has improved, is estimated to decline slightly by 4.1%.

**Municipal Revenue Sharing** – This is funded by 1.3409% of sales and use tax collections, 12.5% of state alternative fuel user decal collections, and the net collections from the one-cent municipal fuel tax. This revenue estimate is published by the Office of Economic and Demographic Research (EDR), and is budgeted at \$874K, or 2.1%, of total revenues. EDR anticipates this revenue source to remain relatively stable.



**Local Option Fuel Tax** – These proceeds are allocated via a ten-year interlocal agreement between the county and municipalities based on transportation expenditures. Counties are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is 1 cent; the City does not receive a portion of this. The second is 1 to 6 cents; the County levies the full 6 cents and the City receives 9.7956%. The third is 1 to 5 cents, of which the County currently levies 3 cents. The City's local option fuel tax proceeds for FY 2018-19 are budgeted at

## Revenues

---

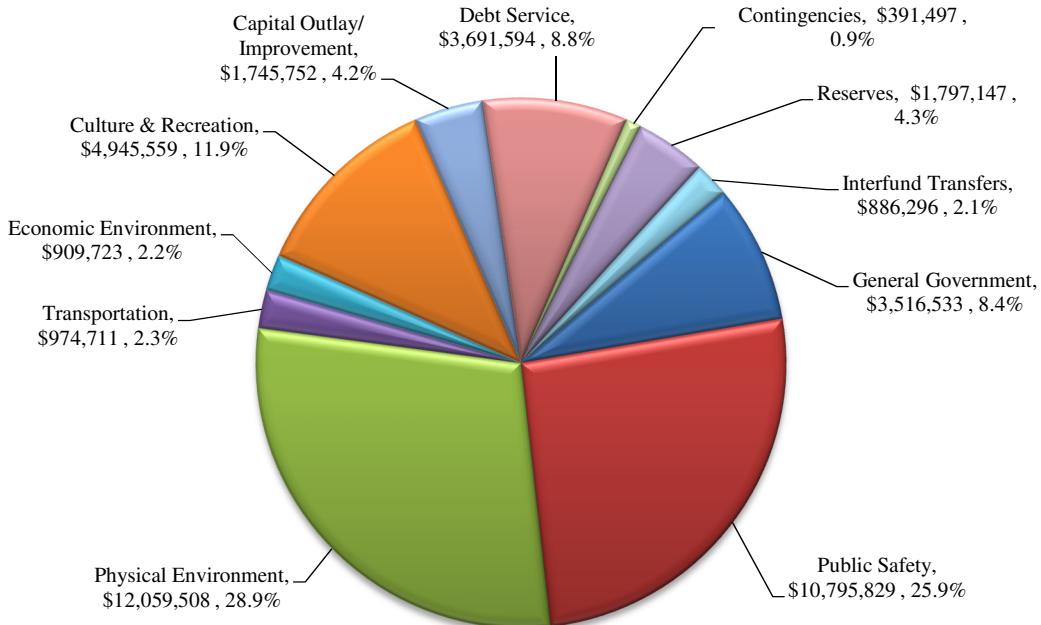
\$596K and \$311K, respectfully. This revenue source is anticipated to increase on an average by 12.8%.

**Interfund Transfers** – Interfund transfers represent \$1.9M, or 4.5%, of total revenues. The Debt Service Fund receives \$1.0M from the General Fund for principal and interest payments. The Beal Memorial Cemetery Fund receives \$40K from the General Fund (20% of cemetery lot sales) for investment for perpetual care of the cemetery once all lots are sold. The General Fund receives \$643K from the Utilities Fund and \$58K from the Stormwater Fund (6% of water & sewer and stormwater fees) as a franchise/right-of-way access fee and \$146K from the Sanitation Fund to compensate for additional roadway wear & tear caused by heavy sanitation trucks.

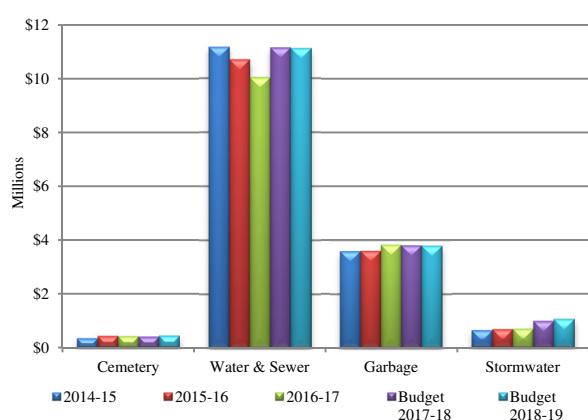
# Expenditures

## FY 2018-19 Budgeted Expenditures

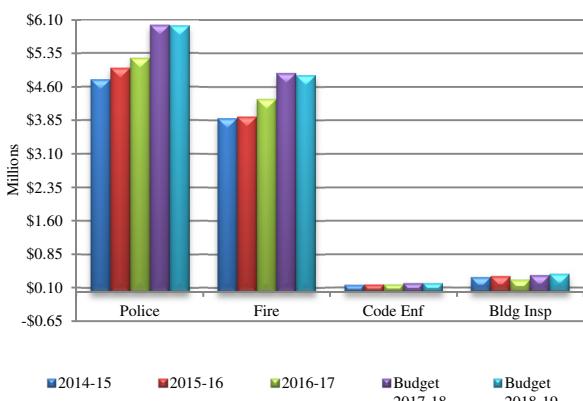
**\$41,714,146**



**Physical Environment** – This category comprises \$12.1M, or 28.9% of total expenses and includes cemetery operations and the following enterprise activities: water, sewer, stormwater, recycling, and garbage. These operations are self-sustaining since cemetery revenues exceed expenses and enterprise activities are funded by user fees rather than general revenues such as property taxes.



**Public Safety** – This category includes police, fire, code enforcement, and building inspection services and totals \$10.8M, or 25.9%, of total expenses. The increase in FY 2017-18 is attributable to the defined benefit pension contribution increases caused by State changes in mortality assumptions, which has levelled out in FY 2018-19.

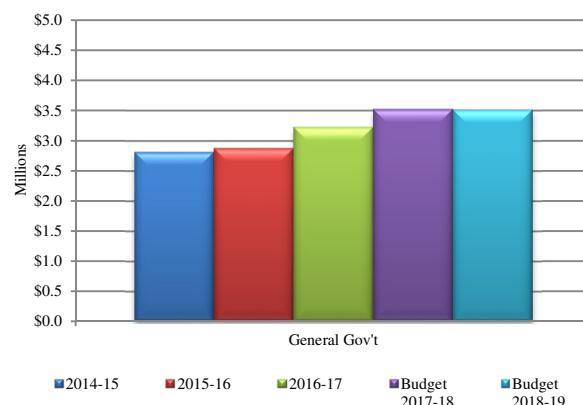


**Recreation & Cultural Services** – This category equals \$4.9M, or 11.9%, of total expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses. A portion of these leisure service expenses are offset by revenues such as facility and park rentals, youth and adult athletic fees, recreation center memberships, and museum

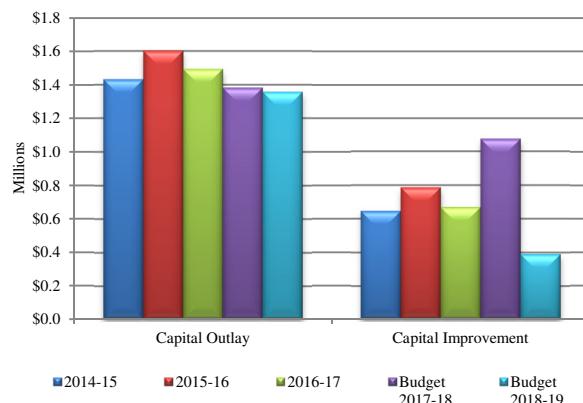
entrance fees. This category is relatively flat when compared to FY 2017-18. After opening a new recreation complex in May 2015, the department is settling in at the new facility, as it brings multiple tournaments to the City.

**General Government** – This category is \$3.5M, or 8.4%, of total expenses and includes the following units of City government funded from ad valorem tax proceeds that provide support services to other departments and information to the public: City Council, City Manager, City Clerk, information technology, human resources, risk management, accounting, budgeting, purchasing, planning, fleet, and facilities.

**Debt Service** – This category totals \$3.7M, or 8.8%, of total expenses and includes principal and interest payments for the City's equipment and facilities funded via capital lease/purchase, revenue notes, or other debt financing. Overall, debt expense remains flat, although the City will be issuing new debt during the FY 2018-19 budget period. It is not anticipated that the debt service payments for this issuance will become due prior to September 30<sup>th</sup>.



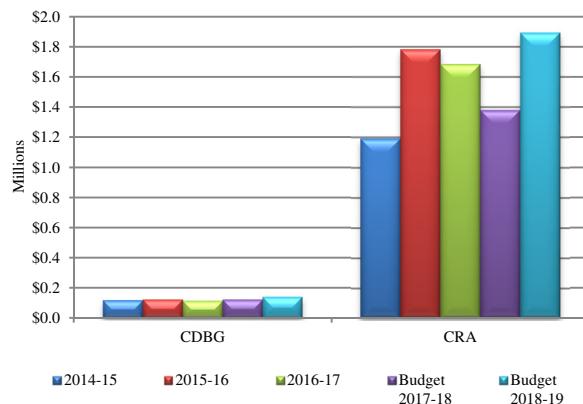
**Capital Outlay/Improvement** – This category comprises \$1.7M, or 4.2%, of total expenses. Capital outlay includes the purchase of computers, vehicles, equipment, and other assets with a value greater than \$1,000 and a useful life of more than one year. Capital improvement includes the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more (e.g. buildings, parks, streets, and water and sewer lines). IT funding of \$75K includes various laptops and desktops replacements. Vehicle replacements in the amount of \$1.2M includes 4 police patrol vehicles, 8 trucks, 1 knuckleboom loader, and 1 sewer collections vehicle. The following capital improvement projects are budgeted at a total cost of \$292K: water line replacement, stormwater drain improvements, and street resurfacing/restriping. Various other improvements are detailed in the Executive Summary of this document.



**Interfund Transfers** – Interfund transfers represent \$886K, or 2.1%, of total expenses. Transfers to the General Fund total \$847K based on the Cost Allocation Plan, which provides reasonable and proportionate reimbursement for services provided to enterprise and special revenue funds such as city clerk, city council (including city attorney), city manager, administrative services (i.e. human resources, risk management, information technology), financial services (i.e. budget, grants, accounting, accounts payable, payroll, purchasing), and engineering services (i.e. engineering, fleet, facilities).

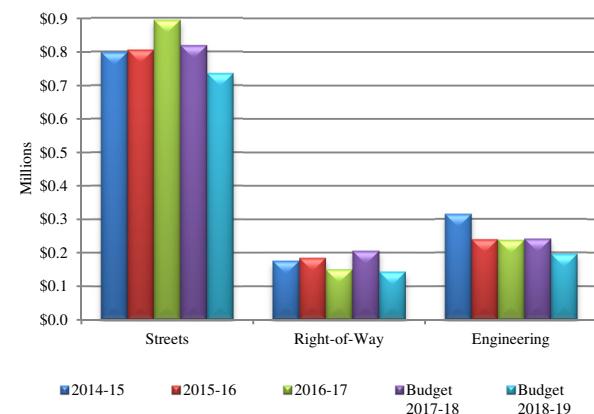
## Expenditures

**Economic Environment** – This category totals \$910K, or 2.2%, of total expenses and includes the Community Development Block Grant (CDBG) program for low-moderate income families and the Community Redevelopment Agency (CRA) to revitalize blighted areas. CDBG funding comes from the U.S. Department of Housing and Urban Development. CRA activities are funded from a portion of City and County tax dollars. Ad valorem revenues are anticipated to increase and the additional funding will be utilized for various Capital Improvement Projects. The timing of capital projects accounts for the annual fluctuations in prior years.



**Transportation** – This category represents \$975K, or 2.3%, of total expenses and includes streets, right-of-way, and engineering. Roadway-related expenses are funded in large part by local option fuel tax proceeds (two total, one of which was new as of Jan 2014) and reimbursements from the Florida Department of Transportation.

**Reserves** – Reserve funds are budgeted if anticipated revenues exceed budgeted expenses or for the specific purpose of rebuilding fund balance (governmental funds) or net assets (enterprise funds). Reserves totaling \$1.8M, or 4.3%, of expenses are budgeted in the General, Florida Building Code, CRA, Utilities, Sanitation, Stormwater, and Beal Memorial Cemetery funds. The City is planning to utilize CRA fund balance to complete improvements at the Landing Park, in conjunction with grant funding. As it is unknown when the grant funding will be received, a budget amendment will be prepared if needed during the fiscal year. In addition, repairs and items of an improvement nature in the Funds effected by the Facilities Complex consolidation can be found in this line item.



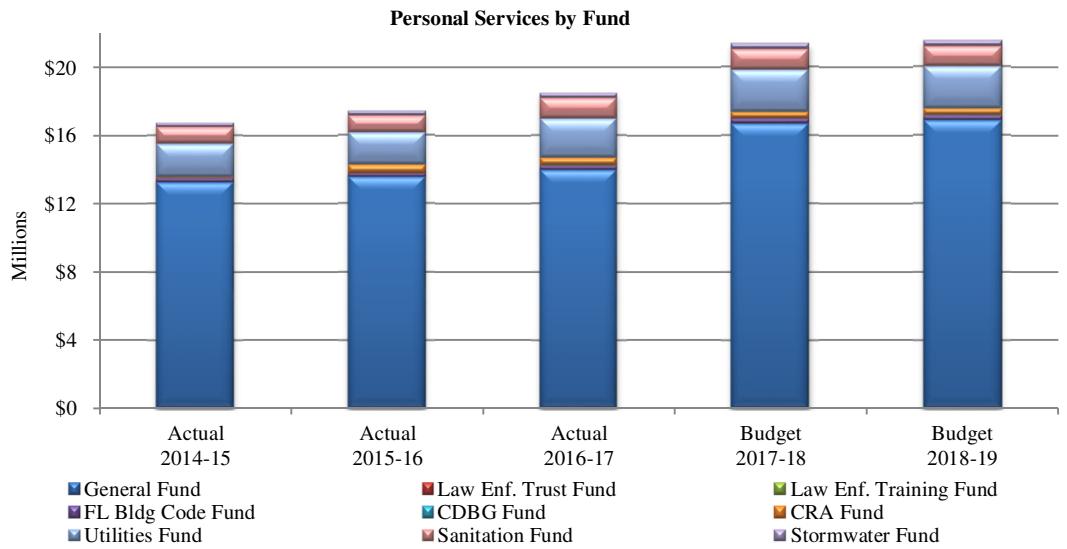
**Contingencies** – Contingency funds total \$391K, or 0.9%, of total expenses and are budgeted to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The City budgets 1% of personnel and operating expenses as contingency funds in the General, Florida Building Code, Utilities, Sanitation, and Stormwater funds.

**CITY OF FORT WALTON BEACH, FL**  
**Total Expenditures by Category - All Funds**

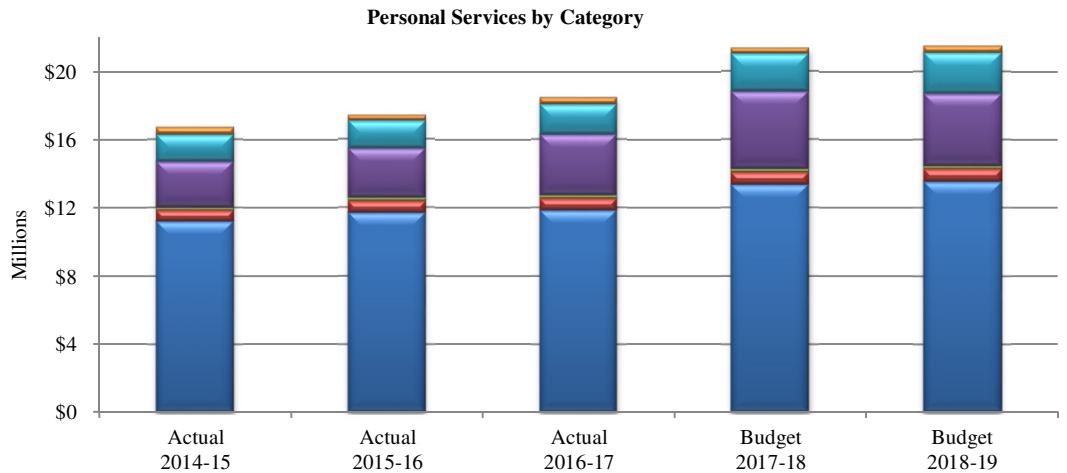
	Personal Services	Operating Expenses	Capital Outlay	Capital Improv.	Debt Service	Cost Allocation	Interfund Transfer	Replenish Reserves	2018-19 Budget	2017-18 Budget	Budget Change
									\$	%	
City Council	198,561	271,287	-	-	186	-	-	-	470,034	392,080	77,954 19.88%
City Manager	405,996	24,745	-	-	557	-	-	-	431,298	414,269	17,029 4.11%
Information Technology	339,637	170,356	-	-	742	-	-	-	510,735	506,941	3,794 0.75%
Human Resources	281,012	73,763	-	-	557	-	-	-	355,331	360,533	(5,202) -1.44%
Risk Management	-	569,764	-	-	-	-	-	-	569,764	583,419	(13,655) -2.34%
City Clerk	182,765	73,376	-	-	557	-	-	-	256,698	251,374	5,324 2.12%
Finance	568,962	163,139	-	-	1,114	-	-	-	733,215	746,755	(13,540) -1.81%
Purchasing	170,315	10,452	-	-	557	-	-	-	181,324	211,103	(29,779) -14.11%
Police	5,068,526	571,101	176,000	-	149,331	-	-	-	5,964,958	5,982,800	(17,842) -0.30%
Fire	4,308,808	272,100	31,100	-	246,431	-	-	-	4,858,439	4,913,525	(55,086) -1.12%
Recreation	780,854	449,993	90,000	-	335,626	-	-	-	1,656,474	1,488,349	168,125 11.30%
Parks	661,750	242,715	-	-	214,391	-	-	-	1,118,856	1,160,592	(41,736) -3.60%
Right-of-Way	45,168	98,054	-	-	-	-	-	-	143,222	205,819	(62,597) -30.41%
Golf Club	493,897	367,191	-	-	1,671	-	-	-	862,759	735,573	127,186 17.29%
Golf Grounds	745,964	383,390	-	-	3,240	-	-	-	1,132,594	1,337,731	(205,137) -15.33%
Library	430,484	120,287	35,000	-	20,718	-	-	-	606,489	551,564	54,925 9.96%
Museum	218,117	50,916	-	-	-	-	-	-	269,033	318,413	(49,380) -15.51%
Cemetery	209,721	174,397	8,000	-	-	-	38,922	-	431,040	406,822	24,218 5.95%
Engineering Services	165,536	30,142	-	-	742	-	-	-	196,420	231,485	(35,065) -15.15%
Planning & Zoning	218,452	28,998	-	-	371	-	-	-	247,822	234,878	12,944 5.51%
Code Enforcement	179,649	11,249	-	-	371	-	-	-	191,269	191,585	(316) -0.16%
Fleet	491,718	63,964	-	-	742	-	-	-	556,424	558,224	(1,800) -0.32%
Facilities	390,235	584,714	-	-	62,641	-	-	-	1,037,590	1,064,788	(27,198) -2.55%
Streets	240,559	395,251	-	100,000	-	-	-	-	735,810	817,114	(81,304) -9.95%
Non-Departmental	75,000	329,080	228,845	-	2,042	(1,941,797)	-	-	(1,306,830)	(1,373,877)	67,047 -4.88%
<b>General Fund</b>	<b>16,871,688</b>	<b>5,530,424</b>	<b>568,945</b>	<b>100,000</b>	<b>1,042,586</b>	<b>(1,941,797)</b>	<b>38,922</b>	<b>-</b>	<b>22,210,768</b>	<b>22,291,857</b>	<b>(81,090) -0.36%</b>
<b>Law Enf. Trust Fund</b>	<b>-</b>	<b>7,309</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,309</b>	<b>7,309</b>	<b>- 0.00%</b>
<b>Law Enf. Training Fund</b>	<b>-</b>	<b>4,097</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,097</b>	<b>7,197</b>	<b>(3,100) -43.07%</b>
<b>FBC Fund</b>	<b>271,590</b>	<b>59,398</b>	<b>22,617</b>	<b>-</b>	<b>-</b>	<b>45,999</b>	<b>-</b>	<b>-</b>	<b>399,603</b>	<b>368,811</b>	<b>30,792 8.35%</b>
<b>CDBG Fund</b>	<b>24,852</b>	<b>16,587</b>	<b>-</b>	<b>96,674</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>138,113</b>	<b>119,807</b>	<b>18,306 15.28%</b>
Police-CRA	-	-	-	-	-	-	-	-	357,543	(357,543)	100.00%
CRA	366,995	326,954	-	-	-	174,335	-	1,024,881	1,893,165	1,381,426	511,739 37.04%
<b>CRA Fund</b>	<b>366,995</b>	<b>326,954</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>174,335</b>	<b>-</b>	<b>1,024,881</b>	<b>1,893,165</b>	<b>1,738,969</b>	<b>154,196 8.87%</b>
<b>Debt Service Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,041,741</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,041,741</b>	<b>1,042,894</b>	<b>(1,153) -0.11%</b>
Customer Service	237,642	222,565	-	-	-	-	-	-	460,207	459,832	375 0.08%
Utility Services	483,223	43,584	-	-	-	-	-	-	526,807	521,970	4,837 0.93%
GIS	191,665	66,053	22,745	-	-	-	-	-	280,463	256,857	23,606 100.00%
Water Operations	450,318	537,288	55,364	-	116,913	-	-	-	1,159,883	1,604,994	(445,111) -27.73%
Water Distribution	315,367	81,356	106,555	42,000	180,315	-	-	-	725,594	620,803	104,791 16.88%
Sewer Collect&Treatment	795,536	3,036,696	410,963	-	1,310,039	-	-	-	5,553,234	5,793,128	(239,894) -4.14%
Non-Departmental	10,000	112,160	2,465	-	-	1,130,539	642,721	516,926	2,414,811	1,881,435	533,376 28.35%
<b>Utilities Fund</b>	<b>2,483,751</b>	<b>4,099,702</b>	<b>598,092</b>	<b>42,000</b>	<b>1,607,267</b>	<b>1,130,539</b>	<b>642,721</b>	<b>516,926</b>	<b>11,120,999</b>	<b>11,139,019</b>	<b>(18,020) -0.16%</b>
Solid Waste	1,117,099	1,746,421	130,000	-	-	-	-	-	2,993,520	3,088,523	(95,003) -3.08%
Recycling	72,014	69,357	-	-	-	-	-	-	141,371	140,524	847 0.60%
Non-Departmental	1,500	38,736	-	-	-	397,564	146,401	74,556	658,758	575,371	83,387 14.49%
<b>Sanitation Fund</b>	<b>1,190,614</b>	<b>1,854,514</b>	<b>130,000</b>	<b>-</b>	<b>-</b>	<b>397,564</b>	<b>146,401</b>	<b>74,556</b>	<b>3,793,649</b>	<b>3,804,419</b>	<b>(10,770) -0.28%</b>
Stormwater	323,441	163,077	37,424	150,000	-	-	-	-	673,942	661,925	12,017 1.82%
Non-Departmental	500	10,518	-	-	-	168,507	58,251	127,562	365,338	313,942	51,396 16.37%
<b>Stormwater Fund</b>	<b>323,941</b>	<b>173,595</b>	<b>37,424</b>	<b>150,000</b>	<b>-</b>	<b>168,507</b>	<b>58,251</b>	<b>127,562</b>	<b>1,039,280</b>	<b>975,867</b>	<b>63,413 6.50%</b>
<b>Beal Memorial Fund</b>	<b>-</b>	<b>12,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>53,222</b>	<b>65,422</b>	<b>75,554 (10,132) -13.41%</b>
<b>TOTAL ALL FUNDS</b>	<b>21,533,429</b>	<b>12,084,781</b>	<b>1,357,078</b>	<b>388,674</b>	<b>3,691,594</b>	<b>(24,852)</b>	<b>886,295</b>	<b>1,797,147</b>	<b>41,714,146</b>	<b>41,571,702</b>	<b>142,444 0.34%</b>

# CITY OF FORT WALTON BEACH, FL

## Personal Services Trends - All Funds



	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Budget 2018-19	\$ Variance	% Variance
General Fund	13,249,455	13,548,762	13,992,146	16,702,585	16,871,688	169,103	1.01%
Law Enf. Trust Fund	-	-	-	-	-	-	0.00%
Law Enf. Training Fund	-	-	-	-	-	-	0.00%
FL Bldg Code Fund	235,073	213,551	230,067	265,105	271,590	6,484	0.00%
CDBG Fund	-	8,180	14,121	21,191	24,852	3,661	17.28%
CRA Fund	91,338	490,959	441,202	357,543	366,995	9,452	2.64%
Utilities Fund	1,939,323	1,902,177	2,291,470	2,498,700	2,483,751	(14,949)	-0.60%
Sanitation Fund	963,675	971,424	1,206,972	1,208,900	1,190,614	(18,286)	-1.51%
Stormwater Fund	237,294	251,922	281,006	320,538	323,941	3,403	1.06%
Personal Services	<u><u>16,716,158</u></u>	<u><u>17,386,973</u></u>	<u><u>18,456,984</u></u>	<u><u>21,374,563</u></u>	<u><u>21,533,431</u></u>	<u><u>158,868</u></u>	<u><u>0.74%</u></u>



■ Salaries ■ Social Security ■ Medicare ■ Retirement ■ Health/Dental/Life Ins. ■ Workers Comp. ■ Unemployment Comp.

	Actual 2014-15	Actual 2015-16	Actual 2016-17	Budget 2017-18	Budget 2018-19	\$ Variance	% Variance
Salaries	11,215,747	11,716,831	11,866,601	13,368,357	13,559,443	191,086	1.43%
Social Security	639,561	680,741	686,655	728,634	733,117	4,483	0.62%
Medicare	149,722	159,431	160,755	170,476	171,453	977	0.57%
Retirement	2,695,910	2,927,337	3,595,064	4,553,452	4,225,120	(328,333)	-7.21%
Health/Dental/Life Ins.	1,585,668	1,612,085	1,757,194	2,203,041	2,422,399	219,358	9.96%
Workers Comp.	424,764	290,001	386,235	325,602	396,899	71,297	21.90%
Unemployment Comp.	4,786	547	4,479	25,000	25,000	-	0.00%
Personal Services	<u><u>16,716,158</u></u>	<u><u>17,386,973</u></u>	<u><u>18,456,984</u></u>	<u><u>21,374,563</u></u>	<u><u>21,533,431</u></u>	<u><u>158,868</u></u>	<u><u>0.74%</u></u>

# **CITY OF FORT WALTON BEACH, FL**

## **Personal Services by Category - All Funds**

	Service Wages	Service Awards	Incentive/ Merit Pay	Add Pays	Gross Wages	Overtime & Holiday	Total Wages
City Council	41,243	-	-	-	41,243	-	41,243
City Manager	244,147	-	-	-	244,147	-	244,147
Information Technology	224,300	-	-	-	224,300	100	224,400
Human Resources	219,984	-	-	-	219,984	150	220,134
City Clerk	125,376	270	-	-	125,646	25	125,671
Finance	346,764	-	-	-	346,764	400	347,164
Purchasing	125,594	-	-	-	125,594	100	125,694
Police	2,817,186	432	113,513	5,400	2,936,530	245,635	3,182,165
Fire	2,131,919	648	41,858	-	2,174,426	309,203	2,483,629
Recreation	527,163	-	-	-	527,163	-	527,163
Parks	398,245	432	-	-	398,677	4,000	402,677
Right-of-Way	37,208	-	-	-	37,208	20	37,228
Golf Club	387,936	-	-	-	387,936	100	388,036
Golf Grounds	492,946	-	-	-	492,946	3,765	496,711
Library	309,419	162	-	-	309,581	200	309,781
Museum	151,406	54	-	-	151,460	20	151,480
Cemetery	106,013	-	-	-	106,013	600	106,613
Engineering Services	122,515	108	-	-	122,623	-	122,623
Planning & Zoning	162,883	54	-	-	162,937	150	163,087
Code Enforcement	98,705	-	-	-	98,705	150	98,855
Fleet	314,644	162	-	-	314,806	1,500	316,306
Facilities	234,482	-	-	-	234,482	3,000	237,482
Streets	152,190	-	-	-	152,190	1,000	153,190
Non-Departmental	50,000	-	-	-	50,000	-	50,000
<b>General Fund</b>	<b>9,822,270</b>	<b>2,322</b>	<b>155,371</b>	<b>5,400</b>	<b>9,985,363</b>	<b>570,118</b>	<b>10,555,481</b>
<b>FL Bldg Code Fund</b>	<b>189,337</b>	<b>216</b>	<b>-</b>	<b>-</b>	<b>189,553</b>	<b>1,000</b>	<b>190,553</b>
<b>CDBG Fund</b>	<b>24,852</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,852</b>	<b>-</b>	<b>24,852</b>
Police-CRA	-	-	-	-	-	-	-
CRA	194,090	-	12,519	-	206,609	17,627	224,236
<b>CRA Fund</b>	<b>194,090</b>	<b>-</b>	<b>12,519</b>	<b>-</b>	<b>206,609</b>	<b>17,627</b>	<b>224,236</b>
Customer Service	173,347	-	-	-	173,347	500	173,847
Utility Services	217,957	83,835	-	-	301,792	-	301,792
GIS	132,424	-	-	-	132,424	-	132,424
Water Operations	283,307	-	-	-	283,307	14,350	297,657
Water Distribution	163,788	108	-	-	163,896	22,800	186,696
Sewer Collect & Treatmt	475,055	-	-	-	475,055	32,000	507,055
Non-Departmental	10,000	-	-	-	10,000	-	10,000
<b>Utilities Fund</b>	<b>1,455,879</b>	<b>83,943</b>	<b>-</b>	<b>-</b>	<b>1,539,821</b>	<b>69,650</b>	<b>1,609,471</b>
Solid Waste	677,848	216	-	-	678,064	29,600	707,664
Recycling	35,923	-	-	-	35,923	1,590	37,513
Non-Departmental	1,500	-	-	-	1,500	-	1,500
<b>Sanitation Fund</b>	<b>715,271</b>	<b>216</b>	<b>-</b>	<b>-</b>	<b>715,487</b>	<b>31,190</b>	<b>746,677</b>
Stormwater	206,673	-	-	-	206,673	1,000	207,673
Non-Departmental	500	-	-	-	500	-	500
<b>Stormwater Fund</b>	<b>207,173</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>207,173</b>	<b>1,000</b>	<b>208,173</b>
<b>TOTAL ALL FUNDS</b>	<b>12,608,871</b>	<b>86,697</b>	<b>167,890</b>	<b>5,400</b>	<b>12,868,858</b>	<b>690,585</b>	<b>13,559,443</b>

Social Security	Medicare	Pension Defined Benefit	Retirement Defined Contrib	Health, Dental & Life Ins.	Work Comp	Unempl. Comp	Total Benefits	FY 2018-19 TOTAL
2,557	598	-	-	154,090	73	-	157,318	198,561
15,395	3,600	112,507	9,589	20,268	490	-	161,849	405,996
10,665	2,494	35,464	7,382	58,840	391	-	115,237	339,637
13,109	3,066	-	12,303	31,982	418	-	60,877	281,012
7,348	1,719	22,788	5,288	19,713	238	-	57,094	182,765
18,859	4,410	106,711	10,137	81,021	659	-	221,798	568,962
7,616	1,781	19,574	7,844	7,568	239	-	44,621	170,315
169,388	39,614	1,056,821	26,371	518,064	76,103	-	1,886,360	5,068,526
123,565	28,898	1,240,779	-	335,060	96,877	-	1,825,179	4,308,808
29,960	7,007	97,485	18,117	82,129	18,993	-	253,690	780,854
22,545	5,272	99,296	11,272	104,141	16,546	-	259,073	661,750
2,307	539	-	1,860	49	3,185	-	7,941	45,168
23,606	5,522	58,655	-	10,893	7,186	-	105,861	493,897
29,175	6,823	72,463	19,851	111,215	9,726	-	249,253	745,964
18,742	4,383	80,345	2,865	13,330	1,039	-	120,704	430,484
9,239	2,161	37,568	4,101	13,281	288	-	66,638	218,117
5,686	1,330	56,611	-	32,664	6,816	-	103,108	209,721
7,048	1,648	-	7,923	26,060	233	-	42,913	165,536
9,434	2,207	-	9,660	33,759	305	-	55,366	218,452
5,725	1,339	52,708	-	19,137	1,885	-	80,794	179,649
17,275	4,040	59,366	10,791	75,832	8,109	-	175,413	491,718
13,348	3,122	73,807	5,580	44,590	12,306	-	152,753	390,235
9,246	2,162	21,758	4,929	38,193	11,081	-	87,369	240,559
-	-	-	-	-	-	25,000	25,000	75,000
<b>571,837</b>	<b>133,735</b>	<b>3,304,706</b>	<b>175,862</b>	<b>1,831,880</b>	<b>273,187</b>	<b>25,000</b>	<b>6,316,207</b>	<b>16,871,688</b>
<b>10,614</b>	<b>2,482</b>	<b>27,869</b>	<b>9,599</b>	<b>26,391</b>	<b>4,082</b>	<b>-</b>	<b>81,037</b>	<b>271,590</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,852</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
11,914	2,786	71,259	-	49,650	7,150	-	142,759	366,995
<b>11,914</b>	<b>2,786</b>	<b>71,259</b>	<b>-</b>	<b>49,650</b>	<b>7,150</b>	<b>-</b>	<b>142,759</b>	<b>366,995</b>
9,611	2,248	15,068	7,467	29,073	330	-	63,796	237,642
17,346	4,056	72,902	11,336	70,332	5,458	-	181,431	483,223
7,846	1,835	30,977	4,651	13,041	892	-	59,241	191,665
15,947	3,729	57,832	7,990	55,377	11,786	-	152,661	450,318
9,567	2,237	58,459	2,716	42,067	13,625	-	128,671	315,367
27,269	6,377	123,761	9,131	105,977	15,965	-	288,481	795,536
-	-	-	-	-	-	-	-	10,000
<b>87,585</b>	<b>20,483</b>	<b>358,998</b>	<b>43,291</b>	<b>315,867</b>	<b>48,056</b>	<b>-</b>	<b>874,280</b>	<b>2,483,751</b>
37,525	8,776	144,628	21,582	152,333	44,591	-	409,435	1,117,099
1,851	433	19,183	-	10,484	2,551	-	34,502	72,014
-	-	-	-	-	-	-	-	1,500
<b>39,376</b>	<b>9,209</b>	<b>163,810</b>	<b>21,582</b>	<b>162,817</b>	<b>47,142</b>	<b>-</b>	<b>443,937</b>	<b>1,190,614</b>
11,791	2,758	43,104	5,039	35,794	17,282	-	115,768	323,441
-	-	-	-	-	-	-	-	500
<b>11,791</b>	<b>2,758</b>	<b>43,104</b>	<b>5,039</b>	<b>35,794</b>	<b>17,282</b>	<b>-</b>	<b>115,768</b>	<b>323,941</b>
<b>733,117</b>	<b>171,453</b>	<b>3,969,746</b>	<b>255,374</b>	<b>2,422,399</b>	<b>396,899</b>	<b>25,000</b>	<b>7,973,987</b>	<b>21,533,431</b>

state contribution police 181,576  
state contribution fire 204,568

21,147,287

# **CITY OF FORT WALTON BEACH, FL**

## **Full Time Equivalent (FTE) Position Summary**

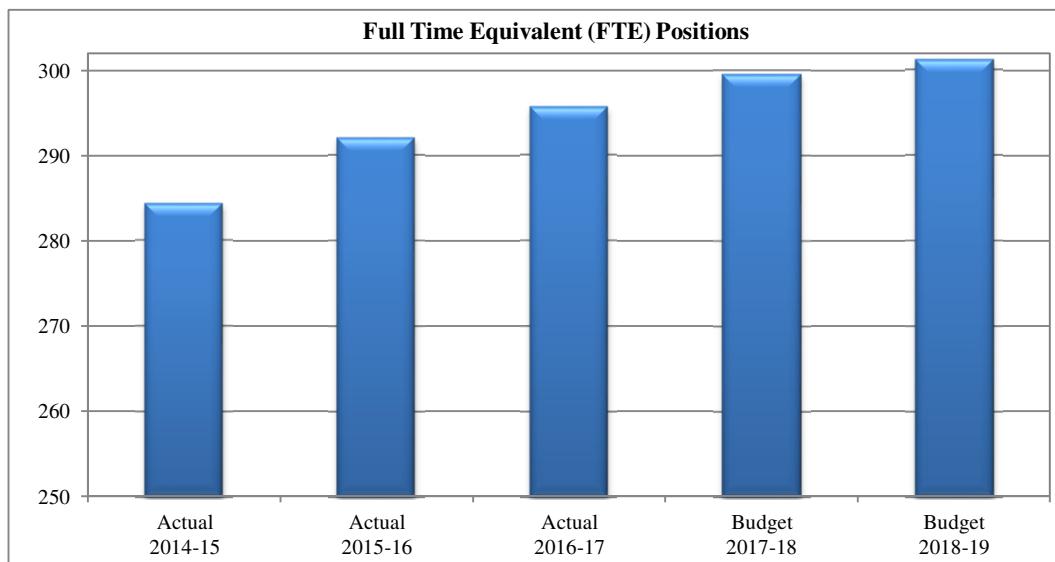
<b>Department</b>	<b>Actual</b>			<b>Budget</b>	<b>Mid Year</b>	<b>Budget</b>
	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>Changes</b>	<b>2018-19</b>
City Manager	4.00	5.00	3.00	3.00	0.00	3.00
Human Resources	3.00	3.60	5.60	8.70	0.00	8.70
City Clerk	2.50	2.50	2.50	2.40	0.00	2.40
Financial Services	14.25	15.50	14.50	14.50	0.00	14.50
Police Services	55.66	61.90	66.90	70.90	0.92	71.82
Fire Services	38.00	37.00	37.00	37.00	0.00	37.00
Recreation Services	68.84	71.53	70.08	68.03	2.70	70.73
Utility Services	0.00	0.00	0.00	41.00	0.00	41.00
Public Works	98.00	95.00	96.00	54.00	(2.00)	52.00
<b>Total Funded FTE's</b>	<b>284.25</b>	<b>292.03</b>	<b>295.58</b>	<b>299.53</b>	<b>1.62</b>	<b>301.15</b>
Frozen/Unfunded FTE's						
<b>Total Authorized FTE's</b>	<b>284.25</b>	<b>292.03</b>	<b>295.58</b>	<b>299.53</b>	<b>1.62</b>	<b>301.15</b>

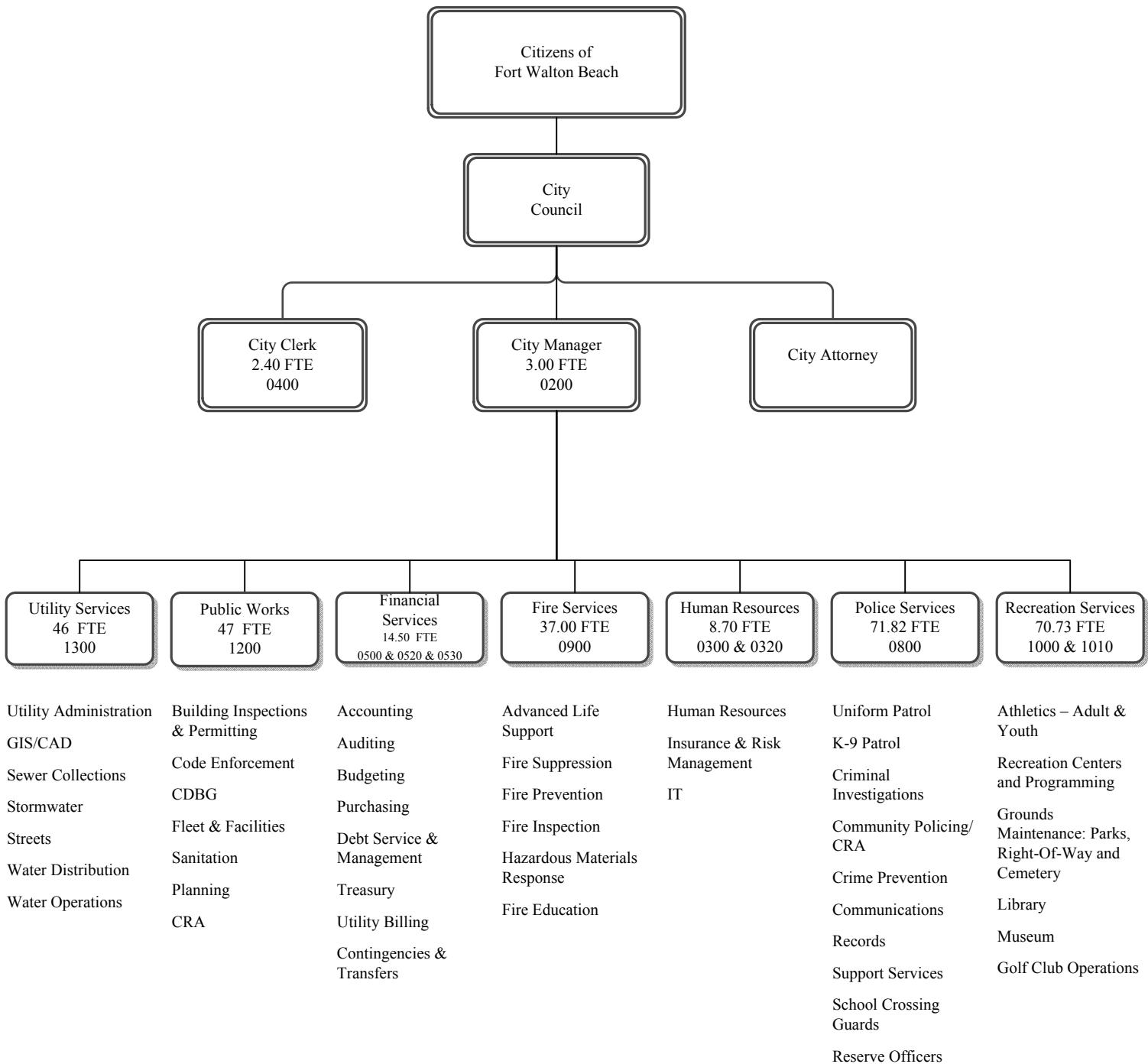
### 2017-18 Mid-Year Changes

- (a) Increase hours for PT Communication Officer
- (b) Increase Administrative Coordinator FTE Golf Course; Reduce hours for PT Museum Assistant; Increase hours for PT Recreation Attendant; Increase hours for PT Recreation Specialist; Increase hours for PT Service Worker I
- (c) Eliminate Custodian position

### 2018-19 Budget Changes

- (c) Eliminate Laboratory Supervisor position

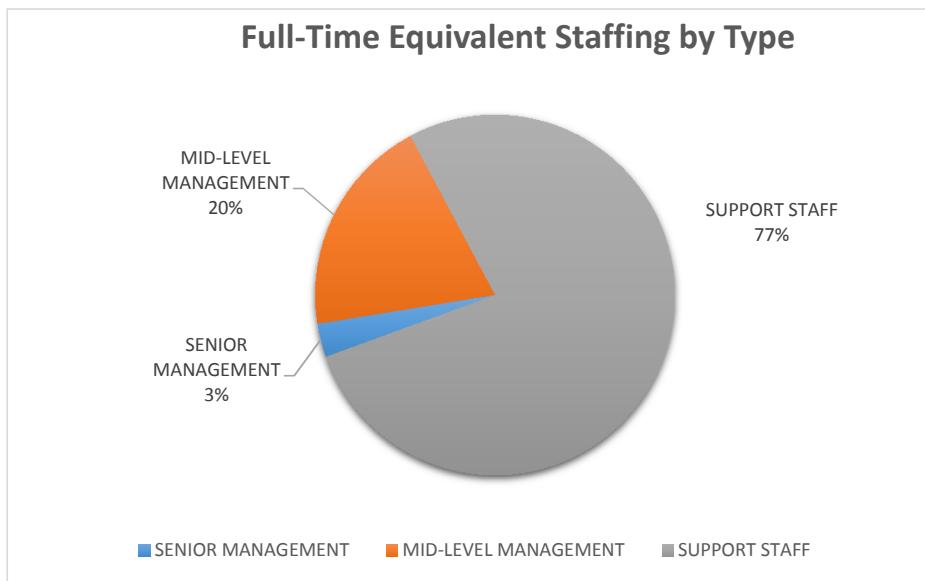




# CITY OF FORT WALTON BEACH, FL

## Authorized Full-Time Equivalents

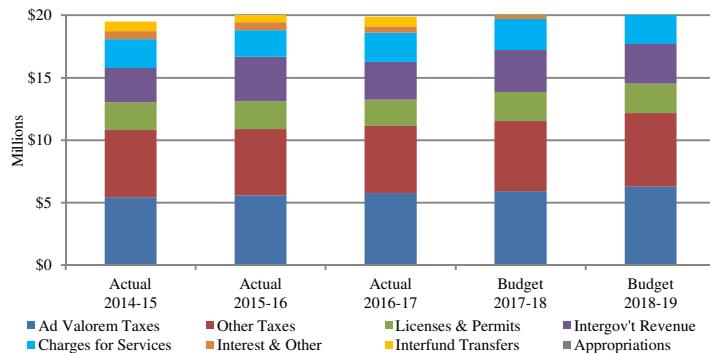
<b>SENIOR MANAGEMENT</b>		<b>BUDGET</b>	<b>SUPPORT STAFF</b>	<b>BUDGET</b>	<b>SUPPORT STAFF</b>	<b>BUDGET</b>
		<u>2018-19</u>	(TECHNICAL & SERVICE DELIVERY)	<u>2018-19</u>	(TECHNICAL & SERVICE DELIVERY)	<u>2018-19</u>
City Clerk (Charter Officer)	1.00		Accounting Coordinator	1.00	Public Information Officer	1.00
City Manager (Charter Officer)	1.00		Accounting Specialist	1.00	Purchasing Agent	1.00
Finance Director	1.00		Accounting Technician	2.50	Records Clerk	1.00
Fire Chief	1.00		Accreditation Specialist	1.00	Records Clerk II	1.00
Human Resources Director	1.00		Administrative Coordinator	9.65	Recreation Attendant	0.30
Police Chief	1.00		Adult Services Librarian	1.00	Recreation Specialist	2.40
Public Works Director	1.00		Athletic Coordinator	2.00	Reserve Police Officer	0.72
Recreation Services Director	1.00		Building Inspector	1.00	Sanitation Operator	8.00
Utility Services Director	1.00		Chemical Specialist	1.00	School Crossing Guard	0.92
FTE TOTAL	9.00		Childrens Services Librarian	1.00	Senior Accounting Technician	1.00
% of Total Staff	3%		Code Enforcement Inspector	1.00	Senior Code Enforcement Inspector	1.00
			Combination Plans Examiner	1.00	Senior Sanitation Operator	8.00
			Communications Officer	8.60	Senior Traffic Technician	1.00
			Crime Analyst	1.00	Service Worker I	18.75
<b>MID-LEVEL MANAGEMENT</b>		<b>BUDGET</b>	Crime Scene Investigator	1.00	Service Worker II	15.00
Battalion Chief	3.00	<u>2018-19</u>	Crime Scene Technician	0.70	Service Worker III	1.00
Budget & Grants Analyst	1.00		Custodian	3.38	Sewer Collections System Tech	3.00
Building Code Official	1.00		Driver Engineer	9.00	Sewer Equipment Operator	1.00
Cemetery Supervisor	1.00		Equipment Mechanic	3.00	Small Engine Mechanic	1.00
City Engineer	1.00		Executive Assistant	1.00	Staff Assistant	1.10
Communications Supervisor	1.00		Firefighter	15.00	Street Sweeper Operator	1.00
Comptroller	1.00		GIS/CAD Analyst	2.00	Survey Chief	1.00
Development Services Manager	1.00		Golf Course Attendant	10.81	Survey Specialist	1.00
Fire Captain	7.00		Heavy Equipment Mechanic	2.00	Traffic Technician	1.00
Fire Marshal	1.00		Heavy Equipment Operator	4.00	Utilities Billing Specialist	2.00
Fleet Shop Foreman	1.00		Human Resources Generalist	2.00	Utilities Inspector	1.00
Fleet Supervisor	1.00		Information Technology Analyst	2.00	Wastewater Pretreatment Coordinator	1.00
Foreman	5.00		Lead Purchasing Agent	1.00	Water Treatment Operator	3.00
GIS CAD Supervisor	1.00		Library Assistant	5.22	Water Treatment Operator Assistant	1.00
Golf Course Maintenance Manager	1.00		Lift Station Mechanic	1.00	Welder	1.00
Golf Course Operations Manager	1.00		Lube Technician	1.00	<b>FTE TOTAL</b>	<b>232.65</b>
Golf Course Operations Supervisor	1.00		Maintenance Technician	3.00	% of Total Staff	77%
Grounds Maintenance Supervisor	1.00		Meter Reader	2.00		
Human Resources Supervisor	1.00		Lead Water Treatment Operator	1.00		
Information Technology Manager	1.00		Museum Assistant	0.60		
Laboratory Supervisor	-		Museum Operations Coordinator	1.00		
Lead Equipment Mechanic	1.00		Museum Program Coordinator	1.00		
Library Manager	1.00		Network Administrator	1.00		
Maintenance Supervisor	1.00		Permit Specialist	1.00		
Museum Manager	1.00		Planner I	1.00		
Planner II	1.00		Planning Specialist	1.00		
Police Captain	2.00		Police Corporal	6.00	<b>FULL TIME EQUIVALENT TOTAL</b>	<b>301.15</b>
Police Lieutenant	1.00		Police Officer	35.00		
Police Sergeant	6.00		Purchasing Coordinator	1.00		
Records Supervisor	1.00					
Recreation Coordinator	1.00					
Recreation Program Supervisor	1.00					
Recreation Supervisor	2.50					
Sanitation Foreman	1.00					
Sanitation Supervisor	1.00					
Sewer Collection Supervisor	1.00					
Stormwater & Streets Supervisor	1.00					
Utilities Billing Supervisor	1.00					
Utilities Supervisor	1.00					
Water Distribution Foreman	1.00					
Water Operations Supervisor	1.00					
FTE TOTAL	59.50					
% of Total Staff	20%					



## General Fund

The General Fund encompasses 53.2% of the City's activities and services and accounts for all financial resources not accounted for in other funds. Services such as police and fire protection, code enforcement, recreation, grounds maintenance, streets, along with internal support functions such as human resources, finance, purchasing, information technology, and fleet and facility maintenance are funded here.

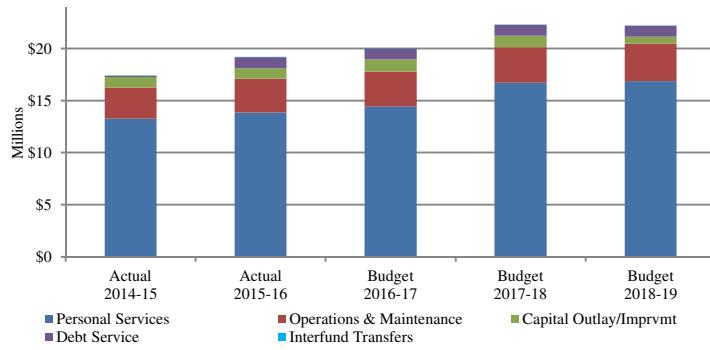
### Revenue Highlights



	Budget 2018-19	\$ Change	% Change
Ad Valorem Taxes	6,293,118	366,837	6.2%
Other Taxes	5,867,428	272,025	4.9%
Licenses & Permits	2,359,976	31,686	1.4%
Intergov't Revenue	3,171,713	(199,294)	(5.9)%
Charges for Services	2,629,674	141,137	5.7%
Interest & Other	709,321	(55,649)	(7.3)%
Interfund Transfers In	847,373	(58,059)	(6.4)%
Use of Reserves	332,165	(579,770)	(63.6)%
	\$22,210,768	\$(81,087)	(0.4)%

- The budget is predicated on maintaining the millage (Ad Valorem) rate at 5.7697 mills. One mill equals \$1 per \$1,000 of taxable property value.

### Expenditure Highlights



	Budget 2018-19	\$ Change	% Change
Personal Services	16,871,688	169,104	1.0%
Operations & Maintenance	3,588,627	175,723	5.1%
Capital Outlay/Imprvmt	668,945	(443,480)	(39.9)%
Debt Service	1,042,586	2,848	0.3%
Interfund Transfers Out	38,922	14,718	60.8%
Replenish Reserves	0	0	0.0%
	\$22,210,768	\$(81,087)	(0.4)%

- The personal services increase is attributable to Year 5 implementation of the Pay & Classification Study and an overall increase in pension and insurance benefits.
- Operating expenses increased due to increasing cost of utilities, as well as maintaining sustainable operations.

## 001 GENERAL FUND - REVENUES

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change		
5,428,362	5,585,021	5,779,257	\$ 5,926,281	0500-311-1000	Ad Valorem Taxes		
\$ 5,428,362	\$ 5,585,021	\$ 5,779,257	\$ 5,926,281		Total Ad Valorem Taxes		
549,257	567,081	569,363	570,825	0500-312-4100	Local Option Fuel Tax	596,456	4.49%
250,047	257,378	256,935	256,917	0500-312-4200	Local Option Fuel Tax - 2nd	310,959	21.03%
175,025	181,303	190,399	175,703	0800-312-5200	Insurance Premium Tax - Police Pension	181,576	3.34%
205,007	201,904	204,568	205,007	0900-312-5100	Insurance Premium Tax - Fire Pension	204,568	-0.21%
\$ 1,179,336	\$ 1,207,666	\$ 1,221,264	\$ 1,208,452		Total Other Taxes	\$ 1,293,559	7.04%
2,215,717	2,217,751	2,266,788	2,369,849	0500-314-1000	Electric	2,549,995	7.60%
269,268	295,413	307,533	309,687	0500-314-3000	Water	337,471	8.97%
235,665	213,377	211,915	253,051	0500-314-4000	Gas	266,625	5.36%
10,046	8,703	8,909	9,212	0500-314-8000	Propane	10,595	15.01%
\$ 2,730,697	\$ 2,735,244	\$ 2,795,145	\$ 2,941,799		Total Utility Taxes	\$ 3,164,686	7.58%
1,305,313	1,196,695	1,167,714	1,211,984	0500-315-1000	Communications Services Tax	1,210,512	-0.12%
\$ 1,305,313	\$ 1,196,695	\$ 1,167,714	\$ 1,211,984		Total Communications Services Tax	\$ 1,210,512	-0.12%
170,004	162,948	188,612	230,375	0500-316-1000	Business Tax Receipts	196,161	-14.85%
3,097	3,218	3,541	2,773	0500-316-1010	Penalties - Business Tax Receipts	2,500	-9.84%
-	-	66	20	0500-316-1020	Transfer Fees	10	-50.00%
\$ 173,100	\$ 166,166	\$ 192,219	\$ 233,168		Total Business Tax Receipts	\$ 198,671	-14.79%
\$ 10,816,808	\$ 10,890,793	\$ 11,155,600	\$ 11,521,684		TOTAL TAXES	\$ 12,160,546	5.54%
1,923,509	2,002,283	1,840,308	2,050,291	0500-323-1000	Electric	2,061,671	0.56%
219,542	179,611	171,240	193,850	0500-323-4000	Gas	247,721	27.79%
19,566	20,526	22,661	22,994	0500-323-7000	Solid Waste - Host Fee	23,923	4.04%
\$ 2,162,617	\$ 2,202,421	\$ 2,034,209	\$ 2,267,135		Total Franchise Fees	\$ 2,333,315	2.92%
3,676	598	598	940	1240-325-1002	Girard Avenue	940	0.01%
48,590	2,045	2,045	3,432	1240-325-1003	Stokes Avenue	3,432	0.01%
\$ 52,266	\$ 2,644	\$ 2,644	\$ 4,373		Total Special Assessments	\$ 4,373	-0.01%
378	303	135	50	0800-329-4000	Taxi Permit/Bicycle License	100	100.00%
5,471	3,697	4,534	4,663	0900-329-2010	Fire Safety Plan Review	3,445	-26.12%
13,385	12,953	30,769	40,562	1205-329-1001	Zoning/Variances Fees	16,087	-60.34%
4,425	4,484	7,426	11,007	1205-329-2000	Zoning Site Plan Review	2,031	-81.55%
-	-	-	500	1205-329-9010	Licenses & Registrations - Golf Cart	625	25.00%
\$ 23,659	\$ 21,437	\$ 42,864	\$ 56,782		Total Other Licenses & Permits	\$ 22,288	-60.75%
\$ 2,238,542	\$ 2,226,501	\$ 2,079,717	\$ 2,328,290		TOTAL LICENSES & PERMITS	\$ 2,359,976	1.36%
37,543	21,256	29,107	29,000	0500-333-1000	Housing Authority	31,000	6.90%
\$ 37,543	\$ 21,256	\$ 29,107	\$ 29,000		Total Federal Payments In Lieu of Taxes	\$ 31,000	6.90%
-	687,864	-	138,431	1592-331-1200	Federal Grants	-	-100.00%
\$ -	\$ 687,864	\$ -	\$ 138,431		Total Federal Grants	\$ -	-100.00%
788,771	814,991	864,789	884,771	0500-335-1221	Municipal Revenue Sharing	874,165	-1.20%
11,346	9,630	10,890	14,400	0500-335-1400	Mobile Home Licenses	15,485	7.53%
33,105	39,271	48,770	50,878	0500-335-1500	Alcoholic Beverage License	82,975	63.09%
1,757,758	1,882,694	1,966,542	2,140,692	0500-335-1800	Sales Tax 1/2 - 5th Cent	2,053,848	-4.06%
7,615	9,190	10,713	12,065	0900-335-2100	Fire Supplemental Compensation	10,790	-10.57%
\$ 2,598,596	\$ 2,755,776	\$ 2,901,704	\$ 3,102,806		Total State Shared Revenues	\$ 3,037,263	-2.11%
73,596	74,626	79,687	73,596	1500-337-7000	Library Cooperative Funding	73,596	0.00%
\$ 73,596	\$ 74,626	\$ 79,687	\$ 73,596		Total Other Grants	\$ 73,596	0.00%
26,072	25,467	28,057	27,174	0500-338-1000	County Business Tax Receipt - Municipality Share	29,854	9.86%
\$ 26,072	\$ 25,467	\$ 28,057	\$ 27,174		Total Local Shared Revenues	\$ 29,854	9.86%
\$ 2,735,806	\$ 3,564,988	\$ 3,038,555	\$ 3,371,007		TOTAL INTERGOVERNMENTAL REVENUE	\$ 3,171,713	-5.91%

**001 GENERAL FUND - REVENUES**

Actual				2017-18				Budget			
2014-15	2015-16	2016-17	Adopted	2017-18	Adopted	2018-19	Adopted	% Change			
175	-	225	300	0500-341-3000	Administrative Fee - Returned Checks		300	0.00%			
214	-		-	0500-341-3100	Administrative & Billing Fees - Fuel		-	0.00%			
6,125	4,525	4,600	450	1060-341-9110	Passport Fees - Library		450	0.00%			
1,225	800	975	250	1070-341-9110	Passport Fees - Museum		250	0.00%			
3,800	4,200	5,560	5,190	1200-341-3001	Overhead Banner Installation Fee		6,720	29.48%			
	-		32	1200-341-9310	Engineering Drawings		5	-84.38%			
496	709	666	346	1230-341-9330	Special Events - Barricades, Orange Cones		210	-39.31%			
513	334	-	400	1230-341-9600	Sign Shop Sales		500	25.00%			
-	-	10,649	9,974	1500-341-3010	Admin Service Fees - Documents		11,264	12.93%			
350	-	200	-	1500-341-9120	Election Qualifying Fees		200	100.00%			
632	417	750	980	1500-341-9300	Photo Copies/Certifying		100	-89.80%			
<b>\$ 13,530</b>	<b>\$ 10,986</b>	<b>\$ 23,625</b>	<b>\$ 17,923</b>	<b>Total General Government</b>				<b>\$ 19,999</b>	<b>11.58%</b>		
2,419	2,364	3,005	2,862	0800-342-1000	Law Enforcement Services		2,387	-16.60%			
8,416	7,504	9,016	5,208	0800-342-1300	Police Special Events		5,376	3.23%			
4,660	4,759	4,440	3,871	0800-342-1800	Photo Copies		4,415	14.05%			
720	675	1,125	945	0900-342-2200	Safety Permits & Licenses		945	0.00%			
23,491	21,863	21,506	20,699	0900-342-2700	Annual Safety Inspection Fees		26,734	29.16%			
<b>\$ 39,706</b>	<b>\$ 37,165</b>	<b>\$ 39,091</b>	<b>\$ 33,584</b>	<b>Total Public Safety</b>				<b>\$ 39,857</b>	<b>18.68%</b>		
187,635	129,750	126,360	121,020	1080-343-8000	Sale of Lots		194,610	60.81%			
6,975	10,560	9,565	12,255	1080-343-8100	Crypt Sales		5,580	-54.47%			
4,335	9,715	23,215	18,398	1080-343-8200	Niche Sales		6,870	-62.66%			
4,825	24,435	21,150	21,375	1080-343-8300	Weekend/Holidays Interments		21,490	0.54%			
175,500	167,355	160,160	167,385	1080-343-8400	Openings/Closings		160,620	-4.04%			
-	-	-	2,726	1080-343-8500	Transfer Fees		1,684	-38.22%			
<b>\$ 379,270</b>	<b>\$ 341,815</b>	<b>\$ 340,450</b>	<b>\$ 343,158</b>	<b>Total Cemetery</b>				<b>\$ 390,854</b>	<b>13.90%</b>		
43,774	43,774	43,774	43,774	1015-344-9007	DOT Right-of-Way Maintenance Contract		43,774	0.00%			
6,500	6,950	12,130	13,777	1240-343-9100	Cut Paved Surface/Curb		8,640	-37.29%			
97,035	99,946	102,946	106,035	1240-344-9008	DOT Lighting Maintenance Contract		106,035	0.00%			
-	63,688	93,274	95,599	1240-344-9009	DOT Traffic Signal Maintenance Contract		98,504	3.04%			
<b>\$ 147,308</b>	<b>\$ 150,670</b>	<b>\$ 158,850</b>	<b>\$ 259,185</b>	<b>Total Transportation</b>				<b>\$ 256,953</b>	<b>-0.86%</b>		
109,237	129,996	133,735	147,000	1000-347-2000	Program Revenue		133,735	-9.02%			
16,402	38,540	37,244	43,064	1000-347-2011	Program Revenue - Not City Staff Provided		37,244	-13.51%			
28,225	31,675	31,120	26,750	1000-347-2100	Sponsorship Revenue		36,001	34.58%			
19,856	18,363	21,357	16,800	1000-347-2200	Rental - Auditorium, Rec Centers, etc		21,071	25.42%			
14,755	16,525	20,775	24,150	1000-347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc		12,980	-46.25%			
-	-	-	15,000	1000-347-2300	Concession Revenue		-	-100.00%			
-	-	-	25,000	1000-347-2500	Memberships		46,884	87.54%			
1,435	2,240	2,030	2,986	1000-347-4030	Holiday Parade Entry Fee		2,100	-29.67%			
<b>\$ 189,910</b>	<b>\$ 237,338</b>	<b>\$ 246,261</b>	<b>\$ 300,750</b>	<b>Total Recreation</b>				<b>\$ 290,015</b>	<b>-3.57%</b>		
15,633	39,664	35,957	22,277	1010-347-2200	Rentals - Liza Jackson		35,957	61.41%			
5,625	14,530	17,314	14,278	1010-347-2210	Rentals tax-exempt - Liza Jackson		17,314	21.26%			
1,535	-	-	-	1010-347-4010	Spec Evt - Landing		-	0.00%			
5,770	-	-	100	1010-347-4020	Spec Evt tax-exempt - Landing		25	-75.00%			
8,426	-	-	-	1010-347-5910	Boat Launch Fee		-	0.00%			
<b>\$ 36,989</b>	<b>\$ 54,194</b>	<b>\$ 53,271</b>	<b>\$ 36,655</b>	<b>Total Parks</b>				<b>\$ 53,296</b>	<b>45.40%</b>		
608,722	530,014	600,422	625,946	1040-347-5000	Greens Fees		646,155	3.23%			
8,572	2,960	3,228	3,175	1040-347-5020	Tournament Fees		500	-84.25%			
-	-	42,695	40,722	1040-347-5025	Tournament Fees - Tax Exempt		25,389	-37.65%			
-	-	-	-	1040-347-5099	GolfNow Green Fees		65,383	100.00%			
100,142	94,104	104,647	113,208	1040-347-5100	Membership Fees		104,599	-7.60%			
536,649	452,371	500,332	517,787	1040-347-5200	Golf Cart Rental		483,952	-6.53%			
991	632	623	850	1040-347-5210	Pull Cart Rental		792	-6.82%			

## 001 GENERAL FUND - REVENUES

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
-	-	-	-	1040-347-5299	Golf.Now Golf Cart Fees	49,208	100.00%
65,261	56,016	59,092	63,276	1040-347-5300	Driving Range	57,838	-8.59%
73,289	73,438	66,113	28,154	1040-347-5400	Rental and Lease Income - Restaurant & Pro Shop	28,578	1.51%
2,145	2,160	2,070	1,690	1040-347-5510	GHIN Handicapping Service	1,890	11.83%
12,838	5,307	4,694	6,793	1040-347-5900	League Play	6,952	2.34%
-	-	-	21,274	1040-347-5900	Merchandise Sales	31,415	47.67%
-	(57)	(98)	50	1040-347-5920	Cash Over/(Under)	50	0.00%
<b>\$ 1,408,609</b>	<b>\$ 1,216,947</b>	<b>\$ 1,383,819</b>	<b>\$ 1,422,925</b>	<b>Total Golf Club</b>		<b>\$ 1,502,701</b>	<b>5.61%</b>
2,025	1,710	1,865	2,505	1060-347-1000	Library Fees	3,660	46.11%
7,005	6,985	5,899	5,794	1060-347-1010	Photo Copy Revenue	6,432	11.02%
425	75	225	188	1060-347-1210	Rentals - Taxable	150	-20.21%
-	-	50	-	1060-347-1220	Rentals - Tax Exempt	-	0.00%
<b>\$ 9,455</b>	<b>\$ 8,770</b>	<b>\$ 8,039</b>	<b>\$ 8,486</b>	<b>Total Library</b>		<b>\$ 10,242</b>	<b>20.70%</b>
36	-	78	117	1070-347-2000	Program Revenue	-	-100.00%
32,828	30,297	31,677	26,990	1070-347-3500	Admission Fees	26,990	0.00%
24,063	30,124	27,424	26,508	1070-347-3510	Merchandise Sales	26,508	0.00%
7,486	8,944	8,154	10,518	1070-347-3520	Fees - Tax Exempt	10,518	0.00%
-	-	1,307	1,741	1070-347-3610	Memberships	1,741	-0.02%
<b>\$ 64,413</b>	<b>\$ 69,365</b>	<b>\$ 68,640</b>	<b>\$ 65,873</b>	<b>Total Museum</b>		<b>\$ 65,757</b>	<b>-0.18%</b>
<b>\$ 2,289,190</b>	<b>\$ 2,127,249</b>	<b>\$ 2,322,046</b>	<b>\$ 2,488,539</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 2,629,674</b>	<b>5.67%</b>
44,306	38,980	38,831	37,287	0800-351-5000	Traffic Fines	30,210	-18.98%
26,722	21,058	20,959	22,340	0800-351-5030	Traffic Fines - Law Enforcement Automation	16,006	-28.35%
<b>\$ 71,028</b>	<b>\$ 60,037</b>	<b>\$ 59,790</b>	<b>\$ 59,627</b>	<b>Total Traffic Fines</b>		<b>\$ 46,216</b>	<b>-22.49%</b>
11,648	11,529	10,229	9,745	1060-352-1000	Library Fines	1,000	-89.74%
86	136	302	336	1060-352-1010	Lost Publications	157	-53.27%
<b>\$ 11,733</b>	<b>\$ 11,665</b>	<b>\$ 10,531</b>	<b>\$ 10,081</b>	<b>Total Library Fines</b>		<b>\$ 1,157</b>	<b>-88.52%</b>
1,802	(60)	875	570	0800-354-1100	Parking Citations	240	-57.89%
475	950	1,650	1,875	0800-354-1200	False Alarm Fines - Police	1,150	-38.67%
19,215	29,440	37,394	37,000	1217-354-1000	Code Enforcement - Fines	41,731	12.79%
7,265	12,686	8,500	7,500	1217-354-1010	Code Enforcement - Fees	5,467	-27.11%
<b>\$ 28,757</b>	<b>\$ 43,016</b>	<b>\$ 48,419</b>	<b>\$ 46,945</b>	<b>Total Violations of Local Ordinances</b>		<b>\$ 48,588</b>	<b>3.50%</b>
<b>\$ 111,519</b>	<b>\$ 114,719</b>	<b>\$ 118,740</b>	<b>\$ 116,653</b>	<b>TOTAL FINES &amp; FORFEITURES</b>		<b>\$ 95,961</b>	<b>-17.74%</b>
192,795	150,166	29,006	247,500	1500-361-1000	Interest Income	247,500	0.00%
8,866	7,731	6,110	10,500	1500-361-2000	Dividend Income	10,500	0.00%
<b>\$ 201,660</b>	<b>\$ 157,897</b>	<b>\$ 35,116</b>	<b>\$ 258,000</b>	<b>Total Interest Income</b>		<b>\$ 258,000</b>	<b>0.00%</b>
5,007	6,026	4,730	4,913	1010-362-1000	Rentals & Leases	2,484	-49.44%
24,600	24,764	26,568	26,568	1040-362-2010	Rental and Lease Income - Golf Tower	26,568	0.00%
210,529	213,753	211,348	311,856	1500-362-1000	Rental and Lease Income	279,348	-10.42%
<b>\$ 240,136</b>	<b>\$ 244,543</b>	<b>\$ 242,646</b>	<b>\$ 343,337</b>	<b>Total Rents and Royalties</b>		<b>\$ 308,400</b>	<b>-10.18%</b>
24,167	-	-	-	1500-364-1000	Sale of Surplus - Assets	-	0.00%
5,380	-	-	-	1500-364-1020	Sale of Surplus - Scrap	-	0.00%
225	-	-	20	1220-365-1010	Sale of Used Oil	-	-100.00%
<b>\$ 29,772</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20</b>	<b>Total Disposal of Fixed Assets</b>		<b>\$ -</b>	<b>-100.00%</b>
-	-	1,474	-	0800-366-1000	Contributions/Donations - Police	-	0.00%
2,750	-	1,750	-	0800-366-3010	Designated Donations	-	0.00%
-	-	1,217	-	0900-366-1060	Contributions/Donations - Fire	-	0.00%
-	-	14,173	-	1000-366-1000	Contributions/Donations - Recreation	-	0.00%
-	-	2,679	-	1000-366-2010	Contributions/Donations - Recreation	-	0.00%
-	-	7,500	-	1000-366-3010	Designated Donations - Recreation	-	0.00%
-	45,000	-	-	1010-366-1000	Contributions/Donations - Parks	-	0.00%

**001 GENERAL FUND - REVENUES**

Actual							Budget		
2014-15	2015-16	2016-17	2017-18 Adopted				2018-19 Adopted	% Change	
-	6,762	-	-	-	0310-366-1026	Contributions/Donations - HR Safety Program	-	0.00%	
-	-	4,704	-	-	1060-366-2010	Contributions/Donations - Library	-	0.00%	
-	13,782	930	-	-	1070-366-2010	Contributions/Donations - Museum	-	0.00%	
-	-	1,012	-	-	1070-366-3010	Designated Donations - Museum	-	0.00%	
-	16,175	17,211	-	-	1500-366-1000	Contributions/Donations - General	-	0.00%	
18,060	28,891	2,700	-	-	1500-366-6000	Contributions/Donations - Capital	-	0.00%	
<b>\$ 20,810</b>	<b>\$ 110,610</b>	<b>\$ 55,350</b>	<b>\$ -</b>		<b>Total Contributions/Donations</b>		<b>\$ -</b>	<b>0.00%</b>	
-	-	21,734	-	-	0800-369-9000	Abandoned Property	-	0.00%	
1,522	1,418	1,048	1,600	0000-369-9091	Discounts	1,600	0.00%		
35	-	-	-	1500-369-1500	City Clerk Store	-	0.00%		
360	360	360	360	1500-369-5000	Proceeds - Sales Tax Credit	360	0.00%		
48,422	18,392	35,725	45,000	1500-369-9000	Miscellaneous	45,000	0.00%		
<b>\$ 50,339</b>	<b>\$ 20,170</b>	<b>\$ 58,866</b>	<b>\$ 46,960</b>		<b>Total Other Revenues</b>		<b>\$ 46,960</b>	<b>0.00%</b>	
<b>\$ 542,718</b>	<b>\$ 533,220</b>	<b>\$ 391,978</b>	<b>\$ 648,317</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 613,360</b>	<b>-5.39%</b>	
25,000	20,364	20,217	24,850	1600-381-2400	Transfer from Beal Memorial Cemetery Fund	-	-100.00%		
519,267	619,771	618,208	642,721	1600-382-4100	Transfer from Utilities Fund	642,721	0.00%		
138,291	136,074	143,531	146,401	1600-382-4300	Transfer from Sanitation Fund	146,401	0.00%		
-	-	-	91,460	1600-382-4500	Transfer from Stormwater Fund	58,251	-36.31%		
<b>\$ 682,558</b>	<b>\$ 776,209</b>	<b>\$ 781,956</b>	<b>\$ 905,432</b>		<b>Total Interfund Transfers</b>		<b>\$ 847,373</b>	<b>-6.41%</b>	
67,774	-	-	-	1500-384-1075	Proceeds from Debt	-	0.00%		
<b>\$ 67,774</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Proceeds from Debt/Loans</b>		<b>\$ -</b>	<b>0.00%</b>	
-	-	-	447,885	1600-389-9100	Appropriation from Unassigned Fund Balance	153,318	-65.77%		
-	-	-	131,048	1600-389-9500	Approp. from Assigned Fund Balance (Vehicle/Equip Maint)	12,007	-90.84%		
-	-	-	289,656	1600-389-9500	Approp. from Assigned Fund Balance (Building Maint)	166,839	-42.40%		
-	-	-	43,346	1600-389-9600	Approp. from Restricted Fund Balance - Harvey Trust	-	-100.00%		
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 911,935</b>		<b>Total Non-Operating Sources</b>		<b>\$ 332,164</b>	<b>-63.58%</b>	
<b>\$ 750,332</b>	<b>\$ 776,209</b>	<b>\$ 781,956</b>	<b>\$ 1,817,367</b>		<b>TOTAL TRANSFERS IN</b>		<b>\$ 1,179,537</b>	<b>-35.10%</b>	
<b>\$ 19,484,914</b>	<b>\$ 20,233,680</b>	<b>\$ 19,888,591</b>	<b>\$ 22,291,857</b>		<b>TOTAL FUND REVENUES</b>		<b>\$ 22,210,768</b>	<b>-0.36%</b>	

**001 GENERAL FUND - 0100 CITY COUNCIL**

Actual					Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
-	-	-	-	341-9120 Election Qualifying Fees	200	100.00%	
<b>\$ 112,708</b>	<b>\$ 122,246</b>	<b>\$ 147,049</b>	<b>\$ 135,645</b>	<b>TOTAL REVENUES</b>	<b>\$ 200</b>	<b>100.00%</b>	
<b>Revenues:</b>							
<b>Personal Services:</b>							
39,164	39,450	40,319	40,355	511-1100 Executive Salaries	41,243	2.20%	
2,428	2,452	2,506	2,502	511-2100 FICA Taxes	2,557	2.19%	
568	573	586	585	511-2101 Medicare	598	2.21%	
70,372	79,706	103,574	92,139	511-2300 Dental, Life & Health Insurance	154,090	67.24%	
176	64	64	64	511-2400 Worker's Compensation	73	14.59%	
<b>\$ 112,708</b>	<b>\$ 122,246</b>	<b>\$ 147,049</b>	<b>\$ 135,645</b>	<b>Total Personal Services</b>	<b>\$ 198,561</b>	<b>46.38%</b>	
<b>Operating Expenditures:</b>							
221	2,358	995	-	511-3100 Professional Services	-	0.00%	
57,695	67,698	94,704	98,000	511-3101 Legal Services	98,000	0.00%	
82,710	82,710	82,710	82,710	511-3400 Other Services	82,710	0.00%	
12,234	12,245	7,487	15,000	511-4000 Travel and Per Diem	14,000	-6.67%	
109	96	106	99	511-4100 Communication Services	99	0.00%	
-	-	500	-	511-4400 Rentals & Leases	-	0.00%	
-	25	-	700	511-4700 Printing & Binding	100	-85.71%	
-	-	-	1,000	511-4801 Special Events	1,000	0.00%	
16,919	-	13,320	-	511-4910 Election Expense	17,600	100.00%	
-	56	-	-	511-5100 Office Supplies	-	0.00%	
4,005	5,528	12,551	6,500	511-5200 Operating Supplies	5,583	-14.11%	
-	27	115	800	511-5210 Uniform Expense	800	0.00%	
4,133	4,062	4,477	4,239	511-5400 Books, Dues & Publications	4,478	5.64%	
4,804	7,220	5,388	5,228	511-5500 Training	5,000	-4.36%	
<b>Non-Operating:</b>							
21,923	41,949	41,940	41,973	511-8200 Grants & Aids	41,917	-0.13%	
<b>\$ 204,753</b>	<b>\$ 223,974</b>	<b>\$ 264,293</b>	<b>\$ 256,249</b>	<b>Total Operating Expenditures</b>	<b>\$ 271,287</b>	<b>5.87%</b>	
<b>Capital Outlay:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>Debt Service</b>							
185	182	182	186	581-9121 Transfer to Debt Service Fund	186	-0.21%	
<b>\$ 185</b>	<b>\$ 182</b>	<b>\$ 182</b>	<b>\$ 186</b>	<b>Total Debt Service</b>	<b>\$ 186</b>	<b>-0.21%</b>	
<b>\$ 317,646</b>	<b>\$ 346,402</b>	<b>\$ 411,524</b>	<b>\$ 392,080</b>	<b>TOTAL EXPENSES</b>	<b>\$ 470,034</b>	<b>19.88%</b>	
<b>\$ (317,646)</b>	<b>\$ (346,402)</b>	<b>\$ (411,524)</b>	<b>\$ (392,080)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (469,834)</b>	<b>19.83%</b>	

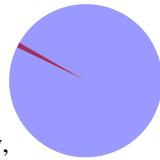
# CITY COUNCIL

## DESCRIPTION

The City Council is the legislative body of the City. It is comprised of the Mayor and seven Council members, elected on a citywide basis in odd years for four-year, staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00pm in the Council Chambers located at City Hall. The City Council appoints the City Manager, City Clerk, City Attorney, and members of Boards and Committees, as well as adopts ordinances and resolutions setting City policy. City Council's primary responsibility is to shape public policy in order to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents, and leaders change, as do the priorities of the community. There is probably no more daunting task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the plan receive resources each year. Each Strategic Plan Objective falls in line with the City's Vision, Mission Statement and Core Values.

Share of City Budget

\$470,034,  
1.1%



## MISSION

To enhance and protect the Community by providing quality services.

## VISION

The City of Fort Walton Beach: a recognized leader in the provision of Community Service.

## STRATEGIC PLAN (April 2018)

### Plan Initiative



### Plan Objective

#1 Economic Diversity & Resiliency

### Status

In this period of still fragile economic recovery nationally, the City will seek to diversify its economy so that it is not singularly over-dependent on any one economic driver.



#2 Invest for a Safer City:  
Improve Public Safety and  
Reduce Vagrancy

This broad Objective is intended to enhance the safety of the City. Some items that are specifically included are developing a specific plan to address vagrancy and chronic homelessness.



#3 Create Broader  
Redevelopment Areas with  
Visible Projects

Update the Community Redevelopment Agency plan, complete a major redevelopment project, support continued momentum of Downtown resurgence, and evaluate additional redevelopment areas and current boundaries of the District



#4 Create a Master Plan

Review existing plans to identify current master planning elements or components, which will assist in developing a community strategic plan that engages all major institutional stakeholders and neighborhoods, including public facilities.

**001 GENERAL FUND - 0200 CITY MANAGER**

Actual				Budget					
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change				
<b>Revenues:</b>									
Division Does Not Generate Revenue									
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		0.00%		
<b>Personal Services:</b>									
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>				
132,262	140,330	131,293	127,714	512-1100	Executive Salaries	130,780	2.40%		
81,915	78,974	99,917	100,465	512-1200	Regular Salaries	113,367	12.84%		
-	108	54	-	512-1201	Service Awards	-	100.00%		
13,016	13,205	13,676	14,372	512-2100	FICA Taxes	15,395	7.12%		
3,192	3,269	3,419	3,361	512-2101	Medicare	3,600	7.12%		
63,877	61,776	75,914	114,901	512-2200	Retirement Contributions	112,507	-2.08%		
1,963	2,010	2,159	2,092	512-2204	Retirement Contributions - DC Plan	2,667	27.49%		
6,489	6,645	6,698	6,766	512-2210	Deferred Compensation	6,921	2.30%		
15,501	15,486	17,498	18,631	512-2300	Dental, Life & Health Insurance	20,268	8.78%		
339	398	412	411	512-2400	Worker's Compensation	490	19.25%		
<b>\$ 318,553</b>	<b>\$ 322,201</b>	<b>\$ 351,040</b>	<b>\$ 388,713</b>		<b>Total Personal Services</b>	<b>\$ 405,996</b>	<b>4.45%</b>		
<b>Operating Expenditures:</b>									
-	500	1,475	4,500	512-3100	Professional Services	8,688	93.07%		
6,384	5,443	7,814	7,500	512-4000	Travel and Per Diem	4,150	-44.67%		
1,359	1,511	1,949	1,386	512-4100	Communication Services	1,674	20.78%		
52	101	24	155	512-4200	Postage	155	0.00%		
-	120	117	120	512-4700	Printing & Binding (EE Gift Card Stock)	120	0.00%		
-	142	369	-	512-4800	Promotional Activities	-	0.00%		
866	199	-	200	512-5100	Office Supplies	200	0.00%		
2,057	2,481	4,226	3,956	512-5200	Operating Supplies	3,956	0.00%		
149	104	109	300	512-5210	Uniform Expense	300	0.00%		
211	2,046	333	-	512-5231	Computer Hardware/Software	-	0.00%		
3,709	3,299	3,328	3,542	512-5400	Books, Dues & Publications	3,542	0.00%		
1,874	3,517	3,817	3,340	512-5500	Training	1,960	-41.32%		
<b>\$ 16,661</b>	<b>\$ 18,963</b>	<b>\$ 22,086</b>	<b>\$ 24,999</b>		<b>Total Operating Expenditures</b>	<b>\$ 24,745</b>	<b>-1.02%</b>		
<b>Capital Outlay:</b>									
2,164	-	-	-	512-6420	Computer Hardware/Software	-	0.00%		
<b>\$ 2,164</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>		
<b>Debt Service</b>									
554	554	545	557	581-9121	Transfer to Debt Service Fund	557	-0.03%		
<b>\$ 554</b>	<b>\$ 554</b>	<b>\$ 545</b>	<b>\$ 557</b>		<b>Phone System Lease - year 6 of 6</b>				
					<b>Total Debt Service</b>	<b>\$ 557</b>	<b>-0.03%</b>		
<b>\$ 337,931</b>	<b>\$ 341,718</b>	<b>\$ 373,671</b>	<b>\$ 414,269</b>		<b>TOTAL EXPENSES</b>	<b>\$ 431,298</b>	<b>4.11%</b>		
<b>\$ (337,931)</b>	<b>\$ (341,718)</b>	<b>\$ (373,671)</b>	<b>\$ (414,269)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (431,298)</b>	<b>4.11%</b>		

# CITY MANAGER

Share of City Budget

\$431,298,  
1.0%



## DESCRIPTION

The City Manager is the chief administrative official for the City. The City Manager's office coordinates, implements, and evaluates all policies, procedures, and programs; recommends and provides information to City Council; proposes the annual budget; provides an avenue for citizens to direct their requests, complaints, and needs; and provides communications and support by overseeing information technology and serving as a liaison between departments, the media, and citizens.

## MISSION

Support the City Council in the development of policy by assembling and analyzing data and making recommendations; provide leadership and direction to employees in implementation of policies, programs, and daily operations; and ensure that the City of Fort Walton Beach government provides municipal services and infrastructure necessary for a high quality of life for our citizens in a fiscally responsible manner.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Promote Organizational Efficiency

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30	2017-18	2018-19
Overall Employee Satisfaction (Strongly Agree & Agree)	81.0%	82.0%	81.0%	86%	80%	80%
Performance Excellence / Leadership Training Courses	6	6	8	10	10	10

### Deliver Services in Most Cost-Efficient Manner

Cost of Services per Citizen - General Fund	\$899	\$923	\$963	annual measure	\$930	\$930
---	-------	-------	-------	----------------	-------	-------

- ✓ Develop incentives for a Neighborhood Redevelopment Program.



- ✓ Continue to effectively market the City to citizens, visitors, and potential business owners.
- ✓ Aggressively pursue expansion opportunities for services and possible annexation.



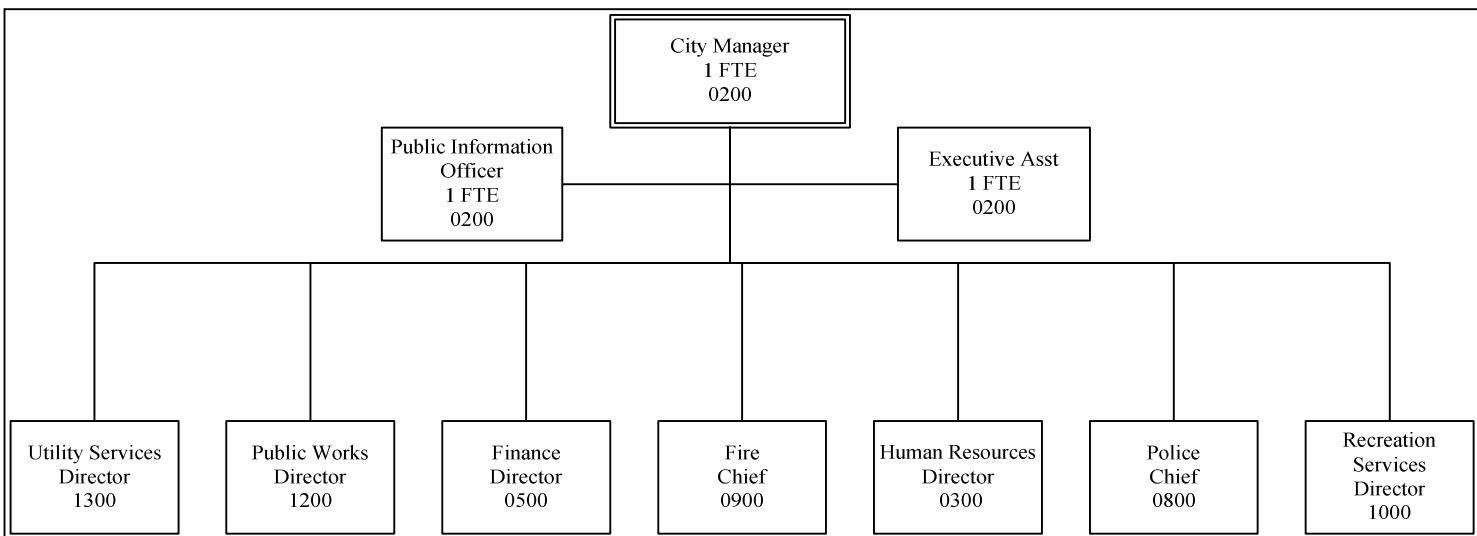
## FUTURE GOALS (FY20 & FY21)

- ✓ Begin implementation of the Downtown Master Plan infrastructure improvements.
- ✓ Begin implementation of the Commerce & Technology Park Master Plan improvements.
- ✓ Create a neighborhood redevelopment partnership program with developers and contractors.



## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Conducted a successful Strategic Planning Session with City Council to continue the positive direction of the City.
- ✓ Completed Phase I and Phase II of the Downtown Master Plan; worked to get Around the Mound on the TPO's Five-Year Work Plan.
- ✓ Continued to work with the EDC and Chamber of Commerce on bringing industry and business to the City.
- ✓ Began a Leadership Training Program for the Senior Leadership Team with the Studer Community Institute.



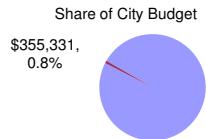
# 001 GENERAL FUND - 0300 HUMAN RESOURCES

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change		
<b>Revenues:</b>							
\$	-	\$	-	\$	-	\$	
Division Does Not Generate Revenue							
				<b>TOTAL REVENUES</b>		\$	
				<b>0.00%</b>			
<b>Personal Services:</b>							
3.00	3.00	3.60	4.60	<b>Number of Funded Employees (FTE's)</b>		4.70	
75,027	82,193	82,617	84,294	513-1100	Executive Salaries	86,317	2.40%
69,518	65,535	91,219	119,735	513-1200	Regular Salaries	116,588	-2.63%
-	108	200	-	513-1202	Incentive/Merit Pay	-	0.00%
-	13,345	-	16,321	513-1300	Part-Time Wages	17,080	4.65%
-	-	883	150	513-1400	Salaries - Overtime	150	0.00%
8,650	9,715	10,897	13,324	513-2100	FICA Taxes	13,109	-1.62%
2,023	2,272	2,548	3,116	513-2101	Medicare	3,066	-1.61%
11,541	11,121	13,772	21,832	513-2200	Retirement Contributions	-	-100.00%
6,707	7,528	8,198	10,359	513-2204	Retirement Contributions - DC Plan	12,303	18.77%
12,980	9,926	11,216	26,275	513-2300	Dental, Life & Health Insurance	31,982	21.72%
217	275	296	375	513-2400	Worker's Compensation	418	11.37%
<b>\$ 186,665</b>	<b>\$ 202,019</b>	<b>\$ 221,846</b>	<b>\$ 295,780</b>	<b>Total Personal Services</b>		<b>\$ 281,012</b>	<b>-4.99%</b>
<b>Operating Expenditures:</b>							
16,880	36,814	27,441	32,971	513-3100	Professional Services	43,471	31.85%
10,697	11,180	10,678	12,750	513-3102	Employee Physicals & Immunizations	12,750	0.00%
1,386	-	2,616	-	513-3400	Other Services	-	0.00%
963	681	1,394	800	513-4000	Travel and Per Diem	800	0.00%
1,222	1,207	1,263	1,305	513-4100	Communication Services	1,305	0.00%
497	506	280	190	513-4200	Postage	190	0.00%
1,575	461	486	487	513-4400	Rentals & Leases	487	0.00%
206	596	1,218	1,500	513-4700	Printing & Binding	600	-60.00%
-	-	-	940	513-4800	Promotional Activities	940	0.00%
474	6,477	-	-	513-4901	Recruitment/Relocation	-	0.00%
303	349	825	500	513-4920	Advertising	500	0.00%
2,458	2,383	2,331	2,600	513-5100	Office Supplies	2,600	0.00%
9,264	8,053	5,801	8,200	513-5200	Operating Supplies	8,250	0.61%
-	195	78	500	513-5210	Uniform Expense	500	0.00%
-	682	1,646	-	513-5231	Computer Hardware/Software	-	0.00%
472	487	533	628	513-5400	Books, Dues & Publications	545	-13.22%
874	1,462	7,004	825	513-5500	Training	825	0.00%
<b>\$ 47,270</b>	<b>\$ 71,533</b>	<b>\$ 63,594</b>	<b>\$ 64,196</b>	<b>Total Operating Expenditures</b>		<b>\$ 73,763</b>	<b>14.90%</b>
<b>Capital Outlay:</b>							
1,082	-	-	-	513-6420	Computer Hardware/Software	-	0.00%
-	2,882	-	-	513-6402	Equipment	-	0.00%
<b>\$ 1,082</b>	<b>\$ 2,882</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
630	726	757	557	581-9121	Transfer to Debt Service Fund	557	-0.03%
<b>\$ 630</b>	<b>\$ 726</b>	<b>\$ 757</b>	<b>\$ 557</b>	<b>Phone System Lease - year 6 of 6</b>		<b>Total Debt Service</b>	
<b>\$ 235,647</b>	<b>\$ 277,160</b>	<b>\$ 286,197</b>	<b>\$ 360,533</b>	<b>TOTAL EXPENSES</b>		<b>\$ 355,331</b>	<b>-1.44%</b>
<b>\$ (235,647)</b>	<b>\$ (277,160)</b>	<b>\$ (286,197)</b>	<b>\$ (360,533)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (355,331)</b>	<b>-1.44%</b>

# HUMAN RESOURCES

## DESCRIPTION

Human Resources recruits new employees and works to retain existing employees, maintains personnel records, coordinates employee benefits, and enforces personnel policies.



## MISSION

Provide effective personnel services through the development, implementation, and equitable administration of policies and procedures; recruit qualified personnel; maintain a well-trained work force; and foster productivity, innovation, and a climate of success in the workplace.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Attract and Retain a High-Quality Workforce

	Actual	YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2018-19
Career Development and Training Classes Held	20	38	49	29	12
Employees Recognized (Yearly)	12	61	72	32	35
Managers Recognized (Yearly)	3	15	13	9	10
Turnover Rate: Public Safety Personnel	9%	21%	16%	4%	10%
Turnover Rate: Non-Public Safety Personnel	42%	35%	46%	42%	20%

- ✓ Performance Evaluations Review
- ✓ Rollout of performance evaluation training program
- ✓ Improve employee recognition program.
- ✓ Reduce turnover for both public safety and non-public safety personnel.
- ✓ On line HR Lab - Training
- ✓ Provide additional training options for employees.
- ✓ Re-establish Safety Committee
- ✓ Continue to build health and wellness committee (bi-monthly meetings)
- ✓ Focus on Health & Wellness (Health & Wellness Fair, Lunch & Learns, etc. )

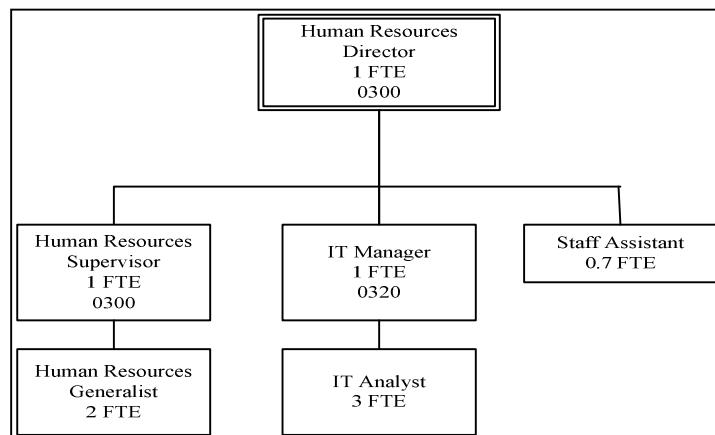


## FUTURE GOALS (FY20 & FY21)

- ✓ Promote health & wellness, control insurance cost and promote a high-quality workforce and environment of continual improvement.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Performance Evaluations & Personnel Manual Review
- ✓ Introduce new employee handbook to all employees.
- ✓ Wellness fair.
- ✓ Insurance - Open Enrollment
- ✓ Finalize updated Personnel Manual
- ✓ Police Promotional Test
- ✓ Fire Entry Level Testing
- ✓ Employee Satisfaction Survey



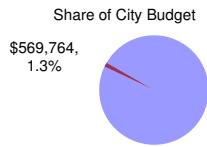
**001 GENERAL FUND - 0310 RISK MANAGEMENT**

Actual					Budget				
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted		% Change		
					<b>Revenues:</b>				
					Division Does Not Generate Revenue				
\$ -	\$ -	\$ -	\$ -		<b>TOTAL REVENUES</b>		\$ -		<b>0.00%</b>
					<b>Operating Expenditures:</b>				
3,491	3,647	3,740	2,400	519-4000	Travel and Per Diem		2,400		0.00%
495,750	474,837	487,964	530,944	519-4500	Insurance		517,289		-2.57%
57,938	52,795	159,877	50,000	519-4501	Unrecovered Insurance Claims		50,000		0.00%
-	4,681	-	-	519-5200	Operating		-		0.00%
-	80	150	75	519-5500	Training		75		0.00%
<b>\$ 557,179</b>	<b>\$ 536,039</b>	<b>\$ 651,731</b>	<b>\$ 583,419</b>		<b>Total Operating Expenditures</b>		<b>\$ 569,764</b>		<b>-2.34%</b>
					<b>Capital Outlay:</b>				
\$ -	\$ -	\$ -	\$ -		<b>Total Capital Outlay</b>		\$ -		<b>0.00%</b>
<b>\$ 557,179</b>	<b>\$ 536,039</b>	<b>\$ 651,731</b>	<b>\$ 583,419</b>		<b>TOTAL EXPENSES</b>		<b>\$ 569,764</b>		<b>-2.34%</b>
<b>\$ (557,179)</b>	<b>\$ (536,039)</b>	<b>\$ (651,731)</b>	<b>\$ (583,419)</b>		<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (569,764)</b>		<b>-2.34%</b>

# RISK MANAGEMENT

## DESCRIPTION

Risk Management is responsible for protecting the City from liability through risk retention and transfer, claims handling, and safety programs. The City's safety program aims to reduce illness and injury to employees and citizens.



## MISSION

Continuously develop, manage and improve insurance and safety/occupational services to provide quality, cost effective support to our customers and to protect the City's financial well being.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

	Actual		YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
<b>Reduce Workers Compensation Expense</b>						
Workers Compensation Accidents	36	47	56	34	35	35
Workers Compensation Accidents with Injuries	20	29	41	24	10	10
Workers Compensation Lost Work Days	88	128	48	13	20	10
Workers Compensation Open Claims	18	31	44	22	5	5
Workers Compensation Experience Modification	0.80	0.80	0.80	0.80	1.00	1.00
<b>Minimize Liability Exposure</b>						
At-Fault Employee Vehicle & Equipment Incidents	8	21	25	19	5	5
<b>Provide a Safe Workplace</b>						
Safety Training Classes Held	7	8	4	2	15	15

- ✓ Reduce workers compensation accident frequency, accidents with injuries, and lost work hours through improved safety training.
- ✓ Reduce at-fault employee vehicle and equipment incidents through improved safety program.
- ✓ Offer avenues of safety training to promote a safe workplace and environment of continual improvement.
- ✓ Implement safety training/recognition programs.
- ✓ Develop on-line safety training programs for employees (HR Training Lab).



## FUTURE GOALS (FY20 & FY21)

- ✓ Reduce workers compensation experience modification factor
- ✓ Develop on-line safety training programs for employees (HR Training Lab).
- ✓ Enhance wellness program and development wellness incentives.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Provided drug-free workplace training for all supervisors.

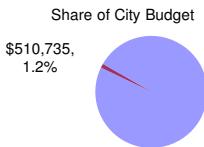
001 GENERAL FUND - 0320 INFORMATION TECHNOLOGY

Actual				2017-18		Budget	
2014-15	2015-16	2016-17	Adopted	2018-19	Adopted	% Change	
<b>Revenues:</b> Division Does Not Generate Revenue							
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>4.00</b>				
131,986	110,329	127,519	195,528	516-1200			
-	-	-	100	516-1400			
1,806	1,263	111	-	516-1503	Auto Allowance	- 0.00%	
7,762	8,633	7,372	9,819	516-2100	FICA Taxes	10,665 8.61%	
1,815	2,019	1,724	2,639	516-2101	Medicare	2,494 -5.49%	
41,617	24,749	22,979	36,320	516-2200	Retirement Contributions	35,464 -2.36%	
-	1,039	1,226	5,172	516-2204	Retirement Contributions - DC Plan	7,382 42.74%	
19,815	16,548	22,562	57,101	516-2300	Dental, Life & Health Insurance	58,840 3.05%	
199	191	216	331	516-2400	Worker's Compensation	391 18.14%	
<b>\$ 205,001</b>	<b>\$ 164,770</b>	<b>\$ 183,709</b>	<b>\$ 307,009</b>		<b>Total Personal Services</b>	<b>\$ 339,637</b> 10.63%	
<b>Operating Expenditures:</b>							
105,868	124,072	116,823	116,645	516-3100	Professional Services	116,189 -0.39%	
-	-	1,835	1,239	516-4000	Travel and Per Diem	1,239 0.00%	
29,533	34,334	25,281	34,680	516-4100	Communication Services	28,635 -17.43%	
-	-	177	-	516-4620	Vehicle Repair	- 0.00%	
5,909	6,271	2,425	10,000	516-4630	Equipment Repair	10,000 0.00%	
874	1,357	2,690	2,500	516-5200	Operating Supplies	1,500 -40.00%	
-	172	40	400	516-5210	Uniform Expense	400 0.00%	
4,872	2,035	6,991	9,000	516-5231	Computer Hardware/Software	9,000 0.00%	
-	-	739	-	516-5233	Tools	- 0.00%	
2,270	2,458	2,616	2,806	516-5400	Books, Dues & Publications	2,898 3.28%	
-	595	410	495	516-5500	Training	495 0.00%	
<b>\$ 149,326</b>	<b>\$ 171,294</b>	<b>\$ 160,027</b>	<b>\$ 177,765</b>		<b>Total Operating Expenditures</b>	<b>\$ 170,356</b> -4.17%	
<b>Capital Outlay:</b>							
23,707	5,296	-	21,425	516-6420	Computer Hardware/Software	- -100.00%	
<b>\$ 23,707</b>	<b>\$ 5,296</b>	<b>\$ -</b>	<b>\$ 21,425</b>		<b>Total Capital Outlay</b>	<b>\$ -</b> -100.00%	
<b>Debt Service</b>							
738	726	757	742	581-9121	Transfer to Debt Service Fund	742 0.06%	
					Phone System Lease - year 6 of 6		
<b>\$ 738</b>	<b>\$ 726</b>	<b>\$ 757</b>	<b>\$ 742</b>		<b>Total Debt Service</b>	<b>\$ 742</b> 0.06%	
<b>\$ 378,772</b>	<b>\$ 342,087</b>	<b>\$ 344,493</b>	<b>\$ 506,941</b>		<b>TOTAL EXPENSES</b>	<b>\$ 510,735</b> 0.75%	
<b>\$ (378,772)</b>	<b>\$ (342,087)</b>	<b>\$ (344,493)</b>	<b>\$ (506,941)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (510,735)</b> 0.75%	

# INFORMATION TECHNOLOGY

## DESCRIPTION

Information Technology is responsible for the operation and maintenance of the City's network, computers, servers, website, and telecommunications in order to facilitate the daily work of employees as well as provide easily accessible information and services to citizens.



## MISSION

Provide Citywide information technology services that are secure and highly accessible.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Provide Current Technology to Users

	Actual	YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18
Computers, Servers, Laptops & Tablets Replaced	20%	13%	15%	6%	16%
Police Laptops Replaced	26%	17%	0%	0%	9%

### Support Department Productivity by Minimizing Downtime

Hours of Downtime: Public Safety (police & fire)	3	8	12	5	10
Hours of Downtime: Non-Public Safety	9	17	18	6	20

- ✓ Ensure current technology to users by replacing desktop computers and servers that are 5 years old.
- ✓ Ensure current technology to police department by replacing laptops every five years.
- ✓ Ensure no more than 10 hours of downtime for public safety personnel.
- ✓ Ensure no more than 20 hours of downtime for non-public safety personnel.
- ✓ Implement Microsoft Office 365 City Wide



## FUTURE GOALS (FY20 & FY21)

- ✓ Continue to implement new technology to increase security on the City's network.
- ✓ Implement Phase I and II of storage area network (SAN).

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Purchased 7 rugged laptops for PD
- ✓ Purchase of 40 desktops

**001 GENERAL FUND - 0400 CITY CLERK**

Actual				2017-18				Budget		
2014-15	2015-16	2016-17	Adopted	2018-19			%			
\$	\$	\$	\$	\$	\$	\$	Adopted	Change		
				980	341-9300	<b>Revenues:</b>				
				980		Photo Copies/Certifying	100	-89.80%		
						<b>TOTAL REVENUES</b>	\$ 100	<b>-89.80%</b>		
						<b>Personal Services:</b>				
						<b>Number of Funded Employees (FTE's)</b>				
<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>			<b>2.40</b>				
60,435	68,270	67,403	68,850	512-1100		Executive Salaries	70,503	2.40%		
22,168	34,923	39,016	40,714	512-1200		Regular Salaries	42,673	4.81%		
-	-	-	108	512-1201		Service Awards	270	150.00%		
5,007	-	-	11,914	512-1300		Part-Time Wages	12,200	2.40%		
353	136	30	25	512-1400		Salaries - Overtime	25	0.00%		
5,029	6,052	6,203	7,097	512-2100		FICA Taxes	7,348	3.54%		
1,176	1,415	1,451	1,660	512-2101		Medicare	1,719	3.53%		
11,092	10,982	14,038	22,800	512-2200		Retirement Contributions	22,788	-0.05%		
3,594	4,961	5,039	5,164	512-2204		Retirement Contributions - DC Plan	5,288	2.40%		
13,475	14,942	16,930	18,061	512-2300		Dental, Life & Health Insurance	19,713	9.15%		
128	177	180	207	512-2400		Worker's Compensation	238	15.11%		
<b>\$ 122,456</b>	<b>\$ 141,857</b>	<b>\$ 150,290</b>	<b>\$ 176,599</b>			<b>Total Personal Services</b>	<b>\$ 182,765</b>	<b>3.49%</b>		
						<b>Operating Expenditures:</b>				
						Professional Services	37,332	2.85%		
28,152	23,973	40,273	36,296	512-3100		Other Services	-	0.00%		
134	-	-	-	512-3400		Travel and Per Diem	3,077	6.95%		
676	1,676	2,912	2,877	512-4000		Communication Services	764	0.00%		
760	720	740	764	512-4100		Postage	300	0.00%		
172	262	336	300	512-4200		Rentals & Leases	11,138	0.00%		
11,137	6,151	2,985	11,138	512-4400		Recording Fees	2,000	0.00%		
1,847	2,022	1,762	2,000	512-4912		Legal Advertising	12,000	-14.29%		
13,638	14,008	12,126	14,000	512-4915		Office Supplies	1,500	0.00%		
758	479	634	1,500	512-5100		Office Supplies - City Hall Copier (Dept Alloc)	2,000	0.00%		
494	1,411	1,659	2,000	512-5101		Operating Supplies	200	0.00%		
1,507	5,367	13	200	512-5200		Uniform Expense	200	-33.33%		
-	156	-	300	512-5210		Books, Dues & Publications	1,350	2.43%		
752	438	593	1,318	512-5400		Training	1,515	-0.66%		
984	1,155	1,144	1,525	512-5500		<b>Total Operating Expenditures</b>	<b>\$ 73,376</b>	<b>-1.13%</b>		
<b>\$ 61,010</b>	<b>\$ 57,819</b>	<b>\$ 65,177</b>	<b>\$ 74,218</b>							
						<b>Capital Outlay:</b>				
2,182	-	-	-	512-6420		Computer Hardware/Software	-	0.00%		
<b>\$ 2,182</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>		
						<b>Debt Service</b>				
554	545	514	557	581-9121		Transfer to Debt Service Fund	557	-0.03%		
						Phone System Lease - year 6 of 6				
<b>\$ 554</b>	<b>\$ 545</b>	<b>\$ 514</b>	<b>\$ 557</b>			<b>Total Debt Service</b>	<b>\$ 557</b>	<b>-0.03%</b>		
<b>\$ 186,202</b>	<b>\$ 200,221</b>	<b>\$ 215,981</b>	<b>\$ 251,374</b>			<b>TOTAL EXPENSES</b>	<b>\$ 256,698</b>	<b>2.12%</b>		
<b>\$ (186,202)</b>	<b>\$ (200,221)</b>	<b>\$ (215,981)</b>	<b>\$ (250,393)</b>			<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (256,598)</b>	<b>2.48%</b>		

# CITY CLERK

Share of City Budget

\$256,698,  
0.6%



## DESCRIPTION

The City Clerk is a Charter Officer, appointed by and reporting to, the City Council. The City Clerk performs as part of the Administrative Branch of the City. The Clerk serves as the custodian of the City seal, custodian of records, and provides administrative support to the Mayor and City Council.

## MISSION

Provide professional, knowledgeable and accurate service to the Mayor and City Council Members, the public, and other Municipal departments by preparing agendas and minutes, processing and monitoring records requests, and updating the Code of Ordinances and Land Development Code.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Continue to properly maintain public records

	Actual			Budget		
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Boxes Scanned/Destroyed	na	na	47	45	50	50
Documents Recorded with County	na	na	46	17	40	40
Requisitions/Purchase Orders	na	na	18	14	15	15

### Continue to provide prompt & professional customer service

Public records requests & Public records requested \$ generated	na	na	621 / \$688	551 / \$626.59	600 / \$500	600 / \$500
Legal/Display Ads	na	na	26	12	20	20
Lien requests/dollars generated	na	na	431 / \$10,572	295 / \$12,712	400 / \$10,000	400 / \$10,000
Number of pages transcribed (Council/Board/Comm)	na	na	239	145	225	225

### Continue to provide professional administrative support

Contracts/Leases/Agreements/MOA/MOU processed	na	na	53	40	50	50
Number of Council and Board/Committee meetings	na	na	57	40	50	50
Ordinances & Resolutions approved by Council	na	na	40	20	35	35

- ✓ Implement Phase II of the Public Records Request Management Software System, JustFOIA to increase productivity and accountability, to provide monitoring capabilities of the status of requests, and to maintain history.
- ✓ Provide Code of Ordinance and Land Development Code additions and revisions to Municode immediately after approval for posting .

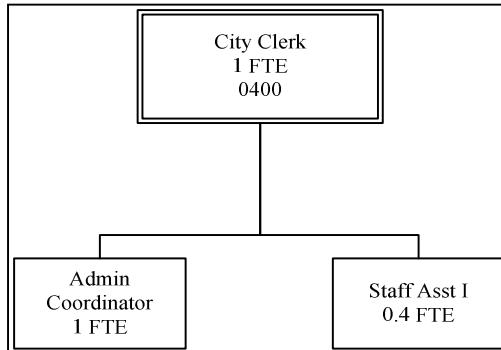
## FUTURE GOALS (FY20 & FY21)

- ✓ Continue to add methods/processes to increase and improve online accessibility for employees and the public.
- ✓ Continue to purge electronic files that have exceeded their retention date.



## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Partially implemented the Public Records Request Management Software System, JustFOIA, to increase productivity and accountability, to provide monitoring capabilities of the status of requests, and to maintain history. First Phase implemented in the the Police Department.
- ✓ Streamlined Lien Searches which minimized multiple staff interruptions.



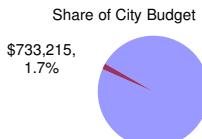
# 001 GENERAL FUND - 0500 FINANCE

Actual					Budget		
2104-15	2105-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
<b>Revenues:</b>							
Division Does Not Generate Revenue							
\$	-	\$	-	\$	-		
					<b>TOTAL REVENUES</b>	\$	
					\$ 0.00%		
<b>Personal Services:</b>							
<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>		<b>6.00</b>		
93,836	99,590	98,506	95,632	513-1100	Executive Salaries	102,823	
204,752	204,048	222,176	230,369	513-1200	Regular Salaries	243,941	
-	162	-	-	513-1201	Service Awards	-	
-	193	114	400	513-1400	Overtime	400	
17,118	16,817	17,635	17,591	513-2100	FICA Taxes	18,859	
4,004	3,933	4,124	4,114	513-2101	Medicare	4,410	
79,351	77,437	95,695	147,816	513-2200	Retirement Contributions	106,711	
1,317	3,953	4,748	4,866	513-2204	Retirement Contributions - DC Plan	10,137	
52,083	64,400	77,318	82,554	513-2300	Dental, Life & Health Insurance	81,021	
452	527	549	563	513-2400	Worker's Compensation	659	
<b>\$ 452,913</b>	<b>\$ 471,060</b>	<b>\$ 520,865</b>	<b>\$ 583,904</b>		<b>Total Personal Services</b>	<b>\$ 568,962</b>	
						<b>-2.56%</b>	
<b>Operating Expenditures:</b>							
42,273	46,023	42,312	72,901	513-3100	Professional Services	75,881	
51,984	55,363	56,359	56,359	513-3200	Annual Audit Services	58,407	
-	3,206	-	-	513-3400	Other Services	-	
6,488	6,106	7,837	8,900	513-4000	Travel and Per Diem	8,550	
1,089	1,048	1,077	1,041	513-4100	Communication Services	1,158	
3,611	4,280	2,627	4,500	513-4200	Postage	2,600	
2,607	-	-	-	513-4400	Rentals & Leases	-	
749	470	488	510	513-4610	Maintenance Contracts	530	
821	1,293	1,132	1,025	513-4700	Printing and Binding	1,025	
0	0	2	25	513-4903	Sales Tax Expense/Penalty	25	
3,987	4,057	4,035	4,850	513-5100	Office Supplies	4,850	
3,431	1,811	2,190	3,780	513-5200	Operating Supplies	2,980	
298	400	442	600	513-5210	Uniform Expense	600	
698	311	614	-	513-5231	Computer Hardware/Software	-	
1,429	2,245	2,050	2,530	513-5400	Books, Dues & Publications	2,705	
2,332	3,056	1,439	4,716	513-5500	Training	3,828	
<b>\$ 121,796</b>	<b>\$ 129,669</b>	<b>\$ 122,604</b>	<b>\$ 161,737</b>		<b>Total Operating Expenditures</b>	<b>\$ 163,139</b>	
						<b>0.87%</b>	
<b>Capital Outlay:</b>							
1,082	-	-	-	513-6420	Computer Hardware/Software	-	
<b>\$ 1,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	
						<b>0.00%</b>	
<b>Capital Improvements Program:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	
						<b>0.00%</b>	
<b>Debt Service</b>							
1,108	1,089	1,089	1,114	581-9121	Transfer to Debt Service Fund	1,114	
					Phone System Lease - year 6 of 6	-0.03%	
<b>\$ 1,108</b>	<b>\$ 1,089</b>	<b>\$ 1,089</b>	<b>\$ 1,114</b>		<b>Total Debt Service</b>	<b>\$ 1,114</b>	
						<b>-0.03%</b>	
<b>\$ 576,898</b>	<b>\$ 601,819</b>	<b>\$ 644,558</b>	<b>\$ 746,755</b>		<b>TOTAL EXPENSES</b>	<b>\$ 733,215</b>	
						<b>-1.81%</b>	
<b>\$ (576,898)</b>	<b>\$ (601,819)</b>	<b>\$ (644,558)</b>	<b>\$ (746,755)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (733,215)</b>	
						<b>-1.81%</b>	

# FINANCE

## DESCRIPTION

Finance's primary function is to maintain financial stability for the City. Responsibilities include monitoring appropriations, revenues, and expenditures; developing policies and procedures relating to finance issues; ensuring compliance with City, State, and Federal regulations; and oversight of purchasing and customer service.



## MISSION

Provide professional support in financial administration, uphold the public's trust and reliance on financial reports, and maintain the City's sound financial position and stability while offering quality services efficiently and responsively.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30	2017-18	2018-19
Provide Accurate and Timely Financial Information						
Monthly Financial Reports Prepared within 20 Days	98%	98%	99%	98%	95%	95%
Findings From External Auditors	0	0	0	0	0	0
Prepare Useful & Meaningful Financial Documents to the Public						
Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)	90%	92%	95%	95%	95%	95%
Achieve GFOA Certificate of Achievement for Financial Reporting	✓	✓	✓	annual measure	✓	✓

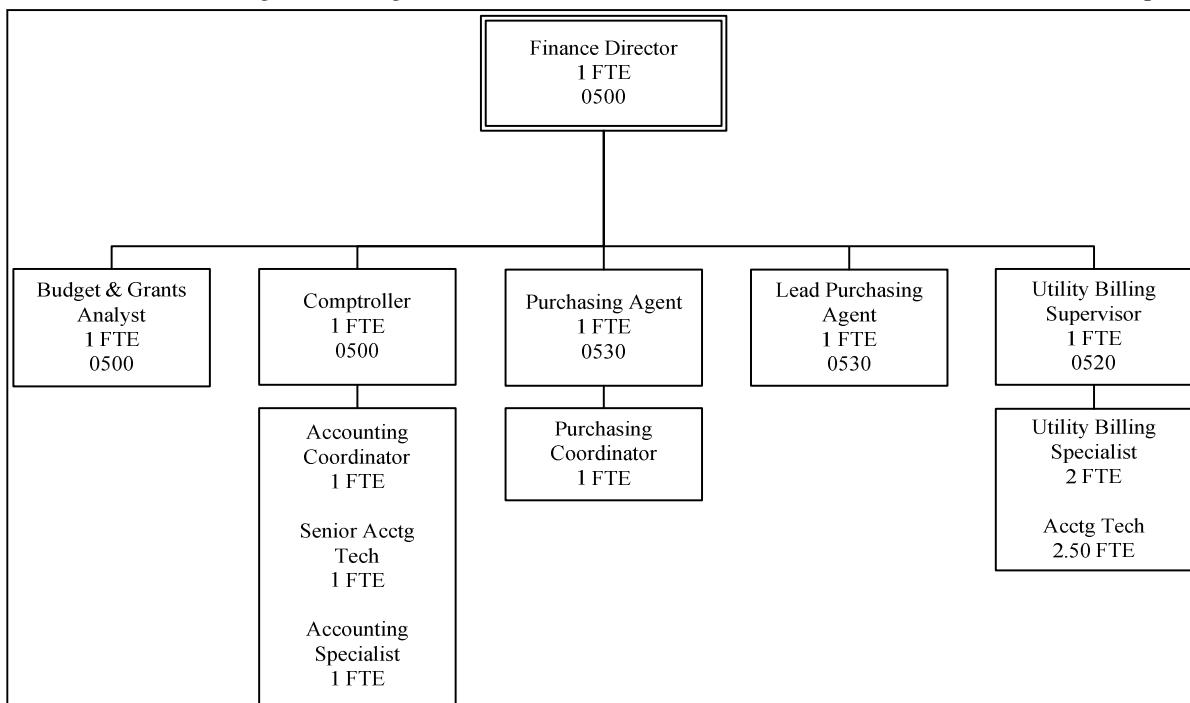
- ✓ Prepare 95% of monthly financial reports within 20 days of the end of the month to provide timely financial information.
- ✓ Achieve growth beyond the rate of inflation for invested surplus funds.
- ✓ Increase the number of grants awarded to the City through grant-writing training and new avenues of grant opportunities.

## FUTURE GOALS (FY20 & FY21)

- ✓ Automate reporting process by converting monthly financial and budget reports to Q-Rep software.
- ✓ Review and update all finance policies and procedures to ensure accuracy, completeness, and functionality.
- ✓ Provide internal training opportunities for city staff to enable effective use of the available information within the City's computerized accounting system.
- ✓ Create City centric communications report.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Received GFOA Distinguished Budget Presentation Award and Certificate of Achievement for Financial Reporting.



**001 GENERAL FUND - 0530 PURCHASING**

Actual					Budget				
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted		% Change		
<b>Revenues:</b>									
Division Does Not Generate Revenue									
\$ 2.75	\$ 2.75	\$ 2.75	\$ 3.00		\$ 0		0.00%		
90,982	122,298	122,298	125,283	513-1200	Regular Salaries	125,594	0.25%		
-	54	54	-	513-1201	Service Awards	-	0.00%		
18,280	-	-	-	513-1300	Part-Time Wages	-	0.00%		
-	61	61	50	513-1400	Overtime	100	100.00%		
6,559	7,613	7,613	7,500	513-2100	FICA Taxes	7,616	1.55%		
1,534	1,781	1,781	1,754	513-2101	Medicare	1,781	1.54%		
18,715	18,562	18,562	20,842	513-2200	Retirement Contributions	19,574	-6.08%		
2,306	3,711	3,711	3,818	513-2204	Retirement Contributions - DC Plan	7,844	105.44%		
9,642	9,784	9,784	11,263	513-2300	Dental, Life & Health Insurance	7,568	-32.81%		
163	209	209	213	513-2400	Worker's Compensation	239	12.21%		
<b>\$ 148,181</b>	<b>\$ 164,072</b>	<b>\$ 164,072</b>	<b>\$ 170,722</b>		<b>Total Personal Services</b>	<b>\$ 170,315</b>	<b>-0.24%</b>		
<b>Operating Expenditures:</b>									
7,757	7,931	7,931	7,922	513-3100	Professional Services	7,922	0.00%		
159	-	-	449	513-4000	Travel and Per Diem	135	-69.93%		
635	561	561	583	513-4100	Communication Services	740	26.93%		
42	66	66	120	513-4200	Postage	120	0.00%		
			500	513-4630	Equipment Repair	500	0.00%		
105	-	-	75	513-4700	Printing & Binding	75	0.00%		
-	-	-	340	513-5204	Fuel & Oil	340	0.00%		
19	-	-	300	513-5210	Uniform Expense	300	0.00%		
95	285	285	270	513-5400	Books, Dues & Publications	320	18.52%		
250	-	-	-	513-5500	Training	-	0.00%		
<b>\$ 9,062</b>	<b>\$ 9,525</b>	<b>\$ 9,525</b>	<b>\$ 10,559</b>		<b>Total Operating Expenditures</b>	<b>\$ 10,452</b>	<b>-1.01%</b>		
<b>Debt Service</b>									
554	545	545	557	581-9121	Transfer to Debt Service Fund	557	-0.03%		
					Phone System Lease - year 6 of 6				
<b>\$ 554</b>	<b>\$ 545</b>	<b>\$ 545</b>	<b>\$ 557</b>		<b>Total Debt Service</b>	<b>\$ 557</b>	<b>-0.03%</b>		
<b>\$ 157,798</b>	<b>\$ 174,142</b>	<b>\$ 174,142</b>	<b>\$ 181,838</b>		<b>TOTAL EXPENSES</b>	<b>\$ 181,324</b>	<b>-0.28%</b>		
<b>\$ (157,798)</b>	<b>\$ (174,142)</b>	<b>\$ (174,142)</b>	<b>\$ (181,838)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (181,324)</b>	<b>-0.28%</b>		

# PURCHASING

## DESCRIPTION

Purchasing is responsible for the acquisition of supplies, materials, equipment, and other commodities needed for operations, as well as supervising the preparation and processing of all bids, proposals, quotations, and required advertisements.

Share of City Budget

\$181,324,  
0.4%



## MISSION

Procure goods and services at the best possible cost consistent with the quality needed to provide the best services to the public.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Procure Products As Efficiently As Possible

	Actual				YTD thru 06/30	Budget	
	2014-15	2015-16	2016-17	2017-18		2017-18	2018-19
Purchases Made By Purchase Order	n/a	n/a	n/a	2,346	2,600	2,800	
Time Between Requisition Approval And Purchase Order Creation	96%	97%	98%	96%	90%	96%	

- ✓ Develop succession planning for Purchasing Division to assure continuity of proper purchasing policies and city requirements.
- ✓ Systematically update wording, requirements for formal bid documents.

## FUTURE GOALS (FY20 & FY21)

- ✓ Develop and implement procurement tracking for item order frequency.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Expanded ITB/RFP postings to include St of FL Office of Supplier Diversity website (minority; woman-owned; veteran-owned businesses); and on LinkedIn.

## 001 GENERAL FUND - 0800 POLICE

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
175,025	181,303	190,399	175,703	312-5200	Insurance Premium Tax - Police Pension	181,576	3.34%
378	303	135	50	329-4000	Taxi Permit/Bicycle Registration	100	100.00%
2,419	2,364	3,005	2,862	342-1000	Law Enforcement Services	2,387	-16.60%
8,416	7,504	9,016	5,208	342-1300	Police Special Events	5,376	3.23%
4,660	4,759	4,440	3,871	342-1800	Photo Copies	4,415	14.05%
44,306	38,979	38,831	37,287	351-5000	Traffic Fines	30,210	-18.98%
26,722	21,058	20,959	22,340	351-5030	Traffic Fines - Law Enforcement Automation	16,006	-28.35%
1,802	470	875	570	354-1100	Parking Citations	240	-57.89%
475	950	1,650	1,875	354-1200	False Alarm Fines	1,150	-38.67%
2,750	-	1,750	-	366-3010	Designated Donations	-	0.00%
23,730	-	-	138,431	1592-331-1200	Federal COPS Grant	-	-100.00%
<b>\$ 290,683</b>	<b>\$ 257,691</b>	<b>\$ 271,059</b>	<b>\$ 388,197</b>		<b>TOTAL REVENUES</b>	<b>\$ 241,460</b>	<b>-37.80%</b>

### Revenues:

Insurance Premium Tax - Police Pension	181,576	3.34%
Taxi Permit/Bicycle Registration	100	100.00%
Law Enforcement Services	2,387	-16.60%
Police Special Events	5,376	3.23%
Photo Copies	4,415	14.05%
Traffic Fines	30,210	-18.98%
Traffic Fines - Law Enforcement Automation	16,006	-28.35%
Parking Citations	240	-57.89%
False Alarm Fines	1,150	-38.67%
Designated Donations	-	0.00%
Federal COPS Grant	-	-100.00%

### **TOTAL REVENUES**

**\$ 241,460**

**-37.80%**

### Personal Services:

<b>Number of Funded Employees (FTE's)</b>	<b>66.10</b>	
Executive Salaries	93,727	2.40%
Regular Salaries	2,635,620	1.25%
Service Awards	432	-63.73%
Incentive/Merit Pay	-	0.00%
Part-Time Wages	87,838	15.61%
Salaries - Overtime	176,589	21.91%
Salaries - Overtime Holiday Worked	69,046	4.80%
Incentive Pay	113,513	8.82%
Clothing Allowance	5,400	50.00%
FICA Taxes	169,388	2.01%
Medicare	39,614	2.01%
Retirement Contributions - General Employees	143,058	-0.21%
Retirement Contributions - Police Officers	732,187	-2.47%
Insurance Premium Tax - Police Pension	181,576	3.34%
Retirement Contributions - DC Plan	26,371	6.86%
Dental, Life & Health Insurance	518,064	2.38%
Worker's Compensation	76,103	19.46%
Salary Allocation Reimb from CRA Fund	-	0.00%
<b>Total Personal Services</b>	<b>\$ 5,068,526</b>	<b>2.20%</b>

### Operating Expenditures:

Professional Services	95,408	-3.63%
Legal	1,500	0.00%
Information & Evidence	1,000	0.00%
Travel and Per Diem	25,000	0.00%
Communication Services	30,211	4.32%
Postage	1,250	0.00%
Utilities	44,760	10.16%
Rentals & Leases	3,709	211.72%
Maintenance Contracts	76,262	-4.01%
Vehicle Repair	37,000	-11.90%
Equipment Repair	3,000	-40.00%
Building Maintenance	-	0.00%
Printing & Binding	2,350	0.00%
Wrecker Expense	1,000	0.00%
Legal Advertising	-	0.00%
Office Supplies	8,500	-15.00%
Operating Supplies	61,500	0.00%
Fuel & Oil	89,776	7.90%
Uniform Expense	30,175	-1.87%

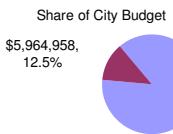
001 GENERAL FUND - 0800 POLICE

Actual					Budget	
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change
8,453	11,848	21,598	20,000	521-5213	Ammunition Expense	20,000 0.00%
887	1,066	1,480	-	521-5222	Explorer Post Spending	- 0.00%
835	3,199	225	-	521-5223	Citizen Police Academy Alumni Donation Spending	- 0.00%
274	-	297	-	521-5224	Coin/Pin Donation Spending	- 0.00%
2,964	-	1,363	-	521-5226	Designated Donation Spending	- 0.00%
725	19,478	1,985	500	521-5231	Computer Hardware/Software	500 0.00%
2,534	2,065	52,752	8,200	521-5233	Tools/Guns	5,200 -36.59%
-	81	475	450	521-5250	Operating Supplies - Grounds Maintenance	450 0.00%
4,835	5,070	7,604	8,935	521-5400	Books, Dues & Publications	7,550 -15.50%
-	4,045	19,475	25,000	521-5500	Training	25,000 0.00%
<b>\$ 392,601</b>	<b>\$ 402,553</b>	<b>\$ 625,749</b>	<b>\$ 576,870</b>		<b>Total Operating Expenditures</b>	<b>\$ 571,101</b> <b>-1.00%</b>
<b>Capital Outlay:</b>						
-	1,241	-	-	521-6402	Equipment	- 0.00%
361,431	245,882	373,320	297,000	521-6403	Passenger Vehicles	176,000 -40.74%
-	2,825	17,431	-	521-6406	Specialized Equipment	- 0.00%
8,724	-	58,825	-	521-6420	Computer Hardware/Software	- 0.00%
<b>\$ 370,155</b>	<b>\$ 249,948</b>	<b>\$ 449,576</b>	<b>\$ 297,000</b>		<b>Total Capital Outlay</b>	<b>\$ 176,000</b> <b>-40.74%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Improvements Program</b>	<b>\$ -</b> <b>0.00%</b>
<b>Debt Service:</b>						
151,233	149,925	150,870	149,331	581-9121	Transfer to Debt Service Fund	149,331 0.00%
2013 Revenue Note -Municipal Facilities Police- yr 6 of 18						
Phone System Lease - year 6 of 6						
<b>\$ 151,233</b>	<b>\$ 149,925</b>	<b>\$ 150,870</b>	<b>\$ 149,331</b>		<b>Total Debt Service</b>	<b>\$ 149,331</b> <b>0.00%</b>
<b>\$ 4,879,620</b>	<b>\$ 4,669,676</b>	<b>\$ 5,240,408</b>	<b>\$ 5,982,800</b>		<b>TOTAL EXPENSES</b>	<b>\$ 5,964,958</b> <b>-0.30%</b>
<b>\$ (4,588,936)</b>	<b>\$ (4,411,985)</b>	<b>\$ (4,969,349)</b>	<b>\$ (5,594,604)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (5,723,498)</b> <b>2.30%</b>

## POLICE

### DESCRIPTION

Police Department functions include patrol, community policing, street crimes, investigations, communications, and records. The Police Department is responsible for enforcement of laws, minimizing illegal activity, criminal investigations, maintaining accurate law enforcement records. Community involvement to devise solutions and monitor resolutions is strongly promoted and a Citizens Police Academy is conducted to educate citizens about safety and enhance community based crime prevention efforts.



### MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Respond Promptly to Calls for Service

	Actual	YTD thru 06/30		Budget		
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Sworn Officers per 1,000 Citizens	1.96	1.95	1.96	1.96	2.25	2.25
Response Time: Top Priority Calls (min:sec, call received to on-scene)	1:34	1:45	2:02	2:29	2:25	2:20

#### Protect Life and Property

Increase number of Subscribers into the RUOK Program	na	na	na	1	100%	100%
--	----	----	----	---	------	------

#### Promote Community Involvement

Citizens Police Academy Participants (# of attendees)	18	0	11	0	15	0
Create Business Watch Program (# of business)	na	na	na	0	na	10

#### Training

Increase Supervisor Training	na	na	na	1	na	8
Increase Officer Training	na	na	na	23	na	20
Increase Dispatch Training	na	na	na	2	na	4
Complete CIT Training for all Sworn Officers	na	na	na	2	na	14

- ✓ Achieve average response times (call received to officer on-scene) of under 2 minutes for top priority calls, under 4 minutes for medium priority calls, and under 6-1/2 minutes for low priority calls.
- ✓ Increase RUOK subscribers by 100% and respond within one hour to check on any RUOK subscriber who fails to acknowledge the verification call.
- ✓ Conduct house checks for all subscribing citizens.
- ✓ Conduct a Honorary Officer Police Experience Academy with at least 15 participants.

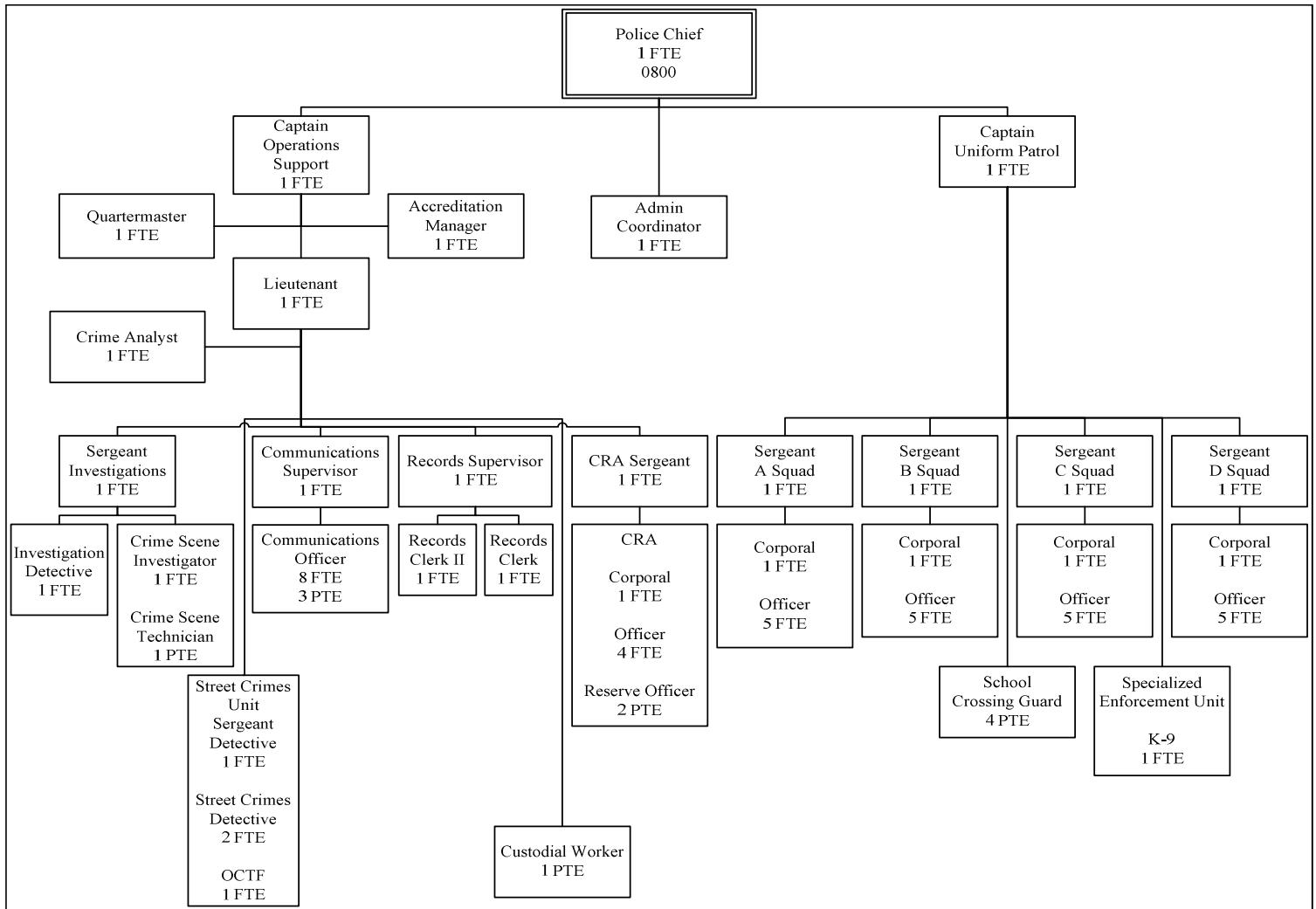
### FUTURE GOALS (FY20 & FY21)

- ✓ Enroll all qualified citizens in RUOK Program by active community engagement through social media and officer identification and contact.
- ✓ Conduct a Honorary Officer Police Experience Academy annually with at least 15 participants.
- ✓ Develop and Conduct one Junior Officer Police Experience Academy annually with 10 participants.



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ FWBPD underwent a significant organizational restructuring and deployment change in an effort to increase accountability and streamlining the communication process. This created a more effective and efficient process dealing with organizational equipment accountability.
- ✓ FWBPD Street Crimes Unit conducted numerous investigative activities, to include issues with Carson Drive SE. These activities reduced the number of violent criminal acts in the Carson Dr. SE area. Their activities within the City recovered multiple kinds of narcotics with a street value of \$177,611.75; the recovery of 36 firearms and weapons; and the arrest of #211 of narcotics dealers and users.
- ✓ The Communications Center upgrade was completed and is in full operation.
- ✓ Department training for the Department employees (sworn and un-sworn) was increased to allow for better trained personnel. Multiple promotions within the sworn officer ranks.
- ✓ Three officers were recognized and presented awards for leading in the number of DUI arrests made during the previous calendar year. The top three FWBPD officers had a combined 55 DUI and narcotics arrests in calendar year 2017.



**001 GENERAL FUND - 0900 FIRE**

Actual				2017-18				Budget								
2014-15	2015-16	2016-17	Adopted	2014-15	2015-16	2016-17	Adopted	2014-15	2015-16	2016-17	Adopted	2014-15	2015-16	2016-17	Adopted	% Change
205,007	205,007	204,568	205,007	312-5100	Insurance Premium Tax - Fire Pension				204,568		-0.21%					
5,471	5,471	4,534	4,663	329-2010	Fire Safety Plan Review				3,445		-26.12%					
7,615	7,615	10,713	12,065	335-2100	Fire Supplemental Compensation				10,790		-10.57%					
720	720	1,125	945	342-2200	Safety Permits & Licenses				945		0.00%					
23,491	23,491	21,506	20,699	342-2700	Annual Safety Inspection Fees				26,734		29.16%					
-	2,611	1,217	-	366-1060	Contributions/Donations				-		0.00%					
<b>\$ 242,304</b>	<b>\$ 244,916</b>	<b>\$ 243,663</b>	<b>\$ 243,379</b>		<b>TOTAL REVENUES</b>				<b>\$ 246,482</b>		<b>1.27%</b>					
<b>Personal Services:</b>																
<b>38.00</b>	<b>38.00</b>	<b>37.00</b>	<b>37.00</b>		<b>Number of Funded Employees (FTE's)</b>				<b>37.00</b>							
95,912	101,619	99,311	101,614	522-1100	Executive Salaries				104,053		2.40%					
1,698,835	1,706,709	1,825,164	2,093,887	522-1200	Regular Salaries				2,027,867		-3.15%					
-	704	541	-	522-1201	Service Awards				648		100.00%					
-	-	600	21,462	522-1202	Incentive Pay				26,350		22.77%					
239,912	236,318	256,493	239,162	522-1400	Salaries - Overtime				239,162		0.00%					
61,918	60,127	71,476	70,041	522-1401	Salaries - Overtime Holiday Supplement				70,041		0.00%					
16,400	16,072	20,491	15,509	522-1501	Incentive Pay				15,509		0.00%					
12,000	734	305	-	522-1506	Paramedic Pay				-		0.00%					
-	11,500	8,092	-	522-1508	Battalion Chief Pay				-		0.00%					
126,752	126,335	135,592	129,370	522-2100	FICA Taxes				123,565		-4.49%					
29,643	29,546	31,711	30,254	522-2101	Medicare				28,898		-4.48%					
10,484	10,150	12,603	20,074	522-2200	Retirement Contributions - General Employees				19,651		-2.11%					
672,369	744,019	794,144	1,089,746	522-2202	Retirement Contributions - Firefighters				1,016,560		-6.72%					
205,007	201,904	204,568	205,007	522-2203	Insurance Premium Tax - Fire Pension				204,568		-0.21%					
249,878	233,883	277,989	328,717	522-2300	Dental, Life & Health Insurance				335,060		1.93%					
66,246	70,973	77,265	77,607	522-2400	Worker's Compensation				96,877		24.83%					
<b>\$ 3,485,357</b>	<b>\$ 3,550,594</b>	<b>\$ 3,816,345</b>	<b>\$ 4,422,449</b>		<b>Total Personal Services</b>				<b>\$ 4,308,808</b>		<b>-2.57%</b>					
<b>Operating Expenditures:</b>																
20,378	27,167	28,170	23,795	522-3100	Professional Services				25,265		6.18%					
1,205	-	14,146	13,500	522-3102	Employee Physicals & Immunizations				15,000		11.11%					
4,798	5,788	6,038	5,861	522-3400	Other Services				-		-100.00%					
531	-	1,408	10,000	522-4000	Travel and Per Diem				10,000		0.00%					
11,153	15,866	17,092	12,739	522-4100	Communication Services				12,739		0.00%					
297	172	141	510	522-4200	Postage				500		-1.96%					
43,281	41,273	41,990	37,610	522-4300	Utilities				41,990		11.65%					
2,409	2,464	2,645	1,452	522-4400	Rentals & Leases				1,452		0.00%					
11,559	10,306	12,753	15,361	522-4610	Maintenance Contracts				15,149		-1.38%					
30,779	26,211	67,420	29,500	522-4620	Vehicle Repair				51,000		72.88%					
5,127	7,708	4,105	9,000	522-4630	Equipment Repair				10,000		11.11%					
3,273	-	-	-	522-4640	Building Maintenance				-		0.00%					
800	526	1,044	1,000	522-4700	Printing & Binding				1,000		0.00%					
753	887	756	1,200	522-5100	Office Supplies				1,200		0.00%					
31,846	88,989	38,590	40,300	522-5200	Operating Supplies				40,500		0.50%					
22,014	15,012	16,245	16,132	522-5204	Fuel & Oil				16,245		0.70%					
14,163	12,970	13,746	12,360	522-5210	Uniform Expense				12,360		0.00%					
706	550	574	725	522-5216	Medical Supplies				3,000		313.79%					
-	-	1,202	-	522-5224	Donation Spending				-		0.00%					
874	1,364	434	-	522-5231	Computer Hardware/Software				-		0.00%					
7,028	11,524	3,506	3,000	522-5234	Safety Supplies/Equipment				3,000		0.00%					
-	-	475	-	522-5250	Operating Supplies - Grounds Maintenance				-		0.00%					
-	-	1,000	-	522-5261	Fire Dept Open House				1,000		100.00%					
2,506	2,098	1,986	1,600	522-5400	Books, Dues & Publications				1,700		6.25%					
5,649	5,318	7,995	9,000	522-5500	Training				9,000		0.00%					
42,113	470,638	-	-		Grant-Related Expenses				-		0.00%					

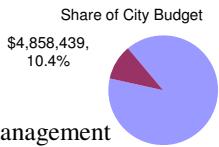
**001 GENERAL FUND - 0900 FIRE**

Actual				Total Operating Expenditures		Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
\$ 263,242	\$ 746,832	\$ 283,461	\$ 244,645			\$ 272,100	11.22%
<b>Capital Outlay:</b>							
-	25,080	24,290	-	522-6402	Equipment	6,800	100.00%
35,662	29,899	1,019	-	522-6403	Passenger Vehicles	-	0.00%
436,920	-	-	-	522-6404	Trucks	-	0.00%
2,063	-	-	-	522-6405	Communication Equipment	12,800	100.00%
40,534	-	5,025	-	522-6407	Fire Equipment	-	0.00%
2,158	-	-	-	522-6420	Computer Hardware/Software	-	0.00%
-	-	8,155	-	522-7200	Interest Payments	-	0.00%
<b>\$ 517,336</b>	<b>\$ 54,979</b>	<b>\$ 38,489</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ 31,100</b>	<b>100.00%</b>
<b>Debt Service</b>							
191,861	191,239	191,922	246,431	581-9121	Transfer to Debt Service Fund	246,431	0.00%
					2011 Cap Imp Rev Note -Ladder Truck- yr 8 of 10		
					2013 Revenue Note -Municipal Facilities Fire- yr 6 of 18		
					Phone System Lease - year 6 of 6		
					2015 Interfund Loan -Fire Pumper- yr 5 of 10		
<b>\$ 191,861</b>	<b>\$ 191,239</b>	<b>\$ 191,922</b>	<b>\$ 246,431</b>	<b>Total Debt Service</b>		<b>\$ 246,431</b>	<b>0.00%</b>
<b>\$ 4,457,796</b>	<b>\$ 4,543,644</b>	<b>\$ 4,330,217</b>	<b>\$ 4,913,525</b>	<b>TOTAL EXPENSES</b>		<b>\$ 4,858,439</b>	<b>-1.12%</b>
<b>\$ (4,215,492)</b>	<b>\$ (4,298,728)</b>	<b>\$ (4,086,554)</b>	<b>\$ (4,670,146)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (4,611,957)</b>	<b>-1.25%</b>

## FIRE

### DESCRIPTION

Fire Department functions include fire suppression, regulation, prevention, and inspection; emergency medical services, vehicle extrication; technical rescue; and hazardous materials response. The department coordinates the City's Emergency Management and Preparedness efforts and conducts public education efforts to prepare citizens to learn ways to better protect themselves from the ravages of fire and disaster. A Citizens Emergency Response Team (CERT) Program is conducted to educate citizens about safety and how to assist the community in the aftermath of a disaster.



### MISSION

Ensure that fire prevention and suppression is paramount; advance life support service provides the best treatment available; the City is prepared to address major emergencies and disasters.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Respond Promptly to Calls for Service

	Actual	YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2018-19
Response Time Under 5 Minutes (dispatch to on-scene)	77%	71%	76%	64%	>75% >74%
Fire Code Review of Construction Plans Completed within 5 Business Days	100%	100%	100%	100%	>90% >89%

#### Minimize Injuries, Death, and Property Destruction

One & Two Family Residential Structure Fires Confined to Room of Origin	53%	75%	73%	58%	>75% >70%
Patients in Full Cardiac Arrest Who Regain a Specified Heart Rhythm	21%	25%	38%	55%	>15% >19%

#### Reduce Liability Exposure

Fire Personnel Injuries with Time Lost per 1000 Incidents	0.60	0.02	0.37	0.00	<0.5 < 0.5
Property Damage and Equipment Loss	\$375	\$1,000	\$5,600	\$200	<\$2000 < \$2,000

#### Promote Community Involvement

Events, Programs, Outreach Initiatives	54	50	103	39	> 50 > 49
--	----	----	-----	----	-----------

- ✓ Achieve a response time (dispatch to on-scene arrival) of under 5 minutes at least 80% of the time.
- ✓ Complete Fire Code review of construction plans within 5 business days of submission at least 80% of the time.
- ✓ Ensure patients in full cardiac arrest regain a specified heart rhythm prior to ambulance arrival at least 15% of the time.
- ✓ Decrease the number of on-the-job injuries through implementation of a comprehensive department Safety Program and implementation of appropriate safety rules, regulations, and guidelines.
- ✓ Conduct or attend at least 50 community and public relations events.



### FUTURE GOALS (FY20 & FY21)

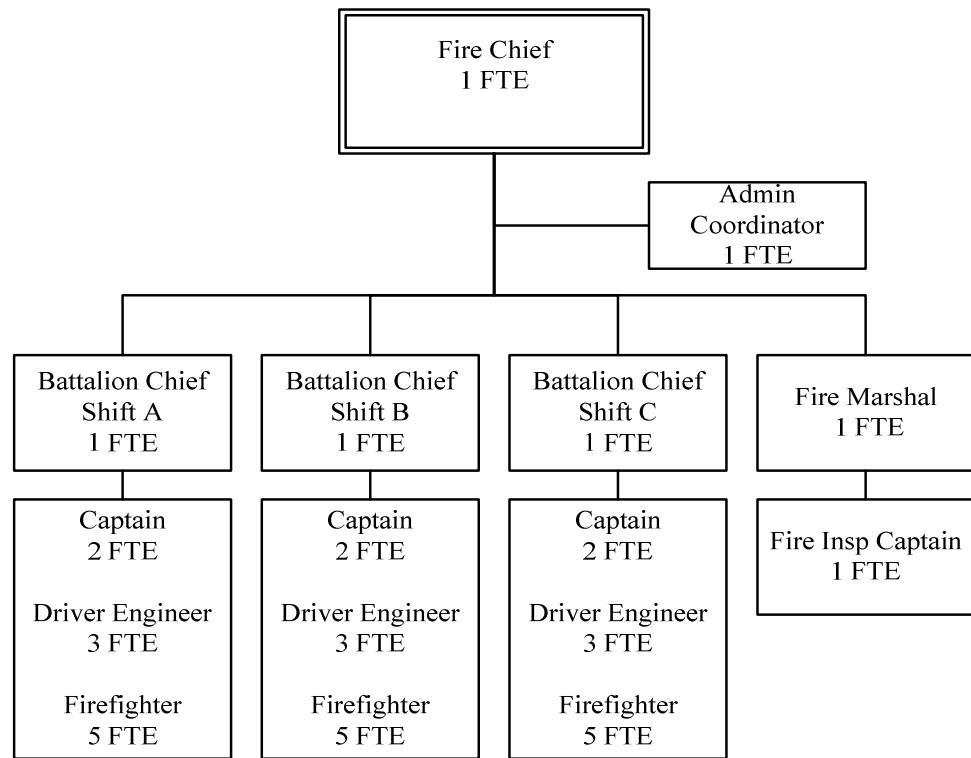
- ✓ Position the fire department so that it's less dependent on outside resources to accomplish its primary mission.
- ✓ Complete the construction of a classroom/storage building at the Fire Training Facility
- ✓ Review and update Continuity of Operations Plans and Comprehensive Emergency Management Plan for the City.
- ✓ Coordinate National Incident Management training for all Department Directors and those personnel operating at the EOC in times of disaster.



Enter into a Public Safety Partnership with the City of Mary Esther for better coverage of the City's western district and Commerce and Technol

### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Completed Drill Tower and Driving Range components of the new Fire Training Facility.
- ✓ Hosted a very successful Open House Event for the Fire Department, drawing well over 1,000 residents.
- ✓ Participated in the countywide Flood Disaster Exercise
- ✓ Completed review by ISO for establishment of new Public Protection Classification



# 001 GENERAL FUND - 1000 RECREATION

Actual				2017-18				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted					2018-19 Adopted		% Change	
109,237	109,237	133,735	110,978	347-2000	Program Revenue			133,735		20.51%	
16,402	16,402	37,244	46,987	347-2011	Program Revenue - Not City Staff Provided			37,244		-20.74%	
28,225	28,225	31,120	29,423	347-2100	Sponsorship Revenue			36,001		22.36%	
19,856	19,856	21,357	19,782	347-2200	Rentals - Auditorium, Rec Centers, etc.			21,071		6.52%	
14,755	14,755	20,775	27,359	347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc.			12,980		-52.56%	
-	-	-	15,000	347-2300	Concession Revenue			-		-100.00%	
-	-	42,277	36,724	347-5610	Memberships			46,884		27.67%	
1,435	1,435	2,030	2,030	347-4030	Holiday Parade Entry Fee			2,100		3.45%	
-	1,186	14,173	-	366-1000	Contributions/Donations			-		0.00%	
288,401	288,401	-	-	366-5010	Donations - Long Term Projects			-		0.00%	
<b>\$ 478,312</b>	<b>\$ 479,497</b>	<b>\$ 302,711</b>	<b>\$ 288,282</b>		<b>TOTAL REVENUES</b>			<b>\$ 290,015</b>		<b>0.60%</b>	
<b>Personal Services:</b>											
<b>12.64</b>	<b>12.64</b>	<b>12.40</b>	<b>11.50</b>		<b>Number of Funded Employees (FTE's)</b>			<b>12.70</b>			
90,084	95,504	94,696	96,397	572-1100	Executive Salaries			98,710		2.40%	
296,025	290,774	368,456	306,265	572-1200	Regular Salaries			344,135		12.37%	
-	108	271	54	572-1201	Service Awards			-		-100.00%	
-	-	100	-	572-1202	Incentive/Merit Pay			-		0.00%	
42,238	66,434	-	73,364	572-1300	Part-Time Wages			84,318		14.93%	
3,243	8,171	9,616	-	572-1400	Salaries - Overtime			-		0.00%	
-	-	1,701	2,407	572-1502	Fitness Cert/Teacher			-		-100.00%	
24,942	26,943	27,311	27,332	572-2100	FICA Taxes			29,960		9.61%	
5,833	6,301	6,387	6,392	572-2101	Medicare			7,007		9.62%	
61,100	55,533	61,854	98,894	572-2200	Retirement Contributions			97,485		-1.43%	
11,402	12,089	15,050	15,593	572-2204	Retirement Contributions - DC Plan			18,117		16.19%	
53,044	57,715	61,235	65,803	572-2300	Dental, Life & Health Insurance			82,129		24.81%	
10,509	13,275	13,668	13,948	572-2400	Worker's Compensation			18,993		36.17%	
<b>\$ 598,419</b>	<b>\$ 632,847</b>	<b>\$ 660,345</b>	<b>\$ 706,448</b>		<b>Total Personal Services</b>			<b>\$ 780,854</b>		<b>10.53%</b>	
<b>Operating Expenditures:</b>											
11,213	7,736	9,803	7,900	572-3100	Professional Services			11,100		40.51%	
79,545	90,782	109,612	66,000	572-3400	Other Services			59,500		-9.85%	
15,267	28,864	28,687	50,300	572-3407	Program Instruction			48,300		-3.98%	
-	-	-	5,000	572-3450	Other Services - Grounds Maintenance			5,000		0.00%	
1,119	928	1,194	2,700	572-4000	Travel and per Diem			1,500		-44.44%	
5,618	4,460	4,318	5,278	572-4100	Communication Services			5,553		5.21%	
346	279	250	100	572-4200	Postage			100		0.00%	
105,598	203,419	209,909	192,199	572-4300	Utilities			209,909		9.21%	
5,846	6,248	10,792	10,531	572-4400	Rentals & Leases			9,631		-8.55%	
3,103	4,794	4,544	4,570	572-4610	Maintenance Contracts			4,510		-1.31%	
424	206	488	350	572-4620	Vehicle Repair			350		0.00%	
377	1,447	502	400	572-4630	Equipment Repair			400		0.00%	
15,108	4,950	-	-	572-4640	Building Maintenance			-		0.00%	
16,540	-	-	-	572-4650	Grounds Maintenance			-		0.00%	
210	35	175	600	572-4700	Printing and Binding			-		-100.00%	
-	20	-	-	572-4801	Special Events			-		0.00%	
2,129	2,760	2,731	4,000	572-5100	Office Supplies			4,000		0.00%	
14,741	18,718	12,853	24,950	572-5200	Operating Supplies			26,750		7.21%	
2,851	4,492	4,585	5,051	572-5204	Fuel & Oil			4,585		-9.23%	
14,010	21,612	15,196	24,325	572-5207	Program Expense			13,025		-46.45%	
44,296	32,118	38,846	34,550	572-5208	Sponsorship Expense			42,550		23.15%	
1,386	1,437	1,658	1,400	572-5210	Uniform Expense			1,400		0.00%	
96	959	2,785	4,240	572-5224	Donation Spending			-		-100.00%	
-	-	7,502	-	572-5226	Designated Donation Spending			-		0.00%	
1,292	682	1,322	-	572-5231	Computer Hardware/Software			-		0.00%	

**001 GENERAL FUND - 1000 RECREATION**

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
115	-	-	-	572-5233	Tools	-	0.00%
-	24,695	-	-	572-5250	Operating Supplies - Grounds Maintenance	-	0.00%
-	-	260	-	572-5266	Designated Donation Spending Senior	-	0.00%
209	486	299	505	572-5400	Books, Dues & Publications	505	0.00%
2,243	425	590	1,325	572-5500	Training	1,325	0.00%
<b>\$ 343,678</b>	<b>\$ 462,553</b>	<b>\$ 468,901</b>	<b>\$ 446,274</b>	<b>Total Operating Expenditures</b>		<b>\$ 449,993</b>	<b>0.83%</b>
<b><u>Capital Outlay:</u></b>							
-	243,905	17,717	-	572-6257	Buildings	-	0.00%
487,646	80,516	-	-	572-6310	Improvements Other Than Building	65,000	100.00%
-	-	-	-	572-6401	Office Furniture & Fixtures	-	0.00%
77,638	17,633	48,153	-	572-6402	Equipment	-	0.00%
23,443	26,087	-	-	572-6404	Machinery & Equipment	25,000	100.00%
-	-	-	-	572-6406	Tennis Center Park Equipment Replacement	-	0.00%
1,082	-	-	-	572-6420	Computer Hardware/Software	-	0.00%
<b>\$ 589,808</b>	<b>\$ 368,140</b>	<b>\$ 65,870</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ 90,000</b>	<b>100.00%</b>
<b><u>Capital Improvements Program:</u></b>							
4,140,717	272,523	-	-	Prior Years Capital Improvement Program		-	0.00%
<b>\$ 4,140,717</b>	<b>\$ 272,523</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>0.00%</b>
<b><u>Debt Service</u></b>							
346,747	337,045	337,030	335,626	581-9121	Transfer to Debt Service Fund	335,626	0.00%
					2013A Bank Loan -Recreation Complex- yr 6 of 15		
					Phone System Lease - year 6 of 6		
					2015 Rec Ctr Fitness Equipment- yr 5 of 5		
<b>\$ 346,747</b>	<b>\$ 337,045</b>	<b>\$ 337,030</b>	<b>\$ 335,626</b>	<b>Total Debt Service</b>		<b>\$ 335,626</b>	<b>0.00%</b>
<b>\$ 6,019,369</b>	<b>\$ 2,073,108</b>	<b>\$ 1,532,146</b>	<b>\$ 1,488,348</b>	<b>TOTAL EXPENSES</b>		<b>\$ 1,656,473</b>	<b>11.30%</b>
<b>\$ (5,541,058)</b>	<b>\$ (1,593,611)</b>	<b>\$ (1,229,435)</b>	<b>\$ (1,200,067)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (1,366,458)</b>	<b>13.87%</b>

## RECREATION



### DESCRIPTION

Recreation manages a brand new 33,000 sq. ft. Recreation Center with a 10-field Athletic Complex, the FWB Library, Heritage Park and Cultural Center, Parks & ROW Maintenance, the Cemetery, and the FWB Golf Club. Football, baseball, basketball, soccer, and softball leagues are held at these facilities. Recreation centers offer a variety of crafts and exercise classes, after school programs, and summer day camps. Special events are held throughout the year. Tennis Center and BMX are contracted.

### MISSION

Provide recreational and athletic opportunities to adults and youth alike.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Provide Diverse Recreational Opportunities

	Actual	YTD thru 06/30			Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Youth After School Participants (Total registrations)	126	116	120	99	45	45
Youth After School Program Capacity	65%	68%	67%	75%	100%	100%
Adult & Youth Sports Teams Participants	219	273	328	218	215	225
Adult & Youth Sports Teams with Sponsors	100%	100%	100%	100%	100%	100%

- ✓ Complete Phase 2 with 4 Sand Volleyball Courts, Handicap Parking, and lighting
- ✓ Reached maximum capacity with Summer Recreation numbers
- ✓ Installed 12 online Camera System

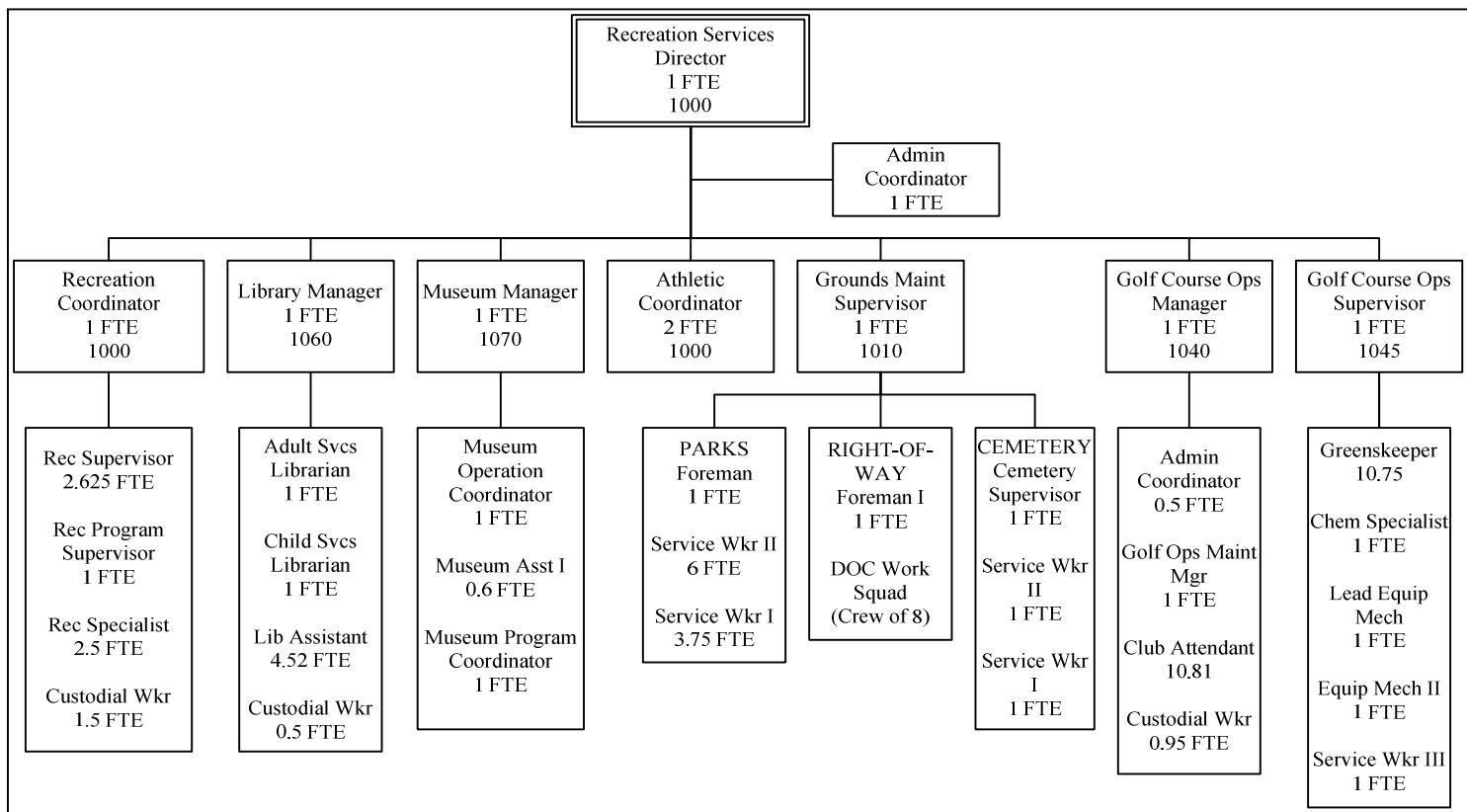


### FUTURE GOALS (FY20 & FY21)

- ✓ Build additional multipurpose fields on Hollywood blvd - Opening up Gateway to Athletic Complex

### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Completed Volleyball Complex
- ✓ Completed Ferry Park Renovation
- ✓ Had 500 teams from out of state play at the Preston Hood Athletic Complex from May-July
- ✓ Completed an agreement with USTA to manage the FWB Tennis Center and local Tennis programs



## 001 GENERAL FUND - 1010 PARKS

Actual					Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
15,633	39,664	35,957	22,277	347-2200	Rentals - Liza Jackson	35,957 61.41%	
5,625	14,530	17,314	14,278	347-2210	Rentals tax-exempt - Liza Jackson	17,314 21.26%	
1,535	-	-	-	347-4010	Spec Evt - Landing	- 0.00%	
5,770	-	-	100	347-4020	Spec Evt - tax-exempt - Landing	25 -75.00%	
8,453	-	-	-	347-5910	Boat Launch Fee	- 0.00%	
5,007	6,026	4,730	4,913	362-1000	Rentals & Leases	2,484 -49.44%	
-	45,000	-	-	366-1000	Contributions/Donations	- 0.00%	
<b>\$ 42,023</b>	<b>\$ 105,220</b>	<b>\$ 58,001</b>	<b>\$ 41,568</b>		<b>TOTAL REVENUES</b>	<b>\$ 55,780 34.19%</b>	
<b>Personal Services:</b>							
<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.25</b>	<b>Number of Funded Employees (FTE's)</b>		<b>12.00</b>	
298,884	317,789	304,822	312,517	572-1200	Salaries	398,245 27.43%	
-	-	325	108	572-1201	Service Awards	432 300.00%	
-	108	-	-	572-1202	Incentive/Merit Pay	- 0.00%	
4,859	5,925	2,780	4,000	572-1400	Salaries - Overtime	4,000 0.00%	
300	196	239	-	572-1401	Salaries - Overtime Holiday Worked	- 0.00%	
17,502	18,704	18,961	18,094	572-2100	FICA Taxes	22,545 24.60%	
4,093	4,374	4,434	4,231	572-2101	Medicare	5,272 24.60%	
64,280	64,437	65,506	80,025	572-2200	Retirement Contributions	99,296 24.08%	
5,327	2,490	6,171	9,123	572-2204	Retirement Contributions - DC Plan	11,272 23.56%	
58,868	62,030	65,045	78,174	572-2300	Dental, Life & Health Insurance	104,141 33.22%	
9,384	10,965	10,379	10,065	572-2400	Worker's Compensation	16,546 64.39%	
<b>\$ 463,496</b>	<b>\$ 487,019</b>	<b>\$ 478,662</b>	<b>\$ 516,338</b>		<b>Total Personal Services</b>	<b>\$ 661,750 28.16%</b>	
<b>Operating Expenditures:</b>							
-	600	-	280	572-3100	Professional Services	280 0.00%	
-	-	2,959	-	572-3400	Other Services	- 0.00%	
6,385	14,620	27,150	28,390	572-3450	Other Services - Grounds Maintenance	33,390 17.61%	
-	-	-	-	572-4000	Travel and Per Diem	- 0.00%	
2,244	3,168	2,548	3,412	572-4100	Communication Services	3,412 0.00%	
84,858	78,049	78,744	75,248	572-4300	Utilities	78,744 4.65%	
-	5,730	10,683	1,200	572-4400	Rentals & Leases	1,200 0.00%	
531	550	568	590	572-4610	Maintenance Contracts	610 3.39%	
5,219	6,468	4,403	2,300	572-4620	Vehicle Repair	3,300 43.48%	
7,346	10,207	15,031	12,300	572-4630	Equipment Repair	12,900 4.88%	
140	-	-	-	572-4640	Building Maintenance	- 0.00%	
7,278	7,257	20,962	11,650	572-5200	Operating Supplies	11,650 0.00%	
18,170	12,955	13,849	10,364	572-5204	Fuel & Oil	15,349 48.10%	
686	582	750	600	572-5210	Uniform Expense	600 0.00%	
-	-	-	350	572-5231	Computer Hardware/Software	- -100.00%	
3,767	4,044	6,867	5,900	572-5233	Tools	8,000 35.59%	
986	1,371	1,261	2,000	572-5234	Safety Supplies/Equipment	2,000 0.00%	
-	51,177	60,671	60,730	572-5250	Operating Supplies - Grounds Maintenance	70,730 16.47%	
210	110	-	200	572-5400	Books, Dues & Publications	200 0.00%	
155	-	50	350	572-5500	Training	350 0.00%	
<b>\$ 137,975</b>	<b>\$ 196,889</b>	<b>\$ 246,496</b>	<b>\$ 215,864</b>		<b>Total Operating Expenditures</b>	<b>\$ 242,715 12.44%</b>	
<b>Capital Outlay:</b>							
8,435	-	-	-	572-6214	Building Improvements	- 0.00%	
3,880	44,068	15,571	100,000	572-6310	Improvements Other Than Building	- -100.00%	
43,779	-	-	-	572-6370	Irrigation Systems	- 0.00%	
2,073	-	11,600	69,000	572-6402	Equipment	- -100.00%	
-	41,528	45,733	-	572-6404	Trucks	- 0.00%	
-	69,560	-	45,000	572-6406	Specialized Equipment	- -100.00%	
-	-	-	-	572-6420	Computer Hardware/Software	- 0.00%	

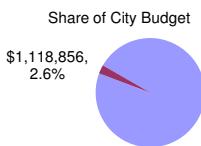
**001 GENERAL FUND - 1010 PARKS**

Actual					Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
\$ 58,167	\$ 155,156	\$ 72,904	\$ 214,000				
<hr/>	<hr/>	<hr/>	<hr/>	Total Capital Outlay	<hr/>	<hr/>	
\$ -	\$ -	\$ -	\$ -		\$ -	-100.00%	
<hr/>	<hr/>	<hr/>	<hr/>		<hr/>	<hr/>	
200,699	214,367	214,356	214,391	581-9121	<b>Capital Improvements Program:</b> Prior Years Capital Improvement Program	0.00%	
<hr/>	<hr/>	<hr/>	<hr/>		Total Capital Improvements Program	<hr/>	
\$ 200,699	\$ 214,367	\$ 214,356	\$ 214,391		<hr/>	<hr/>	
<hr/>	<hr/>	<hr/>	<hr/>				
\$ 860,338	\$ 1,053,431	\$ 1,012,418	\$ 1,160,592		<b>Debt Service</b> Transfer to Debt Service Fund	214,391	0.00%
<hr/>	<hr/>	<hr/>	<hr/>		2013A Bank Loan -Recreation Complex Fields- yr 6 of 15		
\$ (818,315)	\$ (948,211)	\$ (954,417)	\$ (1,119,025)		Phone System Lease - year 6 of 6		
<hr/>	<hr/>	<hr/>	<hr/>		Total Debt Service	<hr/>	<hr/>
					<b>TOTAL EXPENSES</b>	\$ 1,118,856	-3.60%
					<b>NET REVENUE / (EXPENSE)</b>	\$ (1,063,076)	-5.00%

# PARKS

## DESCRIPTION

Parks is responsible for the maintenance and beautification of 23 developed parks, 17 athletic fields, 5 exercise tracks, 21 tennis courts, and 3 boat ramp facilities.



## MISSION

Preserve, protect, maintain, and enhance the City's parkland areas.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Ensure Parks are Safe, Functional, and Attractive

Park Rentals - Liza Jackson, Landing, Chester Pruitt Park	361	365	373	299	350	375
Field Rentals	162	535	271	203	275	300
Controller Monitors Connected to I.Q. Irrigation Central Control System	40%	74%	90%	30%	75%	75%

- ✓ Resurface 4 courts at FWB Tennis Center
- ✓ Construct building addition at FWB Tennis Center
- ✓ Renovate Parks yard with new building and storage

	Actual				YTD thru 06/30	Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19	
Park Rentals - Liza Jackson, Landing, Chester Pruitt Park	361	365	373	299	350	375	
Field Rentals	162	535	271	203	275	300	
Controller Monitors Connected to I.Q. Irrigation Central Control System	40%	74%	90%	30%	75%	75%	



## FUTURE GOALS (FY20 & FY21)

- ✓ Add more parking for Athletic Complex
- ✓ Add additional fields on Hollywood Blvd

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Install Volleyball Courts at Rec Complex
- ✓ Replace Garniers Beach Playground
- ✓ Replace Pier and Boardwalk at Liza Jackson Park



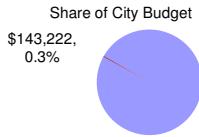
**001 GENERAL FUND - 1015 RIGHT-OF-WAY**

Actual					2017-18		Budget		
2014-15	2015-16	2016-17	Adopted		2018-19		Adopted	% Change	
43,774	43,774	-	43,774	344-9007	Revenues:		43,774	0.00%	
\$ 43,774	\$ 43,774	\$ -	\$ 43,774		DOT Right-of-Way Maintenance Contract		\$ 43,774	0.00%	
					TOTAL REVENUES		\$ 43,774	0.00%	
<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>		<b>Personal Services:</b>		<b>1.00</b>		
39,730	34,855	27,830	69,181	541-1200	Number of Funded Employees (FTE's)		37,208	-46.22%	
-	19	282	20	541-1400	Salaries		20	0.00%	
2,150	2,117	1,715	4,081	541-2100	Salaries - Overtime		2,307	-43.47%	
503	495	401	954	541-2101	FICA Taxes		539	-43.46%	
12,527	8,395	-	18,393	541-2200	Medicare		-	-100.00%	
-	487	273	2,725	541-2204	Retirement Contributions		1,860	-31.73%	
9,798	6,296	593	6,734	541-2300	Retirement Contributions - DC Plan		49	-99.27%	
2,644	2,378	1,895	4,684	541-2400	Dental, Life & Health Insurance		3,185	-32.01%	
\$ 67,352	\$ 55,042	\$ 32,989	\$ 106,773		Worker's Compensation		\$ 45,168	-57.70%	
					Total Personal Services				
<b>57,497</b>	<b>57,497</b>	<b>57,497</b>	<b>57,497</b>	<b>541-3400</b>	<b>Operating Expenditures:</b>		<b>57,497</b>	<b>0.00%</b>	
-	-	32,694	1,200	541-3450	Other Services		1,200	0.00%	
1,530	891	826	852	541-4100	Other Services - Grounds Maintenance		852	0.00%	
24,935	16,573	14,235	14,552	541-4300	Communication Services		14,235	-2.18%	
1,404	2,811	2,723	1,300	541-4620	Utilities		1,300	0.00%	
6,171	7,627	3,563	4,130	541-4630	Vehicle Repair		4,130	0.00%	
3,454	3,451	2,818	3,100	541-5200	Equipment Repair		3,075	-0.81%	
6,075	4,219	4,455	4,105	541-5204	Operating Supplies		4,455	8.53%	
43	-	-	60	541-5210	Fuel & Oil		60	0.00%	
211	-	-	-	541-5231	Uniform Expense		-	0.00%	
2,307	2,616	2,757	3,700	541-5233	Computer Hardware/Software		3,700	0.00%	
181	191	137	200	541-5234	Tools		200	0.00%	
-	3,417	6,443	8,200	541-5250	Safety Supplies/Equipment		7,200	0.00%	
25	-	-	-	541-5400	Operating Supplies - Grounds Maintenance		-	0.00%	
-	-	180	150	541-5500	Books, Dues & Publications		150	0.00%	
\$ 103,833	\$ 99,292	\$ 128,328	\$ 99,046		Training		\$ 98,054	-1.00%	
					Total Operating Expenditures				
<b>-</b>	<b>20,643</b>	<b>7,086</b>	<b>-</b>	<b>541-6402</b>	<b>Capital Outlay:</b>		<b>-</b>	<b>0.00%</b>	
\$ -	\$ 20,643	\$ 7,086	\$ -		Equipment		\$ -	0.00%	
					Total Capital Outlay				
<b>\$ 171,186</b>	<b>\$ 174,978</b>	<b>\$ 168,403</b>	<b>\$ 205,819</b>		<b>TOTAL EXPENSES</b>		<b>\$ 143,222</b>	<b>-30.41%</b>	
<b>\$ (127,412)</b>	<b>\$ (131,204)</b>	<b>\$ (168,403)</b>	<b>\$ (162,045)</b>		<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (99,448)</b>	<b>-38.63%</b>	

## RIGHT-OF-WAY

### DESCRIPTION

Right-of-Way landscapes and maintains areas along City roadways and rights-of-way. Activities include mowing, edging, litter control, irrigation, and fertilization.



### MISSION

Maintain and beautify the City's medians and rights-of-way.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Maintain Tree City Designation

Per Capita Spending for Tree City Designation

	Actual				YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19		
Per Capita Spending for Tree City Designation	\$2.06	\$2.54	\$2.23	Annual Figure	\$2.00	\$2.00		

- ✓ Define City ROW areas



### FUTURE GOALS (FY20 & FY21)

- ✓ Develop colored map to show ROW areas taken care of by DOC #1, DOC #2, and Contractor

### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Hired company to prune all low lying limbs in the City hanging over the streets and sidewalks.
- ✓ Contracted Downtown median and trash maintenance to help beautify the area

**001 GENERAL FUND - 1040 GOLF CLUB**

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
608,722	608,722	600,422	625,946	347-5000	Greens Fees	646,155	3.23%
8,572	8,572	3,228	3,175	347-5020	Tournament Fees	500	-84.25%
-	-	42,695	40,722	347-5025	Tournament Fees - Tax Exempt	25,389	-37.65%
-	-	-	-	347-5099	GolfNow/Comp Green Fees	65,383	100.00%
100,142	100,142	104,647	113,208	347-5100	Membership Fees	104,599	-7.60%
536,649	536,649	500,332	517,787	347-5200	Golf Cart Rental	483,952	-6.53%
991	991	623	850	347-5210	Pull Cart Rental	792	-6.82%
-	-	-	-	347-5299	GolfNow/Comp Golf Cart Fees	49,208	100.00%
65,261	65,261	59,092	63,276	347-5300	Driving Range	57,838	-8.59%
73,289	73,289	66,113	28,154	347-5400	Rental and Lease Income - Restaurant & Pro Shop	28,578	1.51%
2,145	2,145	2,070	1,690	347-5510	GHIN Handicapping Service	1,890	11.83%
12,838	12,838	4,694	6,793	347-5900	League Play	6,952	2.34%
-	-	27,607	21,274	347-5915	Merchandise Sales	31,415	47.67%
-	-	-	50	347-5920	Cash Over/(Under)	50	0.00%
24,600	24,600	26,568	26,568	362-2010	Rental and Lease Income - Tower	26,568	0.00%
<b>\$ 1,433,209</b>	<b>\$ 1,433,209</b>	<b>\$ 1,438,092</b>	<b>\$ 1,449,493</b>		<b>TOTAL REVENUES</b>	<b>\$ 1,529,269</b>	<b>5.50%</b>
<b>Personal Services:</b>							
<b>13.93</b>	<b>13.93</b>	<b>13.81</b>	<b>13.81</b>	<b>Number of Employees (FTE's)</b>		<b>13.96</b>	
99,449	95,873	305,411	106,702	572-1200	Regular Salaries	109,840	2.94%
-	162	217	108	572-1201	Service Awards	-	-100.00%
190,424	201,293	-	268,746	572-1300	Part-Time Wages	278,096	3.48%
-	123	429	100	572-1400	Salaries - Overtime	100	0.00%
17,558	18,094	18,598	22,853	572-2100	FICA Taxes	23,606	3.29%
4,106	4,231	4,349	5,345	572-2101	Medicare	5,522	3.30%
30,984	30,093	37,539	59,753	572-2200	Retirement Contributions	58,655	-1.84%
8,246	8,257	9,342	9,972	572-2300	Dental, Life & Health Insurance	10,893	9.23%
3,893	4,596	4,705	5,937	572-2400	Worker's Compensation	7,186	21.04%
<b>\$ 354,660</b>	<b>\$ 362,722</b>	<b>\$ 380,590</b>	<b>\$ 479,516</b>		<b>Total Personal Services</b>	<b>\$ 493,897</b>	<b>3.00%</b>
<b>Operating Expenditures:</b>							
29,497	27,801	30,294	42,839	572-3100	Professional Services	42,839	0.00%
1,569	-	-	-	572-3400	Other Services	-	0.00%
-	-	-	2,000	572-3450	Other Services - Grounds Maintenance	-	100.00%
3,238	3,329	3,398	3,317	572-4100	Communication Services	3,317	0.00%
180	193	126	100	572-4200	Postage	100	0.00%
82,544	89,117	66,410	67,201	572-4300	Utilities	66,410	-1.18%
112,554	98,659	87,499	89,018	572-4400	Rentals & Leases	90,116	1.23%
1,765	1,524	1,663	1,867	572-4610	Maintenance Contracts	2,023	8.36%
5,156	4,334	980	3,000	572-4630	Equipment Repair	4,000	33.33%
-	-	-	-	572-4680	Plant & System Repair	1,750	100.00%
11,145	10,745	14,095	19,500	572-4800	Promotional Activities	15,000	-23.08%
-	116,489	-	-	572-4899	GolfNow/Comp Golf Rounds & Carts	114,591	100.00%
839	601	565	1,090	572-5100	Office Supplies	1,090	0.00%
18,347	12,434	16,018	15,875	572-5200	Operating Supplies	17,375	9.45%
-	4	(40)	-	572-5204	Fuel & Oil	-	0.00%
-	-	19,603	-	572-5205	Goods for Resale	-	0.00%
85	475	185	1,440	572-5210	Uniform Expense	1,440	0.00%
211	2,046	-	-	572-5231	Computer Hardware/Software	-	0.00%
-	-	-	4,700	572-5250	Operating Supplies - Grounds Maintenance	4,700	0.00%
2,386	2,661	2,494	2,440	572-5400	Books, Dues & Publications	2,440	0.00%
<b>\$ 269,514</b>	<b>\$ 370,412</b>	<b>\$ 243,290</b>	<b>\$ 254,387</b>		<b>Total Operating Expenditures</b>	<b>\$ 367,191</b>	<b>44.34%</b>
<b>Capital Outlay:</b>							
11,774	-	-	-	572-6310	Improvements Other Than Building	-	0.00%
1,650	-	-	-	572-6402	Equipment	-	0.00%
<b>\$ 13,424</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>

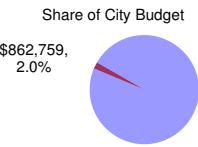
**001 GENERAL FUND - 1040 GOLF CLUB**

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
\$	\$	\$	\$			\$	
1,292	1,271	1,271	1,671	581-9121	<b>Capital Improvements Program:</b> Total Capital Improvements Program		
<b>\$ 1,292</b>	<b>\$ 1,271</b>	<b>\$ 1,271</b>	<b>\$ 1,671</b>		<b>Debt Service:</b> Transfer to Debt Service Fund Phone System Lease - year 6 of 6 Total Debt Service	<b>1,671</b>	<b>0.00%</b>
<b>638,891</b>	<b>734,405</b>	<b>625,151</b>	<b>735,573</b>		<b>TOTAL EXPENSES</b>	<b>862,759</b>	<b>17.29%</b>

## GOLF CLUB

### DESCRIPTION

The Golf Club consists of two championship 18-hole golf courses, putting green, driving range, and clubhouse. The club holds many community oriented golf tournaments and promotes a Junior Golf Program every summer with clinics.



### MISSION

Provide a quality golf experience to members and visitors through excellent customer service.

CURRENT GOALS, OBJECTIVES, & METRICS (FY19)	Actual				YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19		
<b>Ensure Player Satisfaction</b>								
Active Memberships	409	412	412	340	500	450		
Active Youth Memberships	66	70	69	37	100	75		
<b>Promote Play During Off-Peak Times</b>								
Rounds Teeing Off Between Noon and 4pm	16,588	11,145	16,092	14,717	18,000	18,000		
% of Rounds Teeing Off Between Noon and 4pm	31%	31%	37%	36%	30%	35%		
Marketing Rounds Distributed	3298	3300	3283	2521	3000	3000		
Marketing Rounds Redeemed	2436	2628	2722	2136	2000	2200		
Revenues Generated from Marketing Rounds	\$126,029	\$103,954	\$94,430	\$127,218	\$120,000	\$120,000		

- ✓ Get Edwin Watts space leased to company
- ✓ Remove old buildings off of Country Club.



### FUTURE GOALS (FY20 & FY21)

- ✓ Increase membership to 600
- ✓ Install covered pavilion to increase revenue through rentals and tournaments.

### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Landscaped the area outside the Veranda
- ✓ Renovated all practice greens to excellent condition



# 001 GENERAL FUND - 1045 GOLF GROUNDS

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Revenues:</b>							
				Revenues Shared with Golf Club Operations Division			
				TOTAL REVENUES	\$ -	\$ -	0.00%
<b>16.25</b>	<b>16.25</b>	<b>15.75</b>	<b>15.75</b>	<b>15.75</b>	<b>15.75</b>	<b>15.75</b>	<b>15.75</b>
389,120	386,904	367,830	460,533	572-1200	Regular Salaries	473,639	2.85%
-	217	325	162	572-1201	Service Awards	-	-100.00%
13,835	13,329	-	39,524	572-1300	Part-Time Wages	19,306	-51.15%
1,678	1,542	568	1,000	572-1400	Salaries - Overtime	1,000	0.00%
2,842	2,635	3,184	2,765	572-1401	Salaries - Overtime Holiday Worked	2,765	0.00%
23,883	23,971	22,292	29,803	572-2100	FICA Taxes	29,175	-2.11%
5,586	5,606	5,214	6,970	572-2101	Medicare	6,823	-2.10%
90,257	85,819	89,762	159,505	572-2200	Retirement Contributions	72,463	-54.57%
5,571	2,972	4,435	9,223	572-2204	Retirement Contributions - DC Plan	19,851	115.23%
47,224	40,610	34,060	73,942	572-2300	Dental, Life & Health Insurance	111,215	50.41%
5,430	6,231	5,761	7,801	572-2400	Worker's Compensation	9,726	24.68%
<b>\$ 585,424</b>	<b>\$ 569,836</b>	<b>\$ 533,431</b>	<b>\$ 791,228</b>	<b>Total Personal Services</b>	<b>\$ 745,964</b>	<b>-5.72%</b>	
<b>Operating Expenditures:</b>							
2,304	2,304	2,304	2,496	572-3100	Professional Services	2,496	0.00%
120	115	120	125	572-3400	Other Services	125	0.00%
-	50,417	43,260	46,550	572-3450	Other Services - Grounds Maintenance	31,430	-32.48%
595	656	529	588	572-4100	Communication Services	288	-51.02%
9,821	8,521	6,552	5,839	572-4300	Utilities	6,552	12.21%
6,711	11,191	14,995	14,451	572-4400	Rentals & Leases	15,277	5.72%
745	714	732	1,055	572-4610	Maintenance Contracts	1,075	1.90%
608	3,279	1,338	500	572-4620	Vehicle Repair	500	0.00%
33,536	33,880	44,190	31,000	572-4630	Equipment Repair	31,000	0.00%
-	(694)	149	-	572-4916	Inventory Short/Over	-	0.00%
21	16	34	45	572-5100	Office Supplies	45	0.00%
7,786	7,873	7,066	7,450	572-5200	Operating Supplies	8,045	7.99%
-	(501)	7,424	-	572-5203	Fleet Maintenance Clearing Account	-	0.00%
20,802	14,847	16,022	12,629	572-5204	Fuel & Oil	16,022	26.87%
1,472	1,829	1,396	2,295	572-5210	Uniform Expense	2,295	0.00%
211	-	-	-	572-5231	Computer Hardware/Software	-	0.00%
2,761	2,687	3,915	7,000	572-5233	Tools	6,000	-14.29%
1,444	1,483	900	3,400	572-5234	Safety Supplies/Equipment	3,400	0.00%
-	242,791	222,717	251,750	572-5250	Operating Supplies - Grounds Maintenance	258,750	2.78%
75	75	425	90	572-5400	Books, Dues & Publications	90	0.00%
<b>\$ 89,013</b>	<b>\$ 381,484</b>	<b>\$ 374,068</b>	<b>\$ 387,263</b>	<b>Total Operating Expenditures</b>	<b>\$ 383,390</b>	<b>-1.00%</b>	
<b>Capital Outlay:</b>							
38,007	-	-	156,000	572-6402	Equipment	-	-100.00%
<b>\$ 38,007</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 156,000</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>-100.00%</b>	
<b>Capital Improvements Program:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>Debt Service:</b>							
20,386	11,825	3,239	3,240	581-9121	Transfer to Debt Service Fund	3,240	0.00%
<b>\$ 20,386</b>	<b>\$ 11,825</b>	<b>\$ 3,239</b>	<b>\$ 3,240</b>	<b>2013A Bank Loan -Fairway Sweep/Vac- yr 6 of 10</b>	<b>Total Debt Service</b>	<b>\$ 3,240</b>	<b>0.00%</b>
<b>732,830</b>	<b>963,145</b>	<b>910,738</b>	<b>1,337,731</b>	<b>TOTAL EXPENSES</b>	<b>1,132,594</b>	<b>-15.33%</b>	

## GOLF GROUNDS

Share of City Budget

\$1,132,594...



### DESCRIPTION

The Pines Course offers 18-holes in a challenging layout of over 6,800 yards through a tree-lined, upland pine forest. The Oaks course offers 18-holes over 6,400 yards of narrow fairways lined with oak trees and water hazards.

### MISSION

Provide a quality golf experience to members and visitors through excellent course maintenance.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30	2017-18	2018-19
Reduce Maintenance Costs						

#### Reduce Maintenance Costs

Out-of-Play Areas with Native Plant Material

15% 16% 15% 15% 15% 15%

- ✓ Install Covered storage for all new equipment
- ✓ Level tee boxes on #3 and #15 on Pines Course



### FUTURE GOALS (FY20 & FY21)

- ✓ Make #12 and #13 Oaks ponds a natural cord grass retention area.
- ✓ Landscape renovations out front of clubhouse
- ✓ Demo old buildings by Country Club Road

### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Repair bridge decking on #5 Pines, #6 Pines and #17 Oaks
- ✓ Repair roofs at Maintenance shop
- ✓ Landscape area out front of Veranda
- ✓ Have all 36 Greens in good playing condition year round

## 001 GENERAL FUND - 1060 LIBRARY

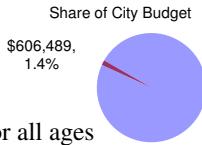
Actual						Budget		
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change	
					<b>Revenues:</b>			
-	-	79,687	73,596	337-7000	Cooperative Funding - Operations	73,596	0.00%	
-	6,670	-	-	337-7005	Library Co-Op Program Revenue	-	0.00%	
6,125	6,125	5,575	450	341-9110	Passport Fees	450	0.00%	
2,025	2,025	1,865	2,505	347-1000	Library Fees	3,660	46.11%	
7,005	7,005	5,899	5,794	347-1010	Photo Copy Revenue	6,432	11.02%	
425	425	225	188	347-1210	Rentals - Taxable	150	-20.21%	
11,648	11,648	10,229	9,745	352-1000	Library Fines	1,000	-89.74%	
86	86	302	336	352-1010	Lost Publications	157	-53.27%	
123	4,045	4,704	-	366-1000	Contributions/Donations	-	0.00%	
-	-	-	43,346	389-9600	Approp. from Reserved Fund Bal - Harvey Trust	-	-100.00%	
<b>\$ 27,436</b>	<b>\$ 38,028</b>	<b>\$ 108,486</b>	<b>\$ 135,959</b>		<b>TOTAL REVENUES</b>	<b>\$ 85,445</b>	<b>-37.15%</b>	
					<b>Personal Services:</b>			
					<b>Number of Funded Employees (FTE's)</b>			
<b>7.92</b>	<b>7.92</b>	<b>8.02</b>	<b>8.72</b>			<b>8.72</b>		
167,687	172,986	270,319	184,016	571-1200	Regular Salaries	188,657	2.52%	
-	-	271	-	571-1201	Service Awards	162	100.00%	
-	650	600	-	571-1202	Incentive/Merit Pay	-	0.00%	
89,644	93,967	-	100,147	571-1300	Part-Time Wages	120,762	20.58%	
91	100	720	200	571-1400	Salaries - Overtime	200	0.00%	
15,961	16,385	16,597	17,355	571-2100	FICA Taxes	18,742	7.99%	
3,733	3,832	3,881	4,059	571-2101	Medicare	4,383	7.98%	
48,284	41,525	51,945	82,701	571-2200	Retirement Contributions	80,345	-2.85%	
-	2,622	746	2,725	571-2204	Retirement Contributions - DC Plan	2,865	5.14%	
7,645	5,461	7,174	6,528	571-2300	Dental, Life & Health Insurance	13,330	104.20%	
645	784	790	851	571-2400	Worker's Compensation	1,039	22.11%	
<b>\$ 333,691</b>	<b>\$ 338,311</b>	<b>\$ 353,043</b>	<b>\$ 398,582</b>		<b>Total Personal Services</b>	<b>\$ 430,484</b>	<b>8.00%</b>	
					<b>Operating Expenditures:</b>			
2,060	2,541	2,348	2,464	571-3100	Professional Services	2,474	0.41%	
1,490	1,498	2,281	1,770	571-3400	Other Services	1,770	0.00%	
-	548	698	700	571-3407	Program Instruction	400	-42.86%	
-	-	-	500	571-3450	Operating Supplies - Grounds Maintenance	250	-50.00%	
60	471	87	1,260	571-4000	Travel and Per Diem	-	-100.00%	
1,958	1,785	1,903	1,855	571-4100	Communication Services	1,855	0.00%	
130	169	340	200	571-4200	Postage	200	0.00%	
58,069	61,077	78,425	52,485	571-4300	Utilities	78,425	49.42%	
11,549	14,993	15,406	15,528	571-4400	Rentals & Leases	15,528	0.00%	
3,080	1,415	1,819	1,815	571-4610	Maintenance Contracts	1,950	7.43%	
-	1,613	11,000	-	571-4640	Building Maintenance	-	0.00%	
1,707	2,089	1,716	1,460	571-5100	Office Supplies	1,460	0.00%	
16,365	29,475	39,823	16,165	571-5200	Operating Supplies	15,113	-6.51%	
1,069	345	493	600	571-5207	Program Expense	600	0.00%	
4,063	2,693	909	-	571-5223	Passport Fee Spending	-	0.00%	
1,301	2,144	3,857	-	571-5224	General Donation Spending	-	0.00%	
-	682	134	-	571-5231	Computer Hardware/Software	-	0.00%	
-	191	-	-	571-5250	Grounds Maintenance	-	0.00%	
635	762	262	262	571-5400	Books, Dues & Publications	262	0.00%	
54	300	-	200	571-5500	Training	-	-100.00%	
<b>\$ 103,590</b>	<b>\$ 124,791</b>	<b>\$ 161,501</b>	<b>\$ 97,264</b>		<b>Total Operating Expenditures</b>	<b>\$ 120,287</b>	<b>23.67%</b>	
					<b>Capital Outlay:</b>			
-	-	1,246	-	571-6401	Furniture and Fixtures	-	0.00%	
-	2,209	-	-	571-6402	Equipment	-	0.00%	
36,460	34,809	40,117	35,000	571-6600	Books, Publications & Library Materials	35,000	0.00%	
<b>\$ 36,460</b>	<b>\$ 37,018</b>	<b>\$ 41,363</b>	<b>\$ 35,000</b>		<b>Total Capital Outlay</b>	<b>\$ 35,000</b>	<b>0.00%</b>	

**001 GENERAL FUND - 1060 LIBRARY**

Actual					Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
\$	\$	\$	\$		\$		
					Total Capital Improvements Program	\$ 0.00%	
21,081	20,758	20,849	20,718	581-9121	<u>Debt Service</u>		
					Transfer to Debt Service Fund	20,718	
					2013 Revenue Note -Municipal Facilities Library- yr 6 of 18	0.00%	
					Phone System Lease - year 6 of 6		
\$ 21,081	\$ 20,758	\$ 20,849	\$ 20,718		Total Debt Service	\$ 20,718	
\$ 494,820	\$ 520,879	\$ 576,756	\$ 551,564		TOTAL EXPENSES	\$ 606,489	
\$ (467,384)	\$ (482,850)	\$ (468,270)	\$ (415,604)		NET REVENUE / (EXPENSE)	\$ (521,044)	
						25.37%	

## LIBRARY

### DESCRIPTION



Library resources include books, movies, games, ebooks, and e-audio for children and adults. Children's learning activities for all ages conducted weekly with holiday and special programs being offered throughout the year. Facilities include a children's activity room, 5 study rooms, an art gallery, a digital media lab, meeting space for large and small groups, Wi-Fi access, children's learning stations, and 16 computer stations.

### MISSION

Create and foster a comprehensive variety of print and media resources and materials designed to educate and entertain.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Provide Resources to Promote Literacy, Education, & Enrichment

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30 2017-18	2017-18	2018-19
Inventoried Collection Per Citizen	3.6	3.6	3.1	annual measure	3.9	3.0
Circulation per Item	2	2	1.8	1.6	2.2	2.5
Circulation per Active Borrower (City and Non-City Residents)	6.4	6.6	6.4	5.4	7.8	7.8
City Residents Who Have an Active Library Card	34%	33%	45.0	annual measure	40%	40%

- ✓ Create a leaner (ie weeding), more up to date, relevant collection, displayed to entice more readers to check out print and av materials.
- ✓ Use the existence of the non-print resources, such as the media lab and phsical spaces, to enhance the value of the library to the community.

### FUTURE GOALS (FY20 & FY21)

- ✓ Offer a variety of classes, clubs, and events to bring in more youth ages 13-20, using the library's media lab, meeting spaces, and maker
- ✓ Explore off-site outreach opportunities in the community to encourage library use by young adults and teens



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Increased library use by attending outreach events, such as the city's Snowbird Welcome event at the FWB Recreation Center.
- ✓ Provided popular events, including Harry Potter's birthday, Indie Author Day, children's cooking classes, and Reading Buddies (teen/youth).
- ✓ Increased overall circulation of materials by 5% with innovative collections, ebook promotion, and targeted collection development.
- ✓ Enhanced the value of the digital media lab through additional tools, marketing, and promotion.



# 001 GENERAL FUND - 1070 MUSEUM

Actual				2017-18				Budget			
2014-15	2015-16	2016-17	Adopted					2018-19		%	
				Adopted				Adopted		Change	
1,225	1,225	975	250	341-9110	Passport Fees			250	0.00%		
36	36	78	117	347-2000	Program Revenue			-	-100.00%		
32,828	32,828	31,677	26,990	347-3500	Admission Fees			26,990	0.00%		
24,063	24,063	27,424	26,508	347-3510	Merchandise Sales			26,508	0.00%		
7,486	7,486	8,154	10,518	347-3520	Fees - Tax Exempt			10,518	0.00%		
-	-	1,307	1,741	347-3610	Memberships			1,741	0.00%		
794	385	-	-	366-1000	Contributions/Donations			-	0.00%		
<b>\$ 66,432</b>	<b>\$ 66,023</b>	<b>\$ 69,615</b>	<b>\$ 66,123</b>		<b>TOTAL REVENUES</b>			<b>\$ 66,007</b>	<b>-0.18%</b>		
				<b>Personal Services:</b>							
<b>4.10</b>	<b>4.10</b>	<b>4.10</b>	<b>4.00</b>	<b>Number of Funded Employees (FTE's)</b>				<b>3.60</b>			
116,369	123,905	143,530	138,110	573-1200	Regular Salaries			135,961	-1.56%		
-	-	-	595	573-1201	Service Awards			54	-90.92%		
-	108	100	-	573-1202	Incentive/Merit Pay			-	0.00%		
15,238	23,040	-	27,652	573-1300	Part-Time Wages			15,445	-44.14%		
3	32	4	20	573-1400	Salaries - Overtime			20	0.00%		
7,537	8,497	8,827	9,664	573-2100	FICA Taxes			9,239	-4.39%		
1,763	1,987	2,064	2,260	573-2101	Medicare			2,161	-4.38%		
27,288	27,628	32,630	59,401	573-2200	Retirement Contributions			37,568	-36.76%		
1,502	1,541	1,930	1,602	573-2204	Retirement Contributions - DC Plan			4,101	155.96%		
28,042	27,949	23,390	27,017	573-2300	Dental, Life & Health Insurance			13,281	-50.84%		
219	533	435	650	573-2400	Worker's Compensation			288	-55.76%		
<b>\$ 197,959</b>	<b>\$ 215,220</b>	<b>\$ 212,910</b>	<b>\$ 266,971</b>	<b>Total Personal Services</b>				<b>\$ 218,117</b>	<b>-18.30%</b>		
				<b>Operating Expenditures:</b>							
2,530	2,422	2,599	3,230	573-3100	Professional Services			3,230	0.00%		
1,795	220	220	335	573-3400	Other Services			335	0.00%		
-	-	332	-	573-4000	Travel and Per Diem			-	0.00%		
1,067	1,064	1,084	2,712	573-4100	Communication Services			1,104	-59.29%		
135	45	115	120	573-4200	Postage			120	0.00%		
15,179	14,846	13,088	11,255	573-4300	Utilities			13,088	16.29%		
1,177	3,039	1,659	1,257	573-4400	Rentals & Leases			560	-55.45%		
2,213	2,388	2,255	2,383	573-4610	Maintenance Contracts			2,639	10.74%		
35	158	91	100	573-4630	Equipment Repair			100	0.00%		
902	250	-	-	573-4640	Building Maintenance			-	0.00%		
-	996	1,056	1,300	573-4700	Printing & Binding			1,300	0.00%		
2,165	7,685	2,431	2,585	573-4800	Promotional Activities			3,085	19.34%		
1,325	811	1,085	1,490	573-5100	Office Supplies			1,490	0.00%		
1,050	1,065	1,344	5,035	573-5200	Operating Supplies			3,200	-36.44%		
-	-	-	100	573-5204	Fuel & Oil			100	0.00%		
11,200	13,895	14,976	15,000	573-5205	Goods For Resale			15,000	0.00%		
288	430	233	400	573-5207	Program Expense			400	0.00%		
132	186	223	500	573-5210	Uniform Expense			500	0.00%		
1,637	2,759	1,445	1,850	573-5215	Exhibit / Collection Supplies			2,860	54.59%		
827	87	756	-	573-5223	Passport Fee Spending			-	0.00%		
49	74	788	-	573-5224	General Donation Spending			-	0.00%		
2,279	-	379	-	573-5225	Fundraising Spending			-	0.00%		
-	480	1,211	-	573-5231	Computer Hardware/Software			-	0.00%		
-	-	-	100	573-5234	Safety Supplies/Equipment			100	0.00%		
-	1,155	1,123	650	573-5250	Operating Supplies - Grounds Maintenance			650	0.00%		
730	842	969	1,040	573-5400	Books, Dues & Publications			1,055	1.44%		
<b>\$ 46,714</b>	<b>\$ 54,897</b>	<b>\$ 49,462</b>	<b>\$ 51,442</b>	<b>Total Operating Expenditures</b>				<b>\$ 50,916</b>	<b>-1.02%</b>		

**001 GENERAL FUND - 1070 MUSEUM**

Actual				Budget	
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change
-	9,954	3,998	-	573-6402	Equipment
<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>%</u>
<b>\$ 244,672</b>	<b>\$ 280,071</b>	<b>\$ 266,370</b>	<b>\$ 318,413</b>	<b>Total Capital Outlay</b>	<b>0.00%</b>
<b>\$ (178,240)</b>	<b>\$ (214,048)</b>	<b>\$ (196,755)</b>	<b>\$ (252,290)</b>	<b>TOTAL EXPENSES</b>	<b>-15.51%</b>
<b>\$ (178,240)</b>	<b>\$ (214,048)</b>	<b>\$ (196,755)</b>	<b>\$ (252,290)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>-19.53%</b>

## MUSEUM

### DESCRIPTION

Share of City Budget  
\$269,033,  
0.6%



The Indian Temple Mound Museum was the first museum in Florida owned and operated by a municipality and is recognized for having one of the finest collections of prehistoric ceramics in the Southeast United States. Historic structures such as the Camp Walton Schoolhouse and Garnier Post Office Museums are fine examples of Northwest Florida history and house artifacts that relay the story of early Camp Walton. The Civil War Exhibits Building interprets the First Florida Militia and their activities while stationed at what we today call The Fort Walton Landing.

### MISSION

Share 14,000 years of Fort Walton culture and history through stewardship, education and interpretation of its prehistoric and historic collections.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Share Community History With Public

	Actual	YTD thru 06/30	Budget			
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Visitors Per General Visitation Hour of Operation	6.1	5.4	5.3	5.0	6.0	6.0
Educational Programming Visitors During Non-General Visitation Hours	3,750	5,025	4,407	4,552	4,200	5,500
Outreach Programming Visitors During Non-General Visitation Hours	8,200	8,695	11,482	8,520	7,000	11,000
City Savings from Volunteer Assistance	\$23,878	\$14,306	\$10,996	\$10,253	\$20,000	\$11,000

- ✓ Continue to improve public access to museum properties and downtown community. Completed renovation of mound staircase and observation
- ✓ Continue to provide event and activity programming to increase visitation to and public awareness of Heritage Park.
- ✓ Provide 2018 Advertising and Marketing Partnership in conjunction with Okaloosa County Tourist Development Council. Its purpose is to develop awareness of and visitation to Heritage Park and the downtown area.
- ✓ Provide programming activities designed to match State Standards for Civil War education to attract older grade students of field trips to Heritage Park.

### FUTURE GOALS (FY20 & FY21)

- ✓ Complete NAGPRA process for 8OK6M (Fort Walton Temple Mound) archaeological site from filing to certification.
- ✓ Look into the possibility of painting the historic structure - the Camp Walton Schoolhouse Museum
- ✓ Create parking areas accessible to school buses, RVs and shuttle buses for improved public access to facilities.



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Continued training: staff and volunteers received training on museum programs, collections care, customer service and exhibits. This training takes place on a monthly basis.
- ✓ Continued use of museum volunteers: Volunteers assist in museum activities and events, as well as keeping the historic buildings open longer hours to the public. Donated hours are anticipated to exceed 2,000 hours this year. Museum volunteers provide assistance with educational and recreational programming such as Zombie Walk, various Open House days and the Camp Walton Christmas event. These experiences afford visitors the opportunity to enjoy free admission days.
- ✓ Continued Community Involvement: Museum partnership with Emerald Coast Archaeology Society allows visitors to attend 4-6 guest speakers on archaeology topics throughout the year. Museum partnership with Thunderbird Honor Guard strengthens ties to the Native American community and provides access to cultural demonstrations during the year. Museum partnership with Reeds Raiders at Bowlegs in defense of the City increases public awareness of museum activities and raises awareness that history can be fun. Museum partnership with Musical Echoes provides cultural and arts festival to general public which increases awareness and strengthens Native American commitment to the mound and museum.
- ✓ Continued Public Awareness Campaign: The Indian Temple Mound Museum seeks out advertising opportunities and has been on various websites, Facebook, blogs, NWF Daily News, Emerald Coast Magazine, Visit Florida, FWB Chamber of Commerce, the Four Points Sheraton in-room compendium of things to do and see, WUWF's "Unearthing Pensacola" segments, and WEAR ABC Channel 3. The museums were able to display their events on various Lamar advertising boards which has increased visibility. Local organizational newsletters increase awareness, promote activities and show the accomplishments of the museums and their partners. These include Florida Public Archaeology Network (Pensacola), Baker Block News (Baker), Panhandle Historic Preservation Alliance News (reaches all panhandle), Emerald Coast Archaeology Society (OK County), Heritage News (Niceville); GWFC Our Voice Florida Woman's Club newsletter (OK County), and Genealogical Society of Okaloosa County (OK County). Through TDC partnership we were able to have an advertisement at the Panama City Airport to advertise museum and City events.
- ✓ Provide Successful Programming: It is the goal of Heritage Park to be at the forefront of educational experiences and activities for students in our four county service area. As such we are constantly developing new presentations for schools and the public designed to showcase the artifact collection, archaeology in general and to present the history of the local community in exciting ways. We have increased our homeschool programming to reach new audiences. We began a campaign to bring back schools who visited in the past but no longer do so. This is an ongoing project, but has already begun to bear fruit.
- ✓ TDC Partnership: This year the TDC Partnership was entitled Marketing and Advertising Package. Its goal was to promote the offerings and accomplishments of Heritage Park and the downtown community. It included rackcards for distribution at hotels from Panama City to Pensacola, hotel room keycards focused on guests already aware of our facility, ads in coupon books targeted guests not already aware of our facility, pole banners were utilized to reach downtown visitors and finally the creation of a marketing video will inspire visitors for a long time to come.



# 001 GENERAL FUND - 1080 CEMETERY

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
187,635	187,635	126,360	121,020	343-8000	Sale of Lots	194,610	60.81%
6,975	6,975	9,565	12,255	343-8100	Crypt Sales	5,580	-54.47%
4,335	4,335	23,215	18,398	343-8200	Niche Sales	6,870	-62.66%
4,825	4,825	21,150	21,375	343-8300	Weekend/Holidays Interments	21,490	0.54%
175,500	175,500	160,160	167,385	343-8400	Openings/Closings	160,620	-4.04%
1,800	804	2,981	2,726	343-8500	Transfer Fees	1,684	-38.22%
25,000	20,364	20,217	24,850	381-2400	Transfer from Beal Memorial Cemetery Fund	-	-100.00%
<b>\$ 406,070</b>	<b>\$ 400,438</b>	<b>\$ 363,648</b>	<b>\$ 368,008</b>		<b>TOTAL REVENUES</b>	<b>\$ 390,854</b>	<b>6.21%</b>
<b>Personal Services:</b>							
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>		<b>Number of Funded Employees (FTE's)</b>	<b>3.00</b>	
93,355	96,847	100,032	102,604	539-1200	Regular Salaries	106,013	3.32%
-	-	108	324	539-1201	Service Awards	-	-100.00%
630	495	1,810	500	539-1400	Salaries - Overtime	500	0.00%
184	79	512	100	539-1401	Salaries - Overtime Holiday Worked	100	0.00%
5,177	5,339	5,591	5,536	539-2100	FICA Taxes	5,686	2.71%
1,211	1,249	1,308	1,295	539-2101	Medicare	1,330	2.67%
29,487	28,736	35,990	57,458	539-2200	Retirement Contributions	56,611	-1.47%
24,614	24,666	28,000	29,877	539-2300	Dental, Life & Health Insurance	32,664	9.33%
4,572	5,209	5,364	5,470	539-2400	Worker's Compensation	6,816	24.61%
<b>\$ 159,230</b>	<b>\$ 162,619</b>	<b>\$ 178,715</b>	<b>\$ 203,163</b>		<b>Total Personal Services</b>	<b>\$ 209,721</b>	<b>3.23%</b>
<b>Operating Expenditures:</b>							
948	948	948	950	539-3100	Professional Services	950	0.00%
59,625	69,170	63,325	74,000	539-3400	Other Services	74,000	0.00%
-	450	250	-	539-3450	Other Services - Grounds Maintenance	-	0.00%
856	847	840	2,504	539-4100	Communication Services	896	-64.22%
69,013	68,460	75,416	54,465	539-4300	Utilities	75,416	38.47%
42	42	-	60	539-4400	Rentals & Leases	60	0.00%
603	796	562	869	539-4610	Maintenance Contracts	883	1.61%
	325	173	-	539-4620	Vehicle Repair	-	0.00%
1,270	712	232	1,850	539-4630	Equipment Repair	1,850	0.00%
9,020	1,075	-	6,500	539-4640	Building Maintenance	-	-100.00%
-	6,410	17,560	-	539-4980	Repurchase Cemetery Lots	-	0.00%
1,419	1,918	831	1,375	539-5200	Operating Supplies	1,375	0.00%
1,265	1,123	1,122	687	539-5204	Fuel & Oil	1,122	63.32%
122	215	223	180	539-5210	Uniform Expense	180	0.00%
211	-	-	-	539-5231	Computer Hardware/Software	-	0.00%
660	471	720	1,100	539-5233	Tools	1,100	0.00%
213	183	250	600	539-5234	Safety Supplies/Equipment	600	0.00%
-	9,462	16,767	15,925	539-5250	Operating Supplies - Grounds Maintenance	15,925	0.00%
-	-	-	40	539-5500	Training	40	0.00%
<b>\$ 145,268</b>	<b>\$ 162,608</b>	<b>\$ 179,219</b>	<b>\$ 161,105</b>		<b>Total Operating Expenditures</b>	<b>\$ 174,397</b>	<b>8.25%</b>
<b>Capital Outlay:</b>							
5,501	26,673	-	-	539-6214	Building Improvements	-	0.00%
-	-	18,005	-	539-6310	Improvements Other Than Building	-	0.00%
-	-	-	10,600	539-6355	Landscaping & Fences	-	-100.00%
-	18,848	20,217	7,750	539-6402	Equipment	8,000	3.23%
-	-	-	-	539-6420	Computer Hardware/Software	-	0.00%
<b>\$ 5,501</b>	<b>\$ 45,521</b>	<b>\$ 38,222</b>	<b>\$ 18,350</b>		<b>Total Capital Outlay</b>	<b>\$ 8,000</b>	<b>-56.40%</b>
<b>Capital Improvements Program:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>

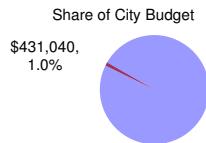
**001 GENERAL FUND - 1080 CEMETERY**

Actual				Budget	
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change
34,423	24,668	21,760	24,204	581-9162 Transfer to Beal Memorial Perpetual Care Fund	38,922 60.81%
<b>\$ 34,423</b>	<b>\$ 24,668</b>	<b>\$ 21,760</b>	<b>\$ 24,204</b>	<b>Total Interfund Transfers</b>	<b>\$ 38,922 60.81%</b>
<b>\$ 344,422</b>	<b>\$ 395,416</b>	<b>\$ 417,916</b>	<b>\$ 406,822</b>	<b>TOTAL EXPENSES</b>	<b>\$ 431,040 5.95%</b>
<b>\$ 61,648</b>	<b>\$ 5,021</b>	<b>\$ (54,268)</b>	<b>\$ (38,814)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (40,186) 3.53%</b>

# CEMETERY

## DESCRIPTION

Cemetery staff is responsible for the sale of plots, niches, and mausoleum spaces; grounds maintenance; and supervision of funerals at the City's two cemeteries – Beal Memorial Cemetery and Brooks Cemetery.



## MISSION

Provide a well-maintained and peaceful resting place of burial.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Provide a Well-Maintained Resting Place of Burial

Cemetery Grounds with Turf in Good Condition



	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30 2017-18	2017-18	2018-19
Cemetery Grounds with Turf in Good Condition	90%	95%	90%	73%	95%	95%

- ✓ Leveling headstones in all sections
- ✓ Replace doors on Niche Wall

## FUTURE GOALS (FY20 & FY21)

- ✓ Replace all fencing around perimeter
- ✓ Develop a sod farm in open area of cemetery for use for newly dug graves.
- ✓ Install central control system for irrigation.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Replaced Mausoleum Roof



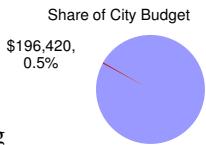
# 001 GENERAL FUND - 1200 ENGINEERING SERVICES

Actual							Budget		
2014-15	2015-16	2016-17	2017-18 Adopted				2018-19 Adopted	% Change	
					<u>Revenues:</u>				
3,800	3,800		5,190	341-3001	Overhead Banner Installation Fee		6,720	29.48%	
-	-		32	341-9310	Engineering Drawings		5	-84.38%	
<b>\$ 3,800</b>	<b>\$ 3,800</b>		<b>\$ 5,222</b>		<b>TOTAL REVENUES</b>		<b>\$ 6,725</b>	<b>28.78%</b>	
					<u>Personal Services:</u>				
<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>		<u>Number of Funded Employees (FTE's)</u>		<b>2.00</b>		
82,019	86,952	86,167	87,763	541-1100	Executive Salaries		89,870	2.40%	
123,007	69,287	56,586	66,759	541-1200	Regular Salaries		32,645	-51.10%	
-	108	54	-	541-1201	Service Awards		108	100.00%	
-	541	-	-	541-1202	Incentive/Merit Pay		-	0.00%	
152	230	458	250	541-1400	Overtime		-	-100.00%	
11,878	11,091	8,379	9,034	541-2100	FICA Taxes		7,048	-21.98%	
2,778	2,594	1,960	2,113	541-2101	Medicare		1,648	-22.00%	
18,304	1,614	-	-	541-2200	Retirement Contributions		-	0.00%	
9,705	9,952	8,519	8,607	541-2204	Retirement Contributions - DC Plan		7,923	-7.95%	
29,687	20,169	22,558	24,114	541-2300	Dental, Life & Health Insurance		26,060	8.07%	
306	267	242	263	541-2400	Worker's Compensation		233	-11.48%	
<b>\$ 277,836</b>	<b>\$ 202,806</b>	<b>\$ 184,923</b>	<b>\$ 198,903</b>		<b>Total Personal Services</b>		<b>\$ 165,536</b>	<b>-16.78%</b>	
					<u>Operating Expenditures:</u>				
5,547	5,610	5,618	3,604	541-3100	Professional Services		3,644	1.12%	
195	958	24	2,297	541-4000	Travel and Per Diem		800	-65.17%	
1,537	1,496	1,696	1,207	541-4100	Communication Services		1,207	0.00%	
5,896	4,865	3,991	6,565	541-4200	Postage		6,565	0.00%	
5,829	3,263	3,423	3,663	541-4400	Rentals & Leases		3,663	0.00%	
3,800	4,100	4,300	2,500	541-4610	Maintenance Contracts		2,500	0.00%	
-	-	-	-	541-4700	Business Cards		35	100.00%	
-	7	14	125	541-4620	Vehicle Repair		125	0.00%	
242	707	-	600	541-4630	Equipment Repair		600	0.00%	
-	-	35	-	541-4700	Printing & Binding		-	0.00%	
5,295	5,629	4,304	7,689	541-5100	Office Supplies		7,689	0.00%	
860	333	1,950	500	541-5200	Operating Supplies		500	0.00%	
350	381	475	550	541-5204	Fuel & Oil		475	-13.64%	
156	298	222	300	541-5210	Uniform Expense		200	-33.33%	
-	-	713	-	541-5231	Computer Hardware/Software		-	0.00%	
153	48	85	100	541-5234	Safety Supplies/Equipment		-	-100.00%	
179	317	13	185	541-5400	Books, Dues & Publications		185	0.00%	
149	1,205	319	1,954	541-5500	Training		1,954	0.00%	
<b>\$ 30,190</b>	<b>\$ 29,216</b>	<b>\$ 27,182</b>	<b>\$ 31,839</b>		<b>Total Operating Expenditures</b>		<b>\$ 30,142</b>	<b>-5.33%</b>	
					<u>Capital Outlay:</u>				
19,426	-	-	-	541-6404	Trucks		-	0.00%	
<b>\$ 19,426</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>	
					<u>Debt Service</u>				
923	741	726	742	581-9121	Transfer to Debt Service Fund		742	0.00%	
<b>\$ 923</b>	<b>\$ 741</b>	<b>\$ 726</b>	<b>\$ 742</b>		<b>Total Debt Service</b>		<b>\$ 742</b>	<b>0.00%</b>	
<b>\$ 328,375</b>	<b>\$ 232,763</b>	<b>\$ 212,831</b>	<b>\$ 231,485</b>		<b>TOTAL EXPENSES</b>		<b>\$ 196,420</b>	<b>-15.15%</b>	
<b>\$ (324,575)</b>	<b>\$ (228,963)</b>	<b>\$ (212,831)</b>	<b>\$ (226,262)</b>		<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (189,695)</b>	<b>-16.16%</b>	

# ENGINEERING SERVICES

## DESCRIPTION

Public Works Adimstration provides administrative and customer service support to the Planning, Building, and Code Enforcement departments by providing the necessary tools for everyday function as well as providing information regarding services and operation of each department.



## MISSION

Provide high quality, timely and cost effective services in all facets of operations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Maintain and Further Develop GIS System to Track & Monitor City Assets

Achieve <90% of above average customer satisfaction rating for service rendered by  
Public Works Administration

	Actual				YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19		
	na	na	na	na	na	na	na	<90%

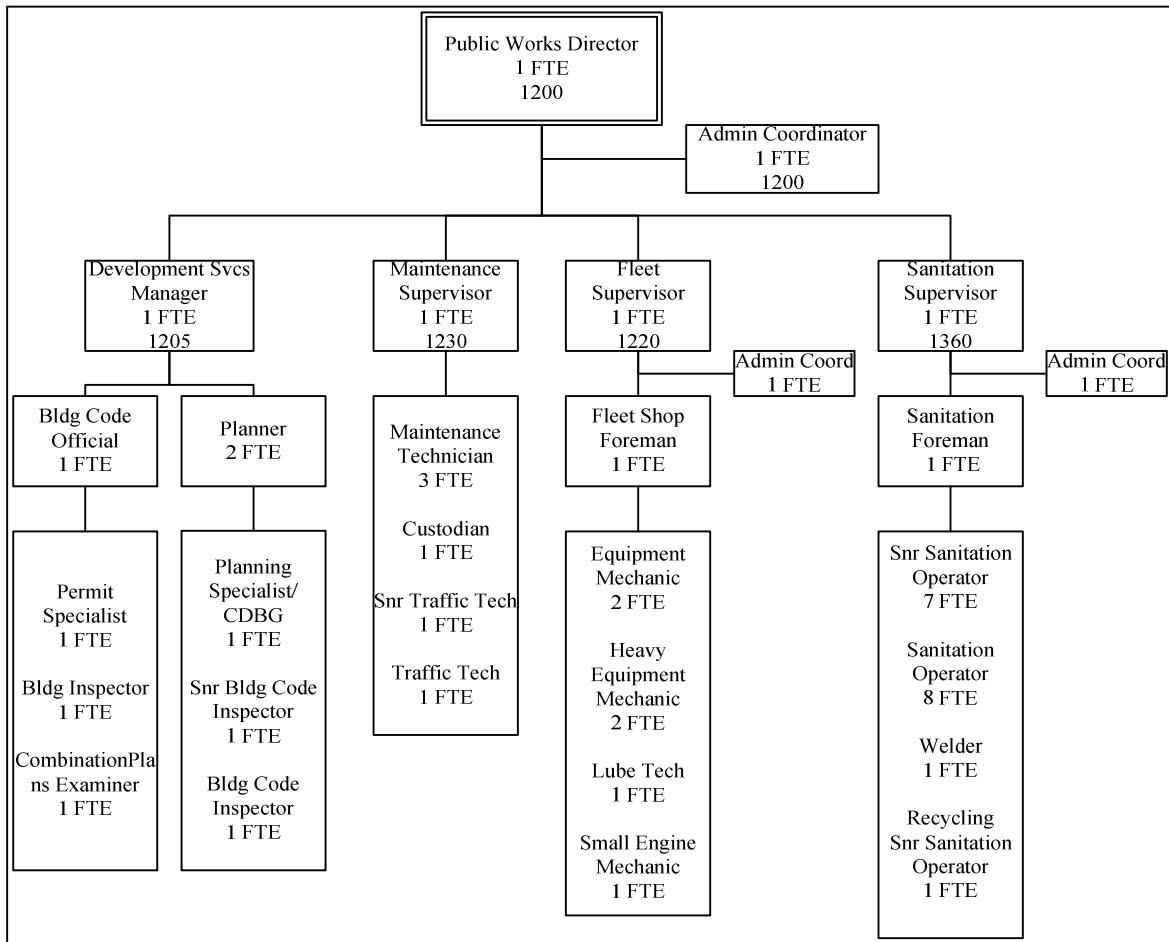
- ✓ Maintain current projects paid in a timely manner
- ✓ Provide operational services and tools to each department

## FUTURE GOALS (FY20 & FY21)

- ✓ Create survey metric system to determine quality of customer satisfaction; both internally and externally

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ This Division was created during new Fiscal Year, therefore no prior achievements were recorded





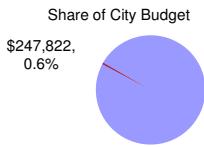
# 001 GENERAL FUND - 1205 PLANNING & ZONING

Actual					Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
13,385	13,385	30,769	40,562	329-1001	Zoning/Variances Fees	16,087 -60.34%	
4,425	4,425	7,426	11,007	329-2000	Zoning Site Plan Review	2,031 -81.55%	
-	-	1,375	500	329-9010	Licenses & Registrations	625 25.00%	
<b>\$ 17,809</b>	<b>\$ 17,809</b>	<b>\$ 39,570</b>	<b>\$ 52,069</b>		<b>TOTAL REVENUES</b>	<b>\$ 18,743 -64.00%</b>	
					<b>Personal Services:</b>		
<b>2.00</b>	<b>2.00</b>	<b>4.00</b>	<b>4.00</b>		<b>Number of Funded Employees (FTE's)</b>	<b>4.00</b>	
76,368	141,898	149,248	163,614	515-1200	Regular Salaries	170,113 3.97%	
-	-	54	-	515-1201	Service Awards	54 100.00%	
-	108	-	-	515-1202	Incentive/Merit Pay	- 0.00%	
31	120	63	150	515-1400	Overtime	150 0.00%	
4,234	8,446	8,336	9,115	515-2100	FICA Taxes	9,434 3.50%	
990	1,975	1,949	2,132	515-2101	Medicare	2,207 3.50%	
-	12,024	-	-	515-2200	Retirement Contributions	- 0.00%	
1,623	5,393	8,110	9,245	515-2204	Retirement Contributions - DC Plan	9,660 4.49%	
20,442	22,935	29,455	31,578	515-2300	Dental, Life & Health Insurance	33,759 6.91%	
104	228	237	263	515-2400	Worker's Compensation	305 16.08%	
(2,825)	(6,779)	(9,141)	(9,376)	515-1296	Salary Allocation Reimb from FBC Fund	(7,231) -22.88%	
-	(7,670)	(12,240)	-	515-1297	Salary Allocation Reimb from CDBG Fund	- 0.00%	
-	-	(7,729)	-	515-1298	Salary Allocation Reimb from CRA Fund	- 0.00%	
<b>\$ 100,967</b>	<b>\$ 178,678</b>	<b>\$ 176,071</b>	<b>\$ 206,720</b>		<b>Total Personal Services</b>	<b>\$ 218,452 5.68%</b>	
					<b>Operating Expenditures:</b>		
11,544	24,200	10,093	19,420	515-3100	Professional Services	20,717 6.68%	
-	-	7,058	-	515-3400	Other Services	- 0.00%	
1,174	1,353	1,407	1,200	515-4000	Travel and Per Diem	1,200 0.00%	
373	825	1,112	857	515-4100	Communication Services	857 0.00%	
-	-	-	757	515-4200	Postage	757 0.00%	
-	-	500	-	515-4610	Maintenance Contracts	- 0.00%	
254	-	-	-	515-4630	Repair/Maint Services	- 0.00%	
827	952	822	1,650	515-4700	Printing & Binding	1,650 0.00%	
57	291	352	300	515-5100	Office Supplies	300 0.00%	
630	90	460	375	515-5200	Operating Supplies	375 0.00%	
94	411	149	400	515-5210	Uniform Expense	400 0.00%	
2,696	1,890	-	-	515-5231	Computer Hardware/Software	- 0.00%	
300	789	774	942	515-5400	Books, Dues & Publications	1,142 21.23%	
950	1,382	1,355	1,885	515-5500	Training	1,600 -15.12%	
<b>\$ 18,901</b>	<b>\$ 32,183</b>	<b>\$ 24,082</b>	<b>\$ 27,786</b>		<b>Total Operating Expenditures</b>	<b>\$ 28,998 4.36%</b>	
					<b>Capital Outlay:</b>		
7,315	-	-	-	515-6420	Computer Hardware/Software	- 0.00%	
<b>\$ 7,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>	
					<b>Debt Service</b>		
369	530	605	371	581-9121	Transfer to Debt Service Fund	371 0.00%	
<b>\$ 369</b>	<b>\$ 530</b>	<b>\$ 605</b>	<b>\$ 371</b>		Phone System Lease - year 6 of 6		
					<b>Total Debt Service</b>	<b>\$ 371 0.00%</b>	
<b>\$ 127,552</b>	<b>\$ 211,391</b>	<b>\$ 200,758</b>	<b>\$ 234,878</b>		<b>TOTAL EXPENSES</b>	<b>\$ 247,822 5.51%</b>	
<b>\$ (109,743)</b>	<b>\$ (193,581)</b>	<b>\$ (161,188)</b>	<b>\$ (182,809)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (229,079) 25.31%</b>	

## PLANNING & ZONING

### DESCRIPTION

Planning is responsible for sustainable growth and development in Fort Walton Beach, ensuring implementation of the Comprehensive Plan, and compliance with the Land Development Code. Staff facilitates and serves on various boards and committees.



### MISSION

Foster sustainable development by providing professional and technical services to City Council, citizen boards, property owners, and businesses in order to promote high quality of life and prosperity for the citizens of Fort Walton Beach.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Increase Development Activity Citywide

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30	2017-18	2018-19
(Net) New Business Openings	54	77	63	47	60	60
New Developments Approved	13	10	5	3	10	10
Parcels Annexed into the City	0	2	2	2	1	1
Population Increase	0.97%	0.99%	0.95%	annual measure	1.5%	1.5%

- ✓ Ensure the effectiveness and efficiency of City codes and regulations by updating the City Code of Ordinances.
- ✓ Update S.O.P. related to any changes that arise from the implementation of TRAK-iT software.

### FUTURE GOALS (FY20 & FY21)

- ✓ Promote sustainable economic growth through the use of efficient business and development review services.
- ✓ Complete implementation of eTRAKiT web portal allowing citizens to submit Planning and Business Tax Receipt applications online.
- ✓ Complete update of Comprehensive Plan in accordance with Evaluation & Appraisal Report (EAR).



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Updated sections of the City Land Development Code & Code of Ordinances to increase effectiveness and efficiency.
- ✓ Approved six development order applications for new commercial and multi-family developments.
- ✓ Annexed two properties totaling approximately 65 acres into the City limits.
- ✓ Transitioned Planning and Business Tax Receipt processing into new TRAKiT software.

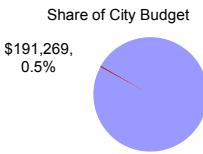
**001 GENERAL FUND - 1217 CODE ENFORCEMENT**

Actual						Budget		
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change	
19,215	19,215	37,394	37,000	354-1000	Code Enforcement - Fines	41,731	12.79%	
7,265	7,265	8,500	7,500	354-1010	Code Enforcement - Fees	5,467	-27.11%	
<b>\$ 26,480</b>	<b>\$ 26,480</b>	<b>\$ 45,894</b>	<b>\$ 44,500</b>		<b>TOTAL REVENUES</b>	<b>\$ 47,198</b>	<b>6.06%</b>	
<b>Revenues:</b>								
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>Personal Services:</b>			
94,983	97,271	96,854	98,656	529-1200	Number of Funded Employees (FTE's)	<b>2.00</b>		
		325	-	529-1201	Regular Salaries	98,705	0.05%	
134	48	4	150	529-1400	Service Awards	-	0.00%	
5,598	5,746	5,684	5,746	529-2100	Overtime	150	0.00%	
1,309	1,344	1,329	1,344	529-2101	FICA Taxes	5,725	-0.37%	
29,950	28,863	34,959	55,247	529-2200	Medicare	1,339	-0.37%	
14,364	14,388	16,354	17,484	529-2300	Retirement Contributions	52,708	-4.60%	
1,563	1,626	1,598	1,638	529-2400	Dental, Life & Health Insurance	19,137	9.45%	
<b>\$ 147,902</b>	<b>\$ 149,284</b>	<b>\$ 157,107</b>	<b>\$ 180,265</b>		Worker's Compensation	1,885	15.11%	
					<b>Total Personal Services</b>	<b>\$ 179,649</b>	<b>-0.34%</b>	
<b>Operating Expenditures:</b>								
2,893	2,951	2,951	5,789	529-3100	Professional Services	7,513	29.78%	
-	223	-	500	529-3400	Other Services	-	-100.00%	
533	661	599	1,000	529-4000	Travel and Per Diem	-	-100.00%	
801	761	783	1,338	529-4100	Communication Services	1,338	0.00%	
282	236	347	200	529-4620	Vehicle Repair	200	0.00%	
35	-	-	-	529-4700	Printing & Binding	-	0.00%	
-	-	-	97	529-5200	Operating Supplies	97	0.00%	
896	767	991	915	529-5204	Fuel & Oil	991	8.31%	
-	-	146	400	529-5210	Uniform Expense	400	0.00%	
-	284	-	-	529-5231	Computer Hardware/Software	-	0.00%	
110	70	150	110	529-5400	Books, Dues & Publications	110	0.00%	
350	450	375	600	529-5500	Training	600	0.00%	
<b>\$ 5,901</b>	<b>\$ 6,404</b>	<b>\$ 6,342</b>	<b>\$ 10,949</b>		<b>Total Operating Expenditures</b>	<b>\$ 11,249</b>	<b>2.74%</b>	
<b>Capital Outlay:</b>								
-	19,841	-	-	529-6404	Trucks	-	0.00%	
1,076	-	-	-	529-6420	Computer Hardware/Software	-	0.00%	
<b>\$ 1,076</b>	<b>\$ 19,841</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>Debt Service</b>								
369	363	363	371	581-9121	Transfer to Debt Service Fund	371	0.00%	
<b>\$ 369</b>	<b>\$ 363</b>	<b>\$ 363</b>	<b>\$ 371</b>		Phone System Lease - year 6 of 6			
					<b>Total Debt Service</b>	<b>\$ 371</b>	<b>0.00%</b>	
<b>\$ 155,247</b>	<b>\$ 175,892</b>	<b>\$ 163,812</b>	<b>\$ 191,585</b>		<b>TOTAL EXPENSES</b>	<b>\$ 191,269</b>	<b>-0.16%</b>	
<b>\$ (128,767)</b>	<b>\$ (149,412)</b>	<b>\$ (117,919)</b>	<b>\$ (147,085)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (144,071)</b>	<b>-2.05%</b>	

## CODE ENFORCEMENT

### DESCRIPTION

Code Enforcement routinely inspects properties for code violations and responds to citizen complaints regarding code, zoning, or land use violations.



### MISSION

Ensure adherence to the City's Code of Ordinances and achieve a high complaint resolution rate.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Implement Nuisance Abatement Program

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30	2017-18	2018-19
Number of Derelict Properties Brought Into Compliance - CRA	1	0	0	0	2	2
Number of Derelict Properties Brought Into Compliance - non-CRA	0	0	0	0	1	1

- ✓ Update Code Enforcement S.O.P. related to any changes that arise from implementation of the Trak-it computer system.

### FUTURE GOALS (FY20 & FY21)

- ✓ Complete implementation of eTRAKiT web portal allowing citizens to view case status and submit code enforcement tickets online.

### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Maintained a 98% code case compliance ratio without the need for Code Enforcement Board action.
- ✓ Transitioned Code Enforcement process into new TRAKiT software.



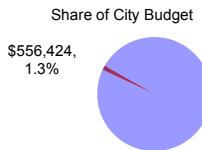
**001 GENERAL FUND - 1220 FLEET**

Actual					Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
225	225	-	20	365-1010	Sale of Used Oil	- -100.00%	
<b>\$ 225</b>	<b>\$ 225</b>	<b>\$ -</b>	<b>\$ 20</b>		<b>TOTAL REVENUES</b>	<b>\$ -</b> <b>-100.00%</b>	
					<b>Personal Services:</b>		
<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>		<b>Number of Funded Employees (FTE's)</b>	<b>9.00</b>	
270,171	274,075	278,462	305,339	519-1200	Regular Salaries	314,644 3.05%	
-	487	-	-	519-1201	Service Awards	162 100.00%	
-	108	600	-	519-1202	Incentive/Merit Pay	- 0.00%	
-	5,575	-	-	519-1300	Part-Time Wages	- 0.00%	
1,472	640	363	1,000	519-1400	Salaries - Overtime	1,000 0.00%	
-	154	-	500	519-1401	Salaries - Overtime Holiday Worked	500 0.00%	
14,964	15,678	16,149	16,902	519-2100	FICA Taxes	17,275 2.20%	
3,500	3,667	3,777	3,953	519-2101	Medicare	4,040 2.20%	
50,034	43,244	41,585	59,717	519-2200	Retirement Contributions	59,366 -0.59%	
5,613	6,516	7,489	10,858	519-2204	Retirement Contributions - DC Plan	10,791 -0.62%	
55,077	63,348	65,181	83,142	519-2300	Dental, Life & Health Insurance	75,832 -8.79%	
4,965	6,011	5,781	6,488	519-2400	Worker's Compensation	8,109 24.99%	
<b>\$ 405,795</b>	<b>\$ 419,503</b>	<b>\$ 419,387</b>	<b>\$ 487,900</b>		<b>Total Personal Services</b>	<b>\$ 491,718 0.78%</b>	
					<b>Operating Expenditures:</b>		
7,444	7,734	8,341	8,753	519-3100	Professional Services	9,153 4.57%	
1,925	1,730	2,218	2,500	519-3400	Other Services	3,000 20.00%	
60	-	448	900	519-4000	Travel and Per Diem	100 -88.89%	
1,361	1,308	1,227	1,126	519-4100	Communication Services	1,126 -0.04%	
-	135	-	-	519-4200	Postage & Freight	- 0.00%	
30,722	26,447	24,069	24,713	519-4300	Utilities	24,069 -2.61%	
594	239	259	649	519-4400	Rentals & Leases	649 0.00%	
876	721	709	2,115	519-4610	Maintenance Contracts	1,087 -48.59%	
2,148	477	462	520	519-4620	Vehicle Repair	520 0.00%	
2,618	1,942	2,403	2,500	519-4630	Equipment Repair	4,000 60.00%	
1,193	3,887	-	-	519-4640	Building Maintenance	- 0.00%	
-	59	178	100	519-5100	Office Supplies	100 0.00%	
8,749	12,826	12,595	12,500	519-5200	Operating Supplies	12,500 0.00%	
-	11,152	(5,223)	-	519-5203	Fleet Maintenance Clearing Account	- 0.00%	
2,150	2,283	2,360	2,196	519-5204	Fuel & Oil	2,360 7.47%	
731	866	1,040	1,350	519-5210	Uniform Expense	1,350 0.00%	
589	1,506	-	-	519-5231	Computer Hardware/Software	- 0.00%	
780	951	2,551	2,600	519-5233	Tools	1,800 -30.77%	
675	660	733	1,600	519-5234	Safety Supplies/Equipment	1,600 0.00%	
1,323	380	1,656	2,160	519-5500	Training	550 -74.54%	
<b>\$ 63,938</b>	<b>\$ 75,303</b>	<b>\$ 56,026</b>	<b>\$ 66,281</b>		<b>Total Operating Expenditures</b>	<b>\$ 63,964 -3.50%</b>	
					<b>Capital Outlay:</b>		
42,196	29,337	3,768	3,300	519-6402	Equipment	- -100.00%	
26,419	-	20,920	-	519-6404	Trucks	- 0.00%	
<b>\$ 68,614</b>	<b>\$ 29,337</b>	<b>\$ 24,688</b>	<b>\$ 3,300</b>		<b>Total Capital Outlay</b>	<b>\$ - -100.00%</b>	
					<b>Debt Service</b>		
738	726	726	742	581-9121	Transfer to Debt Service Fund	742 0.00%	
<b>\$ 738</b>	<b>\$ 726</b>	<b>\$ 726</b>	<b>\$ 742</b>		Phone System Lease - year 6 of 6		
<b>\$ 539,086</b>	<b>\$ 524,868</b>	<b>\$ 500,827</b>	<b>\$ 558,224</b>		<b>Total Debt Service</b>	<b>\$ 742 0.00%</b>	
<b>\$ (538,861)</b>	<b>\$ (524,643)</b>	<b>\$ (500,827)</b>	<b>\$ (558,204)</b>		<b>TOTAL EXPENSES</b>	<b>\$ 556,424 -0.32%</b>	
					<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (556,424) -0.32%</b>	

## FLEET

### DESCRIPTION

Fleet is responsible for maintaining safe, reliable, economical, and environmentally-friendly vehicles and heavy equipment.



### MISSION

Ensure fleet is available and functioning properly.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Minimize Unscheduled/Unanticipated Downtime and Repairs

Workload Attributable to Scheduled Preventative Maintenance & Inspections

	Actual			YTD thru 06/30	Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Workload Attributable to Scheduled Preventative Maintenance & Inspections	36%	40%	39%	41%	37%	40%
Workload Attributable to In House Repairs	55%	58%	60%	57%	60%	57%
Workload Attributable to Commercial Repairs	9%	3%	2%	1%	2%	2%
Repeat Repairs that is Performed	1	0	0	0	1%	1%

- ✓ Continue to improve the garage with modern equipment and techniques to reduce the amount of commercial repairs that is needed.
- ✓ Continue to improve customer service with fellow city employees.
- ✓ Continue to train fleet personal through manufacture training to help down time and maintain lower repair cost.

### FUTURE GOALS (FY20 & FY21)

- ✓ Implement the cylinder rebuild system to reduce cylinder failure and catalog cylinders
- ✓ Centralize the fleet operations to the city garage
- ✓ Complete and implement the MJ replacement schedule



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Upgraded DEF to mass bulk saving the city money as well as the environment of waste containers
- ✓ Moved to one consignment on batteries to help in billing and to save money for all divisions. Streamlining down time for after hours

**001 GENERAL FUND - 1230 FACILITIES**

Actual					Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change	
				<b>Revenues:</b>			
496	496	665	346	341-9330 Special Events - Barricades, Orange Cones	210	-39.31%	
513	513	-	400	341-9600 Sign Shop Sales	500	25.00%	
<b>\$ 1,009</b>	<b>\$ 1,009</b>	<b>\$ 665</b>	<b>\$ 746</b>	<b>TOTAL REVENUES</b>	<b>\$ 710</b>	<b>-4.83%</b>	
				<b>Personal Services:</b>			
<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>6.00</b>		
230,368	239,373	229,891	249,900	519-1200 Regular Salaries	234,482	-6.17%	
-	162	271	173	519-1201 Service Awards	-	-100.00%	
-	-	500	-	519-1202 Incentive/Merit Pay	-	0.00%	
1,636	1,829	1,575	3,000	519-1400 Salaries - Overtime	3,000	0.00%	
-	103	-	-	519-1401 Salaries - Overtime Holiday Worked	-	0.00%	
13,586	14,061	14,111	14,520	519-2100 FICA Taxes	13,348	-8.08%	
3,177	3,288	3,300	3,396	519-2101 Medicare	3,122	-8.08%	
49,367	48,503	50,227	74,629	519-2200 Retirement Contributions	73,807	-1.10%	
4,794	4,469	4,574	7,412	519-2204 Retirement Contributions - DC Plan	5,580	-24.72%	
23,878	28,416	24,679	37,689	519-2300 Dental, Life & Health Insurance	44,590	18.31%	
8,019	9,950	9,888	11,189	519-2400 Worker's Compensation	12,306	9.99%	
<b>\$ 334,826</b>	<b>\$ 350,155</b>	<b>\$ 339,016</b>	<b>\$ 401,908</b>	<b>Total Personal Services</b>	<b>\$ 390,235</b>	<b>-2.90%</b>	
				<b>Operating Expenditures:</b>			
-	3,950	-	-	519-3100 Professional Services	36,840	100.00%	
3,257	5,000	6,754	1,100	519-3400 Other Services	1,100	0.00%	
-	34	11	-	519-4000 Travel and Per Diem	-	0.00%	
4,199	3,286	3,256	3,823	519-4100 Communication Services	3,823	0.00%	
122,265	148,494	123,973	168,281	519-4300 Utilities	165,830	-1.46%	
601	239	259	649	519-4400 Rentals & Leases	649	0.00%	
33,043	3,308	26,988	38,589	519-4610 Maintenance Contracts	39,039	1.17%	
3,485	3,445	4,506	2,750	519-4620 Vehicle Repair	2,750	0.00%	
686	4,113	130	300	519-4630 Equipment Repair	300	0.00%	
49,140	72,936	156,313	177,291	519-4640 Building Maintenance	164,195	-7.39%	
141,150	122,907	239,824	203,467	519-4645 Heating/Cooling Repairs	134,492	-33.90%	
-	-	-	1,500	519-4670 Traffic Signals	1,500	0.00%	
16	33	42	400	519-5100 Office Supplies	400	0.00%	
10,400	5,828	4,920	6,305	519-5200 Operating Supplies	6,305	0.00%	
6,728	5,312	6,266	5,916	519-5204 Fuel & Oil	6,266	5.92%	
363	533	477	420	519-5210 Uniform Expense	420	0.00%	
-	682	823	600	519-5231 Computer Hardware/Software	600	0.00%	
3,495	2,872	4,197	5,630	519-5233 Tools	5,630	0.00%	
804	1,089	1,012	1,525	519-5234 Safety Supplies/Equipment	1,525	0.00%	
11,681	16,434	9,868	13,050	519-5301 Street Markings	13,050	0.00%	
320	295	180	-	519-5500 Training	-	0.00%	
-	(5,375)	-	-	519-9905 Capitalized Costs Allocation - Labor	-	0.00%	
-	(1,953)	-	-	519-9906 Capitalized Costs Allocation - Benefits	-	0.00%	
-	(1,158)	-	-	519-9907 Capitalized Costs Allocation - Overhead	-	0.00%	
<b>\$ 391,634</b>	<b>\$ 392,304</b>	<b>\$ 589,799</b>	<b>\$ 631,596</b>	<b>Total Operating Expenditures</b>	<b>\$ 584,714</b>	<b>-7.42%</b>	
				<b>Capital Outlay:</b>			
-	-	23,250	-	519-6402 Equipment	-	0.00%	
-	22,785	-	-	519-6404 Trucks	-	0.00%	
<b>\$ -</b>	<b>\$ 22,785</b>	<b>\$ 23,250</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
				<b>Capital Improvements Program:</b>			
				<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>	
				<b>Debt Service</b>			

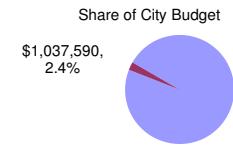
**001 GENERAL FUND - 1230 FACILITIES**

Actual				Budget	
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change
60,323	59,966	60,166	31,284	581-9121 Transfer to Debt Service Fund	
				2013 Revenue Note -Municipal Facilities General- yr 6 of 18	
				2013A Bank Loan -Bucket Truck- yr 6 of 10	
				Phone System Lease - year 6 of 6	
<b>\$ 60,323</b>	<b>\$ 59,966</b>	<b>\$ 60,166</b>	<b>\$ 31,284</b>	<b>Total Debt Service</b>	<b>\$ 62,641</b> <b>100.23%</b>
<b>\$ 786,782</b>	<b>\$ 825,210</b>	<b>\$ 1,012,231</b>	<b>\$ 1,064,788</b>	<b>TOTAL EXPENSES</b>	<b>\$ 1,037,590</b> <b>-2.55%</b>
<b>\$ (785,773)</b>	<b>\$ (824,201)</b>	<b>\$ (1,011,566)</b>	<b>\$ (1,064,042)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (1,036,880)</b> <b>-2.55%</b>

## FACILITIES

### DESCRIPTION

Facilities is responsible for all maintenance work, including electrical, heating and air conditioning, plumbing, and wood work as well as installation and maintenance of traffic control devices, traffic signals, signs, and roadway markings.



### MISSION

Maintain City facilities and traffic control devices in a safe, reliable, economical, and environmentally-friendly manner.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Provide Safe & Clean Facilities for Employees & the Public

	Actual				YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19	2017-18	2018-19
Man-hours per Job Order	15	4	3	3	3	3	3	3
Works Orders Satisfactorily Completed within 3 Business Days	95%	95%	97%	95%	95%	95%	95%	95%

- ✓ Maintaining & completing work orders in a timely manner.
- ✓ Complete certification for cross-training.
- ✓ Correct facility deficiencies through review of existing systems and system components.

### FUTURE GOALS (FY20 & FY21)

- ✓ Upgrade all parks and City lighting to LED energy efficiency system.
- ✓ Complete the comprehensive maintenance program over a 5 to 10 year period.



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Install new service for Volley Ball Courts and add new lighting
- ✓ Completed 1324 work orders.



# 001 GENERAL FUND - 1240 STREETS

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
549,257	549,257	569,363	570,825	312-4100	Local Option Fuel Tax	596,456	4.49%
250,047	250,047	256,935	256,917	312-4200	Local Option Fuel Tax - 2nd	310,959	21.03%
3,676	3,676	598	940	325-1002	Girard Avenue	940	0.01%
48,590	48,590	2,045	3,432	325-1003	Stokes Avenue	3,432	0.01%
6,500	6,500	12,130	13,777	343-9100	Cut Paved Surface/Curb	8,640	-37.29%
97,035	97,035	102,946	106,035	344-9008	DOT Lighting Maintenance Contract	106,035	0.00%
-	-	93,274	95,599	344-9009	DOT Traffic Signal Maintenance Contract	98,504	3.04%
<b>\$ 955,104</b>	<b>\$ 955,104</b>	<b>\$ 1,037,291</b>	<b>\$ 1,047,525</b>	<b>TOTAL REVENUES</b>		<b>\$ 1,124,966</b>	<b>7.39%</b>
<b>Personal Services:</b>							
<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>5.00</b>	
112,746	139,706	121,163	147,985	541-1200	Regular Salaries	152,190	2.84%
		108	-	541-1201	Service Awards	-	0.00%
822	378	361	1,000	541-1400	Salaries - Overtime	1,000	0.00%
6,895	8,569	7,487	9,116	541-2100	FICA Taxes	9,246	1.43%
1,613	2,004	1,751	2,132	541-2101	Medicare	2,162	1.42%
10,968	10,746	13,615	21,924	541-2200	Retirement Contributions	21,758	-0.76%
3,338	3,565	4,610	6,070	541-2204	Retirement Contributions - DC Plan	4,929	-18.81%
4,664	4,471	759	15,056	541-2300	Dental, Life & Health Insurance	38,193	153.67%
7,360	9,537	8,210	9,902	541-2400	Worker's Compensation	11,081	11.91%
<b>\$ 148,406</b>	<b>\$ 178,977</b>	<b>\$ 158,064</b>	<b>\$ 213,184</b>	<b>Total Personal Services</b>		<b>\$ 240,559</b>	<b>12.84%</b>
<b>Operational Expenditures:</b>							
-	65,306	92,022	95,599	541-3400	Other Services	98,504	3.04%
17	148	840	-	541-4000	Travel and Per Diem	-	0.00%
1,209	829	-	996	541-4100	Communication Services	996	0.00%
255,196	245,114	252,000	233,338	541-4300	Utilities	252,000	8.00%
4,744	79	138	5,079	541-4400	Rentals & Leases	5,082	0.06%
5,498	8,536	4,910	7,600	541-4620	Vehicle Repair	6,000	-21.05%
2,203	2,735	3,226	3,000	541-4630	Equipment Repair	3,000	0.00%
2,500	3,510	3,660	3,785	541-5200	Operating Supplies	3,500	-7.53%
7,340	6,941	10,024	7,227	541-5204	Fuel & Oil	10,024	38.70%
501	682	509	675	541-5210	Uniform Expense	675	0.00%
-	-	-	300	541-5231	Computer Hardware/Software	-	-100.00%
2,108	655	2,495	1,100	541-5233	Tools	1,000	-9.09%
1,514	1,294	1,420	1,770	541-5234	Safety Supplies/Equipment	1,770	0.00%
-	2,547	5,919	10,000	541-5250	Operating Supplies - Grounds Maintenance	6,000	-40.00%
5,596	5,083	4,824	5,826	541-5300	Road Materials & Supplies	5,000	-14.18%
867	514	665	1,000	541-5304	Street Materials/Concrete	1,000	0.00%
88	-	-	-	541-5400	Dues & Publications	-	0.00%
400	680	300	860	541-5500	Training	700	-18.60%
-	(38,032)	-	-	541-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(11,465)	-	-	541-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(7,884)	-	-	541-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>289,782</b>	<b>287,271</b>	<b>382,952</b>	<b>378,155</b>	<b>Total Operating Expenditures</b>		<b>395,251</b>	<b>4.52%</b>
<b>Capital Outlay:</b>							
-	113,218	-	-	541-6351	Roads	-	0.00%
116,951	61,044	16,014	25,775	541-6402	Equipment	-	-100.00%
15,487	-	34,424	-	541-6404	Trucks / Vans	-	0.00%
<b>\$ 132,438</b>	<b>\$ 174,262</b>	<b>\$ 50,438</b>	<b>\$ 25,775</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>-100.00%</b>
<b>Capital Improvements Program:</b>							
67,436	113,218	-	175,000	5018 - Street Resurfacing		100,000	-42.86%
	17,219			541-6351	Refer to CIP for specific locations		

**001 GENERAL FUND - 1240 STREETS**

Actual				Budget		
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change	
-	-	-	25,000	5306 - Sidewalk Construction	-	-100.00%
585	-	-	-	541-6353 Refer to CIP for specific locations	-	0.00%
				Prior Years Capital Improvement Program		
				541-6402 5338 - Intersection & Pedestrian Improvements		
<b>\$ 68,021</b>	<b>\$ 130,437</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>Total Capital Improvements Program</b>	<b>\$ 100,000</b>	<b>-50.00%</b>
<b>\$ 638,647</b>	<b>\$ 770,946</b>	<b>\$ 591,454</b>	<b>\$ 817,114</b>	<b>TOTAL EXPENSES</b>	<b>\$ 735,810</b>	<b>-9.95%</b>
<b>\$ 316,458</b>	<b>\$ 184,158</b>	<b>\$ 445,837</b>	<b>\$ 230,411</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 389,156</b>	<b>68.90%</b>

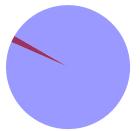
# STREETS

Share of City Budget

## DESCRIPTION

Streets maintains and resurfaces 100 miles of paved streets and maintains 61 miles of sidewalk in the City.

\$735,810,  
1.7%



## MISSION

Provide a safe and reliable transportation network by maintaining clean, safe, hazard-free roadways, and working to provide the highest level of service to customers and motorists.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Provide A Dependable Transportation Network

	Actual	YTD thru 06/30		Budget		
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Pavement With Condition Index of 'Fair' or Better	93.8%	94.5%	95.1%	annual measure	96.0%	96.0%
Streets With Sidewalks on At Least One Side	82.0%	82.0%	82.0%	annual measure	84.0%	85.0%

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%

✓ Update the MicroPaver Pavement Condition Index for all City streets.

✓ Maintain a safe transportation network within the City.

## FUTURE GOALS (FY20 & FY21)

- ✓ Install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.
- ✓ Have all streets maintained by the City with a Pavement Condition Index of 'fair' or better.
- ✓ Repair all sidewalk hazards in existing neighborhoods.



## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Resurfaced Hill Avenue NW from Ajax Drive NW to Lovejoy Road NW.
- ✓ Completed installation of school zone beacons for Liza Jackson Preparatory School.
- ✓ Completed construction of volleyball courts (site work) at the Fort Walton Beach Recreation Center.

**001 GENERAL FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted				
71,241	251,217	122,373	50,000	519-1216	Personal Services:		
		7,711		519-1216	Final Leave Pay	50,000	0.00%
4,786	547	4,479	25,000	519-2300	Life & Health Insurance	-	0.00%
<b>\$ 76,027</b>	<b>\$ 251,764</b>	<b>\$ 134,563</b>	<b>\$ 75,000</b>	519-2500	Unemployment Compensation	<b>25,000</b>	0.00%
					<b>Total Personal Services</b>	<b>\$ 75,000</b>	<b>0.00%</b>
					<b>Operating Expenditures:</b>		
240,121	78,722	276,822	46,500	519-3100	Professional Services	31,000	-33.33%
18,060	770	1,411		519-3400	Other Services	-	0.00%
1,424	-	-		519-4000	Travel and Per Diem	-	0.00%
	-	-	288	519-4100	Communication Services	288	0.00%
	2,748	5,737	5,654	519-4400	Rentals & Leases	5,650	-0.07%
1,500	-	-		519-4800	Promotional Activities	-	0.00%
5,591	-	-		519-4908	Property Taxes	-	0.00%
	-	-	5,900	519-4911	Holiday Gift Certificates	5,900	0.00%
30	70	29		519-4913	Cash Over/(Short)	-	0.00%
32	(370)	122		519-4916	Inventory Over/(Short)	-	0.00%
75,700	176,980	26,554		519-4941	Disaster Recovery	-	0.00%
	-	689		519-4943	Hurricane IRMA 2017	-	0.00%
	-	-	206,429	519-4995	Contingencies	227,962	10.43%
	1,223	-		519-5200	Operating	-	0.00%
21,156	255	-	43,345	519-5231	Computer Hardware/Software	14,280	-67.06%
	-	129		519-5249	Weather Events Pub Asst	-	0.00%
	-	11,794	28,000	519-5500	Training	44,000	57.14%
92,053	-	-			Prior Year Expenditures	-	0.00%
<b>\$ 455,666</b>	<b>\$ 260,399</b>	<b>\$ 323,287</b>	<b>\$ 336,116</b>		<b>Total Operating Expenditures</b>	<b>\$ 329,080</b>	<b>-2.09%</b>
					<b>Capital Outlay</b>		
	-	-	87,725	519-6404	Trucks	169,900	93.67%
	-	27,370		519-6405	Communication Equipment	-	0.00%
16,899	18,645	-	53,850	519-6420	Computer Hardware/Software	58,945	9.46%
<b>16,899</b>	<b>18,645</b>	<b>27,370</b>	<b>141,575</b>		<b>Total Capital Outlay</b>	<b>228,845</b>	<b>61.64%</b>
					<b>Other Financing Activity</b>		
(41,216)	(42,676)	(144,672)	(44,964)	513-9916	Cost Allocation Reimb from FBC Fund	(45,999)	2.30%
(11,673)	(510)	-	(21,191)	513-9917	Salary Reimb from CDBG Fund	(24,852)	17.28%
(156,209)	(176,289)	(167,123)	(174,381)	513-9919	Cost Allocation Reimb from CRA Fund	(174,335)	-0.03%
(1,012,994)	(1,041,639)	(1,063,612)	(1,109,879)	513-9941	Cost Allocation Reimb from Utilities Fund	(1,130,539)	1.86%
(356,228)	(364,433)	(372,074)	(388,626)	513-9943	Cost Allocation Reimb from Sanitation Fund	(397,564)	2.30%
(150,987)	(154,493)	(157,704)	(164,719)	513-9945	Cost Allocation Reimb from Stormwater Fund	(168,507)	2.30%
	(336)	-	(24,850)	513-9945	Cost Allocation Reimb from Perpetual Care Fund	-	-100.00%
4,307	4,191	4,161	2,042	581-9121	Transfer to Debt Service Fund	2,042	0.00%
<b>\$ (1,725,001)</b>	<b>\$ (1,776,185)</b>	<b>\$ (1,901,024)</b>	<b>\$ (1,926,569)</b>		<b>Total Other Financing Activity</b>	<b>\$ (1,939,755)</b>	<b>0.68%</b>
<b>\$ (1,176,409)</b>	<b>\$ (1,245,377)</b>	<b>\$ (1,415,804)</b>	<b>\$ (1,373,877)</b>		<b>TOTAL EXPENSES</b>	<b>\$ (1,306,830)</b>	<b>-4.88%</b>

**001 GENERAL FUND - 1500 NON-DEPARTMENTAL**

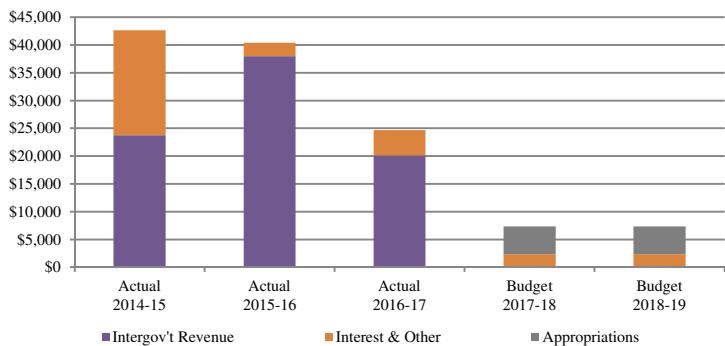
Actual				Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change
211.75	211.75	214.50	218.08	<i>Number of Funded Employees (FTE's)</i>	224.93	3.14%
317,646	317,646	411,535	392,080	<i>City Council</i>	470,034	19.88%
716,703	716,703	375,257	414,269	<i>City Manager</i>	431,298	4.11%
792,826	792,826	1,284,671	1,450,893	<i>Administrative Services</i>	1,435,831	-1.04%
186,202	186,202	216,035	251,374	<i>City Clerk</i>	256,698	2.12%
734,696	734,696	796,562	957,858	<i>Finance</i>	914,539	-4.52%
4,879,620	4,879,620	5,255,948	5,982,800	<i>Police</i>	5,964,958	-0.30%
4,457,796	4,457,796	4,350,336	4,913,525	<i>Fire</i>	4,858,439	-1.12%
9,506,225	9,506,225	5,520,344	6,204,863	<i>Recreation Services</i>	6,220,466	0.25%
2,575,689	2,575,689	2,851,302	3,098,074	<i>Public Works</i>	2,229,525	-28.04%
2,575,689	2,575,689	2,851,302	3,098,074	<i>Utility Services - General Fund</i>	735,810	-76.25%
(1,176,409)	(1,245,377)	(1,415,804)	(1,373,877)	<i>Non-Departmental</i>	(1,306,830)	-4.88%
\$ 25,566,683	\$ 25,497,715	\$ 22,497,488	\$ 25,389,931	<b>TOTAL FUND EXPENSES</b>	\$ 22,210,768	-12.52%
\$ (3,556,419)	\$ (3,004,750)	\$ -	\$ -	<b>NET REVENUE / (EXPENSE)</b>	\$ (0)	100.00%



## Law Enforcement Trust Fund

The Law Enforcement Trust Fund encompasses 0.02% of the City's activities and services and accounts for revenues from grants and forfeitures that are legally restricted for specific purposes such as crime prevention, community policing, and drug education. Per State Statute, law enforcement agencies that receive at least \$15,000 in forfeitures within a fiscal year must expend or donate no less than 15% of such funds to support drug abuse prevention, crime prevention, or safe neighborhood programs.

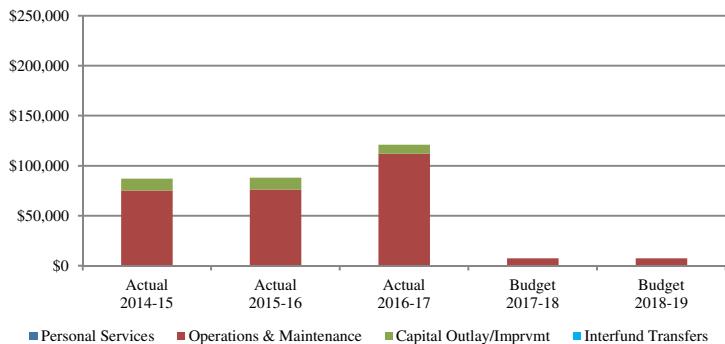
### Revenue Highlights



	Budget 2018-19	\$ Change	% Change
Interest & Other	2,309	0	0%
Use of Reserves	5,000	0	0%
	<b>\$7,309</b>	<b>\$0</b>	<b>0%</b>

- Intergovernmental revenue refers to grants, which are accounted for through a budget amendment when awarded to the City and therefore never included in the adopted budget.
- Forfeitures comprise the main revenue source of this fund, but the Florida Attorney General has opined that it is not permissible to budget forfeiture revenues. Therefore, an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

### Expenditure Highlights



	Budget 2018-19	\$ Change	% Change
Personal Services	0	0	0%
Operations & Maintenance	7,309	0	0%
Capital Outlay/Imprvmt	0	0	0%
	<b>\$7,309</b>	<b>0</b>	<b>0%</b>

- Drug-lab cleanup and legal services account for the operational expenses; however, these fees are recouped by the proceeds from the forfeiture cases.

102 LAW ENFORCEMENT TRUST FUND

Actual						Budget		
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change			
23,730	38,008	20,145	-	-				
\$ 23,730	\$ 38,008	\$ 20,145	\$ -	\$ -	0.00%			
\$ 23,730	\$ 38,008	\$ 20,145	\$ -	\$ -	0.00%			
567	-	767	-	1800-356-1000	Fines & Forfeitures	-	0.00%	
12,179	-	95	-	1800-358-2000	Assets Seized by Law Enforcement	-	0.00%	
\$ 12,746	\$ -	\$ 862	\$ -		Total Fines & Forfeitures	\$ -	0.00%	
\$ 12,746	\$ -	\$ 862	\$ -			\$ -	0.00%	
3,099	2,384	2,479	2,309	1800-361-1000	Interest Income	2,309	0.00%	
\$ 3,099	\$ 2,384	\$ 2,479	\$ 2,309		Total Interest Income	\$ 2,309	0.00%	
3,095	-	1,166	-	1800-364-1000	Sale of Surplus Assets	-	0.00%	
\$ 3,095	\$ -	\$ 1,166	\$ -		Total Other Revenues	\$ -	0.00%	
\$ 6,194	\$ 2,384	\$ 3,645	\$ 2,309			\$ 2,309	0.00%	
-	-	-	5,000	1600-389-9100	Appropriation from Fund Balance	5,000	0.00%	
\$ -	\$ -	\$ -	\$ 5,000		Total Non-Operating Sources	\$ 5,000	0.00%	
\$ -	\$ -	\$ -	\$ 5,000			\$ 5,000	0.00%	
\$ 42,670	\$ 40,392	\$ 24,652	\$ 7,309			\$ 7,309	0.00%	

**1800 - STATE FORFEITURE EXPENSES**

### **Grant Expenses:**

20,357 20,357 - Grant Expenses - 0.00%  
**\$ 20,357 \$ 20,357 \$ - \$ -** **Total Grant Expenses** **\$ -** **0.00%**

### Operating Expenditures:

174	372	2,500	5,000	521-3100	Professional Services	5,000	0.00%
10,051	10,713	70	1,609	521-3101	Legal Services	1,609	0.00%
-	-	69,045	-	521-4610	Maintenance Contracts	-	0.00%
21,099	21,099	-	-	521-4640	Building Maintenance	-	0.00%
-	-	-	500	521-4912	Forfeiture Filing Fees	500	0.00%
-	-	-	200	521-4915	Legal Advertising	200	0.00%
10,654	10,747	24,806	-	521-5200	Operating Supplies	-	0.00%
6,746	6,746		-	521-5210	Uniform Expense	-	0.00%
500	500	-	-	521-5400	Dues & Publications	-	0.00%
298	298	-	-	521-5500	Training	-	0.00%
<b>\$ 49,522</b>	<b>\$ 50,476</b>	<b>\$ 96,421</b>	<b>\$ 7,309</b>		<b>Total Operating Expenditures</b>	<b>\$ 7,309</b>	<b>0.00%</b>

### Capital Outlay:

**11,764**      **11,764**      **8,970**      - 521-6406      Specialized Equipment  
**\$ 11,764**      **\$ 11,764**      **\$ 8,970**      **\$ -**      **Total Capital Outlay**      **\$ -**      **0.00%**

## STATE EXPENDITURES

1800 - FEDERAL FORFEITURE EXPENSES

### **Operating Expenditures:**

### Uniform Expense - Ballistic

**Operating Supplies & Expenses** **Total Operating Expenditures** **\$ -** **0.00%**

## FEDERAL EXPENDITURES

9 3,433 9 3,433 9 13,573 9 - FEDERAL EXPENDITURES 9 - 0.00%

## **TOTAL FUND EXPENSES**

### NET REVENUE / (EXPENSE)

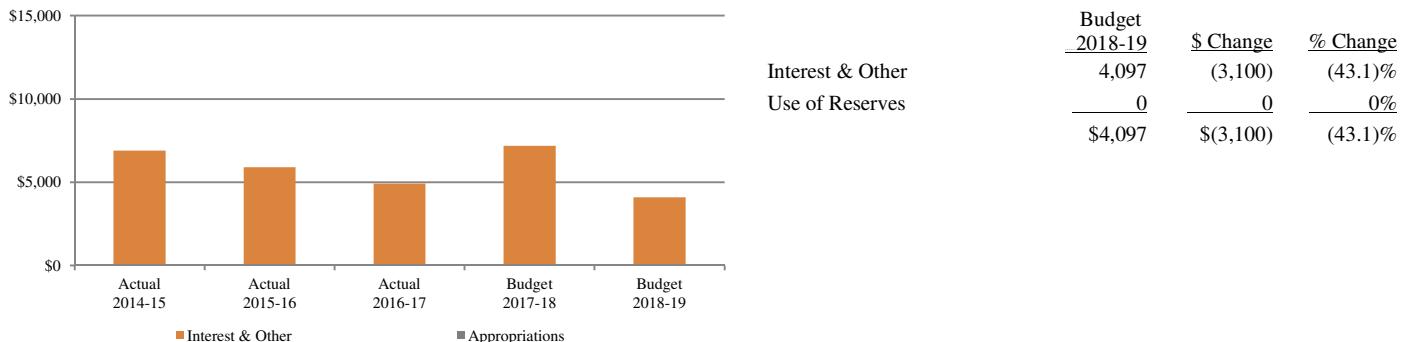
---

Digitized by srujanika@gmail.com

## Law Enforcement Training Fund

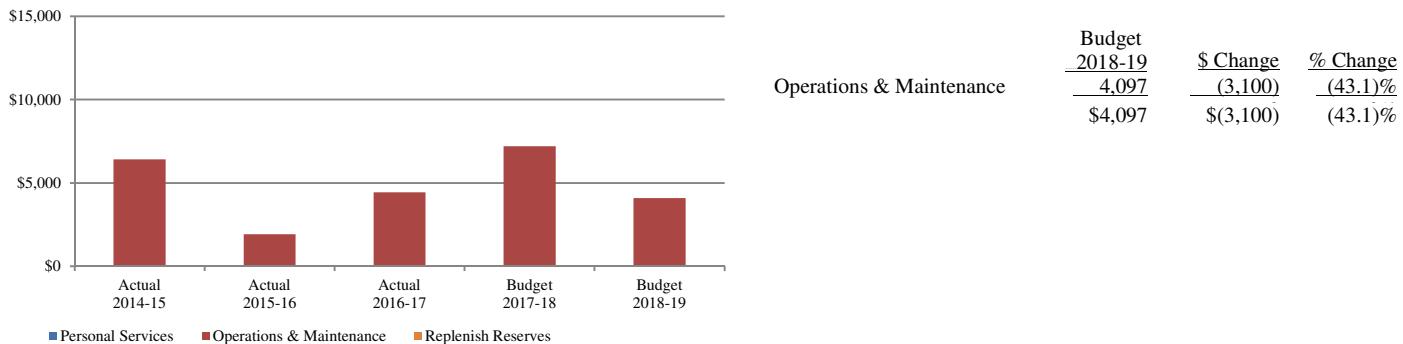
The Law Enforcement Training Fund encompasses 0.01% of the City's activities and services and accounts for revenues from traffic fines that are legally restricted for specific purposes, such as school crossing guards and police officer training.

### Revenue Highlights



- Traffic fines have declined over the years as the state retains a larger portion of the revenue for court and clerk operations.

### Expenditure Highlights



- Police officer training is accounted for in this fund.

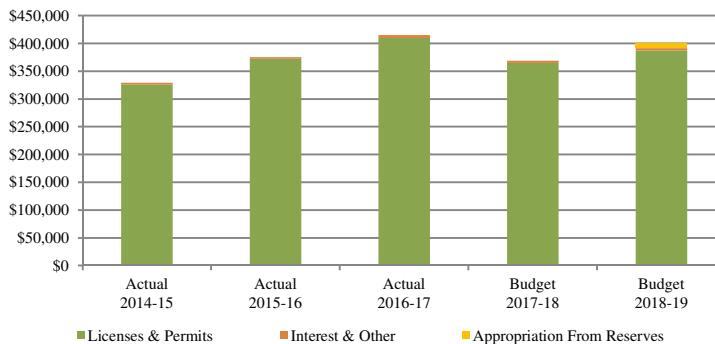
## 103 LAW ENFORCEMENT TRAINING FUND

Actual					Budget				
2014-15		2015-16		2016-17	2017-18				
				Adopted		2018-19	%		
6,755		5,816		4,918	7,100	1830-351-5020	Traffic Fines - Training	Adopted	
<b>\$ 6,755</b>		<b>\$ 5,816</b>		<b>\$ 4,918</b>	<b>\$ 7,100</b>		4,000	-43.66%	
<b>\$ 6,755</b>		<b>\$ 5,816</b>		<b>\$ 4,918</b>	<b>\$ 7,100</b>		<b>\$ 4,000</b>	<b>-43.66%</b>	
140		89		0	97	1830-361-1000	Interest Income	97	0.00%
<b>\$ 140</b>		<b>\$ 89</b>		<b>\$ 0</b>	<b>\$ 97</b>		<b>\$ 97</b>	<b>0.00%</b>	
<b>\$ 140</b>		<b>\$ 89</b>		<b>\$ -</b>	<b>\$ 97</b>		<b>\$ 97</b>	<b>0.00%</b>	
<b>\$ 6,896</b>		<b>\$ 5,905</b>		<b>\$ 4,918</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
8		1,910		-	-	1600-389-9100	<u>Appropriation from Fund Balance</u>	-	0.00%
3,345		-		4,428	7,197	521-4000		4,097	-43.07%
3,069		-		-	-	521-5500		-	0.00%
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>		<b>\$ 4,097</b>	<b>-43.07%</b>	
<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ 490</b>	<b>\$ -</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 4,428</b>	<b>\$ 7,197</b>				

## Florida Building Code Fund

The Florida Building Code (FBC) Fund encompasses 1.0% of the City's activities and services and accounts for revenues from building permits and inspections that are legally restricted for enforcing the Florida Building Code per State Statute.

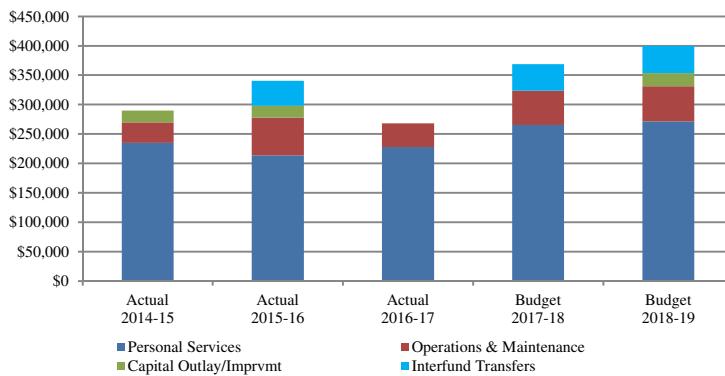
### Revenue Highlights



	Budget 2018-19	\$ Change	% Change
Licenses & Permits	\$387,249	\$22,538	6.2%
Interest & Other	\$4,100	0	0%
Appropriation from Reserves	\$8,254	\$8,254	100.0%
	<b>\$399,603</b>	<b>\$30,792</b>	<b>8.3%</b>

- The appropriation from reserves is budgeted to fund a portion of a vehicle in accordance with the Fleet Replacement Schedule.

### Expenditure Highlights



	Budget 2018-19	\$ Change	% Change
Personal Services	\$271,590	\$6,483	2.4%
Operations & Maintenance	\$59,397	\$657	1.1%
Capital Outlay	\$22,617	\$22,617	100.0%
Interfund Transfers	\$45,999	\$1,035	2.3%
	<b>\$399,603</b>	<b>\$30,792</b>	<b>8.3%</b>

- The increase in Capital expenses is due to a vehicle replacement.

**106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING**

Actual

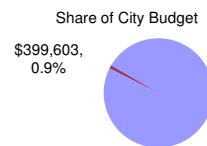
Budget

2014-15	2015-16	2016-17	2017-18 Adopted				2018-19 Adopted	% Change
144,300	153,354	195,364	161,911	1215-322-1000	<b>Revenues:</b>			
6,729	5,553	2,753	4,600	1215-322-1001	Building Permits	186,532	15.21%	
9,500	8,065	9,008	5,400	1215-322-1002	Re-Inspection Fee	2,996	-34.87%	
2,730	3,445	3,800	3,300	1215-322-1010	Working Without A Permit Fee	10,729	98.69%	
4,715	5,070	5,370	4,700	1215-322-1020	Notice of Commencement	3,591	8.82%	
42,660	45,564	46,283	47,000	1215-322-1030	Certificate of Occupancy/Completion/Use	2,877	-38.79%	
21,502	21,078	26,380	25,000	1215-322-2000	Processing Fee	51,070	8.66%	
11,043	10,740	17,476	12,000	1215-322-3000	Electrical Permits	24,786	-0.86%	
6,752	7,297	7,648	8,000	1215-322-4000	Plumbing Permits	8,857	-26.19%	
21,417	18,902	16,726	17,000	1215-322-5000	Gas Permits	4,664	-41.70%	
1,000	1,030	1,165	1,000	1215-322-9090	Mechanical Permits	20,016	17.74%	
					Surcharge F.S. 468.631 & 553.721	834	-16.60%	
<b>\$ 272,347</b>	<b>\$ 280,096</b>	<b>\$ 331,973</b>	<b>\$ 289,911</b>		<b>Total Licenses &amp; Permits</b>	<b>\$ 316,952</b>	<b>9.33%</b>	
50,597	88,198	73,452	70,000	1215-329-1000	Building Plan Review	67,990	-2.87%	
2,594	3,855	4,495	4,800	1215-329-3000	Sign/Banner Permit	2,307	-51.94%	
<b>\$ 53,191</b>	<b>\$ 92,053</b>	<b>\$ 77,947</b>	<b>\$ 74,800</b>		<b>Total Other Licenses &amp; Permits</b>	<b>\$ 70,297</b>	<b>-6.02%</b>	
<b>\$ 325,538</b>	<b>\$ 372,149</b>	<b>\$ 409,919</b>	<b>\$ 364,711</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 387,249</b>	<b>6.18%</b>	
3,364	3,377	3,330	4,100	1215-361-1000	Interest Income	4,100	0.00%	
150	-	1,741	-	1215-369-9000	Miscellaneous Revenues	-	0.00%	
<b>\$ 3,514</b>	<b>\$ 3,377</b>	<b>\$ 5,071</b>	<b>\$ 4,100</b>		<b>Total Interest Income</b>	<b>\$ 4,100</b>	<b>0.00%</b>	
<b>\$ 3,514</b>	<b>\$ 3,377</b>	<b>\$ 5,071</b>	<b>\$ 4,100</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 4,100</b>	<b>0.00%</b>	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Interfund Transfers</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	1215-389-9100	Appropriation from Unassigned Fund Balance	<b>8,254</b>	<b>100.00%</b>	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ 8,254</b>	<b>100.00%</b>	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 8,254</b>	<b>100.00%</b>	
<b>\$ 329,052</b>	<b>\$ 375,526</b>	<b>\$ 414,990</b>	<b>\$ 368,811</b>		<b>TOTAL REVENUES</b>	<b>\$ 399,603</b>	<b>8.35%</b>	

106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING

Actual				2017-18		Budget	
2014-15	2015-16	2016-17	Adopted	2018-19	Adopted	% Change	
<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>				
168,539	155,924	159,736	181,250	524-1200			
-	-	-	-	524-1201			
480	504	3,356	1,000	524-1400			
9,939	9,251	9,581	10,488	524-2100			
2,324	2,163	2,241	2,453	524-2101			
24,283	15,226	17,726	28,540	524-2200			
6,141	7,313	6,222	8,915	524-2204			
14,716	12,941	15,961	18,937	524-2300			
2,763	3,449	3,630	4,146	524-2400			
5,887	6,779	9,141	9,376	524-1291			
<b>\$ 235,073</b>	<b>\$ 213,551</b>	<b>\$ 227,594</b>	<b>\$ 265,105</b>				
<b>Total Personal Services</b>				<b>\$ 271,590</b>	<b>2.45%</b>		
<b>Operating Expenditures:</b>							
14,037	42,461	23,103	26,367	524-3100			
3,722	2,149	2,385	4,014	524-4000			
3,091	2,433	2,631	2,395	524-4100			
122	125	132	100	524-4200			
4,138	4,204	4,288	3,451	524-4300			
-	-	94	1,200	524-4400			
-	-	500	1,100	524-4610			
72	792	125	575	524-4620			
178	35	35	180	524-4700			
-	-	-	100	524-4911			
733	1,098	758	950	524-5100			
429	1,771	289	1,000	524-5200			
1,810	1,530	1,693	1,764	524-5204			
-	344	242	400	524-5210			
1,377	2,040	-	5,840	524-5231			
282	981	250	480	524-5234			
1,954	2,167	1,676	2,789	524-5400			
2,599	1,966	2,278	2,348	524-5500			
-	-	-	3,688	524-4995	Contingencies		
<b>\$ 34,544</b>	<b>\$ 64,095</b>	<b>\$ 40,479</b>	<b>\$ 58,741</b>		<b>Total Operating Expenditures</b>	<b>\$ 59,398</b>	<b>1.12%</b>
<b>Capital Outlay:</b>							
19,322	20,291	-	-	524-6404			
1,076	-	-	-	524-6420			
<b>\$ 20,398</b>	<b>\$ 20,291</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ 22,617</b>	<b>100.00%</b>
<b>Other Financing Activity:</b>							
-	42,676	-	44,964	524-9901			
<b>\$ -</b>	<b>\$ 42,676</b>	<b>\$ -</b>	<b>\$ 44,964</b>		<b>Total Other Financing Activity</b>	<b>\$ 45,999</b>	<b>2.30%</b>
<b>\$ 290,014</b>	<b>\$ 340,612</b>	<b>\$ 268,073</b>	<b>\$ 368,811</b>		<b>TOTAL EXPENSES</b>	<b>\$ 399,603</b>	<b>8.35%</b>
<b>\$ 39,038</b>	<b>\$ 34,913</b>	<b>\$ 146,917</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0)</b>	<b>0.00%</b>

# FLORIDA BUILDING CODE FUND (FBC)



## DESCRIPTION

Building officials issue building permits, review building plans, and inspect all facets of construction including structure, electrical, plumbing, mechanical, gas, fences, and signs.

## MISSION

Provide efficient assistance with, and ensure adherence to, state and local Land Development and Building Codes.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Provide Timely & Efficient Building Permits

	Actual		YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
% of Residential Permits Issued within 3 Business Days of Application	97%	97%	97%	97%	98%	98%
% of Commercial Permits Issued within 5 Business Days of Application	95%	95%	96%	97%	98%	98%

### Provide Timely & Efficient Building Inspections

	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
% of Residential Inspections Completed within 3 Business Days of Request	97%	95%	98%	97%	98%	98%
% of Commercial Inspections Completed within 3 Business Days of Request	96%	95%	98%	97%	98%	98%

- ✓ Expand our customer service levels to one of the best building departments in this area.
- ✓ Enhance contractor & developer education through no less than two training seminars in Etrak It provide by the Building Division.
- ✓ Complete the implementation of trak it with a go live date for E Trak It.

## FUTURE GOALS (FY20 & FY21)

- ✓ Become fully digital in processing of plan review and permitting with the implementaion of TRAKiT and Blue Beam Revu.
- ✓ Obtain a Master Code Professional and all other required certifications for Plans Examiner.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

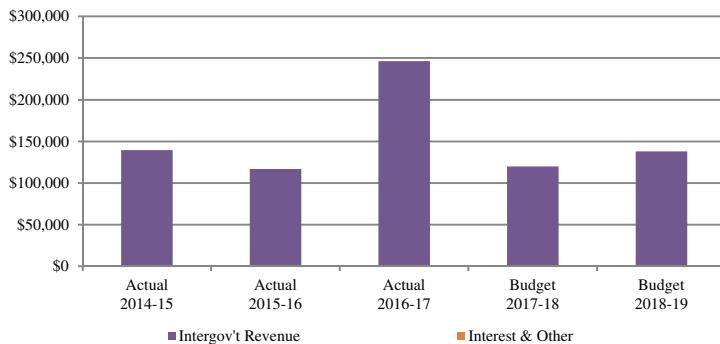
- ✓ Hired a new Building Inspector
- ✓ Combination Plan Examiner has began crosstraining for Mechanical Plan Review License.
- ✓ Completed the CRS,ISO and CAV Audits.



# Community Development Block Grant Fund

The Community Development Block Grant (CDBG) Fund encompasses 0.3% of the City's activities and services and accounts for grant funds from the US Department of Housing and Urban Development that are legally restricted for specific purposes such as Capital Outlay Projects and Summer Care programs to benefit low and moderate income families.

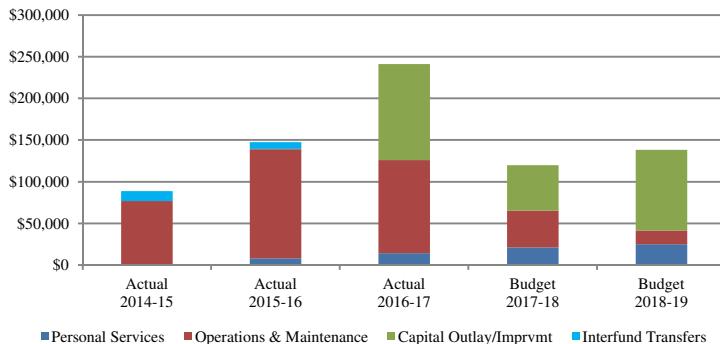
## Revenue Highlights



	Budget 2018-19	\$ Change	% Change
Intergov't Revenue	138,113	18,306	15.3%
Approp. from Reserves	0	0	0%
	\$138,113	\$18,306	15.3%

- Revenues from the Federal entitlement are largely population-based. The City's population is relatively stable since the community is built-out; therefore, the award dollars are allocated similarly each year.

## Expenditure Highlights



	Budget 2018-19	\$ Change	% Change
Personal Services	24,852	3,661	17.3%
Operations & Maintenance	16,587	(27,358)	(62.3)%
Capital Outlay/Imprvmt	96,674	42,003	76.8%
Interfund Transfers Out	0	0	0.0%
	\$138,113	\$18,306	15.3%

- Personal services include staff's time allocated to CDBG activities.
- Less focus has been placed on operations and more funds are being allocated to various capital projects this year.

## **107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Actual

2017-18

2014-15	2015-16	2016-17	Adopted	
139,693	117,087	246,186	119,807	
<b>\$ 139,693</b>	<b>\$ 117,087</b>	<b>\$ 246,186</b>	<b>\$ 119,807</b>	

1900-331-5027

Annual Entitlement Grant

Total Federal Grants

Budget

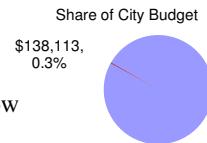
2018-19	%
Adopted	Change
138,113	15.28%
<b>\$ 138,113</b>	<b>15.28%</b>

\$ 139,693	\$ 117,087	\$ 246,186	\$ 119,807	TOTAL INTERGOVERNMENTAL REVENUE	\$ 138,113	15.28%		
-	-	-	-	1900-366-1000	Donations	-	0.00%	
-	-	-	-	-	Discounts	-	0.00%	
<b>\$ -</b>	<b>Total Other Revenues</b>	<b>\$ -</b>	<b>0.00%</b>					
<b>\$ -</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ -</b>	<b>0.00%</b>					
-	-	-	-	-	1600-389-9200	Appropriation from Fund Balance	-	0.00%
<b>\$ -</b>	<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>					
<b>\$ -</b>	<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>0.00%</b>					
\$ 139,693	\$ 117,087	\$ 246,186	\$ 119,807	TOTAL FUND REVENUES	\$ 138,113	15.28%		

**107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
	8,180	14,121	21,191	1900-554-1291/98	Salary Allocation Reimb to General Fund/CRA	24,852	17.28%
<b>\$</b>	<b>\$ 8,180</b>	<b>\$ 14,121</b>	<b>\$ 21,191</b>		<b>Total Personal Services</b>	<b>\$ 24,852</b>	<b>17.28%</b>
					<b><u>Personal Services:</u></b>		
66,224	21,523	55,152	-	1900-554-3100	Professional Services	-	0.00%
-	-	-	-	1900-554-3101	Legal Services	-	0.00%
801	-	-	801	1900-554-4000	Travel and Per Diem	801	0.00%
2	18	2	20	1900-554-4200	Postage	20	0.00%
2,427	1,377	981	1,800	1900-554-4915	Legal Advertising	1,800	0.00%
-	-	-	150	1900-554-5500	Training	150	0.00%
					<b><u>Operating Expenditures:</u></b>		
3,716	23,474	7,854	30,000	1910-554-3400	<u>Land Clearance</u> Nuisance Abatement	9,816	-67.28%
-	7,459	-	-	1920-554-8200	<u>Economic Development</u> Small Business Program	-	0.00%
3,536	23,474	-	-	1930-554-3400	<u>Housing Rehabilitation</u>	-	0.00%
					<b><u>Public Services</u></b>		
889	3,212	5,060	11,174	1940-554-3451	Rec Center Summer Program	4,000	-64.20%
38	-	-	-	1940-554-5200/5100	Operating Supplies	-	0.00%
-	17,440	-	-	1940-554-5251	Life Center of Gregg Chapel A/C	-	0.00%
-	26,789	-	-	1940-554-5253	Okaloosa Comprehensive Head Start	-	0.00%
-	-	10,278	12,095	1940-554-5254	Youthbuild & Community Development	-	-100.00%
-	9,344	32,993	-	1940-554-5255	One Hopeful Place Community Development	-	0.00%
-	-	4,517	-	1940-554-5258	S4P Synergy Inc	-	0.00%
-	-	-	-	1940-554-8200	Grants & Aid to Prv't. Org.	-	0.00%
<b>\$ 76,745</b>	<b>\$ 130,898</b>	<b>\$ 111,777</b>	<b>\$ 32,771</b>		<b>Total Operating Expenditures</b>	<b>\$ 16,587</b>	<b>-49.38%</b>
					<b><u>Public Facilities</u></b>		
-	-	50,000	-	1950-554-5253	Okaloosa Comprehensive Head Start	19,957	100.00%
-	-	-	12,700	1950-554-5258	S4P Synergy Food Pantry Enhancement	-	-100.00%
-	-	-	4,000	1950-554-5263	Bountiful Blessings Food Pantry	-	-100.00%
-	-	-	12,971	1950-554-5262	HHA Inclement Weather Shelter	16,717	28.88%
-	-	-	25,000	1950-554-5264	HHA Wash on Wheels	-	-100.00%
-	-	45,723	-	1950-554-5259	Eleanor Johnson Restroom	-	0.00%
-	-	7,505	-	1950-554-5260	Peace Outreach Feeding Pantry	-	0.00%
-	-	12,000	-	1950-554-5261	Gegg Chapel Basketball Court	-	0.00%
-	-	-	-	1950-554-5255	Phase II Bldg at One Hopeful Place	60,000	100.00%
218	-	-	-	1950-554-6355	<u>Improvements Other than Building</u>	-	0.00%
<b>218</b>	<b>-</b>	<b>115,228</b>	<b>54,671</b>		<b>Total Capital Improvements</b>	<b>96,674</b>	<b>76.83%</b>
					<b><u>Other Financing Activity:</u></b>		
11,673	8,180	-	-	1600-554-9901	Salary Reimbursement to General Fund	-	0.00%
<b>\$ 11,673</b>	<b>\$ 8,180</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Other Financing Activity</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 88,636</b>	<b>\$ 147,258</b>	<b>\$ 241,126</b>	<b>\$ 108,633</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 138,113</b>	<b>27.14%</b>
<b>\$ 51,057</b>	<b>\$ (30,172)</b>	<b>\$ 5,060</b>	<b>\$ 11,174</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0)</b>	<b>100.00%</b>

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



## DESCRIPTION

The Community Development Block Grant provides Federal funding for housing and community development needs for low and moderate income areas.

## MISSION

Administer the Community Development Block Grant (CDBG) program in accordance with all Federal regulations.

CURRENT GOALS, OBJECTIVES, & METRICS (FY19)	Actual				YTD thru 06/30	Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19	
<b>Eliminate Influences of Blight in Target Areas</b>							
Nuisances Abated in Target Area	1	0	0	1	1	1	
<b>Improve Safety and Livability of Neighborhoods</b>							
Capital Improvements Completed in Target Area	0	0	0	0	1	1	
<b>Provide Access to Quality Public and Private Services</b>							
Summer Youth Program	n/a	4	0	0	5	5	
After School Program Participants	0	0	0	10	n/a	n/a	
<b>Disburse Grant Funds in Timely Fashion</b>							
Grant Funds Spent in Same Year Awarded	38%	37%	100%	49%	100%	100%	

- ✓ Increase access to quality public facilities and neighborhood livability by completing one capital improvement project.
- ✓ Restore Summer Youth Program participation.

## FUTURE GOALS (FY20 & FY21)

- ✓ Spend all grant funds in same year awarded.
- ✓ Maintain a balanced approach to housing and community development needs.



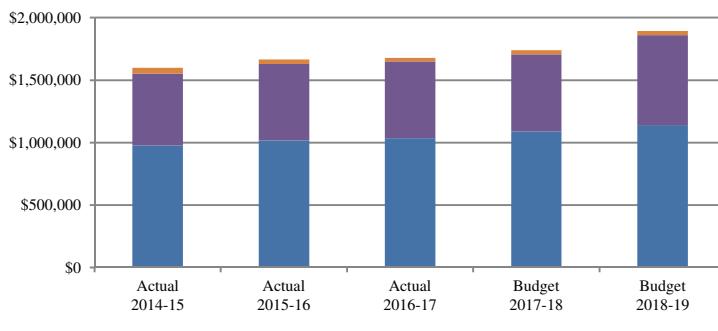
## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Eliminated blighted conditions on target areas by completing three nuisance abatement projects

# Community Redevelopment Agency Fund

The Community Redevelopment Agency (CRA) Fund encompasses 4.5% of the City's activities and services and accounts for funding derived from City of Fort Walton Beach and Okaloosa County Tax Increment Funding (TIF) – proceeds from increases in the taxable assessed value of the CRA District. The original CRA area was formed in 1980, with that being the base year for the purpose of determining the growth in assessed taxable value. In 1999 the CRA area was expanded to include an additional area. The TIF is determined by the growth in the assessed value of taxable property located in the CRA district from the base year to the current tax year and is multiplied by the current tax rate for the City and County. Expenditures in the CRA area target eliminating blight in residential and commercial areas.

## Revenue Highlights

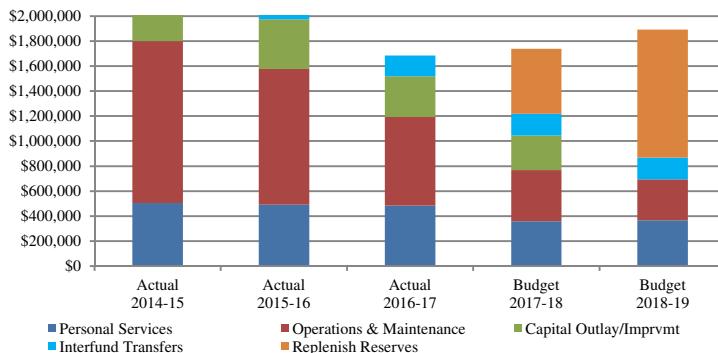


	Budget 2018-19	\$ Change	% Change
Ad Valorem Taxes	1,139,801	49,587	4.5%
Intergov't Revenue	720,907	104,609	17%
Interest & Other	32,457	0	0%
Approp. from Reserves	0	0	0%
	<b>\$1,893,165</b>	<b>\$154,196</b>	<b>8.9%</b>

■ Ad Valorem Taxes ■ Intergov't Revenue ■ Interest & Other ■ Interfund Transfers ■ Appropriations

- The budget is predicated on maintaining the City millage (Ad Valorem) rate at 5.7697 mills. One mill equals \$1 per \$1,000 of taxable property value.
- County Ad Valorem tax proceeds are accounted for as intergovernmental revenues. The County's millage rate is 3.4308 mills.

## Expenditure Highlights



	Budget 2018-19	\$ Change	% Change
Personal Services	366,995	9,452	2.6%
Operations & Maintenance	326,954	(84,627)	(20.6)%
Replenish Reserves	1,024,881	504,417	100.0%
Interfund Transfer	174,335	(46)	0%
Capital Outlay/Imprvmt	0	(275,000)	(100.0)%
	<b>\$1,893,165</b>	<b>\$154,196</b>	<b>8.9%</b>

- The decrease in operating expenses is due to the transfer of recurring expenses back into the General Fund, as more emphasis is placed on Capital Projects.
- The decrease in capital outlay is due to the use of funds for prior year projects.
- Reserves are being acquired to complete the Landing Park Improvements and the Gulfview Hotel renovations.

## **109 COMMUNITY REDEVELOPMENT AGENCY FUND**

<b>Actual</b>						<b>Budget</b>	
<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18 Adopted</b>			<b>2018-19 Adopted</b>	<b>% Change</b>
771,768	787,039	802,377	837,841	2000-311-1000	Ad Valorem Taxes - City Original TIF	865,478	3.30%
203,526	230,503	234,074	252,373	2000-311-1100	Ad Valorem Taxes - City Expanded TIF	274,323	8.70%
<b>\$ 975,294</b>	<b>\$ 1,017,542</b>	<b>\$ 1,036,451</b>	<b>\$ 1,090,214</b>		<b>Total Ad Valorem Taxes</b>	<b>\$ 1,139,801</b>	<b>4.55%</b>
<b>\$ 975,294</b>	<b>\$ 1,017,542</b>	<b>\$ 1,036,451</b>	<b>\$ 1,090,214</b>		<b>TOTAL TAXES</b>	<b>\$ 1,139,801</b>	<b>4.55%</b>
455,807	468,029	476,794	477,112	2000-338-2000	Ad Valorem Taxes - County Original TIF	553,733	16.06%
121,460	142,868	136,344	139,186	2000-338-2100	Ad Valorem Taxes - County Expanded TIF	167,174	20.11%
<b>\$ 577,266</b>	<b>\$ 610,897</b>	<b>\$ 613,139</b>	<b>\$ 616,298</b>		<b>Total Local Shared Revenues</b>	<b>\$ 720,907</b>	<b>16.97%</b>
-	-	-	-		Prior Years Grants	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Grants</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 577,266</b>	<b>\$ 610,897</b>	<b>\$ 613,139</b>	<b>\$ 616,298</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 720,907</b>	<b>16.97%</b>
45,024	24,938	27,428	32,457	1500-361-1000	Interest Income	32,457	0.00%
<b>\$ 45,024</b>	<b>\$ 24,938</b>	<b>\$ 27,428</b>	<b>\$ 32,457</b>		<b>Total Interest Income</b>	<b>\$ 32,457</b>	<b>0.00%</b>
-	12,000	-	-	1500-362-1000	Rental and Lease Income	-	0.00%
<b>\$ -</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Rents and Royalties</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Other Revenues</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 45,024</b>	<b>\$ 36,938</b>	<b>\$ 27,428</b>	<b>\$ 32,457</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 32,457</b>	<b>0.00%</b>
-	-	-	-	1600-389-9100	Appropriation from Fund Balance	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 1,597,584</b>	<b>\$ 1,665,377</b>	<b>\$ 1,677,018</b>	<b>\$ 1,738,969</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 1,893,165</b>	<b>8.87%</b>

**109 CRA FUND - 0800 POLICE**

Actual				Budget	
2014-15	2015-16	2016-17	2017-18 Adopted	2018-19 Adopted	% Change
<b>Personal Services:</b>					
5.00	5.00	5.00	5.00	<i>Number of Employees (FTE's)</i>	
213,061	215,927	193,449	189,725	521-1200	Regular Salaries
54	54	325	-	521-1201	Service Awards
108	108	-	16,840	521-1202	Incentive Pay
4,778	5,761	13,786	9,481	521-1400	Salaries - Overtime
10,014	8,944	8,215	8,146	521-1401	Salaries - Overtime Holiday Worked
18,752	17,959	16,944	4,092	521-1501	Incentive Pay
14,456	14,693	13,624	12,410	521-2100	FICA Taxes
3,381	3,436	3,186	2,902	521-2101	Medicare
74,737	71,395	62,741	79,905	521-2201	Retirement Contributions - Police Officers
25,884	24,393	31,464	27,934	521-2300	Dental, Life & Health Insurance
6,067	7,135	6,568	6,109	521-2400	Worker's Compensation
42,945	52,210	51,151	-	521-1291/93	Salary Allocation Reimbursement to General Fund/CI
<b>\$ 414,238</b>	<b>\$ 422,015</b>	<b>\$ 401,453</b>	<b>\$ 357,543</b>	<b>Total Personal Services</b>	<b>\$ -</b> <b>-100.00%</b>
<b>Operating Expenses:</b>					
15,681	15,730	1,326	-	521-3100	Professional Services
1,948	1,944	-	-	521-4100	Communication Services
-	-	-	-	521-4300	Utilities
1,035	1,304	-	-	521-4610	Maintenance Contracts
4,483	3,505	-	-	521-4620	Vehicle Repair
95	-	-	-	521-4630	Equipment Repair
105	-	-	-	521-4700	Printing & Binding
10	-	-	-	521-5100	Office Supplies
570	-	-	-	521-5200	Operating Supplies
11,350	10,510	-	-	521-5204	Fuel & Oil
620	517	-	-	521-5210	Uniform Expense
838	508	-	-	521-5213	Ammunition Expense
-	-	-	-	521-5231	Computer Hardware/Software
<b>\$ 36,735</b>	<b>\$ 34,017</b>	<b>\$ 1,326</b>	<b>\$ -</b>	<b>Total Operating Expenditures</b>	<b>\$ -</b> <b>0.00%</b>
<b>Capital Outlay:</b>					
-	-	-	-	521-6406	Specialized Equipment
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b> <b>0.00%</b>
<b>\$ 450,973</b>	<b>\$ 456,033</b>	<b>\$ 402,779</b>	<b>\$ 357,543</b>	<b>TOTAL EXPENSES</b>	<b>\$ -</b> <b>-100.00%</b>

**109 CRA FUND - 2000 CRA**

<b>Actual</b>				<b>Budget</b>		
<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18 Adopted</b>	<b>2018-19 Adopted</b>	<b>% Change</b>	
3.00	3.00	2.00	-	5.00		
74,756	43,237	24,319	-	194,090	100.00%	
-	-	-	-	10,834	100.00%	
185	258	27	-	9,481	100.00%	
-	-	-	-	8,146	100.00%	
-	-	-	-	1,685	100.00%	
4,523	2,359	1,454	-	11,914	100.00%	
1,058	552	340	-	2,786	100.00%	
-	-	-	-	71,259	100.00%	
6,083	9,400	2,629	-	49,650	100.00%	
1,059	1,229	752	-	7,150	100.00%	
-	11,581	7,729	-	-	100.00%	
<b>\$ 91,338</b>	<b>\$ 68,997</b>	<b>\$ 37,444</b>	<b>\$ -</b>	<b>Total Personal Services</b>	<b>\$ 366,995</b>	<b>100.00%</b>
<b>Personal Services:</b>						
<i>Number of Employees (FTE's)</i>						
96,815	91,942	225,862	-	552-3100	Professional Services	- 0.00%
4,515	3,682	-	-	552-3101	Legal Services	- 0.00%
144,930	169,739	169,527	159,265	552-3400	Other Services	159,265 0.00%
-	906	10,589	-	552-3450	Other Services - Grounds Maintenance	- 0.00%
3,184	1,609	890	1,200	552-4000	Travel and Per Diem	1,200 0.00%
1,978	1,959	1,870	2,200	552-4100	Communication Services	- -100.00%
710	-	-	700	552-4200	Postage	700 0.00%
132,854	125,274	118,689	107,324	552-4300	Utilities	107,324 0.00%
6,005	4,974	3,030	-	552-4400	Rentals & Leases	- 0.00%
-	-	825	-	552-4610	Maintenance Contracts	- 0.00%
863	243	669	1,000	552-4620	Vehicle Repair	- -100.00%
582	777	574	600	552-4630	Equipment Repair	- -100.00%
15,831	40,444	36	-	552-4640	Building Maintenance	- 0.00%
1,923	280	-	15,000	552-4800	Promotional Activities	5,000 -66.67%
-	-	-	175	552-4911	Holiday Gift Certificates	- -100.00%
1,363	786	575	-	552-4915	Legal Advertising	- 0.00%
203	-	-	500	552-5100	Office Supplies	- -100.00%
4,811	11,493	2,163	8,950	552-5200	Operating Supplies	- -100.00%
2,684	1,728	1,881	2,242	552-5204	Fuel & Oil	- -100.00%
94	130	115	150	552-5210	Uniform Expense	- -100.00%
-	-	-	-	552-5231	Computer Hardware/Software	- 0.00%
766	1,154	1,750	4,500	552-5233	Tools	- -100.00%
271	135	80	400	552-5234	Safety Supplies/Equipment	- -100.00%
92	28,937	19,850	78,370	552-5250	Operating Supplies - Grounds Maintenance	- -100.00%
1,997	1,600	1,450	2,415	552-5400	Dues & Publications	2,415 0.00%
2,645	790	-	1,590	552-5500	Training	1,050 -33.96%
<b>832,058</b>	<b>563,362</b>	<b>-</b>	<b>25,000</b>	<b>552-8200</b>	<b>Non-Operating:</b>	
<b>\$ 1,257,173</b>	<b>\$ 1,051,941</b>	<b>\$ 560,425</b>	<b>\$ 411,581</b>		<b>Grants and Aids</b>	<b>50,000 100.00%</b>
					<b>Total Operating Expenditures</b>	<b>\$ 326,954 -20.56%</b>
<b>Capital Outlay:</b>						
11,850	364,159	9,774	-	552-6310	Improvements Other Than Buildings	- 0.00%
1,112,144	-	-	-	522-6100	Land	- 0.00%
-	-	-	-	552-6355	Landscaping/Irrigation	- 0.00%
-	-	-	-	552-6402	Equipment	- 0.00%
<b>\$ 1,123,994</b>	<b>\$ 364,159</b>	<b>\$ 9,774</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Capital Improvements Program:</b>						
-	5,225	-	-		5018 - Pavement Improvement	- 0.00%
-	27,846	-	275,000		5607 - Streetscape	- -100.00%
602,278	-	-	-		Prior Years Capital Improvement Program	- 0.00%
<b>\$ 602,278</b>	<b>\$ 33,071</b>	<b>\$ -</b>	<b>\$ 275,000</b>		<b>Total Capital Improvements Program</b>	<b>\$ - -100.00%</b>

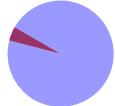
**109 CRA FUND - 2000 CRA**

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
156,209	164,708		174,381	552-9901	Cost Allocation Reimbursement to General Fund	174,335	-0.03%
-	-		520,464	581-9999	Reserved - Undesignated Net Assets	1,024,881	96.92%
<b>\$ 156,209</b>	<b>\$ 164,708</b>	<b>\$ -</b>	<b>\$ 694,845</b>		<b>Total Other Financing Activity</b>	<b>\$ 1,199,216</b>	<b>72.59%</b>
<b>\$ 3,230,992</b>	<b>\$ 1,682,875</b>	<b>\$ 607,643</b>	<b>\$ 1,381,424</b>		<b>TOTAL EXPENSES</b>	<b>\$ 1,893,165</b>	<b>37.04%</b>
<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>		<i>Number of Funded Employees (FTE's)</i>	<b>10.00</b>	<b>25.00%</b>
<b>456,033</b>	<b>456,033</b>	<b>456,033</b>	<b>357,543</b>		<i>Police</i>	<b>-</b>	<b>-100.00%</b>
<b>3,230,992</b>	<b>1,682,875</b>	<b>607,643</b>	<b>1,381,426</b>		<i>CRA</i>	<b>1,893,165</b>	<b>37.04%</b>
<b>\$ 3,687,025</b>	<b>\$ 2,138,908</b>	<b>\$ 1,063,676</b>	<b>\$ 1,738,969</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 1,893,165</b>	<b>8.87%</b>
<b>\$ (2,058,108)</b>	<b>\$ (509,991)</b>	<b>\$ 565,241</b>	<b>\$ (53,763)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>

# COMMUNITY REDEVELOPMENT AREA (CRA)

Share of City Budget

\$1,893,165,  
4.3%



## DESCRIPTION

The Community Redevelopment Area was established in 1980 and expanded in 1999 to address deteriorating conditions and facilitate economic growth and development within the designated area. Funding for infrastructure improvements and redevelopment activities comes from incremental increases in the taxable assessed value of the area.

## MISSION

Rejuvenate the designated area to make it a place where citizens want to live, work, and play.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Attract & Retain Businesses in the Target Area

	Actual	YTD thru 06/30		Budget		
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
New Businesses in the CRA	32	29	20	17	30	30
Square Footage of Business Expansions in the CRA	10,694	5,915	14,399	1,985	15,000	15,000
Businesses Approved for Economic Incentive Grants	15	16	8	0	15	n/a
Value of Economic Incentive Grants Provided to New or Expanding Businesses	\$168,950	\$978,389	\$112,361	\$0	\$100,000	n/a
Private Investment Leveraged as a Result of Incentive Grants	\$838,261	\$29,474,483	\$7,298,383	\$0	\$1,000,000	n/a
Grant Applications Approved within Two Weeks	23%	0%	8%	0%	75%	n/a

### Attract & Retain Residents in the Target Area

New Housing Units in the CRA	7	0	0	1	10	10
------------------------------	---	---	---	---	----	----

- ✓ Develop long-term (5-year and 10-year) capital improvements project list for the CRA District.
- ✓ Complete phases 1 & 2 of the Carson & Third stormwater & streetscape project.
- ✓ Complete at least 1 new public parking area in the CRA.
- ✓ Begin Phase I of Landing Master Plan for improvements to Fort Walton Landing Park.
- ✓ Create new public parking maps for the downtown district; update signage in CRA, and provide a new downtown "gateway."



## FUTURE GOALS (FY20 & FY21)

- ✓ Develop ways to increase the quantity of and access to public parking in the CRA.
- ✓ Encourage private reinvestment through public improvements in the CRA.
- ✓ Continue multi-modal improvements in the CRA.
- ✓ Continue improvements to Fort Walton Landing Park as outlined in Landing Master Plan.

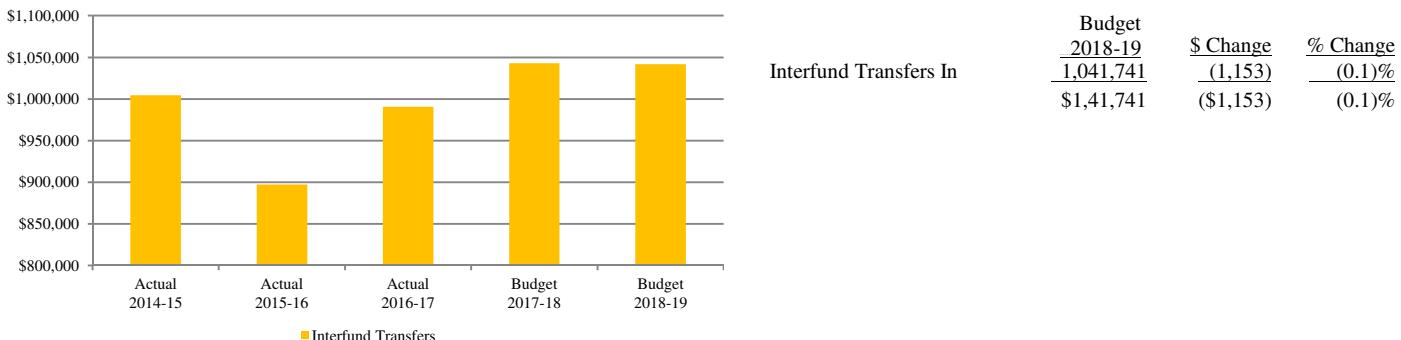
## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Completed public parking and streetscape improvements at 240 Miracle Strip Pkwy SE.
- ✓ Approved 8 business incentive grant applications, \$6.6M in total private funds leveraged for \$112K spent in public funds.
- ✓ Continued CRA Grounds Maintenance Contract to ensure that the district is clean and continually maintained.
- ✓ Prepared Downtown Master Plan for 1, 5, & 10 year vision for the future of Downtown.

## Debt Service Fund

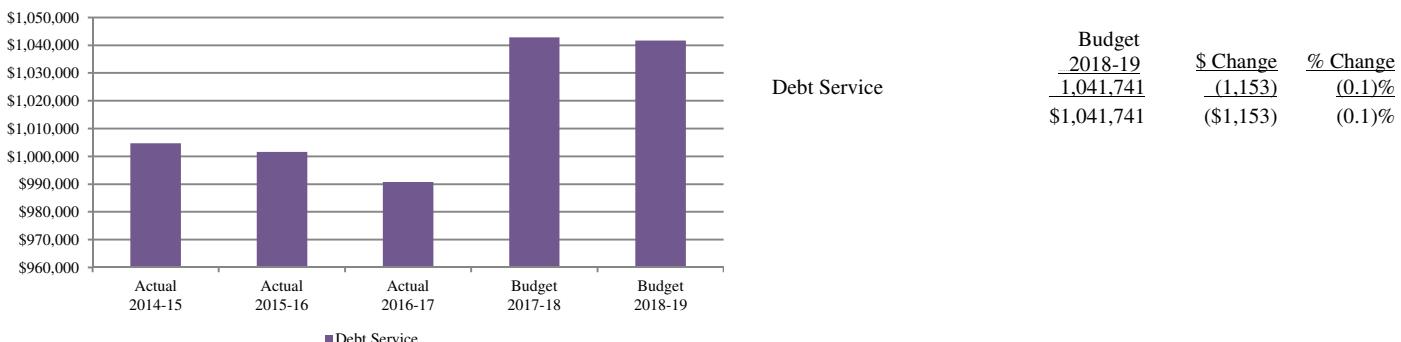
The Debt Service Fund encompasses 2.5% of the City's activities and services and accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. Funds are transferred from the General Fund.

### Revenue Highlights



- Transfers from the General Fund cover annual debt payments as required per Generally Accepted Accounting Principles (GAAP) for governmental funds.

### Expenditure Highlights



- Capital Lease/Purchases:  
Phone System (year 6 of 6)
- Debt Issues:  
2011A Revenue Note – Fire Ladder Truck (year 8 of 10)  
2013 Revenue Note – Municipal Facilities (year 6 of 18)  
2013A Bank Loan – Recreation Complex, Fairway Sweeper/Vacuum, Bucket Truck (year 6 of 15)  
2015 Interfund Loan – Fire Pumper Truck (year 5 of 10)  
2015 Rec Center Fitness Equipment – (year 5 of 5)

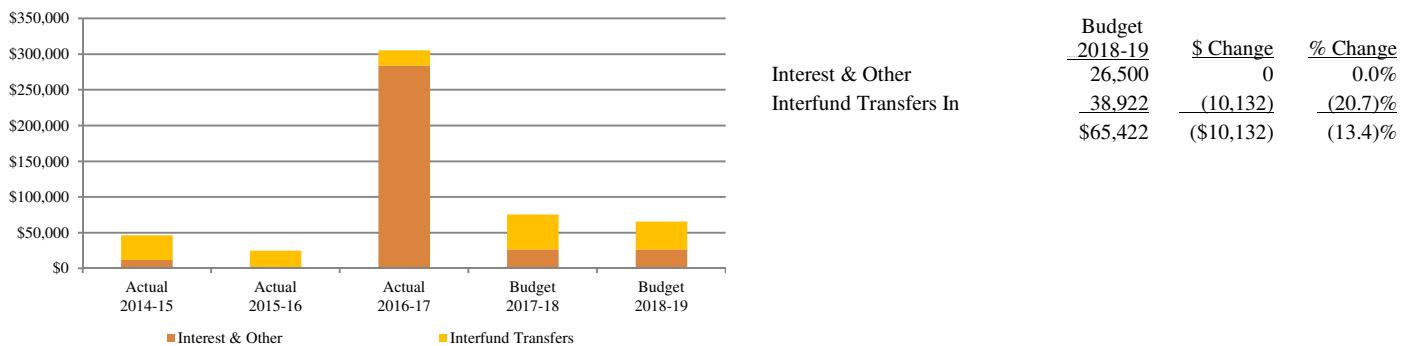
**201 DEBT SERVICE FUND**

Actual					Budget	
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change
137,909	133,204	124,619	180,282	1600-381-0100	Transfer from General Fund 2011 Cap Imp Rev Note -Ladder Truck- yr 8 of 10 Phone System Lease - year 6 of 6 2015 Interfund Loan -Fire Pumper- yr 5 of 10 2015 Rec Ctr Fitness Equipment- yr 5 of 5	178,193 -1.16%
309,217	206,628	308,637	305,087	1600-381-1301	2013 Revenue Note -Municipal Facilities Police- yr 6 of 18	306,022 0.31%
557,525	557,475	557,447	557,525	1600-381-1302	Transfer from General Fund - 2013A Sinking Fund 2013A Bank Loan -Recreation Complex- yr 6 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 6 of 10 2013A Bank Loan -Bucket Truck- yr 6 of 10	557,525 0.00%
<b>\$ 1,004,650</b>	<b>\$ 897,306</b>	<b>\$ 990,703</b>	<b>\$ 1,042,894</b>		<b>Total Interfund Transfers</b>	<b>\$ 1,041,741</b> <b>-0.11%</b>
<b>\$ 1,004,650</b>	<b>\$ 897,306</b>	<b>\$ 990,703</b>	<b>\$ 1,042,894</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 1,041,741</b> <b>-0.11%</b>
<b>\$ 1,004,650</b>	<b>\$ 897,306</b>	<b>\$ 990,703</b>	<b>\$ 1,042,894</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 1,041,741</b> <b>-0.11%</b>
660,107	673,851	682,230	745,101	2100-517-7100	<b>Debt Service:</b> Principal Payments 2011 Cap Imp Rev Note -Ladder Truck- yr 8 of 10 2013 Revenue Note -Municipal Facilities Police- yr 6 of 18 2013 Revenue Note -Municipal Facilities Fire- yr 6 of 18 2013 Revenue Note -Municipal Facilities Library- yr 6 of 18 2013 Revenue Note -Municipal Facilities General- yr 6 of 18 2013A Bank Loan -Recreation Complex- yr 6 of 15 2013A Bank Loan -Recreation Complex Fields- yr 6 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 6 of 10 2013A Bank Loan -Bucket Truck- yr 6 of 10 Phone System Lease - year 6 of 6 2015 Interfund Loan -Fire Pumper- yr 5 of 10 2015 Rec Ctr Fitness Equipment- yr 5 of 5	767,536 3.01%
344,543	327,748	308,472	297,793	2100-517-7200	Interest Expense 2011 Cap Imp Rev Note -Ladder Truck- yr 8 of 10 2013 Revenue Note -Municipal Facilities Police- yr 6 of 18 2013 Revenue Note -Municipal Facilities Fire- yr 6 of 18 2013 Revenue Note -Municipal Facilities Library- yr 6 of 18 2013 Revenue Note -Municipal Facilities General- yr 6 of 18 2013A Bank Loan -Recreation Complex- yr 6 of 15 2013A Bank Loan -Recreation Complex Fields- yr 6 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 6 of 10 2013A Bank Loan -Bucket Truck- yr 6 of 10 Phone System Lease - year 6 of 6 2015 Interfund Loan -Fire Pumper- yr 5 of 10 2015 Rec Ctr Fitness Equipment- yr 5 of 5	274,204 -7.92%
<b>\$ 1,004,650</b>	<b>\$ 1,001,599</b>	<b>\$ 990,703</b>	<b>\$ 1,042,894</b>	2100-517-7300	Paying Agent Fees <b>Total Debt Service</b>	<b>-</b> <b>0.00%</b> <b>\$ 1,041,741</b> <b>-0.11%</b>
<b>\$ 1,004,650</b>	<b>\$ 1,001,599</b>	<b>\$ 990,703</b>	<b>\$ 1,042,894</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 1,041,741</b> <b>-0.11%</b>
<b>\$ -</b>	<b>\$ (104,293)</b>	<b>\$ 0</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b> <b>0.00%</b>

## Beal Memorial Cemetery Fund

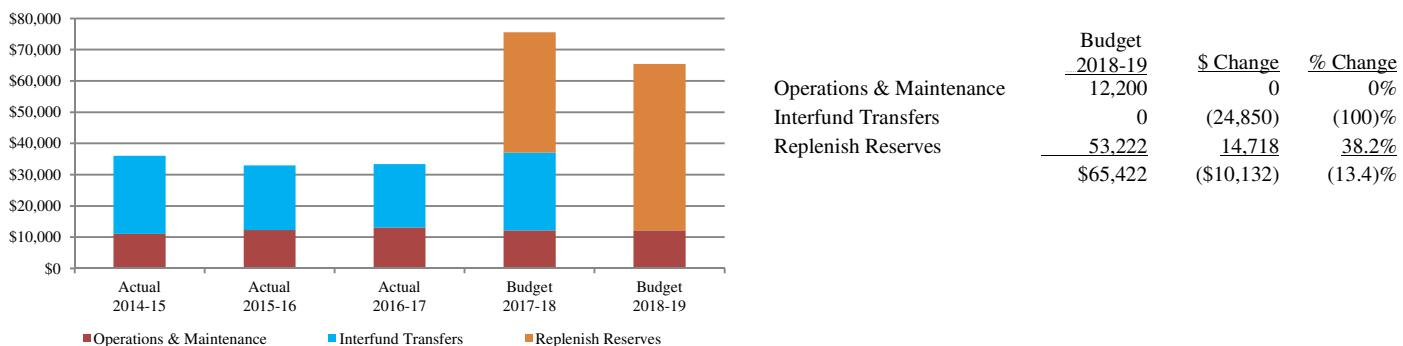
The Beal Memorial Cemetery Perpetual Care Fund encompasses 0.22% of the City's activities and services and accounts for a portion of revenues from lot, crypt, and niche sales that are being reserved for perpetual care. Cemetery operations are currently funded in the General Fund, but interest earnings on the reserves will be used for maintaining the cemetery once all spaces have been sold.

### Revenue Highlights



- Transfers In reflects the transfer of 20% of cemetery lot sales from the General Fund to fund perpetual care, as established by Ordinance 526.

### Expenditure Highlights



- Operations & maintenance includes the annual investment portfolio management fee.
- The decline in Interfund Transfers is a result of previous year Capital Outlay in the Cemetery division.

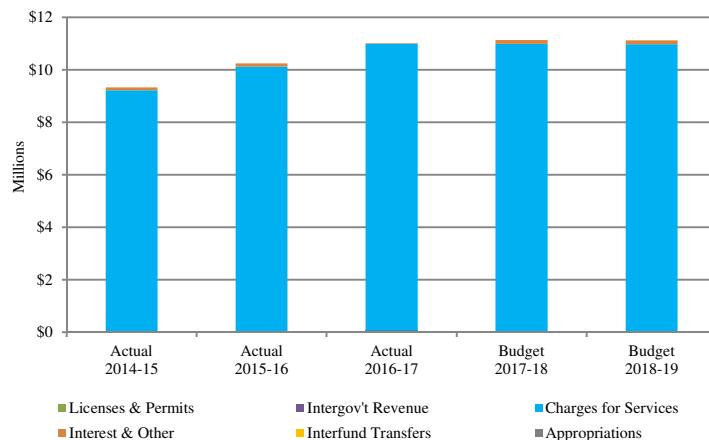
## 602 BEAL MEMORIAL CEMETERY CARE FUND

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
17,711	282	54	26,500	1500-361-1000	Interest Income	26,500	0.00%
49,513	50,320	57,341	-	1500-361-2000	Dividend Income	-	0.00%
(333,233)	185,299	194,486	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
277,696	(19,529)	31,737	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 11,687</b>	<b>\$ 216,372</b>	<b>\$ 283,618</b>	<b>\$ 26,500</b>		<b>Total Interest Income</b>	<b>\$ 26,500</b>	<b>0.00%</b>
<b>\$ 11,687</b>	<b>\$ 216,372</b>	<b>\$ 283,618</b>	<b>\$ 26,500</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 26,500</b>	<b>0.00%</b>
34,423	24,668	21,760	24,204	2200-381-0100	Transfer from General Fund	38,922	60.81%
<b>\$ 34,423</b>	<b>\$ 24,668</b>	<b>\$ 21,760</b>	<b>\$ 24,204</b>		<b>Total Interfund Transfers</b>	<b>\$ 38,922</b>	<b>60.81%</b>
-	-	-	24,850	1600-389-9100	Appropriation from Fund Balance	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,850</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>\$ 34,423</b>	<b>\$ 24,668</b>	<b>\$ 21,760</b>	<b>\$ 49,054</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 38,922</b>	<b>-20.65%</b>
<b>\$ 46,110</b>	<b>\$ 241,040</b>	<b>\$ 305,378</b>	<b>\$ 75,554</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 65,422</b>	<b>-13.41%</b>
<b><u>Operating Expenditures:</u></b>							
11,077	12,268	13,122	12,200	2200-539-3100	Professional Services	12,200	0.00%
<b>\$ 11,077</b>	<b>\$ 12,268</b>	<b>\$ 13,122</b>	<b>\$ 12,200</b>		<b>Total Operating Expenditures</b>	<b>\$ 12,200</b>	<b>100.00%</b>
<b><u>Other Financing Activity:</u></b>							
25,000	20,700	20,217	24,850	1600-581-9102	Transfer to General Fund	-	-100.00%
-	-	-	38,504	1600-581-9920	Reserve for Future Cemetery Perpetual Care	53,222	38.22%
<b>\$ 25,000</b>	<b>\$ 20,700</b>	<b>\$ 20,217</b>	<b>\$ 63,354</b>		<b>Total Other Financing Activity</b>	<b>\$ 53,222</b>	<b>-15.99%</b>
<b>\$ 36,077</b>	<b>\$ 32,968</b>	<b>\$ 33,339</b>	<b>\$ 75,554</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 65,422</b>	<b>-13.41%</b>
<b>\$ 10,033</b>	<b>\$ 208,072</b>	<b>\$ 272,039</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b>	<b>0.00%</b>

## Utilities Fund

The Utilities Fund encompasses 26.7% of the City's activities and services and accounts for water production and distribution and sewer collection and treatment. These activities are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges.

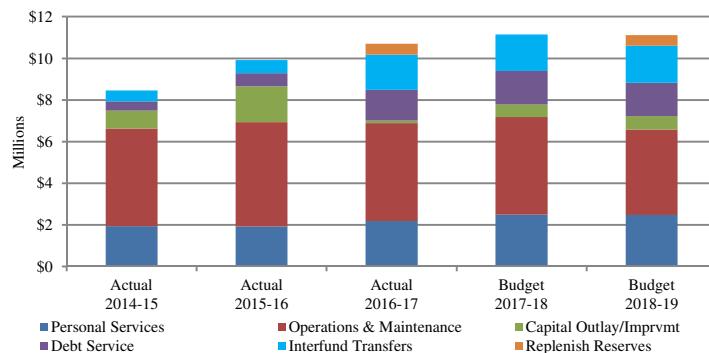
### Revenue Highlights



	Budget 2018-19	\$ Change	% Change
Charges for Services	10,973,508	(11,190)	(0.1)%
Interest & Other	147,491	(6,830)	(4.4)%
	<b>\$11,120,999</b>	<b>\$(18,020)</b>	<b>(0.2)%</b>

- A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements. FY 2018-19 will include the implementation of Year 5 of the rate study.

### Expenditure Highlights



	Budget 2018-19	\$ Change	% Change
Personal Services	2,483,751	(14,949)	(0.6)%
Operations & Maintenance	4,099,702	(582,326)	(12.4)%
Capital Outlay/Imprvmt	640,092	41,669	7.0%
Debt Service	1,607,267	0	0%
Interfund Transfers Out	1,773,260	20,660	1.2%
Replenish Reserves	516,926	516,926	100.0%
	<b>\$11,120,999</b>	<b>\$(18,020)</b>	<b>(0.2)%</b>

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The replenish reserves account is being utilized this year as funds are not being used for facility repairs, due to the on-going construction of a new complex.

## 401 UTILITIES FUND - REVENUES

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
1,997,321	2,164,659	2,262,172	2,341,976	1310-343-3000	Service Fees - Residential	2,350,903	0.38%
1,207,914	1,366,759	1,409,228	1,489,145	1310-343-3100	Service Fees - Commercial	1,419,650	-4.67%
13,550	7,988	17,990	12,322	1500-343-3600	Connection Fees - Residential	7,666	-37.79%
5,350	16,588	106,450	15,000	1500-343-3700	Connection Fees - Commercial	19,720	31.47%
21	2,560	4	106	1500-343-3810	Hydrant Service	25	-76.42%
<b>\$ 3,224,155</b>	<b>\$ 3,558,553</b>	<b>\$ 3,795,844</b>	<b>\$ 3,858,549</b>	<b>Total Water Operations</b>		<b>\$ 3,797,964</b>	<b>-1.57%</b>
4,035,458	4,357,920	4,619,084	4,764,807	1350-343-5000	Service Fees - Residential	4,811,637	0.98%
1,713,291	1,952,654	2,049,706	2,116,092	1350-343-5100	Service Fees - Commercial	2,093,128	-1.09%
15,000	6,900	17,250	12,750	1500-343-5600	Connection Fees - Residential	11,500	-9.80%
2,700	6,987	161,624	15,000	1500-343-5700	Connection Fees - Commercial	9,620	-35.87%
-	-	38,120	-	1500-343-5894	Work Orders	-	0.00%
<b>\$ 5,766,449</b>	<b>\$ 6,324,461</b>	<b>\$ 6,885,784</b>	<b>\$ 6,908,649</b>	<b>Total Sewer Operations</b>		<b>\$ 6,925,885</b>	<b>0.25%</b>
3,425	2,517	4,225	2,000	0520-343-3001	Administrative Fee - Returned Checks	2,837	41.85%
97,597	109,908	104,786	96,500	1310-343-3200	Service Charges	114,650	18.81%
123,078	128,040	130,096	119,000	1310-343-3300	Penalties	132,172	11.07%
<b>\$ 224,100</b>	<b>\$ 240,465</b>	<b>\$ 239,107</b>	<b>\$ 217,500</b>	<b>Total Combined Operations</b>		<b>\$ 249,659</b>	<b>14.79%</b>
<b>\$ 9,214,704</b>	<b>\$ 10,123,479</b>	<b>\$ 10,920,735</b>	<b>\$ 10,984,698</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 10,973,508</b>	<b>-0.10%</b>
13,495	2,654	5,950	-	1310-324-2100	Impact Fees - Water - Residential	-	0.00%
11,206	7,191	17,625	-	1310-324-2200	Impact Fees - Water - Commercial	-	0.00%
14,936	3,867	3,833	-	1350-324-2100	Impact Fees - Sewer - Residential	-	0.00%
12,918	8,315	20,303	-	1350-324-2200	Impact Fees - Sewer - Commercial	-	0.00%
<b>\$ 52,555</b>	<b>\$ 22,027</b>	<b>\$ 47,711</b>	<b>\$ -</b>	<b>Total Licenses &amp; Permits</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ 52,555</b>	<b>\$ 22,027</b>	<b>\$ 47,711</b>	<b>\$ -</b>	<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ -</b>	<b>0.00%</b>
-	-	19,752	-	5421-334-3502	State Grants	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,752</b>	<b>\$ -</b>	<b>Total State Grants</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19,752</b>	<b>\$ -</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>\$ -</b>	<b>0.00%</b>
106,806	94,707	587	125,420	1500-361-1000	Interest Income	125,420	0.00%
-	-	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 106,806</b>	<b>\$ 94,707</b>	<b>\$ 587</b>	<b>\$ 125,420</b>	<b>Total Interest Income</b>		<b>\$ 125,420</b>	<b>0.00%</b>
17,377	17,898	18,435	19,001	1500-362-2020	Rental and Lease Income	19,571	3.00%
<b>\$ 17,377</b>	<b>\$ 17,898</b>	<b>\$ 18,435</b>	<b>\$ 19,001</b>	<b>Total Rents and Royalties</b>		<b>\$ 19,571</b>	<b>3.00%</b>
(12,280)	8,312	-	7,900	1500-364-1000	Sale of Surplus Assets	500	-93.67%
6,540	3,477	28	2,000	1500-369-9000	Miscellaneous Revenue	2,000	0.00%
<b>\$ (5,740)</b>	<b>\$ 11,790</b>	<b>\$ 28</b>	<b>\$ 9,900</b>	<b>Total Other Revenues</b>		<b>\$ 2,500</b>	<b>-74.75%</b>
<b>\$ 118,443</b>	<b>\$ 124,395</b>	<b>\$ 19,051</b>	<b>\$ 154,321</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 147,491</b>	<b>-4.43%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Interfund Transfers</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Non-Operating Sources</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL TRANSFERS IN</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ 9,385,702</b>	<b>\$ 10,269,901</b>	<b>\$ 11,007,249</b>	<b>\$ 11,139,019</b>	<b>TOTAL FUND REVENUES</b>		<b>\$ 11,120,999</b>	<b>-0.16%</b>

**401 UTILITIES FUND - 0520 CUSTOMER SERVICE**

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
<b>Personal Services:</b>							
5.50	5.50		5.50	<b>Number of Funded Employees (FTE's)</b>		5.50	
142,843	146,916	165,231	155,287	536-1200	Regular Salaries	159,253	2.55%
-	54	108	-	536-1201	Service Awards	-	0.00%
-	108	-	-	536-1202	Incentive/Merit Pay	-	0.00%
15,176	12,667	-	13,543	536-1300	Part-Time Wages	14,094	4.07%
920	77	93	500	536-1400	Salaries - Overtime	500	0.00%
9,545	8,953	9,036	9,106	536-2100	FICA Taxes	9,611	5.54%
2,232	2,094	2,113	2,130	536-2101	Medicare	2,248	5.52%
12,043	8,069	9,529	15,301	536-2200	Retirement Contributions	15,068	-1.52%
4,555	6,922	7,116	7,292	536-2204	Retirement Contributions - DC Plan	7,467	2.40%
15,615	25,187	29,063	31,051	536-2300	Dental, Life & Health Insurance	29,073	-6.37%
235	273	278	287	536-2400	Worker's Compensation	330	14.82%
<b>\$ 203,164</b>	<b>\$ 211,322</b>	<b>\$ 222,567</b>	<b>\$ 234,496</b>	<b>Total Personal Services</b>		<b>\$ 237,642</b>	<b>1.34%</b>
<b>Operating Expenditures:</b>							
85,786	128,217	133,100	133,666	536-3100	Professional Services	131,516	-1.61%
15,996	17,203	16,744	16,775	536-3400	Other Services	14,500	-13.56%
57	-	-	-	536-4000	Travel and per Diem	-	0.00%
1,430	1,336	1,406	1,422	536-4100	Communication Services	1,422	0.00%
53,320	53,059	51,491	58,750	536-4200	Postage	58,750	0.00%
11,742	11,891	11,961	10,307	536-4300	Utilities	11,961	16.05%
2,068	2,812	2,332	2,600	536-4700	Printing & Binding	2,600	0.00%
1,272	1,269	784	1,216	536-5200	Operating Supplies	1,216	0.00%
353	499	331	600	536-5210	Uniform Expense	600	0.00%
1,027	2,046	20	-	536-5231	Computer Hardware/Software	-	0.00%
40	-	-	-	536-5500	Training	-	0.00%
<b>\$ 173,093</b>	<b>\$ 218,332</b>	<b>\$ 218,169</b>	<b>\$ 225,336</b>	<b>Total Operating Expenditures</b>		<b>\$ 222,565</b>	<b>-1.23%</b>
<b>Capital Outlay:</b>							
1,076	-	-	-	536-6420	Computer Hardware/Software	-	0.00%
<b>\$ 1,076</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>377,333</b>	<b>429,654</b>	<b>440,736</b>	<b>459,832</b>	<b>TOTAL EXPENSES</b>		<b>460,207</b>	<b>0.08%</b>

# CUSTOMER SERVICE

Share of City Budget

\$460,207,  
1.1%



## DESCRIPTION

Customer Service is responsible for invoicing and receiving customer payments, opening and closing utility accounts, resolving customer inquiries, and collecting receivables.

## MISSION

Provide superior customer service in the administration of utility accounts and receivables.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Provide Accurate Water Meter Consumption Information

Accounts with Meter Profile Evaluations Performed

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30	2017-18	2018-19
Accounts with Meter Profile Evaluations Performed	4.0%	4.0%	4.0%	3.0%	2.0%	2.0%
Write-Offs as % of Current Year Billing	1.00%	1.00%	1.00%	annual measure	<1%	<1%

- ✓ Convert the credit card payment process for utility customers to Sungard/Selectron. The new process will be more efficient and offer the customer more options for payment methods. This is an ongoing process.

## FUTURE GOALS (FY20 & FY21)

- ✓ Revise Customer Service's policies and procedures (ongoing).
- ✓ Look at updating how addresses have been input in Land Management so we can make them match with the USPS addresses.



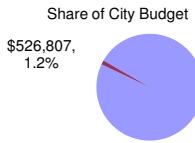
## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Evaluated the credit card payment process for utility customers, and determined the most effective and efficient process will be to recommend contracting with Sungard/Selectron for credit card payment services.

## 401 UTILITIES FUND - 1300 UTILITY SERVICES

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>6.00</b>				
362,153	316,686	331,365	299,311	536-1200	Regular Salaries	217,957	-27.18%
-	-	-	-	536-1100	Executive Salaries	83,835	100.00%
-	-	596	-	536-1201	Service Awards	-	0.00%
-	650	-	-	536-1202	Incentive/Merit Pay	-	0.00%
310	196	77	-	536-1400	Salaries - Overtime	-	0.00%
21,231	20,910	19,178	17,283	536-2100	FICA Taxes	17,346	0.36%
4,965	4,890	4,485	4,042	536-2101	Medicare	4,056	0.36%
75,764	57,875	66,274	74,210	536-2200	Retirement Contributions	72,902	-1.76%
8,839	7,379	10,473	11,128	536-2204	Retirement Contributions - DC Plan	11,336	1.87%
56,379	46,229	53,546	65,685	536-2300	Dental, Life & Health Insurance	70,332	7.08%
3,808	2,988	4,673	6,216	536-2400	Worker's Compensation	5,458	-12.19%
<b>\$ 533,449</b>	<b>\$ 457,803</b>	<b>\$ 490,667</b>	<b>\$ 477,875</b>		<b>Total Personal Services</b>	<b>\$ 483,223</b>	<b>1.12%</b>
<b>Personal Services:</b>							
<i>Number of Funded Employees (FTE's)</i>							
119,011	31,988	46,156	210	536-3100	Professional Services	210	0.00%
-	-	325	-	536-3400	Other Services	-	0.00%
3,248	120	698	1,009	536-4000	Travel and Per Diem	750	-25.67%
3,504	3,136	3,166	3,267	536-4100	Communication Services	3,267	0.00%
114	120	93	100	536-4200	Postage	100	0.00%
5,890	6,275	5,890	5,365	536-4300	Utilities	6,215	15.84%
1,951	889	935	17,128	536-4400	Rentals & Leases	17,128	0.00%
3,129	2,952	3,068	3,338	536-4610	Maintenance Contracts	3,304	-1.02%
18	1,583	118	-	536-4620	Vehicle Repair	-	0.00%
461	1,912	1,663	200	536-4630	Equipment Repair	150	-25.00%
1,298	1,214	3,858	1,500	536-4640	Building Maintenance	1,000	-33.33%
-	1,417	11,403	2,500	536-4645	Heating/Cooling Repairs	2,000	-20.00%
1,574	1,621	1,312	3,875	536-5100	Office Supplies	3,675	-5.16%
4,193	3,381	4,463	2,670	536-5200	Operating Supplies	2,445	-8.43%
855	448	317	-	536-5204	Fuel & Oil	317	100.00%
196	514	400	425	536-5210	Uniform Expense	380	-10.59%
694	1,081	773	-	536-5231	Computer Hardware/Software	-	0.00%
1,018	94	197	250	536-5233	Tools	200	-20.00%
292	315	227	300	533-5234	Safety Supplies/Equipment	300	0.00%
794	150	249	800	536-5400	Books, Dues & Publications	900	12.50%
7,220	5,194	5,919	660	536-5500	Training	745	12.88%
-	(3,947)	-	-	533-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(2,151)	-	-	533-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(747)	-	-	533-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>Operating Expenditures:</b>							
498	498	498	498	536-8200	Grants & Aids	498	0.00%
<b>\$ 155,957</b>	<b>\$ 58,059</b>	<b>\$ 91,728</b>	<b>\$ 44,095</b>		<b>Total Operating Expenditures</b>	<b>\$ 43,584</b>	<b>-1.16%</b>
<b>Non-Operating</b>							
2,753	-	-	-	536-6402	Equipment	-	0.00%
-	2,988	-	-	536-6420	Computer Hardware/Software	-	0.00%
<b>\$ 2,753</b>	<b>\$ 2,988</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Capital Improvements Program:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 692,160</b>	<b>\$ 518,850</b>	<b>\$ 582,395</b>	<b>\$ 521,970</b>		<b>TOTAL EXPENSES</b>	<b>\$ 526,807</b>	<b>0.93%</b>

# UTILITY SERVICES



## DESCRIPTION

Utility Services is responsible for providing quality, safe, and cost effective potable water and sanitary sewer in compliance with all City, State, and Federal codes, policies, and other regulations.

## MISSION

Provide high quality and cost effective services in all facets of water and wastewater operations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

	Actual				YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19	2017-18	2018-19
Provide Timely & Responsive Customer Service								
Citizen Requests/Complaints Responded to within 2 Business Days	100%	100%	100%	100%	99%	99%	99%	99%
Locate & Mark Existing Utilities within 48 Hours of Request	99%	99%	99%	99%	100%	100%	100%	100%

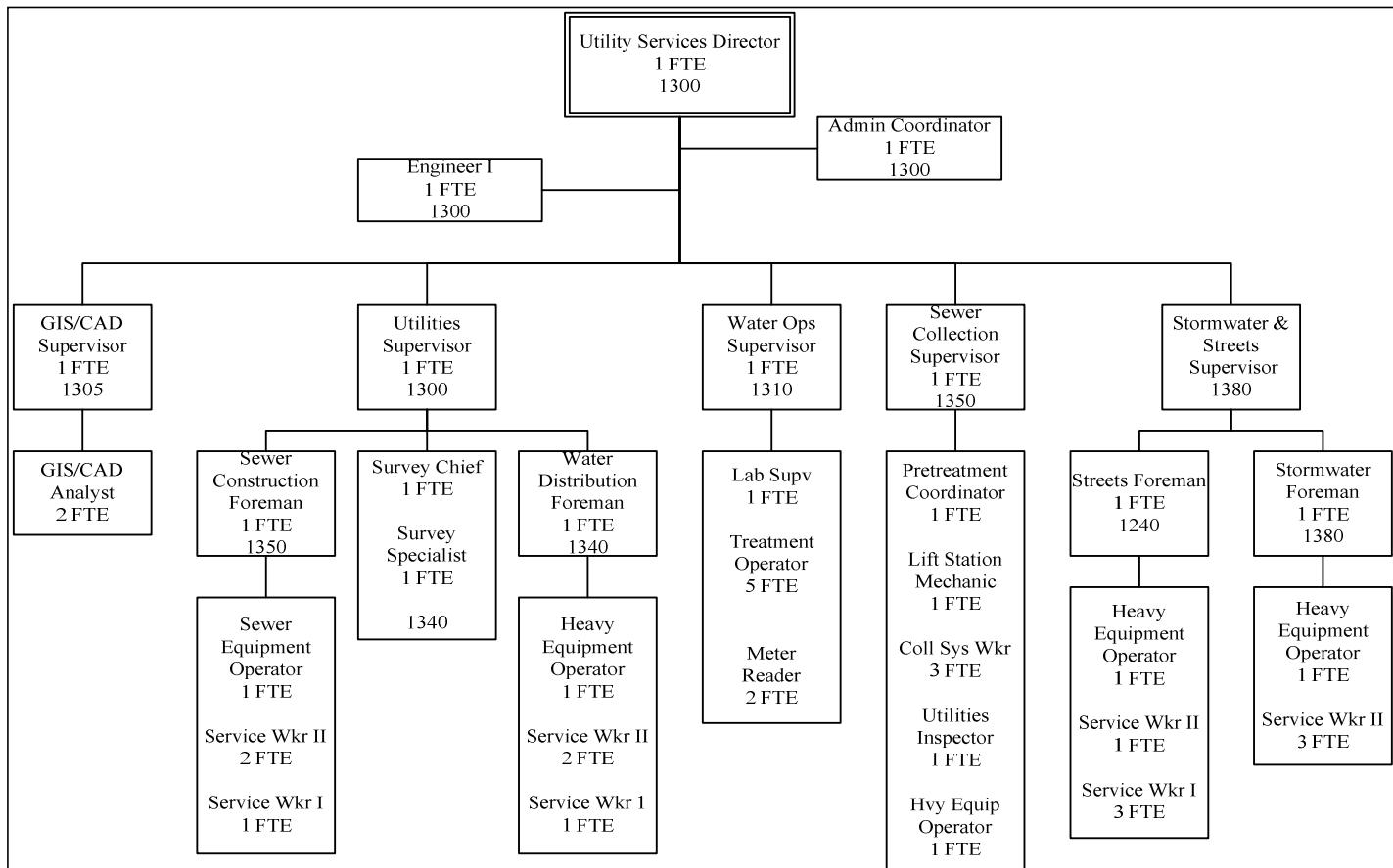
- ✓ Complete construction of utility and infrastructure projects on schedule and within budget.
- ✓ Minimize damage of existing utility infrastructure by providing accurate and timely line locates for City utilities.
- ✓ Construct new City Field Office Complex.

## FUTURE GOALS (FY20 & FY21)

- ✓ Implement a in-house training program to increase the knowledge base and safety awareness of the employees through workshops for field employees and supervisors.
- ✓ Develop and maintain computer hydraulic models of water, sewer, and stormwater systems to assist in identifying and prioritizing CIP projects.
- ✓ Consolidate City Utility Services Department to new Field Office Complex.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Completed all line spot tickets within the required time frame.
- ✓ Provided construction stakeout and inspection services for every City construction project.
- ✓ Completed design of new City Field Office Complex.



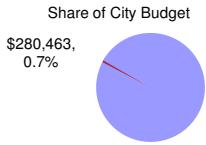
**401 UTILITIES FUND - 1305 GIS**

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted				
				<u>Personal Services:</u>			
			<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>3.00</b>		
-	-	-	129,321	536-1200	Regular Salaries	132,424	2.40%
-	-	-	7,799	536-2100	FICA Taxes	7,846	0.60%
-	-	-	1,555	536-2101	Medicare	1,835	18.00%
-	-	-	31,724	536-2200	Retirement Contributions	30,977	-2.36%
-	-	-	4,360	536-2204	Retirement Contributions - DC Plan	4,651	6.68%
-	-	-	6,223	536-2300	Dental, Life & Health Insurance	13,041	109.56%
-	-	-	220	536-2400	Worker's Compensation	892	305.29%
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 181,202</b>	<b>Total Personal Services</b>	<b>\$ 191,665</b>	<b>5.77%</b>	
				<u>Operating Expenditures:</u>			
-	-	-	43,211	536-3100	Professional Services	41,023	-5.06%
-	-	-	2,000	536-4001	Tuition Reimbursement	-	-100.00%
-	-	-	1,858	536-4100	Communication Services	1,858	0.00%
-	-	-	50	536-4200	Postage	50	0.00%
-	-	-	1,000	536-4300	Utilities	1,000	0.00%
-	-	-	1,536	536-4400	Rentals & Leases	1,536	0.00%
-	-	-	1,814	536-4610	Maintenance Contracts	3,400	87.43%
-	-	-	500	536-4620	Vehicle Repair	500	0.00%
-	-	-	900	536-4630	Equipment Repair	900	0.00%
-	-	-	3,275	536-5100	Office Supplies	3,275	0.00%
-	-	-	2,500	536-5200	Operating Supplies	1,000	-60.00%
-	-	-	411	536-5204	Fuel & Oil	411	0.00%
-	-	-	300	536-5210	Uniform Expense	300	0.00%
-	-	-	200	533-5234	Safety Supplies/Equipment	200	0.00%
-	-	-	10,600	536-5500	Training	10,600	0.00%
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 70,155</b>	<b>Total Operating Expenditures</b>	<b>\$ 66,053</b>	<b>-5.85%</b>	
				<u>Capital Outlay:</u>			
-	-	-	5,500	536-6402	Equipment	20,995	281.73%
				536-6420	Computer Hardware/Software	1,750	100.00%
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 5,500</b>	<b>Total Capital Outlay</b>	<b>\$ 22,745</b>	<b>313.55%</b>	
				<u>Capital Improvements Program:</u>			
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 256,857</b>	<b>TOTAL EXPENSES</b>	<b>\$ 280,463</b>	<b>9.19%</b>	

## GIS

### DESCRIPTION

Engineering maintains GIS data, reviews all site plans, subdivision plans, and as-built drawings for compliance with City codes and outside agency requirements; provides survey and design data for street, sidewalk, water, sewer, and stormwater projects; and prepares maps for internal use, annexation, Comprehensive Plan amendments and newspaper ads.



### MISSION

Provide high quality, timely, and cost effective services in all facets of operations.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Maintain and Further Develop GIS System to Track & Monitor City Assets

	Actual			YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19	
Street Data Accurately Entered in GIS - Changes and additions implemented	N/A	N/A	N/A	22%	100%	100%	
Water Features Accurately Entered in GIS - Changes and additions implemented	N/A	N/A	N/A	25%	100%	100%	
Sanitary Sewer Features Accurately Entered in GIS - Changes and additions implemented	N/A	N/A	N/A	25%	100%	100%	
Stormwater Features Accurately Entered in GIS - Changes and additions implemented	N/A	N/A	N/A	28%	100%	100%	

- ✓ Maintain and keep an extensive GIS geodatabase with information from as-builts and utility work orders.
- ✓ Continue to develop and expand the GIS Web Map for public use via the internet and for employee use via the intranet.
- ✓ Create construction plans for street, sidewalk, water, sewer and stormwater projects on time, as requested by the City Engineer. Create other drawings as needed by other Departments of the City.
- ✓ Perform extensive street light survey every six (6) months in order to keep an accurate database.
- ✓ Review site plans and building permits as required for developments within the City.



### FUTURE GOALS (FY20 & FY21)

- ✓ Continue mapping City infrastructure in GIS with a strong emphasis on disaster preparedness and recovery and performing duties more efficiently. Conduct annual disaster recovery exercise.
- ✓ Continue to expand the use of GIS users internally and externally.
- ✓ Complete 100% of the quality control check of the water and sewer systems GIS data.
- ✓ Convert hand drawn Water and Sewer references to digital AutoCAD drawings.



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Kept the GIS database for the City's water and sewer infrastructure up to date. Performed disaster preparedness exercise.
- ✓ Continued to improve GIS Web Map Application for all City employees on the City intranet.
- ✓ Completed 66% of the quality control check of the water and sewer systems GIS data.
- ✓ Completed a new Water Service disruption web map for use by employees to determine which citizens will be affected by a water main break.

## 401 UTILITIES FUND - 1310 WATER OPERATIONS

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>Personal Services:</b>			
280,012	281,385	285,380	311,051	533-1200	Regular Salaries	283,307	-8.92%
-	108	108	433	533-1201	Service Awards	-	-100.00%
-	-	600	-	533-1202	Incentive/Merit Pay	-	0.00%
2,662	2,370	2,832	5,000	533-1400	Salaries - Overtime	12,500	150.00%
1,889	1,965	2,005	1,850	533-1401	Salaries - Overtime Holiday Worked	1,850	0.00%
16,330	17,038	16,664	17,451	533-2100	FICA Taxes	15,947	-8.62%
3,819	3,985	3,897	4,081	533-2101	Medicare	3,729	-8.61%
75,046	59,107	54,923	97,515	533-2200	Retirement Contributions	57,832	-40.69%
2,036	5,992	7,763	8,137	533-2204	Retirement Contributions - DC Plan	7,990	-1.81%
34,988	33,940	44,326	55,939	533-2300	Dental, Life & Health Insurance	55,377	-1.00%
7,008	8,102	8,131	8,885	533-2400	Worker's Compensation	11,786	32.65%
<b>\$ 423,789</b>	<b>\$ 413,990</b>	<b>\$ 426,629</b>	<b>\$ 510,342</b>	<b>Total Personal Services</b>		<b>\$ 450,318</b>	<b>-11.76%</b>
<b>Operating Expenditures:</b>							
6,887	33,155	26,481	19,000	533-3100	Professional Services	26,750	40.79%
-	-	-	100	533-3400	Other Services	100	0.00%
103	1,139	239	1,294	533-4000	Travel and Per Diem	500	-61.36%
2,908	2,409	2,428	4,466	533-4100	Communication Services	4,466	0.00%
202,481	193,096	173,278	153,059	533-4300	Utilities	173,278	13.21%
6,428	7,778	7,729	9,855	533-4610	Maintenance Contracts	7,450	-24.41%
3,365	3,601	5,513	5,000	533-4620	Vehicle Repair	5,000	0.00%
824	2,307	1,395	2,175	533-4630	Equipment Repair	1,100	-49.43%
664	287	588	800	533-4640	Building Maintenance	800	0.00%
-	-	-	500	533-4645	Heating/Cooling Repairs	500	0.00%
349,731	406,442	99,087	400,600	533-4680	Plant & System Repair	270,000	-32.60%
622	120	-	950	533-4700	Printing & Binding	950	0.00%
669	-	-	-	533-4915	Legal Advertising	-	0.00%
29,516	27,382	27,771	31,600	533-5200	Operating Supplies	21,431	-32.18%
12,464	9,831	10,848	10,465	533-5204	Fuel & Oil	10,848	3.66%
712	929	556	1,215	533-5210	Uniform Expense	1,080	-11.11%
1,395	974	376	1,000	533-5233	Tools	1,000	0.00%
775	430	1,363	1,800	533-5234	Safety Supplies/Equipment	1,600	-11.11%
7,285	6,560	7,100	7,760	533-5400	Books, Dues & Publications	6,135	-20.94%
1,422	3,665	1,963	6,100	533-5500	Training	4,300	-29.51%
<b>\$ 628,250</b>	<b>\$ 700,104</b>	<b>\$ 366,715</b>	<b>\$ 657,739</b>	<b>Total Operating Expenditures</b>		<b>\$ 537,288</b>	<b>-18.31%</b>
<b>Capital Outlay:</b>							
-	19,850	-	20,000	533-6362	Water Well Improvements	30,000	50.00%
-	-	1,705	-	533-6402	Equipment	-	0.00%
-	20,753	-	-	533-6404	Trucks	25,364	100.00%
-	1,033	-	-	533-6420	Computer Hardware/Software	-	0.00%
<b>\$ -</b>	<b>\$ 41,636</b>	<b>\$ 1,705</b>	<b>\$ 20,000</b>	<b>Total Capital Outlay</b>		<b>\$ 55,364</b>	<b>176.82%</b>
<b>Capital Improvements Program:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	533-6300	Prior Years Capital Improvement Program	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>-100.00%</b>
<b>Debt Service</b>							
-	-	71,673	73,786	590-7100	Principal Payments	73,786	0.00%
54,839	56,525	45,220	43,127	591-7200	2015 Utility System Revenue Note Year 4 of 18	43,127	0.00%
<b>\$ 54,839</b>	<b>\$ 56,525</b>	<b>\$ 116,893</b>	<b>\$ 116,913</b>	<b>Total Debt Service</b>		<b>\$ 116,913</b>	<b>0.00%</b>
<b>\$ 1,106,879</b>	<b>\$ 1,212,256</b>	<b>\$ 911,942</b>	<b>\$ 1,604,994</b>	<b>TOTAL EXPENSES</b>		<b>\$ 1,159,883</b>	<b>-27.73%</b>

# WATER OPERATIONS

## DESCRIPTION

Water Operations maintains nine potable water wells, five elevated water storage tanks, and three ground water storage tanks. Responsible for ensuring drinking water meets strict State and Federal regulations, pressure and storage are sufficient to meet domestic and firefighting needs, and water meters are accurately read.

Share of City Budget

\$1,159,883,  
2.7%



## MISSION

Produce drinking water that is safe and free from objectionable color, taste, and odor.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Provide High Quality Drinking Water to the Public

Samples Exceeding Federal/State Maximum Contaminant Levels

	Actual				Budget	
	2014-15	2015-16	2016-17	YTD thru 06/30	2017-18	2018-19
Samples Exceeding Federal/State Maximum Contaminant Levels	2	0	0	0	0	0
Metered Revenue Consumption as % of Water Production	86.5%	85.1%	84.8%	77.8%	87.0%	85.0%

- ✓ Meet all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Continue to operate water system wells within NWFWD permitted pumping limits in order to maintain quality and integrity of Floridian Aquifer.
- ✓ Achieve and maintain less than a 15% unaccounted for water loss within a 12-month period.
- ✓ Maintain an aggressive Water Tank Asset Management Program.
- ✓ Continue to upgrade Hyper-tac controls for all City potable wells.
- ✓ Update and implement changes to Cross-Connection Control Program.
- ✓ Clean and paint exterior of Hughes Street Ground Storage Tank.
- ✓ Repaired, cleaned, and painted Elevated Tank on Anchors Street.
- ✓ Converted outdated aerator at Well 2 with a forced draft system.



## FUTURE GOALS (FY20 & FY21)

- ✓ Convert outdated aerator at Well 11 with a forced draft system.
- ✓ Install City owned bacteriological sampling points throughout distribution system.
- ✓ Clean, repair, disinfect, and paint Wright Parkway Ground Storage Tank.
- ✓ Upgrade Well 3 by replacing the underground ductile iron piping.
- ✓ Explore and develop strategy to convert all water wells to solar energy power supply.



## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Met all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Continued to operate water system wells within NWFWD permitted pumping limits in order to maintain quality & integrity of Floridian Aquifer.
- ✓ Achieved and maintained less than a 15% unaccounted for water loss within a 12-month period.
- ✓ Implemented new Standard Operating Procedures.
- ✓ Upgraded Wells 6, 10, and 11 by adding Y Strainers.
- ✓ Upgraded Wells 2 and 3 by installing air relief valves on service pumps.
- ✓ Implemented new valve exercising program to reduce paperwork by going digital.
- ✓ Installed "New" well motor at Well 6.
- ✓ Integrated new work order program to properly manage personnel and resources.
- ✓ Successfully complied with all Sanitary Survey requirements and recommendations.

## 401 UTILITIES FUND - 1340 WATER DISTRIBUTION

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>			<b>5.00</b>	
120,978	134,946	147,307	159,374	533-1200	Regular Salaries	163,788	2.77%
	108	-	108	533-1201	Service Awards	108	0.00%
19,239	20,603	20,088	22,100	533-1400	Salaries - Overtime	22,100	0.00%
342	601	1,098	700	533-1401	Salaries - Overtime Holiday Worked	700	0.00%
8,187	9,299	9,968	9,300	533-2100	FICA Taxes	9,567	2.87%
1,915	2,175	2,331	2,175	533-2101	Medicare	2,237	2.87%
34,799	37,051	44,289	59,546	533-2200	Retirement Contributions	58,459	-1.83%
881	934	1,259	2,917	533-2204	Retirement Contributions - DC Plan	2,716	-6.90%
18,562	17,832	22,023	37,600	533-2300	Dental, Life & Health Insurance	42,067	11.88%
8,237	9,540	10,877	10,788	533-2400	Worker's Compensation	13,625	26.30%
<b>\$ 213,140</b>	<b>\$ 233,089</b>	<b>\$ 259,240</b>	<b>\$ 304,608</b>		<b>Total Personal Services</b>	<b>\$ 315,367</b>	<b>3.53%</b>
<b>Personal Services:</b>							
<i>Number of Funded Employees (FTE's)</i>							
226	238	79	590	533-3102	Employee Physicals & Immunizations	590	0.00%
1,385	4,661	1,210	5,000	533-3400	Other Services	4,500	-10.00%
62	165	-	68	533-4000	Travel and Per Diem	-	-100.00%
1,375	1,086	1,095	1,116	533-4100	Communication Services	1,116	0.00%
1,624	1,533	1,401	1,120	533-4300	Utilities	1,401	25.09%
2,706	5,642	2,870	5,000	533-4620	Vehicle Repair	4,750	-5.00%
4,794	7,390	10,127	6,500	533-4630	Equipment Repair	6,250	-3.85%
30,802	39,928	52,910	40,000	533-4680	Plant & System Repair	40,000	0.00%
-	-	2,434	-	533-4685	Utility Reloc - Non City	-	0.00%
1,967	2,737	2,639	2,250	533-5200	Operating Supplies	2,315	2.89%
8,389	7,570	9,409	8,055	533-5204	Fuel & Oil	9,409	16.81%
580	860	761	675	533-5210	Uniform Expense	675	0.00%
-	-	-	300	533-5231	Computer Hardware/Software	-	-100.00%
2,040	407	823	1,946	533-5233	Tools	2,100	7.91%
1,630	1,418	1,578	1,800	533-5234	Safety Supplies/Equipment	1,800	0.00%
2,650	4,372	5,189	5,000	533-5300	Road Materials & Supplies	5,000	0.00%
50	-	50	150	533-5400	Books, Dues & Publications	250	66.67%
1,736	421	635	2,610	533-5500	Training	1,200	-54.02%
-	(19,956)	-	-	533-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(9,705)	-	-	533-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(2,937)	-	-	533-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 62,014</b>	<b>\$ 45,831</b>	<b>\$ 93,210</b>	<b>\$ 82,180</b>		<b>Total Operating Expenditures</b>	<b>\$ 81,356</b>	<b>-1.00%</b>
<b>Operating Expenditures:</b>							
1,813	-	36,316	4,200	533-6402	Equipment	54,313	1193.17%
-	-	35,017	-	533-6404	Trucks	52,242	100.00%
<b>\$ 1,813</b>	<b>\$ -</b>	<b>\$ 71,333</b>	<b>\$ 4,200</b>		<b>Total Capital Outlay</b>	<b>\$ 106,555</b>	<b>2437.02%</b>
<b>Capital Outlay:</b>							
143,915	159,326	17,666	49,500				
<b>\$ 143,915</b>	<b>\$ 159,326</b>	<b>\$ 17,666</b>	<b>\$ 49,500</b>				
<b>Capital Improvements Program:</b>							
5056 - Water Line Replacement					42,000	-15.15%	
					<b>\$ 42,000</b>	<b>-15.15%</b>	
<b>Debt Service</b>							
-	-	110,541	113,800	590-7100	Principal Payments	113,800	0.00%
76,233	86,498	69,743	66,515	591-7200	2015 Utility System Revenue Note Year 4 of 18	66,515	0.00%
<b>\$ 76,233</b>	<b>\$ 86,498</b>	<b>\$ 180,284</b>	<b>\$ 180,315</b>		<b>Interest Expense</b>		
					2015 Utility System Revenue Note Year 4 of 18		
					<b>Total Debt Service</b>	<b>\$ 180,315</b>	<b>0.00%</b>
<b>\$ 497,115</b>	<b>\$ 524,743</b>	<b>\$ 621,733</b>	<b>\$ 620,803</b>		<b>TOTAL EXPENSES</b>	<b>\$ 725,594</b>	<b>16.88%</b>

# WATER DISTRIBUTION

Share of City Budget

\$725,594,  
1.7%



## DESCRIPTION

Water Distribution maintains water mains, service lines, valves, meters, and fire hydrants. Responsible for replacement of undersized water mains, installation of new fire hydrants and water meters, making service taps for new construction, and extending water mains as needed.

## MISSION

Ensure delivery of potable water and adequate water pressure to all residents.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Replace Substandard Water Mains

Linear Feet of Water Main to be Replaced

	Actual				YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19		
Replace Substandard Water Mains								
Linear Feet of Water Main to be Replaced	1420	1900	3140	2060	1650	860		
Ensure Capital Projects are Completed On-Time & Within Budget								
Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%		
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%		

- ✓ Exercise water valves throughout the City.
- ✓ Replace water lines as specified in the Capital Improvement Program (CIP) on-time and within budget.
- ✓ Provide new service to customers throughout the City.

## FUTURE GOALS (FY20 & FY21)



- ✓ Maintain a new 5-year replacement program for water mains throughout the City's service area.
- ✓ Respond to all water outage reports within one hour of initial notification.
- ✓ Coordinate with the Fire Department to ensure fire protection standards are exceeded throughout the City via increased water main sizes, installation of additional fire hydrants, and "looping" of the distribution system.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Replaced water main on Marshall Drive NE from Greenbrier Drive NE to Bradley Drive NE.
- ✓ Replaced water main on Bradley Drive NE from Marshall Drive NE to Patton Drive NE.
- ✓ Replaced water main on Stewart Circle NE from Second Avenue NE to Miller Street NE.

## 401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>				
358,929	409,621	400,799	460,454	535-1200	Regular Salaries	475,055	3.17%
-	325	-	270	535-1201	Service Awards	-	-100.00%
18,865	23,513	22,277	33,000	535-1400	Salaries - Overtime	30,000	-9.09%
843	1,413	1,443	2,000	535-1401	Salaries - Overtime Holiday Worked	2,000	0.00%
21,138	24,687	24,211	26,278	535-2100	FICA Taxes	27,269	3.77%
4,944	5,773	5,662	6,146	535-2101	Medicare	6,377	3.76%
80,583	72,984	80,265	125,248	535-2200	Retirement Contributions	123,761	-1.19%
4,727	7,922	9,536	14,145	535-2204	Retirement Contributions - DC Plan	9,131	-35.45%
70,915	72,387	68,646	100,849	535-2300	Dental, Life & Health Insurance	105,977	5.08%
7,330	9,925	9,638	11,788	535-2400	Worker's Compensation	15,965	35.43%
<b>\$ 568,275</b>	<b>\$ 628,551</b>	<b>\$ 622,477</b>	<b>\$ 780,177</b>		<b>Total Personal Services</b>	<b>\$ 795,536</b>	<b>1.97%</b>
<b>Personal Services:</b>							
<i>Number of Funded Employees (FTE's)</i>							
40,900	1,800	1,800	2,150	535-3100	Professional Services	7,150	232.56%
870	939	304	590	535-3102	Employee Physicals & Immunizations	590	0.00%
2,156,375	2,920,207	2,514,487	3,091,688	535-3400	Other Services	2,659,814	-13.97%
28	182	-	-	535-4000	Travel and Per Diem	-	0.00%
6,282	5,585	5,588	6,075	535-4100	Communication Services	6,075	0.00%
170,420	193,505	170,546	143,431	535-4300	Utilities	170,575	18.92%
6,565	8,088	9,880	13,000	535-4400	Rentals & Leases	12,000	-7.69%
29,545	33,744	34,184	35,532	535-4610	Maintenance Contracts	35,647	0.32%
26,934	30,363	26,367	20,000	535-4620	Vehicle Repair	18,000	-10.00%
9,068	7,097	9,345	8,200	535-4630	Equipment Repair	8,000	-2.44%
3,330	736	417	400	535-4640	Building Maintenance	400	0.00%
4,043	-	2,467	-	535-4645	Heating/Cooling Repairs	-	0.00%
111,459	180,057	151,153	105,210	535-4680	Plant & System Repair	60,200	-42.78%
-	-	2,647	-	535-4685	Utility Reloc - Non City	-	0.00%
108	171	-	150	535-4700	Printing & Binding	150	0.00%
19,159	19,280	17,199	19,000	535-5200	Operating Supplies	22,940	20.74%
37,089	26,810	22,120	21,182	535-5204	Fuel & Oil	22,120	4.43%
1,514	1,804	1,352	1,755	535-5210	Uniform Expense	1,755	0.00%
-	812	-	-	535-5231	Computer Hardware/Software	-	0.00%
3,946	818	2,006	2,521	535-5233	Tools	1,750	-30.58%
3,800	3,760	3,017	3,700	535-5234	Safety Supplies/Equipment	3,700	0.00%
-	790	814	1,875	535-5263	Operating Supplies	-	-100.00%
4,675	5,239	4,219	4,500	535-5300	Road Materials & Supplies	4,000	-11.11%
385	90	5,075	180	535-5400	Dues & Publications	255	41.67%
3,877	2,344	941	3,750	535-5500	Training	1,575	-58.00%
-	(24,787)	-	-	535-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(10,000)	-	-	535-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(5,137)	-	-	535-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 2,640,372</b>	<b>\$ 3,404,297</b>	<b>\$ 2,985,928</b>	<b>\$ 3,484,889</b>		<b>Total Operating Expenditures</b>	<b>\$ 3,036,696</b>	<b>-12.86%</b>
<b>Operating Expenditures:</b>							
<i>Professional Services</i>							
40,900	1,800	1,800	2,150	535-3100	Professional Services	7,150	232.56%
870	939	304	590	535-3102	Employee Physicals & Immunizations	590	0.00%
2,156,375	2,920,207	2,514,487	3,091,688	535-3400	Other Services	2,659,814	-13.97%
28	182	-	-	535-4000	Travel and Per Diem	-	0.00%
6,282	5,585	5,588	6,075	535-4100	Communication Services	6,075	0.00%
170,420	193,505	170,546	143,431	535-4300	Utilities	170,575	18.92%
6,565	8,088	9,880	13,000	535-4400	Rentals & Leases	12,000	-7.69%
29,545	33,744	34,184	35,532	535-4610	Maintenance Contracts	35,647	0.32%
26,934	30,363	26,367	20,000	535-4620	Vehicle Repair	18,000	-10.00%
9,068	7,097	9,345	8,200	535-4630	Equipment Repair	8,000	-2.44%
3,330	736	417	400	535-4640	Building Maintenance	400	0.00%
4,043	-	2,467	-	535-4645	Heating/Cooling Repairs	-	0.00%
111,459	180,057	151,153	105,210	535-4680	Plant & System Repair	60,200	-42.78%
-	-	2,647	-	535-4685	Utility Reloc - Non City	-	0.00%
108	171	-	150	535-4700	Printing & Binding	150	0.00%
19,159	19,280	17,199	19,000	535-5200	Operating Supplies	22,940	20.74%
37,089	26,810	22,120	21,182	535-5204	Fuel & Oil	22,120	4.43%
1,514	1,804	1,352	1,755	535-5210	Uniform Expense	1,755	0.00%
-	812	-	-	535-5231	Computer Hardware/Software	-	0.00%
3,946	818	2,006	2,521	535-5233	Tools	1,750	-30.58%
3,800	3,760	3,017	3,700	535-5234	Safety Supplies/Equipment	3,700	0.00%
-	790	814	1,875	535-5263	Operating Supplies	-	-100.00%
4,675	5,239	4,219	4,500	535-5300	Road Materials & Supplies	4,000	-11.11%
385	90	5,075	180	535-5400	Dues & Publications	255	41.67%
3,877	2,344	941	3,750	535-5500	Training	1,575	-58.00%
-	(24,787)	-	-	535-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(10,000)	-	-	535-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(5,137)	-	-	535-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 2,640,372</b>	<b>\$ 3,404,297</b>	<b>\$ 2,985,928</b>	<b>\$ 3,484,889</b>		<b>Total Operating Expenditures</b>	<b>\$ 3,036,696</b>	<b>-12.86%</b>
<b>Capital Outlay:</b>							
<i>Improvements Other Than Buildings</i>							
-	-	25,326	-	535-6300	Improvements Other Than Buildings	-	0.00%
76,357	71,008	26,800	60,263	535-6402	Equipment	5,000	-91.70%
-	22,308	106,795	57,760	535-6404	Trucks	405,963	602.84%
-	1,200	-	-	535-6420	Computer Hardware/Software	-	0.00%
<b>\$ 76,357</b>	<b>\$ 94,516</b>	<b>\$ 158,921</b>	<b>\$ 118,023</b>		<b>Total Capital Outlay</b>	<b>\$ 410,963</b>	<b>248.21%</b>
<b>Capital Improvements Program:</b>							
<i>5032 - Sewer System Grouting &amp; Lining</i>							
115,918	5,538	-	-	535-6361	Refer to CIP for Specific Locations	-	0.00%
-	987,236	4,493	-	535-6361	Refer to CIP for Specific Locations	-	0.00%
242,597	283,681	-	100,000	535-6310	5048 - Lift Station Rehabilitation	-	-100.00%

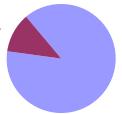
**401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT**

Actual					Budget	
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change
-	18,502	-	-	535-6365 Reuse Line	-	0.00%
-	-	5,100	-	535-6820 Easements	-	0.00%
276,241	-	-	-	Prior Years Capital Improvement Program	-	0.00%
<b>\$ 634,756</b>	<b>\$ 1,294,957</b>	<b>\$ 9,593</b>	<b>\$ 100,000</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Debt Service</b>						
-	-	892,829	912,210	590-7100 Principal Payments	912,210	0.00%
				SRF PS & FS Year 6 of 20		
				2015 Utility System Revenue Note Year 4 of 18		
327,137	493,175		397,829	591-7200 Interest Expense	397,829	0.00%
				SRF PS & FS Year 6 of 20		
				2015 Utility System Revenue Note Year 4 of 18		
-	-	417,145	-	590-7320 Amortization Discount - Interest Expense	-	0.00%
5,222	5,613	5,613	-	591-7200 Amortization Discount - Debt Expense	-	0.00%
<b>\$ 332,359</b>	<b>\$ 498,788</b>	<b>\$ 1,315,587</b>	<b>\$ 1,310,039</b>	<b>Total Debt Service</b>	<b>\$ 1,310,039</b>	<b>0.00%</b>
<b>\$ 4,252,119</b>	<b>\$ 5,921,109</b>	<b>\$ 5,092,506</b>	<b>\$ 5,793,128</b>	<b>TOTAL EXPENSES</b>	<b>\$ 5,553,234</b>	<b>-4.14%</b>

# SEWER COLLECTION & TREATMENT

Share of City Budget

\$5,553,234,...



## DESCRIPTION

Sewer Collection maintains gravity sewer lines, lift stations, and pump stations. Responsible for inspecting the sewer system with closed circuit television equipment, repairing any identified leaks, and repairing or replacing sewer mains and laterals as needed.

## MISSION

Collect and dispose of wastewater in an environmentally sound manner.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Ensure Sewer Collection System is in Good Working Order

	Actual	YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18
Linear Feet of Sewer Main Inspected	40,918	17,713	22,697	16,652	25,000
Sewer System Inspected	5.9%	2.6%	3.3%	2.4%	

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%

- ✓ Continue to reduce inflow and infiltration in City Sewer System through flow monitoring, lateral replacement, lining, and manhole rehab.
- ✓ Replace and relocate Marine Pump Out Station at the Fort Walton Landing.
- ✓ Replace Vehicle 2429 Vac Truck.
- ✓ Relocate Data Flow Telemetry System central site to Fire Station 7.



## FUTURE GOALS (FY20 & FY21)

- ✓ Perform closed circuit television inspections of the entire sanitary sewer collection system to prioritize future projects and to identify sources of ground water infiltration.
- ✓ Adopt a new grease trap ordinance.
- ✓ Install guide rail systems and safety hatches at all lift stations for easier access and reduction of confined space entries.
- ✓ Install stainless steel inflow protectors in sewer manholes located in flood-prone areas and require the inflow protectors in all new manholes.
- ✓ Continue an in-house flow monitoring program of the City's collection system basins to evaluate the capacity of the system.
- ✓ Grout stub-out on sewer mains that have been lined in place.
- ✓ Fully automate controls at City Pump Station No. 1.
- ✓ Relocate and upgrade Lift Station 2.
- ✓ Replace spare pump for Lift Station 1.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Reduced inflow and infiltration through flow monitoring, lateral replacement, lining and manhole rehab.
- ✓ Replace pumps at Lift Station 28, 34, and 38.
- ✓ Completed Lift Station No. 1 replacement.

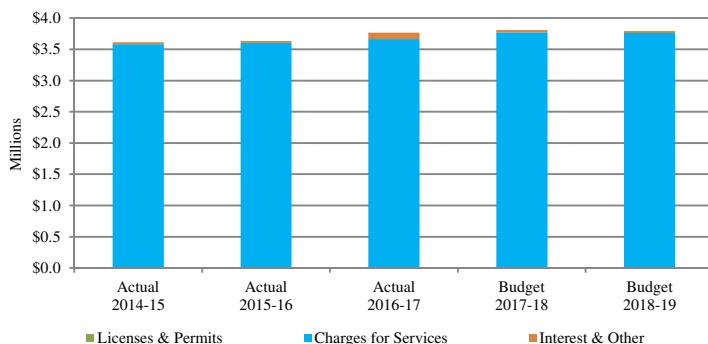
## 401 UTILITIES FUND - 1500 NON-DEPARTMENTAL

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
6,628	50,770	3,026	10,000	536-1216	Final Leave Pay	10,000	0.00%
(8,474)	(4,466)	-	-	536-1250	Compensated Absences	-	0.00%
(648)	(342)	-	-	536-2150	FICA - Compensated Absences	-	0.00%
-	(88,540)	-	-	533-2299	Actuarial Pension Expense	-	0.00%
<b>\$ (2,494)</b>	<b>\$ (42,578)</b>	<b>\$ 3,026</b>	<b>\$ 10,000</b>		<b>Total Personal Services</b>	<b>\$ 10,000</b>	<b>0.00%</b>
<b><u>Operating Expenditures:</u></b>							
6,603	7,958	7,733	-	536-3100	Professional Services	-	0.00%
-	-	-	950	536-4911	Holiday Gift Certificates	950	0.00%
47,096	37,557	-	-	536-4924	Bad Debt Expense	-	0.00%
-	-	-	110,044	536-4995	Contingencies - 1% of Revenues	111,210	1.06%
9,376	9,338	-	-	536-4999	Amortization Expense	-	0.00%
699	-	-	6,640	536-5231	Computer Hardware/Software	-	-100.00%
1,931,864	1,915,116	1,955,576	-	536-5900	Depreciation	-	0.00%
16,794	16,794	-	-	536-5910	Depreciation on Contributed Capital	-	0.00%
-	44,732	-	-	590-9502	<u>Non-Operating</u>	-	0.00%
<b>\$ 2,012,433</b>	<b>\$ 2,031,495</b>	<b>\$ 1,963,309</b>	<b>\$ 117,634</b>		<b>Total Operating Expenditures</b>	<b>\$ 112,160</b>	<b>-4.65%</b>
<b><u>Capital Outlay</u></b>							
-	1,200	-	1,200	536-6420	Computer Hardware/Software	2,465	105.42%
<b>\$ -</b>	<b>\$ 1,200</b>	<b>\$ -</b>	<b>\$ 1,200</b>		<b>Total Capital Outlay</b>	<b>\$ 2,465</b>	<b>105.42%</b>
<b><u>Other Financing Activity</u></b>							
1,012,994	1,041,639	1,063,612	1,109,879	536-9901	Cost Allocation Reimbursement to General Fund	1,130,539	1.86%
519,267	619,771	618,208	642,721	581-9102	6% Franchise/Right-of-Way Access Fee	642,721	0.00%
-	-	-	-	581-9910	Renewal & Replacement	-	0.00%
-	-	-	-	581-9999	Reserved - Undesignated Net Assets	516,926	100.00%
<b>\$ 1,532,261</b>	<b>\$ 1,661,410</b>	<b>\$ 1,681,820</b>	<b>\$ 1,752,601</b>		<b>Total Other Financing Activity</b>	<b>\$ 2,290,186</b>	<b>30.67%</b>
<b>\$ 3,542,199</b>	<b>\$ 3,651,527</b>	<b>\$ 3,648,155</b>	<b>\$ 1,881,435</b>		<b>TOTAL EXPENSES</b>	<b>\$ 2,414,811</b>	<b>28.35%</b>
<b>40.50</b>	<b>40.50</b>	<b>40.50</b>	<b>40.50</b>		<b>Number of Funded Employees (FTE's)</b>	<b>40.50</b>	<b>0.00%</b>
<b>377,333</b>	<b>429,654</b>	<b>440,816</b>	<b>459,832</b>		<b>Customer Service</b>	<b>460,207</b>	<b>0.08%</b>
<b>692,160</b>	<b>518,850</b>	<b>570,131</b>	<b>521,970</b>		<b>Utility Services</b>	<b>526,807</b>	<b>0.93%</b>
-	-	-	256,857		<b>GIS</b>	<b>280,463</b>	<b>9.19%</b>
<b>1,106,879</b>	<b>1,212,256</b>	<b>840,107</b>	<b>1,604,994</b>		<b>Water Operations</b>	<b>1,159,883</b>	<b>-27.73%</b>
<b>497,115</b>	<b>408,172</b>	<b>486,166</b>	<b>620,803</b>		<b>Water Distribution</b>	<b>725,594</b>	<b>16.88%</b>
<b>4,246,897</b>	<b>4,631,690</b>	<b>4,189,516</b>	<b>5,793,128</b>		<b>Sewer Collection &amp; Treatment</b>	<b>5,553,234</b>	<b>-4.14%</b>
<b>3,542,199</b>	<b>3,651,527</b>	<b>3,648,155</b>	<b>1,881,435</b>		<b>Non-Departmental</b>	<b>2,414,811</b>	<b>28.35%</b>
<b>(855,820)</b>	<b>(1,711,783)</b>	<b>(621,776)</b>	-		<b>Reclassification of Capital Outlay</b>	-	<b>0.00%</b>
<b>\$ 9,606,764</b>	<b>\$ 9,140,365</b>	<b>\$ 9,553,115</b>	<b>\$ 11,139,019</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 11,120,999</b>	<b>-0.16%</b>
<b>\$ 641,111</b>	<b>\$ 1,107,509</b>	<b>\$ 1,559,627</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>

## Sanitation Fund

The Sanitation Fund encompasses 9.1% of the City's activities and services and accounts for solid waste and recycling operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. The City provides residential and commercial garbage collection, as well as yard waste and white goods collection. Commercial and residential recycling programs are available.

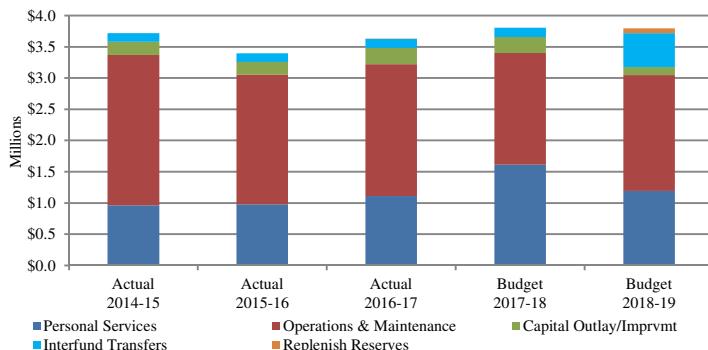
### Revenue Highlights



	Budget 2018-19	\$ Change	% Change
Licenses & Permits	\$10,037	\$0	0%
Charges for Services	\$3,751,967	(\$10,770)	(0.3)%
Interest & Other	\$31,645	\$0	0%
	<b>\$3,793,649</b>	<b>(\$10,770)</b>	<b>(0.3)%</b>

- Charges for Services are trending down for FY 2018-19, while other revenues remain relatively flat.

### Expenditure Highlights



	Budget 2018-19	\$ Change	% Change
Personal Services	\$1,190,614	(\$421,132)	(26.1)%
Operations & Maintenance	\$1,854,514	\$68,242	3.8%
Capital Outlay/Imprvmt	\$130,000	(\$130,000)	(50.0)%
Interfund Transfers Out	\$543,965	\$397,564	271.6%
Replenish Reserves	\$74,556	\$74,556	100.0%
	<b>\$3,793,649</b>	<b>(\$10,770)</b>	<b>(0.3)%</b>

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The decrease in personal services is due to decreased defined benefit pension contributions, while the increase in the interfund transfer out is due to an increase in the cost allocation and Franchise Fee calculation.
- The Replenish Reserves account is being utilized this year as funds are not being used for facility repairs, due to the on-going construction of a New Facility.

## 403 SANITATION FUND - REVENUES

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
1,062,887	1,073,024	1,078,387	1,085,422	1360-343-4000	Service Fees - Residential	1,082,251	-0.29%
630	1,214	1,088	795	1360-343-4010	Extra Pick-Up Residential	500	-37.11%
818,595	816,975	837,956	844,682	1360-343-4100	Service Fees - Commercial	866,582	2.59%
9,720	11,039	12,872	10,194	1360-343-4110	Extra Pick-Up Commercial	10,194	0.00%
654,673	659,663	663,457	721,843	1360-343-4200	Tipping Fees - Residential	686,162	-4.94%
920,817	916,138	944,342	985,752	1360-343-4300	Tipping Fees - Commercial	987,323	0.16%
<b>\$ 3,467,322</b>	<b>\$ 3,478,053</b>	<b>\$ 3,538,102</b>	<b>\$ 3,648,688</b>		<b>Total Solid Waste</b>	<b>\$ 3,633,012</b>	<b>-0.43%</b>
		71	-	1370-343-4600	Service Fees	-	0.00%
99,257	107,234	109,714	111,749	1370-343-4610	Service Fees - Commercial Recycling	116,683	4.42%
<b>\$ 99,257</b>	<b>\$ 107,234</b>	<b>\$ 109,785</b>	<b>\$ 111,749</b>		<b>Total Recycling</b>	<b>\$ 116,683</b>	<b>4.42%</b>
960	954	952	1,000	1360-343-4080	Cinco Bayou	1,000	0.00%
872	3,179	2,899	1,300	1360-343-4130	Special Events - Dumpster Delivery/Pickup	1,272	-2.15%
<b>\$ 1,832</b>	<b>\$ 4,133</b>	<b>\$ 3,852</b>	<b>\$ 2,300</b>		<b>Total Fees &amp; Fines</b>	<b>\$ 2,272</b>	<b>-1.22%</b>
<b>\$ 3,568,412</b>	<b>\$ 3,589,419</b>	<b>\$ 3,651,739</b>	<b>\$ 3,762,737</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 3,751,967</b>	<b>-0.29%</b>
11,170	10,287	11,707	10,037	1360-323-7010	Solid Waste - 10% Roll Off	10,037	0.00%
<b>\$ 11,170</b>	<b>\$ 10,287</b>	<b>\$ 11,707</b>	<b>\$ 10,037</b>		<b>Total Franchise Fees</b>	<b>\$ 10,037</b>	<b>0.00%</b>
<b>\$ 11,170</b>	<b>\$ 10,287</b>	<b>\$ 11,707</b>	<b>\$ 10,037</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 10,037</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ -</b>	<b>0.00%</b>
32,821	31,570	40,939	29,120	1500-361-1000	Interest Income	29,120	0.00%
-	-	14,917	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	2,837	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 32,821</b>	<b>\$ 31,570</b>	<b>\$ 58,693</b>	<b>\$ 29,120</b>		<b>Total Interest Income</b>	<b>\$ 29,120</b>	<b>0.00%</b>
-	929	21,344	-	1500-364-1000	Sale of Surplus Assets	-	0.00%
1,621	1,621	4,223	2,500	1500-365-1000	Recycling Scrap Metal Sales	2,500	0.00%
-	-	14,817	-	1370-365-2000	Recycling Surplus Sales (ECUA)	-	0.00%
-	-	1,771	25	1500-369-9000	Miscellaneous Revenues	25	0.00%
<b>\$ 1,621</b>	<b>\$ 2,550</b>	<b>\$ 42,155</b>	<b>\$ 2,525</b>		<b>Total Other Revenues</b>	<b>\$ 2,525</b>	<b>0.00%</b>
<b>\$ 34,443</b>	<b>\$ 34,120</b>	<b>\$ 100,848</b>	<b>\$ 31,645</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 31,645</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Debt Proceeds</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	-	1600-389-9300	Appropriation from Net Assets	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 3,614,025</b>	<b>\$ 3,633,826</b>	<b>\$ 3,764,293</b>	<b>\$ 3,804,419</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 3,793,649</b>	<b>-0.28%</b>

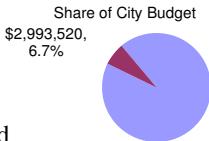
## 403 SANITATION FUND - 1360 SOLID WASTE

Actual				Budget		
2014-15	2015-16	2016-17	2017-18 Adopted		2018-19 Adopted	% Change
<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>Personal Services:</b>		
563,243	596,203	641,792	670,250	534-1200 Regular Salaries	677,848	1.13%
-	433	271	54	534-1201 Service Awards	216	300.00%
-	541	-	-	534-1202 Incentive/Merit Pay	-	0.00%
10,271	10,975	10,126	14,600	534-1400 Salaries - Overtime	11,600	-20.55%
9,832	10,027	16,294	15,000	534-1401 Salaries - Overtime Holiday Worked	18,000	20.00%
32,340	34,387	36,991	36,518	534-2100 FICA Taxes	37,525	2.76%
7,563	8,042	8,651	8,540	534-2101 Medicare	8,776	2.76%
102,316	96,184	103,730	169,749	534-2200 Retirement Contributions	144,628	-14.80%
14,010	15,563	18,072	20,162	534-2204 Retirement Contributions - DC Plan	21,582	7.04%
136,281	138,912	150,929	164,172	534-2300 Dental, Life & Health Insurance	152,333	-7.21%
33,066	36,378	37,900	38,901	534-2400 Worker's Compensation	44,591	14.63%
<b>\$ 908,923</b>	<b>\$ 947,644</b>	<b>\$ 1,024,756</b>	<b>\$ 1,137,946</b>	<b>Total Personal Services</b>	<b>\$ 1,117,099</b>	<b>-1.83%</b>
<b>Operating Expenditures:</b>						
-	-	-	2,500	534-3400 Other Services	2,500	0.00%
3,169	2,821	2,932	2,837	534-4100 Communication Services	2,837	0.00%
39	5	28	135	534-4200 Postage	135	0.00%
8,001	7,900	9,104	9,277	534-4300 Utilities	9,119	-1.70%
1,820	1,636	1,653	1,858	534-4400 Rentals & Leases	1,858	0.00%
1,120	903	961	1,073	534-4610 Maintenance Contracts	1,181	10.04%
245,389	193,984	214,542	175,000	534-4620 Vehicle Repair	203,000	16.00%
60	293	265	300	534-4630 Equipment Repair	300	0.00%
15,626	530	382	1,000	534-4640 Building Maintenance	800	-20.00%
4,452	-	504	1,000	534-4645 Heating/Cooling Repairs	800	-20.00%
381	772	723	1,200	534-4700 Printing & Binding	1,000	-16.67%
245	246	279	440	534-5100 Office Supplies	440	0.00%
5,439	10,066	9,320	18,000	534-5200 Operating Supplies	18,000	0.00%
128,635	91,802	109,031	88,603	534-5204 Fuel & Oil	118,341	33.56%
2,926	2,676	2,184	2,970	534-5210 Uniform Expense	2,970	0.00%
508,136	549,322	560,173	570,900	534-5219 Landfill Fees - Commercial	586,340	2.70%
435,610	458,710	433,374	497,984	534-5220 Landfill Fees - Residential	481,740	-3.26%
232,671	241,306	261,560	264,260	534-5222 Landfill Fees - Yard Waste	264,260	0.00%
22,834	31,543	22,136	31,750	534-5225 Sanitation Containers - Bulk	31,750	0.00%
14,956	14,682	14,332	14,400	534-5226 Sanitation Containers - Residential	14,400	0.00%
-	682	322	300	534-5231 Computer Hardware/Software	-	-100.00%
349	330	726	800	534-5233 Tools	800	0.00%
2,510	1,272	2,175	3,600	534-5234 Safety Supplies/Equipment	3,600	0.00%
200	212	212	390	534-5400 Books, Dues & Publications	250	-35.90%
<b>\$ 1,634,567</b>	<b>\$ 1,611,693</b>	<b>\$ 1,646,918</b>	<b>\$ 1,690,577</b>	<b>Total Operating Expenditures</b>	<b>\$ 1,746,421</b>	<b>3.30%</b>
<b>Capital Outlay:</b>						
-	2,603	-	-	534-6402 Equipment	-	0.00%
208,146	204,643	255,700	260,000	534-6404 Trucks	130,000	-50.00%
<b>\$ 208,146</b>	<b>\$ 207,246</b>	<b>\$ 255,700</b>	<b>\$ 260,000</b>	<b>Total Capital Outlay</b>	<b>\$ 130,000</b>	<b>-50.00%</b>
<b>2,751,635</b>	<b>2,766,583</b>	<b>2,927,374</b>	<b>3,088,523</b>	<b>TOTAL EXPENSES</b>	<b>2,993,520</b>	<b>-3.08%</b>

## SOLID WASTE

### DESCRIPTION

Solid Waste is responsible for the collection and disposal of garbage and yard waste. Residential garbage is collected curbside once per week, residential yard waste is collected curbside once per week, and commercial dumpsters are emptied as scheduled based on business needs.



### MISSION

Maintain a sanitary environment with regular collection of residential and commercial solid waste.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

#### Promote Neighborhood Cleanups

Household waste collections conducted

	Actual				YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19		
	2	2	2	1	2	2		

- ✓ Continue with the training and certification process of new employees on the safe operation of refuse equipment.
- ✓ Research and develop methods of reducing Household bulk waste or implement fees for removal.

### FUTURE GOALS (FY20 & FY21)

- ✓ Continue to work with Fleet Operations on a schedule to replace aging and unreliable refuse equipment.
- ✓ Research and Develop informational materials to increase and promote diversion methods for both residential and commercial customers.



### PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Trained and certified Sanitation Operators on both Commercial and Residential equipment used in the removal of refuse.
- ✓ Developed and implemented Out of Class Pay for employees that work as Senior Sanitation Operators.

## 403 SANITATION FUND - 1370 RECYCLING

Actual				Budget			
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
<b>Personal Services:</b>							
1.00	1.00	1.00	1.00		<i>Number of Funded Employees (FTE's)</i>	1.00	
30,658	32,054	33,570	34,517	534-1200	Regular Salaries	35,923	4.07%
84	95	-	300	534-1400	Salaries - Overtime	200	-33.33%
583	616	1,316	1,290	534-1401	Salaries - Overtime Holiday Worked	1,390	7.75%
1,720	1,748	1,843	1,786	534-2100	FICA Taxes	1,851	3.64%
402	409	431	418	534-2101	Medicare	433	3.54%
9,903	10,123	11,931	19,330	534-2200	Retirement Contributions	19,183	-0.76%
6,426	8,016	9,042	9,628	534-2300	Dental, Life & Health Insurance	10,484	8.89%
1,903	2,070	2,149	2,185	534-2400	Worker's Compensation	2,551	16.74%
<b>\$ 51,681</b>	<b>\$ 55,131</b>	<b>\$ 60,282</b>	<b>\$ 69,453</b>		<b>Total Personal Services</b>	<b>\$ 72,014</b>	<b>3.69%</b>
<b>Operating Expenditures:</b>							
1,372	1,140	2,249	100	534-3400	Other Services	100	0.00%
5,888	14,005	-	-	534-3419	Recycle Transport Fee Commercial	-	0.00%
7,698	15,778	-	-	534-3420	Recycle Transport Fee Residential	-	0.00%
-	-	-	15,000	534-3421	TIP/Contamination Fees	15,000	0.00%
949	699	811	1,000	534-4000	Travel and Per Diem	1,000	0.00%
127	127	128	156	534-4100	Communication Services	156	0.00%
-	944	-	-	534-4200	Postage	-	0.00%
19,393	14,430	11,578	13,500	534-4620	Vehicle Repair	15,500	14.81%
-	-	-	5,250	534-4630	Equipment Repair	4,250	-19.05%
1,081	1,065	839	500	534-4700	Printing & Binding	500	0.00%
4,736	2,038	623	6,200	534-5200	Operating Supplies	5,000	-19.35%
7,600	5,114	6,272	4,981	534-5204	Fuel & Oil	6,272	25.92%
83	73	68	390	534-5210	Uniform Expense	165	-57.69%
-	-	-	12,714	534-5225	Sanitation Containers - Bulk	12,714	0.00%
69,790	71,812	122,756	10,400	534-5226	Sanitation Containers - Residential	7,800	-25.00%
-	199	-	200	534-5233	Tools	200	0.00%
68	85	100	200	534-5234	Safety Supplies/Equipment	200	0.00%
125	125	125	130	534-5400	Books, Dues & Publications	150	15.38%
275	305	325	350	534-5500	Training	350	0.00%
<b>\$ 119,185</b>	<b>\$ 127,940</b>	<b>\$ 145,874</b>	<b>\$ 71,071</b>		<b>Total Operating Expenditures</b>	<b>\$ 69,357</b>	<b>-2.41%</b>
<b>Capital Outlay:</b>							
-	-	-	-	534-6402	Equipment	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
<b>170,866</b>	<b>183,071</b>	<b>206,156</b>	<b>140,524</b>		<b>TOTAL EXPENSES</b>	<b>141,371</b>	<b>0.60%</b>

# RECYCLING

Share of City Budget  
\$141,371,  
0.3%



## DESCRIPTION

Residential single-stream recycling is available via multiple drop-off locations and 95 gal. curbside automated carts. Commercial dumpsters are available for

## MISSION

Reduce the waste stream deposited in landfills.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY19)

### Promote Reduction of the Residential Waste Stream

	Actual	YTD thru 06/30			Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Single Stream Recycling Drop-Off Locations	18	15	3	0	0	0
Recycling Tonnage Collected	720	755	1130	676	1,300	1,400
Waste Stream Diverted from Landfills	33.0%	32.3%	50.4%	32.9%	20.0%	25.0%

### Promote Reduction of the Commercial Waste Stream

	Actual	YTD thru 06/30			Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18	2018-19
Recycling Tonnage Collected	531	747	596	316	750	700
Waste Stream Diverted from Landfills	19.0%	26.0%	21.2%	11.4%	7.0%	8.0%

- ✓ Staff will continue to encourage residents and businesses to participate in the City's recycling program through phone and mail opportunities.
- ✓ Continue with the ongoing development of infomercials to highlight commercial and residential recycling.



## FUTURE GOALS (FY20 & FY21)

- ✓ Create and Deliver recycling infomercials through Facebook and Webpage for both commercial and residential customers for increased
- ✓ Continue to work with ECUA on extending our current contract to accept Single Stream Recycling.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Attended recycling conference to stay up on both current and new methods of commercial and residential recycling initiatives.
- ✓ Increased both tonnage and diversion substantially for residential recycling from previous years.

**403 SANITATION FUND - 1500 NON-DEPARTMENTAL**

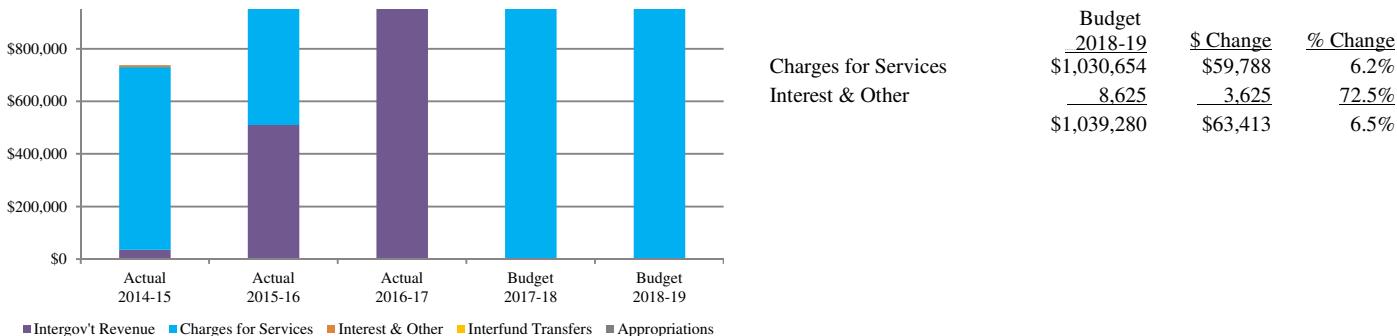
Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
					<b>Personal Services:</b>		
-	1,943	405	1,500	534-1216	Final Leave Pay	1,500	0.00%
2,853	2,243	-	-	534-1250	Compensated Absences	-	0.00%
218	172	-	-	534-2150	FICA - Compensated Absences	-	0.00%
-	(35,710)	-	-	534-2299	Actuarial Pension Expense	-	0.00%
<b>\$ 3,071</b>	<b>\$ (31,352)</b>	<b>\$ 405</b>	<b>\$ 1,500</b>		<b>Total Personal Services</b>	<b>\$ 1,500</b>	<b>0.00%</b>
					<b>Operating Expenditures:</b>		
1,380	1,925	1,989	-	534-3100	Professional Services	-	0.00%
-	-	-	500	534-4911	Holiday Gift Certificates	500	0.00%
8,047	11,447	-	-	534-4924	Bad Debt Expense	-	0.00%
-	-	-	38,044	534-4995	Contingencies	37,936	-0.28%
-	-	-	300	534-5231	Computer Hardware/Software	300	0.00%
271,849	308,046	286,265	-	534-5900	Depreciation	-	0.00%
411	411	-	-	534-5910	Depreciation on Contributed Capital	-	0.00%
					<b>Non-Operating</b>		
15,382	10,674	-	-	590-9502	OPEB Obligation	-	0.00%
<b>\$ 297,069</b>	<b>\$ 332,503</b>	<b>\$ 288,254</b>	<b>\$ 38,844</b>		<b>Total Operating Expenditures</b>	<b>\$ 38,736</b>	<b>-0.28%</b>
					<b>Capital Outlay</b>		
			-	534-6420	Computer Hardware/Software	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
					<b>Other Financing Activity</b>		
356,228	364,433	372,074	388,626	534-9901	Cost Allocation Reimbursement to General Fund	397,564	2.30%
138,291	136,074	143,531	146,401	581-9102	Transfer to General Fund - Franchise Fee	146,401	0.00%
-	-	-	-	581-9999	Reserved - Undesignated Net Assets	74,556	100.00%
<b>\$ 494,519</b>	<b>\$ 500,507</b>	<b>\$ 515,605</b>	<b>\$ 535,027</b>		<b>Total Other Financing Activity</b>	<b>\$ 618,521</b>	<b>15.61%</b>
<b>\$ 794,659</b>	<b>\$ 801,657</b>	<b>\$ 804,264</b>	<b>\$ 575,371</b>		<b>TOTAL EXPENSES</b>	<b>\$ 658,758</b>	<b>14.49%</b>
<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>		<b>Number of Funded Employees (FTE's)</b>	<b>20.00</b>	<b>0.00%</b>
<b>2,883,081</b>	<b>2,766,583</b>	<b>2,937,762</b>	<b>3,088,523</b>		<b>Solid Waste</b>	<b>2,993,520</b>	<b>-3.08%</b>
<b>101,576</b>	<b>183,071</b>	<b>206,748</b>	<b>140,524</b>		<b>Recycling</b>	<b>141,371</b>	<b>0.60%</b>
<b>794,659</b>	<b>801,657</b>	<b>804,264</b>	<b>575,371</b>		<b>Non-Departmental</b>	<b>658,758</b>	<b>14.49%</b>
<b>(208,146)</b>	<b>(207,246)</b>	<b>(255,700)</b>	<b>-</b>		<b>Reclassification of Capital Outlay</b>	<b>-</b>	<b>0.00%</b>
<b>\$ 3,571,170</b>	<b>\$ 3,544,066</b>	<b>\$ 3,693,074</b>	<b>\$ 3,804,419</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 3,793,649</b>	<b>-0.28%</b>
<b>\$ 27,425</b>	<b>\$ 27,425</b>	<b>\$ 35,711</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>



## Stormwater Fund

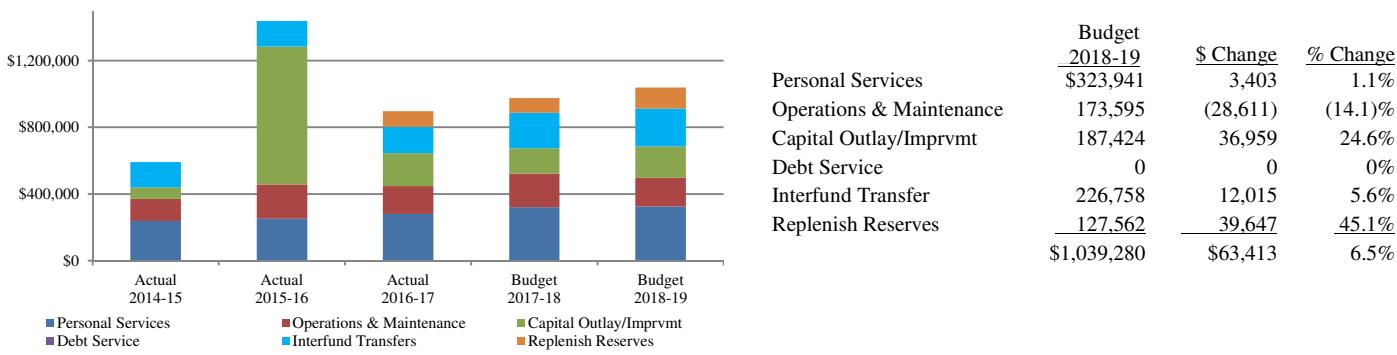
The Stormwater Fund encompasses 2.5% of the City's activities and services and accounts for stormwater management operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. This fund accounts for stormwater, storm drainage, and water quality initiatives.

### Revenue Highlights



- A new five-year rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves. FY 2018-19 will include the implementation of Year 5 of the rate study.

### Expenditure Highlights



\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The capital outlay expense includes improvements on Hollywood Blvd and Lula Belle Lane NW.
- The Replenish Reserves account is being utilized this year as funds are not being used for facility repairs, due to the on-going construction of a New Facility.

**405 STORMWATER FUND - REVENUES**

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
398,095	492,534	524,118	554,989	1380-343-7001	Stormwater Management Fee - Residential	585,028	5.41%
296,486	366,196	393,726	415,877	1380-343-7101	Stormwater Management Fee - Commercial	445,625	7.15%
<b>\$ 694,580</b>	<b>\$ 858,730</b>	<b>\$ 917,843</b>	<b>\$ 970,866</b>		<b>Total Stormwater Operations</b>	<b>\$ 1,030,654</b>	<b>6.16%</b>
<b>\$ 694,580</b>	<b>\$ 858,730</b>	<b>\$ 917,843</b>	<b>\$ 970,866</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 1,030,654</b>	<b>6.16%</b>
35,542	510,543	1,247,058	-	15XX-334-3600	State Grants	-	0.00%
<b>\$ 35,542</b>	<b>\$ 510,543</b>	<b>\$ 1,247,058</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 35,542</b>	<b>\$ 510,543</b>	<b>\$ 1,247,058</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ -</b>	<b>0.00%</b>
7,185	7,982	39	5,000	1500-361-1000	Interest Income	8,625	72.50%
-	-	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 7,185</b>	<b>\$ 7,982</b>	<b>\$ 39</b>	<b>\$ 5,000</b>		<b>Total Interest Income</b>	<b>\$ 8,625</b>	<b>72.50%</b>
-	-	-	-	1500-364-1000	Sale of Surplus Assets	-	0.00%
-	-	566	-	1500-369-9000	Miscellaneous Revenues	-	0.00%
-	-	-	-	0000-369-9091	Discounts	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 566</b>	<b>\$ -</b>		<b>Total Other Revenues</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 7,185</b>	<b>\$ 7,982</b>	<b>\$ 605</b>	<b>\$ 5,000</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 8,625</b>	<b>72.50%</b>
-	-	-	-	1600-389-9300	Appropriation from Net Assets	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 737,307</b>	<b>\$ 1,377,255</b>	<b>\$ 2,165,507</b>	<b>\$ 975,867</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 1,039,280</b>	<b>6.50%</b>

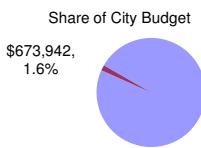
## 405 STORMWATER FUND - 1380 STORMWATER

Actual						Budget	
2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
<b>Personal Services:</b>							
6.00	6.00	6.00	6.00		Number of Funded Employees (FTE's)	6.00	
158,966	179,669	165,903	199,774	538-1200	Regular Salaries	206,673	3.45%
-	217	-	-	538-1201	Service Awards	-	0.00%
-	-	100	-	538-1202	Incentive/Merit Pay	-	0.00%
789	455	1,510	1,000	538-1400	Salaries - Overtime	1,000	0.00%
9,291	10,525	9,630	11,564	538-2100	FICA Taxes	11,791	1.97%
2,173	2,462	2,252	2,704	538-2101	Medicare	2,758	1.99%
26,512	23,240	27,402	43,882	538-2200	Retirement Contributions	43,104	-1.77%
3,320	6,147	4,894	6,601	538-2204	Retirement Contributions - DC Plan	5,039	-23.66%
22,467	24,412	25,148	41,104	538-2300	Dental, Life & Health Insurance	35,794	-12.92%
10,150	12,254	11,224	13,409	538-2400	Worker's Compensation	17,282	28.89%
<b>\$ 233,669</b>	<b>\$ 259,380</b>	<b>\$ 248,063</b>	<b>\$ 320,038</b>		<b>Total Personal Services</b>	<b>\$ 323,441</b>	<b>1.06%</b>
<b>Operating Expenditures:</b>							
7,246	55,182	8,950	30,000	538-3100	Professional Services	5,000	-83.33%
999	5,450	5,700	67,497	538-3400	Other Services	65,497	-2.96%
17	165	56	602	538-4000	Travel and Per Diem	602	0.00%
3,046	1,913	1,966	2,367	538-4100	Communication Services	2,367	0.00%
0	0	1	10	538-4200	Postage	10	0.00%
1,626	1,535	1,403	1,121	538-4300	Utilities	1,403	25.16%
1,850	1,750	2,440	3,000	538-4400	Rentals & Leases	3,970	32.33%
10,072	14,588	5,854	12,000	538-4620	Vehicle Repair	12,000	0.00%
2,264	11,972	9,257	9,700	538-4630	Equipment Repair	9,700	0.00%
4,935	33,986	30,252	38,500	538-4680	Plant & System Repair	38,500	0.00%
85	180	64	500	538-5100	Office Supplies	300	-40.00%
6,360	2,245	3,796	2,800	538-5200	Operating Supplies	2,800	0.00%
8,818	7,242	7,623	6,135	538-5204	Fuel & Oil	7,623	24.26%
725	598	485	810	538-5210	Uniform Expense	810	0.00%
-	-	-	900	538-5231	Computer Hardware/Software	-	-100.00%
1,506	1,487	1,747	4,400	538-5233	Tools	2,790	-36.59%
956	2,034	1,172	1,800	538-5234	Safety Programs/Supply	1,800	0.00%
2,069	4,984	3,104	6,500	538-5300	Road Materials & Supplies	5,500	-15.38%
552	552	650	650	538-5400	Books, Dues, & Publications	650	0.00%
1,329	653	1,388	2,130	538-5500	Training	1,755	-17.61%
-	(11,545)	-	-	538-9905	Capitalized Costs Allocation - Labor	-	0.00%
-	(4,168)	-	-	538-9906	Capitalized Costs Allocation - Benefits	-	0.00%
-	(2,390)	-	-	538-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 54,454</b>	<b>\$ 128,414</b>	<b>\$ 85,908</b>	<b>\$ 191,422</b>		<b>Total Operating Expenditures</b>	<b>\$ 163,077</b>	<b>-14.81%</b>
<b>Capital Outlay:</b>							
35,542	541,721	-	-	538-6358	Storm Drains	-	0.00%
1,568	-	1,738	60,465	538-6402	Equipment	-	-100.00%
-	285,172	128,124	-	538-6404	Trucks	37,424	100.00%
<b>\$ 37,111</b>	<b>\$ 826,893</b>	<b>\$ 129,862</b>	<b>\$ 60,465</b>		<b>Total Capital Outlay</b>	<b>\$ 37,424</b>	<b>-38.11%</b>
<b>Capital Improvements Program:</b>							
32,517	-	-	90,000	5019 - Storm Drainage Improvement	150,000	66.67%	
<b>\$ 32,517</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,000</b>	<b>Total Capital Improvements Program</b>	<b>\$ 150,000</b>	<b>66.67%</b>	
<b>\$ 357,751</b>	<b>\$ 1,214,687</b>	<b>\$ 463,833</b>	<b>\$ 661,925</b>		<b>TOTAL EXPENSES</b>	<b>\$ 673,942</b>	<b>1.82%</b>

# STORMWATER

## DESCRIPTION

The Stormwater Division maintains 35 miles of storm drain, 11 retention ponds, and over 1,300 curb and surface inlets. Stormwater management helps to ensure the health and safety of citizens while meeting State and Federal regulations.



## MISSION

Improve and preserve natural water quality, comply with existing and upcoming regulatory requirements, and improve operation and management of existing stormwater infrastructure.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Improve Water Quality

	Actual	YTD thru 06/30		Budget	
	2014-15	2015-16	2016-17	2017-18	2017-18
City Streets Swept at Least Once per Month	22%	41%	3%	60%	95%
Cubic Yards of Debris Removed from Stormwater Separators	4	6	10	5	7

### Improve Stormwater Infrastructure

Linear Feet of New Stormwater Pipe Installed	588	613	155	585	200
Linear Feet of Stormwater Pipe Replaced	467	1948	2350	532	1559
Stormwater Line System Replaced	0.2%	0.89%	1.07%	24.0%	

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time	100%	100%	100%	Annual Measure	100%
Capital Projects Completed Within Budget	100%	100%	100%	Annual Measure	100%

- ✓ Sweep every City street at least once per month.
- ✓ Maintain the current amount of debris removed from stormwater separators through regular collection schedule.
- ✓ Replace failing corrugated metal pipe at various locations throughout the City.
- ✓ Provide Stormwater improvements as identified in the City's Stormwater Master Plan.
- ✓ Implement a Department of Corrections Crew for mowing.



## FUTURE GOALS (FY20 & FY21)

- ✓ Develop a 5- and 10-year CIP to replace all corrugated metal stormwater pipe throughout the City.
- ✓ Comply with federally-mandated National Pollutant Discharge Elimination System (NPDES) permit requirements.
- ✓ Pursue funding alternatives to complete major capital projects related to the stormwater system based on the completion of the Stormwater Master Plan, including SRF loans, bonds, and/or rate increases.

## PRIOR YEAR ACCOMPLISHMENTS (FY18)

- ✓ Continuous maintenance of drainage ditches throughout the City.
- ✓ Completed construction of drainage improvements on Smith Drive NE and Kepner Drive NE.
- ✓ Completed design of drainage improvements on Anchors Street NW.
- ✓ Completed construction of new jetty on Walkedge Canal.
- ✓ Provided vegetation management in Bass Lake by adding carp.

**405 STORMWATER FUND - 1500 NON-DEPARTMENTAL**
**Actual**
**Budget**

2014-15	2015-16	2016-17	2017-18 Adopted			2018-19 Adopted	% Change
103	1,320	-	500	538-1216	<u>Personal Services:</u> Final Leave Pay	500	0.00%
3,272	(317)	3,720	-	538-1250	Compensated Absences	-	0.00%
250	(24)	285	-	538-2150	FICA - Compensated Absences	-	0.00%
-	(8,437)	25,216	-	538-2299	Actuarial Pension Expense	-	0.00%
<b>\$ 3,625</b>	<b>\$ (7,458)</b>	<b>\$ 29,221</b>	<b>\$ 500</b>		<b>Total Personal Services</b>	<b>\$ 500</b>	<b>0.00%</b>
<u>Operating Expenditures:</u>							
464	463	442	-	538-3100	Professional Services	-	0.00%
-	-	-	150	538-4911	Holiday Gift Certificates	125	-16.67%
3,005	3,321	-	-	538-4924	Bad Debt Expense	-	0.00%
-	-	-	9,949	538-4995	Contingencies	10,393	4.46%
1,333	-	-	-	538-4999	Amortization	-	0.00%
-	-	-	225	538-5231	Computer Hardware/Software	-	-100.00%
66,895	72,317	93,401	-	538-5900	Depreciation	-	0.00%
6,505	1,995	-	-	538-5910	Depreciation on Contributed Capital	-	0.00%
-	-	-	-		Prior Year Expenditures	-	0.00%
-	(1,574)	-	-	590-9502	<u>Non-Operating</u> OPEB Obligation	-	0.00%
<b>\$ 78,202</b>	<b>\$ 76,522</b>	<b>\$ 93,843</b>	<b>\$ 10,324</b>		<b>Total Operating Expenditures</b>	<b>\$ 10,518</b>	<b>1.88%</b>
-	-	-	700	538-6420	Computer Hardware/Software	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>-100.00%</b>
<u>Other Financing Activity</u>							
150,987	154,493	157,704	157,704	538-9901	Cost Allocation Reimbursement to General Fund	168,507	6.85%
-	-	-	-	581-9102	Transfer to General Fund - Franchise Fee	58,251	100.00%
-	-	-	93,334	581-9999	Reserved - Undesignated Net Assets	127,562	36.67%
<b>\$ 150,987</b>	<b>\$ 154,493</b>	<b>\$ 157,704</b>	<b>\$ 251,038</b>		<b>Total Other Financing Activity</b>	<b>\$ 354,320</b>	<b>41.14%</b>
<b>\$ 232,815</b>	<b>\$ 223,556</b>	<b>\$ 280,768</b>	<b>\$ 262,561</b>		<b>TOTAL EXPENSES</b>	<b>\$ 365,338</b>	<b>39.14%</b>
<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>		<i>Number of Funded Employees (FTE's)</i>	<b>6.00</b>	<b>0.00%</b>
<b>357,751</b>	<b>672,966</b>	<b>467,556</b>	<b>633,126</b>		<i>Stormwater</i>	<b>673,942</b>	<b>6.45%</b>
<b>232,815</b>	<b>223,556</b>	<b>280,768</b>	<b>262,561</b>		<i>Non-Departmental</i>	<b>365,338</b>	<b>39.14%</b>
<b>(69,628)</b>	<b>(826,893)</b>	<b>(1,454,536)</b>	<b>-</b>		<i>Reclassification of Capital Outlay</i>	<b>-</b>	<b>0.00%</b>
<b>\$ 520,938</b>	<b>\$ 69,628</b>	<b>\$ (706,212)</b>	<b>\$ 895,687</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 1,039,280</b>	<b>16.03%</b>
<b>\$ 228,466</b>	<b>\$ 781,270</b>	<b>\$ -</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>

# **IT Replacement Program**

---

The City's Information Technology Replacement Program (ITRP) is a planning and budgeting tool that serves as a guide for efficient and effective replacement of computers, laptops, tablets, and servers.

The FY 2018-19 budget, the fifth year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

## **REPLACEMENT SCHEDULE**

Desktop Computer	5 years
Office Laptop	5 years
Patrol Laptop	5 years
Tablet/IPAD	3 years
Server	5 years

Software will be upgraded in conjunction with hardware replacements. However, it is each division's responsibility to budget for the replacement of peripherals such as keyboards, monitors, and printers as needed.

Fund #	Dept #	Device	IP	Model	Purchased	Total	S6	H6	S7	H7	H8	H9	H10	H11	SS	H5			
001	0100	CCIQM2-7		OptiPlex 3050	FY 2017	1								0	900				
001	0100	CCS1-7		Inspiron 5421	FY 2013	1									600				
001	0100	CCS2-7		Inspiron 5421	FY 2013	1									600				
001	0100	CCS3-7		Inspiron 5421	FY 2013	1									600				
001	0100	CCS4-7		Inspiron 5421	FY 2013	1									600				
001	0100	CCIQM2-8		OptiPlex 3020	FY 2014	1	900							0	900				
001	0100	DRynearson8		OptiPlex 3020	FY 2014	1	900							0	900				
001	0100	CCS5-7		Inspiron 5421	FY 2013	1									600				
001	0100	CCS6-7		Inspiron 5421	FY 2013	1									600				
001	0100	CCS7-7		Inspiron 5421	FY 2013	1									600				
001	0100	CCSMayor-7		Inspiron 5421	FY 2013	1									600				
001	0200	<b>City Manager</b>																	
001	0200	Surface Pro 3 - CM Not Replacing		3rd Gen	FY 2015	1									1100				
001	0200	Surface Pro 3 - PIO Not Replacing		3rd Gen	FY 2015	1									1100				
001	0200	FWBTVPX		OptiPlex 3040	FY 2016	1								900					
001	0200	JSoria7-L	192.168.4.82	Latitude E5440	FY 2014	1	1200												
001	0200	Clones7	192.168.4.13	OptiPlex 3040	FY 2016	1				290	900								
001	0200	iPad - CM	192.168.4.84	3rd Gen	FY 2012	1													
001	0200	iPad - PIO	192.168.4.83	OptiPlex 3040	FY 2016	1			290	900									
001	0200	JSoria7		OptiPlex 3050	FY 2017	1							0	900					
001	0300	MBeedie7		OptiPlex 3050	FY 2017	1							0	900					
001	0300	<b>Administrative Services</b>																	
001	0300	SOLDnettle7		OptiPlex 380	FY 2013	1									0	900			
001	0300	SSutterfield7		OptiPlex 3040	FY 2016	1							0	900					
001	0300	TFranxman7		OptiPlex 3040	FY 2016	1							0	900					
001	0300	RCarter7 being used by Stephanie ShuttleA7 B		DS61 V1.1	FY 2013	1									0	900			
001	0300	HR Lobby Kiosk		OptiPlex 3040	FY 2017	1								900					
001	0300	JHofstetter10	192.168.4.83	OptiPlex 3050	FY 2017	1							0	900					
001	0320	<b>Information Technology</b>																	
001	0320	Surface Pro 3 - IT Spare		3rd Gen	FY 2015	1			0	900									
001	0320	Shuttle87		DS61 V1.1	FY 2013	1							0	900					
001	0320	ShuttleC7		DS61 V1.1	FY 2013	1							0	900					
001	0320	Sjones10 used to be DGreen7		OptiPlex 3050	FY 2017	1							290	900					
001	0320	City Garage - Switch		WS-C2960C-12PC-L	FY 2012	1													
001	0320	Recreation Center - AP		AIR-CAP2702I-A-K9	FY 2015	1	450												
001	0320	Recreation Center - AP		AIR-CAP2702I-A-K9	FY 2015	1	450												
001	0320	Recreation Center - AP		AIR-CAP2702I-A-K9	FY 2015	1	450												
001	0320	Recreation Center - AP		AIR-CAP2702I-A-K9	FY 2015	1	450												
001	0320	Recreation Center - AP		AIR-CAP2702I-A-K9	FY 2015	1	450												
001	0320	City Garage - AP		AIR-CAP702I-A-K9	FY 2014	1	450												
001	0320	City Hall - Finance - AP		AIR-CAP702I-A-K9	FY 2014	1	450												
001	0320	City Warehouse - AP		AIR-CAP702I-A-K9	FY 2014	1	450												
001	0320	Fire Dept. 6 AP1		AIR-CAP702I-A-K9	FY 2014	1	450												
001	0320	Fire Dept. 6 AP2		AIR-CAP702I-A-K9	FY 2014	1	450												
001	0320	Fire Dept. 7 AP1		AIR-CAP702I-A-K9	FY 2014	1	450												
001	0320	Police Dept. 1st Floor		AIR-CT2504-K9	FY 2015	1	450												
001	0320	City Hall - City Clerk - AP		AIR-LAP1042N-A-K9	FY 2014	1	450												
001	0320	City Hall - IT - AP		AIR-LAP1042N-A-K9	FY 2014	1	450												
001	0320	City Hall Annex - AP		AIR-LAP1042N-A-K9	FY 2014	1	450												
001	0320	Council Chambers - AP		AIR-LAP1042N-A-K9	FY 2014	1	450												
001	0320	Beal Cemetery - ASA		ASAS5505	FY 2008	1													
001	0320	Museum - ASA		ASAS5505	FY 2008	1													
001	0320	Sewer Plant - ASA		ASAS5505	FY 2008	1													
001	0320	Police Dept. 1st Floor - Switch		Cisco 2960-48POE	FY 2010	1								3360					
001	0320	Swilson8 (PD Comm's Project swapped 7050 from PO 92142 for 3050 needed 7050 for windows)		OptiPlex 3050	FY 2016	1							290	900					
001	0320	Server - FWB-TEST		Custom		1/1/2010	1							5000					
001	0320	Server - Coban retiring 1-18 taser implementation		Custom		5/29/2009	1												
001	0320	Engineering Field Office - Switch		WS-C2960-24LC-S	FY 2012	1													
001	0320	IT02		Latitude E6440	FY 2015	1			0	1200									
001	0320	Psmith8		OptiPlex 3020	FY 2015	1			290	900									
001	0320	Server - FWB-OSSIU-N		R310		1/1/2008	1												
001	0320	FWBGISW		R710		FY 2017	1							11000					
001	0320	FWBGISTEST		R710		FY 2017	1							7200					
001	0320	Server - FWB-Exchange		R710		8/23/2011	1												
001	0320	Server - FWB-Prox-DMZ		R710		FY 2011	1							5000					
001	0320	Server - FWB-OSSIC		R710		11/1/2010	1												
001	0320	Server - FWB-OSSIR		R710		11/1/2010	1							500					
001	0320	Server - FWB-Main		R720		FY 2014	1												
001	0320	City Hall Rack		SRW204			1												
001	0320	Server - IBS		T310		12/17/2010	1		500	2500									
001	0320	Fire Dept. 6 - Switch		WS-C2960-24PC-S	FY 2010	1								1950					
001	0320	City Hall - Switch		WS-C2960-48PST-S	FY 2010	1								3360					
001	0320	City Hall Annex - Switch		WS-C2960-48PST-S	FY 2010	1								3360					
001	0320	Police Dept. 2nd floor - Switch		WS-C2960-48PST-S	FY 2010	1								3360					
001	0320	Recreation Center - Switch		WS-C2960X-48LPD-L	FY 2015	1								3360					
001	0320	City Warehouse		WS-C3560G2-24TS-E	FY 2011	1								3450					
001	0320	Fire Station 7 - Switch		WS-C3560V2-24PS-E	FY 2014	1								3450					
001	0320	Golf Club Main Building - Switch		WS-C3560V2-24PS-E	FY 2014	1								3450					
001	0320	Service Maintenance - Switch		WS-C3560V2-24TS-E	FY 2011	1								3450					
001	0320	City Hall - Switch		WS-C3560V2-48PS-E	FY 2010	1								9850					
001	0320	Police Dept. 1st floor - Switch		WS-C3560V2-48PS-E	FY 2010	1								9850					
001	0320	Recreation Center - Switch		WS-C3650V2-48PD	FY 2015	1								9850					
001	0320	IT Miscellaneous				1													
001	0320	iPad - IT Manager not replacing		3rd Gen	FY 2012	1													
001	0320	IT01 need to verify pc name or is it IT0B?		Latitude 5480	FY 2017	1							0	1200					
001	0320	ITTraining7		Shuttle		10/1/2013	1								0	900			
001	0320	Landing Park		Aruba 134	FY 2013	1									450				
001	0320	Landing Park		Aruba 134	FY 2013	1									750				
001	0320	Laptop - IT Analyst		Cisco 881	FY 2013	1										1200			
001	0320	Library - Switch		Latitude E6430	FY 2013	1													
001	0320	Police Dept. 1st Floor - ASA		ASAS512X	FY 2013	1									7000				
001	0320	Police Dept. 1st Floor - Switch		WS-C2960-24TS-S	FY 2013	1									1950				
001	0320	Sanatitaon Building - Switch		WS-C2960C-12PC-L	FY 2012	1													
001	0320	Server - FWB-GIS		R720		FY 2013	1									6000			
001	0320	Server - FWB-Kronos		R710		FY 2012	1									6000			
001	0320	Server - FWB-VM		R710		4/17/2012	1										7000		
001	0320	Server - PD-VMWare		R710		FY 2012	1												
001	0400	Rschumann7		OptiPlex 3040	FY 2016	1									290	900			
001	0400	24PT Cisco Switch Library (Received from OBCC on 3-29-18)		3560 24 pt Catalyst	FY 2007	1													
001	0400	48PT Cisco Switch Library (Received from OBCC on 3-29-18)		3560 48 pt Catalyst	FY 2007	1													
001	0400	iPad - City Clerk - WENT TO IT		4th Gen	2013-03	1													
001	0400	<b>City Clerk</b>																	
001	0400	Surface Pro 3 - City Clerk Not being replaced		3rd Gen	FY 2015	1													
001	0400	KBarnes8		OptiPlex 3020	FY 2014	1	0	900											
001	0400	MPerry8		OptiPlex 3020	FY 2014	1	0	900											
001	0400	IQM2 Encoder		OptiPlex 7020	FY 2015	1									1000				
001	0400	Laserfiche7		OptiP															

Fund #	Dept #	Device	IP	Model	Purchased	Total	S6	H6	S7	H7	H8	H9	H10	H11	S5	H5
401	0520	Customer Service													0	900
401	0520	CGagnon8		OptiPlex 3020	FY 2014	1									0	900
401	0520	BGustman7		OptiPlex 3040	FY 2016	1						0	900		0	900
401	0520	JKilpatrick7		OptiPlex 380	FY 2013	1									0	900
401	0520	PDurham7		OptiPlex 3040	FY 2016	1					0	900			0	900
401	0520	KHart7		OptiPlex 3040	FY 2016	1				0	900				0	900
401	0520	JauSt7		OptiPlex 3010	FY 2013	1								0	900	
401	0520	Stars7		OptiPlex 390	FY 2012	1								0	900	
001	0530	Purchasing														
001	0530	GScott7		OptiPlex 3040	FY 2016	1				0	900					
001	0530	JHunt7		OptiPlex 3050	FY 2017	1										
001	0530	GImperial7		OptiPlex 3050	FY 2017	1						290	900			
001	0800	Police														
001	0800	Surface Pro 3 - Tracy Hart Not being replaced		3rd Gen	FY 2015	1										
001	0800	iPad - Chief Not being replaced		2nd Gen	FY 2012	1										
001	0800	JWilson7 now Jturner		OptiPlex 3050	FY 2017	1						0	900			
109	0800	CommPd3-7 - Galindo		OptiPlex 3050	FY 2017	1						0	1200			
001	0800	PD1004		Latitude E6430	FY 2014	1	0	2400								
001	0800	PD1007		Latitude E6430	FY 2014	1	0	2400								
001	0800	PD1012		Latitude E6430	FY 2014	1	0	2400								
001	0800	PD1013		Latitude E6430	FY 2014	1	0	2400								
001	0800	PD1016		Latitude E6430	FY 2014	1			0	2400						
001	0800	PD1017		Latitude E6430	FY 2014	1			0	2400						
001	0800	PD1019		Latitude E6430	FY 2014	1			0	2400						
001	0800	PD1020		Latitude E6430	FY 2014	1			0	2400						
001	0800	PD1024		Latitude E6430	FY 2014	1			0	2400						
001	0800	PD1026		Latitude E6430	FY 2014	1			0	2400						
001	0800	PD1001		Latitude E6440	FY 2015	1			0	2400						
001	0800	PD1003		Latitude E6440	FY 2015	1			0	2400						
001	0800	PD1006		Latitude E6440	FY 2016	1			0	2400						
001	0800	PD1010		Latitude E6440	FY 2015	1			0	2400						
001	0800	PD1011		Latitude E6440	FY 2016	1				0	2400					
001	0800	PD1014		Latitude E6440	FY 2015	1			0	2400						
001	0800	PD1015		Latitude E6440	FY 2016	1				0	2400					
001	0800	PD1018		Latitude E6440	FY 2016	1				0	2400					
001	0800	PD1021		Latitude E6440	FY 2016	1					0	2400				
001	0800	PD1023		Latitude E6440	FY 2016	1					0	2400				
001	0800	PD1027		Latitude E6440	FY 2015	1			0	2400						
001	0800	PD1028		Latitude E6440	FY 2015	1			0	2400						
001	0800	PD1029		Latitude E6440	FY 2015	1			0	2400						
001	0800	PD Training Laptop		Lenovo		1										
001	0800	Coban8-Csi last logged on user Rcarter		OptiPlex 3020	FY 2015	1			0	900						
001	0800	Coban8-FTD last logged on user tjames		OptiPlex 3020	FY 2015	1			0	900						
001	0800	CommPols8 - Randolph		OptiPlex 3020	FY 2014	1										
001	0800	THarts8		OptiPlex 3020	FY 2014	1	0	900								
001	0800	CRPolice8		OptiPlex 3020	FY 2014	1	0	900								
001	0800	Kcarrell8		OptiPlex 3020	FY 2014	1	0	900								
001	0800	THarmon8		OptiPlex 3020	FY 2014	1	0	900								
001	0800	PDDispatchN		OptiPlex 3020	FY 2014	1	0	900								
001	0800	PDDispatchS		OptiPlex 3020	FY 2014	1	0	900								
001	0800	PDSCVideo8		OptiPlex 3020	FY 2015	1			0	900						
001	0800	FCIC Machine for Cad North (originally purchased for Swilson Comm's prj needed it)		OptiPlex 7050	FY 2016							900				
001	0800	RUK7		OptiPlex 3020	FY 2015	1			0	900						
001	0800	Eryana8		OptiPlex 3020	FY 2014	1	0	900								
001	0800	Pdevidence7 (Third PC Crime Lab)		OptiPlex 3040 or 3050	FY 2016	1				0	900					
001	0800	CommPols7 - Not Deployed 1-11-18		OptiPlex 3040	FY 2016	1				0	900					
001	0800	CommPols7 - Dee		OptiPlex 380	FY 2011	1							0	900		
001	0800	CommPols7- At city hall 3-15-19 bench		OptiPlex 3040	FY 2016	1				0	900					
001	0800	commpol6-7-Pettis		OptiPlex 380	FY 2011	1							0	900		
001	0800	Invest01-7 now bchapin7 (old tag GHFHB1- Not Deployed 1-11-18	192.168.26.97	OptiPlex 3040	FY 2016	1				0	900					
001	0800	Invest02-7 - last logged on user tzbikowski		OptiPlex 380	FY 2011	1							0	900		
001	0800	JailE7 Not Deployed 1-11-18		OptiPlex 3040	FY 2016	1				0	900					
001	0800	JailW7		OptiPlex 380	FY 2011	1							0	900		
001	0800	Ccard7 replaced cobanc3 on PO fy15		OptiPlex 3040	FY 2016	1										
001	0800	MHolt7		OptiPlex 3040	FY 2016	1										
001	0800	MHorgan7		OptiPlex 380	FY 2011	1									290	900
001	0800	PD-SGT01-7 Pc in the closet at PD 1st floor		OptiPlex 3040	FY 2016	1										
001	0800	PD-SGT02-7		OptiPlex 380	FY 2011	1									0	900
001	0800	PD-SGT03-7 Not Deployed 1-11-18		OptiPlex 3040	FY 2016	1									0	900
001	0800	PD-SGT04-7		OptiPlex 380	FY 2011	1									0	900
001	0800	PDFT07 Not Deployed 1-11-18		OptiPlex 3040	FY 2016	1										
001	0800	RPTRoomN7 (FL8G9P1)		OptiPlex 380	FY 2011	1									0	900
001	0800	RPTRooms7		OptiPlex 3040	FY 2016	1									0	900
001	0800	SMercier7		OptiPlex 380	FY 2011	1									0	900
001	0800	StreetCrimes1-7 now invest03-07 (old GHHBP1)		OptiPlex 3040	FY 2016	1									0	900
001	0800	StreetCrimes4-7 (name changed from 3-7) need to order 17-18		OptiPlex 380	FY 2011	1									0	900
001	0800	KMccarthy7		OptiPlex 3040	FY 2017	1									290	900
001	0800	Dell Venue Pro 11		T076	FY 2015	1										
001	0800	LOBlaik10		OptiPlex 3050	FY 2017	1								0	900	
001	0800	PD1002 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1									0	2400
001	0800	PD1005 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1									0	2400
001	0800	PD1008 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1									0	2400
001	0800	PD1009 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1									0	2400
001	0800	PD1022 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1									0	2400
001	0800	PD1025 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1									0	2400
001	0800	PD1030 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1	0	2400								
001	0800	PD1032 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1	0	2400								
001	0800	PD1033 On hold waiting for Tablet decision 1-11-18		Latitude E6420	FY 2012	1	0	2400								
001	0800	PD-SGT05-7		OptiPlex 3050	FY 2017	1								0	900	
001	0800	PD-SGT06-7		OptiPlex 3050	FY 2017	1								0	900	
001	0800	WRoyal7		OptiPlex 3050	FY 2017	1										
001	0900	Fire														
001	0900	FD6Captain7		OptiPlex 3050	FY 2017	1								0	900	
001	0900	FD7-FrontOff7		OptiPlex 3050	FY 2017	1								0	900	
001	0900	FD-SEMS		Latitude E6430	FY 2013	1								0	1200	
001	0900	FDTAB1 Provided spare laptop until we purchase New 1-11-18		XPS 12	FY 2013	1								0	1200	
001	0900	FDTAB2		XPS 12	FY 2013	1								0</td		

Fund #	Dept #	Device	IP	Model	Purchased	Total	S6	H6	S7	H7	H8	H9	H10	H11	S5	H5
001	1000	JPeters7		OptiPlex 3010	FY 2013	1									290	900
001	1000	BCarmichael8		OptiPlex 3020	FY 2015	1			0	900						
001	1000	Surface Pro 3 - Parks Director Not being replaced		3rd Gen	FY 2015	1										
001	1000	ParksLaptop 2		Latitude E6440	FY 2015	1			0	1200						
001	1000	DThomas8		OptiPlex 3020	FY 2014	1	0	900								
001	1000	WRiggs8		OptiPlex 3020	FY 2014	1	0	900								
001	1000	PSherman8		OptiPlex 3020	FY 2015	1			0	900						
001	1000	TCorcoran8		OptiPlex 3020	FY 2015	1			0	900						
001	1000	JValandingham7		OptiPlex 3040	FY 2016	1				0	900					
001	1000	VGardner7		OptiPlex 3010	FY 2013	1					0	900				
001	1010	Parks														
001	1010	MPelter7		OptiPlex 3050	FY 2017	1					0	900				
001	1010	Galaxy Tablet - ROW Foreman		Tab 4 10.1	FY 2015	1						300				
001	1010	Rainbird7		Latitude 5480	FY 2017	1					0	1200				
001	1015	JFortune7		OptiPlex 3010	FY 2013	1					0	900				
001	1015	Right-of-Way														
001	1015	Galaxy Tablet - ROW Foreman		Tab 4 10.1	FY 2015	1						300				
001	1020	JFleming7		OptiPlex 3050	FY 2017	1					0	900				
001	1020	SRPOS-8		OptiPlex 3020	FY 2014	1						0	900			
001	1040	Golf Operations													0	900
001	1040	GCBackRM8		OptiPlex 3020	FY 2014	1									0	900
001	1040	DTrimm7		OptiPlex 3040	FY 2016	1				0	900					
001	1040	GolfCourseN7		OptiPlex 380	FY 2011	1						0	900			
001	1040	GolfCourseS7		OptiPlex 3040	FY 2016	1				0	900					
001	1040	JAtes7		OptiPlex 380	FY 2011	1						0	900			
001	1040	TQuinones7		OptiPlex 3040	FY 2016	1				0	900					
001	1040	OaksTee7		Latitude 5480	FY 2017	1					0	1200				
001	1040	PinesTee7		Latitude 5480	FY 2017	1					0	1200				
001	1045	Golf Maintenance														
001	1045	GCMain8		OptiPlex 3020	FY 2015	1			0	900						
001	1045	JWilkinson8		OptiPlex 3020	FY 2014	1	0	900								
001	1045	redwards7		OptiPlex 390	FY 2012	1						0	900			
001	1060	Library City														
001	1060	libhvacpc7 (bought fy 17 for hvac upgrades)		OptiPlex 3040	FY 2017	1							900			
001	1060	LLink8		OptiPlex 3020	FY 2014	1	0	900								
001	1060	NCardinal8		OptiPlex 3020	FY 2015	1			0	900						
001	1060	PGould7		OptiPlex 3040	FY 2016	1				0	900					
001	1060	Library County														
001	1060	Library #1		OptiPlex 3020	FY 2015	1						900				
001	1060	Library #2		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #3		OptiPlex 3020	FY 2015	1						900				
001	1060	Library #4		OptiPlex 3020	FY 2015	1		900								
001	1060	Library #5		OptiPlex 3020	FY 2015	1						900				
001	1060	Library #6		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #7		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #9		OptiPlex 3020	FY 2015	1						900				
001	1060	Library #10		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #11		Latitude E6440	FY 2016	1						1200				
001	1060	Library #12 "Command Module"		OptiPlex 7050	FY 2017	1						900				
001	1060	Library #13		OptiPlex 3020	FY 2015	1						900				
001	1060	Library #14		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #15		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #16		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #17		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #18		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #19		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #20		OptiPlex 3020	FY 2014	1		900								
001	1060	Library #21		OptiPlex 390	FY 2012	1						900				
001	1060	Library #22		OptiPlex 3050	FY 2017	1						900				
001	1060	Library #23		OptiPlex 3050	FY 2017	1						900				
001	1060	Library #24		OptiPlex 3050	FY 2017	1						900				
001	1060	Library #25		OptiPlex 3050	FY 2017	1						900				
001	1060	Library #26		OptiPlex 3050	FY 2017	1						900				
001	1060	Library #27 Replaced/Repair 2013		OptiPlex 390	FY 2013	1						900				
001	1060	Library #28		OptiPlex 3050	FY 2017	1						900				
001	1060	Library #29		OptiPlex 3050	FY 2017	1						900				
001	1060	Library #32		OptiPlex 3020	FY 2014	1		900								
001	1070	Museum														
001	1070	GMeyer8		OptiPlex 3020	FY 2014	1	0	900								
001	1070	MWeech8		OptiPlex 3020	FY 2014	1	0	900								
001	1070	PassPerfect8		OptiPlex 3020	FY 2014	1	0	900								
001	1070	SchoolHouse8		OptiPlex 3020	FY 2015	1			0	900						
001	1070	POSMuseum7		OptiPlex 390	FY 2012	1									0	900
001	1070	Museum7		Latitude 5480	FY 2017	1						0	1200			
001	1070	AGardner7		OptiPlex 3050	FY 2017	1						0	900			
001	1080	Cemetery														
001	1200	iPad - BP Team		3rd Gen	FY 2013	1										
001	1080	JRogers7		OptiPlex 3050	FY 2017	1						0	900			
001	1200	iPad - GIS Team		3rd Gen	FY 2012	1										
001	1200	Engineering Services														
001	1200	Surface Pro 3 - ES Director Not being replaced		3rd Gen	FY 2015	1										
001	1200	iPad - BP Team		3rd Gen	FY 2013	1							650			
001	1200	iPad - GIS Team		3rd Gen	FY 2012	1							650			
001	1200	ASantago8		OptiPlex 3020	FY 2014	1	290	900								
109	2000	CFrasetti7		OptiPlex 3040	FY 2016	1						290	900			
001	1200	TBolduc7		OptiPlex 390	FY 2012	1										
001	1205	JBallard7		OptiPlex 3050	FY 2017	1						290	900			
001	1205	Planning & Zoning														
001	1205	Latitude E6440		Latitude E6440	FY 2016	1						1200				
001	1205	CShepherd8		OptiPlex 3020	FY 2015	1			290	900						
001	1205	TRogers7		OptiPlex 390	FY 2012	1										
106	1215	JStevens7		OptiPlex 3050	FY 2017	1						290	900			
106	1215	Building Inspections & Permitting														
106	1215	iPad - BP Inspector		2nd Gen	FY 2011	1							290	900		
106	1215	EShared7		Latitude E5440	FY 2015	1			0	1200						
106	1215	CShepherd7		OptiPlex 390	FY 2012	1										
106	1215	BHenderson7		OptiPlex 3040	FY 2016	1						290	900			
106	1215	Galaxy Tablet - BP Inspector		Tab 4 10.1	FY 2015	1			300				300			
106	1215	DJohnson7		OptiPlex 3050	FY 2017	1						0	900			
001	1217	Code Enforcement														
001	1217	BRhodes7		OptiPlex 3050	FY 2017	1						0	900			
001	1217															

Fund #	Dept #	Device	IP	Model	Purchased	Total	S6	H6	S7	H7	H8	H9	H10	H11	S5	H5
401	1300	Utility Services														
401	1300	Engineering-Laptop GIS		Latitude E6440	FY 2016	1					0	1200				
401	1300	Galaxy Tablet - Survey Chief		Note 10.1	FY 2015	1									0	815
401	1300	Warehouse8		OptiPlex 3020	FY 2014	1										
401	1300	DFousek7		OptiPlex 3040	FY 2016	1				0	900					
401	1300	JPrice7		OptiPlex 990	FY 2011	1									515	1500
001	1305	NSchwendt7		OptiPlex 7810 Precision Tower	FY 2016	1				290	1500					
401	1305	SHawkins7		OptiPlex 7810 Precision Tower	FY 2016	1				290	1500					
401	1310	Water Operations														
401	1310	BRollins7 needs to be renamed to Jvlandingham10		OptiPlex 3050	FY 2017	1					0	900				
401	1310	iPad - Water Ops Manager		3rd Gen	FY 2012	1										650
401	1310	MWoodall7		OptiPlex 3050	FY 2017	1				0	900					
401	1310	Meter7		Latitude E65440	FY 2015	1			0	1200						
401	1310	Galaxy Tablet - Water Ops		Tab 4 10.1	FY 2015	1			300							
401	1340	Water Distribution		OptiPlex 390	FY 2012	1										
401	1340	Galaxy Tablet - Water Distribution		Tab 4 10.1	FY 2015	1			300							
401	1350	LKilburn7		OptiPlex 390	FY 2012	1						0	900			
401	1350	Sewer Collections & Treatment														
401	1350	Utilities2-7		Latitude 5480	FY 2017	1					0	1200				
401	1350	Utilities1-7		Latitude E6430	FY 2014	1	0	1200								
401	1350	DFelix8		OptiPlex 3020	FY 2014	1	0	900								
401	1350	JCoker8		OptiPlex 3020	FY 2015	1			0	900						
401	1350	HSUPrimary7 Not Deployed 1-11-18		OptiPlex 3040	FY 2016	1				0	900					
401	1350	SewerTV7		OptiPlex 9020	FY 2015	1			900							
401	1350	Galaxy Tablet - Lift Station Mech.		Tab 4 10.1	FY 2015	1			300							
401	1350	Galaxy Tablet - Sewer Foreman		Tab 4 10.1	FY 2015	1			300							
401	1350	Galaxy Tablet - Sewer Rounds		Tab 4 10.1	FY 2015	1			300							
001	1360	Sanitation Building - AP		AIR-CAP702I-B-K9	FY 2017								450			
403	1360	LLawrence7		OptiPlex 390	FY 2012	1					0	900				
403	1360	Solid Waste														
403	1360	JGunn7		OptiPlex 3040	FY 2016	1				0	900					
403	1360	Galaxy Tablet - Sanitation Foreman		Tab 4 10.1	FY 2015	1			300							
405	1380	Stormwater														
405	1380	Galaxy Tablet - SW Foreman		Tab 4 10.1	FY 2015	1			300							
405	1380	NGunn7		OptiPlex 390	FY 2012	1						0	900			
405	1380	Galaxy Tablet - Street Sweeper		Tab 4 10.1	FY 2015	1			300							
405	1380	Galaxy Tablet - Supervisor		Tab 4 10.1	FY 2015	1			300							
109	2000	CRA														

## Fleet Replacement Program

---

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 8-year cycle and the remainder of the fleet on a 10-12 year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. The FY 2018-19 budget, the fifth year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

### REPLACEMENT CRITERIA

Factors that are included as part of the Schedule, in order to evaluate replacement criteria include, but are not limited to: Age, Mileage, Repair/Maintenance Costs, Overall Condition, and Usage. The following chart depicts a Summary of the Vehicle Replacement Schedule.

Fund	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General	\$ 345,900	\$ 240,000	\$ 243,366	\$ 405,000	\$ 356,000
FBC	\$ 22,617	\$ -	\$ -	\$ -	\$ -
CRA	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities	\$ 483,569	\$ 500,000	\$ 500,000	\$ 100,000	\$ 200,000
Sanitation	\$ 130,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000
Stormwater	\$ 37,424	\$ 75,000	\$ 150,000	\$ -	\$ 50,000
	<b>\$ 1,019,510</b>	<b>\$ 1,075,000</b>	<b>\$ 1,153,366</b>	<b>\$ 765,000</b>	<b>\$ 866,000</b>

Priority	Vehicle	Light/Heavy/ Safety	Fund	Division	Department	Manufacture Year	Received Date	Mileage @ Purchase	As of 01/07/18		Total Repairs since Purchase Date	Replacement Yr.	Suggested Replacement Yr.	Expected Life	Replacement Cost	Status
									Last Recorded Mileage on Record							
	401	Safety	001	0900	Fire	1947	10/1/47	4324	6834	\$ 8,781.75	1947	NA				
1	2390	Heavy	001	1240	Street	1997	8/20/97	2	78365	\$ 34,318.83	2017	2019	20	\$168,200		
	2414	Heavy	401	1350	Sewer Collections	1999	10/25/99	492	53518	\$ 21,160.73	2014	2020	15	\$75,000		
	2423	Light	405	1380	Stormwater	2000	4/24/00	25	54315	\$ 2,259.65	2012	2020	12	\$22,000		
	2425	Light	001	1230	Facilities	2000	4/24/00	25	56822	\$ 4,013.14	2012	2018	12	\$22,000		
7	2429	Heavy	401	1350	Sewer Collections	2000	6/28/00	2086	39147	\$ 103,755.68	2012	2019	12	\$446,600		
8	2432	Light	401	1340	Water Distribution	2000	10/4/00	25	66648	\$ 16,435.56	2015	2019	15	\$42,600		
	2455	Light	001	1217	Code Enforcement	2002	5/13/02	25	42181	\$ 4,627.12	2014	?	12	\$ 19,950		
	2457	Light	001	1010	Parks	2002	6/27/02	1253	77441	\$ 5,429.20	2014	2018	12	\$ 20,000		
	2462	Heavy	401	1350	Sewer Collections	2003	1/16/03	10	124992	\$ 39,713.35	2018	2020	15	\$75,000		
	2464	Light	403	1360	Solid Waste	2003	4/28/03	25	36572	\$ 12,796.03	2015	2020	12	\$32,000		
	2470	Light	001	1230	Facilities	2003	5/13/03	25	68178	\$ 6,736.77	2015	2020	12	\$24,000		
9	2472	Light	405	1380	Stormwater	2003	5/30/03	9	87133	\$ 20,116.55	2015	2019	12	\$37,300		
	2473	Light	401	1350	Sewer Collections	2003	10/7/03	25	69748	\$ 14,973.39	2018	2018	15	\$45,000		
	2474	Heavy	001	1350	Sewer Collections	2017	10/17/03	50507	68170	\$ 12,237.72	2032	?	15	\$ 30,000		
	2483	Safety	001	0900	Fire	2004	12/6/04	329	104980	\$ 45,664.06	2024	2024	20	\$500,000		
	2484	Light	401	1350	Sewer Collections	2005	2/9/05	25	70714	\$ 8,879.34	2017	2021	12			
	2485	Light	001	1010	Parks	2005	2/21/05	375	99147	\$ 3,716.47	2017	2019	12	\$45,000		
	2486	Light	001	1240	Street	2005	2/21/05	374	49390	\$ 3,710.23	2017	2020	12	\$22,000		
2	2487	Light	001	1010	Parks	2005	2/21/05	371	65264	\$ 5,085.46	2017	2019	12	\$26,800		
	2490	Heavy	403	1360	Solid Waste	2005	7/27/05	363	100231	\$ 144,500.94	2015	2021	10	\$250,000		
	2491	Light	405	1380	Stormwater	2005	9/14/05	10	52848	\$ 12,240.75	2020	2020	15	\$75,000		
	2492	Light	001	0320	IT	2006	1/3/06	25	65967	\$ 1,896.78	2018	2021	12	\$ 20,000		
10	2493	Light	401	1310	Water Ops	2006	2/17/06	187	127240	\$ 5,244.21	2018	2019	12	\$25,100		
	2497	Light	001	1010	Parks	2006	3/15/06	355	58712	\$ 3,278.17	2018	2020	12	\$22,000		
	2498	Light	001	1010	Parks	2006	3/15/06	355	67018	\$ 5,057.56	2018	2020	12	\$22,000		
	2499	Safety	001	0800	Police	2006	3/15/06	352	27563	\$ 3,255.94	2013	2020	7	\$22,000	Admin	
3	2506	Safety	001	0900	Fire	2006	6/23/06	33	113532	\$ 17,917.61	2013	2019	7	\$ 66,000		
	2507	Heavy	403	1360	Solid Waste	2006	6/26/06	1015	77390	\$ 179,384.31	2016	2021	10	\$250,000		
4	2508	Light	106	1215	Building & Zoning	2006	6/23/06	25	72695	\$ 3,073.50	2018	2019	12	\$ 25,100		
	2509	Light	403	1360	Solid Waste	2007	7/5/06	25	67420	\$ 2,722.10	2022	2022	15	\$25,000		
	2510	Light	001	1220	Fleet	2006	8/30/06	355	27998	\$ 5,553.06	2021	2021	15			
	2523	Safety	001	0800	Police	2007	3/9/07	25	95626	\$ 6,310.69	2014	2018	7	\$38,000	In use	
	2525	Safety	001	0800	Police	2007	3/16/07	25	117304	\$ 7,856.65	2014	2018	7	\$38,000	In use	
	2530	Light	401	1350	Sewer Collections	2007	5/24/07	25	57924	\$ 7,444.93	2019	2020	12	\$25,000		
	2531	Safety	001	0900	Fire	2007	6/21/07	10	88005	\$ 5,373.98	2017	2021	10	\$ 32,000	Line	
	2532	Light	001	1010	Parks	2007	7/2/07	25	42705	\$ 4,257.98	2019	2020	12	\$22,000		
	2534	Light	001	1230	Facilities	2007	7/5/07	25	15400	\$ 596.60	2019	2020	12			
	2535	Light	001	1217	Code Enforcement	2007	7/5/07	25	52240	\$ 983.15	2019	2021	12	\$ 20,000		
	2536	Light	001	1230	Facilities	2007	7/10/07	25	50736	\$ 2,266.49	2022	2022	15	\$25,000		
	2537	Light	401	1300	Utilities Admin	2007	7/10/07	25	23995	\$ 2,849.92	2022	2022	15	\$25,000		

Priority	Vehicle	Light/Heavy/ Safety	Fund	Division	Department	Manufacture Year	Received Date	Mileage @ Purchase	As of 01/07/18		Total Repairs since Purchase Date		Replacement Yr.	Suggested Replacement Yr.	Expected Life	Replacement Cost	Status
									Last Recorded Mileage on Record	Total Repairs since Purchase Date							
	2538	Light	001	1010	Parks	2007	7/30/07	25	6901	\$ 1,845.23	2022	2022	15	\$75,000			
	2539	Heavy	403	1360	Solid Waste	2007	8/3/07	365	75480	\$ 191,348.40	2017	2023	10	\$250,000			
	2540	Light	001	1230	Facilities	2007	8/30/07	5	49592	\$ 2,370.07	2019	2020	12	\$32,000			
	2542	Light	001	1240	Street	2007	9/19/07	250	54961	\$ 10,110.06	2022	2022	15	\$75,000			
	2543	Safety	001	0900	Fire	2008	1/29/08	25	52680	\$ 2,470.32	2020	2020	12	\$ 20,000			
	2544	Heavy	403	1360	Solid Waste	2008	4/4/08	1836	24097	\$ 6,410.45	2023	2023	15	?			
	2545	Heavy	403	1360	Solid Waste	2008	4/30/08	3620	87814	\$ 102,748.36	2018	2018	10	\$250,000			
	2548	Safety	001	0800	Police	2008	7/7/08	25	122154	\$ 8,254.24	2015	2018	7	\$38,000	In use		
	2549	Safety	001	0800	Police	2008	7/7/08	25	82914	\$ 4,656.23	2015	2018	7	\$38,000	In use		
5	2550	Safety	001	900	Fire	2002	8/7/08	65922	131544	\$ 6,525.64	2014	2019	12	\$ 34,500			
	2552	Heavy	401	1350	Sewer Collections	2008	8/26/08	828	53613	\$ 33,854.84	2023	2023	15	\$450,000			
	2553	Safety	001	0800	Police	2006	11/6/08	50371	92892	\$ 3,552.06	2016	2018	10		In use		
	2555	Safety	001	0800	Police	2009	1/20/09	25	111904	\$ 6,836.87	2016	2018	7	\$38,000	In use		
	2557	Light	001	1010	Parks	2009	3/31/09	25	31829	\$ 640.07	2021	2021	12	\$25,000			
	2559	Heavy	403	1360	Solid Waste	2009	5/27/09	360	71697	\$ 126,690.70	2019	2026	10	\$250,000			
	2560	Light	403	1360	Solid Waste	2009	9/2/09	25	46194	\$ 1,454.90	2021	2021	12	\$25,000			
	2561	Safety	001	0800	Police	2009	12/4/09	25	65994	\$ 2,626.90	2016	2021	7	\$30,000	In use		
	2562	Heavy	403	1360	Solid Waste	2010	3/25/10	658	90377	\$ 74,867.71	2020	2024	10	\$250,000			
	2563	Light	001	1015	Parks	2010	8/18/10	58580	147289	\$ 6,099.29	2022	2020	12	\$25,000			
11	2564	Safety	001	0800	Police	2011	12/22/10	25	62914	\$ 5,466.78	2018	2019	7	\$44,000	In use		
12	2565	Safety	001	0800	Police	2011	12/22/10	25	66890	\$ 6,645.36	2018	2019	7	\$44,000	In use		
13	2566	Safety	001	0800	Police	2011	12/22/10	25	84048	\$ 5,862.44	2018	2019	7	\$44,000	In use		
14	2567	Safety	001	0800	Police	2011	12/22/10	25	59090	\$ 5,862.44	2018	2019	7	\$44,000	In use		
	2568	Light	401	1310	Water Ops	2011	1/12/11	25	53119	\$ 3,162.05	2023	2023	12				
	2569	Light	001	1010	Parks	2011	1/12/11	25	54083	\$ 487.04	2023	2023	12	\$25,000			
6	2571	Heavy	403	1360	Solid Waste	2011	4/25/11	35	77034	\$ 15,529.01	2018	2019	7	\$130,000			
	2572	Heavy	403	1360	Solid Waste	2011	4/25/11	35	70523	\$ 18,825.81	2018	2019	7	\$135,000			
	2573	Safety	109	2000	Police	2011	10/6/11	5	38270	\$ 2,769.91	2018	2019	7	\$44,000	In use		
	2574	Safety	109	2000	Police	2011	10/6/11	5	71945	\$ 4,368.14	2018	2019	7	\$44,000	In use		
	2575	Safety	109	2000	Police	2011	10/6/11	4	66241	\$ 2,251.50	2018	2019	7	\$44,000	In use		
	2576	Safety	001	0800	Police	2011	10/6/11	4	86933	\$ 2,107.49	2018	2020	7	\$38,000	In use		
	2579	Safety	001	0800	Police	2011	10/6/11	4	69600	\$ 18,443.83	2018	2020	7	\$38,000	In use		
	2580	Light	401	1350	Sewer Collections	2012	2/1/12	25	50304	\$ 1,058.10	2024	2024	12	\$27,500			
	2581	Light	401	1310	Water Ops	2012	3/9/12	25	68181	\$ 1,119.30	2024	2024	12	\$25,000			
	2582	Light	001	1010	Parks	2012	3/20/12	45	38966	\$ 1,002.67	2024	2024	12	\$25,000			
	2583	Light	401	1340	Water Distribution	2012	3/28/12	25	52877	\$ 423.45	2024	2024	12	\$25,000			
	2584	Heavy	403	1360	Solid Waste	2012	3/30/12	1776	11967	\$ 24,241.07	2022	2022	10	\$260,000			
	2586	Safety	001	0900	Fire	2012	5/11/12	2102	40144	\$ 2,974.31	2024	2024	12	\$500,000			
	2587	Light	401	1340	Water Distribution	2012	7/23/12	25	66042	\$ 1,002.17	2024	2024	12	\$25,000			
	2588	Heavy	403	1360	Solid Waste	2012	8/13/12	1270	44222	\$ 25,033.01	2022	2023	10	\$260,000			
	2589	Safety	001	0800	Police	2010	9/18/12	35301	84032	\$ 2,186.02	2020	2020	7	\$38,000	In use		
	2591	Heavy	403	1360	Solid Waste	2013	4/18/13	598	56049	\$ 5,206.20	2023	2023	10	\$135,000			
	2592	Heavy	403	1360	Solid Waste	2013	5/10/13	629	57845	\$ 3,668.08	2023	2023	10	\$135,000			
	2593	Heavy	401	1350	Sewer Collections	2013	10/24/13	1	15102	\$ 36.43	2028	2028	15	\$75,000			
	2594	Light	401	1310	Water Ops	2014	3/24/14	28	60773	\$ 68.24	2026	2026	12	\$25,000			
	2595	Light	401	1310	Water Ops	2014	3/24/14	26	20626	\$ 13.71	2026	2026	12	\$25,000			
	2596	Heavy	403	1360	Solid Waste	2014	3/26/14	2322	39342	\$ 4,865.86	2026	2026	12	\$260,000			
	2597	Heavy	001	1230	Facilities	2014	4/4/14	46	6602	\$ 193.92	2032	2032	18				

Priority	Vehicle	Light/Heavy/ Safety	Fund	Division	Department	Manufacture Year	Received Date	Mileage @ Purchase	As of 01/07/18		Total Repairs since Purchase Date	Replacement Yr.	Suggested Replacement Yr.	Expected Life	Replacement Cost	Status
									Last Recorded Mileage on Record							
	2598	Safety	001	0800	Police	2014	4/28/14	19	41070	\$ 68.94	2021	2021	7	\$38,000	In use	
	2599	Safety	001	0800	Police	2014	4/28/14	18	20970	\$ 68.94	2021	2021	7	\$38,000	In use	
	2600	Safety	001	0800	Police	2014	4/28/14	18	39820	\$ 116.22	2021	2021	7	\$38,000	In use	
	2601	Safety	001	0800	Police	2014	4/28/14	18	24940	\$ 60.16	2021	2021	7	\$38,000	In use	
	2602	Safety	001	0800	Police	2014	10/30/14	22	36118	\$ 106.17	2021	2022	7	\$38,000	In use	
	2603	Safety	001	0800	Police	2014	10/30/14	22	44215	\$ 79.50	2021	2021	7	\$38,000	In use	
	2604	Safety	001	0800	Police	2014	10/30/14	23	46326	\$ 84.44	2021	2022	7	\$38,000	In use	
	2605	Safety	001	0800	Police	2014	10/30/14	56	40386	\$ 84.23	2021	2021	7	\$38,000	In use	
	2606	Safety	001	0800	Police	2006	3/21/14	73821	91936	\$ 1,049.08	2018	2022	12	\$38,000	In use	
	2607	Light	401	1350	Sewer Collections	2014	5/28/14	5	53645	\$ 957.66	2026	2026	12	\$27,000		
	2608	Light	401	1340	Water Distribution	2014	6/3/14	1	29149	\$ 276.64	2026	2026	12	\$25,000		
	2610	Light	001	1230	Facilities	2014	7/24/14	1	53438	\$ 141.16	2026	2026	12	\$35,000		
	2611	Light	001	1015	Parks	2014	7/24/14	5	22531	\$ 888.90	2026	2026	12	\$27,000		
	2612	Light	405	1380	Stormwater	2014	7/24/14	1	25121	\$ 390.64	2026	2026	12	\$35,000		
	2613	Light	001	1200	Engineering Utilities	2014	11/13/14	2	46713	\$ 25.08	2026	2026	12			
	2614	Light	001	1240	Street	2015	1/8/15	366	31749	\$ 141.15	2027	2027	12			
	2615	Light	001	1220	Fleet	2015	1/22/15	508	14919	\$ 32,240.00	2027	2027	12	\$35,000		
	2616	Safety	001	0900	Fire	2015	3/12/15	499	21989	\$ 30,928.00	2027	2027	12			
	2617	Heavy	403	1360	Solid Waste	2015	4/14/15	145	30544	\$ 208,023.00	2027	2027	12	\$260,000		
	2618	Safety	001	0900	Fire	2015	5/5/15	0	0	\$ -	2035	2035	20			
	2619	Safety	001	0800	Police	2015	7/2/15	0	33454	\$ 23,688.00	2022	2022	7	\$38,000		
	2620	Safety	001	0800	Police	2015	7/2/15	0	28106	\$ 23,688.00	2022	2022	7	\$38,000		
	2621	Safety	001	0800	Police	2015	7/2/15	0	28981	\$ 23,688.00	2022	2022	7	\$38,000		
	2622	Light	001	1000	Recreation	2015	7/10/15	0	5491	\$ -	2025	2025	12	\$35,000		
	2623	Light	001	1000	Recreation	2015	7/28/15	0	7389	\$ -	2025	2025	12	\$30,000		
	2624	Safety	001	0800	Police	2016	8/31/15	0	25544	\$ 25,461.00	2022	2022	7	\$38,000		
	2625	Safety	001	0800	Police	2016	8/31/15	0	43290	\$ 25,461.00	2022	2022	7	\$38,000		
	2626	Safety	001	0800	Police	2016	8/31/15	0	35882	\$ 25,461.00	2022	2022	7	\$38,000		
	2627	Safety	001	0800	Police	2016	8/31/15	0	26821	\$ 25,461.00	2022	2022	7	\$38,000		
	2628	Light	106	1215	Building & Zoning	2015	8/14/15	0	17986	\$ 19,199.00	2027	2027	12			
	2629	Light	001	1000	Recreation	2016	12/3/15	353	7392	\$ 25,967.25	2027	2027	12			
	2630	Light	001	1010	Parks	2016	12/21/15	376	12493	\$ 19,422.00	2027	2027	12			
	2631	Heavy	403	1360	Solid Waste	2016	1/21/16	503	23746	\$ 90,680.00	2028	2028	12			
	2632	Heavy	403	1360	Solid Waste	2016	1/21/16	502	25710	\$ 90,680.00	2028	2028	12			
	2633	Safety	001	0800	Police	2008	2/15/16	264306	265290		2023	2023	7			
	2634	Light	401	1310	Water Ops	2016	6/2/16	338	29758		2028	2028	12			
	2635	Light	106	1215	Building & Zoning	2016	6/2/16	366	10832		2028	2028	12			
	2636	Light	403	1360	Solid Waste	2016	6/2/16	360	9558							
	2637	Safety	001	0800	Police	2016	6/14/16		11651		2023	2023	7			
	2638	Safety	001	0800	Police	2016	6/14/16		16738		2023	2023	7			
	2639	Safety	001	0800	Police	2016	6/14/16		22431		2023	2023	7			
	2640	Safety	001	0800	Police	2016	6/14/16		17004		2023	2023	7			
	2641	Safety	001	0800	Police	2016	6/14/16		31179		2023	2023	7			
	2642	Safety	001	0800	Police	2016	6/14/16		18327		2023	2023	7			
	2643	Safety	001	0800	Police	2016	6/14/16		18691		2023	2023	7			
	2644	Light	001	1230	Facilities	2016	7/5/16	333	7695		2028	2028	12			
	2645	Light	001	1010	Parks	2016	7/20/16	367	8896		2028	2028	12			
	2646	Light	001	1217	Code Enforcement	2016	7/20/16	332	4850		2028	2028	12			
	2647	Light	001	1380	Stormwater	2016	7/28/16	334	5087		2028	2028	12			

Priority	Vehicle	Light/Heavy/ Safety	Fund	Division	Department	Manufacture Year	Received Date	Mileage @ Purchase	As of 01/07/18		Total Repairs since Purchase Date	Replacement Yr.	Suggested Replacement Yr.	Expected Life	Replacement Cost	Status
									Last Recorded	Mileage on Record						
2648	Safety	001	0900		Fire	2016	7/28/16	389	12639			2028	2028	12		
2649	Light	401	1350		Sewer Collections	2016	8/16/16	373	7763			2028	2028	12		
2650	Heavy	405	1380		Stormwater	2016	9/28/16	3280	4828							
2651	Light	001	1220		Fleet	2016	10/27/16	362	6390							
2652	Heavy	401	1340		Water Distribution	2016	11/9/16		10201							
2653	Safety	001	0800		Police	2017	11/22/16		7923							
2654	Safety	001	0800		Police	2017	11/22/16		11660							
2655	Heavy	401	1350		Sewer Collections	2016	1/12/17	349	8747							
2656	Safety	001	0800		Police	2017	1/19/17		7723							
2657	Safety	001	0800		Police	2017	1/19/17		6268							
2658	Heavy	401	1350		Sewer Collections	2017	2/17/17	350	1313							
2659	Heavy	403	1360		Solid Waste	2017	3/6/17	318	7799							
2660	Light	001	1010		Parks	2017	3/24/17		5880							
2661	Light	001	1010		Parks	2017	3/24/17		4096							
2662	Heavy	405	1380		Stormwater	2017	4/3/17	740	3085							
2663	Safety	001	0800		Police	2017	4/11/17	336	6143							
2664	Safety	001	0800		Police	2017	4/18/17		5970							
2665	Safety	001	0800		Police	2017	4/19/17		7283							
2666	Safety	001	0800		Police	2017	4/20/17		3567							
2667	Heavy	001	1240		Street	2017	5/4/17	342	2537							
2668	Safety	001	0800		Police	2017	7/14/17	502	5223							
2669	Safety	001	0800		Police	2017	7/14/17	502	8284							
2670	Safety	001	0800		Police	2017	7/14/17	502	9606							
2671	Safety	001	0800		Police	2017	7/14/17	502	4885							
2672	Safety	001	0800		Police	2017	7/14/17	502	6773							

# Capital Improvements Program

The City's Capital Improvements Program (CIP) is a five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. Capital expenditures may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

## CIP PROCESS

The FY 2018-19 budget, the first year of the CIP, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized. The CIP provides information on the current and long-range infrastructure needs of the City and provides a mechanism for balancing needs and resources as well as setting priorities and schedules for capital projects. Each project or program is assigned a four-digit CIP number so expenditures can be easily tracked during the year and also across years.

Each year as part of the budget process, the list of projects is reviewed for relevance, need, cost, and priority. The five-year CIP is revised annually based on the following parameters:

- Relevance to City Council priorities, and Federal or State mandates
- Maintenance and preservation of current infrastructure
- Public health and safety
- Operating budget impact
- Recreational, cultural or aesthetic value
- Funding source

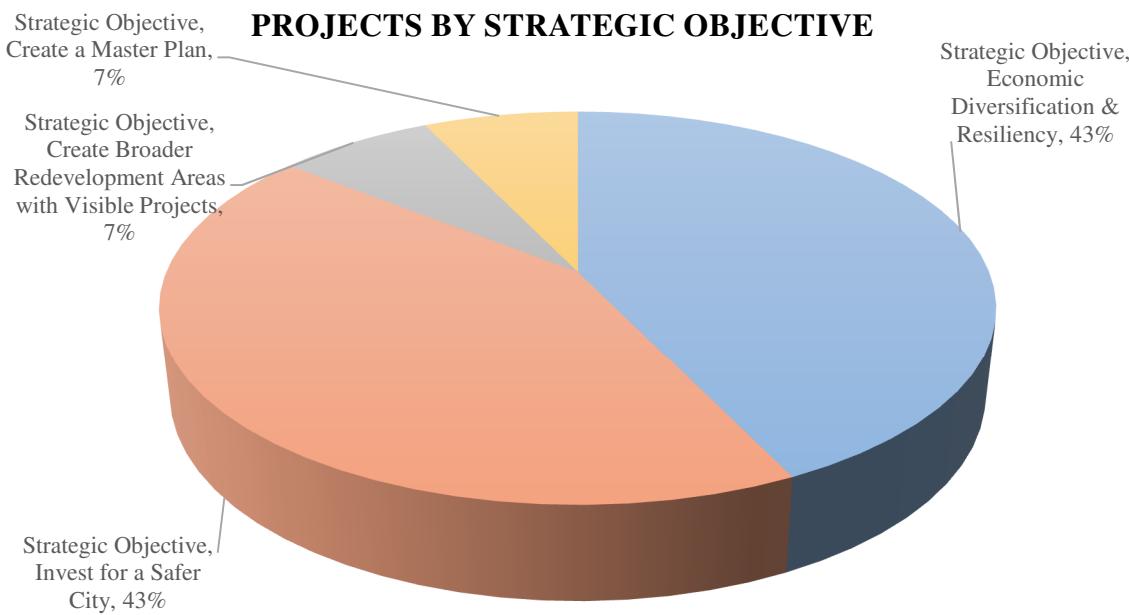


Each submission is reviewed on an annual basis and ranked in accordance with the above criteria. Once prioritized, the funding source is identified and the project is placed in the budget if funding is available.

The Enterprise Funds (Utilities, Sanitation, and Stormwater) are funded with user fees and do not compete with other City projects for funding. The estimated project costs to be funded within the CIP include all costs related to design, engineering, acquisition, construction, and project management.

The City's Strategic Plan Objectives are referenced throughout this document. Each CIP is categorized by objective. In addition to the text, these objectives are highlighted through icons. More information regarding the City's Strategic Plan can be found on page 5.

- Strategy #1 – Economic Diversification & Resiliency
- Strategy #2 – Invest for a Safer City
- Strategy #3 – Create Broader Redevelopment Areas with Visible Projects
- Strategy #4 – Create a Master Plan



### FINANCING ALTERNATIVES

Capital improvements may be funded by a variety of means depending on the nature of the project, availability of funds, and the policies of City Council. Financing decisions are made based on established City policies and available financing options directly related to project timing and choice of revenue sources. The funding methodology for the CIP is reliant upon available resources including funds from grants and user fees, useful life of the improvement, and sharing the costs between current and future users. While some projects can be delayed until funds from existing revenues are available, others cannot. The City explores all options such as ad valorem taxes, grants, user fees, bonds, loans, and reserves to fund improvements. The following financing sources are available to fund the CIP:

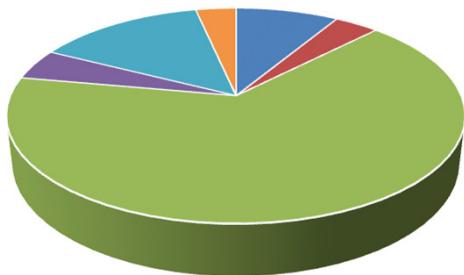
- **Ad Valorem Taxes** – The City rarely uses property taxes as a debt security due largely to the required electoral approval (voter referendum) prior to issuance. Property taxes are directly linked to the assessed value of individual property, not to the consumption of specific goods and services (e.g. sales tax).
- **Non-Ad Valorem Revenues** – Non-ad valorem revenues can be pledged to support various types of bond issues. Such bonds are similar to general obligation bonds in that proceeds are often used for general government purposes and repayment is unrelated to the revenue generating capacity of the project being financed. However, unlike general obligation bonds, non-ad valorem revenue bonds are payable solely from revenues derived from the pledged revenue (such as sales tax, local option fuel tax, and the guaranteed portion of municipal revenue sharing).
- **Special Revenue Sources** – Include the following:
  - **Impact Fees** – Fees charged in advance of new development and designed to help pay for infrastructure needs resulting from the new development. These fees may only be charged to those who directly benefit from the new capital improvement and the fee must fairly reflect the cost of the improvements (e.g. water and sewer impact fees).

- Special Assessments – Like impact fees, special assessments are levied against residents, agencies, or districts that directly benefit from the new service or improvement (e.g. sidewalks and street paving) and must be apportioned fairly.
- User Fees and Charges – These revenues include a variety of license and permit fees, facility and program fees, and fines. They are rarely used as debt security for non-Enterprise Fund capital projects, but could be a source of direct funding of a small capital improvement.
- Enterprise Fund User Fees – These revenues are derived from self-supporting business enterprises - utilities, sanitation, and stormwater - which provide services in return for compensation. The enterprise revenue used to secure debt is commonly termed “net-revenue” consisting of gross revenues less operating costs.
- Note – A written, short-term promise to repay a specified amount of principal and interest on a certain date, payable from a defined source of anticipated revenue. Usually notes mature in one year or less. Rarely used by the City.
- Commercial Paper - Generally defined as short term, unsecured promissory notes issued by organizations of recognized credit quality, usually a bank. Rarely used by the City.
- Bond – An issuer’s obligation to repay a principal amount on a certain date (maturity date) with interest at a stated rate. Bonds are distinguishable from notes in that notes mature in a much shorter time period.
  - General Obligation Bonds – A bond secured by the full faith and credit of the City’s ad valorem taxing power. These are rarely used in Florida, and by the City in particular, due to the requirement for a voter referendum.
  - Revenue Bonds – Bonds payable from a specific revenue source, not the full faith and credit of an issuer’s taxing power and require no electoral approval. Pledged revenues are often generated by the operation or project being financed (e.g. sales tax, water user fees, golf user fees).

**CITY OF FORT WALTON BEACH, FL**  
**Five Year Capital Improvements Program**

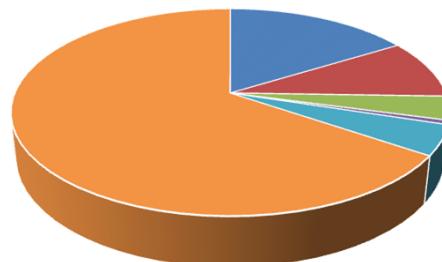
Page	CIP	Project Name						FIVE YEAR TOTAL
			FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
196	TBD	Fire Station 6 Renovation	58,500	36,000	-	-	-	94,500
197	TBD	Fire Station 7 Renovation	-	16,000	12,000	-	-	28,000
	Fire		58,500	52,000	12,000	-	-	122,500
198	5071	Tennis Center Improvements	65,000	88,000	50,000	25,000	-	228,000
199	TBD	Landing Park Improvement	1,600,000	1,100,000	-	-	-	2,700,000
200	TBD	Golf Course Sewall Improvements	-	100,000	80,000	-	-	180,000
	Recreation		1,665,000	1,288,000	130,000	25,000	-	3,108,000
201	5147	Facilities Master Plan	12,539,263	-	-	-	-	12,539,263
	Facilities		12,539,263	-	-	-	-	12,539,263
202	TBD	Intersection & Pedestrian Improvements	-	100,000	75,000	50,000	-	225,000
203	5018	Street Resurfacing	100,000	175,000	175,000	175,000	175,000	800,000
204	5306	Sidewalk Improvements	-	25,000	25,000	25,000	25,000	100,000
	Streets		100,000	300,000	275,000	250,000	200,000	1,125,000
	<b>GENERAL FUND TOTAL</b>		<b>14,362,763</b>	<b>1,640,000</b>	<b>417,000</b>	<b>275,000</b>	<b>200,000</b>	<b>16,894,763</b>
205	5607	Carson Drive & Third Street SE Streetscape	650,000	-	-	-	-	650,000
	<b>CRA FUND TOTAL</b>		<b>650,000</b>	-	-	-	-	<b>650,000</b>
206	5056	Water Line Replacement/Multiple Sites	42,000	55,500	45,000	51,000	49,500	243,000
	Water Distribution		42,000	55,500	45,000	51,000	49,500	243,000
207	5032	Sewer System Grouting & Lining	-	100,000	100,000	100,000	100,000	400,000
208	5031	Pump Station #1 Reconfiguration	-	250,000	-	-	-	250,000
	Sewer Collection & Treatment		-	350,000	100,000	100,000	100,000	650,000
	<b>UTILITIES FUND TOTAL</b>		<b>42,000</b>	<b>405,500</b>	<b>145,000</b>	<b>151,000</b>	<b>149,500</b>	<b>893,000</b>
209	5019	Stormwater Improvements	150,000	300,000	100,000	100,000	60,000	710,000
	<b>STORMWATER FUND TOTAL</b>		<b>150,000</b>	<b>300,000</b>	<b>100,000</b>	<b>100,000</b>	<b>60,000</b>	<b>710,000</b>
	<b>GRAND TOTAL - ALL FUNDS</b>		<b>15,204,763</b>	<b>2,345,500</b>	<b>662,000</b>	<b>526,000</b>	<b>409,500</b>	<b>19,147,763</b>

Where it comes from...



- General Fund Revenues
- Debt Issuance
- Grant Funding
- Stormwater Revenues
- Utilities Revenues
- Fund Balance/Net Assets

...And where it goes



- Parks & Recreation
- Stormwater
- Water & Sewer
- Transportation
- Public Safety
- General Gov't

FUNDING METHODOLOGY					FY 2018-19 TIMELINE			FUTURE YEAR EXPENSES
Operating Revenues	Grant	Bond / Debt Issue	Other <sup>(1)</sup> / In-Kind <sup>(2)</sup>	Fund Bal / Net Assets	FIVE YEAR TOTAL	Estimated Start	Project Duration	
94,500	-	-	-	-	94,500			-
28,000	-	-	-	-	28,000			-
122,500	-	-	-	-	122,500			-
228,000	-	-	-	-	228,000	Oct 2018	48 months	-
-	2,700,000	-	-	-	2,700,000	Jan 2019	24 months	-
180,000	-	-	-	-	180,000	Oct 2019	36 months	-
408,000	2,700,000	-	-	-	3,108,000			-
-	-	12,539,263	-	-	12,539,263	Sep 2018	18 months	-
-	-	12,539,263	-	-	12,539,263			-
225,000	-	-	-	-	225,000	Oct 2019	12 months	-
-	-	-	-	-	-			-
800,000	-	-	-	-	800,000	Oct 2018	12 months	-
100,000	-	-	-	-	100,000	Oct 2019	12 months	-
1,125,000	-	-	-	-	1,125,000			-
<b>1,655,500</b>	<b>2,700,000</b>	<b>12,539,263</b>	-	-	<b>16,894,763</b>			-
-	-	-	-	650,000	650,000	Aug 2018	24 months	
-	-	-	-	<b>650,000</b>	<b>650,000</b>			-
243,000	-	-	-	-	243,000	Oct 2018	12 months	-
243,000	-	-	-	-	243,000			-
400,000	-	-	-	-	400,000	Oct 2018	12 months	-
250,000	-	-	-	-	250,000	Jan 2019	12 months	-
650,000	-	-	-	-	650,000			-
<b>893,000</b>	-	-	-	-	<b>893,000</b>			-
710,000	-	-	-	-	710,000	Oct 2018	12 months	-
<b>710,000</b>	-	-	-	-	<b>710,000</b>			-
<b>3,258,500</b>	<b>2,700,000</b>	<b>12,539,263</b>	-	<b>650,000</b>	<b>19,147,763</b>			-

*Italics denotes a project beyond the current five-year CIP horizon.*

<sup>(1)</sup>Other includes special assessments and land sales.

<sup>(2)</sup>In-kind matching grant contributions are budgeted as operational expenses (usually personal services).

Note: Some projects also have carry-over funds, which are not included in these totals but noted as part of the budget resolution at the end of the budget document.



### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	3
<b>Project Title:</b>	Station 6 Flooring Replacement		
<b>Responsible Department:</b>	Public Works	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	City Council	<b>Project Manager:</b>	Tim Bolduc
<b>Project Category:</b>	Public Buildings	<b>Project Type:</b>	New
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Improve Existing Svls/Infrastructure	<b>Projected Date of Completion:</b>	09/30/20

#### Project Description/Justification:

Station 6 completed a substantial renovation and addition in 2001, several capital improvement projects have been identified for the coming years. These projects include the replacement of flat roof over the exercise room and the replacement of all flooring throughout with new tile.

FY 2019	Replace existing flat roof over work out room
FY 2020	Removal of existing flooring and replace with new tile
FY 2020	
FY 2021	
FY 2022	

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	58,500	36,000	-	-	-	94,500	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>		36,000	-	-	-	94,500	94,500

Expenses From Prior Year(s):	\$0	Funded from Prior Yr. Revenue:	\$0
------------------------------	-----	--------------------------------	-----

#### Prior Year Activity on Project:

FY 2018	
FY 2017	
FY 2016	
FY 2015	
FY 2014	

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding	58,500	36,000	-	-	-	94,500	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	58,500	36,000	-	-	-	94,500	94,500

Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	5
<b>Project Title:</b>	Station 7 Remodel		
<b>Responsible Department:</b>	Public Works	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	City Council	<b>Project Manager:</b>	Tim Bolduc
<b>Project Category:</b>	Public Buildings	<b>Project Type:</b>	New
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Improve Existing Svcs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/20

#### Project Description/Justification:

The existing weightroom at Station 7 is currently in disrepair and in much need of improvement. The project will include remodeling the existing space and replacing the existing workout equipment.

FY 2019	Remodel of existing workout room.
FY2020	Replace exercise equipment

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	-	16,000	-	-	-	16,000	
Furniture/Fixture/Equip.	-	-	12,000	-	-	12,000	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	-	16,000	12,000	-	-	28,000	28,000

Expenses From Prior Year(s):	\$0	Funded from Prior Yr. Revenue:	\$0
------------------------------	-----	--------------------------------	-----

#### Prior Year Activity on Project:

FY 2018	
FY 2017	
FY 2016	
FY 2015	
FY 2014	

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding	-	16,000	12,000	-	-	28,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	-	16,000	12,000	-	-	28,000	28,000

Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	1
<b>Project Title:</b>	City of Fort Walton Beach Tennis Center		
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b>	Oakland
<b>Responsible Division:</b>	Parks	<b>Project Manager:</b>	Jeff Peters
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5071	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Continues Existing Project	<b>Projected Date of Completion:</b>	09/30/22

#### Project Description/Justification:

The project includes resurfacing the remainder of the Tennis Courts. In addition, prior year improvements included bathroom renovations, lighting and ballast repair, and interior building renovations.

FY 2019	Tennis Building addition, Restroom Renovation, Covered Pavilion, Resurface Courts (4)
FY 2020	Fence Repair, Seal Coat Parking Lot
FY 2021	Lighting Repairs
FY 2022	Court Resurfacing
FY 2023	

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	40,000	88,000	50,000	25,000	-	203,000	
Furniture/Fixture/Equip.	25,000	-	-	-	-	25,000	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>65,000</b>	<b>88,000</b>	<b>50,000</b>	<b>25,000</b>	<b>-</b>	<b>228,000</b>	<b>273,000</b>

Expenses From Prior Year(s):	\$45,000	Funded from Prior Yr. Revenue:	\$45,000
------------------------------	----------	--------------------------------	----------

#### Prior Year Activity on Project:

FY 2018	Restroom renovation, Interior building sectioned off for Tennis Staff, Fence Repair, Painting, landscaping
FY 2017	Resurfaced court, new HVAC, bathroom renovations, roof repairs, light and ballast repair
FY 2016	
FY 2015	
FY 2014	Resurfaced Courts (4)

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding	40,000	84,400	46,400	21,400		192,200	
Grant Funding							-
Debt Financing							-
Other Outside Funding	21,400					21,400	
Revenue Enhancements	3,600	3,600	3,600	3,600		14,400	
<b>Total Revenue Funding:</b>	<b>65,000</b>	<b>88,000</b>	<b>50,000</b>	<b>25,000</b>	<b>-</b>	<b>228,000</b>	<b>273,000</b>

#### Strategy #1: Economic Diversification & Resiliency





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.
<b>Project Title:</b>	City of Fort Walton Beach Landing	
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b> East Miracle Strip
<b>Responsible Division:</b>	Parks	<b>Project Manager:</b> Jeff Peters
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b> Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b> 25
<b>Criteria Type:</b>	Expanded Service	<b>Projected Date of Completion:</b> 09/30/20

#### Project Description/Justification:

The Landing renovation includes an entire Park renovation including new boardwalks, stage reconstruction, park slope grading, playground equipment and Splash Pad, shade structures, parking lot renovation, and on street parking restructure. Park enhancement will open up park for

FY 2019	Stage, Boardwalk
FY 2020	Grading, Splash pad, Parking, Playground
FY 2021	
FY 2022	
FY 2023	

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	1,600,000	1,100,000	-	-	-	2,700,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>1,600,000</b>	<b>1,100,000</b>				<b>2,700,000</b>	<b>2,700,000</b>

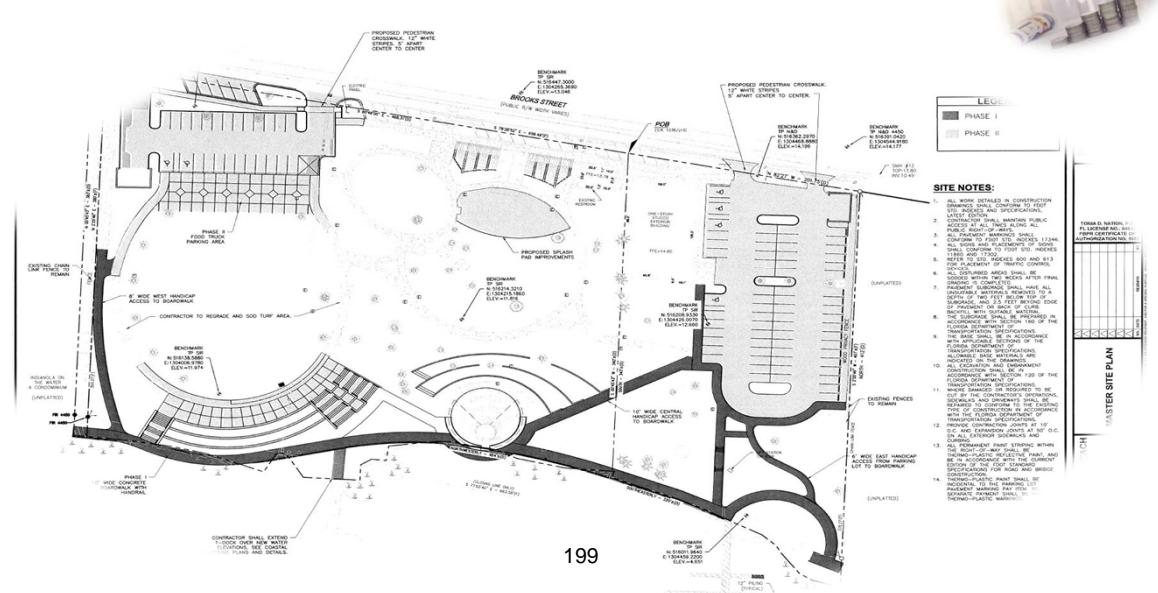
Expenses From Prior Year(s):	\$0	Funded from Prior Yr. Revenue:	\$0
------------------------------	-----	--------------------------------	-----

#### Prior Year Activity on Project:

FY 2018	
FY 2017	
FY 2016	
FY 2015	
FY 2014	

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding	-	-	-	-	-	-	-
Grant Funding	1,600,000	1,100,000	-	-	-	2,700,000	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>1,600,000</b>	<b>1,100,000</b>				<b>2,700,000</b>	<b>2,700,000</b>

#### Strategy #1: Economic Diversification & Resiliency



**Capital Improvement Program (CIP)**

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.
<b>Project Title:</b>	Golf Course Seawall Repair	
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b> Kenwood
<b>Responsible Division:</b>	Parks	<b>Project Manager:</b> Richie Edwards
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b> Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b> 25
<b>Criteria Type:</b>	Expanded Service	<b>Projected Date of Completion:</b> 09/30/20

**Project Description/Justification:**

Repair failing seawalls on golf course

FY 2019	
FY 2020	Replace failing seawalls along #6 Pines and # 5/6 Oaks
FY 2021	Replace Seawalls along #14/17 on the Pines
FY 2022	
FY 2023	

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements		100,000	80,000	-	-	180,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	-	100,000	80,000	-	-	180,000	<b>180,000</b>

Expenses From Prior Year(s):		Funded from Prior Yr. Revenue:	\$0
------------------------------	--	--------------------------------	-----

**Prior Year Activity on Project:**

FY 2018	
FY 2017	
FY 2016	
FY 2015	
FY 2014	

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding		100,000	80,000	-	-	-	180,000
Grant Funding	-	-	-	-	-	-	-
Debt Financing	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-
<b>Total Revenue Funding:</b>	-	100,000	80,000	-	-	-	<b>180,000</b>

*Strategy #1: Economic Diversification & Resiliency*



### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	1
<b>Project Title:</b>	<b>Facilities Master Plan</b>		
<b>Responsible Department:</b>	Public Works	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	City Council	<b>Project Manager:</b>	Tim Bolduc
<b>Project Category:</b>	Public Buildings	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Scheduled Replacement	<b>Projected Date of Completion:</b>	09/30/19

#### Project Description/Justification:

Phase II of the Master plan will provide a comprehensive design to consolidate the following facilities, Field Operations, Fleet, GIS, Facilities Maintenance, Solid Waste and Parks and Recreation Maintenance.

<b>FY 2019</b>	Construction of Facilities Complex
----------------	------------------------------------

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	12,539,263	-	-	-	-	12,539,263	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	(800,000)	(800,000)	(800,000)	(800,000)	(800,000)	(4,000,000)	
Debt Service Impact	800,000	800,000	800,000	800,000	800,000	4,000,000	
<b>Total Expenditures</b>	<b>12,539,263</b>					<b>12,539,263</b>	<b>13,404,263</b>

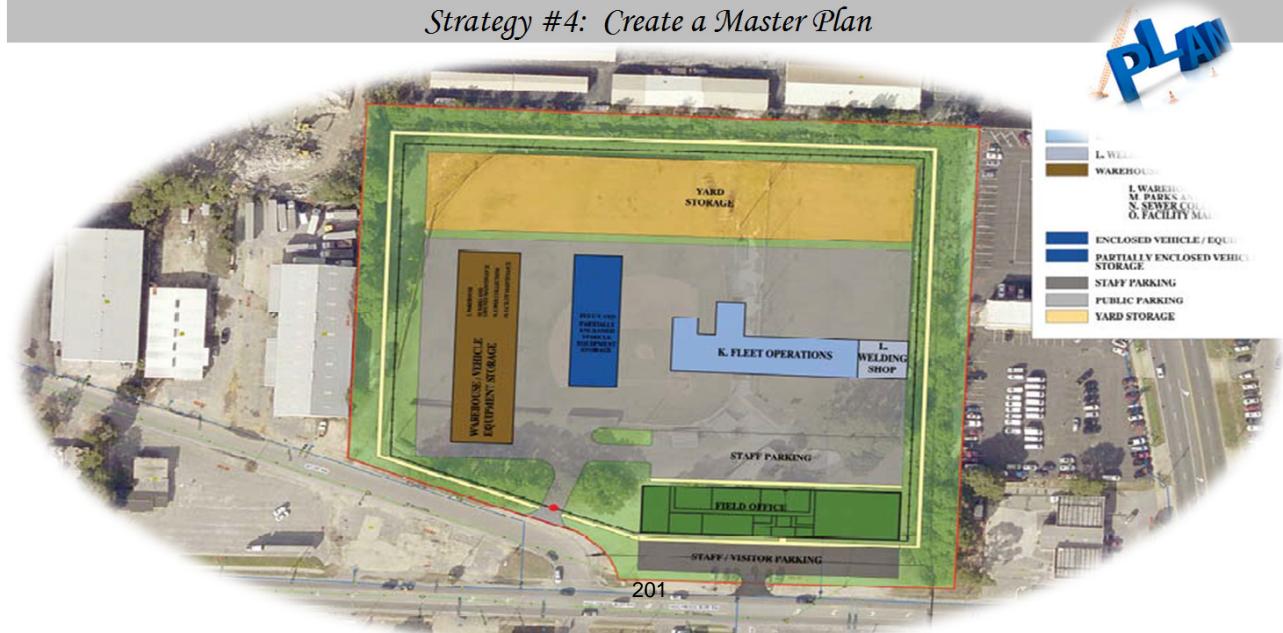
<b>Expenses From Prior Year(s):</b>	<b>\$865,000</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$865,000</b>
-------------------------------------	------------------	---------------------------------------	------------------

#### Prior Year Activity on Project:

<b>FY 2018</b>	The team from Sam Marshal Architects and Ajax Building Corporation will design a field operations complex that will house the above mentioned services at 11 Jet Drive, Fort Walton Beach.
<b>FY 2017</b>	
<b>FY 2016</b>	
<b>FY 2015</b>	
<b>FY 2014</b>	

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
<b>City Funding</b>	-	-	-	-	-	-	
<b>Grant Funding</b>	-	-	-	-	-	-	
<b>Debt Financing</b>	<b>12,539,263</b>	-	-	-	-	<b>12,539,263</b>	
<b>Other Outside Funding</b>	-	-	-	-	-	-	
<b>Revenue Enhancements</b>	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>12,539,263</b>					<b>12,539,263</b>	<b>13,404,263</b>

#### Strategy #4: Create a Master Plan





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	1
<b>Project Title:</b>	<b>Intersection and Pedestrian Improvements</b>		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Streets	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Capital Equipment	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Equipment Replacement	<b>Projected Date of Completion:</b>	09/30/20

#### Project Description/Justification:

Replace existing traffic control cabinet and add mast arms at City maintained intersections to accommodate pedestrian movements and allow for them to be compatible with Okaloosa County Traffic. The addition of mast arms provides protection for hurricane events. The following intersections are recommended for traffic cabinet replacement: Hollywood Boulevard NW and Wright Parkway NW.

<b>FY 2019</b>	N/A
<b>FY 2020</b>	Hollywood Boulevard NW and Wright Parkway NW.
<b>FY 2021</b>	Hollywood Boulevard NW and Memorial Parkway SW.
<b>FY 2022</b>	Hollywood Boulevard NW and Robinwood Drive SW.
<b>FY 2023</b>	

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
<b>Improvements</b>	-	50,000	50,000	50,000	-	150,000	
<b>Furniture/Fixture/Equip.</b>	-	50,000	25,000	-	-	75,000	
<b>Operational Impact</b>	-	(2,200)	(2,200)	(2,200)	(2,200)	(8,800)	
<b>Total Expenditures</b>	-	97,800	72,800	47,800	(2,200)	216,200	216,200

<b>Expenses From Prior Year(s):</b>	\$0	<b>Funded from Prior Yr. Revenue:</b>	\$0
-------------------------------------	-----	---------------------------------------	-----

#### Prior Year Activity on Project:

<b>FY 2018</b>	N/A
<b>FY 2017</b>	N/A
<b>FY 2016</b>	N/A
<b>FY 2015</b>	N/A
<b>FY 2014</b>	N/A

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
<b>City Funding</b>	-	97,800	72,800	47,800	(2,200)	216,200	
<b>Grant Funding</b>							-
<b>Debt Financing</b>							-
<b>Other Outside Funding</b>							-
<b>Revenue Enhancements</b>					-	-	-
<b>Total Revenue Funding:</b>	-	97,800	72,800	47,800	(2,200)	216,200	216,200

*Strategy #2: Invest for a Safer City*





## Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No. 1	
<b>Project Title:</b>	Street Resurfacing		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Streets	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5018	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Improve Existing Svs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/19

**Project Description/Justification:**

The City resurfaces a portion of roadways each year. Resurfacing is accomplished by conventional overlay or milling and resurfacing. Overlaying a road surface required the use of compacted SP 9.5 asphalt to a depth of 1" to 1 1/2" over the existing surface. Milling and resurfacing requires cutting the existing asphalt surface down and applying a new coat of asphalt on top. Preventative maintenance prevents roadways from deteriorating to a point requiring more costly complete rehabilitation, and provides a safe, comfortable, and aesthetically pleasing transportation network.

<b>FY 2019</b>	Walter Martin NE from Eglin Parkway NE to Beal Parkway NE, McArthur Avenue NW from Sotir Street NW to Beal Parkway NW, Hudson Drive NW from Fliva Avenue to Sotir Street NW.
<b>FY 2020</b>	Robinwood Drive NW from Hollywood Boulevard SW to Holmes Boulevard NW.
<b>FY 2021</b>	Golf Course Drive NE from Eagle Street NE to N. Fairway Avenue NE, Fairway Avenue NE from Mooney Road NE to Golf Course Drive NE, Powell Drive NE from S. Fairway Avenue NE to Eagle Street NE, Stafford Circle NE from Mooney Road NE to Cul-de-sac, Carlyle Court NE from Merioneth Drive NE to Cul-de-sac.
<b>FY 2022</b>	Yacht Club Drive NE from Cinco Bayou to Ferry Road NE
<b>FY 2023</b>	Choctawhatchee Road SE from Elliot Road SE to Hollywood Boulevard NE, Kepner Drive NE from Okaloosa Road NE to Choctawhatchee Road NE, L'Ombre Circle NE, form L'Ombre Court NE to Cul-de-sac.

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project
<b>Improvements</b>	100,000	175,000	175,000	175,000	175,000	800,000	
<b>Furniture/Fixture/Equip.</b>	-	-	-	-	-	-	
<b>Operational Impact</b>	-	-	-	-	-	-	
<b>Total Expenditures</b>	100,000	175,000	175,000	175,000	175,000	800,000	1,373,586

<b>Expenses From Prior Year(s):</b>	<b>\$573,586</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$573,586</b>
-------------------------------------	------------------	---------------------------------------	------------------

**Prior Year Activity on Project:**

<b>FY 2018</b>	Hill Avenue NW from City Limits to Lovejoy Road NW, Smith Drive NE from 319 Smith Drive NE to Gardner Drive NE, Gardner Drive NE from Smith Drive NE to 346 Gardner Drive NE.
<b>FY 2017</b>	Marilyn Avenue NW from Rogers Street NW to Holmes Boulevard NW, Ferry Road NE from Yacht Club Drive NE to entrance of the Yacht Club, Holmes Boulevard NW from the Wright Parkway NW to Memorial Parkway NW, and Wright Parkway NW Alley.
<b>FY 2016</b>	Vista Street SW, Holmes Boulevard NW from Robinwood Drive NW to Beal Parkway NW, Rogers Street NW
<b>FY 2015</b>	Baker Avenue NW from Holmes Boulevard NW to Beal Parkway NW and Adams Street NW, Striping of Hill Avenue NW
<b>FY 2014</b>	N/A

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
<b>City Funding</b>	100,000	175,000	175,000	175,000	175,000	800,000	
<b>Grant Funding</b>						-	
<b>Debt Financing</b>						-	
<b>Other Outside Funding</b>						-	
<b>Revenue Enhancements</b>					-	-	
<b>Total Revenue Funding:</b>	100,000	175,000	175,000	175,000	175,000	800,000	1,373,586

*Strategy #2: Invest for a Safer City*



## Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

Priority No.	3
--------------	---

Project Title:	Sidewalk Improvements		
Responsible Department:	Utility Services	Neighborhood/Loc	Citywide
Responsible Division:	Streets	Project Manager:	Daniel Payne
Project Category:	Infrastructure	Project Type:	Multi-Year
Project Number:	5306	Estimated Useful Life (years):	25
Criteria Type:	Improve Existing Svs/Infrastructure	Projected Date of Completion:	09/30/19

## Project Description/Justification:

The project constructs new and infill sidewalks for the purpose of providing a pedestrian transportation network throughout the entire City that will link the residential neighborhoods to each other and to public, recreational and commercial land uses. The City has categorized sidewalks into two distinct areas: high needs areas around schools and residential areas outside those areas routinely traveled by school children. The project objective is to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

FY 2019	N/A
FY 2020	Lake Drive NW from Destin Drive NW to Virginia Drive NW.
FY 2021	Watson Drive NW from Memorial Parkway NW to Gregory Avenue NW.
FY 2022	Temple Avenue SW from 36 Temple Avenue SW to Vista Street SW.
FY 2023	Nebraska Avenue NE from California Drive NE to Hughes Street NE.

## Prior Year Activity on Project:

FY 2018	California Drive NE from 126 California Drive NE to Oregon Drive NE
FY 2017	N/A
FY 2016	N/A
FY 2015	N/A
FY 2014	N/A

## BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	-	25,000	25,000	25,000	25,000	100,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	600	600	600	600	2,400	
<b>Total Expenditures</b>	<b>-</b>	<b>25,600</b>	<b>25,600</b>	<b>25,600</b>	<b>25,600</b>	<b>102,400</b>	<b>127,400</b>

Expenses From Prior Year(s):	\$25,000	Funded from Prior Yr. Revenue:	\$25,000
------------------------------	----------	--------------------------------	----------

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding	-	25,600	25,600	25,600	25,600	102,400	
Grant Funding						-	
Debt Financing						-	
Other Outside Funding						-	
Revenue Enhancements					-	-	
<b>Total Revenue Funding:</b>	<b>-</b>	<b>25,600</b>	<b>25,600</b>	<b>25,600</b>	<b>25,600</b>	<b>102,400</b>	<b>127,400</b>

Strategy #2: Invest for a Safer City





## Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

			Priority No.	1
<b>Project Title:</b>	Carson Drive SE & Third Street SE Streetscape			
<b>Responsible Department:</b>	Public Works	<b>Neighborhood/Loc</b>	Beal Parkway	
<b>Responsible Division:</b>	CRA	<b>Project Manager:</b>	Tim Bolduc	
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year	
<b>Project Number:</b>	5607	<b>Estimated Useful Life (years):</b>	25	
<b>Criteria Type:</b>	Continues Existing Project	<b>Projected Date of Completion:</b>	09/30/19	

**Project Description/Justification:**

Provide new sidewalk, drainage improvements, asphalt repaving, lighting, landscaping, and pedestrian access on Carson Drive SE and Third Street SE over a two (2) year period.

<b>FY 2019</b>	Segment Three (3) and Segment Four (4) to be completed in FY 19-20 and will include improvements on Third Street SE from Beal Parkway SE to Carson Drive SE.
<b>FY 2020</b>	
<b>FY 2021</b>	
<b>FY 2022</b>	

**BUDGETED EXPENDITURE SCHEDULE**

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	650,000	-	-	-	-	650,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>650,000</b>	<b>1,473,280</b>

<b>Expenses From Prior Year(s):</b>	<b>\$823,280</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$823,280</b>
-------------------------------------	------------------	---------------------------------------	------------------

**Prior Year Activity on Project:**

<b>FY 2018</b>	Segments One (1) and two (2) to be completed will include improvements on Carson Drive SE from Hollywood Boulevard SE to Third Street SE.
<b>FY 2017</b>	
<b>FY 2016</b>	
<b>FY 2015</b>	
<b>FY 2014</b>	

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding	650,000	-	-	-	-	650,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>650,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>650,000</b>	<b>1,473,280</b>

*Strategy #3: Create Broader Redevelopment Areas with Visible Projects*



### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	1
<b>Project Title:</b>	Water Line Replacement		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Water Distribution	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5056	<b>Estimated Useful Life (years):</b>	50
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/19

#### Project Description/Justification:

Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and transite and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects.

<b>FY 2019</b>	Stewart Circle and south end of Bradley Drive
<b>FY 2020</b>	South end of Beachview Drive (Highway Avenue to Bradley Drive)
<b>FY 2021</b>	Moriarty Street (Meadowlark Road to Hummingbird Avenue) and Beachview Drive (Bradley Drive to Marshall Drive)
<b>FY 2022</b>	Beachview Drive (Bradley Drive to Patton Drive) and Cape Drive (Holmes Boulevard to Sullivan Street)
<b>FY 2023</b>	Holmes Boulevard (Beal Parkway to Robinwood Drive)

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
<b>Improvements</b>	42,000	55,500	45,000	51,000	49,500	243,000	
<b>Furniture/Fixture/Equip.</b>	-	-	-	-	-	-	
<b>Operational Impact</b>	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)	(20,000)	
<b>Total Expenditures</b>	38,000	51,500	41,000	47,000	45,500	223,000	468,250

<b>Expenses From Prior Year(s):</b>	\$245,250	<b>Funded from Prior Yr. Revenue:</b>	\$245,250
-------------------------------------	-----------	---------------------------------------	-----------

#### Prior Year Activity on Project:

<b>FY 2018</b>	Marshall Drive NE and Bradley Drive NE
<b>FY 2017</b>	Greenbrier Drive NE
<b>FY 2016</b>	London Avenue NW, Robinwood Drive NW
<b>FY 2015</b>	Andalusia Street SE, Vista Street SW
<b>FY 2014</b>	Oak Street SE, Stacy Circle NE, Nebraska Avenue NE

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
<b>City Funding</b>	38,000	51,500	41,000	47,000	45,500	223,000	
<b>Grant Funding</b>						-	
<b>Debt Financing</b>						-	
<b>Other Outside Funding</b>						-	
<b>Revenue Enhancements</b>					-	-	
<b>Total Revenue Funding:</b>	38,000	51,500	41,000	47,000	45,500	223,000	468,250

#### Strategy #1: Economic Diversification & Resiliency





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	2
<b>Project Title:</b>	<b>Sewer System Lining and Grouting</b>		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Sewer Collection & Treatment	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5032	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Improve Existing Svs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/19

#### Project Description/Justification:

The City has 110 miles of sewer lines, with a majority of the lines consisting of clay pipe. Clay and unlined cast iron pipe are susceptible to root intrusion, offset joints and cracking due to the brittleness of the material. These problems allow a significant amount of inflow and infiltration and debris into the wastewater system, which can eventually result in stop-ups and possible sanitary sewer overflows. Prior to performing the rehabilitation, mains and manholes are inspected via closed-circuit television and monitored for leaks and other problems. The rehabilitation techniques include cured-in-place pipe lining, epoxy- or urethane-based manhole lining, and chemical root treatment.

<b>FY 2019</b>	Sewer System Lining and Grouting
<b>FY 2020</b>	Sewer System Lining and Grouting
<b>FY 2021</b>	Sewer System Lining and Grouting
<b>FY 2022</b>	Sewer System Lining and Grouting
<b>FY 2023</b>	Sewer System Lining and Grouting

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
<b>Improvements</b>	-	100,000	100,000	100,000	100,000	400,000	
<b>Furniture/Fixture/Equip.</b>	-	-	-	-	-	-	
<b>Operational Impact</b>	-	(51,000)	(51,000)	(51,000)	(51,000)	(204,000)	
<b>Total Expenditures</b>	-	49,000	49,000	49,000	49,000	196,000	1,617,003

<b>Expenses From Prior Year(s):</b>	<b>\$1,421,003</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$1,421,003</b>
-------------------------------------	--------------------	---------------------------------------	--------------------

#### Prior Year Activity on Project:

<b>FY 2018</b>	Sewer System Lining and Grouting
<b>FY 2017</b>	Sewer System Lining and Grouting
<b>FY 2016</b>	Sewer System Lining and Grouting
<b>FY 2015</b>	Sewer System Lining and Grouting
<b>FY 2014</b>	Sewer System Lining and Grouting

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
<b>City Funding</b>	-	49,000	49,000	49,000	49,000	196,000	
<b>Grant Funding</b>						-	
<b>Debt Financing</b>						-	
<b>Other Outside Funding</b>						-	
<b>Revenue Enhancements</b>					-	-	
<b>Total Revenue Funding:</b>	-	49,000	49,000	49,000	49,000	196,000	1,617,003

Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	1
<b>Project Title:</b>	Pump Station #01 - Station Control System Reconfiguration		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Sewer Collection & Treatment	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	1-Year
<b>Project Number:</b>	5031	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/19

#### Project Description/Justification:

Currently Pump Station #01 located at 18 Robinwood Drive SW has four main submersible sewage pumps separated into two operating systems identified as "A" and "B". The two systems are interdependent in a limited way, and each system controls two of the four pumps, one system cannot operate all four. System "A" has further control of the force-main by-pass and surge tank system which will operate to prevent an overflow of the gravity system if the pumps cannot handle the inflow to the station. A failure of control system "A" occurred in June 2017, this rendered the pump station in a partial automatic condition with only two pumps available and no automatic control of the emergency by-pass system. Diagnostics, materials, testing and repair took 6 days. The control system complexity is such that attempting to operate these functions in a manual mode could further damage the pumping system and or the environment. A 100% redundant system would allow either operating system "A" or "B" to control all functions in use at pump station #01 in the event of a control system failure.

<b>FY 2019</b>							
<b>FY 2020</b>	Pump Station #01 - Station Control System Reconfiguration						
<b>FY 2021</b>							
<b>FY 2022</b>							
<b>FY 2023</b>							

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	-	250,000	-	-	-	250,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>		<b>250,000</b>				<b>250,000</b>	<b>250,000</b>

Expenses From Prior Year(s):		Funded from Prior Yr. Revenue:	\$0
------------------------------	--	--------------------------------	-----

#### Prior Year Activity on Project:

<b>FY 2018</b>							
<b>FY 2017</b>							
<b>FY 2016</b>							
<b>FY 2015</b>							
<b>FY 2014</b>							

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding		250,000				250,000	
Grant Funding							-
Debt Financing							-
Other Outside Funding							-
Revenue Enhancements							-
<b>Total Revenue Funding:</b>		<b>250,000</b>				<b>250,000</b>	<b>250,000</b>

#### Strategy #1: Economic Diversification & Resiliency





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	1
<b>Project Title:</b>	Stormwater Improvements		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Stormwater	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5019	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Improve Existing Svcs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/19

#### Project Description/Justification:

This program involves the replacement or improvement of stormwater infrastructure, and also serves to address water quantity/flooding as identified in the City's Stormwater Master Plan. Improvement scheduled is for 339 Hollywood Boulevard NW. Stormwater infrastructure ensures the proper quantity and quality of stormwater runoff thereby protecting the health and safety of our citizens.

<b>FY 2019</b>	339 Hollywood Boulevard NW
<b>FY 2020</b>	228 Martisa Road NW to 226 Jet Drive NW
<b>FY 2021</b>	203 Fourth Street SE to Hollywood Boulevard SE
<b>FY 2022</b>	Alexander Place SE near Waynel Circle SE (area 30 in Stormwater Master Plan)
<b>FY 2023</b>	Driftwood Avenue SW at Iva Place SW (area 69 in Stormwater Master Plan)

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Project Cost
Improvements	150,000	300,000	100,000	100,000	60,000	710,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	(1,000)	(1,000)	(1,000)	(1,000)	(4,000)	
<b>Total Expenditures</b>	<b>150,000</b>	<b>299,000</b>	<b>99,000</b>	<b>99,000</b>	<b>59,000</b>	<b>706,000</b>	<b>1,009,812</b>

Expenses From Prior Year(s):	\$303,812	Funded from Prior Yr. Revenue:	\$303,812
------------------------------	-----------	--------------------------------	-----------

#### Prior Year Activity on Project:

<b>FY 2018</b>	Kepner Drive NE and Smith Drive NE, Okaloosa Road NE and Laurie Drive NE
<b>FY 2017</b>	N/A
<b>FY 2016</b>	Oak Street SE and Alder Avenue SE Drainage Improvement
<b>FY 2015</b>	Lake Drive NW Drainage Improvement
<b>FY 2014</b>	Hooper Drive NW Improvement

Revenue Funding Summary:	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Five Year Total	Total Revenue
City Funding	150,000	299,000	99,000	99,000	59,000	706,000	
Grant Funding							-
Debt Financing							-
Other Outside Funding							-
Revenue Enhancements					-	-	
<b>Total Revenue Funding:</b>	<b>150,000</b>	<b>299,000</b>	<b>99,000</b>	<b>99,000</b>	<b>59,000</b>	<b>706,000</b>	<b>1,009,812</b>

#### Strategy #1: Economic Diversification & Resiliency





# Statistical Information

---

## HISTORY & PROFILE

The City of Fort Walton Beach, Florida prides itself on being a small, family-oriented seaside community boasting a downtown area that was home to a significant prehistoric Native American community on the Gulf Coast of Northwest Florida. Situated at the junction of two major highways - US 98 (Miracle Strip Parkway) and SR 85 (Eglin Parkway) - Fort Walton Beach enjoys the benefits of its crossroads location along the coastal portion of the Northwest Florida regional transportation network. The City offers a full-service government providing police and fire protection; cultural and recreational activities including parks, a library, a museum, and two championship golf courses; planning and zoning; public works such as street, sidewalk, right-of-way, and cemetery maintenance; utilities service including water, sewer, and storm water; and garbage and recycling collection to a coastal community of 20,869 full-time residents.

The City has an exciting and romantic history. As early as 600 B.C., Indian tribes were attracted to Fort Walton Beach from the Mississippi and Tennessee River Valleys and the Southeast Georgia coast. The beginning for the City occurred following the War Between the States when Alabama war veteran John Brooks selected a site of 111 acres where he built a three-room cabin in 1867. Other settlers soon followed. By 1884, the population of the area required establishment of a small schoolhouse. In 1902, the first hotel, Brooks House, was built along the sound and shortly thereafter the first post office was built in 1906. The Montgomery, Alabama, Maxwell Field military base developed an airfield in Fort Walton in 1933 on 137 acres of land and used it as a bombing and gunnery range. The most significant factor in the City's growth was the creation and later expansion, of that airfield, which is now Eglin Air Force Base (the largest military installation in the world) in 1937, the year the City Charter was adopted. Originally chartered as a municipality under the laws of the State of Florida, actual formation of the City was in 1941 when the Florida legislature officially named it the Town of Fort Walton. In 1953, the Florida Legislature granted the City a new charter at which time the name was changed to Fort Walton Beach. The name Walton originates from Colonel George Walton, who was Secretary of the East-West Florida Territory in 1822-26 and son of George Walton, signer of the Declaration of Independence and Governor of Georgia.



First Schoolhouse

The presence of the military base provided the key economic stimulus for the City's early growth, supplemented by the attractiveness of the location. The City enjoyed a substantial population and economic boom from the 1950's through the end of the 1970's. Subsequently, things started to slow down. The military base became less important to the City's economy than the growing tourism industry. In the late 1960's and early 1970's Fort Walton Beach began to experience a decline in economic prosperity, some of which can be attributed to the utility and transportation infrastructure getting older and commercial and residential structures becoming deteriorated. New development began to take place in the surrounding communities. The City, having nearly run out of developable land, started to focus attention on finding ways to induce private enterprise investment in the City and thus capturing a greater share of the local and regional market.

The City's premier gathering place along the Santa Rosa Sound has been the Fort Walton Landing Park since its purchase in 1986. Building upon that with the complete reconstruction of Brooks Street, including the Brooks Bridge Park in 2013, the City's downtown waterfront was opened up to an extent never before realized and spurred economic growth downtown. Outside of downtown, the City completed construction of a new recreational complex, which has added to the attraction of the City.



Recreation Complex – opened Summer 2015



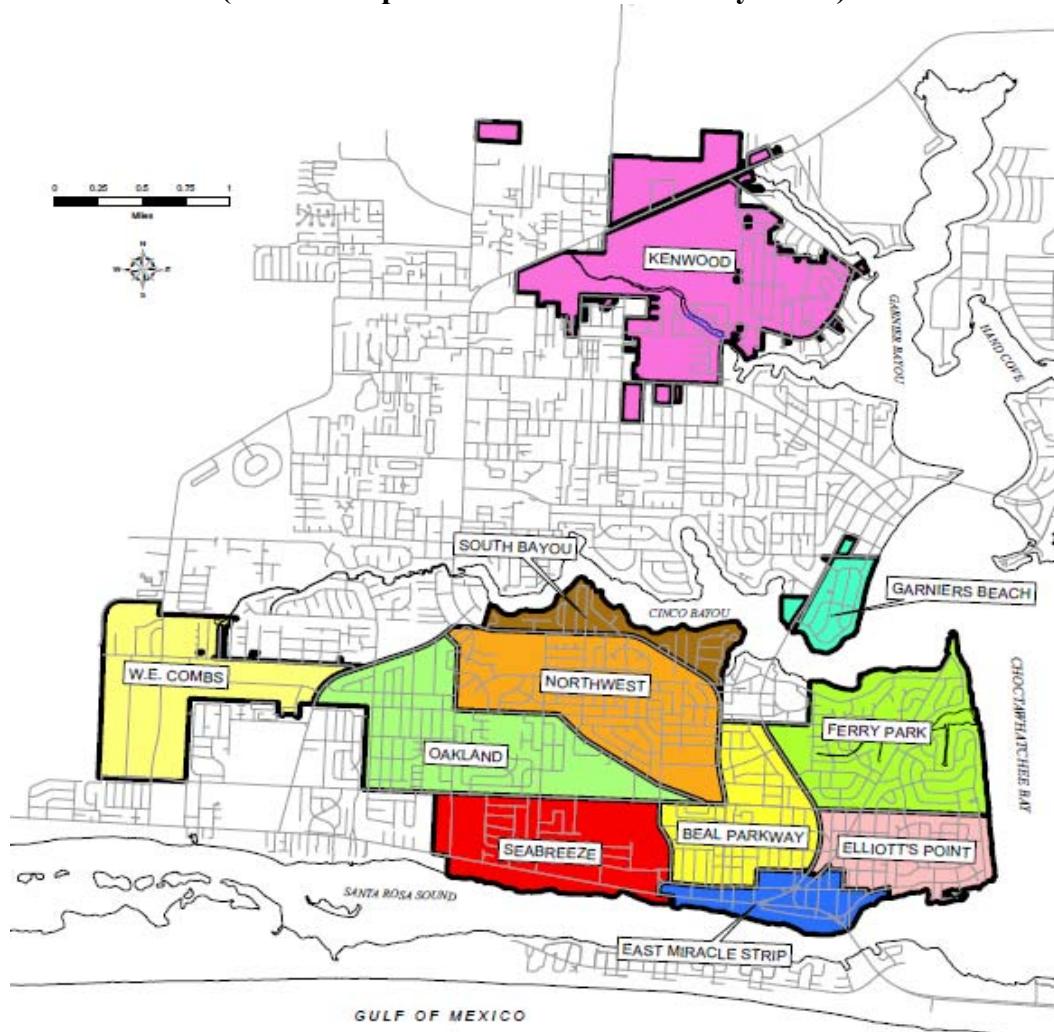
Downtown Redevelopment: Brooks Bridge Park

## Statistical Information

	DATE OF INCORPORATION: June 16, 1941
FORM OF GOVERNMENT: Council & Manager	PAVED STREETS: 93.12 miles
GEOGRAPHIC AREA: 7.60 square miles	SIDEWALKS: 63.67 miles
TAXABLE ASSESSED VALUE: \$1,356,071,543	WATER & SEWER LINES: 282.82 miles
CITY MILLAGE RATE: 5.7697	STORM DRAIN: 43.18 miles
POPULATION: 21,895	POLICE STATIONS: 1 FIRE STATIONS: 2
EMPLOYEES: 356 positions, 301.15 FTE's	LIBRARIES: 1 MUSEUMS: 4
SWORN POLICE OFFICERS: 46	18-HOLE GOLF COURSES: 2
FIREFIGHTING PERSONNEL: 37	ACRES OF PARKS: 206

## CITY NEIGHBORHOODS

(un-shaded portions are not in the City limits)



### BEAL PARKWAY

CHARACTERISTICS: Mostly Residential, CRA District

BOUNDARIES: The Beal Parkway Neighborhood includes much of the City's central core. It includes all lands between Eglin Parkway and Beal Parkway north of Second Street and north of First Street west of Harbeson Avenue. It extends north to Hughes Street and also includes the properties that lie between Robinwood Drive and Beal Parkway and between First Street and Hollywood Boulevard. All parts of the Kelly Subdivision and First Addition to Kelly Subdivision in the area of Comet Street are also included.

ATTRIBUTES AND QUALITIES: The Beal Parkway Neighborhood is home to the City's new Public Safety Complex housing police and fire services. The neighborhood includes most of the City's areas in need of code enforcement and rehabilitation activities. The area has one of the highest crime rates in the City. Not surprisingly, the City has targeted funds into this area from the HUD Community Development Block Grant (CDBG) program. Through diligent code enforcement and crime prevention activities, which are presently centered in the Police Department's Community Policing Program, much progress has been made to improve conditions in this neighborhood. However, there are still many improvements needed. To meet those needs, the City's Redevelopment Area was expanded to include this area in order to provide additional funding sources to remedy the blight in this area. Substantial land use changes encouraging mixed-uses and de-emphasizing heavy commercial activities will encourage expenditure of private capital in this area. New development is needed to infill parcels which developers have ignored due to lack of infrastructure, which is available in the newer neighborhoods of the City.

### EAST MIRACLE STRIP

CHARACTERISTICS: Primarily Commercial, CRA District, Waterfront

BOUNDARIES: The East Miracle Strip Neighborhood lies entirely within the Community Redevelopment Area. The boundaries are Elm Avenue extended to Choctawhatchee Bay to the east; Choctawhatchee Bay to the south; the common property line between the St. Simon's Episcopal Church/The Boat Marina on south side of US 98 and Beal Parkway on the north side of US 98 to the west; and to the north following First Street from Beal Parkway east to Harbeson Avenue then Second Street and then east to Chicago Avenue.

ATTRIBUTES AND QUALITIES: The East Miracle Strip Neighborhood is the former MainStreet area, also referred to as Downtown. This area encompasses the oldest areas of the City and, not surprisingly, is the location of most of the City's historic structures and sites. Land use is primarily business, which caters to both the local population and the needs of tourists which cannot be met on Okaloosa Island. US 98 and Eglin Parkway (SR85) merge in this area often forming a traffic bottleneck at the foot of Brooks Bridge. The area is central to the redevelopment planning of the CRA and is seeing an upsurge in interest in the redevelopment of prime waterfront properties currently underdeveloped with older single family residences (many locally historic). National historic treasures located here include the Gulfview Hotel site and the Indian Temple Mound. This area includes most of the area forming the designated "Main Street" Program by the Florida Department of State in 1997. The City's museum and new library are also located in this neighborhood.

### ELLIOTT'S POINT

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Elliott's Point Neighborhood refers to the southeastern portion of the City. While Elliott's Point Subdivision and subsequent additions to the original subdivision include lands north and south of Hollywood Boulevard east of Ferry Road, the neighborhood known as Elliott's Point is that area south of Hollywood Boulevard and east of Chicago Avenue. The eastern and southern boundaries are Choctawhatchee Bay.

ATTRIBUTES AND QUALITIES: The Elliott's Point Neighborhood is almost entirely comprised of residential land use. The waterfront properties are all single family residential as are the more eastern inland properties. The western properties are mostly multi-family residentially, although much of the Ocean City Subdivision portion of the neighborhood still exists as single family residential land use. Many of the city's older homes and most prestigious newer homes are co-located in this neighborhood which is characterized by its Spanish moss-laden Oak trees which canopy the many streets. Unfortunately, many of the older frame vernacular homes are being razed for development of more modern homes rather than restored or improved, although some are receiving additions and a new coat of paint. There are no public schools located within this neighborhood that form a central public place, but there are several churches that serve as neighborhood gathering places. The neighborhood also features public parks like Villa Russ Park, which is surrounded by homes and is concealed from casual notice by passersby. Waterfront access is available at Hood Avenue, the end of Hollywood Boulevard, at Shore Drive east of Bay Drive, at the south end of Bay Drive and at Walkedge Drive where there is also a small boat ramp facility.

### FERRY PARK

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Ferry Park Neighborhood is located in the northeast corner of the main portion of the City. The boundaries are Cinco Bayou to the north; Choctawhatchee Bay to the east; Hollywood Boulevard to the south; and Vine Avenue, Buck Drive, Uptown Station, and the Town of Cinco Bayou to the west.

ATTRIBUTES AND QUALITIES: The Ferry Park Neighborhood is comprised almost entirely of single-family residential homes from

## Statistical Information

---

the most prestigious to more modest dwellings. Everyone knows the prestigious names Sudduth Circle, Yacht Club Drive and Bay Drive. Unfortunately, the neighborhood includes several properties that are constantly on the list of code enforcement violations, properties that have not been properly maintained and therefore devalue the other well-maintained homes. This neighborhood surrounds the City's Ferry Park/Docie Bass Recreation Center/Elliotts Point Elementary School Complex located at the intersection of Hughes Street with Ferry Road. Other prominent features include Goodthing Lake, formerly Lake Earl, a brackish body of water with a precarious outlet to Choctawhatchee Bay. Land uses also include a few residence-offices along Buck, Staff and Hospital Drives as well as the former hospital site, now an adult congregate living facility (ACLF) and the County Health Department Offices. There is also a small amount of neighborhood convenience commercial uses along Hollywood Boulevard in the southwestern corner of the neighborhood. At the end of Ferry Drive is the well-known Fort Walton Yacht Club, a private yacht club.

## GARNIER'S BEACH

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Garnier's Beach Neighborhood is somewhat isolated from the rest of the City. It lies between the unincorporated area of Okaloosa County known as Ocean City and Cinco Bayou (water body). The boundaries of this neighborhood are at South Street on the north, Choctawhatchee Bay on the east, Cinco Bayou on the South, and Cinco Bayou and Eglin Parkway on the west. The Town of Cinco Bayou lies immediately south of this neighborhood at the foot of the Cinco Bayou Bridge where Eglin Parkway crosses Cinco Bayou.

ATTRIBUTES AND QUALITIES: The Garnier's Beach Neighborhood is almost entirely comprised of the subdivision named Garnier's Beach, which was platted in 1949-50 and is one of the oldest areas of the City. The residential area is small in size, just 247 houses. This neighborhood also includes a waterfront city park, Garnier's Beach Park. Commercial uses include a house converted to an insurance office at the southeast corner of South Street and Eglin Parkway; a restaurant located at the southwest corner of Eglin Parkway and South Street; and Mariner Plaza Shopping Center. The neighborhood's location makes it a wonderful hideaway from the hustle and bustle along Eglin Parkway. The area is similar to Bay Drive/Brooks Street in Elliott's Point in that it has large trees forming a canopy along most of its streets. While most of the homes are modest in size there has been a recent trend where homes are being resold, remodeled and enlarged, especially those facing the Bay and Bayou.

## KENWOOD

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Kenwood Neighborhood is bounded on the north by the U.S. Government's Eglin Air Force Base Reservation; on the east by Chula Vista Bayou and Garnier's Bayou; on the south by Don's Bayou, Racetrack Road and Bob Sikes Boulevard; and on the west by Denton Boulevard, Hospital Drive and Lewis Turner Boulevard.

ATTRIBUTES AND QUALITIES: The Kenwood Neighborhood is one of the most desired residential locations in the City, blending the prestige of a golf course setting with the natural waterfront tranquility of Bass Lake and adjacent bayous. The City bought the land for the golf course from the Federal Government in the 1960's for the purpose of providing active and passive recreation opportunities and open space. The City built and maintains two quality 18 hole courses, The Pines and The Oaks. The neighborhood is largely residential and is comprised of single family homes and multi-family complexes, Choctawhatchee high school, Pryor middle school, Kenwood elementary school, the City's Golf Club, Fire Station #2, and Choctaw Plaza. This neighborhood represents the entire area located within the City limits in the area of the Golf Course and is often referred to as the "Golf Course Area". Over the last few decades hundreds of properties have voluntarily annexed to the City forming the Kenwood Neighborhood as it is now constituted; however, there are substantial areas still located in unincorporated Okaloosa County adjacent to this neighborhood, meaning the problems created by irregular municipal boundaries will persist and the Kenwood Neighborhood will remain a distant mile and one-half from the nearest part of the original City limits.

## NORTHWEST

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Northwest Neighborhood is located in the northwest quadrant of the City. Its boundaries are Beal Parkway NW to the north; the Beal Parkway Neighborhood to the east; Jet Drive, Silva Drive, Willard Road and Holmes Boulevard to the south; and Wright Parkway to the west.

ATTRIBUTES AND QUALITIES: The Northwest Neighborhood includes a full range of land use types. Most of the land is comprised of single family residential homes in subdivisions. There are also some multiple family projects primarily located on the fringes of the neighborhood along collector streets such as Wright Parkway and Robinwood Drive, and along Alabama Avenue. Strip commercial development is located along Beal Parkway lying south of its intersection with Yacht Club Drive. Heavy businesses, including moving companies, warehouses and automotive repair and servicing are located along Industrial Street and Hollywood Boulevard in the southeastern portion of the neighborhood. Silver Sands Elementary School is located in the Northwest Neighborhood. The neighborhood is well provided with recreation facilities such as Jet Stadium, Jet Drive Park, a neighborhood park which has active recreation facilities, and Memorial Drive Park which provides passive recreation opportunities. Three other parks provide 12.6 acres of additional open space, although they have not been developed. The Northwest Neighborhood also includes the City-owned Beal Memorial Cemetery and the U.S. Postal Service Office. The diversity of land use types has created some land use conflicts between single family residential areas and more intense commercial/industrial zoning and land use. The Northwest Neighborhood does contain some of the more desirable inland areas to reside in, such as Bayou Woods and Vesta Heights Subdivisions. It also contains some of the

## Statistical Information

---

areas which require attention by the City to see that properties are properly maintained.

### OAKLAND

CHARACTERISTICS: Residential

BOUNDARIES: The Oakland Neighborhood is bounded by Northwest Neighborhood to the east, Hollywood Boulevard and the City of Mary Esther to the south, the City of Mary Esther and Mary Esther Cutoff to the west, and Mary Esther Cutoff to the north.

ATTRIBUTES AND QUALITIES: The Oakland Neighborhood's predominant land use is detached single family residential homes in platted subdivisions. This neighborhood also has a number of multiple family projects, primarily zero-lot line and townhomes. Strip commercial development is located along Mary Esther Cutoff and that portion of Beal Parkway lying south of its intersection with Yacht Club Drive. Businesses, such as warehouses and automotive repair and servicing are located along Hollywood Boulevard in the eastern portion of the neighborhood. There is a small convenience commercial area along Wright Parkway north of Hollywood. Bruner Middle School is the only school located in this neighborhood. The neighborhood is well provided with recreation facilities such as Fred Hedrick Community Center, the Municipal Tennis Center and Oakland Heights School Athletic Fields. Cecelia Park is a mini-park that provides passive recreation opportunities. The Oakland Neighborhood also includes the City's Public Works Maintenance Yard located on Hollywood Boulevard between Jet Drive and Memorial Parkway and Liza Jackson Charter School.

### SEABREEZE

CHARACTERISTICS: Mixed Zoning, Waterfront

BOUNDARIES: The Seabreeze Neighborhood extends from Hollywood Boulevard on the north, Bass Avenue and Robinwood Drive to the east, Santa Rosa Sound on the south, and the City of Mary Esther on the west.

ATTRIBUTES AND QUALITIES: The Seabreeze Neighborhood is one of the most diverse neighborhoods relative to land use, including single family residential in the Santa Rosa Park, Seabreeze and Santasia Park Subdivisions, multiple family residential in the Fountainhead and Jackson Trail Apartment Complexes, professional offices in complexes like Paradise Village, highway commercial uses like the restaurants, hotel/motels and new car dealerships, light industrial uses like the United Parcel Service and Keego Brick; and utilities like Gulf Power Company. There is an abundance of public and quasi-public land uses such as schools (Edwins Elementary and Fort Walton Beach High) and churches (St. Mary's Catholic, First Church of Christian Science, Holy Trinity Lutheran Church, Nazarene Church, and the Seventh Day Adventists). St. Mary's also has a parochial school for First through Eighth grades. Public parks include Liza Jackson Park and the Memorial Park/Senior Citizens Center.

### SOUTH BAYOU

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The South Bayou Neighborhood's southern boundary is the major arterial road Beal Parkway NW. The eastern boundary is where the City limits abut those of the Town of Cinco Bayou. To the west lies unincorporated Okaloosa County near where Mary Esther Cutoff (SR 393) intersects Beal Parkway.

ATTRIBUTES AND QUALITIES: The South Bayou Neighborhood is one of the most prestigious in the City. Many fine homes are located along the waterfront on large lots at the end of the numerous cul-de-sacs. Most of the streets begin at Beal Parkway and wind toward the waterfront. This area also has a nice tree canopy along many of the streets. There are several passive parks located throughout the neighborhood, Briarwood Park, Mimosa Park and Ewing Park. The neighborhood is almost entirely composed of single family detached residential subdivisions. The lone exception is a small commercial area located at Howell Drive/Beal Parkway comprising an office for a cellular phone company and a medical office.

### W.E. COMBS

CHARACTERISTICS: Primarily Commercial

BOUNDARIES: The Combs-New Heights Neighborhood is comprised largely of the City's Commerce and Technology Park. It is bounded on the north by unincorporated Okaloosa County, on the east by the Sylvania Heights area of Okaloosa County and Mary Esther Cut-Off, on the south by the City of Mary Esther and to the west by Hurlburt Field, which is part of the Eglin Air Force Base Complex.

ATTRIBUTES AND QUALITIES: The Combs-New Heights Neighborhood includes Combs-New Heights elementary school, which gives the neighborhood its name, and dates to the 1950's and 1960's when most of the residential areas were platted. These subdivisions were annexed to the City by special election for large areas and by individual voluntary requests during the early 1960's. The residential area is a quiet area which lies between Gap Creek and Lovejoy Road and until the early 1990's had no sanitary sewer or paved roads. The residential area's proximity to the industrial and heavy business area to the south and west as well as the very rundown unincorporated area, Sylvania Heights, located to the east, provides a myriad of incompatible land uses. Hurlburt Arms, a multifamily subdivision/apartment complex, is an enclave that lies between Mary Esther on the south, east and west, and the City's Industrial Park on its north, near Anchors Street. A large portion of this neighborhood is industrial, warehousing and wholesaling enterprises, which were developed on land owned and strictly controlled by the City from the 1960's until 1994. Most of the industrially zoned lands are developed although there are still several tracts that have never been sold.

## LOCATION



## WEATHER

Summer Temp. 83°F



Winter Temp. 61°F



Annual Rainfall 62"



## LOCAL AREA ECONOMY

### Top 10 Employers

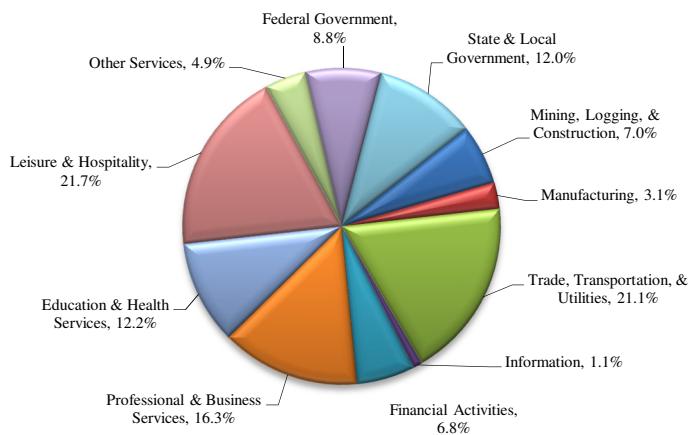
Employer	Product/Service	Employees
USAF – Eglin*	Air Force Development Test Center	19,413
USAF – Hurlburt**	Air Force Special Ops Command	10,729
Okaloosa County School District	Education Services	3,349
Okaloosa County ***	Local Government Services	1,619
Fort Walton Beach Medical Center	Medical Services	1,065
Lockheed Martin Corporation	Military Technical Support	926
Reliance Test & Technology	Military Technical Support	800
North Okaloosa Medical Center	Medical Services	643
CenturyLink	Communications	600
Walmart (Okaloosa Combined)	Consumer Products	600

\*Includes military, civilian, and contractor personnel

\*\*Includes military and civilian personnel

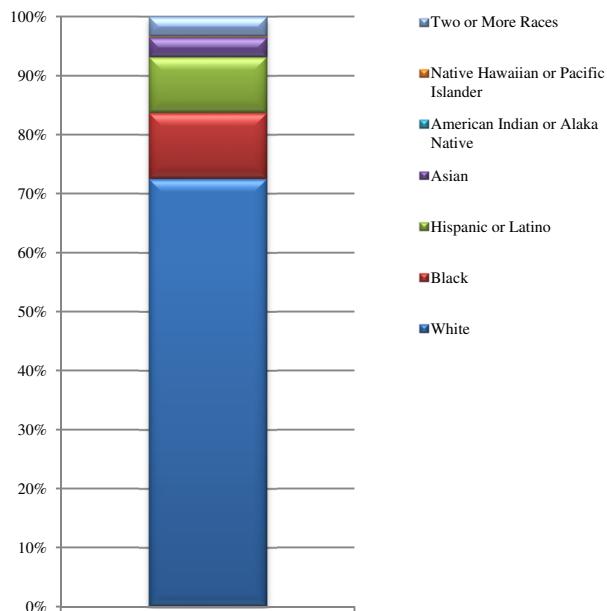
\*\*\*Includes County Commission, Clerk of Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector

### Non-Agricultural Employment by Industry

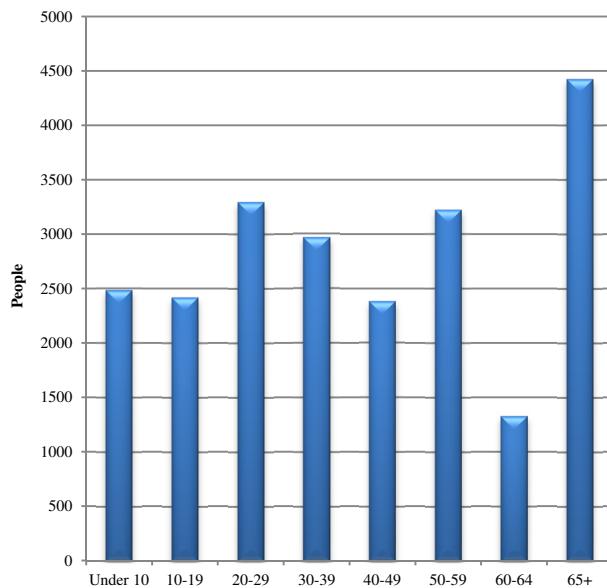


## DEMOGRAPHICS

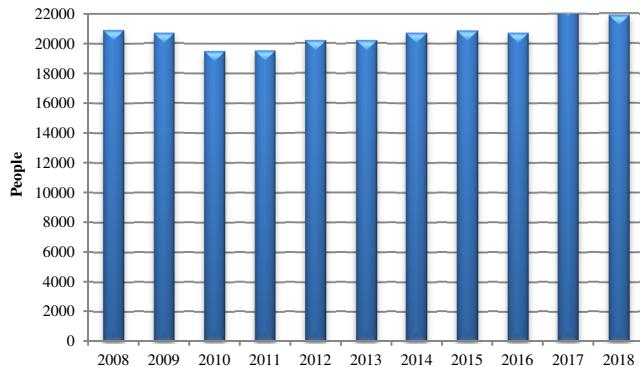
**FWB Population by Race**



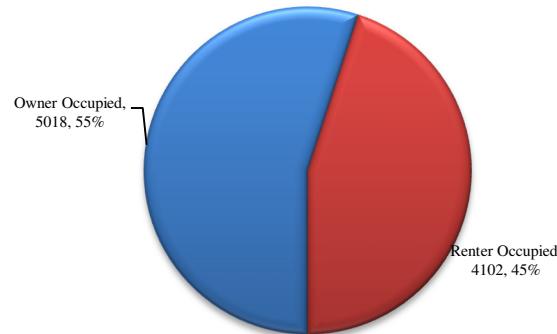
**FWB Age Distribution**



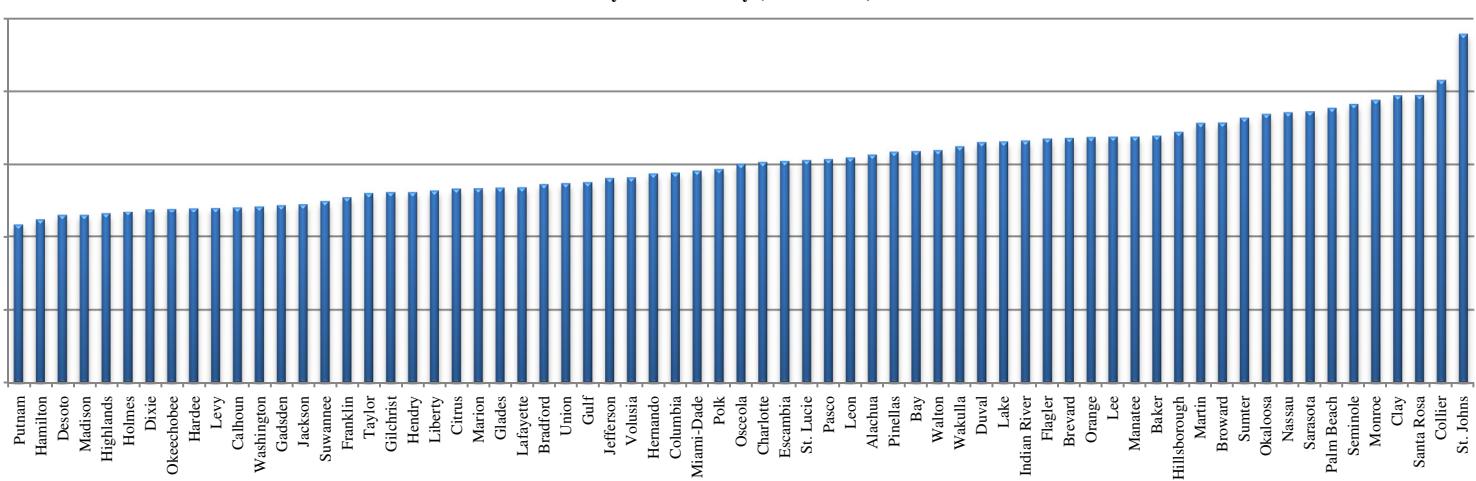
**FWB Population**



**Housing Units**

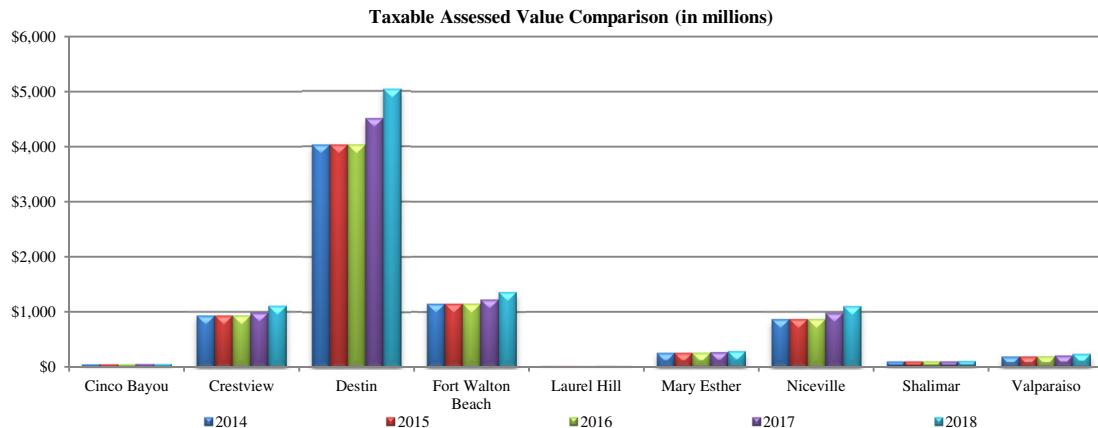


**Median Income by Florida County (in thousands)**



## Statistical Information

### PROPERTY TAXES



#### Property Tax Burden Comparison for Okaloosa County's Residents

Municipality	Total Millage	Taxable Value	Population	Ad Valorem per Capita
Laurel Hill	14.2531	\$17.4M	601	\$413
Valparaiso	15.7771	\$234.4M	4,946	\$748
Crestview	17.6997	\$1109.1M	23,856	\$823
Mary Esther	14.9878	\$290.9M	4,291	\$1,016
Niceville	14.4531	\$1102.7M	15,249	\$1,045
<b>Fort Walton Beach</b>	<b>16.5228</b>	<b>\$1358.4M</b>	<b>21,895</b>	<b>\$1,025</b>
Shalimar	15.3331	\$99.1M	808	\$1,881
Cinco Bayou	16.3331	\$52.8M	430	\$2,004
Destin	13.3681	\$5038.8M	13,765	\$4,894
Okaloosa County*	14.3531	\$17463.5M	202,970	\$1,235

\*Multiple fire districts serve the unincorporated areas, with varying millage rates

*Fort Walton Beach is the only full-service city, providing police, fire, water & sewer, garbage, and stormwater services along with recreational programs, senior center, library, museums, and two 18-hole golf courses.*

#### Top 10 Fort Walton Beach Taxpayers – 2017

Taxpayer	Total Taxable Value	Percentage
Gulf Power Co.	\$ 21,096,424	1.65%
Suso 2 Uptown, LP	14,865,578	1.16%
Cox Communications Gulf Coast, LLC	7,553,701	0.59%
DRS Training & Control	6,935,183	0.54%
99 Eglin LTD	6,218,436	0.49%
Fort Walton Machining, Inc.	6,167,468	0.48%
Pacifica Walton Beach LLC	5,477,074	0.43%
FNBT.COM Bank	5,180,086	0.41%
PSH of Okaloosa LLC	5,175,705	0.41%
Embarq Corp.	<u>5,043,817</u>	<u>0.39%</u>
	\$ 83,713,472	6.55%
Other Taxpayers	\$ 1,194,048,289	93.45%
Total Taxable Assessed Value	\$ 1,277,761,761	100.00%

## Statistical Information

Department and/or Service	Fee Description	Current Rate				Current Rate Implemented
Water & Wastewater		Rates Effective October 1, 2018				
Monthly Water Rates <sup>(1,2)</sup>		Residential Inside	Commercial Outside <sup>(3)</sup>	Residential Inside	Commercial Outside <sup>(3)</sup>	Res 2014-21 10/28/14
Lifeline Rate <sup>(4)</sup>		\$11.21	\$14.01	\$11.21	\$14.01	Res 2014-21 10/28/14
Monthly Base Charge, Meter Size:						Res 2014-21 10/28/14
3/4"		\$11.21	\$14.01	\$11.21	\$14.01	Res 2014-21 10/28/14
1.0"		\$11.21	\$14.01	\$11.21	\$14.01	Res 2014-21 10/28/14
1.5"		\$15.23	\$19.04	\$15.23	\$19.04	Res 2014-21 10/28/14
2.0"		\$25.89	\$32.36	\$25.89	\$32.36	Res 2014-21 10/28/14
3.0"		\$39.45	\$49.31	\$39.45	\$49.31	Res 2014-21 10/28/14
4.0"		\$49.30	\$61.63	\$49.30	\$61.63	Res 2014-21 10/28/14
6.0"		\$78.43	\$98.04	\$78.43	\$98.04	Res 2014-21 10/28/14
8.0" & 10.0"		\$117.54	\$146.93	\$117.54	\$146.93	Res 2014-21 10/28/14
Multi-Residential / Multi-Commercial, Additional per Unit		\$8.30	\$10.38	\$8.30	\$10.38	Res 2014-21 10/28/14
Gallonage Rate-per 1,000 gallons per unit			Inside	Outside <sup>(3)</sup>		Res 2014-21 10/28/14
Block 1 (0-2,000)			Included in Monthly Base Charge			Res 2014-21 10/28/14
Block 2 (2,001 - 4,000)				\$3.34	\$4.18	Res 2014-21 10/28/14
Block 3 (4,001 - 8,000)				\$4.09	\$5.11	Res 2014-21 10/28/14
Block 4 (8,001 +)				\$6.13	\$7.66	Res 2014-21 10/28/14
Monthly Wastewater Rates <sup>(2)</sup>		Residential	Commercial			Res 2014-21 10/28/14
Lifeline Rate <sup>(4)</sup>		\$24.57		\$29.49		Res 2014-21 10/28/14
+ Diminishing Charge <sup>(6)</sup>		\$0.38		\$0.38		Res 2014-21 10/28/14
Total Lifeline Rate <sup>(4)</sup>		\$24.95		\$29.87		Res 2014-21 10/28/14
Monthly Base Charge		\$24.57		\$29.49		Res 2014-21 10/28/14
+ Diminishing Charge <sup>(6)</sup>		\$0.38		\$0.38		Res 2014-21 10/28/14
Monthly Base Charge		\$24.95		\$29.87		Res 2014-21 10/28/14
Gallonage Rate-per 1,000 gallons per unit <sup>(4,5)</sup>						Res 2014-21 10/28/14
Block 1 (0-2,000)			Included in Monthly Base Charge			Res 2014-21 10/28/14
Block 2 (2,001 +)		\$7.72		\$9.27		Res 2014-21 10/28/14
+ Diminishing Charge <sup>(6)</sup>		\$0.38		\$0.38		
Block 2 (2,001 +)		\$8.10		\$9.65		Res 2014-21 10/28/14

<sup>(1)</sup>Irrigation customers subject to water rates as outlined herein; <sup>(2)</sup>Monthly Base Charge is per Unit. Residential Single Family and Commercial count as 1 unit. Multi-Family and Multi-Commercial are billed according to meter size and unit count; <sup>(3)</sup>Outside City surcharge of 25% for water; <sup>(4)</sup>Single family residence with less than 2,000 gallons per month; <sup>(5)</sup>Residential service capped at 16,000 gallons per unit. Diminishing charge is adjusted annually and is used for capital projects in the wastewater operations.

Stormwater Management Fee Effective October 1, 2018			
	Residential Property (includes all single family and multi-family residential dwelling units)	\$5.00 per month per residential dwelling unit	Res 2014-21 10/28/14
	Commercial Property	Base ERU = Total impervious surface on property divided by the residential ERU of 3,200 S.F. or one (1) ERU, whichever is greater	Res 2014-21 10/28/14

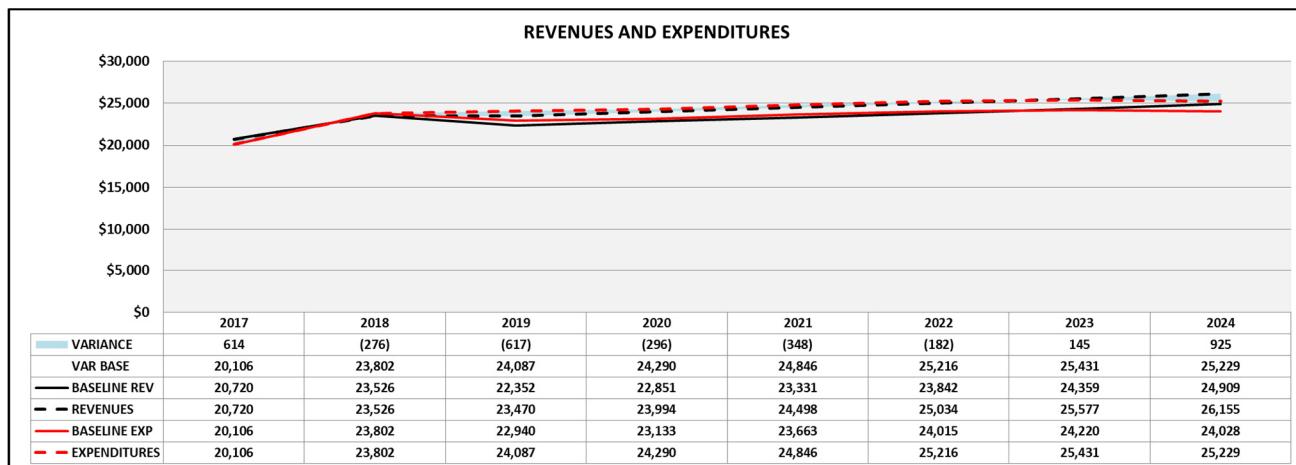
## Statistical Information

SELECT FEE SCHEDULES							
Basic Garbage Rates							
Residential:	Garbage	Tipping*	Total				
One Container	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13			
Two Containers	\$21.20	\$12.80	\$34.00	Res 2013-2 01/08/13			
Residential Dumpsters, Individual meters	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13			
Commercial:							
One Container	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13			
Two Containers	\$57.20	\$14.55	\$71.75	Res 2013-2 01/08/13			
Sharing Dumpster (Minimum charge)	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13			
2 Cubic Yards:							
2 Cubic Yards, 2 x week	\$60.70	\$52.40	\$113.10	Res 2013-2 01/08/13			
2 Cubic Yards, 3 x week	\$91.05	\$78.50	\$169.55	Res 2013-2 01/08/13			
2 Cubic Yards, 4 x week	\$121.45	\$104.55	\$226.00	Res 2013-2 01/08/13			
2 Cubic Yards, 5 x week	\$151.75	\$130.70	\$282.45	Res 2013-2 01/08/13			
2 Cubic Yards, 6 x week	\$182.10	\$156.80	\$338.90	Res 2013-2 01/08/13			
4 Cubic Yards:							
4 Cubic Yards, 2 x week	\$85.70	\$104.55	\$190.25	Res 2013-2 01/08/13			
4 Cubic Yards, 3 x week	\$128.55	\$156.80	\$285.35	Res 2013-2 01/08/13			
4 Cubic Yards, 4 x week	\$171.40	\$209.05	\$380.45	Res 2013-2 01/08/13			
4 Cubic Yards, 5 x week	\$214.25	\$261.30	\$475.55	Res 2013-2 01/08/13			
4 Cubic Yards, 6 x week	\$257.10	\$313.55	\$570.65	Res 2013-2 01/08/13			
6 Cubic Yards:							
6 Cubic Yards, 2 x week	\$112.50	\$156.80	\$269.30	Res 2013-2 01/08/13			
6 Cubic Yards, 3 x week	\$168.75	\$235.20	\$403.95	Res 2013-2 01/08/13			
6 Cubic Yards, 4 x week	\$224.95	\$313.55	\$538.50	Res 2013-2 01/08/13			
6 Cubic Yards, 5 x week	\$281.20	\$391.90	\$673.10	Res 2013-2 01/08/13			
6 Cubic Yards, 6 x week	\$337.45	\$470.35	\$807.80	Res 2013-2 01/08/13			
8 Cubic Yards:							
8 Cubic Yards, 2 x week	\$135.70	\$209.05	\$344.75	Res 2013-2 01/08/13			
8 Cubic Yards, 3 x week	\$203.55	\$313.55	\$517.10	Res 2013-2 01/08/13			
8 Cubic Yards, 4 x week	\$271.40	\$418.05	\$689.45	Res 2013-2 01/08/13			
8 Cubic Yards, 5 x week	\$339.25	\$522.60	\$861.85	Res 2013-2 01/08/13			
8 Cubic Yards, 6 x week	\$407.10	\$627.05	\$1034.15	Res 2013-2 01/08/13			
One time fee to change size of dumpster			\$25.00	Res 07-15 09/05/07			
Compactor	Commercial Rate x 3 x Bulk Container(s)			Res 2012-3 02/14/12			
*The Tipping Component of Fees will be adjusted based on the City's current contract with Allied Waste.							
Commercial Recycling Rates							
4 Cubic Yards:	Garbage	Tipping*	Total				
4 Cubic Yards, 2 x week	\$112.70	\$0.00	\$112.70	Res 2012-6 03/27/12			
4 Cubic Yards, 3 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12			
4 Cubic Yards, 4 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12			
4 Cubic Yards, 5 x week	\$281.70	\$0.00	\$281.70	Res 2012-6 03/27/12			
6 Cubic Yards:							
6 Cubic Yards, 2 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12			
6 Cubic Yards, 3 x week	\$253.50	\$0.00	\$253.50	Res 2012-6 03/27/12			
6 Cubic Yards, 4 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12			
6 Cubic Yards, 5 x week	\$422.50	\$0.00	\$422.50	Res 2012-6 03/27/12			
8 Cubic Yards:							
8 Cubic Yards, 2 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12			
8 Cubic Yards, 3 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12			
8 Cubic Yards, 4 x week	\$450.70	\$0.00	\$450.70	Res 2012-6 03/27/12			
8 Cubic Yards, 5 x week	\$563.35	\$0.00	\$563.35	Res 2012-6 03/27/12			
Contaminated Load Fee (per dump) - 4 CY	\$20.00	\$31.20	\$51.20	Res 2013-2 01/08/13			
Contaminated Load Fee (per dump) - 6 CY	\$20.00	\$56.10	\$76.10	Res 2013-2 01/08/13			
Contaminated Load Fee (per dump) - 8 CY	\$20.00	\$87.20	\$107.20	Res 2013-2 01/08/13			

## Statistical Information

### FIVE-YEAR FINANCIAL FORECASTS

#### General Fund



#### Pro-Forma for Utilities Fund - 401

	Adopted		PROJECTED			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Service Fees - Water, resid	2,341,976	2,350,903	2,409,676	2,469,917	2,531,665	2,594,957
Service Fees - Sewer, resid	4,764,807	4,811,637	4,931,928	5,055,226	5,181,607	5,311,147
Service Fees - Water, comm	1,489,145	1,419,650	1,455,141	1,491,520	1,528,808	1,567,028
Service Fees - Sewer, comm	2,116,092	2,093,128	2,145,456	2,199,093	2,254,070	2,310,422
Connection Fees	55,082	48,506	48,991	49,481	49,976	50,476
Service Charges & Penalties	217,606	249,684	252,181	254,703	257,250	259,822
<b>Operating Revenues</b>	<b>10,984,708</b>	<b>10,973,508</b>	<b>11,243,373</b>	<b>11,519,940</b>	<b>11,803,375</b>	<b>12,093,851</b>
Interest & Other Revenues	154,321	147,491	150,441	153,450	156,519	159,649
<b>Non-Operating Revenues</b>	<b>154,321</b>	<b>147,491</b>	<b>150,441</b>	<b>153,450</b>	<b>156,519</b>	<b>159,649</b>
<b>TOTAL REVENUES</b>	<b>11,139,029</b>	<b>11,120,999</b>	<b>11,393,814</b>	<b>11,673,389</b>	<b>11,959,894</b>	<b>12,253,500</b>
Salaries	1,478,462	1,585,269	1,620,145	1,655,788	1,692,215	1,729,444
Salaries-Part-Time	13,543	14,094	14,404	14,721	15,045	15,376
Service/Incentive/Leave	75,961	108	108	108	108	108
Social Security & Medicare	104,835	108,068	110,229	112,434	114,683	116,976
Pension Contributions	403,544	358,999	362,589	366,215	369,877	373,576
DC Plan Contributions	45,799	43,291	43,724	44,161	44,603	45,049
Medical Insurance	297,281	315,867	331,660	348,243	365,656	383,938
Workers Compensation	38,122	48,056	48,777	49,508	50,251	51,005
<b>Personal Services</b>	<b>2,457,547</b>	<b>2,473,752</b>	<b>2,531,636</b>	<b>2,591,179</b>	<b>2,652,437</b>	<b>2,715,472</b>
Utilities	314,607	364,430	371,719	379,153	386,736	394,471
Repair and Maintenance	654,042	466,851	476,188	485,712	495,426	505,335
Fuel	40,453	43,105	43,536	43,971	44,411	44,855
Other Operating	2,913,856	3,225,316	3,289,822	3,355,619	3,422,731	3,491,186
<b>Operating Expenses</b>	<b>3,922,958</b>	<b>4,099,702</b>	<b>4,181,265</b>	<b>4,264,455</b>	<b>4,349,304</b>	<b>4,435,846</b>
Vehicles & Trucks	57,760	483,569	60,000	60,000	55,000	60,000
Computer HW/SW	1,200	1,750	1,500	1,500	1,500	1,500
Other Capital Outlay	89,963	112,773	150,000	150,000	150,000	150,000
Capital Improvement Projects	449,500	42,000	599,000	500,000	562,500	600,000
<b>Capital Expenses</b>	<b>598,423</b>	<b>640,092</b>	<b>810,500</b>	<b>711,500</b>	<b>769,000</b>	<b>811,500</b>
Debt Service 2015 Refunding	663,900	663,666	664,080	663,116	663,800	664,076
Debt Service - SRF	943,366	943,367	943,367	943,367	943,367	943,367
Transfer Out-Cost Allocation	1,109,879	1,130,539	1,155,411	1,180,830	1,206,808	1,233,358
Transfer Out-GF ROI	1,442,946	1,159,647	1,159,647	1,159,647	1,159,647	1,159,647
<b>Other Expenses</b>	<b>4,160,091</b>	<b>3,897,218</b>	<b>3,922,505</b>	<b>3,946,959</b>	<b>3,973,622</b>	<b>4,000,448</b>
<b>TOTAL EXPENSES</b>	<b>11,139,019</b>	<b>11,110,764</b>	<b>11,445,906</b>	<b>11,514,093</b>	<b>11,744,364</b>	<b>11,963,266</b>
Net Cash Incr/(Decr)	10	10,235	(52,093)	159,296	215,530	290,234

## Statistical Information

### Pro-Forma for Sanitation Fund - 403

	Adopted		PROJECTED			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Service Fees - Resid	1,086,217	1,082,751	1,098,992	1,109,982	1,121,082	1,134,535
Service Fees - Comm	854,876	876,776	885,544	894,399	903,343	912,377
Service Fees - Recycling	111,749	116,683	118,433	120,210	122,013	123,843
Service Fees - Tipping, Resid	721,843	686,162	696,454	706,901	717,505	728,267
Service Fees - Tipping, Comm	985,752	987,323	1,002,133	1,017,165	1,032,422	1,047,909
Fees & Fines	2,300	2,272	2,306	2,341	2,376	2,411
<b>Operating Revenues</b>	<b>3,762,737</b>	<b>3,751,967</b>	<b>3,803,863</b>	<b>3,850,998</b>	<b>3,898,741</b>	<b>3,949,342</b>
Interest & Other Revenues	41,682	41,682	42,516	43,366	44,233	45,118
<b>Non-Operating Revenues</b>	<b>41,682</b>	<b>41,682</b>	<b>42,516</b>	<b>43,366</b>	<b>44,233</b>	<b>45,118</b>
<b>TOTAL REVENUES</b>	<b>3,804,419</b>	<b>3,793,649</b>	<b>3,846,378</b>	<b>3,894,364</b>	<b>3,942,974</b>	<b>3,994,460</b>
Salaries	737,511	746,677	763,851	781,419	799,392	817,778
Social Security & Medicare	47,262	48,585	49,702	50,846	52,015	53,211
Pension Contributions	189,079	163,811	165,449	167,104	168,775	170,462
DC Plan Contributions	20,162	21,582	21,690	21,798	21,907	22,017
Medical Insurance	173,800	162,817	170,958	179,506	188,481	197,905
Workers Compensation	41,086	47,142	47,613	48,090	48,570	49,056
<b>Personal Services</b>	<b>1,208,900</b>	<b>1,190,614</b>	<b>1,219,263</b>	<b>1,248,762</b>	<b>1,279,140</b>	<b>1,310,430</b>
Utilities	9,277	9,119	9,393	9,674	9,965	10,264
Repair and Maintenance	197,123	225,831	230,348	234,955	239,654	244,447
Recycling Transport - comm	-	-	-	-	-	-
Recycling Transport - resid	-	-	-	-	-	-
Landfill Fees - comm	570,900	586,340	589,272	592,218	595,179	598,155
Landfill Fees - resid	497,984	481,740	484,149	486,569	489,002	491,447
Landfill Fees - yard waste	264,260	264,260	265,581	266,909	268,244	269,585
Fuel	93,584	124,613	128,351	132,202	136,168	140,253
Other Operating	167,364	162,611	164,237	165,879	167,538	169,214
<b>Operating Expenses</b>	<b>1,800,492</b>	<b>1,854,514</b>	<b>1,871,330</b>	<b>1,888,407</b>	<b>1,905,750</b>	<b>1,923,364</b>
Vehicles & Trucks	260,000	130,000	130,000	130,000	130,000	130,000
Computer HW/SW	-	-	-	-	-	-
Other Capital Outlay	-	-	-	-	-	-
<b>Capital Expenses</b>	<b>260,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
Transfer Out-Cost Allocation	388,626	397,564	401,540	405,555	409,611	413,707
Transfer Out-Franchise Fee	146,401	146,401	147,133	147,869	148,608	149,351
<b>Other Expenses</b>	<b>535,027</b>	<b>543,965</b>	<b>548,673</b>	<b>553,424</b>	<b>558,219</b>	<b>563,058</b>
<b>TOTAL EXPENSES</b>	<b>3,804,419</b>	<b>3,719,093</b>	<b>3,769,266</b>	<b>3,820,593</b>	<b>3,873,109</b>	<b>3,926,852</b>
<b>Net Cash Incr/(Decr)</b>	<b>-</b>	<b>74,556</b>	<b>77,112</b>	<b>73,771</b>	<b>69,866</b>	<b>67,608</b>

### Pro-Forma for Stormwater Fund - 405

	Adopted		PROJECTED			
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Service Fees - Resid	554,989	585,028	628,320	664,134	697,341	732,208
Service Fees - Comm	415,877	445,625	478,601	505,882	531,176	557,734
<b>Operating Revenues</b>	<b>970,866</b>	<b>1,030,653</b>	<b>1,106,921</b>	<b>1,170,016</b>	<b>1,228,517</b>	<b>1,289,942</b>
Interest & Other Revenues	5,000	8,625	8,711	8,798	8,886	8,975
<b>Non-Operating Revenues</b>	<b>5,000</b>	<b>8,625</b>	<b>8,711</b>	<b>8,798</b>	<b>8,886</b>	<b>8,975</b>
<b>TOTAL REVENUES</b>	<b>975,866</b>	<b>1,039,278</b>	<b>1,115,633</b>	<b>1,178,814</b>	<b>1,237,403</b>	<b>1,298,918</b>
Salaries	201,274	208,173	212,961	217,859	222,870	227,996
Social Security & Medicare	14,268	14,549	14,884	15,226	15,576	15,934
Pension Contributions	43,882	43,104	43,535	43,970	44,410	44,854
DC Plan Contributions	6,601	5,039	5,064	5,090	5,115	5,141
Medical Insurance	41,104	35,794	37,584	39,463	41,436	43,508
Workers Compensation	13,409	17,282	17,455	17,629	17,806	17,984
<b>Personal Services</b>	<b>320,538</b>	<b>323,941</b>	<b>331,482</b>	<b>339,237</b>	<b>347,213</b>	<b>355,417</b>
Utilities	1,121	1,403	1,445	1,488	1,533	1,579
Repair and Maintenance	60,200	60,200	61,404	62,632	63,885	65,162
Fuel	6,135	7,623	7,852	8,087	8,330	8,580
Other Operating	134,750	104,369	105,413	106,467	107,531	108,607
<b>Operating Expenses</b>	<b>202,206</b>	<b>173,595</b>	<b>176,113</b>	<b>178,675</b>	<b>181,279</b>	<b>183,928</b>
Vehicles & Trucks	-	37,424	37,424	37,424	37,424	37,424
Computer HW/SW	-	-	-	-	-	-
Other Capital Outlay	60,465	-	-	-	-	-
Capital Improvements	90,000	150,000	200,000	225,000	250,000	300,000
<b>Capital Expenses</b>	<b>150,465</b>	<b>187,424</b>	<b>237,424</b>	<b>262,424</b>	<b>287,424</b>	<b>337,424</b>
Transfer Out-Cost Allocation	164,719	168,507	170,192	171,894	173,613	175,349
Transfer Out-Franchise Fee	50,024	58,251	58,542	58,835	59,129	59,425
<b>Other Expenses</b>	<b>214,743</b>	<b>226,758</b>	<b>228,734</b>	<b>230,729</b>	<b>232,742</b>	<b>234,774</b>
<b>TOTAL EXPENSES</b>	<b>887,952</b>	<b>911,718</b>	<b>973,754</b>	<b>1,011,065</b>	<b>1,048,658</b>	<b>1,111,542</b>
<b>Net Cash Incr/(Decr)</b>	<b>87,914</b>	<b>127,560</b>	<b>141,878</b>	<b>167,749</b>	<b>188,745</b>	<b>187,375</b>

City of Fort Walton Beach, FL

## **GLOSSARY OF TERMS**

### **ACCURAL BASIS OF ACCOUNTING**

A basis of accounting under which the financial effects of transactions, events, and interfund activities are recognized when they occur, regardless of the timing of related cash flows. All proprietary funds use the accrual basis of accounting.

### **AD VALOREM**

A Latin term meaning “according to value” commonly used when referring to property taxes.

### **ADOPTED BUDGET**

An annual budget approved by City Council each September detailing the revenues and expenditures of the City for the upcoming fiscal year.

### **ANNUAL BUDGET**

A budget applicable to a single fiscal year.

### **AMENDED BUDGET**

A revised version of the adopted budget prepared after the close of each fiscal year to reflect actual revenues and expenditures.

### **AMENDMENT ONE**

A Florida constitutional amendment approved by voters in 2008 that provides 1) an additional \$25,000 homestead exemption, 2) a 10% annual cap for assessed value increases to non-homesteaded properties, 3) a \$25,000 exemption for tangible personal property, and 4) portability of accrued “Save Our Homes” benefits.

### **APPROPRIATED BUDGET**

An expenditure authority created by Ordinance, which is signed into law, and the related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

### **APPROPRIATION**

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

### **APPROPRIATION FROM FUND BALANCE**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of governmental, special revenue, and similar funds.

### **APPROPRIATION FROM NET ASSETS**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of enterprise funds.

### **ASSESSED VALUE**

A dollar value of property (land and/or structures) assigned by a public tax assessor for the purposes of taxation.

### **BALANCED BUDGET**

The total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. This differs from a “structurally balanced budget”, which requires recurring revenues to equal or exceed recurring

expenditures.

### **BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND**

Accounts for funds accumulated to meet the requirements of maintaining the City owned cemetery.

### **BETTERMENT**

An addition to, or change in, a fixed asset other than maintenance, to prolong its life or increase its efficiency. The cost of the addition or change is added to the book value of the asset.

### **BOND**

A method of issuing debt for the purpose of raising capital, with a term of more than one year and usually with a fixed interest rate.

### **BUDGET**

A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them.

### **BUDGET AMENDMENT**

An increase or decrease in the total adopted budget amount. This must be accomplished by an Ordinance approved by the City Council.

### **BUDGET BASIS**

All funds are budgeted on a cash basis. However, financial statements reflect modified accrual for governmental funds full accrual for proprietary funds. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

### **BUDGET RESIDUALS**

Excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred (e.g. capital purchase, maintenance contract). Reallocation of these funds requires City Manager approval.

### **BUDGET TRANSFER**

A reallocation of funds among line items, within the same fund, with the approval of the City Manager or designee.

### **CAPITAL EXPENDITURE**

An expenditure affecting the government's general fixed assets. Capital expenditures are classified as either a capital outlay or capital improvement program.

### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

A five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. CIP's may be recurring (e.g. street resurfacing) or

non-recurring (e.g. construction of a new park).

## **CAPITAL OUTLAY**

Generally, a capital outlay item may be defined as an item valued between \$1,000 and \$25,000 with a life expectancy of less than 10 years. Capital outlay includes furniture, equipment, and vehicles needed to support the operation of the City's programs, minor construction projects, landscaping projects, and facility repairs. However, for purposes of budgeting, staff has combined small projects into a CIP when collectively they relate to an overall improvement program or project for a facility or system. For example, the repair of bleachers, batting cages, and lighting at the Softball Complex may be part of a CIP for the renovation of the facility, even though individually the specific items do not meet the CIP threshold.

## **CAPITAL PROJECT**

There are two types of capital expenditures: infrastructure projects and operating programs. Capital projects are addressed in the CIP and generally include major fixed assets or infrastructure with long-term value, such as buildings, roads, and parks. Capital project costs include all expenditures related to planning, design, equipment, and construction and may involve some form of debt financing.

## **CAPITAL PROJECTS FUND**

Accounts for the planned capital improvements to municipal facilities and infrastructure construction.

## **CASH BASIS**

A basis of accounting under which revenues are recognized when cash is received and expenses are recognized when cash is paid.

## **CODE ENFORCEMENT BOARD (CEB)**

Enforces the provisions of the City code and ordinances (i.e. building maintenance, grass height, signage). The board has the authority to impose administrative fines and other non-criminal penalties. The seven members of the board must be residents of the City of Fort Walton Beach and are appointed to three-year terms. The members are limited to two successive terms. The board meets the second Wednesday of each month at 4 PM in the Council Chambers at City Hall.

## **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

Accounts for funding from the Federal government to provide services to the citizens with a financial need. These services include providing funding to area non-profit social service organizations, rehabilitating single-family homes, and clearing dilapidated structures.

## **COMMUNITY DEVELOPMENT SERVICES (CDS)**

A City department providing overall direction and supervision of building inspections, code enforcement, planning, zoning, CDBG, and CRA.

## **COMMUNITY REDEVELOPMENT AGENCY (CRA)**

A public organization that works to improve a specific area (called a Community Redevelopment District) in a community through redevelopment and economic investment. The targeted area must meet the state definition of "slum and blight," which includes 14 conditions such as deteriorating buildings, lack of parking and sidewalks, inadequate roadways, faulty lot layout, flooding problems, and outdated building patterns.

## **COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD**

Oversees redevelopment projects and recommends infrastructure improvements within the

CRA district. The board endeavors to implement specific projects to encourage redevelopment within the CRA district. The board has seven members who are appointed to four-year terms. Members must either reside in the City or be engaged in business in the CRA district and are limited to two successive terms. The commission meets the first Wednesday of each month at 5:30 PM in the Council Chambers at City Hall.

### **COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

A “discretely presented component unit” that accounts for the revenues and expenditures associated with the CRA.

### **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

An audited financial report prepared annually per Florida State Statute 218.32.

### **COMPREHENSIVE LAND DEVELOPMENT PLAN**

A comprehensive plan which “guides public capital investments, other public fiscal policies, operating policies of the Fort Walton Beach government, and the future use of land in the City” per the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Florida Statutes). The City’s comprehensive plan may be amended up to twice a year and must be evaluated and updated every five years. The plan must address the following elements: Future Land Use; Traffic Circulation; Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater; Parks, Recreation, and Open Space; Aquifer Recharge; Capital Improvements; Coastal Management; Conservation; Intergovernmental Coordination; and Housing Element.

### **CONNECTION FEE**

A fee charged to join or to extend an existing utility system.

### **CONTINGENCIES**

Funds that do not have an identified purpose and are budgeted for unanticipated or emergency purchases or repairs. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies.

### **DEBT CAPACITY**

The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the total amount of debt that can be incurred.

### **DEBT RATIO**

A financial ratio that indicates the percentage of assets that are financed via debt; the ratio of total debt (current and long-term) and total assets (current, fixed, and other).

### **DEBT SERVICE FUND**

Accounts for the principle and interest payments of General Fund debt.

### **DEPARTMENT**

A distinct operating unit within the City, normally contained within one fund, that may or may not be subdivided into divisions.

### **DEPRECIATION**

A portion of the cost of a fixed asset, other than waste, charged as an expense during a particular period.

### **DISCRETELY PRESENTED COMPONENT UNIT**

In accordance with GASB 14, the City (primary government) is financially accountable if it

appoints a voting majority of the component's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

## **DIVISION**

A specialized component of a department.

## **ENTERPRISE FUND**

Accounts for business-type activities of a government that are financed in whole or part by user fees, such as utilities, mass transit, and airports.

## **EQUITY IN POOLED CASH**

Each fund's proportionate share of the City's investment and checking accounts is called equity in pooled cash. The City commingles each fund's resources for practical and investment purposes, which is permissible by generally accepted accounting principles.

## **EXPENDITURE**

A decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, inter-governmental grants, entitlements, or shared revenues.

## **EXPENSE**

A use of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

## **FIDUCIARY FUND**

Type of fund used to account for assets not available to support the government's programs that are held in a trustee or agent capacity. Includes private-purpose trust, pension and other employee benefit trust, investment trust, and agency fund types.

## **FISCAL YEAR**

The City's budget year, which runs from October 1 to September 30.

## **FORFEITURE**

An automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it is not considered confiscated until the government claims it.

## **FRANCHISE FEE**

A fee levied in proportion to gross receipts on business activities of all or designated types of businesses.

## **FULL-TIME EQUIVALENT (FTE)**

One position funded for a full year. Either one full-time position funded at 40 hours/week for 52 weeks/year or multiple part-time positions whose funding equates to 40 hours/week for 52 weeks/year.

## **FUND**

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other

financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

### **FUND BALANCE**

The difference between current financial assets and liabilities accounted for in a governmental fund; the net available financial resources externally or internally constrained as to use. Might be better described as a measure of liquidity rather than net worth. It attempts to measure how much would be left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

### **GASB 34**

A new accounting standard issued by the Governmental Accounting Standards Board applicable to all state and local governments. Compliance with GASB 34 is necessary in the preparation of financial statements in accordance with Generally Accepted Accounting Principles.

### **GENERAL FUND**

Accounts for primarily unrestricted resources and those resources not requiring reporting elsewhere. This fund exists from inception of the government throughout the government's existence.

### **GENERAL OBLIGATION BOND**

A bond for which payment is pledged based on the full faith and credit of the issuing government.

### **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

A uniform accounting and financial reporting system used by the City to accurately track all government expenditures, revenues, assets, and liabilities.

### **GOLF ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's golf course operations.

### **GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**

A professional association of state and local finance officers that has served the public finance profession since 1906.

### **GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

An organization that establishes and improves the standards of state and local governmental accounting and financial reporting to produce meaningful information for users of financial reports.

### **GOVERNMENTAL FUND**

Type of fund through which most governmental functions typically are financed and accounts for taxes, grants, and similar resources. Includes general, special revenue, capital projects, debt service, and permanent fund types. May be referred to as "source and use" funds.

### **IMPACT FEE**

Imposed on new construction in order to support specific new demands on a given service (i.e. streets, water lines, sewer lines, parks, police, fire).

### **IMPROVEMENT OTHER THAN BUILDING**

An attachment or annexation to land that is intended to remain attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as betterments, but the term “improvements” is preferred.

## **INVESTMENT**

Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in government operations.

## **LAW ENFORCEMENT TRUST and TRAINING FUNDS (LETFs)**

The Law Enforcement Trust Fund accounts for funds received from the sale of confiscated property that are used for drug enforcement. The Law Enforcement Training Fund accounts for funds received from court fines that are used for additional Police Department training.

## **LEGAL DEBT LIMIT**

The State of Florida does not place a legal limit of debt on the municipalities. For general obligation debts greater than one year, the City must conduct a voter referendum process. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum.

## **LEGISLATIVE COMMITTEE ON INTERGOVERNMENTAL RELATIONS**

Branch of the Department of Revenue that computes and published estimates for the following state-shared revenue sources: communication services tax, half-cent sales tax, local option fuel tax, and municipal revenue sharing.

## **MACHINERY AND EQUIPMENT**

Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (i.e. within one year) by use.

## **MAJOR FUND**

Any fund constituting 10% or more of the appropriated budget, and typically presented separately on summary charts.

## **METROPOLITAN STATISTICAL AREA (MSA)**

A core area containing a substantial population nucleus, together with adjacent communities having a high degree of social and economic integration with that core. The Fort Walton Beach MSA includes all of Okaloosa County.

## **MILLAGE RATE**

A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

## **MODIFIED ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which revenues are recognized in the accounting period in which they become both available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. All governmental funds use the modified accrual basis of accounting.

## **MUNICIPAL PLANNING BOARD (MPB)**

Acts in an advisory capacity to the City Council on rezoning and development regulations, and monitors the implementation of the City's Comprehensive Plan. The seven members serve four-year terms, must be City of Fort Walton Beach residents, and are limited to two

successive terms. The board meets the first Thursday of each month at 5 PM in the Council Chambers at City Hall.

## **MUNICIPALITY**

A political unit, such as a city, town, or village, incorporated for local self-government.

## **NET ASSETS**

The difference between assets and liabilities accounted for in an enterprise fund. Might be described as a measure of net worth. It attempts to measure how much left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

## **NON-MAJOR FUND**

Any fund constituting less than 10% of the appropriated budget, and typically presented in the aggregate with like funds on summary charts.

## **NON-OPERATING EXPENSE**

A fund expense not directly related to the fund's primary activities.

## **NON-OPERATING REVENUE**

A fund revenue incidental to or a by-product of the fund's primary activities.

## **NON-RECURRING EXPENSE**

A one-time expense, such as the purchase of a computer or a piece of equipment.

## **OPERATING BUDGET**

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

## **OPERATING TRANSFER**

An inter-fund transfer other than a residual equity transfer (i.e. a legally authorized transfer from a fund receiving revenue to the fund through which the resources are to be expended).

## **ORDINANCE**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

## **PAY AS YOU GO**

A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements.

## **PAY AS YOU USE**

A type of financing whereby long term debt rather than current revenues is used to pay for capital improvements.

## **PERSONAL SERVICES**

The combination of regular wages, overtime, incentive pay, social security, Medicare, and benefits including deferred compensation, retirement, insurance (dental, health, & life), and

worker's compensation.

### **PLAN FOR NEIGHBORHOOD ACTION (PNA)**

The action plan developed by each neighborhood in response to the issues and concerns brought forward by that particular neighborhood in the Great Neighborhoods Partnership Program. The PNA's are then placed in the future land use element of the City's Comprehensive Plan Directions.

### **PRO FORMA**

A financial statement for an enterprise fund that illustrates projected cash flows and changes in net assets. Pro forma statements may be used to demonstrate the expected effect of proposed changes to revenues or expenses on the fund's financial viability. Lenders require such statements to structure or confirm compliance with debt covenants such as debt service reserve coverage and debt to equity ratios.

### **PROPRIETARY FUND**

Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

### **PUBLIC SAFETY**

The combination of Police and Fire services.

### **RECURRING EXPENSE**

An expense incurred year after year, such as a maintenance contract for software or equipment.

### **REFUND**

To pay back or allow credit for an amount due to an over collection or the return of an object sold.

### **RESOLUTION**

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

### **REVENUE**

An increase in the net current assets of a fund from sources other than expenditure refunds and residual equity transfers.

### **REVENUE BOND**

A bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

### **ROLL-BACK RATE**

The millage rate that will provide the same ad Valorem tax revenue for the taxing authority as was levied during the prior year, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which increased the assessed value of such improvements by at least 100 percent, and property added due to geographic boundary changes.

### **SANITATION ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's solid waste and recycling operations.

### **“SAVE OUR HOMES”**

A Florida constitutional amendment approved by voters in 1992 that provides a \$25,000 exemption and limits the amount a homestead property can increase in value on the tax rolls each year. The law limits value increases to three percent or a figure equal to the Consumer Price Index - whichever is less.

### **SHARED REVENUE**

Revenue levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

### **SPECIAL PROJECT CARRY-OVER**

A project carried forward to the next fiscal year due to incompletion. The project was originally budgeted in the year appropriated, so appropriation is likewise carried forward.

### **SPECIAL REVENUE FUND**

Accounts for resources restricted by law or contract for specific purposes. The fund exists only for the life of the restriction.

### **STATUTE**

A written law enacted by a duly organized and constituted legislative body.

### **STORMWATER ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's stormwater operations.

### **STRUCTURALLY BALANCED BUDGET**

Recurring revenues equal or exceed recurring expenditures. This differs from a "balanced budget", which allows the use of fund balance in the event expenditures exceed revenues.

### **TAX INCREMENT FINANCING (TIF)**

Florida law allows the use of tax increment financing (TIF) to fund specific public improvement projects in the CRA area. The TIF is determined by the growth in the assessed value of taxable property in the CRA area from the base year to the current tax year and multiplied by the current tax rate for the City and County.

### **TRUTH IN MILLAGE (TRIM)**

A uniform method for calculating and reporting ad Valorem tax rates in accordance with Chapter 200 of the Florida State Statutes.

### **UTILITIES ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's water and sewer operations.

### **WORKING CAPITAL**

The difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity.

## **ACRONYMS**

**CAFR** – Comprehensive Annual Financial Report

**CEB** – Code Enforcement Board

**CDBG** – Community Development Block Grant

**CDS** – Community Development Services

**CIP** – Capital Improvement Program

**CRA** – Community Redevelopment Agency

**DOT** – Department of Revenue

**FBC** – Florida Building Code

**FRDAP** – Florida Recreation and Development Assistance Program

**FDEP** – Florida Department of Environmental Protection

**FTE** – Full-Time Equivalent

**GAAP** – Generally Accepted Accounting Principles

**GASB** – Governmental Accounting Standards Board

**GFOA** – Government Finance Officer's Association

**LCIR** – Legislative Committee on Intergovernmental Relations

**LDC** – Land Development Code

**LETF** – Law Enforcement Trust/Training Fund

**MPB** – Municipal Planning Board

**MSA** – Metropolitan Statistical Area

**NPDES** – National Pollutant Discharge Elimination System

**PNA** – Plan for Neighborhood Action

**SRF** – State Revolving Fund

**TIF** – Tax Increment Financing

**TRIM** – Truth In Millage



## RESOLUTION 2018-14

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; AND PROVIDING AN EFFECTIVE DATE

#### Section 1. Purpose

The City of Fort Walton Beach held a public budget meeting on July 31, 2018 to discuss the proposed FY 2018-19 budget. The City held a public budget hearing on September 5 and September 19, 2018 as required by Section 200.065 of the Florida Statutes.

The Okaloosa County Property Appraiser has certified that the gross taxable value for operating purposes not exempt from taxation within the City of Fort Walton Beach is \$1,356,071,543.

#### Section 2. Millage Rate

The City hereby sets the FY 2018-19 operating millage rate at 5.7697 mills, which is 9.89% more than the rolled-back rate of 5.2505 mills. There is no voted debt service millage.

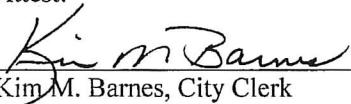
#### Section 3. Effective Date

This resolution shall take effect immediately upon approval by City Council and signature of the Mayor.

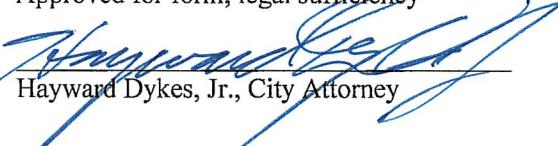
Adopted: September 19, 2018

  
Richard A. Rynearson, Mayor

Attest:

  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

  
Hayward Dykes, Jr., City Attorney



## **RESOLUTION 2018-15**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS FOR THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; AND PROVIDING AN EFFECTIVE DATE.**

### **Section 1. Purpose**

Prior to the beginning of a new fiscal year, the City is required to pass and adopt a budget for the operation of the City government. The City held a public budget meeting on July 31, 2018 to discuss the FY 2018-19 budget. The City held a public budget hearing September 5 and September 19, 2018 as required by Section 200.065 of the Florida Statutes.

### **Section 2. Tentative Tax Rate**

The City Council set the tentative tax rate at 5.7697 mills for property assessed as of January 1, 2018.

### **Section 3. Adoption of Budget**

The document entitled "City of Fort Walton Beach FY 2018-19 Budget" comprises the total amount of \$41,714,146 for all funds reported. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditures and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

### **Section 4. Budget Amendments**

a. The City Council may make any amendments to the adopted budget, by resolution, as it may deem necessary and proper.

b. Budget amendments requesting additional expenditures or expenses must also identify the corresponding funding source.

### **Section 5. Budget Transfers**

Budget transfers shall be accomplished pursuant to Administrative Policy FIN-13 as provided by Resolution 2011-19 adopted by the City Council on August 16, 2011.

### **Section 6. Debt Service**

Debt service for the General Fund will be paid from operating revenues and/or transfers from the Debt Service Fund. Debt service for the Utilities and Stormwater Enterprise Funds will be paid from operating revenues from the Enterprise Funds.

### **Section 7. Carryovers**

a. Projects that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2018 and will be continued and made a part of the FY 2018-19 budget. The document entitled "City of Fort Walton Beach FY 2018-19 Grant & CIP Project Carryovers" dated September 19, 2018 comprises the total amount of \$882,999.00 for all funds reported.

b. Encumbrances (open purchase orders) that were not completed during the prior fiscal

## RESOLUTION 2018-15

year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2018 and will be continued and made a part of the FY 2018-19 budget. The document entitled "City of Fort Walton Beach FY 2018-19 Encumbrance Carryovers" dated September 19, 2018 comprises the total amount of \$2,950,944.07 for all funds reported.

### Section 8. Effective Date

This resolution shall become effective on and after October 1, 2018.

Adopted: September 19, 2018

Richard A. Rynearson  
Richard A. Rynearson, Mayor

Attest:

Kim M. Barnes  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

Hayward Dykes Jr.  
Hayward Dykes, Jr., City Attorney



**CITY OF FORT WALTON BEACH**  
**FY 2018-19 Grant & CIP Project Carryovers**  
**Council Meeting 9/19/2018**

Project	Account	Amount
Axon Camera	001-0800-521-4610	16,380
Truck	001-0800-521-6406	5,540
Operational	001-0800-521-5200	50,000
Computer Replacements FY 2017-18	001-1230-519-5231	600
Computer Replacements FY 2017-18	001-1240-541-5231	300
Computer Replacements FY 2017-18	001-1500-519-5231	43,345
Computer Replacements FY 2017-18	001-1500-519-6420	53,850
Computer Replacements FY 2017-18	001-0320-516-5231	4,500
Computer Replacements FY 2017-18	001-0320-516-6420	20,000
Street Resurfacing	001-5018-541-6351	5,274
Sidewalk Construction	001-5306-541-6353	25,000
	<b>General Fund</b>	<b>224,789</b>
Computer Replacements FY 2017-18	106-1215-524-5231	2,800
	<b>FL Building Code</b>	<b>2,800</b>
One Hopeful Place Office Remodel	107-1940-554-5255	37,400
One Hopeful Place Fence Install	107-1940-554-5255	13,000
	<b>CRA Fund</b>	<b>50,400</b>
Computer HW/SW - Microsoft SQL Software	401-1305-536-6420	8,880
Water Well Improvements - Upgrade Hypertac Well Monitoring System	401-1310-533-6362	40,000
Improvements Other than Building - Areator Well 2	401-5500-533-6300	275,100
Other Services - Relocate Telemetry Control Site	401-1350-535-3400	29,100
Computer Replacements FY 2017-18	401-1340-533-5231	300
Computer Replacements FY 2017-18	401-1500-536-6420	1,200
Computer Replacements FY 2017-18	401-1500-536-5231	6,640
	<b>Utilities Fund</b>	<b>361,220</b>
Computer Replacements FY 2017-18	403-1500-534-5231	300
	<b>Sanitation Fund</b>	<b>300</b>
Computer Replacements FY 2017-18	405-1380-538-5231	900
Computer Replacements FY 2017-18	405-1500-538-5231	900
Storm Drainage Improvement - SWMP (Kepner Drive & Smith Drive)	405-5019-538-6358	10,740
Storm Drainage Improvement - SWMP (Laurie Drive & Okaloosa Road)	405-5019-538-6358	90,000
Storm Drainage Improvement - Anchors Street	405-1591-538-6358	140,950
	<b>Stormwater Fund</b>	<b>243,490</b>
<b>Special Project Carry-Over All Funds</b>	<b>\$</b>	<b>882,999</b>

**CITY OF FORT WALTON BEACH**  
**FY 2018-19 Encumbrance Carryovers**  
**Council Meeting 9/19/2018**

PO or PR	Date	Vendor	Description	PO Value	Account	Completion
94505	08/10/18	Fl Dept of HRS	Hep B vaccinations for Police Dept	\$612.30	001-0300-513-3102	Oct 2018
94071	06/11/18	Duval Ford	Vehicle - 2018 SUV to replace #2640 (Heslep)	\$27,801.00	001-0310-519-4501	July 2019
94072	06/11/18	Mobile Comm	Radio pkg for SUV to replace #2640 (Heslep)	\$155.00	001-0310-519-4501	July 2019
94073	06/11/18	Dana Safety Supply	Light pkg for SUV to replace #2640 (Heslep)	\$7,619.25	001-0310-519-4501	July 2019
94074	06/11/18	Accent Signs	Decals for SUV to replace #2640 (Heslep)	\$1,186.57	001-0310-519-4501	July 2019
92841	12/28/17	Sequoia Consulting Group	Cost Allocation Plan; RFQ201710-05	\$5,180.00	001-0500-500-3100	Feb 2019
91855	09/13/17	Superior, LLC	PD Evidence module	\$2,040.00	001-0800-521-3100	Oct 2017
93832	05/07/18	Superior LLC	PD software; AVL server/ GPS	\$43,612.00	001-0800-521-3100	Dec 2018
94284	07/10/18	Mobile Communication	Vehicle Antenna	\$72.11	001-0800-521-4630	Dec 2018
94605	08/24/18	A to Z Lock	PD panic button - holding cell; Accreditation standard	\$1,081.00	001-0800-521-5200	Dec 2018
94092	06/12/18	Uline	Coveralls Tyvek	\$93.50	001-0800-521-5210	Dec 2018
94291	07/11/18	SRT Supply Inc	Ballistic Vests	\$9,801.00	001-0800-521-5210	Dec 2018
94565	08/17/18	Apparel Expressions	PD Uniform Shirts	\$362.90	001-0800-521-5210	Oct 2018
92591	11/27/17	Accent Signs	Vinyl wraps for six (6) PD vehicles (inc K9) from Duval Ford	\$904.32	001-0800-521-6403	Nov 2018
94292	07/11/18	Duval Ford	New PD LT Position	\$25,179.00	001-0800-521-6403	July 2019
94267	07/09/18	Dana Safety Supply	SWAT Gear	\$3,754.00	001-0800-521-6406	Dec 2018
94604	08/24/18	Applied Concepts	Lidar Radar	\$2,625.00	001-0800-521-6406	Dec 2018
94757	09/06/18	Physio-Control Corp.	ALS/Medical Equipment	\$3,180.72	001-0900-522-5216	Oct 2018
94758	09/06/18	Bound Tree Medical	ALS/Medical Equipment	\$598.95	001-0900-522-5216	Oct 2018
94502	08/10/18	Park N Pool Corp	Pedestal outdoor shower for volleyball courts	\$3,743.08	001-1010-572-6310	Oct 2018
94585	08/21/18	K.B. Industries, Inc.	Flexi-pave material for Recreation Complex	\$6,714.00	001-1010-572-6310	Oct 2018
94693	08/30/18	Bay Enterprises of NW FL	GC - landscaping behind clubhouse	\$9,800.00	001-1040-572-3450	Oct 2018
94309	07/12/18	Library Interiors	Library Children's Dept shelving	\$2,578.80	001-1060-571-5223	Oct 2018
87566	06/06/16	Schwall's Consulting LLC	CRS & Floodplain Mgmt Support	\$12,100.00	001-1205-515-3100	Sept 2019
92660	12/05/17	Tindale Oliver	RFQ 17-013-CTP Plan- Professional Planning Services	\$34,042.58	001-1205-515-3100	Sept 2019
94419	07/26/18	Fort Walton Glass Company	City Hall - Customer Svc front door repairs	\$230.00	001-1230-519-4640	Oct 2018
94732	08/29/18	City Glass Company	Replace glass above door at Library	\$358.00	001-1230-519-4640	Oct 2018
91717	08/29/17	Prof Mechanical Technologies	PD HVAC control systems	\$2,125.20	001-1230-519-4645	Dec 2018
94563	08/17/18	D&D	HVAC - PD bldg; FMPD	\$5,932.00	001-1230-519-4645	Dec 2018
94761	09/06/18	D&D AC	Recreation Complex; AC repair	\$2,937.00	001-1230-519-4645	Oct 2018
92834	12/27/17	Superior, LLC	IT software - TrakIt; Public Works	\$66,050.72	001-1500-519-3100	Sept 2019
94691	08/30/18	Foster & Foster, Inc.	Valuation Plan	\$3,000.00	001-1500-519-3100	Dec 2018
94769	08/31/18	SHI Int'l	MS Office 365 software - citywide	\$44,679.19	001-1500-519-3100	Feb 2019
94768	09/05/18	Vtch IO	MS Office 365 software; installation and migration	\$11,332.50	001-1500-519-3400	Feb 2019
94577	08/21/18	Sequel Electrical Supply	Street lights	\$5,022.08	001-1500-519-4994	Sept 2019
89991	01/30/17	Jenkins Engineering, Inc	Surveying, Engineering & Arch services	\$6,371.25	001-1590-522-3100	Sept 2019
93343	03/07/18	Empire Builders Group	ITB17-021 - Fire Training Tower	\$38,940.04	001-1590-522-6214	Dec 2018
94667	02/27/18	One More Athletics	FD exercise equipment	\$3,100.02	001-1599-519-5200	Oct 2018
94674	08/21/18	James David Site Prep	Street Resurfacing	\$166,498.50	001-5018-541-6351	Oct 2018
151474	09/13/18	Larry M Jacobs & Associates	Public Works Facility - Materials Testing	\$31,870.00	001-5147-519-3100	Dec 2018
94784	09/05/18	Big Bend Rebar, Inc.	Public Works Facility - ODP	\$56,167.00	001-5147-519-6200	Dec 2018
94804	09/12/18	Preferred Materials	Public Works Facility - ODP	\$219,374.00	001-5147-519-6200	Dec 2018
94783	09/04/18	Southeastern Pipe & Precast	Public Works Facility - ODP	\$38,622.18	001-5147-519-6310	Dec 2018
<b>General Fund Total</b>				<b>\$907,446.76</b>		
86408	12/10/15	Hatch Mott McDonald Florida	Landmark Ctr Bldg Code Review - FWB Landmark Ctr	\$6,641.25	106-1215-524-3100	Sept 2019
<b>Florida Building Code Fund Total</b>				<b>\$6,641.25</b>		
94082	06/12/18	Whitrock Associates	CRA bldg repairs to 103 2nd Ave (roof replacement)	\$5,120.00	107-0000-500-3100	Dec 2018
151460	09/12/18	Champion Contractors	ITB 18-022 - One Hopeful Place office remodel	\$37,400.00	107-1940-554-5255	Dec 2018
83735	02/20/15	Atkins North America	Carson Streetscapes	\$52,321.44	107-1950-554-6300	Sept 2019
<b>Community Development Block Grant Fund Total</b>				<b>\$94,841.44</b>		
93185	02/16/18	Matrix Design Group	17-001 - Phase II; Downtown Master plan	\$47,071.00	109-2000-500-3100	Oct 2018
94738	08/23/18	Triple R Construction	RFQ18-020 - Gulfview Bldg Construction Mgmt Services	\$443,760.00	109-2000-522-6214	June 2019
85951	10/22/15	AVCON, Inc	The Landing-Ph I & II Improvements	\$14,400.00	109-2000-552-3100	Sept 2019
86091	11/05/15	Noise Consultancy, LLC	Acoustical Consulting Svcs	\$5,400.00	109-2000-552-3100	Sept 2019
86092	11/05/15	Rutgers Univ Noise Tech Asst	On-site Certification Course	\$7,000.00	109-2000-552-3100	Sept 2019
91019	06/01/17	Tindale Oliver Design Group	RFQ 17-001 Prof Planning Svcs-Dwntwn Master Plan	\$20,297.57	109-2000-552-3100	Dec 2018
86219	12/02/15	Jenkins Engineering, Inc	206 Florida Place Parking Lot Improvements	\$13,600.00	109-2000-552-3400	Sept 2019
94743	09/05/18	Champion Contractors	Install Fence - CRA (Chester Pruitt)	\$19,240.75	109-2000-552-5250	Oct 2018
86877	02/09/16	Jenkins Engineering, Inc	141 Miracle Strip Pkwy SE	\$12,275.00	109-5018-541-6351	Sept 2019
94733	09/04/18	AVCON, Inc	ITB 18-001 - Carson Dr Streetscapes - Phase I	\$74,690.00	109-5352-572-6310	Jan 2019
94734	09/04/18	AVCON, Inc	ITB 18-001 - Carson Dr Streetscapes - Phase II	\$82,500.00	109-5352-572-6310	May 2019
94488	08/03/18	Gulf Coast Utility Contractors	ITB 18-001 - Carson Drive Streetscape - Phase I	\$386,471.15	109-5607-552-6310	Dec 2018
94489	08/03/18	Gulf Coast Utility Contractors	ITB 18-001 - Carson Drive Streetscape - Phase II	\$321,888.40	109-5607-552-6310	Dec 2018
<b>Community Redevelopment Agency Fund Total</b>				<b>\$1,448,593.87</b>		

**Council Meeting 9/19/2018**

PO or PR	Date	Vendor	Description	PO Value	Account	Completion
93335	03/07/18	Pace Analytical Services	UCMR 4 Analyses Required by EPA	\$11,192.00	401-1310-533-3100	Mar 2019
92848	12/28/17	US Tank, Inc.	ITB 14-005 - Water Tank Asset Management Program	\$343,550.00	401-1310-533-4680	Feb 2019
94678	08/23/18	Control Systems & Instrumentation	Well 6 & Well 7 Control Upgrade	\$13,700.00	401-1310-533-4680	Jan 2019
94581	08/20/18	Mueller Systems	1" Low Flow Meter	\$411.75	401-1340-533-4680	Oct 2018
91998	10/04/17	Gilbert Pump & Mechanical	Annual Pump Inspection at Pump Station 1	\$3,900.00	401-1350-535-4610	Oct 2018
92745	12/18/17	Material Handling Sys	Remove & install existing fassi crane (SC)	\$3,100.00	401-1350-535-6404	Nov 2018
94496	08/06/18	O'Connell & Associates	Design/Construction Management of Aerator Rep Well 2	\$21,960.00	401-5500-533-6300	Dec 2018
<b>Utilities Fund Total</b>				<b>\$397,813.75</b>		
94573	08/09/18	Jenkins Engineering	Design/Eng of Lula Bell Ln & Hollywood Blvd	\$5,000.00	405-1380-538-3100	Oct 2018
93833	05/07/18	Duval Ford	Transit van for DOC Crew	\$36,127.00	405-1380-538-6404	July 2019
91114	06/17/17	AVCON, Inc	Design of drainage improvements on Anchors Street	\$37,640.00	405-1591-538-6358	Jan 2018
93109	08/03/18	Fort Walton Concrete	Concrete for Kepner & Smith Stormwater Improvements	\$200.00	405-5019-538-6358	Oct 2018
93110	02/07/18	Construction Materials of NW FL	Crushed Concrete for Kepner & Smith Stormwater Impr	\$2,640.00	405-5019-538-6358	Oct 2018
94673	08/21/18	James David Site Prep	Paving on Smith Drive and Gardner Drive	\$12,500.00	405-5019-538-6358	Nov 2018
94763	09/04/18	Fence Company, The	Install Fence	\$1,500.00	405-5019-538-6358	Oct 2018
<b>Stormwater Fund Total</b>				<b>\$95,607.00</b>		

TOTAL ENCUMBRANCES \$2,950,944.07