

# FORT WALTON BEACH, FLORIDA

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## FY 2017-2018 ADOPTED BUDGET





# CITY OF FORT WALTON BEACH, FL

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

850-833-9500

[www.fwb.org](http://www.fwb.org)



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# **CITY OF FORT WALTON BEACH, FL**

## **City Council**



Left to right (standing):

Mike Holmes, John Mead, Nic Allegretto, David Schmidt, and Scott Smith

Left to right (seated):

Amy Jamieson, Mayor Dick Rynearson, and Diane Keller

Council members are elected in odd years for four year staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway, Fort Walton Beach, Florida.

## **Appointed Officers**

City Manager – Michael D. Beedie, PE

City Clerk – Kim Barnes

City Attorney – Hayward Dykes, Jr.

## **Department Directors**

Finance Director – Brandy L. Ferris, CPA, CGFM

Public Works – Tim Bolduc

Utility Services – Daniel Payne, PE

Fire Services – Ken Perkins, Chief

Human Resources – Tarey Franxman

Police Services – Edward Ryan, Chief

Recreation & Cultural Services – Jeff Peters

## **Core Values**

Rather than being just words found on the website or located at the top of a letterhead, these core values are the guiding principles by which City Council, Department Directors, and City Staff will conduct themselves, allocate resources, and prioritize goals and objectives. These principles form a non-negotiable code of conduct and will guide our government on who we hire, how we train, and how we reward. These values will define who we are, what we stand for, and influence policies, procedures, and guidelines.

Adopted by City Council in May 2011, after a collaborative effort by Department Directors and the City Manager to consolidate employee suggestions, these five core values represent the first milestone in instituting the City's new Performance Excellence Program.

### **Integrity**

We will conduct ourselves in an honest, trustworthy, and ethical manner.

### **Accountability**

We will take full responsibility for our actions, resources, and attitudes.

### **Teamwork**

We will work together to provide quality services.

### **Customer Service**

We will be professional, use all available resources, and strive to meet the needs of our customers.

### **Continual Improvement**

We will promote a culture that seeks to better our organization.

Adopted by City Council in September 2011, after a collaborative effort by Department Directors and the City Manager, the updated Vision and Mission for the City are as follows:

## **Vision**

The City of Fort Walton Beach: a recognized leader in the provision of Community Services.

## **Mission**

To enhance and protect the Community by providing quality services.

# **Strategic Plan**

Adopted in March 2017

City Council's primary responsibility is to shape public policy in order to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents, and leaders change, as do the priorities of the community. There is probably no more daunting task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the plan receive resources each year. Each Strategic Plan Objective falls in line with the City's Vision, Mission Statement and Core Values. Throughout this document, Strategic Plan Objective have been tied to expense, capital improvement projects, and performance measures – look for the icons below!

## **Objective #1 – Economic Diversification & Resiliency**

In this period of still fragile economic recovery nationally, the City will seek to diversify its economy so that it is not singularly over-dependent on any one economic driver.



## **Objective #2 – Invest for a Safer City: Improve Public Safety and Reduce Vagrancy**



This broad Objective is intended to enhance the safety of the City. Some items that are specifically included are developing a specific plan to address vagrancy and chronic homelessness.

## **Objective #3 – Create Broader Redevelopment Areas with Visible Projects**

Update the Community Redevelopment Agency plan, complete a major redevelopment project, support continued momentum of Downtown resurgence, and evaluate additional redevelopment areas and current boundaries of the District.



## **Objective #4 – Create a Master Plan**



Review existing plans to identify current master planning elements or components, which will assist in developing a community strategic plan that engages all major institutional stakeholders and neighborhoods, including public facilities.



# City Manager's Budget Message



October 1, 2017

Honorable Mayor, City Council Members, and Citizens:

It is my pleasure to submit the FY 2017-18 municipal budget. The City of Fort Walton Beach budget is designed to meet the highest standards of municipal budgeting. This budget continues the City's commitment of providing quality services in a cost controlled manner, ensuring recurring revenues fund recurring expenses, and maintaining prudent cash reserves. This year's budget process emphasizes sound fiscal management and sustainability to achieve the goals established by citizens, City Council, and staff.

The FY 2017-18 budget of \$41,571,702 is \$2,943,194, or 7.62% more than the adopted FY 2016-17 budget due to increased operating expenses, primarily related to pension, throughout the City. Additionally, Ad Valorem revenues are anticipated to increase 4.35% in the General Fund, generating approximately \$247K in additional revenue, and 5.19% in the CRA fund, generating an additional \$54K. The budget is predicated on maintaining a millage rate of 5.7697 mills.

## ECONOMIC ENVIRONMENT

National economic indicators - somewhat useful for evaluating the local framework within which the City of Fort Walton Beach operates - seem to indicate continued economic recovery that has shown a slight positive growth in each of the past few budget years.



Consumer Price Index



Municipal Cost Index



Consumer Confidence Index



Leading Economic Index

\*Arrow indicates direction of performance during past year; Color denotes if change has a positive (green) or negative (red) impact.\*

The Consumer Price Index (CPI) – prepared by the US Bureau of Labor Statistics and the most widely used gauge of inflation – is 1.6% higher than a year ago for the Southern Region. The Municipal Cost Index – prepared by American City & County to show the effects of inflation on the cost of providing municipal services – is 1.9% higher than a year ago. The Consumer Confidence Index – prepared by The Conference Board based on a representative sample of U.S. households – is 2.9% higher than a year ago, which is an excellent indicator of the solid economic recovery. The Leading Economic Index – also prepared by The Conference Board and designed to signal turning point patterns in economic data – has remained the same over the past six months.

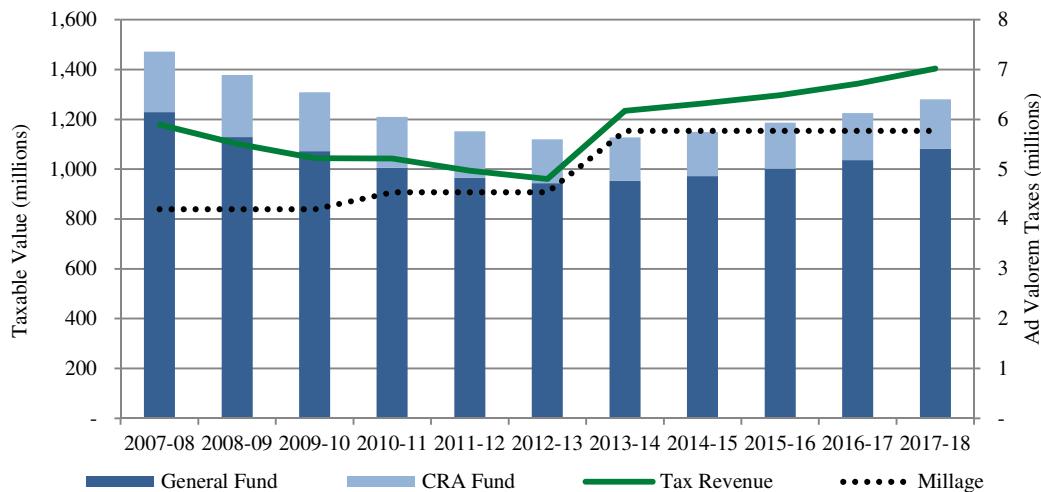
The State of Florida projects an increase for three of four of the City's revenue sharing funds (local option fuel taxes, municipal revenue sharing and half-cent sales tax), which suggests an uptick in discretionary spending. However, the communication services tax revenues have declined in projections again due to further tax reduction on communication services, including bundling of taxable services. The Okaloosa County Property Appraiser anticipates a 4.51%, or \$55M, increase in taxable assessed value for the City, indicating the real estate market is in steady recovery.

## TOP BUDGET ISSUES

Current Year – FY 2017-18		Prior Year – FY 2016-17	
<b>Property Taxes</b>	<b>\$301,000 ▲</b>	<b>Property Taxes</b>	<b>\$197,156 ▲</b>
<i>Assessed value increase of \$55M or 4.51% due to increasing property values. Millage rate unchanged.</i>		<i>Assessed value increase of \$39M or 3.29% due to increasing property values. Millage rate unchanged.</i>	
<b>Pension Benefits</b>	<b>\$1,345,826 ▲</b>	<b>Pension</b>	<b>\$426,641 ▲</b>
<i>Increase in Pension Contributions for DB Plans due to a State Legislative change to mortality tables.</i>		<i>Increase in Pension Contributions for Defined Benefit Plans</i>	
<b>Insurance Benefits</b>	<b>\$140,566 ▲</b>	<b>Insurance Benefits</b>	<b>\$256,654 ▲</b>
<i>6.82% in overall health, dental, life, and vision insurance.</i>		<i>10.1% in overall health, dental, life, and vision insurance.</i>	

### Property Taxes

The City's 2017 gross taxable property value for operating purposes is \$1.280 billion, an increase of \$55 million, or 4.51%, from the 2016 final gross taxable property value of \$1.224 billion. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund.



As the chart above depicts, the City maintained the millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to the lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate. In FY 2013-14, the City simply did not have room to "do more with less", and raised the millage rate to 5.7697 mills, where the millage remains today. The proposed budget is predicated on maintaining a millage rate of 5.7697 mills, which generates \$301K more in property tax revenue than the prior year due to increases in property values. One mill equals \$1 per \$1,000 of taxable property value.

### Wage Adjustments

On June 30, 2014, upon completion of the Pay & Classification Study, City Council approved a five-year implementation for the new Pay & Classification Plan. The steps for implementing the plan were as follows:

1. Increase each employee's salary, as applicable, to the minimum of his/her recommended pay grade - if the salary is already within the recommended pay grade, no adjustment will be made.
2. Introduce parity based on the employee's years of service – each employee would be placed in the proposed pay range based on the following scale (employees who currently fall into the recommended pay range will receive no increase):
  - Employees employed 0-5 years – 0%
  - Employees employed 6-10 years – 15%
  - Employees employed 11-15 years – 30%
  - Employees employed 16-20 years – 45%
  - Employees employed greater than 20 years – 60%

The financial impact for Year 4 is estimated to be \$209K, which includes a 2.2% Cost of Living Adjustment for all employees, excluding Fire Bargaining Union Members, which have been allocated to each member in accordance with current Collective Bargaining Unit.

The total budgetary impact of the Plan is estimated at \$1.34M over the five-year implementation period. The financial impact for future years is \$286K for Year 5.

### **Pension Defined Benefit Increases**

The City is required to maintain its three defined benefit pension plans in a fiscally sound manner. Investment earnings and employee/employer contributions comprise the plans' income. General employees and police officers contribute 5% of wages and firefighters contribute 8.0% of wages into their respective plans. The City's annual contribution as a percent of payroll is based on actuarially determined contribution levels.

The Actuary determines City contribution requirements using estimated future earnings of members of the plan, as well as other assumptions on investment returns, retirement age, and, among others, expected mortality. In 2015, the State of Florida mandated that all defined benefit pension plans switch mortality tables, due to the current lifespan of a retiree being longer than in previous years. This mandate had a devastating impact to all three of the City's plans for FY 2017-18.

The City's contribution to the General Employees defined benefit plan is budgeted at \$1.9M, which is an increase of \$721K over the prior year. This plan was closed to new entrants in January 2010, therefore, this increase in contributions that the City is being affected by should decrease over the next few years, given positive investment earnings. The City's contribution to the Police Officers plan is budgeted at \$1.1M and the contribution to the Firefighters plan is budgeted at \$1.3M, which is a combined increase of \$589K, or 23.9%.

### **Insurance Increases**

In 2010, the Federal Government passed the Patient Protection and Affordable Care Act. The Act, which mandates, among other things, that employers offer specific medical insurance for any employee working more than thirty (30) hours per week, has had a negative impact on the cost of providing such insurance. The City, who is currently part of an Insurance Pool, experienced a 10.1% increase in the cost of medical insurance for FY 2016-17. This adjustment increased last year's corresponding expense by \$257K.

In March 2017, the City issued a Request for Proposals (RFP) for all insurance coverages offered by the City. With the help of this competitive solicitation, the City was able to secure a 7.1% increase in premiums vs. the 10.1% increase from the previous year. The total impact budgeted for

insurance is \$2.2M Citywide, an increase of \$141K, or 6.82%.

### **Fleet Replacement**

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 7-year cycle and the remainder of the fleet on a 10-year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. However, due to budget constraints, the City fell behind on scheduled vehicle replacement. Due to aging vehicles and increased maintenance costs, the replacement cycles have been updated and necessary funding has been appropriated in FY 2017-18. Twelve vehicles are scheduled for replacement: seven police patrol cars, totaling \$297,000, three trucks/SUVs, totaling \$87,725, one solid waste sideloader, totaling \$260,000, and one sewer collections vehicle, totaling \$57,760. Detailed information on vehicle replacement can be found in the Fleet Replacement Schedule on page 196.

### **Facilities Plan**

In FY 2014-15, a Facilities Assessment was completed for all City-owned facilities. In the past, the annual budget did not account for the necessary repairs and maintenance to allow for proper upkeep of City facilities. On April 28, 2015, AVCON, Inc. presented the recommendations of the Facilities Assessment to City Council.

In the Facilities Assessment, AVCON, Inc. developed a 20-year replacement, repair, and maintenance program. The priorities involved in the Assessment included the following:

- a. Public Safety Concerns
- b. Code Compliance
- c. Replacement Due to Exceeding Service Life
- d. General Maintenance of Systems

The immediate needs for City facilities were laid out, and the proposed FY 2017-18 budget includes funding for the highest priority items, totaling \$188K for facility repairs and \$203K for HVAC systems and controls.

In June 2015, City Council approved the development of a master plan for City facilities. The results of the master plan were presented to the public and City Council on July 11, 2017, during a special meeting. While the master plan focused on all City-owned and operated facilities, the

priority for replacement was quickly determined to be the field office complex, which includes engineering, sanitation, utilities, fleet, and various field operations. The FY 2017-18 budget includes a reserve for the design phase of a new consolidated field office complex at a cost of \$865K. As the process moves on, the City will make decisions on whether or not the construction of this consolidate complex is feasible.

## **OTHER ASSUMPTIONS & CHANGES**

### **REVENUES (detailed discussion beginning on page 40)**

1. Revenues are estimated at conservative levels to guard against unanticipated economic shifts, legislative changes, or collection levels. General government revenues are largely budgeted based on historical collection and growth levels. Enterprise revenues are based on historical usage and/or number of customers, adjusted for current rates.

A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and is updated on an annual basis to account for real-time revenues, expenses, and changes within the utility systems. FY 2017-18 will include the implementation of Year 4 of the rate study.

2. Use of reserves – Appropriations from fund balance (governmental funds) or net assets (enterprise funds) are budgeted as follows:
  - a. General Fund - \$43,346 from the Harvey Trust for library improvements and purchases, including various books and publications (\$35,000) and roof repairs (\$8,346); \$131,048 from Vehicle Equipment Maintenance Reserve for various replacements; \$289,656 from Building Maintenance Reserve for miscellaneous facility repairs; and \$447,885 from unassigned fund balance for one-time capital purchases.
  - b. Law Enforcement Trust Fund - \$5,000 from unassigned fund balance for operating supplies. The Florida Attorney General has opined that it is not permissible to budget forfeiture revenues, so an appropriation from fund balance is budgeted to record the use of the prior year' forfeitures for current year activities.
  - c. Beal Memorial Cemetery Fund - \$24,850 from Perpetual Care for cemetery improvements and purchases, including the following: fence and plaque replacements (\$10,600), Toro Workman (\$14,250).

### **EXPENSES (detailed discussion beginning on page 44)**

1. Wages have been adjusted as previously discussed.
2. Benefits have been adjusted as follows:
  - a. Medical insurance – health insurance premiums, including medical, dental, vision, and life, increased by 6.82%.
  - b. Employee defined benefit pension – as previously discussed, for a total impact of \$4.3M.
3. Computer replacements are budgeted at a total cost of \$100K; the FY 2017-18 IT replacement schedule, which details each replacement, can be found beginning on page 188.

4. The following vehicle and equipment replacements and building improvements are budgeted at a total cost of \$2.1M. The FY 2017-18 vehicle replacement schedule can be found beginning on page 196.
  - a. General Fund – 7 police patrol cars, 3 trucks/SUVs, 1 solid waste sideloader, 1 sewer collections vehicle; 1 server upgrade (IT); 1 Toro Workman & replacement of fencing at Brooks Cemetery (Cemetery); 1 plotter (GIS); 2 greens mowers, 1 trim mower, 1 tractor, 1 topdresser, & 1 brush chipper (Golf); 2 sheds, 2 box blades, 3 trailers, 1 pro force blower, 3 utility vehicles (Parks); 2 modular playground units for Garnier's Beach and Briarwood Park (Recreation); furniture (Fire); 2 school zone markers (Streets); 1 truck air compressor & 2 heavy duty jacks (Fleet)
  - b. Utilities Fund – 1 trailer, 1 video system, 1 pipe cutting tool set, 1 riding lawn mower, 1 re-use system flow meter, 1 micro max gas detector, 1 truck with crane, 1 2" mole, & 1 Hypertac well monitoring system
  - c. Sanitation Fund – 1 frontloader
  - d. Stormwater Fund – 1 wellpoint point, 1 portable generator & 1 angle broom attachment
5. The following capital improvement projects (CIPs) are budgeted at a total cost of \$449K. More detailed information for CIPs is available beginning on page 202.
  - a. General Fund – street resurfacing, sidewalk construction & Phase II of the Recreation Complex
  - b. Utilities Fund – water line replacement & sewer system rehabilitation
  - c. CRA Fund – Carson Drive streetscape
6. Certain capital improvement projects, grants, and/or purchases that were authorized, budgeted, and appropriated by City Council in a prior fiscal year but are incomplete as of September 30<sup>th</sup> are carried forward into the new fiscal year. These special projects and purchase order encumbrances are identified in the budget resolution at the end of the document.

#### **ACKNOWLEDGEMENTS**

Preparation of this budget would not have been possible without the efficient and dedicated services of Carol Godwin, Budget & Grants Analyst and Finance Director, Brandy Ferris. I would like to express my appreciation to all Department Directors and staff who assisted and contributed to the preparation of this budget.

I would also like to thank the Mayor and City Council for their commitment to conducting the financial operations of the City of Fort Walton Beach in a responsible and progressive manner.

Sincerely,



Michael D. Beedie  
City Manager



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Fort Walton Beach  
Florida**

For the Fiscal Year Beginning

**October 1, 2016**

A handwritten signature in black ink, appearing to read "Jeffrey P. Evans".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fort Walton Beach, Florida for its annual budget for the fiscal year beginning October 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# Budget Overview

The fundamental purpose of the City's budget is to link what City Council wants to accomplish for the community with the resources necessary to do so. As such, the budget offers more than just financial elements – it presents an overview of the City's overall operations. This document is intended to provide City Council and our citizens with a plan addressing financial, operational, and policy issues. The budget serves as a:

Policy Document – The budget presents financial policies, addresses Strategic Plan goals, and identifies the short and long-term impact programs, services, and capital improvements will have on the City's operations and finances.

Financial Plan – The budget outlines the financial structure and operational changes required for financial stability, including the capital improvements program and debt management information.

Operations Guide – The budget provides direction to departments by identifying the relationships between organizational units and programs, identifying the workforce and historical data on operations, identifying the impact of capital spending, and establishing measurable performance goals and objectives for managers to evaluate the effectiveness of their organization.

Communication Device – The budget is presented in a format that is easily understood through the use of charts and graphs, icons, statistical information, and narrative descriptions.

The budget is a financial operational plan estimating expenditures for a given period and the proposed means to finance those objectives. The State of Florida requires municipalities to prepare a balanced budget, whereby sufficient resources must be identified to fund programs and services. The fiscal year for all Florida cities begins October 1<sup>st</sup> and ends September 30<sup>th</sup>.

The sheer volume and complexity of information can make the budget an imposing document. The reader should always keep in mind that this document answers two core questions: "Where is the City of Fort Walton Beach's money coming from?" and "How will that money be used?"

## FUND STRUCTURE

An important concept in governmental accounting and budgeting is the division of the budget into categories called funds. Funds are separate fiscal accounting entities. Budgeting and accounting for revenues and expenditures in this manner is called fund accounting. Fund accounting allows a government to budget and account for revenues and expenditures restricted by law or policy. Governments may use any number of individual funds in their financial reporting; however, generally accepted accounting principles (GAAP) require all these individual funds to be aggregated into specified fund types. Any fund constituting 10% or more of the appropriated budget is considered a "major" fund.

### The City's Business is *SERVICE*

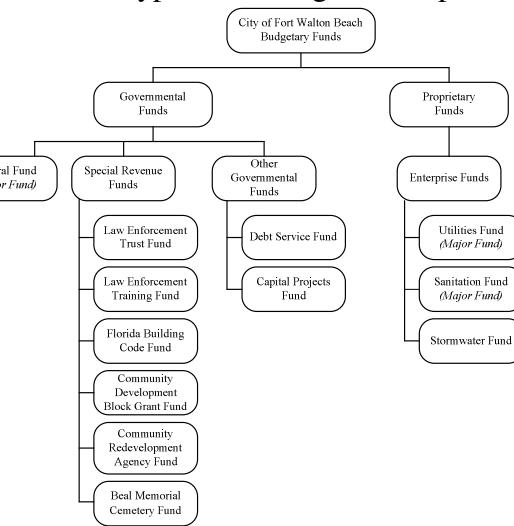
**We are committed to providing quality service to our community in ways that are responsive and caring by working together to serve our residents.**

We believe that the success of our organization depends upon the teamwork, mutual trust, and honesty achieved through our commitment to the following **Core Values**:

- **Integrity:** we will conduct ourselves in an honest, trustworthy, and ethical manner.
- **Accountability:** we will take full responsibility for our actions, resources, and attitudes.
- **Teamwork:** we will work together to provide quality services.
- **Customer Service:** we will be professional, use all available resources, and strive to meet the needs of our customers.
- **Continual Improvement:** we will promote a culture that seeks to better our organization.

There are basically three groups of funds in governmental accounting:

- Governmental Funds – account for activities supported by taxes, grants, and similar resources and include most governmental functions; fund types include general, special revenue, capital projects, debt service, and permanent.
- Proprietary Funds – account for activities similar to those often found in the private sector; fund types include enterprise and internal service funds.
- Fiduciary Funds – account for assets not available to support the government's programs that are held in a trustee or agent capacity; fund types include private-purpose trust, pension and other employee benefit trust, investment trust, and agency funds.



**General Fund** – Accounts for all financial resources not accounted for in other funds (e.g. human resources, finance, police, fire, recreation, code enforcement, streets).

**Special Revenue Funds** – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Law Enforcement Trust Fund – grants, forfeitures
- Law Enforcement Training Fund – traffic fines
- Florida Building Code Fund – building permit & inspection fees
- Community Development Block Grant – entitlement grant
- Community Redevelopment Agency – tax increment financing (i.e. ad valorem taxes)
- Beal Memorial Cemetery Perpetual Fund – lot, crypt, and niche sales

**Debt Service Fund** – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Capital Projects Fund** – Accounts for financial resources to be used for the acquisition or construction of major capital facilities, thereby more accurately accounting for a variety of one-time facility improvements and construction projects.

**Enterprise Funds** – Account for operations that are financed and operated in a manner similar to a private business – where the intent of the governing body is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Utilities Fund – water, sewer
- Sanitation Fund – garbage, recycling, yard waste
- Stormwater – stormwater

A department may have multiple divisions or be financed by multiple funds. The chart below illustrates the relationship between the City's fund financial structure (e.g. accounting) and the City's departments (e.g. operations).

		Accounting									
		Department/ Division	General	Law Enf. Trust	Law Enf. Train	FBC	CDBG	CRA	Utilities	Sanitation	Stormwater
General Gov't \$3.7M	City Council	✓									
	City Manager	✓									
	Information Tech	✓									
	Human Resources	✓									
	Risk Management	✓									
	City Clerk	✓									
	Finance	✓									
	Purchasing	✓									
	Fleet	✓									
	Facilities	✓									
Public Safety \$11.1M	Police	✓	✓	✓				✓			
	Fire	✓									
Recreation Services \$4.6M	Recreation	✓									
	Parks	✓					✓				
	Right-of-Way	✓									
	Golf Club	✓									
	Library	✓									
	Museum	✓									
	Cemetery	✓									
	Engineering Svcs	✓					✓	✓			
	Planning/Zoning	✓									
	Bldg Insp/Permits				✓						
Public Works & Utility Services \$13.5M	Code Enforcement	✓									
	Streets	✓									
	Customer Service							✓			
	Utility Services							✓			
	Water Operations							✓			
	Sewer Operations							✓			
	Water Distribution							✓			
	Sewer Collection							✓			
	Sanitation								✓		
	Stormwater										✓

## DEPARTMENT & DIVISION INFORMATION

A Department is a major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g. Police Department, Recreation & Cultural Services Department). The smallest organizational unit budgeted is a Division. Each division indicates responsibility for one functional area (e.g. Library Division within Recreation & Cultural Services Department). When divisions are combined, a department is formed.

In order to provide City Council and citizens with a well-rounded presentation of each department, the following elements are presented in the annual budget: organizational chart, revenues & expenditures, mission, description, goals & objectives, and accomplishments. The performance metrics reflect an operational plan and demonstrate how dollars and cents are translated into tangible returns for the citizens.

## BUDGET BASIS

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds. The City is not legally required to budget for proprietary or fiduciary funds and those budgets are not included in the City's audited financial statements. The basis of accounting used for purposes

of financial reporting in accordance with generally accepted accounting principles (GAAP) is not the same basis used in preparing the budget document. All funds are budgeted on a cash basis. In GAAP financial statements, however, governmental funds use the modified accrual basis of accounting and proprietary funds use the accrual basis of accounting. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

## BUDGET PROCESS

This budget continues the City's commitment of using planning processes and citizen input as blueprints for providing services and programs for the betterment of the community.

### Planning Processes

	Frequency	Description	Budget Impact
Comprehensive Plan	Long Range Plan - developed in 1990, updated in 2000 & 2011.	Provides direction to guide and control development and redevelopment, as required per Florida Statute Chapter 163.	Budget expenditures (e.g. Capital Improvements Plan) must be concurrent with the Comprehensive Plan.
Vision Plan	Long Range Plan - developed in 1994, updated in 2004 & 2011.	Defines the broad, idealistic values that citizens cherish and desire for their community and creates shared commitments among citizens, City Council, and staff.	Outlines the general allocation of resources to achieve the desired service levels and quality of life.
Strategic Plan	Mid-to-Short Range Plan – first held in 2004 and updated annually	Translates the Vision Plan into current and future priorities based on importance to City Council and funding availability.	Allows for the reallocation of resources due to changing priorities or economic conditions.
Budget Policy Workshop	Short Range Plan - held annually.	Defines changes to service levels or program objectives based on City Council goals and available fiscal resources.	Provides the framework for developing the current budget.
Capital Improvement Plan	Short-to-Mid Range Plan - updated annually.	Provides estimated dates and costs for the acquisition, construction, replacement, or renovation of facilities and infrastructure.	Provides anticipated 5-year funding level for facilities and infrastructure.

## Roles & Responsibilities

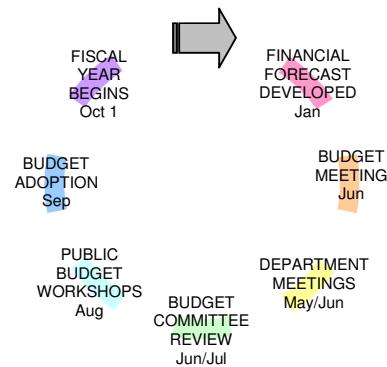
The budget process begins in January with the Finance Director and Budget & Grants Analyst developing five-year financial forecasts for the General and Enterprise Funds, including best, likely, and worst-case scenarios. Revenue assumptions are developed using financial forecasting software to analyze historical trends and account for any anticipated major economic or legislative changes. Revenue projections are continually updated until the budget is adopted to ensure the amounts are based on the most current information available. Expenditure assumptions are similarly developed in the forecast model considering relevant benchmark indices such as the municipal cost index, consumer price index, and producer price index. New programs and projects are also included to determine the future impact of current financial decisions.

In March, the City Council, acting as the Legislative Body of the City, holds a Strategic Planning Session. The goals set during this meeting, are used by staff to formulate the budget policy items that are presented to City Council in June and then utilized to prepare the Budget. A summary of this Plan can be found on Page 61 of this document. In addition, the icons used to illustrate the strategic goals are seen throughout the budget to note when a strategic objective is being met. A Budget Meeting is held with City Council in June to determine Council's priorities and position issues specific to development of the operational and capital budgets for the upcoming fiscal year. City Council's decisions provide the framework under which the budget is prepared to meet City Council's programmatic objectives within available fiscal resources projected in the five-year forecasts. The meeting is open to the public and the public is encouraged to attend and participate.

Department Directors are responsible for identifying their staffing needs, operational funding needs within budget development parameters, five-year capital requests, as well as corresponding revenue sources to fund their needs. In addition, they must conduct a comprehensive review of departmental goals, objectives, and metrics.

The City Charter charges the City Manager with the duty of presenting a balanced budget to City Council. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the year or generated during the year) equals or exceeds the total of all financial requirements. In order to accomplish this goal, a Budget Committee is formed comprised of the City Manager, Finance Director, and Budget & Grants Analyst. The Committee conducts comprehensive meetings with Department Directors to review their budget requests and a collaborative effort is undertaken to achieve City Council and department goals within fiscal constraints. The Budget Committee enlists assistance for areas of specialized interests, such as the Information Technology Manager for computer issues and the Human Resources Director for personnel and risk management issues. Department goals, objectives, and metrics are also evaluated during budget development to determine the effectiveness of program activities and appropriate funding levels.

After the departmental meetings, the Budget Committee finalizes the proposed budget given revenue projections, economic conditions, funding requirements, and City Council program priorities and issues previously identified in the budget process. Once a balanced budget is achieved, it is presented to City Council for consideration.



## Community Participation

In prior years, the City solicited input annually from its residents and businesses to gauge citizen satisfaction and progress toward improving services. Due to the low response rate, the Public Information Officer is currently working on a year-round online survey to be accessed on the City website. Responses will be presented to City Council and used to ensure resources are allocated to the most highly valued programs and activities. The City's website and utility bills contain notices regarding the budget process and City Council's budget meetings.

## City Council Budget Review

The Mayor and City Council are responsible for reviewing the proposed budget to ensure it meets the goals and objectives of the City, conducting meetings on the budget to enlist public comment, and conducting public hearings prior to the final adoption of the budget.

In August, a budget meeting is held with the City Council to review and discuss the proposed budget. The City Manager reviews major issues and Department Directors are present for the discussions and study of the proposed budget. The meeting is open to the public and the public is encouraged to attend and participate.

During September, two public hearings on the millage (i.e. property tax) rate and budget are held per State Statute before final budget consideration. These meetings are advertised as part of the agenda and Florida Law requires certain newspaper advertisements prior to the second and final budget hearing. At the public hearings, the public may make formal comment either for or against the proposed budget and ask questions of City Council about the budget.

Budget adoption occurs in September after City Council deliberations and two public hearings. City Council may take action to modify the proposed budget at its discretion. Prior to budget adoption, City Council must adopt a millage rate to support budgeted funding levels. An adopted budget is published no later than October 1<sup>st</sup>.

## Budget Maintenance

Budget maintenance is a year-round activity of the Department Directors, Finance Director, and Budget & Grants Analyst. Spending control mechanisms include Finance Department review of purchase requisitions and departmental review of reports presenting budget versus actual revenues and expenditures. These financial reports are prepared and reviewed by staff monthly and provided to City Council quarterly to identify and communicate any spending variances. Performance measures are prepared and reported to Council quarterly to monitor progress against goals and objectives, citizen satisfaction, and benchmarks.

Annual appropriations lapse at fiscal year-end with the exception of encumbrances and appropriations related to multi-year projects and other items identified by City Council to be

<b><u>BUDGET SCHEDULE</u></b>	
January 2017	Five-Year Financial Forecasts Developed
March 2017	Strategic Planning Session with City Council
May 2017	Department Budget Submissions <ul style="list-style-type: none"><li>● Revenues</li><li>● Personnel</li><li>● Computers</li><li>● Capital Improvement Projects</li><li>● Current Year Accomplishments</li><li>● Budget Year Goals &amp; Objectives</li><li>● Performance Measures</li><li>● Fee Schedule</li><li>● Operating Expenses</li><li>● Equipment/Vehicles</li></ul>
June 2017	Departmental Budget Reviews
June 2017	Capital/CIP Ranking Meeting
August 1, 2017	City Council Budget Meeting <ul style="list-style-type: none"><li>● Discussion Budget Issues</li><li>● Set Proposed Millage Rate for TRIM Notice</li></ul>
August 22, 2017	City Council Meeting – Review Budget
September 6, 2017	City Council Meeting – Adopt Tentative Millage Rate and Budget by Resolution
September 20, 2017	City Council Meeting – Adopt Final Millage Rate and Budget by Resolution

carried over to the next fiscal year. These carry-overs are included in the ensuing year's adopted budget resolution.

### **Budget Transfers**

Operationally, the City functions at a fund level basis allowing budget transfers within funds for individual line items that exceed the budgeted amount without a formal budget amendment. Budget transfers are used only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. Budget transfers are permitted in accordance with Administrative Policy FIN-13. All budget transfers are performed in the City's accounting system by the Finance Department.

### **Budget Amendment**

Per Florida Statute 166.241, the adopted budget may be revised with a budget amendment approved by City Council in the same manner in which the budget was adopted. The resolution adopting the annual budget allows the budget to be amended by resolution provided that a corresponding funding source supports any additional expense. Transfers between funds and increases to a fund's total budget are permitted by resolution adopted by City Council. Frequently, the budget is amended to record grants awarded to the City or other mid-year activities approved by City Council. The budget amendment increases or decreases the total amount of the adopted budget of each fund.

## **FINANCIAL POLICIES**

The financial policies presented below set forth the basic framework for the overall financial management of the City, as well as provide guidelines for evaluating current activities and proposals for future programs.

### **Financial Planning**

Long-Range Planning – Update the Vision Plan every ten years and hold a Budget Policy Meeting annually to ensure current and proposed programs and services reflect the values shared by citizens, City Council, and staff and to evaluate the impact on revenues and/or reserves. Prepare five-year General Fund revenue & expenditure projections and five-year Enterprise Fund pro formas in conjunction with current year budget development to highlight the long-term impact of current decisions. These forecasts include the following assumptions, based on current trends and a Strategic Plan that focuses on economic stability:

- Rates for both the Utility fund and the Stormwater Fund are adjusted in accordance with the most recent five-year rate study that was approved by City Council in October 2014. This rate study is available to the public on the City's website.
- All other rates are adjusted by 1% - 2% based on historical patterns.
- Personal Services in all funds have been adjusted by 2.2%, as provided for in the Pay & Classification Study that was approved by City Council in 2014.
- Operating Expenses are adjusted by 2% - 3% based on historical patterns.

In each pro forma, if needed, action has been taken through the use of excess reserves to ensure that there is no deficiency in any Fund. These forecasts are provided in graphical format on page 230.

Asset & Infrastructure Inventory – Evaluate (and reprioritize as necessary) the five-year capital needs of the City annually as part of the budget process. Assets, as defined for purposes of this review, include computers, vehicles, and motorized equipment. Infrastructure improvements (e.g. street resurfacing, water/sewer lines, parks) are evaluated during development of the five-year capital improvements program.

Balanced Budget – Prepare a balanced budget each fiscal year in accordance with Florida statutory requirements for municipalities. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. When anticipated revenues exceed budgeted expenses, a non-operating governmental expenditure line “Fund Balance – Reserved for Future Appropriation” or enterprise expense line “Reserved-Undesignated Net Assets” accounts for the excess. In reverse, when budgeted expenses exceed anticipated revenues, a non-operating governmental revenue line “Appropriation from Unassigned Fund Balance” or enterprise revenue line “Appropriation from Net Assets” funds the overage.

Although the budget adopted by City Council is balanced, the budget may become unbalanced during the year due to a natural disaster, civic emergency, grant award, or other City Council action. When these changes occur, a budget amendment must be adopted by resolution of City Council.

Financial Monitoring – Prepare monthly financial reports for the City Manager and Finance Director detailing revenues and expenditures by fund, department, and division. Identify and explain any significant variances between budget and actual. Report financial information to City Council on a quarterly basis.

## **Revenues**

Taxes – Maintain the millage and other tax rates at levels commensurate with the service levels being provided. Services which have a citywide benefit shall be financed with revenues generated from a broad base, such as property and other taxes. Evaluate annually as part of the budget process.

User Fees – Maintain fees and rates at appropriate levels to fund their corresponding purpose, especially in the Enterprise funds. Services where the customer determines the use shall be financed with user fees, charges, and assessments related to the level of service provided. User fees shall be maximized in lieu of general revenue sources for services that can be individually identified and where costs are directly related to the level of service. The extent to which the total cost of providing the service is recovered depends on the nature of the service. For governmental services provided for the public good (e.g. police and fire protection, street maintenance, and land use regulation), it may be appropriate for a substantial portion of the cost to be borne by the taxpayers. For proprietary services provided for the enjoyment of specific residents (e.g. recreation programs, cemetery operations), total cost recovery may be warranted. Evaluate annually as part of the budget process.

Non-Recurring Revenues – Fund recurring expenditures with recurring revenues. One-time revenues will be reserved for future emergencies or projects identified by City Council to the greatest extent possible.

Unpredictable Revenues – Budget unpredictable revenues at conservative levels (e.g. building permits) to safeguard against a shortfall.

## **Expenditures**

Operating Expenses – Pay all current year operating expenses with current year revenues and/or available fund balance.

Contingencies – Appropriate contingency funds in the General Fund and Enterprise Funds to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies. City practice is to budget 1% of personnel and operating expenses as contingency funds to be used as a last resort. Budget residuals (excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred) will be exhausted before contingency funds are used. The City currently meets this policy for the applicable funds.

Special Project Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. These are projects and/or purchases that are incomplete as of September 30<sup>th</sup> of any fiscal year that will be continued and made part of the appropriations for the ensuing year. These are budget funds for large items (usually capital purchases, projects, or studies) that were authorized and appropriated by City Council in a prior fiscal year but were not spent due to time constraints.

Encumbrance Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. In general, purchase orders close out at the end of the fiscal year unless they are identified for carryover as part of the budget process of the ensuing year. These encumbrances were authorized, budgeted, and appropriated by City Council in a prior fiscal year but were not fully receipted in due to the ongoing nature of the expense.

## **Fund Balance (governmental funds)**

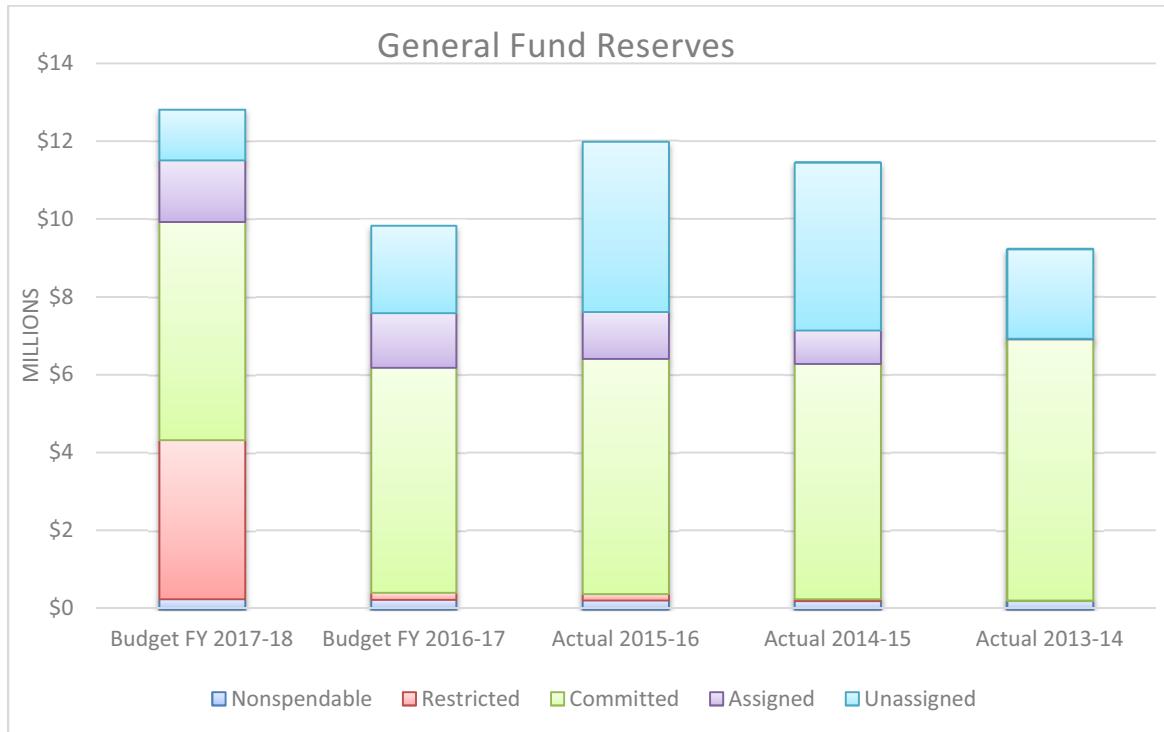
Fund balance refers to the difference between current financial assets and liabilities reported in a governmental fund. Since all related assets and liabilities are not reported for governmental funds, fund balance is considered more of a liquidity measure than a net worth measure. Credit rating agencies monitor fund balance levels and strongly consider unrestricted fund balance when determining a local government's creditworthiness. Fund balance is also important to guard against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. There are five types of fund balance:

### Restricted

1. *Nonspendable (inherently nonspendable)* – resources that cannot be spent because of form (e.g. inventory, long-term loans receivable) or because they must be maintained intact (e.g. endowment principal).
2. *Restricted (externally enforceable limitations)* – resources with limitations imposed by creditors, grantors, laws, regulations, or enabling legislation.

### Unrestricted

3. *Committed (self-imposed limitations)* – resources whose use is constrained by limitations that the governing body has imposed and remains binding until removed in the same manner.
  - Disaster/Emergency Reserve – City Council established a committed fund balance of 30% of annual budgeted expenditures per Resolution 2011-13 adopted August 16, 2011. This equates to \$6.7M in the current year budget.
4. *Assigned (limitation resulting from intended use)* – resources whose use is constrained by a body or official designated by the governing body.
  - Subsequent Year's Budget – City Council authorizes City management to set forth in the annual budget (and any amendments thereto) fund balance for specific purposes per Resolution 2011-13 adopted August 16, 2011.
5. *Unassigned (residual net assets not otherwise classified)* – total fund balance in excess of the nonspendable, restricted, committed, and assigned fund balances (e.g. surplus). There is currently \$3.2M.



### Changes in Fund Balance

Changes in reserves are anticipated, as displayed below, primarily due to the use of previously appropriated reserves specific to facility and vehicle repairs and replacements, as well as the use of designated Florida Building Code fund reserves, budgeted to assist with the purchase of new software, which will greatly enhance the transparency of the building and permitting process.

	Changes in Fund Balance - Governmental Funds			Variance FY17 to FY18	
	Actual		Budget		%
	FY 2016	FY 2017	FY 2018	\$	%
General Fund	\$11,969,267	\$8,413,906	\$10,000,418	\$1,586,512	18.9%
Law Enf. Trust Fund	\$229,006	\$8,354	\$8,354	\$0	0.0%
Law Enf. Training Fund	\$877	\$486	\$486	\$0	0.0%
FBC Fund	\$320,784	\$183,206	\$183,206	\$0	0.0%
CDBG Fund	\$11,396	\$0	\$0	\$0	0.0%
CRA Fund	\$1,437,363	\$1,762,273	\$1,762,273	\$0	0.0%
Debt Service Fund	\$21,156	\$25,449	\$25,449	\$0	0.0%
Beal Memorial Fund	\$2,470,005	\$2,171,284	\$2,148,934	-\$22,350	-1.0%

\* Amounts depicted in chart include total fund balance

## Working Capital (proprietary funds)

Working capital refers to the difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity. Credit rating agencies consider the availability of working capital in their evaluations of a local government's creditworthiness. Working capital is also important in mitigating unanticipated events and ensuring stable services and fees.

The City's target level of working capital is 90 days of annual operating expenses, and currently exceeds this level for all funds. It is not feasible to project this measure into the future.

### Working Capital Analysis - in Days

	Actual		
	FY 2014	FY 2015	FY 2016
Utilities Fund	349	381	364
Sanitation Fund	187	236	441
Stormwater Fund	424	622	1823

## Net Assets (proprietary funds)

Net assets refers to the difference between assets and liabilities reported in a proprietary fund, and may be considered a measure of net worth. There are two types of net assets:

1. *Restricted* – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period (e.g. debt service, impact fees).
2. *Unrestricted* – funds not required to be on hand and have not been identified for a particular purpose; available for capital projects or to balance the budget; the measure of financial health for an enterprise fund.
  - City Council established that unrestricted net assets will be maintained at 33% of operating, debt service, and transfers out per Resolution 2011-13 adopted August 16, 2011. The City currently meets this policy for all funds.

#### Net Assets Analysis

	Actual			Estimate	
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Utilities Fund	90.7%	74.1%	68.7%	74.8%	170.5%
Sanitation Fund	60.8%	61.6%	65.8%	69.1%	65.8%
Stormwater Fund	109.3%	152.9%	143.6%	125.7%	106.3%

## Investments

Investment Philosophy – Funds shall be invested in a manner that will ensure the safety of principal while meeting daily cash flow needs. Optimization of investment income shall be secondary to the requirements of safety and liquidity.

Investment Policy – Ordinance 1921, adopted by City Council in June 2015, governs the investment of funds in excess of those required to meet current expenses, with the exception of pension funds, funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds, and Beal Memorial Cemetery Perpetual Care funds. In a nutshell:

- The primary investment objectives, in order of importance, are: safety of principal, liquidity, and investment income.
- Cash balances from all funds are consolidated to maximize investment earnings. Investment income is allocated to each fund based on the fund's respective participation and in accordance with generally accepted accounting principles.
- The investment portfolio shall be structured, to the extent possible, to match investment maturities with known cash needs and anticipated cash flow requirements.
- Investments will be diversified, to the extent practicable, to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or institution.
- Each portfolio's performance will be reviewed on a quarterly basis, with emphasis placed on results achieved over a rolling time period of three to five years for long-term portfolios. Objectives will be reviewed annually and adjusted as necessary after consultation with the Finance Director, Investment Advisor(s), and Portfolio Manager(s).

The City currently maintains two short-to-medium term portfolios, one long term portfolio, and one short term portfolio externally-managed through our Investment Manager (PFM Asset Management). Since the City has transitioned from internally managed portfolios, benefits of the enhanced diversification and third-party management have been realized, including increased cash flow and interest earnings.

## Debt Issuance

Debt Limit – The State of Florida does not place a legal limit of debt on municipalities. However, general obligation debts greater than one year require voter referendum approval. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum. Any new debt will be carefully evaluated as to its impact on operations.

Debt Philosophy – The use of debt financing for long-term capital improvement programs is based upon two types of debt financing: 1) “pay-as-you-go” and 2) “pay-as-you-use”. In practice, the City uses a mix of these two basic methods to finance its Capital Improvements Program, with pay-as-you-go financing used for recurrent capital expenditures and with pay-as-you-use financing used for long-term, non-recurrent capital expenditures.

- Pay-As-You-Go – A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements. Example: annual street paving.
- Pay-As-You-Use – A type of financing whereby long term debt is used to pay for capital improvements. Example: debt financing for a new municipal facility.

Debt Policy Statement – The following policy statements govern the City’s use of debt to finance long-term, non-recurring capital improvements:

- Recurrent capital expenditures for replacement, expansion and/or acquisition of plant, equipment, and/or motor vehicles will be financed on a pay-as-you-go basis from funds available and appropriated in the City’s annual operating budget.
- Only long-term, non-recurrent capital expenditures for public improvements having a relatively greater cost and longer useful life, and which require additional funding over and beyond the fiscal capacity of the City’s annual operating budget, will be financed through the issuance or creation of long-term debt. These expenditures will not be debt-financed for periods exceeding the projected useful life of the improvement.
- All capital improvements financed through the use of long-term debt will be consistent with the adopted Capital Improvements Program and the current fiscal year’s adopted Budget.
- Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- The City’s total general obligation debt will not exceed 10% of its assessed valuation. The City does not currently have any general obligation debt.
- The City will use special assessment revenue bonds or other self-supporting bonds where possible and appropriate to finance long-term, non-recurrent capital improvements, rather than general obligation bonds.
- The City will establish and maintain effective communications with bond rating agencies to keep them informed of its financial condition.

Debt Capacity – The debt capacity of both the General Fund and Utilities Fund is contingent upon available resources and existing debt. The current outstanding debt requires a coverage ratio of 1.15 time earnings. The General Fund is at 12.30 and the Utilities Fund is at 2.69. The Sanitation and Stormwater funds are debt-free.

Debt Ratio – Indicates the percentage of assets financed via debt, and therefore the financial flexibility of the fund.

#### Debt Ratio Analysis

	Actual			Budget	
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
General Fund	32.4%	41.4%	46.2%	33.8%	30.0%
Utilities Fund	52.4%	54.3%	41.4%	38.9%	36.1%
Sanitation Fund	0.0%	0.0%	0.0%	0.0%	0.0%
Stormwater Fund	0.0%	0.0%	0.0%	0.0%	0.0%

**Debt Rating** – The City maintains an AA rating with both Standard and Poor's and Fitch.

	Principal	Interest	Total
Existing Debt	1,846,847	672,029	2,518,876
New Debt anticipated in FY 2017-18	-	-	-
<b>FY 2017-18 Budget Debt Impact</b>	<b>1,846,847</b>	<b>672,029</b>	<b>2,518,876</b>

#### Debt Principal and Interest Payments by Fund

Fiscal Yr	General Fund		Utilities Fund		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2017-18	747,050.33	295,843.47	1,099,796.42	376,185.57	1,846,846.75	672,029.04
2018-19	767,536.39	274,204.21	1,124,793.00	357,452.48	1,892,329.39	631,656.69
2019-20	757,497.40	253,559.71	1,151,037.68	338,244.94	1,908,535.08	591,804.65
2020-21	748,461.10	234,618.26	1,176,535.20	318,531.38	1,924,996.30	553,149.64
2021-22	702,420.43	216,654.29	1,204,290.40	298,338.58	1,906,710.83	514,992.87
2022-23	723,754.48	199,070.14	1,232,308.18	277,605.69	1,956,062.66	476,675.83
2023-24	739,872.41	180,955.83	1,260,593.58	256,330.19	2,000,465.99	437,286.02
2024-25	700,232.00	162,430.20	1,289,151.70	234,509.53	1,989,383.70	396,939.73
2025-26	720,054.00	144,607.58	1,318,987.72	212,141.12	2,039,041.72	356,748.70
2026-27	739,629.00	126,282.86	1,349,106.96	189,193.10	2,088,735.96	315,475.96
2027-28	3,282,127.00	107,460.50	1,380,514.82	165,662.77	4,662,641.82	273,123.27
2028-29	288,365.00	20,271.58	1,413,216.84	141,518.16	1,701,581.84	161,789.74
2029-30	293,998.00	13,639.18	1,445,218.60	116,727.28	1,739,216.60	130,366.46
2030-31	299,010.00	6,877.24	1,479,525.86	91,316.45	1,778,535.86	98,193.69
2031-32			1,513,144.42	65,224.37	1,513,144.42	65,224.37
2032-33			1,549,080.20	38,477.28	1,549,080.20	38,477.28
2033-34			921,339.34	11,013.71	921,339.34	11,013.71
2034-35			467,244.70	2,219.41	467,244.70	2,219.41
	<b>11,510,007.54</b>	<b>2,236,475.05</b>	<b>22,375,885.62</b>	<b>3,490,692.01</b>	<b>33,885,893.16</b>	<b>5,727,167.06</b>

## DEBT SCHEDULES

### Facility & Infrastructure Debt Service by Fiscal Year

Fiscal Yr	Fund 401	Fund 401	Fund 001	Fund 001	GRAND TOTAL
	SRF Loan	2015 Revenue Note	2013 Revenue Note	2013A Revenue Note	
	<i>Pump Station &amp; Force Main</i>	<i>Utility System Improvements</i>	<i>Municipal Facilities</i>	<i>Recreation Complex &amp; Equipment</i>	
2017-18	812,081.59	663,900.40	305,087.24	557,524.96	2,338,594.19
2018-19	818,579.88	663,665.60	306,022.48	557,524.68	2,345,792.64
2019-20	825,202.22	664,080.40	306,467.10	557,524.86	2,353,274.58
2020-21	831,950.98	663,115.60	306,422.20	557,525.30	2,359,014.08
2021-22	838,828.58	663,800.40	305,887.02	557,524.70	2,366,040.70
2022-23	845,837.47	664,076.40	309,637.04	557,524.58	2,377,075.49
2023-24	852,980.17	663,943.60	307,637.08	557,525.26	2,382,086.11
2024-25	860,259.23	663,402.00	305,137.44	557,524.76	2,386,323.43
2025-26	867,677.24	663,451.60	307,136.60	557,524.98	2,395,790.42
2026-27	875,236.86	663,063.20	308,387.28	557,524.58	2,404,211.92
2027-28	882,940.79	663,236.80	308,887.50	3,080,700.00	4,935,765.09
2028-29	890,791.80	663,943.20	308,636.58		1,863,371.58
2029-30	898,792.68	663,153.20	307,637.18		1,869,583.06
2030-31	906,946.31	663,896.00	305,887.24		1,876,729.55
2031-32	915,255.59	663,113.20			1,578,368.79
2032-33	923,723.48	663,834.00			1,587,557.48
2033-34	932,353.05				932,353.05
2034-35	469,464.11				469,464.11
Total	<u>\$ 15,248,902.03</u>	<u>\$ 10,617,675.60</u>	<u>\$ 4,298,869.98</u>	<u>\$ 8,655,948.66</u>	<u>\$ 38,821,396.27</u>

### Equipment Debt Service by Fiscal Year

Fiscal Year	Citywide	Fund 001	Fund 001	Fund 001	GRAND TOTAL
	2013	2014	2011A	2015	
	Capital Lease	Interfund Loan	Revenue Note	Capital Lease	
	<i>Phone System</i>	<i>Fire Pumper</i>	<i>Fire Ladder Truck</i>	<i>Fitness Equipment</i>	
2017-18	25,057.68	55,663.00	84,625.16	14,935.76	180,281.60
2018-19	22,969.54	55,663.00	84,625.14	14,935.76	178,193.44
2019-20	-	55,663.00	84,625.15	6,777.00	147,065.15
2020-21	-	55,663.00	63,468.86	-	119,131.86
2021-22	-	55,663.00	-	-	55,663.00
2022-23	-	55,663.00	-	-	55,663.00
2023-24	-	55,665.90	-	-	55,665.90
Total	<u>\$ 48,027.22</u>	<u>\$ 389,643.90</u>	<u>\$ 317,344.31</u>	<u>\$ 36,648.52</u>	<u>\$ 791,663.95</u>



**CITY OF FORT WALTON BEACH, FL**  
**Summary of Estimated Financial Sources & Uses - All Funds**

	<b>Major Funds <sup>1</sup></b>								
	GENERAL FUND			UTILITIES FUND			SANITATION FUND		
	2015-16 Actual	2016-17 Budget	2017-18 Budget	2015-16 Actual	2016-17 Budget	2017-18 Budget	2015-16 Actual	2016-17 Budget	2017-18 Budget
<b>Financial Sources</b>									
Ad Valorem Taxes	5,585,021	5,679,300	5,926,281	-	-	-	-	-	-
Other Taxes	5,338,748	5,254,447	5,595,403	-	-	-	-	-	-
Licenses and Permits	2,226,500	2,099,983	2,328,290	-	-	-	10,287	10,037	10,037
Intergovernmental Revenue	3,577,318	2,974,634	3,371,007	-	-	-	-	-	-
Charges for Services	2,402,801	2,405,751	2,488,538	10,123,818	10,578,037	10,984,698	3,599,838	3,599,685	3,762,737
Fines and Forfeitures	114,719	109,523	116,653	-	-	-	-	-	-
Interest & Other Revenues	659,427	441,825	648,317	124,409	127,811	154,321	33,587	23,767	31,645
Other Financing Sources	-	-	-	-	-	-	-	-	-
	19,904,534	18,965,464	20,474,489	10,248,227	10,705,848	11,139,019	3,643,712	3,633,489	3,804,419
Appropriation from Reserves	-	278,981	911,935	-	-	-	-	-	-
	<b>\$ 19,904,534</b>	<b>\$ 19,244,445</b>	<b>\$ 21,386,424</b>	<b>\$ 10,248,227</b>	<b>\$ 10,705,848</b>	<b>\$ 11,139,019</b>	<b>\$ 3,643,712</b>	<b>\$ 3,633,489</b>	<b>\$ 3,804,419</b>
Interfund Transfers In	776,210	787,300	905,432	-	-	-	-	-	-
<b>Total Financial Sources</b>	<b>\$ 20,680,744</b>	<b>\$ 20,031,743</b>	<b>\$ 22,291,857</b>	<b>\$ 10,248,227</b>	<b>\$ 10,705,848</b>	<b>\$ 11,139,019</b>	<b>\$ 3,643,712</b>	<b>\$ 3,633,489</b>	<b>\$ 3,804,419</b>
<b>Financial Uses</b>									
General Government	3,017,374	3,154,693	3,526,897	-	-	-	-	-	-
Public Safety	8,253,632	8,946,361	10,372,730	-	-	-	-	-	-
Physical Environment	325,227	321,123	364,268	9,423,962	7,859,924	8,180,563	3,407,992	3,187,164	3,359,973
Transportation	852,602	1,045,141	1,038,678	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-	-	-	-
Culture & Recreation	4,196,979	4,316,420	4,606,487	-	-	-	-	-	-
Capital Outlay/Improvements	1,700,910	1,178,841	1,112,425	1,711,783	125,628	598,423	207,247	260,700	260,000
Debt Service	9,087	1,034,163	1,039,738	636,198	1,469,490	1,607,267	-	-	-
Reclass of Capital for Depreciation	-	-	-	(1,711,783)	-	-	(207,247)	-	-
	18,355,811	19,996,742	22,061,224	10,060,160	9,455,042	10,386,254	3,407,992	3,447,864	3,619,973
Contingencies	-	-	206,429	-	97,306	110,044	-	36,459	38,044
Reserves	-	-	-	-	535,292	-	-	5,635	-
	<b>\$ 18,355,811</b>	<b>\$ 19,996,743</b>	<b>\$ 22,267,654</b>	<b>\$ 10,060,160</b>	<b>\$ 10,087,640</b>	<b>\$ 10,496,298</b>	<b>\$ 3,407,992</b>	<b>\$ 3,489,958</b>	<b>\$ 3,658,018</b>
Interfund Transfers Out	1,021,974	35,000	24,204	619,771	618,208	642,721	136,075	143,531	146,401
<b>Total Financial Uses</b>	<b>\$ 19,377,785</b>	<b>\$ 20,031,743</b>	<b>\$ 22,291,857</b>	<b>\$ 10,679,931</b>	<b>\$ 10,705,848</b>	<b>\$ 11,139,019</b>	<b>\$ 3,544,067</b>	<b>\$ 3,633,489</b>	<b>\$ 3,804,419</b>
Net Increase/(Decrease) in Fund Balance / Net Assets <sup>4</sup>	1,302,959	(278,981)	(911,935)	(431,704)	535,292	-	99,645	5,635	-
Fund Bal / Net Assets <sup>4</sup> - Oct 1	10,261,623	8,424,824	8,145,843	8,340,535	5,974,257	6,509,549	2,232,575	2,228,968	2,234,603
<b>Fund Bal / Net Assets<sup>4</sup> - Sep 30</b>	<b>\$ 11,564,582</b>	<b>\$ 8,145,843</b>	<b>\$ 7,233,908</b>	<b>\$ 7,908,831</b>	<b>\$ 6,509,549</b>	<b>\$ 6,509,549</b>	<b>\$ 2,332,220</b>	<b>\$ 2,234,603</b>	<b>\$ 2,234,603</b>

**Notes**

<sup>1</sup> Major funds each comprise at least 10% of the total appropriated budget

<sup>2</sup> Other Governmental Funds - Law Enforcement Trust, Law Enforcement Training, Florida Building Code, CRA, CDBG, Debt Service, Beal Memorial

<sup>3</sup> Other Enterprise Funds - Stormwater

<sup>4</sup> Fund Balance / Net Assets amounts used are unrestricted, except CRA Fund which is committed to capital projects

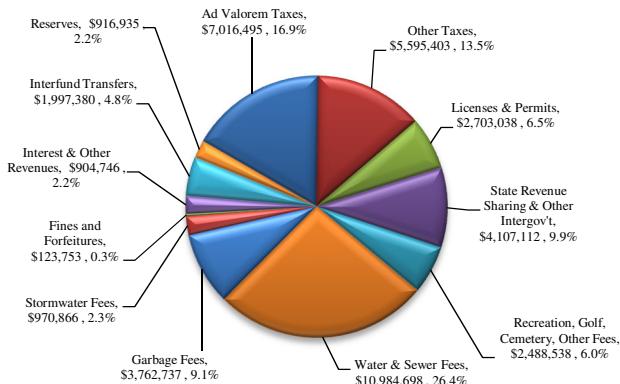
**Non-Major Funds**

OTHER GOVERNMENTAL <sup>2</sup>			OTHER ENTERPRISE <sup>3</sup>			Total All Funds			% of Budget
2015-16 Actual	2016-17 Budget	2017-18 Budget	2015-16 Actual	2016-17 Budget	2017-18 Budget	2015-16 Actual	2016-17 Budget	2017-18 Budget	
1,017,542	1,034,229	1,090,214	-	-	-	6,602,563	6,713,529	7,016,495	16.9%
-	-	-	-	-	-	5,338,748	5,254,447	5,595,404	13.5%
397,256	329,444	364,711	-	-	-	2,634,043	2,439,464	2,703,038	6.5%
745,378	727,623	736,105	-	-	-	4,322,696	3,702,257	4,107,112	9.9%
-	-	-	860,644	884,774	970,866	16,987,101	17,468,247	18,206,839	43.8%
6,794	7,100	7,100	-	-	-	121,513	116,623	123,753	0.3%
60,018	68,879	65,463	7,987	10,913	5,000	885,428	673,195	904,746	2.2%
-	-	-	504,288	-	-	504,288	-	-	0.0%
2,226,988	2,167,275	2,263,593	1,372,919	895,687	975,866	37,396,380	36,367,763	38,657,387	
5,753	22,350	5,000	-	-	-	5,753	301,331	916,935	2.2%
\$ 2,232,741	\$ 2,189,625	\$ 2,268,593	\$ 1,372,919	\$ 895,687	\$ 975,866	\$ 37,402,133	\$ 36,669,094	\$ 39,574,322	
1,021,974	1,172,116	1,091,948	-	-	-	1,798,184	1,959,416	1,997,380	4.8%
\$ 3,254,715	\$ 3,361,741	\$ 3,360,541	\$ 1,372,919	\$ 895,687	\$ 975,867	\$ 39,200,317	\$ 38,628,510	\$ 41,571,702	
-	-	-	-	-	-	3,017,374	3,154,693	3,526,897	8.5%
799,546	429,564	735,687	-	-	-	9,053,178	9,375,925	11,108,417	26.7%
12,604	12,200	12,200	611,351	595,245	677,704	13,781,136	11,975,656	12,594,709	30.3%
-	-	-	-	-	-	852,602	1,045,141	1,038,678	2.5%
1,432,788	1,398,830	647,169	-	-	-	1,432,788	1,398,830	647,169	1.6%
-	-	-	-	-	-	4,196,979	4,316,420	4,606,487	11.1%
404,776	399,722	333,600	681,655	197,159	150,465	4,706,371	2,162,050	2,454,913	5.9%
1,001,599	1,046,443	1,042,894	-	-	-	1,646,884	3,550,096	3,689,899	8.9%
-	-	-	(681,655)	-	-	(2,600,685)	-	-	0.0%
3,651,313	3,286,759	2,771,550	611,351	792,404	828,169	36,086,627	36,978,811	39,667,169	
-	3,332	3,688	-	9,949	9,759	-	147,046	367,964	0.9%
-	49,300	560,453	-	93,334	87,915	-	683,561	648,368	1.6%
\$ 3,651,313	\$ 3,339,391	\$ 3,335,691	\$ 611,351	\$ 895,687	\$ 925,844	\$ 36,086,627	\$ 37,809,418	\$ 40,683,501	
20,364	22,350	24,850	-	-	50,024	1,798,184	819,089	888,201	2.1%
\$ 3,671,677	\$ 3,361,741	\$ 3,360,541	\$ 611,351	\$ 895,687	\$ 975,867	\$ 37,884,811	\$ 38,628,510	\$ 41,571,702	
(416,962)	26,950	555,453	761,568	93,334	87,915	1,315,506	382,230	(268,567)	
2,884,790	1,909,912	1,936,862	116,225	498,693	592,027	23,835,748	19,036,654	19,418,884	
\$ 2,467,828	\$ 1,936,862	\$ 2,492,315	\$ 877,793	\$ 592,027	\$ 679,942	\$ 25,151,254	\$ 19,418,884	\$ 19,150,317	

# Executive Budget Summary

## Where the Money Comes From ...

Budgeted Revenues: \$41,571,702



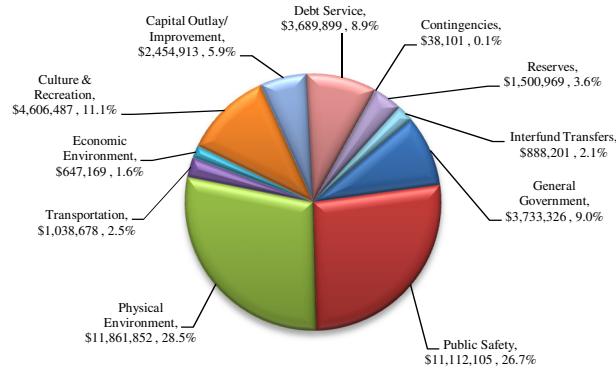
**User Fees** are the largest revenue source for the City at 43.8% and generate \$18.2M. Unlike taxes, these charges are directly related to the service received and are collected for recreation & golf activities, water & sewer services, garbage collection, and stormwater.

**Ad Valorem (Property) Taxes** are the City's second largest revenue source at \$7.0M, or 16.9%, of revenues. Property taxes fund essential services such as police, fire, planning, & code enforcement.

**Other Taxes** total \$5.6M and are the third largest revenue source at 13.5%. This category includes local option gas tax, utility taxes, communication services tax, business tax receipts, insurance premium tax for police and fire pensions, and other state shared revenues.

## ... And Where the Money Goes

Budgeted Expenditures: \$41,571,702



**Physical Environment** includes water, sewer, garbage, stormwater, and cemetery operations, comprising the largest expense to the City at \$11.9M, or 28.5%.

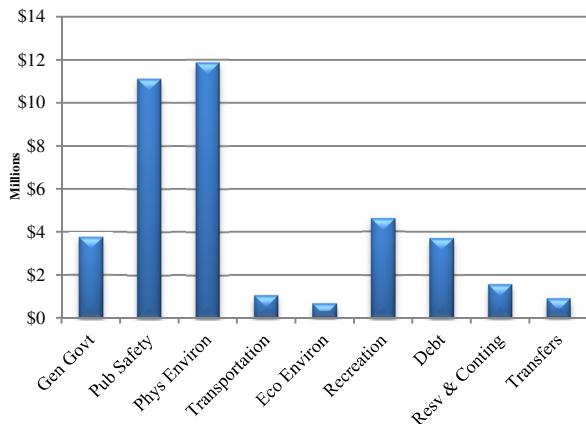
**Public Safety** includes police, fire, code enforcement, and building inspection and totals \$11.1M, or 26.7%, of expenses.

**Recreation & Cultural Services** totals \$4.6M, or 11.1%, of expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses.

BUDGET SUMMARY				
	FY 2017-18	FY 2016-17	\$ Variance	% Variance
General Fund	22,291,857	20,031,743	2,260,115	11.28%
Law Enf. Trust Fund	7,309	2,309	5,000	216.54%
Law Enf. Training	7,197	7,197	-	0.00%
FBC Fund	368,811	424,090	(55,279)	-13.03%
CDBG Fund	119,807	112,646	7,161	6.36%
CRA Fund	1,738,969	1,685,206	53,763	3.19%
Debt Service Fund	1,042,894	1,046,443	(3,549)	-0.34%
Utilities Fund	11,139,018	10,705,848	433,170	4.05%
Sanitation Fund	3,804,419	3,633,489	170,930	4.70%
Stormwater Fund	975,867	895,687	80,180	8.95%
Beal Memorial Fund	75,554	83,850	(8,296)	-9.89%
<b>GRAND TOTAL</b>	<b>\$41,571,702</b>	<b>\$38,628,510</b>	<b>\$762,883</b>	<b>7.62%</b>

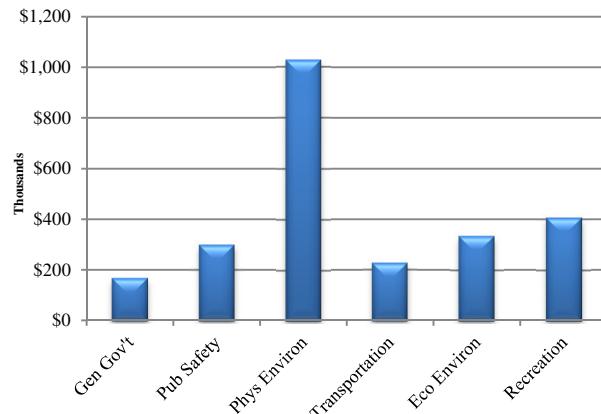
### Operating Budget

**\$39,116,788**

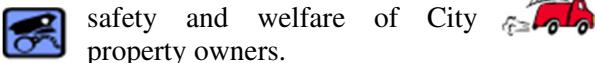


### Capital Budget

**\$2,454,914**



**General Government** is comprised of the City Council, City Manager, IT, Human Resources, City Clerk, Finance, Purchasing, Development Services, Fleet, and Facilities. These groups either shape overall City policy and/or provide guidance and assistance to other departments and the public. 

**Public Safety** includes Police, Fire, Code Enforcement, and Building Permitting & Inspections. These groups monitor the safety and welfare of City property owners. 

**Physical Environment** includes the production and distribution of drinking water, collection and treatment of wastewater, collection of residential and commercial garbage, recycling, management of stormwater and environmental issues, and cemetery operations. 

**Transportation** includes right-of-way, engineering, and streets.

**Economic Environment** includes the CDBG program for low-moderate income families and the CRA program to revitalize blighted areas. 

**Recreation** activities include neighborhood and facility parks, a tennis center, a library, a museum complex, a recreation complex, and two 18-hole golf courses. 

Highlights for the upcoming year include:

**IT Replacements** – 38 computers, 9 laptops, 4 servers, 1 tablet, & 9 Cisco network switches

**Vehicle Replacements** – 7 police patrol vehicles, 3 trucks, 1 frontloader, 1 sewer collections vehicle

**Water Line Replacements** – Greenbrier Drive NE, Moriarty Street NW, Oregon Drive NE

**Facility Repairs** – Fire: repair kitchen cabinets & interior painting; Library: repair roof; Golf: repair maintenance shed roof; Police: reseal windows & flashing; Museum: paint, replace electric sockets, & regrout brick mortar

**Street Resurfacing/Restriping** – Resurfacing: Robinwood Drive NW from Hollywood Boulevard NW to Holmes Boulevard NW, Ferry Road NE from Hughes Street NE to Sudduth Circle NE and Smith Drive NE to Gardner Drive NE

**Sidewalk Construction** – Construct new sidewalk on California Drive NE from California Drive NE to extend to the Bud & Dorie Day Patriot's Trail

**Sewer Grouting & Lining** – locations based upon video reports, maintenance, and flow monitoring

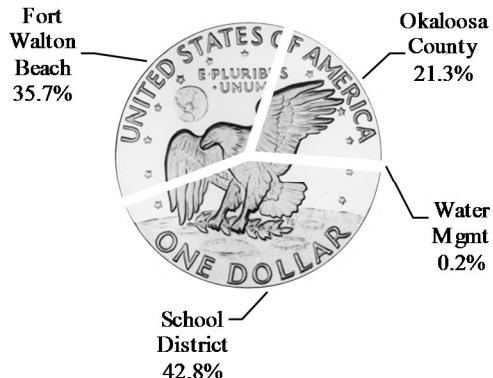
**Storm Drainage Improvement** – identified in the five-year schedule listed in the Stormwater Master Plan

**Did You Know? ...**

**2017 Property Tax Allocation  
for a City Property Owner**

(Based on taxable property value of \$125,000)

	Millage	Taxes	% of Total
School District	6.9070	863.38	42.8%
Fort Walton Beach	5.7697	721.21	35.7%
Okaloosa County	3.4308	428.85	21.3%
Water Mgmt	0.0366	4.58	0.2%
	16.1441	\$ 2,018.02	100.0%



The City of Fort Walton Beach comprises 35.7% of a citizen's tax bill.



One mill equals \$1 per \$1,000 of taxable property value. Over 8% of properties within the City have exemptions that enable them to pay no property taxes (i.e. homestead exemptions).



**67% of residents & 58% of businesses will pay \$50.00 or less per month in City property taxes**

That's far less than two common monthly bills....

Basic Cable TV & Internet



\$139.99



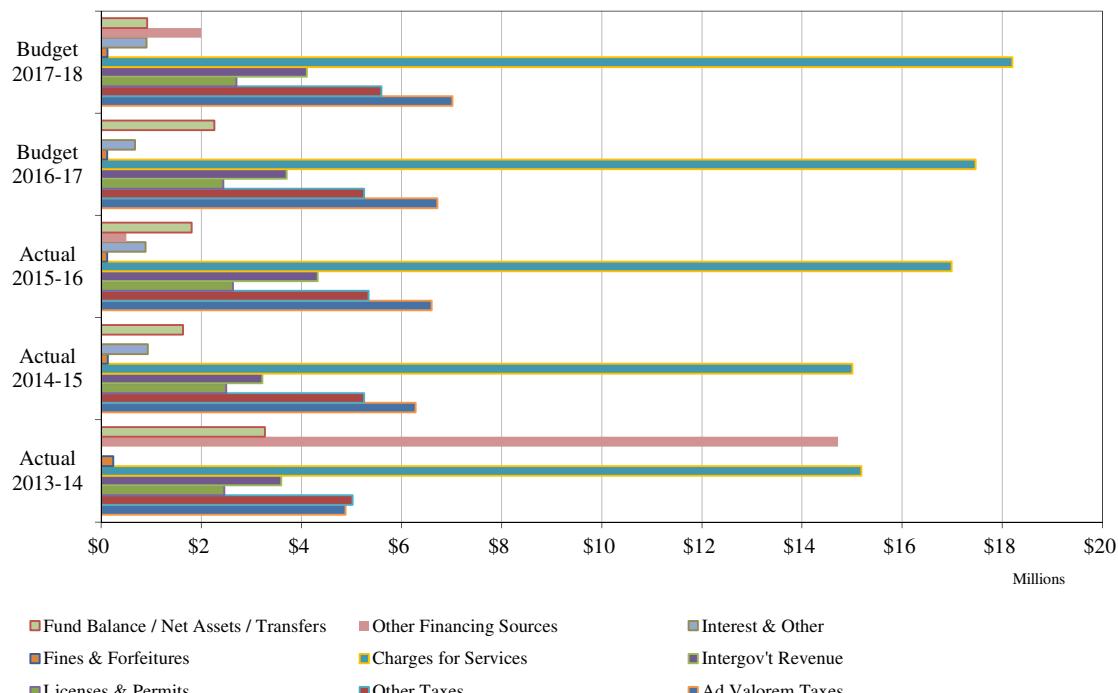
Cell Phone



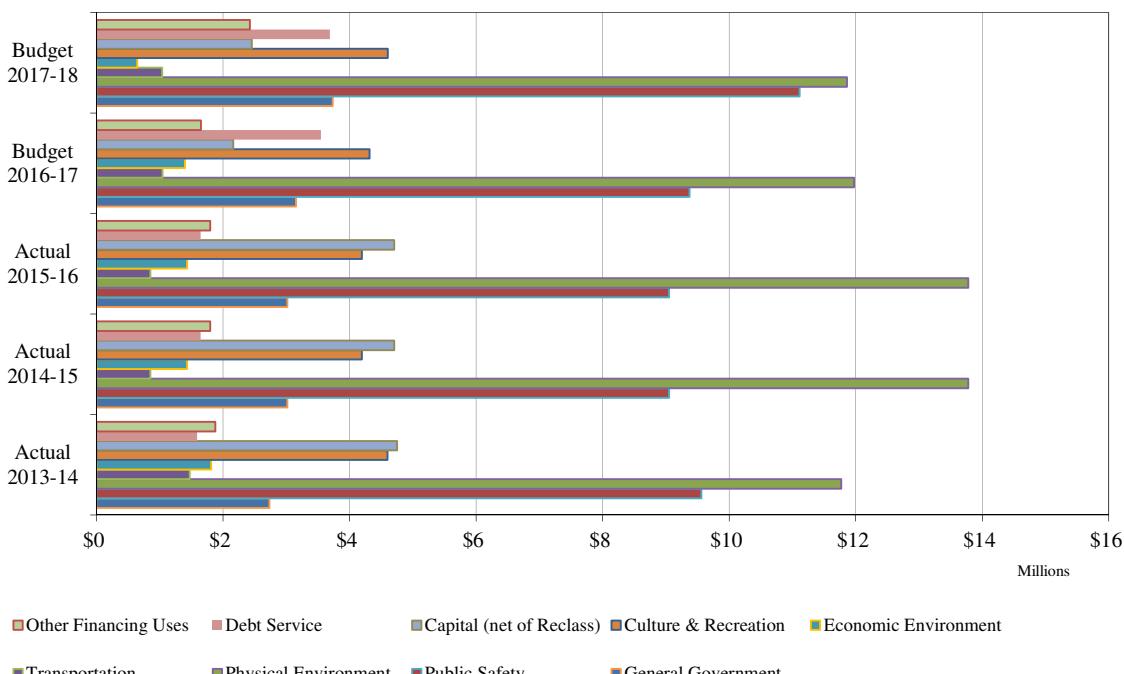
\$119.99

## Executive Budget Summary

### Revenues by Category



### Expenses by Category



## Executive Budget Summary



### Cost of ...

#### One Police Officer, 24 Hrs/Day

Starting Salary	32,445
Incentive Pay	3,120
Overtime	702
Holiday Worked	1,287
Health Insurance	17,157
Pension	17,125
Federal Taxes	2,873
Workers Comp	1,554
<i>Personnel</i>	<u>\$ 76,263</u>
Equipment & Supplies	2,133
Vehicle Fuel & Repair	6,018
Insurance	827
<i>Operating</i>	<u>\$ 8,978</u>
<i>Annual Recurring</i>	<u><u>\$ 85,241</u></u>
Immunizations	250
Radio, Uniform, Vest, Gun	2,437
Vehicle & Equipment	41,780
<i>Non-Recurring</i>	<u><u>\$ 44,467</u></u>
Total Cost to Hire & Equip One Officer	\$ 129,708
2 Officers Required for 24 Hour Coverage	x 2
<b>Total Cost</b>	<b>\$ 259,416</b>

The cost per day for one police officer is \$710.73

The City has 45 sworn police officers



### Cost of ...

#### One Firefighter/EMT, 24 Hrs/Day

Starting Salary	37,000
Incentive Pay	1,800
Overtime	2,227
Holiday Worked	1,155
Health Insurance	17,157
Pension	16,807
Federal Taxes	3,227
<i>Personnel</i>	<u>\$ 81,508</u>
Physicals, Immunizations	350
Uniform Replacement	335
<i>Operating</i>	<u>\$ 1,685</u>
<i>Annual Recurring</i>	<u><u>\$ 83,193</u></u>
<i>Non-Recurring</i>	<u><u>\$ 2,949</u></u>

Total Cost to Hire & Equip One Firefighter	\$ 86,142
3 Firefighters Required (min. manning) for 24 Hour Coverage	x 3
<b>Total Cost</b>	<b>\$ 258,426</b>

The cost per day for one firefighter/EMT is \$708.02

The City has 36 firefighters



### Cost to ...

#### Maintain 10 Acres of Park

Salaries	18,320
Health Insurance	3,750
Pension	4,403
Federal Taxes	1,281
<i>Personnel</i>	<u>\$ 28,366</u>
Utilities & Fuel	4,913
Vehicle/Equip Repair	799
Grounds Maintenance	3,840
<i>Operating</i>	<u>\$ 10,698</u>
<i>Annual Recurring</i>	<u><u>\$ 39,064</u></u>
½ Ton Truck	20,000
52" Mower	19,500
Field Rake	9,800
Trailer	2,500
Backpack Blower	450
16" Chainsaw	300
<i>Non-Recurring</i>	<u><u>\$ 52,550</u></u>
<b>Total Cost</b>	<b>\$ 91,614</b>

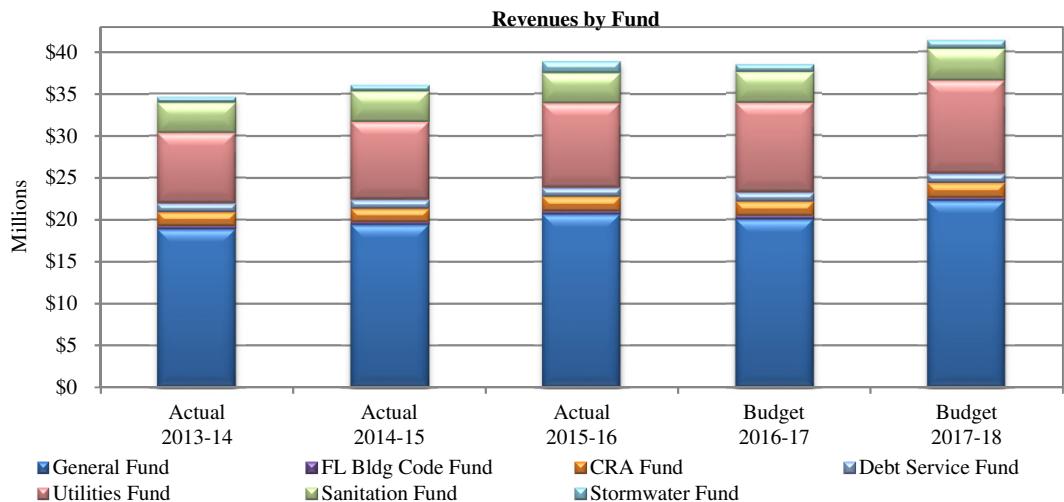
The cost per day to maintain 10 acres of parks is \$251

The City has 182.7 acres of park



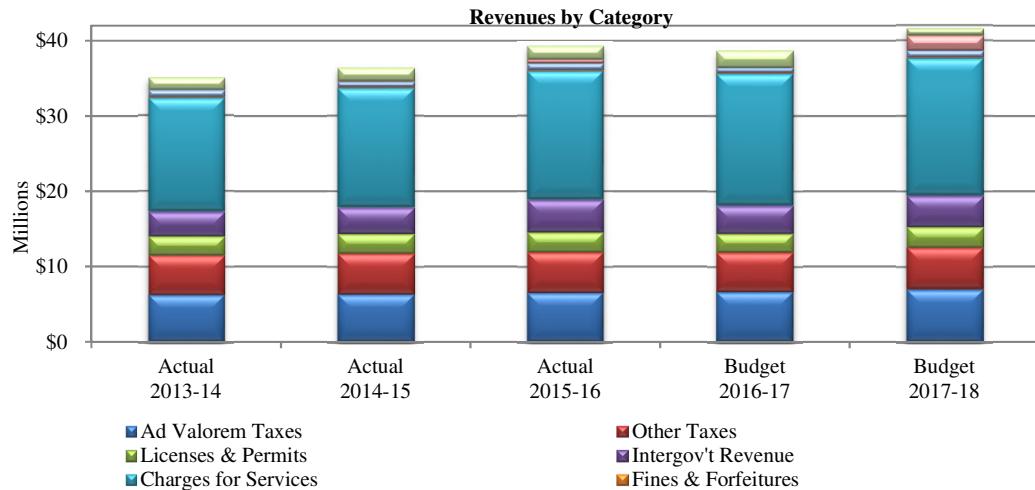
# CITY OF FORT WALTON BEACH, FL

## Revenue Trends - All Funds



	Actual 2013-14	Actual 2014-15	Actual 2015-16	Budget 2016-17	Budget 2017-18	\$ Variance	% Variance
General Fund	\$18,911,344	\$19,434,575	\$20,663,018	\$20,031,743	\$22,291,857	\$2,260,114	11.28%
Law Enf. Trust Fund**	\$54,254	\$42,670	\$24,227	\$2,309	\$7,309	\$5,000	216.54%
Law Enf. Training Fund**	\$5,847	\$6,896	\$5,906	\$7,197	\$7,197	-	0.00%
FL Bldg Code Fund	\$370,838	\$329,052	\$377,649	\$424,090	\$368,811	(\$5,279)	-13.03%
CDBG Fund	\$79,482	\$139,693	\$117,087	\$112,646	\$119,807	\$7,161	6.36%
CRA Fund	\$1,628,917	\$1,597,584	\$1,702,177	\$1,685,206	\$1,738,969	\$53,763	3.19%
Debt Service Fund	\$994,863	\$1,004,650	\$997,306	\$1,046,443	\$1,042,894	(\$3,549)	-0.34%
Utilities Fund	\$8,452,823	\$9,333,147	\$10,123,818	\$10,705,848	\$11,139,019	\$433,171	4.05%
Sanitation Fund	\$3,588,833	\$3,614,025	\$3,599,838	\$3,633,489	\$3,804,419	\$170,930	4.70%
Stormwater Fund	\$639,589	\$737,307	\$1,372,919	\$895,687	\$975,866	\$80,179	8.95%
Beal Memorial Fund**	\$231,657	\$52,134	\$216,372	\$83,850	\$75,554	(\$8,296)	-9.89%
Revenues	<b>\$34,958,447</b>	<b>\$36,291,733</b>	<b>\$39,200,317</b>	<b>\$38,628,510</b>	<b>\$41,571,702</b>	<b>\$2,943,192</b>	<b>7.62%</b>

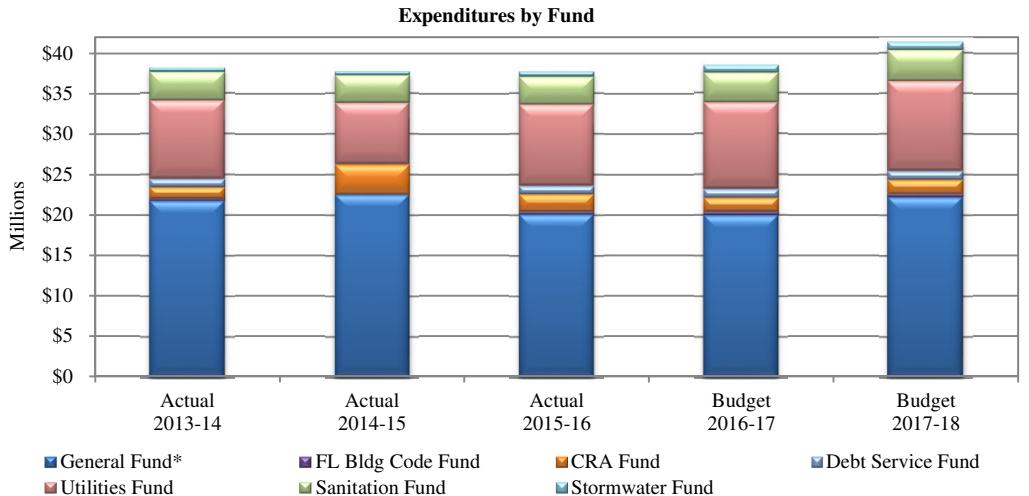
\*\* not included on chart



	Actual 2013-14	Actual 2014-15	Actual 2015-16	Budget 2016-17	Budget 2017-18	\$ Variance	% Variance
Ad Valorem Taxes	\$6,283,121	\$6,403,656	\$6,602,563	\$6,713,529	\$7,016,495	\$302,966	4.51%
Other Taxes	\$5,254,690	\$5,388,446	\$5,338,748	\$5,254,447	\$5,595,403	\$340,956	6.49%
Licenses & Permits	\$2,496,959	\$2,575,250	\$2,634,043	\$2,439,464	\$2,703,038	\$263,574	10.80%
Intergov't Revenue	\$3,218,783	\$3,476,495	\$4,322,696	\$3,702,257	\$4,107,112	\$404,855	10.94%
Charges for Services	\$15,005,351	\$15,766,886	\$16,987,101	\$17,468,247	\$18,206,839	\$738,592	4.23%
Fines & Forfeitures	\$133,646	\$131,020	\$121,513	\$116,623	\$123,753	\$7,130	6.11%
Interest & Other	\$929,732	\$719,280	\$885,428	\$673,195	\$904,746	\$231,551	34.40%
Other Financing Sources	-	\$103,316	\$504,288	-	\$1,997,380	\$1,997,380	0.00%
Fund Balance / Net Assets / Tra	\$1,636,165	\$1,727,384	\$1,803,937	\$2,260,747	\$916,935	(\$1,343,812)	-59.44%
Revenues	<b>\$34,958,447</b>	<b>\$36,291,733</b>	<b>\$39,200,317</b>	<b>\$38,628,510</b>	<b>\$41,571,702</b>	<b>\$2,943,192</b>	<b>7.62%</b>

# CITY OF FORT WALTON BEACH, FL

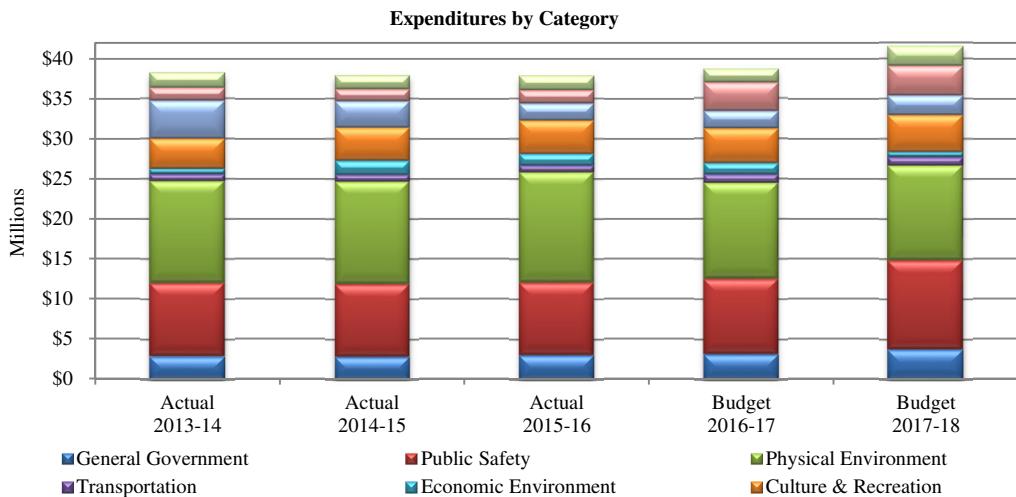
## Expenditure Trends - All Funds



	Actual 2013-14	Actual 2014-15	Actual 2015-16	Budget 2016-17	Budget 2017-18	\$ Variance	% Variance
General Fund*	21,810,428	22,610,155	20,153,995	20,031,743	22,291,857	2,260,114	11.28%
Law Enf. Trust Fund**	29,650	75,334	21,567	2,309	7,309	5,000	216.54%
Law Enf. Training Fund**	6,557	6,421	16,780	7,197	7,197	-	0.00%
FL Bldg Code Fund	278,052	-	340,612	424,090	368,811	(55,279)	-13.03%
CDBG Fund*	82,968	88,636	119,072	112,646	119,807	7,161	6.36%
CRA Fund	1,388,985	3,681,965	2,139,079	1,685,206	1,738,969	53,763	3.19%
Debt Service Fund	990,570	-	1,001,599	1,046,443	1,042,894	(3,549)	-0.34%
Utilities Fund	9,675,771	7,604,152	10,060,160	10,705,848	11,139,018	433,170	4.05%
Sanitation Fund	3,523,273	3,378,454	3,407,992	3,633,489	3,804,419	170,930	4.70%
Stormwater Fund	439,190	439,213	611,351	895,687	975,867	80,180	8.95%
Beal Memorial Fund**	17,162	36,077	12,604	83,850	75,554	(8,296)	-9.89%
Expenditures	<b>38,242,604</b>	<b>37,920,405</b>	<b>37,884,811</b>	<b>38,628,510</b>	<b>41,571,702</b>	<b>2,943,192</b>	<b>7.62%</b>

\* difference due to Golf Fund merging into General Fund FY 2013-14

\*\* not included on chart

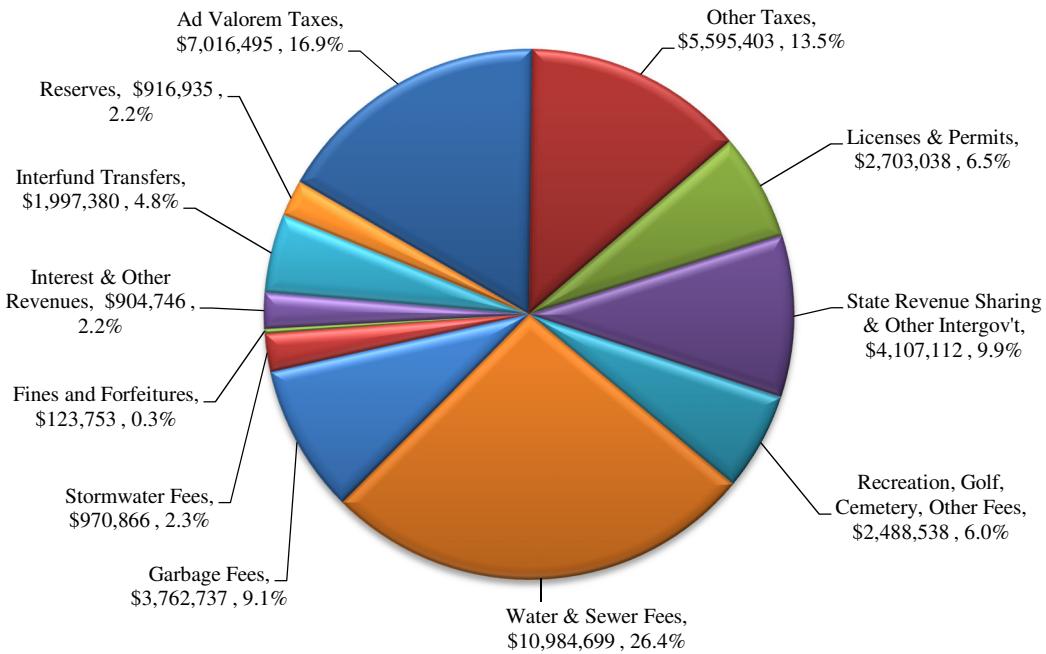


	Actual 2013-14	Actual 2014-15	Actual 2015-16	Budget 2016-17	Budget 2017-18	\$ Variance	% Variance
General Government	2,891,275	2,813,838	3,017,374	3,154,693	3,733,326	578,633	18.34%
Public Safety	9,096,625	9,080,984	9,053,178	9,375,925	11,112,105	1,736,180	18.52%
Physical Environment	12,743,328	12,806,392	13,781,136	11,975,656	11,861,852	(113,804)	-0.95%
Transportation	867,730	862,712	852,602	1,045,141	1,038,678	(6,463)	-0.62%
Economic Environment	677,791	1,730,631	1,432,788	1,398,830	647,169	(751,661)	-53.73%
Culture & Recreation	3,744,452	4,122,310	4,196,979	4,316,420	4,606,487	290,067	6.72%
Capital (net of Reclass)	4,751,297	3,309,046	2,105,686	2,162,050	2,454,913	292,863	13.55%
Debt Service	1,590,907	1,472,860	1,646,884	3,550,096	3,689,899	139,803	3.94%
Other Financing Uses	1,879,199	1,721,632	1,798,184	1,649,696	2,427,271	777,575	47.13%
Expenditures	<b>38,242,604</b>	<b>37,920,405</b>	<b>37,884,811</b>	<b>38,628,510</b>	<b>41,571,702</b>	<b>2,943,192</b>	<b>7.62%</b>

## Revenues

### FY 2017-18 Budgeted Revenues

\$41,571,702



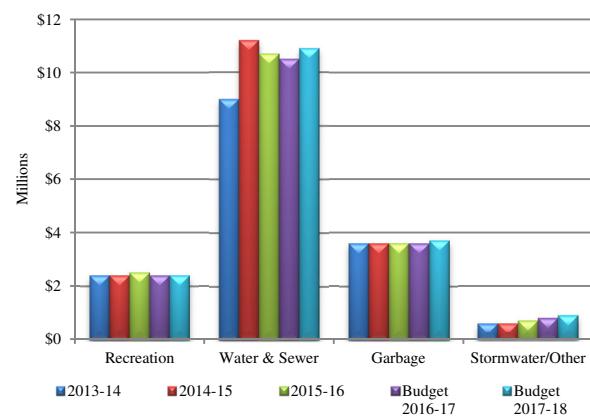
**Charges for Services (User Fees)** – The City levies user fees to fund the cost of regulating an activity or providing a service or facility. Charges for services are anticipated to generate approximately \$18.2M and are the largest source of revenue for the City at 43.8%. Unlike taxes, these service charges are directly related to the service received. User fees include leisure services such as recreation programs, senior activities, the library, museums, and golf; water and sewer service; garbage collection; and stormwater management. Fees are set by City Council based on the cost of providing these services, reviewed and adjusted annually as part of the budget process, and published in the Comprehensive Fee Schedule. Revenues are budgeted based on historical usage and/or number of customers adjusted for current rates.

Water and sewer rates will generate approximately \$10.9M in revenues. A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements and is updated on an annual basis to account for real-time revenues, expenses, and changes within the utility system.

FY 2017-18 will include the implementation of Year 4 of the rate study.

Garbage fees account for \$3.7M in revenues.

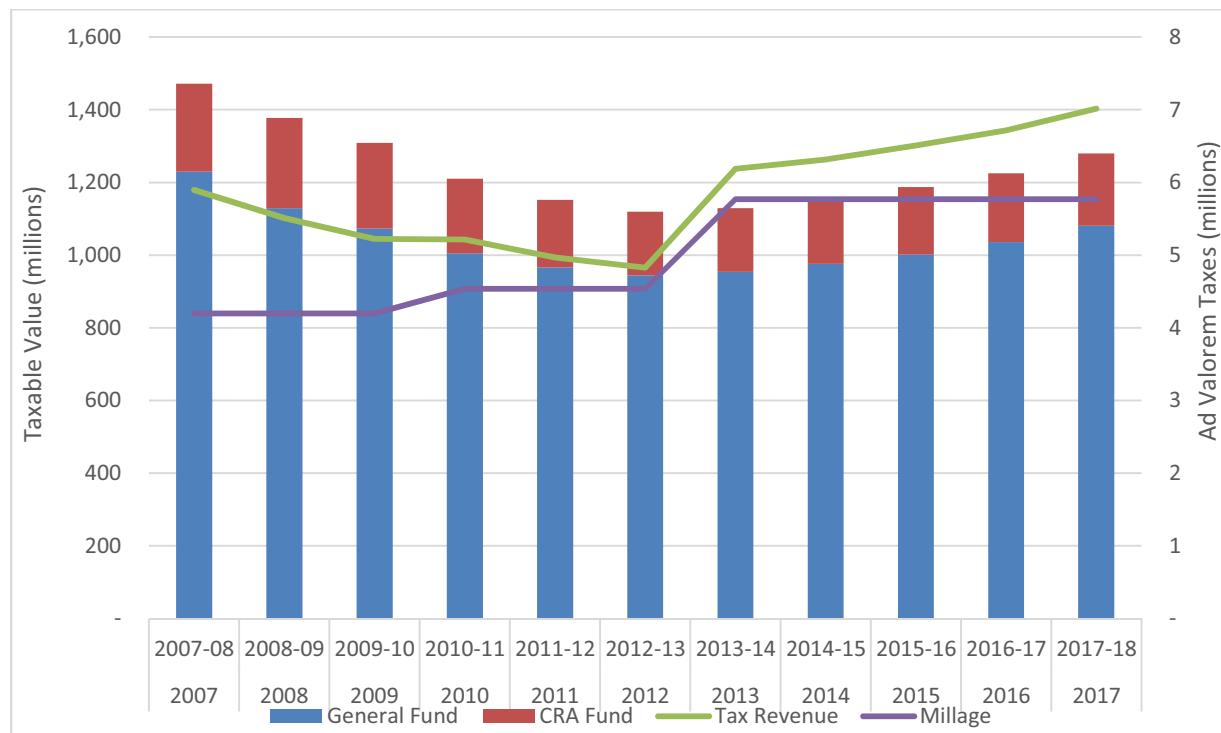
Recreation and other fees – recreation programs, park rentals, senior activities, the library,



museums, golf, and cemetery sales – generate \$2.4M in revenues.

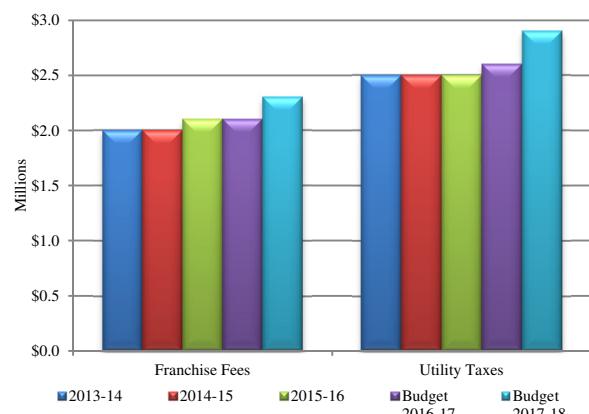
Stormwater user fees comprise \$975K in revenues at a residential-equivalent unit of \$4.50 per month.

**Ad Valorem (Property) Taxes** – Citywide, the 2017 gross taxable property value for operating purposes is \$1.280 billion, an increase of \$55 million, or 4.51%, from the 2016 final gross taxable property value of \$1.224 billion. Ad valorem taxes levied by the City comprise \$7M, or 16.9%, of total revenues. Property taxes primarily fund General Fund operations (\$5.9M, or 25.7%, of General Fund revenues). However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund. Property tax revenues are allocated to the CRA Fund (\$1.1M, or 61.4%, of CRA revenues) based on the growth in assessed value from the base year (i.e. year of CRA designation). Funding from County property taxes comprises \$616K, or 35.0%, of CRA Fund revenues.



As the chart above depicts, the City maintained the millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to the lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate. In FY 2013-14, the City simply did not have room to “do more with less”, and raised the millage rate to 5.7697 mills, generating an additional \$1.2M in the General Fund and \$16K in the CRA Fund. The budget is predicated on maintaining a millage rate of 5.7697 mills, which generates \$247K more in property tax revenue than the prior year due to increases in property values. One mill equals \$1 per \$1,000 of taxable property value.

**Franchise Fees & Utility Taxes** – The City's franchise fee agreements provide a 6% rate on gross electric and gas sales of utility companies serving Fort Walton Beach. A \$1.84 per ton sanitation host fee on garbage collected outside the City limits and brought to the transfer station is also collected per contract. Franchise fees comprise \$2.3M, or 10.2%, of revenues and have increased 9.5% from FY 2016-17 to FY 2017-18.



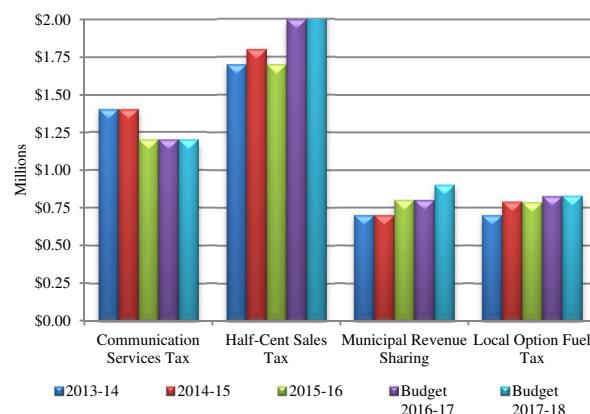
Utility taxes are contractually levied against electric, gas, and water revenues of local utility companies at the rate of 10%. Over the past five years revenues have steadily increased. This year, these revenues are anticipated to increase 11.5%. A large portion of electric and natural gas utility bills is exempt since the tax on the fuel charge component is based on 1973 fuel prices (and therefore immaterial to a great extent). Utility taxes are anticipated to generate

\$2.9M, or 13.2%, of total revenues.

**Communication Services Tax** – This tax was created in FY 2001-02 as a flat tax rate for all communication services. The Department of Revenue collects the tax from vendors and remits the appropriate amounts to local jurisdictions. The Office of Economic and Demographic Research (EDR) provides revenue estimates for cities and counties. Based on information from EDR, \$1.2M is budgeted, which is a 2.9% increase from FY 2016-17. This revenue stream has been declining as more consumers eliminate land lines and service providers bundle taxable services with non-taxable services, thereby eliminating payment of the tax. However, all estimates show it leveling off.

**Half-Cent Sales Tax** – This state-shared revenue distribution, anticipated to generate approximately \$2.1M, or 5.1%, of total revenues, is derived from net 6% state sales tax revenue and is the largest source of revenue sharing for local governments. The revenue estimate, also published by the Office of Economic and Demographic Research (EDR), is rebounding as the economy improves.

**Municipal Revenue Sharing** – This is funded by 1.3409% of sales and use tax collections, 12.5% of state alternative fuel user decal collections, and the net collections from the one-cent municipal fuel tax. This revenue estimate is also published by the Office of Economic and Demographic Research (EDR), and is budgeted at \$885K, or 2.1%, of total revenues. EDR anticipates this revenue source to increase slightly.



**Local Option Fuel Tax** – These proceeds are allocated via a ten-year interlocal agreement between the county and municipalities based on transportation expenditures. Counties are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is 1 cent; the City does not receive a portion of this. The second is 1 to 6 cents; the County levies the full 6 cents and the City receives 9.7956%. The third is 1 to 5 cents, of which the County currently levies 3 cents. The City's local option fuel tax proceeds for FY 2017-18 are

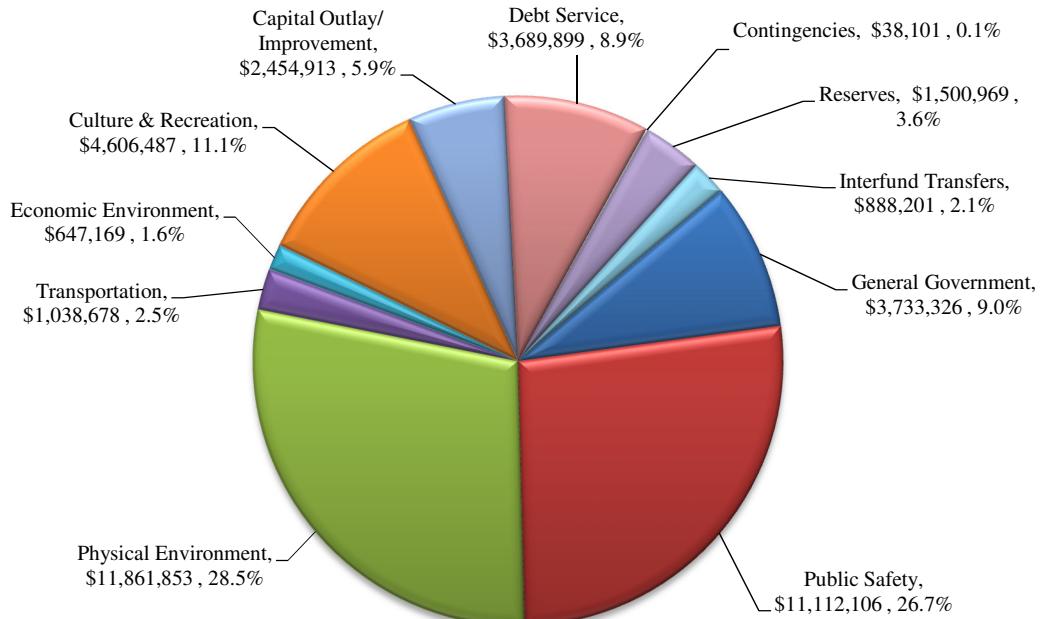
budgeted at \$570K and \$257K, respectfully.

**Interfund Transfers** – Interfund transfers represent \$1.9M, or 4.8%, of total revenues. The Debt Service Fund receives \$1.1M from the General Fund for principal and interest payments. The Beal Memorial Cemetery Fund receives \$25K from the General Fund (20% of cemetery lot sales) for investment for perpetual care of the cemetery once all lots are sold. The General Fund receives \$642K from the Utilities Fund (6% of water & sewer fees) as a franchise/right-of-way access fee and \$146K from the Sanitation Fund to compensate for additional roadway wear & tear caused by heavy sanitation trucks.

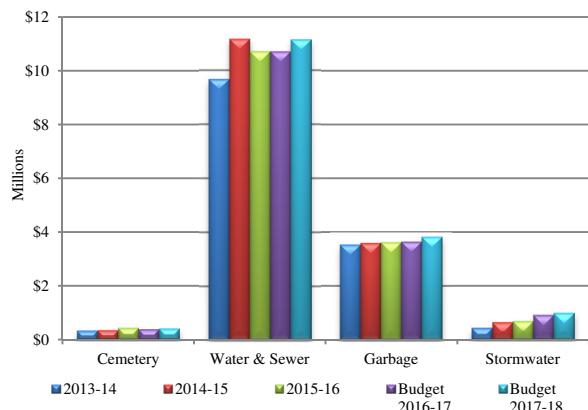
# Expenditures

## FY 2017-18 Budgeted Expenditures

**\$41,571,702**



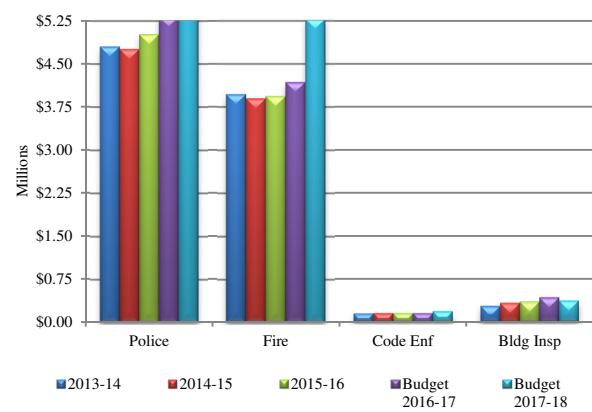
**Physical Environment** – This category comprises \$11.8M, or 28.5% of total expenses and includes cemetery operations and the following enterprise activities: water, sewer, stormwater, recycling, and garbage. These operations are self-sustaining since cemetery revenues exceed expenses and enterprise activities are funded by user fees rather than general revenues such as property taxes.



**Public Safety** – This category includes police, fire, code enforcement, and building inspection services and totals \$11.1M, or 26.7%, of total expenses. The \$1.7M, or 11.4%, increase is attributable to the addition of two new police

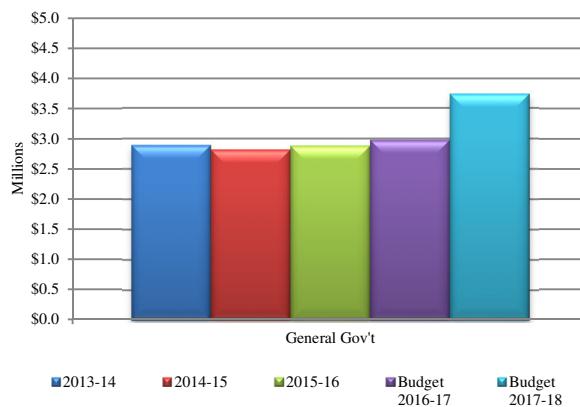
officers, offset by a Federal hiring grant, as well as defined benefit pension contribution increases caused by State changes in mortality assumptions.

**Recreation & Cultural Services** – This category equals \$4.6M, or 11.1%, of total expenses and includes parks & recreation programs and facilities, senior activities, library, museums, and golf courses. A portion of these leisure services expenses are offset by revenues such as facility and park rentals, youth and adult athletic fees, recreation center memberships, and museum



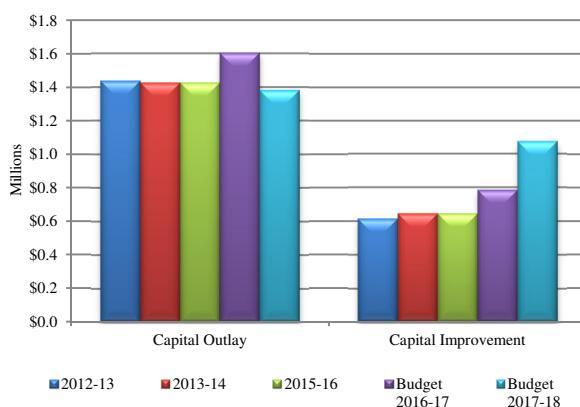
entrance fees. This category is up \$290K, or 6.8%, from FY 2016-17. After opening a new recreation complex in May 2015, the department is increasing both revenue and expense, as it brings in multiple tournaments to the City and settles in at the new facility

**General Government** – This category is \$3.7M, or 9.0%, of total expenses and includes the following units of City government funded from ad valorem tax proceeds that provide support services to other departments and information to the public: City Council, City Manager, City Clerk, information technology, human resources, risk management, accounting, budget, purchasing, planning, fleet, and facilities. The dramatic decrease in FY 2012-13 was due to an accounting change to record the cost allocation plan as reimbursements (e.g. decreases in expenses) rather than transfers among funds. The \$758K, or 25.5%, increase for FY 2017-18 is attributable to the implementation of Year 4 of the Pay & Classification Plan, as well as increased defined benefit pension contributions.



**Debt Service** – This category totals \$3.6M, or 8.9%, of total expenses and includes principal and interest payments for the City's equipment and facilities funded via capital lease/purchase, revenue notes, or other debt financing. Overall, debt expense is \$139K, or 3.9%, more than the previous year due to the increasing principal payments on maturing loans.

**Capital Outlay/Improvement** – This category comprises \$2.4M, or 5.9%, of total expenses. Capital outlay includes the purchase of computers, vehicles, equipment, and other assets with a value greater than \$1,000 and a useful life of more than one year. Capital improvement includes the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more (e.g. buildings, parks, streets, water and sewer lines). IT funding of \$100K includes a server upgrade and various laptops and desktops replacements. Vehicle replacements in the amount of \$702K includes 7 police patrol vehicles, 3 trucks, 1 frontloader, and 1 sewer collections vehicle. The following capital improvement projects are budgeted at a total cost of \$1.2M: phase II of the recreation complex, facility repairs, street resurfacing/striping, sidewalk construction, school zone markers, and streetscape on Carson Drive. Various other improvements are detailed in the Executive Summary of this document. The increase in FY 2012-13 was due to the construction of the new pump station and force main.

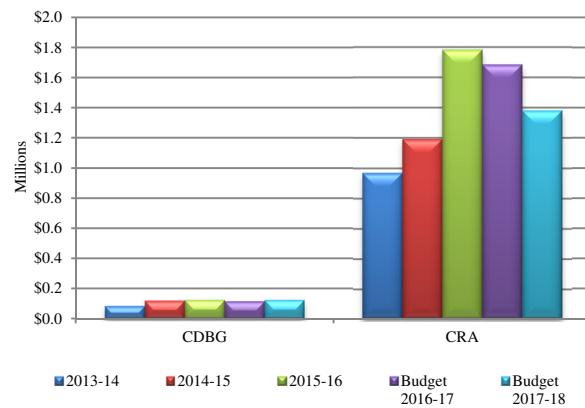


**Interfund Transfers** – Interfund transfers represent \$888K, or 2.1%, of total expenses. Transfers to the General Fund total \$905K based on the Cost Allocation Plan, which provides reasonable and proportionate reimbursement for services provided to the enterprise funds such as city clerk, city council (including city attorney), city manager, administrative services (i.e. human resources, risk management, information technology), financial services (i.e. budget,

## Expenditures

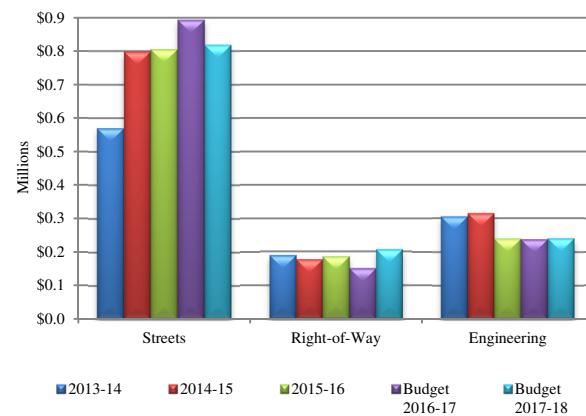
grants, accounting, accounts payable, payroll, purchasing), and engineering services (i.e. engineering, fleet, facilities).

**Economic Environment** – This category totals \$647K, or 1.6%, of total expenses and includes the Community Development Block Grant (CDBG) program for low-moderate income families and the Community Redevelopment Agency (CRA) to revitalize blighted areas. CDBG funding comes from the U.S. Department of Housing and Urban Development. CRA activities are funded from a portion of City and County tax dollars. Ad valorem revenues are anticipated to increase and the additional funding will be utilized to update the CRA Plan. The timing of capital projects accounts for the annual fluctuations in prior years. This category is less than the prior year, even though the CRA officers have been reclassified – the reduction is primarily associated with prior year economic incentive grants that were distributed to approved applicants within the Community Redevelopment District.



**Transportation** – This category represents \$1.0M, or 2.5%, of total expenses and includes streets, right-of-way, and engineering. Roadway-related expenses are funded in large part by local option fuel tax proceeds (two total, one of which was new as of Jan 2014) and reimbursements from the Florida Department of Transportation.

**Reserves** – Reserve funds are budgeted if anticipated revenues exceed budgeted expenses or for the specific purpose of rebuilding fund balance (governmental funds) or net assets (enterprise funds). Reserves totaling \$1.5M, or 3.6%, of expenses are budgeted in the General, Florida Building Code, Utilities, Stormwater, and Beal Memorial Cemetery funds.



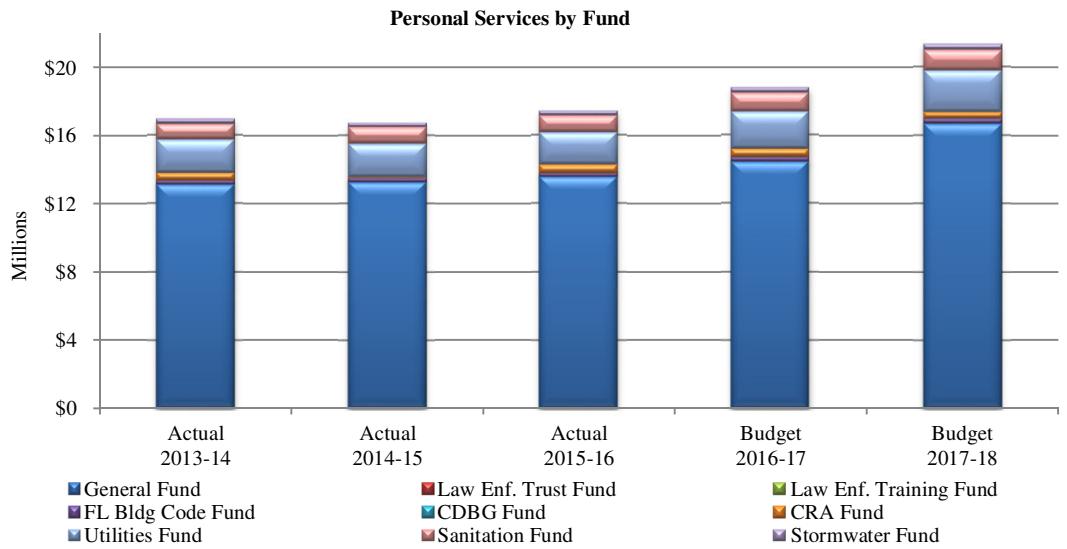
**Contingencies** – Contingency funds total \$368K, or 0.1%, of total expenses and are budgeted to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The City budgets 1% of personnel and operating expenses as contingency funds in the General, Florida Building Code, Utilities, Sanitation, and Stormwater funds.

**CITY OF FORT WALTON BEACH, FL**  
**Total Expenditures by Category - All Funds**

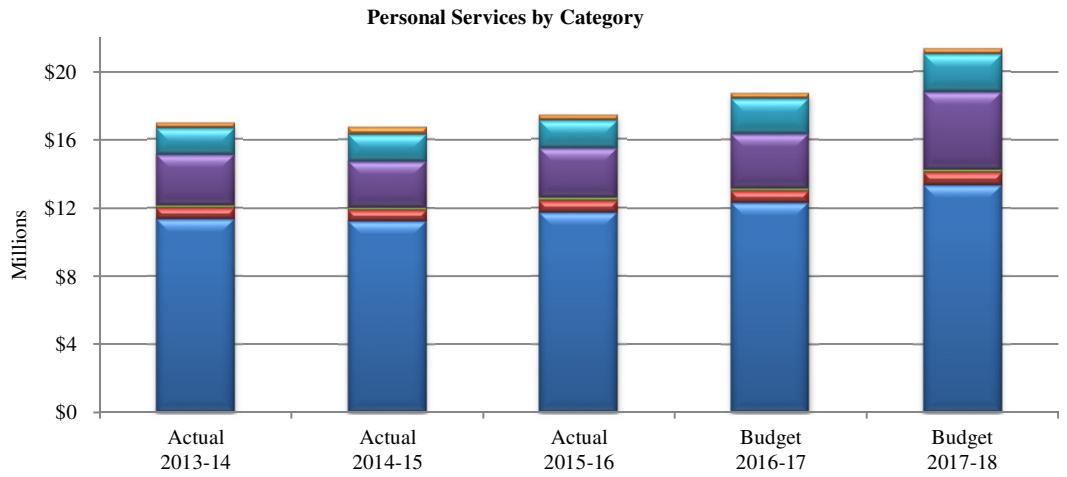
	Personal Services	Operating Expenses	Capital Outlay	Capital Improv.	Debt Service	Cost Allocation	Interfund Transfer	Replenish Reserves	2017-18 Budget	2016-17 Budget	Budget Change		
									\$	%			
City Council	135,645	256,249	-	-	186	-	-	-	392,080	403,785	(11,705) -2.90%		
City Manager	388,713	24,999	-	-	557	-	-	-	414,269	356,373	57,896 16.25%		
Information Technology	307,009	177,765	21,425	-	742	-	-	-	506,941	373,603	133,338 35.69%		
Human Resources	295,780	64,196	-	-	557	-	-	-	360,533	275,095	85,438 31.06%		
Risk Management	-	583,419	-	-	-	-	-	-	583,419	574,244	9,175 1.60%		
City Clerk	176,599	74,218	-	-	557	-	-	-	251,374	223,608	27,766 12.42%		
Finance	583,904	161,737	-	-	1,114	-	-	-	746,755	657,251	89,504 13.62%		
Purchasing	199,987	10,559	-	-	557	-	-	-	211,103	180,782	30,321 16.77%		
Police	4,959,600	576,870	297,000	-	149,331	-	-	-	5,982,800	5,301,279	681,521 12.86%		
Fire	4,422,449	244,645	-	-	246,431	-	-	-	4,913,525	4,187,044	726,481 17.35%		
Recreation	706,448	446,274	-	-	335,626	-	-	-	1,488,349	1,484,269	4,080 0.27%		
Parks	516,338	215,864	214,000	-	214,391	-	-	-	1,160,592	1,043,898	116,694 11.18%		
Right-of-Way	106,773	99,046	-	-	-	-	-	-	205,819	150,267	55,552 36.97%		
Golf Club	479,516	254,387	-	-	1,671	-	-	-	735,573	724,157	11,416 1.58%		
Golf Grounds	791,228	387,263	156,000	-	3,240	-	-	-	1,337,731	1,052,331	285,400 27.12%		
Library	398,582	97,264	35,000	-	20,718	-	-	-	551,564	582,157	(30,593) -5.26%		
Museum	266,971	51,442	-	-	-	-	-	-	318,413	289,791	28,622 9.88%		
Cemetery	203,163	161,105	18,350	-	-	-	24,204	-	406,822	378,473	28,349 7.49%		
Engineering Services	198,903	31,839	-	-	742	-	-	-	231,485	236,835	(5,350) -2.26%		
Planning & Zoning	206,720	27,786	-	-	371	-	-	-	234,878	235,250	(372) -0.16%		
Code Enforcement	180,265	10,949	-	-	371	-	-	-	191,585	158,840	32,745 20.62%		
Fleet	487,900	66,281	3,300	-	742	-	-	-	558,224	540,845	17,379 3.21%		
Facilities	401,908	631,596	-	-	31,284	-	-	-	1,064,788	1,054,986	9,802 0.93%		
Streets	213,184	378,155	25,775	200,000	-	-	-	-	817,114	893,781	(76,667) -8.58%		
Non-Departmental	75,000	336,116	141,575	-	2,042	(1,928,610)	-	-	(1,373,877)	(1,327,202)	(46,675) 3.52%		
<b>General Fund</b>	<b>16,702,585</b>	<b>5,370,025</b>	<b>912,425</b>	<b>200,000</b>	<b>1,011,230</b>	<b>(1,928,610)</b>	<b>24,204</b>	<b>-</b>	<b>22,291,857</b>	<b>20,031,743</b>	<b>2,260,117</b>	<b>11.28%</b>	
<b>Law Enf. Trust Fund</b>	<b>-</b>	<b>7,309</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,309</b>	<b>2,309</b>	<b>5,000</b>	<b>216.54%</b>	
<b>Law Enf. Training Fund</b>	<b>-</b>	<b>7,197</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,197</b>	<b>7,197</b>	<b>-</b>	<b>0.00%</b>	
<b>FBC Fund</b>	<b>265,105</b>	<b>58,741</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>44,964</b>	<b>-</b>	<b>-</b>	<b>368,811</b>	<b>424,090</b>	<b>(55,279)</b>	<b>-13.03%</b>	
<b>CDBG Fund</b>	<b>21,191</b>	<b>43,945</b>	<b>-</b>	<b>54,671</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>119,807</b>	<b>112,646</b>	<b>7,161</b>	<b>6.36%</b>	
Police-CRA	357,543	-	-	-	-	-	-	-	357,543	-	357,543	100.00%	
CRA	-	411,581	-	275,000	-	174,381	-	520,464	1,381,426	1,685,206	(303,780)	-18.03%	
<b>CRA Fund</b>	<b>357,543</b>	<b>411,581</b>	<b>-</b>	<b>275,000</b>	<b>-</b>	<b>174,381</b>	<b>-</b>	<b>520,464</b>	<b>1,738,969</b>	<b>1,685,206</b>	<b>53,763</b>	<b>3.19%</b>	
<b>Debt Service Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,042,894</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,042,894</b>	<b>1,046,443</b>	<b>(3,549)</b>	<b>-0.34%</b>	
Customer Service	234,496	225,336	-	-	-	-	-	-	459,832	428,846	30,986	7.23%	
Utility Services	477,875	44,095	-	-	-	-	-	-	521,970	630,264	(108,294)	-17.18%	
GIS	181,202	70,155	5,500	-	-	-	-	-	256,857	-	256,857	100.00%	
Water Operations	510,342	657,739	20,000	300,000	116,913	-	-	-	1,604,994	1,000,112	604,882	60.48%	
Water Distribution	304,608	82,180	4,200	49,500	180,315	-	-	-	620,803	519,438	101,365	19.51%	
Sewer Collect&Treatment	780,177	3,484,889	118,023	100,000	1,310,039	-	-	-	5,793,128	5,794,615	(1,487) -0.03%		
Non-Departmental	10,000	117,634	1,200	-	-	1,109,879	642,721	-	1,881,435	2,332,574	(451,139)	-19.34%	
<b>Utilities Fund</b>	<b>2,498,700</b>	<b>4,682,028</b>	<b>148,923</b>	<b>449,500</b>	<b>1,607,267</b>	<b>1,109,879</b>	<b>642,721</b>	<b>-</b>	<b>11,139,019</b>	<b>10,705,848</b>	<b>433,171</b>	<b>4.05%</b>	
Solid Waste	1,137,946	1,690,577	260,000	-	-	-	-	-	3,088,523	2,867,912	220,611	7.69%	
Recycling	69,453	71,071	-	-	-	-	-	-	140,524	204,978	(64,454)	-31.44%	
Non-Departmental	1,500	38,844	-	-	-	388,626	146,401	-	575,371	560,599	14,772	2.64%	
<b>Sanitation Fund</b>	<b>1,208,900</b>	<b>1,800,492</b>	<b>260,000</b>	<b>-</b>	<b>-</b>	<b>388,626</b>	<b>146,401</b>	<b>-</b>	<b>3,804,419</b>	<b>3,633,489</b>	<b>170,930</b>	<b>4.70%</b>	
Stormwater	320,038	191,422	60,465	90,000	-	-	-	-	661,925	633,126	28,799	4.55%	
Non-Departmental	500	10,784	-	-	-	164,719	50,024	87,915	313,942	262,561	51,381	19.57%	
<b>Stormwater Fund</b>	<b>320,538</b>	<b>202,206</b>	<b>60,465</b>	<b>90,000</b>	<b>-</b>	<b>164,719</b>	<b>50,024</b>	<b>87,915</b>	<b>975,867</b>	<b>895,687</b>	<b>80,180</b>	<b>8.95%</b>	
<b>Beal Memorial Fund</b>	<b>-</b>	<b>12,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,850</b>	<b>38,504</b>	<b>75,554</b>	<b>83,850</b>	<b>(8,296)</b>	<b>-9.89%</b>
<b>TOTAL ALL FUNDS</b>	<b>21,374,560</b>	<b>12,595,724</b>	<b>1,381,813</b>	<b>1,069,171</b>	<b>3,661,391</b>	<b>(46,041)</b>	<b>888,201</b>	<b>646,883</b>	<b>41,571,702</b>	<b>38,628,510</b>	<b>2,943,196</b>	<b>7.62%</b>	

# CITY OF FORT WALTON BEACH, FL

## Personal Services Trends - All Funds



	Actual 2013-14	Actual 2014-15	Actual 2015-16	Budget 2016-17	Budget 2017-18	\$ Variance	% Variance
General Fund	13,111,309	13,249,455	13,548,762	14,438,542	16,702,585	2,264,043	15.68%
Law Enf. Trust Fund	-	-	-	-	-	-	0.00%
Law Enf. Training Fund	-	-	-	-	-	-	0.00%
FL Bldg Code Fund	228,608	235,073	213,551	236,981	265,820	28,839	0.00%
CDBG Fund	-	-	8,180	19,758	23,961	4,203	21.27%
CRA Fund	467,614	91,338	490,959	484,361	357,543	(126,818)	-26.18%
Utilities Fund	1,941,335	1,939,323	1,902,177	2,179,712	2,457,545	277,833	12.75%
Sanitation Fund	912,979	963,675	971,424	1,109,479	1,208,900	99,421	8.96%
Stormwater Fund	267,847	237,294	251,922	280,036	320,538	40,502	14.46%
Personal Services	<u><u>16,929,692</u></u>	<u><u>16,716,158</u></u>	<u><u>17,386,973</u></u>	<u><u>18,748,870</u></u>	<u><u>21,336,893</u></u>	<u><u>2,588,023</u></u>	<u><u>13.80%</u></u>



■ Salaries ■ Social Security ■ Medicare ■ Retirement ■ Health/Dental/Life Ins. ■ Workers Comp. ■ Unemployment Comp.

	Actual 2013-14	Actual 2014-15	Actual 2015-16	Budget 2016-17	Budget 2017-18	\$ Variance	% Variance
Salaries	11,328,990	11,215,747	11,716,831	12,305,457	13,334,792	1,029,335	8.36%
Social Security	640,678	639,561	680,741	682,425	726,381	43,956	6.44%
Medicare	150,010	149,722	159,431	159,598	170,218	10,620	6.65%
Retirement	2,970,488	2,695,910	2,927,337	3,206,161	4,551,987	1,345,826	41.98%
Health/Dental/Life Ins.	1,544,443	1,585,668	1,612,085	2,062,409	2,202,975	140,566	6.82%
Workers Comp.	284,548	424,764	290,001	307,821	325,540	17,719	5.76%
Unemployment Comp.	10,534	4,786	547	25,000	25,000	-	0.00%
Personal Services	<u><u>16,929,692</u></u>	<u><u>16,716,158</u></u>	<u><u>17,386,973</u></u>	<u><u>18,748,870</u></u>	<u><u>21,336,893</u></u>	<u><u>2,588,023</u></u>	<u><u>13.80%</u></u>



# **CITY OF FORT WALTON BEACH, FL**

## **Personal Services by Category - All Funds**

	Wages	Service Awards	Incentive/Merit Pay	Add Pays	Gross Wages	Overtime & Holiday	Total Wages
City Council	40,355	-	-	-	40,355	-	40,355
City Manager	228,180	-	-	-	228,180	-	228,180
Information Technology	195,528	-	-	-	195,528	100	195,628
Human Resources	220,349	-	-	-	220,349	150	220,499
City Clerk	121,478	108	-	-	121,586	25	121,611
Finance	326,001	-	-	-	326,001	400	326,401
Purchasing	153,919	162	-	-	154,081	100	154,181
Police	2,770,712	1,191	104,317	3,600	2,879,819	210,738	3,090,557
Fire	2,195,501	-	36,970	-	2,232,472	309,203	2,541,675
Recreation	476,026	54	-	2,407	478,487	-	478,487
Parks	312,517	108	-	-	312,625	4,000	316,625
Right-of-Way	69,181	-	-	-	69,181	20	69,201
Golf Club	375,448	108	-	-	375,556	100	375,656
Golf Grounds	500,057	162	-	-	500,219	3,765	503,984
Library	284,163	-	-	-	284,163	200	284,363
Museum	165,762	595	-	-	166,357	20	166,377
Cemetery	102,604	324	-	-	102,928	600	103,528
Engineering Services	154,522	-	-	-	154,522	250	154,772
Planning & Zoning	154,238	-	-	-	154,238	150	154,388
Code Enforcement	98,656	-	-	-	98,656	150	98,806
Fleet	305,339	-	-	-	305,339	1,500	306,839
Facilities	249,900	173	-	-	250,073	3,000	253,073
Streets	147,985	-	-	-	147,985	1,000	148,985
Non-Departmental	50,000	-	-	-	50,000	-	50,000
<b>General Fund</b>	<b>9,698,419</b>	<b>2,985</b>	<b>141,287</b>	<b>6,007</b>	<b>9,848,699</b>	<b>535,471</b>	<b>10,384,170</b>
<b>FL Bldg Code Fund</b>	<b>190,626</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>190,626</b>	<b>1,000</b>	<b>191,626</b>
<b>CDBG Fund</b>	<b>21,191</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,191</b>	<b>-</b>	<b>21,191</b>
Police-CRA	189,725	-	20,932	-	210,657	17,627	228,284
CRA	-	-	-	-	-	-	-
<b>CRA Fund</b>	<b>189,725</b>	<b>-</b>	<b>20,932</b>	<b>-</b>	<b>210,657</b>	<b>17,627</b>	<b>228,284</b>
Customer Service	168,830	-	-	-	168,830	500	169,330
Utility Services	299,311	-	-	-	299,311	-	299,311
GIS	129,321	-	-	-	129,321	-	129,321
Water Operations	311,051	433	-	-	311,484	6,850	318,334
Water Distribution	159,374	108	-	-	159,482	22,800	182,282
Sewer Collect & Treatmt	460,454	270	-	-	460,724	35,000	495,724
Non-Departmental	10,000	-	-	-	10,000	-	10,000
<b>Utilities Fund</b>	<b>1,538,341</b>	<b>811</b>	<b>-</b>	<b>-</b>	<b>1,539,152</b>	<b>65,150</b>	<b>1,604,302</b>
Solid Waste	670,250	54	-	-	670,304	29,600	699,904
Recycling	34,517	-	-	-	34,517	1,590	36,107
Non-Departmental	1,500	-	-	-	1,500	-	1,500
<b>Sanitation Fund</b>	<b>706,267</b>	<b>54</b>	<b>-</b>	<b>-</b>	<b>706,321</b>	<b>31,190</b>	<b>737,511</b>
Stormwater	199,774	-	-	-	199,774	1,000	200,774
Non-Departmental	500	-	-	-	500	-	500
<b>Stormwater Fund</b>	<b>200,274</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,274</b>	<b>1,000</b>	<b>201,274</b>
<b>TOTAL ALL FUNDS</b>	<b>12,544,843</b>	<b>3,850</b>	<b>162,219</b>	<b>6,007</b>	<b>12,716,919</b>	<b>651,438</b>	<b>13,368,357</b>

Social Security	Medicare	Pension Defined Benefit	Retirement Defined Contrib	Health, Dental & Life Ins.	Work Comp	Unempl. Comp	Total Benefits	FY 2017-18 TOTAL
2,502	585	-	-	92,139	64	-	95,290	135,645
14,372	3,361	114,901	8,858	18,631	411	-	160,533	388,713
9,819	2,639	36,320	5,172	57,101	331	-	111,381	307,009
13,324	3,116	21,832	10,359	26,275	375	-	75,281	295,780
7,097	1,660	22,800	5,164	18,061	207	-	54,988	176,599
17,591	4,114	147,816	4,866	82,554	563	-	257,503	583,904
9,371	2,192	18,802	7,844	7,337	261	-	45,806	199,987
166,056	38,835	1,069,774	24,678	505,996	63,704	-	1,869,043	4,959,600
129,370	30,254	1,314,827	-	328,717	77,607	-	1,880,774	4,422,449
27,332	6,392	98,894	15,593	65,803	13,948	-	227,961	706,448
18,094	4,231	80,025	9,123	78,174	10,065	-	199,713	516,338
4,081	954	18,393	2,725	6,734	4,684	-	37,573	106,773
22,853	5,345	59,753	-	9,972	5,937	-	103,860	479,516
29,803	6,970	159,505	9,223	73,942	7,801	-	287,245	791,228
17,355	4,059	82,701	2,725	6,528	851	-	114,219	398,582
9,664	2,260	59,401	1,602	27,017	650	-	100,594	266,971
5,536	1,295	57,458	-	29,877	5,470	-	99,635	203,163
9,034	2,113	-	8,607	24,114	263	-	44,131	198,903
9,115	2,132	-	9,245	31,578	263	-	52,332	206,720
5,746	1,344	55,247	-	17,484	1,638	-	81,459	180,265
16,902	3,953	59,717	10,858	83,142	6,488	-	181,060	487,900
14,520	3,396	74,629	7,412	37,689	11,189	-	148,835	401,908
9,116	2,132	21,924	6,070	15,056	9,902	-	64,200	213,184
-	-	-	-	-	-	25,000	25,000	75,000
<b>568,651</b>	<b>133,331</b>	<b>3,574,721</b>	<b>150,124</b>	<b>1,643,919</b>	<b>222,670</b>	<b>25,000</b>	<b>6,318,415</b>	<b>16,702,585</b>
<b>10,488</b>	<b>2,453</b>	<b>28,540</b>	<b>8,915</b>	<b>18,937</b>	<b>4,146</b>	<b>-</b>	<b>73,479</b>	<b>265,105</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,191</b>
<b>12,410</b>	<b>2,902</b>	<b>79,905</b>	<b>-</b>	<b>27,934</b>	<b>6,109</b>	<b>-</b>	<b>129,260</b>	<b>357,543</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>12,410</b>	<b>2,902</b>	<b>79,905</b>	<b>-</b>	<b>27,934</b>	<b>6,109</b>	<b>-</b>	<b>129,260</b>	<b>357,543</b>
9,106	2,130	15,301	7,292	31,051	287	-	65,167	234,496
17,283	4,042	74,210	11,128	65,685	6,216	-	178,564	477,875
7,799	1,555	31,724	4,360	6,223	220	-	51,881	181,202
17,451	4,081	97,515	8,137	55,939	8,885	-	192,008	510,342
9,300	2,175	59,546	2,917	37,600	10,788	-	122,326	304,608
26,278	6,146	125,248	14,145	100,849	11,788	-	284,453	780,177
-	-	-	-	-	-	-	-	10,000
<b>87,216</b>	<b>20,129</b>	<b>403,544</b>	<b>47,980</b>	<b>297,347</b>	<b>38,183</b>	<b>-</b>	<b>894,398</b>	<b>2,498,700</b>
36,518	8,540	169,749	20,162	164,172	38,901	-	438,043	1,137,946
1,786	418	19,330	-	9,628	2,185	-	33,346	69,453
-	-	-	-	-	-	-	-	1,500
<b>38,305</b>	<b>8,958</b>	<b>189,079</b>	<b>20,162</b>	<b>173,800</b>	<b>41,086</b>	<b>-</b>	<b>471,389</b>	<b>1,208,900</b>
11,564	2,704	43,882	6,601	41,104	13,409	-	119,264	320,038
-	-	-	-	-	-	-	-	500
<b>11,564</b>	<b>2,704</b>	<b>43,882</b>	<b>6,601</b>	<b>41,104</b>	<b>13,409</b>	<b>-</b>	<b>119,264</b>	<b>320,538</b>
<b>728,634</b>	<b>170,476</b>	<b>4,319,672</b>	<b>233,781</b>	<b>2,203,041</b>	<b>325,602</b>	<b>25,000</b>	<b>8,006,205</b>	<b>21,374,563</b>

state contribution police 175,703  
state contribution fire 205,007

20,993,853

# **CITY OF FORT WALTON BEACH, FL**

## **Full Time Equivalent (FTE) Position Summary**

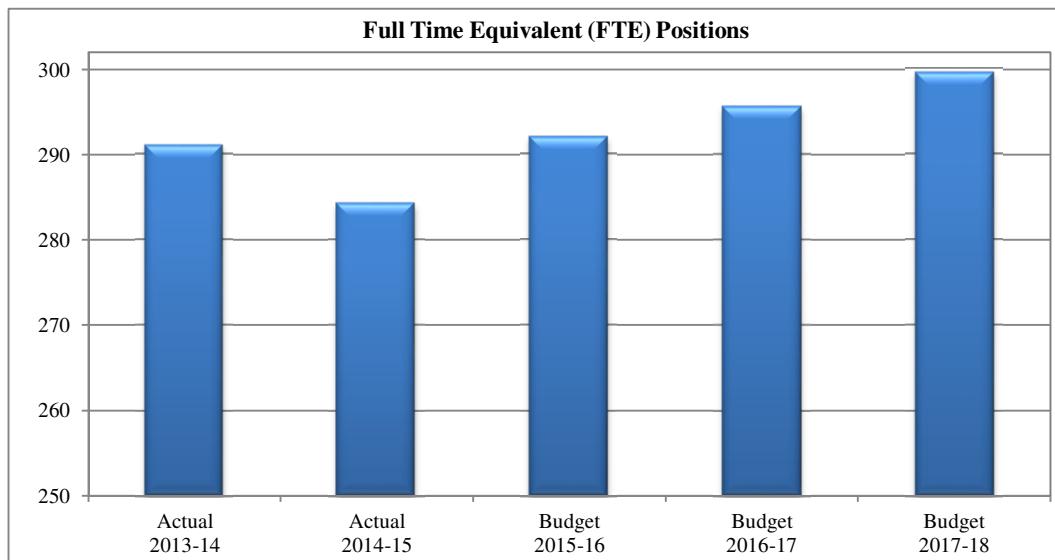
<b>Department</b>	<b>Actual</b>			<b>Budget</b>	<b>Mid Year</b>	<b>Budget</b>
	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>Changes</b>	<b>2017-18</b>
City Manager	4.00	4.00	5.00	3.00	0.00	3.00
Human Resources	3.00	3.00	3.60	5.60	3.10	8.70
City Clerk	2.50	2.50	2.50	2.50	(0.10)	2.40
Financial Services	16.25	14.25	15.50	14.50	0.00	14.50
Police Services	60.99	55.66	61.90	66.90	4.00	70.90
Fire Services	37.00	38.00	37.00	37.00	0.00	37.00
Recreation Services	70.28	68.84	71.53	70.08	(2.05)	68.03
Utility Services	0.00	0.00	0.00	0.00	41.00	41.00
Public Works	97.00	98.00	95.00	96.00	(42.00)	54.00
<b>Total Funded FTE's</b>	<b>291.02</b>	<b>284.25</b>	<b>292.03</b>	<b>295.58</b>	<b>3.95</b>	<b>299.53</b>
Frozen/Unfunded FTE's						
<b>Total Authorized FTE's</b>	<b>291.02</b>	<b>284.25</b>	<b>292.03</b>	<b>295.58</b>	<b>3.95</b>	<b>299.53</b>

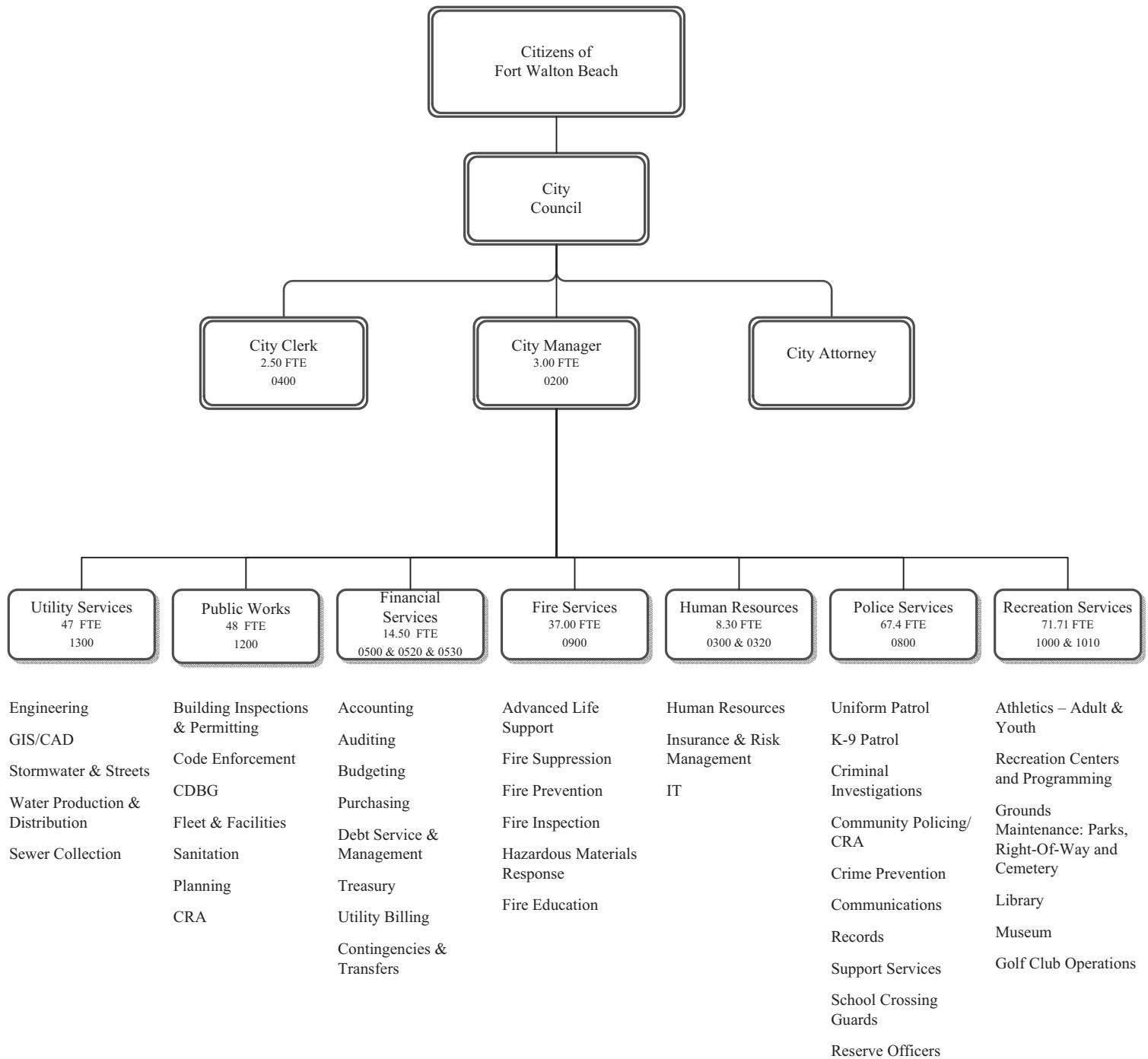
### 2016-17 Mid-Year Changes

- (a) Add 1 Additional HR Supervisor; Change PT IT Analyst to FT; Increase PT hours for Staff Assistant
- (d) Reduce hours for PT Recreation Attendants; Reclass 1 CRA Service Worker to General Fund
- (e) Split Engineering & Utilities Department to Public Works and Utility Services
- (f) Split Engineering & Utilities Department to Public Works and Utility Services; Reclass 1 CRA Service Worker to General Fund

### 2017-18 Budget Changes

- (b) Correct PT hours for Staff Assistant
- (c) Add 2 additional volunteer Reserve Police Officers; Add 2 additional Investigative Officers & 1 Lieutenant; Eliminate Records Manager position

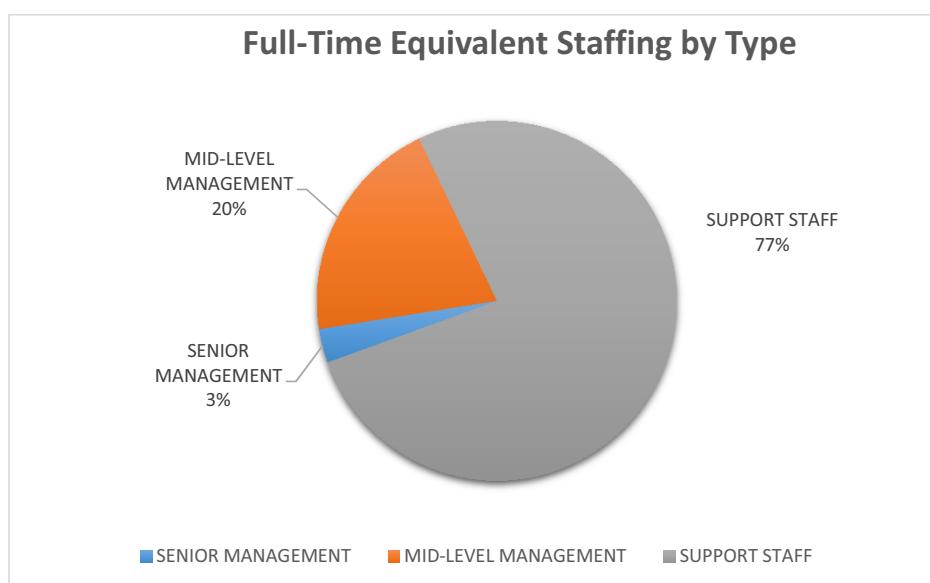




# CITY OF FORT WALTON BEACH, FL

## Authorized Full-Time Equivalents

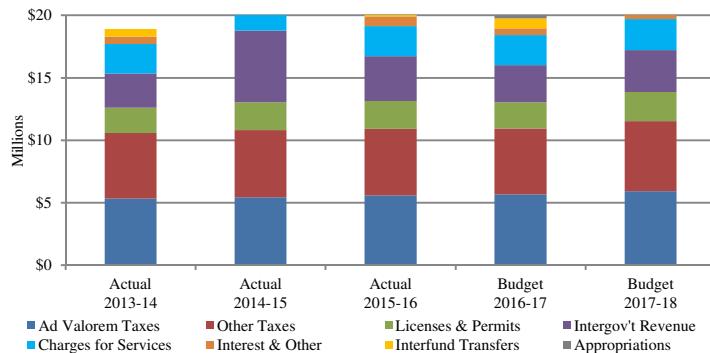
	BUDGET 2017-18	SUPPORT STAFF (TECHNICAL & SERVICE DELIVERY)	BUDGET 2017-18	SUPPORT STAFF (TECHNICAL & SERVICE DELIVERY)	BUDGET 2017-18
<b>SENIOR MANAGEMENT</b>					
City Clerk (Charter Officer)	1.00	Accounting Coordinator	1.00	Public Information Officer	1.00
City Manager (Charter Officer)	1.00	Accounting Specialist	1.00	Purchasing Agent	1.00
Finance Director	1.00	Accounting Technician	2.50	Records Clerk	1.00
Fire Chief	1.00	Accreditation Specialist	1.00	Records Clerk II	1.00
Human Resources Director	1.00	Administrative Coordinator	9.50	Recreation Specialist	2.00
Police Chief	1.00	Adult Services Librarian	1.00	Reserve Police Officer	2.00
Public Works Director	1.00	Athletic Coordinator	2.00	Sanitation Operator	8.00
Recreation Services Director	1.00	Building Code Inspector	1.00	School Crossing Guard	0.92
Utility Services Director	1.00	Chemical Specialist	1.00	Senior Accounting Technician	1.00
<b>FTE TOTAL</b>	<b>9.00</b>	Childrens Services Librarian	1.00	Senior Sanitation Operator	8.00
% of Total Staff	3%	Code Enforcement Inspector	2.00	Senior Traffic Technician	1.00
		Combination Plans Examiner	1.00	Service Worker I	7.25
		Communications Officer	8.40	Service Worker II	16.00
<b>MID-LEVEL MANAGEMENT</b>		Crime Scene Analyst	1.00	Service Worker III	1.00
Battalion Chief	3.00	Crime Scene Investigator	1.00	Sewer Collections System Tech	3.00
Budget & Grants Analyst	1.00	Crime Scene Technician	0.70	Sewer Equipment Operator	1.00
Building Code Official	1.00	Custodian	3.88	Small Engine Mechanic	1.00
Cemetery Supervisor	1.00	Driver Engineer	9.00	Staff Assistant	1.10
City Engineer	1.00	Equipment Mechanic	2.00	Survey Chief	1.00
Communications Supervisor	1.00	Executive Assistant	1.00	Survey Specialist	1.00
Comptroller	1.00	Firefighter	15.00	Traffic Technician	1.00
Development Services Manager	1.00	GIS/CAD Analyst	2.00	Utilities Billing Specialist	2.00
Fire Captain	7.00	Golf Course Attendant	10.81	Utilities Inspector	1.00
Fire Marshal	1.00	Greenskeeper	10.75	Wastewater Pretreatment Coordinator	1.00
Fleet Shop Foreman	1.00	Heavy Equipment Mechanic	2.00	Water Treatment Operator	4.00
Fleet Supervisor	1.00	Heavy Equipment Operator	4.00	Welder	1.00
Foreman	5.00	Human Resources Generalist	2.00	<b>FTE TOTAL</b>	230.03
GIS CAD Supervisor	1.00	Information Technology Analyst	2.00	% of Total Staff	76%
Golf Course Maintenance Manager	1.00	Lead Purchasing Agent	1.00		
Golf Course Operations Manager	1.00	Lead Purchasing Agent	1.00		
Golf Course Operations Supervisor	1.00	Library Assistant	5.22		
Grounds Maintenance Supervisor	1.00	Lift Station Mechanic	1.00		
Human Resources Supervisor	1.00	Lube Technician	1.00		
Information Technology Manager	1.00	Maintenance Technician	3.00		
Laboratory Supervisor	1.00	Meter Reader	2.00		
Lead Equipment Mechanic	1.00	Lead Water Treatment Operator	1.00		
Library Manager	1.00	Museum Operations Coordinator	1.00		
Maintenance Supervisor	1.00	Museum Program Coordinator	1.00	<b>FULL TIME EQUIVALENT TOTAL</b>	299.53
Museum Manager	1.00	Network Administrator	1.00		
Planner II	1.00	Permit Specialist	1.00		
Police Captain	2.00	Planner I	1.00		
Police Lieutenant	1.00	Planning Specialist	1.00		
Police Sergeant	6.00	Police Corporal	6.00		
Records Supervisor	1.00	Police Officer	33.00		
Recreation Coordinator	1.00	Purchasing Coordinator	1.00		
Recreation Program Supervisor	1.00				
Recreation Supervisor	2.50				
Sanitation Foreman	1.00				
Sanitation Supervisor	1.00				
Sewer Collection Supervisor	1.00				
Stormwater & Streets Supervisor	1.00				
Utilities Billing Supervisor	1.00				
Utilities Supervisor	1.00				
Water Distribution Foreman	1.00				
Water Operations Supervisor	1.00				
<b>FTE TOTAL</b>	<b>60.50</b>				
% of Total Staff	20%				



## General Fund

The General Fund encompasses 51.0% of the City's activities and services and accounts for all financial resources not accounted for in other funds. Services such as police and fire protection, code enforcement, recreation, grounds maintenance, streets, along with internal support functions such as human resources, finance, purchasing, information technology, and fleet and facility maintenance are funded here.

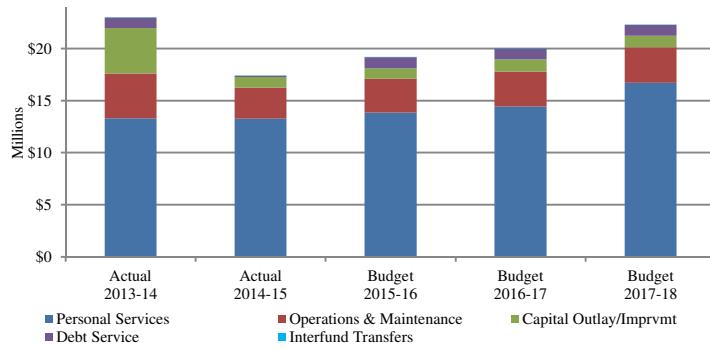
### Revenue Highlights



	Budget 2017-18	\$ Change	% Change
Ad Valorem Taxes	5,926,281	246,981	4.3%
Other Taxes	5,595,403	340,956	6.5%
Licenses & Permits	2,328,290	228,307	10.9%
Intergov't Revenue	3,371,007	396,373	13.3%
Charges for Services	2,488,538	82,787	3.4%
Interest & Other	764,971	213,625	38.7%
Interfund Transfers In	905,432	118,132	15.0%
Use of Reserves	911,935	632,954	226.9%
	\$22,291,857	\$2,260,115	11.3%

- The budget is predicated on maintaining the millage (Ad Valorem) rate at 5.7697 mills. One mill equals \$1 per \$1,000 of taxable property value.

### Expenditure Highlights



	Budget 2017-18	\$ Change	% Change
Personal Services	16,702,584	2,264,042	15.7%
Operations & Maintenance	3,412,904	67,801	2.0%
Capital Outlay/Imprvmt	1,112,425	(66,412)	(5.6)%
Debt Service	1,039,738	5,575	0.5%
Interfund Transfers Out	24,206	(10,891)	(30.8)%
Replenish Reserves	0	0	0.0%
	\$22,291,857	\$2,260,115	11.3%

- The personal services increase is attributable to Year 4 implementation of the Pay & Classification Study and an overall increase in pension and insurance benefits.
- Operating expenses increased due to increasing cost of utilities, as well as maintaining sustainable operations.



**001 GENERAL FUND - REVENUES**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
5,323,693	5,428,362	5,585,021	5,679,300	0500-311-1000	Ad Valorem Taxes	5,926,281	4.35%
29,668	-	-	-	0500-311-2000	Delinquent Ad Valorem Taxes	-	0.00%
31,874	-	-	-	0500-311-3000	Penalties & Interests - Ad Valorem Taxes	-	0.00%
<b>\$ 5,385,235</b>	<b>\$ 5,428,362</b>	<b>\$ 5,585,021</b>	<b>\$ 5,679,300</b>		<b>Total Ad Valorem Taxes</b>	<b>\$ 5,926,281</b>	<b>4.35%</b>
555,013	549,257	567,081	568,263	0500-312-4100	Local Option Fuel Tax	570,825	0.45%
149,551	250,047	257,378	261,180	0500-312-4200	Local Option Fuel Tax - 2nd	256,917	-1.63%
175,703	175,025	181,303	175,025	0800-312-5200	Insurance Premium Tax - Police Pension	175,703	0.39%
214,272	205,007	201,904	205,007	0900-312-5100	Insurance Premium Tax - Fire Pension	205,007	0.00%
<b>\$ 1,094,539</b>	<b>\$ 1,179,336</b>	<b>\$ 1,207,666</b>	<b>\$ 1,209,475</b>		<b>Total Other Taxes</b>	<b>\$ 1,208,452</b>	<b>-0.08%</b>
2,022,908	2,215,717	2,217,751	2,124,730	0500-314-1000	Electric	2,369,849	11.54%
253,599	269,268	295,413	294,874	0500-314-3000	Water	309,687	5.02%
236,697	235,665	213,377	208,359	0500-314-4000	Gas	253,051	21.45%
13,381	10,046	8,703	8,681	0500-314-8000	Propane	9,212	6.12%
<b>\$ 2,526,586</b>	<b>\$ 2,730,697</b>	<b>\$ 2,735,244</b>	<b>\$ 2,636,644</b>		<b>Total Utility Taxes</b>	<b>\$ 2,941,799</b>	<b>11.57%</b>
1,363,391	1,305,313	1,196,695	1,177,672	0500-315-1000	Communications Services Tax	1,211,984	2.91%
<b>\$ 1,363,391</b>	<b>\$ 1,305,313</b>	<b>\$ 1,196,695</b>	<b>\$ 1,177,672</b>		<b>Total Communications Services Tax</b>	<b>\$ 1,211,984</b>	<b>2.91%</b>
204,040	170,004	162,948	226,351	0500-316-1000	Business Tax Receipts	230,375	1.78%
4,594	3,097	3,218	4,255	0500-316-1010	Penalties - Business Tax Receipts	2,773	-34.83%
-	-	-	50	0500-316-1020	Transfer Fees	20	-60.00%
<b>\$ 208,633</b>	<b>\$ 173,100</b>	<b>\$ 166,166</b>	<b>\$ 230,656</b>		<b>Total Business Tax Receipts</b>	<b>\$ 233,168</b>	<b>1.09%</b>
<b>\$ 10,578,384</b>	<b>\$ 10,816,808</b>	<b>\$ 10,890,793</b>	<b>\$ 10,933,747</b>		<b>TOTAL TAXES</b>	<b>\$ 11,521,684</b>	<b>5.38%</b>
1,764,152	1,923,509	2,002,283	1,869,448	0500-323-1000	Electric	2,050,291	9.67%
219,346	219,542	179,611	178,034	0500-323-4000	Gas	193,850	8.88%
20,603	19,566	20,526	20,368	0500-323-7000	Solid Waste - Host Fee	22,994	12.89%
<b>\$ 2,004,100</b>	<b>\$ 2,162,617</b>	<b>\$ 2,202,421</b>	<b>\$ 2,067,850</b>		<b>Total Franchise Fees</b>	<b>\$ 2,267,135</b>	<b>9.64%</b>
1,282	3,676	598	940	1240-325-1002	Girard Avenue	940	0.01%
2,045	48,590	2,045	3,432	1240-325-1003	Stokes Avenue	3,432	0.01%
<b>\$ 3,327</b>	<b>\$ 52,266</b>	<b>\$ 2,644</b>	<b>\$ 4,373</b>		<b>Total Special Assessments</b>	<b>\$ 4,373</b>	<b>-0.01%</b>
575	378	303	400	0800-329-4000	Taxi Permit/Bicycle License	50	-87.50%
6,299	5,471	3,697	5,500	0900-329-2010	Fire Safety Plan Review	4,663	-15.21%
7,209	13,385	12,953	15,882	1205-329-1001	Zoning/Variances Fees	40,562	155.39%
1,529	4,425	4,484	5,979	1205-329-2000	Zoning Site Plan Review	11,007	84.10%
-	-	-	-	1205-329-9010	Licenses & Registrations - Golf Cart	500	0.00%
<b>\$ 15,612</b>	<b>\$ 23,659</b>	<b>\$ 21,437</b>	<b>\$ 27,761</b>		<b>Total Other Licenses &amp; Permits</b>	<b>\$ 56,782</b>	<b>104.54%</b>
<b>\$ 2,023,039</b>	<b>\$ 2,238,542</b>	<b>\$ 2,226,501</b>	<b>\$ 2,099,983</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 2,328,290</b>	<b>10.87%</b>
-	37,543	21,256	21,000	0500-333-1000	Housing Authority	29,000	38.10%
<b>\$ -</b>	<b>\$ 37,543</b>	<b>\$ 21,256</b>	<b>\$ 21,000</b>		<b>Total Federal Payments In Lieu of Taxes</b>	<b>\$ 29,000</b>	<b>0.00%</b>
182,099	-	687,864	-	331	Federal Grants	138,431	100.00%
<b>\$ 182,099</b>	<b>\$ -</b>	<b>\$ 687,864</b>	<b>\$ -</b>		<b>Total Federal Grants</b>	<b>\$ 138,431</b>	<b>0.00%</b>
749,706	788,771	814,991	784,503	0500-335-1221	Municipal Revenue Sharing	884,771	12.78%
9,692	11,346	9,630	14,648	0500-335-1400	Mobile Home Licenses	14,400	-1.69%
33,677	33,105	39,271	50,510	0500-335-1500	Alcoholic Beverage License	50,878	0.73%
1,657,626	1,757,758	1,882,694	1,996,992	0500-335-1800	Sales Tax 1/2 - 5th Cent	2,140,692	7.20%
6,970	7,615	9,190	8,933	0900-335-2100	Fire Supplemental Compensation	12,065	35.06%
<b>\$ 2,457,671</b>	<b>\$ 2,598,596</b>	<b>\$ 2,755,776</b>	<b>\$ 2,855,586</b>		<b>Total State Shared Revenues</b>	<b>\$ 3,102,806</b>	<b>8.66%</b>
69,201	73,596	74,626	73,596	1500-337-7000	Library Cooperative Funding	73,596	0.00%
<b>\$ 69,201</b>	<b>\$ 73,596</b>	<b>\$ 74,626</b>	<b>\$ 73,596</b>		<b>Total Other Grants</b>	<b>\$ 73,596</b>	<b>0.00%</b>

**001 GENERAL FUND - REVENUES**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change		
26,481	26,072	25,467	24,452	27,174		11.13%	
<b>\$ 26,481</b>	<b>\$ 26,072</b>	<b>\$ 25,467</b>	<b>\$ 24,452</b>	<b>\$ 27,174</b>	<b>11.13%</b>		
<b>\$ 2,735,453</b>	<b>\$ 2,735,806</b>	<b>\$ 3,564,988</b>	<b>\$ 2,974,634</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>			
					<b>\$ 3,371,007</b>	<b>13.33%</b>	
375	175	-	66	0500-341-3000	Administrative Fee - Returned Checks	300	354.55%
287	214	-	-	0500-341-3100	Administrative & Billing Fees - Fuel	-	0.00%
5,800	6,125	4,525	450	1060-341-9110	Passport Fees - Library	450	0.00%
950	1,225	800	250	1070-341-9110	Passport Fees - Museum	250	0.00%
3,200	3,800	4,200	4,533	1200-341-3001	Overhead Banner Installation Fee	5,190	14.49%
-	-	-	-	1200-341-9310	Engineering Drawings	32	100.00%
-	496	709	365	1230-341-9330	Special Events - Barricades, Orange Cones	346	-5.27%
281	513	334	445	1230-341-9600	Sign Shop Sales	400	-10.11%
4,781	-	-	9,128	1500-341-3010	Admin Service Fees - Documents	9,974	9.27%
-	350	-	200	1500-341-9120	Election Qualifying Fees	-	-100.00%
-	632	417	435	1500-341-9300	Photo Copies/Certifying	980	125.35%
986	-	-	-	1500-341-9400	Billing Work Orders	-	0.00%
<b>\$ 16,660</b>	<b>\$ 13,530</b>	<b>\$ 10,986</b>	<b>\$ 15,872</b>	<b>Total General Government</b>			
					<b>\$ 17,923</b>	<b>12.92%</b>	
2,532	2,419	2,364	2,000	0800-342-1000	Law Enforcement Services	2,862	43.10%
6,436	8,416	7,504	3,211	0800-342-1300	Police Special Events	5,208	62.19%
3,413	4,660	4,759	4,614	0800-342-1800	Photo Copies	3,871	-16.11%
1,080	720	675	870	0900-342-2200	Safety Permits & Licenses	945	8.62%
8,107	23,491	21,863	23,476	0900-342-2700	Annual Safety Inspection Fees	20,699	-11.83%
<b>\$ 21,568</b>	<b>\$ 39,706</b>	<b>\$ 37,165</b>	<b>\$ 34,171</b>	<b>Total Public Safety</b>			
					<b>\$ 33,584</b>	<b>-1.72%</b>	
143,150	187,635	129,750	175,000	1080-343-8000	Sale of Lots	121,020	-30.85%
14,545	6,975	10,560	10,546	1080-343-8100	Crypt Sales	12,255	16.21%
15,455	4,335	9,715	9,966	1080-343-8200	Niche Sales	18,398	84.60%
4,175	4,825	24,435	12,000	1080-343-8300	Weekend/Holidays Interments	21,375	78.13%
179,150	175,500	167,355	160,000	1080-343-8400	Openings/Closings	167,385	4.62%
2,536	-	-	-	1080-343-8500	Transfer Fees	2,726	0.00%
<b>\$ 359,011</b>	<b>\$ 379,270</b>	<b>\$ 341,815</b>	<b>\$ 367,512</b>	<b>Total Cemetery</b>			
					<b>\$ 343,158</b>	<b>-6.63%</b>	
42,503	43,774	43,774	43,774	1015-344-9007	DOT Right-of-Way Maintenance Contract	43,774	0.00%
6,050	6,500	6,950	6,266	1240-343-9100	Cut Paved Surface/Curb	13,777	119.87%
94,208	97,035	99,946	102,946	1240-344-9008	DOT Lighting Maintenance Contract	106,035	3.00%
-	-	63,688	93,274	1240-344-9009	DOT Traffic Signal Maintenance Contract	95,599	2.49%
<b>\$ 142,762</b>	<b>\$ 147,308</b>	<b>\$ 150,670</b>	<b>\$ 246,260</b>	<b>Total Transportation</b>			
					<b>\$ 259,185</b>	<b>5.25%</b>	
93,508	109,237	129,996	147,000	1000-347-2000	Program Revenue	147,000	0.00%
15,038	16,402	38,540	43,064	1000-347-2011	Program Revenue - Not City Staff Provided	43,064	0.00%
23,255	28,225	31,675	26,750	1000-347-2100	Sponsorship Revenue	26,750	0.00%
17,411	19,856	18,363	16,800	1000-347-2200	Rental - Auditorium, Rec Centers, etc	16,800	0.00%
17,479	14,755	16,525	24,150	1000-347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc	24,150	0.00%
-	-	-	-	1000-347-2300	Concession Revenue	15,000	100.00%
74	-	-	-	1000-347-2410	Non Cash/Check Payment Exempt	-	0.00%
-	-	-	25,000	1000-347-2500	Memberships	25,000	0.00%
1,610	1,435	2,240	2,986	1000-347-4030	Holiday Parade Entry Fee	2,986	0.00%
621	-	-	-	1230-347-4020	Special Events - Landing/Chester Pruitt	-	0.00%
<b>\$ 168,996</b>	<b>\$ 189,910</b>	<b>\$ 237,338</b>	<b>\$ 285,750</b>	<b>Total Recreation</b>			
					<b>\$ 300,750</b>	<b>5.25%</b>	
7,485	15,633	39,664	21,000	1010-347-2200	Rentals - Liza Jackson	22,277	6.08%
2,865	5,625	14,530	13,200	1010-347-2210	Rentals tax-exempt - Liza Jackson	14,278	8.16%

**001 GENERAL FUND - REVENUES**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted				
\$	\$	\$	\$				
4,525	1,535	-	-	1010-347-4010	Spec Evt - Landing		
7,425	5,770	-	100	1010-347-4020	Spec Evt tax-exempt - Landing	100	0.00%
-	-	-	2,000	1010-347-4330	Special Event Misc Charge	-	0.00%
9,020	8,426	-	-	1010-347-5910	Boat Launch Fee	-	0.00%
<b>\$ 31,320</b>	<b>\$ 36,989</b>	<b>\$ 54,194</b>	<b>\$ 36,300</b>	<b>Total Parks</b>		<b>\$ 36,654</b>	<b>0.98%</b>
7,525	-	-	-	1020-347-5610	Memberships	-	0.00%
9,168	-	-	-	1020-347-5611	Program Revenue - Not City Staff Provided	-	0.00%
28	-	-	-	1020-347-5620	Copy Machine	-	0.00%
185	-	-	-	1020-347-5640	Concessions	-	0.00%
<b>\$ 16,906</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Senior Center</b>		<b>\$ -</b>	<b>0.00%</b>
594,526	608,722	530,014	575,000	1040-347-5000	Greens Fees	625,946	8.86%
11,842	8,572	2,960	2,000	1040-347-5020	Tournament Fees	3,175	58.76%
67,903	-	-	44,000	1040-347-5020	Tournament Fees - Tax Exempt	40,722	0.00%
55,386	-	-	-	1040-347-5099	Complimentary Green Fees	-	0.00%
93,208	100,142	94,104	96,000	1040-347-5100	Membership Fees	113,208	17.92%
511,170	536,649	452,371	482,715	1040-347-5200	Golf Cart Rental	517,787	7.27%
1,166	991	632	937	1040-347-5210	Pull Cart Rental	850	-9.33%
40,909	-	-	-	1040-347-5299	Complimentary Golf Cart Fees	-	0.00%
68,515	65,261	56,016	59,172	1040-347-5300	Driving Range	63,276	6.94%
75,386	73,289	73,438	73,020	1040-347-5400	Rental and Lease Income - Restaurant & Pro Shop	28,154	-61.44%
2,040	2,145	2,160	1,920	1040-347-5510	GHIN Handicapping Service	1,690	-11.98%
11,553	12,838	5,307	6,400	1040-347-5900	League Play	6,793	6.14%
3,840	-	-	-	1040-347-5900	League Play - Tax Exempt	21,274	100.00%
(134)	-	(57)	50	1040-347-5920	Cash Over/(Under)	50	0.00%
<b>\$ 1,537,311</b>	<b>\$ 1,408,609</b>	<b>\$ 1,216,947</b>	<b>\$ 1,341,214</b>	<b>Total Golf Club</b>		<b>\$ 1,422,925</b>	<b>6.09%</b>
2,005	2,025	1,710	2,900	1060-347-1000	Library Fees	2,505	-13.62%
7,004	7,005	6,985	7,200	1060-347-1010	Photo Copy Revenue	5,794	-19.53%
286	425	75	100	1060-347-1210	Rentals - Taxable	188	87.50%
-	-	-	25	1060-347-1220	Rentals - Tax Exempt	-	-100.00%
<b>\$ 9,295</b>	<b>\$ 9,455</b>	<b>\$ 8,770</b>	<b>\$ 10,225</b>	<b>Total Library</b>		<b>\$ 8,486</b>	<b>-17.00%</b>
29	36	-	100	1070-347-2000	Program Revenue	117	17.00%
31,013	32,828	30,297	29,000	1070-347-3500	Admission Fees	26,990	-6.93%
31,238	24,063	30,124	27,000	1070-347-3510	Merchandise Sales	26,508	-1.82%
7,372	7,486	8,944	11,848	1070-347-3520	Fees - Tax Exempt	10,518	-11.23%
-	-	-	500	1070-347-3610	Memberships	1,741	248.14%
<b>\$ 69,652</b>	<b>\$ 64,413</b>	<b>\$ 69,365</b>	<b>\$ 68,448</b>	<b>Total Museum</b>		<b>\$ 65,873</b>	<b>-3.76%</b>
<b>\$ 2,373,478</b>	<b>\$ 2,289,190</b>	<b>\$ 2,127,249</b>	<b>\$ 2,405,751</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 2,488,538</b>	<b>3.44%</b>
32,845	44,306	38,980	38,378	0800-351-5000	Traffic Fines	37,287	-2.84%
21,330	26,722	21,058	20,372	0800-351-5030	Traffic Fines - Law Enforcement Automation	22,340	9.66%
<b>\$ 54,176</b>	<b>\$ 71,028</b>	<b>\$ 60,037</b>	<b>\$ 58,750</b>	<b>Total Traffic Fines</b>		<b>\$ 59,627</b>	<b>1.49%</b>
12,553	11,648	11,529	11,750	1060-352-1000	Library Fines	9,745	-17.07%
306	86	136	200	1060-352-1010	Lost Publications	336	68.11%
<b>\$ 12,859</b>	<b>\$ 11,733</b>	<b>\$ 11,665</b>	<b>\$ 11,950</b>	<b>Total Library Fines</b>		<b>\$ 10,081</b>	<b>-15.64%</b>
710	1,802	(60)	240	0800-354-1100	Parking Citations	570	137.50%
825	475	950	833	0800-354-1200	False Alarm Fines - Police	1,875	125.09%
(700)	-	-	250	0900-354-1200	False Alarm Fines - Fire	-	-100.00%
19,227	19,215	29,440	30,000	1217-354-1000	Code Enforcement - Fines	37,000	23.33%
12,025	7,265	12,686	7,500	1217-354-1010	Code Enforcement - Fees	7,500	0.00%
<b>\$ 32,087</b>	<b>\$ 28,757</b>	<b>\$ 43,016</b>	<b>\$ 38,823</b>	<b>Total Violations of Local Ordinances</b>		<b>\$ 46,945</b>	<b>20.92%</b>

**001 GENERAL FUND - REVENUES**

Actual						Budget				
2013-14		2014-15		2015-16		2016-17		2017-18		%
\$	99,122	\$	111,519	\$	114,719	\$	109,523	\$	116,653	Change
								TOTAL FINES & FORFEITURES		
								\$	116,653	6.51%
123,469	192,795	150,166	128,600	1500-361-1000	Interest Income				247,500	92.46%
6,184	8,866	7,731	8,300	1500-361-2000	Dividend Income				10,500	26.51%
(13,093)	-	-	-	1500-361-3000	Unrealized Gain/(Loss)				-	0.00%
(15,462)	-	-	-	1500-361-4000	Realized Gain/(Loss)				-	0.00%
<b>\$ 101,098</b>	<b>\$ 201,660</b>	<b>\$ 157,897</b>	<b>\$ 136,900</b>					<b>Total Interest Income</b>	<b>\$ 258,000</b>	<b>88.46%</b>
4,788	5,007	6,026	4,913	1010-362-1000	Rentals & Leases				4,913	0.01%
24,600	24,600	24,764	24,600	1040-362-2010	Rental and Lease Income - Golf Tower				26,568	8.00%
232,092	210,529	213,753	228,422	1500-362-1000	Rental and Lease Income				311,856	36.53%
<b>\$ 261,480</b>	<b>\$ 240,136</b>	<b>\$ 244,543</b>	<b>\$ 257,935</b>					<b>Total Rents and Royalties</b>	<b>\$ 343,337</b>	<b>33.11%</b>
40,116	24,167	-	-	1500-364-1000	Sale of Surplus - Assets				-	0.00%
8,003	5,380	-	-	1500-364-1020	Sale of Surplus - Scrap				-	0.00%
736	225	-	20	1220-365-1010	Sale of Used Oil				20	0.00%
<b>\$ 48,856</b>	<b>\$ 29,772</b>	<b>\$ -</b>	<b>\$ 20</b>					<b>Total Disposal of Fixed Assets</b>	<b>\$ 20</b>	<b>0.00%</b>
2,995	-	-	-	0800-366-1000	Contributions/Donations - Police				-	0.00%
478	-	-	-	0800-366-1011	Contributions/Donations - Coin/Pin				-	0.00%
1,165	-	-	-	0800-366-1071	Contributions/Donations - Citizens Police Acad				-	0.00%
-	2,750	-	-	0800-366-3010	Designated Donations				-	0.00%
2,430	-	-	-	1000-366-1000	Contributions/Donations - Recreation				-	0.00%
13,103	-	45,000	-	1010-366-1000	Contributions/Donations - Parks				-	0.00%
-	-	6,762	-	0310-366-1026	Contributions/Donations - HR Safety Program				-	0.00%
1,944	-	-	-	1020-366-1000	Contributions/Donations - Senior Center				-	0.00%
6,105	-	-	-	1060-366-1000	Contributions/Donations - Library				-	0.00%
2,649	-	13,782	-	1070-366-1000	Contributions/Donations - Museum				-	0.00%
1,630	-	-	-	1200-366-1000	Contributions/Donations - Engineering				-	0.00%
-	-	16,175	-	1500-366-1000	Contributions/Donations - General				-	0.00%
6,158	18,060	28,891	-	1500-366-6000	Contributions/Donations - Capital				-	0.00%
<b>\$ 38,657</b>	<b>\$ 20,810</b>	<b>\$ 110,610</b>	<b>\$ -</b>					<b>Total Contributions/Donations</b>	<b>\$ -</b>	<b>0.00%</b>
729	-	-	-	0800-369-9020	Abandoned Property				-	
608	-	-	-	1040-369-9000	Miscellaneous Revenues				-	0.00%
2,124	1,522	1,418	1,600	0000-369-9091	Discounts				1,600	0.00%
17,387	-	-	-	1500-369-1000	Worker's Comp Proceeds				-	0.00%
-	35	-	10	1500-369-1500	City Clerk Store				-	-100.00%
360	360	360	360	1500-369-5000	Proceeds - Sales Tax Credit				360	0.00%
10,139	48,422	18,392	45,000	1500-369-9000	Miscellaneous				45,000	0.00%
<b>\$ 31,347</b>	<b>\$ 50,339</b>	<b>\$ 20,170</b>	<b>\$ 46,970</b>					<b>Total Other Revenues</b>	<b>\$ 46,960</b>	<b>-0.02%</b>
<b>\$ 481,438</b>	<b>\$ 542,718</b>	<b>\$ 533,220</b>	<b>\$ 441,825</b>					<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 648,317</b>	<b>46.74%</b>
-	25,000	20,364	22,350	1600-381-2400	Transfer from Beal Memorial Cemetery Fund				24,850	11.19%
490,433	519,267	619,771	621,419	1600-382-4100	Transfer from Utilities Fund				642,721	3.43%
130,000	138,291	136,074	143,531	1600-382-4300	Transfer from Sanitation Fund				146,401	2.00%
-	-	-	-	1600-382-4500	Transfer from Stormwater Fund				91,460	0.00%
<b>\$ 620,433</b>	<b>\$ 682,558</b>	<b>\$ 776,209</b>	<b>\$ 787,300</b>					<b>Total Interfund Transfers</b>	<b>\$ 905,432</b>	<b>15.00%</b>
-	67,774	-	-	1500-384-1075	Proceeds from Debt				-	0.00%
<b>\$ -</b>	<b>\$ 67,774</b>	<b>\$ -</b>	<b>\$ -</b>					<b>Total Proceeds from Debt/Loans</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	60,484	1600-389-9100	Appropriation from Unassigned Fund Balance				447,885	-100.00%
-	-	-	11,013	1600-389-9500	Approp. from Assigned Fund Balance (Vehicle/Equip Maint)				131,048	1089.94%
-	-	-	110,584	1600-389-9500	Approp. from Assigned Fund Balance (Building Maint)				289,656	161.93%
-	-	-	96,900	1600-389-9600	Approp. from Restricted Fund Balance - Harvey Trust				43,346	-55.27%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278,981</b>					<b>Total Non-Operating Sources</b>	<b>\$ 911,935</b>	<b>0.00%</b>

**001 GENERAL FUND - REVENUES**

Actual				Budget		
2013-14	2014-15	2015-16	2016-17	2017-18	%	
Adopted	Adopted	Adopted	Adopted	Adopted	Change	
\$ 620,433	\$ 750,332	\$ 776,209	\$ 1,066,281	\$ 1,817,367	70.44%	
\$ 18,911,347	\$ 19,484,914	\$ 20,233,680	\$ 20,031,744	\$ 22,291,857	11.28%	
				TOTAL TRANSFERS IN		
				TOTAL FUND REVENUES		

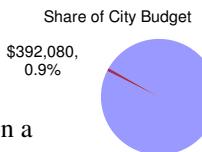
**001 GENERAL FUND - 0100 CITY COUNCIL**

Actual					Budget	
2013-14	2014-15	2015-16	2016-17 Adopted		2017-18 Adopted	% Change
<b>Revenues:</b>						
-	-	-	200	341-9120	Election Qualifying Fees	- 100.00%
-	-	-	-	366-1000	Contributions/Donations	- 0.00%
<b>\$ 105,123</b>	<b>\$ 112,708</b>	<b>\$ 122,246</b>	<b>\$ 151,374</b>		<b>TOTAL REVENUES</b>	<b>\$ - 0.00%</b>
<b>Personal Services:</b>						
38,570	39,164	39,450	40,337	511-1100	Executive Salaries	40,355 0.05%
2,391	2,428	2,452	2,455	511-2100	FICA Taxes	2,502 1.92%
559	568	573	574	511-2101	Medicare	585 1.94%
63,538	70,372	79,706	107,969	511-2300	Dental, Life & Health Insurance	92,139 -14.66%
64	176	64	40	511-2400	Worker's Compensation	64 60.85%
<b>\$ 105,123</b>	<b>\$ 112,708</b>	<b>\$ 122,246</b>	<b>\$ 151,374</b>		<b>Total Personal Services</b>	<b>\$ 135,645 -10.39%</b>
<b>Operating Expenditures:</b>						
11,518	221	2,358	-	511-3100	Professional Services	- 0.00%
74,200	57,695	67,698	78,000	511-3101	Legal Services	98,000 25.64%
82,800	82,710	82,710	82,710	511-3400	Other Services	82,710 0.00%
8,442	12,234	12,245	15,000	511-4000	Travel and Per Diem	15,000 0.00%
115	109	96	99	511-4100	Communication Services	99 0.00%
619	-	25	700	511-4700	Printing & Binding	700 0.00%
199	-	-	-	511-4800	Promotional Activities	- 0.00%
-	-	-	-	511-4801	Special Events	1,000 100.00%
-	16,919	-	17,000	511-4910	Election Expense	- -100.00%
-	-	56	-	511-5100	Office Supplies	- 0.00%
3,262	4,005	5,528	6,500	511-5200	Operating Supplies	6,500 0.00%
-	-	27	800	511-5210	Uniform Expense	800 0.00%
220	-	-	-	511-5231	Computer Hardware/Software	- 0.00%
2,165	4,133	4,062	4,239	511-5400	Books, Dues & Publications	4,239 0.00%
3,795	4,804	7,220	5,228	511-5500	Training	5,228 0.00%
<b>Non-Operating:</b>						
15,962	21,923	41,949	41,949	511-8200	Grants & Aids	41,973 0.06%
<b>\$ 203,296</b>	<b>\$ 204,753</b>	<b>\$ 223,974</b>	<b>\$ 252,225</b>		<b>Total Operating Expenditures</b>	<b>\$ 256,249 1.60%</b>
<b>Capital Outlay:</b>						
701	-	-	-	511-6420	Computer Hardware/Software	- 0.00%
<b>\$ 701</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>Debt Service</b>						
205	185	182	186	581-9121	Transfer to Debt Service Fund	186 -0.21%
<b>\$ 205</b>	<b>\$ 185</b>	<b>\$ 182</b>	<b>\$ 186</b>		<b>Total Debt Service</b>	<b>\$ 186 -0.21%</b>
<b>\$ 309,324</b>	<b>\$ 317,646</b>	<b>\$ 346,402</b>	<b>\$ 403,785</b>		<b>TOTAL EXPENSES</b>	<b>\$ 392,080 -2.90%</b>
<b>\$ (309,324)</b>	<b>\$ (317,646)</b>	<b>\$ (346,402)</b>	<b>\$ (403,585)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (392,080) -2.85%</b>

# CITY COUNCIL

## DESCRIPTION

The City Council is the legislative body of the City. It is comprised of the Mayor and seven Council members, elected on a citywide basis in odd years for four-year, staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00pm in the Council Chambers located at City Hall. The City Council appoints the City Manager, City Clerk, City Attorney, and members of Boards and Committees, as well as adopts ordinances and resolutions setting City policy. City Council's primary responsibility is to shape public policy in order to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents, and leaders change, as do the priorities of the community. There is probably no more daunting task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multiyear plan and the budget process determines which parts of the plan receive resources each year. Each Strategic Plan Objective falls in line with the City's Vision, Mission Statement and Core Values



## MISSION

To enhance and protect the Community by providing quality services.

## VISION

The City of Fort Walton Beach: a recognized leader in the provision of Community Service.

## STRATEGIC PLAN (March 2017)

### Plan Initiative



### Plan Objective

#1 Economic Diversity & Resiliency

### Status

In this period of still fragile economic recovery nationally, the City will seek to diversify its economy so that it is not singularly over-dependent on any one economic driver.

#2 Invest for a Safer City:  
Improve Public Safety and  
Reduce Vagrancy



This broad Objective is intended to enhance the safety of the City. Some items that are specifically included are developing a specific plan to address vagrancy and chronic homelessness.

#3 Create Broader  
Redevelopment Areas with  
Visible Projects



Update the Community Redevelopment Agency plan, complete a major redevelopment project, support continued momentum of Downtown resurgence, and evaluate additional redevelopment areas and current boundaries of the District.

#4 Create a Master Plan



Review existing plans to identify current master planning elements or components, which will assist in developing a community strategic plan that engages all major institutional stakeholders and neighborhoods, including public facilities.

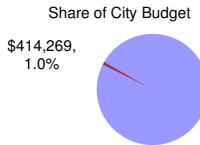
**001 GENERAL FUND - 0200 CITY MANAGER**

Actual				Budget					
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change				
<b>Revenues:</b>									
Division Does Not Generate Revenue									
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		0.00%		
<b>Personal Services:</b>									
2.00	3.00	3.00	3.00						
115,867	132,262	140,330	124,965	512-1100	Number of Funded Employees (FTE's)	3.00			
79,608	81,915	78,974	98,303	512-1200	Executive Salaries	127,714	2.20%		
-	-	108	54	512-1201	Regular Salaries	100,465	2.20%		
11,697	13,016	13,205	14,168	512-2100	Service Awards	-	100.00%		
2,911	3,192	3,269	3,313	512-2101	FICA Taxes	14,372	1.44%		
58,521	63,877	61,776	68,215	512-2200	Medicare	3,361	1.45%		
1,312	1,963	2,010	2,047	512-2204	Retirement Contributions	114,901	68.44%		
6,243	6,489	6,645	6,620	512-2210	Retirement Contributions - DC Plan	2,092	2.21%		
13,659	15,501	15,486	17,653	512-2300	Deferred Compensation	6,766	2.20%		
365	339	398	402	512-2400	Dental, Life & Health Insurance	18,631	5.54%		
\$ 290,183	\$ 318,553	\$ 322,201	\$ 335,742		Worker's Compensation	411	2.21%		
					Total Personal Services	\$ 388,713	15.78%		
<b>Operating Expenditures:</b>									
-	-	500	4,500	512-3100	Professional Services	4,500	0.00%		
6,951	6,384	5,443	3,950	512-4000	Travel and Per Diem	7,500	89.87%		
1,097	1,359	1,511	1,386	512-4100	Communication Services	1,386	0.00%		
102	52	101	155	512-4200	Postage	155	0.00%		
-	-	120	120	512-4700	Printing & Binding (EE Gift Card Stock)	120	0.00%		
-	-	142	-	512-4800	Promotional Activities	-	0.00%		
337	866	199	200	512-5100	Office Supplies	200	0.00%		
882	2,057	2,481	3,956	512-5200	Operating Supplies	3,956	0.00%		
195	149	104	270	512-5210	Uniform Expense	300	11.11%		
271	211	2,046	-	512-5231	Computer Hardware/Software	-	0.00%		
1,672	3,709	3,299	3,542	512-5400	Books, Dues & Publications	3,542	0.00%		
2,338	1,874	3,517	1,995	512-5500	Training	3,340	67.42%		
\$ 13,844	\$ 16,661	\$ 18,963	\$ 20,074		Total Operating Expenditures	\$ 24,999	24.53%		
<b>Capital Outlay:</b>									
1,000	2,164	-	-	512-6420	Computer Hardware/Software	-	0.00%		
\$ 1,000	\$ 2,164	\$ -	\$ -		Total Capital Outlay	\$ -	0.00%		
<b>Debt Service</b>									
559	554	554	557	581-9121	Transfer to Debt Service Fund	557	-0.03%		
\$ 559	\$ 554	\$ 554	\$ 557		Total Debt Service	\$ 557	-0.03%		
\$ 305,587	\$ 337,931	\$ 341,718	\$ 356,373		TOTAL EXPENSES	\$ 414,269	16.25%		
\$ (305,587)	\$ (337,931)	\$ (341,718)	\$ (356,373)		NET REVENUE / (EXPENSE)	\$ (414,269)	16.25%		

# CITY MANAGER

## DESCRIPTION

The City Manager is the chief administrative official for the City. The City Manager's office coordinates, implements, and evaluates all policies, procedures, and programs; recommends and provides information to City Council; proposes the annual budget; provides an avenue for citizens to direct their requests, complaints, and needs; and provides communications and support by overseeing information technology and serving as a liaison between departments, the media, and citizens.



## MISSION

Support the City Council in the development of policy by assembling and analyzing data and making recommendations; provide leadership and direction to employees in implementation of policies, programs, and daily operations; and ensure that the City of Fort Walton Beach government provides municipal services and infrastructure necessary for a high quality of life for our citizens in a fiscally responsible manner.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Communicate Effectively w/ City Council & Public on Current Issues

Customer Satisfaction with Overall City Services

	Actual				YTD thru 06/30	Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18	
Customer Satisfaction with Overall City Services	76%	76%	80%	79%	95%	95%	
Promote Organizational Efficiency							
Overall Employee Satisfaction (Strongly Agree & Agree)	81.0%	81.0%	82.0%	81%	80%	80%	
Performance Excellence / Leadership Training Courses	6	6	6	8	10	10	
Deliver Services in Most Cost-Efficient Manner							
Cost of Services per Citizen - General Fund	\$933	\$933	\$933	annual measure	\$930	\$930	

### Promote Organizational Efficiency

Overall Employee Satisfaction (Strongly Agree & Agree)

Performance Excellence / Leadership Training Courses

### Deliver Services in Most Cost-Efficient Manner

Cost of Services per Citizen - General Fund

- ✓ Develop incentives for a Neighborhood Redevelopment Program.
- ✓ Continue to effectively market the City to citizens, visitors, and potential business owners.
- ✓ Aggressively pursue expansion opportunities for services and possible annexation.



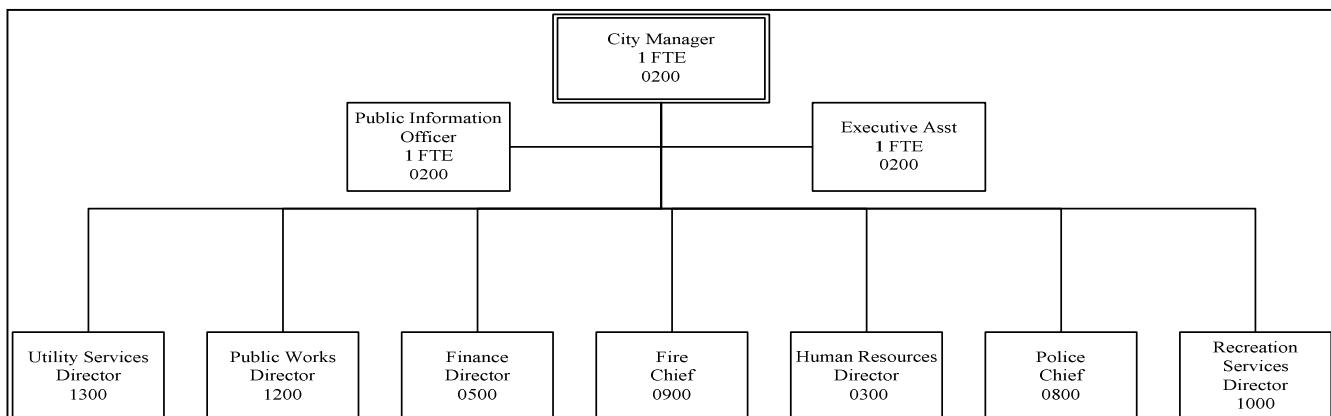
## FUTURE GOALS (FY19 & FY20)

- ✓ Focus on redevelopment in the Commerce and Technology Park
- ✓ Continue to enhance the Economic Development "toolbox" for the City to attract industries.
- ✓ Create additional programs to assist Commercial Properties with redevelopment.



## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Conducted a successful Strategic Planning Session with City Council to continue the positive direction of the City.
- ✓ Through the Community Solutions Board of Directors, began construction of Phase I of a Homeless Resource Center.
- ✓ Developed a Business Accelerator / Incubator within the City, focused on veterans and families.
- ✓ Advocated with the Florida League of Cities on issues affecting Home Rule, Homelessness, Stormwater Infrastructure, etc.



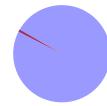
001 GENERAL FUND - 0300 HUMAN RESOURCES

Actual				2016-17				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted	2013-14	2014-15	2015-16	2016-17 Adopted	2013-14	2014-15	2015-16	% Change
<b>Revenues:</b>											
\$	-	\$	-	\$	-	\$	-	\$	-	\$	0.00%
<b>TOTAL REVENUES</b>								\$	-	\$	
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.60</b>					<b>4.70</b>			
64,226	75,027	82,193	82,479	513-1100	Executive Salaries			84,294	2.20%		
67,569	69,518	65,535	69,494	513-1200	Regular Salaries			119,735	72.30%		
108	-	-	-	513-1201	Service Awards			-	0.00%		
-	-	108	-	513-1202	Incentive/Merit Pay			-	0.00%		
-	-	13,345	13,989	513-1300	Part-Time Wages			16,321	0.00%		
-	-	-	150	513-1400	Salaries - Overtime			150	100.00%		
7,410	8,650	9,715	9,977	513-2100	FICA Taxes			13,324	33.54%		
1,733	2,023	2,272	2,333	513-2101	Medicare			3,116	33.56%		
10,788	11,541	11,121	12,436	513-2200	Retirement Contributions			21,832	75.56%		
6,331	6,707	7,528	7,753	513-2204	Retirement Contributions - DC Plan			10,359	33.62%		
20,299	12,980	9,926	11,319	513-2300	Dental, Life & Health Insurance			26,275	132.13%		
232	217	275	282	513-2400	Worker's Compensation			375	32.84%		
<b>\$ 178,696</b>	<b>\$ 186,665</b>	<b>\$ 202,019</b>	<b>\$ 210,213</b>		<b>Total Personal Services</b>			<b>\$ 295,780</b>	<b>40.70%</b>		
<b>Operating Expenditures:</b>											
20,435	16,880	36,814	31,774	513-3100	Professional Services			32,971	3.77%		
7,622	10,697	11,180	7,000	513-3102	Employee Physicals & Immunizations			12,750	82.14%		
4,015	1,386	-	-	513-3400	Other Services			-	0.00%		
935	963	681	800	513-4000	Travel and Per Diem			800	0.00%		
1,223	1,222	1,207	1,305	513-4100	Communication Services			1,305	0.00%		
564	497	506	190	513-4200	Postage			190	0.00%		
2,001	1,575	461	758	513-4400	Rentals & Leases			487	-35.75%		
631	206	596	1,500	513-4700	Printing & Binding			1,500	100.00%		
-	-	-	-	513-4800	Promotional Activities			940	0.00%		
-	474	6,477	-	513-4901	Recruitment/Relocation			-	0.00%		
283	303	349	500	513-4920	Advertising			500	0.00%		
2,623	2,458	2,383	2,600	513-5100	Office Supplies			2,600	0.00%		
11,170	9,264	8,053	8,465	513-5200	Operating Supplies			8,200	-3.13%		
-	-	195	-	513-5210	Uniform Expense			500	100.00%		
799	-	682	-	513-5231	Computer Hardware/Software			-	0.00%		
514	472	487	608	513-5400	Books, Dues & Publications			628	3.29%		
1,729	874	1,462	8,825	513-5500	Training			825	-90.65%		
<b>\$ 54,544</b>	<b>\$ 47,270</b>	<b>\$ 71,533</b>	<b>\$ 64,325</b>		<b>Total Operating Expenditures</b>			<b>\$ 64,196</b>	<b>-0.20%</b>		
<b>Capital Outlay:</b>											
690	1,082	-	-	513-6420	Computer Hardware/Software			-	0.00%		
-	-	2,882	-	513-6402	Equipment			-	0.00%		
<b>\$ 690</b>	<b>\$ 1,082</b>	<b>\$ 2,882</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>0.00%</b>		
<b>Debt Service</b>											
614	630	726	557	581-9121	Transfer to Debt Service Fund			557	-0.03%		
<b>\$ 614</b>	<b>\$ 630</b>	<b>\$ 726</b>	<b>\$ 557</b>		<b>Total Debt Service</b>			<b>\$ 557</b>	<b>-0.03%</b>		
<b>\$ 234,545</b>	<b>\$ 235,647</b>	<b>\$ 277,160</b>	<b>\$ 275,095</b>		<b>TOTAL EXPENSES</b>			<b>\$ 360,533</b>	<b>31.06%</b>		
<b>\$ (234,545)</b>	<b>\$ (235,647)</b>	<b>\$ (277,160)</b>	<b>\$ (275,095)</b>		<b>NET REVENUE / (EXPENSE)</b>			<b>\$ (360,533)</b>	<b>31.06%</b>		

## HUMAN RESOURCES

Share of City Budget

\$360,533,  
0.9%



### DESCRIPTION

Human Resources recruits new employees and works to retain existing employees, maintains personnel records, coordinates employee benefits, and enforces personnel policies.

### MISSION

Provide effective personnel services through the development, implementation, and equitable administration of policies and procedures; recruit qualified personnel; maintain a well-trained work force; and foster productivity, innovation, and a climate of success in the workplace.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Goals & Efficiency Improvements

Citywide tracking of Disciplinary & Grievance (Consistency)

	Actual		YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
Citywide tracking of Disciplinary & Grievance (Consistency)	n/a	n/a	n/a	n/a	n/a	n/a
<b>Attract and Retain a High-Quality Workforce</b>						
Career Development and Training Classes Held	14	20	38	34	12	25
Employees Recognized (Yearly)	46	12	61	72	24	25
Managers Recognized (Yearly)	6	3	15	13	12	12
Turnover Rate: Public Safety Personnel	3%	9%	21%		15%	15%
Turnover Rate: Non-Public Safety Personnel	45%	42%	35%	annual measure	8%	8%

- ✓ Redesign the performance evaluation for all positions and create a raters guide and training program.
- ✓ Rollout of performance evaluation training program
- ✓ Affordable Health Care Act (Tracking and Reporting)
- ✓ Introduce new employee handbook to all employees.
- ✓ Improve employee recognition program.
- ✓ Reduce turnover for both public safety and non-public safety personnel.
- ✓ On line HR Lab - Training
- ✓ Provide additional training options for employees.
- ✓ Re-establish Safety Committee
- ✓ Implementation of Applicant Tracking Program (Civic HR)
- ✓ Continue to build health and wellness committee (bi-monthly meetings)
- ✓ Focus on Health & Wellness (Health & Wellness Fair, Lunch & Learns, etc. )

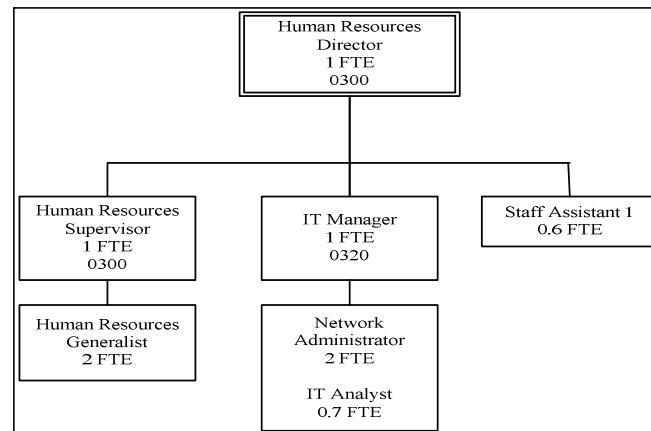


### FUTURE GOALS (FY19 & FY20)

- ✓ Promote health & wellness, control insurance cost and promote a high-quality workforce and environment of continual improvement.

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Performance Evaluations & Personnel Manual Review
- ✓ EEOC Harassment training program.
- ✓ Wellness fair.
- ✓ Selection of Police Chief
- ✓ Promotional testing for Fire (D.E. & Captain)
- ✓ Finalize updated Personnel Manual
- ✓ Police Promotional Test
- ✓ Fire Entry Level Testing
- ✓ Employee Satisfaction Survey



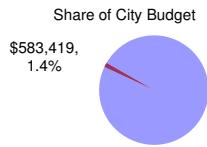
**001 GENERAL FUND - 0310 RISK MANAGEMENT**

Actual				2016-17				Budget		
2013-14	2014-15	2015-16	Adopted	2017-18	2017-18	%		Adopted	Change	
\$	-	\$	-	\$	-	\$	-	Adopted	Change	
<b>Revenues:</b>										
Division Does Not Generate Revenue								<b>TOTAL REVENUES</b>	\$	- 0.00%
\$ 574,523	-	\$ 557,179	-	\$ 536,039	-	\$ 574,244				
<b>Operating Expenditures:</b>										
2,291	3,491	3,647	2,400	519-4000	Travel and Per Diem			2,400		0.00%
514,754	495,750	474,837	521,769	519-4500	Insurance			530,944		1.76%
57,404	57,938	52,795	50,000	519-4501	Unrecovered Insurance Claims			50,000		0.00%
-	-	4,681	-	519-5200	Operating			-		0.00%
75	-	80	75	519-5500	Training			75		0.00%
\$ 574,523	\$ 557,179	\$ 536,039	\$ 574,244		Total Operating Expenditures			\$ 583,419		1.60%
\$ 574,523	\$ 557,179	\$ 536,039	\$ 574,244							
<b>Capital Outlay:</b>										
\$ -	\$ -	\$ -	\$ -		Total Capital Outlay			\$ -		0.00%
\$ 574,523	\$ 557,179	\$ 536,039	\$ 574,244							
\$ (574,523)	\$ (557,179)	\$ (536,039)	\$ (574,244)		NET REVENUE / (EXPENSE)			\$ (583,419)		1.60%

# RISK MANAGEMENT

## DESCRIPTION

Risk Management is responsible for protecting the City from liability through risk retention and transfer, claims handling, and safety programs. The City's safety program aims to reduce illness and injury to employees and citizens.



## MISSION

Continuously develop, manage and improve insurance and safety/occupational services to provide quality, cost effective support to our customers and to protect the City's financial well being.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

	Actual		YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
<b>Reduce Workers Compensation Expense</b>						
Workers Compensation Accidents	35	36	47	47	45	40
Workers Compensation Accidents with Injuries	22	20	29	37	13	20
Workers Compensation Lost Work Days	72	88	128	48	25	25
Workers Compensation Open Claims	52	18	31	38	5	5
Workers Compensation Experience Modification	0.80	0.80	0.80	0.80	0.85	0.85
<b>Minimize Liability Exposure</b>						
At-Fault Employee Vehicle & Equipment Incidents	8	8	21	19	5	5
<b>Provide a Safe Workplace</b>						
Safety Training Classes Held	54	7	8	3	50	50

- ✓ Reduce workers compensation accident frequency, accidents with injuries, and lost work hours through improved safety training.
- ✓ Reduce at-fault employee vehicle and equipment incidents through improved safety program.
- ✓ Offer avenues of safety training to promote a safe workplace and environment of continual improvement.
- ✓ Continue to focus Health & Wellness (Health Fair, Lunch & Learn, etc.)
- ✓ Develop on-line safety training programs for employees (HR Training Lab).
- ✓ Review Insurance Coverage for City Buildings, Property & Equipment



## FUTURE GOALS (FY19 & FY20)

- ✓ Reduce workers compensation experience modification factor
- ✓ Implement safety recognition programs.
- ✓ Enhance wellness program and development wellness incentives.

## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Conducted first aid and CPR training and certification for all departments.
- ✓ Provided drug-free workplace training for all supervisors.

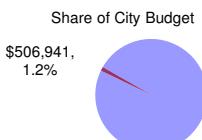
**001 GENERAL FUND - 0320 INFORMATION TECHNOLOGY**

Actual					Budget		
2013-14	2014-15	2015-16	2016-17 Adopted		2017-18 Adopted	% Change	
<b>Revenues:</b>							
Division Does Not Generate Revenue							
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>	\$ -	0.00%	
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>				
129,542	131,986	110,329	104,215	516-1200 Regular Salaries	195,528	87.62%	
162	-	-	-	516-1201 Service Awards	-	0.00%	
108	-	-	-	516-1202 Incentive/Merit Pay	-	0.00%	
62	-	-	100	516-1400 Overtime	100	0.00%	
1,809	1,806	1,263	-	516-1503 Auto Allowance	-	0.00%	
7,566	7,762	8,633	6,099	516-2100 FICA Taxes	9,819	60.99%	
1,769	1,815	2,019	1,427	516-2101 Medicare	2,639	84.91%	
38,190	41,617	24,749	20,688	516-2200 Retirement Contributions	36,320	75.56%	
-	-	1,039	2,038	516-2204 Retirement Contributions - DC Plan	5,172	153.79%	
19,125	19,815	16,548	30,637	516-2300 Dental, Life & Health Insurance	57,101	86.38%	
232	199	191	177	516-2400 Worker's Compensation	331	86.92%	
<b>\$ 198,565</b>	<b>\$ 205,001</b>	<b>\$ 164,770</b>	<b>\$ 165,382</b>	<b>Total Personal Services</b>	<b>\$ 307,009</b>	<b>85.64%</b>	
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>				
<b>Personal Services:</b>							
<i>Number of Funded Employees (FTE's)</i>					<i>3.80</i>		
114,792	105,868	124,072	127,285	516-3100 Professional Services	116,645	-8.36%	
-	-	-	1,239	516-4000 Travel and Per Diem	1,239	0.00%	
39,138	29,533	34,334	36,245	516-4100 Communication Services	34,680	-4.32%	
-	-	-	-	516-4610 Maintenance Contracts	-	0.00%	
8,972	5,909	6,271	10,000	516-4630 Equipment Repair	10,000	0.00%	
1,041	874	1,357	1,500	516-5200 Operating Supplies	2,500	66.67%	
-	-	172	-	516-5210 Uniform Expense	400	100.00%	
3,987	4,872	2,035	9,000	516-5231 Computer Hardware/Software	9,000	0.00%	
2,190	2,270	2,458	2,716	516-5400 Books, Dues & Publications	2,806	3.31%	
-	-	595	495	516-5500 Training	495	0.00%	
<b>\$ 170,120</b>	<b>\$ 149,326</b>	<b>\$ 171,294</b>	<b>\$ 188,479</b>	<b>Total Operating Expenditures</b>	<b>\$ 177,765</b>	<b>-5.68%</b>	
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>				
<b>Operating Expenditures:</b>							
13,305	23,707	5,296	19,000	516-6420 Computer Hardware/Software	21,425	12.76%	
<b>\$ 13,305</b>	<b>\$ 23,707</b>	<b>\$ 5,296</b>	<b>\$ 19,000</b>	<b>Total Capital Outlay</b>	<b>\$ 21,425</b>	<b>12.76%</b>	
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>				
<b>Capital Outlay:</b>							
818	738	726	742	581-9121 Transfer to Debt Service Fund	742	0.06%	
<b>\$ 818</b>	<b>\$ 738</b>	<b>\$ 726</b>	<b>\$ 742</b>	<b>Total Debt Service</b>	<b>\$ 742</b>	<b>0.06%</b>	
<b>\$ 382,808</b>	<b>\$ 378,772</b>	<b>\$ 342,087</b>	<b>\$ 373,603</b>	<b>TOTAL EXPENSES</b>	<b>\$ 506,941</b>	<b>35.69%</b>	
<b>\$ (382,808)</b>	<b>\$ (378,772)</b>	<b>\$ (342,087)</b>	<b>\$ (373,603)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (506,941)</b>	<b>35.69%</b>	

# INFORMATION TECHNOLOGY

## DESCRIPTION

Information Technology is responsible for the operation and maintenance of the City's network, computers, servers, website, and telecommunications in order to facilitate the daily work of employees as well as provide easily accessible information and services to citizens.



## MISSION

Provide Citywide information technology services that are secure and highly accessible.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Provide Current Technology to Users

	Actual	YTD thru 06/30	Budget		
2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
Computers, Servers, Laptops & Tablets Replaced	24%	20%	13%	8%	16%
Police Laptops Replaced	59%	26%	17%	0%	9%

### Support Department Productivity by Minimizing Downtime

Hours of Downtime: Public Safety (police & fire)	5	3	8	7	10	10
Hours of Downtime: Non-Public Safety	5	9	17	13	20	20

- ✓ Ensure current technology to users by replacing desktop computers and servers that are 5 years old.
- ✓ Ensure current technology to police department by replacing laptops every five years.
- ✓ Ensure no more than 10 hours of downtime for public safety personnel.
- ✓ Ensure no more than 20 hours of downtime for non-public safety personnel.



## FUTURE GOALS (FY19 & FY20)

- ✓ Continue to implement new technology to increase security on the City's network.
- ✓ Implement Phase I of storage area network (SAN).

## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Retirement of IT Director and addition of two new IT staff members.
- ✓ Purchase of 38 desktops and 8 laptops along with various other hardware and software components for multiple divisions.

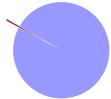
**001 GENERAL FUND - 0400 CITY CLERK**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted				
\$	\$	\$	\$	\$	\$	\$	% Change
<b>Revenues:</b>							
-	-	-	435	341-9300	Photo Copies/Certifying	980	125.35%
-	-	-	10	369-1500	City Clerk Store	-	-100.00%
<b>\$ 155,273</b>	<b>\$ 122,456</b>	<b>\$ 141,857</b>	<b>\$ 161,252</b>	<b>TOTAL REVENUES</b>		<b>\$ 980</b>	<b>120.28%</b>
<b>Personal Services:</b>							
<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>Number of Funded Employees (FTE's)</b>		<b>2.40</b>	
71,143	60,435	68,270	67,368	512-1100	Executive Salaries	68,850	2.20%
33,980	22,168	34,923	38,774	512-1200	Regular Salaries	40,714	5.00%
217	-	-	-	512-1201	Service Awards	108	100.00%
8,856	5,007	-	11,658	512-1300	Part-Time Wages	11,914	2.20%
314	353	136	-	512-1400	Salaries - Overtime	25	100.00%
1,209	-	-	-	512-1503	Auto Allowance	-	0.00%
9,510	5,029	6,052	6,902	512-2100	FICA Taxes	7,097	2.83%
2,224	1,176	1,415	1,614	512-2101	Medicare	1,660	2.85%
10,270	11,092	10,982	12,640	512-2200	Retirement Contributions	22,800	80.38%
3,541	3,594	4,961	5,053	512-2204	Retirement Contributions - DC Plan	5,164	2.19%
3,843	-	-	-	512-2210	Deferred Compensation	-	0.00%
9,956	13,475	14,942	17,044	512-2300	Dental, Life & Health Insurance	18,061	5.96%
210	128	177	200	512-2400	Worker's Compensation	207	3.37%
<b>\$ 51,483</b>	<b>\$ 61,010</b>	<b>\$ 57,819</b>	<b>\$ 61,799</b>	<b>Total Personal Services</b>		<b>\$ 74,218</b>	<b>20.10%</b>
<b>Operating Expenditures:</b>							
18,133	28,152	23,973	27,004	512-3100	Professional Services	36,296	34.41%
-	134	-	-	512-3400	Other Services	-	0.00%
-	676	1,676	1,675	512-4000	Travel and Per Diem	2,877	71.76%
819	760	720	764	512-4100	Communication Services	764	0.00%
292	172	262	300	512-4200	Postage	300	0.00%
11,137	11,137	6,151	11,138	512-4400	Rentals & Leases	11,138	0.00%
3,509	1,847	2,022	2,000	512-4912	Recording Fees	2,000	0.00%
14,091	13,638	14,008	14,000	512-4915	Legal Advertising	14,000	0.00%
901	758	479	1,500	512-5100	Office Supplies	1,500	0.00%
601	494	1,411	1,500	512-5101	Office Supplies - City Hall Copier (Dept Alloc)	2,000	33.33%
256	1,507	5,367	200	512-5200	Operating Supplies	200	0.00%
-	-	156	200	512-5210	Uniform Expense	300	50.00%
1,102	-	-	-	512-5231	Computer Hardware/Software	-	0.00%
587	752	438	528	512-5400	Books, Dues & Publications	1,318	149.62%
56	984	1,155	990	512-5500	Training	1,525	54.04%
<b>\$ 51,483</b>	<b>\$ 61,010</b>	<b>\$ 57,819</b>	<b>\$ 61,799</b>	<b>Total Operating Expenditures</b>		<b>\$ 74,218</b>	<b>20.10%</b>
<b>Capital Outlay:</b>							
2,585	2,182	-	-	512-6420	Computer Hardware/Software	-	0.00%
13,936	-	-	-	512-6821	Intangible Assets/Software	-	0.00%
<b>\$ 16,521</b>	<b>\$ 2,182</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
614	554	545	557	581-9121	Transfer to Debt Service Fund	557	-0.03%
<b>\$ 614</b>	<b>\$ 554</b>	<b>\$ 545</b>	<b>\$ 557</b>	<b>Total Debt Service</b>		<b>\$ 557</b>	<b>-0.03%</b>
<b>\$ 223,891</b>	<b>\$ 186,202</b>	<b>\$ 200,221</b>	<b>\$ 223,608</b>	<b>TOTAL EXPENSES</b>		<b>\$ 251,374</b>	<b>12.42%</b>
<b>\$ (223,891)</b>	<b>\$ (186,202)</b>	<b>\$ (200,221)</b>	<b>\$ (223,163)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (250,393)</b>	<b>12.20%</b>

# CITY CLERK

Share of City Budget

\$251,374,  
0.6%



## DESCRIPTION

The City Clerk is a Charter Officer, appointed by and reporting to, the City Council. The City Clerk performs as part of the Administrative Branch of the City. The Clerk serves as the custodian of the City seal, custodian of records, and provides administrative support to the Mayor and City Council.

## MISSION

Provide professional, knowledgeable and accurate service to the Mayor and City Council Members, the public, and other Municipal departments by preparing agendas and minutes, processing and monitoring records requests, and updating the Code of Ordinances and Land Development Code.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 06/30	2016-17	2017-18
<b>Continue to provide professional &amp; knowledgeable administrative support</b>						
Prepare and post minutes of all Council and Board/Committee meetings	100%	100%	100%	100%	100%	100%
Maintain Code of Ordinances and Land Development Code as directed by Council	80%	80%	90%	95%	95%	95%
<b>Continue to properly maintain public records &amp; provide prompt customer service</b>						
Electronically scan, title, file and store all City records for proper access	n/a	n/a	n/a	95%	100%	100%
Maintain all City records as defined by the Florida Department of State's Retention Schedule	100%	100%	100%	95%	100%	100%
Public records requests received	950	953	642	272	1000	1000
Public records requests responded to within 3 days	90%	90%	90%	95%	95%	95%

- ✓ Implement a system/software to manage and maintain Contracts/Leases/Agreements/Memorandum of Understandings
- ✓ Streamline Lien Searches to reduce multiple staff interruptions
- ✓ Implement phase II of the Records Storage Room Retention and Destruction plan (amended to include all departments)
- ✓ Provide Code of Ordinance and Land Development Code revisions to Municode immediately after approval for posting

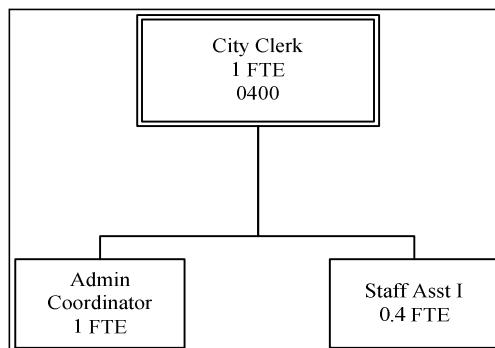


## FUTURE GOALS (FY19 & FY20)

- ✓ Continue to add methods/processes to increase and improve online accessibility for employees and the public
- ✓ Continue to purge electronic files that have exceeded their retention date

## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Contracted an agency that assisted in inventorying the Records Storage rooms, and prepared a Retention and Destruction Plan
- ✓ Expanded the Retention and Destruction Plan to include all departments for a City wide records clean up project
- ✓ Prepared Charter, Code of Ordinances and Land Development Code for professional hosting and maintenance by Municode



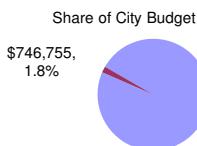
001 GENERAL FUND - 0500 FINANCE

Actual				2016-17				Budget					
2103-14	2104-15	2105-16	Adopted	2017-18	2017-18	%		Adopted	Change				
<b>Revenues:</b>													
Division Does Not Generate Revenue													
\$ -	\$ -	\$ -	\$ -	<b>TOTAL REVENUES</b>				\$ -	<b>0.00%</b>				
<b>Personal Services:</b>													
<b>7.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>Number of Funded Employees (FTE's)</b>				<b>6.00</b>					
88,783	93,836	99,590	93,573	513-1100	Executive Salaries				95,632	2.20%			
212,786	204,752	204,048	225,410	513-1200	Regular Salaries				230,369	2.20%			
-	-	162	-	513-1201	Service Awards				-	0.00%			
541	-	-	-	513-1202	Incentive/Merit Pay				-	0.00%			
141	-	193	400	513-1400	Overtime				400	0.00%			
17,910	17,118	16,817	17,292	513-2100	FICA Taxes				17,591	1.73%			
4,189	4,004	3,933	4,044	513-2101	Medicare				4,114	1.73%			
75,834	79,351	77,437	86,153	513-2200	Retirement Contributions				147,816	71.57%			
3,924	1,317	3,953	4,761	513-2204	Retirement Contributions - DC Plan				4,866	2.20%			
51,694	52,083	64,400	77,762	513-2300	Dental, Life & Health Insurance				82,554	6.16%			
542	452	527	550	513-2400	Worker's Compensation				563	2.29%			
<b>\$ 456,344</b>	<b>\$ 452,913</b>	<b>\$ 471,060</b>	<b>\$ 509,946</b>	<b>Total Personal Services</b>				<b>\$ 583,904</b>	<b>14.50%</b>				
<b>Operating Expenditures:</b>													
56,588	42,273	46,023	60,003	513-3100	Professional Services				72,901	21.50%			
51,984	51,984	55,363	56,359	513-3200	Annual Audit Services				56,359	0.00%			
-	-	3,206	-	513-3400	Other Services				-	0.00%			
2,896	6,488	6,106	6,854	513-4000	Travel and Per Diem				8,900	29.85%			
1,162	1,089	1,048	1,075	513-4100	Communication Services				1,041	-3.16%			
2,420	3,611	4,280	4,500	513-4200	Postage				4,500	0.00%			
546	2,607	-	-	513-4400	Rentals & Leases				-	0.00%			
700	749	470	491	513-4610	Maintenance Contracts				510	3.87%			
525	821	1,293	1,025	513-4700	Printing and Binding				1,025	0.00%			
1	0	0	25	513-4903	Sales Tax Expense/Penalty				25	0.00%			
3,732	3,987	4,057	4,390	513-5100	Office Supplies				4,850	10.48%			
2,567	3,431	1,811	2,730	513-5200	Operating Supplies				3,780	38.46%			
-	298	400	720	513-5210	Uniform Expense				600	-16.67%			
712	698	311	-	513-5231	Computer Hardware/Software				-	0.00%			
1,770	1,429	2,245	2,290	513-5400	Books, Dues & Publications				2,530	10.48%			
2,067	2,332	3,056	5,730	513-5500	Training				4,716	-17.70%			
<b>\$ 127,669</b>	<b>\$ 121,796</b>	<b>\$ 129,669</b>	<b>\$ 146,192</b>	<b>Total Operating Expenditures</b>				<b>\$ 161,737</b>	<b>10.63%</b>				
<b>Capital Outlay:</b>													
3,050	-	-	-	513-6402	Equipment				-	0.00%			
-	1,082	-	-	513-6420	Computer Hardware/Software				-	0.00%			
<b>\$ 3,050</b>	<b>\$ 1,082</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>0.00%</b>				
<b>Capital Improvements Program:</b>													
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>				<b>\$ -</b>	<b>0.00%</b>				
<b>Debt Service</b>													
1,285	1,108	1,089	1,114	581-9121	Transfer to Debt Service Fund				1,114	-0.03%			
<b>\$ 1,285</b>	<b>\$ 1,108</b>	<b>\$ 1,089</b>	<b>\$ 1,114</b>	<b>Total Debt Service</b>				<b>\$ 1,114</b>	<b>-0.03%</b>				
<b>\$ 588,348</b>	<b>\$ 576,898</b>	<b>\$ 601,819</b>	<b>\$ 657,251</b>	<b>TOTAL EXPENSES</b>				<b>\$ 746,755</b>	<b>13.62%</b>				
<b>\$ (588,348)</b>	<b>\$ (576,898)</b>	<b>\$ (601,819)</b>	<b>\$ (657,251)</b>	<b>NET REVENUE / (EXPENSE)</b>				<b>\$ (746,755)</b>	<b>13.62%</b>				

# FINANCE

## DESCRIPTION

Finance's primary function is to maintain financial stability for the City. Responsibilities include monitoring appropriations, revenues, and expenditures; developing policies and procedures relating to finance issues; ensuring compliance with City, State, and Federal regulations; and oversight of purchasing and customer service.



## MISSION

Provide professional support in financial administration, uphold the public's trust and reliance on financial reports, and maintain the City's sound financial position and stability while offering quality services efficiently and responsively.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 06/30	2016-17	2017-18
Provide Accurate and Timely Financial Information						
Monthly Financial Reports Prepared within 20 Days	90%	98%	98%	100%	95%	95%
Findings From External Auditors	0	0	0	annual measure	0	0
Prepare Useful & Meaningful Financial Documents to the Public						
Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)	77%	90%	92%	annual measure	95%	95%
Achieve GFOA Certificate of Achievement for Financial Reporting	✓	✓	✓	annual measure	✓	✓

- ✓ Prepare 95% of monthly financial reports within 20 days of the end of the month to provide timely financial information.
- ✓ Achieve growth beyond the rate of inflation for invested surplus funds.
- ✓ Increase the number of grants awarded to the City through grant-writing training and new avenues of grant opportunities.

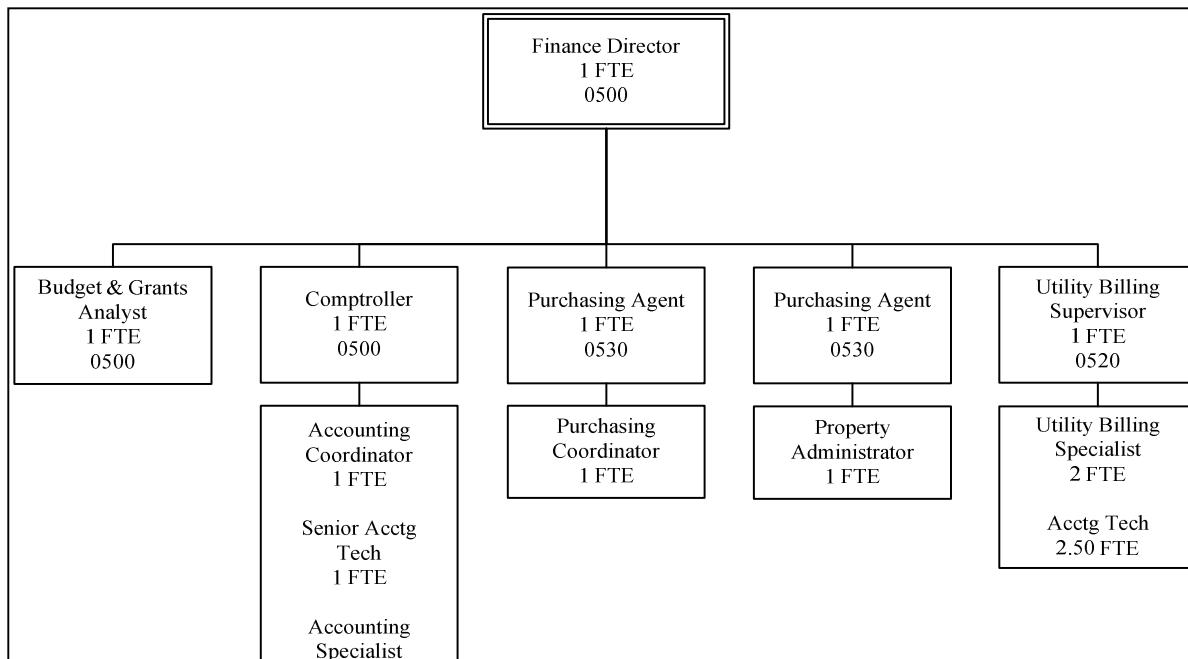
## FUTURE GOALS (FY19 & FY20)

- ✓ Automate reporting process by converting monthly financial and budget reports to Q-Rep software.
- ✓ Review and update all finance policies and procedures to ensure accuracy, completeness, and functionality.
- ✓ Provide internal training opportunities for city staff to enable effective use of the available information within the City's computerized accounting system.
- ✓ Create City centric communications report.



## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Received GFOA Distinguished Budget Presentation Award and Certificate of Achievement for Financial Reporting.



**001 GENERAL FUND - 0530 PURCHASING**

Actual				2016-17				Budget		
2013-14	2014-15	2015-16	2016-17 Adopted					2017-18 Adopted	% Change	
<b>Revenues:</b>										
Division Does Not Generate Revenue										
\$ 2.75	\$ 2.75	\$ 2.75	\$ 3.00					\$ 0.00		
84,985	90,982	122,298	125,283	513-1200	Regular Salaries			153,919	22.86%	
-	-	54	-	513-1201	Service Awards			162	100.00%	
19,403	18,280	-	-	513-1300	Part-Time Wages			-	0.00%	
54	-	61	50	513-1400	Overtime			100	0.00%	
6,264	6,559	7,613	7,500	513-2100	FICA Taxes			9,371	24.94%	
1,465	1,534	1,781	1,754	513-2101	Medicare			2,192	24.95%	
17,005	18,715	18,562	20,842	513-2200	Retirement Contributions			18,802	-9.79%	
2,062	2,306	3,711	3,818	513-2204	Retirement Contributions - DC Plan			7,844	105.44%	
9,278	9,642	9,784	11,263	513-2300	Dental, Life & Health Insurance			7,337	-34.86%	
184	163	209	213	513-2400	Worker's Compensation			261	22.77%	
<b>\$ 140,699</b>	<b>\$ 148,181</b>	<b>\$ 164,072</b>	<b>\$ 170,722</b>		<b>Total Personal Services</b>			<b>\$ 199,987</b>	<b>17.14%</b>	
<b>Operating Expenditures:</b>										
7,605	7,757	7,931	7,294	513-3100	Professional Services			7,922	8.61%	
-	159	-	250	513-4000	Travel and Per Diem			449	79.60%	
658	635	561	584	513-4100	Communication Services			583	-0.17%	
84	42	66	120	513-4200	Postage			120	0.00%	
-	-	-	-	513-4400	Rentals & Leases			-	0.00%	
-	-	-	-	513-4630	Equipment Repair			500	100.00%	
32	105	-	75	513-4700	Printing & Binding			75	0.00%	
-	-	-	-	513-5204	Fuel & Oil			340	100.00%	
-	19	-	150	513-5210	Uniform Expense			300	100.00%	
547	95	285	300	513-5400	Books, Dues & Publications			270	-10.00%	
660	250	-	730	513-5500	Training			-	-100.00%	
<b>\$ 10,219</b>	<b>\$ 9,062</b>	<b>\$ 9,525</b>	<b>\$ 9,503</b>		<b>Total Operating Expenditures</b>			<b>\$ 10,559</b>	<b>11.11%</b>	
<b>Debt Service</b>										
614	554	545	557	581-9121	Transfer to Debt Service Fund			557	-0.03%	
<b>\$ 614</b>	<b>\$ 554</b>	<b>\$ 545</b>	<b>\$ 557</b>		<b>Total Debt Service</b>			<b>\$ 557</b>	<b>-0.03%</b>	
<b>\$ 151,533</b>	<b>\$ 157,798</b>	<b>\$ 174,142</b>	<b>\$ 180,782</b>		<b>TOTAL EXPENSES</b>			<b>\$ 211,103</b>	<b>16.77%</b>	
<b>\$ (151,533)</b>	<b>\$ (157,798)</b>	<b>\$ (174,142)</b>	<b>\$ (180,782)</b>		<b>NET REVENUE / (EXPENSE)</b>			<b>\$ (211,103)</b>	<b>16.77%</b>	

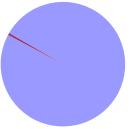
# PURCHASING

## DESCRIPTION

Purchasing is responsible for the acquisition of supplies, materials, equipment, and other commodities needed for operations, as well as supervising the preparation and processing of all bids, proposals, quotations, and required advertisements.

Share of City Budget

\$211,103,  
0.5%



## MISSION

Procure goods and services at the best possible cost consistent with the quality needed to provide the best services to the public.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Procure Products As Efficiently As Possible

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 06/30	2016-17	2017-18
Purchases Made By Purchase Order	77%	n/a	n/a	2,420	n/a	n/a
Purchases Made By Direct Payment	23%	n/a	n/a	n/a	n/a	n/a
Purchases Made By Credit Card	n/a	n/a	n/a	n/a	n/a	n/a
Time Between Requisition Approval And Purchase Order Creation	n/a	96%	97%	98%	90%	90%

- ✓ Develop quarterly contact with approved vendors to communicate purchasing policy, city requirements, and vendor performance.
- ✓ Develop program to provide business opportunities to minority, woman, and veteran owned businesses.

## FUTURE GOALS (FY19 & FY20)

- ✓ Develop and implement procurement tracking for item order frequency.

## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Developed quarterly program to provide written review and rating to vendors concerning their performance.

**001 GENERAL FUND - 0800 POLICE**

Actual				2016-17				Budget			
2013-14	2014-15	2015-16	Adopted	2013-14	2014-15	2015-16	Adopted	2017-18	2017-18	%	
								Adopted	Adopted	Change	
175,703	175,025	-	175,025	312-5200	Insurance Premium Tax - Police Pension			175,703	175,703	0.39%	
575	378	-	400	329-4000	Taxi Permit/Bicycle Registration			50	50	-87.50%	
2,532	2,419	-	2,000	342-1000	Law Enforcement Services			2,862	2,862	43.10%	
6,436	8,416	-	3,211	342-1300	Police Special Events			5,208	5,208	62.19%	
3,413	4,660	-	4,614	342-1800	Photo Copies			3,871	3,871	-16.11%	
32,845	44,306	-	38,378	351-5000	Traffic Fines			37,287	37,287	-2.84%	
21,330	26,722	-	20,372	351-5030	Traffic Fines - Law Enforcement Automation			22,340	22,340	9.66%	
710	1,802	-	240	354-1100	Parking Citations			570	570	137.50%	
825	475	-	833	354-1200	False Alarm Fines			1,875	1,875	125.09%	
2,995	-	-	-	366-1000	Contributions/Donations			-	-	0.00%	
478	-	-	-	366-1011	Contributions/Donations-Coin/Pin			-	-	0.00%	
1,165	-	-	-	366-1071	Contributions/Donations-Citizens Police Academy			-	-	0.00%	
-	2,750	-	-	366-3010	Designated Donations			-	-	0.00%	
729	-	-	-	369-9020	Abandoned Property			-	-	0.00%	
-	23,730	-	-	Federal COPS Grant				138,431	138,431	100.00%	
<b>\$ 249,737</b>	<b>\$ 290,683</b>	<b>\$ -</b>	<b>\$ 245,073</b>	<b>TOTAL REVENUES</b>				<b>\$ 388,197</b>	<b>388,197</b>	<b>58.40%</b>	
<b>Personal Services:</b>											
<b>55.99</b>	<b>55.66</b>	<b>55.66</b>	<b>61.90</b>	<b>Number of Funded Employees (FTE's)</b>				<b>65.90</b>	<b>65.90</b>	<b>3.73%</b>	
101,976	105,765	68,790	88,242	521-1100	Executive Salaries			91,531	91,531	3.73%	
1,952,097	2,083,449	2,127,944	2,406,655	521-1200	Regular Salaries			2,603,202	2,603,202	8.17%	
812	-	1,678	1,137	521-1201	Service Awards			1,191	1,191	4.75%	
-	-	650	-	521-1202	Incentive/Merit Pay			-	-	0.00%	
153,390	113,615	67,807	69,930	521-1300	Part-Time Wages			75,979	75,979	8.65%	
83,972	99,007	113,966	96,009	521-1400	Salaries - Overtime			144,853	144,853	50.87%	
68,035	67,439	64,366	69,135	521-1401	Salaries - Overtime Holiday Worked			65,885	65,885	-4.70%	
52,413	51,270	44,021	85,564	521-1501	Incentive Pay			104,317	104,317	21.92%	
2,977	3,106	2,198	3,000	521-1507	Clothing Allowance			3,600	3,600	20.00%	
143,438	146,138	152,622	152,062	521-2100	FICA Taxes			166,056	166,056	9.20%	
33,546	34,177	35,694	35,562	521-2101	Medicare			38,835	38,835	9.20%	
135,446	149,508	122,079	119,573	521-2200	Retirement Contributions - General Employees			143,363	143,363	19.90%	
737,386	554,238	506,169	509,253	521-2201	Retirement Contributions - Police Officers			750,708	750,708	47.41%	
175,703	175,025	181,303	175,703	521-2203	Insurance Premium Tax - Police Pension			175,703	175,703	0.00%	
3,062	6,094	10,865	13,224	521-2204	Retirement Contributions - DC Plan			24,678	24,678	86.61%	
343,296	373,897	367,051	498,232	521-2300	Dental, Life & Health Insurance			505,996	505,996	1.56%	
52,969	45,848	52,254	57,216	521-2400	Worker's Compensation			63,704	63,704	11.34%	
-	(42,945)	(52,210)	(51,636)	521-1298	Salary Allocation Reimb from CRA Fund			-	-	-100.00%	
<b>\$ 4,040,519</b>	<b>\$ 3,965,631</b>	<b>\$ 3,867,249</b>	<b>\$ 4,328,860</b>	<b>Total Personal Services</b>				<b>\$ 4,959,600</b>	<b>4,959,600</b>	<b>14.57%</b>	

**Operating Expenditures:**

80,686	87,451	88,419	104,753	521-3100	Professional Services			99,000	99,000	-5.49%	
2,800	425	1,575	1,500	521-3101	Legal			1,500	1,500	0.00%	
147	-	-	250	521-3102	Employee Physicals & Immunizations			-	-	-100.00%	
1,590	-	-	-	521-3400	Other Services			-	-	0.00%	
222	65	350	1,000	521-3510	Information & Evidence			1,000	1,000	0.00%	
-	-	3,393	15,000	521-4000	Travel and Per Diem			25,000	25,000	0.00%	
25,503	24,086	32,900	28,082	521-4100	Communication Services			28,961	28,961	3.13%	
1,474	1,096	959	1,250	521-4200	Postage			1,250	1,250	0.00%	
41,335	45,453	47,993	40,154	521-4300	Utilities			40,633	40,633	1.19%	
8,284	7,876	3,559	3,560	521-4400	Rentals & Leases			1,190	1,190	-66.57%	
21,128	20,362	16,707	57,288	521-4610	Maintenance Contracts			79,446	79,446	38.68%	
40,568	27,209	29,686	42,000	521-4620	Vehicle Repair			42,000	42,000	0.00%	
626	576	7,888	5,630	521-4630	Equipment Repair			5,000	5,000	-11.19%	

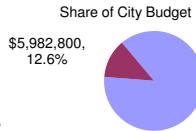
**001 GENERAL FUND - 0800 POLICE**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
-	794	105	-	521-4640	Building Maintenance	-	0.00%
548	2,313	1,075	1,575	521-4700	Printing & Binding	2,350	49.21%
680	61	(154)	1,000	521-4904	Wrecker Expense	1,000	0.00%
		51	-	521-4915	Legal Advertising	-	0.00%
7,291	6,367	4,584	8,200	521-5100	Office Supplies	10,000	21.95%
15,884	30,860	22,638	26,210	521-5200	Operating Supplies	61,500	134.64%
145,199	102,021	73,073	141,659	521-5204	Fuel & Oil	83,205	-41.26%
11,195	14,077	20,903	21,400	521-5210	Uniform Expense	30,750	43.69%
6,100	8,453	11,848	16,000	521-5213	Ammunition Expense	20,000	25.00%
37	887	1,066	-	521-5222	Explorer Post Spending	-	0.00%
1,160	835	3,199	-	521-5223	Citizen Police Academy Alumni Donation Spending	-	0.00%
265	274	-	-	521-5224	Coin/Pin Donation Spending	-	0.00%
185	2,964	-	-	521-5226	Designated Donation Spending	-	0.00%
3,984	725	19,478	500	521-5231	Computer Hardware/Software	500	100.00%
3,200	2,534	2,065	8,200	521-5233	Tools/Guns	8,200	0.00%
8	-	81	450	521-5250	Operating Supplies - Grounds Maintenance	450	0.00%
7,466	4,835	5,070	7,505	521-5400	Books, Dues & Publications	8,935	19.05%
1,927	-	4,045	18,831	521-5500	Training	25,000	32.76%
<b>\$ 429,494</b>	<b>\$ 392,601</b>	<b>\$ 402,553</b>	<b>\$ 551,997</b>	<b>Total Operating Expenditures</b>		<b>\$ 576,870</b>	<b>4.51%</b>
<b>Capital Outlay:</b>							
2,995	-	1,241	-	521-6402	Equipment	-	0.00%
135,999	361,431	245,882	269,423	521-6403	Passenger Vehicles	297,000	10.24%
28,400	-	-	-	521-6405	Communication Equipment	-	0.00%
-	-	2,825	-	521-6406	Specialized Equipment	-	0.00%
18,249	8,724	-	-	521-6420	Computer Hardware/Software	-	0.00%
<b>\$ 185,643</b>	<b>\$ 370,155</b>	<b>\$ 249,948</b>	<b>\$ 269,423</b>	<b>Total Capital Outlay</b>		<b>\$ 297,000</b>	<b>10.24%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Capital Improvements Program:</b>			
				<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
150,451	151,233	149,925	150,999	581-9121	Transfer to Debt Service Fund	149,331	-1.10%
					2013 Revenue Note -Municipal Facilities Police- yr 5 of 18		
					Phone System Lease - year 5 of 6		
<b>\$ 150,451</b>	<b>\$ 151,233</b>	<b>\$ 149,925</b>	<b>\$ 150,999</b>	<b>Total Debt Service</b>		<b>\$ 149,331</b>	<b>-1.10%</b>
<b>\$ 4,806,107</b>	<b>\$ 4,879,620</b>	<b>\$ 4,669,676</b>	<b>\$ 5,301,279</b>	<b>TOTAL EXPENSES</b>		<b>\$ 5,982,800</b>	<b>12.86%</b>
<b>\$ (4,556,370)</b>	<b>\$ (4,588,936)</b>	<b>\$ (4,669,676)</b>	<b>\$ (5,056,207)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (5,594,604)</b>	<b>10.65%</b>

## POLICE

### DESCRIPTION

Police Department functions include patrol, community policing, street crimes, investigations, communications, and records. The Police Department is responsible for enforcement of laws, minimizing illegal activity, criminal investigations, maintaining accurate law enforcement records. Community involvement to devise solutions and monitor resolutions is strongly promoted and a Citizens Police Academy is conducted to educate citizens about safety and enhance community based crime prevention efforts.



### MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

	Actual		YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
<b>Respond Promptly to Calls for Service</b>						
Sworn Officers per 1,000 Citizens	2.13	1.96	2.01	annual measure	2.25	2.25
Top Priority Calls per Sworn Officer	151	138	182	143	150	150
Medium Priority Calls per Sworn Officer	378	413	408	303	375	375
Low Priority Calls per Sworn Officer	495	526	529	377	400	400
Response Time: Top Priority Calls (min:sec, call received to on-scene)	1:09	1:34	1:45	1:58	2:25	2:25
Response Time: Medium Priority Calls (min:sec, call received to on-scene)	2:46	2:48	3:15	4:11	3:50	3:50
Response Time: Low Priority Calls (min:sec, call received to on-scene)	4:52	4:53	5:45	8:53	5:50	5:50
<b>Protect Life and Property</b>						
Apprehension Rate - Order Maintenance Offenses	80%	85%	100%	100%	75%	75%
RUOK Applications Accepted	100%	99%	100%	100%	100%	100%
RUOK Subscribers Checked On within One Hour if No Response	100%	100%	100%	100%	100%	100%
Security House Check Applications Completed	100%	100%	100%	100%	100%	100%
Criminal Activity in Downtown Area	163	150	152	146	150	150
<b>Promote Community Involvement</b>						
Citizens Police Academy Participants	14	18	0	11	15	15

- ✓ Achieve average response times (call received to officer on-scene) of under 2 minutes for top priority calls, under 4 minutes for medium priority calls, and under 6-1/2 minutes for low priority calls.
- ✓ Accept all RUOK subscribers and respond within one hour to check on any RUOK subscriber who fails to acknowledge the verification call.
- ✓ Conduct house checks for all subscribing citizens.
- ✓ Conduct a Citizen's Police Academy with at least 15 participants.

Deter vandalism and other criminal activity, particularly during overnight hours and during entertainment district hours, in the downtown area

- ✓ through preventative means such as police visibility and effective apprehension rates for order maintenance offenses, even as more people are drawn to area's entertainment district activities.

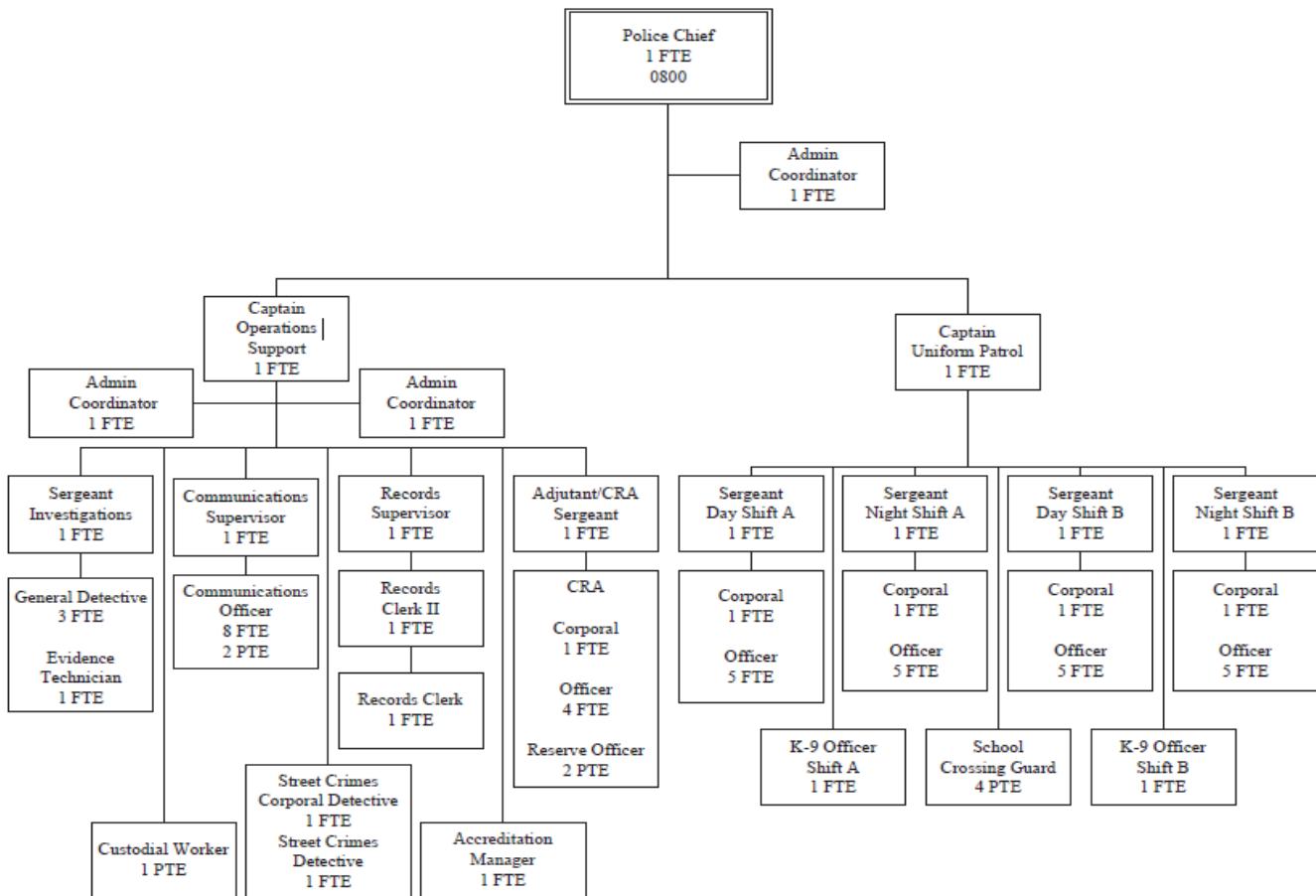


### FUTURE GOALS (FY19 & FY20)

- ✓ Enroll all qualified citizens in RUOK Program.
- ✓ Conduct one Basic Citizens Police Academy annually with 15 participants.
- ✓ Conduct one Advanced Citizens Police Academy annually with 10 participants.
- ✓ Conduct at least two crime awareness / prevention presentations, in downtown locations or at public events, inviting business owners,
- ✓ Establish a communication system, with voluntary participation, that will permit those who work and/or live in the CRA area to furnish

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ FWBPD worked a multi-jurisdictional / multi-state burglary ring, including FDLE & Escambia SO, regarding major plumbing material thefts and disposals. The case is ongoing, but resulted in several arrests to date and the recovery of tens of thousands of dollars of property.
- ✓ FWBPD worked a multi-jurisdictional burglary ring, including Santa Rosa SO. 2 suspects were arrested pawning stolen materials in FWB. 60 firearms & weapons, 238 other types of property (valued at nearly \$ 60,000), and 477 narcotic items, including drugs and drug paraphernalia were seized / recovered.
- ✓ FWBPD underwent a significant organization restructure and deployment change, following a one million dollar budget reduction (nearly 20%) and a further personnel reduction of 15%, which followed four previous years of substantial reduction (cumulatively in excess of 20%). Despite these reductions, rapid response to calls for service and professional investigative services continue to be maintained.
- Three officers were recognized and presented awards for leading in the number of DUI arrests made during the previous calendar year. The top three FWBPD officers had a combined 68 DUI and narcotics arrests in calendar year 2014.
- ✓ CRA officers adapted schedules and patrol techniques to accommodate the new entertainment district activities, which were introduced during this fiscal year. Adjustments are always required with new programs, but those frequenting the downtown were kept safe and order was maintained. Many favorable citizen comments were received regarding police presence and actions.
- ✓ Additional traffic enforcement was conducted within the district, especially on Miracle Strip Parkway and Brooks Street.



**001 GENERAL FUND - 0900 FIRE**

Actual				2016-17				Budget			
2013-14	2014-15	2015-16	Adopted	2013-14	2014-15	2015-16	Adopted	2017-18	2017-18	%	
								Adopted	Change		
214,272	205,007	205,007	205,007	312-5100	Insurance Premium Tax - Fire Pension			205,007	0.00%		
6,299	5,471	5,471	5,500	329-2010	Fire Safety Plan Review			4,663	-15.21%		
6,970	7,615	7,615	8,933	335-2100	Fire Supplemental Compensation			12,065	35.06%		
1,080	720	720	870	342-2200	Safety Permits & Licenses			945	8.62%		
8,107	23,491	23,491	23,476	342-2700	Annual Safety Inspection Fees			20,699	-11.83%		
(700)	-	-	250	354-1200	False Alarm Fines			-	-100.00%		
-	-	2,611	-	366-1060	Contributions/Donations			-	0.00%		
<b>\$ 236,028</b>	<b>\$ 242,304</b>	<b>\$ 244,916</b>	<b>\$ 244,036</b>		<b>TOTAL REVENUES</b>			<b>\$ 243,379</b>	<b>-0.27%</b>		

**Revenues:**

<b>37.00</b>	<b>38.00</b>	<b>38.00</b>	<b>37.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>37.00</b>
93,844	95,912	101,619	99,427	Executive Salaries	101,614
1,692,784	1,698,835	1,706,709	1,741,177	Regular Salaries	2,093,887
325	-	704	541	Service Awards	-
541	-	-	19,707	Incentive Pay	21,462
218,861	239,912	236,318	214,128	Salaries - Overtime	239,162
57,165	61,918	60,127	65,916	Salaries - Overtime Holiday Supplement	70,041
16,246	16,400	16,072	14,487	Incentive Pay	15,509
385	12,000	734	-	Paramedic Pay	-
12,000	-	11,500	-	Battalion Chief Pay	-
122,665	126,752	126,335	118,020	FICA Taxes	129,370
28,688	29,643	29,546	27,601	Medicare	30,254
9,874	10,484	10,150	11,404	Retirement Contributions - General Employees	20,074
715,439	672,369	744,019	794,144	Retirement Contributions - Firefighters	1,089,746
214,272	205,007	201,904	205,007	Insurance Premium Tax - Fire Pension	205,007
268,896	249,878	233,883	285,712	Dental, Life & Health Insurance	328,717
72,951	66,246	70,973	71,332	Worker's Compensation	77,607
<b>\$ 3,524,935</b>	<b>\$ 3,485,357</b>	<b>\$ 3,550,594</b>	<b>\$ 3,668,601</b>	<b>Total Personal Services</b>	<b>\$ 4,422,449</b>
					<b>20.55%</b>

**Operating Expenditures:**

14,057	20,378	27,167	23,627	522-3100	Professional Services	23,795	0.71%
4,933	1,205	-	12,600	522-3102	Employee Physicals & Immunizations	13,500	7.14%
4,798	4,798	5,788	5,788	522-3400	Other Services	5,861	1.26%
2,065	531	-	1,900	522-4000	Travel and Per Diem	10,000	426.32%
10,644	11,153	15,866	12,792	522-4100	Communication Services	12,739	-0.41%
363	297	172	510	522-4200	Postage	510	0.00%
40,358	43,281	41,273	43,951	522-4300	Utilities	37,610	-14.43%
2,628	2,409	2,464	2,629	522-4400	Rentals & Leases	1,452	-44.77%
10,924	11,559	10,306	14,221	522-4610	Maintenance Contracts	15,361	8.02%
28,179	30,779	26,211	29,000	522-4620	Vehicle Repair	29,500	1.72%
13,782	5,127	7,708	10,500	522-4630	Equipment Repair	9,000	-14.29%
1,711	3,273	-	-	522-4640	Building Maintenance	-	0.00%
661	800	526	1,000	522-4700	Printing & Binding	1,000	0.00%
991	753	887	1,000	522-5100	Office Supplies	1,200	20.00%
26,425	31,846	88,989	34,290	522-5200	Operating Supplies	40,300	17.53%
30,054	22,014	15,012	12,916	522-5204	Fuel & Oil	16,132	24.90%
11,489	14,163	12,970	12,060	522-5210	Uniform Expense	12,360	2.49%
857	706	550	1,000	522-5216	Medical Supplies	725	-27.50%
1,096	874	1,364	-	522-5231	Computer Hardware/Software	-	0.00%
6,574	7,028	11,524	4,500	522-5234	Safety Supplies/Equipment	3,000	-33.33%
717	-	-	-	522-5250	Operating Supplies - Grounds Maintenance	-	0.00%
1,455	2,506	2,098	1,900	522-5400	Books, Dues & Publications	1,600	-15.79%
3,662	5,649	5,318	12,620	522-5500	Training	9,000	-28.68%

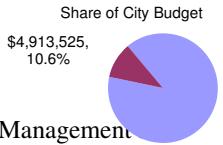
**001 GENERAL FUND - 0900 FIRE**

Actual				Budget	
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change
-	42,113	470,638	-	-	0.00%
<b>\$ 218,422</b>	<b>\$ 263,242</b>	<b>\$ 746,832</b>	<b>\$ 238,805</b>	<b>\$ 244,645</b>	<b>2.45%</b>
<b>Grant-Related Expenses</b>					
<b>Total Operating Expenditures</b>					
<b>Capital Outlay:</b>					
2,300	-	-	- 522-6214	-	0.00%
8,872	-	25,080	25,000 522-6402	-	-100.00%
-	35,662	29,899	- 522-6403	-	0.00%
-	436,920	-	- 522-6404	-	0.00%
845	2,063	-	- 522-6405	-	0.00%
25,916	40,534	-	7,000 522-6407	-	100.00%
3,493	2,158	-	- 522-6420	-	0.00%
<b>\$ 41,426</b>	<b>\$ 517,336</b>	<b>\$ 54,979</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Total Capital Outlay</b>					
<b>Debt Service</b>					
190,602	191,861	191,239	247,638 581-9121	246,431	-0.49%
\$ 190,602	\$ 191,861	\$ 191,239	\$ 247,638	\$ 246,431	-0.49%
<b>\$ 3,975,385</b>	<b>\$ 4,457,796</b>	<b>\$ 4,543,644</b>	<b>\$ 4,187,044</b>	<b>TOTAL EXPENSES</b>	<b>\$ 4,913,525</b> 17.35%
<b>\$ (3,739,357)</b>	<b>\$ (4,215,492)</b>	<b>\$ (4,298,728)</b>	<b>\$ (3,943,008)</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (4,670,146)</b> 18.44%

## FIRE

### DESCRIPTION

Fire Department functions include fire suppression, regulation, prevention, and inspection; emergency medical services, vehicle extrication; technical rescue; and hazardous materials response. The department coordinates the City's Emergency Management Preparedness efforts and conducts public education efforts to prepare citizens to learn ways to better protect themselves from the ravages of fire and disaster. A Citizens Emergency Response Team (CERT) Program is conducted to educate citizens about safety and how to assist the community in the aftermath of a disaster.



### MISSION

Ensure that fire prevention and suppression is paramount; advance life support service provides the best treatment available; the City is prepared to address major emergencies and disasters.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Respond Promptly to Calls for Service

	Actual	YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2017-18
Response Time Under 5 Minutes (dispatch to on-scene)	56%	77%	71%	76%	>75%
Fire Code Review of Construction Plans Completed within 5 Business Days	98%	100%	100%	100%	>90%

#### Minimize Injuries, Death, and Property Destruction

One & Two Family Residential Structure Fires Confined to Room of Origin	75%	53%	75%	63%	>75%
Patients in Full Cardiac Arrest Who Regain a Specified Heart Rhythm	27%	21%	25%	44%	>15%

#### Reduce Liability Exposure

Fire Personnel Injuries with Time Lost per 1000 Incidents	0.01	0.60	0.02	0.37	<0.5
Property Damage and Equipment Loss	\$1,800	\$375	\$1,000	\$4,600	<\$2000

#### Promote Community Involvement

Events, Programs, Outreach Initiatives	42	54	50	33	>50
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- ✓ Achieve a response time (dispatch to on-scene arrival) of under 5 minutes at least 80% of the time.
- ✓ Complete Fire Code review of construction plans within 5 business days of submission at least 80% of the time.
- ✓ Ensure patients in full cardiac arrest regain a specified heart rhythm prior to ambulance arrival at least 15% of the time.
- ✓ Decrease the number of on-the-job injuries through implementation of a comprehensive department Safety Program and implementation of appropriate safety rules, regulations, and guidelines.
- ✓ Conduct or attend at least 50 community and public relations events.



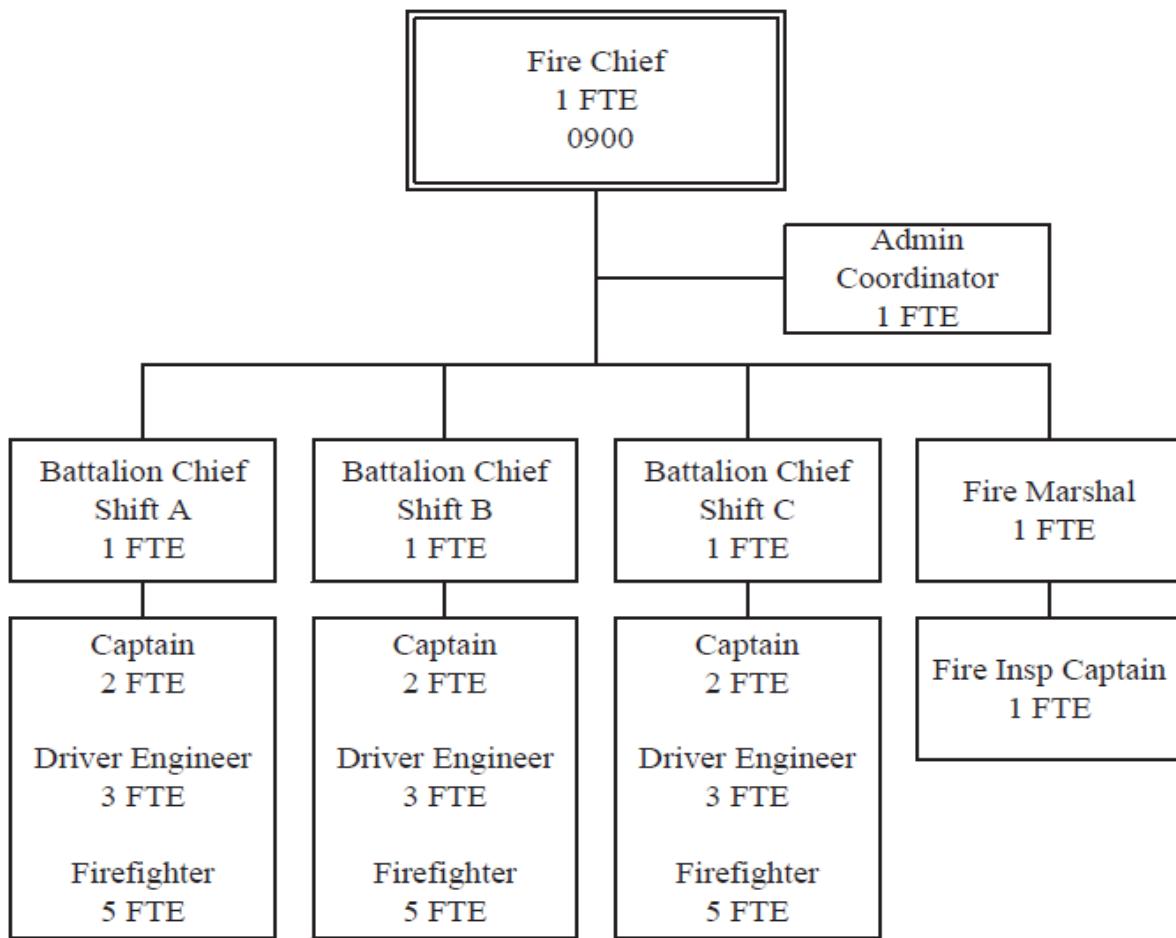
### FUTURE GOALS (FY19 & FY20)

- ✓ Implement new Officer Training Program, including monthly training days for all department officers
- ✓ Complete a master plan for the construction of a new fire training complex
- ✓ Review and amend Continuity of Operations Plans for entire city, taking into account changes in buildings, processes, and personnel
- ✓ Coordinate National Incident Management training for all Department Directors and those personnel operating at the EOC in times of disaster.



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Received and placed new Engine 7 in service and established old engine as reserve.
- ✓ Department training program was updated to address changes in ISO requirements
- ✓ Established one-year probationary period for newly hired employees and those personnel promoted.
- ✓ Complete re-write of all Standard Operating Guidelines and established new probationary training programs for firefighter and Captains.
- ✓ Received and placed new Battalion Chief Command vehicle in-service.



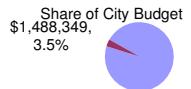
**001 GENERAL FUND - 1000 RECREATION**

Actual				2016-17				Budget		
2013-14	2014-15	2015-16	2016-17 Adopted					2017-18 Adopted	% Change	
<b>Revenues:</b>										
93,508	109,237	109,237	147,000	347-2000	Program Revenue			110,978	-24.50%	
15,038	16,402	16,402	43,064	347-2111	Program Revenue - Not City Staff Provided			46,987	9.11%	
23,255	28,225	28,225	26,750	347-2100	Sponsorship Revenue			29,423	9.99%	
17,411	19,856	19,856	16,800	347-2200	Rentals - Auditorium, Rec Centers, etc.			19,782	17.75%	
17,479	14,755	14,755	24,150	347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc.			27,359	13.29%	
-	-	-	-	347-2300	Concession Revenue			15,000	100.00%	
-	-	-	25,000	347-5610	Memberships			36,724	100.00%	
1,610	1,435	1,435	2,986	347-4030	Holiday Parade Entry Fee			2,030	-32.02%	
-	-	1,186	-	366-1000	Contributions/Donations			-	0.00%	
1,000	288,401	288,401	-	366-5010	Donations - Long Term Projects			-	0.00%	
<b>\$ 170,805</b>	<b>\$ 478,312</b>	<b>\$ 479,497</b>	<b>\$ 285,750</b>		<b>TOTAL REVENUES</b>			<b>\$ 288,282</b>	<b>0.89%</b>	
<b>Personal Services:</b>										
<b>12.32</b>	<b>12.64</b>	<b>12.64</b>	<b>12.40</b>		<b>Number of Funded Employees (FTE's)</b>			<b>11.50</b>		
89,494	90,084	95,504	94,322	572-1100	Executive Salaries			96,397	2.20%	
195,244	296,025	290,774	267,809	572-1200	Regular Salaries			306,265	14.36%	
379	-	108	271	572-1201	Service Awards			54	-80.07%	
217	-	-	-	572-1202	Incentive/Merit Pay			-	0.00%	
82,857	42,238	66,434	74,840	572-1300	Part-Time Wages			73,364	-1.97%	
1,773	3,243	8,171	-	572-1400	Salaries - Overtime			-	0.00%	
-	-	-	-	572-1502	Fitness Cert/Teacher			2,407	100.00%	
21,666	24,942	26,943	24,831	572-2100	FICA Taxes			27,332	10.07%	
5,067	5,833	6,301	5,807	572-2101	Medicare			6,392	10.07%	
46,518	61,100	55,533	55,720	572-2200	Retirement Contributions			98,894	77.48%	
8,312	11,402	12,089	13,626	572-2204	Retirement Contributions - DC Plan			15,593	14.43%	
41,829	53,044	57,715	62,274	572-2300	Dental, Life & Health Insurance			65,803	5.67%	
10,350	10,509	13,275	12,501	572-2400	Worker's Compensation			13,948	11.57%	
<b>\$ 503,706</b>	<b>\$ 598,419</b>	<b>\$ 632,847</b>	<b>\$ 612,000</b>		<b>Total Personal Services</b>			<b>\$ 706,448</b>	<b>15.43%</b>	
<b>Operating Expenditures:</b>										
3,228	11,213	7,736	7,900	572-3100	Professional Services			7,900	0.00%	
74,760	79,545	90,782	70,375	572-3400	Other Services			66,000	-6.22%	
17,814	15,267	28,864	50,300	572-3407	Program Instruction			50,300	0.00%	
-	-	-	5,000	572-3450	Other Services - Grounds Maintenance			5,000	0.00%	
1,431	1,119	928	2,793	572-4000	Travel and per Diem			2,700	-3.33%	
4,333	5,618	4,460	4,191	572-4100	Communication Services			5,278	25.94%	
162	346	279	100	572-4200	Postage			100	0.00%	
90,545	105,598	203,419	213,828	572-4300	Utilities			192,199	-10.12%	
8,302	5,846	6,248	10,506	572-4400	Rentals & Leases			10,531	0.24%	
2,508	3,103	4,794	4,248	572-4610	Maintenance Contracts			4,570	7.58%	
318	424	206	350	572-4620	Vehicle Repair			350	0.00%	
-	377	1,447	400	572-4630	Equipment Repair			400	0.00%	
-	15,108	4,950	-	572-4640	Building Maintenance			-	0.00%	
-	16,540	-	-	572-4650	Grounds Maintenance			-	0.00%	
35	210	35	600	572-4700	Printing and Binding			600	0.00%	
1,324	2,129	2,760	4,000	572-5100	Office Supplies			4,000	0.00%	
6,456	14,741	18,718	23,399	572-5200	Operating Supplies			24,950	6.63%	
3,315	2,851	4,492	4,337	572-5204	Fuel & Oil			5,051	16.46%	
14,795	14,010	21,612	24,325	572-5207	Program Expense			24,325	0.00%	
28,416	44,296	32,118	32,750	572-5208	Sponsorship Expense			34,550	5.50%	
1,162	1,386	1,437	1,400	572-5210	Uniform Expense			1,400	0.00%	
-	96	959	-	572-5224	Donation Spending			4,240	100.00%	
439	1,292	682	-	572-5231	Computer Hardware/Software			-	0.00%	

**001 GENERAL FUND - 1000 RECREATION**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
-	115	-	-	572-5233	Tools	-	0.00%
1,726	-	24,695	-	572-5250	Operating Supplies - Grounds Maintenance	-	0.00%
160	209	486	505	572-5400	Books, Dues & Publications	505	0.00%
487	2,243	425	1,325	572-5500	Training	1,325	0.00%
<b>\$ 261,716</b>	<b>\$ 343,678</b>	<b>\$ 462,553</b>	<b>\$ 462,631</b>	<b>Total Operating Expenditures</b>		<b>\$ 446,274</b>	<b>-3.54%</b>
<b>Capital Outlay:</b>							
-	487,646	80,516	30,000	572-6310	Improvements Other Than Building	-	-100.00%
2,547	77,638	17,633	30,000	572-6402	Equipment	-	-100.00%
-	23,443	26,087	-	572-6404	Machinery & Equipment	-	0.00%
1,396	1,082	-	-	572-6420	Computer Hardware/Software	-	0.00%
<b>\$ 3,943</b>	<b>\$ 589,808</b>	<b>\$ 368,140</b>	<b>\$ 60,000</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>-100.00%</b>
<b>Capital Improvements Program:</b>							
3,580,733	4,140,717	272,523	-	Prior Years Capital Improvement Program	-	0.00%	
<b>\$ 3,580,733</b>	<b>\$ 4,140,717</b>	<b>\$ 272,523</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>Debt Service</b>							
334,700	346,747	337,045	349,636	581-9121	Transfer to Debt Service Fund	335,626	-4.01%
					2013A Bank Loan -Recreation Complex- yr 5 of 15		
					Phone System Lease - year 5 of 6		
					2015 Rec Ctr Fitness Equipment- yr 4 of 5		
<b>\$ 334,700</b>	<b>\$ 346,747</b>	<b>\$ 337,045</b>	<b>\$ 349,636</b>	<b>Total Debt Service</b>		<b>\$ 335,626</b>	<b>-4.01%</b>
<b>\$ 4,684,798</b>	<b>\$ 6,019,369</b>	<b>\$ 2,073,108</b>	<b>\$ 1,484,269</b>	<b>TOTAL EXPENSES</b>		<b>\$ 1,488,348</b>	<b>0.27%</b>
<b>\$ (4,513,994)</b>	<b>\$ (5,541,058)</b>	<b>\$ (1,593,611)</b>	<b>\$ (1,198,519)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (1,200,067)</b>	<b>0.13%</b>

## RECREATION



### DESCRIPTION

Recreation manages a brand new 33,000 sq. ft. Recreation Center with a 10-field Athletic Complex, the FWB Library, Heritage Park and Cultural Center, Parks & ROW Maintenance, the Cemetery, and the FWB Golf Club. Football, baseball, basketball, soccer, and softball leagues are held at these facilities. Recreation centers offer a variety of crafts and exercise classes, after school programs, and summer day camps. Special events are held throughout the year. Tennis Center and BMX are contracted.

### MISSION

Provide recreational and athletic opportunities to adults and youth alike.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Provide Diverse Recreational Opportunities

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 06/30	2016-17	2017-18
Youth After School Participants (Total registrations)	155	126	116	90	45	75
Youth After School Program Capacity	78%	65%	68%	67%	100%	100%
Adult & Youth Sports Teams Participants	213	219	273	230	215	230
Adult & Youth Sports Teams with Sponsors	99%	100%	100%	100%	100%	100%

- ✓ Continue Phase 2 of Athletic Complex with Concrete Skate Bowl
- ✓ Bring "Off Season" Athletic Tournaments to FWB
- ✓ Install new Sound System at the FWB Auditorium

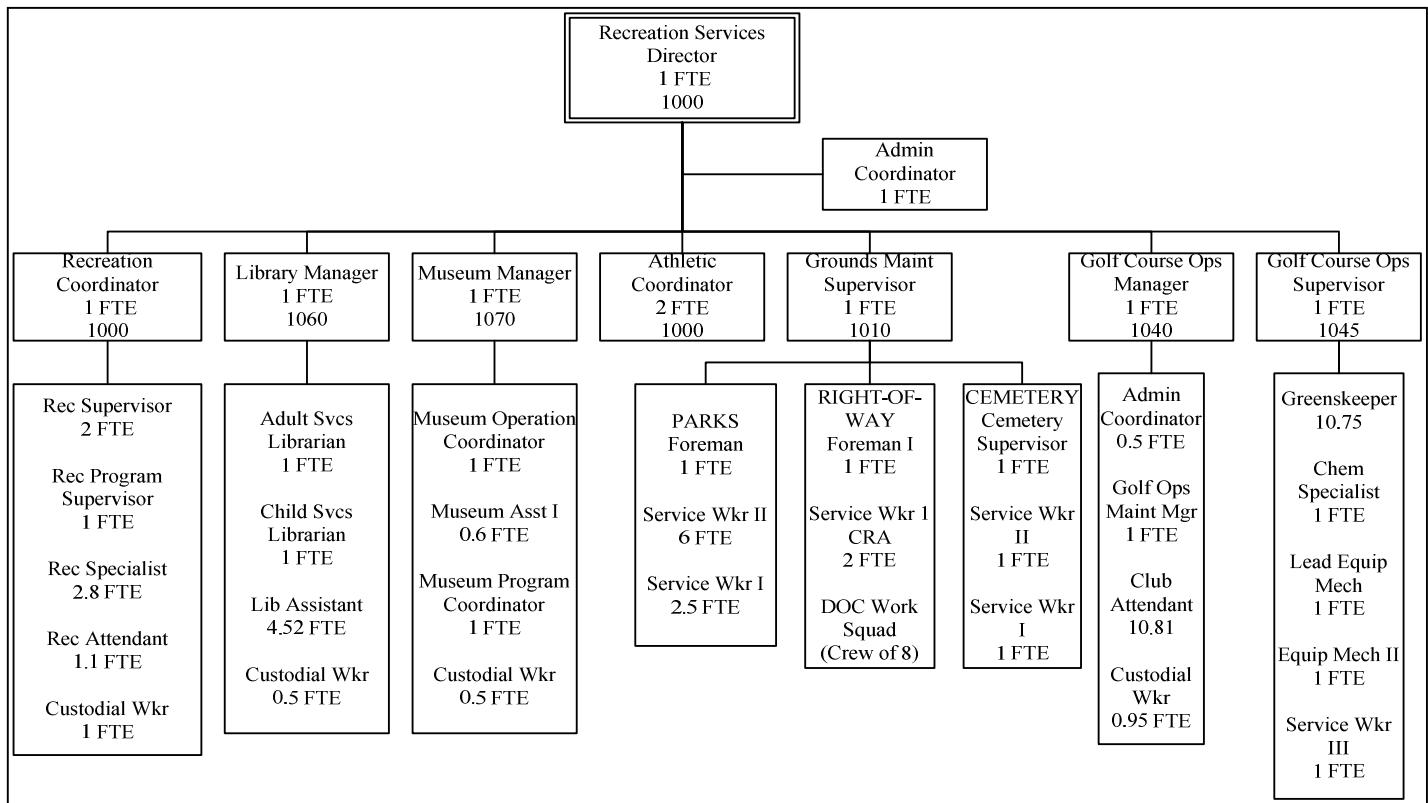
### FUTURE GOALS (FY19 & FY20)

- ✓ Pave parking lot and entryway at Jet Stadium



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Completed construction of new Recreation Complex
- ✓ Relocated new lights to Jet Stadium and installed new fencing around complex
- ✓ Completed first phase of Skate Park
- ✓ Completed first section of Bud and Dorie Day Patriots Trail



**001 GENERAL FUND - 1010 PARKS**

Actual				2016-17				Budget			
2013-14	2014-15	2015-16	Adopted	2013-14	2014-15	2015-16	Adopted	2013-14	2014-15	2015-16	Adopted
<b>Revenues:</b>											
7,485	15,633	39,664	21,000	347-2200	Rentals - Liza Jackson			22,277		6.08%	
2,865	5,625	14,530	13,200	347-2210	Rentals tax-exempt - Liza Jackson			14,278		8.16%	
4,525	1,535	-	-	347-4010	Spec Evt - Landing			-		0.00%	
7,425	5,770	-	100	347-4020	Spec Evt - tax-exempt - Landing			100		0.00%	
-	-	-	2,000	347-4330	Tournament Incidentals			-		-100.00%	
9,020	8,453	-	-	347-5910	Boat Launch Fee			-		0.00%	
4,788	5,007	6,026	4,913	362-1000	Rentals & Leases			4,913		0.01%	
13,103	-	45,000	-	366-1000	Contributions/Donations			-		0.00%	
<b>\$ 49,211</b>	<b>\$ 42,023</b>	<b>\$ 105,220</b>	<b>\$ 41,213</b>	<b>TOTAL REVENUES</b>				<b>\$ 41,568</b>	<b>0.86%</b>		
<b>Personal Services:</b>											
<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>Number of Funded Employees (FTE's)</b>				<b>10.25</b>			
270,689	298,884	317,789	330,373	572-1200	Salaries			312,517		-5.40%	
1,137	-	-	325	572-1201	Service Awards			108		-66.77%	
-	-	108	-	572-1202	Incentive/Merit Pay			-		0.00%	
4,416	4,859	5,925	4,000	572-1400	Salaries - Overtime			4,000		0.00%	
248	300	196	-	572-1401	Salaries - Overtime Holiday Worked			-		0.00%	
16,380	17,502	18,704	18,969	572-2100	FICA Taxes			18,094		-4.61%	
3,831	4,093	4,374	4,437	572-2101	Medicare			4,231		-4.64%	
67,417	64,280	64,437	74,744	572-2200	Retirement Contributions			80,025		7.07%	
2,281	5,327	2,490	5,703	572-2204	Retirement Contributions - DC Plan			9,123		59.96%	
61,678	58,868	62,030	68,505	572-2300	Dental, Life & Health Insurance			78,174		14.11%	
9,153	9,384	10,965	11,176	572-2400	Worker's Compensation			10,065		-9.94%	
<b>\$ 437,229</b>	<b>\$ 463,496</b>	<b>\$ 487,019</b>	<b>\$ 518,232</b>	<b>Total Personal Services</b>				<b>\$ 516,338</b>	<b>-0.37%</b>		
<b>Operating Expenditures:</b>											
600	-	600	280	572-3100	Professional Services			280		0.00%	
13,623	6,385	14,620	12,750	572-3450	Other Services - Grounds Maintenance			28,390		122.67%	
-	-	-	1,100	572-4000	Travel and Per Diem			-		100.00%	
2,280	2,244	3,168	3,252	572-4100	Communication Services			3,412		4.92%	
77,470	84,858	78,049	75,824	572-4300	Utilities			75,248		-0.76%	
1,565	-	5,730	1,200	572-4400	Rentals & Leases			1,200		0.00%	
505	531	550	571	572-4610	Maintenance Contracts			590		3.33%	
2,158	5,219	6,468	2,300	572-4620	Vehicle Repair			2,300		0.00%	
8,412	7,346	10,207	12,300	572-4630	Equipment Repair			12,300		0.00%	
-	140	-	-	572-4640	Building Maintenance			-		0.00%	
10,165	7,278	7,257	8,150	572-5200	Operating Supplies			11,650		42.94%	
23,830	18,170	12,955	13,937	572-5204	Fuel & Oil			10,364		-25.64%	
490	686	582	750	572-5210	Uniform Expense			600		-20.00%	
211	-	-	-	572-5231	Computer Hardware/Software			350		100.00%	
1,433	3,767	4,044	2,900	572-5233	Tools			5,900		103.45%	
1,214	986	1,371	1,900	572-5234	Safety Supplies/Equipment			2,000		5.26%	
21,573	-	51,177	57,412	572-5250	Operating Supplies - Grounds Maintenance			60,730		5.78%	
110	210	110	110	572-5400	Books, Dues & Publications			200		81.82%	
160	155	-	725	572-5500	Training			350		-51.72%	
<b>\$ 165,800</b>	<b>\$ 137,975</b>	<b>\$ 196,889</b>	<b>\$ 195,460</b>	<b>Total Operating Expenditures</b>				<b>\$ 215,864</b>	<b>10.44%</b>		
<b>Capital Outlay:</b>											
-	8,435	-	-	572-6214	Building Improvements			-		0.00%	
29,929	3,880	44,068	120,000	572-6310	Improvements Other Than Building			100,000		-16.67%	
4,111	43,779	-	-	572-6370	Irrigation Systems			-		0.00%	
21,898	2,073	-	-	572-6402	Equipment			69,000		100.00%	
-	-	41,528	-	572-6404	Trucks			-		0.00%	

**001 GENERAL FUND - 1010 PARKS**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
-	-	69,560	-	572-6406	Specialized Equipment	45,000	100.00%
-	-	-	-	572-6420	Computer Hardware/Software	-	0.00%
<b>\$ 55,938</b>	<b>\$ 58,167</b>	<b>\$ 155,156</b>	<b>\$ 120,000</b>		<b>Total Capital Outlay</b>	<b>\$ 214,000</b>	<b>78.33%</b>
940	-	-	-				
<b>\$ 940</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				
200,719	200,699	214,367	210,205	581-9121			
<b>\$ 200,719</b>	<b>\$ 200,699</b>	<b>\$ 214,367</b>	<b>\$ 210,205</b>				
<b>\$ 860,628</b>	<b>\$ 860,338</b>	<b>\$ 1,053,431</b>	<b>\$ 1,043,898</b>		<b>TOTAL EXPENSES</b>	<b>\$ 1,160,592</b>	<b>11.18%</b>
<b>\$ (811,416)</b>	<b>\$ (818,315)</b>	<b>\$ (948,211)</b>	<b>\$ (1,002,685)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (1,119,025)</b>	<b>11.60%</b>

**Capital Improvements Program:**

Prior Years Capital Improvement Program	-	0.00%
<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>

**Debt Service**

Transfer to Debt Service Fund	214,391	1.99%
2013A Bank Loan -Recreation Complex Fields- yr 5 of 15		
Phone System Lease - year 5 of 6		

**Total Debt Service**

<b>Total Debt Service</b>	<b>\$ 214,391</b>	<b>1.99%</b>
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**TOTAL EXPENSES**

<b>TOTAL EXPENSES</b>	<b>\$ 1,160,592</b>	<b>11.18%</b>
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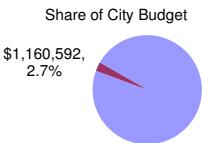
**NET REVENUE / (EXPENSE)**

<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (1,119,025)</b>	<b>11.60%</b>
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## PARKS

### DESCRIPTION

Parks is responsible for the maintenance and beautification of 23 developed parks, 17 athletic fields, 5 exercise tracks, 21 tennis courts, and 3 boat ramp facilities.



### MISSION

Preserve, protect, maintain, and enhance the City's parkland areas.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Ensure Parks are Safe, Functional, and Attractive

Park Rentals - Liza Jackson, Landing, Chester Pruitt Park	320	361	365	252	350	350
Field Rentals	159	162	535	204	250	250
Controller Monitors Connected to I.Q. Irrigation Central Control System	35%	40%	74%	68%	60%	60%

- ✓ Install new playground at Kenwood Park
- ✓ Install Concrete Skate Bowl and Landscape area
- ✓ Install remaining trees around Athletic Complex

Actual	YTD thru 06/30	Budget					
		2013-14	2014-15	2015-16	2016-17	2016-17	2017-18

### FUTURE GOALS (FY19 & FY20)



- ✓ Landing Master Plan renovation Upgrade - Phase 1 and 2
- ✓ Install Beach Volleyball Courts in Phase 2 area of Athletic Complex

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Completed Preston Hood Athletic Complex
- ✓ Completed Bud Day Patriots Trail and Courtyard
- ✓ Installed new playground equipment at Docie Bass Park





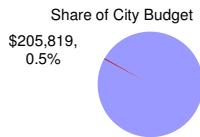
**001 GENERAL FUND - 1015 RIGHT-OF-WAY**

Actual				2016-17				Budget		
2013-14	2014-15	2015-16	Adopted	2013-14	2014-15	2015-16	Adopted	2017-18	%	
								Adopted	Change	
42,503	43,774	43,774	43,774	43,774	344-9007	DOT Right-of-Way Maintenance Contract		43,774	0.00%	
<b>\$ 42,503</b>	<b>\$ 43,774</b>	<b>\$ 43,774</b>	<b>\$ 43,774</b>	<b>\$ 43,774</b>		<b>TOTAL REVENUES</b>		<b>\$ 43,774</b>	<b>0.00%</b>	
<b>Revenues:</b>										
<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>			<b>Number of Funded Employees (FTE's)</b>		<b>2.00</b>		
36,824	39,730	34,855	24,597	541-1200	Salaries			69,181	181.26%	
796	-	19	-	541-1400	Salaries - Overtime			20	100.00%	
2,008	2,150	2,117	1,502	541-2100	FICA Taxes			4,081	171.74%	
470	503	495	351	541-2101	Medicare			954	171.93%	
11,211	12,527	8,395	-	541-2200	Retirement Contributions			18,393	0.00%	
-	-	487	1,230	541-2204	Retirement Contributions - DC Plan			2,725	100.00%	
9,456	9,798	6,296	11,195	541-2300	Dental, Life & Health Insurance			6,734	-39.85%	
2,575	2,644	2,378	3,071	541-2400	Worker's Compensation			4,684	52.53%	
<b>\$ 63,339</b>	<b>\$ 67,352</b>	<b>\$ 55,042</b>	<b>\$ 41,947</b>		<b>Total Personal Services</b>			<b>\$ 106,773</b>	<b>154.54%</b>	
<b>Personal Services:</b>										
<b>Operating Expenditures:</b>										
57,497	57,497	57,497	57,497	541-3400	Other Services			57,497	0.00%	
-	-	-	1,200	541-3450	Other Services - Grounds Maintenance			1,200	0.00%	
792	1,530	891	852	541-4100	Communication Services			852	0.00%	
22,176	24,935	16,573	24,452	541-4300	Utilities			14,552	-40.49%	
1,901	1,404	2,811	1,300	541-4620	Vehicle Repair			1,300	0.00%	
9,495	6,171	7,627	4,130	541-4630	Equipment Repair			4,130	0.00%	
2,169	3,454	3,451	3,100	541-5200	Operating Supplies			3,100	0.00%	
7,303	6,075	4,219	4,773	541-5204	Fuel & Oil			4,105	-14.00%	
43	43	-	75	541-5210	Uniform Expense			60	-20.00%	
-	211	-	-	541-5231	Computer Hardware/Software			-	0.00%	
1,143	2,307	2,616	2,900	541-5233	Tools			3,700	27.59%	
148	181	191	190	541-5234	Safety Supplies/Equipment			200	5.26%	
3,841	-	3,417	7,800	541-5250	Operating Supplies - Grounds Maintenance			8,200	0.00%	
-	25	-	-	541-5400	Books, Dues & Publications			-	0.00%	
-	-	-	50	541-5500	Training			150	200.00%	
<b>\$ 106,507</b>	<b>\$ 103,833</b>	<b>\$ 99,292</b>	<b>\$ 108,319</b>		<b>Total Operating Expenditures</b>			<b>\$ 99,046</b>	<b>-8.56%</b>	
<b>Capital Outlay:</b>										
-	-	20,643	-	541-6402	Equipment			-	0.00%	
18,472	-	-	-	541-6404	Trucks			-	0.00%	
<b>\$ 18,472</b>	<b>\$ -</b>	<b>\$ 20,643</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>			<b>\$ -</b>	<b>0.00%</b>	
<b>TOTAL EXPENSES</b>								<b>\$ 205,819</b>	<b>36.97%</b>	
<b>\$ (145,815)</b>	<b>\$ (127,412)</b>	<b>\$ (131,204)</b>	<b>\$ (106,493)</b>		<b>NET REVENUE / (EXPENSE)</b>			<b>\$ (162,045)</b>	<b>52.16%</b>	

## RIGHT-OF-WAY

### DESCRIPTION

Right-of-Way landscapes and maintains areas along City roadways and rights-of-way. Activities include mowing, edging, litter control, irrigation, and fertilization.



### MISSION

Maintain and beautify the City's medians and rights-of-way.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Maintain Tree City Designation

Per Capita Spending for Tree City Designation

	Actual				YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18		
Per Capita Spending for Tree City Designation	\$1.90	\$2.06	\$2.54	Annual Figure	\$2.00	\$2.00		

- ✓ Contract company to prune up all overhanging trees on all City Roads



### FUTURE GOALS (FY19 & FY20)

- ✓ Get annual maintenance contract for tree limbs hanging in the road ways to allow for sanitation trucks, busses, and fire trucks to drive freely.

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Relandscape Library grounds
- ✓ Contracted Downtown median and trash maintenance to help beautify the area

**001 GENERAL FUND - 1040 GOLF CLUB**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>Revenues:</b>							
594,526	608,722	608,722	575,000	347-5000	Greens Fees	625,946	8.86%
11,842	8,572	8,572	2,000	347-5020	Tournament Fees	3,175	58.76%
67,903	-	-	44,000	347-5025	Tournament Fees - Tax Exempt	40,722	100.00%
55,386	-	-	-	347-5099	Complimentary Green Fees	-	0.00%
93,208	100,142	100,142	96,000	347-5100	Membership Fees	113,208	17.92%
511,170	536,649	536,649	482,715	347-5200	Golf Cart Rental	517,787	7.27%
1,166	991	991	937	347-5210	Pull Cart Rental	850	-9.33%
40,909	-	-	-	347-5299	Complimentary Golf Cart Fees	-	0.00%
68,515	65,261	65,261	59,172	347-5300	Driving Range	63,276	6.94%
75,386	73,289	73,289	73,020	347-5400	Rental and Lease Income - Restaurant & Pro Shop	28,154	-61.44%
2,040	2,145	2,145	1,920	347-5510	GHIN Handicapping Service	1,690	-11.98%
11,553	12,838	12,838	6,400	347-5900	League Play	6,793	6.14%
3,840	-	-	-	347-5915	Merchandise Sales	21,274	0.00%
(134)	-	-	50	347-5920	Cash Over/(Under)	50	0.00%
24,600	24,600	24,600	24,600	362-2010	Rental and Lease Income - Tower	26,568	8.00%
608	-	-	-	369-9000	Miscellaneous Revenues	-	0.00%
<b>\$ 1,562,519</b>	<b>\$ 1,433,209</b>	<b>\$ 1,433,209</b>	<b>\$ 1,365,814</b>	<b>TOTAL REVENUES</b>		<b>\$ 1,449,493</b>	<b>6.13%</b>
<b>Personal Services:</b>							
<b>14.26</b>	<b>13.93</b>	<b>13.93</b>	<b>13.81</b>	<b>Number of Employees (FTE's)</b>		<b>13.81</b>	
88,887	99,449	95,873	103,798	572-1200	Regular Salaries	106,702	2.80%
108	-	162	217	572-1201	Service Awards	108	-50.23%
183,371	190,424	201,293	262,849	572-1300	Part-Time Wages	268,746	2.24%
371	-	123	-	572-1400	Salaries - Overtime	100	100.00%
16,610	17,558	18,094	22,347	572-2100	FICA Taxes	22,853	2.27%
3,885	4,106	4,231	5,226	572-2101	Medicare	5,345	2.27%
27,865	30,984	30,093	33,838	572-2200	Retirement Contributions	59,753	76.59%
-	-	-	-	572-2204	Retirement Contributions - DC Plan	-	0.00%
7,955	8,246	8,257	9,386	572-2300	Dental, Life & Health Insurance	9,972	6.24%
4,372	3,893	4,596	5,798	572-2400	Worker's Compensation	5,937	2.40%
<b>\$ 333,425</b>	<b>\$ 354,660</b>	<b>\$ 362,722</b>	<b>\$ 443,459</b>	<b>Total Personal Services</b>		<b>\$ 479,516</b>	<b>8.13%</b>
<b>Operating Expenditures:</b>							
29,817	29,497	27,801	42,839	572-3100	Professional Services	42,839	0.00%
-	1,569	-	-	572-3400	Other Services	-	0.00%
-	-	-	-	572-3450	Other Services - Grounds Maintenance	2,000	100.00%
3,678	3,238	3,329	4,160	572-4100	Communication Services	3,317	-20.26%
207	180	193	100	572-4200	Postage	100	0.00%
82,631	82,544	89,117	94,397	572-4300	Utilities	67,201	-28.81%
106,794	112,554	98,659	92,339	572-4400	Rentals & Leases	89,018	-3.60%
1,772	1,765	1,524	1,848	572-4610	Maintenance Contracts	1,867	1.03%
1,804	5,156	4,334	3,000	572-4630	Equipment Repair	3,000	0.00%
1,227	11,145	10,745	19,500	572-4800	Promotional Activities	19,500	0.00%
96,295	-	116,489	-	572-4899	Complimentary Golf Rounds & Carts	-	0.00%
1,112	839	601	1,090	572-5100	Office Supplies	1,090	0.00%
14,778	18,347	12,434	15,875	572-5200	Operating Supplies	15,875	0.00%
1	-	-	-	572-5203	Fleet Maintenance Clearing Account	-	0.00%
(81)	-	4	-	572-5204	Fuel & Oil	-	0.00%
632	85	475	1,440	572-5210	Uniform Expense	1,440	0.00%
219	211	2,046	-	572-5231	Computer Hardware/Software	-	0.00%
76	-	-	-	572-5233	Tools	-	0.00%
-	-	-	-	572-5250	Operating Supplies - Grounds Maintenance	4,700	100.00%
2,426	2,386	2,661	2,440	572-5400	Books, Dues & Publications	2,440	0.00%
<b>\$ 343,388</b>	<b>\$ 269,514</b>	<b>\$ 370,412</b>	<b>\$ 279,027</b>	<b>Total Operating Expenditures</b>		<b>\$ 254,387</b>	<b>-8.83%</b>
<b>Capital Outlay:</b>							
197	11,774	-	-	572-6310	Improvements Other Than Building	-	0.00%
-	1,650	-	-	572-6402	Equipment	-	0.00%
698	-	-	-	572-6420	Computer Hardware/Software	-	0.00%
<b>\$ 896</b>	<b>\$ 13,424</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Capital Improvements Program:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service:</b>							
452	1,292	1,271	1,671	581-9121	Transfer to Debt Service Fund	1,671	100.00%
Phone System Lease - year 5 of 6							

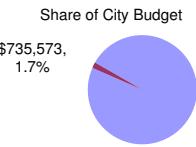
**001 GENERAL FUND - 1040 GOLF CLUB**

Actual				Budget		
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change	
\$ 452	\$ 1,292	\$ 1,271	\$ 1,671	Total Debt Service		
678,161	638,891	734,405	724,157	TOTAL EXPENSES	735,573	1.58%

## GOLF CLUB

### DESCRIPTION

The Golf Club consists of two championship 18-hole golf courses, putting green, driving range, and clubhouse. The club holds many community oriented golf tournaments and promotes a Junior Golf Program every summer with clinics.



### MISSION

Provide a quality golf experience to members and visitors through excellent customer service.

CURRENT GOALS, OBJECTIVES, & METRICS (FY18)	Actual				YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18		
<b>Ensure Player Satisfaction</b>								
Active Memberships	426	409	412	303	465	465		
Active Youth Memberships	78	66	70	53	75	75		
<b>Promote Play During Off-Peak Times</b>								
Rounds Teeing Off Between Noon and 4pm	18,568	16,588	11,145	13,336	18,500	18,500		
% of Rounds Teeing Off Between Noon and 4pm	36%	31%	31%	41%	32%	32%		
Marketing Rounds Distributed	3290	3298	3300	2475	3400	3400		
Marketing Rounds Redeemed	2408	2436	2628	2162	2500	2500		
Revenues Generated from Marketing Rounds	\$117,195	\$126,029	\$103,954	\$65,677	\$115,000	\$115,000		

- ✓ Replace aluminum guard rail around Veranda at Golf Club

- ✓ Improve the driving range tee



### FUTURE GOALS (FY19 & FY20)

- ✓ Increase membership to 600
- ✓ Install covered pavilion to increase revenue through rentals and tournaments.

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Replaced 5 greens and 2 other partial replacements at the Oaks Golf Courses
- ✓ Completed Seawall and bridge FEMA Project.



# 001 GENERAL FUND - 1045 GOLF GROUNDS

							Budget	
Actual		2016-17						
2013-14	2014-15	2015-16	Adopted				2017-18	%
\$	-	\$	-	\$	-	\$	Adopted	Change
<b>Revenues:</b>								
Revenues Shared with Golf Club Operations Division								
						<b>TOTAL REVENUES</b>		
\$	-	\$	-	\$	-	\$		0.00%
<b>Personal Services:</b>								
						<b>Number of Employees (FTE's)</b>		
<b>15.75</b>	<b>16.25</b>	<b>16.25</b>	<b>15.75</b>				<b>15.75</b>	
379,516	389,120	386,904	430,521	572-1200	Regular Salaries		460,533	6.97%
217	-	217	325	572-1201	Service Awards		162	-50.15%
108	-	-	-	572-1202	Incentive/Merit Pay		-	0.00%
7,522	13,835	13,329	38,674	572-1300	Part-Time Wages		39,524	2.20%
1,853	1,678	1,542	-	572-1400	Salaries - Overtime		1,000	100.00%
2,555	2,842	2,635	-	572-1401	Salaries - Overtime Holiday Worked		2,765	100.00%
23,590	23,883	23,971	27,798	572-2100	FICA Taxes		29,803	7.21%
5,517	5,586	5,606	6,501	572-2101	Medicare		6,970	7.22%
86,766	90,257	85,819	97,124	572-2200	Retirement Contributions		159,505	64.23%
5,596	5,571	2,972	8,397	572-2204	Retirement Contributions - DC Plan		9,223	9.84%
37,467	47,224	40,610	61,890	572-2300	Dental, Life & Health Insurance		73,942	19.47%
5,943	5,430	6,231	7,234	572-2400	Worker's Compensation		7,801	7.83%
<b>\$ 556,649</b>	<b>\$ 585,424</b>	<b>\$ 569,836</b>	<b>\$ 678,463</b>		<b>Total Personal Services</b>		<b>\$ 791,228</b>	<b>16.62%</b>
<b>Operating Expenditures:</b>								
5,708	2,304	2,304	2,304	572-3100	Professional Services		2,496	8.33%
110	120	115	125	572-3400	Other Services		125	0.00%
					Office Carpet Cleaning			
7,120	-	50,417	50,550	572-3450	Other Services - Grounds Maintenance		46,550	-7.91%
555	595	656	588	572-4100	Communication Services		588	0.00%
8,497	9,821	8,521	10,591	572-4300	Utilities		5,839	-44.87%
6,369	6,711	11,191	8,218	572-4400	Rentals & Leases		14,451	75.85%
797	745	714	1,036	572-4610	Maintenance Contracts		1,055	1.83%
123	608	3,279	500	572-4620	Vehicle Repair		500	0.00%
40,001	33,536	33,880	31,000	572-4630	Equipment Repair		31,000	0.00%
12	-	(694)	-	572-4916	Inventory Short/Over		-	0.00%
25	21	16	45	572-5100	Office Supplies		45	0.00%
4,376	7,786	7,873	7,450	572-5200	Operating Supplies		7,450	0.00%
3,923	-	(501)	-	572-5203	Fleet Maintenance Clearing Account		-	0.00%
29,752	20,802	14,847	15,277	572-5204	Fuel & Oil		12,629	-17.33%
1,859	1,472	1,829	2,125	572-5210	Uniform Expense		2,295	8.00%
219	211	-	-	572-5231	Computer Hardware/Software		-	0.00%
1,997	2,761	2,687	4,000	572-5233	Tools		7,000	75.00%
940	1,444	1,483	2,380	572-5234	Safety Supplies/Equipment		3,400	42.86%
289,147	-	242,791	235,750	572-5250	Operating Supplies - Grounds Maintenance		251,750	6.79%
115	75	75	90	572-5400	Books, Dues & Publications		90	0.00%
<b>\$ 401,644</b>	<b>\$ 89,013</b>	<b>\$ 381,484</b>	<b>\$ 372,029</b>		<b>Total Operating Expenditures</b>		<b>\$ 387,263</b>	<b>4.09%</b>
<b>Capital Outlay:</b>								
27,103	38,007	-	-	572-6402	Equipment		156,000	100.00%
698	-	-	-	572-6420	Computer Hardware/Software		-	0.00%
<b>\$ 27,801</b>	<b>\$ 38,007</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>		<b>\$ 156,000</b>	<b>0.00%</b>
<b>Capital Improvements Program:</b>								
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service:</b>								
20,411	20,386	11,825	1,840	581-9121	Transfer to Debt Service Fund		3,240	76.09%
<b>\$ 20,411</b>	<b>\$ 20,386</b>	<b>\$ 11,825</b>	<b>\$ 1,840</b>		<b>2013A Bank Loan -Fairway Sweep/Vac- yr 5 of 10</b>		<b>\$ 3,240</b>	<b>76.09%</b>
					<b>Total Debt Service</b>			

**001 GENERAL FUND - 1045 GOLF GROUNDS**

Actual				Budget		
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change	
1,006,504	732,830	963,145	1,052,331	TOTAL EXPENSES	1,337,731	27.12%

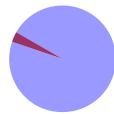
## GOLF GROUNDS

### DESCRIPTION

The Pines Course offers 18-holes in a challenging layout of over 6,800 yards through a tree-lined, upland pine forest. The Oaks course offers 18-holes over 6,400 yards of narrow fairways lined with oak trees and water hazards.

Share of City Budget

\$1,337,731...



### MISSION

Provide a quality golf experience to members and visitors through excellent course maintenance.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Reduce Maintenance Costs

Out-of-Play Areas with Native Plant Material

	Actual				YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18	2016-17	2017-18
Out-of-Play Areas with Native Plant Material	10%	15%	16%	15%	15%	15%	15%	15%

- ✓ Landscape area out front of Veranda
- ✓ Have all 36 Greens in good playing condition year round



### FUTURE GOALS (FY19 & FY20)

- ✓ Dig out silt from canals Oaks and Pines Courses
- ✓ New Irrigation Pump System
- ✓ Make #12 and #13 Oaks ponds a natural cord grass retention area.

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Re-Grassed Greens Holes #1,3,4,5,6,7 on the Oaks course
- ✓ Seawalls repaired on holes #3,6, & 11 Oaks course and #16 and 17 pines course
- ✓ Added new sand trap sand to Holes #14 & 18 Pines Course
- ✓ Replaced wood curbing on holes #16 & 18 Pines Course



## 001 GENERAL FUND - 1060 LIBRARY

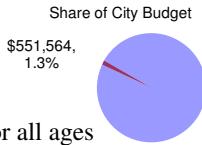
Actual				2016-17				Budget				
2013-14	2014-15	2015-16	2016-17 Adopted	2013-14	2014-15	2015-16	2016-17 Adopted	2013-14	2014-15	2015-16	2016-17 Adopted	% Change
<b>Revenues:</b>												
69,201	-	-	73,596	337-7000	Cooperative Funding - Operations			73,596		73,596		0.00%
-	-	6,670	-	337-7005	Library Co-Op Program Revenue			-		-		0.00%
5,800	6,125	6,125	450	341-9110	Passport Fees			450		450		0.00%
2,005	2,025	2,025	2,900	347-1000	Library Fees			2,505		2,505		-13.62%
7,004	7,005	7,005	7,200	347-1010	Photo Copy Revenue			5,794		5,794		-19.53%
286	425	425	100	347-1210	Rentals - Taxable			188		188		87.50%
-	-	-	25	347-1220	Rentals - Tax Exempt			-		-		-100.00%
12,553	11,648	11,648	11,750	352-1000	Library Fines			9,745		9,745		-17.07%
306	86	86	200	352-1010	Lost Publications			336		336		68.11%
6,105	123	4,045	-	366-1000	Contributions/Donations			-		-		0.00%
11,551	-	-	96,900	389-9600	Approp. from Reserved Fund Bal - Harvey Trust			43,346		43,346		-55.27%
<b>\$ 114,810</b>	<b>\$ 27,436</b>	<b>\$ 38,028</b>	<b>\$ 193,121</b>	<b>TOTAL REVENUES</b>				<b>\$ 135,959</b>		<b>\$ 135,959</b>		<b>-29.60%</b>
<b>Personal Services:</b>												
<b>8.02</b>	<b>7.92</b>	<b>7.92</b>	<b>8.02</b>	<b>Number of Funded Employees (FTE's)</b>				<b>8.72</b>		<b>8.72</b>		
162,997	167,687	172,986	178,950	571-1200	Regular Salaries			184,016		184,016		2.83%
108	-	-	271	571-1201	Service Awards			-		-		-100.00%
650	-	650	-	571-1202	Incentive/Merit Pay			-		-		0.00%
75,238	89,644	93,967	99,787	571-1300	Part-Time Wages			100,147		100,147		0.36%
70	91	100	-	571-1400	Salaries - Overtime			200		200		0.00%
14,506	15,961	16,385	17,036	571-2100	FICA Taxes			17,355		17,355		1.87%
3,392	3,733	3,832	3,984	571-2101	Medicare			4,059		4,059		1.88%
48,591	48,284	41,525	46,747	571-2200	Retirement Contributions			82,701		82,701		76.91%
-	-	2,622	2,667	571-2204	Retirement Contributions - DC Plan			2,725		2,725		100.00%
10,206	7,645	5,461	6,223	571-2300	Dental, Life & Health Insurance			6,528		6,528		4.90%
678	645	784	827	571-2400	Worker's Compensation			851		851		2.93%
<b>\$ 316,438</b>	<b>\$ 333,691</b>	<b>\$ 338,311</b>	<b>\$ 356,492</b>	<b>Total Personal Services</b>				<b>\$ 398,582</b>		<b>\$ 398,582</b>		<b>11.81%</b>
<b>Operating Expenditures:</b>												
1,916	2,060	2,541	2,356	571-3100	Professional Services			2,464		2,464		4.58%
1,477	1,490	1,498	1,503	571-3400	Other Services			1,770		1,770		17.76%
425	-	548	-	571-3407	Program Instruction			700		700		100.00%
-	-	-	1,000	571-3450	Operating Supplies - Grounds Maintenance			500		500		-50.00%
-	60	471	1,260	571-4000	Travel and Per Diem			1,260		1,260		0.00%
1,969	1,958	1,785	2,129	571-4100	Communication Services			1,855		1,855		-12.87%
603	130	169	125	571-4200	Postage			200		200		60.00%
52,159	58,069	61,077	64,359	571-4300	Utilities			52,485		52,485		-18.45%
11,861	11,549	14,993	15,073	571-4400	Rentals & Leases			15,528		15,528		3.02%
4,892	3,080	1,415	1,410	571-4610	Maintenance Contracts			1,815		1,815		28.72%
569	-	1,613	-	571-4640	Building Maintenance			-		-		0.00%
1,762	1,707	2,089	1,800	571-5100	Office Supplies			1,460		1,460		-18.89%
14,640	16,365	29,475	16,165	571-5200	Operating Supplies			16,165		16,165		0.00%
754	1,069	345	1,200	571-5207	Program Expense			600		600		-50.00%
2,775	4,063	2,693	-	571-5223	Passport Fee Spending			-		-		0.00%
973	1,301	2,144	-	571-5224	General Donation Spending			-		-		0.00%
1,415	-	682	-	571-5231	Computer Hardware/Software			-		-		0.00%
-	-	191	-	571-5250	Grounds Maintenance			-		-		0.00%
758	635	762	255	571-5400	Books, Dues & Publications			262		262		2.75%
-	54	300	200	571-5500	Training			200		200		0.00%
<b>\$ 98,948</b>	<b>\$ 103,590</b>	<b>\$ 124,791</b>	<b>\$ 108,834</b>	<b>Total Operating Expenditures</b>				<b>\$ 97,264</b>		<b>\$ 97,264</b>		<b>-10.63%</b>
<b>Capital Outlay:</b>												
-	-	-	30,900	571-6214	Building Improvements			-		-		100.00%

**001 GENERAL FUND - 1060 LIBRARY**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
4,431	-	-	32,000	571-6401	Furniture and Fixtures	-	100.00%
3,993	-	2,209	-	571-6402	Equipment	-	0.00%
9,081	-	-	-	571-6420	Computer Hardware/Software	-	100.00%
35,676	36,460	34,809	33,000	571-6600	Books, Publications & Library Materials (Harvey Trust)	35,000	6.06%
<b>\$ 53,182</b>	<b>\$ 36,460</b>	<b>\$ 37,018</b>	<b>\$ 95,900</b>	<b>Total Capital Outlay</b>		<b>\$ 35,000</b>	<b>-63.50%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>		<b>\$ -</b>	<b>0.00%</b>
<b>Debt Service</b>							
21,158	21,081	20,758	20,931	581-9121	Transfer to Debt Service Fund	20,718	-1.02%
					2013 Revenue Note -Municipal Facilities Library- yr 5 of 18		
					Phone System Lease - year 5 of 6		
				<b>Total Debt Service</b>		<b>\$ 20,718</b>	<b>-1.02%</b>
<b>\$ 489,725</b>	<b>\$ 494,820</b>	<b>\$ 520,879</b>	<b>\$ 582,157</b>	<b>TOTAL EXPENSES</b>		<b>\$ 551,564</b>	<b>-5.26%</b>
<b>\$ (374,915)</b>	<b>\$ (467,384)</b>	<b>\$ (482,850)</b>	<b>\$ (389,036)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (415,604)</b>	<b>6.83%</b>

## LIBRARY

### DESCRIPTION



Library resources include books, movies, games, ebooks, and e-audio for children and adults. Children's learning activities for all ages conducted weekly with holiday and special programs being offered throughout the year. Facilities include a children's activity room, 5 study rooms, an art gallery, a digital media lab, meeting space for large and small groups, Wi-Fi access, children's learning stations, and 16 computer stations.

### MISSION

Create and foster a comprehensive variety of print and media resources and materials designed to educate and entertain.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Provide Resources to Promote Literacy, Education, & Enrichment

	Actual				YTD thru 06/30	Budget	
	2013-14	2014-15	2015-16	2016-17		2016-17	2017-18
Inventoried Collection Per Citizen	3.7	3.6	3.6	annual measure	3.7	3.7	3.7
Circulation per Item	2	2	2	1.3	2.0	2.0	2.0
Circulation per Active Borrower (City and Non-City Residents)	7.3	6.4	6.6	4.6	7.8	7.8	7.8
City Residents Who Have an Active Library Card	32%	34%	33%	annual measure	38%	38%	38%

- ✓ Create user-friendly, browsable areas for children's materials and popular items appealing to a young adult demographic.
- ✓ Re-carpet high use areas of the library as funding allows. Priority areas-- meeting room and story room.
- ✓ Upgrade furnishings in the Adult Reading Area and meeting room as funding allows.



### FUTURE GOALS (FY19 & FY20)

- ✓ Increase use of the library by younger adults and continue growth by offering services and programs for every stage of life.
- ✓ Work with the Okaloosa County Public Library Cooperative to improve programming, visibility, and services of the library countywide through more shared programming, partnerships with the school district, and marketing strategies.

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Provided for increased comfort of patrons and sustainability of the Adult Reading Area with new furnishings better suited to heavy public use.
- ✓ Increased the availability and variety of programs for children and adults.
- ✓ Re-purposed history room to build a creative space for collaboration and production of digital media for all ages.
- ✓ Worked with the Okaloosa County Public Library Cooperative to create active, goal-based partnerships with the school district and with Career Source.



**001 GENERAL FUND - 1070 MUSEUM**

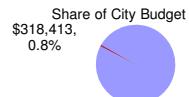
Actual				2016-17				Budget		
2013-14	2014-15	2015-16	Adopted	2017-18	Adopted	2017-18	Adopted	% Change		
<b>Revenues:</b>										
950	1,225	1,225	250	341-9110	Passport Fees	250	250	0.00%		
29	36	36	100	347-2000	Program Revenue	117	117	17.00%		
31,013	32,828	32,828	29,000	347-3500	Admission Fees	26,990	26,990	-6.93%		
31,238	24,063	24,063	27,000	347-3510	Merchandise Sales	26,508	26,508	-1.82%		
7,372	7,486	7,486	11,848	347-3520	Fees - Tax Exempt	10,518	10,518	-11.23%		
-	-	-	500	347-3610	Memberships	1,741	1,741	100.00%		
2,545	794	385	-	366-1000	Contributions/Donations	-	-	0.00%		
104	-	-	-	369-9000	Miscellaneous Revenue	-	-	0.00%		
<b>\$ 73,251</b>	<b>\$ 66,432</b>	<b>\$ 66,023</b>	<b>\$ 68,698</b>	<b>TOTAL REVENUES</b>			<b>\$ 66,123</b>	<b>-3.75%</b>		
<b>Personal Services:</b>										
<b>3.60</b>	<b>4.10</b>	<b>4.10</b>	<b>4.10</b>	<b>Number of Funded Employees (FTE's)</b>			<b>4.00</b>			
99,292	116,369	123,905	130,484	573-1200	Regular Salaries	138,110	138,110	5.84%		
-	-	-	-	573-1201	Service Awards	595	595	100.00%		
-	-	108	-	573-1202	Incentive/Merit Pay	-	-	0.00%		
20,616	15,238	23,040	28,771	573-1300	Part-Time Wages	27,652	27,652	-3.89%		
15	3	32	20	573-1400	Salaries - Overtime	20	20	100.00%		
-	-	-	-	573-1401	Salaries - Overtime Holiday Worked	-	-	0.00%		
7,014	7,537	8,497	9,180	573-2100	FICA Taxes	9,664	9,664	5.27%		
1,640	1,763	1,987	2,147	573-2101	Medicare	2,260	2,260	5.27%		
21,970	27,288	27,628	32,319	573-2200	Retirement Contributions	59,401	59,401	83.80%		
1,363	1,502	1,541	1,567	573-2204	Retirement Contributions - DC Plan	1,602	1,602	2.22%		
24,128	28,042	27,949	32,027	573-2300	Dental, Life & Health Insurance	27,017	27,017	-15.64%		
398	219	533	671	573-2400	Worker's Compensation	650	650	-3.18%		
<b>\$ 176,435</b>	<b>\$ 197,959</b>	<b>\$ 215,220</b>	<b>\$ 237,187</b>	<b>Total Personal Services</b>			<b>\$ 266,971</b>	<b>12.56%</b>		
<b>Operating Expenditures:</b>										
1,878	2,530	2,422	3,230	573-3100	Professional Services	3,230	3,230	0.00%		
709	1,795	220	300	573-3400	Other Services	335	335	11.67%		
1,002	1,067	1,064	1,115	573-4100	Communication Services	2,712	2,712	143.23%		
157	135	45	200	573-4200	Postage	120	120	-40.00%		
14,868	15,179	14,846	16,148	573-4300	Utilities	11,255	11,255	-30.30%		
2,402	1,177	3,039	1,257	573-4400	Rentals & Leases	1,257	1,257	0.00%		
2,171	2,213	2,388	2,364	573-4610	Maintenance Contracts	2,383	2,383	0.80%		
43	35	158	100	573-4630	Equipment Repair	100	100	0.00%		
-	902	250	-	573-4640	Building Maintenance	-	-	0.00%		
954	-	996	1,300	573-4700	Printing & Binding	1,300	1,300	0.00%		
2,015	2,165	7,685	2,585	573-4800	Promotional Activities	2,585	2,585	0.00%		
824	1,325	811	1,490	573-5100	Office Supplies	1,490	1,490	0.00%		
1,940	1,050	1,065	2,250	573-5200	Operating Supplies	5,035	5,035	123.78%		
3	-	-	100	573-5204	Fuel & Oil	100	100	0.00%		
16,098	11,200	13,895	15,000	573-5205	Goods For Resale	15,000	15,000	0.00%		
-	288	430	400	573-5207	Program Expense	400	400	0.00%		
68	132	186	500	573-5210	Uniform Expense	500	500	0.00%		
909	1,637	2,759	1,500	573-5215	Exhibit / Collection Supplies	1,850	1,850	23.33%		
644	827	87	-	573-5223	Passport Fee Spending	-	-	0.00%		
191	49	74	-	573-5224	General Donation Spending	-	-	0.00%		
1,144	2,279	-	-	573-5225-27	Fundraising Spending	-	-	0.00%		
539	-	480	-	573-5231	Computer Hardware/Software	-	-	0.00%		
-	-	-	100	573-5234	Safety Supplies/Equipment	100	100	0.00%		
3,799	-	1,155	1,650	573-5250	Operating Supplies - Grounds Maintenance	650	650	-60.61%		
445	730	842	1,015	573-5400	Books, Dues & Publications	1,040	1,040	2.46%		
<b>\$ 52,803</b>	<b>\$ 46,714</b>	<b>\$ 54,897</b>	<b>\$ 52,604</b>	<b>Total Operating Expenditures</b>			<b>\$ 51,442</b>	<b>-2.21%</b>		

**001 GENERAL FUND - 1070 MUSEUM**

<b>Actual</b>				<b>Budget</b>		
<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17 Adopted</b>	<b>2017-18 Adopted</b>	<b>% Change</b>	
<b><u>Capital Outlay:</u></b>						
-	-	9,954	-	573-6402	Equipment	- 0.00%
1,396	-	-	-	573-6420	Computer Hardware/Software	- 0.00%
<b>\$ 1,396</b>	<b>\$ -</b>	<b>\$ 9,954</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ - 0.00%</b>
<b>\$ 230,634</b>	<b>\$ 244,672</b>	<b>\$ 280,071</b>	<b>\$ 289,791</b>		<b>TOTAL EXPENSES</b>	<b>\$ 318,413 9.88%</b>
<b>\$ (157,384)</b>	<b>\$ (178,240)</b>	<b>\$ (214,048)</b>	<b>\$ (221,093)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (252,290) 14.11%</b>

## MUSEUM

### DESCRIPTION



The Indian Temple Mound Museum was the first museum in Florida owned and operated by a municipality and is recognized for having one of the finest collections of prehistoric ceramics in the Southeast United States. Historic structures such as the Camp Walton Schoolhouse and Garnier Post Office Museums are fine examples of Northwest Florida history and house artifacts that relay the story of early Camp Walton. The Civil War Exhibits Building interprets the First Florida Militia and their activities while stationed at what we today call The Fort Walton Landing.

### MISSION

Share 14,000 years of Fort Walton culture and history through stewardship, education and interpretation of its prehistoric and historic collections. estimate

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

	Actual		YTD thru 06/30	Budget	
	2013-14	2014-15		2016-17	2017-18
Share Community History With Public					
Visitors Per General Visitation Hour of Operation	5.7	6.1	5.4	5.4	6.0
Educational Programming Visitors During Non-General Visitation Hours	3,985	3,750	5,025	3,888	4,200
Outreach Programming Visitors During Non-General Visitation Hours	5,575	8,200	8,695	10,982	6,000
City Savings from Volunteer Assistance	\$30,510	\$23,878	\$14,306	\$9,826	\$20,000
					\$20,000
					\$20,000

- ✓ Continue to improve public access to museum properties and downtown entertainment district.
- ✓ Provide event and activity programming to increase visitation to and public awareness of Heritage Park.
- ✓ Provide 2017 summer exhibit in partnership with Okaloosa County Tourist Development Council entitled "The French in Florida."
- ✓ Work with Scouting organizations to create badge work programs relating to Archaeology, Native Americans and the Civil War.

### FUTURE GOALS (FY19 & FY20)

- ✓ Complete NAGPRA process for 8OK6M (Fort Walton Temple Mound) archaeological site from filing to certification.
- ✓ Replace steps leading to observation deck atop Fort Walton Temple Mound.
- ✓ Create parking areas accessible to school buses, RVs and shuttle buses for improved public access to facilities.

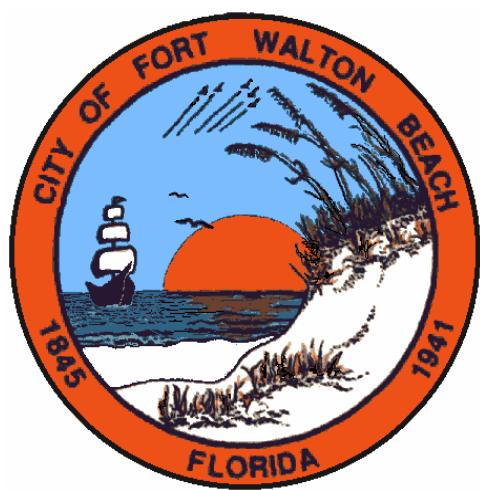


### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Continued training on museum programs, collections care, customer service and exhibits to museum staff and docents. This training will take place on a monthly basis.
- Honored our volunteers with certificates during the year for their dedicated service. Volunteer hours exceeded 3,000 hours with over 40 active volunteers.
- ✓ Museum saw the end of the Friends of the Museums and staff has taken on many of their former jobs such as a bi-monthly newsletter and membership drives.
- Continued Community Involvement: Museum partnership with Emerald Coast Archaeology Society allows visitors to view excavations and provides 4-6 guest lectures on archaeology subjects throughout the year. Museum partnership with Thunderbird Honor Guard strengthens ties to the Native American community and provides access to cultural demonstrations during the year. Museum partnership with Reeds Raiders at Bowlegs in defense of the City increases public awareness of museum activities and raises awareness that history can be fun. Museum partnership with Musical Echoes provides cultural and arts festival to general public which increases awareness and strengthens Native American commitment to the mound and museum. As Friends of the Museums partnership wind down, museum staff began providing increased commitments to educational and recreational programming such as Zombie Walk, Native American Day Open House and Camp Walton Christmas Open House which afforded locals ability to enjoy free days.

- Continued Public Awareness Campaign: The Indian Temple Mound Museum seeks out advertising opportunities and has been on various websites, Facebook, blogs, NWF Daily News, Emerald Coast Magazine, Visit Florida, FWB Chamber of Commerce, the Four Points Sheraton in-room compendium of things to do and see, 105.5 "The Wolf" and WYZB FM, WUWF's "Unearthing Pensacola" segments, and WEAR ABC Channel 3. The museums were able to display their events on various Lamar advertising boards which has increased visibility. Local organizational newsletters increase awareness, promote activities and show the accomplishments of the museums and their partners. These include Florida Public Archaeology Network (Pensacola), Baker Block News (Baker), Panhandle Historic Preservation Alliance News (reaches all panhandle), Emerald Coast Archaeology Society (OK County), Heritage News (Niceville); GWFC Our Voice Florida Woman's Club newsletter (OK County), Genealogical Society of Okaloosa County, and FOM Newsletter (various counties and states). Through TDC partnership we were able to have an ad at the Panama City Airport to advertise museum and City events.

- Completed First Families Phase I Project identifying founding families and their current representatives for archival and display presentation at the Camp Walton Schoolhouse Museum. As a result of this project we have established useful relationships in the community as well as being recognized as a research resource in the community.
- ✓ Continued programming activities designed to match State Standards for Civil War education and attract older grades field trips to museum. This program has allowed middle school students to enjoy field trip programming.



**001 GENERAL FUND - 1080 CEMETERY**

Actual				2016-17				Budget		
2013-14	2014-15	2015-16	Adopted	2013-14	2014-15	2015-16	Adopted	2017-18	%	
								Adopted	Change	
143,150	187,635	187,635	175,000	343-8000	Sale of Lots			121,020	-30.85%	
14,545	6,975	6,975	10,546	343-8100	Crypt Sales			12,255	16.21%	
15,455	4,335	4,335	9,966	343-8200	Niche Sales			18,398	84.60%	
4,175	4,825	4,825	12,000	343-8300	Weekend/Holidays Interments			21,375	78.13%	
179,150	175,500	175,500	160,000	343-8400	Openings/Closings			167,385	4.62%	
2,536	-	-	-	343-8500	Transfer Fees			2,726	100.00%	
-	-	-	22,350	381-2400	Transfer from Beal Memorial Cemetery Fund			24,850	11.19%	
<b>\$ 359,011</b>	<b>\$ 379,270</b>	<b>\$ 379,270</b>	<b>\$ 389,862</b>	<b>TOTAL REVENUES</b>				<b>\$ 368,008</b>	<b>-5.61%</b>	
				<b>Personal Services:</b>						
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>				<b>3.00</b>		
89,455	93,355	96,847	99,402	539-1200	Regular Salaries			102,604	3.22%	
-	-	-	108	539-1201	Service Awards			324	200.00%	
447	630	495	500	539-1400	Salaries - Overtime			500	0.00%	
25	184	79	100	539-1401	Salaries - Overtime Holiday Worked			100	0.00%	
4,906	5,177	5,339	5,375	539-2100	FICA Taxes			5,536	3.00%	
1,147	1,211	1,249	1,257	539-2101	Medicare			1,295	3.00%	
26,783	29,487	28,736	32,405	539-2200	Retirement Contributions			57,458	77.31%	
23,730	24,614	24,666	28,125	539-2300	Dental, Life & Health Insurance			29,877	6.23%	
4,894	4,572	5,209	5,298	539-2400	Worker's Compensation			5,470	3.24%	
<b>\$ 151,388</b>	<b>\$ 159,230</b>	<b>\$ 162,619</b>	<b>\$ 172,571</b>	<b>Total Personal Services</b>				<b>\$ 203,163</b>	<b>17.73%</b>	
				<b>Operating Expenditures:</b>						
948	948	948	950	539-3100	Professional Services			950	0.00%	
56,930	59,625	69,170	60,000	539-3400	Other Services			74,000	23.33%	
-	-	450	-	539-3450	Other Services - Grounds Maintenance			-	0.00%	
855	856	847	870	539-4100	Communication Services			2,504	187.82%	
64,721	69,013	68,460	63,422	539-4300	Utilities			54,465	-14.12%	
42	42	42	60	539-4400	Rentals & Leases			60	0.00%	
615	603	796	852	539-4610	Maintenance Contracts			869	2.00%	
		325	-	539-4620	Vehicle Repair			-	0.00%	
2,769	1,270	712	1,850	539-4630	Equipment Repair			1,850	0.00%	
-	9,020	1,075	-	539-4640	Building Maintenance			6,500	100.00%	
15,480	-	6,410	-	539-4980	Repurchase Cemetery Lots			-	0.00%	
518	1,419	1,918	1,375	539-5200	Operating Supplies			1,375	0.00%	
1,325	1,265	1,123	1,313	539-5204	Fuel & Oil			687	-47.68%	
150	122	215	225	539-5210	Uniform Expense			180	-20.00%	
211	211	-	-	539-5231	Computer Hardware/Software			-	0.00%	
509	660	471	1,100	539-5233	Tools			1,100	0.00%	
220	213	183	570	539-5234	Safety Supplies/Equipment			600	5.26%	
12,022	-	9,462	15,925	539-5250	Operating Supplies - Grounds Maintenance			15,925	0.00%	
-	-	-	40	539-5500	Training			40	0.00%	
<b>\$ 157,315</b>	<b>\$ 145,268</b>	<b>\$ 162,608</b>	<b>\$ 148,552</b>	<b>Total Operating Expenditures</b>				<b>\$ 161,105</b>	<b>8.45%</b>	
				<b>Capital Outlay:</b>						
-	5,501	26,673	19,250	539-6214	Building Improvements			-	-100.00%	
-	-	-	3,100	539-6355	Landscaping & Fences			10,600	241.94%	
-	-	18,848	-	539-6402	Equipment			7,750	100.00%	
-	-	-	-	539-6420	Computer Hardware/Software			-	0.00%	
<b>\$ -</b>	<b>\$ 5,501</b>	<b>\$ 45,521</b>	<b>\$ 22,350</b>	<b>Total Capital Outlay</b>				<b>\$ 18,350</b>	<b>-17.90%</b>	
				<b>Capital Improvements Program:</b>						
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>				<b>\$ -</b>	<b>0.00%</b>	
				<b>Interfund Transfers:</b>						

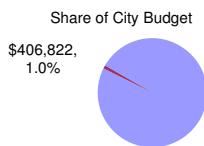
001 GENERAL FUND - 1080 CEMETERY

Actual				2016-17		Budget	
2013-14	2014-15	2015-16	Adopted			2017-18	%
20,869	34,423	24,668	35,000	581-9162	Transfer to Beal Memorial Perpetual Care Fund Lot Sales - 20% of revenues	24,204	-30.85%
\$ 20,869	\$ 34,423	\$ 24,668	\$ 35,000		Total Interfund Transfers	\$ 24,204	-30.85%
\$ 329,572	\$ 344,422	\$ 395,416	\$ 378,473		TOTAL EXPENSES	\$ 406,822	7.49%
\$ 29,439	\$ 34,848	\$ (16,146)	\$ 11,389		NET REVENUE / (EXPENSE)	\$ (38,814)	-440.80%

## CEMETERY

### DESCRIPTION

Cemetery staff is responsible for the sale of plots, niches, and mausoleum spaces; grounds maintenance; and supervision of funerals at the City's two cemeteries – Beal Memorial Cemetery and Brooks Cemetery.



### MISSION

Provide a well-maintained and peaceful resting place of burial.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Provide a Well-Maintained Resting Place of Burial

Cemetery Grounds with Turf in Good Condition



- ✓ Install Roadway between storage facilities.
- ✓ Stamp additional area in Hope Section.
- ✓ Repair worn doors in niche wall.

	Actual				YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18		
Cemetery Grounds with Turf in Good Condition	86%	90%	95%	90%	95%	95%		

### FUTURE GOALS (FY19 & FY20)

- ✓ Research plot location software to ensure the quality of cemetery services.
- ✓ Develop a sod farm in open area of cemetery for use for newly dug graves.
- ✓ Install central control system for irrigation.

### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Planted 5 Oak trees and 5 Crape Myrtle trees in the new Hope Section addition.



**001 GENERAL FUND - 1200 ENGINEERING SERVICES**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
				<b>Revenues:</b>			
3,200	3,800	3,800	4,533	341-3001	Overhead Banner Installation Fee	5,190	14.49%
-	-	-	-	341-9310	Engineering Drawings	32	100.00%
1,630	-	-	-	366-1000	Contributions/Donations	-	0.00%
<b>\$ 4,830</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>	<b>\$ 4,533</b>	<b>TOTAL REVENUES</b>		<b>\$ 5,222</b>	<b>100.00%</b>
				<b>Personal Services:</b>			
<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>3.00</b>	
82,282	82,019	86,952	85,874	541-1100	Executive Salaries	87,763	2.20%
118,911	123,007	69,287	68,041	541-1200	Regular Salaries	66,759	-1.88%
54	-	108	54	541-1201	Service Awards	-	-100.00%
-	-	541	-	541-1202	Incentive/Merit Pay	-	0.00%
900	152	230	250	541-1400	Overtime	250	0.00%
11,889	11,878	11,091	8,905	541-2100	FICA Taxes	9,034	1.45%
2,754	2,778	2,594	2,083	541-2101	Medicare	2,113	1.43%
16,911	18,304	1,614	-	541-2200	Retirement Contributions	-	0.00%
9,537	9,705	9,952	10,158	541-2204	Retirement Contributions - DC Plan	8,607	-15.27%
28,640	29,687	20,169	22,705	541-2300	Dental, Life & Health Insurance	24,114	6.21%
356	306	267	262	541-2400	Worker's Compensation	263	0.20%
<b>\$ 272,234</b>	<b>\$ 277,836</b>	<b>\$ 202,806</b>	<b>\$ 198,331</b>	<b>Total Personal Services</b>		<b>\$ 198,903</b>	<b>0.29%</b>
				<b>Operating Expenditures:</b>			
5,326	5,547	5,610	5,878	541-3100	Professional Services	3,604	-38.69%
80	195	958	2,297	541-4000	Travel and Per Diem	2,297	0.00%
1,947	1,537	1,496	1,306	541-4100	Communication Services	1,207	-7.58%
7,038	5,896	4,865	6,565	541-4200	Postage	6,565	0.00%
6,359	5,829	3,263	5,199	541-4400	Rentals & Leases	3,663	-29.54%
2,200	3,800	4,100	4,300	541-4610	Maintenance Contracts	2,500	-41.86%
-	-	7	125	541-4620	Vehicle Repair	125	0.00%
450	242	707	600	541-4630	Equipment Repair	600	0.00%
4,278	5,295	5,629	8,050	541-5100	Office Supplies	7,689	-4.48%
449	860	333	500	541-5200	Operating Supplies	500	0.00%
-	350	381	403	541-5204	Fuel & Oil	550	36.48%
-	156	298	300	541-5210	Uniform Expense	300	0.00%
-	153	48	100	541-5234	Safety Supplies/Equipment	100	0.00%
256	179	317	185	541-5400	Books, Dues & Publications	185	0.00%
423	149	1,205	1,954	541-5500	Training	1,954	0.00%
<b>\$ 31,811</b>	<b>\$ 30,190</b>	<b>\$ 29,216</b>	<b>\$ 37,762</b>	<b>Total Operating Expenditures</b>		<b>\$ 31,839</b>	<b>-15.63%</b>
				<b>Capital Outlay:</b>			
-	19,426	-	-	541-6404	Trucks	-	0.00%
698	-	-	-	541-6420	Computer Hardware/Software	-	0.00%
<b>\$ 698</b>	<b>\$ 19,426</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
				<b>Debt Service</b>			
901	923	741	742	581-9121	Transfer to Debt Service Fund	742	0.06%
				Phone System Lease - year 5 of 6			
<b>\$ 901</b>	<b>\$ 923</b>	<b>\$ 741</b>	<b>\$ 742</b>	<b>Total Debt Service</b>		<b>\$ 742</b>	<b>0.06%</b>
<b>\$ 305,644</b>	<b>\$ 328,375</b>	<b>\$ 232,763</b>	<b>\$ 236,835</b>	<b>TOTAL EXPENSES</b>		<b>\$ 231,485</b>	<b>-2.26%</b>
<b>\$ (300,814)</b>	<b>\$ (324,575)</b>	<b>\$ (228,963)</b>	<b>\$ (232,302)</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (226,262)</b>	<b>-2.60%</b>

# ENGINEERING SERVICES

## DESCRIPTION

Share of City Budget

\$231,485,  
0.6%



Public Works Administration provides for the coordination of all Public Works divisions while ensuring the efficient operation of internal and external services.

## MISSION

Provide high quality, timely, and cost effective services in all facets of operations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

**Provide the highest levels of customer service**

- Implement new software for the building and planning divisions
- Complete Facility Assessment & Field Office Complex design
- Implement equipment maintenance & replacement schedules

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 06/30 2016-17	2016-17	2017-18
Implement new software for the building and planning divisions				annual measure		100%
Complete Facility Assessment & Field Office Complex design				annual measure		100%
Implement equipment maintenance & replacement schedules				annual measure		100%

- ✓ The implementation of new software will increase efficiency within the permitting divisions of the City.
- ✓ The design of a new Field Office Complex will increase efficiency of services and reduce reoccurring costs.
- ✓ By developing a programed equipment maintenance process, the City will improve the efficiency of maintenance and replacement of equipment in all divisions.



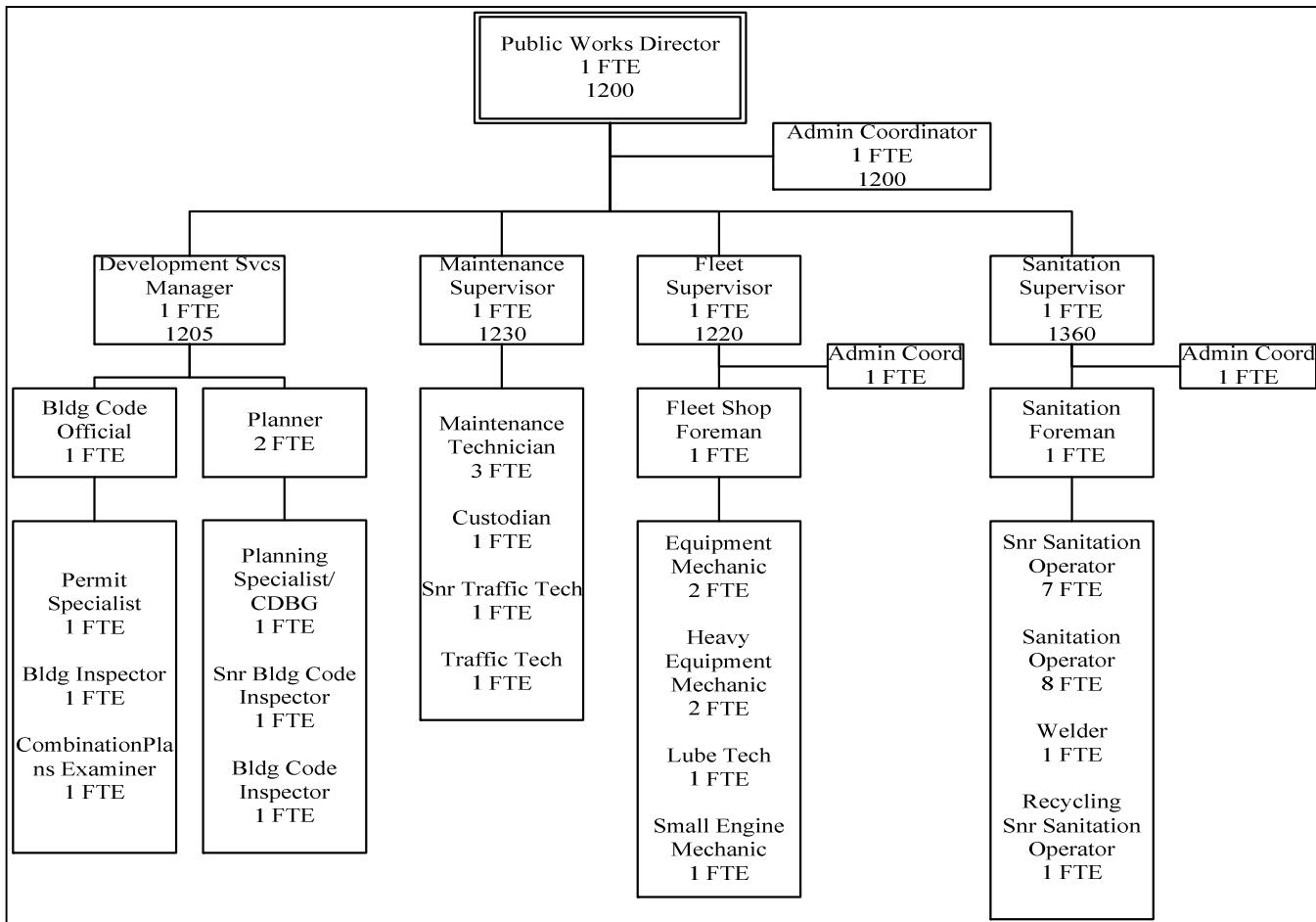
## FUTURE GOALS (FY19 & FY20)

- ✓ Implement recommendations from the CRA Plan update and the Downtown Master plan.
- ✓ Construct new Field Office Complex.



## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Previously the accomplishments for this division were shared with the newly created GIS division.

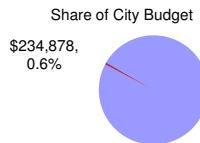




**001 GENERAL FUND - 1205 PLANNING & ZONING**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted				
				<u>Revenues:</u>			
7,209	13,385	13,385	15,882	329-1001	Zoning/Variances Fees	40,562	155.39%
1,529	4,425	4,425	5,979	329-2000	Zoning Site Plan Review	11,007	84.10%
-	-	-	-	329-9010	Licenses & Registrations	500	100.00%
<b>\$ 8,738</b>	<b>\$ 17,809</b>	<b>\$ 17,809</b>	<b>\$ 21,861</b>		<b>TOTAL REVENUES</b>	<b>\$ 52,069</b>	<b>138.18%</b>
				<u>Personal Services:</u>			
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>4.00</b>		<b>Number of Funded Employees (FTE's)</b>	<b>4.00</b>	
63,801	76,368	141,898	160,093	515-1200	Regular Salaries	163,614	2.20%
54	-	-	54	515-1201	Service Awards	-	-100.00%
-	-	108	-	515-1202	Incentive/Merit Pay	-	0.00%
13	31	120	150	515-1400	Overtime	150	0.00%
3,559	4,234	8,446	9,471	515-2100	FICA Taxes	9,115	-3.76%
859	990	1,975	2,215	515-2101	Medicare	2,132	-3.77%
-	-	12,024	-	515-2200	Retirement Contributions	-	-100.00%
3,187	1,623	5,393	8,004	515-2204	Retirement Contributions - DC Plan	9,245	15.50%
11,094	20,442	22,935	33,838	515-2300	Dental, Life & Health Insurance	31,578	-6.68%
103	104	228	257	515-2400	Worker's Compensation	263	2.15%
-	(2,825)	(6,779)	(9,141)	515-1296	Salary Allocation Reimb from FBC Fund	(9,376)	2.57%
-	-	(7,670)	(9,141)	515-1297	Salary Allocation Reimb from CDBG Fund	-	-100.00%
<b>\$ 82,671</b>	<b>\$ 100,967</b>	<b>\$ 178,678</b>	<b>\$ 195,800</b>		<b>Total Personal Services</b>	<b>\$ 206,720</b>	<b>5.58%</b>
				<u>Operating Expenditures:</u>			
9,694	11,544	24,200	29,898	515-3100	Professional Services	19,420	-35.05%
949	1,174	1,353	1,200	515-4000	Travel and Per Diem	1,200	0.00%
370	373	825	957	515-4100	Communication Services	857	-10.45%
-	-	-	757	515-4200	Postage	757	0.00%
-	-	-	500	515-4610	Maintenance Contracts	-	-100.00%
	254	-	-	515-4630	Repair/Maint Services	-	0.00%
1,009	827	952	1,900	515-4700	Printing & Binding	1,650	-13.16%
174	57	291	500	515-5100	Office Supplies	300	-40.00%
60	630	90	125	515-5200	Operating Supplies	375	200.00%
97	94	411	400	515-5210	Uniform Expense	400	0.00%
-	2,696	1,890	-	515-5231	Computer Hardware/Software	-	0.00%
331	300	789	942	515-5400	Books, Dues & Publications	942	0.00%
723	950	1,382	1,900	515-5500	Training	1,885	-0.79%
<b>\$ 13,408</b>	<b>\$ 18,901</b>	<b>\$ 32,183</b>	<b>\$ 39,079</b>		<b>Total Operating Expenditures</b>	<b>\$ 27,786</b>	<b>-28.90%</b>
				<u>Capital Outlay:</u>			
-	7,315	-	-	515-6420	Computer Hardware/Software	-	0.00%
<b>\$ -</b>	<b>\$ 7,315</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
				<u>Debt Service</u>			
409	369	530	371	581-9121	Transfer to Debt Service Fund	371	0.00%
					Phone System Lease - year 5 of 6		
<b>\$ 409</b>	<b>\$ 369</b>	<b>\$ 530</b>	<b>\$ 371</b>		<b>Total Debt Service</b>	<b>\$ 371</b>	<b>0.00%</b>
<b>\$ 96,488</b>	<b>\$ 127,552</b>	<b>\$ 211,391</b>	<b>\$ 235,250</b>		<b>TOTAL EXPENSES</b>	<b>\$ 234,878</b>	<b>-0.16%</b>
<b>\$ (87,750)</b>	<b>\$ (109,743)</b>	<b>\$ (193,581)</b>	<b>\$ (213,389)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (182,809)</b>	<b>-14.33%</b>

## PLANNING & ZONING



### DESCRIPTION

Planning is responsible for sustainable growth and development in Fort Walton Beach, ensuring implementation of the Comprehensive Plan, and compliance with the Land Development Code. Staff facilitates and serves on various boards and committees.

### MISSION

Foster sustainable development by providing professional and technical services to City Council, citizen boards, property owners, and businesses in order to promote high quality of life and prosperity for the citizens of Fort Walton Beach.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Reduce Commercial & Industrial Vacancies

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 03/31	2016-17	2017-18
Vacant Parcels - Commerce & Technology Park	n/a	n/a	n/a	n/a	n/a	n/a
Vacant Parcels - CRA	n/a	n/a	n/a	n/a	n/a	n/a
<b>Increase Development Activity Citywide</b>						
(Net) New Business Openings	69	54	77	45	60	60
New Developments Approved	9	13	10	3	10	10
Parcels Annexed into the City	1	0	2	2	1	1
Population Increase	0.97%	0.97%	0.99%	annual measure	1.5%	1.5%

- ✓ Ensure the effectiveness and efficiency of City codes and regulations by updating the City Code of Ordinances.
- ✓ Plan for a comprehensive multi-modal transportation system by updating the Inventory of Sidewalks map.

### FUTURE GOALS (FY19 & FY20)

- ✓ Promote sustainable economic growth through the use of efficient business and development review services.
- ✓ Plan for and implement a reliable, efficient, and pedestrian-friendly transportation network in the City.



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Updated sections of the City Land Development Code to increase effectiveness and efficiency.
- ✓ Rezoned approximately 1.32 acres in the City to provide consistency with existing land use and surrounding uses.
- ✓ Annexed two properties totaling approximately 1 acre into the City limits.
- ✓ Completed new L: Drive procedures and policies.

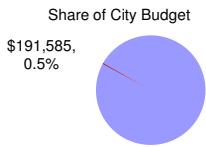
**001 GENERAL FUND - 1217 CODE ENFORCEMENT**

Actual				2016-17				Budget		
2013-14	2014-15	2015-16	Adopted	2016-17	Adopted	2017-18	Adopted	% Change		
19,227	19,215	19,215	30,000	354-1000	Code Enforcement - Fines		37,000	23.33%		
12,025	7,265	7,265	7,500	354-1010	Code Enforcement - Fees		7,500	0.00%		
<b>\$ 31,252</b>	<b>\$ 26,480</b>	<b>\$ 26,480</b>	<b>\$ 37,500</b>		<b>TOTAL REVENUES</b>		<b>\$ 44,500</b>	<b>18.67%</b>		
<b>Revenues:</b>										
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>Number of Funded Employees (FTE's)</b>		<b>2.00</b>			
93,620	94,983	97,271	94,369	529-1200	Regular Salaries		98,656	4.54%		
			325	529-1201	Service Awards		-	-100.00%		
103	134	48	150	529-1400	Overtime		150	0.00%		
5,524	5,598	5,746	5,519	529-2100	FICA Taxes		5,746	4.12%		
1,292	1,309	1,344	1,291	529-2101	Medicare		1,344	4.10%		
27,770	29,950	28,863	30,765	529-2200	Retirement Contributions		55,247	79.58%		
13,840	14,364	14,388	16,420	529-2300	Dental, Life & Health Insurance		17,484	6.48%		
1,854	1,563	1,626	1,566	529-2400	Worker's Compensation		1,638	4.58%		
<b>\$ 144,002</b>	<b>\$ 147,902</b>	<b>\$ 149,284</b>	<b>\$ 150,405</b>		<b>Total Personal Services</b>		<b>\$ 180,265</b>	<b>19.85%</b>		
<b>Personal Services:</b>										
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>Number of Funded Employees (FTE's)</b>		<b>2.00</b>			
2,837	2,893	2,951	3,040	529-3100	Professional Services		5,789	90.43%		
-	-	223	500	529-3400	Other Services		500	0.00%		
1,766	533	661	1,105	529-4000	Travel and Per Diem		1,000	9.50%		
855	801	761	858	529-4100	Communication Services		1,338	55.94%		
35	282	236	200	529-4620	Vehicle Repair		200	0.00%		
-	35	-	-	529-4700	Printing & Binding		-	0.00%		
149	-	-	97	529-5200	Operating Supplies		97	0.00%		
1,195	896	767	783	529-5204	Fuel & Oil		915	16.86%		
-	-	-	400	529-5210	Uniform Expense		400	0.00%		
-	-	284	-	529-5231	Computer Hardware/Software		-	0.00%		
180	110	70	110	529-5400	Books, Dues & Publications		110	0.00%		
795	350	450	600	529-5500	Training		600	0.00%		
<b>\$ 7,812</b>	<b>\$ 5,901</b>	<b>\$ 6,404</b>	<b>\$ 7,693</b>		<b>Total Operating Expenditures</b>		<b>\$ 10,949</b>	<b>42.32%</b>		
<b>Operating Expenditures:</b>										
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>Number of Funded Employees (FTE's)</b>		<b>2.00</b>			
2,837	2,893	2,951	3,040	529-3100	Professional Services		5,789	90.43%		
-	-	223	500	529-3400	Other Services		500	0.00%		
1,766	533	661	1,105	529-4000	Travel and Per Diem		1,000	9.50%		
855	801	761	858	529-4100	Communication Services		1,338	55.94%		
35	282	236	200	529-4620	Vehicle Repair		200	0.00%		
-	35	-	-	529-4700	Printing & Binding		-	0.00%		
149	-	-	97	529-5200	Operating Supplies		97	0.00%		
1,195	896	767	783	529-5204	Fuel & Oil		915	16.86%		
-	-	-	400	529-5210	Uniform Expense		400	0.00%		
-	-	284	-	529-5231	Computer Hardware/Software		-	0.00%		
180	110	70	110	529-5400	Books, Dues & Publications		110	0.00%		
795	350	450	600	529-5500	Training		600	0.00%		
<b>\$ 7,812</b>	<b>\$ 5,901</b>	<b>\$ 6,404</b>	<b>\$ 7,693</b>		<b>Total Operating Expenditures</b>		<b>\$ 10,949</b>	<b>42.32%</b>		
<b>Capital Outlay:</b>										
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>Number of Funded Employees (FTE's)</b>		<b>2.00</b>			
-	-	19,841	-	529-6404	Trucks		-	0.00%		
-	1,076	-	-	529-6420	Computer Hardware/Software		-	0.00%		
<b>\$ -</b>	<b>\$ 1,076</b>	<b>\$ 19,841</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>		
<b>Debt Service</b>										
<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>Number of Funded Employees (FTE's)</b>		<b>2.00</b>			
409	369	363	742	581-9121	Transfer to Debt Service Fund		371	0.00%		
					Phone System Lease - year 5 of 6					
<b>\$ 409</b>	<b>\$ 369</b>	<b>\$ 363</b>	<b>\$ 742</b>		<b>Total Debt Service</b>		<b>\$ 371</b>	<b>0.00%</b>		
<b>\$ 152,224</b>	<b>\$ 155,247</b>	<b>\$ 175,892</b>	<b>\$ 158,840</b>		<b>TOTAL EXPENSES</b>		<b>\$ 191,585</b>	<b>20.62%</b>		
<b>\$ (120,971)</b>	<b>\$ (128,767)</b>	<b>\$ (149,412)</b>	<b>\$ (121,340)</b>		<b>NET REVENUE / (EXPENSE)</b>		<b>\$ (147,085)</b>	<b>21.22%</b>		

## CODE ENFORCEMENT

### DESCRIPTION

Code Enforcement routinely inspects properties for code violations and responds to citizen complaints regarding code, zoning, or land use violations.



### MISSION

Ensure adherence to the City's Code of Ordinances and achieve a high complaint resolution rate.

<b>CURRENT GOALS, OBJECTIVES, &amp; METRICS (FY18)</b>	<b>Actual</b>				<b>YTD thru 06/30</b>		<b>Budget</b>	
	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>		
<b>Implement Nuisance Abatement Program</b>								
Number of Derelict Properties Brought Into Compliance - CRA	2	1	0	0	2	2		
Number of Derelict Properties Brought Into Compliance - non-CRA	1	0	0	0	1	1		

- ✓ Rewrite the Code Enforcement S.O.P. to bring it in line with the newly adopted Mitigation Procedures and the newly adopted Code

### FUTURE GOALS (FY19 & FY20)

- ✓ Implement new policy and procedures for the resolution of liens and orders issued by the Code Enforcement Board.



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Maintained a 98% code case compliance ratio without the need for Code Enforcement Board action.
- ✓ Streamline and modernize the Code Enforcement process by evaluating operational ordinances and revising where necessary.

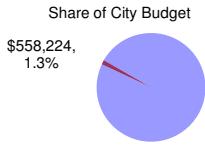
**001 GENERAL FUND - 1220 FLEET**

Actual					Budget	
2013-14	2014-15	2015-16	2016-17 Adopted		2017-18 Adopted	% Change
736	225	225	20	365-1010		
\$ 736	\$ 225	\$ 225	\$ 20		\$ 20	0.00%
<b>Revenues:</b>						
Sale of Used Oil					20	0.00%
<b>TOTAL REVENUES</b>					\$ 20	0.00%
<b>Personal Services:</b>						
<i>Number of Funded Employees (FTE's)</i>					<b>9.00</b>	
241,976	270,171	274,075	303,608	519-1200	305,339	0.57%
217	-	487	-	519-1201	-	0.00%
-	-	108	-	519-1202	-	0.00%
-	-	5,575	-	519-1300	-	0.00%
1,387	1,472	640	1,500	519-1400	1,000	-33.33%
-	-	154	-	519-1401	500	0.00%
13,993	14,964	15,678	16,648	519-2100	16,902	1.52%
3,273	3,500	3,667	3,893	519-2101	3,953	1.53%
48,558	50,034	43,244	45,813	519-2200	59,717	30.35%
2,673	5,613	6,516	9,197	519-2204	10,858	18.07%
38,621	55,077	63,348	83,125	519-2300	83,142	0.02%
5,040	4,965	6,011	6,468	519-2400	6,488	0.31%
<b>\$ 355,736</b>	<b>\$ 405,795</b>	<b>\$ 419,503</b>	<b>\$ 470,252</b>		<b>\$ 487,900</b>	<b>3.75%</b>
<b>Operating Expenditures:</b>						
Professional Services					8,753	-2.57%
6,857	7,444	7,734	8,984	519-3100	2,500	13.64%
350	1,925	1,730	2,200	519-3400	900	200.00%
59	60	-	450	519-4000	1,126	-21.72%
1,376	1,361	1,308	1,438	519-4100	-	0.00%
-	-	135	-	519-4200	24,713	-12.22%
24,175	30,722	26,447	28,154	519-4300	649	0.00%
-	594	239	649	519-4400	2,115	28.56%
1,315	876	721	1,645	519-4610	520	0.00%
1,614	2,148	477	520	519-4620	2,500	0.00%
273	2,618	1,942	2,500	519-4630	Building Maintenance	-
2,767	1,193	3,887	-	519-4640	100	100.00%
-	-	59	-	519-5100	Operating Supplies	12,500
11,169	8,749	12,826	11,650	519-5200	Fleet Maintenance Clearing Account	7.30%
1,737	-	11,152	-	519-5203	Fuel & Oil	-
1,844	2,150	2,283	2,582	519-5204	Uniform Expense	2,196
726	731	866	1,350	519-5210	Computer Hardware/Software	-14.95%
-	589	1,506	-	519-5231	Tools	1,350
699	780	951	2,100	519-5233	Safety Supplies/Equipment	-100.00%
580	675	660	1,200	519-5234	Training	2,600
1,577	1,323	380	2,100	519-5500	<b>Total Operating Expenditures</b>	23.81%
<b>\$ 57,116</b>	<b>\$ 63,938</b>	<b>\$ 75,303</b>	<b>\$ 67,522</b>		<b>\$ 66,281</b>	<b>-1.84%</b>
<b>Capital Outlay:</b>						
Equipment					3,300	22.22%
11,486	42,196	29,337	2,700	519-6402	Trucks	-
	26,419	-	-	519-6404	<b>Total Capital Outlay</b>	<b>\$ 3,300</b>
<b>\$ 11,486</b>	<b>\$ 68,614</b>	<b>\$ 29,337</b>	<b>\$ 2,700</b>			<b>22.22%</b>
<b>Debt Service:</b>						
Transfer to Debt Service Fund					742	0.00%
Phone System Lease - year 5 of 6					<b>Total Debt Service</b>	<b>\$ 742</b>
<b>\$ 818</b>	<b>\$ 738</b>	<b>\$ 726</b>	<b>\$ 371</b>			<b>0.00%</b>
<b>\$ 425,157</b>	<b>\$ 539,086</b>	<b>\$ 524,868</b>	<b>\$ 540,845</b>		<b>TOTAL EXPENSES</b>	<b>\$ 558,224</b>
<b>\$ (424,421)</b>	<b>\$ (538,861)</b>	<b>\$ (524,643)</b>	<b>\$ (540,825)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (558,204)</b>
						<b>3.21%</b>

## FLEET

### DESCRIPTION

Fleet is responsible for maintaining safe, reliable, economical, and environmentally-friendly vehicles and heavy equipment.



### MISSION

Ensure fleet is available and functioning properly.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Minimize Unscheduled/Unanticipated Downtime and Repairs

Workload Attributable to Scheduled Preventative Maintenance & Inspections

	Actual		YTD thru 03/31	Budget	
	2013-14	2014-15		2016-17	2017-18
Workload Attributable to Scheduled Preventative Maintenance & Inspections	33%	36%	40%	39%	39%
Workload Attributable to In House Repairs	64%	55%	58%	59%	57%
Workload Attributable to Commercial Repairs	3%	9%	3%	2%	3%
Repeat Repairs that is Performed	n/a	1	0	0	1%

Workload Attributable to Scheduled Preventative Maintenance & Inspections	33%	36%	40%	39%	39%
Workload Attributable to In House Repairs	64%	55%	58%	59%	57%
Workload Attributable to Commercial Repairs	3%	9%	3%	2%	3%
Repeat Repairs that is Performed	n/a	1	0	0	1%

- ✓ Continue to improve the garage with modern equipment and techniques to reduce the amount of commercial repairs needed.
- ✓ Continue to improve customer service with fellow city employees.
- ✓ Continue to train fleet personnel through manufacturer training to help down time and maintain lower repair cost.

### FUTURE GOALS (FY19 & FY20)

- ✓ Reduce repair costs while maintaining safe working order of all vehicles and equipment in the City's fleet.
- ✓ Centralize the fleet operations to the city garage
- ✓ Implement the Fleet replacement schedule to improve the City's fleet.



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Updating the wash rack to help keep the City's heavy equipment and large trucks clean and helping with the City image.
- ✓ Outfitted all service trucks to be able to do timely repairs while on road calls.
- ✓ Implemented Ford technical resource system through World Ford to have access to factory manuals, TSB's and updated repair procedures.

**001 GENERAL FUND - 1230 FACILITIES**

Actual					2016-17		Budget	
2013-14	2014-15	2015-16	Adopted				2017-18	%
							Adopted	Change
					<b>Revenues:</b>			
					365	341-9330	Special Events - Barricades, Orange Cones	346 -5.27%
-	496	496			445	341-9600	Sign Shop Sales	400 -10.11%
281	513	513			-	347-4020	Special Events - Landing/Chester Pruitt	- 0.00%
621	-	-					<b>TOTAL REVENUES</b>	<b>\$ 746</b> <b>-7.93%</b>
<b>\$ 902</b>	<b>\$ 1,009</b>	<b>\$ 1,009</b>	<b>\$ 810</b>					
					<b>Personal Services:</b>			
					<b>Number of Funded Employees (FTE's)</b>			
<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>				<b>7.00</b>	
226,181	230,368	239,373	251,983	519-1200	Regular Salaries		249,900	-0.83%
-	-	162	271	519-1201	Service Awards		173	-36.16%
2,648	1,636	1,829	3,000	519-1400	Salaries - Overtime		3,000	0.00%
92	-	103	-	519-1401	Salaries - Overtime Holiday Worked		-	0.00%
13,806	13,586	14,061	14,544	519-2100	FICA Taxes		14,520	-0.17%
3,229	3,177	3,288	3,402	519-2101	Medicare		3,396	-0.17%
55,897	49,367	48,503	55,226	519-2200	Retirement Contributions		74,629	35.13%
2,941	4,794	4,469	5,502	519-2204	Retirement Contributions - DC Plan		7,412	34.71%
17,160	23,878	28,416	33,708	519-2300	Dental, Life & Health Insurance		37,689	11.81%
9,744	8,019	9,950	12,215	519-2400	Worker's Compensation		11,189	-8.40%
<b>\$ 331,699</b>	<b>\$ 334,826</b>	<b>\$ 350,155</b>	<b>\$ 379,851</b>		<b>Total Personal Services</b>		<b>\$ 401,908</b>	<b>5.81%</b>
					<b>Operating Expenditures:</b>			
					<b>Professional Services</b>			
750	-	3,950	-	519-3100	Professional Services		-	0.00%
6,144	3,257	5,000	1,100	519-3400	Other Services		1,100	0.00%
-	-	34	-	519-4000	Travel and Per Diem		-	0.00%
4,113	4,199	3,286	3,728	519-4100	Communication Services		3,823	2.55%
115,468	122,265	148,494	150,811	519-4300	Utilities		168,281	11.58%
648	601	239	649	519-4400	Rentals & Leases		649	0.00%
29,371	33,043	3,308	37,149	519-4610	Maintenance Contracts		38,589	3.88%
6,070	3,485	3,445	2,750	519-4620	Vehicle Repair		2,750	0.00%
3,736	686	4,113	300	519-4630	Equipment Repair		300	0.00%
44,117	49,140	72,936	197,900	519-4640	Building Maintenance		177,291	-10.41%
78,897	141,150	122,907	208,711	519-4645	Heating/Cooling Repairs		203,467	-2.51%
756	-	-	1,500	519-4670	Traffic Signals		1,500	0.00%
88	16	33	200	519-5100	Office Supplies		400	100.00%
4,800	10,400	5,828	6,305	519-5200	Operating Supplies		6,305	0.00%
10,412	6,728	5,312	4,502	519-5204	Fuel & Oil		5,916	31.41%
514	363	533	700	519-5210	Uniform Expense		420	-40.00%
219	-	682	-	519-5231	Computer Hardware/Software		600	100.00%
1,801	3,495	2,872	1,550	519-5233	Tools		5,630	263.23%
833	804	1,089	1,525	519-5234	Safety Supplies/Equipment		1,525	0.00%
10,753	11,681	16,434	13,050	519-5301	Street Markings		13,050	0.00%
280	320	295	-	519-5500	Training		-	0.00%
(318)	-	(5,375)	-	519-9905	Capitalized Costs Allocation - Labor		-	0.00%
(134)	-	(1,953)	-	519-9906	Capitalized Costs Allocation - Benefits		-	0.00%
(55)	-	(1,158)	-	519-9907	Capitalized Costs Allocation - Overhead		-	0.00%
<b>\$ 319,262</b>	<b>\$ 391,634</b>	<b>\$ 392,304</b>	<b>\$ 632,430</b>		<b>Total Operating Expenditures</b>		<b>\$ 631,596</b>	<b>-0.13%</b>
					<b>Capital Outlay:</b>			
					<b>Equipment</b>			
734	-	-	-	519-6402	Equipment		-	0.00%
195,231	-	22,785	-	519-6404	Trucks		-	0.00%
698	-	-	-	519-6420	Computer HW / SW		-	0.00%
<b>\$ 196,664</b>	<b>\$ -</b>	<b>\$ 22,785</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>

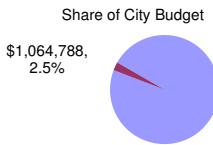
### Capital Improvements Program:

**001 GENERAL FUND - 1230 FACILITIES**

## **FACILITIES**

### **DESCRIPTION**

Facilities is responsible for all maintenance work, including electrical, heating and air conditioning, plumbing, and wood work as well as installation and maintenance of traffic control devices, traffic signals, signs, and roadway markings.



### **MISSION**

Maintain City facilities and traffic control devices in a safe, reliable, economical, and environmentally-friendly manner.

### **CURRENT GOALS, OBJECTIVES, & METRICS (FY18)**

#### **Provide Safe & Clean Facilities for Employees & the Public**

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 06/30 2016-17	2016-17	2017-18
Man-hours per Job Order	3	15	4	3	3	3
Works Orders Satisfactorily Completed within 3 Business Days	92%	95%	95%	96%	95%	95%

- ✓ Maintaining & completing work orders in a timely manner.
- ✓ Complete certification for cross-training.
- ✓ Correct facility deficiencies through review of existing systems and system components.

### **FUTURE GOALS (FY19 & FY20)**

- ✓ Upgrade all parks and City lighting to LED energy efficiency system.
- ✓ Complete the comprehensive maintenance program over a 5 to 10 year period.



### **PRIOR YEAR ACCOMPLISHMENTS (FY17)**

- ✓ Installed a new slab and garage for new bucket truck.
- ✓ Remodeled kitchen in Facilities Maintenance Shop.
- ✓ Installed 300' of boat bumpers on Liza Jackson Boat Dock
- ✓ Completed 1256 work orders.



# 001 GENERAL FUND - 1240 STREETS

Actual				2016-17				Budget		
2013-14	2014-15	2015-16	Adopted	2013-14	2014-15	2015-16	Adopted	2017-18	%	
								Adopted	Change	
555,013	549,257	549,257	568,263	312-4100	Local Option Fuel Tax			570,825	0.45%	
149,551	250,047	250,047	261,180	312-4200	Local Option Fuel Tax - 2nd			256,917	-1.63%	
1,282	3,676	3,676	940	325-1002	Girard Avenue			940	0.01%	
2,045	48,590	48,590	3,432	325-1003	Stokes Avenue			3,432	0.01%	
6,050	6,500	6,500	6,266	343-9100	Cut Paved Surface/Curb			13,777	119.87%	
94,208	97,035	97,035	102,946	344-9008	DOT Lighting Maintenance Contract			106,035	3.00%	
-	-	-	93,274	344-9009	DOT Traffic Signal Maintenance Contract			95,599	2.49%	
<b>\$ 808,150</b>	<b>\$ 955,104</b>	<b>\$ 955,104</b>	<b>\$ 1,036,301</b>	<b>TOTAL REVENUES</b>				<b>\$ 1,047,525</b>	<b>1.08%</b>	
<b>Personal Services:</b>										
<b>5.50</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>Number of Funded Employees (FTE's)</b>				<b>5.00</b>		
111,069	112,746	139,706	168,707	541-1200	Regular Salaries			147,985	-12.28%	
			108	541-1201	Service Awards			-	-100.00%	
554	822	378	1,000	541-1400	Salaries - Overtime			1,000	0.00%	
6,590	6,895	8,569	10,294	541-2100	FICA Taxes			9,116	-11.45%	
1,541	1,613	2,004	2,407	541-2101	Medicare			2,132	-11.43%	
9,584	10,968	10,746	12,264	541-2200	Retirement Contributions			21,924	78.77%	
2,841	3,338	3,565	6,554	541-2204	Retirement Contributions - DC Plan			6,070	-7.38%	
12,382	4,664	4,471	6,352	541-2300	Dental, Life & Health Insurance			15,056	137.03%	
6,880	7,360	9,537	11,418	541-2400	Worker's Compensation			9,902	-13.28%	
<b>\$ 151,440</b>	<b>\$ 148,406</b>	<b>\$ 178,977</b>	<b>\$ 219,105</b>	<b>Total Personal Services</b>				<b>\$ 213,184</b>	<b>-2.70%</b>	
<b>Operational Expenditures:</b>										
-	-	65,306	93,274	541-3400	Other Services			95,599	2.49%	
-	17	148	-	541-4000	Travel and Per Diem			-	0.00%	
930	1,209	829	996	541-4100	Communication Services			996	0.00%	
246,927	255,196	245,114	297,262	541-4300	Utilities			233,338	-21.50%	
-	4,744	79	5,079	541-4400	Rentals & Leases			5,079	0.00%	
2,255	5,498	8,536	7,600	541-4620	Vehicle Repair			7,600	0.00%	
1,097	2,203	2,735	3,000	541-4630	Equipment Repair			3,000	0.00%	
3,381	2,500	3,510	3,785	541-5200	Operating Supplies			3,785	0.00%	
11,121	7,340	6,941	7,084	541-5204	Fuel & Oil			7,227	2.02%	
738	501	682	750	541-5210	Uniform Expense			675	-10.00%	
2,753	2,108	655	900	541-5233	Tools			1,100	22.22%	
1,629	1,514	1,294	1,910	541-5234	Safety Supplies/Equipment			1,770	-7.33%	
6,311	-	2,547	10,000	541-5250	Operating Supplies - Grounds Maintenance			10,000	0.00%	
3,759	5,596	5,083	6,000	541-5300	Road Materials & Supplies			5,826	-2.90%	
1,012	867	514	1,000	541-5304	Street Materials/Concrete			1,000	0.00%	
	88	-	-	541-5400	Dues & Publications			-	0.00%	
280	400	680	1,036	541-5500	Training			860	-16.99%	
(25,365)	-	(38,032)	-	541-9905	Capitalized Costs Allocation - Labor			-	0.00%	
(9,040)	-	(11,465)	-	541-9906	Capitalized Costs Allocation - Benefits			-	0.00%	
(5,392)	-	(7,884)	-	541-9907	Capitalized Costs Allocation - Overhead			-	0.00%	
<b>242,397</b>	<b>289,782</b>	<b>287,271</b>	<b>439,676</b>	<b>Total Operating Expenditures</b>				<b>378,155</b>	<b>-13.99%</b>	
<b>Capital Outlay:</b>										
-	-	113,218	-	541-6351	Roads			-	0.00%	
2,454	116,951	61,044	35,000	541-6402	Equipment			25,775	-26.36%	
534	15,487	-	-	541-6404	Trucks / Vans			-	0.00%	
<b>\$ 7,809</b>	<b>\$ 132,438</b>	<b>\$ 174,262</b>	<b>\$ 35,000</b>	<b>Total Capital Outlay</b>				<b>\$ 25,775</b>	<b>-26.36%</b>	
<b>Capital Improvements Program:</b>										
-	67,436	113,218	200,000	541-6351	5018 - Street Resurfacing			175,000	-12.50%	
		17,219		541-6351	Refer to CIP for specific locations					
-	-	-	-	541-6351	5306 - Sidewalk Construction			25,000	100.00%	

**001 GENERAL FUND - 1240 STREETS**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change		
168,397	585	-	-	541-6353 Refer to CIP for specific locations			
<b>\$ 168,397</b>	<b>\$ 68,021</b>	<b>\$ 130,437</b>	<b>\$ 200,000</b>	Prior Years Capital Improvement Program			0.00%
				<b>Total Capital Improvements Program</b>	<b>\$ 200,000</b>	<b>0.00%</b>	
<b>\$ 570,043</b>	<b>\$ 638,647</b>	<b>\$ 770,946</b>	<b>\$ 893,781</b>	<b>TOTAL EXPENSES</b>	<b>\$ 817,114</b>	<b>-8.58%</b>	
<b>\$ 238,107</b>	<b>\$ 316,458</b>	<b>\$ 184,158</b>	<b>\$ 142,520</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 230,411</b>	<b>61.67%</b>	

# STREETS

## DESCRIPTION

Streets maintains and resurfaces 100 miles of paved streets and maintains 61 miles of sidewalk in the City.

Share of City Budget

\$817,114,  
1.9%



## MISSION

Provide a safe and reliable transportation network.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Provide A Dependable Transportation Network

	Actual				YTD thru 06/30	Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18	
Pavement With Condition Index of 'Fair' or Better	95.0%	93.8%	94.5%	annual measure	96.0%	96.0%	
Streets With Sidewalks on At Least One Side	82.0%	82.0%	82.0%	annual measure	84.0%	84.0%	
<b>Ensure Capital Projects are Completed On-Time &amp; Within Budget</b>							
Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%	
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%	

- ✓ Update the MicroPaver Pavement Condition Index for all City streets.
- ✓ Maintain a safe transportation network within the City.

## FUTURE GOALS (FY19 & FY20)

- ✓ Install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.
- ✓ Have all streets maintained by the City with a Pavement Condition Index of 'fair' or better.
- ✓ Repair all sidewalk hazards in existing neighborhoods.



## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Added a vertical concrete "Grind" structure and crack repair to the Recreation Center Skate Park.
- ✓ Completed installation of a concrete turn-a-round for the Solid Waste Division trucks on Baywood Court NW.
- ✓ Completed installation/repair on London Avenue NW following the water line upgrade.
- ✓ Completed the replacement of driveways on Alder Avenue SE following the stormwater improvements.
- ✓ Completed the installation of batting cages at the Recreation Center.
- ✓ Completed installation/repair on Robinwood Drive NW following the water line upgrade.
- ✓ Completed the replacement of driveways following the stormwater improvements on Virginia Drive NW.
- ✓ Completed repairs to various areas of sidewalk where hazards were present on Deluna Road SW.
- ✓ Resurfaced Vista Street SW from Temple Avenue SW to Coral Drive SW.
- ✓ Resurfaced Holmes Boulevard NW from Robinwood Drive NW to Beal Parkway NW.
- ✓ Resurfaced Rogers Street NW from Wright Parkway NW to Jonquil Avenue NW.
- ✓ Completed the installation of the Veterans Tower at the Cemetery.

**001 GENERAL FUND - 1500 NON-DEPARTMENTAL**

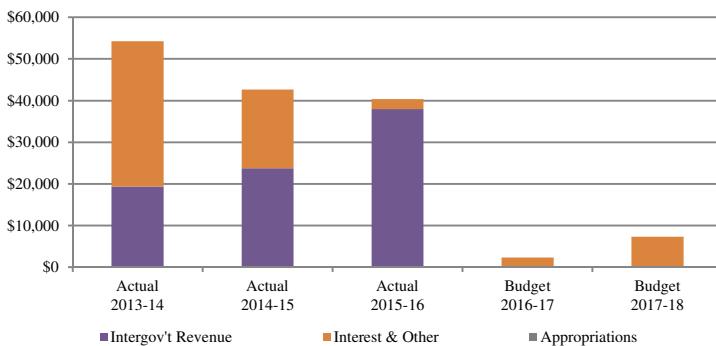
Actual					2016-17		Budget		
2013-14	2014-15	2015-16	Adopted				2017-18	%	
					Personal Services:		Adopted	Change	
134,047	71,241	251,217	60,484	519-1216	Final Leave Pay		50,000	-17.33%	
10,534	4,786	547	25,000	519-2500	Unemployment Compensation		25,000	0.00%	
<b>\$ 144,581</b>	<b>\$ 76,027</b>	<b>\$ 251,764</b>	<b>\$ 85,484</b>		<b>Total Personal Services</b>		<b>\$ 75,000</b>	<b>-12.26%</b>	
<u>Operating Expenditures:</u>									
71,267	240,121	78,722	12,000	519-3100	Professional Services		46,500	287.50%	
-	18,060	770	-	519-3400	Other Services		-	0.00%	
1,424	1,424	-	1,500	519-4000	Travel and Per Diem		-	-100.00%	
-	-	-	288	519-4100	Communication Services		288	100.00%	
-	-	2,748	5,654	519-4400	Rentals & Leases		5,654	0.00%	
2,071	1,500	-	-	519-4800	Promotional Activities		-	0.00%	
165	5,591	-	-	519-4908	Property Taxes		-	0.00%	
-	-	-	5,550	519-4911	Holiday Gift Certificates		5,900	6.31%	
65	30	70	-	519-4913	Cash Over/(Short)		-	0.00%	
1,497	32	(370)	-	519-4916	Inventory Over/(Short)		-	0.00%	
56,435	75,700	176,980	-	519-4941	Disaster Recovery		-	0.00%	
-	-	-	179,807	519-4995	Contingencies		206,429	14.81%	
-	-	1,223	-	519-5200	Operating		-	0.00%	
-	21,156	255	9,485	519-5231	Computer Hardware/Software		43,345	356.98%	
-	-	-	-	519-5500	Training		28,000	100.00%	
100,586	92,053	-	-	Prior Year Expenditures			-	0.00%	
<b>\$ 233,510</b>	<b>\$ 455,666</b>	<b>\$ 260,399</b>	<b>\$ 214,284</b>	<b>Total Operating Expenditures</b>			<b>\$ 336,116</b>	<b>56.86%</b>	
<u>Capital Outlay</u>									
-	-	-	85,573	519-6404	Trucks		87,725	2.51%	
-	16,899	18,645	213,858	519-6420	Computer Hardware/Software		53,850	-74.82%	
<b>-</b>	<b>16,899</b>	<b>18,645</b>	<b>299,431</b>	<b>Total Capital Outlay</b>			<b>141,575</b>	<b>-52.72%</b>	
<u>Other Financing Activity</u>									
(16,654)	(41,216)	(42,676)	(145,415)	513-9916	Cost Allocation Reimb from FBC Fund		(44,964)	-69.08%	
(17,312)	(11,673)	(510)	(19,758)	513-9917	Salary Reimb from CDBG Fund		(21,191)	7.25%	
(94,407)	(156,209)	(176,289)	(167,308)	513-9919	Cost Allocation Reimb from CRA Fund		(174,381)	4.23%	
(880,148)	(1,012,994)	(1,041,639)	(1,065,282)	513-9941	Cost Allocation Reimb from Utilities Fund		(1,109,879)	4.19%	
(294,397)	(356,228)	(364,433)	(372,446)	513-9943	Cost Allocation Reimb from Sanitation Fund		(388,626)	4.34%	
(74,376)	(150,987)	(154,493)	(157,889)	513-9945	Cost Allocation Reimb from Stormwater Fund		(164,719)	4.33%	
-	-	(336)	(344)	513-9945	Cost Allocation Reimb from Perpetual Care Fund		(24,850)	7123.84%	
8,978	4,307	4,191	2,042	581-9121	Transfer to Debt Service Fund		2,042	0.00%	
<b>\$ (1,368,317)</b>	<b>\$ (1,725,001)</b>	<b>\$ (1,776,185)</b>	<b>\$ (1,926,400)</b>	<b>Total Other Financing Activity</b>			<b>\$ (1,926,569)</b>	<b>0.01%</b>	
<b>\$ (990,226)</b>	<b>\$ (1,176,409)</b>	<b>\$ (1,245,377)</b>	<b>\$ (1,327,202)</b>	<b>TOTAL EXPENSES</b>			<b>\$ (1,373,877)</b>	<b>3.52%</b>	
<b>212.04</b>	<b>211.75</b>	<b>211.75</b>	<b>218.08</b>	<b>Number of Funded Employees (FTE's)</b>			<b>218.08</b>	<b>0.00%</b>	
309,324	317,646	317,646	403,785	<b>City Council</b>			392,080	-2.90%	
688,395	716,703	716,703	356,373	<b>City Manager</b>			414,269	16.25%	
809,068	792,826	792,826	1,222,943	<b>Administrative Services</b>			1,450,893	18.64%	
223,891	186,202	186,202	223,608	<b>City Clerk</b>			251,374	12.42%	
739,880	734,696	734,696	838,034	<b>Finance</b>			957,858	14.30%	
4,806,107	4,879,620	4,879,620	5,301,279	<b>Police</b>			5,982,800	12.86%	
3,975,385	4,457,796	4,457,796	4,187,044	<b>Fire</b>			4,913,525	17.35%	
8,559,078	9,506,225	9,506,225	5,705,343	<b>Recreation Services</b>			6,204,863	8.76%	
2,457,230	2,575,689	2,575,689	3,120,537	<b>Engineering Services</b>			3,098,074	-0.72%	
(990,226)	(1,176,409)	(1,245,377)	(1,327,202)	<b>Non-Departmental</b>			(1,373,877)	3.52%	
<b>\$ 21,578,132</b>	<b>\$ 22,990,994</b>	<b>\$ 22,922,026</b>	<b>\$ 20,031,742</b>	<b>TOTAL FUND EXPENSES</b>			<b>\$ 22,291,857</b>	<b>11.28%</b>	
<b>\$ (2,666,786)</b>	<b>\$ (3,556,419)</b>	<b>\$ (3,004,750)</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>			<b>\$ (0)</b>	<b>100.00%</b>	



## Law Enforcement Trust Fund

The Law Enforcement Trust Fund encompasses 0.01% of the City's activities and services and accounts for revenues from grants and forfeitures that are legally restricted for specific purposes such as crime prevention, community policing, and drug education. Per State Statute, law enforcement agencies that receive at least \$15,000 in forfeitures within a fiscal year must expend or donate no less than 15% of such funds to support drug abuse prevention, crime prevention, or safe neighborhood programs.

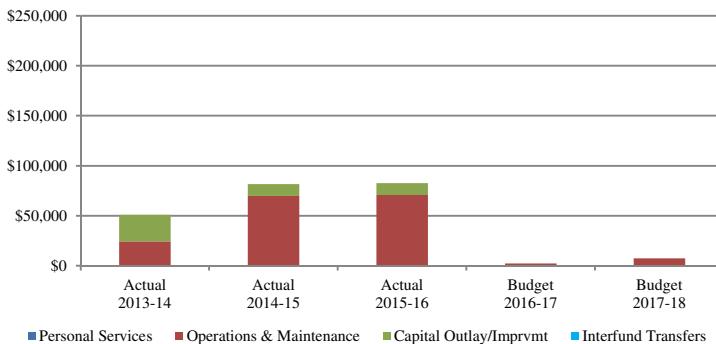
### Revenue Highlights



	Budget 2017-18	\$ Change	% Change
Interest & Other	7,309	5,000	216.54%
Use of Reserves	0	0	0%
	\$7,309	\$5,000	216.54%

- Intergovernmental revenue refers to grants, which are accounted for through a budget amendment when awarded to the City and therefore never included in the adopted budget.
- Forfeitures comprise the main revenue source of this fund, but the Florida Attorney General has opined that it is not permissible to budget forfeiture revenues. Therefore, an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

### Expenditure Highlights



	Budget 2017-18	\$ Change	% Change
Personal Services	0	0	0.0%
Operations & Maintenance	7,309	5,000	216.54%
Capital Outlay/Imprvmt	0	0	0
	\$7,309	5,000	216.54%

- Uniforms and operating supplies account for the increase in operational expenses; however, these fees are recouped by the proceeds from the forfeiture cases.

102 LAW ENFORCEMENT TRUST FUND

Actual							Budget		
2013-14		2014-15		2015-16		2016-17 Adopted			
\$ 19,363		\$ 23,730		\$ 38,008		-			
\$ 19,363	\$ 23,730	\$ 38,008	\$ -				Grant Revenues		
							Total Grants	\$ -	0.00%
\$ 19,363	\$ 23,730	\$ 38,008	\$ -				TOTAL INTERGOVERNMENTAL REVENUE	\$ -	0.00%
667	567	-	-	1800-356-1000	Fines & Forfeitures			-	0.00%
23,563	12,179	-	-	1800-358-2000	Assets Seized by Law Enforcement			-	0.00%
4,512	-	-	-	1820-355-1000	Fines & Forfeitures - Federal			-	0.00%
\$ 28,742	\$ 12,746	\$ -	\$ -		Total Fines & Forfeitures			\$ -	0.00%
\$ 28,742	\$ 12,746	\$ -	\$ -		TOTAL FINES & FORFEITURES			\$ -	0.00%
2,186	3,099	2,384	2,309	1800-361-1000	Interest Income			2,309	0.00%
(261)	-	-	-	1800-361-3000	Unrealized Gain/(Loss)			-	0.00%
(309)	-	-	-	1800-361-4000	Realized Gain/(Loss)			-	0.00%
\$ 1,616	\$ 3,099	\$ 2,384	\$ 2,309		Total Interest Income			\$ 2,309	0.00%
4,533	3,095	-	-	1800-364-1000	Sale of Surplus Assets			-	0.00%
\$ 4,533	\$ 3,095	\$ -	\$ -		Total Other Revenues			\$ -	0.00%
\$ 6,148	\$ 6,194	\$ 2,384	\$ 2,309		TOTAL INTEREST & OTHER REVENUES			\$ 2,309	0.00%
-	-	-	-	1600-389-9100	Appropriation from Fund Balance			5,000	100.00%
\$ -	\$ -	\$ -	\$ -		Total Non-Operating Sources			\$ 5,000	100.00%
\$ -	\$ -	\$ -	\$ -		TOTAL TRANSFERS IN			\$ 5,000	100.00%
\$ 54,254	\$ 42,670	\$ 40,392	\$ 2,309		TOTAL FUND REVENUES			\$ 7,309	216.54%

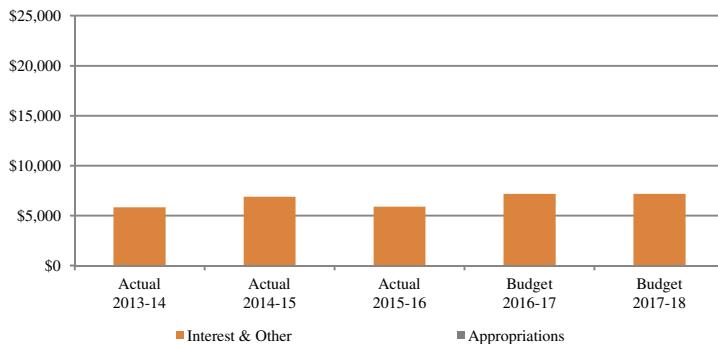
**102 LAW ENFORCEMENT TRUST FUND**

Actual				Budget	
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change
<b><u>1800 - STATE FORFEITURE EXPENSES</u></b>					
<b><u>Grant Expenses:</u></b>					
16,636	20,357	20,357	-	-	0.00%
<b>\$ 16,636</b>	<b>\$ 20,357</b>	<b>\$ 20,357</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b><u>Operating Expenditures:</u></b>					
412	174	372	-	521-3100	
7,147	10,051	10,713	1,609	521-3101	
-	21,099	21,099	-	521-4640	
-	-	-	500	521-4912	
-	-	-	200	521-4915	
-	10,654	10,747	-	521-5200	
-	6,746	6,746	-	521-5210	
-	500	500	-	521-5400	
-	298	298	-	521-5500	
<b>\$ 7,559</b>	<b>\$ 49,522</b>	<b>\$ 50,476</b>	<b>\$ 2,309</b>	<b>Total Operating Expenditures</b>	<b>\$ 7,309</b> <b>216.54%</b>
13,106	-	-	-	521-6403	
13,748	11,764	11,764	-	521-6406	
<b>\$ 26,854</b>	<b>\$ 11,764</b>	<b>\$ 11,764</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>	<b>\$ -</b> <b>0.00%</b>
<b>\$ 51,049</b>	<b>\$ 81,643</b>	<b>\$ 82,597</b>	<b>\$ 2,309</b>	<b>STATE EXPENDITURES</b>	<b>\$ 7,309</b> <b>216.54%</b>
<b><u>1820 - FEDERAL FORFEITURE EXPENSES</u></b>					
<b><u>Operating Expenditures:</u></b>					
5,455	5,455	5,455	-	1543-521-5210	
<b>\$ 5,455</b>	<b>\$ 5,455</b>	<b>\$ 5,455</b>	<b>\$ -</b>	<b>Total Operating Expenditures</b>	<b>\$ -</b> <b>0.00%</b>
<b>\$ 5,455</b>	<b>\$ 5,455</b>	<b>\$ 5,455</b>	<b>\$ -</b>	<b>FEDERAL EXPENDITURES</b>	<b>\$ -</b> <b>0.00%</b>
<b>\$ 56,504</b>	<b>\$ 87,098</b>	<b>\$ 88,052</b>	<b>\$ 2,309</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 7,309</b> <b>216.54%</b>
<b>\$ (2,251)</b>	<b>\$ (44,428)</b>	<b>\$ (47,661)</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b> <b>0.00%</b>

## Law Enforcement Training Fund

The Law Enforcement Training Fund encompasses 0.02% of the City's activities and services and accounts for revenues from traffic fines that are legally restricted for specific purposes such as school crossing guards and police officer training.

### Revenue Highlights

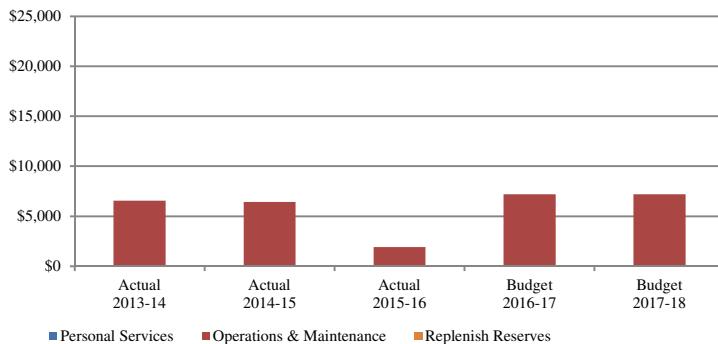


Interest & Other  
Use of Reserves

	Budget 2017-18	\$ Change	% Change
Interest & Other	7,197	0	0%
Use of Reserves	0	0	0%
	\$7,197	\$0	0%

- Traffic fines have declined over the years as the state retains a larger portion of the revenue for court and clerk operations.

### Expenditure Highlights



Operations & Maintenance

	Budget 2017-18	\$ Change	% Change
Operations & Maintenance	7,197	0	0%

- Police officer training is accounted for in this fund.

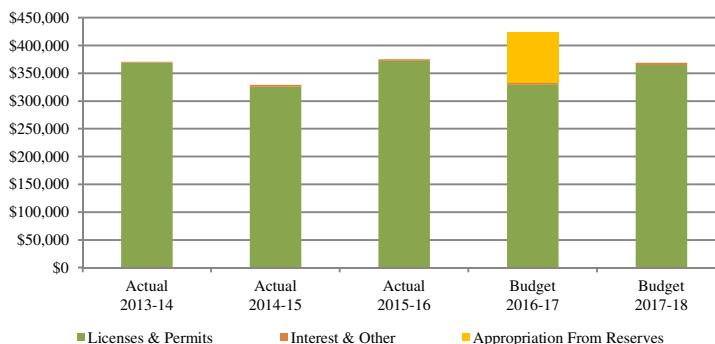
### 103 LAW ENFORCEMENT TRAINING FUND

Actual							Budget		
2013-14		2014-15		2015-16		2016-17			
						Adopted			
5,782		6,755		5,816		7,100			
<b>\$ 5,782</b>		<b>\$ 6,755</b>		<b>\$ 5,816</b>		<b>\$ 7,100</b>			
<b>\$ 5,782</b>		<b>\$ 6,755</b>		<b>\$ 5,816</b>		<b>\$ 7,100</b>			
87		140		89		97	1830-351-5020	Traffic Fines - Training	
<b>\$ 65</b>		<b>\$ 140</b>		<b>\$ 89</b>		<b>\$ 97</b>			
<b>\$ 65</b>		<b>\$ 140</b>		<b>\$ 89</b>		<b>\$ 97</b>			
-		-		-		-	1600-389-9100	Appropriation from Fund Balance	
<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>			
<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>			
5,847		6,896		5,905		7,197			
<b>\$ 5,847</b>		<b>\$ 6,896</b>		<b>\$ 5,905</b>		<b>\$ 7,197</b>			
2,423		8		1,910		-	521-3100	<b>Operating Expenditures:</b>	
<b>\$ 2,444</b>		<b>\$ 3,345</b>		<b>\$ -</b>		<b>\$ 7,197</b>	521-4000	Professional Services	
<b>\$ 6,557</b>		<b>\$ 6,421</b>		<b>\$ 1,910</b>		<b>\$ 7,197</b>		Travel and Per Diem	
-		-		-		-		7,197	0.00%
<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>			
6,557		6,421		1,910		7,197			
(711)		474		3,995		-			
<b>\$ (711)</b>		<b>\$ 474</b>		<b>\$ 3,995</b>		<b>\$ -</b>			
139									
TOTAL FUND REVENUES						\$ 7,197			
TOTAL FUND EXPENSES						\$ 7,197			
NET REVENUE / (EXPENSE)						\$ -			
103 - LETF 9/14/2017 4:41 PM						0.00%			

## Florida Building Code Fund

The Florida Building Code (FBC) Fund encompasses 0.93% of the City's activities and services and accounts for revenues from building permits and inspections that are legally restricted for enforcing the Florida Building Code per State Statute.

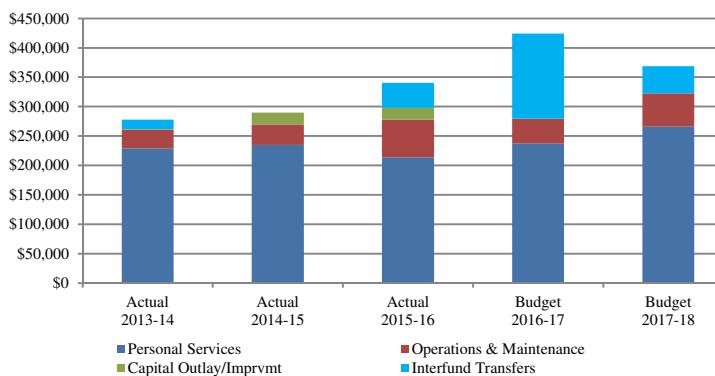
### Revenue Highlights



	Budget 2017-18	\$ Change	% Change
Licenses & Permits	\$364,711	\$35,268	10.7%
Interest & Other	4,100	127	3.2%
Appropriation from Reserves	0	(90,673)	(100.0)%
	<b>\$368,811</b>	<b>\$(55,280)</b>	<b>(13.0)%</b>

- The appropriation from reserves is budgeted to fund a portion of the new software that will be implemented to provide increased efficiency and transparency to the building and permitting process.

### Expenditure Highlights



	Budget 2017-18	\$ Change	% Change
Personal Services	\$265,821	\$28,839	12.2%
Operations & Maintenance	\$56,541	\$14,804	35.5%
Capital Outlay	0	(700)	(100.0)%
Replenish Reserves	\$46,449	(98,223)	(67.9)%
	<b>\$368,811</b>	<b>\$(55,280)</b>	<b>(13.0)%</b>

- The increase in operating expenses is due to an increase in credit card merchant fees, lunch & learn meetings for the public, and the addition of a utilities expense.

**106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>Revenues:</b>							
161,292	144,300	153,354	160,000	1215-322-1000	Building Permits	161,911	1.19%
9,348	6,729	5,553	4,600	1215-322-1001	Re-Inspection Fee	4,600	0.00%
13,000	9,500	8,065	6,400	1215-322-1002	Working Without A Permit Fee	5,400	-15.63%
3,090	2,730	3,445	3,300	1215-322-1010	Notice of Commencement	3,300	0.00%
14,900	4,715	5,070	4,700	1215-322-1020	Certificate of Occupancy/Completion/Use	4,700	0.00%
44,483	42,660	45,564	44,000	1215-322-1030	Processing Fee	47,000	6.82%
24,779	21,502	21,078	20,000	1215-322-2000	Electrical Permits	25,000	25.00%
13,668	11,043	10,740	10,600	1215-322-3000	Plumbing Permits	12,000	13.21%
5,959	6,752	7,297	6,600	1215-322-4000	Gas Permits	8,000	21.21%
19,176	21,417	18,902	15,444	1215-322-5000	Mechanical Permits	17,000	10.08%
1,072	1,000	1,030	1,000	1215-322-9090	Surcharge F.S. 468.631 & 553.721	1,000	0.00%
<b>\$ 310,767</b>	<b>\$ 272,347</b>	<b>\$ 280,096</b>	<b>\$ 276,644</b>	<b>Total Licenses &amp; Permits</b>		<b>\$ 289,911</b>	<b>4.80%</b>
54,023	50,597	88,198	49,000	1215-329-1000	Building Plan Review	70,000	42.86%
4,659	2,594	3,855	3,800	1215-329-3000	Sign/Banner Permit	4,800	26.32%
<b>\$ 58,682</b>	<b>\$ 53,191</b>	<b>\$ 92,053</b>	<b>\$ 52,800</b>	<b>Total Other Licenses &amp; Permits</b>		<b>\$ 74,800</b>	<b>41.67%</b>
<b>\$ 369,448</b>	<b>\$ 325,538</b>	<b>\$ 372,149</b>	<b>\$ 329,444</b>	<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ 364,711</b>	<b>10.71%</b>
1,979	3,364	3,377	3,973	1215-361-1000	Interest Income	4,100	3.20%
(271)	-	-	-	1215-361-3000	Unrealized Gain/(Loss)	-	0.00%
(321)	-	-	-	1215-361-4000	Realized Gain/(Loss)	-	0.00%
3	150	-	-	1215-369-9000	Miscellaneous Revenues	-	0.00%
<b>\$ 1,390</b>	<b>\$ 3,514</b>	<b>\$ 3,377</b>	<b>\$ 3,973</b>	<b>Total Interest Income</b>		<b>\$ 4,100</b>	<b>3.20%</b>
<b>\$ 1,390</b>	<b>\$ 3,514</b>	<b>\$ 3,377</b>	<b>\$ 3,973</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 4,100</b>	<b>3.20%</b>
-	-	-	-	381-0100	Transfer from General Fund	-	0.00%
-	-	-	-	381-2500	Transfer from CDBG Fund	-	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Interfund Transfers</b>		<b>\$ -</b>	<b>0.00%</b>
-	-	-	90,673	1215-389-9100	Appropriation from Unassigned Fund Balance	-	100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,673</b>	<b>Total Non-Operating Sources</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90,673</b>	<b>TOTAL TRANSFERS IN</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ 370,838</b>	<b>\$ 329,052</b>	<b>\$ 375,526</b>	<b>\$ 424,090</b>	<b>TOTAL REVENUES</b>		<b>\$ 368,811</b>	<b>-13.03%</b>

**106 FLORIDA BUILDING CODE FUND - 1215 BUILDING INSPECTION & PERMITTING**

Actual				2016-17		Budget		
2013-14	2014-15	2015-16	Adopted			2017-18	%	
						Adopted	Change	
<b>3.70</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>					
162,686	168,539	155,924	170,570	524-1200				
108	-	-	-	524-1201				
-	-	-	-	524-1202				
-	-	-	-	524-1300				
903	480	504	900	524-1400				
9,440	9,939	9,251	9,970	524-2100				
2,208	2,324	2,163	2,332	524-2101				
21,444	24,283	15,226	14,047	524-2200				
6,055	6,141	7,313	8,870	524-2204				
22,659	14,716	12,941	17,326	524-2300				
3,106	2,763	3,449	3,825	524-2400				
-	5,887	6,779	9,141	524-1291				
<b>\$ 228,608</b>	<b>\$ 235,073</b>	<b>\$ 213,551</b>	<b>\$ 236,981</b>					
<b>13,208</b>	<b>14,037</b>	<b>42,461</b>	<b>17,198</b>	524-3100				
4,113	3,722	2,149	3,714	524-4000				
1,860	3,091	2,433	2,496	524-4100				
3	122	125	100	524-4200				
3,686	4,138	4,204	3,826	524-4300				
-	-	-	-	524-4400				
-	-	-	500	524-4610				
165	72	792	575	524-4620				
198	178	35	180	524-4700				
-	-	-	100	524-4911				
445	733	1,098	950	524-5100				
35	429	1,771	1,000	524-5200				
2,965	1,810	1,530	1,324	524-5204				
398	-	344	400	524-5210				
167	1,377	2,040	225	524-5231				
-	282	981	300	524-5234				
1,725	1,954	2,167	2,644	524-5400				
2,980	2,599	1,966	1,998	524-5500				
-	-	-	4,207	524-4995				
<b>\$ 31,948</b>	<b>\$ 34,544</b>	<b>\$ 64,095</b>	<b>\$ 41,737</b>	Contingencies				
<b>842</b>	<b>-</b>	<b>-</b>	<b>-</b>	524-6402				
-	19,322	20,291	-	524-6404				
-	1,076	-	700	524-6420				
<b>\$ 842</b>	<b>\$ 20,398</b>	<b>\$ 20,291</b>	<b>\$ 700</b>					
16,654	-	42,676	144,672	524-9901				
-	-	-	-	581-999				
<b>\$ 16,654</b>	<b>\$ -</b>	<b>\$ 42,676</b>	<b>\$ 144,672</b>					
<b>\$ 278,052</b>	<b>\$ 290,014</b>	<b>\$ 340,612</b>	<b>\$ 424,090</b>		<b>TOTAL EXPENSES</b>		<b>\$ 368,811</b>	<b>-13.03%</b>
<b>\$ 92,786</b>	<b>\$ 39,038</b>	<b>\$ 34,913</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>		<b>\$ 0</b>	<b>0.00%</b>

# FLORIDA BUILDING CODE FUND (FBC)

Share of City Budget  
\$368,811, 0.9%



## DESCRIPTION

Building officials issue building permits, review building plans, and inspect all facets of construction including structure, electrical, plumbing, mechanical, gas, fences, and signs.

## MISSION

Provide efficient assistance with, and ensure adherence to, state and local Land Development and Building Codes.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Provide Timely & Efficient Building Permits

	Actual		YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
% of Residential Permits Issued within 3 Business Days of Application	96%	97%	97%	97%	98%	98%
% of Commercial Permits Issued within 5 Business Days of Application	95%	95%	95%	96%	98%	98%

### Provide Timely & Efficient Building Inspections

	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
% of Residential Inspections Completed within 3 Business Days of Request	95%	97%	95%	98%	98%	98%
% of Commercial Inspections Completed within 3 Business Days of Request	95%	96%	95%	97%	98%	98%

- ✓ Continued coordination with key developers and contractors to determine areas where greater efficiencies can be achieved.
- ✓ Enhance contractor and developer education through no less than two training seminars provided by the Building Division.
- ✓ Complete transition in to new trak it software, be efficient in the new processes.



## FUTURE GOALS (FY19 & FY20)

- ✓ Become fully digital processing of plan review and permitting.
- ✓ Obtain a Master Code Professional and all other required certifications for Building Inspectors.



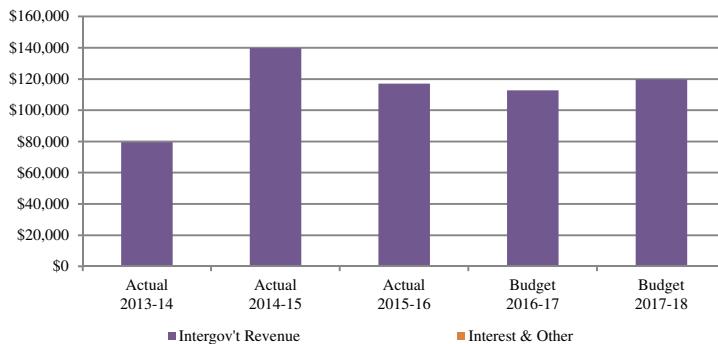
## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Hired a new 1&2 Family Dwelling Inspector & Permit Tech.
- ✓ Combination Inspector completed two of the three cross training programs and received his commercial electrical and mechanical
- ✓ Completed the new L:drive procedures & policies.

# Community Development Block Grant Fund

The Community Development Block Grant (CDBG) Fund encompasses 0.3% of the City's activities and services and accounts for grant funds from the US Department of Housing and Urban Development that are legally restricted for specific purposes such as housing rehabilitation and after school programs to benefit low and moderate income families.

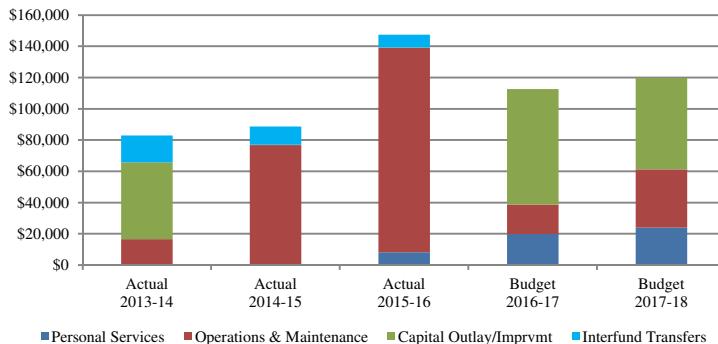
## Revenue Highlights



	Budget 2017-18	\$ Change	% Change
Intergov't Revenue	\$119,807	\$7,161	6.4%
Approp. from Reserves	\$0	\$0	0%
	<b>\$119,807</b>	<b>\$7,161</b>	<b>6.4%</b>

- Revenues from the Federal entitlement are largely population-based. The City's population is relatively stable since the community is built-out; therefore, the award dollars are allocated similarly each year.

## Expenditure Highlights



	Budget 2017-18	\$ Change	% Change
Personal Services	\$23,961	\$4,203	21.3%
Operations & Maintenance	\$37,246	\$18,380	97.4%
Capital Outlay/Imprvmt	\$58,600	(\$15,422)	(20.8)%
Interfund Transfers Out	\$0	\$0	0.0%
	<b>\$119,807</b>	<b>\$7,161</b>	<b>6.4%</b>

- Personal services include staff's time allocated to CDBG activities.
- Less focus has been placed on operations and more funds are being allocated to various capital projects this year.

## **107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Actual

2016-17

2013-14	2014-15	2015-16	2016-17 Adopted
79,482	139,693	117,087	112,646
<b>\$ 79,482</b>	<b>\$ 139,693</b>	<b>\$ 117,087</b>	<b>\$ 112,646</b>

1900-331-5027

Annual Entitlement Grant

**Total Federal Grants**

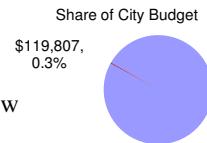
Budget

2017-18	%
Adopted	Change
119,807	6.36%
<b>\$ 119,807</b>	<b>6.36%</b>

\$ 79,482	\$ 139,693	\$ 117,087	\$ 112,646	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	\$ 119,807	6.36%
-	-	-	-	1900-366-1000	Donations	0.00%
-	-	-	-	-	Discounts	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Other Revenues</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	-	1600-389-9200	Appropriation from Fund Balance	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 79,482</b>	<b>\$ 139,693</b>	<b>\$ 117,087</b>	<b>\$ 112,646</b>	<b>TOTAL FUND REVENUES</b>	<b>\$ 119,807</b>	<b>6.36%</b>

107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)



## DESCRIPTION

The Community Development Block Grant provides Federal funding for housing and community development needs for low and moderate income areas.

## MISSION

Administer the Community Development Block Grant (CDBG) program in accordance with all Federal regulations.

CURRENT GOALS, OBJECTIVES, & METRICS (FY18)	Actual				YTD thru 06/30	Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18	
<b>Ensure Decent Housing to Target Population</b>							
Homes/Structures Improved through World/City Changers	n/a	n/a	n/a	n/a	n/a	n/a	
<b>Eliminate Influences of Blight in Target Areas</b>							
Nuisances Abated in Target Area	2	1	0	1	n/a	n/a	
<b>Improve Safety and Livability of Neighborhoods</b>							
Capital Improvements Completed in Target Area	1	0	0	0	1	1	
<b>Provide Access to Quality Public and Private Services</b>							
Summer Youth Program	n/a	n/a	4	6	5	5	
After School Program Participants	20	0	0	0	n/a	n/a	
Applications Granted - Summer Youth Program	n/a	n/a	n/a	n/a	n/a	n/a	
Applications Granted - After School Program	n/a	n/a	n/a	n/a	n/a	n/a	
<b>Disburse Grant Funds in Timely Fashion</b>							
Grant Funds Spent in Same Year Awarded	35%	38%	37%	annual measure	100%	100%	

- ✓ Increase access to quality public facilities and neighborhood livability by completing one capital improvement project.
- ✓ Restore Summer Youth Program participation.

## FUTURE GOALS (FY19 & FY20)

- ✓ Spend all grant funds in same year awarded.
- ✓ Complete Analysis of Impediments to Fair Housing Study (AFIH).
- ✓ Maintain a balanced approach to housing and community development needs.



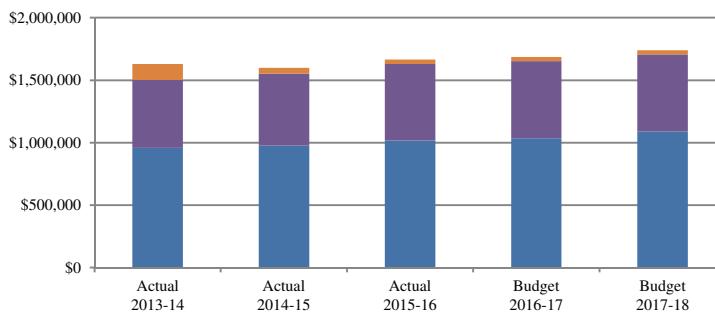
## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Eliminated blighted conditions on target areas by demolishing 1 unsafe and dilapidated structures.

# Community Redevelopment Agency Fund

The Community Redevelopment Agency (CRA) Fund encompasses 4.4% of the City's activities and services and accounts for funding derived from City of Fort Walton Beach and Okaloosa County Tax Increment Funding (TIF) – proceeds from increases in the taxable assessed value of the CRA District. The original CRA area was formed in 1980, with that being the base year for the purpose of determining the growth in assessed taxable value. In 1999 the CRA area was expanded to include an additional area. The TIF is determined by the growth in the assessed value of taxable property located in the CRA district from the base year to the current tax year and is multiplied by the current tax rate for the City and County. Expenditures in the CRA area target eliminating blight in residential and commercial areas.

## Revenue Highlights

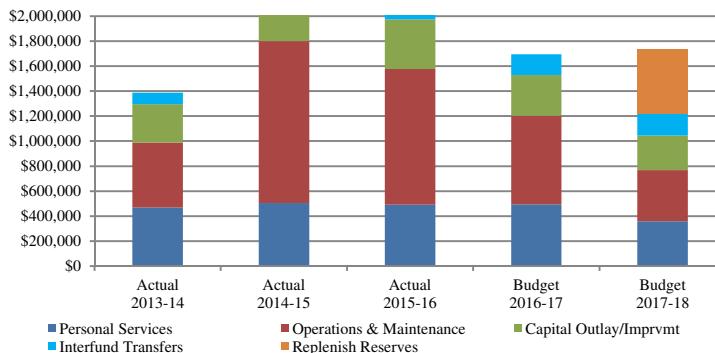


	Budget 2017-18	\$ Change	% Change
Ad Valorem Taxes	1,090,214	53,763	5.2%
Intergov't Revenue	616,298	0	0%
Interest & Other	32,457	0	0%
Approp. from Reserves	0	0	0%
	<b>\$1,738,969</b>	<b>\$53,763</b>	<b>5.2%</b>

■ Ad Valorem Taxes ■ Intergov't Revenue ■ Interest & Other ■ Interfund Transfers ■ Appropriations

- The budget is predicated on maintaining the City millage (Ad Valorem) rate at 5.7697 mills. One mill equals \$1 per \$1,000 of taxable property value.
- County Ad Valorem tax proceeds are accounted for as intergovernmental revenues. The County's millage rate is 3.4308 mills.

## Expenditure Highlights



	Budget 2017-18	\$ Change	% Change
Personal Services	357,543	(129,818)	(27.7)%
Operations & Maintenance	411,581	(294,141)	(17.3)%
Replenish Reserves	520,464	520,464	100.0%
Interfund Transfer	174,381	7,258	4.3%
Capital Outlay/Imprvmt	275,000	(50,000)	(15.4)%
	<b>\$1,738,969</b>	<b>\$43,912</b>	<b>5.2%</b>

- The personal services decrease is attributable to staff turnover.
- The decrease in operating expenses is due to the use of funds for grants in the prior year.
- The decrease in capital outlay is due to the use of funds for prior year projects.

**109 COMMUNITY REDEVELOPMENT AGENCY FUND**

Actual							Budget		
2013-14	2014-15	2015-16	2016-17 Adopted				2017-18 Adopted	% Change	
764,738	771,768	787,039	802,377	2000-311-1000	Ad Valorem Taxes - City Original TIF		Council 837,841	837,841 4.42%	
194,690	203,526	230,503	234,074	2000-311-1100	Ad Valorem Taxes - City Expanded TIF		252,373	252,373 7.82%	
<b>\$ 959,428</b>	<b>\$ 975,294</b>	<b>\$ 1,017,542</b>	<b>\$ 1,036,451</b>		<b>Total Ad Valorem Taxes</b>		<b>\$ 1,090,214</b>	<b>5.19%</b>	
<b>\$ 959,428</b>	<b>\$ 975,294</b>	<b>\$ 1,017,542</b>	<b>\$ 1,036,451</b>		<b>TOTAL TAXES</b>		<b>\$ 1,090,214</b>	<b>5.19%</b>	
435,551	455,807	468,029	477,112	2000-338-2000	Ad Valorem Taxes - County Original TIF		477,112	477,112 0.00%	
106,229	121,460	142,868	139,186	2000-338-2100	Ad Valorem Taxes - County Expanded TIF		139,186	139,186 0.00%	
<b>\$ 541,779</b>	<b>\$ 577,266</b>	<b>\$ 610,897</b>	<b>\$ 616,298</b>		<b>Total Local Shared Revenues</b>		<b>\$ 616,298</b>	<b>0.00%</b>	
-	-	-	-		Prior Years Grants		-	0.00%	
<b>\$ 541,779</b>	<b>\$ 577,266</b>	<b>\$ 610,897</b>	<b>\$ 616,298</b>		<b>Total Grants</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 541,779</b>	<b>\$ 577,266</b>	<b>\$ 610,897</b>	<b>\$ 616,298</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>\$ 616,298</b>	<b>0.00%</b>	
45,295	45,024	24,938	32,457	1500-361-1000	Interest Income		32,457	32,457 0.00%	
(3,820)	-	-	-	1500-361-3000	Unrealized Gain/(Loss)		-	- 0.00%	
(4,511)	-	-	-	1500-361-4000	Realized Gain/(Loss)		-	- 0.00%	
<b>\$ 36,965</b>	<b>\$ 45,024</b>	<b>\$ 24,938</b>	<b>\$ 32,457</b>		<b>Total Interest Income</b>		<b>\$ 32,457</b>	<b>0.00%</b>	
-	-	12,000	-	1500-362-1000	Rental and Lease Income		-	0.00%	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,000</b>	<b>\$ -</b>		<b>Total Rents and Royalties</b>		<b>\$ -</b>	<b>0.00%</b>	
42,500	-	-	-	1500-364-1000	Gain/Loss on Fixed Assets		-	0.00%	
48,235	-	-	-	1500-369-9000	Miscellaneous Revenue		-	0.00%	
10	-	-	-	2000-345-9019	Other Economic Env. Changes		-	0.00%	
<b>\$ 90,745</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Other Revenues</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 127,710</b>	<b>\$ 45,024</b>	<b>\$ 36,938</b>	<b>\$ 32,457</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 32,457</b>	<b>0.00%</b>	
-	-	-	-	1600-389-9100	Appropriation from Fund Balance		-	0.00%	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 1,628,917</b>	<b>\$ 1,597,584</b>	<b>\$ 1,665,377</b>	<b>\$ 1,685,206</b>		<b>TOTAL FUND REVENUES</b>		<b>\$ 1,738,969</b>	<b>3.19%</b>	

**109 CRA FUND - 0800 POLICE**

Actual				2016-17		Budget		
2013-14	2014-15	2015-16	Adopted			2017-18	%	
						Adopted	Change	
<b>5.00</b>	<b>-</b>	<b>-</b>	<b>5.00</b>					
197,162	213,061	215,927	215,595	521-1200	<b>Personal Services:</b>	<b>5.00</b>		
-	54	54	-	521-1201	Number of Employees (FTE's)	189,725	-12.00%	
217	108	108	13,838	521-1202	Regular Salaries	-	0.00%	
7,665	4,778	5,761	5,817	521-1400	Service Awards	16,840	21.69%	
8,658	10,014	8,944	8,912	521-1401	Incentive Pay	9,481	62.99%	
19,657	18,752	17,959	6,277	521-1501	Salaries - Overtime	8,146	-8.60%	
13,614	14,456	14,693	13,621	521-2100	Salaries - Overtime Holiday Worked	4,092	-34.81%	
3,184	3,381	3,436	3,185	521-2101	FICA Taxes	12,410	-8.89%	
98,667	74,737	71,395	65,363	521-2201	Medicare	2,902	-8.89%	
21,851	25,884	24,393	24,774	521-2300	Retirement Contributions - Police Officers	79,905	22.25%	
6,827	6,067	7,135	6,232	521-2400	Dental, Life & Health Insurance	27,934	12.75%	
-	42,945	52,210	59,088	521-1291	Worker's Compensation	6,109	-1.97%	
					Salary Allocation Reimbursement to General Fund	-	-100.00%	
<b>\$ 377,501</b>	<b>\$ 414,238</b>	<b>\$ 422,015</b>	<b>\$ 422,702</b>		<b>Total Personal Services</b>	<b>\$ 357,543</b>	<b>-15.41%</b>	
<b>Operating Expenses:</b>								
15,385	15,681	15,730	-	521-3100	Professional Services	-	0.00%	
2,004	1,948	1,944	-	521-4100	Communication Services	-	0.00%	
-	-	-	-	521-4300	Utilities	-	0.00%	
1,625	1,035	1,304	-	521-4610	Maintenance Contracts	-	0.00%	
3,426	4,483	3,505	-	521-4620	Vehicle Repair	-	0.00%	
-	95	-	-	521-4630	Equipment Repair	-	0.00%	
75	105	-	-	521-4700	Printing & Binding	-	0.00%	
-	10	-	-	521-5100	Office Supplies	-	0.00%	
736	570	-	-	521-5200	Operating Supplies	-	0.00%	
17,241	11,350	10,510	-	521-5204	Fuel & Oil	-	0.00%	
30	620	517	-	521-5210	Uniform Expense	-	0.00%	
-	838	508	-	521-5213	Ammunition Expense	-	0.00%	
<b>\$ 40,523</b>	<b>\$ 36,735</b>	<b>\$ 34,017</b>	<b>\$ -</b>		<b>Total Operating Expenditures</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>Capital Outlay:</b>								
3,150	-	-	-	521-6406	Specialized Equipment	-	0.00%	
<b>\$ 3,150</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 421,174</b>	<b>\$ 450,973</b>	<b>\$ 456,033</b>	<b>\$ 422,702</b>		<b>TOTAL EXPENSES</b>	<b>\$ 357,543</b>	<b>-15.41%</b>	

**109 CRA FUND - 2000 CRA**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>				
71,117	74,756	43,237	49,195	552-1200	Regular Salaries	-	-100.00%
214	185	258	-	552-1400	Salaries - Overtime	-	0.00%
80	-	-	-	552-1401	Salaries - Overtime Holiday Worked	-	0.00%
4,259	4,523	2,359	2,459	552-2100	FICA Taxes	-	-100.00%
996	1,058	552	575	552-2101	Medicare	-	-100.00%
3,836	3,674	382	3,075	552-2204	Retirement Contributions - DC Plan	-	-100.00%
8,777	6,083	9,400	14,872	552-2300	Dental, Life & Health Insurance	-	-100.00%
833	1,059	1,229	1,334	552-2400	Worker's Compensation	-	-100.00%
-	-	11,581	-	552-1291	Salary Allocation Reimb to General Fund	-	0.00%
<b>\$ 90,112</b>	<b>\$ 91,338</b>	<b>\$ 68,997</b>	<b>\$ 71,510</b>		<b>Total Personal Services</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Operating Expenses:</b>							
6,125	96,815	91,942	50,000	552-3100	Professional Services	-	-100.00%
2,398	4,515	3,682	-	552-3101	Legal Services	-	0.00%
150	144,930	169,739	159,265	552-3400	Other Services	159,265	0.00%
12,385	-	906	-	552-3450	Other Services - Grounds Maintenance	-	0.00%
1,909	3,184	1,609	1,200	552-4000	Travel and Per Diem	1,200	0.00%
1,943	1,978	1,959	2,031	552-4100	Communication Services	2,200	8.32%
2,254	710	-	700	552-4200	Postage	700	0.00%
123,736	132,854	125,274	146,654	552-4300	Utilities	107,324	-26.82%
4,917	6,005	4,974	7,500	552-4400	Rentals & Leases	-	-100.00%
980	863	243	1,000	552-4620	Vehicle Repair	1,000	0.00%
2,201	582	777	600	552-4630	Equipment Repair	600	0.00%
-	-	-	1,000	552-4700	Printing & Binding	-	-100.00%
2,987	1,923	280	15,000	552-4800	Promotional Activities	15,000	0.00%
-	-	-	175	552-4911	Holiday Gift Certificates	175	0.00%
-	-	-	750	552-4912	Easement Recording Fees	-	-100.00%
867	1,363	786	1,000	552-4915	Legal Advertising	-	-100.00%
926	203	-	500	552-5100	Office Supplies	500	0.00%
9,691	4,811	11,493	8,950	552-5200	Operating Supplies	8,950	0.00%
3,119	2,684	1,728	1,828	552-5204	Fuel & Oil	2,242	22.65%
-	94	130	100	552-5210	Uniform Expense	150	50.00%
-	-	-	1,215	552-5231	Computer Hardware/Software	-	-100.00%
1,576	766	1,154	1,500	552-5233	Tools	4,500	200.00%
220	271	135	280	552-5234	Safety Supplies/Equipment	400	42.86%
29,999	92	28,937	78,370	552-5250	Operating Supplies - Grounds Maintenance	78,370	0.00%
1,546	1,997	1,600	2,415	552-5400	Dues & Publications	2,415	0.00%
1,015	2,645	790	1,050	552-5500	Training	1,590	51.43%
<b>265,694</b>	<b>832,058</b>	<b>563,362</b>	<b>225,639</b>	<b>552-8200</b>	<b>Non-Operating:</b>		
<b>\$ 476,638</b>	<b>\$ 1,257,173</b>	<b>\$ 1,051,941</b>	<b>\$ 708,722</b>		<b>Grants and Aids</b>	<b>25,000</b>	<b>-88.92%</b>
					<b>Total Operating Expenditures</b>	<b>\$ 411,581</b>	<b>-41.93%</b>
<b>Capital Outlay:</b>							
45,180	11,850	364,159	25,000	552-6310	Improvements Other Than Buildings	-	-100.00%
-	1,112,144	-	-	522-6100	Land	-	0.00%
4,504	-	-	-	552-6355	Landscaping/Irrigation	-	0.00%
3,502	-	-	-	552-6402	Equipment	-	0.00%
<b>\$ 53,186</b>	<b>\$ 1,123,994</b>	<b>\$ 364,159</b>	<b>\$ 25,000</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Capital Improvements Program:</b>							
80,312	-	5,225	-		5018 - Pavement Improvement	-	0.00%
		27,846	300,000		5607 - Streetscape	275,000	-8.33%
173,146	602,278	-	-		Prior Years Capital Improvement Program	-	0.00%
<b>\$ 253,458</b>	<b>\$ 602,278</b>	<b>\$ 33,071</b>	<b>\$ 300,000</b>		<b>Total Capital Improvements Program</b>	<b>\$ 275,000</b>	<b>-8.33%</b>

**109 CRA FUND - 2000 CRA**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
94,407	156,209	164,708	167,123	552-9901	Cost Allocation Reimbursement to General Fund	174,381	4.34%
-	-	-	-	581-9999	Reserved - Undesignated Net Assets	520,464	100.00%
<b>\$ 94,407</b>	<b>\$ 156,209</b>	<b>\$ 164,708</b>	<b>\$ 167,123</b>		<b>Total Other Financing Activity</b>	<b>\$ 694,845</b>	<b>315.77%</b>
<b>\$ 967,800</b>	<b>\$ 3,230,992</b>	<b>\$ 1,682,875</b>	<b>\$ 1,272,353</b>		<b>TOTAL EXPENSES</b>	<b>\$ 1,381,426</b>	<b>8.57%</b>
<b>5.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>		<i>Number of Funded Employees (FTE's)</i>	<b>8.00</b>	<b>0.00%</b>
<b>456,033</b>	<b>456,033</b>	<b>456,033</b>	<b>422,702</b>		<i>Police</i>	<b>357,543</b>	<b>-15.41%</b>
<b>967,800</b>	<b>3,230,992</b>	<b>1,682,875</b>	<b>1,272,353</b>		<i>CRA</i>	<b>1,381,426</b>	<b>8.57%</b>
<b>\$ 1,423,833</b>	<b>\$ 3,687,025</b>	<b>\$ 2,138,908</b>	<b>\$ 1,695,055</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 1,738,969</b>	<b>2.59%</b>
<b>\$ 205,084</b>	<b>\$ (2,058,108)</b>	<b>\$ (509,991)</b>	<b>\$ (64,079)</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ 0</b>	<b>0.00%</b>

# COMMUNITY REDEVELOPMENT AREA (CRA)

Share of City Budget

\$1,381,426,  
3.2%



## DESCRIPTION

The Community Redevelopment Area was established in 1980 and expanded in 1999 to address deteriorating conditions and facilitate economic growth and development within the designated area. Funding for infrastructure improvements and redevelopment activities comes from incremental increases in the taxable assessed value of the area.

## MISSION

Rejuvenate the designated area to make it a place where citizens want to live, work, and play.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Attract & Retain Businesses in the Target Area

	Actual	YTD thru 06/30			Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
New Businesses in the CRA	30	32	29	15	30	30
Square Footage of Business Expansions in the CRA	2,100	10,694	5,915	13,610	15,000	15,000
Decrease in Number of Vacant Commercial Properties	n/a	n/a	n/a	n/a	n/a	n/a
Businesses Approved for Economic Incentive Grants	13	15	16	8	15	15
Value of Economic Incentive Grants Provided to New or Expanding Businesses	\$192,949	\$168,950	\$978,389	\$112,361	\$100,000	\$100,000
Private Investment Leveraged as a Result of Incentive Grants	\$1,265,671	\$838,261	\$29,474,483	\$6,734,008	\$1,000,000	\$1,000,000
Grant Applications Approved within Two Weeks	17%	23%	0%	11%	75%	75%

### Attract & Retain Residents in the Target Area

New Housing Units in the CRA	200	7	0	0	10	10
Decrease in Number of Vacant Residential Properties	n/a	n/a	n/a	n/a	n/a	n/a

### Maintain a Balanced Approach to Funding Allocation

Residential Area Improvements	26%	n/a	n/a	annual measure	25%	25%
Commercial Area Improvements	32%	n/a	n/a	annual measure	25%	25%
Crime Prevention	68%	n/a	n/a	annual measure	25%	25%
Maintenance & General Operations	25%	n/a	n/a	annual measure	25%	25%

### Complete CRA Plan Projects Within Three Years From Appropriation

Previous Year Funds Not Allocated to Projects as % of Current Year Ad Valorem Proceeds	294%	n/a	n/a	annual measure	0%	0%
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- ✓ Develop long-term (5-year and 10-year) capital improvements project list for the CRA District.
- ✓ Develop better marketing materials for economic incentive programs available to new and expanding businesses in the CRA.
- ✓ Complete at least 1 new public parking area in the CRA.
- ✓ Complete Streetscape improvements along Carson Drive and Third Street.
- ✓ Begin Phase I of Landing Master Plan for improvements to Fort Walton Landing Park.
- ✓ Create new public parking maps for the downtown district; update signage in CRA, and provide a new downtown "gateway."



## FUTURE GOALS (FY19 & FY20)

- ✓ Develop ways to increase the quantity of and access to public parking in the CRA.
- ✓ Encourage private reinvestment through public improvements in the CRA.
- ✓ Continue multi-modal improvements in the CRA.
- ✓ Continue improvements to Fort Walton Landing Park as outlined in Landing Master Plan.



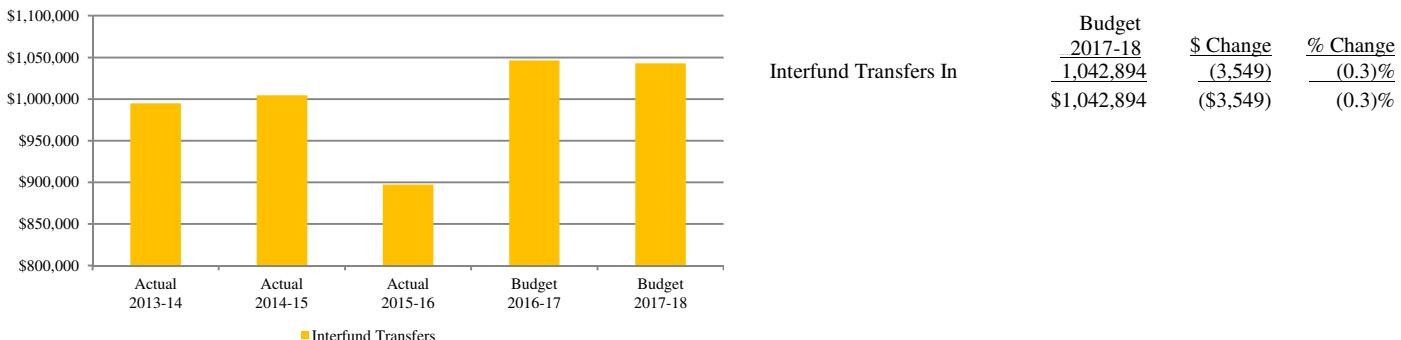
## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Completed public parking and streetscape improvements at 234 Miracle Strip Pkwy SE.
- ✓ Approved 14 business incentive grant applications, \$28M in total private funds leveraged for \$886K spent in public funds.
- ✓ Continued CRA Grounds Maintenance Contract to ensure that the district is clean and continually maintained.

## Debt Service Fund

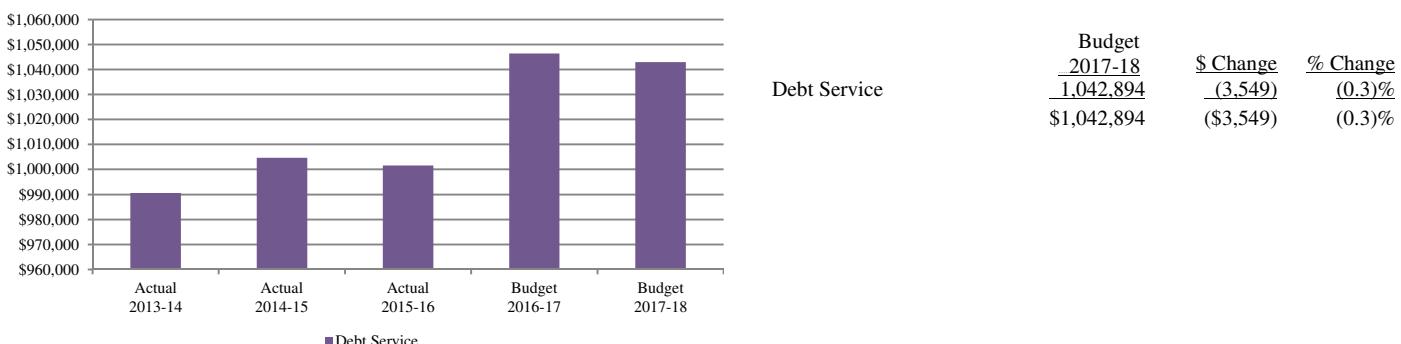
The Debt Service Fund encompasses 2.7% of the City's activities and services and accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. Funds are transferred from the General Fund.

### Revenue Highlights



- Transfers from the General Fund cover annual debt payments as required per Generally Accepted Accounting Principles (GAAP) for governmental funds.

### Expenditure Highlights



- Capital Lease/Purchases:  
Phone System (year 5 of 6)
- Debt Issues:  
2011A Revenue Note – Fire Ladder Truck (year 7 of 10)  
2013 Revenue Note – Municipal Facilities (year 5 of 18)  
2013A Bank Loan – Recreation Complex, Fairway Sweeper/Vacuum, Bucket Truck (year 5 of 15)  
2015 Interfund Loan – Fire Pumper Truck (year 4 of 10)  
2015 Rec Center Fitness Equipment – (year 4 of 5)

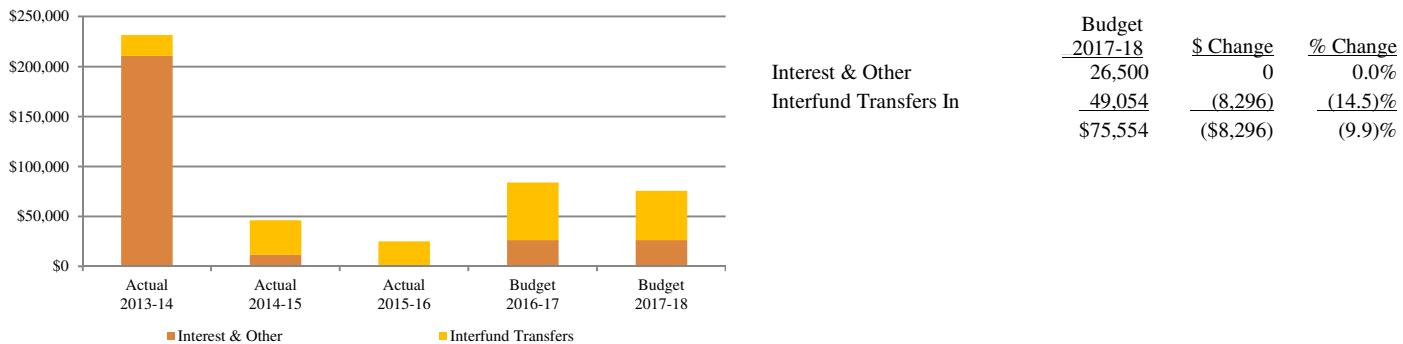
## 201 DEBT SERVICE FUND

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
131,147	137,909	133,204	180,282	1600-381-0100	Transfer from General Fund 2011 Cap Imp Rev Note -Ladder Truck- yr 7 of 10 Phone System Lease - year 5 of 6 2015 Interfund Loan -Fire Pumper- yr 4 of 10 2015 Rec Ctr Fitness Equipment- yr 4 of 5	180,282	0.00%
306,192	309,217	206,628	308,637	1600-381-1301	2013 Revenue Note -Municipal Facilities Police- yr 5 of 18	305,087	-1.15%
557,524	557,525	557,475	557,525	1600-381-1302	Transfer from General Fund - 2013A Sinking Fund 2013A Bank Loan -Recreation Complex- yr 5 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 5 of 10 2013A Bank Loan -Bucket Truck- yr 5 of 10	557,525	0.00%
<b>\$ 994,863</b>	<b>\$ 1,004,650</b>	<b>\$ 897,306</b>	<b>\$ 1,046,443</b>		<b>Total Interfund Transfers</b>	<b>\$ 1,042,894</b>	<b>-0.34%</b>
<b>\$ 994,863</b>	<b>\$ 1,004,650</b>	<b>\$ 897,306</b>	<b>\$ 1,046,443</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 1,042,894</b>	<b>-0.34%</b>
<b>\$ 994,863</b>	<b>\$ 1,004,650</b>	<b>\$ 897,306</b>	<b>\$ 1,046,443</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 1,042,894</b>	<b>-0.34%</b>
<b>Debt Service:</b>							
612,996	660,107	673,851	729,738	2100-517-7100	Principal Payments 2011 Cap Imp Rev Note -Ladder Truck- yr 7 of 10 2013 Revenue Note -Municipal Facilities Police- yr 5 of 18 2013 Revenue Note -Municipal Facilities Fire- yr 5 of 18 2013 Revenue Note -Municipal Facilities Library- yr 5 of 18 2013 Revenue Note -Municipal Facilities General- yr 5 of 18 2013A Bank Loan -Recreation Complex- yr 5 of 15 2013A Bank Loan -Recreation Complex Fields- yr 5 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 5 of 10 2013A Bank Loan -Bucket Truck- yr 5 of 10 Phone System Lease - year 5 of 6 2015 Interfund Loan -Fire Pumper- yr 4 of 10 2015 Rec Ctr Fitness Equipment- yr 4 of 5	745,101	2.11%
377,574	344,543	327,748	316,705	2100-517-7200	Interest Expense 2011 Cap Imp Rev Note -Ladder Truck- yr 7 of 10 2013 Revenue Note -Municipal Facilities Police- yr 5 of 18 2013 Revenue Note -Municipal Facilities Fire- yr 5 of 18 2013 Revenue Note -Municipal Facilities Library- yr 5 of 18 2013 Revenue Note -Municipal Facilities General- yr 5 of 18 2013A Bank Loan -Recreation Complex- yr 5 of 15 2013A Bank Loan -Recreation Complex Fields- yr 5 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 5 of 10 2013A Bank Loan -Bucket Truck- yr 5 of 10 Phone System Lease - year 5 of 6 2015 Interfund Loan -Fire Pumper- yr 4 of 10 2015 Rec Ctr Fitness Equipment- yr 4 of 5	297,793	-5.97%
<b>\$ 990,570</b>	<b>\$ 1,004,650</b>	<b>\$ 1,001,599</b>	<b>\$ 1,046,443</b>	2100-517-7300	Paying Agent Fees <b>Total Debt Service</b>	<b>\$ 1,042,894</b>	<b>0.00%</b>
<b>\$ 990,570</b>	<b>\$ 1,004,650</b>	<b>\$ 1,001,599</b>	<b>\$ 1,046,443</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 1,042,894</b>	<b>-0.34%</b>
<b>\$ 4,293</b>	<b>\$ -</b>	<b>\$ (104,293)</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b>	<b>0.00%</b>

## Beal Memorial Cemetery Fund

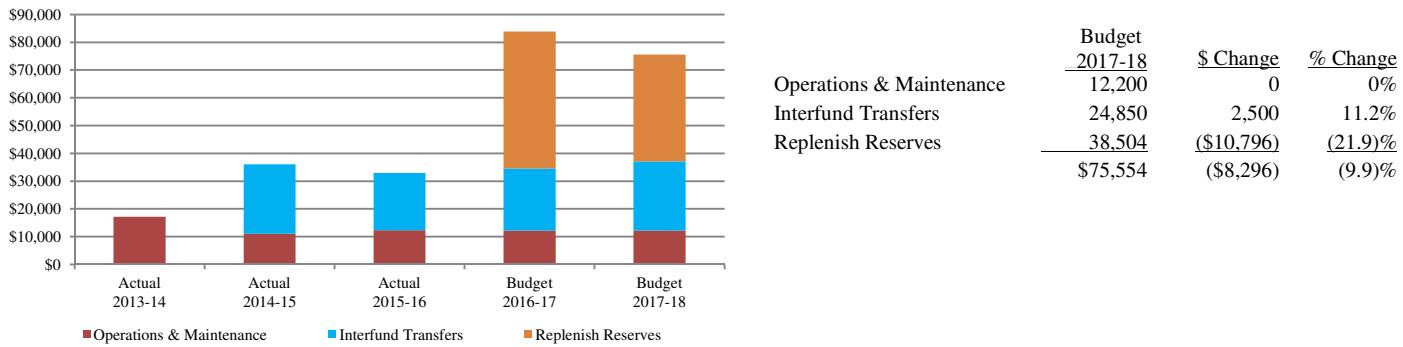
The Beal Memorial Cemetery Perpetual Care Fund encompasses 0.22% of the City's activities and services and accounts for a portion of revenues from lot, crypt, and niche sales that are being reserved for perpetual care. Cemetery operations are currently funded in the General Fund, but interest earnings on the reserves will be used for maintaining the cemetery once all spaces have been sold.

### Revenue Highlights



- Transfers In reflects the transfer of 20% of cemetery lot sales from the General Fund to fund perpetual care, as established by Ordinance 526.

### Expenditure Highlights



- Operations & maintenance includes the annual investment portfolio management fee.

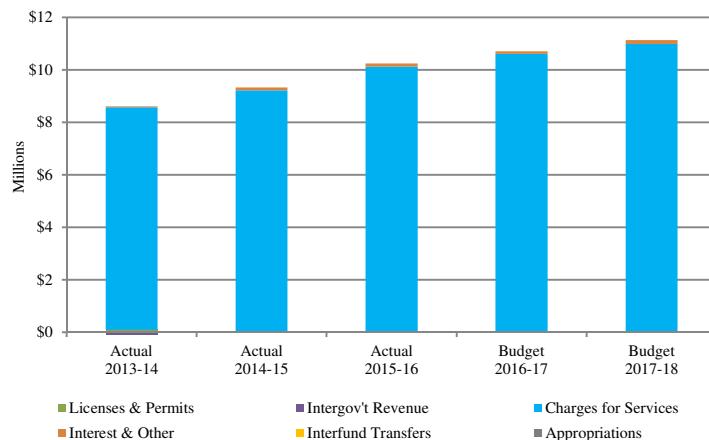
## 602 BEAL MEMORIAL CEMETERY CARE FUND

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted				
16,562	17,711	282	26,500	1500-361-1000	Interest Income		26,500 0.00%
32,271	49,513	-	-	1500-361-2000	Dividend Income		- 0.00%
164,097	(333,233)	-	-	1500-361-3000	Unrealized Gain/(Loss)		- 0.00%
(2,142)	277,696	-	-	1500-361-4000	Realized Gain/(Loss)		- 0.00%
<b>\$ 210,788</b>	<b>\$ 11,687</b>	<b>\$ 282</b>	<b>\$ 26,500</b>		<b>Total Interest Income</b>	<b>\$ 26,500</b>	<b>0.00%</b>
<b>\$ 210,788</b>	<b>\$ 11,687</b>	<b>\$ 282</b>	<b>\$ 26,500</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 26,500</b>	<b>0.00%</b>
20,869	34,423	24,668	35,000	2200-381-0100	Transfer from General Fund		24,204 -30.85%
<b>\$ 20,869</b>	<b>\$ 34,423</b>	<b>\$ 24,668</b>	<b>\$ 35,000</b>		<b>Total Interfund Transfers</b>	<b>\$ 24,204</b>	<b>-30.85%</b>
-	-	-	22,350	1600-389-9100	Appropriation from Fund Balance		24,850 100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,350</b>		<b>Total Non-Operating Sources</b>	<b>\$ 24,850</b>	<b>100.00%</b>
<b>\$ 20,869</b>	<b>\$ 34,423</b>	<b>\$ 24,668</b>	<b>\$ 57,350</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ 49,054</b>	<b>-14.47%</b>
<b>\$ 231,657</b>	<b>\$ 46,110</b>	<b>\$ 24,950</b>	<b>\$ 83,850</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 75,554</b>	<b>-9.89%</b>
<b><u>Operating Expenditures:</u></b>							
17,162	11,077	12,268	12,200	2200-539-3100	Professional Services		12,200 0.00%
					Investment Portfolio Custody Account Fee		
					Investment Portfolio Management Fee		
<b>\$ 17,162</b>	<b>\$ 11,077</b>	<b>\$ 12,268</b>	<b>\$ 12,200</b>		<b>Total Operating Expenditures</b>	<b>\$ 12,200</b>	<b>100.00%</b>
<b><u>Other Financing Activity:</u></b>							
-	25,000	20,700	22,350	1600-581-9102	Transfer to General Fund		24,850 11.19%
-	-	-	49,300	1600-581-9920	Reserve for Future Cemetery Perpetual Care		38,504 -21.90%
<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 20,700</b>	<b>\$ 71,650</b>		<b>Total Other Financing Activity</b>	<b>\$ 63,354</b>	<b>-11.58%</b>
<b>\$ 17,162</b>	<b>\$ 36,077</b>	<b>\$ 32,968</b>	<b>\$ 83,850</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 75,554</b>	<b>-9.89%</b>
<b>\$ 214,495</b>	<b>\$ 10,033</b>	<b>\$ (8,019)</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ -</b>	<b>0.00%</b>

## Utilities Fund

The Utilities Fund encompasses 27.7% of the City's activities and services and accounts for water production and distribution and sewer collection and treatment. These activities are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges.

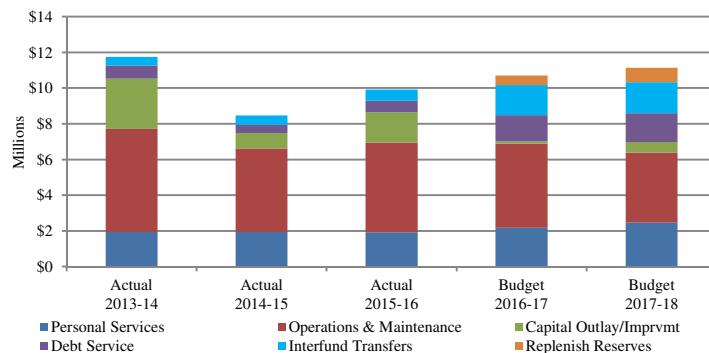
### Revenue Highlights



	Budget 2017-18	\$ Change	% Change
Charges for Services	10,984,697	378,850	3.6%
Interest & Other	154,321	54,320	54.3%
	\$11,139,018	\$433,170	4.0%

- A new five-year utility rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves and account for debt service requirements. FY 2017-18 will include the implementation of Year 4 of the rate study.

### Expenditure Highlights



	Budget 2017-18	\$ Change	% Change
Personal Services	2,457,545	277,833	12.7%
Operations & Maintenance	3,922,958	(790,948)	(16.8)%
Capital Outlay/Imprvmt	598,423	472,795	376.3%
Debt Service	1,607,267	137,777	9.4%
Interfund Transfers Out	1,752,600	70,780	183.5%
Replenish Reserves	800,225	264,933	49.5%
	\$11,139,018	\$433,170	4.0%

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- Operations & Maintenance is lower than the prior year due to decreased wastewater flows, which is a direct result of repair & maintenance performed on the system.

## 401 UTILITIES FUND - REVENUES

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted				% Change
1,868,244	1,997,321	2,164,659	2,373,522	1310-343-3000	Service Fees - Residential		2,341,976 -1.33%
1,158,616	1,207,914	1,366,759	1,426,270	1310-343-3100	Service Fees - Commercial		1,489,145 4.41%
18,448	13,550	7,988	17,247	1500-343-3600	Connection Fees - Residential		12,322 -28.56%
12,000	5,350	16,588	5,775	1500-343-3700	Connection Fees - Commercial		15,000 159.74%
7	21	2,560	500	1500-343-3810	Hydrant Service		106 -78.85%
696	-	-	-	1500-343-3894	Work Orders		- 0.00%
<b>\$ 3,058,012</b>	<b>\$ 3,224,155</b>	<b>\$ 3,558,553</b>	<b>\$ 3,823,314</b>		<b>Total Water Operations</b>	<b>\$ 3,858,549</b>	<b>0.92%</b>
3,610,105	4,035,458	4,357,920	4,557,492	1350-343-5000	Service Fees - Residential		4,764,807 4.55%
1,567,860	1,713,291	1,952,654	1,972,230	1350-343-5100	Service Fees - Commercial		2,116,092 7.29%
17,850	15,000	6,900	20,025	1500-343-5600	Connection Fees - Residential		12,750 -36.33%
3,432	2,700	6,987	2,700	1500-343-5700	Connection Fees - Commercial		15,000 455.56%
299	-	-	-	1500-343-5894	Work Orders		- 0.00%
<b>\$ 5,199,546</b>	<b>\$ 5,766,449</b>	<b>\$ 6,324,461</b>	<b>\$ 6,552,447</b>		<b>Total Sewer Operations</b>	<b>\$ 6,908,649</b>	<b>5.44%</b>
3,100	3,425	2,517	4,200	0520-343-3001	Administrative Fee - Returned Checks		2,000 -52.38%
94,271	97,597	109,908	96,500	1310-343-3200	Service Charges		96,500 0.00%
117,762	123,078	128,040	120,500	1310-343-3300	Penalties		119,000 -1.24%
<b>\$ 215,133</b>	<b>\$ 224,100</b>	<b>\$ 240,465</b>	<b>\$ 221,200</b>		<b>Total Combined Operations</b>	<b>\$ 217,500</b>	<b>-1.67%</b>
<b>\$ 8,472,692</b>	<b>\$ 9,214,704</b>	<b>\$ 10,123,479</b>	<b>\$ 10,596,961</b>		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$ 10,984,698</b>	<b>3.66%</b>
16,149	-	-	-	1310-324-2100	Impact Fees - Water - Residential		- 0.00%
27,588	-	-	-	1310-324-2200	Impact Fees - Water - Commercial		- 0.00%
17,620	-	-	-	1350-324-2100	Impact Fees - Sewer - Residential		- 0.00%
35,127	-	-	-	1350-324-2200	Impact Fees - Sewer - Commercial		- 0.00%
<b>\$ 96,484</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Licenses &amp; Permits</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 96,484</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	-	334	State Grants		- 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total State Grants</b>	<b>\$ -</b>	<b>0.00%</b>
(157,294)	-	-	-	5031-389-7000	Force Main Note Payable		- 0.00%
<b>\$ (157,294)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Proceeds from Debt/Loans</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ (157,294)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ -</b>	<b>0.00%</b>
55,545	106,806	94,707	74,340	1500-361-1000	Interest Income		125,420 68.71%
(7,826)	-	-	-	1500-361-3000	Unrealized Gain/(Loss)		- 0.00%
(9,242)	-	-	-	1500-361-4000	Realized Gain/(Loss)		- 0.00%
<b>\$ 38,477</b>	<b>\$ 106,806</b>	<b>\$ 94,707</b>	<b>\$ 74,340</b>		<b>Total Interest Income</b>	<b>\$ 125,420</b>	<b>68.71%</b>
16,871	17,377	17,898	17,911	1500-362-2020	Rental and Lease Income		19,001 6.09%
<b>\$ 16,871</b>	<b>\$ 17,377</b>	<b>\$ 17,898</b>	<b>\$ 17,911</b>		<b>Total Rents and Royalties</b>	<b>\$ 19,001</b>	<b>6.09%</b>
(16,592)	(12,280)	8,312	7,900	1500-364-1000	Sale of Surplus Assets		7,900 0.00%
2,186	6,540	3,477	2,000	1500-369-9000	Miscellaneous Revenue		2,000 0.00%
<b>\$ (14,407)</b>	<b>\$ (5,740)</b>	<b>\$ 11,790</b>	<b>\$ 9,900</b>		<b>Total Other Revenues</b>	<b>\$ 9,900</b>	<b>0.00%</b>
<b>\$ 40,941</b>	<b>\$ 118,443</b>	<b>\$ 124,395</b>	<b>\$ 102,151</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>	<b>\$ 154,321</b>	<b>51.07%</b>
-	-	-	-	1600-382-4300	Transfer from Sanitation Fund		- 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Interfund Transfers</b>	<b>\$ -</b>	<b>0.00%</b>
-	-	-	-	1600-389-9300	Appropriation from Net Assets		- 0.00%
-	-	-	-	1600-389-9515	Appropriation from Desig. Net Assets (Impact Fees)		- 0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 8,452,823</b>	<b>\$ 9,333,147</b>	<b>\$ 10,247,874</b>	<b>\$ 10,699,112</b>		<b>TOTAL FUND REVENUES</b>	<b>\$ 11,139,019</b>	<b>4.11%</b>

**401 UTILITIES FUND - 0520 CUSTOMER SERVICE**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>Personal Services:</b>							
<i>Number of Funded Employees (FTE's)</i>							
5.50	5.50	5.50	5.50			5.50	
150,342	142,843	146,916	151,695	536-1200	Regular Salaries	155,287	2.37%
54	-	54	108	536-1201	Service Awards	-	100.00%
-	-	108		536-1202	Incentive/Merit Pay	-	0.00%
10,898	15,176	12,667	13,013	536-1300	Part-Time Wages	13,543	4.07%
1,193	920	77	500	536-1400	Salaries - Overtime	500	0.00%
9,806	9,545	8,953	9,238	536-2100	FICA Taxes	9,106	-1.43%
2,293	2,232	2,094	2,161	536-2101	Medicare	2,130	-1.45%
20,889	12,043	8,069	7,135	536-2200	Retirement Contributions	15,301	114.44%
5,225	4,555	6,922	8,634	536-2204	Retirement Contributions - DC Plan	7,292	-15.54%
10,848	15,615	25,187	25,489	536-2300	Dental, Life & Health Insurance	31,051	21.82%
286	235	273	280	536-2400	Worker's Compensation	287	2.51%
<b>\$ 211,835</b>	<b>\$ 203,164</b>	<b>\$ 211,322</b>	<b>\$ 218,253</b>	<b>Total Personal Services</b>		<b>\$ 234,496</b>	<b>7.44%</b>
<b>Operating Expenditures:</b>							
76,329	85,786	128,217	114,826	536-3100	Professional Services	133,666	16.41%
16,287	15,996	17,203	16,775	536-3400	Other Services	16,775	0.00%
-	57	-	-	536-4000	Travel and per Diem	-	0.00%
1,418	1,430	1,336	1,134	536-4100	Communication Services	1,422	25.40%
49,999	53,320	53,059	57,135	536-4200	Postage	58,750	2.83%
11,513	11,742	11,891	16,547	536-4300	Utilities	10,307	-37.71%
1,999	2,068	2,812	2,600	536-4700	Printing & Binding	2,600	0.00%
937	1,272	1,269	1,216	536-5200	Operating Supplies	1,216	0.00%
346	353	499	360	536-5210	Uniform Expense	600	66.67%
539	1,027	2,046	-	536-5231	Computer Hardware/Software	-	0.00%
-	40	-	-	536-5500	Training	-	0.00%
<b>\$ 159,368</b>	<b>\$ 173,093</b>	<b>\$ 218,332</b>	<b>\$ 210,593</b>	<b>Total Operating Expenditures</b>		<b>\$ 225,336</b>	<b>7.00%</b>
<b>Capital Outlay:</b>							
1,396	1,076	-	-	536-6420	Computer Hardware/Software	-	0.00%
<b>\$ 1,396</b>	<b>\$ 1,076</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>0.00%</b>
<b>372,599</b>	<b>377,333</b>	<b>429,654</b>	<b>428,846</b>	<b>TOTAL EXPENSES</b>		<b>459,832</b>	<b>7.23%</b>

## CUSTOMER SERVICE

Share of City Budget

\$459,832,  
1.1%



### DESCRIPTION

Customer Service is responsible for invoicing and receiving customer payments, opening and closing utility accounts, resolving customer inquiries, and collecting receivables.

### MISSION

Provide superior customer service in the administration of utility accounts and receivables.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Provide Accurate Water Meter Consumption Information

Accounts with Meter Profile Evaluations Performed

	Actual				YTD thru 06/30	Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18	
Accounts with Meter Profile Evaluations Performed	4.2%	4.0%	4.0%	3.0%	2.0%	3.0%	
Minimize Account Write-Offs							

Write-Offs as % of Current Year Billing

0.54% 1.00% 1.00% annual measure <1% <1%

- ✓ Convert the credit card payment process for utility customers to Sungard/Selectron. The new process will be more efficient and offer the customer more options for payment methods. This is an ongoing process.

### FUTURE GOALS (FY19 & FY20)

- ✓ Revise Customer Service's policies and procedures (ongoing).
- ✓ Look at updating how addresses have been input in Land Management so we can make them match with the USPS addresses.



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Evaluated the credit card payment process for utility customers, and determined the most effective and efficient process will be to recommend contracting with Sungard/Selectron for credit card payment services.

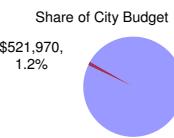
## 401 UTILITIES FUND - 1300 UTILITY SERVICES

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>				
362,134	362,153	316,686	357,356	536-1200	Regular Salaries	299,311	-16.24%
-	-	-	596	536-1201	Service Awards	-	-100.00%
325	-	650	-	536-1202	Incentive/Merit Pay	-	0.00%
1,723	310	196	-	536-1400	Salaries - Overtime	-	0.00%
21,146	21,231	20,910	20,791	536-2100	FICA Taxes	17,283	-16.87%
4,945	4,965	4,890	4,863	536-2101	Medicare	4,042	-16.88%
68,357	75,764	57,875	60,057	536-2200	Retirement Contributions	74,210	23.57%
8,662	8,839	7,379	11,939	536-2204	Retirement Contributions - DC Plan	11,128	-6.79%
57,405	56,379	46,229	67,372	536-2300	Dental, Life & Health Insurance	65,685	-2.50%
4,526	3,808	2,988	3,525	536-2400	Worker's Compensation	6,216	76.33%
<b>\$ 529,223</b>	<b>\$ 533,449</b>	<b>\$ 457,803</b>	<b>\$ 526,497</b>		<b>Total Personal Services</b>	<b>\$ 477,875</b>	<b>-9.24%</b>
<b>Operating Expenditures:</b>							
76,071	119,011	31,988	36,427	536-3100	Professional Services	210	-99.42%
1,143	3,248	120	1,259	536-4000	Travel and Per Diem	1,009	-19.86%
3,323	3,504	3,136	5,027	536-4100	Communication Services	3,267	-35.01%
102	114	120	150	536-4200	Postage	100	-33.33%
5,261	5,890	6,275	8,677	536-4300	Utilities	5,365	-38.17%
2,128	1,951	889	17,128	536-4400	Rentals & Leases	17,128	0.00%
3,028	3,129	2,952	3,290	536-4610	Maintenance Contracts	3,338	1.46%
1,349	18	1,583	1,000	536-4620	Vehicle Repair	-	-100.00%
1,079	461	1,912	1,200	536-4630	Equipment Repair	200	-83.33%
2,120	1,298	1,214	1,500	536-4640	Building Maintenance	1,500	0.00%
861	-	1,417	5,500	536-4645	Heating/Cooling Repairs	2,500	-54.55%
1,678	1,574	1,621	3,875	536-5100	Office Supplies	3,875	0.00%
3,668	4,193	3,381	4,670	536-5200	Operating Supplies	2,670	-42.83%
1,966	855	448	746	536-5204	Fuel & Oil	-	-100.00%
232	196	514	610	536-5210	Uniform Expense	425	-30.33%
503	694	1,081	-	536-5231	Computer Hardware/Software	-	0.00%
909	1,018	94	250	536-5233	Tools	250	0.00%
94	292	315	500	533-5234	Safety Supplies/Equipment	300	-40.00%
659	794	150	800	536-5400	Books, Dues & Publications	800	0.00%
5,719	7,220	5,194	10,660	536-5500	Training	660	-93.81%
(9,005)	-	(3,947)	-	533-9905	Capitalized Costs Allocation - Labor	-	0.00%
(5,277)	-	(2,151)	-	533-9906	Capitalized Costs Allocation - Benefits	-	0.00%
(2,164)	-	(747)	-	533-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<u>Non-Operating</u>							
398	498	498	498	536-8200	Grants & Aids	498	0.00%
<b>\$ 95,845</b>	<b>\$ 155,957</b>	<b>\$ 58,059</b>	<b>\$ 103,767</b>		<b>Total Operating Expenditures</b>	<b>\$ 44,095</b>	<b>-57.51%</b>
<b>Capital Outlay:</b>							
5,823	2,753	-	-	536-6402	Equipment	-	0.00%
3,604	-	2,988	-	536-6420	Computer Hardware/Software	-	0.00%
<b>\$ 9,428</b>	<b>\$ 2,753</b>	<b>\$ 2,988</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Capital Improvements Program:</b>							
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Improvements Program</b>	<b>\$ -</b>	<b>0.00%</b>
<b>\$ 634,496</b>	<b>\$ 692,160</b>	<b>\$ 518,850</b>	<b>\$ 630,264</b>		<b>TOTAL EXPENSES</b>	<b>\$ 521,970</b>	<b>-17.18%</b>

# UTILITY SERVICES

## DESCRIPTION

Utility Services is responsible for providing quality, safe, and cost effective potable water and sanitary sewer in compliance with all City, State, and Federal codes, policies, and other regulations.



## MISSION

Provide high quality and cost effective services in all facets of water and wastewater operations.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

	Actual		YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
Provide Timely & Responsive Customer Service						
Citizen Requests/Complaints Responded to within 2 Business Days	100%	100%	100%	100%	99%	100%
Locate & Mark Existing Utilities within 48 Hours of Request	98%	99%	99%	99%	100%	99%

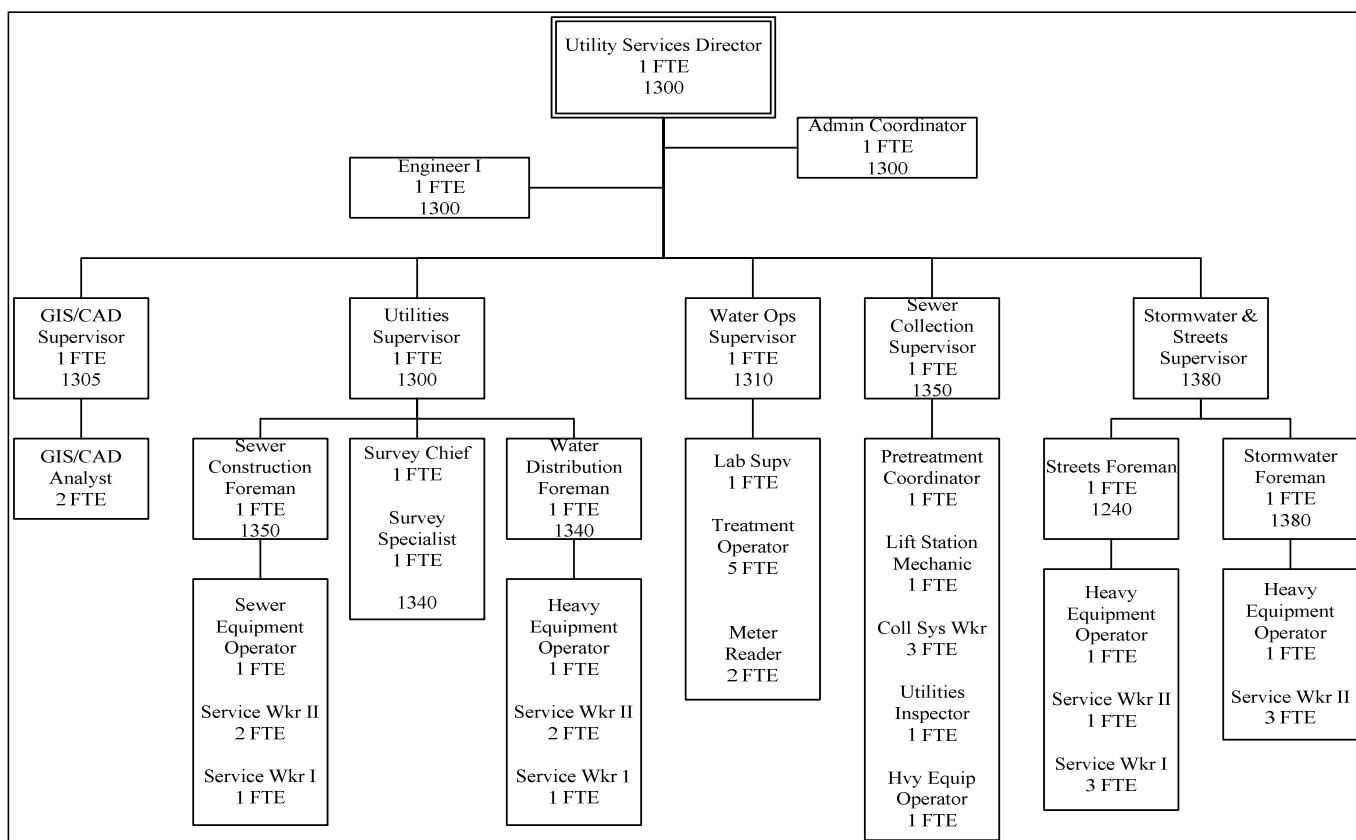
- ✓ Complete construction of utility and infrastructure projects on schedule and within budget.
- ✓ Minimize damage of existing utility infrastructure by providing accurate and timely line locates for City utilities.

## FUTURE GOALS (FY19 & FY20)

- ✓ Implement an aggressive in-house training program to increase the knowledge base and safety awareness of the employees through workshops for field employees and supervisors.
- ✓ Develop and maintain computer hydraulic models of water, sewer, and stormwater systems to assist in identifying and prioritizing CIP projects.
- ✓ Complete 33% of the quality control check of the water and sewer systems GIS data.
- ✓ Develop and implement a new Water Service disruption web map for use by employees to determine which citizens will be affected by a water main break.

## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Maintained an up to date GIS database for the City's utility infrastructure.
- ✓ Completed all line spot tickets within the required time frame.
- ✓ Provided construction stakeout and inspection services for every City construction project.
- ✓ Began the quality control check of the water and sewer systems GIS data.



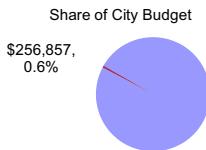
**401 UTILITIES FUND - 1305 GIS**

Actual				Budget		
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change	
\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Personal Services:</b>						
<b>Number of Funded Employees (FTE's)</b>						
- -	- -	- -	- 536-1200	3.00		
- -	- -	- -	- 536-2100	129,321	100.00%	
- -	- -	- -	- 536-2101	7,799	100.00%	
- -	- -	- -	- 536-2200	1,555	100.00%	
- -	- -	- -	- 536-2204	31,724	100.00%	
- -	- -	- -	- 536-2300	4,360	100.00%	
- -	- -	- -	- 536-2400	6,223	100.00%	
- -	- -	- -	- 536-3100	220	100.00%	
\$ -	\$ -	\$ -	\$ -	<b>Total Personal Services</b>	<b>\$ 181,202</b>	<b>100.00%</b>
<b>Operating Expenditures:</b>						
<b>Professional Services</b>						
- -	- -	- -	- 536-4001	43,211	100.00%	
- -	- -	- -	- 536-4100	2,000	100.00%	
- -	- -	- -	- 536-4200	1,858	100.00%	
- -	- -	- -	- 536-4300	50	100.00%	
- -	- -	- -	- 536-4400	1,000	100.00%	
- -	- -	- -	- 536-4610	1,536	100.00%	
- -	- -	- -	- 536-4620	1,814	100.00%	
- -	- -	- -	- 536-4630	500	100.00%	
- -	- -	- -	- 536-5100	900	100.00%	
- -	- -	- -	- 536-5200	3,275	100.00%	
- -	- -	- -	- 536-5204	2,500	100.00%	
- -	- -	- -	- 536-5210	411	100.00%	
- -	- -	- -	- 533-5234	300	100.00%	
- -	- -	- -	- 536-5500	200	100.00%	
\$ -	\$ -	\$ -	\$ -	<b>Total Operating Expenditures</b>	<b>\$ 70,155</b>	<b>100.00%</b>
<b>Capital Outlay:</b>						
<b>Equipment</b>						
- -	- -	- -	- 536-6402	5,500	100.00%	
\$ -	\$ -	\$ -	\$ -	<b>Total Capital Outlay</b>	<b>\$ 5,500</b>	<b>100.00%</b>
<b>Capital Improvements Program:</b>						
<b>Total Capital Improvements Program</b>						
\$ -	\$ -	\$ -	\$ -	<b>TOTAL EXPENSES</b>	<b>\$ 256,857</b>	<b>100.00%</b>

## GIS

### DESCRIPTION

Engineering maintains GIS data, reviews all site plans, subdivision plans, and as-built drawings for compliance with City codes and outside agency requirements; provides survey and design data for street, sidewalk, water, sewer, and stormwater projects; and prepares maps for internal use, annexation, Comprehensive Plan amendments and newspaper ads.



### MISSION

Provide high quality, timely, and cost effective services in all facets of operations.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Maintain and Further Develop GIS System to Track & Monitor City Assets

	Actual	YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17
Street Data Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	annual measure	100%
Water Features Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	annual measure	100%
Sanitary Sewer Features Accurately Entered in GIS - Changes and additions implemented	85%	100%	100%	annual measure	100%
Stormwater Features Accurately Entered in GIS - Changes and additions implemented	100%	100%	100%	annual measure	100%

- ✓ Maintain and keep an extensive GIS geodatabase with information from as-builts and utility work orders.
- ✓ Continue to develop and expand the GIS Web Map for public use via the internet and for employee use via the intranet.
- ✓ Create construction plans for street, sidewalk, water, sewer and stormwater projects on time, as requested by the City Engineer. Create other drawings as needed by other Departments of the City.
- ✓ Perform extensive street light survey every six (6) months in order to keep an accurate database.
- ✓ Review site plans and building permits as required for developments within the City.



### FUTURE GOALS (FY19 & FY20)

- ✓ Continue mapping City infrastructure in GIS with a strong emphasis on disaster preparedness and recovery and performing duties more efficiently. Conduct annual disaster recovery exercise.
- ✓ Expand the use of GIS users internally and externally.



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Kept the GIS database for the City's water and sewer infrastructure up to date. Performed disaster preparedness exercise.
- ✓ Continued to improve GIS Web Map Application for all City employees on the City intranet. Completed ten (10) days of GIS training.
- ✓ Developed and implemented the Incident Assessment Dashboard for use during Disasters to report and track incidents.
- ✓ Developed and implemented a new Citizen Service Request web map for use by Citizens to report potholes, leaks, or other problems.

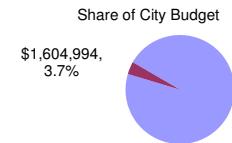
**401 UTILITIES FUND - 1310 WATER OPERATIONS**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>Personal Services:</b>							
9.00	9.00	9.00	9.00	<i>Number of Funded Employees (FTE's)</i>		9.00	
271,062	280,012	281,385	306,608	533-1200	Regular Salaries	311,051	1.45%
-	-	108	108	533-1201	Service Awards	433	300.93%
3,330	2,662	2,370	2,700	533-1400	Salaries - Overtime	5,000	85.19%
1,760	1,889	1,965	1,850	533-1401	Salaries - Overtime Holiday Worked	1,850	0.00%
16,036	16,330	17,038	17,549	533-2100	FICA Taxes	17,451	-0.56%
3,750	3,819	3,985	4,104	533-2101	Medicare	4,081	-0.56%
65,686	75,046	59,107	54,835	533-2200	Retirement Contributions	97,515	77.83%
3,775	2,036	5,992	8,192	533-2204	Retirement Contributions - DC Plan	8,137	-0.67%
34,558	34,988	33,940	52,162	533-2300	Dental, Life & Health Insurance	55,939	7.24%
8,506	7,008	8,102	8,733	533-2400	Worker's Compensation	8,885	1.74%
<b>\$ 408,463</b>	<b>\$ 423,789</b>	<b>\$ 413,990</b>	<b>\$ 456,842</b>	<b>Total Personal Services</b>		<b>\$ 510,342</b>	<b>11.71%</b>
<b>Operating Expenditures:</b>							
25,681	6,887	33,155	50,296	533-3100	Professional Services	19,000	-62.22%
66	-	-	100	533-3400	Other Services	100	0.00%
159	103	1,139	578	533-4000	Travel and Per Diem	1,294	123.88%
3,046	2,908	2,409	3,998	533-4100	Communication Services	4,466	11.71%
186,506	202,481	193,096	214,479	533-4300	Utilities	153,059	-28.64%
5,715	6,428	7,778	8,552	533-4610	Maintenance Contracts	9,855	15.24%
3,531	3,365	3,601	5,000	533-4620	Vehicle Repair	5,000	0.00%
2,648	824	2,307	2,175	533-4630	Equipment Repair	2,175	0.00%
1,273	664	287	800	533-4640	Building Maintenance	800	0.00%
-	-	-	500	533-4645	Heating/Cooling Repairs	500	0.00%
74,750	349,731	406,442	60,900	533-4680	Plant & System Repair	400,600	557.80%
491	622	120	950	533-4700	Printing & Binding	950	0.00%
446	669	-	-	533-4915	Legal Advertising	-	0.00%
29,188	29,516	27,382	31,600	533-5200	Operating Supplies	31,600	0.00%
19,381	12,464	9,831	9,460	533-5204	Fuel & Oil	10,465	10.62%
778	712	929	1,125	533-5210	Uniform Expense	1,215	8.00%
2,500	1,395	974	1,000	533-5233	Tools	1,000	0.00%
765	775	430	1,710	533-5234	Safety Supplies/Equipment	1,800	5.26%
6,545	7,285	6,560	7,760	533-5400	Books, Dues & Publications	7,760	0.00%
1,527	1,422	3,665	5,395	533-5500	Training	6,100	13.07%
<b>\$ 364,996</b>	<b>\$ 628,250</b>	<b>\$ 700,104</b>	<b>\$ 406,377</b>	<b>Total Operating Expenditures</b>		<b>\$ 657,739</b>	<b>61.85%</b>
<b>Capital Outlay:</b>							
-	-	19,850	20,000	533-6362	Water Well Improvements	20,000	0.00%
32,303	-	20,753	-	533-6404	Trucks	-	0.00%
-	-	1,033	-	533-6420	Computer Hardware/Software	-	0.00%
<b>\$ 32,303</b>	<b>\$ -</b>	<b>\$ 41,636</b>	<b>\$ 20,000</b>	<b>Total Capital Outlay</b>		<b>\$ 20,000</b>	<b>0.00%</b>
<b>Capital Improvements Program:</b>							
-	-	-	-	Prior Years Capital Improvement Program		300,000	0.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Capital Improvements Program</b>		<b>\$ 300,000</b>	<b>0.00%</b>
<b>Debt Service</b>							
-	-	-	71,673	590-7100	Principal Payments	73,786	100.00%
				2015 Utility System Revenue Note Year 3 of 18			
75,723	54,839	56,525	45,220	591-7200	Interest Expense	43,127	-4.63%
				2015 Utility System Revenue Note Year 3 of 18			
<b>\$ 75,723</b>	<b>\$ 54,839</b>	<b>\$ 56,525</b>	<b>\$ 116,893</b>	<b>Total Debt Service</b>		<b>\$ 116,913</b>	<b>0.02%</b>
<b>\$ 881,485</b>	<b>\$ 1,106,879</b>	<b>\$ 1,212,256</b>	<b>\$ 1,000,112</b>	<b>TOTAL EXPENSES</b>		<b>\$ 1,604,994</b>	<b>60.48%</b>

# WATER OPERATIONS

## DESCRIPTION

Water Operations maintains nine potable water wells, five elevated water storage tanks, and three ground water storage tanks. Responsible for ensuring drinking water meets strict State and Federal regulations, pressure and storage are sufficient to meet domestic and firefighting needs, and water meters are accurately read.



## MISSION

Produce drinking water that is safe and free from objectionable color, taste, and odor.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Provide High Quality Drinking Water to the Public

Samples Exceeding Federal/State Maximum Containment Levels

	Actual				Budget	
	2013-14	2014-15	2015-16	YTD thru 06/30	2016-17	2017-18
Samples Exceeding Federal/State Maximum Containment Levels	0	2	0	0	0	0
Metered Revenue Consumption as % of Water Production	86.3%	86.5%	85.1%	84.6%	87.0%	87.0%

- ✓ Meet all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Continue to operate water system wells within NWFWD permitted pumping limits in order to maintain quality and integrity of Floridian Aquifer.
- ✓ Achieve and maintain less than a 15% unaccounted for water loss within a 12-month period.
- ✓ Maintain an aggressive Water Tank Asset Management Program.
- ✓ Repair, clean, and paint Elevated Tank on Anchors Street.
- ✓ Upgrade Well 3 by replacing the underground ductile iron piping with C-900 PVC piping.
- ✓ Continue to upgrade Hyper-tac controls for all City potable wells.
- ✓ Update and implement changes to Cross-Connection Control Program.
- ✓ Perform a new structural integrity inspection for all City tanks.



## FUTURE GOALS (FY19 & FY20)

- ✓ Repair, clean, and paint Elevated Tank on Anchors Street
- ✓ Convert outdated aerator at Well 2 with a force draft system.
- ✓ Convert outdated aerator at Well 11 with a force draft system.
- ✓ Install City owned bacteriological sampling points throughout distribution system.

## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Repaired, cleaned, and painted (including new logo design) Elevated Tank on Nicholson Street.
- ✓ Upgraded Well 11; replaced well pump with a new water lubricated pump and installed new well column.
- ✓ Upgraded Well 3; replaced aerator fan housing and painted all exposed ductile iron piping.
- ✓ Upgraded Well 10 outdoor panel and controls.
- ✓ Completed update of well outdoor panel and electrical controls.
- ✓ Repaired, cleaned, and painted Hill Avenue Ground Storage tank and ductile iron piping system.
- ✓ Updated bacteriological sampling plan, to include all operators trained in laboratory sample analysis.
- ✓ Three operators attained Drinking Water Level "B" Certification.
- ✓ Continued to operate water system wells within NWFWD permitted pumping limits in order to maintain quality and integrity of Floridian Aquifer.

**401 UTILITIES FUND - 1340 WATER DISTRIBUTION**

Actual				2016-17 Adopted		Budget		
2013-14	2014-15	2015-16		2016-17 Adopted		2017-18 Adopted	% Change	
<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>					
94,359	120,978	134,946	148,865	533-1200	<b>Personal Services:</b>			
54		108	-	533-1201	<i>Number of Funded Employees (FTE's)</i>	<b>5.00</b>		
18,753	19,239	20,603	22,100	533-1400	Regular Salaries	159,374	7.06%	
251	342	601	700	533-1401	Service Awards	108	100.00%	
6,734	8,187	9,299	8,633	533-2100	Salaries - Overtime	22,100	0.00%	
1,575	1,915	2,175	2,019	533-2101	Salaries - Overtime Holiday Worked	700	0.00%	
29,422	34,799	37,051	32,052	533-2200	FICA Taxes	9,300	7.73%	
630	881	934	3,176	533-2204	Medicare	2,175	7.72%	
14,268	18,562	17,832	27,423	533-2200	Retirement Contributions	59,546	85.78%	
6,912	8,237	9,540	10,076	533-2300	Retirement Contributions - DC Plan	2,917	-8.14%	
				533-2400	Dental, Life & Health Insurance	37,600	37.11%	
					Worker's Compensation	10,788	7.06%	
<b>\$ 172,960</b>	<b>\$ 213,140</b>	<b>\$ 233,089</b>	<b>\$ 255,044</b>		<b>Total Personal Services</b>	<b>\$ 304,608</b>	<b>19.43%</b>	
<b>Operating Expenditures:</b>								
162	226	238	590	533-3102	Employee Physicals & Immunizations	590	0.00%	
1,283	1,385	4,661	5,000	533-3400	Other Services	5,000	0.00%	
-	62	165	68	533-4000	Travel and Per Diem	68	0.00%	
-	-	-	-	533-4001	Tuition Reimbursement	-	0.00%	
1,196	1,375	1,086	1,116	533-4100	Communication Services	1,116	0.00%	
1,469	1,624	1,533	1,986	533-4300	Utilities	1,120	-43.61%	
946	2,706	5,642	5,000	533-4620	Vehicle Repair	5,000	0.00%	
2,172	4,794	7,390	6,500	533-4630	Equipment Repair	6,500	0.00%	
39,177	30,802	39,928	39,500	533-4680	Plant & System Repair	40,000	1.27%	
3,283	1,967	2,737	2,250	533-5200	Operating Supplies	2,250	0.00%	
12,728	8,389	7,570	9,069	533-5204	Fuel & Oil	8,055	-11.18%	
411	580	860	725	533-5210	Uniform Expense	675	-6.90%	
-	-	-	-	533-5231	Computer Hardware/Software	300	100.00%	
1,660	2,040	407	2,000	533-5233	Tools	1,946	-2.70%	
1,121	1,630	1,418	1,825	533-5234	Safety Supplies/Equipment	1,800	-1.37%	
3,457	2,650	4,372	5,500	533-5300	Road Materials & Supplies	5,000	-9.09%	
-	50	-	75	533-5400	Books, Dues & Publications	150	100.00%	
150	1,736	421	2,906	533-5500	Training	2,610	-10.19%	
(15,993)	-	(19,956)	-	533-9905	Capitalized Costs Allocation - Labor	-	0.00%	
(8,268)	-	(9,705)	-	533-9906	Capitalized Costs Allocation - Benefits	-	0.00%	
(3,103)	-	(2,937)	-	533-9907	Capitalized Costs Allocation - Overhead	-	0.00%	
<b>\$ 42,938</b>	<b>\$ 62,014</b>	<b>\$ 45,831</b>	<b>\$ 84,110</b>		<b>Total Operating Expenditures</b>	<b>\$ 82,180</b>	<b>-2.29%</b>	
<b>Capital Outlay:</b>								
2,850	1,813	-	-	533-6402	Equipment	4,200	100.00%	
<b>\$ 2,850</b>	<b>\$ 1,813</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ 4,200</b>	<b>100.00%</b>	
<b>Capital Improvements Program:</b>								
26,776	143,915	159,326	-		5056 - Water Line Replacement	49,500	100.00%	
<b>\$ 26,776</b>	<b>\$ 143,915</b>	<b>\$ 159,326</b>	<b>\$ -</b>		<b>Total Capital Improvements Program</b>	<b>\$ 49,500</b>	<b>100.00%</b>	
<b>Debt Service</b>								
-	-	-	110,541	590-7100	Principal Payments	113,800	100.00%	
114,932	76,233	86,498	69,743	591-7200	2015 Utility System Revenue Note Year 3 of 18	66,515	-4.63%	
<b>\$ 114,932</b>	<b>\$ 76,233</b>	<b>\$ 86,498</b>	<b>\$ 180,284</b>		<b>Interest Expense</b>			
<b>\$ 360,456</b>	<b>\$ 497,115</b>	<b>\$ 524,743</b>	<b>\$ 519,438</b>		<b>2015 Utility System Revenue Note Year 3 of 18</b>			
					<b>Total Debt Service</b>	<b>\$ 180,315</b>	<b>0.02%</b>	
					<b>TOTAL EXPENSES</b>	<b>\$ 620,803</b>	<b>19.51%</b>	

# WATER DISTRIBUTION

Share of City Budget

\$620,803,  
1.5%



## DESCRIPTION

Water Distribution maintains water mains, service lines, valves, meters, and fire hydrants. Responsible for replacement of undersized water mains, installation of new fire hydrants and water meters, making service taps for new construction, and extending water mains as needed.

## MISSION

Ensure delivery of potable water and adequate water pressure to all residents.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Replace Substandard 2 1/4" Water Mains

Linear Feet of 2 1/4" Water Main to be Replaced

	Actual			YTD thru 06/30	Budget	
	2013-14	2014-15	2015-16		2016-17	2017-18
Replace Substandard 2 1/4" Water Mains	975	1420	1900	3140	2550	2550
Linear Feet of 2 1/4" Water Main to be Replaced						

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time

Capital Projects Completed Within Budget

- ✓ Exercise water valves throughout the City.
- ✓ Replace water lines as specified in the Capital Improvement Program (CIP) on-time and within budget.

## FUTURE GOALS (FY19 & FY20)

- ✓ Implement a new 5- and 10-year replacement program for 2 1/4" water mains throughout the City's service area.
- ✓ Implement a new 5-year replacement program for all existing asbestos cement water mains in the City's service area.
- ✓ Respond to all water outage reports within one hour of initial notification.
- ✓ Coordinate with the Fire Department to ensure fire protection standards are exceeded throughout the City via increased water main sizes, installation of additional fire hydrants, and "looping" of the distribution system.



## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Completed water line upgrade on London Avenue NW from Watson Drive NW to Moriarty Street NW.
- ✓ Completed water line upgrade on Robinwood Drive NW from southeast corner of 102 Robinwood Drive NW to the northwest corner of 124 Robinwood Drive NW.
- ✓ Provided asbestos/transite awareness for Water Distribution employees.
- ✓ At 402 Mary Esther Cut-Off NW installed approximately 240 feet of 6" water main, a fire hydrant, fire sprinkler tap and a 2" meter tap/set. Also abandoned approximately 700 feet of 6" transite pipe.
- ✓ At 91 Beal Parkway NE installed 220 feet of 6" water main and fire hydrant. Also abandoned approximately 400 feet of 2 1/4" water main.

**401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT**

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted				
				<b>Personal Services:</b>			
13.00	13.00	13.00	13.00	<i>Number of Funded Employees (FTE's)</i>			
373,764	358,929	409,621	449,251	535-1200	Regular Salaries	460,454	2.49%
54	-	325	-	535-1201	Service Awards	270	100.00%
27,523	18,865	23,513	34,000	535-1400	Salaries - Overtime	33,000	-2.94%
1,267	843	1,413	2,000	535-1401	Salaries - Overtime Holiday Worked	2,000	0.00%
23,067	21,138	24,687	24,608	535-2100	FICA Taxes	26,278	6.78%
5,395	4,944	5,773	5,755	535-2101	Medicare	6,146	6.79%
94,666	80,583	72,984	81,141	535-2200	Retirement Contributions	125,248	54.36%
4,172	4,727	7,922	11,013	535-2204	Retirement Contributions - DC Plan	14,145	28.44%
70,438	70,915	72,387	94,937	535-2300	Dental, Life & Health Insurance	100,849	6.23%
10,585	7,330	9,925	10,371	535-2400	Worker's Compensation	11,788	13.66%
<b>\$ 610,930</b>	<b>\$ 568,275</b>	<b>\$ 628,551</b>	<b>\$ 713,076</b>	<b>Total Personal Services</b>		<b>\$ 780,177</b>	<b>9.41%</b>
				<b>Operating Expenditures:</b>			
15,100	40,900	1,800	2,150	535-3100	Professional Services	2,150	0.00%
53	870	939	590	535-3102	Employee Physicals & Immunizations	590	0.00%
2,922,269	2,156,375	2,920,207	3,255,243	535-3400	Other Services	3,091,688	-5.02%
	28	182	-	535-4000	Travel and Per Diem	-	0.00%
5,072	6,282	5,585	6,075	535-4100	Communication Services	6,075	0.00%
194,271	170,420	193,505	248,682	535-4300	Utilities	143,431	-42.32%
8,168	6,565	8,088	10,000	535-4400	Rentals & Leases	13,000	30.00%
14,316	29,545	33,744	35,516	535-4610	Maintenance Contracts	35,532	0.05%
22,113	26,934	30,363	20,000	535-4620	Vehicle Repair	20,000	0.00%
9,032	9,068	7,097	8,200	535-4630	Equipment Repair	8,200	0.00%
1,153	3,330	736	400	535-4640	Building Maintenance	400	0.00%
	4,043	-	-	535-4645	Heating/Cooling Repairs	-	0.00%
125,802	111,459	180,057	160,356	535-4680	Plant & System Repair	105,210	-34.39%
98	108	171	150	535-4700	Printing & Binding	150	0.00%
18,233	19,159	19,280	17,250	535-5200	Operating Supplies	19,000	10.14%
26	-	-	-	535-5203	Fleet Maintenance Clearing Account	-	0.00%
43,854	37,089	26,810	27,772	535-5204	Fuel & Oil	21,182	-23.73%
1,391	1,514	1,804	1,885	535-5210	Uniform Expense	1,755	-6.90%
439	-	812	-	535-5231	Computer Hardware/Software	-	0.00%
2,895	3,946	818	1,500	535-5233	Tools	2,521	68.07%
3,450	3,800	3,760	3,765	535-5234	Safety Supplies/Equipment	3,700	-1.73%
-	-	790	814	535-5263	Operating Supplies >\$500 <\$1000	1,875	100.00%
5,638	4,675	5,239	4,500	535-5300	Road Materials & Supplies	4,500	0.00%
30	385	90	90	535-5400	Dues & Publications	180	100.00%
2,700	3,877	2,344	3,961	535-5500	Training	3,750	-5.33%
(24,240)	-	(24,787)	-	535-9905	Capitalized Costs Allocation - Labor	-	0.00%
(11,397)	-	(10,000)	-	535-9906	Capitalized Costs Allocation - Benefits	-	0.00%
(4,999)	-	(5,137)	-	535-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 3,355,468</b>	<b>\$ 2,640,372</b>	<b>\$ 3,404,297</b>	<b>\$ 3,808,898</b>	<b>Total Operating Expenditures</b>		<b>\$ 3,484,889</b>	<b>-8.51%</b>
				<b>Capital Outlay:</b>			
70,522	-	-	-	535-6300	Improvements Other Than Buildings	-	0.00%
46,599	76,357	71,008	29,400	535-6402	Equipment	60,263	104.98%
190,948	-	22,308	70,928	535-6404	Trucks	57,760	-18.57%
1,898	-	1,200	-	535-6420	Computer Hardware/Software	-	0.00%
<b>\$ 309,966</b>	<b>\$ 76,357</b>	<b>\$ 94,516</b>	<b>\$ 100,328</b>	<b>Total Capital Outlay</b>		<b>\$ 118,023</b>	<b>17.64%</b>
				<b>Capital Improvements Program:</b>			
9,314	115,918	5,538	-	5032 - Sewer System Grouting & Lining			
1350-Sewer 9/14/2017 5:10 PM				- 0.00%			

**401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT**

Actual						Budget		
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change	
		987,236		535-6361	Refer to CIP for Specific Locations			
		140,190						
-	242,597	283,681	-	5048 - Lift Station Rehabilitation		100,000	100.00%	
		18,502		535-6365	Reuse Line	-	0.00%	
-	276,241	-	-		Prior Years Capital Improvement Program	-	0.00%	
<b>\$ 9,314</b>	<b>\$ 634,756</b>	<b>\$ 1,435,147</b>	<b>\$ -</b>		<b>Total Capital Improvements Program</b>	<b>\$ 100,000</b>	<b>0.00%</b>	
<b>Debt Service</b>								
				892,829	590-7100	Principal Payments	912,210	2.17%
						SRF PS & FS Year 4 of 20		
						2015 Utility System Revenue Note Year 3 of 18		
224,157	327,137	493,175	279,484	591-7200		Interest Expense	397,829	42.34%
						SRF PS & FS Year 4 of 20		
						2015 Utility System Revenue Note Year 3 of 18		
180,434	-	-	-	590-7310		Amortization Issuance	-	0.00%
5,091	5,222	5,613	-	591-7200		Amortization Discount	-	0.00%
<b>\$ 409,682</b>	<b>\$ 332,359</b>	<b>\$ 498,788</b>	<b>\$ 1,172,313</b>			<b>Total Debt Service</b>	<b>\$ 1,310,039</b>	<b>11.75%</b>
<b>\$ 4,695,360</b>	<b>\$ 4,252,119</b>	<b>\$ 6,061,299</b>	<b>\$ 5,794,615</b>			<b>TOTAL EXPENSES</b>	<b>\$ 5,793,128</b>	<b>-0.03%</b>

# SEWER COLLECTION & TREATMENT

Share of City Budget

\$5,793,128,...



## DESCRIPTION

Sewer Collection maintains gravity sewer lines, lift stations, and pump stations. Responsible for inspecting the sewer system with closed circuit television equipment, repairing any identified leaks, and repairing or replacing sewer mains and laterals as needed.

## MISSION

Collect and dispose of wastewater in an environmentally sound manner.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Ensure Sewer Collection System is in Good Working Order

	Actual	YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17
Linear Feet of Sewer Main Inspected	17,444	40,918	17,713	16,975	25,000
Sewer System Inspected	2.8%	5.9%	2.6%	2.5%	2.5%

### Ensure Capital Projects are Completed On-Time & Within Budget

Capital Projects Completed On-Time	100%	100%	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	100%	100%	100%	annual measure	100%	100%

- ✓ Relocate Data Flow Telemetry System central site to Fire Station 7.
- ✓ Perform Sewer System grouting & lining as specified in the Capital Improvement Program (CIP) on-time and within budget.
- ✓ Continue to reduce inflow and infiltration in City Sewer System through flow monitoring, lateral replacement, lining, and manhole rehab.
- ✓ Replace pumps at lift station 6, 14, 16, and 24.
- ✓ Relocate and upgrade lift station 1
- ✓ Rebuild comminutor at lift station 2.
- ✓ Complete reclaimed water system improvements for Beal Parkway Memorial Cemetery.



## FUTURE GOALS (FY19 & FY20)

- ✓ Perform closed circuit television inspections of the entire sanitary sewer collection system to prioritize future projects and to identify sources of ground water infiltration.
- ✓ Adopt a new grease trap ordinance.
- ✓ Install guide rail systems and safety hatches at all lift stations for easier access and reduction of confined space entries.
- ✓ Install stainless steel inflow protectors in sewer manholes located in flood-prone areas and require the inflow protectors in all new manholes.
- ✓ Continue an in-house flow monitoring program of the City's collection system basins to evaluate the capacity of the system.

## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Completed Data Flow Telemetry System upgrade at lift station 33 through 42.
- ✓ Performed Sewer System grouting & lining as specified in the Capital Improvement Program (CIP).
- ✓ Reduced inflow and infiltration through flow monitoring, lateral replacement, lining and manhole rehab.
- ✓ Installed high efficiency pumps at lift station 4 and lift station 20.
- ✓ Replaced Golf Course reuse pump system motor center.
- ✓ Rebuilt comminutor at lift station 1.

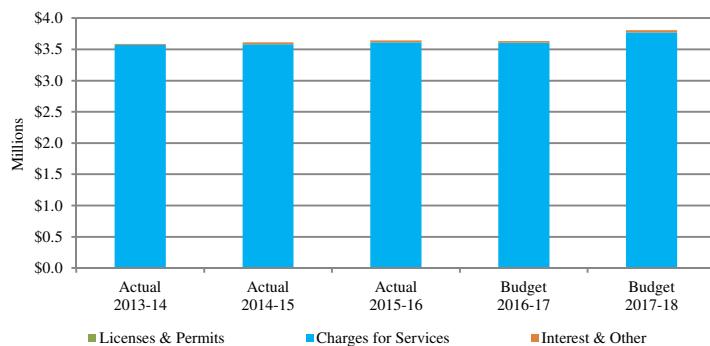
**401 UTILITIES FUND - 1500 NON-DEPARTMENTAL**

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
7,998	6,628	50,770	10,000	536-1216	Personal Services:		
(68)	(8,474)	(4,466)	-	536-1250	Final Leave Pay	10,000	0.00%
(6)	(648)	(342)	-	536-2150	Compensated Absences	-	0.00%
-	-	(88,540)	-	533-2299	FICA - Compensated Absences	-	0.00%
<b>\$ 7,924</b>	<b>\$ (2,494)</b>	<b>\$ (42,578)</b>	<b>\$ 10,000</b>		Actuarial Pension Expense	-	0.00%
					<b>Total Personal Services</b>	<b>\$ 10,000</b>	<b>0.00%</b>
					<b>Operating Expenditures:</b>		
12,345	6,603	7,958	-	536-3100	Professional Services	-	0.00%
-	-	-	925	536-4911	Holiday Gift Certificates	950	2.70%
28,396	47,096	37,557	-	536-4924	Bad Debt Expense	-	0.00%
-	-	-	97,306	536-4995	Contingencies - 1% of Revenues	110,044	13.09%
10,297	9,376	9,338	-	536-4999	Amortization Expense	-	0.00%
-	699	-	1,930	536-5231	Computer Hardware/Software	6,640	244.04%
1,687,461	1,931,864	1,915,116	-	536-5900	Depreciation	-	0.00%
16,794	16,794	16,794	-	536-5910	Depreciation on Contributed Capital	-	0.00%
					<b>Non-Operating</b>		
35,454	-	44,732	-	590-9502	OPEB Obligation	-	0.00%
-	-	-	-	592-9500	Loss on Asset Impairment	-	0.00%
<b>\$ 1,790,747</b>	<b>\$ 2,012,433</b>	<b>\$ 2,031,495</b>	<b>\$ 100,161</b>		<b>Total Operating Expenditures</b>	<b>\$ 117,634</b>	<b>17.45%</b>
					<b>Capital Outlay</b>		
-	-	1,200	5,300	536-6420	Computer Hardware/Software	1,200	-77.36%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200</b>	<b>\$ 5,300</b>		<b>Total Capital Outlay</b>	<b>\$ 1,200</b>	<b>-77.36%</b>
					<b>Other Financing Activity</b>		
880,148	1,012,994	1,041,639	1,063,612	536-9901	Cost Allocation Reimbursement to General Fund	1,109,879	4.35%
(38,203)	-	-	-	536-9943	Cost Allocation Reimbursement - Sanitation Fund	-	0.00%
(7,641)	-	-	-	536-9945	Cost Allocation Reimbursement - Stormwater Fund	-	0.00%
490,433	519,267	619,771	618,208	581-9102	Transfer to General Fund	642,721	3.97%
-	-	-	-	581-9910	Renewal & Replacement	-	100.00%
-	-	-	535,292	581-9999	Reserved - Undesignated Net Assets	-	-100.00%
<b>\$ 1,324,737</b>	<b>\$ 1,532,261</b>	<b>\$ 1,661,410</b>	<b>\$ 2,217,113</b>		<b>Total Other Financing Activity</b>	<b>\$ 1,752,601</b>	<b>-20.95%</b>
<b>\$ 3,123,408</b>	<b>\$ 3,542,199</b>	<b>\$ 3,651,527</b>	<b>\$ 2,332,574</b>		<b>TOTAL EXPENSES</b>	<b>\$ 1,881,435</b>	<b>-19.34%</b>
<b>40.50</b>	<b>40.50</b>	<b>40.50</b>	<b>40.50</b>		<b>Number of Funded Employees (FTE's)</b>	<b>40.50</b>	<b>0.00%</b>
<b>372,599</b>	<b>377,333</b>	<b>429,654</b>	<b>428,846</b>		<b>Customer Service</b>	<b>459,832</b>	<b>7.23%</b>
<b>634,496</b>	<b>692,160</b>	<b>518,850</b>	<b>630,264</b>		<b>Utility Services</b>	<b>521,970</b>	<b>-17.18%</b>
-	-	-	-		<b>GIS</b>	<b>256,857</b>	<b>100.00%</b>
<b>955,221</b>	<b>1,106,879</b>	<b>1,212,256</b>	<b>1,000,112</b>		<b>Water Operations</b>	<b>1,604,994</b>	<b>60.48%</b>
<b>360,456</b>	<b>497,115</b>	<b>408,172</b>	<b>519,438</b>		<b>Water Distribution</b>	<b>620,803</b>	<b>19.51%</b>
<b>7,652,753</b>	<b>4,246,897</b>	<b>4,631,690</b>	<b>5,794,615</b>		<b>Sewer Collection &amp; Treatment</b>	<b>5,793,128</b>	<b>-0.03%</b>
<b>3,123,408</b>	<b>3,542,199</b>	<b>3,651,527</b>	<b>2,332,574</b>		<b>Non-Departmental</b>	<b>1,881,435</b>	<b>-19.34%</b>
<b>(3,423,162)</b>	<b>(855,820)</b>	<b>(1,711,783)</b>	<b>-</b>		<b>Reclassification of Capital Outlay</b>	<b>-</b>	<b>0.00%</b>
<b>\$ 9,675,771</b>	<b>\$ 9,606,764</b>	<b>\$ 9,140,365</b>	<b>\$ 10,705,848</b>		<b>TOTAL FUND EXPENSES</b>	<b>\$ 11,139,019</b>	<b>4.05%</b>
<b>\$ (342,623)</b>	<b>\$ 641,111</b>	<b>\$ 1,107,509</b>	<b>\$ -</b>		<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0)</b>	<b>0.00%</b>

## Sanitation Fund

The Sanitation Fund encompasses 9.4% of the City's activities and services and accounts for solid waste operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. The City provides residential and commercial garbage collection, as well as yard waste and white goods collection. Commercial and residential recycling programs are available.

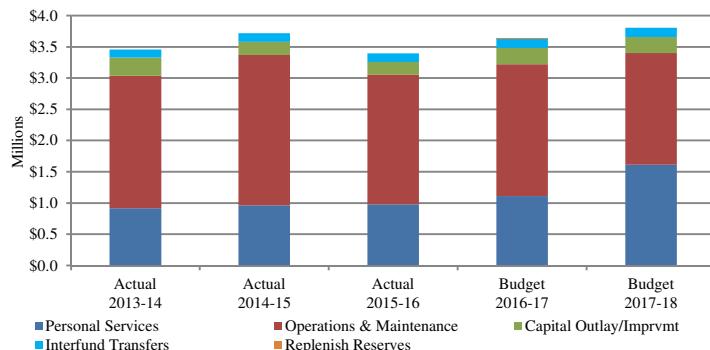
### Revenue Highlights



	Budget 2017-18	\$ Change	% Change
Licenses & Permits	\$10,037	\$0	0%
Charges for Services	\$3,762,737	\$163,052	4.5%
Interest & Other	\$31,645	\$7,878	33.1%
	<b>\$3,804,419</b>	<b>\$170,930</b>	<b>4.7%</b>

- Charges for Services are trending up for FY 2017-18, while other revenues remain relatively flat.

### Expenditure Highlights



	Budget 2017-18	\$ Change	% Change
Personal Services	\$1,611,746	\$502,267	45.3%
Operations & Maintenance	\$1,786,272	(\$327,872)	(15.5)%
Capital Outlay/Imprvmt	\$260,000	(\$700)	(0.3)%
Interfund Transfers Out	\$146,401	\$2,870	2.0%
Replenish Reserves	\$0	(\$5,635)	(100.0)%
	<b>\$3,804,419</b>	<b>\$170,930</b>	<b>4.7%</b>

\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The increase in personal services is due to implementation of Year of 5 of the Pay & Classification Study, while the increase in the interfund transfer out is due to a general increase in the consumer price index.

## 403 SANITATION FUND - REVENUES

Actual						Budget	
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
1,058,057	1,062,887	1,073,024	1,062,000	1360-343-4000	Service Fees - Residential	1,085,422	2.21%
725	630	1,214	500	1360-343-4010	Extra Pick-Up Residential	795	59.00%
825,583	818,595	816,975	826,000	1360-343-4100	Service Fees - Commercial	844,682	2.26%
5,950	9,720	11,039	8,700	1360-343-4110	Extra Pick-Up Commercial	10,194	17.17%
651,553	654,673	659,663	655,000	1360-343-4200	Tipping Fees - Residential	721,843	10.21%
927,518	920,817	916,138	921,000	1360-343-4300	Tipping Fees - Commercial	985,752	7.03%
960	-	-	-	1360-343-4330	Tipping Fees - Commercial Special Event Charge	-	0.00%
<b>\$ 3,470,346</b>	<b>\$ 3,467,322</b>	<b>\$ 3,478,053</b>	<b>\$ 3,473,200</b>	<b>Total Solid Waste</b>		<b>\$ 3,648,688</b>	<b>5.05%</b>
1,352	-	-	-	1370-343-4600	Service Fees	-	0.00%
88,462	99,257	107,234	96,000	1370-343-4610	Service Fees - Commercial Recycling	111,749	16.41%
<b>\$ 89,814</b>	<b>\$ 99,257</b>	<b>\$ 107,234</b>	<b>\$ 96,000</b>	<b>Total Recycling</b>		<b>\$ 111,749</b>	<b>16.41%</b>
937	960	954	1,000	1360-343-4080	Cinco Bayou	1,000	0.00%
1,597	872	3,179	1,300	1360-343-4130	Special Events - Dumpster Delivery/Pickup	1,300	0.00%
355	-	-	-	1500-343-4894	Work Orders	-	0.00%
<b>\$ 2,889</b>	<b>\$ 1,832</b>	<b>\$ 4,133</b>	<b>\$ 2,300</b>	<b>Total Fees &amp; Fines</b>		<b>\$ 2,300</b>	<b>0.00%</b>
<b>\$ 3,563,049</b>	<b>\$ 3,568,412</b>	<b>\$ 3,589,419</b>	<b>\$ 3,571,500</b>	<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 3,762,737</b>	<b>5.35%</b>
7,988	11,170	10,287	12,000	1360-323-7010	Solid Waste - 10% Roll Off	10,037	-16.36%
<b>\$ 7,988</b>	<b>\$ 11,170</b>	<b>\$ 10,287</b>	<b>\$ 12,000</b>	<b>Total Franchise Fees</b>		<b>\$ 10,037</b>	<b>-16.36%</b>
<b>\$ 7,988</b>	<b>\$ 11,170</b>	<b>\$ 10,287</b>	<b>\$ 12,000</b>	<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$ 10,037</b>	<b>-16.36%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total State Grants</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>\$ -</b>	<b>0.00%</b>
18,613	32,821	31,570	24,000	1500-361-1000	Interest Income	29,120	21.33%
(2,269)	-	-	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
(2,680)	-	-	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
<b>\$ 13,664</b>	<b>\$ 32,821</b>	<b>\$ 31,570</b>	<b>\$ 24,000</b>	<b>Total Interest Income</b>		<b>\$ 29,120</b>	<b>21.33%</b>
-	-	929	-	1500-364-1000	Sale of Surplus Assets	-	0.00%
1,212	1,621	1,621	2,500	1500-365-1000	Recycling Scrap Metal Sales	2,500	0.00%
977	-	-	-	1370-365-2000	Recycling Surplus Sales (ECUA)	-	0.00%
1,942	-	-	-	1500-369-9000	Miscellaneous Revenues	25	0.00%
1	-	-	-	0000-369-9091	Discounts	-	0.00%
<b>\$ 4,132</b>	<b>\$ 1,621</b>	<b>\$ 2,550</b>	<b>\$ 2,500</b>	<b>Total Other Revenues</b>		<b>\$ 2,525</b>	<b>1.00%</b>
<b>\$ 17,796</b>	<b>\$ 34,443</b>	<b>\$ 34,120</b>	<b>\$ 26,500</b>	<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 31,645</b>	<b>19.42%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Debt Proceeds</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	1600-389-9300	Appropriation from Net Assets	<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>Total Non-Operating Sources</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>TOTAL TRANSFERS IN</b>		<b>\$ -</b>	<b>0.00%</b>
<b>\$ 3,588,833</b>	<b>\$ 3,614,025</b>	<b>\$ 3,633,826</b>	<b>\$ 3,610,000</b>	<b>TOTAL FUND REVENUES</b>		<b>\$ 3,804,419</b>	<b>5.39%</b>

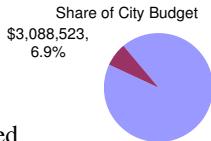
## 403 SANITATION FUND - 1360 SOLID WASTE

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted				
				<u>Personal Services:</u>			
19.00	19.00	19.00	19.00		<u>Number of Funded Employees (FTE's)</u>		19.00
506,465	563,243	596,203	642,700	534-1200	Regular Salaries	670,250	4.29%
975	-	433	271	534-1201	Service Awards	54	-80.07%
650	-	541	-	534-1202	Incentive/Merit Pay	-	0.00%
13,581	10,271	10,975	14,600	534-1400	Salaries - Overtime	14,600	0.00%
9,885	9,832	10,027	13,000	534-1401	Salaries - Overtime Holiday Worked	15,000	15.38%
31,166	32,340	34,387	35,453	534-2100	FICA Taxes	36,518	3.01%
7,289	7,563	8,042	8,291	534-2101	Medicare	8,540	3.00%
112,959	102,316	96,184	111,695	534-2200	Retirement Contributions	169,749	51.98%
7,405	14,010	15,563	16,770	534-2204	Retirement Contributions - DC Plan	20,162	20.22%
129,413	136,281	138,912	168,590	534-2300	Dental, Life & Health Insurance	164,172	-2.62%
37,424	33,066	36,378	38,373	534-2400	Worker's Compensation	38,901	1.38%
<b>\$ 857,209</b>	<b>\$ 908,923</b>	<b>\$ 947,644</b>	<b>\$ 1,049,743</b>		<b>Total Personal Services</b>	<b>\$ 1,137,946</b>	<b>8.40%</b>
				<u>Operating Expenditures:</u>			
70	-	-	4,000	534-3400	Other Services	2,500	-37.50%
2,614	3,169	2,821	3,305	534-4100	Communication Services	2,837	-14.16%
29	39	5	135	534-4200	Postage	135	0.00%
6,706	8,001	7,900	8,961	534-4300	Utilities	9,277	3.53%
1,711	1,820	1,636	1,858	534-4400	Rentals & Leases	1,858	0.00%
955	1,120	903	1,054	534-4610	Maintenance Contracts	1,073	1.80%
176,625	245,389	193,984	175,000	534-4620	Vehicle Repair	175,000	0.00%
434	60	293	250	534-4630	Equipment Repair	300	20.00%
92	15,626	530	1,000	534-4640	Building Maintenance	1,000	100.00%
166	4,452	-	1,200	534-4645	Heating/Cooling Repairs	1,000	-16.67%
577	381	772	1,200	534-4700	Printing & Binding	1,200	0.00%
221	245	246	440	534-5100	Office Supplies	440	0.00%
13,815	5,439	10,066	18,000	534-5200	Operating Supplies	18,000	0.00%
189,035	128,635	91,802	79,512	534-5204	Fuel & Oil	88,603	11.43%
3,340	2,926	2,676	2,880	534-5210	Uniform Expense	2,970	3.13%
529,675	508,136	549,322	493,900	534-5219	Landfill Fees - Commercial	570,900	15.59%
468,273	435,610	458,710	462,984	534-5220	Landfill Fees - Residential	497,984	7.56%
255,515	232,671	241,306	253,260	534-5222	Landfill Fees - Yard Waste	264,260	4.34%
6,573	22,834	31,543	31,750	534-5225	Sanitation Containers - Bulk	31,750	0.00%
14,975	14,956	14,682	14,400	534-5226	Sanitation Containers - Residential	14,400	0.00%
-	-	682	-	534-5231	Computer Hardware/Software	300	0.00%
259	349	330	350	534-5233	Tools	800	128.57%
2,127	2,510	1,272	2,340	534-5234	Safety Supplies/Equipment	3,600	53.85%
76	-	-	-	534-5250	Operating Supplies - Grounds Maintenance	-	0.00%
390	200	212	390	534-5400	Books, Dues & Publications	390	0.00%
(1,174)	-	-	-	534-9905	Capitalized Costs Allocation - Labor	-	0.00%
(718)	-	-	-	534-9906	Capitalized Costs Allocation - Benefits	-	0.00%
(289)	-	-	-	534-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 1,672,071</b>	<b>\$ 1,634,567</b>	<b>\$ 1,611,693</b>	<b>\$ 1,558,169</b>		<b>Total Operating Expenditures</b>	<b>\$ 1,690,577</b>	<b>8.50%</b>
				<u>Capital Outlay:</u>			
33,444	-	2,603	-	534-6402	Equipment	-	0.00%
240,759	208,146	204,643	260,000	534-6404	Trucks	260,000	0.00%
<b>\$ 274,202</b>	<b>\$ 208,146</b>	<b>\$ 207,246</b>	<b>\$ 260,000</b>		<b>Total Capital Outlay</b>	<b>\$ 260,000</b>	<b>0.00%</b>
<b>2,803,482</b>	<b>2,751,635</b>	<b>2,766,583</b>	<b>2,867,912</b>		<b>TOTAL EXPENSES</b>	<b>3,088,523</b>	<b>7.69%</b>

## SOLID WASTE

### DESCRIPTION

Solid Waste is responsible for the collection and disposal of garbage and yard waste. Residential garbage is collected curbside twice per week, residential yard waste is collected curbside once per week, and commercial dumpsters are emptied as scheduled based on business needs.



### MISSION

Maintain a sanitary environment with regular collection of residential and commercial solid waste.

### CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

#### Promote Neighborhood Cleanups

Household waste collections conducted

	Actual				YTD thru 03/31		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18		
	2	2	2	1	2	2		

- ✓ Educate and train new employees on proper operating procedures of refuse equipment, as well as safety during performance of duties.
- ✓ Maintain or improve existing customer service levels by providing continual improvement training.

### FUTURE GOALS (FY19 & FY20)

- ✓ Update the current Solid Waste brochure to include all services provided to residents.
- ✓ Promote the reduction of Solid Waste disposed of in landfills through diversion methods.



### PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ As a direct result of the implementation of Facebook and Online forms, request for services has been a great success.
- ✓ Reclassified Refuse Collector positions to Sanitation Operators for better utilization of employees.

## 403 SANITATION FUND - 1370 RECYCLING

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>Personal Services:</b>							
1.00	1.00	1.00	1.00		Number of Funded Employees (FTE's)	1.00	
24,785	30,658	32,054	33,167	534-1200	Regular Salaries	34,517	4.07%
			-	534-1201	Service Awards	-	0.00%
265	84	95	300	534-1400	Salaries - Overtime	300	0.00%
332	583	616	590	534-1401	Salaries - Overtime Holiday Worked	1,290	118.64%
1,574	1,720	1,748	1,738	534-2100	FICA Taxes	1,786	2.77%
368	402	409	406	534-2101	Medicare	418	2.87%
7,492	9,903	10,123	10,812	534-2200	Retirement Contributions	19,330	78.78%
51	6,426	8,016	9,124	534-2300	Dental, Life & Health Insurance	9,628	5.52%
1,899	1,903	2,070	2,099	534-2400	Worker's Compensation	2,185	4.10%
<b>\$ 36,766</b>	<b>\$ 51,681</b>	<b>\$ 55,131</b>	<b>\$ 58,236</b>		<b>Total Personal Services</b>	<b>\$ 69,453</b>	<b>19.26%</b>
<b>Operating Expenditures:</b>							
3,204	1,372	1,140	2,350	534-3400	Other Services	100	-95.74%
-	5,888	14,005	9,500	534-3419	Recycle Transport Fee Commercial	-	-100.00%
-	7,698	15,778	21,000	534-3420	Recycle Transport Fee Residential	-	-100.00%
-	-	-	-	534-3421	TIP/Contamination Fees	15,000	100.00%
999	949	699	1,000	534-4000	Travel and Per Diem	1,000	0.00%
128	127	127	156	534-4100	Communication Services	156	0.00%
1,475	-	944	-	534-4200	Postage	-	0.00%
11,153	19,393	14,430	7,400	534-4620	Vehicle Repair	13,500	82.43%
-	-	-	5,750	534-4630	Equipment Repair	5,250	-8.70%
2,574	1,081	1,065	1,500	534-4700	Printing & Binding	500	-66.67%
5,443	4,736	2,038	7,500	534-5200	Operating Supplies	6,200	-17.33%
9,218	7,600	5,114	4,217	534-5204	Fuel & Oil	4,981	18.12%
81	83	73	90	534-5210	Uniform Expense	390	333.33%
-	-	-	12,714	534-5225	Sanitation Containers - Bulk	12,714	0.00%
156,473	69,790	71,812	72,800	534-5226	Sanitation Containers - Residential	10,400	-85.71%
285	-	199	200	534-5233	Tools	200	0.00%
-	68	85	130	534-5234	Safety Supplies/Equipment	200	53.85%
125	125	125	130	534-5400	Books, Dues & Publications	130	0.00%
275	275	305	305	534-5500	Training	350	14.75%
(101)	-	-	-	534-9905	Capitalized Costs Allocation - Labor	-	0.00%
(43)	-	-	-	534-9906	Capitalized Costs Allocation - Benefits	-	0.00%
(25)	-	-	-	534-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 191,262</b>	<b>\$ 119,185</b>	<b>\$ 127,940</b>	<b>\$ 146,742</b>		<b>Total Operating Expenditures</b>	<b>\$ 71,071</b>	<b>-51.57%</b>
<b>Capital Outlay:</b>							
15,343	-	-	-	534-6402	Equipment	-	0.00%
<b>\$ 15,343</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>0.00%</b>
<b>243,371</b>	<b>170,866</b>	<b>183,071</b>	<b>204,978</b>		<b>TOTAL EXPENSES</b>	<b>140,524</b>	<b>-31.44%</b>

# RECYCLING

Share of City Budget  
\$140,524,  
0.3%



## DESCRIPTION

Residential single-stream recycling is available via multiple drop-off locations and 95 gal. curbside automated carts. Commercial dumpsters are available for

## MISSION

Reduce the waste stream deposited in landfills.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

### Promote Reduction of the Residential Waste Stream

	Actual				YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18		
Single Stream Recycling Drop-Off Locations	32	18	15	3	1	1		
Recycling Tonnage Collected	350	720	755	795	1,600	1,600		
Waste Stream Diverted from Landfills	15.1%	33.0%	32.3%	35.4%	25.0%	25.0%		

### Promote Reduction of the Commercial Waste Stream

	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
Recycling Tonnage Collected	404	531	747	462	750	750
Waste Stream Diverted from Landfills	15.7%	19.0%	26.0%	16.6%	7.0%	7.0%

- ✓ Continue with the implementation of the "Phase In Program" to include zones 4 and 5.
- ✓ Develop and implement a "No Glass Campaign" for recycling, if necessary and promote through all media outlets available.

## FUTURE GOALS (FY19 & FY20)

- ✓ Continue to work with the City's current hauler on securing a long term recycle facility for future growth.
- ✓ Develop and introduce informational brochures on acceptable and non-acceptable recycling material and deliver through mail .



## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Implemented zone 3 for the 1-1-1 residential curbside recycle program.
- ✓ Increased single stream recycling tonnages by 25% for both commercial and residential programs.

**403 SANITATION FUND - 1500 NON-DEPARTMENTAL**

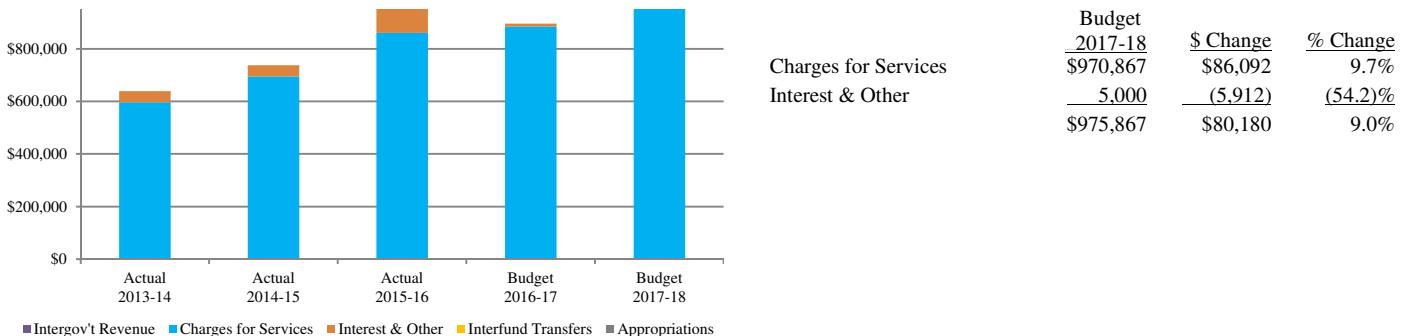
Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
				<b>Personal Services:</b>			
25,002	-	1,943	1,500	534-1216	Final Leave Pay	1,500	0.00%
(5,572)	2,853	2,243	-	534-1250	Compensated Absences	-	0.00%
(426)	218	172	-	534-2150	FICA - Compensated Absences	-	0.00%
		(35,710)	-	534-2299	Actuarial Pension Expense	-	0.00%
<b>\$ 19,004</b>	<b>\$ 3,071</b>	<b>\$ (31,352)</b>	<b>\$ 1,500</b>	<b>Total Personal Services</b>		<b>\$ 1,500</b>	<b>0.00%</b>
				<b>Operating Expenditures:</b>			
3,579	1,380	1,925	-	534-3100	Professional Services	-	0.00%
-	-	-	475	534-4911	Holiday Gift Certificates	500	5.26%
10,050	8,047	11,447	-	534-4924	Bad Debt Expense	-	0.00%
-	-	-	36,459	534-4995	Contingencies	38,044	4.35%
-	-	-	225	534-5231	Computer Hardware/Software	300	33.33%
256,132	271,849	308,046	-	534-5900	Depreciation	-	0.00%
411	411	411	-	534-5910	Depreciation on Contributed Capital	-	0.00%
				<b>Non-Operating</b>			
14,188	15,382	10,674	-	590-9502	OPEB Obligation	-	0.00%
<b>\$ 284,360</b>	<b>\$ 297,069</b>	<b>\$ 332,503</b>	<b>\$ 37,159</b>	<b>Total Operating Expenditures</b>		<b>\$ 38,844</b>	<b>4.54%</b>
				<b>Capital Outlay</b>			
-	-	-	700	534-6420	Computer Hardware/Software	-	-100.00%
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>-100.00%</b>
				<b>Other Financing Activity</b>			
294,397	356,228	364,433	372,074	534-9901	Cost Allocation Reimbursement to General Fund	388,626	4.45%
38,203	-	-	-	534-9941	Cost Allocation Reimbursement to Utilities Fund	-	0.00%
130,000	138,291	136,074	143,531	581-9102	Transfer to General Fund	146,401	2.00%
-	-	-	5,635	581-9999	Reserved - Undesignated Net Assets	-	-100.00%
<b>\$ 462,600</b>	<b>\$ 494,519</b>	<b>\$ 500,507</b>	<b>\$ 521,240</b>	<b>Total Other Financing Activity</b>		<b>\$ 535,027</b>	<b>2.65%</b>
<b>\$ 765,965</b>	<b>\$ 794,659</b>	<b>\$ 801,657</b>	<b>\$ 560,599</b>	<b>TOTAL EXPENSES</b>		<b>\$ 575,371</b>	<b>2.64%</b>
<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>Number of Funded Employees (FTE's)</b>		<b>20.00</b>	<b>0.00%</b>
<b>2,803,482</b>	<b>2,883,081</b>	<b>2,766,583</b>	<b>2,867,912</b>	<b>Solid Waste</b>		<b>3,088,523</b>	<b>7.69%</b>
<b>243,371</b>	<b>101,576</b>	<b>183,071</b>	<b>204,978</b>	<b>Recycling</b>		<b>140,524</b>	<b>-31.44%</b>
<b>765,965</b>	<b>794,659</b>	<b>801,657</b>	<b>560,599</b>	<b>Non-Departmental</b>		<b>575,371</b>	<b>2.64%</b>
<b>(289,545)</b>	<b>(208,146)</b>	<b>(207,246)</b>	<b>-</b>	<b>Reclassification of Capital Outlay</b>		<b>-</b>	<b>0.00%</b>
<b>\$ 3,523,273</b>	<b>\$ 3,571,170</b>	<b>\$ 3,544,066</b>	<b>\$ 3,633,489</b>	<b>TOTAL FUND EXPENSES</b>		<b>\$ 3,804,419</b>	<b>4.70%</b>
<b>\$ 65,560</b>	<b>\$ 27,425</b>	<b>\$ 27,425</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>		<b>\$ 0</b>	<b>100.00%</b>



## Stormwater Fund

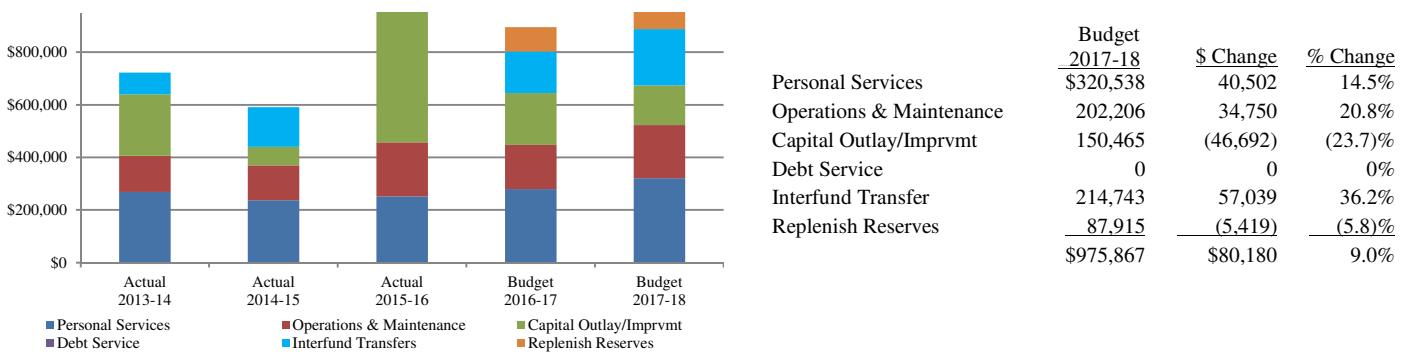
The Stormwater Fund encompasses 2.3% of the City's activities and services and accounts for stormwater management operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. This fund accounts for stormwater, storm drainage, and water quality initiatives.

### Revenue Highlights



- A new five-year rate study, which included stormwater, was approved by City Council and implemented in FY 2014-15. The study determines the required rates to generate sufficient revenue to sustain renewal and replacement reserves. FY 2017-18 will include the implementation of Year 4 of the rate study.

### Expenditure Highlights



\*Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.\*

- The capital outlay expense replaces a wellpoint pump and a portable generator and includes improvements on Laurie Drive NE.

**405 STORMWATER FUND - REVENUES**

Actual							Budget		
2013-14	2014-15	2015-16	2016-17 Adopted				2017-18 Adopted	% Change	
340,038	398,095	492,534	396,000	1380-343-7001	Stormwater Management Fee - Residential		554,989	40.15%	
256,095	296,486	366,196	273,000	1380-343-7101	Stormwater Management Fee - Commercial		415,877	52.34%	
<b>\$ 596,133</b>	<b>\$ 694,580</b>	<b>\$ 858,730</b>	<b>\$ 669,000</b>		<b>Total Stormwater Operations</b>		<b>\$ 970,866</b>	<b>45.12%</b>	
<b>\$ 596,133</b>	<b>\$ 694,580</b>	<b>\$ 858,730</b>	<b>\$ 669,000</b>		<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$ 970,866</b>	<b>45.12%</b>	
-	35,542	35,542	-	334	State Grants		-	0.00%	
<b>\$ -</b>	<b>\$ 35,542</b>	<b>\$ 35,542</b>	<b>\$ -</b>		<b>Total State Grants</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ -</b>	<b>\$ 35,542</b>	<b>\$ 35,542</b>	<b>\$ -</b>		<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>\$ -</b>	<b>0.00%</b>	
4,580	7,185	7,982	7,700	1500-361-1000	Interest Income		5,000	-35.06%	
(482)	-	-	-	1500-361-3000	Unrealized Gain/(Loss)		-	0.00%	
(570)	-	-	-	1500-361-4000	Realized Gain/(Loss)		-	0.00%	
<b>\$ 3,527</b>	<b>\$ 7,185</b>	<b>\$ 7,982</b>	<b>\$ 7,700</b>		<b>Total Interest Income</b>		<b>\$ 5,000</b>	<b>-35.06%</b>	
39,405	-	-	-	1500-364-1000	Sale of Surplus Assets		-	0.00%	
516	-	-	-	1500-369-9000	Miscellaneous Revenues		-	0.00%	
7	-	-	-	0000-369-9091	Discounts		-	0.00%	
<b>\$ 39,929</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Other Revenues</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 43,456</b>	<b>\$ 7,185</b>	<b>\$ 7,982</b>	<b>\$ 7,700</b>		<b>TOTAL INTEREST &amp; OTHER REVENUES</b>		<b>\$ 5,000</b>	<b>-35.06%</b>	
-	-	-	-	1600-389-9300	Appropriation from Net Assets		-	0.00%	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>Total Non-Operating Sources</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>TOTAL TRANSFERS IN</b>		<b>\$ -</b>	<b>0.00%</b>	
<b>\$ 639,589</b>	<b>\$ 737,307</b>	<b>\$ 902,254</b>	<b>\$ 676,700</b>		<b>TOTAL FUND REVENUES</b>		<b>\$ 975,867</b>	<b>44.21%</b>	

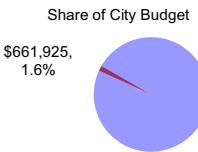
## 405 STORMWATER FUND - 1380 STORMWATER

Actual				Budget			
2013-14	2014-15	2015-16	2016-17 Adopted			2017-18 Adopted	% Change
<b>Personal Services:</b>							
6.00	6.00	6.00	6.00	<b>Number of Funded Employees (FTE's)</b>		6.00	
173,490	158,966	179,669	194,970	538-1200	Regular Salaries	199,774	2.46%
54	-	217	-	538-1201	Service Awards	-	0.00%
1,911	789	455	1,000	538-1400	Salaries - Overtime	1,000	0.00%
-	-	-	-	538-1401	Salaries - Holiday Worked	-	0.00%
10,132	9,291	10,525	11,300	538-2100	FICA Taxes	11,564	2.33%
2,369	2,173	2,462	2,643	538-2101	Medicare	2,704	2.32%
33,657	26,512	23,240	24,831	538-2200	Retirement Contributions	43,882	76.72%
4,358	3,320	6,147	6,983	538-2204	Retirement Contributions - DC Plan	6,601	-5.47%
31,378	22,467	24,412	24,612	538-2300	Dental, Life & Health Insurance	41,104	67.01%
12,105	10,150	12,254	13,197	538-2400	Worker's Compensation	13,409	1.60%
<b>\$ 269,456</b>	<b>\$ 233,669</b>	<b>\$ 259,380</b>	<b>\$ 279,536</b>	<b>Total Personal Services</b>		<b>\$ 320,038</b>	<b>14.49%</b>
<b>Operating Expenditures:</b>							
5,767	7,246	55,182	73,199	538-3100	Professional Services	30,000	-59.02%
-	999	5,450	10,000	538-3400	Other Services	67,497	574.97%
-	17	165	204	538-4000	Travel and Per Diem	602	195.10%
2,282	3,046	1,913	2,367	538-4100	Communication Services	2,367	0.00%
11	0	0	10	538-4200	Postage	10	0.00%
1,471	1,626	1,535	1,851	538-4300	Utilities	1,121	-39.44%
-	1,850	1,750	3,000	538-4400	Rentals & Leases	3,000	0.00%
6,895	10,072	14,588	12,000	538-4620	Vehicle Repair	12,000	0.00%
10,382	2,264	11,972	9,700	538-4630	Equipment Repair	9,700	0.00%
8,203	4,935	33,986	20,800	538-4680	Plant & System Repair	38,500	85.10%
99	85	180	500	538-5100	Office Supplies	500	0.00%
1,665	6,360	2,245	2,700	538-5200	Operating Supplies	2,800	3.70%
14,648	8,818	7,242	6,353	538-5204	Fuel & Oil	6,135	-3.43%
544	725	598	750	538-5210	Uniform Expense	810	8.00%
-	-	-	-	538-5231	Computer Hardware/Software	900	100.00%
1,866	1,506	1,487	2,000	538-5233	Tools	4,400	120.00%
961	956	2,034	1,830	538-5234	Safety Programs/Supply	1,800	-1.64%
4,151	2,069	4,984	6,500	538-5300	Road Materials & Supplies	6,500	0.00%
552	552	552	650	538-5400	Books, Dues, & Publications	650	0.00%
1,030	1,329	653	2,718	538-5500	Training	2,130	-21.63%
(25,668)	-	(11,545)	-	538-9905	Capitalized Costs Allocation - Labor	-	0.00%
(11,931)	-	(4,168)	-	538-9906	Capitalized Costs Allocation - Benefits	-	0.00%
(5,510)	-	(2,390)	-	538-9907	Capitalized Costs Allocation - Overhead	-	0.00%
<b>\$ 17,418</b>	<b>\$ 54,454</b>	<b>\$ 128,414</b>	<b>\$ 157,132</b>	<b>Total Operating Expenditures</b>		<b>\$ 191,422</b>	<b>21.82%</b>
<b>Capital Outlay:</b>							
-	35,542	541,721	-	538-6358	Storm Drains	-	0.00%
-	1,568	-	2,000	538-6402	Equipment	60,465	2923.25%
220,264	-	285,172	134,459	538-6404	Trucks	-	-100.00%
<b>\$ 220,264</b>	<b>\$ 37,111</b>	<b>\$ 826,893</b>	<b>\$ 136,459</b>	<b>Total Capital Outlay</b>		<b>\$ 60,465</b>	<b>-55.69%</b>
<b>Capital Improvements Program:</b>							
79,446	32,517	-	60,000	5019 - Storm Drainage Improvement		90,000	50.00%
<b>\$ 79,446</b>	<b>\$ 32,517</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>Total Capital Improvements Program</b>		<b>\$ 90,000</b>	<b>50.00%</b>
<b>\$ 586,583</b>	<b>\$ 357,751</b>	<b>\$ 1,214,687</b>	<b>\$ 633,126</b>	<b>TOTAL EXPENSES</b>		<b>\$ 661,925</b>	<b>4.55%</b>

# STORMWATER

## DESCRIPTION

The Stormwater Division maintains 35 miles of storm drain, 11 retention ponds, and over 1,300 curb and surface inlets. Stormwater management helps to ensure the health and safety of citizens while meeting State and Federal regulations.



## MISSION

Improve and preserve natural water quality, comply with existing and upcoming regulatory requirements, and improve operation and management of existing stormwater infrastructure.

## CURRENT GOALS, OBJECTIVES, & METRICS (FY18)

	Actual		YTD thru 06/30		Budget	
	2013-14	2014-15	2015-16	2016-17	2016-17	2017-18
<b>Improve Water Quality</b>						
City Streets Swept at Least Once per Month	46%	22%	41%	3%	95%	95%
Cubic Yards of Debris Removed from Stormwater Separators	10	4	6	6	8	8
<b>Improve Stormwater Infrastructure</b>						
Linear Feet of New Stormwater Pipe Installed	430	588	613	0	100	100
Linear Feet of Stormwater Pipe Replaced	170	467	1948	2153	350	350
Stormwater Line System Replaced	8.0%	0.2%	0.89%	0.98%		
<b>Ensure Capital Projects are Completed On-Time &amp; Within Budget</b>						
Capital Projects Completed On-Time	n/a	n/a	n/a	annual measure	100%	100%
Capital Projects Completed Within Budget	n/a	n/a	n/a	annual measure	100%	100%

- ✓ Sweep every City street at least once per month.
- ✓ Maintain the current amount of debris removed from stormwater separators through regular collection schedule.
- ✓ Replace failing corrugated metal pipe at various locations throughout the City.
- ✓ Provide Stormwater improvements as identified in the City's Stormwater Master Plan.



## FUTURE GOALS (FY19 & FY20)

- ✓ Develop a 5- and 10-year CIP to replace all corrugated metal stormwater pipe throughout the City.
- ✓ Comply with federally-mandated National Pollutant Discharge Elimination System (NPDES) permit requirements.
- ✓ Pursue funding alternatives to complete major capital projects related to the stormwater system based on the completion of the Stormwater Master Plan, including SRF loans, bonds, and/or rate increases.



## PRIOR YEAR ACCOMPLISHMENTS (FY17)

- ✓ Replaced approximately 37 feet of CMP with 18" RCP across Linwood Road NW.
- ✓ Replaced approximately 400 feet of french drain with 6" ADS sock pipe on Virginia Drive NW.
- ✓ Made improvements as identified in the Stormwater Master Plan by installing approximately 56 feet of 14" x 24" ERCP, 56 feet of 18" RCP, and re-shaped the contour of ditches to allow greater quantity of water containment on Alder Avenue SE and Oak Street SE.
- ✓ Replaced 1,040 feet of 6' chain link fence on North Hill Holding Pond.
- ✓ Completed construction of drainage improvements on 226 Martisa Road SW.
- ✓ Completed construction of drainage improvements on 217 Coral Drive SW.
- ✓ Completed construction of drainage improvements on 213 Deluna Road SW.
- ✓ Completed construction of drainage improvements on 34 Temple Avenue.
- ✓ Completed construction of drainage improvements on 225 Miracle Strip Parkway.
- ✓ Completed construction of drainage improvements on Golf Course Drive and Eagle Street.
- ✓ Continuous maintenance of drainage ditches throughout the City.

**405 STORMWATER FUND - 1500 NON-DEPARTMENTAL**

Actual				Budget	
2013-14	2014-15	2015-16	2016-17 Adopted	2017-18 Adopted	% Change
<b>Personal Services:</b>					
-	103	1,320	500	538-1216	Final Leave Pay
(1,495)	3,272	(317)	-	538-1250	Compensated Absences
(114)	250	(24)	-	538-2150	FICA - Compensated Absences
-	-	(8,437)	-	538-2299	Actuarial Pension Expense
<b>\$ (1,609)</b>	<b>\$ 3,625</b>	<b>\$ (7,458)</b>	<b>\$ 500</b>	<b>Total Personal Services</b>	<b>\$ 500</b> <b>0.00%</b>
<b>Operating Expenditures:</b>					
761	464	463	-	538-3100	Professional Services
-	-	-	150	538-4911	Holiday Gift Certificates
1,896	3,005	3,321	-	538-4924	Bad Debt Expense
-	-	-	9,949	538-4995	Contingencies
5,333	1,333	-	-	538-4999	Amortization
-	-	-	225	538-5231	Computer Hardware/Software
46,393	66,895	72,317	-	538-5900	Depreciation
16,141	6,505	1,995	-	538-5910	Depreciation on Contributed Capital
<b>Non-Operating</b>					
1,385	-	(1,574)	-	590-9502	OPEB Obligation
<b>\$ 71,909</b>	<b>\$ 78,202</b>	<b>\$ 76,522</b>	<b>\$ 10,324</b>	<b>Total Operating Expenditures</b>	<b>\$ 10,784</b> <b>4.45%</b>
<b>Capital Outlay</b>					
-	-	-	700	538-6420	Computer Hardware/Software
<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700</b>	<b>Total Capital Outlay</b>	<b>\$ -</b> <b>100.00%</b>
<b>Other Financing Activity</b>					
74,376	150,987	154,493	157,704	538-9901	Cost Allocation Reimbursement to General Fund
7,641	-	-	-	538-9941	Transfer to General Fund - Franchise Fee
-	-	-	93,334	581-9999	Reserved - Undesignated Net Assets
<b>\$ 82,017</b>	<b>\$ 150,987</b>	<b>\$ 154,493</b>	<b>\$ 251,038</b>	<b>Total Other Financing Activity</b>	<b>\$ 302,658</b> <b>20.56%</b>
<b>\$ 152,317</b>	<b>\$ 232,815</b>	<b>\$ 223,556</b>	<b>\$ 262,561</b>	<b>TOTAL EXPENSES</b>	<b>\$ 313,942</b> <b>19.57%</b>
<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>Number of Funded Employees (FTE's)</b>	<b>6.00</b> <b>0.00%</b>
<b>586,583</b>	<b>357,751</b>	<b>672,966</b>	<b>633,126</b>	<b>Stormwater</b>	<b>661,925</b> <b>4.55%</b>
<b>152,317</b>	<b>232,815</b>	<b>223,556</b>	<b>262,561</b>	<b>Non-Departmental</b>	<b>313,942</b> <b>19.57%</b>
<b>(299,710)</b>	<b>(69,628)</b>	<b>(826,893)</b>	<b>-</b>	<b>Reclassification of Capital Outlay</b>	<b>-</b> <b>0.00%</b>
<b>\$ 439,190</b>	<b>\$ 520,938</b>	<b>\$ 69,628</b>	<b>\$ 895,687</b>	<b>TOTAL FUND EXPENSES</b>	<b>\$ 975,867</b> <b>8.95%</b>
<b>\$ 200,399</b>	<b>\$ 228,466</b>	<b>\$ 781,270</b>	<b>\$ -</b>	<b>NET REVENUE / (EXPENSE)</b>	<b>\$ (0)</b> <b>0.00%</b>

## **IT Replacement Program**

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The City's Information Technology Replacement Program (ITRP) is a planning and budgeting tool that serves as a guide for efficient and effective replacement of computers, laptops, tablets, and servers.

The FY 2017-18 budget, the fourth year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

### **REPLACEMENT SCHEDULE**

Desktop Computer	5 years
Office Laptop	5 years
Patrol Laptop	4 years
Tablet/IPAD	3 years
Server	5 years

Software will be upgraded in conjunction with hardware replacements. However, it is each division's responsibility to budget for the replacement of peripherals such as keyboards, monitors, and printers as needed.

Fund #	Dept #	Device	FY2018		FY2019		FY2020		FY2021		FY2022	
			ot	S5	H5	S6	H6	S7	H7	H8	H9	H10
<b>001 0100 City Council</b>												
001	0100	CCS1-7		1	600							
001	0100	CCS2-7		1	600							
001	0100	CCS3-7		1	600							
001	0100	CCS4-7		1	600							
001	0100	CCS5-7		1	600							
001	0100	CCS6-7		1	600							
001	0100	CCS7-7		1	600							
001	0100	CCSMayor-7		1	600							
001	0100	CCIQM2-8		1	225	700						
001	0100	DRynearson8		1	225	700						
001	0100	CCIQM2-7		1								
<b>001 0200 City Manager</b>												
001	0200	Surface Pro 3 - CM Not Replacing		1							1100	
001	0200	Surface Pro 3 - PIO Not Replacing		1							1100	
<b>001 0200 iPad - CM</b>												
<b>001 0200 iPad - PIO</b>												
001	0200	FWBTVXP		1					700		700	
001	0200	JSoria7-L		1			1200					
001	0200	CJones7		1				515	700	515	700	
001	0200	MBeedie7		1								
<b>001 0300 Administrative Services</b>												
001	0300	Surface Pro 3 - HR Director		1							1100	
001	0300	ShuttleB7		1	225	700						
001	0300	ShuttleC7		1	225	700						
001	0300	JBrammer7		1						225	700	
001	0300	LSinwelski7		1								
001	0300	Tfranxman7		1				225	700	225	700	
<b>001 0320 Information Technology</b>												
<b>001 0320 iPad - IT Manager</b>												
001	0320	Recreation Center - AP		1			450					
001	0320	Recreation Center - AP		1			450					
001	0320	Recreation Center - AP		1			450					
001	0320	Recreation Center - AP		1			450					
001	0320	Recreation Center - AP		1			450					
001	0320	Recreation Center - AP		1			450					
001	0320	City Garage - AP		1								
001	0320	City Hall - Finance - AP		1		450						
001	0320	City Warehouse - AP		1		450						
001	0320	Fire Dept. 6 AP1		1		450						
001	0320	Fire Dept. 6 AP2		1		450						
001	0320	Fire Dept. 7 AP1		1		450						
001	0320	Police Dept. 1st Floor		1			450					
001	0320	City Hall - City Clerk - AP		1		450						
001	0320	City Hall - IT - AP		1		450						
001	0320	City Hall Annex - AP		1		450						
001	0320	Council Chambers - AP		1		450						
001	0320	Landing Park		1						450		
001	0320	Landing Park		1						450		
001	0320	Beal Cemetery - ASA		1								
<b>001 0320 Museum - ASA</b>												
<b>001 0320 Sewer Plant - ASA</b>												
001	0320	Police Dept. 1st Floor - ASA		1						7000		
001	0320	Police Dept. 1st Floor - Switch		1			3360		3360			
001	0320	Landing Park		1						750		
001	0320	DJenzen8		1			515	700	515	700		
001	0320	Server - FWB-TEST		1			5000		5000			
001	0320	Server - Coban		1	10000							
001	0320	IT01		1						225	1200	
001	0320	Laptop - IT Analyst		1								
001	0320	IT02		1		225	1200					
001	0320	SBenson8		1		515	700					
001	0320	Server - FWB-OSSIU-N		1		5000	4000					
001	0320	Server - FWB-Kronos		1								
001	0320	Server - FWB-GISSQL		1						11000		
001	0320	Server - FWB-GISRV		1			7200		7200			
001	0320	Server - FWB-Exchange		1			4700		4700			
001	0320	Server - FWB-Prox-DMZ		1			5000		5000			
001	0320	Server - FWB-VM		1								
001	0320	Server - PD-VMware		1								
001	0320	Server - FWB-OSSIC		1		500	5000					
001	0320	Server - FWB-OSSIR		1		500	5000					
001	0320	Server - FWB-GISWEB		1						6000		
001	0320	Server - FWB-Main		1		6000						
001	0320	ITTraining7		1	225	700						
001	0320	City Hall Rack		1								
001	0320	Server - IBS		1		500	2500					

Fund #	Dept #	Device	Qty	FY2018		FY2019		FY2020		FY2021		FY2022	
				S5	H5	S6	H6	S7	H7	H8	H9	H10	H11
001	0320	Engineering Field Office - Switch	1										
001	0320	Fire Dept. 6 - Switch	1						1950		1950		
001	0320	City Hall - Switch	1						3360		3360		
001	0320	City Hall Annex - Switch	1						3360		3360		
001	0320	Police Dept. 2nd floor - Switch	1						3360		3360		
001	0320	City Garage - Switch	1										
001	0320	Sanatitaion Building - Switch	1										
001	0320	Police Dept. 1st Floor - Switch	1										1950
001	0320	Recreation Center - Switch	1					3360					
001	0320	City Warehouse	1							3450		3450	
001	0320	Fire Station 7 - Switch	1			3450							
001	0320	Golf Club Main Building - Switch	1			3450							
001	0320	Library - Switch	1										
001	0320	Service Maintenance - Switch	1						3450		3450		
001	0320	City Hall - Switch	1						9850		9850		
001	0320	Police Dept. 1st floor - Switch	1						9850		9850		
001	0320	Recreation Center - Switch	1					9850					
001	0320	IT Miscellaneous	1										
001	0320	ShuttleA7	1	225	700								
<b>001</b>	<b>0400</b>	<b>City Clerk</b>											
001	0400	Surface Pro 3 - City Clerk	1										1100
<b>001</b>	<b>0400</b>	<b>iPad - City Clerk - WENT TO IT</b>	<b>1</b>										
001	0400	LVanetten7	1									225	700
001	0400	KBarnes8	1	225	700								
001	0400	MPerry8	1	225	700								
001	0400	Laserfiche7	1										
001	0400	IQM2 Encoder	1			1000							
<b>001</b>	<b>0500</b>	<b>Finance</b>											
001	0500	Surface Pro 3 - Finance Director	1										1100
<b>001</b>	<b>0500</b>	<b>iPad - Finance Director</b>	<b>1</b>										
001	0500	CGodwin7	1									515	700
001	0500	MWomack7	1									515	700
001	0500	ASnow8	1										
001	0500	MSchumaker8	1			225	700						
001	0500	KBlatz8	1			225	700						
001	0500	Postage8	1				700						
001	0500	JSoria7	1					515	700	515	700		
001	0500	BFerris7	1			225	700						
<b>401</b>	<b>0520</b>	<b>Customer Service</b>											
401	0520	LSkweres7	1									225	700
401	0520	TEsteves8	1	225	700								
401	0520	BGustman7	1					225	700	225	700		
401	0520	JKilpatrick7	1										
401	0520	PDurham7	1					225	700	225	700		
401	0520	KHart7	1					225	700	225	700		
401	0520	Stars7	1										
<b>001</b>	<b>0530</b>	<b>Purchasing</b>											
001	0530	GScott7	1									515	700
001	0530	PEubanks7	1					225	700	225	700		
001	0530	DGreen7	1										
<b>001</b>	<b>0800</b>	<b>Police</b>											
<b>001</b>	<b>0800</b>	<b>iPad - Chief</b>	<b>1</b>										
001	0800	Surface Pro 3 - Tracy Hart	1										1100
001	0800	PD1002	1									225	1200
001	0800	PD1005	1									225	1200
001	0800	PD1008	1									225	1200
001	0800	PD1009	1									225	1200
001	0800	PD1022	1										
001	0800	PD1025	1									225	1200
001	0800	PD1030	1										
001	0800	PD1004	1	225	1200								
001	0800	PD1007	1	225	1200								
001	0800	PD1012	1	225	1200								
001	0800	PD1013	1	225	1200								
001	0800	PD1016	1	225	1200								
001	0800	PD1017	1	225	1200								
001	0800	PD1019	1	225	1200								
001	0800	PD1020	1	225	1200								
001	0800	PD1024	1	225	1200								
001	0800	PD1026	1	225	1200								
001	0800	PD1001	1			225	1200						
001	0800	PD1003	1			225	1200						
001	0800	PD1006	1					225	1200				
001	0800	PD1010	1			225	1200						
001	0800	PD1011	1					225	1200				
001	0800	PD1014	1			225	1200						

Fund #	Dept #	Device	ot:	FY2018		FY2019		FY2020		FY2021		FY2022	
				S5	H5	S6	H6	S7	H7	H8	H9	H10	H11
001	0800	PD1015	1			225	1200						
001	0800	PD1018	1			225	1200						
001	0800	PD1021	1			225	1200						
001	0800	PD1023	1			225	1200						
001	0800	PD1027	1		225	1200							
001	0800	PD1028	1		225	1200							
001	0800	PD1029	1		225	1200							
001	0800	PD Training Laptop	1					1200		1200			
001	0800	Coban8-CSI	1		225	700							
001	0800	Coban8-FTO	1		225	700							
001	0800	CommPol5-8 - Randolph	1										
001	0800	THart8	1	225	700								
001	0800	CRPolice8	1	225	700								
001	0800	Kcarrell8	1	225	700								
001	0800	THarmon8	1	225	700								
001	0800	PDDispatchN	1	225	700								
001	0800	PDDispatchS	1	225	700								
001	0800	PDSCVideo8	1		225	700							
001	0800	RUOK7	1		225	700							
001	0800	Eryan8	1	225	700								
001	0800	CommPol1-7 - Zbikowski	1			225	700	225	700				
001	0800	CommPol2-7 - Dee	1										
001	0800	CommPol4-7 - Santiago	1			225	700	225	700				
001	0800	commPol6-7-Pettis	1										
001	0800	Invest01-7 - Guy Bonilla	1			225	700	225	700				
001	0800	Invest02-7 - Kraus	1										
001	0800	JaiIE7	1			225	700	225	700				
001	0800	JailW7	1										
001	0800	Ccard7 replaced cobanpc3 on PO fy15	1			225	700						
001	0800	MHolt7	1			225	700	225	700				
001	0800	MHorgan7	1										
001	0800	PD-SGT01-7	1			225	700	225	700				
001	0800	PD-SGT02-7	1										
001	0800	PD-SGT03-7	1			225	700	225	700				
001	0800	PD-SGT04-7	1										
001	0800	PDFT07	1			225	700	225	700				
001	0800	RPTRoomN7	1							225	700		
001	0800	RPTRooms7	1			225	700	225	700				
001	0800	SMercier7	1										
001	0800	StreetCrimes1-7	1			225	700	225	700				
001	0800	StreetCrimes3-7	1										
001	0800	CHunt7	1										
001	0800	JWilson7	1							225	700		
001	0800	KMccaulley7	1			515	700	515	700				
001	0800	LOblak7	1							225	700		
001	0800	PD-SGT05-7	1							225	700		
001	0800	PD-SGT06-7	1							225	700		
001	0800	WRoyal7	1										
001	0800	Dell Venue Pro 11	1										
109	0800	PD1031	1							225	1200		
109	0800	PD1032	1										
109	0800	PD1033	1							225	1200		
109	0800	CommPol3-7 - Galindo	1							225	700		
001	0900	Fire											
001	0900	Surface Pro 3 - Fire Chief	1								1100		
001	0900	iPad - Chief	1										
001	0900	FDLaptop7	1		225	1200							
001	0900	FD-SEMS	1							225	1200		
001	0900	FD6Captain7	1							225	700		
001	0900	FD7-FrontOff7	1							225	700		
001	0900	ARoom6W8	1	225	700								
001	0900	Battalion8	1	225	700								
001	0900	FDCaptain8	1	225	700								
001	0900	KPerkins8	1	225	700								
001	0900	LCalabro8	1	225	700								
001	0900	ARoom6N7	1			225	700	225	700				
001	0900	FD7-Aroom7	1										
001	0900	MJohnson7	1			225	700	225	700				
001	0900	GGuarin7	1										
001	0900	Galaxy Tablet - Battalion Chief	1										
001	0900	Galaxy Tablet - Truck 6	1										
001	0900	Galaxy Tablet - Engine 6	1										
001	0900	Galaxy Tablet - Rescue 6	1										
001	0900	Galaxy Tablet - Engine 7	1										
001	0900	Galaxy Tablet - Fire Chief	1							225	1200		
001	0900	FDTAB1	1										

Fund #	Dept #	Device	FY2018			FY2019		FY2020		FY2021		FY2022	
			ot	S5	H5	S6	H6	S7	H7	H8	H9	H10	H11
001	0900	FDTAB2		1								225	1200
001	0900	Fire											
001	0900	iPad - Went to FIRE		1									
001	1000	BCarmichael8		1			225	700					
001	1000	Recreation											
001	1000	Surface Pro 3 - Parks Director		1									1100
001	1000	iPad - Parks Director - BROKE SCREEN		1									
001	1000	ParksLaptop 2		1			225	1200					
001	1000	JPeters7		1								515	700
001	1000	VGardner7		1								225	700
001	1000	DThomas8		1	225	700							
001	1000	WRiggs8		1	225	700							
001	1000	PSherman8		1			225	700					
001	1000	TCorcoran8		1			225	700					
001	1000	JValandingham7		1					225	700	225	700	
001	1010	Parks											
001	1010	RainBird7		1								225	1200
001	1010	MMoxley7		1								225	700
001	1010	Galaxy Tablet - ROW Foreman		1									300
001	1015	Right-of-Way											
001	1015	JFortune7		1								225	700
001	1015	Galaxy Tablet - ROW Foreman		1									300
001	1020	JFleming7		1								225	700
001	1020	SRPOS-8		1	225	700							
001	1040	Golf Operations											
001	1040	OaksTee7		1								225	1200
001	1040	PinesTee7		1								225	1200
001	1040	GCBackRM8		1	225	700							
001	1040	DTrimm7		1					225	700	225	700	
001	1040	GolfCourseN7		1									
001	1040	GolfCourseS7		1					225	700	225	700	
001	1040	JAtes7		1									
001	1040	TQuinones7		1					225	700	225	700	
001	1045	Golf Maintenance											
001	1045	GCMaint8		1			225	700					
001	1045	JWilkinson8		1	225	700							
001	1045	RFlanagan7		1									
001	1060	Library City											
001	1060	Library #11		1					1200				
001	1060	JKepple8		1	225	700							
001	1060	NCardinal8		1			225	700					
001	1060	PGould7		1					225	700	225	700	
001	1060	Library County											
001	1060	Library #1		1			700						
001	1060	Library #2		1		700							
001	1060	Library #3		1			700						
001	1060	Library #4		1			700						
001	1060	Library #5		1			700						
001	1060	Library #6		1		700							
001	1060	Library #7		1		700							
001	1060	Library #8		1									700
001	1060	Library #9		1				700					
001	1060	Library #10		1		700							
001	1060	Library #11		1					1200				
001	1060	Library #12		1									700
001	1060	Library #13		1					700				
001	1060	Library #14		1		700							
001	1060	Library #15		1		700							
001	1060	Library #16		1			700						
001	1060	Library #17		1		700							
001	1060	Library #18		1			700						
001	1060	Library #19		1		700							
001	1060	Library #20		1			700						
001	1060	Library #21		1									
001	1060	Library #22		1									700
001	1060	Library #23		1									
001	1060	Library #24		1									700
001	1060	Library #25		1									
001	1060	Library #26		1									700
001	1060	Library #27		1									
001	1060	Library #28		1									700
001	1060	Library #29		1									
001	1060	Library #30		1									700
001	1060	Library #31		1									700
001	1060	Library #32		1		700							
001	1070	Museum											

Fund #	Dept #	Device	ot:	FY2018		FY2019		FY2020		FY2021		FY2022	
				S5	H5	S6	H6	S7	H7	H8	H9	H10	H11
001	1070	Museum7	1									225	1200
001	1070	AGardner7	1									225	700
001	1070	GMeyer8	1	225	700								
001	1070	MWeech8	1	225	700								
001	1070	PassPerfect8	1	225	700								
001	1070	SchoolHouse8	1			225	700						
001	1070	POSMuseum7	1										
001	1080	Cemetery		1								225	700
001	1080	JRogers7	1										
001	1200	Engineering Services											
001	1200	Surface Pro 3 - ES Director	1									1100	
001	1200	iPad - GIS Team	1										
001	1200	iPad - BP Team	1										
001	1200	LLethcoe8	1	515	700								
001	1200	TBolduc7	1										
001	1200	SFoster7	1					515	1500	515	1500		
001	1200	MBryant7	1										
001	1205	Planning & Zoning											
001	1205	CDSLaptop7	1					1200					
001	1205	DCampbell7	1									515	700
001	1205	CShepherd8	1			515	850						
001	1205	TRogers7	1										
106	1215	Building Inspections & Permitting											
106	1215	iPad - BP Inspector	1										
106	1215	EShared7	1			225	1200						
106	1215	JStevens7	1									515	700
106	1215	TKennedy7	1									225	700
106	1215	BHenderson7	1					515	700	515	700		
106	1215	SBurney7	1										
106	1215	Galaxy Tablet - BP Inspector	1									300	
001	1217	Code Enforcement											
001	1217	BRhodes7-L	1			225	1200						
001	1217	BRhodes7	1									225	700
001	1217	EMoore7	1										
001	1217	Fleet											
001	1220	MUyehara7	1									225	700
001	1220	JBanks7	1					225	700	225	700		
001	1220	SDavis7	1					225	700	225	700		
001	1220	TSheldon7	1										
001	1230	Facilities											
001	1230	CHATrain-7	1										
001	1230	GAdams7	1					225	700	225	700		
001	1230	LRiceXP	1										
001	1230	Galaxy Tablet - Maint. Supervisor	1									300	
001	1230	Galaxy Tablet - Traffic Tech	1									300	
001	1240	Streets											
001	1240	Galaxy Tablet - Streets Foreman	1									300	
401	1300	Utility Services											
401	1300	Engineering-Laptop	1					225	1200				
401	1300	Galaxy Tablet - Survey Chief	1										
401	1300	GImperial7	1									515	700
401	1300	PWilliamson7	1									225	700
401	1300	Warehouse8	1	225	700								
401	1300	DFousek7	1					225	700	225	700		
401	1300	DPayne7	1										
401	1300	SHawkins7	1					515	1500	515	1500		
401	1300	SKieffer7	1										
401	1310	Water Operations											
401	1310	iPad - Water Ops Manager	1	650				650				650	
401	1310	Meter7	1			225	1200						
401	1310	BRollins7	1									225	700
401	1310	MWoodall7	1									225	700
401	1310	WaterOPS7	1										
401	1310	Galaxy Tablet - Water Ops	1									300	
401	1340	Water Distribution											
401	1340	Galaxy Tablet - Water Distribution	1									300	
401	1350	Sewer Collections & Treatment											
401	1350	Utilities2-7	1									225	1200
401	1350	Utilities1-7	1	225	1200								
401	1350	DFelix8	1	225	700								
401	1350	JCoker8	1			225	700						
401	1350	HSUPrimary7	1					225	700	225	700		
401	1350	LKilburn7	1										
401	1350	SewerTV7	1					700					
401	1350	Galaxy Tablet - Lift Station Mech.	1									300	
401	1350	Galaxy Tablet - Sewer Foreman	1									300	

Fund #	Dept #	Device	FY2018			FY2019		FY2020		FY2021		FY2022	
			ot	S5	H5	S6	H6	S7	H7	H8	H9	H10	H11
401	1350	Galaxy Tablet - Sewer Rounds		1									300
<b>403</b>	<b>1360</b>	<b>Solid Waste</b>											
403	1360	JGunn7		1				225	700	225	700		
403	1360	LLawrence7		1									
403	1360	Galaxy Tablet - Sanitation Foreman		1									300
<b>405</b>	<b>1380</b>	<b>Stormwater</b>											
405	1380	NGunn7		1									
405	1380	Galaxy Tablet - SW Foreman		1									300
<b>109</b>	<b>2000</b>	<b>CRA</b>											
109	2000	CFrassetti7		1				515	700	515	700		
405	1380	Galaxy Tablet - Street Sweeper		1									300
405	1380	Galaxy Tablet - Supervisor		1									300
<b>Total</b>			#	10190	77100	13605	67160	12220	105940	10420	93240	12380	87800



## Fleet Replacement Program

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The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 7-year cycle and the remainder of the fleet on a 10-year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed depending on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis is performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City or if the vehicle should be removed from the fleet without replacement.

According to the economic theory of vehicle replacement, over time vehicle capital costs decline while vehicle operating costs increase. Ideally, vehicles should be replaced around the time that annual operating costs begin to outweigh annual capital costs. The FY 2017-18 budget, the fourth year of the schedule, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized.

### REPLACEMENT CRITERIA

Factors that are included as part of the Schedule, in order to evaluate replacement criteria include, but are not limited to: Age, Mileage, Repair/Maintenance Costs, Overall Condition, and Usage. The following chart depicts a Summary of the Vehicle Replacement Schedule.

Fund	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	\$609,525	\$264,000	\$240,000	\$243,366	\$405,000
FBC Fund	\$0	\$0	\$0	\$0	\$0
CRA Fund	\$0	\$114,000	\$0	\$0	\$0
Utilities Fund	\$57,500	\$122,000	\$500,000	\$500,000	\$100,000
Sanitation Fund	\$260,000	\$500,000	\$250,000	\$250,000	\$285,000
Stormwater Fund	\$0	\$32,000	\$75,000	\$150,000	\$0
	<b>\$742,944</b>	<b>\$1,952,310</b>	<b>\$1,032,000</b>	<b>\$1,065,000</b>	<b>\$790,000</b>

Priority	Vehicle	Light/Heavy/ Safety	Fund	Division	Department	Manufacture Year	Received Date	Mileage @ Purchase	As of 06/25/17		Total Cost since Purchase Date to 2/2/15	Replacement Yr.	Suggested Replacement Yr.	Expected Life	Replacement Cost	Status
									Last Recorded	Mileage on Record						
	401	Safety	001	0900	Fire	1947	10/1/47	4324	6834	\$ 8,781.75	1947	NA				
	2390	Heavy	001	1240	Street	1997	8/20/97	2	76945	\$ 34,318.83	2017	2019	20	\$180,000		
	2414	Heavy	401	1350	Sewer Collections	1999	10/25/99	492	52593	\$ 21,160.73	2014	2019	15	\$75,000		
	2423	Light	405	1380	Stormwater	2000	4/24/00	25	53737	\$ 2,259.65	2012	2019	12	\$22,000		
	2425	Light	001	1230	Facilities	2000	4/24/00	25	55771	\$ 4,013.14	2012	2018	12	\$22,000		
	2429	Heavy	401	1350	Sewer Collections	2000	6/28/00	2086	37759	\$ 103,755.68	2012	2020	12	\$500,000		
	2432	Light	401	1340	Water Distribution	2000	10/4/00	25	66647	\$ 16,435.56	2015	2019	15	\$75,000		
6	2455	Light	001	1217	Code Enforcement	2002	5/13/02	25	42082	\$ 4,627.12	2014	?	12	\$ 19,950		
	2457	Light	001	1010	Parks	2002	6/27/02	1253	65089	\$ 5,429.20	2014	2018	12	\$ 20,000		
	2462	Heavy	401	1350	Sewer Collections	2003	1/16/03	10	124992	\$ 39,713.35	2018	2019	15	\$75,000		
	2464	Light	403	1360	Solid Waste	2003	4/28/03	25	36918	\$ 12,796.03	2015	2020	12	\$32,000		
	2470	Light	001	1230	Facilities	2003	5/13/03	25	67118	\$ 6,736.77	2015	2019	12	\$24,000		
	2472	Light	405	1380	Stormwater	2003	5/30/03	9	87119	\$ 20,116.55	2015	2019	12	\$32,000		
	2473	Light	401	1350	Sewer Collections	2003	10/7/03	25	67227	\$ 14,973.39	2018	2018	15	\$45,000		
	2474	Heavy	001	1350	Sewer Collections	2017	10/17/03	50507	67562	\$ 12,237.72	2032	?	15	\$ 30,000		
	2483	Safety	001	0900	Fire	2004	12/6/04	329	103319	\$ 45,664.06	2024	2024	20	\$500,000		
	2484	Light	401	1350	Sewer Collections	2005	2/9/05	25	68569	\$ 8,879.34	2017	2021	12			
	2485	Light	001	1010	Parks	2005	2/21/05	375	94597	\$ 3,716.47	2017	2019	12	\$22,000		
	2486	Light	001	1240	Street	2005	2/21/05	374	48111	\$ 3,710.23	2017	2020	12	\$22,000		
	2487	Light	001	1010	Parks	2005	2/21/05	371	64556	\$ 5,085.46	2017	2019	12	\$22,000		
	2490	Heavy	403	1360	Solid Waste	2005	7/27/05	363	96341	\$ 144,500.94	2015	2021	10	\$250,000		
	2491	Light	405	1380	Stormwater	2005	9/14/05	10	52512	\$ 12,240.75	2020	2020	15	\$75,000		
	2492	Light	001	0320	IT	2006	1/3/06	25	65284	\$ 1,896.78	2018	2019	12	\$ 20,000		
	2493	Light	401	1310	Water Ops	2006	2/17/06	187	123795	\$ 5,244.21	2018	2019	12	\$22,000		
	2497	Light	001	1010	Parks	2006	3/15/06	355	556701	\$ 3,278.17	2018	2019	12	\$22,000		
	2498	Light	001	1010	Parks	2006	3/15/06	355	67018	\$ 5,057.56	2018	2019	12	\$22,000		

	2499	Safety	001	0800	Police	2006	3/15/06	352	27417	\$ 3,255.94	2013	2020	7	\$22,000	Admin
	2506	Safety	001	0900	Fire	2006	6/23/06	33	109021	\$ 17,917.61	2013	2018	7	\$250,000	
	2507	Heavy	403	1360	Solid Waste	2006	6/26/06	1015	76948	\$ 179,384.31	2016	2020	10	\$250,000	
1	2508	Light	106	1215	Building & Zoning	2006	6/23/06	25	72471	\$ 3,073.50	2018	2019	12	\$ 20,000	
	2509	Light	403	1360	Solid Waste	2007	7/5/06	25	66690	\$ 2,722.10	2022	2022	15		
	2510	Light	001	1220	Fleet	2006	8/30/06	355	27035	\$ 5,553.06	2021	2021	15		
	2523	Safety	001	0800	Police	2007	3/9/07	25	95626	\$ 6,310.69	2014	2018	7	\$38,000	In use
	2525	Safety	001	0800	Police	2007	3/16/07	25	115746	\$ 7,856.65	2014	2018	7	\$38,000	In use
	2530	Light	401	1350	Sewer Collections	2007	5/24/07	25	54273	\$ 7,444.93	2019	2019	12	\$25,000	
	2531	Safety	001	0900	Fire	2007	6/21/07	10	86616	\$ 5,373.98	2017	2019	10	\$ 32,000	Line
	2532	Light	001	1010	Parks	2007	7/2/07	25	42108	\$ 4,257.98	2019	2019	12	\$22,000	
	2534	Light	001	1230	IT	2007	7/5/07	25	15400	\$ 596.60	2019	2020	12		
	2535	Light	001	1217	Code Enforcement	2007	7/5/07	25	50043	\$ 983.15	2019	2019	12	\$ 20,000	
	2536	Light	001	1230	Facilities	2007	7/10/07	25	49638	\$ 2,266.49	2022	2022	15		
	2537	Light	401	1300	Utilities Admin	2007	7/10/07	25	23995	\$ 2,849.92	2022	2022	15		
	2538	Light	001	1010	Parks	2007	7/30/07	25	5223	\$ 1,845.23	2022	2022	15		
	2539	Heavy	403	1360	Solid Waste	2007	8/3/07	365	72335	\$ 191,348.40	2017	2023	10	\$250,000	
	2540	Light	001	1230	Facilities	2007	8/30/07	5	47945	\$ 2,370.07	2019	2020	12	\$32,000	
	2542	Light	001	1240	Street	2007	9/19/07	250	52907	\$ 10,110.06	2022	2022	15		
	2543	Safety	001	0900	Fire	2008	1/29/08	25	49831	\$ 2,470.32	2020	2020	12	\$ 20,000	
	2544	Heavy	403	1360	Solid Waste	2008	4/4/08	1836	22744	\$ 6,410.45	2023	2023	15		
	2545	Heavy	403	1360	Solid Waste	2008	4/30/08	3620	85221	\$ 102,748.36	2018	2018	10	\$250,000	
	2548	Safety	001	0800	Police	2008	7/7/08	25	120149	\$ 8,254.24	2015	2018	7	\$38,000	In use
	2549	Safety	001	0800	Police	2008	7/7/08	25	82914	\$ 4,656.23	2015	2018	7	\$38,000	In use
8	2550	Safety	001	900	Fire	2002	8/7/08	65922	129870	\$ 6,525.64	2014	2020	12	\$ 32,000	
	2552	Heavy	401	1350	Sewer Collections	2008	8/26/08	828	51137	\$ 33,854.84	2023	2023	15		
	2553	Safety	001	0800	Police	2006	11/6/08	50371	91710	\$ 3,552.06	2016	2018	10		In use
	2555	Safety	001	0800	Police	2009	1/20/09	25	109735	\$ 6,836.87	2016	2018	7	\$38,000	In use
	2557	Light	001	1010	Parks	2009	3/31/09	25	29373	\$ 640.07	2021	2021	12		
	2559	Heavy	403	1360	Solid Waste	2009	5/27/09	360	68381	\$ 126,690.70	2019	2026	10	\$250,000	

	2560	Light	403	1360	Solid Waste	2009	9/2/09	25	43713	\$ 1,454.90	2021	2021	12		
	2561	Safety	001	0800	Police	2009	12/4/09	25	62435	\$ 2,626.90	2016	2020	7	\$30,000	In use
	2562	Heavy	403	1360	Solid Waste	2010	3/25/10	658	86165	\$ 74,867.71	2020	2020	10	\$250,000	
	2563	Light	001	1015	Parks	2010	8/18/10	58580	141955	\$ 6,099.29	2022	2022	12		
	2564	Safety	001	0800	Police	2011	12/22/10	25	59080	\$ 5,466.78	2018	2020	7	\$38,000	In use
	2565	Safety	001	0800	Police	2011	12/22/10	25	62643	\$ 6,645.36	2018	2020	7	\$38,000	In use
	2566	Safety	001	0800	Police	2011	12/22/10	25	73594	\$ 5,862.44	2018	2020	7	\$38,000	In use
	2567	Safety	001	0800	Police	2011	12/22/10	25	52178	\$ 5,862.44	2018	2020	7	\$38,000	In use
	2568	Light	401	1310	Water Ops	2011	1/12/11	25	50073	\$ 3,162.05	2023	2023	12		
	2569	Light	001	1010	Parks	2011	1/12/11	25	50451	\$ 487.04	2023	2023	12		
	2571	Heavy	403	1360	Solid Waste	2011	4/25/11	35	74964	\$ 15,529.01	2018	2019	7	\$135,000	
	2572	Heavy	403	1360	Solid Waste	2011	4/25/11	35	65879	\$ 18,825.81	2018	2019	7	\$135,000	
	2573	Safety	109	2000	Police	2011	10/6/11	5	55456	\$ 2,769.91	2018	2020	7	\$38,000	In use
	2574	Safety	109	2000	Police	2011	10/6/11	5	67172	\$ 4,368.14	2018	2020	7	\$38,000	In use
	2575	Safety	109	2000	Police	2011	10/6/11	4	60399	\$ 2,251.50	2018	2020	7	\$38,000	In use
	2576	Safety	001	0800	Police	2011	10/6/11	4	82739	\$ 2,107.49	2018	2020	7	\$38,000	In use
	2578	Safety	001	0800	Police	2011	10/6/11	4	44105	\$ 2,622.10	2018	2020	7	\$38,000	In use
	2579	Safety	001	0800	Police	2011	10/6/11	4	63370	\$ 18,443.83	2018	2020	7	\$38,000	In use
	2580	Light	401	1350	Sewer Collections	2012	2/1/12	25	46295	\$ 1,058.10	2024	2024	12		
	2581	Light	401	1310	Water Ops	2012	3/9/12	25	64088	\$ 1,119.30	2024	2024	12		
	2582	Light	001	1010	Parks	2012	3/20/12	45	33805	\$ 1,002.67	2024	2024	12		
	2583	Light	401	1340	Water Distribution	2012	3/28/12	25	49769	\$ 423.45	2024	2024	12		
	2584	Heavy	403	1360	Solid Waste	2012	3/30/12	1776	11070	\$ 24,241.07	2022	2022	10		
	2586	Safety	001	0900	Fire	2012	5/11/12	2102	37552	\$ 2,974.31	2024	2024	12	\$500,000	
	2587	Light	401	1340	Water Distribution	2012	7/23/12	25	56341	\$ 1,002.17	2024	2024	12		
	2588	Heavy	403	1360	Solid Waste	2012	8/13/12	1270	41170	\$ 25,033.01	2022	2022	10		
	2589	Safety	001	0800	Police	2010	9/18/12	35301	79585	\$ 2,186.02	2025	2025	15		In use
	2591	Heavy	403	1360	Solid Waste	2013	4/18/13	598	51558	\$ 5,206.20	2023	2023	10		
	2592	Heavy	403	1360	Solid Waste	2013	5/10/13	629	52348	\$ 3,668.08	2023	2023	10		
	2593	Heavy	401	1350	Sewer Collections	2013	10/24/13	1	14659	\$ 36.43	2028	2028	15		

	2594	Light	401	1310	Water Ops	2014	3/24/14	28	55436	\$ 68.24	2026	2026	12		
	2595	Light	401	1310	Water Ops	2014	3/24/14	26	18586	\$ 13.71	2026	2026	12		
	2596	Heavy	403	1360	Solid Waste	2014	3/26/14	2322	34751	\$ 4,865.86	2026	2026	12		
	2597	Heavy	001	1230	Facilities	2014	4/4/14	46	5821	\$ 193.92	2032	2032	18		
	2598	Safety	001	0800	Police	2014	4/28/14	19	33915	\$ 68.94	2021	2021	7		In use
	2599	Safety	001	0800	Police	2014	4/28/14	18	15408	\$ 68.94	2021	2021	7		In use
	2600	Safety	001	0800	Police	2014	4/28/14	18	34165	\$ 116.22	2021	2021	7		In use
	2601	Safety	001	0800	Police	2014	4/28/14	18	21895	\$ 60.16	2021	2021	7		In use
	2602	Safety	001	0800	Police	2014	10/30/14	22	31339	\$ 106.17	2021	2022	7		In use
	2603	Safety	001	0800	Police	2014	10/30/14	22	38975	\$ 79.50	2021	2021	7		In use
	2604	Safety	001	0800	Police	2014	10/30/14	23	39188	\$ 84.44	2021	2022	7		In use
	2605	Safety	001	0800	Police	2014	10/30/14	56	36565	\$ 84.23	2021	2021	7		In use
	2606	Safety	001	0800	Police	2006	3/21/14	73821	90975	\$ 1,049.08	2018	2022	12		In use
	2607	Light	401	1350	Sewer Collections	2014	5/28/14	5	43707	\$ 957.66	2026	2026	12		
	2608	Light	401	1340	Water Distribution	2014	6/3/14	1	26309	\$ 276.64	2026	2026	12		
	2609	Heavy	405	1380	Stormwater	2014	6/25/14	548	5995	\$ 2,829.33	2024	2024	10		
	2610	Light	001	1230	Facilities	2014	7/24/14	1	28507	\$ 141.16	2026	2026	12		
	2611	Light	001	1015	Parks	2014	7/24/14	5	21041	\$ 888.90	2026	2026	12		
	2612	Light	405	1380	Stormwater	2014	7/24/14	1	22274	\$ 390.64	2026	2026	12		
	2613	Light	001	1200	Engineering Utilities	2014	11/13/14	2	41737	\$ 25.08	2026	2026	12		
	2614	Light	001	1240	Street	2015	1/8/15	366	26817	\$ 141.15	2027	2027	12		
	2615	Light	001	1220	Fleet	2015	1/22/15	508	13357	\$ 32,240.00	2027	2027	12		
	2616	Safety	001	0900	Fire	2015	3/12/15	499	17830	\$ 30,928.00	2027	2027	12		
	2617	Heavy	403	1360	Solid Waste	2015	4/14/15	145	40338	\$ 208,023.00	2027	2027	12		
	2618	Safety	001	0900	Fire	2015	5/5/15	0	0	\$ -	2035	2035	20		
	2619	Safety	001	0800	Police	2015	7/2/15	0	27053	\$ 23,688.00	2022	2022	7		
	2620	Safety	001	0800	Police	2015	7/2/15	0	23835	\$ 23,688.00	2022	2022	7		
	2621	Safety	001	0800	Police	2015	7/2/15	0	23320	\$ 23,688.00	2022	2022	7		
	2622	Light	001	1000	Recreation	2015	7/10/15	0	3714	\$ -	2025	2025	12		
	2623	Light	001	1000	Recreation	2015	7/28/15	0	6608	\$ -	2025	2025	12		
	2624	Safety	001	0800	Police	2016	8/31/15	0	20553	\$ 25,461.00	2022	2022	7		
	2625	Safety	001	0800	Police	2016	8/31/15	0	33525	\$ 25,461.00	2022	2022	7		
	2626	Safety	001	0800	Police	2016	8/31/15	0	29830	\$ 25,461.00	2022	2022	7		
	2627	Safety	001	0800	Police	2016	8/31/15	0	20956	\$ 25,461.00	2022	2022	7		
	2628	Light	106	1215	Building & Zoning	2015	8/14/15	0	15079	\$ 19,199.00	2027	2027	12		
	2629	Light	001	1000	Recreation	2016	12/3/15	353	5625	\$ 25,967.25	2027	2027	12		
	2630	Light	001	1010	Parks	2016	12/21/15	376	7156	\$ 19,422.00	2027	2027	12		

	2631	Heavy	403	1360	Solid Waste	2016	1/21/16	503	16993	\$ 90,680.00	2028	2028	12		
	2632	Heavy	403	1360	Solid Waste	2016	1/21/16	502	19159	\$ 90,680.00	2028	2028	12		
	2633	Safety	001	0800	Police	2008	2/15/16	264306	264955		2023	2023	7		
	2634	Light	401	1310	Water Ops	2016	6/2/16	338	20275		2028	2028	12		
	2635	Light	106	1215	Building & Zoning	2016	6/2/16	366	8546		2028	2028	12		
	2636	Light	403	1360	Solid Waste	2016	6/2/16	360	7300						
	2637	Safety	001	0800	Police	2016	6/14/16		8588		2023	2023	7		
	2638	Safety	001	0800	Police	2016	6/14/16		11812		2023	2023	7		
	2639	Safety	001	0800	Police	2016	6/14/16		13587		2023	2023	7		
	2640	Safety	001	0800	Police	2016	6/14/16		12103		2023	2023	7		
	2641	Safety	001	0800	Police	2016	6/14/16		19910		2023	2023	7		
	2642	Safety	001	0800	Police	2016	6/14/16		12113		2023	2023	7		
	2643	Safety	001	0800	Police	2016	6/14/16		12622		2023	2023	7		
	2644	Light	001	1230	Facilities	2016	7/5/16	333	5310		2028	2028	12		
	2645	Light	001	1010	Parks	2016	7/20/16	367	5796		2028	2028	12		
	2646	Light	001	1217	Code Enforcement	2016	7/20/16	332	3507		2028	2028	12		
	2647	Light	001	1380	Stormwater	2016	7/28/16	334	4183		2028	2028	12		
	2648	Safety	001	0900	Fire	2016	7/28/16	389	8302		2028	2028	12		
	2649	Light	401	1350	Sewer Collections	2016	8/16/16	373	4240		2028	2028	12		
	2650	Heavy	405	1380	Stormwater	2016	9/28/16	3280	4094						
	2651	Light	001	1220	Fleet	2016	10/27/16	362	3423						
	2652	Heavy	401	1340	Water Distribution	2016	11/9/16		6177						
	2653	Safety	001	0800	Police	2017	11/22/16		5281						
	2654	Safety	001	0800	Police	2017	11/22/16		6740						
	2655	Heavy	401	1350	Sewer Collections	2016	1/12/17	349	4594						
	2656	Safety	001	0800	Police	2017	1/19/17		2817						
	2657	Safety	001	0800	Police	2017	1/19/17		2900						
	2658	Heavy	401	1350	Sewer Collections	2017	2/17/17	350	1238						
	2659	Heavy	403	1360	Solid Waste	2017	3/6/17	318	3223						
	2660	Light	001	1010	Parks	2017	3/24/17		1753						
	2661	Light	001	1010	Parks	2017	3/24/17		1142						
	2662	Heavy	405	1380	Stormwater	2017	4/3/17	740	1459						
	2663	Safety	001	0800	Police	2017	4/11/17	336	958						
	2664	Safety	001	0800	Police	2017	4/18/17		369						
	2665	Safety	001	0800	Police	2017	4/19/17		2289						
	2666	Safety	001	0800	Police	2017	4/20/17		1004						
	2667	Heavy	001	1240	Street	2017	5/4/17	342	789						
	2668	Safety	001	0800	Police	2017	7/14/17	502							
	2669	Safety	001	0800	Police	2017	7/14/17	502							
	2670	Safety	001	0800	Police	2017	7/14/17	502							
	2671	Safety	001	0800	Police	2017	7/14/17	502							
	2672	Safety	001	0800	Police	2017	7/14/17	502							

# Capital Improvements Program

The City's Capital Improvements Program (CIP) is a five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. Capital expenditures may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

## CIP PROCESS

The FY 2017-18 budget, the first year of the CIP, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized. The CIP provides information on the current and long-range infrastructure needs of the City and provides a mechanism for balancing needs and resources as well as setting priorities and schedules for capital projects. Each project or program is assigned a four-digit CIP number so expenditures can be easily tracked during the year and also across years.

Each year as part of the budget process, the list of projects is reviewed for relevance, need, cost, and priority. The five-year CIP is revised annually based on the following parameters:

- Relevance to City Council priorities, and Federal or State mandates
- Maintenance and preservation of current infrastructure
- Public health and safety
- Operating budget impact
- Recreational, cultural or aesthetic value
- Funding source



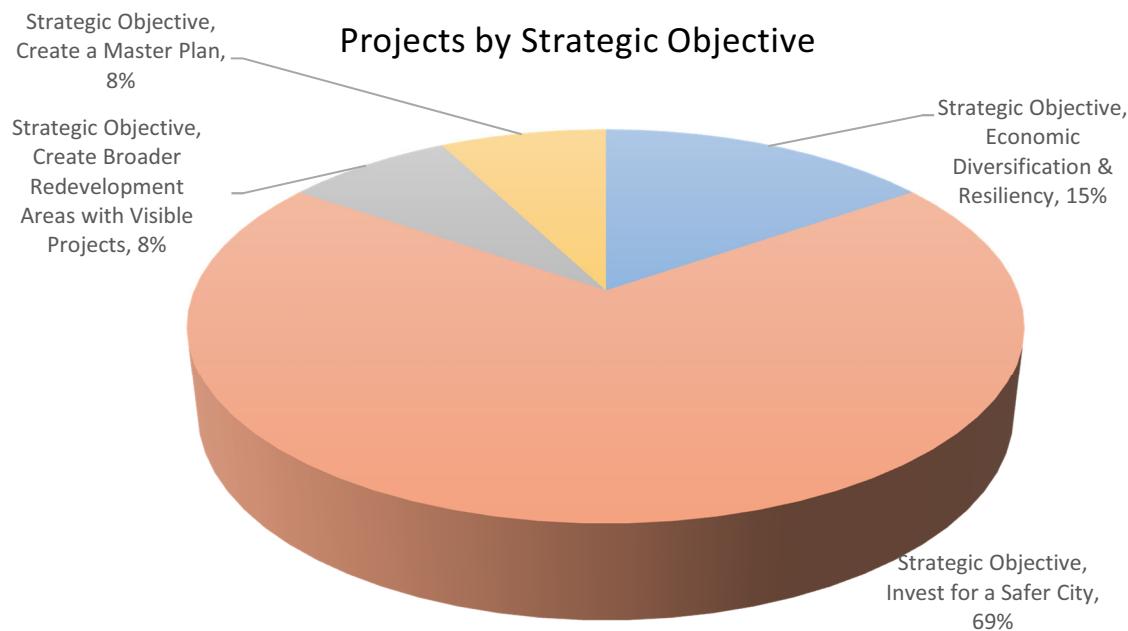
Each submission is reviewed on an annual basis and ranked in accordance with the above criteria. Once prioritized, the funding source is identified and the project is placed in the budget if funding is available.

The Enterprise Funds (Utilities, Sanitation, and Stormwater) are funded with user fees and do not compete with other City projects for funding. The estimated project costs to be funded within the CIP include all costs related to design, engineering, acquisition, construction, and project management.

The City's Strategic Plan Objectives are referenced throughout this document. Each CIP is categorized by objective. In addition to the text, these objectives are highlighted through icons. More information regarding the City's Strategic Plan can be found on page 5.

- Strategy #1 – Economic Diversification & Resiliency
- Strategy #2 – Invest for a Safer City
- Strategy #3 – Create Broader Redevelopment Areas with Visible Projects
- Strategy #4 – Create a Master Plan





## FINANCING ALTERNATIVES

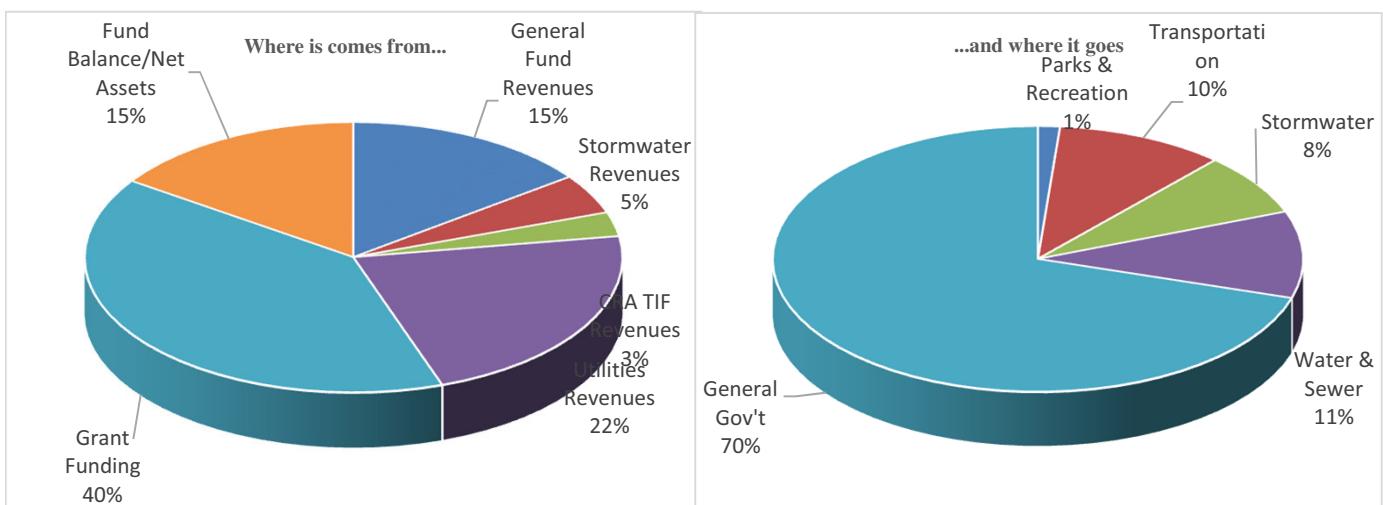
Capital improvements may be funded by a variety of means depending on the nature of the project, availability of funds, and the policies of City Council. Financing decisions are made based on established City policies and available financing options directly related to project timing and choice of revenue sources. The funding methodology for the CIP is reliant upon available resources including funds from grants and user fees, useful life of the improvement, and sharing the costs between current and future users. While some projects can be delayed until funds from existing revenues are available, others cannot. The City explores all options such as ad valorem taxes, grants, user fees, bonds, loans, and reserves to fund improvements. The following financing sources are available to fund the CIP:

- **Ad Valorem Taxes** – The City rarely uses property taxes as a debt security due largely to the required electoral approval (voter referendum) prior to issuance. Property taxes are directly linked to the assessed value of individual property, not to the consumption of specific goods and services (e.g. sales tax).
- **Non-Ad Valorem Revenues** – Non-ad valorem revenues can be pledged to support various types of bond issues. Such bonds are similar to general obligation bonds in that proceeds are often used for general government purposes and repayment is unrelated to the revenue generating capacity of the project being financed. However, unlike general obligation bonds, non-ad valorem revenue bonds are payable solely from revenues derived from the pledged revenue (such as sales tax, local option fuel tax, and the guaranteed portion of municipal revenue sharing).
- **Special Revenue Sources** – Include the following:
  - **Impact Fees** – Fees charged in advance of new development and designed to help pay for infrastructure needs resulting from the new development. These fees may only be charged to those who directly benefit from the new capital improvement and the fee must fairly reflect the cost of the improvements (e.g. water and sewer impact fees).

- Special Assessments – Like impact fees, special assessments are levied against residents, agencies, or districts that directly benefit from the new service or improvement (e.g. sidewalks and street paving) and must be apportioned fairly.
- User Fees and Charges – These revenues include a variety of license and permit fees, facility and program fees, and fines. They are rarely used as debt security for non-Enterprise Fund capital projects, but could be a source of direct funding of a small capital improvement.
- Enterprise Fund User Fees – These revenues are derived from self-supporting business enterprises - utilities, sanitation, and stormwater - which provide services in return for compensation. The enterprise revenue used to secure debt is commonly termed “net-revenue” consisting of gross revenues less operating costs.
- Note – A written, short-term promise to repay a specified amount of principal and interest on a certain date, payable from a defined source of anticipated revenue. Usually notes mature in one year or less. Rarely used by the City.
- Commercial Paper - Generally defined as short term, unsecured promissory notes issued by organizations of recognized credit quality, usually a bank. Rarely used by the City.
- Bond – An issuer’s obligation to repay a principal amount on a certain date (maturity date) with interest at a stated rate. Bonds are distinguishable from notes in that notes mature in a much shorter time period.
  - General Obligation Bonds – A bond secured by the full faith and credit of the City’s ad valorem taxing power. These are rarely used in Florida, and by the City in particular, due to the requirement for a voter referendum.
  - Revenue Bonds – Bonds payable from a specific revenue source, not the full faith and credit of an issuer’s taxing power and require no electoral approval. Pledged revenues are often generated by the operation or project being financed (e.g. sales tax, water user fees, golf user fees).

**CITY OF FORT WALTON BEACH, FL**  
**Five Year Capital Improvements Program**

Page	CIP	Project Name						FIVE YEAR TOTAL
			FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	
207	5071	Tennis Center Improvements	66,000	50,000	16,000	-	-	132,000
		Recreation	66,000	50,000	16,000	-	-	132,000
208	5117	Recreation Complex	100,000	34,000	-	-	-	134,000
		Parks	100,000	34,000	-	-	-	134,000
209	TBD	Landing Park Improvement	1,600,000	1,100,000	-	-	-	2,700,000
210	5147	Facilities Master Plan	865,000	10,400,000	-	-	-	11,265,000
		Facilities	2,465,000	11,500,000	-	-	-	13,965,000
211	TBD	Traffic Cabinet Upgrades	-	50,000	25,000	-	-	75,000
212	5018	Street Resurfacing	175,000	200,000	200,000	200,000	200,000	975,000
213	5306	Sidewalk Improvements	25,000	25,000	25,000	25,000	25,000	125,000
		Streets	200,000	275,000	250,000	225,000	225,000	1,175,000
		<b>GENERAL FUND TOTAL</b>	<b>2,831,000</b>	<b>11,859,000</b>	<b>266,000</b>	<b>225,000</b>	<b>225,000</b>	<b>15,406,000</b>
214	5607	Carson Drive & Third Street SE Streetscape	275,000	300,000	300,000	-	-	875,000
		<b>CRA FUND TOTAL</b>	<b>275,000</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>875,000</b>
215	5058	Water Well Improvements	300,000	-	-	-	-	300,000
		<b>Water Operations</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>
216	5056	Water Line Replacement/Multiple Sites	49,500	49,500	49,500	49,500	49,500	247,500
		Water Distribution	49,500	49,500	49,500	49,500	49,500	247,500
217	5032	Sewer System Grouting & Lining	-	200,000	200,000	200,000	200,000	800,000
218	5049	Lift Station Rehabilitation	100,000	500,000	50,000	50,000	50,000	750,000
		Sewer Collection & Treatment	100,000	700,000	250,000	250,000	250,000	1,550,000
		<b>UTILITIES FUND TOTAL</b>	<b>149,500</b>	<b>749,500</b>	<b>299,500</b>	<b>299,500</b>	<b>299,500</b>	<b>2,097,500</b>
219	5019	Stormwater Improvements	300,000	300,000	300,000	300,000	300,000	1,500,000
		<b>STORMWATER FUND TOTAL</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>1,500,000</b>
		<b>GRAND TOTAL - ALL FUNDS</b>	<b>3,555,500</b>	<b>13,208,500</b>	<b>1,165,500</b>	<b>824,500</b>	<b>824,500</b>	<b>19,878,500</b>



FUNDING METHODOLOGY					FY 2017-18 TIMELINE		FUTURE YEAR EXPENSES	
Operating Revenues	Grant	Bond / Debt Issue	Other <sup>(1)</sup> / In-Kind <sup>(2)</sup>	Fund Bal / Net Assets	FIVE YEAR TOTAL	Estimated Start	Project Duration	
100,000	32,000	-	-	-	132,000	Oct 2017	36 months	-
100,000	32,000	-	-	-	132,000			-
134,000	-	-	-	-	134,000	Oct 2017	24 months	-
134,000	-	-	-	-	134,000			-
-	2,700,000	-	-	-	2,700,000	Oct 2017	24 months	-
-	-	10,400,000	-	865,000	11,265,000	Jun 2019	12 months	-
-	2,700,000	10,400,000	-	865,000	13,965,000			-
75,000	-	-	-	-	75,000	Oct 2018	24 months	-
975,000	-	-	-	-	975,000	Oct 2017	12 months	-
125,000	-	-	-	-	125,000	Oct 2017	12 months	-
1,175,000	-	-	-	-	1,175,000			-
<b>1,409,000</b>	<b>2,732,000</b>	<b>10,400,000</b>	-	<b>865,000</b>	<b>15,406,000</b>			-
275,000	-	-	-	600,000	875,000	Oct 2017	36 months	-
<b>275,000</b>	-	-	-	<b>600,000</b>	<b>875,000</b>			-
300,000	-	-	-	-	300,000	Oct 2017	12 months	-
300,000	-	-	-	-	300,000			-
247,500	-	-	-	-	247,500	Oct 2017	12 months	-
247,500	-	-	-	-	247,500			-
800,000	-	-	-	-	800,000	Oct 2018	12 months	-
750,000	-	-	-	-	750,000	Oct 2017	48 months	-
1,550,000	-	-	-	-	1,550,000			-
<b>2,097,500</b>	-	-	-	-	<b>2,097,500</b>			-
450,000	-	-	1,050,000	-	1,500,000	Oct 2017	12 months	-
<b>450,000</b>	-	-	<b>1,050,000</b>	-	<b>1,500,000</b>			-
<b>4,231,500</b>	<b>2,732,000</b>	<b>10,400,000</b>	<b>1,050,000</b>	<b>1,465,000</b>	<b>19,878,500</b>			-

*Italics denotes a project beyond the current five-year CIP horizon.*

<sup>(1)</sup>Other includes special assessments and land sales.

<sup>(2)</sup>In-kind matching grant contributions are budgeted as operational expenses (usually personal services).

Note: Some projects also have carry-over funds, which are not included in these totals but noted as part of the budget resolution at the end of the budget document.





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	City of Fort Walton Beach Tennis Center		
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b>	Oakland
<b>Responsible Division:</b>	Parks	<b>Project Manager:</b>	Jeff Peters
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5071	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Continues Existing Project	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

The project includes resurfacing some of the tennis courts, which was completed in FY 2016-17. In addition, prior year improvements included bathroom renovations, lighting and ballast repair, and interior building renovations.

FY 2018	
FY 2019	Replacement of court fencing
FY 2020	Seal coating of the parking lot
FY 2021	Court resurfacing
FY 2022	

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	-	66,000	50,000	16,000	-	132,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>		<b>66,000</b>	<b>50,000</b>	<b>16,000</b>		<b>132,000</b>	<b>177,000</b>

Expenses From Prior Year(s):	\$45,000	Funded from Prior Yr. Revenue:	\$45,000
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#### Prior Year Activity on Project:

FY 2017	Resurfaced court, new HVAC, bathroom renovations, roof repairs, light and ballast repair
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding		46,400	46,400			92,800	
Grant Funding			16,000		16,000		32,000
Debt Financing							-
Other Outside Funding							-
Revenue Enhancements	3,600	3,600	3,600	3,600	3,600	18,000	
<b>Total Revenue Funding:</b>	<b>3,600</b>	<b>66,000</b>	<b>50,000</b>	<b>19,600</b>	<b>3,600</b>	<b>142,800</b>	<b>187,800</b>

#### Strategy #1: Economic Diversification & Resiliency





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.
<b>Project Title:</b>	Fort Walton Beach Recreation Complex	
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b> Beal Parkway
<b>Responsible Division:</b>	Parks	<b>Project Manager:</b> Jeff Peters
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b> Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b> 25
<b>Criteria Type:</b>	Expanded Service	<b>Projected Date of Completion:</b> 09/30/19

#### Project Description/Justification:

Expand on current City of Fort Walton Beach Recreation Complex

FY 2018	Install four (4) beach volleyball courts, curbing & sidewalk, irrigation, landscaping, sod and trees
FY 2019	Install handicap parking
FY 2020	
FY 2021	
FY 2022	

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	100,000	34,000	-	-	-	134,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	-
Operational Impact	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>100,000</b>	<b>34,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>134,000</b>	<b>348,321</b>

Expenses From Prior Year(s):	\$214,321	Funded from Prior Yr. Revenue:	\$214,321
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#### Prior Year Activity on Project:

FY 2017	Skate Park
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	100,000	34,000	-	-	-	134,000	
Grant Funding	-	-	-	-	-	-	-
Debt Financing	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-
<b>Total Revenue Funding:</b>	<b>100,000</b>	<b>34,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>134,000</b>	<b>348,321</b>

#### Strategy # 1: Economic Diversification & Resiliency





## *Capital Improvement Program (CIP)*

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

 (For Projects Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)		<b>Priority No.</b>	
<b>Project Title:</b>	<b>City of Fort Walton Beach Landing</b>		
<b>Responsible Department:</b>	Recreation & Cultural Services	<b>Neighborhood/Loc</b>	East Miracle Strip
<b>Responsible Division:</b>	Parks	<b>Project Manager:</b>	Jeff Peters
<b>Project Category:</b>	Park Facilities	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Expanded Service	<b>Projected Date of Completion:</b>	09/30/18

**Project Description/Justification:**

### Project Description

<b>FY 2018</b>	Stage
<b>FY 2019</b>	Splash pad, parking
<b>FY 2020</b>	
<b>FY 2021</b>	
<b>FY 2022</b>	

**BUDGETED EXPENDITURE SCHEDULE**

BUDGETED EXPENDITURE SCHEDULE		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Project Elements:								
Improvements		1,600,000	1,100,000	-	-	-	2,700,000	
Furniture/Fixture/Equip.		-	-	-	-	-	-	
Operational Impact		-	-	-	-	-	-	
Total Expenditures		1,600,000	1,100,000	-	-	-	2,700,000	2,700,000

**Expenses From Prior Year(s):**

\$0

**Funded from Prior Yr. Revenue:**

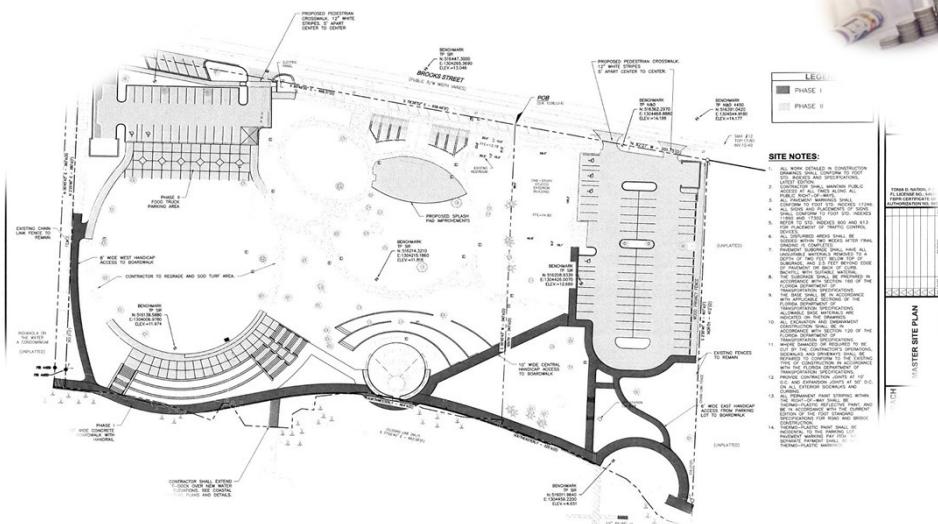
\$0

**Prior Year Activity on Project:**

Prior Year Activity on Project
FY 2017
FY 2016
FY 2015
FY 2014
FY 2013

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
<b>City Funding</b>	-	-	-	-	-	-	-
<b>Grant Funding</b>	1,600,000	1,100,000	-	-	-	2,700,000	-
<b>Debt Financing</b>	-	-	-	-	-	-	-
<b>Other Outside Funding</b>	-	-	-	-	-	-	-
<b>Revenue Enhancements</b>	-	-	-	-	-	-	-
<b>Total Revenue Funding:</b>	1,600,000	1,100,000	-	-	-	2,700,000	2,700,000

### Strategy #1: Economic Diversification & Resiliency





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	Facilities Master Plan		
<b>Responsible Department:</b>	Public Works	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	City Council	<b>Project Manager:</b>	Tim Bolduc
<b>Project Category:</b>	Public Buildings	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Scheduled Replacement	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

Phase II of the Master plan will provide a comprehensive design to consolidate the following facilities, Field Operations, Fleet, GIS, Facilities Maintenance, Solid Waste and Parks and Recreation Maintenance.

<b>FY 2018</b>	The team from Sam Marshal Architects and Ajax Building Corporation will design a field operations complex that will house the above mentioned services at 11 Jet Drive, Fort Walton Beach.
<b>FY 2019</b>	Construction of Facilities Complex

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	865,000	10,400,000	-	-	-	11,265,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>865,000</b>	<b>10,400,000</b>				<b>11,265,000</b>	<b>11,265,000</b>

<b>Expenses From Prior Year(s):</b>	<b>\$0</b>	<b>Funded from Prior Yr. Revenue:</b>	<b>\$0</b>
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#### Prior Year Activity on Project:

<b>FY 2017</b>	
<b>FY 2016</b>	
<b>FY 2015</b>	
<b>FY 2014</b>	
<b>FY 2013</b>	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	865,000	-	-	-	-	865,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	10,400,000	-	-	-	10,400,000	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>865,000</b>	<b>10,400,000</b>				<b>11,265,000</b>	<b>11,265,000</b>

#### Strategy #4: Create a Master Plan





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	Traffic Cabinet Upgrades		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Streets	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Capital Equipment	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Equipment Replacement	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

Replace existing traffic control cabinet at City maintained intersections to accommodate pedestrian movements and allow for them to be compatible with Okaloosa County Traffic. The following intersections are recommended for traffic cabinet replacement: Hollywood Boulevard SW and Memorial Parkway SW, Hollywood Boulevard SW and Wright Parkway SW.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	-	-	-	-	-	-	-
Furniture/Fixture/Equip.	-	50,000	25,000	-	-	75,000	
Operational Impact	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>50,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>75,000</b>	<b>75,000</b>
<b>Expenses From Prior Year(s):</b>	<b>\$0</b>		<b>Funded from Prior Yr. Revenue:</b>			<b>\$0</b>	

#### Prior Year Activity on Project:

FY 2017	
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	-	50,000	25,000	-	-	75,000	
Grant Funding	-	-	-	-	-	-	-
Debt Financing	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-
<b>Total Revenue Funding:</b>	<b>-</b>	<b>50,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>75,000</b>	<b>75,000</b>

#### Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	Street Resurfacing		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Streets	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5018	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Improve Existing Svcs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

The City resurfaces a portion of roadways each year. Resurfacing is accomplished by conventional overlay or milling and resurfacing. Overlaying a road surface requires the use of compacted SP 9.5 asphalt to a depth of 1" to 1 1/2" over the existing surface. Milling and resurfacing requires cutting the existing asphalt surface down and applying a new coat of asphalt on top. Preventative maintenance prevents roadways from deteriorating to a point requiring more costly complete rehabilitation, and provides a safe, comfortable, and aesthetically pleasing transportation network.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	175,000	200,000	200,000	200,000	200,000	975,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>175,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>975,000</b>	<b>975,000</b>

Expenses From Prior Year(s):	\$0	Funded from Prior Yr. Revenue:	\$0
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#### Prior Year Activity on Project:

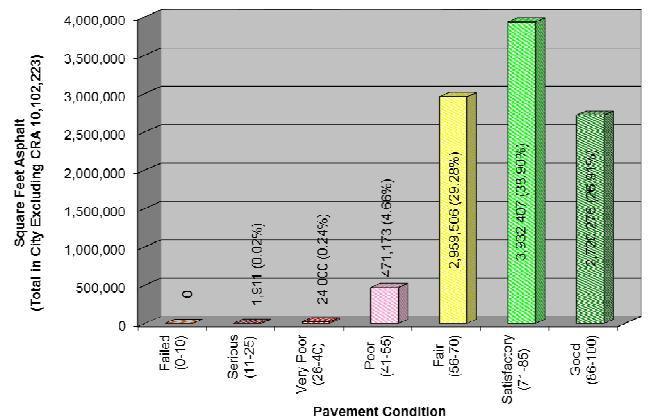
FY 2017	Various
FY 2016	Various
FY 2015	Various
FY 2014	Various
FY 2013	Various

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	175,000	200,000	200,000	200,000	200,000	975,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>175,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>975,000</b>	<b>975,000</b>

#### Strategy #2: Invest for a Safer City



City of Fort Walton Beach  
Pavement Condition Index (PCI) as of September 1, 2017  
Non-CRA Roads Maintained By City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	<b>Sidewalk Improvements</b>		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Streets	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5306	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Improve Existing Svcs/Infrastructure	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

This project constructs new and infill sidewalks for the purpose of providing a pedestrian transportation network throughout the entire City that will link the residential neighborhoods to each other and to public, recreational and commercial land uses. The City has categorized sidewalks into two distinct areas: high needs areas around schools and residential areas outside those areas routinely traveled by school children. The project objective is to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	25,000	25,000	25,000	25,000	25,000	125,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	-
Operational Impact	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>125,000</b>

Expenses From Prior Year(s):	\$0	Funded from Prior Yr. Revenue:	\$0
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#### Prior Year Activity on Project:

FY 2017	
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	25,000	25,000	25,000	25,000	25,000	125,000	
Grant Funding	-	-	-	-	-	-	-
Debt Financing	-	-	-	-	-	-	-
Other Outside Funding	-	-	-	-	-	-	-
Revenue Enhancements	-	-	-	-	-	-	-
<b>Total Revenue Funding:</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>	<b>125,000</b>

#### Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	<b>Carson Drive SE &amp; Third Street SE Streetscape</b>		
<b>Responsible Department:</b>	Public Works	<b>Neighborhood/Loc</b>	Beal Parkway
<b>Responsible Division:</b>	CRA	<b>Project Manager:</b>	Tim Bolduc
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5607	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Continues Existing Project	<b>Projected Date of Completion:</b>	09/30/19

#### Project Description/Justification:

Provide new sidewalk, drainage improvements, asphalt repaving, lighting, landscaping, and pedestrian access on Carson Drive SE and Third Street SE over a three (3) year period.

<b>FY 2018</b>	Segment Three (3) to be completed in FY 17-18 and scope will include improvements on Third Street SE from Carson Drive SE to Harbeson Avenue SE
<b>FY 2019</b>	Segment Two (2) to be completed in FY 18-19 and will include improvements on Third Street SE from Harbeson Avenue SE to Beal Parkway SW.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
<b>Improvements</b>	275,000	300,000	300,000	-	-	875,000	
<b>Furniture/Fixture/Equip.</b>	-	-	-	-	-	-	
<b>Operational Impact</b>	-	-	-	-	-	-	
<b>Total Expenditures</b>	275,000	300,000	300,000	-	-	875,000	875,000

<b>Expenses From Prior Year(s):</b>	\$0	<b>Funded from Prior Yr. Revenue:</b>	\$0
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#### Prior Year Activity on Project:

<b>FY 2017</b>	Segment One (1) to be completed in FY 16-17 and scope includes improvements to Carson Drive SE from Hollywood to Third Street SE..
<b>FY 2016</b>	
<b>FY 2015</b>	
<b>FY 2014</b>	
<b>FY 2013</b>	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
<b>City Funding</b>	275,000	300,000	300,000	-	-	875,000	
<b>Grant Funding</b>	-	-	-	-	-	-	
<b>Debt Financing</b>	-	-	-	-	-	-	
<b>Other Outside Funding</b>	-	-	-	-	-	-	
<b>Revenue Enhancements</b>	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	275,000	300,000	300,000	-	-	875,000	875,000

#### Strategy #3: Create Broader Redevelopment Areas with Visible Projects





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	Water Well Improvements		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Beal Parkway
<b>Responsible Division:</b>	Water Operations	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>		<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

Remove existing aerator at Well No. 2 and replace with a forced draft system adjacent to the building. Project also includes providing a new roof to the existing building.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	300,000	-	-	-	-	300,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>
<b>Expenses From Prior Year(s):</b>	<b>\$0</b>	<b>Funded from Prior Yr. Revenue:</b>			<b>\$0</b>		

#### Prior Year Activity on Project:

FY 2017	
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	300,000	-	-	-	-	300,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>

#### Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	Water Line Replacement		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Beal Parkway
<b>Responsible Division:</b>	Water Distribution	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5056	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and transite and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects. FY 2017-18 Moriarty Street & N. Audrey Circle.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	49,500	49,500	49,500	49,500	49,500	247,500	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>49,500</b>	<b>49,500</b>	<b>49,500</b>	<b>49,500</b>	<b>49,500</b>	<b>247,500</b>	<b>480,750</b>
<b>Expenses From Prior Year(s):</b>	<b>\$233,250</b>		<b>Funded from Prior Yr. Revenue:</b>		<b>\$233,250</b>		

#### Prior Year Activity on Project:

FY 2017	Greenbrier Drive NE
FY 2016	London Avenue NW, Robinwood Drive NW
FY 2015	Andalusia Street, Vista Street SW
FY 2014	Oak Street SE, Stacy Circle NE, Nebraska Avenue NE
FY 2013	Bayou Woods Drive NW, Watson Drive NW

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	49,500	49,500	49,500	49,500	49,500	247,500	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>49,500</b>	<b>49,500</b>	<b>49,500</b>	<b>49,500</b>	<b>49,500</b>	<b>247,500</b>	<b>480,750</b>

#### Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	<b>Sewer System Lining &amp; Grouting</b>		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Sewer Collection & Treatment	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5032	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/19

#### Project Description/Justification:

The City has 110 miles of sewer lines, with a majority of the lines consisting of clay pipe. Clay and unlined cast iron pipe are susceptible to root intrusion, offset joints and cracking due to the brittleness of the material. These problems allow a significant amount of inflow and infiltration and debris into the wastewater system, which can eventually result in stop-ups and possibly sanitary sewer overflows. Prior to performing the rehabilitation, mains and manholes are inspected via closed-circuit television and monitored for leaks and other problems. The rehabilitation techniques include cured-in-place pipe lining, epoxy- or urethane-based manhole lining, and chemical root treatment.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	-	200,000	200,000	200,000	200,000	800,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>800,000</b>	<b>800,000</b>
<b>Expenses From Prior Year(s):</b>	<b>\$0</b>		<b>Funded from Prior Yr. Revenue:</b>		<b>\$0</b>		

#### Prior Year Activity on Project:

FY 2017	
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	-	200,000	200,000	200,000	200,000	800,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>800,000</b>	<b>800,000</b>

#### Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	Lift Station Rehabilitation		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Beal Parkway
<b>Responsible Division:</b>	Sewer Collection & Treatment	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5050	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/22

#### Project Description/Justification:

The existing lift station needs to be rehabilitated due to the extreme proximity to SR 189 and the deterioration of the structure. Rehab will include demolition of the existing lid of the lift station and installation of a new hatch, lid, guardrails and valve work.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	100,000	500,000	50,000	50,000	50,000	750,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>100,000</b>	<b>500,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>750,000</b>	<b>750,000</b>
<b>Expenses From Prior Year(s):</b>	<b>\$0</b>		<b>Funded from Prior Yr. Revenue:</b>		<b>\$0</b>		

#### Prior Year Activity on Project:

FY 2017	
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	100,000	500,000	50,000	50,000	50,000	750,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>100,000</b>	<b>500,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>750,000</b>	<b>750,000</b>

#### Strategy #2: Invest for a Safer City





### Capital Improvement Program (CIP)

(For Projects/Equipment Costing Over \$25,000 and Estimated Useful Life of Ten Years or Greater)

		Priority No.	
<b>Project Title:</b>	<b>Stormwater Improvements</b>		
<b>Responsible Department:</b>	Utility Services	<b>Neighborhood/Loc</b>	Citywide
<b>Responsible Division:</b>	Stormwater	<b>Project Manager:</b>	Daniel Payne
<b>Project Category:</b>	Infrastructure	<b>Project Type:</b>	Multi-Year
<b>Project Number:</b>	5019	<b>Estimated Useful Life (years):</b>	25
<b>Criteria Type:</b>	Public Health & Safety	<b>Projected Date of Completion:</b>	09/30/18

#### Project Description/Justification:

This program involves the replacement or improvement of stormwater infrastructure, and also serves to address water quantity/flooding as identified in the City's Stormwater Master Plan. Improvements scheduled are for Okaloosa Road NE (area 22) and Laurie Drive NE (area 23). Stormwater Infrastructure ensures the proper quantity and quality of stormwater runoff thereby protecting the health and safety of our citizens.

#### BUDGETED EXPENDITURE SCHEDULE

Project Elements:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Project Cost
Improvements	90,000	90,000	90,000	90,000	90,000	450,000	
Furniture/Fixture/Equip.	-	-	-	-	-	-	
Operational Impact	-	-	-	-	-	-	
<b>Total Expenditures</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>450,000</b>	<b>450,000</b>
<b>Expenses From Prior Year(s):</b>	<b>\$0</b>						<b>\$0</b>
<b>Funded from Prior Yr. Revenue:</b>							

#### Prior Year Activity on Project:

FY 2017	
FY 2016	
FY 2015	
FY 2014	
FY 2013	

Revenue Funding Summary:	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Five Year Total	Total Revenue
City Funding	90,000	90,000	90,000	90,000	90,000	450,000	
Grant Funding	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	
Other Outside Funding	-	-	-	-	-	-	
Revenue Enhancements	-	-	-	-	-	-	
<b>Total Revenue Funding:</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>450,000</b>	<b>450,000</b>

Strategy #2: Invest for a Safer City





# Statistical Information

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## HISTORY & PROFILE

The City of Fort Walton Beach, Florida prides itself on being a small, family-oriented seaside community boasting a downtown area that was home to a significant prehistoric Native American community on the Gulf Coast of Northwest Florida. Situated at the junction of two major highways - US 98 (Miracle Strip Parkway) and SR 85 (Eglin Parkway) - Fort Walton Beach enjoys the benefits of its crossroads location along the coastal portion of the Northwest Florida regional transportation network. The City offers a full-service government providing police and fire protection; cultural and recreational activities including parks, a library, a museum, and two championship golf courses; planning and zoning; public works such as street, sidewalk, right-of-way, and cemetery maintenance; utilities service including water, sewer, and storm water; and garbage and recycling collection to a coastal community of 20,869 full-time residents.

The City has an exciting and romantic history. As early as 600 B.C., Indian tribes were attracted to Fort Walton Beach from the Mississippi and Tennessee River Valleys and the Southeast Georgia coast. The beginning for the City occurred following the War Between the States when Alabama war veteran John Brooks selected a site of 111 acres where he built a three-room cabin in 1867. Other settlers soon followed. By 1884, the population of the area required establishment of a small schoolhouse. In 1902, the first hotel, Brooks House, was built along the sound and shortly thereafter the first post office was built in 1906. The Montgomery, Alabama, Maxwell Field military base developed an airfield in Fort Walton in 1933 on 137 acres of land and used it as a bombing and gunnery range. The most significant factor in the City's growth was the creation and later expansion, of that airfield, which is now Eglin Air Force Base (the largest military installation in the world) in 1937, the year the City Charter was adopted. Originally chartered as a municipality under the laws of the State of Florida, actual formation of the City was in 1941 when the Florida legislature officially named it the Town of Fort Walton. In 1953, the Florida Legislature granted the City a new charter at which time the name was changed to Fort Walton Beach. The name Walton originates from Colonel George Walton, who was Secretary of the East-West Florida Territory in 1822-26 and son of George Walton, signer of the Declaration of Independence and Governor of Georgia.



First Schoolhouse

The presence of the military base provided the key economic stimulus for the City's early growth, supplemented by the attractiveness of the location. The City enjoyed a substantial population and economic boom from the 1950's through the end of the 1970's. Subsequently, things started to slow down. The military base became less important to the City's economy than the growing tourism industry. In the late 1960's and early 1970's Fort Walton Beach began to experience a decline in economic prosperity, some of which can be attributed to the utility and transportation infrastructure getting older and commercial and residential structures becoming deteriorated. New development began to take place in the surrounding communities. The City, having nearly run out of developable land, started to focus attention on finding ways to induce private enterprise investment in the City and thus capturing a greater share of the local and regional market.

The City's premier gathering place along the Santa Rosa Sound has been the Fort Walton Landing Park since its purchase in 1986. Building upon that with the complete reconstruction of Brooks Street, including the Brooks Bridge Park in 2013, the City's downtown waterfront was opened up to an extent never before realized and spurred economic growth downtown. Outside of downtown, the City completed construction of a new recreational complex, which has added to the attraction of the City.



Recreation Complex – opened Summer 2015



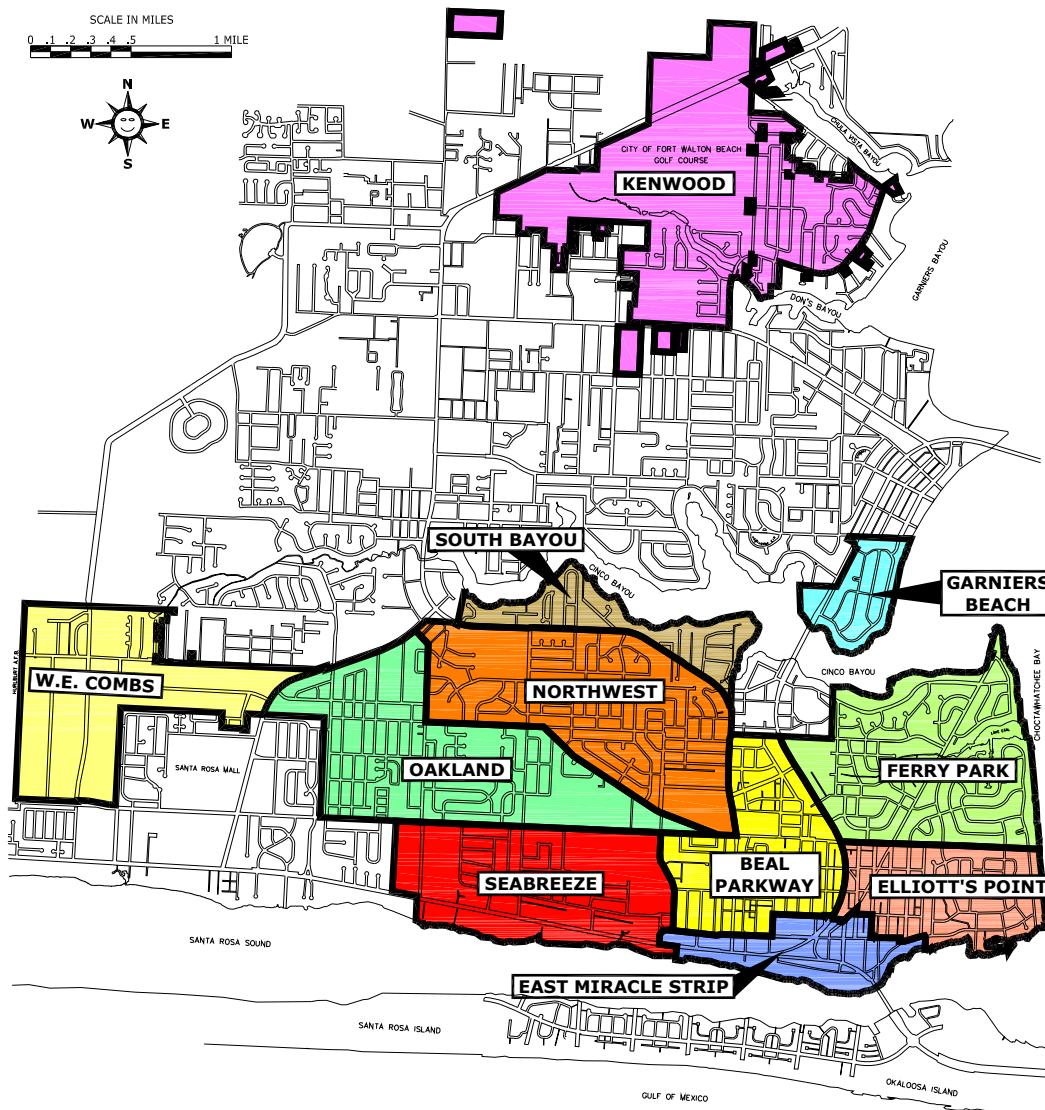
Downtown Redevelopment: Brooks Bridge Park

## Statistical Information

	DATE OF INCORPORATION: June 16, 1941
FORM OF GOVERNMENT: Council & Manager	PAVED STREETS: 93.12 miles
GEOGRAPHIC AREA: 7.41 square miles	SIDEWALKS: 64.73 miles
TAXABLE ASSESSED VALUE: \$1,280,098,652	WATER & SEWER LINES: 283.67 miles
CITY MILLAGE RATE: 5.7697	STORM DRAIN: 42.10 miles
POPULATION: 22,519	POLICE STATIONS: 1 FIRE STATIONS: 2
EMPLOYEES: 358 positions, 299.53 FTE's	LIBRARIES: 1 MUSEUMS: 4
SWORN POLICE OFFICERS: 44	18-HOLE GOLF COURSES: 2
FIREFIGHTING PERSONNEL: 36	ACRES OF PARKS: 206

## CITY NEIGHBORHOODS

(un-shaded portions are not in the City limits)



### BEAL PARKWAY

CHARACTERISTICS: Mostly Residential, CRA District

BOUNDARIES: The Beal Parkway Neighborhood includes much of the City's central core. It includes all lands between Eglin Parkway and Beal Parkway north of Second Street and north of First Street west of Harbeson Avenue. It extends north to Hughes Street and also includes the properties that lie between Robinwood Drive and Beal Parkway and between First Street and Hollywood Boulevard. All parts of the Kelly Subdivision and First Addition to Kelly Subdivision in the area of Comet Street are also included.

ATTRIBUTES AND QUALITIES: The Beal Parkway Neighborhood is home to the City's new Public Safety Complex housing police and fire services. The neighborhood includes most of the City's areas in need of code enforcement and rehabilitation activities. The area has one of the highest crime rates in the City. Not surprisingly, the City has targeted funds into this area from the HUD Community Development Block Grant (CDBG) program. Through diligent code enforcement and crime prevention activities, which are presently centered in the Police Department's Community Policing Program, much progress has been made to improve conditions in this neighborhood. However, there are still many improvements needed. To meet those needs, the City's Redevelopment Area was expanded to include this area in order to provide additional funding sources to remedy the blight in this area. Substantial land use changes encouraging mixed-uses and de-emphasizing heavy commercial activities will encourage expenditure of private capital in this area. New development is needed to infill parcels which developers have ignored due to lack of infrastructure, which is available in the newer neighborhoods of the City.

### EAST MIRACLE STRIP

CHARACTERISTICS: Primarily Commercial, CRA District, Waterfront

BOUNDARIES: The East Miracle Strip Neighborhood lies entirely within the Community Redevelopment Area. The boundaries are Elm Avenue extended to Choctawhatchee Bay to the east; Choctawhatchee Bay to the south; the common property line between the St. Simon's Episcopal Church/The Boat Marina on south side of US 98 and Beal Parkway on the north side of US 98 to the west; and to the north following First Street from Beal Parkway east to Harbeson Avenue then Second Street and then east to Chicago Avenue.

ATTRIBUTES AND QUALITIES: The East Miracle Strip Neighborhood is the former MainStreet area, also referred to as Downtown. This area encompasses the oldest areas of the City and, not surprisingly, is the location of most of the City's historic structures and sites. Land use is primarily business, which caters to both the local population and the needs of tourists which cannot be met on Okaloosa Island. US 98 and Eglin Parkway (SR85) merge in this area often forming a traffic bottleneck at the foot of Brooks Bridge. The area is central to the redevelopment planning of the CRA and is seeing an upsurge in interest in the redevelopment of prime waterfront properties currently underdeveloped with older single family residences (many locally historic). National historic treasures located here include the Gulfview Hotel site and the Indian Temple Mound. This area includes most of the area forming the designated "Main Street" Program by the Florida Department of State in 1997. The City's museum and new library are also located in this neighborhood.

### ELLIOTT'S POINT

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Elliott's Point Neighborhood refers to the southeastern portion of the City. While Elliott's Point Subdivision and subsequent additions to the original subdivision include lands north and south of Hollywood Boulevard east of Ferry Road, the neighborhood known as Elliott's Point is that area south of Hollywood Boulevard and east of Chicago Avenue. The eastern and southern boundaries are Choctawhatchee Bay.

ATTRIBUTES AND QUALITIES: The Elliott's Point Neighborhood is almost entirely comprised of residential land use. The waterfront properties are all single family residential as are the more eastern inland properties. The western properties are mostly multi-family residentially, although much of the Ocean City Subdivision portion of the neighborhood still exists as single family residential land use. Many of the city's older homes and most prestigious newer homes are co-located in this neighborhood which is characterized by its Spanish moss-laden Oak trees which canopy the many streets. Unfortunately, many of the older frame vernacular homes are being razed for development of more modern homes rather than restored or improved, although some are receiving additions and a new coat of paint. There are no public schools located within this neighborhood that form a central public place, but there are several churches that serve as neighborhood gathering places. The neighborhood also features public parks like Villa Russ Park, which is surrounded by homes and is concealed from casual notice by passersby. Waterfront access is available at Hood Avenue, the end of Hollywood Boulevard, at Shore Drive east of Bay Drive, at the south end of Bay Drive and at Walkedge Drive where there is also a small boat ramp facility.

### FERRY PARK

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Ferry Park Neighborhood is located in the northeast corner of the main portion of the City. The boundaries are Cinco Bayou to the north; Choctawhatchee Bay to the east; Hollywood Boulevard to the south; and Vine Avenue, Buck Drive, Uptown Station, and the Town of Cinco Bayou to the west.

ATTRIBUTES AND QUALITIES: The Ferry Park Neighborhood is comprised almost entirely of single-family residential homes from

## Statistical Information

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the most prestigious to more modest dwellings. Everyone knows the prestigious names Sudduth Circle, Yacht Club Drive and Bay Drive. Unfortunately, the neighborhood includes several properties that are constantly on the list of code enforcement violations, properties that have not been properly maintained and therefore devalue the other well-maintained homes. This neighborhood surrounds the City's Ferry Park/Docie Bass Recreation Center/Elliotts Point Elementary School Complex located at the intersection of Hughes Street with Ferry Road. Other prominent features include Goodthing Lake, formerly Lake Earl, a brackish body of water with a precarious outlet to Choctawhatchee Bay. Land uses also include a few residence-offices along Buck, Staff and Hospital Drives as well as the former hospital site, now an adult congregate living facility (ACLF) and the County Health Department Offices. There is also a small amount of neighborhood convenience commercial uses along Hollywood Boulevard in the southwestern corner of the neighborhood. At the end of Ferry Drive is the well-known Fort Walton Yacht Club, a private yacht club.

## GARNIER'S BEACH

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Garnier's Beach Neighborhood is somewhat isolated from the rest of the City. It lies between the unincorporated area of Okaloosa County known as Ocean City and Cinco Bayou (water body). The boundaries of this neighborhood are at South Street on the north, Choctawhatchee Bay on the east, Cinco Bayou on the South, and Cinco Bayou and Eglin Parkway on the west. The Town of Cinco Bayou lies immediately south of this neighborhood at the foot of the Cinco Bayou Bridge where Eglin Parkway crosses Cinco Bayou.

ATTRIBUTES AND QUALITIES: The Garnier's Beach Neighborhood is almost entirely comprised of the subdivision named Garnier's Beach, which was platted in 1949-50 and is one of the oldest areas of the City. The residential area is small in size, just 247 houses. This neighborhood also includes a waterfront city park, Garnier's Beach Park. Commercial uses include a house converted to an insurance office at the southeast corner of South Street and Eglin Parkway; a restaurant located at the southwest corner of Eglin Parkway and South Street; and Mariner Plaza Shopping Center. The neighborhood's location makes it a wonderful hideaway from the hustle and bustle along Eglin Parkway. The area is similar to Bay Drive/Brooks Street in Elliott's Point in that it has large trees forming a canopy along most of its streets. While most of the homes are modest in size there has been a recent trend where homes are being resold, remodeled and enlarged, especially those facing the Bay and Bayou.

## KENWOOD

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Kenwood Neighborhood is bounded on the north by the U.S. Government's Eglin Air Force Base Reservation; on the east by Chula Vista Bayou and Garnier's Bayou; on the south by Don's Bayou, Racetrack Road and Bob Sikes Boulevard; and on the west by Denton Boulevard, Hospital Drive and Lewis Turner Boulevard.

ATTRIBUTES AND QUALITIES: The Kenwood Neighborhood is one of the most desired residential locations in the City, blending the prestige of a golf course setting with the natural waterfront tranquility of Bass Lake and adjacent bayous. The City bought the land for the golf course from the Federal Government in the 1960's for the purpose of providing active and passive recreation opportunities and open space. The City built and maintains two quality 18 hole courses, The Pines and The Oaks. The neighborhood is largely residential and is comprised of single family homes and multi-family complexes, Choctawhatchee high school, Pryor middle school, Kenwood elementary school, the City's Golf Club, Fire Station #2, and Choctaw Plaza. This neighborhood represents the entire area located within the City limits in the area of the Golf Course and is often referred to as the "Golf Course Area". Over the last few decades hundreds of properties have voluntarily annexed to the City forming the Kenwood Neighborhood as it is now constituted; however, there are substantial areas still located in unincorporated Okaloosa County adjacent to this neighborhood, meaning the problems created by irregular municipal boundaries will persist and the Kenwood Neighborhood will remain a distant mile and one-half from the nearest part of the original City limits.

## NORTHWEST

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Northwest Neighborhood is located in the northwest quadrant of the City. Its boundaries are Beal Parkway NW to the north; the Beal Parkway Neighborhood to the east; Jet Drive, Silva Drive, Willard Road and Holmes Boulevard to the south; and Wright Parkway to the west.

ATTRIBUTES AND QUALITIES: The Northwest Neighborhood includes a full range of land use types. Most of the land is comprised of single family residential homes in subdivisions. There are also some multiple family projects primarily located on the fringes of the neighborhood along collector streets such as Wright Parkway and Robinwood Drive, and along Alabama Avenue. Strip commercial development is located along Beal Parkway lying south of its intersection with Yacht Club Drive. Heavy businesses, including moving companies, warehouses and automotive repair and servicing are located along Industrial Street and Hollywood Boulevard in the southeastern portion of the neighborhood. Silver Sands Elementary School is located in the Northwest Neighborhood. The neighborhood is well provided with recreation facilities such as Jet Stadium, Jet Drive Park, a neighborhood park which has active recreation facilities, and Memorial Drive Park which provides passive recreation opportunities. Three other parks provide 12.6 acres of additional open space, although they have not been developed. The Northwest Neighborhood also includes the City-owned Beal Memorial Cemetery and the U.S. Postal Service Office. The diversity of land use types has created some land use conflicts between single family residential areas and more intense commercial/industrial zoning and land use. The Northwest Neighborhood does contain some of the more desirable inland areas to reside in, such as Bayou Woods and Vesta Heights Subdivisions. It also contains some of the

## Statistical Information

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areas which require attention by the City to see that properties are properly maintained.

### OAKLAND

CHARACTERISTICS: Residential

BOUNDARIES: The Oakland Neighborhood is bounded by Northwest Neighborhood to the east, Hollywood Boulevard and the City of Mary Esther to the south, the City of Mary Esther and Mary Esther Cutoff to the west, and Mary Esther Cutoff to the north.

ATTRIBUTES AND QUALITIES: The Oakland Neighborhood's predominant land use is detached single family residential homes in platted subdivisions. This neighborhood also has a number of multiple family projects, primarily zero-lot line and townhomes. Strip commercial development is located along Mary Esther Cutoff and that portion of Beal Parkway lying south of its intersection with Yacht Club Drive. Businesses, such as warehouses and automotive repair and servicing are located along Hollywood Boulevard in the eastern portion of the neighborhood. There is a small convenience commercial area along Wright Parkway north of Hollywood. Bruner Middle School is the only school located in this neighborhood. The neighborhood is well provided with recreation facilities such as Fred Hedrick Community Center, the Municipal Tennis Center and Oakland Heights School Athletic Fields. Cecelia Park is a mini-park that provides passive recreation opportunities. The Oakland Neighborhood also includes the City's Public Works Maintenance Yard located on Hollywood Boulevard between Jet Drive and Memorial Parkway and Liza Jackson Charter School.

### SEABREEZE

CHARACTERISTICS: Mixed Zoning, Waterfront

BOUNDARIES: The Seabreeze Neighborhood extends from Hollywood Boulevard on the north, Bass Avenue and Robinwood Drive to the east, Santa Rosa Sound on the south, and the City of Mary Esther on the west.

ATTRIBUTES AND QUALITIES: The Seabreeze Neighborhood is one of the most diverse neighborhoods relative to land use, including single family residential in the Santa Rosa Park, Seabreeze and Santasia Park Subdivisions, multiple family residential in the Fountainhead and Jackson Trail Apartment Complexes, professional offices in complexes like Paradise Village, highway commercial uses like the restaurants, hotel/motels and new car dealerships, light industrial uses like the United Parcel Service and Keego Brick; and utilities like Gulf Power Company. There is an abundance of public and quasi-public land uses such as schools (Edwins Elementary and Fort Walton Beach High) and churches (St. Mary's Catholic, First Church of Christian Science, Holy Trinity Lutheran Church, Nazarene Church, and the Seventh Day Adventists). St. Mary's also has a parochial school for First through Eighth grades. Public parks include Liza Jackson Park and the Memorial Park/Senior Citizens Center.

### SOUTH BAYOU

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The South Bayou Neighborhood's southern boundary is the major arterial road Beal Parkway NW. The eastern boundary is where the City limits abut those of the Town of Cinco Bayou. To the west lies unincorporated Okaloosa County near where Mary Esther Cutoff (SR 393) intersects Beal Parkway.

ATTRIBUTES AND QUALITIES: The South Bayou Neighborhood is one of the most prestigious in the City. Many fine homes are located along the waterfront on large lots at the end of the numerous cul-de-sacs. Most of the streets begin at Beal Parkway and wind toward the waterfront. This area also has a nice tree canopy along many of the streets. There are several passive parks located throughout the neighborhood, Briarwood Park, Mimosa Park and Ewing Park. The neighborhood is almost entirely composed of single family detached residential subdivisions. The lone exception is a small commercial area located at Howell Drive/Beal Parkway comprising an office for a cellular phone company and a medical office.

### W.E. COMBS

CHARACTERISTICS: Primarily Commercial

BOUNDARIES: The Combs-New Heights Neighborhood is comprised largely of the City's Commerce and Technology Park. It is bounded on the north by unincorporated Okaloosa County, on the east by the Sylvania Heights area of Okaloosa County and Mary Esther Cut-Off, on the south by the City of Mary Esther and to the west by Hurlburt Field, which is part of the Eglin Air Force Base Complex.

ATTRIBUTES AND QUALITIES: The Combs-New Heights Neighborhood includes Combs-New Heights elementary school, which gives the neighborhood its name, and dates to the 1950's and 1960's when most of the residential areas were platted. These subdivisions were annexed to the City by special election for large areas and by individual voluntary requests during the early 1960's. The residential area is a quiet area which lies between Gap Creek and Lovejoy Road and until the early 1990's had no sanitary sewer or paved roads. The residential area's proximity to the industrial and heavy business area to the south and west as well as the very rundown unincorporated area, Sylvania Heights, located to the east, provides a myriad of incompatible land uses. Hurlburt Arms, a multifamily subdivision/apartment complex, is an enclave that lies between Mary Esther on the south, east and west, and the City's Industrial Park on its north, near Anchors Street. A large portion of this neighborhood is industrial, warehousing and wholesaling enterprises, which were developed on land owned and strictly controlled by the City from the 1960's until 1994. Most of the industrially zoned lands are developed although there are still several tracts that have never been sold.



## LOCATION



## WEATHER

Summer Temp. 83°F



Winter Temp. 61°F



Annual Rainfall 62"



## LOCAL AREA ECONOMY

### Top 10 Employers

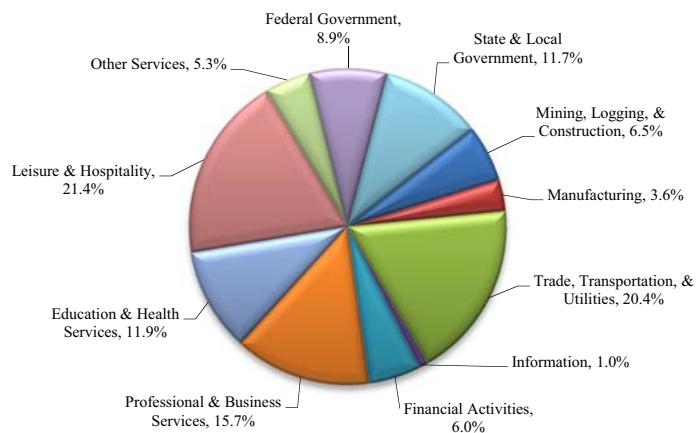
Employer	Product/Service	Employees
USAF – Eglin*	Air Force Development Test Center	21,500
USAF – Hurlburt**	Air Force Special Ops Command	10,651
Okaloosa County School District	Education Services	3,521
Okaloosa County ***	Local Government Services	1,501
Jacobs Technology – TEAS Group	Military Technical Support	1,000
Fort Walton Beach Medical Center	Medical Services	1,000
Lockheed Martin Corporation	Military Technical Support	800
InDyne Inc.	Military Technical Support	800
Northwest Florida State College	Education Services	752
L-3 Crestview Medical Center	Military Technical Support	600

\*Includes military, civilian, and contractor personnel

\*\*Includes military and civilian personnel

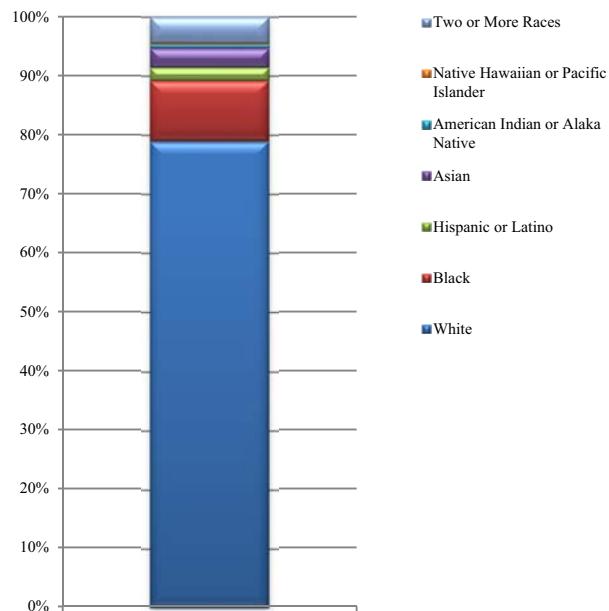
\*\*\*Includes County Commission, Clerk of Court, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector

### Non-Agricultural Employment by Industry

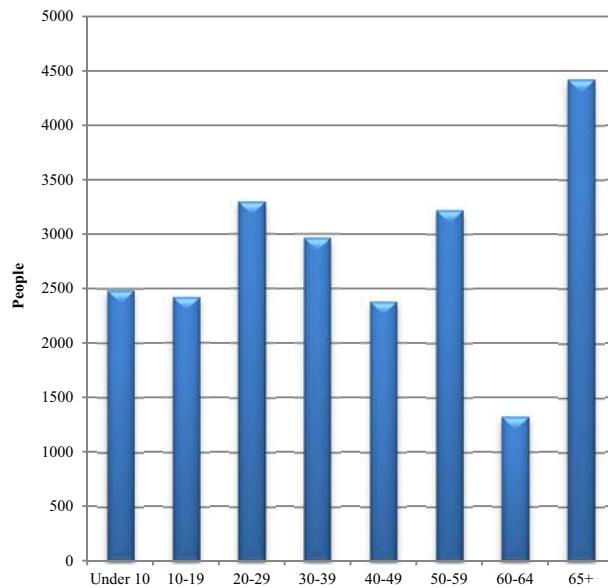


## DEMOGRAPHICS

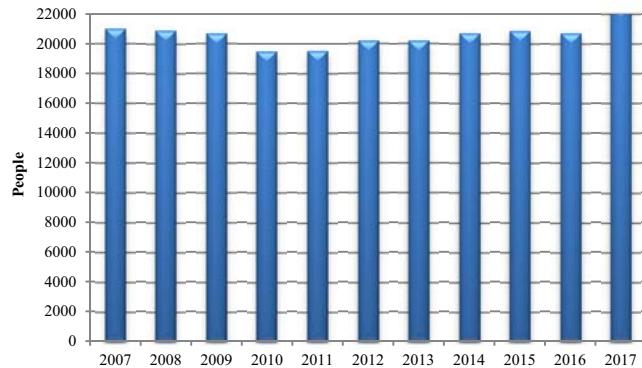
**FWB Population by Race**



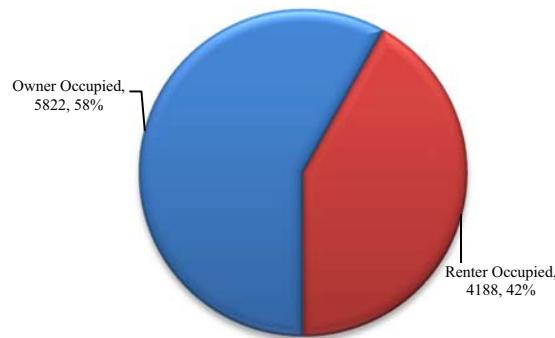
**FWB Age Distribution**



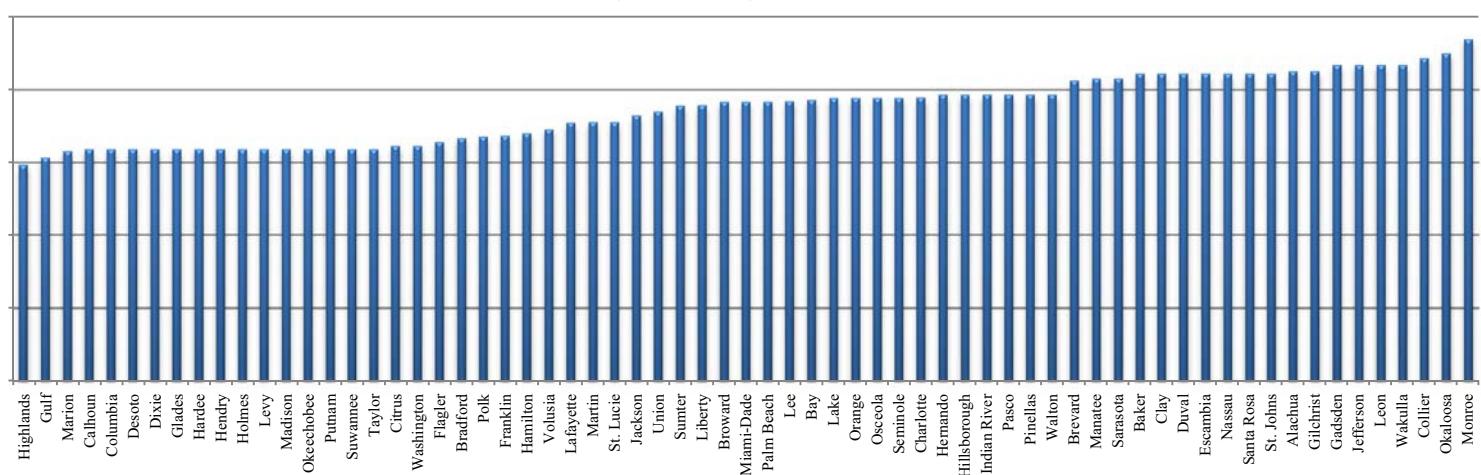
**FWB Population**



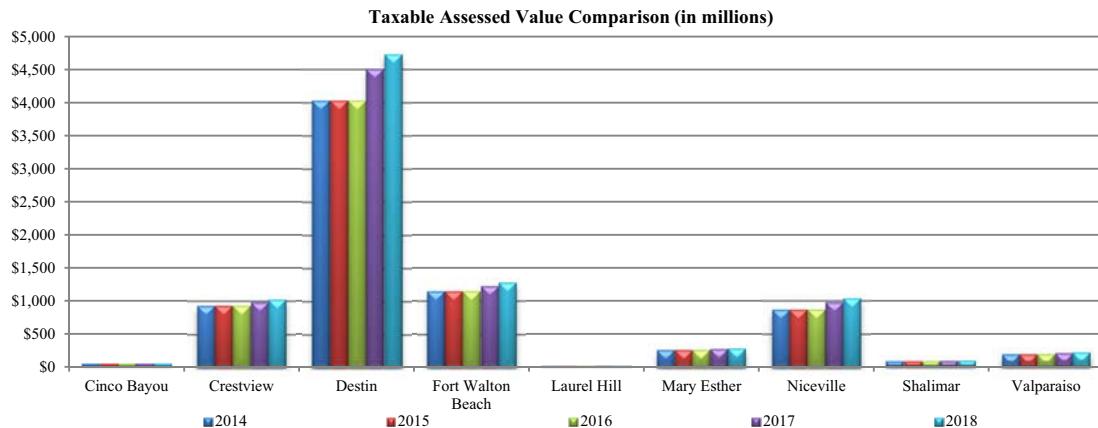
**Housing Units**



**Median Income by Florida County (in thousands)**



### PROPERTY TAXES



#### Property Tax Burden Comparison for Okaloosa County's Residents

Municipality	Total Millage	Taxable Value	Population	Ad Valorem per Capita
Laurel Hill	14.2531	\$16.5M	588	\$400
Valparaiso	15.7771	\$217.7M	5,072	\$677
Crestview	17.6997	\$1025.2M	23,567	\$770
Mary Esther	15.7926	\$280.3M	4,289	\$1,032
Niceville	14.4531	\$1037.5M	14,974	\$1,001
<b>Fort Walton Beach</b>	<b>16.5228</b>	<b>\$1278.3M</b>	<b>21,971</b>	<b>\$961</b>
Shalimar	15.3331	\$96.3M	805	\$1,829
Cinco Bayou	16.3331	\$51.9M	425	\$1,993
Destin	13.3681	\$4729.7M	13,654	\$4,631
Okaloosa County*	14.3531	\$15681.6M	192,925	\$1,167

\*Multiple fire districts serve the unincorporated areas, with varying millage rates

*Fort Walton Beach is the only full-service city, providing police, fire, water & sewer, garbage, and stormwater services along with recreational programs, senior center, library, museums, and two 18-hole golf courses.*

#### Top 10 Fort Walton Beach Taxpayers – 2016

Taxpayer	Total Taxable Value	Percentage
Gulf Power Co.	\$ 20,358,644	1.66%
Suso 2 Uptown, LP	14,339,454	1.17%
Cox Communications Gulf Coast, LLC	7,005,455	0.57%
99 Eglin LTD	6,077,028	0.50%
DRS Training & Control	5,651,258	0.46%
Pacifica Walton Beach LLC	5,553,541	0.45%
Embarq Corp.	5,183,838	0.42%
PSH of Okaloosa LLC	5,154,076	0.42%
FNBT.COM Bank	4,897,391	0.40%
Fort Walton Machining, Inc.	<u>4,330,150</u>	<u>0.35%</u>
	\$ 78,550,835	6.42%
Other Taxpayers	\$ 1,145,869,258	93.58%
Total Taxable Assessed Value	\$ 1,224,420,093	100.00%

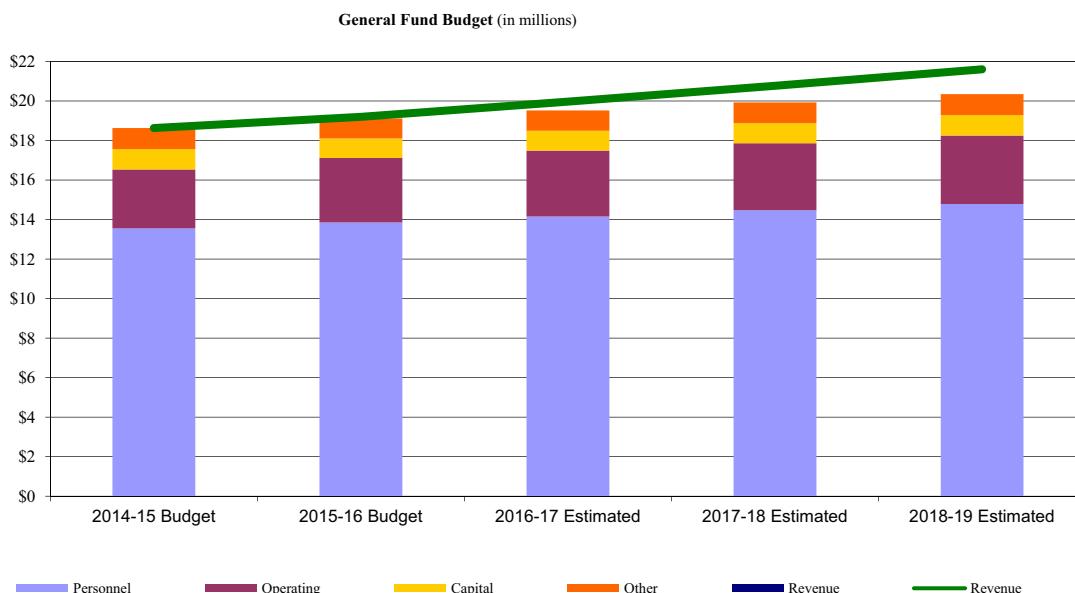
## Statistical Information

SELECT FEE SCHEDULES											
Water & Wastewater Rates Effective October 1, 2017											
Monthly Water Rates <sup>(1,2)</sup>		Residential      Commercial									
		Inside	Outside <sup>(3)</sup>	Inside	Outside <sup>(3)</sup>						
Lifeline Rate <sup>(4)</sup>		\$10.94	\$13.68	\$10.94	\$13.68	Res 2014-21 10/28/14					
Monthly Base Charge, Meter Size:						Res 2014-21 10/28/14					
3/4"		\$10.94	\$13.68	\$10.94	\$13.68	Res 2014-21 10/28/14					
1.0"		\$10.94	\$13.68	\$10.94	\$13.68	Res 2014-21 10/28/14					
1.5"		\$14.86	\$18.58	\$14.86	\$18.58	Res 2014-21 10/28/14					
2.0"		\$25.26	\$31.58	\$25.26	\$31.58	Res 2014-21 10/28/14					
3.0"		\$38.49	\$48.11	\$38.49	\$48.11	Res 2014-21 10/28/14					
4.0"		\$48.10	\$60.13	\$48.10	\$60.13	Res 2014-21 10/28/14					
6.0"		\$76.52	\$95.65	\$76.52	\$95.65	Res 2014-21 10/28/14					
8.0" & 10.0"		\$114.67	\$143.34	\$114.67	\$143.34	Res 2014-21 10/28/14					
Multi-Residential / Multi-Commercial, Additional per Unit		\$8.10	\$10.13	\$8.10	\$10.13	Res 2014-21 10/28/14					
Gallongage Rate-per 1,000 gallons per unit		Inside      Outside <sup>(3)</sup>		Res 2014-21 10/28/14							
Block 1 (0-2,000)		Included in Monthly Base Charge			Res 2014-21 10/28/14						
Block 2 (2,001 - 4,000)		\$3.26			Res 2014-21 10/28/14						
Block 3 (4,001 - 8,000)		\$3.99			Res 2014-21 10/28/14						
Block 4 (8,001 +)		\$5.98			Res 2014-21 10/28/14						
Monthly Wastewater Rates <sup>(2)</sup>		Residential      Commercial			Res 2014-21 10/28/14						
Lifeline Rate <sup>(4)</sup>		\$23.97			Res 2014-21 10/28/14						
+ Diminishing Charge <sup>(6)</sup>		\$ 0.38			Res 2014-21 10/28/14						
Total Lifeline Rate <sup>(4)</sup>		\$24.35			Res 2014-21 10/28/14						
Monthly Base Charge		\$23.97			Res 2014-21 10/28/14						
+ Diminishing Charge <sup>(6)</sup>		\$ 0.38			Res 2014-21 10/28/14						
Monthly Base Charge		\$24.35			Res 2014-21 10/28/14						
Gallongage Rate-per 1,000 gallons per unit <sup>(4,5)</sup>		Included in Monthly Base Charge			Res 2014-21 10/28/14						
Block 1 (0-2,000)		\$7.53			Res 2014-21 10/28/14						
Block 2 (2,001 +)		\$0.38			Res 2014-21 10/28/14						
+ Diminishing Charge <sup>(6)</sup>		\$7.91			Res 2010-9 03/23/10						
<small>(1) Irrigation customers subject to water rates as outlined herein; (2) Monthly Base Charge is per Unit. Residential Single Family and Commercial count as 1 unit. Multi-Family and Multi-Commercial are billed according to meter size and unit count; (3) Outside City surcharge of 25% for water; (4) Single family residence with less than 2,000 gallons per month; (5) Residential service capped at 16,000 gallons per unit. Diminishing charge is adjusted annually and is used for capital projects in the wastewater operations.</small>											
Stormwater Management Fee Effective October 1, 2017											
Residential Property (includes all single family and multi-family residential dwelling units)		\$4.75 per month per residential dwelling unit			Res 2014-21 10/28/14						
Commercial Property		Base ERU = Total impervious surface on property divided by the residential ERU of 3,200 S.F. or one (1) ERU, whichever is greater			Res 2014-21 10/28/14						

## Statistical Information

SELECT FEE SCHEDULES				
Basic Garbage Rates				
Residential:	Garbage	Tipping*	Total	
One Container	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13
Two Containers	\$21.20	\$12.80	\$34.00	Res 2013-2 01/08/13
Residential Dumpsters, Individual meters	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13
Commercial:				
One Container	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13
Two Containers	\$57.20	\$14.55	\$71.75	Res 2013-2 01/08/13
Sharing Dumpster (Minimum charge)	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13
2 Cubic Yards:				
2 Cubic Yards, 2 x week	\$60.70	\$52.40	\$113.10	Res 2013-2 01/08/13
2 Cubic Yards, 3 x week	\$91.05	\$78.50	\$169.55	Res 2013-2 01/08/13
2 Cubic Yards, 4 x week	\$121.45	\$104.55	\$226.00	Res 2013-2 01/08/13
2 Cubic Yards, 5 x week	\$151.75	\$130.70	\$282.45	Res 2013-2 01/08/13
2 Cubic Yards, 6 x week	\$182.10	\$156.80	\$338.90	Res 2013-2 01/08/13
4 Cubic Yards:				
4 Cubic Yards, 2 x week	\$85.70	\$104.55	\$190.25	Res 2013-2 01/08/13
4 Cubic Yards, 3 x week	\$128.55	\$156.80	\$285.35	Res 2013-2 01/08/13
4 Cubic Yards, 4 x week	\$171.40	\$209.05	\$380.45	Res 2013-2 01/08/13
4 Cubic Yards, 5 x week	\$214.25	\$261.30	\$475.55	Res 2013-2 01/08/13
4 Cubic Yards, 6 x week	\$257.10	\$313.55	\$570.65	Res 2013-2 01/08/13
6 Cubic Yards:				
6 Cubic Yards, 2 x week	\$112.50	\$156.80	\$269.30	Res 2013-2 01/08/13
6 Cubic Yards, 3 x week	\$168.75	\$235.20	\$403.95	Res 2013-2 01/08/13
6 Cubic Yards, 4 x week	\$224.95	\$313.55	\$538.50	Res 2013-2 01/08/13
6 Cubic Yards, 5 x week	\$281.20	\$391.90	\$673.10	Res 2013-2 01/08/13
6 Cubic Yards, 6 x week	\$337.45	\$470.35	\$807.80	Res 2013-2 01/08/13
8 Cubic Yards:				
8 Cubic Yards, 2 x week	\$135.70	\$209.05	\$344.75	Res 2013-2 01/08/13
8 Cubic Yards, 3 x week	\$203.55	\$313.55	\$517.10	Res 2013-2 01/08/13
8 Cubic Yards, 4 x week	\$271.40	\$418.05	\$689.45	Res 2013-2 01/08/13
8 Cubic Yards, 5 x week	\$339.25	\$522.60	\$861.85	Res 2013-2 01/08/13
8 Cubic Yards, 6 x week	\$407.10	\$627.05	\$1034.15	Res 2013-2 01/08/13
One time fee to change size of dumpster			\$25.00	Res 07-15 09/05/07
Compactor	Commercial Rate x 3 x Bulk Container(s)			Res 2012-3 02/14/12
*The Tipping Component of Fees will be adjusted based on the City's current contract with Allied Waste.				
Commercial Recycling Rates				
4 Cubic Yards:	Garbage	Tipping*	Total	
4 Cubic Yards, 2 x week	\$112.70	\$0.00	\$112.70	Res 2012-6 03/27/12
4 Cubic Yards, 3 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
4 Cubic Yards, 4 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
4 Cubic Yards, 5 x week	\$281.70	\$0.00	\$281.70	Res 2012-6 03/27/12
6 Cubic Yards:				
6 Cubic Yards, 2 x week	\$169.00	\$0.00	\$169.00	Res 2012-6 03/27/12
6 Cubic Yards, 3 x week	\$253.50	\$0.00	\$253.50	Res 2012-6 03/27/12
6 Cubic Yards, 4 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
6 Cubic Yards, 5 x week	\$422.50	\$0.00	\$422.50	Res 2012-6 03/27/12
8 Cubic Yards:				
8 Cubic Yards, 2 x week	\$225.35	\$0.00	\$225.35	Res 2012-6 03/27/12
8 Cubic Yards, 3 x week	\$338.00	\$0.00	\$338.00	Res 2012-6 03/27/12
8 Cubic Yards, 4 x week	\$450.70	\$0.00	\$450.70	Res 2012-6 03/27/12
8 Cubic Yards, 5 x week	\$563.35	\$0.00	\$563.35	Res 2012-6 03/27/12
Contaminated Load Fee (per dump) - 4 CY	\$20.00	\$31.20	\$51.20	Res 2013-2 01/08/13
Contaminated Load Fee (per dump) - 6 CY	\$20.00	\$56.10	\$76.10	Res 2013-2 01/08/13
Contaminated Load Fee (per dump) - 8 CY	\$20.00	\$87.20	\$107.20	Res 2013-2 01/08/13

**FIVE-YEAR FINANCIAL FORECASTS**



Pro-Forma for Utilities Fund - 401

	Adopted		PROJECTED			
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Service Fees - Water, resid	2,266,142	2,341,976	2,400,525	2,460,539	2,522,052	2,585,103
Service Fees - Sewer, resid	1,427,940	1,489,145	1,526,374	1,564,533	1,603,646	1,643,737
Service Fees - Water, comm	4,564,165	4,764,807	4,883,927	5,006,025	5,131,176	5,259,455
Service Fees - Sewer, comm	2,045,227	2,116,092	2,168,994	2,223,219	2,278,800	2,335,770
Connection Fees	35,457	55,082	55,633	56,189	56,751	57,319
Service Charges & Penalties	239,106	98,725	99,712	100,709	101,716	102,734
<b>Operating Revenues</b>	<b>10,578,037</b>	<b>10,865,827</b>	<b>11,135,166</b>	<b>11,411,215</b>	<b>11,694,141</b>	<b>11,984,118</b>
Interest & Other Revenues	127,811	154,321	157,407	160,556	163,767	167,042
<b>Non-Operating Revenues</b>	<b>127,811</b>	<b>154,321</b>	<b>157,407</b>	<b>160,556</b>	<b>163,767</b>	<b>167,042</b>
<b>TOTAL REVENUES</b>	<b>10,705,848</b>	<b>11,020,148</b>	<b>11,292,573</b>	<b>11,571,770</b>	<b>11,857,908</b>	<b>12,151,160</b>
Salaries	1,413,775	1,478,462	1,510,988	1,544,230	1,578,203	1,612,923
Salaries-Part-Time	13,013	13,543	13,841	14,145	14,457	14,775
Service/Incentive/Leave	74,662	75,961	75,961	75,961	75,961	75,961
Social Security & Medicare	99,721	104,835	106,932	109,070	111,252	113,477
Pension Contributions	235,220	403,544	407,579	411,655	415,772	419,930
DC Plan Contributions	42,954	45,799	46,257	46,720	47,187	47,659
Medical Insurance	267,383	297,281	312,145	327,752	344,140	361,347
Workers Compensation	32,985	38,122	38,694	39,274	39,863	40,461
<b>Personal Services</b>	<b>2,179,713</b>	<b>2,457,547</b>	<b>2,512,397</b>	<b>2,568,808</b>	<b>2,626,834</b>	<b>2,686,532</b>
Utilities	490,371	314,607	320,899	327,317	333,863	340,541
Repair and Maintenance	365,889	654,042	667,123	680,465	694,075	707,956
Fuel	47,047	40,453	40,858	41,266	41,679	42,096
Other Operating	3,810,599	2,913,856	2,972,133	3,031,576	3,092,207	3,154,051
<b>Operating Expenses</b>	<b>4,713,906</b>	<b>3,922,958</b>	<b>4,001,013</b>	<b>4,080,624</b>	<b>4,161,824</b>	<b>4,244,644</b>
Vehicles & Trucks	70,928	57,760	60,000	60,000	55,000	60,000
Computer HW/SW	5,300	1,200	1,500	1,500	1,500	1,500
Other Capital Outlay	49,400	89,963	150,000	150,000	150,000	150,000
Capital Improvement Projects	-	449,500	-	500,000	562,500	600,000
<b>Capital Expenses</b>	<b>125,628</b>	<b>598,423</b>	<b>211,500</b>	<b>711,500</b>	<b>769,000</b>	<b>811,500</b>
Debt Service 2015 Refunding	663,785	663,900	663,900	663,666	664,080	663,116
Debt Service - SRF	943,367	943,366	943,367	943,367	943,367	943,367
Transfer Out-Cost Allocation	1,063,612	1,109,879	1,134,296	1,159,251	1,184,754	1,210,819
Transfer Out-GF ROI	618,208	1,442,946	1,442,946	1,442,946	1,442,946	1,442,946
<b>Other Expenses</b>	<b>3,288,972</b>	<b>4,160,091</b>	<b>4,184,509</b>	<b>4,209,229</b>	<b>4,235,148</b>	<b>4,260,247</b>
<b>TOTAL EXPENSES</b>	<b>10,308,219</b>	<b>11,139,019</b>	<b>10,909,419</b>	<b>11,570,162</b>	<b>11,792,806</b>	<b>12,002,923</b>
Net Cash Incr/(Decr)	397,629	(118,871)	383,154	1,609	65,102	148,237

## Statistical Information

### Pro-Forma for Sanitation Fund - 403

	Adopted		PROJECTED			
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Service Fees - Resid	1,074,607	1,086,217	1,102,510	1,113,535	1,124,671	1,138,167
Service Fees - Comm	835,278	854,876	863,425	872,059	880,780	889,587
Service Fees - Recycling	111,267	111,749	113,425	115,127	116,854	118,606
Service Fees - Tipping, Resid	661,431	721,843	732,671	743,661	754,816	766,138
Service Fees - Tipping, Comm	914,802	985,752	1,000,538	1,015,546	1,030,780	1,046,241
Fees & Fines	2,300	2,300	2,335	2,370	2,405	2,441
<b>Operating Revenues</b>	<b>3,599,685</b>	<b>3,762,737</b>	<b>3,814,904</b>	<b>3,862,298</b>	<b>3,910,304</b>	<b>3,961,181</b>
Interest & Other Revenues	33,804	41,682	42,516	43,366	44,233	45,118
<b>Non-Operating Revenues</b>	<b>33,804</b>	<b>41,682</b>	<b>42,516</b>	<b>43,366</b>	<b>44,233</b>	<b>45,118</b>
<b>TOTAL REVENUES</b>	<b>3,633,489</b>	<b>3,804,419</b>	<b>3,857,419</b>	<b>3,905,664</b>	<b>3,954,537</b>	<b>4,006,299</b>
Salaries	706,128	737,511	754,474	771,827	789,579	807,739
Social Security & Medicare	45,888	47,262	48,349	49,461	50,599	51,762
Pension Contributions	122,507	189,079	190,970	192,879	194,808	196,756
DC Plan Contributions	16,770	20,162	20,263	20,364	20,466	20,568
Medical Insurance	177,714	173,800	182,490	191,615	201,195	211,255
Workers Compensation	40,472	41,086	41,497	41,912	42,331	42,754
<b>Personal Services</b>	<b>1,109,479</b>	<b>1,208,900</b>	<b>1,238,042</b>	<b>1,268,058</b>	<b>1,298,978</b>	<b>1,330,835</b>
Utilities	8,961	9,277	9,555	9,842	10,137	10,441
Repair and Maintenance	191,654	197,123	201,065	205,087	209,189	213,372
Recycling Transport - comm	9,500	-	-	-	-	-
Recycling Transport - resid	21,000	-	-	-	-	-
Landfill Fees - comm	493,900	570,900	573,755	576,623	579,506	582,404
Landfill Fees - resid	462,984	497,984	500,474	502,976	505,491	508,019
Landfill Fees - yard waste	253,260	264,260	265,581	266,909	268,244	269,585
Fuel	83,729	93,584	96,392	99,283	102,262	105,330
Other Operating	217,082	167,364	169,038	170,728	172,435	174,160
<b>Operating Expenses</b>	<b>1,742,070</b>	<b>1,800,492</b>	<b>1,815,860</b>	<b>1,831,449</b>	<b>1,847,264</b>	<b>1,863,310</b>
Vehicles & Trucks	260,000	260,000	260,000	260,000	260,000	260,000
Computer HW/SW	700	-	-	-	-	-
Other Capital Outlay	-	-	-	-	-	-
<b>Capital Expenses</b>	<b>260,700</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>	<b>260,000</b>
Transfer Out-Cost Allocation	372,074	388,626	392,512	396,437	400,402	404,406
Transfer Out-Franchise Fee	143,531	146,401	147,133	147,869	148,608	149,351
Other Expenses	515,605	535,027	539,645	544,306	549,010	553,757
<b>TOTAL EXPENSES</b>	<b>3,627,854</b>	<b>3,804,419</b>	<b>3,853,547</b>	<b>3,903,812</b>	<b>3,955,252</b>	<b>4,007,903</b>
Net Cash Incr/(Decr)	5,635	-	3,872	1,851	(714)	(1,604)

### Pro-Forma for Stormwater Fund - 405

	Adopted		PROJECTED			
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Service Fees - Resid	523,578	554,989	596,058	630,034	661,535	694,612
Service Fees - Comm	361,196	415,877	446,652	472,111	495,717	520,502
<b>Operating Revenues</b>	<b>884,774</b>	<b>970,866</b>	<b>1,042,710</b>	<b>1,102,145</b>	<b>1,157,252</b>	<b>1,215,114</b>
Interest & Other Revenues	10,913	5,000	5,050	5,101	5,152	5,203
<b>Non-Operating Revenues</b>	<b>10,913</b>	<b>5,000</b>	<b>5,050</b>	<b>5,101</b>	<b>5,152</b>	<b>5,203</b>
<b>TOTAL REVENUES</b>	<b>895,687</b>	<b>975,867</b>	<b>1,047,760</b>	<b>1,107,245</b>	<b>1,162,403</b>	<b>1,220,317</b>
Salaries	196,470	201,274	205,903	210,639	215,484	220,440
Social Security & Medicare	13,943	14,268	14,596	14,932	15,275	15,627
Pension Contributions	24,831	43,882	44,321	44,764	45,212	45,664
DC Plan Contributions	6,983	6,601	6,634	6,667	6,701	6,734
Medical Insurance	24,612	41,104	43,159	45,317	47,583	49,962
Workers Compensation	13,197	13,409	13,543	13,679	13,815	13,953
<b>Personal Services</b>	<b>280,036</b>	<b>320,538</b>	<b>328,157</b>	<b>335,998</b>	<b>344,070</b>	<b>352,380</b>
Utilities	1,851	1,121	1,155	1,189	1,225	1,262
Repair and Maintenance	42,500	60,200	61,404	62,632	63,885	65,162
Fuel	83,729	6,135	6,319	6,509	6,704	6,905
Other Operating	39,376	134,750	136,098	137,458	138,833	140,221
<b>Operating Expenses</b>	<b>167,456</b>	<b>202,206</b>	<b>204,975</b>	<b>207,788</b>	<b>210,647</b>	<b>213,550</b>
Vehicles & Trucks	134,459	-	-	-	-	-
Computer HW/SW	700	-	-	-	-	-
Other Capital Outlay	2,000	60,465	-	-	-	-
Capital Improvements	60,000	90,000	200,000	225,000	250,000	300,000
<b>Capital Expenses</b>	<b>197,159</b>	<b>150,465</b>	<b>200,000</b>	<b>225,000</b>	<b>250,000</b>	<b>300,000</b>
Transfer Out-Cost Allocation	157,704	164,719	166,366	168,030	169,710	171,407
Transfer Out-Franchise Fee	-	50,024	50,274	50,525	50,778	51,032
<b>Other Expenses</b>	<b>157,704</b>	<b>214,743</b>	<b>216,640</b>	<b>218,555</b>	<b>220,488</b>	<b>222,439</b>
<b>TOTAL EXPENSES</b>	<b>802,355</b>	<b>887,952</b>	<b>949,772</b>	<b>987,342</b>	<b>1,025,204</b>	<b>1,088,370</b>
Net Cash Incr/(Decr)	93,332	87,915	97,988	119,903	137,199	131,948

## **GLOSSARY OF TERMS**

### **ACCURAL BASIS OF ACCOUNTING**

A basis of accounting under which the financial effects of transactions, events, and interfund activities are recognized when they occur, regardless of the timing of related cash flows. All proprietary funds use the accrual basis of accounting.

### **AD VALOREM**

A Latin term meaning “according to value” commonly used when referring to property taxes.

### **ADOPTED BUDGET**

An annual budget approved by City Council each September detailing the revenues and expenditures of the City for the upcoming fiscal year.

### **ANNUAL BUDGET**

A budget applicable to a single fiscal year.

### **AMENDED BUDGET**

A revised version of the adopted budget prepared after the close of each fiscal year to reflect actual revenues and expenditures.

### **AMENDMENT ONE**

A Florida constitutional amendment approved by voters in 2008 that provides 1) an additional \$25,000 homestead exemption, 2) a 10% annual cap for assessed value increases to non-homesteaded properties, 3) a \$25,000 exemption for tangible personal property, and 4) portability of accrued “Save Our Homes” benefits.

### **APPROPRIATED BUDGET**

An expenditure authority created by Ordinance, which is signed into law, and the related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

### **APPROPRIATION**

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

### **APPROPRIATION FROM FUND BALANCE**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of governmental, special revenue, and similar funds.

### **APPROPRIATION FROM NET ASSETS**

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of enterprise funds.

### **ASSESSED VALUE**

A dollar value of property (land and/or structures) assigned by a public tax assessor for the purposes of taxation.

### **BALANCED BUDGET**

The total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund

level and must be met for each individual fund budgeted. This differs from a “structurally balanced budget”, which requires recurring revenues to equal or exceed recurring expenditures.

### **BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND**

Accounts for funds accumulated to meet the requirements of maintaining the City owned cemetery.

### **BETTERMENT**

An addition to, or change in, a fixed asset other than maintenance, to prolong its life or increase its efficiency. The cost of the addition or change is added to the book value of the asset.

### **BOND**

A method of issuing debt for the purpose of raising capital, with a term of more than one year and usually with a fixed interest rate.

### **BUDGET**

A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them.

### **BUDGET AMENDMENT**

An increase or decrease in the total adopted budget amount. This must be accomplished by an Ordinance approved by the City Council.

### **BUDGET BASIS**

All funds are budgeted on a cash basis. However, financial statements reflect modified accrual for governmental funds full accrual for proprietary funds. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

### **BUDGET RESIDUALS**

Excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred (e.g. capital purchase, maintenance contract). Reallocation of these funds requires City Manager approval.

### **BUDGET TRANSFER**

A reallocation of funds among line items, within the same fund, with the approval of the City Manager or designee.

### **CAPITAL EXPENDITURE**

An expenditure affecting the government's general fixed assets. Capital expenditures are classified as either a capital outlay or capital improvement program.

### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

A five-year planning and budgeting tool that identifies the acquisition, construction,

replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. CIP's may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

### **CAPITAL OUTLAY**

Generally, a capital outlay item may be defined as an item valued between \$500 and \$25,000 with a life expectancy of less than 10 years. Capital outlay includes furniture, equipment, and vehicles needed to support the operation of the City's programs, minor construction projects, landscaping projects, and facility repairs. However, for purposes of budgeting, staff has combined small projects into a CIP when collectively they relate to an overall improvement program or project for a facility or system. For example, the repair of bleachers, batting cages, and lighting at the Softball Complex may be part of a CIP for the renovation of the facility, even though individually the specific items do not meet the CIP threshold.

### **CAPITAL PROJECT**

There are two types of capital expenditures: infrastructure projects and operating programs. Capital projects are addressed in the CIP and generally include major fixed assets or infrastructure with long-term value, such as buildings, roads, and parks. Capital project costs include all expenditures related to planning, design, equipment, and construction and may involve some form of debt financing.

### **CAPITAL PROJECTS FUND**

Accounts for the planned capital improvements to municipal facilities and infrastructure construction.

### **CASH BASIS**

A basis of accounting under which revenues are recognized when cash is received and expenses are recognized when cash is paid.

### **CODE ENFORCEMENT BOARD (CEB)**

Enforces the provisions of the City code and ordinances (i.e. building maintenance, grass height, signage). The board has the authority to impose administrative fines and other non-criminal penalties. The seven members of the board must be residents of the City of Fort Walton Beach and are appointed to three-year terms. The members are limited to two successive terms. The board meets the second Wednesday of each month at 4 PM in the Council Chambers at City Hall.

### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

Accounts for funding from the Federal government to provide services to the citizens with a financial need. These services include providing funding to area non-profit social service organizations, rehabilitating single-family homes, and clearing dilapidated structures.

### **COMMUNITY DEVELOPMENT SERVICES (CDS)**

A City department providing overall direction and supervision of building inspections, code enforcement, planning, zoning, CDBG, and CRA.

### **COMMUNITY REDEVELOPMENT AGENCY (CRA)**

A public organization that works to improve a specific area (called a Community Redevelopment District) in a community through redevelopment and economic investment. The targeted area must meet the state definition of "slum and blight," which includes 14 conditions such as deteriorating buildings, lack of parking and sidewalks, inadequate roadways, faulty lot layout, flooding problems, and outdated building patterns.

## **COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD**

Oversees redevelopment projects and recommends infrastructure improvements within the CRA district. The board endeavors to implement specific projects to encourage redevelopment within the CRA district. The board has seven members who are appointed to four-year terms. Members must either reside in the City or be engaged in business in the CRA district and are limited to two successive terms. The commission meets the first Wednesday of each month at 5:30 PM in the Council Chambers at City Hall.

## **COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

A “discretely presented component unit” that accounts for the revenues and expenditures associated with the CRA.

## **COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

An audited financial report prepared annually per Florida State Statute 218.32.

## **COMPREHENSIVE LAND DEVELOPMENT PLAN**

A comprehensive plan which “guides public capital investments, other public fiscal policies, operating policies of the Fort Walton Beach government, and the future use of land in the City” per the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Florida Statutes). The City’s comprehensive plan may be amended up to twice a year and must be evaluated and updated every five years. The plan must address the following elements: Future Land Use; Traffic Circulation; Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater; Parks, Recreation, and Open Space; Aquifer Recharge; Capital Improvements; Coastal Management; Conservation; Intergovernmental Coordination; and Housing Element.

## **CONNECTION FEE**

A fee charged to join or to extend an existing utility system.

## **CONTINGENCIES**

Funds that do not have an identified purpose and are budgeted for unanticipated or emergency purchases or repairs. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies.

## **DEBT CAPACITY**

The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the total amount of debt that can be incurred.

## **DEBT RATIO**

A financial ratio that indicates the percentage of assets that are financed via debt; the ratio of total debt (current and long-term) and total assets (current, fixed, and other).

## **DEBT SERVICE FUND**

Accounts for the principle and interest payments of General Fund debt.

## **DEPARTMENT**

A distinct operating unit within the City, normally contained within one fund, that may or may not be subdivided into divisions.

## **DEPRECIATION**

A portion of the cost of a fixed asset, other than waste, charged as an expense during a

particular period.

### **DISCRETELY PRESENTED COMPONENT UNIT**

In accordance with GASB 14, the City (primary government) is financially accountable if it appoints a voting majority of the component's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

### **DIVISION**

A specialized component of a department.

### **ENTERPRISE FUND**

Accounts for business-type activities of a government that are financed in whole or part by user fees, such as utilities, mass transit, and airports.

### **EQUITY IN POOLED CASH**

Each fund's proportionate share of the City's investment and checking accounts is called equity in pooled cash. The City commingles each fund's resources for practical and investment purposes, which is permissible by generally accepted accounting principles.

### **EXPENDITURE**

A decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, inter-governmental grants, entitlements, or shared revenues.

### **EXPENSE**

A use of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

### **FIDUCIARY FUND**

Type of fund used to account for assets not available to support the government's programs that are held in a trustee or agent capacity. Includes private-purpose trust, pension and other employee benefit trust, investment trust, and agency fund types.

### **FISCAL YEAR**

The City's budget year, which runs from October 1 to September 30.

### **FORFEITURE**

An automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it is not considered confiscated until the government claims it.

### **FRANCHISE FEE**

A fee levied in proportion to gross receipts on business activities of all or designated types of businesses.

### **FULL-TIME EQUIVALENT (FTE)**

One position funded for a full year. Either one full-time position funded at 40 hours/week for 52 weeks/year or multiple part-time positions whose funding equates to 40 hours/week

for 52 weeks/year.

## **FUND**

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

## **FUND BALANCE**

The difference between current financial assets and liabilities accounted for in a governmental fund; the net available financial resources externally or internally constrained as to use. Might be better described as a measure of liquidity rather than net worth. It attempts to measure how much would be left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

## **GASB 34**

A new accounting standard issued by the Governmental Accounting Standards Board applicable to all state and local governments. Compliance with GASB 34 is necessary in the preparation of financial statements in accordance with Generally Accepted Accounting Principles.

## **GENERAL FUND**

Accounts for primarily unrestricted resources and those resources not requiring reporting elsewhere. This fund exists from inception of the government throughout the government's existence.

## **GENERAL OBLIGATION BOND**

A bond for which payment is pledged based on the full faith and credit of the issuing government.

## **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

A uniform accounting and financial reporting system used by the City to accurately track all government expenditures, revenues, assets, and liabilities.

## **GOLF ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's golf course operations.

## **GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**

A professional association of state and local finance officers that has served the public finance profession since 1906.

## **GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

An organization that establishes and improves the standards of state and local governmental accounting and financial reporting to produce meaningful information for users of financial reports.

## **GOVERNMENTAL FUND**

Type of fund through which most governmental functions typically are financed and accounts for taxes, grants, and similar resources. Includes general, special revenue, capital projects, debt service, and permanent fund types. May be referred to as "source and use" funds.

**IMPACT FEE**

Imposed on new construction in order to support specific new demands on a given service (i.e. streets, water lines, sewer lines, parks, police, fire).

**IMPROVEMENT OTHER THAN BUILDING**

An attachment or annexation to land that is intended to remain attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as betterments, but the term "improvements" is preferred.

**INVESTMENT**

Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in government operations.

**LAW ENFORCEMENT TRUST and TRAINING FUNDS (LETFs)**

The Law Enforcement Trust Fund accounts for funds received from the sale of confiscated property that are used for drug enforcement. The Law Enforcement Training Fund accounts for funds received from court fines that are used for additional Police Department training.

**LEGAL DEBT LIMIT**

The State of Florida does not place a legal limit of debt on the municipalities. For general obligation debts greater than one year, the City must conduct a voter referendum process. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum.

**LEGISLATIVE COMMITTEE ON INTERGOVERNMENTAL RELATIONS**

Branch of the Department of Revenue that computes and published estimates for the following state-shared revenue sources: communication services tax, half-cent sales tax, local option fuel tax, and municipal revenue sharing.

**MACHINERY AND EQUIPMENT**

Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (i.e. within one year) by use.

**MAJOR FUND**

Any fund constituting 10% or more of the appropriated budget, and typically presented separately on summary charts.

**METROPOLITAN STATISTICAL AREA (MSA)**

A core area containing a substantial population nucleus, together with adjacent communities having a high degree of social and economic integration with that core. The Fort Walton Beach MSA includes all of Okaloosa County.

**MILLAGE RATE**

A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting under which revenues are recognized in the accounting period in which they become both available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations,

which should be recognized when due. All governmental funds use the modified accrual basis of accounting.

### **MUNICIPAL PLANNING BOARD (MPB)**

Acts in an advisory capacity to the City Council on rezoning and development regulations, and monitors the implementation of the City's Comprehensive Plan. The seven members serve four-year terms, must be City of Fort Walton Beach residents, and are limited to two successive terms. The board meets the first Thursday of each month at 5 PM in the Council Chambers at City Hall.

### **MUNICIPALITY**

A political unit, such as a city, town, or village, incorporated for local self-government.

### **NET ASSETS**

The difference between assets and liabilities accounted for in an enterprise fund. Might be described as a measure of net worth. It attempts to measure how much left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

### **NON-MAJOR FUND**

Any fund constituting less than 10% of the appropriated budget, and typically presented in the aggregate with like funds on summary charts.

### **NON-OPERATING EXPENSE**

A fund expense not directly related to the fund's primary activities.

### **NON-OPERATING REVENUE**

A fund revenue incidental to or a by-product of the fund's primary activities.

### **NON-RECURRING EXPENSE**

A one-time expense, such as the purchase of a computer or a piece of equipment.

### **OPERATING BUDGET**

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

### **OPERATING TRANSFER**

An inter-fund transfer other than a residual equity transfer (i.e. a legally authorized transfer from a fund receiving revenue to the fund through which the resources are to be expended).

### **ORDINANCE**

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

### **PAY AS YOU GO**

A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements.

**PAY AS YOU USE**

A type of financing whereby long term debt rather than current revenues is used to pay for capital improvements.

**PERSONAL SERVICES**

The combination of regular wages, overtime, incentive pay, social security, Medicare, and benefits including deferred compensation, retirement, insurance (dental, health, & life), and worker's compensation.

**PLAN FOR NEIGHBORHOOD ACTION (PNA)**

The action plan developed by each neighborhood in response to the issues and concerns brought forward by that particular neighborhood in the Great Neighborhoods Partnership Program. The PNA's are then placed in the future land use element of the City's Comprehensive Plan Directions.

**PRO FORMA**

A financial statement for an enterprise fund that illustrates projected cash flows and changes in net assets. Pro forma statements may be used to demonstrate the expected effect of proposed changes to revenues or expenses on the fund's financial viability. Lenders require such statements to structure or confirm compliance with debt covenants such as debt service reserve coverage and debt to equity ratios.

**PROPRIETARY FUND**

Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

**PUBLIC SAFETY**

The combination of Police and Fire services.

**RECURRING EXPENSE**

An expense incurred year after year, such as a maintenance contract for software or equipment.

**REFUND**

To pay back or allow credit for an amount due to an over collection or the return of an object sold.

**RESOLUTION**

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**REVENUE**

An increase in the net current assets of a fund from sources other than expenditure refunds and residual equity transfers.

**REVENUE BOND**

A bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

**ROLL-BACK RATE**

The millage rate that will provide the same ad Valorem tax revenue for the taxing authority as was levied during the prior year, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which increased the assessed value of such improvements by at least 100

percent, and property added due to geographic boundary changes.

#### **SANITATION ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's solid waste and recycling operations.

#### **“SAVE OUR HOMES”**

A Florida constitutional amendment approved by voters in 1992 that provides a \$25,000 exemption and limits the amount a homestead property can increase in value on the tax rolls each year. The law limits value increases to three percent or a figure equal to the Consumer Price Index - whichever is less.

#### **SHARED REVENUE**

Revenue levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

#### **SPECIAL PROJECT CARRY-OVER**

A project carried forward to the next fiscal year due to incompletion. The project was originally budgeted in the year appropriated, so appropriation is likewise carried forward.

#### **SPECIAL REVENUE FUND**

Accounts for resources restricted by law or contract for specific purposes. The fund exists only for the life of the restriction.

#### **STATUTE**

A written law enacted by a duly organized and constituted legislative body.

#### **STORMWATER ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's stormwater operations.

#### **STRUCTURALLY BALANCED BUDGET**

Recurring revenues equal or exceed recurring expenditures. This differs from a “balanced budget”, which allows the use of fund balance in the event expenditures exceed revenues.

#### **TAX INCREMENT FINANCING (TIF)**

Florida law allows the use of tax increment financing (TIF) to fund specific public improvement projects in the CRA area. The TIF is determined by the growth in the assessed value of taxable property in the CRA area from the base year to the current tax year and multiplied by the current tax rate for the City and County.

#### **TRUTH IN MILLAGE (TRIM)**

A uniform method for calculating and reporting ad Valorem tax rates in accordance with Chapter 200 of the Florida State Statutes.

#### **UTILITIES ENTERPRISE FUND**

Accounts for the revenues and expenditures of the City's water and sewer operations.

#### **WORKING CAPITAL**

The difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity.

## **ACRONYMS**

**CAFR** – Comprehensive Annual Financial Report

**CEB** – Code Enforcement Board

**CDBG** – Community Development Block Grant

**CDS** – Community Development Services

**CIP** – Capital Improvement Program

**CRA** – Community Redevelopment Agency

**DOT** – Department of Revenue

**FBC** – Florida Building Code

**FRDAP** – Florida Recreation and Development Assistance Program

**FDEP** – Florida Department of Environmental Protection

**FTE** – Full-Time Equivalent

**GAAP** – Generally Accepted Accounting Principles

**GASB** – Governmental Accounting Standards Board

**GFOA** – Government Finance Officer's Association

**LCIR** – Legislative Committee on Intergovernmental Relations

**LDC** – Land Development Code

**LETF** – Law Enforcement Trust/Training Fund

**MPB** – Municipal Planning Board

**MSA** – Metropolitan Statistical Area

**NPDES** – National Pollutant Discharge Elimination System

**PNA** – Plan for Neighborhood Action

**SRF** – State Revolving Fund

**TIF** – Tax Increment Financing

**TRIM** – Truth In Millage



**CITY OF FORT WALTON BEACH**  
**FY 2017-18 Grant & CIP Project Carryovers**  
**Council Meeting 9/20/2017**

<b>Project</b>	<b>Account</b>	<b>Amount</b>
Volleyball Court Construction	001-5117-572-6257	40,000
Fall Special Needs event PIO	001-0200-512-5200	203
Narco Test Duquenois-Levine Test	001-0800-521-5200	650
Traverse Carrier/Armored Traverse Molle Carrier	001-0800-521-5210	1,629
Stealth IV Basic Tracking Device	001-0800-521-5200	1,010
New Airtime for Covertrack Mapping Product plus S/H	001-0800-521-4100	600
AEGIA 360 Proximity Alert System	001-0800-521-6406	14,040
SME-CV Hotel & WIPX Covert Video Investigation	001-0800-521-6406	1,195
SME-CV Pwipx Covert Video Investigator Kit	001-0800-521-6406	1,295
SME-UC CMPH Day/Night Car Mount Holder DVR for Smartphones	001-0800-521-5200	495
SME-UC Hotel Wifi & IP Wireless Audio/Video Recording System	001-0800-521-6406	2,495
SME-UC Coffee Thermos Non-Detectable DVR/Video	001-0800-521-5200	495
SEM-UC I-phone 6 Battery Case Covert DVR w/Live Wifi & IP	001-0800-521-5200	790
GPS/Ambush Alert Systems	001-0800-521-5200	50,000
Surveillance Equipment	001-0800-521-5200	1,780
Custom Leather Portfolios	001-0800-521-5200	1,837
Nissan Paint	001-1220-519-5203	1,168
	<b>General Fund</b>	<b>119,682</b>
Planning & Administration	107-8910-554-3400	1,877
Okaloosa Coalition on Homeless	107-1940-554-5255	38,518
	<b>CDBG Fund</b>	<b>40,395</b>
Chester Pruitt Master Plan	109-5607-552-6310	150,000
Replace Decking to the Mound Summit	109-2000-552-6310	20,000
	<b>CRA Fund</b>	<b>170,000</b>
Sewer System Grouting & Lining - CIP#5032	401-5032-535-6361	12,366
Lift Station Rehabilitation - CIP#5048 Proj#SP1701	401-5048-535-6310	343,924
Upgrade Hypertac Well Monitoring System	401-1310-533-6362	20,000
Relocate Telemetry Central Site	401-1350-535-3400	29,100
	<b>Utilities Fund</b>	<b>405,390</b>
Walkedge Drive Seawall & Improvements - CIP#5019 Proj#SR1605	405-5019-538-6358	44,890
Storm Drainage Improvement - CIP#5019 Proj#SR1701	405-5019-538-6358	60,000
Dredging Lake Earl - Proj#SR1606	405-1380-538-3100	37,415
Anchors Street Stormwater Improvements - Proj#SR1607	405-1591-538-6358	141,050
	<b>Stormwater Fund</b>	<b>283,355</b>
	<b>Special Project Carry-Over All Funds</b>	<b>\$ 1,018,822</b>

**CITY OF FORT WALTON BEACH**  
**FY 2017-18 Encumbrance Carryovers**  
**Council Meeting 9/20/2017**

PO or PR	Date	Vendor	Description	PO Value	Account	Completion
91825	09/07/17	Hon Co., LLC	HR Furniture - add'l staff	\$2,474.10	001-0300-513-5200	Oct 2107
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - HR	\$810.88	001-0300-0513-5231	Nov 2017
91610	08/18/17	Sequel Electrical Supply	Ins claim - Pole & fixture	\$2,050.00	001-0310-519-4501	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - GIS Server	\$6,061.80	001-0320-516-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - GIS Server	\$9,018.35	001-0320-516-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - IT	\$1,206.58	001-0320-516-6231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - City Clerk	\$810.88	001-0400-512-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Finance (2)	\$1,630.52	001-0500-513-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Purchasing	\$810.88	001-0530-513-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Warehouse	\$810.88	001-0530-513-5231	Nov 2017
91855	09/13/17	Superion, LLC	PD Evidence module	\$2,200.00	001-0800-521-3100	Oct 2017
91145	06/12/17	Lou's Police Distributors	PD ammunition	\$185.00	001-0800-521-5200	Oct 2017
91620	08/10/17	Amtec	PD Flashbangs	\$4,530.00	001-0800-521-5200	Oct 2017
91626	08/18/17	Cyclesiren	PDSirens	\$3,864.00	001-0800-521-5200	Oct 2020
91627	08/21/17	Symbolarts	PD Coins	\$705.00	001-0800-521-5200	Oct 2017
91726	08/18/17	OES Global	Traffic Cones	\$2,388.75	001-0800-521-5200	Oct 2017
91727	08/21/17	Glendale Industries	PD HG Flags/Poles/Hat Cases	\$52.50	001-0800-521-5200	Oct 2017
91729	08/21/17	Fastsigns	PD Flag	\$267.52	001-0800-521-5200	Oct 2017
91731	08/21/17	Innerspace Architectural	PD Office Furniture	\$2,573.17	001-0800-521-5200	Oct 2017
91737	08/23/17	LE Supply	PD Supplies	\$877.30	001-0800-521-5200	Oct 2017
91743	08/23/17	H&B Army Navy Store	PD MREs/Badge Holder	\$84.00	001-0800-521-5200	Oct 2017
91822	09/08/17	LE Supply	Drug Test Kits	\$650.00	001-0800-521-5200	Oct 2017
91621	08/15/17	Apparel Exp	PD T-shirts	\$1,437.50	001-0800-521-5210	Oct 2018
91739	08/22/17	LE Supply	PD Supplies	\$2,124.49	001-0800-521-5210	Oct 2017
91741	08/23/17	Galls	PD Rain Gear	\$230.19	001-0800-521-5210	Oct 2017
91796	08/23/17	Keeprs	PD Collar Brass	\$695.76	001-0800-521-5210	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - PD (6)	\$4,865.28	001-0800-521-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - PD (7)	\$8,400.00	001-0800-521-5231	Nov 2017
91553	08/10/17	Dana Safety Supply	PD Carriers	\$1,458.24	001-0800-521-5233	Oct 2017
91622	08/16/17	Dana	PD SWAT Optics	\$2,086.59	001-0800-521-5233	Oct 2019
91324	07/18/17	Xybix Systems, Inc.	PD Furniture	\$19,778.06	001-0800-521-6401	Nov 2017
89301	11/04/16	Accent Signs	PD - Vehicle wraps	\$886.59	001-0800-521-6403	July 2018
91558	08/11/17	Beck Auto Group	PD Vehicle	\$35,865.12	001-0800-521-6403	July 2018
146070	08/28/17	Beck Auto Group	Add to PO 091558 (PD vehicle)	\$826.93	001-0800-521-6403	June 2018
91523	07/24/17	GT Distr.	Ballistic Shields	\$7,960.56	001-0800-521-6406	Oct 2017
91618	08/10/17	CMI	PD Intox kits	\$6,906.00	001-0800-521-6406	Oct 2018
91853	09/07/17	Williams Communications	FD supplies	\$2,605.44	001-0900-522-4100	Oct 2017
91854	09/08/17	Ten-8 Fire Equipment	FD Supplies	\$3,850.82	001-0900-522-5200	Oct 2017
91852	09/07/17	Bound Tree Medical	FD supplies	\$1,183.94	001-0900-522-5216	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - FD (2)	\$1,621.76	001-0900-522-5231	Nov 2017
91691	08/29/17	Johnny on the Spot Portalets	Parks & Rec - EJ Youth Ctr - Football field	\$345.00	001-1000-572-4400	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - FD (2)	\$1,621.76	001-1000-572-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - Sen Ctr	\$810.88	001-1000-572-5231	Nov 2017
90209	02/27/17	TSC Productions	Gym speakers & panel installation	\$570.00	001-1000-572-6257	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - Grds Maint (8)	\$810.88	001-1010-572-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - GC - Irrigation	\$1,206.58	001-1010-572-5231	Nov 2017

146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - ROW	\$810.88	001-1015-541-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements	\$2,413.16	001-1040-572-5231	Nov 2017
91463	08/01/17	Staples	Library furniture	\$2,536.29	001-1060-571-5223	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - Library	\$906.48	001-1060-571-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - Library (7)	\$5,676.16	001-1060-572-5231	Nov 2017
91843	09/13/17	Office Depot	Chair - Museum	\$159.99	001-1070-573-5223	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - Museum	\$810.88	001-1070-573-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - Museum	\$1,206.58	001-1070-573-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pks - Cemetery	\$810.88	001-1080-539-5231	Nov 2017
87566	06/06/16	Schwalls Consulting LLC	CRS & Floodplain Mgmt Support	\$12,100.00	001-1205-515-3100	Oct 2016
91764	08/31/17	Southern Star Printing	GC Decals; BTR forms	\$491.90	001-1205-515-4700	Oct 2017
91434	07/27/17	Apparel Expressions	Planning uniforms	\$150.12	001-1205-515-5210	Oct 2017
91828	09/08/17	Apparel Expressions	CRA uniform	\$100.92	001-1205-515-5210	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Planning	\$810.88	001-1205-515-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Code Enf	\$810.88	001-1217-529-5231	Nov 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Fleet	\$810.88	001-1220-519-5231	Nov 2017
91342	07/20/17	Harrison Painting	Painting PD building	\$12,225.00	001-1230-519-4640	Oct 2017
91717	08/29/17	Prof Mechanical Technologies	PD HVAC control systems	\$31,900.00	001-1230-519-4645	Oct 2017
91830	09/08/17	Amazon.com	Waterproof boots - CRA	\$86.99	001-1230-519-5234	Oct 2017
91718	08/30/17	Universal Signs	Sign materials	\$2,110.75	001-1230-519-5301	Oct 2017
91672	08/23/17	Flint Trading	Stop Bar & Pedestrian Crossing Thermoplastic	\$550.80	001-1240-541-5200	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Utilities	\$1,206.58	001-1350-535-5231	Nov 2017
91673	08/23/17	Flint Trading	Stormwater Stencils	\$2,134.30	001-1380-538-5200	Oct 2017
90095	02/15/17	AJAX Building Corp	RFQ 16-024 - Facilities	\$63,188.00	001-1500-519-3100	Oct 2018
146096	08/29/17	AJAX Building Corp	Asbestos Survey - ADD TO PO 090095	\$8,678.00	001-1500-519-3100	Oct 2017
146442	09/20/19	Humphrey & Associates	Appraisals; 17-21 Hollywood Blvd	\$1,700.00	001-1500-519-3100	Oct 2017
91748	08/31/17	Forrest Development	Repairs - Pier pilings	\$8,000.00	001-1567-472-3400	Dec 2017
89991	01/30/17	Jenkins Engineering, Inc	Surveying, Engineering & Arch services	\$6,371.25	001-1590-522-3100	Dec 2017
90988	05/28/17	LN Curtis & Son	Fire Training Tower	\$356,484.40	001-1590-522-6214	Jan 2018
91681	08/09/17	James David Site Prep	Street Resurfacing	\$58,174.50	001-5018-541-6351	Oct 2017

**General Fund Total**

**\$735,627.93**

89749	01/04/17	Taser International, Inc	PD equipment; weapons	\$43,845.00	102-1800-521-6406	Dec 2017
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**LETF Fund Total**

**\$43,845.00**

86408	12/10/15	Hatch Mott McDonald Florida	Landmark Ctr Bldg Code Review	\$8,107.50	106-1215-524-3100	Oct 2018
91711	08/09/17	Apparel Expressions	Uniforms - Engineering	\$353.67	106-1215-524-5210	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Bldg Insp (2)	\$1,621.76	106-1215-524-5231	Nov 2017

**Florida Building Code Fund Total**

**\$10,082.93**

83735	02/20/15	Atkins North America	Carson Streetscapes	\$60,260.33	107-1950-554-6300	Oct 2018
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**Community Development Block Grant Fund Total**

**\$60,260.33**

90118	02/17/17	Matrix Design Group	RFP 17-001	\$78,823.00	109-2000-522-3100	Oct 2018
85951	10/22/15	AVCON, Inc	The Landing-Ph I & II Improvements	\$18,765.75	109-2000-552-3100	Oct 2018
86091	11/05/15	Noise Consultancy, LLC	Acoustical Consulting Svcs	\$12,900.52	109-2000-552-3100	Dec 2017
86092	11/05/15	Rutgers Univ Noise Tech Asst	On-site Certification Course	\$7,000.00	109-2000-552-3100	Dec 2017
91019	06/01/17	Tindale Oliver Design Group	RFQ 17-001 Prof Planning Svcs-Dwntwn Master Plan	\$20,311.72	109-2000-552-3100	Mar 2018
86219	12/02/15	Jenkins Engineering, Inc	206 Florida Place Parking Lot Improvements	\$13,600.00	109-2000-552-3400	June 2018
91760	08/07/17	James David Site Prep	212 Ferry Rd - Pave Public parking	\$9,424.00	109-2000-552-3400	Mar 2018
86877	02/09/16	Jenkins Engineering, Inc	141 Miracle Strip Pkwy SE	\$12,275.00	109-5018-541-6351	Mar 2018

**Community Redevelopment Agency Fund Total**

**\$173,099.99**

91134	06/20/17	Mott MacDonald of FL	Garnier's Beach Potable Water Hydraulic Model	\$9,476.00	401-1300-536-3100	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Pub Wks	\$810.88	401-1300-536-5231	Nov 2017
91133	06/20/17	O'Connell & Associates	Water Storage Tank Condition Survey	\$2,625.00	401-1310-533-3100	Oct 2017
146381	09/14/17	V-Tech IO	Computers - 5-yr replacements - Water Ops	\$1,621.76	401-1310-533-5231	Nov 2017
90538	04/04/17	Construction Materials of NW FL	Sweeper Debris & Asphalt removal	\$3,500.00	401-1340-533-3400	Dec 2017
90538	04/04/17	Construction Materials of NW FL	Sweeper Debris & Asphalt removal	\$3,500.00	401-1350-535-3400	Dec 2017
91582	08/15/17	PollardWater	Level Sensors at PS 1 & Lift Station 1	\$1,262.00	401-1350-535-4680	Oct 2017
84416	05/11/15	Gulf Coast Underground	Sewer Manhole Linings	\$15,463.65	401-5032-535-6361	Oct 2017
91582	08/15/17	PollardWater	Level Sensors at PS 1 & Lift Station 1	\$690.00	401-5048-535-6310	Oct 2017
91794	08/24/17	Mott MacDonald of FL	Reclaimed System Booster Pump Station & Ground Storage Tank	\$39,832.00	401-5421-535-6365	Oct 2017

**Utilities Fund Total**

**\$78,781.29**

90538	04/04/17	Construction Materials of NW FL	Sweeper Debris & Asphalt removal	\$4,250.00	405-1380-538-3400	Dec 2017
91851	08/29/17	Hub City Ford	Vehicle - D.O.C. crew	\$33,377.00	405-1380-538-6404	Dec 2017
91114	06/17/17	AVCON, Inc	Design of drainage improvements on Anchors Street	\$58,950.00	405-1591-538-6358	Jan 2018

**Stormwater Fund Total**

**\$96,577.00**

**TOTAL ENCUMBRANCES \$1,198,274.47**

## RESOLUTION 2017-17

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE MILLAGE RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING AN EFFECTIVE DATE

#### Section 1. Purpose

The City of Fort Walton Beach held a public budget meeting on August 1, 2017 and August 22, 2017, to discuss the proposed FY 2017-18 budget. The City held a public budget hearing on September 6, 2017 and September 20, 2017, as required by Florida Statutes Section 200.065.

The Okaloosa County Property Appraiser has certified that the gross taxable value for operating purposes not exempt from taxation within the City of Fort Walton Beach is \$1,278,051,727.

#### Section 2. Millage Rate

The City hereby sets the FY 2017-18 operating millage rate at 5.7697 mills, which is 3.67% more than the rolled-back rate of 5.5656 mills. There is no voted debt service millage.

#### Section 3. Effective Date

This resolution shall take effect immediately upon approval by City Council and signature of the Mayor.

Adopted: September 20, 2017

Richard A. Rynearson  
Richard A. Rynearson, Mayor

Attest:

Kim M. Barnes  
Kim M. Barnes, City Clerk

Approved for form, legal sufficiency

Hayward Dykes, Jr.  
Hayward Dykes, Jr., City Attorney



## **RESOLUTION 2017-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS FOR THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING AN EFFECTIVE DATE.**

### **Section 1. Purpose**

Prior to the beginning of a new fiscal year, the City is required to pass and adopt a budget for the operation of the City government. The City held a public budget meeting on August 1, 2017 and August 22, 2017, to discuss the FY 2017-18 budget. The City held a public budget hearing on September 6, 2017 and September 20, 2017, as required by Section 200.065 of the Florida Statutes.

### **Section 2. Tentative Tax Rate**

The City Council set the tax rate at 5.7697 mills for property assessed as of January 1, 2017.

### **Section 3. Adoption of Budget**

The document entitled "City of Fort Walton Beach FY 2017-18 Budget" comprises the total amount of \$41,571,702 for all funds reported. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditure and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

### **Section 4. Budget Amendments**

a. The City Council may make any amendments to the adopted budget, by resolution, as it may deem necessary and proper.

b. Budget amendments requesting additional expenditures or expenses must also identify the corresponding funding source.

### **Section 5. Budget Transfers**

Budget transfers shall be accomplished pursuant to Administrative Policy FIN-13 as provided by Resolution 2011-19 adopted by the City Council on August 16, 2011.

### **Section 6. Debt Service**

Debt service for the General Fund will be paid from operating revenues and/or transfers from the Debt Service Fund. Debt service for the Utilities and Stormwater Enterprise Funds will be paid from operating revenues from the Enterprise Funds.

### **Section 7. Carryovers**

a. Projects that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2017, and will be continued and made a part of the FY 2017-18 budget. The document entitled "City of Fort Walton Beach FY 2017-18 Grant & CIP Project Carryovers", dated September 20, 2017, comprises the total amount of \$1,018,822.00 for all funds reported.

## RESOLUTION 2017-18

b. Encumbrances (open purchase orders) that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2017, and will be continued and made a part of the FY 2017-18 budget. The document entitled "City of Fort Walton Beach FY 2017-18 Encumbrance Carryovers", dated September 20, 2017, comprises the total amount of \$8,461.17 for all funds reported.

### Section 8. Effective Date

This resolution shall become effective on and after October 1, 2017.

Adopted: September 20, 2017

Attest:

Kim Barnes  
Kim M. Barnes, City Clerk



Richard A. Rynearson  
Richard A. Rynearson, Mayor

Approved for form, legal sufficiency

Hayward Dykes Jr.  
Hayward Dykes, Jr., City Attorney