

FORT WALTON BEACH, FLORIDA

www.fwb.org



FY 2013-2014 ADOPTED BUDGET



CITY OF FORT WALTON BEACH, FL

107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548

850-833-9500

www.fwb.org



Table of Contents

	<u>Page #</u>
City Council, Appointed Officers, & Directors	3
Core Values, Vision, Mission	4
City Manager's Budget Message	5
Executive Budget Summary	12
Budget Overview	
Fund Structure	16
Budget Basis & Budget Process	18
Financial Policies	22
Debt Schedules	29
Summary Budget Information	
Summary of Estimated Financial Sources & Uses	30
Revenue Discussion.....	34
Expenditure Discussion.....	38
Personal Services	43
Detail Information by Fund	
GENERAL FUND	
Fund Highlights	49
Revenues	51
0100 City Council	56
0200 City Manager	58
0220 Information Technology	60
0300 Human Resources	62
0310 Risk Management	64
0400 City Clerk	66
0500 Financial Services	68
0530 Purchasing	70
0800 Police	72
0900 Fire	76
1000 Recreation Services	80
1010 Parks	84
1015 Right-of-Way	86
1020 Senior Center	88
1040 Golf Club	90
1045 Golf Grounds	92
1060 Library	94
1070 Museum	96
1080 Cemetery	98
1200 Engineering Services	101
1205 Planning & Zoning	104
1217 Code Enforcement	106
1220 Fleet	108
1230 Facilities	110
1240 Streets	112
1500 Non-Departmental	114
LAW ENFORCEMENT TRUST FUND	115
LAW ENFORCEMENT TRAINING FUND	118
FLORIDA BUILDING CODE FUND	120

Table of Contents continued

	<u>Page #</u>
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	124
COMMUNITY REDEVELOPMENT AGENCY FUND	
Fund Highlights	128
Revenues	129
0800 Police	130
2000 CRA	132
DEBT SERVICE FUND	134
BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND	136
UTILITIES FUND	
Fund Highlights	138
Revenues	139
0520 Customer Service	140
1300 Utility Services	142
1310 Water Operations	144
1340 Water Distribution	146
1350 Sewer Collection & Treatment	148
1500 Non-Departmental	151
SANITATION FUND	
Fund Highlights	152
Revenues	153
1360 Solid Waste	154
1370 Recycling	156
1500 Non-Departmental	158
STORMWATER FUND	
Fund Highlights	160
Revenues	161
1380 Stormwater	162
1500 Non-Departmental	164
IT Replacement Program	165
Fleet Replacement Program	170
Capital Improvements Program (CIP)	
CIP Process	174
Five-Year Funding Schedule	176
General Fund Projects	178
CRA Fund Projects	198
Utilities Fund Projects	202
Stormwater Fund Projects	210
Statistical Information	
History & Profile	215
Neighborhood Information	217
Location, Employment	220
Demographics	221
Property Taxes	222
Select Fee Schedules	223
Glossary of Terms & Acronyms	
Glossary of Terms	224
Acronyms	234
Budget Resolutions	
Millage Rate	235
Budget Adoption	236

CITY OF FORT WALTON BEACH, FL

City Council



Left to right (standing):

Bobby Griggs (Seat 1), Joyce Gossom (Seat 2), Amy Jamieson (Seat 5),
Bull Ridgon (Seat 6), and Dick Rynearson (Seat 7).

Left to right (seated):

John Mead (Seat 3), Mayor Mike Anderson, and Trey Goodwin (Seat 4).

Council members are elected in odd years for four year staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway, Fort Walton Beach, Florida.

Appointed Officers

City Manager – Michael Beedie

City Clerk – Helen Spencer

City Attorney – Hayward Dykes, Jr.

Department Directors

Engineering & Utility Services – Tim Bolduc

Financial Services – Brandy Ferris

Fire Services – Ken Perkins, Chief

Human Resources – Vacant

Police Services – Ted Litschauer, Chief

Recreation & Cultural Services – Jeff Peters

Core Values

Rather than being just words found on the website or located at the top of letterhead, these core values are the guiding principles by which City Council, Department Directors, and City Staff will conduct themselves, allocate resources, and prioritize goals and objectives. These principles form a non-negotiable code of conduct and will guide our government on who we hire, how we train, and how we reward. These values will define who we are, what we stand for, and influence policies, procedures, and guidelines.

Adopted by City Council in May 2011, after a collaborative effort by Department Directors and the City Manager to consolidate employee suggestions, these five core values represent the first milestone in instituting the City's new Performance Excellence Program.

Integrity

We will conduct ourselves in an honest, trustworthy, and ethical manner.

Accountability

We will take full responsibility for our actions, resources, and attitudes.

Teamwork

We will work together to provide quality services.

Customer Service

We will be professional, use all available resources, and strive to meet the needs of our customers.

Continual Improvement

We will promote a culture that seeks to better our organization.

Adopted by City Council in September 2011, after a collaborative effort by Department Directors and the City Manager, the updated Vision and Mission for the City are as follows:

Vision

The City of Fort Walton Beach: a recognized leader in the provision of Community Services.

Mission

To enhance and protect the Community by providing quality services.

City Manager's Budget Message



October 1, 2013

Honorable Mayor, City Council Members, and Citizens:

It is my pleasure to submit the fiscal year 2013-14 municipal budget. The City of Fort Walton Beach budget is designed to meet the highest standards of municipal budgeting. This budget continues the City's commitment of providing quality services in a cost controlled manner, ensuring recurring revenues fund recurring expenses, and maintaining prudent cash reserves. This year's budget process emphasizes sound fiscal management and sustainability to achieve the goals established by citizens, City Council, and staff.

The FY 2013-14 budget of \$34,716,183 is \$2,700,612 or 8.4% more than the adopted FY 2012-13 budget due to efforts to return the City to financial stability and programmatic sustainability after consecutive years of reductions. The budget has been developed within the framework of sustainability... the idea that the expenses proposed will enable the City to continue to offer the variety of programs and services for which the City is known and provide the highest level of services to its residents and businesses. The sustainability initiative is discussed in greater detail on the following pages, but first it's helpful to evaluate the current economic conditions.

ECONOMIC ENVIRONMENT

National economic indicators - somewhat useful for evaluating the local framework within which the City of Fort Walton Beach operates - seem to indicate continued economic recovery.



Arrow indicates direction of performance during past year; Color denotes if change has a positive (green) or negative (red) impact.

The Consumer Price Index (CPI) – prepared by the US Bureau of Labor Statistics and the most widely used gauge of inflation – is 1.3% higher than a year ago for the southern region. The Municipal Cost Index – prepared by American City & County to show the effects of inflation on the cost of providing municipal services – is 1.9% higher than a year ago. Although higher prices have a negative budgetary impact, they do signal an improving economy. The Consumer Confidence Index – prepared by The Conference Board based on a representative sample of US households – is at its highest level since January 2008. The Leading Economic Index – also prepared by The Conference Board and designed to signal turning point patterns in economic data – has grown steadily over the past six months. According to economists at The Conference Board, “conditions in the economy remain resilient” though “cutbacks in public spending programs” (e.g. sequestration) could prove challenging.

Economic stabilization is evident on a local level as well. The State of Florida projects an increase for each of the City's revenue sharing funds (local option fuel tax, communication services tax, municipal revenue sharing, and half-cent sales tax), which suggests an uptick in discretionary spending. After five years of declining values, the Okaloosa County Property Appraiser anticipates a 0.8% increase in taxable assessed value for the City. It appears the downward spiral in the real estate market has ended. However, civilian furloughs at Eglin AFB and Hurlburt Field, two of the area's largest employers, could adversely affect the local economy in the short-term.

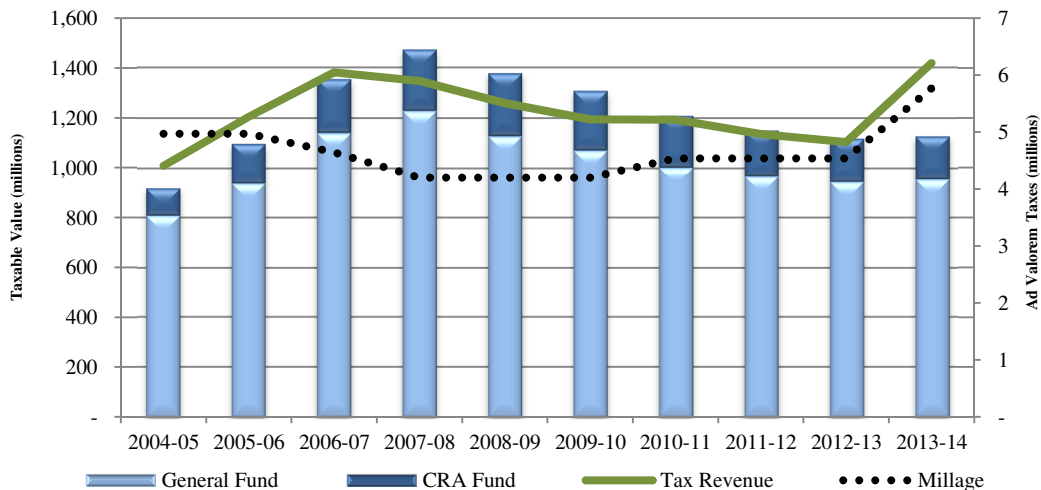
TOP 3 BUDGET ISSUES

Current Year – FY 2013-14	
Property Taxes	\$1,320,549 ▲ <i>Millage rate increase from 4.5383 to 5.7697 to fund a sustainable General Fund budget.</i>
Wage Adjustments	\$280,166 ▲ <i>CPI since the last adjustment on 10/01/2008; spread over a two year period and tiered based on tenure.</i>
Golf Club	\$369,386 ▼ <i>Moved operations from enterprise fund to General Fund to facilitate self-sustainability.</i>

Prior Year – FY 2012-13	
Staffing Changes	\$839,549 ▼ <i>FTE's reduced from 298.4 to 289.95; eight sworn police officers among positions eliminated.</i>
Property Taxes	\$149,078 ▼ <i>Assessed value decrease of \$38M or 3.0% due to declining property values; Millage rate unchanged.</i>
Pension Contributions	\$146,744 ▲ <i>City contributions per actuaries: 27.91% general, 36.7% police officers, 33.6% firefighters.</i>

Property Taxes

The City's 2013 gross taxable property value for operating purposes is \$1.129 billion, an increase of \$9.4 million or 0.8% from the 2012 final gross taxable property value of \$1.119 billion. Property taxes primarily fund General Fund operations. However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund.



As the chart above depicts, the City maintained or decreased the millage (tax) rate during the real estate boom (FY 2004-05 through FY 2007-08). The City maintained the millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to the lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate.

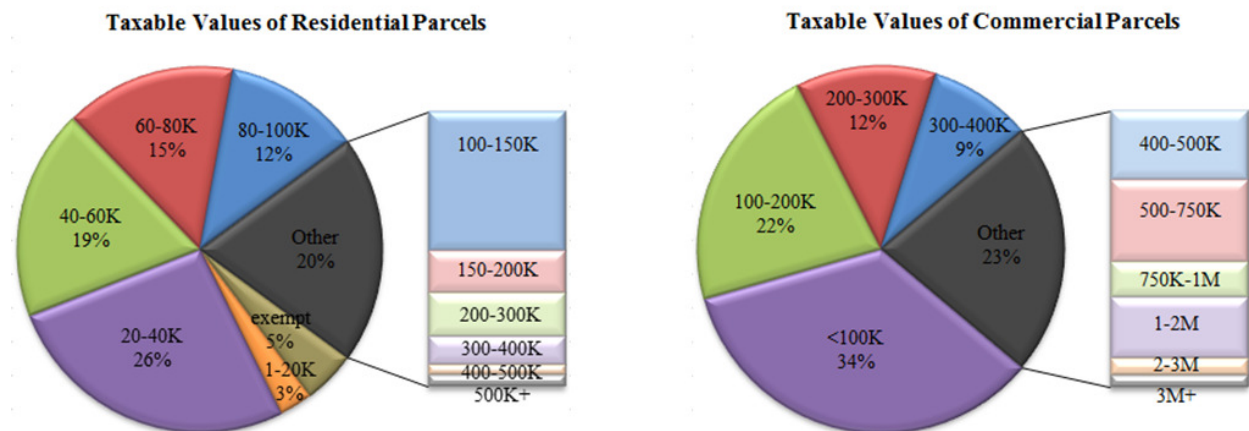
The current state of the economy is certainly not ideal for a tax increase, and staff and City Council have delayed this approach as long as possible. Unfortunately, the decline in property values over the past several years has eroded this revenue stream, which funds approximately 25% of General Fund services. The General Fund houses basic City services such as police, fire, recreation, code enforcement, streets, as well as administrative functions including finance, IT, and human resources. Even at the higher millage rate of 5.7697, property taxes will fund only 59% of police and fire operations – services that set the City apart from its neighbors and the County and for which citizens choose to live in Fort Walton Beach. Ideas for reducing police

and fire operations have been rejected by previous Councils as a means for balancing the budget. The consolidated recreation complex under construction demonstrates Council's commitment to recreational programs and is a cost-saving alternative to maintaining aging infrastructure.

The deferment of computer, vehicle, and equipment replacements; facility maintenance; and employee wage adjustments that has occurred in prior years in response to the decrease in revenues is not sustainable. Maintenance and repair costs for fleet and facilities are increasing, and talented employees are leaving for more competitive pay as the economy rebounds. Although replacing equipment appears more costly up-front, from a business perspective it makes more sense than maintaining an aging fleet. For example, the 8 police vehicles slated for replacements are 10-14 years old with 138K-273K miles. Deferring the replacement of these vehicles yet another year only widens the budget gap in future years as even more vehicles exceed their useful life and become more expensive to maintain than replace.

Retaining the millage rate at 4.5383 for FY 2013-14 is not possible without cuts that would result in increased response times for police and fire as well as safety concerns for those personnel, or the elimination of programs that identify the City (e.g. Library, Heritage Park Museums). Reductions to recreational programs would be counter-productive since a new recreation complex is currently under construction. General Fund staffing has been reduced 26% since FY 2008. There is simply no more room to "do more with less."

One mill equals \$1 per \$1000 of taxable property value. Increasing the millage rate from 4.5383 to 5.7697 mills equates to \$123.14 in additional property taxes for a property with a taxable value of \$100,000. Interestingly, 80% of residents and 34% of businesses have taxable values under \$100,000.



A millage rate of 5.7697 generates an additional \$1.1M in the General Fund and \$205K in the CRA Fund. The additional funding in the General Fund is allocated as follows:

- \$300K to offset the reduction in Gulf Power franchise fee revenue; Gulf Power's fuel charge decreased from \$4.96 in January 2012 to \$3.82 in January 2013
- \$216K for vehicle replacements; a comprehensive review of the City's fleet is underway; most vehicles will be replaced on a 10-year cycle; patrol vehicles are slated for 7 years
- \$205K for employee wages adjustments of up to 3.75% based on tenure; the last wage adjustment was on 10/01/2008
- \$67K for police pension contributions
- \$61K for debt payments to replace a fire pumper in service since 1993
- \$45K to offset the reduction in local option fuel tax; this reduction may be higher

- depending on the outcome of negotiations with the County for a new interlocal agreement
- \$45K for reinstatement of the police chief's administrative assistant; this was an unsustainable personnel reduction made last year
- \$41K for computer replacements
- \$36K for facilities repairs & maintenance; a comprehensive review of City facilities is underway, including prioritization of repairs and analysis of possible consolidation
- \$27K for fire pension contributions
- \$26K to reclassify a streets service worker to full-time

Wage Adjustments

Employee wages were last adjusted on October 1, 2008. The real purchasing power of employee paychecks has decreased 7.48% since then as measured by the consumer price index. To mitigate the budgetary impact of this initiative, the adjustment will occur over a two-year period and be awarded in conjunction with each employee's annual evaluation. In the interest of fairness and to maintain a salary separation based on years of service, the amount of the adjustment will be tiered based on tenure as follows:

- Employees hired prior to 10/01/2009 – 3.75% increase in both FY 2014 and FY 2015
- Employees hired prior to 10/01/2010 – 3.00% increase in both FY 2014 and FY 2015
- Employees hired prior to 10/01/2011 – 2.25% increase in both FY 2014 and FY 2015
- Employees hired prior to 10/01/2012 – 1.50% increase in both FY 2014 and FY 2015
- Employees hired prior to 10/01/2013 – 0.75% increase in both FY 2014 and FY 2015
- Employees hired 10/01/2013 and after – 0.75% increase in FY 2015

Adjustments for Charter Officers (City Manager, City Clerk, and City Attorney) are awarded at City Council's discretion based on their annual evaluations in August of each year. The FY 2013-14 budget includes funding for a wage adjustment up to 3.75% for both the City Manager and City Clerk should City Council elect to award wage adjustments during the August 2014 review process. The City Attorney's services are procured via contract. An adjustment of 2.25% is included for City Council effective April 1, 2014.

These wage adjustments are estimated at \$280K for FY 2013-14 (partial-year impact since awarded on employee evaluation dates), an additional \$494K for FY 2014-15 (the balance of FY14 raises as well as the partial-year impact of FY15 raises), and an additional \$215K for FY 2015-16 (the balance of FY15 raises). Of course, the second year adjustment is not guaranteed and will be based on the budget situation in FY 2014-15.

Golf Club

Golf Club operations were moved from the General Fund to a stand-alone enterprise fund effective October 1, 1995. The purpose of an enterprise fund is to account for operations that are financed and operated in a manner similar to the private sector when the intent of the governing body is that the cost of providing the goods or services to the general public on a continuing basis be financed primarily through user charges.

The Golf Fund has not been profitable over the past decade due to a variety of factors, losing money eight of the last ten years. The Golf Fund reported a net loss of \$265K and deficit unrestricted net assets of \$99K for the year ending September 30, 2012. It is on track to lose another \$500K at the end of the current fiscal year. No further budgetary cuts are possible if

current operations are to be maintained. Alternatives for addressing the recurring deficit include increasing rates and/or reducing the number of holes from 36 to 27 or 18. Competition from other local courses makes increasing rates impractical at the present time, and professional analysis from an industry expert is required to determine the expense savings and revenue loss associated with reducing the number of holes.

Although the Golf Fund is typically able to generate positive cash flow from operating activities, it is not able to cover its debt payments to creditors or the advance from the General Fund granted two years ago. Golf operations are not sustainable as an enterprise fund absent ongoing transfers and support from the General Fund. Moving operations back into the General Fund will reduce the operating deficit to \$55K for FY 2013-14. Course conditions have recovered from last year's improper chemical application and as play continues to improve, it is hoped golf operations will regain their self-sustainability and at a minimum break even as part of the General Fund.

General Fund reserves will be impacted by this change. There will be an approximately \$590K decrease in unassigned fund balance due to assuming the Golf Fund's negative net assets; however, this decrease would still occur if the Golf Fund remained an enterprise fund in order to eliminate the fund's negative net assets. The \$2.7M loan advance will be removed from the General Fund's nonspendable fund balance.

OTHER ASSUMPTIONS & CHANGES

REVENUES (detailed discussion on pages 34-37)

1. Revenues are estimated at conservative levels to guard against unanticipated economic shifts, legislative changes, or collection levels. General government revenues are largely budgeted based on historical collection and growth levels. Enterprise revenues are based on historical usage and/or number of customers, adjusted for current rates.
2. An estimated 5% water and sewer rate increase on October 1, 2013 is assumed for budget purposes. A new five-year rate study is underway to determine the required rate increase to generate enough revenue to sustain a renewal and replacement reserve and account for the debt service associated with the new force main and pump station. The rate study will also assess the possibility of creating a reclaimed water utility as well as combining the stormwater fund with the utilities (water & sewer) fund. The stormwater master plan has been completed and the list of priority projects will determine the appropriate rate structure to fund required improvements.
3. Use of reserves – Appropriations from fund balance (governmental funds) or net assets (enterprise funds) are budgeted as follows:
 - a. General Fund – \$70,590 from restricted fund balance (Harvey Trust - funding bequeathed to the City for library purposes) for storage cabinet, shelving unit, and a/c replacement; \$173,082 from unassigned fund balance for 4th of July fireworks, network firewall, laserfiche upgrade, four police vehicles, and additional lighting in fleet bays.
 - b. Law Enforcement Trust Fund – \$12,785 from unassigned fund balance for meth lab cleanup and forfeiture legal fees. The Florida Attorney General has opined that it is not permissible to budget forfeiture revenues, so an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

- c. Law Enforcement Training Fund – \$1,490 from unassigned fund balance for accreditation assessment.
- d. Utilities Fund – \$503,819 from restricted net assets (renewal & replacement) for water line replacements, sewer system grouting & lining, and lift station rehab.

EXPENSES (detailed discussion on pages 38-42)

- 1. Wages have been adjusted as previously discussed.
- 2. Benefits have been adjusted as follows:
 - a. Medical insurance – health insurance premiums will rise only 1.3% thanks to good claims history and sending the policy out to bid. Nonetheless, the budget is anticipated to decrease \$8K or 0.5% due to the City's contribution being lower for new hires.
 - b. General employee pension – the City's contribution rate remains at 27.91% with the assumption that City Council adopts plan changes adjusting benefits to offset required contribution increases.
 - c. Police officer pension – the City's contribution rate increases from 39.041% to 43.6% per the actuarial analysis, resulting in a \$67K or 10% budget increase.
 - d. Firefighter pension – the City's contribution rate increases from 36.347% to 37.843% per the actuarial analysis, resulting in a \$27K or 7% budget increase.
- 3. The following computer replacements are budgeted at a total cost of \$82K; IT replacement schedule on pages 165-169.
 - a. General Fund – firewall, laserfiche, various laptops and desktops
 - b. Utilities Fund – various laptops and desktops
- 4. The following vehicle and equipment replacements are budgeted at a total cost of \$823K; fleet replacement schedule on pages 170-173.
 - a. General Fund – 8 patrol vehicles (4 of which are funded from reserves to catch up from prior year deferments), 2 ½-ton trucks, 1 ¾-ton truck, 1 SUV, 1 utility bed truck, 1 fire pumper
 - b. Utilities Fund – 3 ½-ton trucks, 1 1-ton crew cab truck
 - c. Sanitation Fund – 1 residential sideloader
 - d. Stormwater Fund – 1 1-ton crew cab truck, 1 street sweeper
- 5. The following capital improvement projects are budgeted at a total cost of \$615K. More detailed information is available on pages 174-213.

Recurring

- a. Utilities Fund – Water Line Replacement, Sewer System Grouting & Lining

Non-Recurring

- a. General Fund – Hooper Drive paving
- b. Utilities Fund – Lift Station Rehab
- c. Stormwater Fund – Hooper Drive storm drainage

6. Certain capital improvement projects, grants, and/or purchases that were authorized, budgeted, and appropriated by City Council in a prior fiscal year but are incomplete as of September 30 are carried forward into the new fiscal year. These special projects and purchase order encumbrances are identified in the budget resolution at the end of the document.

ACKNOWLEDGEMENTS

Preparation of this budget would not have been possible without the efficient and dedicated services of Finance Director Brandy Ferris and Budget & Grants Manager Charlotte Dunworth. I would like to express my appreciation to all Department Directors and staff who assisted and contributed to the preparation of this budget.

I would also like to thank the Mayor and City Council for their commitment to conducting the financial operations of the City of Fort Walton Beach in a responsible and progressive manner.

Sincerely,



Michael D. Beedie
City Manager



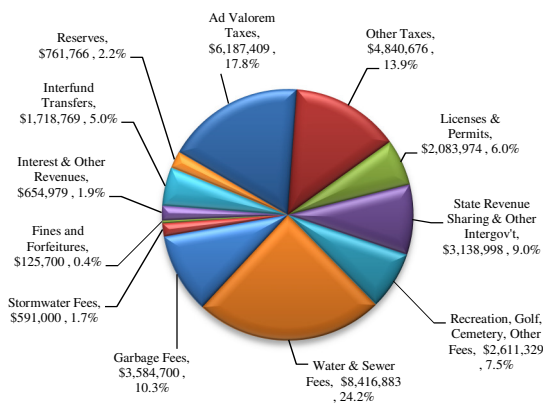
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fort Walton Beach, Florida for its annual budget for the fiscal year beginning October 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Executive Budget Summary

Where the Money Comes From ...

Budgeted Revenues: \$34,716,183



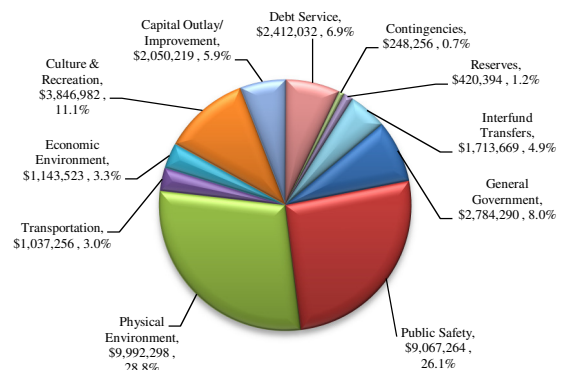
User Fees are the largest revenue source for the City at 43.8% and generate \$15.2M. Unlike taxes, these charges are directly related to the service received and are collected for recreation & golf activities, water and sewer services, and garbage collection.

Ad Valorem (Property) Taxes are the City's second largest revenue source at \$6.2M or 17.8% of revenues. Property taxes fund essential services such as police, fire, planning, & code enforcement.

Other Taxes total \$4.8M and are the third largest revenue source at 13.9% and include fuel tax, utility taxes, communication services tax, business tax receipts, and insurance premium tax for police and fire pensions.

... And Where the Money Goes

Budgeted Expenditures: \$34,716,183



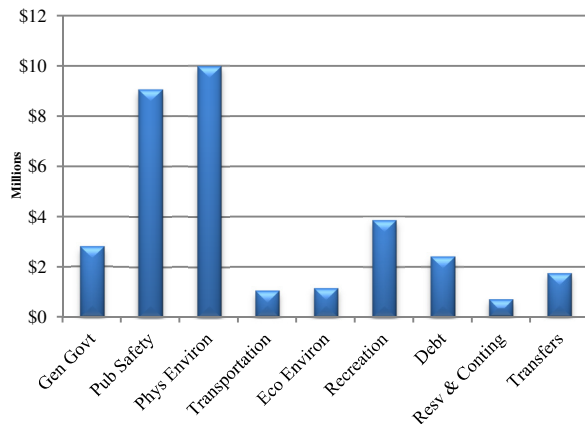
Physical Environment including water, sewer, garbage, stormwater, and cemetery operations comprises the largest expense to the City at \$10.0M or 28.8%.

Public Safety includes police, fire, code enforcement, and building inspection and totals \$9.1M or 26.1% of expenses.

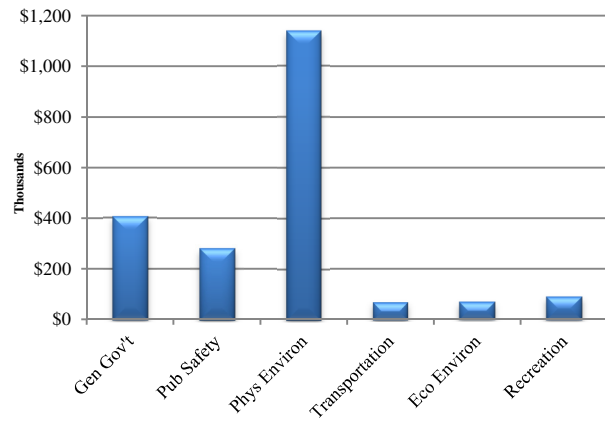
Culture & Recreation totals \$3.8M or 11.1% of expenses and includes parks & recreation programs and facilities, senior center, library, museums, and golf courses. This category is down \$350K or 8.3% from the prior year due to savings from moving golf club operations to the General Fund.


BUDGET SUMMARY				
	<u>FY 2013-14</u>	<u>FY 2012-13</u>	<u>\$ Variance</u>	<u>% Variance</u>
General Fund	18,337,844	15,366,623	2,971,221	19.3%
Law Enf. Trust Fund	16,500	16,500	0	0.0%
Law Enf. Training	8,625	7,000	1,625	23.2%
FBC Fund	289,245	263,444	25,801	9.8%
CDBG Fund	117,639	124,541	-6,902	-5.5%
CRA Fund	1,592,546	1,326,101	266,445	20.1%
Debt Service Fund	1,062,336	476,277	586,059	123.1%
Utilities Fund	9,003,523	8,442,558	560,965	6.6%
Sanitation Fund	3,623,635	3,315,600	308,035	9.3%
Golf Fund	0	2,065,927	-2,065,927	-100.0%
Stormwater Fund	597,290	575,400	21,890	3.8%
Beal Memorial Fund	67,000	35,600	31,400	88.2%
GRAND TOTAL	\$34,716,183	\$32,015,571	\$2,700,612	8.4%



Operating Budget
\$32,665,964




Capital Budget
\$2,050,219





General Government is comprised of the City Council, City Manager, IT, Human Resources, City Clerk, Finance,  Purchasing, Planning, Fleet, and Facilities. These groups either shape overall City policy and/or provide guidance and assistance to other departments and the public.

Public Safety includes police, fire, code enforcement, and building inspections. Police provides patrol, criminal investigations, community  policing, communications/ dispatch, and records maintenance. Fire provides fire protection, suppression, and inspection; emergency medical services; and fire safety  education.

Physical Environment includes the production and  distribution of drinking water, collection and treatment of wastewater, collection of residential and commercial garbage, recycling, management of stormwater and environmental issues, and cemetery operations.

Transportation includes right-of-way, engineering, and streets.

Economic Environment includes the CDBG program for low-mod income families and the CRA program to  revitalize blighted areas.

Recreation activities include neighborhood and  facility parks, senior center, tennis center, skateboard park, library, museum complex, and two championship 18-hole golf courses.

Highlights for the upcoming year include:

IT Replacements – 34 computers, 11 laptops, 2 servers

Vehicle Replacements – 8 patrol vehicles, 5 ½-ton trucks, 1 ¾-ton truck, 2 1-ton crew cab trucks, 1 utility bed truck, 1 SUV, 1 residential sideloader, 1 fire pumper, 1 street sweeper

Water Line Replacements – 2 ¼” lines along portions of Oak Street, Stacy Circle, Nebraska Ave, as well as the 16” line under the Cinco Bridge

Lift Station Rehab – set a new wet well at Lift Station #8 on Yacht Club Drive

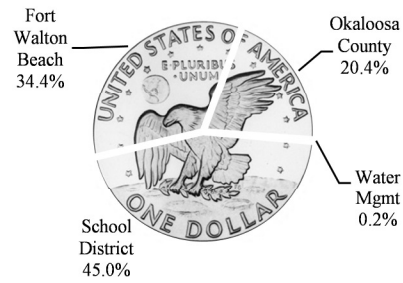
Sewer Grouting & Lining – segments in the following locations have been preliminarily identified: Ajax Drive, Anchors Street, Blake Avenue, Combs Manor Court, Fleet Street, Gilmore Court, and Uptown Station

Did You Know? . . .

2013 Property Tax Allocation for a City Property Owner

(Based on taxable property value of \$50,000)

	Millage	Taxes	% of Total
School District	7.5510	377.55	45.0%
Fort Walton Beach	5.7697	288.49	34.4%
Okaloosa County	3.4308	171.54	20.4%
Water Mgmt	0.0400	2.00	0.2%
	16.7915	\$ 839.58	100.0%



The City of Fort Walton Beach comprises 34.4% of a citizen's tax bill.

What You'll Pay in FY 2013-14...

Annual Cost of City Services

Ad Valorem Taxes ⁽¹⁾	288.49
Water & Sewer Fees ⁽²⁾	333.90
Garbage Fee ⁽²⁾	204.60
Stormwater Fee ⁽²⁾	36.00
	<u>\$ 862.99</u>

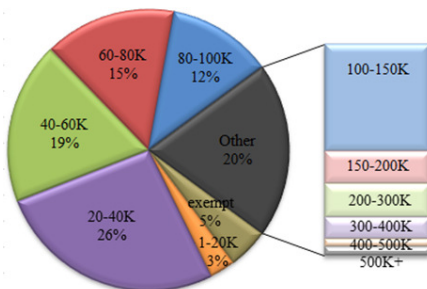
⁽¹⁾Based on taxable property value of \$50,000

⁽²⁾Minimum residential monthly fee

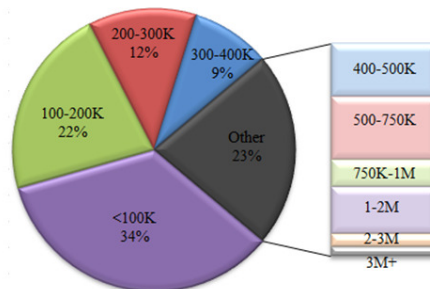


One mill equals \$1 per \$1000 of taxable property value. Increasing the millage rate from 4.5383 to 5.7697 mills equates to \$123.14 in additional property taxes (or \$10.26/month) for a property with a taxable value of \$100,000.

Taxable Values of Residential Parcels



Taxable Values of Commercial Parcels



80% of residents & 34% of businesses will pay \$48.08 or less per month in City property taxes

That's far less than two common monthly bills....

Basic Cable TV & Internet



\$109.28



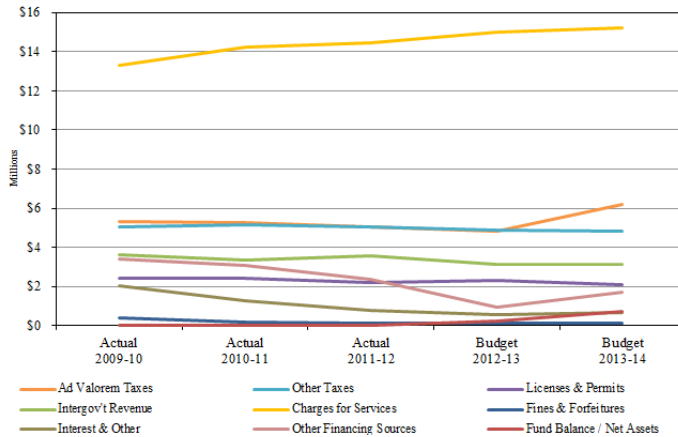
Cell Phone

\$99.99

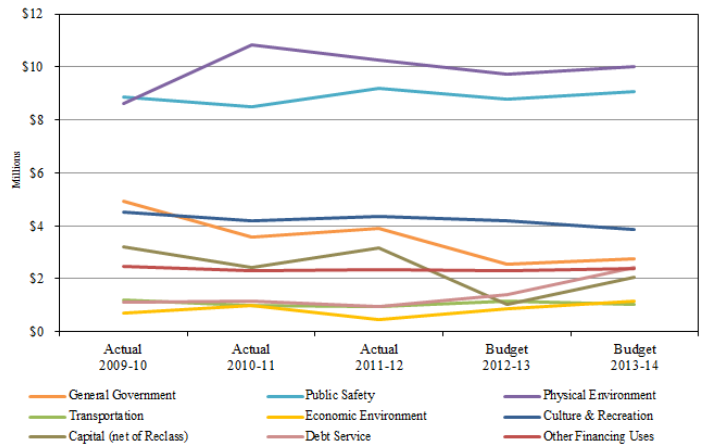


Executive Budget Summary

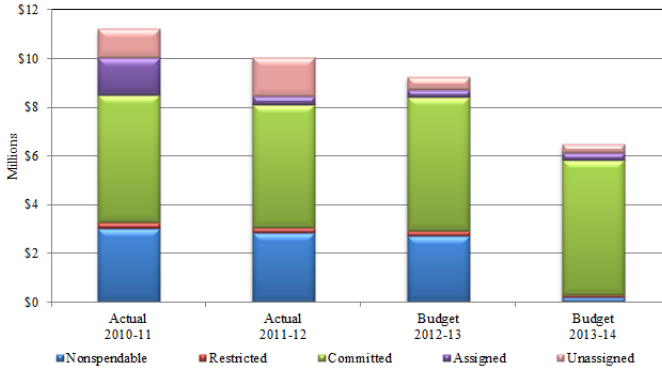
Revenues by Category



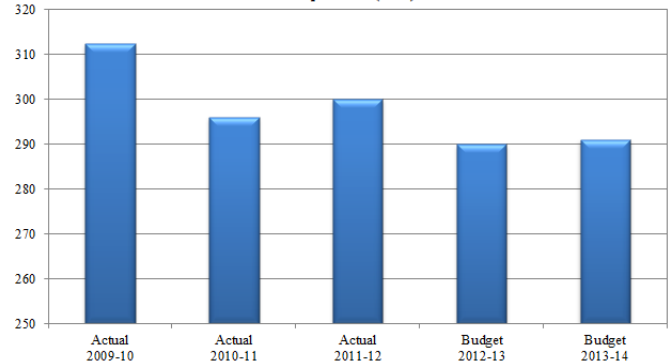
Expenditures by Category



General Fund Reserves



Full Time Equivalent (FTE) Positions



Cost of ...



One Police Officer, 24 Hrs/Day

Starting Salary	32,445
Incentive Pay	3,120
Overtime	702
Holiday Worked	1,287
Health Insurance	11,362
Pension	16,374
Federal Taxes	2,873
Workers Comp	1,554
Personnel	\$ 69,717
Equipment & Supplies	1,543
Vehicle Fuel & Repair	6,018
Insurance	827
Operating	\$ 8,388
Annual Recurring	\$ 78,105
Immunizations	250
Radio, Uniform, Vest, Gun	2,437
Vehicle & Equipment	37,091
Non-Recurring	\$ 39,778
Total Cost to Hire & Equip One Officer	\$ 117,883
2 Officers Required for 24 Hour Coverage	x 2
Total Cost	\$ 235,766

The cost per day for one police officer is \$645.93

The City has 43 sworn police officers.

Cost of ...



One Firefighter/EMT, 24 Hrs/Day

Starting Salary	30,024
Incentive Pay	1,800
Overtime	2,227
Holiday Worked	1,155
Health Insurance	11,362
Pension	13,324
Federal Taxes	2,694
Workers Comp	1,773
Personnel	\$ 64,359
Physicals, Immunizations	350
Uniform Replacement	250
Training/Other	600
Operating	\$ 1,200
Annual Recurring	\$ 65,559
Uniform	2,949
Non-Recurring	\$ 2,949
Total Cost to Hire & Equip One Firefighter	\$ 68,508
3 Firefighters Required (min. manning) for 24 Hour Coverage	x 3
Total Cost	\$ 205,524

The cost per day for one firefighter/EMT is \$563.08

The City has 36 firefighters/EMTs.

Cost to ...



Maintain 10 Acres of Park

Salaries	16,122
Health Insurance	3,030
Pension	3,599
Federal Taxes	1,135
Workers Comp	578
Personnel	\$ 24,464
Utilities & Fuel	5,381
Vehicle/Equip Repair	717
Grounds Maintenance	2,715
Other	392
Operating	\$ 9,205
Annual Recurring	\$ 33,669
½ Ton Truck	16,700
52" Mower	12,500
Field Rake	9,800
Trailer	2,500
Backpack Blower	475
16" Chainsaw	250
Non-Recurring	\$ 42,225
Total Cost	\$ 75,894

The cost per day to maintain 10 acres if parks is \$207.93

The City has 182.70 acres of parks.

Budget Overview

The fundamental purpose of the City's budget is to link what we want to accomplish for the community with the resources necessary to do so. As such, the budget offers more than just financial elements – it presents an overview of the City's total operations. This document is intended to provide City Council and our citizens with a plan addressing financial, operational, and policy issues. The budget serves as a:

Policy Document – The budget presents financial policies, addresses Vision and Strategic Plan goals, and identifies the short and long-term impacts programs, services, and capital improvements will have on the City's operations and finances.

Financial Plan – The budget outlines the financial structure and operational changes required for financial stability, including the capital improvements program and debt management information.

Operations Guide – The budget provides direction to departments by identifying the relationships between organizational units and programs, identifying the workforce and historical data on operations, identifying the impact of capital spending, and establishing measurable performance goals and objectives for managers to evaluate the effectiveness of their organization.

Communication Device – The budget is presented in a format that is easily understood through the use of charts and graphs, icons, statistical information, and narrative descriptions.

The budget is a financial operational plan estimating expenditures for a given period and the proposed means to finance those objectives. The State of Florida requires municipalities to prepare a balanced budget, whereby sufficient resources must be identified to fund programs and services. The fiscal year for all Florida cities begins October 1 and ends September 30.

The sheer volume and complexity of information can make the budget an imposing document. The reader should always keep in mind that this document answers two core questions: "Where is the City of Fort Walton Beach's money coming from?" and "How will that money be used?"

FUND STRUCTURE

An important concept in governmental accounting and budgeting is the division of the budget into categories called funds. Funds are separate fiscal accounting entities. Budgeting and accounting for revenues and expenditures in this manner is called fund accounting. Fund accounting allows a government to budget and account for revenues and expenditures restricted by law or policy. Governments may use any number of individual funds in their financial reporting; however, generally accepted accounting principles (GAAP) require all these individual funds to be aggregated into specified fund types. Any fund constituting 10% or more of the appropriated budget is considered a "major" fund.

The City's Business is *SERVICE*

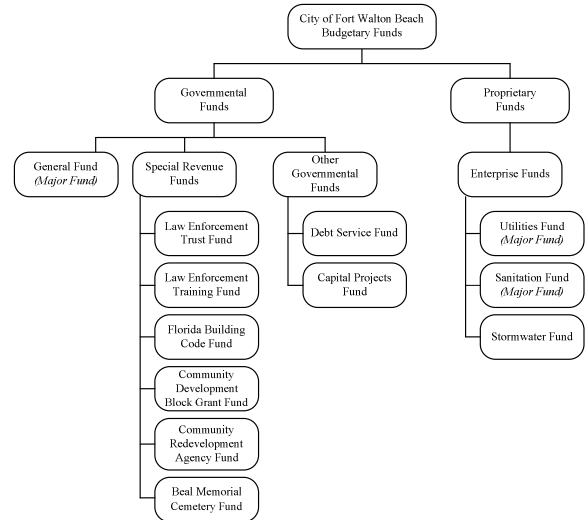
We are committed to providing quality service to our community in ways that are responsive and caring by working together to serve our residents.

We believe that the success of our organization depends upon the teamwork, mutual trust, and honesty achieved through our commitment to the following **Core Values**:

- **Integrity:** we will conduct ourselves in an honest, trustworthy, and ethical manner.
- **Accountability:** we will take full responsibility for our actions, resources, and attitudes.
- **Teamwork:** we will work together to provide quality services.
- **Customer Service:** we will be professional, use all available resources, and strive to meet the needs of our customers.
- **Continual Improvement:** we will promote a culture that seeks to better our organization.

There are basically three groups of funds in governmental accounting:

- **Governmental Funds** – account for activities supported by taxes, grants, and similar resources and include most governmental functions; fund types include general, special revenue, capital projects, debt service, and permanent.
- **Proprietary Funds** – account for activities similar to those often found in the private sector; fund types include enterprise and internal service funds.
- **Fiduciary Funds** – account for assets not available to support the government's programs that are held in a trustee or agent capacity; fund types include private-purpose trust, pension and other employee benefit trust, investment trust, and agency funds.



General Fund – Accounts for all financial resources not accounted for in other funds (e.g. human resources, finance, police, fire, recreation, code enforcement, streets).

Special Revenue Funds – Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Law Enforcement Trust Fund – grants, forfeitures
- Law Enforcement Training Fund – traffic fines
- Florida Building Code Fund – building permit & inspection fees
- Community Development Block Grant – entitlement grant
- Community Redevelopment Agency – tax increment financing (i.e. ad valorem taxes)
- Beal Memorial Cemetery Perpetual Fund – lot, crypt, and niche sales

Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Fund – Accounts for financial resources to be used for the acquisition or construction of major capital facilities, thereby more accurately accounting for a variety of one-time facility improvements and construction projects.

Enterprise Funds – Account for operations that are financed and operated in a manner similar to a private business – where the intent of the governing body is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Utilities Fund – water, sewer
- Sanitation Fund – garbage, recycling, yard waste
- Stormwater – stormwater

A department may have multiple divisions or be financed by multiple funds. The chart below illustrates the relationship between the City's fund financial structure (e.g. accounting) and the City's departments (e.g. operations).

Budget Overview

		Accounting									
		Department/ Division	General	Law Enf. Trust	Law Enf. Train	FBC	CDBG	CRA	Utilities	Sanitation	Stormwater
Operations	General Gov't \$4.5M	City Council	√								
		City Manager	√								
		Information Tech	√								
		Human Resources	√								
		Risk Management	√								
		City Clerk	√								
		Finance	√								
		Purchasing	√								
		Fleet	√								
		Facilities	√								
	Public Safety \$9.3M	Police	√	√	√			√			
		Fire	√								
	Recreation Services \$5.0M	Recreation	√				√				
		Parks	√					√			
		Right-of-Way	√								
		Senior Center	√								
		Golf Club	√								
		Library	√								
		Museum	√								
		Cemetery	√								
	Engineering & Utility Services \$15.9M	Engineering Svcs	√				√	√			
		Planning/Zoning	√								
		Bldg Insp/Permits				√					
		Code Enforcement	√								
		Streets	√								
		Customer Service							√		
		Utility Services							√		
		Water Operations							√		
		Sewer Operations							√		
		Water Distribution							√		
		Sewer Collection							√		
		Sanitation								√	
		Stormwater									√

DEPARTMENT & DIVISION INFORMATION

A Department is a major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g. Police Department, Recreation Department). The smallest organizational unit budgeted is a Division. Each division indicates responsibility for one functional area (e.g. Library Division within Recreation Department). When divisions are combined, a department is formed.

In order to provide City Council and citizens with a well-rounded presentation of each department, the following elements are presented in the annual budget: organizational chart, revenues & expenditures, mission, description, goals & objectives, and accomplishments. The performance metrics reflect an operational plan and demonstrate how dollars and cents are translated into tangible returns for the citizens.

BUDGET BASIS

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds. The City is not legally required to budget for proprietary or fiduciary funds and those budgets are not included in the City's audited financial statements. The basis of accounting used for purposes of financial reporting in accordance with generally accepted accounting principles

(GAAP) is not the same basis used in preparing the budget document. All funds are budgeted on a cash basis. In GAAP financial statements, however, governmental funds use the modified accrual basis of accounting and proprietary funds use the accrual basis of accounting. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

BUDGET PROCESS

This budget continues the City's commitment of using planning processes and citizen input as blueprints for providing services and programs for the betterment of the community.

Planning Processes

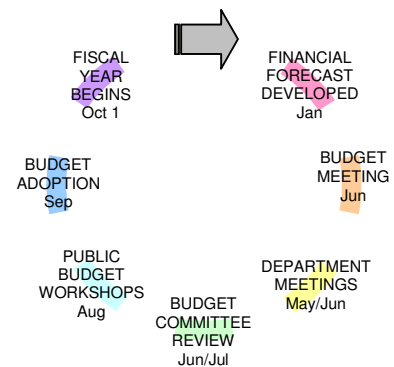
	Frequency	Description	Budget Impact
Comprehensive Plan	Long Range Plan - developed in 1990, updated in 2000 & 2011.	Provides direction to guide and control development and redevelopment, as required per Florida Statute Chapter 163.	Budget expenditures (e.g. Capital Improvements Plan) must be concurrent with the Comprehensive Plan.
Vision Plan	Long Range Plan - developed in 1994, updated in 2004 & 2011.	Defines the broad, idealistic values that citizens cherish and desire for their community and creates shared commitments among citizens, City Council, and staff.	Outlines the general allocation of resources to achieve the desired service levels and quality of life.
Strategic Plan	Mid-to-Short Range Plan – first held in 2004 and updated annually	Translates the Vision Plan into current and future priorities based on importance to City Council and funding availability.	Allows for the reallocation of resources due to changing priorities or economic conditions.
Budget Policy Workshop	Short Range Plan - held annually.	Defines changes to service levels or program objectives based on City Council goals and available fiscal resources.	Provides the framework for developing the current budget.
Capital Improvement Plan	Short-to-Mid Range Plan - updated annually.	Provides estimated dates and costs for the acquisition, construction, replacement, or renovation of facilities and infrastructure.	Provides anticipated 5-year funding level for facilities and infrastructure.

Roles & Responsibilities

The budget process begins in January with the Finance Director and Budget & Grants Manager

developing five-year financial forecasts for the General and Enterprise Funds, including best, likely, and worst-case scenarios. Revenue assumptions are developed using financial forecasting software to analyze historical trends and account for any anticipated major economic or legislative changes. Revenue projections are continually updated until the budget is adopted to ensure the amounts are based on the most current information available. Expenditure assumptions are similarly developed in the forecast model considering relevant benchmark indices such as the municipal cost index, consumer price index, and producer price index. New programs and projects are also included to determine the future impact of current financial decisions.

A Budget Meeting is held with City Council in June to determine Council's priorities and position issues specific to development of the operational and capital budgets for the upcoming fiscal year. City Council's decisions provide the framework under which the budget is prepared to meet City Council's programmatic objectives within available fiscal resources projected in the five-year forecasts. The meeting is open to the public and the public is encouraged to attend and participate.



Department Directors are responsible for identifying their staffing needs, operational funding needs within budget development parameters, five-year capital requests, as well as corresponding revenue sources to fund their needs. In addition, they must conduct a comprehensive review of departmental goals, objectives, and metrics.

The City Charter charges the City Manager with the duty of presenting a balanced budget to City Council. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the year or generated during the year) equals or exceeds the total of all financial requirements. In order to accomplish this goal, a Budget Committee is formed comprised of the City Manager, Finance Director, and Budget & Grants Manager. The Committee conducts comprehensive meetings with Department Directors to review their budget requests and a collaborative effort is undertaken to achieve City Council and department goals within fiscal constraints. The Budget Committee enlists assistance for areas of specialized interests, such as the Information Technology Manager for computer issues and the Human Resources Manager for personnel and risk management issues. Department goals, objectives, and metrics are also evaluated during budget development to determine the effectiveness of program activities and appropriate funding levels.

After the departmental meetings, the Budget Committee finalizes the proposed budget given revenue projections, economic conditions, funding requirements, and City Council program priorities and issues previously identified in the budget process. Once a balanced budget is achieved, it is presented to City Council for consideration.

Community Participation

The City solicits input annually from its residents and businesses to gauge citizen satisfaction and progress toward improving services. A 6.7% response rate (548 responses out of 8180 surveys) was achieved for the third annual City Services Survey. The responses were presented to City Council and have been used to ensure resources are allocated to the most highly valued programs and activities. The City's website and utility bills contain notices regarding the budget process and City Council's budget meetings.

City Council Budget Review

The Mayor and City Council are responsible for reviewing the proposed budget to ensure it meets the goals and objectives of the City, conducting meetings on the budget to enlist public comment, and conducting public hearings prior to the final adoption of the budget.

In August, a budget meeting is held with the City Council to review and discuss the proposed budget. The City Manager reviews major issues and Department Directors are present for the discussions and study of the proposed budget. The meeting is open to the public and the public is encouraged to attend and participate.

BUDGET SCHEDULE

January 2013	Five-Year Financial Forecasts Developed
May 2013	First Department Budget Submission <ul style="list-style-type: none">• Revenues• Personnel• Computers• Capital Improvement Projects• Fee Schedule• Operating Expenses• Equipment/Vehicles
June 2013	Departmental Budget Reviews
June 18, 2013	City Council Budget Meeting <ul style="list-style-type: none">• Discussion Budget Issues• Set Proposed Millage Rate for TRIM Notice
July 2013	Second Department Budget Submission <ul style="list-style-type: none">• Current Year Accomplishments• Budget Year Goals & Objectives• Performance Measures
August 12, 2013	City Council Meeting – Review Budget
September 4, 2013	City Council Meeting – Adopt Tentative Millage Rate and Budget by Resolution
September 18, 2013	City Council Meeting – Adopt Final Millage Rate and Budget by Resolution

During September, two public hearings on the millage (i.e. property tax) rate and budget are held per State Statute before final budget consideration. These meetings are advertised as part of the agenda and Florida Law requires certain newspaper advertisements prior to the second and final budget hearing. At the public hearings, the public may make formal comment either for or against the proposed budget and ask questions of City Council about the budget.

Budget adoption occurs in September after City Council deliberations and two public hearings. City Council may take action to modify the proposed budget at its discretion. Prior to budget adoption, City Council must adopt a millage rate to support budgeted funding levels. An adopted budget is published no later than October 1.

Budget Maintenance

Budget maintenance is a year-round activity of the Department Directors, Finance Director, and Budget & Grants Manager. Spending control mechanisms include Finance Department review of purchase requisitions and departmental review of reports presenting budget versus actual revenues and expenditures. These financial reports are prepared and reviewed by staff monthly and provided to City Council quarterly to identify and communicate any spending variances. Performance measures are prepared and reported to Council quarterly to monitor progress against goals and objectives, citizen satisfaction, and benchmarks.

Annual appropriations lapse at fiscal year end with the exception of encumbrances and appropriations related to multi-year projects and other items identified by City Council to be carried over to the next fiscal year. These carry-overs are included in the ensuing year's adopted budget resolution.

Budget Transfers

Operationally, the City functions at a fund level basis allowing budget transfers within funds for individual line items that exceed the budgeted amount without a formal budget amendment. Budget transfers are used only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. Budget transfers are permitted in accordance with Administrative Policy FIN-13. All budget transfers are performed in the

City's accounting system by the Finance Department.

Budget Amendment

Per Florida Statute 166.241, the adopted budget may be revised with a budget amendment approved by City Council in the same manner in which the budget was adopted. The resolution adopting the annual budget allows the budget to be amended by resolution provided that a corresponding funding source supports any additional expense. Transfers between funds and increases to a fund's total budget are permitted by resolution adopted by City Council. Frequently, the budget is amended to record grants awarded to the City or other mid-year activities approved by City Council. The budget amendment increases or decreases the total amount of the adopted budget of each fund.

FINANCIAL POLICIES

The financial policies presented below set forth the basic framework for the overall financial management of the City, as well as provide guidelines for evaluating current activities and proposals for future programs.

Financial Planning

Long-Range Planning – Update the Vision Plan every ten years and hold a Budget Policy Meeting annually to ensure current and proposed programs and services reflect the values shared by citizens, City Council, and staff and to evaluate the impact on revenues and/or reserves. Prepare five-year General Fund revenue & expenditures projections and five-year Enterprise Fund pro-formas in conjunction with current year budget development to highlight the long-term impact of current decisions. These forecasts are provided in graphical format on page 210.

Asset & Infrastructure Inventory – Evaluate (and reprioritize as necessary) the five-year capital needs of the City annually as part of the budget process. Assets, as defined for purposes of this review, include computers, vehicles, and motorized equipment. Infrastructure improvements (e.g. street resurfacing, water/sewer lines, parks) are evaluated during development of the five-year capital improvements program.

Balanced Budget – Prepare a balanced budget each fiscal year in accordance with Florida statutory requirements for municipalities. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. When anticipated revenues exceed budgeted expenses, a non-operating governmental expenditure line “Fund Balance – Reserved for Future Appropriation” or enterprise expense line “Reserved-Undesignated Net Assets” accounts for the excess. In reverse, when budgeted expenses exceed anticipated revenues, a non-operating governmental revenue line “Appropriation from Unassigned Fund Balance” or enterprise revenue line “Appropriation from Net Assets” funds the overage.

Although the budget adopted by City Council is balanced, the budget may become unbalanced during the year due to a natural disaster, civic emergency, grant award, or other City Council action. When these changes occur, a budget amendment must be adopted by resolution of City Council.

Financial Monitoring – Prepare monthly financial reports for the City Manager and Finance Director detailing revenues and expenditures by fund, department, and division. Identify and explain any significant variances between budget and actual. Report financial information to City Council on a quarterly basis.

Revenues

Taxes – Maintain the millage and other tax rates at levels commensurate with the service levels being provided. Services which have a citywide benefit shall be financed with revenues generated from a broad base, such as property and other taxes. Evaluate annually as part of the budget process.

User Fees – Maintain fees and rates at appropriate levels to fund their corresponding purpose, especially in the Enterprise funds. Services where the customer determines the use shall be financed with user fees, charges, and assessments related to the level of service provided. User fees shall be maximized in lieu of general revenue sources for services that can be individually identified and where costs are directly related to the level of service. The extent to which the total cost of providing the service is recovered depends on the nature of the service. For governmental services provided for the public good (e.g. police and fire protection, street maintenance, and land use regulation), it may be appropriate for a substantial portion of the cost to be borne by the taxpayers. For proprietary services provided for the enjoyment of specific residents (e.g. recreation programs, cemetery operations), total cost recovery may be warranted. Evaluate annually as part of the budget process.

Non-Recurring Revenues – Fund recurring expenditures with recurring revenues. One-time revenues will be reserved for future emergencies or projects identified by City Council to the greatest extent possible.

Unpredictable Revenues – Budget unpredictable revenues at conservative levels (e.g. building permits) to safeguard against a shortfall.

Expenditures

Operating Expenses – Pay all current year operating expenses with current year revenues and/or available fund balance.

Contingencies – Appropriate contingency funds in the General Fund and Enterprise Funds to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies. City practice is to budget 1% of personnel and operating expenses as contingency funds to be used as a last resort. Budget residuals (excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred) will be exhausted before contingency funds are used. The City currently meets this policy for the applicable funds.

Special Project Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. These are projects and/or purchases that are incomplete as of September 30 of any fiscal year that will be continued and made part of the appropriations for the ensuing year. These are budget funds for large items (usually capital purchases, projects, or studies) that were authorized and appropriated by City Council in a prior fiscal year but were not spent due to time constraints.

Encumbrance Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. In general, purchase orders close out at the end of the fiscal year unless they are identified for carryover as part of the budget process of the ensuing year. These encumbrances were authorized, budgeted, and appropriated by City Council in a prior fiscal year but were not fully receipted in due to the ongoing nature of the expense.

Fund Balance (governmental funds)

Fund balance refers to the difference between current financial assets and liabilities reported in a governmental fund. Since all related assets and liabilities are not reported for governmental funds, fund balance is considered more of a liquidity measure than a net worth measure. Credit rating agencies monitor fund balance levels and strongly consider unrestricted fund balance when determining a local government's creditworthiness. Fund balance is also important to guard against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. There are five types of fund balance:

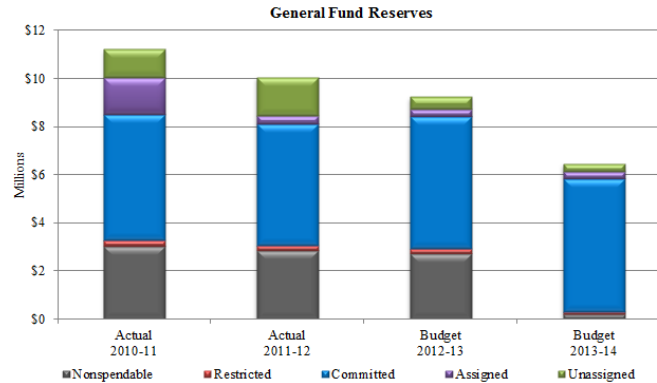
Restricted

1. *Nonspendable (inherently nonspendable)* – resources that cannot be spent because of form (e.g. inventory, long-term loans receivable) or because they must be maintained intact (e.g. endowment principal).
 - Advance to Golf Fund – The \$2.5M balance has been written off since golf club operations are being rolled into the General Fund from a stand-alone enterprise fund.
2. *Restricted (externally enforceable limitations)* – resources with limitations imposed by creditors, grantors, laws, regulations, or enabling legislation.
 - Harvey Trust – There is appropriated \$70,590 from the Harvey Trust in the current year budget for a storage cabinet, shelving unit, and a/c replacement.

Unrestricted

3. *Committed (self-imposed limitations)* – resources whose use is constrained by limitations that the governing body has imposed and remains binding until removed in the same manner.
 - Disaster/Emergency Reserve – City Council established a committed fund balance of 30% of annual budgeted expenditures per Resolution 2011-13 adopted August 16, 2011. This equates to \$5.5M in the current year budget.
4. *Assigned (limitation resulting from intended use)* – resources whose use is constrained by a body or official designated by the governing body.
 - Subsequent Year's Budget – City Council authorizes City management to set forth in the annual budget (and any amendments thereto) fund balance for specific purposes per Resolution 2011-13 adopted August 16, 2011. There is appropriated \$173,082 in the current year budget for 4th of July fireworks, network firewall, laserfiche upgrade, four police vehicles, and additional lighting in fleet bays.
5. *Unassigned (residual net assets not otherwise classified)* – total fund balance in excess of the nonspendable, restricted, committed, and assigned fund balances (e.g. surplus). There is currently \$342K.

Budget Overview



Changes in Fund Balance

For reasons previously stated (advance to golf fund write-off, 4th of July fireworks, network firewall, laserfiche upgrade, four police vehicles, and additional lighting in fleet bays), General Fund reserves are anticipated to decrease \$2.8M or 30%. The Law Enforcement Training Fund is budgeted to decline \$1,490 or 15% due to accreditation expenses, which are incurred every three years.

	Actual	Budget		Variance FY12 to FY13	
	FY 2012	FY 2013	FY 2014	\$	%
General Fund	\$10,058,860	\$9,230,123	\$6,455,559	-\$2,774,564	-30.1%
Law Enf. Trust Fund	\$252,779	\$238,079	\$225,294	-\$12,785	-5.4%
Law Enf. Training Fund	\$9,869	\$9,869	\$8,379	-\$1,490	-15.1%
FBC Fund	n/a	\$0	\$8,042	\$8,042	0.0%
CDBG Fund	-\$302	\$0	\$0	\$0	0.0%
CRA Fund	\$3,736,100	\$3,601,732	\$3,601,732	\$0	0.0%
Debt Service Fund	\$113,507	\$113,507	\$113,507	\$0	0.0%
Beal Memorial Fund	\$1,959,836	\$1,994,436	\$2,053,436	\$59,000	3.0%

Working Capital (proprietary funds)

Working capital refers to the difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity. Credit rating agencies consider the availability of working capital in their evaluations of a local government's creditworthiness. Working capital is also important in mitigating unanticipated events and ensuring stable services and fees.

The City's target level of working capital is 90 days of annual operating expenses, and currently exceeds this level for all funds. It is not feasible to project this measure into the future.

	Actual		
	FY 2010	FY 2011	FY 2012
Utilities Fund	220	163	297
Sanitation Fund	259	228	226
Stormwater Fund	344	425	353

Net Assets (proprietary funds)

Net assets refers to the difference between assets and liabilities reported in a proprietary fund, and may be considered a measure of net worth. There are two types of net assets:

Budget Overview

1. *Restricted* – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period (e.g. debt service, impact fees).
 2. *Unrestricted* – funds not required to be on hand and have not been identified for a particular purpose; available for capital projects or to balance the budget; the measure of financial health for an enterprise fund.
- City Council established that unrestricted net assets will be maintained at 33% of operating, debt service, and transfers out per Resolution 2011-13 adopted August 16, 2011. The City currently meets this policy for all funds.

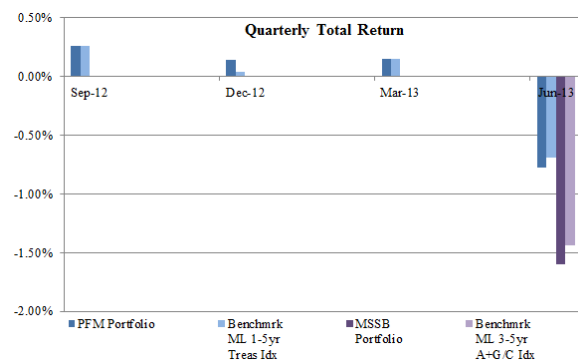
	Actual			Estimate	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Utilities Fund	56.9%	43.2%	74.4%	74.7%	81.1%
Sanitation Fund	60.3%	61.1%	59.3%	63.3%	66.6%
Stormwater Fund	91.3%	113.7%	94.3%	76.8%	96.6%

Investments

Investment Philosophy – Funds shall be invested in a manner that will ensure the safety of principal while meeting daily cash flow needs. Optimization of investment income shall be secondary to the requirements of safety and liquidity.

Investment Policy – Ordinance 1875, adopted by City Council in January 2013, governs the investment of funds in excess of those required to meet current expenses, with the exception of pension funds, funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds, and Beal Memorial Cemetery Perpetual Care funds. In a nutshell:

- The primary investment objectives, in order of importance, are: safety of principal, liquidity, and investment income.
- Cash balances from all funds are consolidated to maximize investment earnings. Investment income is allocated to each fund based on the fund's respective participation and in accordance with generally accepted accounting principles.
- The investment portfolio shall be structured, to the extent possible, to match investment maturities with known cash needs and anticipated cash flow requirements.
- Investments will be diversified, to the extent practicable, to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or institution.
- Each portfolio's performance will be reviewed on a quarterly basis, with emphasis placed on results achieved over a rolling time period of three to five years for long-term portfolios. Objectives will be reviewed annually and adjusted as necessary after consultation with the Finance Director, Investment Advisor(s), and Portfolio Manager(s).



Over the past year, the City transitioned from a short-term internally-managed portfolio of certificates of deposit, money market funds, and bank accounts to two externally-managed

portfolios: short-to-medium term (PFM Asset Management) and medium-to-long term (Morgan Stanley Smith Barney). Staff will continue to monitor investments to evaluate whether the enhanced diversification and third-party management is resulting in additional value to the City.

Debt Issuance

Debt Limit – The State of Florida does not place a legal limit of debt on municipalities. However, general obligation debts greater than one year require voter referendum approval. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum. Any new debt will be carefully evaluated as to its impact on operations.

Debt Philosophy – The use of debt financing for long-term capital improvement programs is based upon two types of debt financing: 1) “pay-as-you-go” and 2) “pay-as-you-use”. In practice, the City uses a mix of these two basic methods to finance its Capital Improvements Program, with pay-as-you-go financing used for recurrent capital expenditures and with pay-as-you-use financing used for long-term, non-recurrent capital expenditures.

- Pay-As-You-Go – A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements. Example: annual street paving.
- Pay-As-You-Use – A type of financing whereby long term debt is used to pay for capital improvements. Example: debt financing for a new municipal facility.

Debt Policy Statement – The following policy statements govern the City’s use of debt to finance long-term, non-recurring capital improvements:

- Recurrent capital expenditures for replacement, expansion and/or acquisition of plant, equipment, and/or motor vehicles will be financed on a pay-as-you-go basis from funds available and appropriated in the City’s annual operating budget.
- Only long-term, non-recurrent capital expenditures for public improvements having a relatively greater cost and longer useful life, and which require additional funding over and beyond the fiscal capacity of the City’s annual operating budget, will be financed through the issuance or creation of long-term debt. These expenditures will not be debt-financed for periods exceeding the projected useful life of the improvement.
- All capital improvements financed through the use of long-term debt will be consistent with the adopted Capital Improvements Program and the current fiscal year’s adopted Budget.
- Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- The City’s total general obligation debt will not exceed 10% of its assessed valuation. The City does not currently have any general obligation debt.
- The City will use special assessment revenue bonds or other self-supporting bonds where possible and appropriate to finance long-term, non-recurrent capital improvements, rather than general obligation bonds.
- The City will establish and maintain effective communications with bond rating agencies to keep them informed of its financial condition.

Budget Overview

Debt Capacity – The debt capacity of both the General Fund and Utilities Fund is contingent upon available resources and existing debt. The current outstanding debt requires a coverage ratio of 1.25 time earnings. The General Fund is at 12.09 and the Utilities Fund is at 2.99. The Sanitation and Stormwater funds are debt-free.

Debt Ratio – Indicates the percentage of assets financed via debt, and therefore the financial flexibility of the fund.

	Actual			Budget	
	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
General Fund	12.9%	14.0%	13.7%	14.1%	33.1%
Utilities Fund	32.6%	33.0%	33.0%	33.2%	29.0%
Golf Fund	81.4%	87.3%	97.9%	124.4%	n/a
Stormwater Fund	1.4%	0.0%	0.0%	0.0%	10.3%

Debt Rating – The City maintains a AA rating with both Standard and Poors and Fitch.

Debt Principal and Interest Payments by Fund

Fiscal Yr	General Fund		Utilities Fund		Stormwater Fund		Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013-14	663,650.53	398,682.83	527,615.00	789,180.76	25,276.00	7,624.00	1,216,541.53	1,195,487.59
2014-15	701,824.91	363,533.38	537,615.00	778,668.26	25,276.00	7,624.00	1,264,715.91	1,149,825.64
2015-16	713,627.13	344,849.62	547,615.00	767,418.26	25,276.00	7,624.00	1,286,518.13	1,119,891.88
2016-17	720,926.86	325,776.18	557,615.00	755,793.26	25,276.00	7,624.00	1,303,817.86	1,089,193.44
2017-18	726,853.33	306,353.71	572,615.00	742,993.26	25,276.00	7,624.00	1,324,744.33	1,056,970.97
2018-19	745,592.76	286,461.08	587,615.00	729,593.26	25,276.00	7,624.00	1,358,483.76	1,023,678.34
2019-20	741,929.55	267,599.56	602,615.00	715,593.26	25,276.00	7,624.00	1,369,820.55	990,816.82
2020-21	738,566.15	249,762.21	617,615.00	700,537.00			1,356,181.15	950,299.21
2021-22	691,497.00	232,826.72	632,615.00	684,862.00			1,324,112.00	917,688.72
2022-23	711,782.00	216,291.62	647,615.00	668,272.00			1,359,397.00	884,563.62
2023-24	685,298.00	179,864.34	662,615.00	650,847.00			1,347,913.00	830,711.34
2024-25	700,232.00	162,430.20	682,615.00	632,784.50			1,382,847.00	795,214.70
2025-26	720,054.00	144,607.58	702,615.00	613,872.00			1,422,669.00	758,479.58
2026-27	739,629.00	126,282.86	722,615.00	592,857.00			1,462,244.00	719,139.86
2027-28	3,282,127.00	107,460.50	742,615.00	570,937.00			4,024,742.00	678,397.50
2028-29	288,365.00	20,271.58	767,615.00	548,112.00			1,055,980.00	568,383.58
2029-30	293,998.00	13,639.18	792,615.00	524,157.00			1,086,613.00	537,796.18
2030-31	299,010.00	6,877.24	817,615.00	499,072.00			1,116,625.00	505,949.24
2031-32			842,615.00	472,972.00			842,615.00	472,972.00
2032-33			872,615.00	445,747.00			872,615.00	445,747.00
2033-34			660,000.00	60,750.00			660,000.00	60,750.00
2034-35			690,000.00	31,050.00			690,000.00	31,050.00
	14,164,963.22	3,753,570.39	14,787,300.00	12,976,068.82	176,932.00	53,368.00	29,129,195.22	16,783,007.21

	Principal	Interest	Total
Existing Debt	\$890,954	\$377,531	\$1,268,485
New Debt anticipated in FY 2013-14	\$325,588	\$817,957	\$1,143,545
FY 2013-14 Budget Debt Impact:	\$1,216,542	\$1,195,488	\$2,412,030

DEBT SCHEDULES**Facility & Infrastructure Debt Service by Fiscal Year**

<u>Fiscal Year</u>	<u>2013 Revenue Note Municipal Facilities</u>	<u>2013A Revenue Note Recreation Complex & Equipment</u>	<u>2005 Bond Utility System Improvements</u>	<u>2013 SRF Loan Force Main & Pump Station</u>	<u>Grand Total</u>
2013-14	\$306,192.26	\$557,524.42	\$722,758.76	\$594,037.00	\$2,180,512.44
2014-15	\$309,216.88	\$557,524.54	\$722,246.26	\$594,037.00	\$2,183,024.68
2015-16	\$306,627.56	\$557,525.20	\$720,996.26	\$594,037.00	\$2,179,186.02
2016-17	\$308,637.34	\$557,524.52	\$719,371.26	\$594,037.00	\$2,179,570.12
2017-18	\$305,087.24	\$557,524.96	\$721,571.26	\$594,037.00	\$2,178,220.46
2018-19	\$306,022.48	\$557,524.68	\$723,171.26	\$594,037.00	\$2,180,755.42
2019-20	\$306,467.10	\$557,524.86	\$724,171.26	\$594,037.00	\$2,182,200.22
2020-21	\$306,422.20	\$557,525.30	\$724,115.00	\$594,037.00	\$2,182,099.50
2021-22	\$305,887.02	\$557,524.70	\$723,440.00	\$594,037.00	\$2,180,888.72
2022-23	\$309,637.04	\$557,524.58	\$721,850.00	\$594,037.00	\$2,183,048.62
2023-24	\$307,637.08	\$557,525.26	\$719,425.00	\$594,037.00	\$2,178,624.34
2024-25	\$305,137.44	\$557,524.76	\$721,362.50	\$594,037.00	\$2,178,061.70
2025-26	\$307,136.60	\$557,524.98	\$722,450.00	\$594,037.00	\$2,181,148.58
2026-27	\$308,387.28	\$557,524.58	\$721,435.00	\$594,037.00	\$2,181,383.86
2027-28	\$308,887.50	\$3,080,700.00	\$719,515.00	\$594,037.00	\$4,703,139.50
2028-29	\$308,636.58		\$721,690.00	\$594,037.00	\$1,624,363.58
2029-30	\$307,637.18		\$722,735.00	\$594,037.00	\$1,624,409.18
2030-31	\$305,887.24		\$722,650.00	\$594,037.00	\$1,622,574.24
2031-32			\$721,550.00	\$594,037.00	\$1,315,587.00
2032-33			\$724,325.00	\$594,037.00	\$1,318,362.00
2033-34			\$720,750.00		\$720,750.00
2034-35			<u>\$721,050.00</u>		<u>\$721,050.00</u>
	<u>\$5,529,544.02</u>	<u>\$10,886,047.34</u>	<u>\$15,882,628.82</u>	<u>\$11,880,740.00</u>	<u>\$44,178,960.18</u>

2013 Revenue Note – refinance 2001 bond for library, police station (new) and fire station, city hall complex (renovate)

2013A Revenue Note – recreation complex (new) and fairway sweeper/vacuum, bucket truck (replace)

2005 Bond – new water transmission lines and storage tanks; replace/rehab existing water and sewer lines

2013 SRF Loan – new force main and pump station (*annual debt payment estimated; final amount won't be known until project completion in December 2013*)

Equipment Debt Service by Fiscal Year

<u>Fiscal Year</u>	<u>Phone System</u>	<u>Fire Ladder</u>	<u>Fire Pumper</u>	<u>Golf Mowers</u>	<u>Golf Mowers</u>	<u>Street Sweeper</u>	<u>Grand Total</u>
2013-14	\$25,057.68	\$84,625.14	\$60,912.00	\$17,170.74	\$10,851.12	\$32,900.00	\$231,516.68
2014-15	\$25,057.68	\$84,625.34	\$60,912.00	\$17,170.73	\$10,851.12	\$32,900.00	\$231,516.87
2015-16	\$25,057.68	\$84,625.15	\$60,912.00	\$12,878.04	\$10,851.12	\$32,900.00	\$227,223.99
2016-17	\$25,057.68	\$84,625.14	\$60,912.00		\$9,946.86	\$32,900.00	\$213,441.68
2017-18	\$25,057.68	\$84,625.16	\$60,912.00			\$32,900.00	\$203,494.84
2018-19	\$22,969.54	\$84,625.14	\$60,912.00			\$32,900.00	\$201,406.68
2019-20		\$84,625.15	\$60,912.00			\$32,900.00	\$178,437.15
2020-21		\$63,468.86	\$60,912.00				\$124,380.86
2021-22			\$60,912.00				\$60,912.00
2022-23			<u>\$60,912.00</u>				<u>\$60,912.00</u>
	<u>\$148,257.94</u>	<u>\$655,845.08</u>	<u>\$609,120.00</u>	<u>\$47,219.51</u>	<u>\$42,500.22</u>	<u>\$230,300.00</u>	<u>\$1,733,242.75</u>

Annual amounts estimated for fire pumper and street sweeper; final amounts won't be known until purchased

CITY OF FORT WALTON BEACH, FL

Summary of Estimated Financial Sources & Uses - All Funds

	Major Funds ¹								
	GENERAL FUND			UTILITIES FUND			SANITATION FUND		
	2011-12	2012-13	2013-14	2011-12	2012-13	2013-14	2011-12	2012-13	2013-14
	Actual	Budget	Budget	Actual	Budget	Budget	Actual	Budget	Budget
Financial Sources									
Ad Valorem Taxes	4,240,342	4,043,901	5,227,981	-	-	-	-	-	-
Other Taxes	5,021,823	4,863,020	4,840,676	-	-	-	-	-	-
Licenses and Permits	2,142,995	2,077,249	1,792,424	30,290	-	-	4,889	4,500	4,500
Intergovernmental Revenue	2,519,868	2,471,016	2,450,861	304,107	-	-	-	-	-
Charges for Services	969,560	915,081	2,611,329	7,928,409	8,236,400	8,416,883	3,308,670	3,301,100	3,584,700
Fines and Forfeitures	104,199	103,700	118,700	-	-	-	-	-	-
Interest & Other Revenues	488,939	376,472	431,768	100,104	40,380	82,821	61,203	10,000	34,435
Other Financing Sources	-	-	-	-	-	-	-	-	-
	15,487,726	14,850,439	17,473,739	8,362,910	8,276,780	8,499,704	3,374,762	3,315,600	3,623,635
Appropriation from Reserves	-	64,648	243,672	-	165,778	503,819	-	-	-
	\$ 15,487,726	\$ 14,915,087	\$ 17,717,411	\$ 8,362,910	\$ 8,442,558	\$ 9,003,523	\$ 3,374,762	\$ 3,315,600	\$ 3,623,635
Interfund Transfers In	1,791,265	451,536	620,433	37,363	-	-	-	-	-
Total Financial Sources	\$ 17,278,991	\$ 15,366,623	\$ 18,337,844	\$ 8,400,273	\$ 8,442,558	\$ 9,003,523	\$ 3,374,762	\$ 3,315,600	\$ 3,623,635
Financial Uses									
General Government	3,899,740	2,556,561	2,784,290	-	-	-	-	-	-
Public Safety	8,735,118	8,032,872	8,274,953	-	-	-	-	-	-
Physical Environment	295,220	287,085	296,726	6,736,570	6,166,674	6,177,205	2,744,416	2,863,962	3,037,537
Transportation	951,011	1,139,634	1,037,256	-	-	-	-	-	-
Economic Environment	-	-	-	-	-	-	-	-	-
Culture & Recreation	2,365,851	2,388,130	3,846,982	-	-	-	-	-	-
Capital Outlay/Improvements	1,675,465	294,302	842,865	2,338,055	283,707	806,879	497,149	286,618	286,618
Debt Service	-	-	-	462,840	722,559	1,316,796	-	-	-
Reclass of Capital for Depreciation	-	-	-	(1,931,653)	-	-	(500,298)	-	-
	17,922,405	14,698,584	17,083,072	7,605,812	7,172,940	8,300,880	2,741,267	3,150,580	3,324,155
Contingencies	-	157,810	161,536	-	53,110	53,260	-	24,580	27,030
Reserves	-	-	-	-	895,972	158,950	-	85,847	142,450
	\$ 17,922,405	\$ 14,856,394	\$ 17,244,608	\$ 7,605,812	\$ 8,122,022	\$ 8,513,090	\$ 2,741,267	\$ 3,261,007	\$ 3,493,635
Interfund Transfers Out	512,060	510,229	1,093,236	1,177,785	320,536	490,433	463,941	130,000	130,000
Total Financial Uses	\$ 18,434,465	\$ 15,366,623	\$ 18,337,844	\$ 8,783,597	\$ 8,442,558	\$ 9,003,523	\$ 3,205,208	\$ 3,391,007	\$ 3,623,635
Net Increase/(Decrease) in Fund Balance / Net Assets ⁴	(1,155,474)	(64,648)	(243,672)	(383,324)	730,194	(344,869)	169,554	85,847	142,450
Fund Bal / Net Assets ⁴ - Oct 1	8,162,178	7,006,704	6,942,056	6,671,062	6,287,738	7,017,932	1,732,712	1,902,266	1,988,113
Fund Bal / Net Assets⁴ - Sep 30	\$ 7,006,704	\$ 6,942,056	\$ 6,698,384	\$ 6,287,738	\$ 7,017,932	\$ 6,673,063	\$ 1,902,266	\$ 1,988,113	\$ 2,130,563

Notes

¹ Major funds each comprise at least 10% of the total appropriated budget

² Other Governmental Funds - Law Enforcement Trust, Law Enforcement Training, CRA, CDBG, Debt Service, Beal Memorial

³ Other Enterprise Funds - Stormwater FY12,FY13,FY14; Golf FY12,FY13

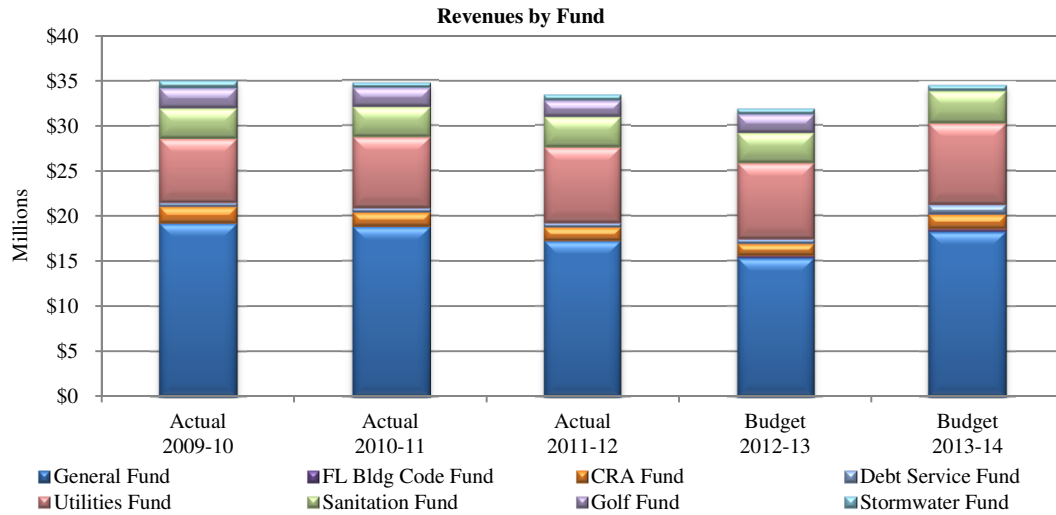
⁴ Fund Balance / Net Assets amounts used are unrestricted, except CRA Fund which is committed to capital projects

Non-Major Funds

OTHER GOVERNMENTAL ²			OTHER ENTERPRISE ³			Total All Funds			% of Budget
2011-12 Actual	2012-13 Budget	2013-14 Budget	2011-12 Actual	2012-13 Budget	2013-14 Budget	2011-12 Actual	2012-13 Budget	2013-14 Budget	
803,818	760,094	959,428	-	-	-	5,044,160	4,803,995	6,187,409	17.8%
-	-	-	-	-	-	5,021,823	4,863,020	4,840,676	13.9%
-	254,740	287,050	-	-	-	2,178,174	2,336,489	2,083,974	6.0%
771,826	675,548	688,137	-	-	-	3,595,801	3,146,564	3,138,998	9.0%
-	-	-	2,259,740	2,542,497	591,000	14,466,379	14,995,078	15,203,912	43.8%
38,737	7,000	7,000	-	-	-	142,936	110,700	125,700	0.4%
49,035	22,800	99,665	102,488	98,830	6,290	801,769	548,482	654,979	1.9%
-	-	-	27,502	-	-	27,502	-	-	0.0%
1,663,416	1,720,182	2,041,280	2,389,730	2,641,327	597,290	31,278,544	30,804,328	32,235,648	
-	14,700	14,275	-	-	-	-	245,126	761,766	2.2%
\$ 1,663,416	\$ 1,734,882	\$ 2,055,555	\$ 2,389,730	\$ 2,641,327	\$ 597,290	\$ 31,278,544	\$ 31,049,454	\$ 32,997,414	
493,151	514,581	1,098,336	18,909	-	-	2,340,688	966,117	1,718,769	5.0%
\$ 2,156,567	\$ 2,249,463	\$ 3,153,891	\$ 2,408,639	\$ 2,641,327	\$ 597,290	\$ 33,619,231	\$ 32,015,571	\$ 34,716,183	
-	-	-	-	-	-	3,899,740	2,556,561	2,784,290	8.0%
454,773	747,308	792,311	-	-	-	9,189,891	8,780,180	9,067,264	26.1%
239	1,000	8,000	497,013	410,227	472,830	10,273,458	9,728,948	9,992,298	28.8%
-	-	-	-	-	-	951,011	1,139,634	1,037,256	3.0%
471,948	886,468	1,143,523	-	-	-	471,948	886,468	1,143,523	3.3%
-	-	-	1,973,159	1,808,760	-	4,339,010	4,196,890	3,846,982	11.1%
1,110,414	103,810	68,257	113,233	55,650	45,600	5,734,316	1,024,087	2,050,219	5.9%
455,642	476,277	1,062,336	45,304	205,467	32,900	963,786	1,404,303	2,412,032	6.9%
-	-	-	(119,335)	-	-	(2,551,286)	-	-	0.0%
2,493,016	2,214,863	3,074,427	2,509,374	2,480,104	551,330	33,271,874	29,717,071	32,333,864	
-	-	2,525	-	21,590	3,905	-	257,090	248,256	0.7%
-	34,600	76,939	-	64,226	42,055	-	1,080,645	420,394	1.2%
\$ 2,493,016	\$ 2,249,463	\$ 3,153,891	\$ 2,509,374	\$ 2,565,920	\$ 597,290	\$ 33,271,874	\$ 31,054,806	\$ 33,002,514	
116,324	-	-	70,579	-	-	2,340,689	960,765	1,713,669	4.9%
\$ 2,609,340	\$ 2,249,463	\$ 3,153,891	\$ 2,579,953	\$ 2,565,920	\$ 597,290	\$ 35,612,563	\$ 32,015,571	\$ 34,716,183	
(452,773)	19,900	62,664	(171,314)	64,226	42,055	653,448 (1,993,332)	835,519	(341,372)	
2,412,307	1,959,534	1,979,434	533,479	362,165	426,391	17,779,026	15,616,141	16,365,813	
\$ 1,959,534	\$ 1,979,434	\$ 2,042,098	\$ 362,165	\$ 426,391	\$ 468,446	\$ 15,785,694	\$ 16,451,660	\$ 16,024,441	

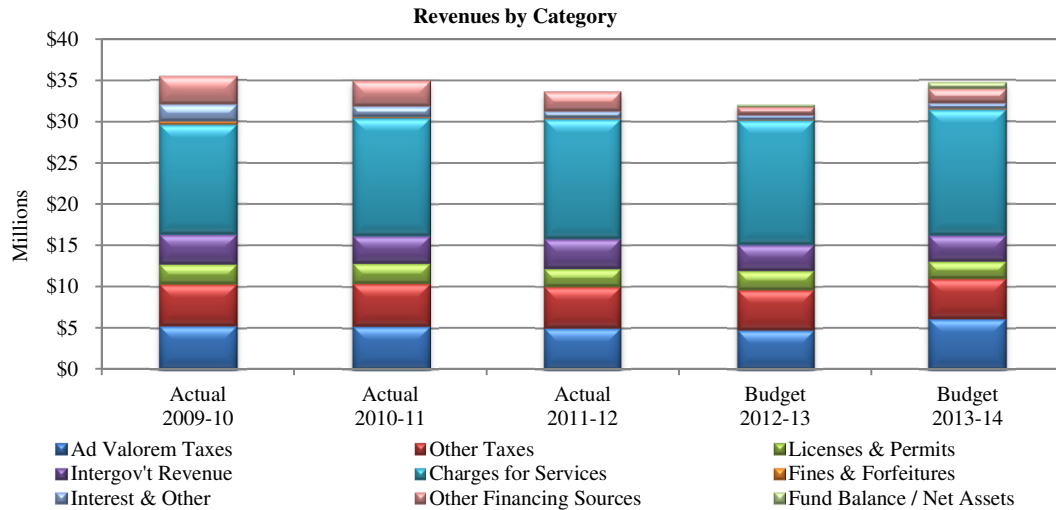
CITY OF FORT WALTON BEACH, FL

Revenue Trends - All Funds



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14	\$ Variance	% Variance
General Fund	19,252,950	18,859,165	17,278,991	15,366,623	18,337,844	2,971,221	19.34%
Law Enf. Trust Fund*	262,970	50,644	53,857	16,500	16,500	-	0.00%
Law Enf. Training Fund*	10,433	7,945	7,332	7,000	8,625	1,625	23.21%
FL Bldg Code Fund	-	-	-	263,444	289,245	25,801	100.00%
CDBG Fund*	161,274	153,012	111,614	124,541	117,639	(6,902)	-5.54%
CRA Fund	1,846,458	1,572,638	1,476,317	1,326,101	1,592,546	266,445	20.09%
Debt Service Fund	416,889	455,903	455,333	476,277	1,062,336	586,059	123.05%
Utilities Fund	7,127,094	7,878,446	8,400,273	8,442,558	9,003,523	560,965	6.64%
Sanitation Fund	3,371,021	3,346,651	3,374,761	3,315,600	3,623,635	308,035	9.29%
Golf Fund	2,229,232	2,123,080	1,800,935	2,065,927	-	(2,065,927)	-100.00%
Stormwater Fund	769,021	499,530	607,704	575,400	597,290	21,890	3.80%
Beal Memorial Fund*	44,442	44,152	52,113	35,600	67,000	31,400	88.20%
Revenues	35,491,784	34,991,166	33,619,231	32,015,571	34,716,183	2,700,612	8.44%

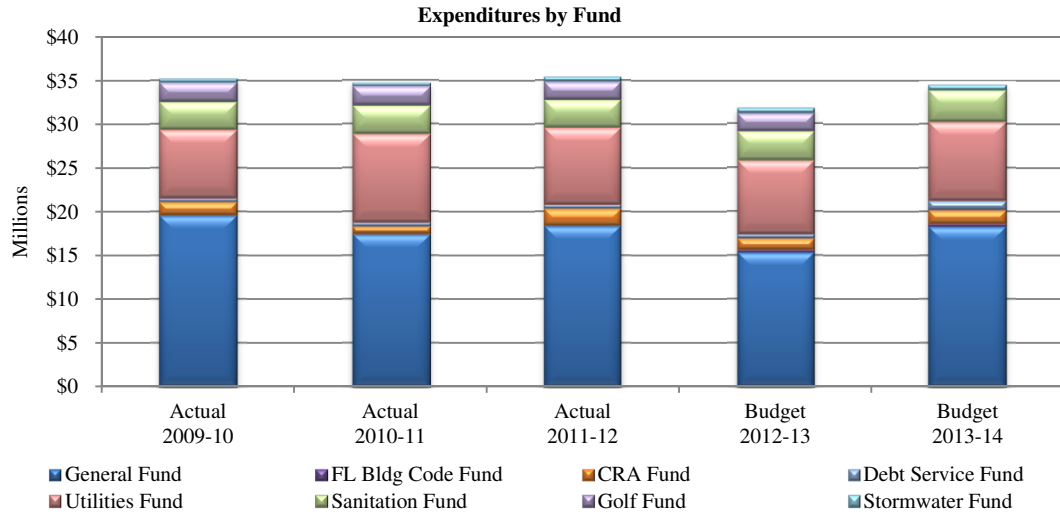
* not included on chart



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14	\$ Variance	% Variance
Ad Valorem Taxes	5,332,480	5,289,036	5,044,160	4,803,995	6,187,409	1,383,414	28.80%
Other Taxes	5,034,292	5,149,445	5,021,823	4,863,020	4,840,676	(22,344)	-0.46%
Licenses & Permits	2,413,145	2,432,372	2,178,174	2,336,489	2,083,974	(252,515)	-10.81%
Intergov't Revenue	3,596,353	3,358,615	3,595,801	3,146,564	3,138,998	(7,566)	-0.24%
Charges for Services	13,281,128	14,248,474	14,466,379	14,995,078	15,203,912	208,834	1.39%
Fines & Forfeitures	389,578	151,616	142,936	110,700	125,700	15,000	13.55%
Interest & Other	2,064,440	1,288,617	801,769	548,482	654,979	106,497	19.42%
Other Financing Sources	3,380,369	3,072,991	2,368,190	966,117	1,718,769	752,652	77.90%
Fund Balance / Net Assets	-	-	-	245,126	761,766	516,640	210.77%
Revenues	35,491,784	34,991,166	33,619,231	32,015,571	34,716,183	2,700,612	8.44%

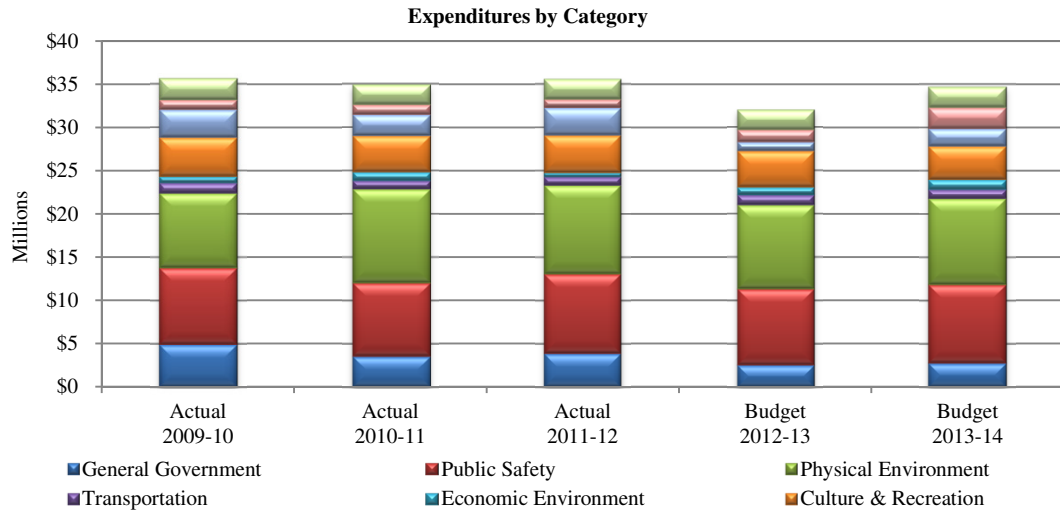
CITY OF FORT WALTON BEACH, FL

Expenditure Trends - All Funds



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14	\$ Variance	% Variance
General Fund	19,630,808	17,457,956	18,434,465	15,366,623	18,337,844	2,971,221	19.34%
Law Enf. Trust Fund*	233,922	52,289	62,294	16,500	16,500	-	0.00%
Law Enf. Training Fund*	24,289	7,282	4,867	7,000	8,625	1,625	23.21%
FL Bldg Code Fund	-	-	-	263,444	289,245	25,801	100.00%
CDBG Fund*	166,408	156,935	111,610	124,541	117,639	(6,902)	-5.54%
CRA Fund	1,522,533	890,665	1,953,202	1,326,101	1,592,546	266,445	20.09%
Debt Service Fund	415,723	434,967	455,642	476,277	1,062,336	586,059	123.05%
Utilities Fund	7,823,386	10,122,481	8,783,597	8,442,558	9,003,523	560,965	6.64%
Sanitation Fund	3,214,884	3,269,274	3,205,208	3,315,600	3,623,635	308,035	9.29%
Golf Fund	2,228,934	2,199,552	2,065,597	2,065,927	-	(2,065,927)	-100.00%
Stormwater Fund	389,951	354,565	514,358	575,400	597,290	21,890	3.80%
Beal Memorial Fund*	15,555	13,149	21,724	35,600	67,000	31,400	88.20%
Expenditures	35,666,392	34,959,115	35,612,563	32,015,571	34,716,183	2,700,612	8.44%

* not included on chart

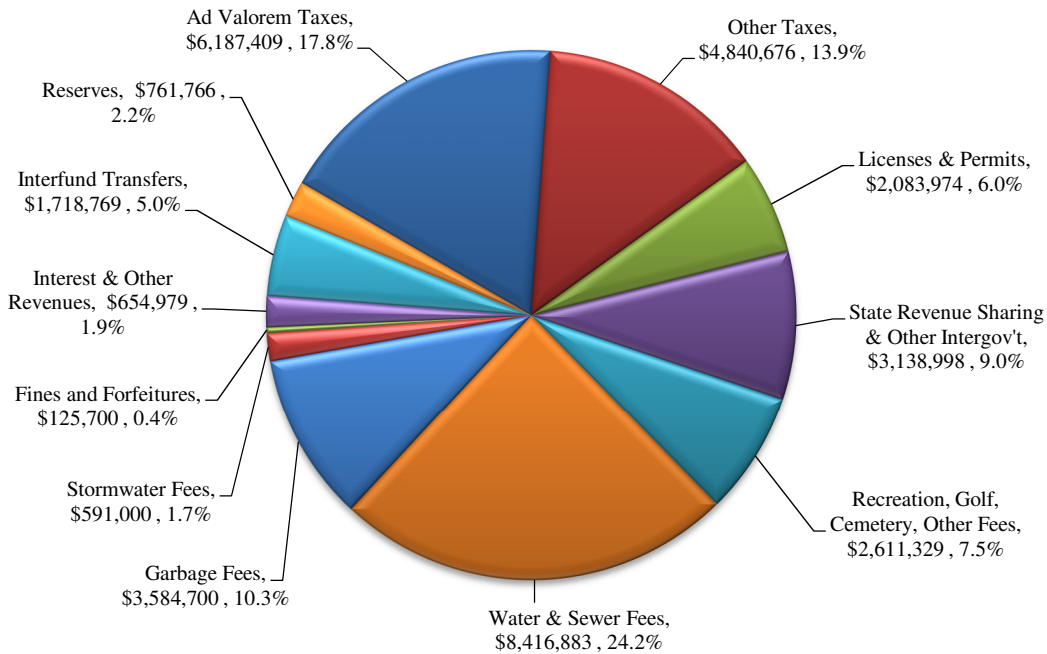


	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14	\$ Variance	% Variance
General Government	4,941,386	3,562,666	3,899,740	2,556,561	2,784,290	227,729	8.91%
Public Safety	8,855,390	8,492,542	9,189,891	8,780,180	9,067,264	287,084	3.27%
Physical Environment	8,621,917	10,847,400	10,273,458	9,728,948	9,992,298	263,350	2.71%
Transportation	1,206,208	977,544	951,011	1,139,634	1,037,256	(102,378)	-8.98%
Economic Environment	706,343	981,441	471,948	886,468	1,143,523	257,055	29.00%
Culture & Recreation	4,533,073	4,196,230	4,339,010	4,196,890	3,846,982	(349,908)	-8.34%
Capital (net of Reclass)	3,219,408	2,440,959	3,183,030	1,024,087	2,050,219	1,026,132	100.20%
Debt Service	1,127,951	1,140,296	963,786	1,404,303	2,412,032	1,007,729	71.76%
Other Financing Uses	2,454,715	2,320,038	2,340,689	2,298,500	2,382,319	83,819	3.65%
Expenditures	35,666,392	34,959,115	35,612,563	32,015,571	34,716,183	2,700,612	8.44%

Revenues

FY 2013-14 Budgeted Revenues

\$34,716,183

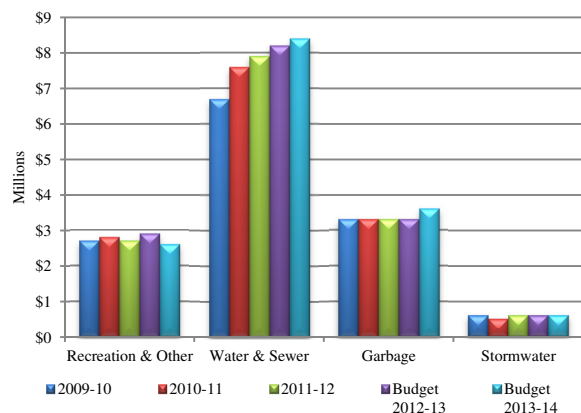


Charges for Services (User Fees) – The City levies user fees to fund the cost of regulating an activity or providing a service or facility. Charges for services are anticipated to generate approximately \$15.2 million and are the largest source of revenue for the City at 43.8%. Unlike taxes, these service charges are directly related to the service received. User fees include leisure services such as recreation programs, senior center, library, museum, and golf; water and sewer service; garbage collection; and stormwater management. Fees are set by City Council based on the cost of providing these services, reviewed and adjusted annually as part of the budget process, and published in the Comprehensive Fee Schedule. Revenues are budgeted based on historical usage and/or number of customers adjusted for current rates. This revenue source averages a 3.4% annual increase.

Water and sewer rates, which generate \$8.4M, are assumed to increase 5% on October 1, 2013 for budget purposes. A new five-year rate study is underway to determine the required rate increase to generate enough revenue to sustain a renewal and replacement reserve and account for the debt service associated with the new force main and pump station.

Garbage fees account for \$3.6M in revenues. Although tipping fees increased 18% in January 2013 as a result of a 10-year contract renewal with Allied Waste, the fee is fixed for the first five years followed by biennial increases for the last five years. The tipping fee represents the City's cost of disposing of garbage at the transfer station for further transport to a landfill.

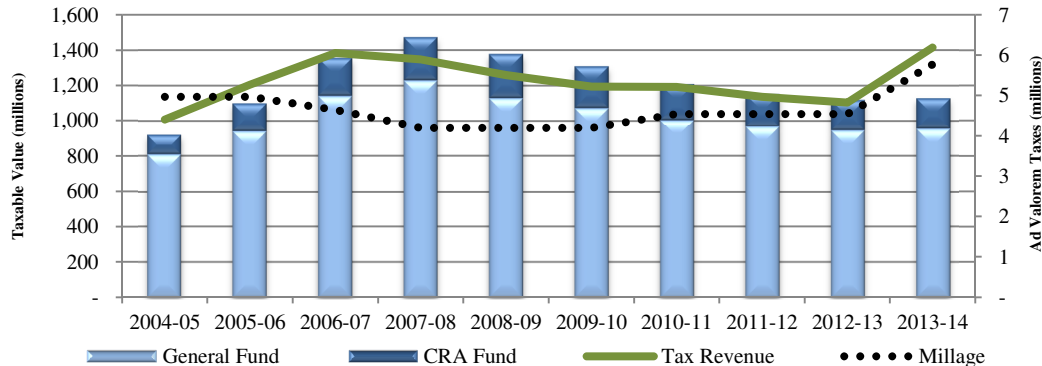
Recreation and other fees – recreation programs, park rentals, senior center, library, museum,



golf, cemetery sales – generate \$2.6M in revenues.

Stormwater fees comprise \$591K in revenues at a residential-equivalent unit of \$3 per month. The stormwater master plan will be completed by the end of this summer and the list of priority projects generated will determine the appropriate rate structure needed to fund required improvements.

Ad Valorem (Property) Taxes – The City’s 2013 gross taxable property value for operating purposes is \$1.129 billion, an increase of \$9.4 million or 0.8% from the 2012 final gross taxable property value of \$1.119 billion. Ad valorem taxes levied by the City comprise \$6.2M or 17.8% of total revenues. Property taxes primarily fund General Fund operations (\$5.2M or 29% of General Fund revenues). However, property taxes paid by certain residents and businesses located in areas targeted for specific improvements to eliminate blight and improve infrastructure are allocated to the Community Redevelopment Agency (CRA) Fund. Property tax revenues are allocated to the CRA Fund (\$959K or 60% of CRA revenues) based on the growth in assessed value from the base year (i.e. year of CRA designation). Funding from County property taxes comprises \$570K or 36% of CRA Fund revenues.

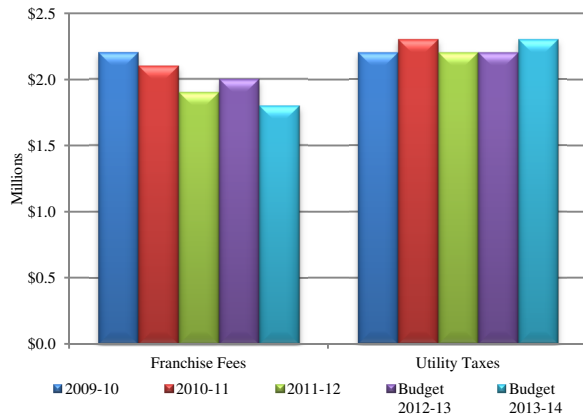


As the chart above depicts, the City maintained or decreased the millage (tax) rate during the real estate boom (FY 2004-05 through FY 2007-08). The City maintained the millage rate during FY 2008-09 and FY 2009-10 and reduced personnel and expenses in response to the lower tax revenues as property values began to fall. The millage rate was increased in FY 2010-11 in order to maintain revenues as property values continued to fall. Further staffing and operational cuts were made in FY 2011-12 and FY 2012-13 in order to maintain the millage rate.

The decline in property values over the past several years has eroded this revenue stream, which funds approximately 25% of General Fund services (e.g. police, fire, recreation, code enforcement, streets, finance, IT, human resources). Even at the higher millage rate of 5.7697, property taxes will fund only 59% of police and fire operations – services that set the City apart from its neighbors and the County and for which citizens choose to live in Fort Walton Beach. The deferment of computer, vehicle, and equipment replacements; facility maintenance; and employee wage adjustments that has occurred in prior years in response to the decrease in revenues is not sustainable. Maintenance and repair costs for fleet and facilities are increasing, and talented employees are leaving for more competitive pay as the economy rebounds.

One mill equals \$1 per \$1000 of taxable property value. Increasing the millage rate from 4.5383 to 5.7697 mills equates to \$123.14 in additional property taxes for a property with a taxable value of \$100,000. Interestingly, 80% of residents and 34% of businesses have taxable values under \$100,000.

Franchise Fees & Utility Taxes – The City’s franchise fee agreements provide a 6% rate on gross electric and gas sales of utility companies serving Fort Walton Beach. A \$1.84 per ton sanitation host fee on garbage collected outside the City limits and brought to the transfer station is also collected per contract. Franchise fees comprise \$1.8M or 5.1% of revenues and have



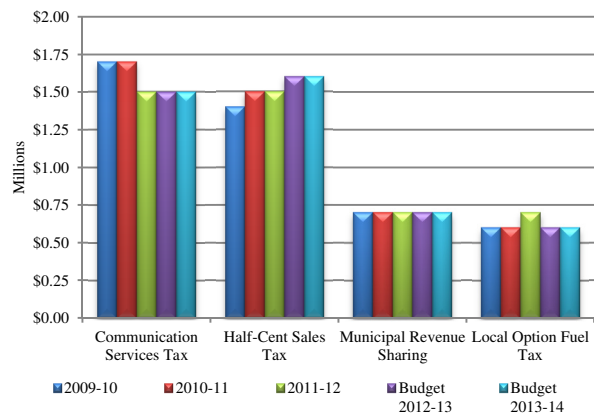
decreased 4.7% per year on average over the last five years, with a decrease of \$300K anticipated for this budget year. The decline is attributable to Gulf Power’s fuel charge steadily decreasing (good for residents’ bills, bad for City revenues).

Utility taxes are contractually levied against electric, gas, and water revenues of local utility companies at the rate of 10% and have averaged a 1.2% annual increase over the past five years. A large portion of electric and natural gas utility bills is exempt since the tax on the fuel charge component is based on 1973 fuel prices (and

therefore immaterial to a great extent). Utility taxes are anticipated to generate \$2.2M or 6.5% of total revenues.

Communication Services Tax – This tax was created in FY 2001-02 as a flat tax rate for all communication services. The Department of Revenue collects the tax from vendors and remits the appropriate amounts to local jurisdictions. The Office of Economic and Demographic Research (EDR) provides revenue estimates for cities and counties. Based on information from EDR, \$1.5M is budgeted (4.4% of total revenues). This revenue stream has been declining as more consumers eliminate land lines and service providers bundle taxable services with non-taxable services, thereby eliminating payment of the tax.

Half-Cent Sales Tax – This state-shared revenue distribution, anticipated to generate approximately \$1.6M or 4.5% of total revenues, is derived from net 6% state sales tax revenue and is the largest source of revenue sharing for local governments. The revenue estimate, also published by the Office of Economic and Demographic Research (EDR), is rebounding as the economy improves.



Municipal Revenue Sharing – This is funded by 1.3409% of sales and use tax collections, 12.5% of state alternative fuel user decal collections, and the net collections from the one-cent municipal fuel tax. This revenue estimate is also published by the Office of Economic and Demographic Research (EDR), and is budgeted at \$715K, or 2.1% of total revenues. EDR anticipates this revenue source to remain unchanged.

Local Option Fuel Tax – These proceeds are allocated via a ten-year interlocal agreement between the county and municipalities based on transportation expenditures. Counties are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is 1 cent; the City does not receive a portion of this. The second is 1 to 6 cents; the County levies the full 6 cents and the City receives 10.884% based on the current interlocal agreement. The third is 1 to 5 cents; the County does not currently levy, but has tentatively

approved levying an additional 3 cents. The City's local option fuel tax proceeds for FY 2013-14 are presently unknown, as they will depend on the outcome of interlocal agreement renewal negotiations currently underway. Although the City's proportionate share of revenues may decrease as a result of the new interlocal agreement, the City is likely to see a net increase due to the additional 3 cent levy.

Interfund Transfers – Interfund transfers represent \$1.7M or 5.0% of total revenues. The Debt Service Fund receives \$1.1M from the General Fund for principal and interest payments. The Beal Memorial Cemetery Fund receives \$30K from the General Fund (20% of lot sales) for investment for perpetual care. The General Fund receives \$490K from the Utilities Fund (6% of water & sewer fees) as a franchise/right-of-way access fee and \$130K from the Sanitation Fund to compensate for additional roadway wear & tear caused by heavy sanitation trucks.

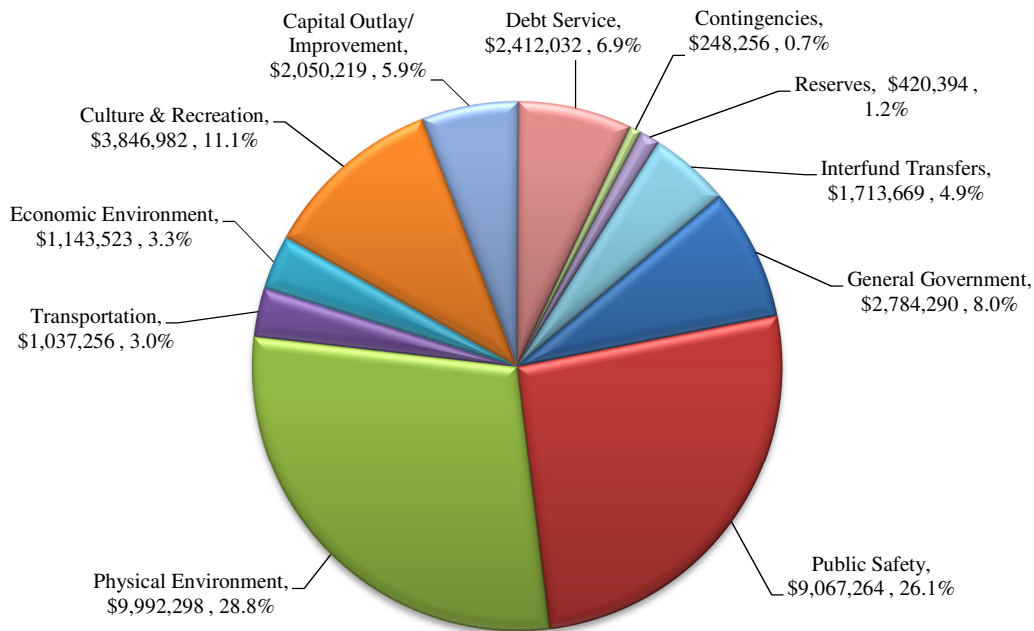
Appropriation from Reserves – Use of fund balance (governmental funds) or net assets (enterprise funds) – accounts for \$762K or 2.2% of total revenues:

- a. General Fund – \$70,590 from restricted fund balance (Harvey Trust - funding bequeathed to the City for library purposes) for storage cabinet, shelving unit, and a/c replacement; \$173,082 from unassigned fund balance for 4th of July fireworks, network firewall, laserfiche upgrade, four police vehicles, and additional lighting in fleet bays.
- b. Law Enforcement Trust Fund – \$12,785 from unassigned fund balance for meth lab cleanup and forfeiture legal fees. It is not likely this full amount will be used, as a portion of forfeiture legal fees are offset by forfeiture proceeds (which are not typically budgeted.)
- c. Law Enforcement Training Fund – \$1,490 from unassigned fund balance for accreditation assessment.
- d. Utilities Fund – \$503,819 from restricted net assets (renewal & replacement) for water line replacements, sewer system grouting & lining, and lift station rehab.

Expenditures

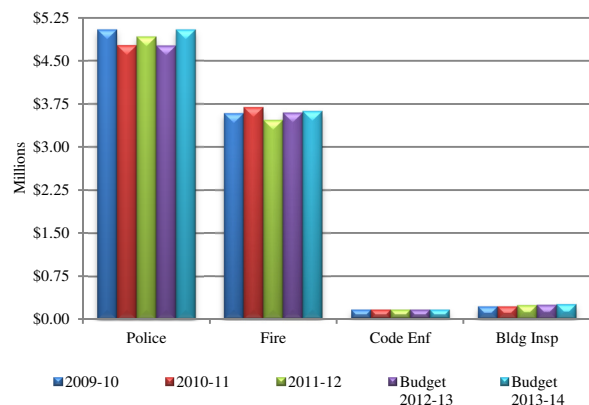
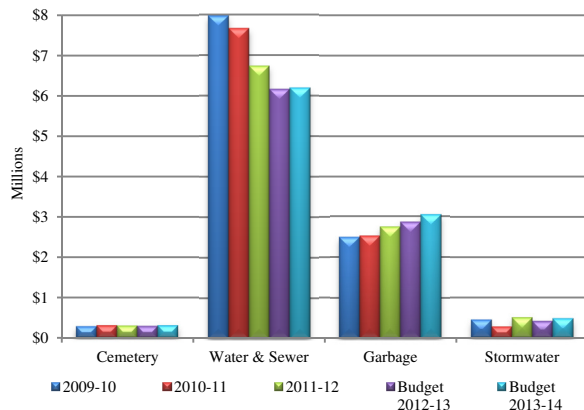
FY 2013-14 Budgeted Expenditures

\$34,716,183



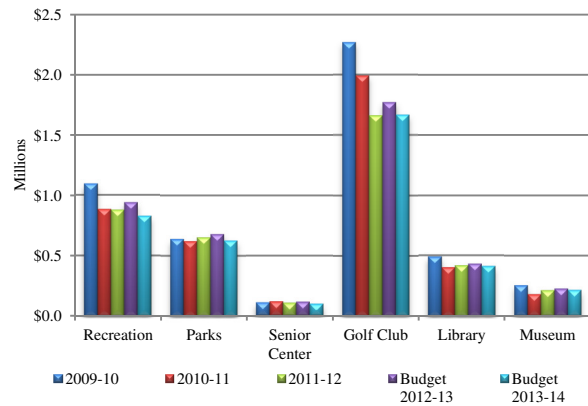
Physical Environment – This category comprises \$10.0M or 28.8% of total expenses and includes cemetery operations and the following enterprise activities: water, sewer, stormwater, and garbage. These operations are self-sustaining since cemetery revenues exceed expenses and enterprise activities are funded by user fees rather than general revenues such as property taxes. The \$263K or 2.7% increase in this category is largely attributable to an 18% increase in fees to dispose of garbage at the transfer station for further transport to a landfill. The City is adding a truck driver to expand its commercial recycling program. The City's agreement with the County for the treatment & disposal of wastewater includes a 3% adjustment each March. General operational adjustments to achieve a sustainable budget also contribute to the increase.

Public Safety – This category includes police, fire, code enforcement, and building inspection services and totals \$9.1M or 26.1% of total expenses. The \$287K or 3.3% increase is attributable to reinstating the Police Chief's assistant, police and fire pension contributions, as well as general operational adjustments to achieve a sustainable budget.

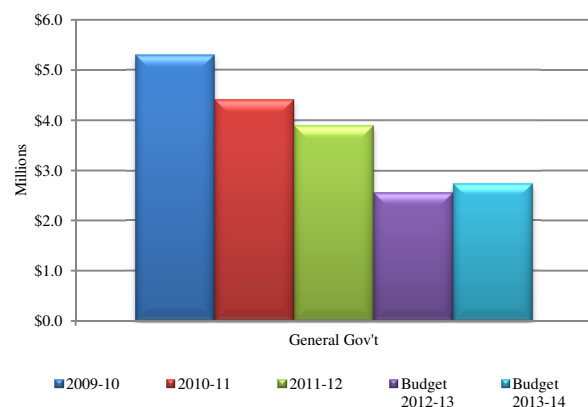


Expenditures

Culture & Recreation – This category equals \$3.9M or 11.1% of total expenses and includes parks & recreation programs and facilities, senior center, library, museums, and golf courses. Golf operations are intended to be self-sufficient through user fees; however, this has not been possible over the past decade for a variety of reasons. A portion of the other leisure services expenses are offset by revenues such as facility and park rentals, youth and adult athletic fees, and museum entrance fees. This category is down \$350K or 8.3% from the prior year and down \$1.0M or 20.6% over the past five years due to budget constraints as well as planning for the consolidation of facilities. The majority of the current year decrease is realized by transferring golf operations from a stand-alone enterprise fund to the General Fund. A new recreation complex is currently under construction at the site of the old Fred Hedrick Recreation Center. Once the new facility is operational in Summer 2014, the Creative Senior Center, Docie Bass Recreation Center, and Chester Pruitt Recreation Center will be closed and athletic fields at Seabreeze, Ferry Park, and Fairgrounds will be closed. Debt payments for the new facility are fully offset by staffing and operational savings from centralization.



General Government – This category is \$2.8M or 8.0% of total expenses and includes the following units of City government funded from ad valorem tax proceeds that provide support services to other departments and information to the public: City Council, City Manager, City Clerk, information technology, human resources, risk management, accounting, purchasing, planning, fleet, and facilities. These expenses have been on the decline due to staffing and operational budget cuts, as well as property & casualty insurance normalizing after spiking as a result of the 2004 & 2005 Florida hurricane seasons. The dramatic decrease in FY 2012-13 was due to an accounting change to record the cost allocation plan as reimbursements (e.g. decreases in expenses) rather than transfers among funds. The \$228K or 8.9% increase for FY 2013-14 is attributable to general operational adjustments to achieve a sustainable budget.



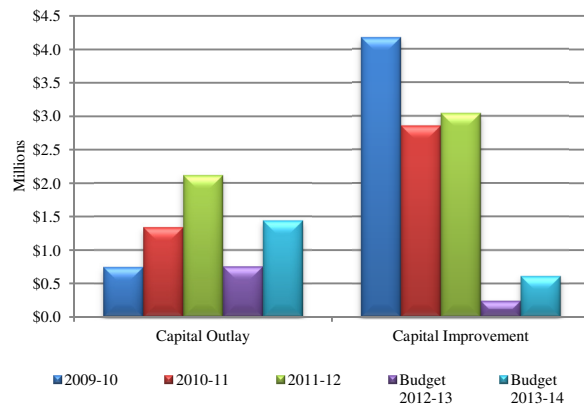
Debt Service – This category totals \$2.4M or 6.9% of total expenses and includes principal and interest payments for the City's equipment and facilities funded via capital lease/purchase, bond issue, or other debt financing. New annual debt payments include:

- \$25K Capital Lease for phone system
- \$61K Bank Loan for a replacement fire pumper (annual debt payment estimated; final amount won't be known until purchased)
- \$558K Bank Loan for centralized recreation complex, bucket truck, and fairway sweeper
- \$594K State Revolving Fund Loan for a new force main and pump station (annual debt payment estimated; final amount won't be known until project completion in December 2013)
- \$33K Bank Loan for a replacement street sweeper (annual debt payment estimated; final amount won't be known until purchased)

Expenditures

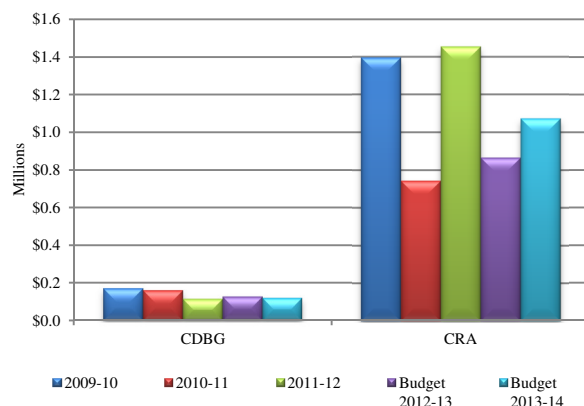
Overall, debt expense is only \$1.0M or 71.8% more than the previous year because the 2001 Capital Improvements Bond was refinanced at a lower rate yielding approximately \$60K in annual savings and the golf club's \$169K to repay the \$2.7M loan from the General Fund to defease the clubhouse bond has been eliminated since operations are being transferred to the General Fund.

Capital Outlay/Improvement – This category comprises \$2.1M or 5.9% of total expenses and evidences most of the return to sustainability, with a budgeted increase of \$1.0M or 100.2%. Capital outlay includes the purchase of computers, vehicles, equipment, and other assets with a value greater than \$500 and a useful life of more than one year. Capital improvement includes the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more (e.g. buildings, parks, streets, water and sewer lines). IT funding of \$82K includes a firewall, laserfiche upgrade, and various laptops and desktops replacements. Vehicle replacements in the amount of \$823K includes 8 patrol vehicles, 5 ½-ton trucks, 1 ¾-ton truck, 1 SUV, 1 utility bed truck, 2 1-ton crew cab trucks, 1 residential sideloader, 1 fire pumper, and 1 street sweeper. The following capital improvement projects are budgeted at a total cost of \$615K: Hooper Drive paving & drainage, water line replacement, sewer system grouting & lining, and lift station rehab.



Interfund Transfers – Interfund transfers represent \$1.7M or 4.9% of total expenses. The General Fund's \$1.1M transfer to the Debt Service Fund for principal and interest payments and \$30K transfer to the Beal Memorial Cemetery (20% of lot sales) for investment for perpetual care once all locations are sold comprise the majority of this category. The Utilities Fund transfers \$490K to the General Fund (6% of water & sewer fees) as a franchise/right-of-way access fee, similar to what is charged to other local utility companies. The Sanitation Fund transfers \$130K to the General Fund to compensate for additional roadway wear & tear caused by heavy sanitation trucks compared to regular passenger vehicles.

Economic Environment – This category totals \$1.1M or 3.3% of total expenses and includes the Community Development Block Grant (CDBG) program for low-moderate income families and Community Redevelopment Agency (CRA) program to revitalize blighted areas. CDBG funding comes from the U.S. Department of Housing and Urban Development, and the decline is representative of fewer federal dollars allocated to the City. CRA activities are funded from a portion of City and County tax dollars, with both jurisdiction's tax rate increases accounting for the budgetary increase of \$257K or 29.0%. The timing of capital projects explains annual fluctuations in prior years.

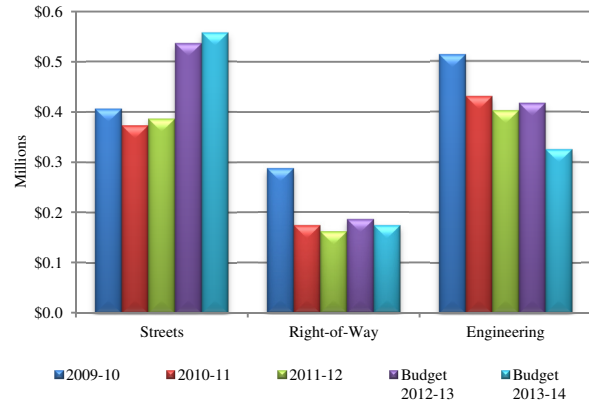


Expenditures

Transportation – This category represents \$1.0M or 3.0% of total expenses and includes streets, right-of-way, and engineering. Roadway-related expenses are funded in large part by local option fuel tax proceeds and reimbursements from the Florida Department of Transportation. The \$102K or 9.0% decrease in this category is primarily due to one GIS/CAD analyst position being transferred from engineering to utilities (physical environment category) to more accurately reflect the position's duties.

Reserves – Reserve funds are budgeted if anticipated revenues exceed budgeted expenses or for the specific purpose of rebuilding fund balance (governmental funds) or net assets (enterprise funds). Reserves totaling \$420K or 1.2% of expenses are budgeted in the Florida Building Code, Utilities, Sanitation, Stormwater, and Beal Memorial Cemetery funds.

Contingencies – Contingency funds total \$248K or 0.7% of total expenses and are budgeted to guard against unanticipated price increases (e.g. fuel, utilities), emergency repairs, or revenue shortfalls. The City budgets 1% of personnel and operating expenses as contingency funds in the General, Florida Building Code, Utilities, Sanitation, and Stormwater funds.



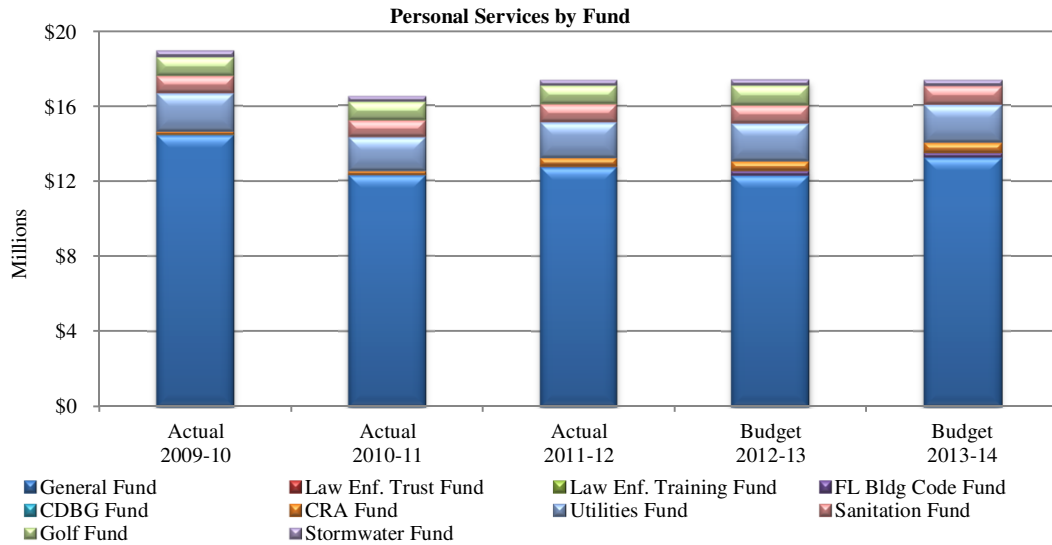
CITY OF FORT WALTON BEACH, FL

Total Expenditures by Category - All Funds

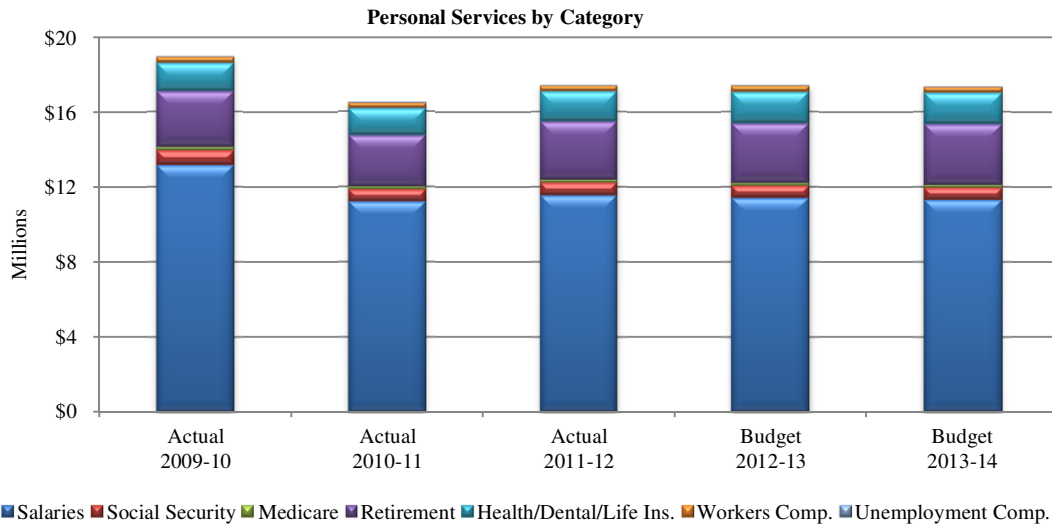
	Personal Services	Operating Expenses	Capital Outlay	Capital Improv.	Debt Service	Cost Allocation	Interfund Transfer	Replenish Reserves	2013-14 Budget	2012-13 Budget	Budget Change	
											\$	%
City Council	114,180	241,274	-	-	210	-	-	-	355,664	410,744	(55,080)	-13.4%
City Manager	255,418	5,511	-	-	425	-	-	-	261,354	231,013	30,341	13.1%
Information Technology	189,521	173,489	5,000	-	850	-	-	-	368,860	392,647	(23,787)	-6.1%
Human Resources	185,270	39,821	-	-	638	-	-	-	225,729	242,806	(17,077)	-7.0%
Risk Management	-	568,065	-	-	-	-	-	-	568,065	492,670	75,395	15.3%
City Clerk	154,715	43,827	14,000	-	638	-	-	-	213,180	198,529	14,651	7.4%
Finance	506,104	144,680	-	-	1,485	-	-	-	652,269	631,175	21,094	3.3%
Purchasing	138,696	9,628	-	-	638	-	-	-	148,962	137,748	11,214	8.1%
Police	4,000,077	510,422	264,000	-	150,699	-	-	-	4,925,198	4,456,849	468,349	10.5%
Fire	3,397,737	213,926	15,600	-	251,593	-	-	-	3,878,856	3,832,393	46,463	1.2%
Recreation	532,714	295,088	-	-	334,403	-	-	-	1,162,205	941,101	221,104	23.5%
Parks	457,046	168,031	17,500	-	200,725	-	-	-	843,302	723,141	120,161	16.6%
Right-of-Way	61,426	112,137	-	-	-	-	-	-	173,563	208,330	(34,767)	-16.7%
Senior Center	65,173	33,524	-	-	-	-	-	-	98,697	113,268	(14,571)	-12.9%
Golf Club	384,907	264,354	2,870	-	-	-	-	-	652,131	-	652,131	100.0%
Golf Grounds	622,091	397,328	28,000	-	31,263	-	-	-	1,078,682	-	1,078,682	100.0%
Library	317,901	95,747	34,590	-	21,258	-	-	-	469,496	478,854	(9,358)	-2.0%
Museum	164,632	48,446	8,000	-	-	-	-	-	221,078	223,783	(2,705)	-1.2%
Cemetery	151,461	145,265	-	-	-	-	36,000	-	332,726	316,685	16,041	5.1%
Engineering Services	269,385	38,624	-	-	850	-	-	-	308,859	416,807	(107,948)	-25.9%
Planning & Zoning	78,991	13,495	-	-	425	-	-	-	92,911	75,544	17,367	23.0%
Code Enforcement	142,146	10,645	-	-	425	-	-	-	153,216	151,987	1,229	0.8%
Fleet	394,082	67,974	2,000	-	850	-	-	-	464,906	460,068	4,838	1.1%
Facilities	346,324	312,351	227,850	-	59,861	-	-	-	946,386	685,237	261,149	38.1%
Streets	247,669	308,015	2,500	65,000	-	-	-	-	623,184	685,997	(62,813)	-9.2%
Non-Departmental	75,000	254,831	155,955	-	-	(1,367,421)	-	-	(881,635)	(1,140,753)	259,118	-22.7%
General Fund	13,252,666	4,516,498	777,865	65,000	1,057,236	(1,367,421)	36,000	-	18,337,844	15,366,623	2,971,221	19.3%
Law Enf. Trust Fund	-	16,500	-	-	-	-	-	-	16,500	16,500	-	0.0%
Law Enf. Training Fu	-	8,625	-	-	-	-	-	-	8,625	7,000	1,625	23.2%
FBC Fund	229,997	24,655	-	-	-	16,654	-	17,939	289,245	263,444	25,801	9.8%
CDBG Fund	19,619	19,014	66,467	-	-	12,539	-	-	117,639	124,541	(6,902)	-5.5%
Police-CRA	452,481	45,924	-	-	-	-	-	-	498,405	460,364	38,041	100.0%
CRA	96,915	901,029	1,790	-	-	94,407	-	-	1,094,141	865,737	228,404	26.4%
CRA Fund	549,396	946,953	1,790	-	-	94,407	-	-	1,592,546	1,326,101	266,445	20.1%
Debt Service Fund	-	-	-	-	1,062,336	-	-	-	1,062,336	476,277	586,059	123.1%
Customer Service	216,874	165,157	-	-	-	-	-	-	382,031	389,264	(7,233)	-1.9%
Utility Services	522,273	156,505	19,050	-	-	-	-	-	697,828	594,983	102,845	17.3%
Water Operations	408,635	444,465	35,150	-	127,278	-	-	-	1,015,528	1,030,438	(14,910)	-1.4%
Water Distribution	211,645	89,620	4,000	214,500	196,301	-	-	-	716,066	650,440	65,626	10.1%
Sewer Collect&Treatmt	644,188	2,466,414	122,319	320,000	993,217	-	-	-	4,546,138	3,669,168	876,970	23.9%
Non-Departmental	15,000	55,385	91,860	-	-	834,304	490,433	158,950	1,645,932	2,108,265	(462,333)	-21.9%
Utilities Fund	2,018,615	3,377,546	272,379	534,500	1,316,796	834,304	490,433	158,950	9,003,523	8,442,558	560,965	6.6%
Solid Waste	943,469	1,682,865	265,428	-	-	-	-	-	2,891,762	2,698,608	193,154	7.2%
Recycling	41,531	35,097	21,190	-	-	-	-	-	97,818	45,520	52,298	114.9%
Non-Departmental	1,500	27,505	-	-	-	332,600	130,000	142,450	634,055	571,472	62,583	11.0%
Sanitation Fund	986,500	1,745,467	286,618	-	-	332,600	130,000	142,450	3,623,635	3,315,600	308,035	9.3%
Golf Operations	-	-	-	-	-	-	-	-	-	865,043	(865,043)	-100.0%
Grounds Maintenance	-	-	-	-	-	-	-	-	-	1,129,545	(1,129,545)	-100.0%
Non-Departmental	-	-	-	-	-	-	-	-	-	71,339	(71,339)	-100.0%
Golf Fund	-	-	-	-	-	-	-	-	-	2,065,927	(2,065,927)	-100.0%
Stormwater	294,565	95,598	30,600	15,000	32,900	-	-	-	468,663	425,327	43,336	10.2%
Non-Departmental	500	4,055	-	-	-	82,017	-	42,055	128,627	150,073	(21,446)	-14.3%
Stormwater Fund	295,065	99,653	30,600	15,000	32,900	82,017	-	42,055	597,290	575,400	21,890	3.8%
Beal Memorial Fund	-	8,000	-	-	-	-	-	59,000	67,000	35,600	31,400	88.2%
TOTAL ALL FUNDS	17,351,858	10,762,911	1,435,719	614,500	3,469,268	5,100	656,433	420,394	34,716,183	32,015,571	2,700,612	8.4%

CITY OF FORT WALTON BEACH, FL

Personal Services Trends - All Funds



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14	\$ Variance	% Variance
General Fund	14,479,590	12,323,377	12,794,134	12,333,744	13,252,666	918,922	7.45%
Law Enf. Trust Fund	2,926	2,323	1,886	3,000	-	(3,000)	-100.00%
Law Enf. Training Fund	19,898	-	-	-	-	-	0.00%
FL Bldg Code Fund	-	-	-	227,936	229,997	2,061	100.00%
CDBG Fund	9,480	12,734	12,225	11,106	19,619	8,513	76.65%
CRA Fund	158,977	194,336	453,272	498,722	549,396	50,674	10.16%
Utilities Fund	2,049,687	1,813,532	1,919,528	2,029,388	2,018,615	(10,773)	-0.53%
Sanitation Fund	890,829	896,449	943,277	942,186	986,500	44,314	4.70%
Golf Fund	1,022,008	975,952	981,788	1,068,771	-	(1,068,771)	-100.00%
Stormwater Fund	312,354	279,014	288,697	296,834	295,065	(1,769)	-0.60%
Personal Services	18,945,749	16,497,717	17,394,808	17,411,687	17,351,858	(59,829)	-0.34%



	Actual 2009-10	Actual 2010-11	Actual 2011-12	Budget 2012-13	Budget 2013-14	\$ Variance	% Variance
Salaries	13,186,784	11,211,926	11,564,709	11,423,025	11,315,249	(107,776)	-0.94%
Social Security	772,312	655,501	675,593	650,020	656,138	6,118	0.94%
Medicare	181,889	153,429	157,707	152,019	153,451	1,432	0.94%
Retirement	2,952,508	2,728,524	3,105,698	3,178,562	3,253,881	75,319	2.37%
Health/Dental/Life Ins.	1,527,524	1,438,626	1,591,323	1,669,638	1,655,028	(14,610)	-0.88%
Workers Comp.	290,697	262,961	292,953	313,423	293,111	(20,312)	-6.48%
Unemployment Comp.	34,035	46,751	6,825	25,000	25,000	-	0.00%
Personal Services	18,945,749	16,497,717	17,394,808	17,411,687	17,351,858	(59,829)	-0.34%

CITY OF FORT WALTON BEACH, FL

Personal Services by Category - All Funds

	Wages	Service Awards	Add Pays	Gross Wages	Overtime & Holiday	Total Wages
City Council	39,932	-	-	39,932	-	39,932
City Manager	169,660	-	-	169,660	-	169,660
Information Technology	129,320	159	-	129,479	-	129,479
Human Resources	133,561	106	-	133,667	-	133,667
City Clerk	116,844	212	1,204	118,260	250	118,510
Finance	341,206	-	-	341,206	50	341,256
Purchasing	104,029	-	-	104,029	-	104,029
Police	2,243,708	795	59,446	2,303,949	118,390	2,422,339
Fire	1,662,555	318	137,396	1,800,269	272,049	2,072,318
Recreation	399,170	371	-	399,541	500	400,041
Parks	289,333	1,007	-	290,340	4,250	294,590
Right-of-Way	36,793	-	-	36,793	100	36,893
Senior Center	45,891	-	-	45,891	-	45,891
Golf Club	321,599	106	-	321,705	-	321,705
Golf Grounds	442,008	318	-	442,326	4,200	446,526
Library	243,013	106	-	243,119	200	243,319
Museum	114,391	-	-	114,391	-	114,391
Cemetery	89,337	-	-	89,337	2,875	92,212
Engineering Services	200,472	53	-	200,525	250	200,775
Planning & Zoning	73,976	53	-	74,029	150	74,179
Code Enforcement	93,536	-	-	93,536	150	93,686
Fleet	270,516	212	-	270,728	250	270,978
Facilities	237,194	-	-	237,194	6,000	243,194
Streets	157,158	-	-	157,158	1,000	158,158
Non-Departmental	50,000	-	-	50,000	-	50,000
General Fund	8,005,202	3,816	198,046	8,207,064	410,664	8,617,728
FL Bldg Code Fund	159,164	106	-	159,270	200	159,470
CDBG Fund	10,030	-	-	10,030	-	10,030
Police-CRA	220,251	-	11,314	231,565	13,175	244,740
CRA	72,820	-	-	72,820	150	72,970
Non-Departmental	250	-	-	250	-	250
CRA Fund	293,321	-	11,314	304,635	13,325	317,960
Customer Service	163,383	53	-	163,436	100	163,536
Utility Services	361,841	-	-	361,841	-	361,841
Water Operations	274,674	-	-	274,674	4,550	279,224
Water Distribution	130,552	53	-	130,605	9,000	139,605
Sewer Collect & Treatmt	407,928	53	-	407,981	36,000	443,981
Non-Departmental	15,000	-	-	15,000	-	15,000
Utilities Fund	1,353,378	159	-	1,353,537	49,650	1,403,187
Solid Waste	563,208	954	-	564,162	27,200	591,362
Recycling	24,760	-	-	24,760	475	25,235
Non-Departmental	1,500	-	-	1,500	-	1,500
Sanitation Fund	589,468	954	-	590,422	27,675	618,097
Stormwater	187,224	53	-	187,277	1,000	188,277
Non-Departmental	500	-	-	500	-	500
Stormwater Fund	187,724	53	-	187,777	1,000	188,777
TOTAL ALL FUNDS	10,598,287	5,088	209,360	10,812,735	502,514	11,315,249

Social Security	Medicare	Pension Defined Benefit	Retirement Defined Contrib	Health, Dental & Life Ins.	Work Comp	Unempl. Comp	Total Benefits	FY 2013-14 TOTAL
2,476	579	-	-	71,125	68	-	74,248	114,180
10,985	2,569	61,581	-	10,313	310	-	85,758	255,418
7,488	1,751	36,093	-	14,490	220	-	60,042	189,521
7,431	1,738	9,982	4,890	27,335	227	-	51,603	185,270
7,326	1,713	13,347	3,663	9,949	207	-	36,205	154,715
19,437	4,546	85,822	2,702	51,754	587	-	164,848	506,104
6,225	1,456	15,419	2,140	9,250	177	-	34,667	138,696
141,754	33,154	857,881	3,371	368,143	53,277	-	1,457,580	3,879,919
123,459	28,873	724,711	-	261,192	72,350	-	1,210,585	3,282,903
24,167	5,652	43,689	7,814	40,083	11,268	-	132,673	532,714
16,810	3,931	62,493	3,271	66,662	9,289	-	162,456	457,046
1,946	455	10,269	-	9,416	2,447	-	24,533	61,426
3,065	717	9,131	-	4,858	1,511	-	19,282	65,173
19,629	4,590	26,015	-	7,931	5,037	-	63,202	384,907
26,212	6,130	90,161	5,223	41,279	6,560	-	175,565	622,091
14,775	3,455	45,498	-	10,178	676	-	74,582	317,901
6,764	1,582	20,552	2,046	19,103	194	-	50,241	164,632
4,826	1,129	24,934	-	23,661	4,699	-	59,249	151,461
11,682	2,732	15,816	9,520	28,519	341	-	68,610	269,385
4,479	1,048	-	3,699	12,516	126	-	21,868	96,047
5,494	1,285	26,106	-	13,789	1,786	-	48,460	142,146
15,362	3,592	57,529	3,220	37,750	5,651	-	123,104	394,082
14,050	3,286	57,277	2,398	16,282	9,837	-	103,130	346,324
8,895	2,080	23,904	4,010	40,033	10,589	-	89,511	247,669
-	-	-	-	-	-	25,000	25,000	75,000
504,737	118,043	2,318,210	57,967	1,195,611	197,434	25,000	4,417,002	13,034,730
9,326	2,181	19,693	5,912	21,988	2,899	-	61,999	221,469
622	145	-	-	-	294	-	1,061	11,091
15,807	3,698	100,962	-	31,982	7,408	-	159,857	404,597
4,210	985	-	3,641	13,761	1,098	-	23,695	96,665
-	-	-	-	-	-	-	-	250
20,017	4,683	100,962	3,641	45,743	8,506	-	183,552	501,512
9,697	2,268	22,216	4,893	13,986	278	-	53,338	216,874
20,793	4,863	64,713	8,704	57,000	4,359	-	160,432	522,273
15,913	3,722	62,740	3,741	35,080	8,215	-	129,411	408,635
7,685	1,797	23,699	2,282	29,735	6,842	-	72,040	211,645
23,568	5,511	86,701	5,545	68,444	10,438	-	200,207	644,188
-	-	-	-	-	-	-	-	15,000
77,656	18,161	260,069	25,165	204,245	30,132	-	615,428	2,018,615
31,284	7,316	131,755	5,103	137,195	39,454	-	352,107	943,469
1,535	359	-	1,238	11,361	1,803	-	16,296	41,531
-	-	-	-	-	-	-	-	1,500
32,819	7,675	131,755	6,341	148,556	41,257	-	368,403	986,500
10,961	2,563	38,004	3,286	38,885	12,589	-	106,288	294,565
-	-	-	-	-	-	-	-	500
10,961	2,563	38,004	3,286	38,885	12,589	-	106,288	295,065
656,138	153,451	2,868,693	102,312	1,655,028	293,111	25,000	5,753,733	17,068,982

state contribution police 168,042
state contribution fire 114,834

17,351,858

CITY OF FORT WALTON BEACH, FL

Full Time Equivalent (FTE) Position Summary

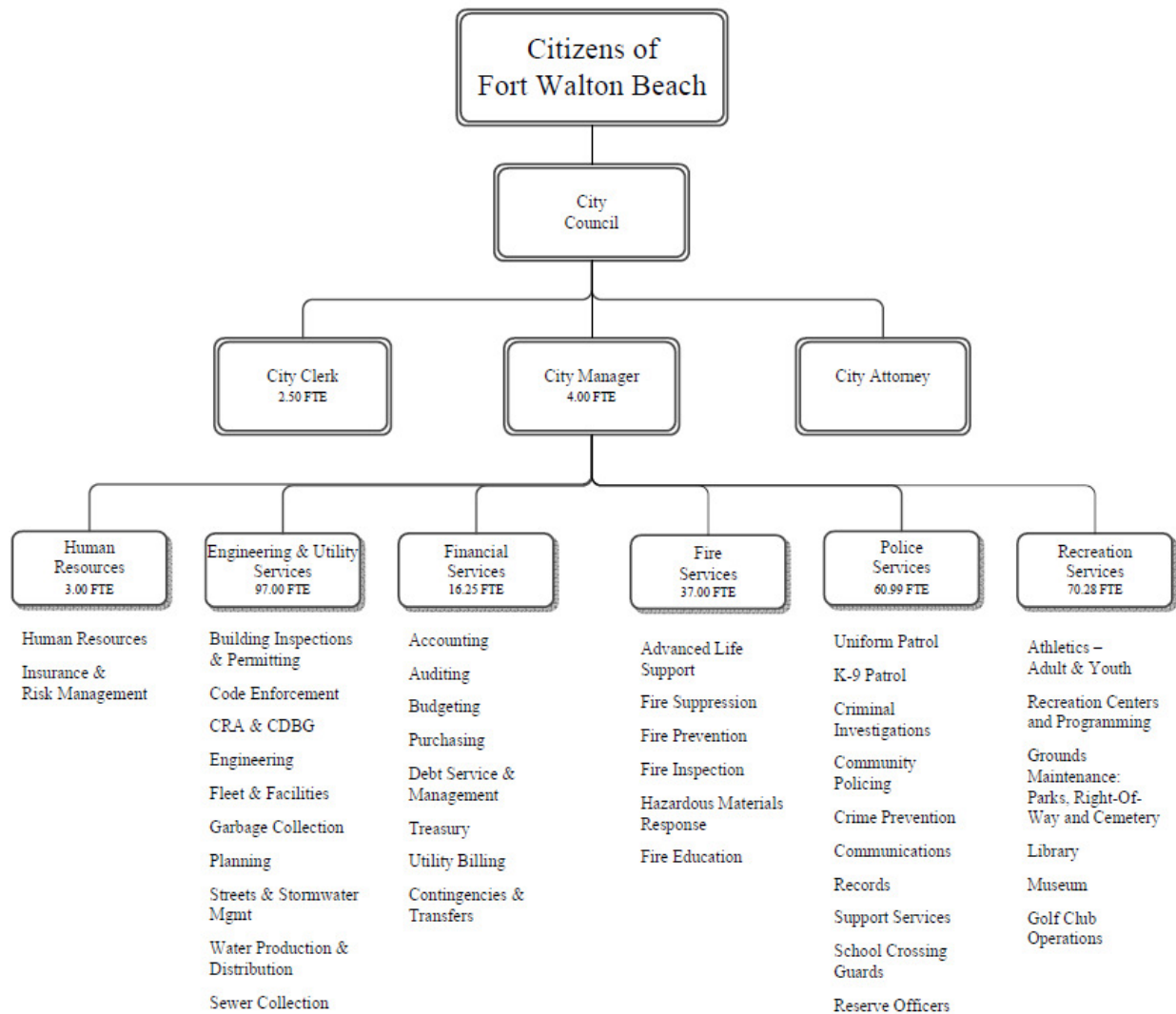
Department	Actual			Budget 2012-13	Mid Year Changes		Budget Changes		Budget 2013-14
	2009-10	2010-11	2011-12						
City Manager	2.00	2.00	2.00	2.00	2.00				4.00
Human Resources	7.75	5.00	5.00	5.00	(2.00)	(a)			3.00
City Clerk	3.00	2.50	2.50	2.50					2.50
Financial Services	17.00	15.00	15.00	16.00			0.25	(d)	16.25
Police Services	67.59	67.99	70.99	59.99			1.00	(e)	60.99
Fire Services	38.00	37.00	37.00	37.00					37.00
Recreation Services	83.02	73.85	73.63	72.38	(0.97)	(b)	(1.13)	(f)	70.28
Engineering Services	94.12	92.75	93.95	95.08	0.17	(c)	1.75	(g)	97.00
Total Authorized FTE's	312.48	296.09	300.07	289.95	(0.80)		1.87		291.02

2012-13 Mid-Year Changes

	Impact
(a) Reclass Personnel Analyst to Human Resources Generalist and Staff Assistant II to Employee Relations Coordinator	(3,024)
(a) Reclass IT division from Human Resources to City Manager	-
(b) Reclass Staff Assistant II to Administrative Coordinator	4,804
(b) Reclass three 0.45 and three 0.14 Recreation Specialists into three 0.60 Recreation Specialists	-
(b) Eliminate one vacant Parks Service Worker I in anticipation of consolidation	(28,360)
(c) Reclass Senior Staff Assistant to Administrative Coordinator	(1,687)
(c) Reclass Planning/Permit/Grant Tech from 0.70 to 1.0 FTE	12,219
(c) Eliminate Development Services Manager and Added Building Inspector	(40,114)
(c) Reclass Engineering Services Manager to GIS/CAD Manager	-
(c) Reclass City Planner to Planning Manager	4,028
(c) Reclass Fleet Staff Assistant II from 0.88 to 1.0 FTE	4,069
(c) Reclass Building Inspector to Building Code Official	4,796
(c) Reclass Project Manager to Plan Examiner	1,985
(c) Reclass Construction Manager to City Engineer	11,000
(c) Reclass two Water Treatment Coordinator positions to Water Operator Trainee positions	(3,028)
	(33,311)

2013-14 Budget Changes

(d) Reclass Buyer from 0.50 to 0.75 FTE	7,158
(d) Reclass Staff Assistant II to Purchasing Coordinator	3,359
(e) Reinstate Police Administrative Coordinator 1.0 FTE	44,435
(f) Eliminate vacant Attendant 0.38 FTE and vacant Attendant 0.75 FTE	(21,547)
(g) Reclass Streets Service Worker II from 0.50 to 1.0 FTE	25,100
(g) Reclass Senior GIS/CAD Analyst from Engineering to Utility Services	-
(g) Add Recycling Sanitation Operator II 1.0 FTE	41,428
(g) Eliminate the following positions when new rec center opens 7/1/14: Attendant 0.23 FTE, Custodian 0.50 FTE, Rec Specialist 0.88 FTE, Custodian 0.30 FTE, Rec Specialist 0.25 FTE, Rec Specialist 0.30 FTE (full year savings in FY15 \$60,376)	(15,094)
	84,838
Grand Total Payroll Changes	51,526



Authorized Full-Time Equivalents

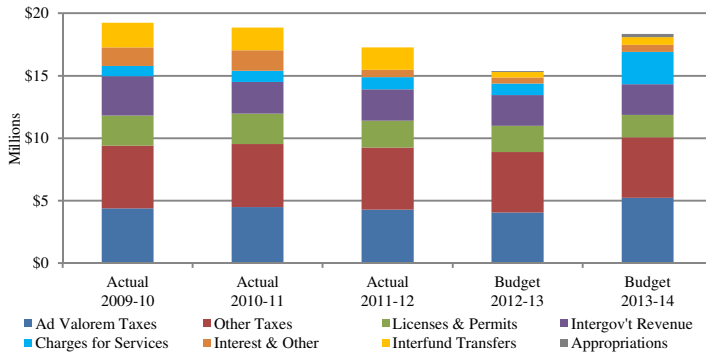
Full-Time Equivalent Staffing by Type



General Fund

The General Fund encompasses 52.8% of the City's activities and services and accounts for all financial resources not accounted for in other funds. Services such as police and fire protection, code enforcement, recreation, grounds maintenance, streets, along with internal support functions such as human resources, finance, purchasing, information technology, and fleet and facility maintenance are funded here.

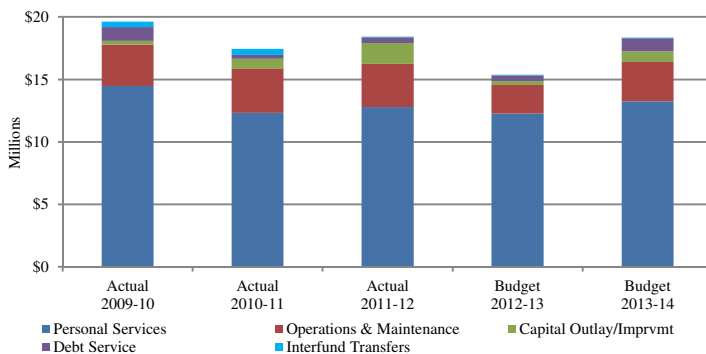
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Ad Valorem Taxes	5,227,981	1,184,080	29.3%
Other Taxes	4,840,676	-22,344	-0.5%
Licenses & Permits	1,792,424	-284,825	-13.7%
Intergov't Revenue	2,450,861	-20,155	-0.8%
Charges for Services	2,611,329	1,696,248	185.4%
Interest & Other	550,468	70,296	14.6%
Interfund Transfers In	620,433	168,897	37.4%
Use of Reserves	243,672	179,024	276.9%
	\$18,337,844	\$2,971,221	19.3%

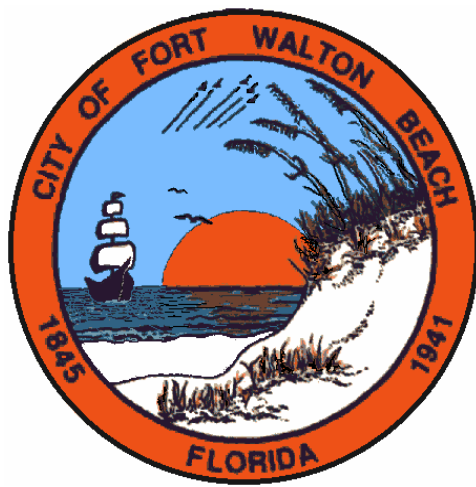
- The budget is predicated on increasing the millage (ad valorem) rate from 4.5383 to 5.7697. One mill equals \$1 per \$1000 of taxable property value. This equates to \$123.14 or less in additional property taxes for 80% of residents and 34% of businesses, which have taxable values under \$100,000.
- The decline in Gulf Power franchise fees accounts for the licenses & permits category change.
- Golf operations have moved to the General Fund, thereby increasing charges for services revenue.
- Library reserves: a storage cabinet, shelving unit, and a/c replacement. General reserves: 4th of July fireworks, a network firewall, laserfiche upgrade, 4 police vehicles, and fleet bay lights.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	13,252,666	965,996	7.9%
Operations & Maintenance	3,149,077	873,655	38.4%
Capital Outlay/Imprvmt	842,865	548,563	186.4%
Debt Service	1,057,236	580,959	122.0%
Interfund Transfers Out	36,000	2,048	6.0%
Replenish Reserves	0	0	0.0%
	\$18,337,844	\$2,971,221	19.3%

- The personal services increase is attributable to golf operations moving into the General Fund (30.01 FTE's), as well as reinstituting wage adjustments (up to 3.75% tiered based on tenure).
- The increase in operating expenses is due to absorbing golf operations, as well as general operational increases to achieve a sustainable budget for current service levels.
- Capital expenses are increasing commensurate with reimplementing facility maintenance, fleet replacement, and IT replacement schedules (e.g. 5 yrs for computers, 7yrs for patrol vehicles, 10yrs for trucks)
- New debt payments include the recreation complex, golf fairway sweeper/vacuum, bucket truck, phone system, and fire pumper.



001 GENERAL FUND - REVENUES

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
4,318,861	4,392,986	4,240,342	4,043,901	0500-311-1000	Ad Valorem Taxes	5,227,981	29.28%
23,482	50,924	18,809	-	0500-311-2000	Delinquent Ad Valorem Taxes	-	0.00%
37,878	38,910	35,918	-	0500-311-3000	Penalties & Interests - Ad Valorem Taxes	-	0.00%
\$ 4,380,221	\$ 4,482,819	\$ 4,295,068	\$ 4,043,901	Total Ad Valorem Taxes		\$ 5,227,981	29.28%
577,963	613,050	668,858	645,000	0500-312-4100	Local Option Fuel Tax	600,000	-6.98%
165,213	161,435	168,042	161,435	0800-312-5200	Insurance Premium Tax - Police Pension	168,042	4.09%
165,184	164,291	193,034	133,785	0900-312-5100	Insurance Premium Tax - Fire Pension	114,834	-14.17%
\$ 908,361	\$ 938,776	\$ 1,029,934	\$ 940,220	Total Other Taxes		\$ 882,876	-6.10%
1,804,128	1,845,820	1,813,348	1,850,000	0500-314-1000	Electric	1,825,000	-1.35%
201,805	227,640	236,288	220,000	0500-314-3000	Water	240,000	9.09%
202,330	185,170	161,792	150,000	0500-314-4000	Gas	175,000	16.67%
-	10,593	11,805	10,000	0500-314-8000	Propane	10,000	0.00%
\$ 2,208,263	\$ 2,269,223	\$ 2,223,233	\$ 2,230,000	Total Utility Taxes		\$ 2,250,000	0.90%
1,706,100	1,657,707	1,516,078	1,500,000	0500-315-1000	Communications Services Tax	1,515,000	1.00%
\$ 1,706,100	\$ 1,657,707	\$ 1,516,078	\$ 1,500,000	Total Communications Services Tax		\$ 1,515,000	1.00%
181,074	187,081	194,033	190,000	0500-316-1000	Business Tax Receipts	190,000	0.00%
3,507	3,206	3,789	2,500	0500-316-1010	Penalties - Business Tax Receipts	2,500	0.00%
90	80	30	300	0500-316-1020	Transfer Fees	300	0.00%
25,935	3,360	-	-	0500-316-2000	Reg Fees - Contractor License	-	0.00%
964	179	-	-	0500-316-2010	Penalties - Contractor License	-	0.00%
\$ 211,570	\$ 193,905	\$ 197,852	\$ 192,800	Total Business Tax Receipts		\$ 192,800	0.00%
\$ 9,414,513	\$ 9,542,431	\$ 9,262,165	\$ 8,906,921	TOTAL TAXES		\$ 10,068,657	13.04%
113,693	124,928	101,652	-	1215-322-1000	Building Permits	-	0.00%
-	1,892	5,018	-	1215-322-1001	Re-Inspection Fee	-	0.00%
-	9,750	6,250	-	1215-322-1002	Working Without A Permit Fee	-	0.00%
2,051	1,925	1,985	-	1215-322-1010	Notice of Commencement	-	0.00%
2,855	4,271	5,379	-	1215-322-1020	Certificate of Occupancy/Completion/Use	-	0.00%
33,229	35,676	33,951	-	1215-322-1030	Processing Fee	-	0.00%
16,020	16,469	15,640	-	1215-322-2000	Electrical Permits	-	0.00%
7,986	9,023	9,661	-	1215-322-3000	Plumbing Permits	-	0.00%
3,346	3,291	5,521	-	1215-322-4000	Gas Permits	-	0.00%
10,774	12,718	13,000	-	1215-322-5000	Mechanical Permits	-	0.00%
-	811	759	-	1215-322-9090	Surcharge F.S. 468.631 & 553.721	-	0.00%
\$ 189,954	\$ 220,755	\$ 198,814	\$ -	Total Licenses & Permits		\$ -	0.00%
1,900,433	1,903,039	1,710,393	1,900,000	0500-323-1000	Electric	1,600,000	-15.79%
233,139	214,047	158,338	145,000	0500-323-4000	Gas	160,000	10.34%
19,292	16,759	7,843	3,600	0500-323-7000	Solid Waste - Host Fee	4,500	25.00%
\$ 2,152,864	\$ 2,133,844	\$ 1,876,575	\$ 2,048,600	Total Franchise Fees		\$ 1,764,500	-13.87%
5,340	1,800	-	-	1240-325-1001	Sidewalk/Asphalt	-	0.00%
2,222	1,966	8,805	1,966	1240-325-1002	Girard Avenue	1,966	0.00%
14,688	3,432	3,395	3,433	1240-325-1003	Stokes Avenue	3,433	0.00%
\$ 22,250	\$ 7,198	\$ 12,200	\$ 5,399	Total Special Assessments		\$ 5,399	0.00%
744	631	517	750	0800-329-4000	Taxi Permit/Bicycle License	525	-30.00%
2,149	3,839	2,495	3,000	0900-329-2010	Fire Safety Plan Review	3,000	0.00%
6,229	11,853	12,361	17,000	1205-329-1001	Zoning/Variations Fees	15,000	-11.76%
1,150	726	2,391	2,500	1205-329-2000	Zoning Site Plan Review	4,000	60.00%
32,853	44,508	34,719	-	1215-329-1000	Building Plan Review	-	0.00%
4,352	5,228	2,924	-	1215-329-3000	Sign/Banner Permit	-	0.00%
600	39	-	-	1215-329-5000	Right-of-Way	-	0.00%
\$ 48,077	\$ 66,824	\$ 55,407	\$ 23,250	Total Other Licenses & Permits		\$ 22,525	-3.12%
\$ 2,413,145	\$ 2,428,621	\$ 2,142,995	\$ 2,077,249	TOTAL LICENSES & PERMITS		\$ 1,792,424	-13.71%

001 GENERAL FUND - REVENUES

Actual								Budget	
2009-10	2010-11	2011-12	2012-13 Adopted					2013-14 Adopted	% Change
-	30,209	14,614	-	0500-333-1000	Housing Authority	-	-	-	0.00%
\$ -	\$ 30,209	\$ 14,614	\$ -	Total Federal Payments In Lieu of Taxes				\$ -	0.00%
826,176	182,756	53,589	-	331	Federal Grants	-	-	-	0.00%
\$ 826,176	\$ 182,756	\$ 53,589	\$ -	Total Federal Grants				\$ -	0.00%
4,568	(22,283)	15,824	-	334	State Grants	-	-	-	0.00%
\$ 4,568	\$ (22,283)	\$ 15,824	\$ -	Total State Grants				\$ -	0.00%
703,243	707,056	711,450	720,000	0500-335-1221	Municipal Revenue Sharing	715,000	-0.69%		
11,479	13,706	11,402	11,500	0500-335-1400	Mobile Home Licenses	11,500	0.00%		
28,970	26,692	27,249	28,000	0500-335-1500	Alcoholic Beverage License	28,000	0.00%		
1,365,374	1,453,784	1,529,412	1,585,000	0500-335-1800	Sales Tax 1/2 - 5th Cent	1,575,000	-0.63%		
5,538	5,556	5,270	5,500	0900-335-2100	Fire Supplemental Compensation	5,500	0.00%		
\$ 2,114,604	\$ 2,206,794	\$ 2,284,783	\$ 2,350,000	Total State Shared Revenues				\$ 2,335,000	-0.64%
-	-	30,000	-	337	Local Grants	-	0.00%		
148,560	79,748	76,017	76,016	1500-337-7000	Library Cooperative Funding	70,861	-6.78%		
\$ 148,560	\$ 79,748	\$ 106,017	\$ 76,016	Total Other Grants				\$ 70,861	-6.78%
43,622	47,928	45,041	45,000	0500-338-1000	County Business Tax Receipt - Municipality Share	45,000	0.00%		
\$ 43,622	\$ 47,928	\$ 45,041	\$ 45,000	Total Local Shared Revenues				\$ 45,000	0.00%
\$ 3,137,530	\$ 2,525,152	\$ 2,519,868	\$ 2,471,016	TOTAL INTERGOVERNMENTAL REVENUE				\$ 2,450,861	-0.82%
325	250	400	300	0500-341-3000	Administrative Fee - Returned Checks	300	0.00%		
2,527	480	2,163	2,500	0500-341-3100	Administrative & Billing Fees - Fuel	2,500	0.00%		
7,750	6,225	6,875	2,296	1060-341-9110	Passport Fees - Library	2,363	2.92%		
2,800	1,575	1,850	250	1070-341-9110	Passport Fees - Museum	250	0.00%		
-	3,525	3,060	3,500	1200-341-3001	Overhead Banner Installation Fee	3,500	0.00%		
57	385	26	-	1200-341-9310	Engineering Drawings	-	100.00%		
14	122	-	50	1230-341-9330	Special Events - Barricades, Orange Cones	50	0.00%		
343	866	482	200	1230-341-9600	Sign Shop Sales	200	0.00%		
-	200	-	200	1500-341-9120	Election Qualifying Fees	-	-100.00%		
802	625	1,088	500	1500-341-9300	Photo Copies/Certifying	750	50.00%		
-	100	187	-	1500-341-9400	Billing Work Orders	-	0.00%		
\$ 14,618	\$ 14,352	\$ 16,131	\$ 9,796	Total General Government				\$ 9,913	1.19%
4,426	7,651	9,315	7,725	0800-342-1020	Witness Fees	7,125	-7.77%		
1,422	-	-	-	0800-342-1300	Police Special Events	-	0.00%		
1,489	1,593	1,691	1,500	0800-342-1800	Photo Copies	1,575	5.00%		
-	105	-	-	0800-342-1900	Restitution	-	0.00%		
-	-	-	15,000	0800-342-9001	Take Home Vehicle Fee	-	-100.00%		
2,498	2,700	1,553	3,000	0900-342-2200	Safety Permits & Licenses	1,500	-50.00%		
1,500	1,500	1,500	-	0900-342-2300	Fire Prevention Programs	-	0.00%		
22,446	22,644	20,479	25,000	0900-342-2700	Annual Safety Inspection Fees	20,000	-20.00%		
6,554	(3,363)	-	-	0950-342-2500	Fire Protection Cost Recovery	-	0.00%		
\$ 40,335	\$ 32,830	\$ 34,537	\$ 52,225	Total Public Safety				\$ 30,200	-42.17%
113,630	177,112	189,090	148,000	1080-343-8000	Sale of Lots	180,000	21.62%		
10,630	6,875	23,215	8,200	1080-343-8100	Crypt Sales	8,000	-2.44%		
14,005	4,350	9,120	9,800	1080-343-8200	Niche Sales	9,000	-8.16%		
8,115	6,420	9,900	10,000	1080-343-8300	Weekend/Holidays Interments	8,000	-20.00%		
142,875	177,720	184,690	156,000	1080-343-8400	Openings/Closings	175,000	12.18%		
-	1,498	1,032	-	1080-343-8500	Transfer Fees	-	0.00%		
\$ 289,255	\$ 373,975	\$ 417,047	\$ 332,000	Total Cemetery				\$ 380,000	14.46%
42,503	42,504	42,503	42,505	1015-344-9007	DOT Right-of-Way Maintenance Contract	42,505	0.00%		
-	2,250	4,670	-	1240-343-9100	Cut Paved Surface/Curb	2,500	100.00%		
57,092	62,272	75,564	77,830	1240-344-9008	DOT Lighting Maintenance Contract	94,208	21.04%		
\$ 99,595	\$ 107,026	\$ 122,737	\$ 120,335	Total Transportation				\$ 139,213	15.69%

001 GENERAL FUND - REVENUES

Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change
167,871	154,355	160,398	165,000	1000-347-2000	Program Revenue	165,000 0.00%
-	23,226	18,092	27,715	1000-347-2011	Program Revenue - Not City Staff Provided	29,605 6.82%
27,245	23,159	20,800	26,750	1000-347-2100	Sponsorship Revenue	26,750 0.00%
27,924	22,819	24,168	22,000	1000-347-2200	Rental - Auditorium, Rec Centers, etc	22,000 0.00%
24,656	23,693	24,384	24,500	1000-347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc	24,500 0.00%
-	348	474	250	1000-347-2400	Non Cash/Check Payment	250 0.00%
1,820	1,822	1,390	1,700	1000-347-4030	Holiday Parade Entry Fee	1,700 0.00%
\$ 249,516	\$ 249,422	\$ 249,706	\$ 267,915	Total Recreation		\$ 269,805 0.71%
10,703	10,933	8,561	9,000	1010-347-2200	Rentals - Liza Jackson	9,000 0.00%
2,235	2,457	2,250	2,500	1010-347-2210	Rentals tax-exempt - Liza Jackson	2,250 -10.00%
2,863	2,440	1,910	2,500	1010-347-4010	Spec Evt - Landing, Chester Pruitt	2,500 0.00%
2,115	4,885	4,129	4,000	1010-347-4020	Spec Evt tax-exempt - Landing, Chester Pruitt	4,000 0.00%
80	-	6	-	1010-347-4330	Special Event Misc Charge	- 0.00%
7,666	9,499	10,897	8,000	1010-347-5910	Boat Launch Fee	10,000 25.00%
\$ 25,661	\$ 30,214	\$ 27,753	\$ 26,000	Total Parks		\$ 27,750 6.73%
3,069	2,100	1,665	2,500	1020-347-2200	Rental - Center, etc	2,000 -20.00%
360	1,302	360	1,200	1020-347-2210	Rental - Tax Exempt	500 -58.33%
16,456	7	-	100	1020-347-5600	Program Revenue	- -100.00%
16,027	14,747	15,327	14,000	1020-347-5610	Memberships	14,000 0.00%
-	12,176	13,099	13,145	1020-347-5611	Program Revenue - Not City Staff Provided	13,145 0.00%
19	20	13	50	1020-347-5620	Copy Machine	20 -60.00%
21	32	158	75	1020-347-5630	Commissions on Shop	75 0.00%
849	707	497	700	1020-347-5640	Concessions	700 0.00%
\$ 36,800	\$ 31,090	\$ 31,119	\$ 31,770	Total Senior Center		\$ 30,440 -4.19%
-	-	-	-	1040-347-5000	Greens Fees	715,000 100.00%
-	-	-	-	1040-347-5020	Tournament Fees	85,000 100.00%
-	-	-	-	1040-347-5099	Complementary Green Fees	- 0.00%
-	-	-	-	1040-347-5100	Membership Fees	96,000 100.00%
-	-	-	-	1040-347-5200	Golf Cart Rental	586,500 100.00%
-	-	-	-	1040-347-5210	Pull Cart Rental	1,500 100.00%
-	-	-	-	1040-347-5299	Complementary Golf Cart Fees	- 0.00%
-	-	-	-	1040-347-5300	Driving Range	76,000 100.00%
-	-	-	-	1040-347-5400	Rental and Lease Income - Restaurant & Pro Shop	72,683 100.00%
-	-	-	-	1040-347-5510	GHIN Handicapping Service	1,800 100.00%
-	-	-	-	1040-347-5900	League Play	18,000 100.00%
-	-	-	-	1040-347-5920	Cash Over/(Under)	- 0.00%
\$ -	\$ -	\$ -	\$ -	Total Golf Club		\$ 1,652,483 100.00%
2,730	2,124	2,360	2,740	1060-347-1000	Library Fees	2,400 -12.41%
5,771	6,203	5,180	5,800	1060-347-1010	Photo Copy Revenue	5,200 -10.34%
750	400	525	400	1060-347-1210	Rentals - Taxable	400 0.00%
-	25	25	25	1060-347-1220	Rentals - Tax Exempt	25 0.00%
\$ 9,251	\$ 8,751	\$ 8,090	\$ 8,965	Total Library		\$ 8,025 -10.49%
1,240	1,773	879	1,500	1070-347-2000	Program Revenue	1,500 0.00%
-	-	-	-	1070-347-2100	Sponsorship Revenue	- 0.00%
27,029	26,935	25,890	28,000	1070-347-3500	Admission Fees	26,000 -7.14%
27,063	26,462	27,697	28,000	1070-347-3510	Merchandise Sales	28,000 0.00%
147	-	-	75	1070-347-3515	Merchandise Sales - Tax Exempt	- -100.00%
7,080	8,576	7,974	8,500	1070-347-3520	Fees - Tax Exempt	8,000 -5.88%
\$ 62,559	\$ 63,746	\$ 62,440	\$ 66,075	Total Museum		\$ 63,500 -3.90%
\$ 827,591	\$ 911,405	\$ 969,560	\$ 915,081	TOTAL CHARGES FOR SERVICES		\$ 2,611,329 185.37%

001 GENERAL FUND - REVENUES

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
58,780	50,147	47,059	40,000	0800-351-5000	Traffic Fines	50,000	25.00%
36,325	27,659	25,537	20,000	0800-351-5030	Traffic Fines - Law Enforcement Automation	25,000	25.00%
\$ 95,105	\$ 77,806	\$ 72,596	\$ 60,000		Total Traffic Fines	\$ 75,000	25.00%
14,053	13,024	12,183	12,000	1060-352-1000	Library Fines	12,000	0.00%
25	-	200	200	1060-352-1010	Lost Publications	200	0.00%
\$ 14,078	\$ 13,024	\$ 12,383	\$ 12,200		Total Library Fines	\$ 12,200	0.00%
3,563	(71)	6,245	5,000	0800-354-1100	Parking Citations	2,500	-50.00%
1,600	2,825	2,025	1,000	0800-354-1200	False Alarm Fines - Police	1,000	0.00%
3,950	650	950	500	0900-354-1200	False Alarm Fines - Fire	500	0.00%
63,692	24,150	-	20,000	1217-354-1000	Code Enforcement - Fines	20,000	0.00%
8,155	7,500	10,000	5,000	1217-354-1010	Code Enforcement - Fees	7,500	50.00%
\$ 80,960	\$ 35,054	\$ 19,220	\$ 31,500		Total Violations of Local Ordinances	\$ 31,500	0.00%
\$ 190,143	\$ 125,885	\$ 104,199	\$ 103,700		TOTAL FINES & FORFEITURES	\$ 118,700	14.46%
120,381	115,286	47,190	40,000	1500-361-1000	Interest Income	112,915	182.29%
-	-	41,349	39,424	1500-361-1004	Interest Income - Golf Fund 1999 Bond debt payoff	-	-100.00%
7,861	6,593	7,377	8,000	1500-361-2000	Dividend Income	7,500	-6.25%
-	(25,971)	16,904	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	(1,037)	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
\$ 128,242	\$ 95,907	\$ 111,782	\$ 87,424		Total Interest Income	\$ 120,415	37.74%
-	1,724	3,785	3,023	1010-362-1000	Rentals & Leases	3,750	24.05%
-	-	-	-	1040-362-2010	Rental and Lease Income - Golf Tower	24,600	100.00%
233,265	224,154	224,761	227,795	1500-362-1000	Rental and Lease Income	222,398	-2.37%
\$ 233,265	\$ 225,879	\$ 228,546	\$ 230,818		Total Rents and Royalties	\$ 250,748	8.63%
9,266	17,584	16,440	7,500	1500-364-1000	Sale of Surplus - Assets	10,000	33.33%
801,000	-	-	-	1500-364-1030	Sale of Surplus - Land	-	0.00%
301	403	914	300	1220-365-1010	Sale of Used Oil	750	150.00%
\$ 810,567	\$ 17,987	\$ 17,354	\$ 7,800		Total Disposal of Fixed Assets	\$ 10,750	37.82%
-	-	-	3,525	0100-366-1000	Contributions/Donations - City Council	2,925	0.00%
2,737	363,094	1,327	-	0800-366-1000	Contributions/Donations - Police	-	0.00%
25	-	-	-	0900-366-1000	Contributions/Donations - Fire	-	0.00%
7,329	1,715	606	-	1000-366-1000	Contributions/Donations - Recreation	-	0.00%
70,691	-	2,217	-	1010-366-1000	Contributions/Donations - Parks	-	0.00%
18	12	11	-	1015-366-1000	Contributions/Donations - Right-of-Way	-	0.00%
3,383	6,653	5,052	-	1020-366-1000	Contributions/Donations - Senior Center	-	0.00%
5,103	3,239	2,842	-	1060-366-1000	Contributions/Donations - Library	-	0.00%
6,650	2,806	5,363	-	1070-366-1000	Contributions/Donations - Museum	-	0.00%
100	200	-	-	1200-366-1000	Contributions/Donations - Engineering	-	0.00%
335	274	20	-	1500-366-1000	Contributions/Donations - General	-	0.00%
\$ 96,371	\$ 377,993	\$ 17,438	\$ 3,525		Total Contributions/Donations	\$ 2,925	-17.02%
19	52	28	20	0800-369-1710	Police Patches	20	0.00%
1,131	1,473	1,722	1,500	0000-369-9091	Discounts	1,500	0.00%
-	2,174	19,320	-	1500-369-1000	Worker's Comp Proceeds	-	0.00%
43	78	93	25	1500-369-1500	City Clerk Store	50	100.00%
6,761	9,162	328	-	1500-369-3000	Proceeds - Insurance	-	0.00%
360	360	360	360	1500-369-5000	Proceeds - Sales Tax Credit	360	0.00%
66	9	-	-	1500-369-8000	Radon Surcharge	-	0.00%
16,936	47,001	91,966	45,000	1500-369-9000	Miscellaneous	45,000	0.00%
\$ 25,316	\$ 60,310	\$ 113,818	\$ 46,905		Total Other Revenues	\$ 46,930	0.05%
\$ 1,293,761	\$ 778,076	\$ 488,939	\$ 376,472		TOTAL INTEREST & OTHER REVENUES	\$ 431,768	14.69%

001 GENERAL FUND - REVENUES

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
8,952	4,553	-	-	1600-381-2200	Transfer from Law Enforcement Trust Fund	-	0.00%
15,555	13,149	21,486	1,000	1600-381-2400	Transfer from Beal Memorial Cemetery Fund	-	-100.00%
32,461	29,295	22,857	-	1600-381-2500	Transfer from CDBG Fund	-	0.00%
73,656	78,076	71,981	-	1600-381-9119	Transfer from CRA Fund	-	0.00%
1,097,641	959,557	1,177,785	320,536	1600-382-4100	Transfer from Utilities Fund	490,433	53.00%
708,003	708,039	426,578	130,000	1600-382-4300	Transfer from Sanitation Fund	130,000	0.00%
25,000	99	53,432	-	1600-382-4400	Transfer from Golf Fund	-	0.00%
15,000	15,022	17,147	-	1600-382-4500	Transfer from Stormwater Fund	-	0.00%
\$ 1,976,267	\$ 1,807,790	\$ 1,791,265	\$ 451,536	Total Interfund Transfers		\$ 620,433	37.40%
-	739,805	-	-	1500-384-1075	Hancock Bank Note Payable	-	0.00%
\$ -	\$ 739,805	\$ -	\$ -	Total Proceeds from Debt/Loans		\$ -	0.00%
-	-	-	55,148	1600-389-9100	Appropriation from Unassigned Fund Balance	173,082	213.85%
-	-	-	-	1600-389-9500	Approp. from Assigned Fund Balance	-	0.00%
-	-	-	9,500	1600-389-9600	Approp. from Restricted Fund Balance - Harvey Trust	70,590	643.05%
\$ -	\$ -	\$ -	\$ 64,648	Total Non-Operating Sources		\$ 243,672	276.92%
\$ 1,976,267	\$ 2,547,595	\$ 1,791,265	\$ 516,184	TOTAL TRANSFERS IN		\$ 864,105	67.40%
\$ 19,252,950	\$ 18,859,165	\$ 17,278,991	\$ 15,366,623	TOTAL FUND REVENUES		\$ 18,337,844	19.34%

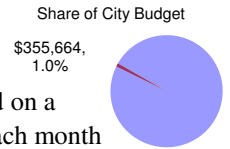
001 GENERAL FUND - 0100 CITY COUNCIL

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
-	200	-	200	-	-100.00%
-	-	-	3,525	2,925	-17.02%
\$ -	\$ 200	\$ -	\$ 3,725	\$ 2,925	-21.48%
TOTAL REVENUES					
\$ 2,925 -21.48%					
Personal Services:					
38,166	39,379	39,379	39,488	39,932	1.12%
2,366	2,442	2,442	2,448	2,476	1.14%
553	571	571	573	579	1.05%
44,243	47,369	67,110	88,148	71,125	-19.31%
74	73	76	80	68	-15.00%
\$ 85,404	\$ 89,833	\$ 109,576	\$ 130,737	\$ 114,180	-12.66%
Total Personal Services					
\$ 114,180 -12.66%					
Operating Expenditures:					
40,000	6,900	5,916	30,000	-	-100.00%
82,221	84,602	39,690	95,500	105,500	10.47%
87,787	87,787	102,310	102,310	101,710	-0.59%
3,868	4,196	4,809	9,000	9,000	0.00%
761	271	271	275	142	-48.36%
1,290	-	2,409	2,410	2,410	0.00%
-	-	16	-	1,000	100.00%
939	-	-	-	-	0.00%
25,183	23,156	2,713	-	-	0.00%
-	14,517	-	16,000	-	-100.00%
7,918	8,243	4,992	5,415	2,415	-55.40%
-	-	433	-	-	0.00%
2,682	3,077	2,646	2,350	2,350	0.00%
570	978	1,625	800	800	0.00%
34,162	32,263	30,593	15,947	15,947	0.00%
\$ 287,382	\$ 265,989	\$ 198,423	\$ 280,007	\$ 241,274	-13.83%
Total Operating Expenditures					
\$ 241,274 -13.83%					
Debt Service					
-	-	-	-	210	100.00%
\$ -	\$ -	\$ -	\$ -	\$ 210	100.00%
Total Debt Service					
\$ 210 100.00%					
\$ 372,786	\$ 355,822	\$ 308,000	\$ 410,744	\$ 355,664	-13.41%
TOTAL EXPENSES					
\$ (372,786)	\$ (355,622)	\$ (308,000)	\$ (407,019)	\$ (352,739)	-13.34%
NET REVENUE / (EXPENSE)					
\$ (352,739) -13.34%					

CITY COUNCIL

DESCRIPTION















The City Council is the legislative body of the City. It is comprised of the Mayor and seven Council members, elected on a citywide basis in odd years for four-year, staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00pm in the Council Chambers located at City Hall. The City Council appoints the City Manager, City Clerk, City Attorney, and members of Boards and Committees, as well as adopts ordinances and resolutions setting City policy.



MISSION

To enhance and protect the Community by providing quality services.

STRATEGIC PLAN (April 2013)

Plan Initiative	Action Item	Status	Leader
 Economic Development	Branding & Marketing	1. Coordinate efforts with the Chamber of Commerce 2. Issue an RFP in FY 2014 to complete a Marketing/Business Plan for the City, its services, and available vacant properties	City Manager
 Economic Development	Regulation Efficiency	1. Coordinate with key developers and contractors to determine areas where greater efficiencies can be achieved 2. Revisit recommendations from the Business Retention Panel	Engineering & Utilities Director
 Economic Development	Economic Incentives	1. Development of better marketing materials for existing CRA economic incentives programs underway 2. Researching local gov'ts statewide for a general program suitable for FWB, with the goal of having a tax abatement program for referendum along with Okaloosa County in August 2014	Engineering & Utilities Director
 Economic Development	Expand Services to Surrounding Communities	Mary Esther declined police & fire services; an agreement is being drafted for right-of-way and permitting/inspection services; an RFP for sanitation services will be issued in the Fall	City Manager
 Quality of Life	Reduce Vagrancy	1. Researching Okaloosa County and City of Pensacola ordinances to determine if similar enforcement efforts are feasible 2. Quote from vagrancy consultant obtained for City Council discussion	Police Chief
 Economic Development	Expand CRA Boundaries	Development of an action plan and finding-of-fact timeline underway	Engineering & Utilities Director
 Economic Development	Develop Waterfront Activities	1. The Landing Park dock replacement and sound system installation are complete 2. Evaluation of a Landing Master Plan underway to determine improvements needed to attract future activities along the waterfront 3. Coordination with FDEP to determine if revisions to the submerged land lease are required	Recreation Services Director
 Transportation	Brooks Bridge By-Pass	Attended Chamber of Commerce meeting to review the findings of the Bridge Authority's consultant	City Manager
 Financial Sustainability	Employee Wage Adjustments	An amount commensurate with the 7.48% CPI since the last adjustment in October 2008 is budgeted for each employee's annual evaluation date over a two-year period and tiered based on tenure	Finance Director
 Financial Sustainability	Pay & Classification Study	Issue an RFP in late FY 2013 to complete a study no later than March 2014 for consideration with FY 2015 budget preparation	Finance Director
 Environment	Curbside Residential Recycling	A cost-benefit analysis of single-stream curbside residential recycling is needed	Engineering & Utilities Director
 Financial Sustainability	Fire Assessment Fee	City Council voted to suspend discussions of a fire assessment fee in June 2013	Fire Chief
 Financial Sustainability	Surplus Property Sales	Initial reports for 9 properties have been received and will be presented for City Council consideration	City Manager
 Financial Sustainability	Grant Writing	Staff will attend a two-day grant writing seminar in Niceville in September	Finance Director

PERFORMANCE EXCELLENCE

Every Service – Every Employee – Every Day

001 GENERAL FUND - 0200 CITY MANAGER

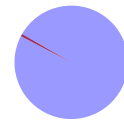
Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES				\$ -	0.00%
Personal Services:					
2.00	2.00	2.00	2.00	2.00	
Number of Funded Employees (FTE's)					
-	106,395	103,755	110,302	512-1100 Executive Salaries	115,660 4.86%
157,969	42,961	38,149	52,929	512-1200 Regular Salaries	54,000 2.02%
-	-	788	2,153	512-1202 Incentive/Merit Pay	- -100.00%
25	-	-	-	512-1400 Salaries - Overtime	-
10,192	9,608	9,578	10,624	512-2100 FICA Taxes	10,985 3.40%
2,384	2,247	2,240	2,485	512-2101 Medicare	2,569 3.38%
43,848	39,843	36,223	14,772	512-2200 Retirement Contributions	55,338 274.61%
-	-	-	11,596	512-2204 Retirement Contributions - DC Plan	- -100.00%
5,218	5,210	3,455	5,515	512-2210 Deferred Compensation	6,243 13.20%
15,008	13,281	13,691	16,175	512-2300 Dental, Life & Health Insurance	10,313 -36.24%
326	300	250	353	512-2400 Worker's Compensation	310 -12.18%
\$ 234,970	\$ 219,845	\$ 208,130	\$ 226,904	Total Personal Services	\$ 255,418 12.57%
Operating Expenditures:					
198	933	2,162	880	512-4000 Travel and Per Diem	1,800 104.55%
576	1,025	822	1,319	512-4100 Communication Services	764 -42.08%
165	91	69	50	512-4200 Postage	55 10.00%
-	625	-	-	512-4630 Equipment Repair	- 0.00%
-	-	16	-	512-4700 Printing & Binding	- 0.00%
(273)	172	549	200	512-5100 Office Supplies	200 0.00%
475	508	118	-	512-5200 Operating Supplies	- 0.00%
-	-	-	-	512-5210 Uniform Expense	200 100.00%
-	163	402	-	512-5231 Computer Hardware/Software	- 0.00%
606	1,972	1,371	315	512-5400 Books, Dues & Publications	1,672 430.79%
-	1,440	2,185	695	512-5500 Training	820 17.99%
1,651	88	-	-	Grant-Related Expenses (FWBTV)	-
\$ 3,397	\$ 7,018	\$ 7,695	\$ 3,459	Total Operating Expenditures	\$ 5,511 59.32%
Capital Outlay:					
-	-	520	650	512-6420 Computer Hardware/Software	- -100.00%
\$ -	\$ -	\$ 520	\$ 650	Total Capital Outlay	\$ - -100.00%
Debt Service					
-	-	-	-	581-9121 Transfer to Debt Service Fund	425 100.00%
-	-	-	-	Phone System Lease - year 1 of 6	-
\$ -	\$ -	\$ -	\$ -	Total Debt Service	\$ 425 100.00%
\$ 238,368	\$ 226,864	\$ 216,346	\$ 231,013	TOTAL EXPENSES	\$ 261,354 13.13%
\$ (238,368)	\$ (226,864)	\$ (216,346)	\$ (231,013)	NET REVENUE / (EXPENSE)	\$ (261,354) 13.13%

CITY MANAGER

DESCRIPTION

The City Manager is the chief administrative official for the City. The City Manager's office coordinates, implements, and evaluates all policies, procedures, and programs; recommends and provides information to City Council; proposes the annual budget; provides an avenue for citizens to direct their requests, complaints, and needs; and provides communications and support by overseeing information technology and serving as a liaison between departments, the media, and citizens.

Share of City Budget
\$261,354,
0.7%







MISSION


Support the City Council in the development of policy by assembling and analyzing data and making recommendations; provide leadership and direction to employees in implementation of policies, programs, and daily operations; and ensure that the City of Fort Walton Beach government provides municipal services and infrastructure necessary for a high quality of life for our citizens in a fiscally responsible manner.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Communicate Effectively w/ City Council & Public on Current Issues						
Customer Satisfaction with Overall City Services	n/a	n/a	n/a	84%	90%	90%
Promote Organizational Efficiency						
Overall Employee Satisfaction (Strongly Agree & Agree)	n/a	78.4%	69.2%	71.6%	80%	80%
Performance Excellence / Leadership Training Courses	n/a	n/a	n/a	12	6	6
Deliver Services in Most Cost-Efficient Manner						
Cost of Services per Citizen - General Fund	\$1,006	\$894	\$913	annual measure	\$862	\$908

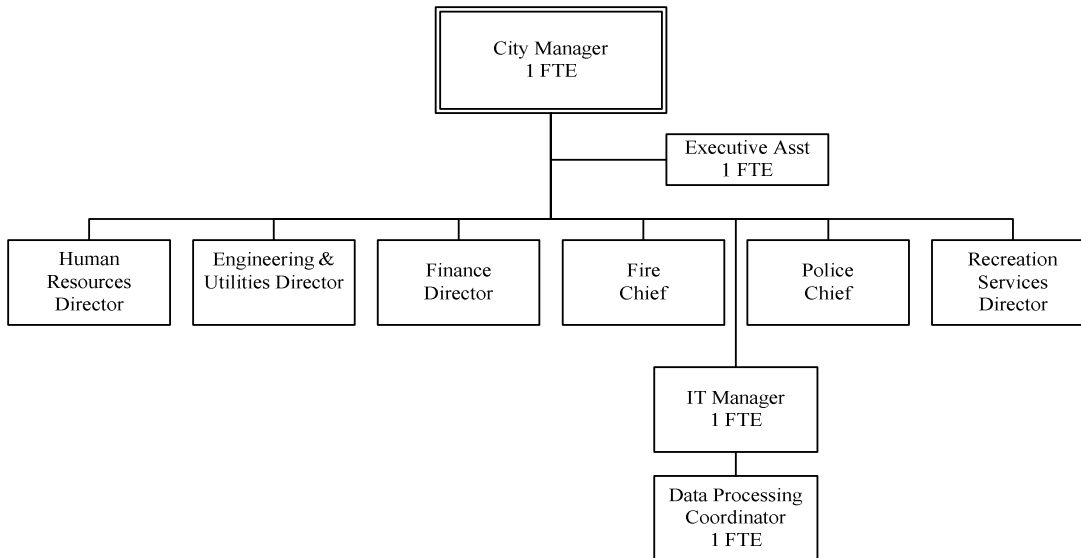
- ✓ Coordinate a branding/marketing initiative with the Chamber of Commerce. 
- ✓ Complete a Marketing/Business Plan for the City, its services, and available vacant properties. 
- ✓ Enter into an agreement with the City of Mary Esther to provide permitting/inspection, right-of-way maintenance, and garbage collection services. 
- ✓ Evaluate vacant parcels for possible sale or lease to maximize their development potential. 

FUTURE GOALS (FY15 & FY16)

- ✓ Create a City Leadership Academy / University for current and future managers and supervisors.
- ✓ Explore additional revenue sources through expansion and/or innovative ideas for enhancing services.
- ✓ Improve traffic flow and reduce congestion downtown by pursuing a Brooks Bridge By-Pass. 

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Created a Customer Satisfaction Survey to form a baseline for measuring customer satisfaction with all City services.
- ✓ Began performance excellence training for leadership with the Studer Group.



PERFORMANCE EXCELLENCE
Every Service – Every Employee – Every Day

001 GENERAL FUND - 0220 INFORMATION TECHNOLOGY

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES				\$ -	0.00%
Personal Services:					
2.75	2.00	2.00	2.00	2.00	
129,737	127,233	126,746	127,094	129,320	1.75%
-	-	-	-	159	100.00%
-	-	1,397	2,153	-	-100.00%
1,803	1,808	1,800	1,800	-	-100.00%
7,598	7,368	7,482	7,363	7,488	1.70%
1,777	1,723	1,750	1,722	1,751	1.68%
28,387	28,244	33,637	35,472	36,093	1.75%
15,883	17,333	18,252	19,009	14,490	-23.77%
255	243	247	261	220	-15.71%
\$ 185,439	\$ 183,952	\$ 191,309	\$ 194,874	\$ 189,521	-2.75%
Total Personal Services					
Operating Expenditures:					
-	-	93,546	116,775	113,525	-2.78%
68,707	69,925	-	-	-	-
1,050	779	693	800	800	0.00%
53,464	51,834	40,377	42,853	42,200	-1.52%
14,639	22,109	-	-	-	-
11,284	8,122	8,655	11,000	9,000	-18.18%
2,539	1,010	438	3,100	1,500	-51.61%
3,888	22,350	3,690	4,000	4,000	0.00%
457	366	444	2,320	2,389	2.97%
-	75	75	75	75	0.00%
-	(3,386)	-	-	-	0.00%
-	(1,480)	-	-	-	0.00%
\$ 156,028	\$ 171,704	\$ 147,917	\$ 180,923	\$ 173,489	-4.11%
Total Operating Expenditures					
Capital Outlay:					
21,277	15,871	13,191	16,850	5,000	-70.33%
				Redundant Cisco ASA Firewall-City Hall (fund balance)	
\$ 21,277	\$ 15,871	\$ 13,191	\$ 16,850	\$ 5,000	-70.33%
Total Capital Outlay					
Debt Service					
-	-	-	-	850	100.00%
				Phone System Lease - year 1 of 6	
\$ -	\$ -	\$ -	\$ -	\$ 850	100.00%
Total Debt Service					
\$ 362,744	\$ 371,527	\$ 352,417	\$ 392,647	\$ 368,860	-6.06%
TOTAL EXPENSES					
\$ (362,744)	\$ (371,527)	\$ (352,417)	\$ (392,647)	\$ (368,860)	-6.06%
NET REVENUE / (EXPENSE)					

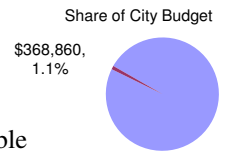
INFORMATION TECHNOLOGY

DESCRIPTION

Information Technology is responsible for the operation and maintenance of the City's network, computers, servers, website, and telecommunications in order to facilitate the daily work of employees as well as provide easily accessible information and services to citizens.

MISSION

Provide Citywide information technology services that are secure and highly accessible.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				Budget	
	2009-10	2010-11	2011-12	YTD thru 6/30 2012-13	2012-13	2013-14
Provide Current Technology to Users						
Computers & Laptops Replaced	8%	24%	14%	10%	12%	17%
Police Laptops Replaced	n/a	2%	21%	0%	21%	30%
Support Department Productivity by Minimizing Downtime						
Hours of Downtime: Public Safety (police & fire)	n/a	n/a	6	6	12	12
Hours of Downtime: Non-Public Safety	n/a	n/a	7	7	24	24

- ✓ Ensure current technology to users by replacing desktop computers with P4, 3.0G or less processors.
- ✓ Ensure current technology to police department by replacing laptops every five years.
- ✓ Ensure no more than 12 hours of downtime for public safety personnel.
- ✓ Ensure no more than 24 hours of downtime for non-public safety personnel.

FUTURE GOALS (FY15 & FY16)

- ✓ Develop and implement a plan to consolidate the City's server by using Virtual Machine technology.
- ✓ Develop and implement a network management and monitoring system for the City computer network.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Implemented new telephone systems for City Hall, City Hall Annex, Police Department and Fire Department.
- ✓ Relocated all servers from City Hall to the Police Department for improved disaster protection.

001 GENERAL FUND - 0300 HUMAN RESOURCES

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES				\$ -	0.00%
Personal Services:					
4.00	3.00	3.00	3.00	3.00	
Number of Funded Employees (FTE's)					
-	78,000	78,053	78,214	513-1100 Executive Salaries	67,263 -14.00%
207,222	57,125	68,077	68,317	513-1200 Regular Salaries	66,298 -2.96%
-	-	-	-	513-1201 Service Awards	106 100.00%
-	-	2,745	3,230	513-1202 Incentive/Merit Pay	- -100.00%
-	8,285	-	-	513-1300 Part-Time Wages	- 0.00%
85	-	-	-	513-1400 Salaries - Overtime	
13,525	8,423	9,638	8,244	513-2100 FICA Taxes	7,431 -9.86%
3,369	1,970	2,254	1,928	513-2101 Medicare	1,738 -9.85%
37,425	10,208	12,164	12,820	513-2200 Retirement Contributions	9,982 -22.14%
675	6,531	6,174	6,985	513-2204 Retirement Contributions - DC Plan	4,890 -29.99%
20,500	13,921	19,757	20,529	513-2300 Dental, Life & Health Insurance	27,335 33.15%
402	270	280	296	513-2400 Worker's Compensation	227 -23.31%
\$ 283,204	\$ 184,733	\$ 199,143	\$ 200,563	Total Personal Services	\$ 185,270 -7.63%
Operating Expenditures:					
35,416	5,624	13,200	11,781	513-3100 Professional Services	15,851 34.55%
17,371	35,390	31,632	-	513-3101 Legal Services	- 0.00%
13,764	10,873	4,369	6,200	513-3102 Employee Physicals & Immunizations	6,200 0.00%
-	-	1,658	-	513-3400 Other Services	
59	1,089	723	1,000	513-4000 Travel and Per Diem	1,000 0.00%
2,312	1,382	1,356	1,705	513-4100 Communication Services	1,178 -30.91%
1,085	603	565	500	513-4200 Postage	190 -62.00%
844	1,000	1,603	1,558	513-4400 Rentals & Leases	1,883 20.86%
7,052	7,215	-	-	513-4610 Maintenance Contracts	
676	-	50	1,000	513-4700 Printing & Binding	- -100.00%
6,539	3,061	-	-	513-4800 Promotional Activities	
2,695	-	-	-	513-4901 Recruitment/Relocation	
-	416	806	600	513-4920 Advertising	600 0.00%
1,793	1,892	2,413	2,205	513-5100 Office Supplies	2,325 5.44%
6,544	5,158	13,760	12,100	513-5200 Operating Supplies	9,750 -19.42%
-	-	165	-	513-5231 Computer Hardware/Software	- 0.00%
2,674	422	348	494	513-5400 Books, Dues & Publications	494 0.00%
635	488	1,088	2,450	513-5500 Training	350 -85.71%
\$ 99,459	\$ 74,614	\$ 73,736	\$ 41,593	Total Operating Expenditures	\$ 39,821 -4.26%
Capital Outlay:					
-	-	-	650	513-6420 Computer Hardware/Software	- -100.00%
\$ -	\$ -	\$ -	\$ 650	Total Capital Outlay	\$ - -100.00%
Debt Service					
-	-	-	-	581-9121 Transfer to Debt Service Fund	638 100.00%
-	-	-	-	Phone System Lease - year 1 of 6	
\$ -	\$ -	\$ -	\$ -	Total Debt Service	\$ 638 100.00%
\$ 382,663	\$ 259,347	\$ 272,879	\$ 242,806	TOTAL EXPENSES	\$ 225,729 -7.03%
\$ (382,663)	\$ (259,347)	\$ (272,879)	\$ (242,806)	NET REVENUE / (EXPENSE)	\$ (225,729) -7.03%

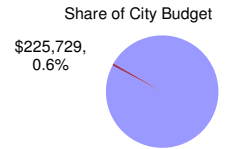
HUMAN RESOURCES

DESCRIPTION

Human Resources recruits new employees and works to retain existing employees, maintains personnel records, coordinates employee benefits, and enforces personnel policies.

MISSION

Provide effective personnel services through the development, implementation, and equitable administration of policies and procedures; recruit qualified personnel; maintain a well-trained work force; and foster productivity, innovation, and a climate of success in the workplace.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Implement and Enhance Performance Excellence Program						
Positions with Redesigned Performance Evaluation	n/a	n/a	n/a	n/a	100%	100%
Process Improvement Teams Created and Trained	n/a	n/a	n/a	3	6	6
Attract and Retain a High-Quality Workforce						
Career Development and Training Classes Held	n/a	n/a	n/a	38	25	25
Employees Recognized	n/a	n/a	27	14	24	24
Managers Recognized	n/a	n/a	11	1	12	12
Turnover Rate: Public Safety Personnel	n/a	n/a	n/a	annual measure	20%	20%
Turnover Rate: Non-Public Safety Personnel	n/a	n/a	n/a	annual measure	12%	12%

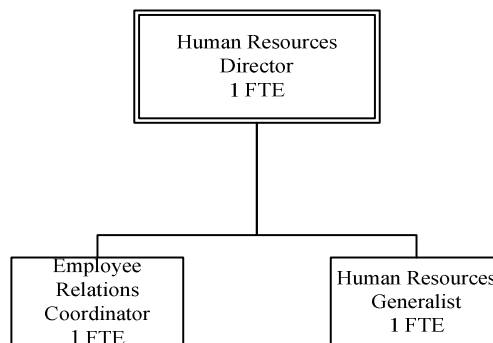
- ✓ Enhance Performance Excellence Program by redesigning the performance evaluation for all positions and creating process improvement teams.
- ✓ Revise the compensation and classification plan. 🌱
- ✓ Develop and introduce employee handbook to all employees.
- ✓ Revise Employee of Year and Manager of Year programs by making recognition a monthly activity, culminating with the annual award.
- ✓ Reduce turnover for both public safety and non-public safety personnel.

FUTURE GOALS (FY15 & FY16)

- ✓ Offer avenues of career development and training to promote a high-quality workforce and environment of continual improvement.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Developed and implemented new employee orientation for all new hires.



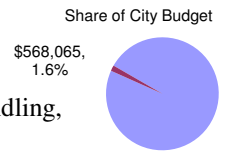
001 GENERAL FUND - 0310 RISK MANAGEMENT

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES				\$ -	0.00%
Personal Services:					
Number of Funded Employees (FTE's)				-	
1.00	-	-	-		
37,161	15,804	-	-	519-1200 Regular Salaries	- 0.00%
2,204	1,480	-	-	519-2100 FICA Taxes	- 0.00%
516	346	-	-	519-2101 Medicare	- 0.00%
8,450	3,507	-	-	519-2200 Retirement Contributions	- 0.00%
4,075	1,925	-	-	519-2300 Dental, Life & Health Insurance	- 0.00%
72	30	-	-	519-2400 Worker's Compensation	- 0.00%
\$ 52,478	\$ 23,092	\$ -	\$ -	Total Personal Services	\$ - 0.00%
Operating Expenditures:					
8,650	-	-	-	519-3100 Professional Services	- 0.00%
-	356	1,821	2,300	519-4000 Travel and Per Diem	1,800 -21.74%
259	249	-	-	519-4100 Communication Services	- 0.00%
487,559	348,808	381,007	440,370	519-4500 Insurance	516,265 17.23%
55,738	46,631	88,366	50,000	519-4501 Unrecovered Insurance Claims	50,000 0.00%
\$ 552,206	\$ 396,044	\$ 471,194	\$ 492,670	Total Operating Expenditures	\$ 568,065 15.30%
\$ -	\$ -	\$ -	\$ -	Total Capital Outlay	\$ - 0.00%
\$ 604,684	\$ 419,136	\$ 471,194	\$ 492,670	TOTAL EXPENSES	\$ 568,065 15.30%
\$ (604,684)	\$ (419,136)	\$ (471,194)	\$ (492,670)	NET REVENUE / (EXPENSE)	\$ (568,065) 15.30%

RISK MANAGEMENT

DESCRIPTION

Risk Management is responsible for protecting the City from liability through risk retention and transfer, claims handling, and safety programs. The City's safety program aims to reduce illness and injury to employees and citizens.



MISSION

Continuously develop, manage and improve insurance and safety/occupational services to provide quality, cost effective support to our customers and to protect the City's financial well being.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

		Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Reduce Workers Compensation Expense						
Workers Compensation Accidents	n/a	65	45	33	50	45
Workers Compensation Accidents with Injuries	n/a	41	17	20	20	15
Workers Compensation Lost Work Days	n/a	45	3	26	36	30
Workers Compensation Open Claims	n/a	15	4	29	10	5
Workers Compensation Experience Modification	0.79	1.13	1.21	annual measure	1.08	0.87
Minimize Liability Exposure						
At-Fault Employee Vehicle & Equipment Incidents	n/a	8	4	7	10	5
Provide a Safe Workplace						
Safety Training Classes Held	n/a	n/a	52	7	24	52

- ✓ Reduce workers compensation accident frequency, accidents with injuries, and lost work hours through improved safety training.
- ✓ Reduce at-fault employee vehicle and equipment incidents through improved safety program.
- ✓ Offer avenues of safety training to promote a safe workplace and environment of continual improvement.

FUTURE GOALS (FY15 & FY16)

- ✓ Reduce workers compensation experience modification factor by 10 points.
- ✓ Develop on-line safety training programs for employees.
- ✓ Implement safety recognition programs.
- ✓ Enhance wellness program and development wellness incentives.

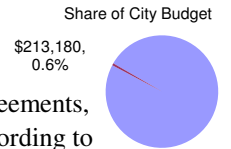
PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Conducted first aid and CPR training and certification for all departments.

001 GENERAL FUND - 0400 CITY CLERK

Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change
Revenues:						
802	625	881	500	341-9300 Photo Copies/Certifying	750	50.00%
43	78	93	25	369-1500 City Clerk Store	50	100.00%
\$ 845	\$ 704	\$ 974	\$ 525	TOTAL REVENUES	\$ 800	52.38%
Personal Services:						
3.00	2.50	2.50	2.50	Number of Funded Employees (FTE's)	2.50	
-	75,471	75,495	70,707	512-1100 Executive Salaries	73,257	3.61%
149,135	32,882	27,787	32,873	512-1200 Regular Salaries	34,105	3.75%
-	-	-	477	512-1201 Service Awards	212	-55.56%
-	-	1,265	2,691	512-1202 Incentive/Merit Pay	-	-100.00%
-	583	8,645	9,353	512-1300 Part-Time Wages	9,482	1.38%
132	-	13	-	512-1400 Salaries - Overtime	250	100.00%
1,205	1,205	1,200	1,200	512-1503 Auto Allowance	1,204	0.33%
12,274	6,924	7,115	7,080	512-2100 FICA Taxes	7,326	3.47%
2,870	1,619	1,664	1,656	512-2101 Medicare	1,713	3.44%
23,004	7,305	8,705	9,175	512-2200 Retirement Contributions	9,519	3.75%
2,427	3,539	3,526	3,535	512-2204 Retirement Contributions - DC Plan	3,663	3.62%
3,832	3,770	3,737	3,747	512-2210 Deferred Compensation	3,828	2.16%
8,708	5,091	9,604	9,899	512-2300 Dental, Life & Health Insurance	9,949	0.51%
300	214	224	239	512-2400 Worker's Compensation	207	-13.39%
\$ 203,887	\$ 138,605	\$ 148,981	\$ 152,632	Total Personal Services	\$ 154,715	1.36%
Operating Expenditures:						
-	9,615	16,613	18,134	512-3100 Professional Services	18,134	0.00%
-	13,723	-	-	512-3400 Other Services	-	0.00%
160	46	52	950	512-4000 Travel and Per Diem	100	-89.47%
826	921	935	935	512-4100 Communication Services	905	-3.21%
186	202	273	250	512-4200 Postage	250	0.00%
14,037	11,580	11,137	11,138	512-4400 Rentals & Leases	11,138	0.00%
1,838	1,873	-	-	512-4610 Maintenance Contracts	-	-
218	-	-	-	512-4620 Vehicle Repair	-	-
-	511	-	-	512-4801 Special Events	-	-
1,221	815	453	500	512-4912 Recording Fees	800	60.00%
8,738	4,662	20,136	11,750	512-4915 Legal Advertising	10,000	-14.89%
2,260	1,447	1,704	915	512-5100 Office Supplies	1,500	63.93%
-	-	-	265	512-5101 Office Supplies - City Hall Copier	265	0.00%
610	112	39	200	512-5200 Operating Supplies	200	0.00%
441	-	-	-	512-5204 Fuel & Oil	-	-
-	35	110	-	512-5231 Computer Hardware/Software	-	0.00%
435	355	445	535	512-5400 Books, Dues & Publications	535	0.00%
95	-	-	325	512-5500 Training	-	-100.00%
\$ 31,064	\$ 45,897	\$ 51,896	\$ 45,897	Total Operating Expenditures	\$ 43,827	-4.51%
Capital Outlay:						
-	-	520	-	512-6420 Computer Hardware/Software	14,000	100.00%
				Laserfiche Avante System Upgrade (fund balance)		
\$ -	\$ -	\$ 520	\$ -	Total Capital Outlay	\$ 14,000	100.00%
Debt Service						
-	-	-	-	581-9121 Transfer to Debt Service Fund	638	100.00%
				Phone System Lease - year 1 of 6		
\$ -	\$ -	\$ -	\$ -	Total Debt Service	\$ 638	100.00%
\$ 234,951	\$ 184,502	\$ 201,398	\$ 198,529	TOTAL EXPENSES	\$ 213,180	7.38%
\$ (234,106)	\$ (183,798)	\$ (200,424)	\$ (198,004)	NET REVENUE / (EXPENSE)	\$ (212,380)	7.26%

CITY CLERK



DESCRIPTION

The City Clerk is the official custodian of all public records including ordinances, resolutions, leases, contracts, agreements, and City Council/Board/Committee minutes. The City Clerk's office is responsible for all records management according to legal requirements; provides administrative support to City Council.

MISSION

Serve the public by striving for excellence in preparation of minutes of meetings, providing complete and accurate information while preserving the records of the City, and maintaining a professional level of service in all phases of operation.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Properly Maintain Public Records								
Eligible Records Destroyed on Time	n/a	100%	50%	57%			90%	90%
Records with Retention Greater than 10 Year Available on Laserfiche	n/a	90%	30%	30%			90%	90%
Provide Prompt Customer Service								
Public Records Requests Responded To within 2 Days	n/a	94%	89%	88%			95%	95%
Encourage Donations for Public Events								
Fourth of July Fundraising	n/a	\$2,471	\$950	\$1,350			\$2,000	\$2,000

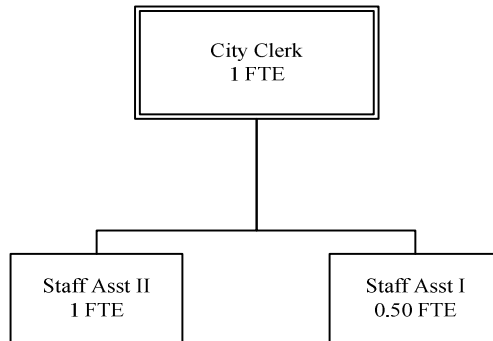
- ✓ Destroy all records that have met their retention period in early October.
- ✓ Laserfiche all records with a retention period greater than 10 years.
- ✓ Respond to 95% of public records requests within 2 Days (some may require longer research period).

FUTURE GOALS (FY15 & FY16)

- ✓ Continue to raise at least \$2,000 through Fourth of July fundraising activities.
- ✓ Purge contract files to reflect current contracts; archive expired/inactive contracts; ensure all contracts are in electronic format.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Council/Board Minutes completed and posted to web page within 2 working days of meeting.



001 GENERAL FUND - 0500 FINANCE

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES				\$ -	0.00%
Personal Services:					
7.00	7.00	7.00	7.00	7.00	
Number of Funded Employees (FTE's)					
-	90,290	90,473	86,350	513-1100 Executive Salaries	88,718 2.74%
332,355	227,100	243,123	248,161	513-1200 Regular Salaries	252,488 1.74%
-	-	-	106	513-1201 Service Awards	- -100.00%
-	-	3,256	7,536	513-1202 Incentive/Merit Pay	- -100.00%
-	7,190	-	-	513-1300 Part-Time Wages	- 0.00%
-	-	-	-	513-1400 Overtime	50 100.00%
19,851	18,947	19,374	19,140	513-2100 FICA Taxes	19,437 1.55%
4,642	4,431	4,531	4,476	513-2101 Medicare	4,546 1.56%
80,573	69,773	79,936	84,145	513-2200 Retirement Contributions	85,822 1.99%
-	2,008	2,848	2,641	513-2204 Retirement Contributions - DC Plan	2,702 2.31%
36,581	37,601	50,585	50,953	513-2300 Dental, Life & Health Insurance	51,754 1.57%
654	619	649	685	513-2400 Worker's Compensation	587 -14.31%
\$ 474,656	\$ 457,959	\$ 494,775	\$ 504,193	Total Personal Services	\$ 506,104 0.38%
Operating Expenditures:					
33	1,047	34,553	47,497	513-3100 Professional Services	69,413 46.14%
51,935	61,984	51,984	51,984	513-3200 Annual Audit Services	51,984 0.00%
15	1,009	88	90	513-3400 Other Services	- -100.00%
2,174	3,185	1,386	3,781	513-4000 Travel and Per Diem	3,261 -13.75%
2,356	2,241	2,615	2,795	513-4100 Communication Services	1,471 -47.37%
4,676	5,564	5,497	5,000	513-4200 Postage	5,500 10.00%
-	1,314	-	-	513-4300 Utilities	- 0.00%
780	780	780	780	513-4400 Rentals & Leases	546 -30.00%
25,906	27,022	675	675	513-4610 Maintenance Contracts	675 0.00%
859	1,836	2,546	1,830	513-4700 Printing and Binding	1,100 -39.89%
0	12	4	25	513-4903 Sales Tax Expense/Penalty	25 0.00%
5,921	4,322	3,959	3,700	513-5100 Office Supplies	3,790 2.43%
5,308	2,081	2,954	3,765	513-5200 Operating Supplies	2,460 -34.66%
5,779	4,884	-	-	513-5230 ACH/Credit Card Fees	- 0.00%
-	300	1,048	-	513-5231 Computer Hardware/Software	- 0.00%
1,390	1,546	1,295	1,740	513-5400 Books, Dues & Publications	1,830 5.17%
260	1,299	1,580	3,320	513-5500 Training	2,625 -20.93%
-	-	(3,513)	-	516-9905 Capitalized Costs Allocation - Labor	- 0.00%
\$ 107,391	\$ 120,426	\$ 107,450	\$ 126,982	Total Operating Expenditures	\$ 144,680 13.94%
Capital Outlay:					
2,434	-	-	-	513-6402 Equipment	- 0.00%
-	-	630	-	513-6420 Computer Hardware/Software	- 0.00%
-	-	4,995	-	513-6821 Software	- 0.00%
\$ 2,434	\$ -	\$ 5,625	\$ -	Total Capital Outlay	\$ - 0.00%
Debt Service					
-	-	-	-	581-9121 Transfer to Debt Service Fund	1,485 100.00%
-	-	-	-	Phone System Lease - year 1 of 6	-
\$ -	\$ -	\$ -	\$ -	Total Debt Service	\$ 1,485 100.00%
\$ 584,482	\$ 578,386	\$ 607,850	\$ 631,175	TOTAL EXPENSES	\$ 652,269 3.34%
\$ (584,482)	\$ (578,386)	\$ (607,850)	\$ (631,175)	NET REVENUE / (EXPENSE)	\$ (652,269) 3.34%

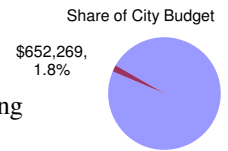
FINANCE

DESCRIPTION

Finance's primary function is to maintain maintain financial stability for the City. Responsibilities include monitoring appropriations, revenues, and expenditures; developing policies and procedures relating to finance issues; ensuring compliance with City, State, and Federal regulations; and oversight of purchasing and customer service.

MISSION

Provide professional support in financial administration, uphold the public's trust and reliance on financial reports, and maintain the City's sound financial position and stability while offering quality services efficiently and responsively.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual			YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Provide Accurate and Timely Financial Information						
Monthly Financial Reports Prepared within 20 Days	25%	89%	58%	33%	92%	92%
Findings From External Auditors	0	0	0	annual measure	0	0
Prepare Useful & Meaningful Financial Documents to the Public						
Achieve GFOA Distinguished Budget Presentation Award (possible points awarded)	91%	83%	86%	annual measure	95%	95%
Achieve GFOA Certificate of Achievement for Financial Reporting	✓	✓	✓	annual measure	✓	✓

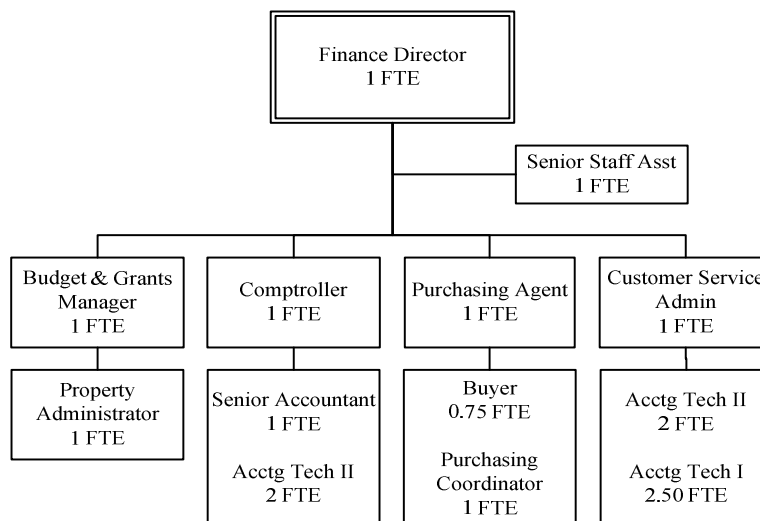
- ✓ Prepare 92% of monthly financial reports within 20 days of the end of the month to provide timely financial information.
- ✓ Develop a plan and funding methodology to address GASB 43 and 45 OPEB requirements.
- ✓ Implement ACH processing for vendor payments.
- ✓ Achieve growth beyond the rate of inflation for invested surplus funds.
- ✓ Increase the number of grants awarded to the City through grant-writing training and new avenues of grant opportunities.

FUTURE GOALS (FY15 & FY16)

- ✓ Automate reporting process by converting monthly financial and budget reports to Q-Rep software.
- ✓ Review and update all finance policies and procedures to ensure accuracy, completeness, and functionality.
- ✓ Provide internal training opportunities for city staff to enable effective use of the available information within the City's computerized accounting system.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Diversified investment approach from a short-term internally-managed portfolio of certificates of deposit, money market funds, and bank accounts to two externally-managed portfolios: short-to-medium term and medium-to-long term.



001 GENERAL FUND - 0530 PURCHASING

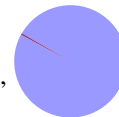
Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
Division Does Not Generate Revenue					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES				\$ -	0.00%
Personal Services:					
2.50	2.50	2.50	2.50	2.75	
91,249	80,988	78,460	78,909	83,778	6.17%
-	-	-	106	-	-100.00%
-	-	1,068	2,691	-	-100.00%
-	13,651	13,243	13,847	20,251	46.25%
5,437	5,707	5,547	5,528	6,225	12.61%
1,272	1,335	1,297	1,293	1,456	12.61%
19,993	15,696	14,229	15,113	15,419	2.02%
-	890	1,827	1,857	2,140	15.24%
8,487	8,943	8,961	9,225	9,250	0.27%
177	178	176	187	177	-5.35%
\$ 126,615	\$ 127,389	\$ 124,809	\$ 128,756	\$ 138,696	7.72%
Total Personal Services					
Operating Expenditures:					
-	-	7,179	7,392	7,614	3.00%
967	68	-	-	200	100.00%
1,224	1,392	1,197	1,205	749	-37.84%
1,321	61	129	125	45	-64.00%
1,872	66	-	-	-	-
-	777	-	-	-	-
6,615	7,086	-	-	-	-
263	-	-	-	-	-
-	23	-	-	-	-
-	62	-	200	115	-42.50%
3,496	2,791	-	-	-	-
363	306	-	-	-	-
115	37	-	-	-	-
-	-	165	-	-	0.00%
35	70	85	70	155	121.43%
-	-	-	-	750	100.00%
\$ 16,270	\$ 12,739	\$ 8,754	\$ 8,992	\$ 9,628	7.07%
Total Operating Expenditures					
Capital Outlay:					
-	-	520	-	-	0.00%
\$ -	\$ -	\$ 520	\$ -	\$ -	0.00%
Total Capital Outlay					
Debt Service					
-	-	-	-	638	100.00%
\$ -	\$ -	\$ -	\$ -	\$ 638	100.00%
Total Debt Service					
\$ 142,885	\$ 140,128	\$ 134,084	\$ 137,748	\$ 148,962	8.14%
TOTAL EXPENSES					
\$ (142,885)	\$ (140,128)	\$ (134,084)	\$ (137,748)	\$ (148,962)	8.14%
NET REVENUE / (EXPENSE)					

PURCHASING

DESCRIPTION

Purchasing is responsible for the acquisition of supplies, materials, equipment, and other commodities needed for operations, as well as supervising the preparation and processing of all bids, proposals, quotations, and required advertisements.

Share of City Budget
\$148,962,
0.4%



MISSION

Procure goods and services at the best possible cost consistent with the quality needed to provide the best services to the public.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

		Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Procure Products As Efficiently As Possible						
Purchases Made By Purchase Order	n/a	84%	82%	76%	80%	85%
Purchases Made By Direct Payment	n/a	14%	15%	21%	15%	10%
Purchases Made By Credit Card	n/a	3%	3%	3%	5%	5%

- ✓ Develop program to track vendor performance for on time delivery schedule.

FUTURE GOALS (FY15 & FY16)

- ✓ Develop and implement procurement tracking for item order frequency.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Implemented a weekly review program to monitor delivery status of open purchase orders.
- ✓ Implemented a program to maintain current contracts/agreements in a central location.

001 GENERAL FUND - 0800 POLICE

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
165,213	161,435	168,042	161,435	168,042	4.09%
744	631	517	750	525	-30.00%
4,426	7,651	9,315	7,725	7,125	-7.77%
1,489	1,593	1,691	1,500	1,575	5.00%
-	105	-	-	-	0.00%
-	-	-	15,000	-	0.00%
58,780	50,147	47,059	40,000	50,000	25.00%
36,325	27,659	25,537	20,000	25,000	25.00%
3,563	(71)	6,245	5,000	2,500	-50.00%
1,600	2,825	2,025	1,000	1,000	0.00%
2,737	363,094	1,327	-	-	0.00%
19	52	28	20	20	0.00%
40,196	3,176	2,550	-	-	0.00%
\$ 316,515	\$ 618,297	\$ 264,336	\$ 252,430	\$ 255,787	1.33%
TOTAL REVENUES					

Personal Services:					
64.67	65.99	65.99	54.99	Number of Funded Employees (FTE's)	55.99
-	102,029	102,352	99,180	521-1100 Executive Salaries	101,901 2.74%
2,805,598	2,303,214	2,311,753	1,956,950	521-1200 Regular Salaries	2,005,568 2.48%
-	-	-	1,537	521-1201 Service Awards	795 -48.28%
-	-	12,069	59,197	521-1202 Incentive/Merit Pay	- -100.00%
-	132,017	128,242	116,959	521-1300 Part-Time Wages	136,239 16.48%
49,350	50,228	68,586	28,000	521-1400 Salaries - Overtime	60,270 115.25%
59,959	58,100	60,044	60,000	521-1401 Salaries - Overtime Holiday Worked	58,120 -3.13%
90,115	75,258	73,532	59,216	521-1501 Incentive Pay	55,846 -5.69%
3,786	4,428	5,447	3,000	521-1507 Clothing Allowance	3,600 20.00%
197,131	158,826	164,876	128,113	521-2100 FICA Taxes	141,754 10.65%
46,820	37,145	38,559	29,961	521-2101 Medicare	33,154 10.66%
116,864	99,592	118,353	119,884	521-2200 Retirement Contributions - General Employees	122,790 2.42%
496,443	539,256	668,596	664,206	521-2201 Retirement Contributions - Police Officers	735,091 10.67%
165,213	161,435	168,042	161,435	521-2203 Insurance Premium Tax - Police Pension	168,042 4.09%
584	6,180	6,924	1,913	521-2204 Retirement Contributions - DC Plan	3,371 76.22%
339,547	339,878	374,650	338,388	521-2300 Dental, Life & Health Insurance	368,143 8.79%
61,213	53,658	60,923	53,015	521-2400 Worker's Compensation	53,277 0.49%
-	-	-	(45,526)	521-1298 Salary Allocation Reimb from CRA Fund	(47,884) 5.18%
\$ 4,432,623	\$ 4,121,242	\$ 4,362,948	\$ 3,832,428	Total Personal Services	\$ 4,000,077 4.37%

Operating Expenditures:					
-	1,733	91,077	86,476	521-3100 Professional Services	95,390 10.31%
3,900	1,425	750	3,000	521-3101 Legal	1,500 -50.00%
-	228	-	400	521-3102 Employee Physicals & Immunizations	250 -37.50%
-	16,000	-	-	521-3400 Other Services	- 0.00%
2,834	938	2,728	-	521-3510 Information & Evidence	1,000 100.00%
-	1,807	-	-	521-4000 Travel and Per Diem	-
37,627	38,153	37,253	34,435	521-4100 Communication Services	26,977 -21.66%
2,339	1,624	1,050	1,500	521-4200 Postage	1,050 -30.00%
46,986	44,994	47,274	47,243	521-4300 Utilities	49,640 5.07%
7,001	9,062	8,284	8,285	521-4400 Rentals & Leases	8,285 0.00%
113,300	123,714	36,888	33,469	521-4610 Maintenance Contracts	25,397 -24.12%
60,624	60,035	56,265	38,154	521-4620 Vehicle Repair	50,000 31.05%
170	1,088	1,171	100	521-4630 Equipment Repair	2,900 2800.00%
6,909	12,036	1,250	2,500	521-4640 Building Maintenance	- -100.00%
-	-	3,443	5,250	521-4645 Heating/Cooling Repairs	- -100.00%
-	6	253	450	521-4650 Grounds Maintenance	450 0.00%
1,361	1,671	1,327	350	521-4700 Printing & Binding	2,990 754.29%
941	477	801	1,000	521-4904 Wrecker Expense	1,000 0.00%
97	-	-	-	521-4915 Legal Advertising	-
5,765	5,367	7,566	4,930	521-5100 Office Supplies	6,915 40.26%

001 GENERAL FUND - 0800 POLICE

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
20,417	18,874	17,156	21,500	22,000	2.33%
119,456	141,348	181,631	142,312	190,715	34.01%
12,518	10,349	10,376	10,580	8,150	-22.97%
3,811	8,479	2,489	4,000	4,000	0.00%
-	-	1,066			
-	538	-			
1,344	4,233	-			
-	550	389			
420	332	4,701	-	-	0.00%
-	-	2,045	-	2,750	100.00%
-	-	-	-	3,230	100.00%
1,890	6,183	5,173	4,648	5,833	25.49%
-	1,185	-	-	-	0.00%
-	(1,746)	-	-	-	0.00%
-	(855)	-	-	-	0.00%
44,545	3,261	4,956			
\$ 494,256	\$ 513,090	\$ 527,362	\$ 450,582	\$ 510,422	13.28%
				Total Operating Expenditures	
				\$ 510,422	13.28%
Capital Outlay:					
-	-	2,601	-	-	0.00%
-	99,934	110,664	-	264,000	100.00%
				Patrol Car & Equip	
				Patrol Car & Equip	
				Patrol Car & Equip	
				Patrol Car & Equip	
				Patrol Car & Equip (fund balance)	
				Patrol Car & Equip (fund balance)	
				Patrol Car & Equip (fund balance)	
				Patrol Car & Equip (fund balance)	
-	1,420	909	-	-	0.00%
-	51,401	3,116	-	-	0.00%
8,192	15,399	16,919	-	-	0.00%
-	404,058	2,589	-	-	0.00%
\$ 8,192	\$ 572,212	\$ 136,799	\$ -	\$ 264,000	100.00%
				Total Capital Outlay	
				\$ 264,000	100.00%
Debt Service					
172,797	174,992	174,379	173,839	150,699	-13.31%
				2013 Revenue Note -Municipal Facilities- yr 1 of 18	
				Phone System Lease - year 1 of 6	
\$ 172,797	\$ 174,992	\$ 174,379	\$ 173,839	\$ 150,699	-13.31%
				Total Debt Service	
				\$ 150,699	-13.31%
\$ 5,107,867	\$ 5,381,535	\$ 5,201,487	\$ 4,456,849	TOTAL EXPENSES	\$ 4,925,198 10.51%
\$ (4,791,353)	\$ (4,763,238)	\$ (4,937,151)	\$ (4,204,419)	NET REVENUE / (EXPENSE)	\$ (4,669,411) 11.06%

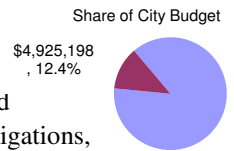
POLICE

DESCRIPTION

Police Department functions include patrol, community policing, street crimes, investigations, communications, and records. The Police Department is responsible for enforcement of laws, minimizing illegal activity, criminal investigations, maintaining accurate law enforcement records. Community involvement to devise solutions and monitor resolutions is strongly promoted and a Citizens Police Academy is conducted to educate citizens about safety and enhance community based crime prevention efforts.

MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual			YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Respond Promptly to Calls for Service						
Sworn Officers per 1,000 Citizens	2.41	2.36	2.28	annual measure	2.25	2.25
Top Priority Calls per Sworn Officer	199	107	42	147	150	150
Medium Priority Calls per Sworn Officer	n/a	n/a	n/a	302	325	325
Low Priority Calls per Sworn Officer	n/a	n/a	n/a	426	325	350
Response Time: Top Priority Calls (min:sec, call received to on-scene)	1:48	2:22	1:05	1:04	2:45	1:10
Response Time: Medium Priority Calls (min:sec, call received to on-scene)	n/a	n/a	n/a	2:24	3:50	2:50
Response Time: Low Priority Calls (min:sec, call received to on-scene)	n/a	n/a	n/a	4:38	7:30	5:00
Protect Life and Property						
Apprehension Rate - Order Maintenance Offenses	n/a	n/a	90%	82%	50%	60%
RUOK Applications Accepted	n/a	n/a	100%	100%	97%	100%
RUOK Subscribers Checked On within One Hour if No Response	n/a	n/a	100%	100%	100%	100%
Security House Check Applications Completed	n/a	n/a	100%	100%	90%	100%
Promote Community Involvement						
Citizens Police Academy Participants	0	0	21	25	15	20

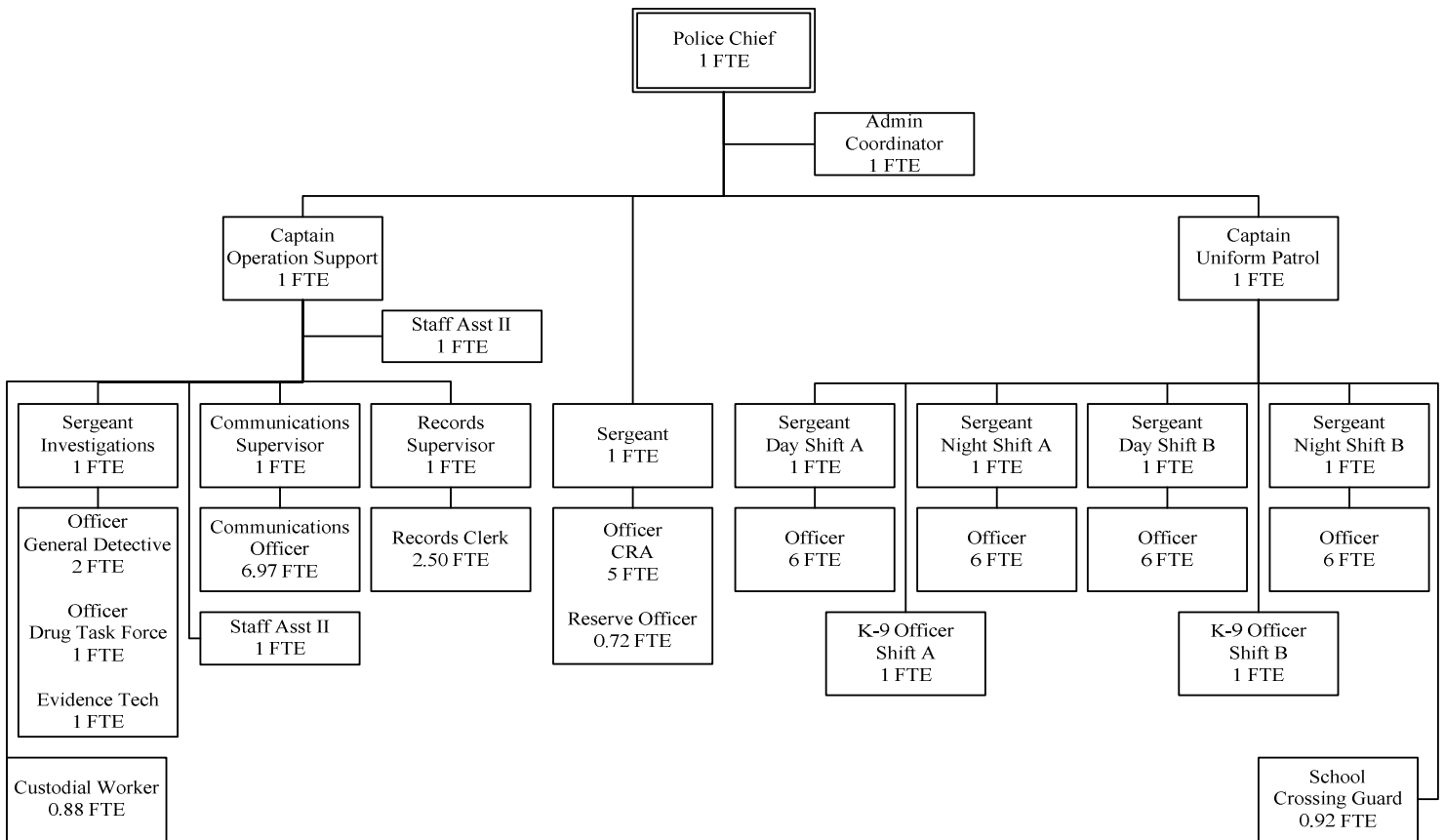
- ✓ Achieve average response times (call received to officer on-scene) of under 2½ minutes for top priority calls, under 4 minutes for medium priority calls, and under 8 minutes for low priority calls.
- ✓ Accept all RUOK subscribers and respond within one hour to check on any RUOK subscriber who fails to acknowledge the verification call.
- ✓ Conduct house checks for all subscribing citizens.
- ✓ Conduct a Citizen's Police Academy with at least 15 participants.
- ✓ Research feasibility of implementing a vagrancy ordinance. 🍌

FUTURE GOALS (FY15 & FY16)

- ✓ Enroll all qualified citizens in RUOK Program.
- ✓ Conduct one Basic Citizens Police Academy annually with 25 participants.
- ✓ Conduct one Advanced Citizens Police Academy annually with 10 participants.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ FWBPD underwent a significant organization restructure and deployment change, following a one million dollar budget reduction (nearly 20%) and a further personnel reduction of 15%, which followed four previous years of substantial reduction. Despite these reductions, rapid response to calls for service and professional investigative services were maintained.
- ✓ Successfully investigated aa armed robbery - homicide, arresting three suspects. This continues a 100% homicide clearance rate for more than seven years.
- ✓ Three officers were recognized and presented awards my M.A.D.D. (Mothers Against Drunk Driving) for the number if DUI arrests made during the previous year. The top three FWBPD officers had a combined 40 DUI arrests last year.



001 GENERAL FUND - 0900 FIRE

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
165,184	164,291	193,034	133,785	312-5100 Insurance Premium Tax - Fire Pension	114,834 -14.17%
2,149	3,839	2,495	3,000	329-2010 Fire Safety Plan Review	3,000 0.00%
5,538	5,556	5,270	5,500	335-2100 Fire Supplemental Compensation	5,500 0.00%
2,498	2,700	1,553	3,000	342-2200 Safety Permits & Licenses	1,500 -50.00%
1,500	1,500	1,500	-	342-2300 Fire Prevention Programs	- 0.00%
22,446	22,644	20,479	25,000	342-2700 Annual Safety Inspection Fees	20,000 -20.00%
6,554	(3,363)	-	-	342-2500 Fire Protection Cost Recovery	- 0.00%
3,950	650	950	500	354-1200 False Alarm Fines	500 0.00%
25	-	-	-	366-1000 Contributions/Donations	- 0.00%
48,378	147,561	19,917	-	Grant Revenue	- 0.00%
\$ 258,222	\$ 345,378	\$ 245,198	\$ 170,785	TOTAL REVENUES	\$ 145,334 -14.90%

Personal Services:					
38.00	37.00	37.00	37.00	Number of Funded Employees (FTE's)	37.00
-	90,851	89,344	90,247	522-1100 Executive Salaries	92,723 2.74%
1,654,076	1,572,407	1,488,779	1,536,575	522-1200 Regular Salaries	1,569,832 2.16%
-	-	-	689	522-1201 Service Awards	318 -53.85%
-	-	21,162	39,831	522-1202 Incentive/Merit Pay	- -100.00%
-	9,041	-	-	522-1300 Part-Time Wages	- 0.00%
284,673	197,050	204,604	212,117	522-1400 Salaries - Overtime	214,413 1.08%
57,317	57,501	57,967	57,614	522-1401 Salaries - Overtime Holiday Supplement	57,636 0.04%
13,404	13,713	14,440	7,995	522-1501 Incentive Pay	8,836 10.52%
94,083	90,639	87,862	78,464	522-1506 Paramedic Pay	78,464 0.00%
44,004	44,282	44,086	40,439	522-1507 EMT Pay	38,024 -5.97%
12,072	8,437	10,966	12,072	522-1508 Battalion Chief Pay	12,072 0.00%
127,715	123,955	118,795	119,289	522-2100 FICA Taxes	123,459 3.50%
29,869	28,990	27,782	27,898	522-2101 Medicare	28,873 3.49%
6,455	6,302	8,480	8,937	522-2200 Retirement Contributions - General Employees	9,272 3.75%
574,278	594,672	590,071	688,618	522-2202 Retirement Contributions - Firefighters	715,439 3.89%
165,184	164,291	193,034	133,785	522-2203 Insurance Premium Tax - Fire Pension	114,834 -14.17%
233,018	227,223	246,227	260,662	522-2300 Dental, Life & Health Insurance	261,192 0.20%
53,757	53,944	63,767	77,481	522-2400 Worker's Compensation	72,350 -6.62%
\$ 3,349,904	\$ 3,283,297	\$ 3,267,364	\$ 3,392,713	Total Personal Services	\$ 3,397,737 0.15%

Operating Expenditures:					
6,000	41,468	16,083	10,536	522-3100 Professional Services	13,036 23.73%
6,012	3,618	6,077	6,300	522-3102 Employee Physicals & Immunizations	6,300 0.00%
6,276	6,551	5,094	5,048	522-3400 Other Services	4,798 -4.95%
1,724	387	1,299	3,905	522-4000 Travel and Per Diem	2,700 -30.86%
10,403	6,954	9,996	10,648	522-4100 Communication Services	9,708 -8.83%
224	85	317	900	522-4200 Postage	510 -43.33%
52,668	44,361	42,080	46,579	522-4300 Utilities	44,185 -5.14%
3,879	2,637	2,628	2,629	522-4400 Rentals & Leases	2,629 0.00%
14,341	12,214	3,498	9,796	522-4610 Maintenance Contracts	12,895 31.64%
30,906	26,277	29,064	30,000	522-4620 Vehicle Repair	30,000 0.00%
6,595	4,887	8,117	7,000	522-4630 Equipment Repair	8,000 14.29%
9,421	8,472	2,040	6,500	522-4640 Building Maintenance	2,100 -67.69%
-	-	478	2,000	522-4645 Heating/Cooling Repairs	- -100.00%
760	623	236	800	522-4650 Grounds Maintenance	800 0.00%
731	992	902	800	522-4700 Printing & Binding	800 0.00%
15	-	-	1,000	522-4917 Public Relations	- -100.00%
726	1,020	756	1,000	522-5100 Office Supplies	1,000 0.00%
8,352	7,687	19,245	22,100	522-5200 Operating Supplies	31,200 41.18%
25,068	30,157	25,679	22,145	522-5204 Fuel & Oil	26,965 21.77%
8,746	7,728	8,335	9,100	522-5210 Uniform Expense	9,000 -1.10%
110	463	451	700	522-5216 Medical Supplies	700 0.00%
-	-	1,972	-	522-5231 Computer Hardware/Software	- 0.00%
1,080	482	206	780	522-5400 Books, Dues & Publications	1,900 143.59%

001 GENERAL FUND - 0900 FIRE

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
4,050	1,356	736	5,600	4,700	-16.07%
557	-	-	-	-	0.00%
18,246	199,534	19,917			
\$ 216,890	\$ 407,954	\$ 205,207	\$ 205,866	\$ 213,926	3.92%
				Total Operating Expenditures	
				\$ 213,926	3.92%
				Capital Outlay:	
-	-	54,923	-	-	0.00%
-	12,000	1,620	-	15,600	100.00%
				Replace (1) 2008 Thermal Imaging Camera	
				Replace (2) Medical Suction Units	
-	-	695,971	23,000	-	-100.00%
-	-	520	650	-	-100.00%
\$ -	\$ 12,000	\$ 753,035	\$ 23,650	\$ 15,600	-34.04%
				Total Capital Outlay	
				\$ 15,600	-34.04%
				Capital Improvements Program:	
-	47,637	24,477	-	-	0.00%
\$ -	\$ 47,637	\$ 24,477	\$ -	\$ -	0.00%
				Total Capital Improvements Program	
				\$ -	0.00%
				Debt Service	
173,225	189,387	210,771	210,164	251,593	19.71%
				Transfer to Debt Service Fund	
				2011 Cap Imp Rev Note -Ladder Truck- yr 3 of 10	
				2013 Revenue Note -Municipal Facilities- yr 1 of 18	
				Phone System Lease - year 1 of 6	
				2014 Bank Loan -Fire Pumper- yr 1 of 10	
\$ 173,225	\$ 189,387	\$ 210,771	\$ 210,164	\$ 251,593	19.71%
				Total Debt Service	
				\$ 251,593	19.71%
\$ 3,740,019	\$ 3,940,274	\$ 4,460,854	\$ 3,832,393	\$ 3,878,856	1.21%
				TOTAL EXPENSES	
\$ (3,481,797)	\$ (3,594,896)	\$ (4,215,656)	\$ (3,661,608)	\$ (3,733,522)	1.96%
				NET REVENUE / (EXPENSE)	

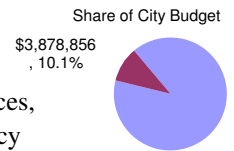
FIRE

DESCRIPTION

Fire Department functions include fire protection, regulation, prevention, and inspection; emergency medical services, vehicle extrication; surface water rescue; and hazardous materials. The department coordinates the City's emergency management and conducts public education efforts to prepare citizens to learn ways to better protect themselves from the ravages of fire and disaster. A Citizens Emergency Response Team (CERT) Program is conducted to educate citizens about safety and how to assist the community in the aftermath of a disaster.

MISSION

Ensure that fire protection and suppression is paramount; advance life support service provides the best treatment available; emergency management is prepared for any disaster; and fire safety inspections are handled promptly and professionally.




CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Respond Promptly to Calls for Service								
Response Time Under 5 Minutes (dispatch to on-scene)	n/a	n/a	n/a	60%			80%	80%
Fire Code Review of Construction Plans Completed within 5 Business Days	n/a	n/a	n/a	94%			80%	80%
Minimize Injuries, Death, and Property Destruction								
One & Two Family Residential Structure Fires Confined to Room of Origin	n/a	n/a	n/a	42%			75%	75%
Patients in Full Cardiac Arrest Who Regain a Specified Heart Rhythm	n/a	n/a	n/a	17%			15%	20%
Reduce Liability Exposure								
Fire Personnel Injuries with Time Lost per 1000 Incidents	n/a	n/a	n/a	0.60			0.40	0.40
Property Damage and Equipment Loss	n/a	\$2,500	\$900	\$1,400			\$2,000	\$2,000
Promote Community Involvement								
Events, Programs, Outreach Initiatives	n/a	10	51	37			40	40

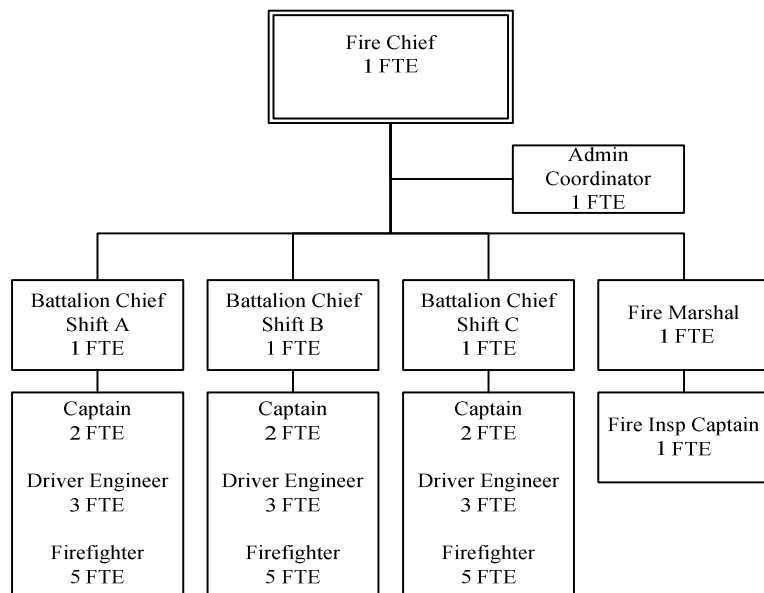
- ✓ Achieve a response time (dispatch to on-scene arrival) of under 5 minutes at least 80% of the time.
- ✓ Complete Fire Code review of construction plans within 5 business days of submission at least 80% of the time.
- ✓ Ensure patients in full cardiac arrest regain a specified heart rhythm prior to ambulance arrival at least 15% of the time.
- ✓ Decrease the number of on-the-job injuries through implementation of a comprehensive department Safety Program and implementation of appropriate safety rules, regulations, and guidelines.
- ✓ Conduct or attend at least 40 community and public relations events.

FUTURE GOALS (FY15 & FY16)

- ✓ Utilizing current fire department employees, create defined operational and performance based specifications for the purchase of a new fire engine to replace one that is over 21 years old.
- ✓ Recreate the department's Training Program to make more use of current resources and bring external specialized training to the City.
- ✓ Establish an annual Fire Department Open House each October during Fire Prevention Week to increase community awareness about the mission and services provided by the fire department.
- ✓ Research and apply for additional grants that can be used to replace outdated or unusable fire equipment and gear.
- ✓ Implement a fire assessment fee to more fairly apportion the cost of providing fire services. 

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Implemented new fire reporting software to enable better tracking of calls and performance measurement.
- ✓ Implemented updated Battalion Chief Training Program
- ✓ Purchased and put in service equipment acquired in FEMA Assistance to Firefighter Grant; including, 3 multi-gas detectors, 20
- ✓ The Fire Marshal successfully implemented a Fire Prevention Donation program that helped the fire department raise over \$3,600.
- ✓ Successfully responded to over 3,500 calls for assistance.



001 GENERAL FUND - 1000 RECREATION

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
Revenues:							
167,871	154,355	160,398	165,000	347-2000	Program Revenue	165,000	0.00%
-	23,226	18,092	27,715	347-2011	Program Revenue - Not City Staff Provided	29,605	6.82%
27,245	23,159	20,800	26,750	347-2100	Sponsorship Revenue	26,750	0.00%
27,924	22,819	24,168	22,000	347-2200	Rentals - Auditorium, Rec Centers, etc	22,000	0.00%
24,656	23,693	24,384	24,500	347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc	24,500	0.00%
-	348	474	250	347-2400	Non Cash/Check Payment	250	0.00%
1,820	1,822	1,390	1,700	347-4030	Holiday Parade Entry Fee	1,700	0.00%
7,329	1,715	606	-	366-1000	Contributions/Donations	-	0.00%
\$ 256,845	\$ 251,137	\$ 250,312	\$ 267,915	TOTAL REVENUES		\$ 269,805	0.71%
Personal Services:							
15.93	13.81	13.67	13.42	Number of Funded Employees (FTE's)		12.32	
-	86,802	86,859	87,041	572-1100	Executive Salaries	89,428	2.74%
549,204	207,690	194,488	173,867	572-1200	Regular Salaries	180,657	3.91%
-	-	-	-	572-1201	Service Awards	371	100.00%
-	-	9,100	14,447	572-1202	Incentive/Merit Pay	-	-100.00%
-	134,545	130,647	160,835	572-1300	Part-Time Wages	139,320	-13.38%
39	458	191	500	572-1400	Salaries - Overtime	500	0.00%
42,771	25,896	26,068	25,271	572-2100	FICA Taxes	24,167	-4.37%
10,234	6,061	6,096	5,910	572-2101	Medicare	5,652	-4.37%
107,018	51,561	55,379	42,596	572-2200	Retirement Contributions	43,689	2.57%
266	4,010	4,730	6,367	572-2204	Retirement Contributions - DC Plan	7,814	22.73%
54,944	30,254	33,695	38,576	572-2300	Dental, Life & Health Insurance	40,083	3.91%
14,725	10,326	10,526	12,412	572-2400	Worker's Compensation	11,268	-9.22%
-	-	-	-	572-1299	Rec Consolidation Savings effective 7/1/14	(10,235)	100.00%
\$ 779,200	\$ 557,604	\$ 557,780	\$ 567,822	Total Personal Services		\$ 532,714	-6.18%
Operating Expenditures:							
-	19,000	11,594	4,300	572-3100	Professional Services	4,400	2.33%
52,427	41,938	42,271	49,275	572-3400	Other Services	66,250	34.45%
-	-	-	42,300	572-3407	Program Instruction	43,100	1.89%
-	-	611	770	572-4000	Travel and per Diem	2,645	243.51%
5,161	5,436	5,531	5,549	572-4100	Communication Services	4,191	-24.47%
202	230	176	200	572-4200	Postage	265	32.50%
161,544	150,340	137,279	157,857	572-4300	Utilities	92,809	-41.21%
4,015	4,332	5,786	5,763	572-4400	Rentals & Leases	5,063	-12.15%
3,176	2,725	2,156	2,185	572-4610	Maintenance Contracts	2,600	18.99%
63	414	292	350	572-4620	Vehicle Repair	350	0.00%
165	390	-	400	572-4630	Equipment Repair	400	0.00%
13,613	17,468	3,538	8,345	572-4640	Building Maintenance	-	-100.00%
-	-	3,490	8,500	572-4645	Heating/Cooling Repairs	-	-100.00%
303	205	895	4,500	572-4650	Grounds Maintenance	4,500	0.00%
14	30	351	500	572-4700	Printing and Binding	500	0.00%
3,472	4,655	2,109	2,200	572-4801	Special Events	-	-
2,882	3,404	2,301	6,875	572-5100	Office Supplies	3,215	-53.24%
628	2,671	7,024	14,325	572-5200	Operating Supplies	10,525	-26.53%
1,962	1,141	2,507	1,615	572-5204	Fuel & Oil	2,400	48.61%
49,790	47,951	55,317	28,850	572-5207	Program Expense	23,600	-18.20%
26,742	21,480	31,440	26,750	572-5208	Sponsorship Expense	26,750	0.00%
162	-	-	-	572-5210	Uniform Expense	600	100.00%
5,221	2,949	500	-	572-5225	Donation Spending	-	0.00%
-	516	-	-	572-5230	ACH/Credit Card Fees	-	-
-	227	1,203	-	572-5231	Computer Hardware/Software	-	0.00%
-	100	195	-	572-5233	Tools	-	0.00%
365	-	-	225	572-5400	Books, Dues & Publications	225	0.00%
490	45	4,470	995	572-5500	Training	700	-29.65%
\$ 332,398	\$ 327,646	\$ 321,033	\$ 372,629	Total Operating Expenditures		\$ 295,088	-20.81%

001 GENERAL FUND - 1000 RECREATION

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
				Capital Outlay:	
10,085	-	-	-	572-6214 Building Improvements	- 0.00%
3,538	-	-	-	572-6310 Improvements Other Than Building	- 0.00%
652	-	-	-	572-6401 Office Furniture & Fixtures	- 0.00%
1,305	2,555	-	-	572-6402 Equipment	- 0.00%
-	538	-	-	572-6406 Specialized Equipment	- 0.00%
-	-	-	650	572-6420 Computer Hardware/Software	- -100.00%
-	-	12,115	-	572-6821 Software	- 0.00%
\$ 15,580	\$ 3,093	\$ 12,115	\$ 650	Total Capital Outlay	\$ - -100.00%
				Capital Improvements Program:	
28,200	31,258	222,802	-	Prior Years Capital Improvement Program	- 0.00%
\$ 28,200	\$ 31,258	\$ 222,802	\$ -	Total Capital Improvements Program	\$ - 0.00%
				Debt Service	
-	-	-	-	581-9121 Transfer to Debt Service Fund	334,403 100.00%
				2013A Bank Loan -Recreation Complex- yr 1 of 15	
				Phone System Lease - year 1 of 6	
\$ -	\$ -	\$ -	\$ -	Total Debt Service	\$ 334,403 100.00%
\$ 1,155,378	\$ 919,600	\$ 1,113,730	\$ 941,101	TOTAL EXPENSES	\$ 1,162,205 23.49%
\$ (898,533)	\$ (668,464)	\$ (863,418)	\$ (673,186)	NET REVENUE / (EXPENSE)	\$ (892,400) 32.56%

RECREATION

Share of City Budget

DESCRIPTION

Recreation manages three recreation centers, the Senior Center, Library, Heritage Park and Cultural Center, Parks & ROW Maintenance, the Cemetery, and the FWB Golf Club. Football, baseball, basketball, soccer, and softball leagues are held at the facilities. Recreation centers offer a variety of crafts and exercise classes, after school programs, and summer day camps. Special events are held throughout the year. Tennis Center and BMX are contracted.

\$1,162,205
3.2%



MISSION

Provide recreational and athletic opportunities to adults and youth alike.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

		Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Provide Diverse Recreational Opportunities						
Youth After School Participants	n/a	45	182	112	50	200
Youth After School Program Capacity	n/a	75%	90%	75%	100%	100%
Adult & Youth Sports Teams Participants	n/a	125	502	142	140	500
Adult & Youth Sports Teams with Sponsors	n/a	86%	93%	96%	90%	95%

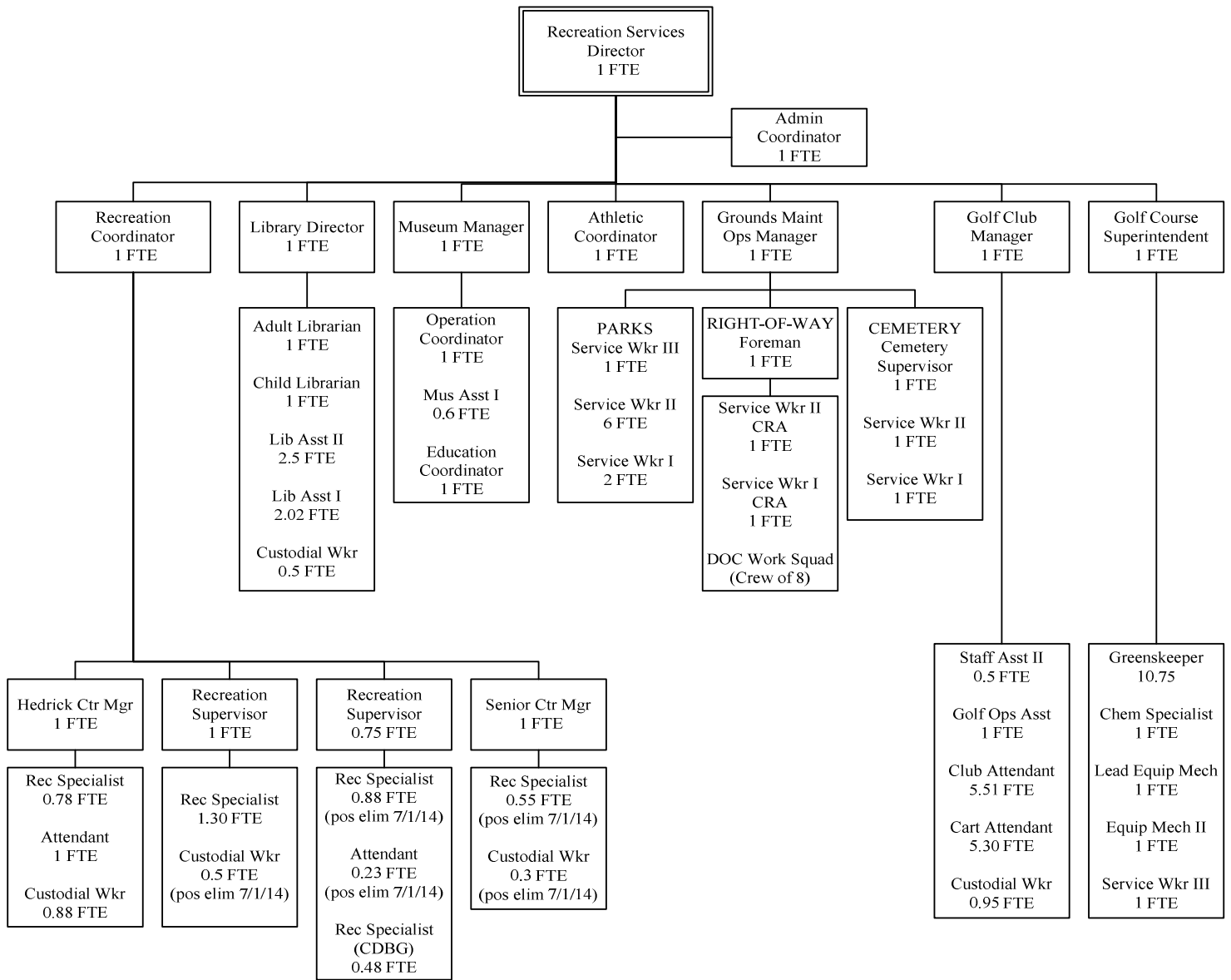
- ✓ Research new programs to implement in conjunction with new recreation complex, scheduled to open in July 2014.
- ✓ Implement on-line recreation registration.

FUTURE GOALS (FY15 & FY16)

- ✓ Increase the total number of athletic teams, participants, programs, and attendance with the new recreation complex.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Painted and re-carpeted the FWB Auditorium.
- ✓ Completed plans, identified a funding source, obtained Council approval, and broke ground on new recreation center construction.
- ✓ Demolished existing Hedrick Recreation Complex in preparation of new facility construction.



001 GENERAL FUND - 1010 PARKS

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
10,703	10,933	8,561	9,000	9,000	0.00%
2,235	2,457	2,250	2,500	2,250	-10.00%
2,863	2,440	1,910	2,500	2,500	0.00%
2,115	4,885	4,129	4,000	4,000	0.00%
80	-	6	-	-	0.00%
7,666	9,499	10,897	8,000	10,000	25.00%
-	1,724	3,785	3,023	3,750	24.05%
70,691	-	2,217	-	-	0.00%
-	-	30,000	-	-	0.00%
\$ 96,352	\$ 31,938	\$ 63,755	\$ 29,023	\$ 31,500	8.53%
TOTAL REVENUES					
Personal Services:					
11.00	11.00	11.00	11.00	10.00	
288,423	293,033	301,324	304,126	289,333	-4.86%
-	-	-	53	1,007	1800.00%
-	-	5,665	11,842	-	-100.00%
3,659	2,494	2,212	4,000	4,000	0.00%
276	422	323	250	250	0.00%
16,134	16,246	17,249	16,855	16,810	-0.27%
3,773	3,799	4,034	3,942	3,931	-0.28%
57,473	49,534	63,496	67,162	62,493	-6.95%
2,149	4,677	3,007	4,185	3,271	-21.84%
86,361	88,896	90,259	88,839	66,662	-24.96%
8,174	7,457	8,986	10,394	9,289	-10.63%
\$ 466,421	\$ 466,558	\$ 496,553	\$ 511,648	\$ 457,046	-10.67%
Total Personal Services					
Operating Expenditures:					
-	-	386	390	600	53.85%
-	-	-	300	-	-100.00%
1,843	1,622	1,820	2,390	2,242	-6.19%
68,898	72,163	68,464	75,771	73,255	-3.32%
-	-	2,620	1,200	1,200	0.00%
-	-	18	72	374	419.44%
4,588	1,475	5,825	2,300	2,300	0.00%
8,925	6,032	11,387	10,800	10,800	0.00%
5,005	9,126	2,390	1,150	-	-100.00%
-	-	59	-	-	0.00%
40,572	37,755	36,774	42,075	41,775	-0.71%
2,612	2,602	5,200	6,225	6,175	-0.80%
16,681	21,360	23,504	20,735	25,050	20.81%
1,206	1,399	1,466	1,485	500	-66.33%
-	-	55	-	-	0.00%
-	348	623	1,000	1,650	65.00%
-	227	412	990	1,750	76.77%
110	210	110	110	110	0.00%
75	200	140	700	250	-64.29%
\$ 150,515	\$ 154,518	\$ 157,634	\$ 167,693	\$ 168,031	0.20%
Total Operating Expenditures					
Capital Outlay:					
-	-	49,154	-	-	100.00%
59,460	35,121	7,549	-	-	0.00%
6,527	-	-	-	-	0.00%
-	24,718	513	25,800	17,500	-32.17%
-	16,695	16,191	-	-	0.00%
-	14,889	-	18,000	-	-100.00%
\$ 65,987	\$ 91,423	\$ 73,407	\$ 43,800	\$ 17,500	-60.05%
Total Capital Outlay					
Debt Service					
-	-	-	-	200,725	100.00%
				2013A Bank Loan -Recreation Complex- yr 1 of 15	
				Phone System Lease - year 1 of 6	
\$ -	\$ -	\$ -	\$ -	\$ 200,725	100.00%
Total Debt Service					
\$ 682,922	\$ 712,500	\$ 727,595	\$ 723,141	\$ 843,302	16.62%
TOTAL EXPENSES					
\$ (586,570)	\$ (680,562)	\$ (663,839)	\$ (694,118)	\$ (811,802)	16.95%
NET REVENUE / (EXPENSE)					

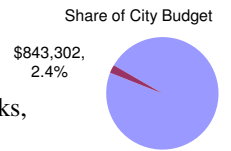
PARKS

DESCRIPTION

Parks is responsible for the maintenance and beautification of 23 developed parks, 17 athletic fields, 5 exercise tracks, 21 tennis courts, and 3 boat ramp facilities.

MISSION

Preserve, protect, maintain, and enhance the City's parkland areas.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Ensure Parks are Safe, Functional, and Attractive								
Park Rentals - Liza Jackson, Landing, Chester Pruitt Park	343	302	649	277			385	385
Field Rentals	93	72	286	231			115	250
Controller Monitors Connected to I.Q. Irrigation Central Control System	12%	15%	30%	35%			25%	35%

- ✓ Replace damaged playground equipment in all parks.
- ✓ Each year, replace 1-2 playground surfaces to ADA requirements.
- ✓ Increase special events in parks due to new equipment and amenities.

FUTURE GOALS (FY15 & FY16)

- ✓ Install new Stage and Boardwalk at FWB Landing Park.
- ✓ Develop a Landing Master Plan and determine improvements needed to attract future activities along waterfront.



PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Installed new playground equipment at Mimosa park.
- ✓ Installed complete sound system at the FWB Landing to attract big events to the area.
- ✓ Constructed new dock at the FWB Landing to replace the deteriorated dock.

001 GENERAL FUND - 1015 RIGHT-OF-WAY

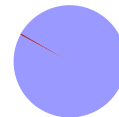
Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
42,503	42,504	42,503	42,505	42,505	0.00%
18	12	11	-	-	0.00%
-	8,706	15,311	-	-	0.00%
\$ 42,521	\$ 51,222	\$ 57,826	\$ 42,505	\$ 42,505	0.00%
TOTAL REVENUES					
\$ 42,505					
0.00%					
Revenues:					
Number of Funded Employees (FTE's)					
7.00	1.00	1.00	1.00	1.00	
148,224	36,488	36,271	36,371	36,793	1.16%
-	-	699	1,077	-	-100.00%
624	19	-	100	100	0.00%
8,322	1,970	1,986	1,922	1,946	1.25%
1,946	461	464	449	455	1.34%
31,248	8,083	9,632	10,151	10,269	1.16%
34,810	8,760	9,117	9,399	9,416	0.18%
7,928	2,238	2,355	2,654	2,447	-7.80%
\$ 233,581	\$ 58,018	\$ 60,523	\$ 62,123	\$ 61,426	-1.12%
Total Personal Services					
\$ 61,426					
-1.12%					
Operating Expenditures:					
-	-	49	-	-	0.00%
-	49,755	58,004	59,204	58,697	-0.86%
1,655	804	384	835	765	-8.38%
20,932	31,945	18,188	33,543	22,655	-32.46%
2,207	2,203	2,449	1,300	1,300	0.00%
6,218	3,925	5,970	4,130	4,130	0.00%
6,281	7,998	5,310	10,050	9,000	-10.45%
150	-	-	-	-	0.00%
5,003	7,339	1,773	1,600	1,600	0.00%
9,712	11,905	11,581	12,320	12,165	-1.26%
1,114	171	128	135	50	-62.96%
-	-	55	-	-	0.00%
-	-	102	950	1,550	63.16%
102	78	90	90	175	94.44%
-	25	-	-	-	0.00%
-	35	-	50	50	0.00%
-	-	(1,447)	-	-	0.00%
-	-	(951)	-	-	0.00%
-	-	(379)	-	-	0.00%
\$ 53,375	\$ 116,185	\$ 101,307	\$ 124,207	\$ 112,137	-9.72%
Total Operating Expenditures					
\$ 112,137					
-9.72%					
Capital Outlay:					
-	14,845	15,314	-	-	0.00%
22,346	53	613	22,000	-	-100.00%
10,500	-	-	-	-	0.00%
\$ 32,846	\$ 14,898	\$ 15,928	\$ 22,000	\$ -	-100.00%
Total Capital Outlay					
\$ -					
-100.00%					
\$ 319,802	\$ 189,101	\$ 177,757	\$ 208,330	\$ 173,563	-16.69%
TOTAL EXPENSES					
\$ 173,563					
-16.69%					
\$ (277,281)	\$ (137,879)	\$ (119,932)	\$ (165,825)	\$ (131,058)	-20.97%
NET REVENUE / (EXPENSE)					
\$ (131,058)					
-20.97%					

RIGHT-OF-WAY

DESCRIPTION

Right-of-Way landscapes and maintains areas along City roadways and rights-of-way. Activities include mowing, edging, litter control, irrigation, and fertilization.

Share of City Budget
\$173,563,
0.5%



MISSION

Maintain and beautify the City's medians and rights-of-way.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual			YTD thru 6/30 2011-12	Budget	
	2009-10	2010-11	2011-12		2012-13	2013-14
Maintain Tree City Designation						
Per Capita Spending for Tree City Designation	\$2.00	\$2.28	\$2.02	annual measure	\$2.00	\$2.00

- ✓ Maintain Tree City designation by spending at least \$2 per capita for related activities.

FUTURE GOALS (FY15 & FY16)

- ✓ Apply for grant funding to landscape south side of Lewis Turner Blvd along FWB Golf Course.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Relandscaped planters in Downtown FWB and obtained volunteers to maintain them.
- ✓ Removed Downtown median bump outs.

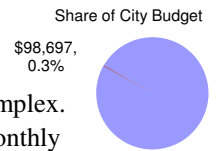
001 GENERAL FUND - 1020 SENIOR CENTER

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change	
Revenues:							
3,069	2,100	1,665	2,500	347-2200 Rental - Center, etc	2,000	-20.00%	
360	1,302	360	1,200	347-2210 Rental - Tax Exempt	500	-58.33%	
16,456	7	-	100	347-5600 Program Revenue	-	-100.00%	
16,027	14,747	15,327	14,000	347-5610 Memberships	14,000	0.00%	
-	12,176	13,099	13,145	347-5611 Program Revenue - Not City Staff Provided	13,145	0.00%	
19	20	13	50	347-5620 Copy Machine	20	-60.00%	
21	32	158	75	347-5630 Commissions on Shop	75	0.00%	
849	707	497	700	347-5640 Concessions	700	0.00%	
3,383	6,653	5,052	-	366-1000 Contributions/Donations	-	0.00%	
\$ 40,183	\$ 37,744	\$ 36,171	\$ 31,770	TOTAL REVENUES	\$ 30,440	-4.19%	
Personal Services:							
1.85	1.85	1.85	1.85	Number of Funded Employees (FTE's)	1.85		
51,407	31,838	31,411	32,021	572-1200 Salaries	32,715	2.17%	
-	-	-	106	572-1201 Service Awards	-	-100.00%	
-	-	1,409	1,992	572-1202 Incentive/Merit Pay	-	-100.00%	
-	19,626	18,938	18,092	572-1300 Part-Time Wages	18,216	0.69%	
-	68	-	-	572-1400 Overtime	-	0.00%	
3,024	3,022	3,062	2,947	572-2100 FICA Taxes	3,065	4.00%	
707	707	716	689	572-2101 Medicare	717	4.06%	
7,289	7,116	8,463	8,937	572-2200 Retirement Contributions	9,131	2.17%	
4,411	4,525	4,689	4,837	572-2300 Dental, Life & Health Insurance	4,858	0.43%	
1,450	1,300	1,362	1,561	572-2400 Worker's Compensation	1,511	-3.20%	
-	-	-	-	572-1299 Rec Consolidation Savings effective 7/1/14	(5,040)	100.00%	
\$ 68,290	\$ 68,202	\$ 70,051	\$ 71,182	Total Personal Services	\$ 65,173	-8.44%	
Operating Expenditures:							
-	-	-	150	572-3400 Other Services	150	0.00%	
-	-	-	9,200	572-3407 Program Instruction	9,200	0.00%	
504	651	541	545	572-4100 Communication Services	409	-25.00%	
279	267	190	250	572-4200 Postage	160	-36.00%	
27,658	24,109	22,279	25,314	572-4300 Utilities	17,546	-30.69%	
503	769	648	649	572-4400 Rentals & Leases	487	-25.00%	
556	603	630	610	572-4610 Maintenance Contracts	844	38.36%	
-	64	58	100	572-4630 Equipment Repair	200	100.00%	
2,133	12,785	881	800	572-4640 Building Maintenance	-	-100.00%	
-	-	297	-	572-4645 Heating/Cooling Repairs	-	0.00%	
-	15	14	250	572-4650 Grounds Maintenance	50	-80.00%	
-	-	451	115	572-5100 Office Supplies	115	0.00%	
638	449	425	2,450	572-5200 Operating Supplies	2,525	3.06%	
340	271	70	500	572-5201 Coffee Supplies	600	20.00%	
7,125	6,596	7,418	925	572-5207 Program Expense	1,025	10.81%	
1,819	-	-	-	572-5223 Aluminum Can Spending	-	0.00%	
-	219	595	-	572-5224 General Donation Spending	-	0.00%	
-	110	-	-	572-5225 Fundraising Spending	-	0.00%	
-	997	1,099	-	572-5226 Designated Donation Spending	-	0.00%	
-	-	110	-	572-5231 Computer Hardware/Software	-	0.00%	
245	209	209	228	572-5400 Books, Dues & Publications	213	-6.58%	
\$ 41,800	\$ 48,115	\$ 35,913	\$ 42,086	Total Operating Expenditures	\$ 33,524	-20.34%	
Capital Outlay:							
-	1,500	1,305	-	572-6402 Equipment	-	0.00%	
\$ -	\$ 1,500	\$ 1,305	\$ -	Total Capital Outlay	\$ -	0.00%	
\$ 110,090	\$ 117,817	\$ 107,269	\$ 113,268	TOTAL EXPENSES	\$ 98,697	-12.86%	
\$ (69,907)	\$ (80,073)	\$ (71,098)	\$ (81,498)	NET REVENUE / (EXPENSE)	\$ (68,257)	-16.25%	

SENIOR CENTER

DESCRIPTION

Senior Center facilities include a library, billiards room, ceramics studio, computer/game room, and shuffleboard complex. Programs include art, ceramics, bingo, bridge, China painting, exercise, dance, Tai Chi, National Mah Jong, and monthly luncheons. The center also organizes special events such as the Fine Art Show, China Painters Expo, Arts and Crafts Show, NW Florida Doll Show, and social functions.



MISSION

Offer programs and activities that improve and maintain healthy minds, bodies, and spirits to adults ages 50+ in an atmosphere that is comfortable and convenient to all.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Ensure Member Satisfaction								
Number of Members (City, County, Non-Resident)	254	249	273	271			275	290
Memberships Variance	-3%	-2%	10%	annual measure			+/- 5%	+/- 5%
Number of Pancake Breakfast & Spaghetti Luncheon Participants	356	353	306	316			350	350

- ✓ Increase memberships by 5% by providing more activities and marketing strategies with the Snowbirds.
- ✓ Recruit existing and new members to move to new building in Summer of 2014 through marketing.

FUTURE GOALS (FY15 & FY16)

- ✓ Intitiate a Senior Center program for endowments.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Re-vamped fundraisers with new offerings.

001 GENERAL FUND - 1040 GOLF CLUB

Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change
Revenues:						
1,039,355	946,549	745,883	950,000	347-5000 Greens Fees	715,000	-24.74%
114,460	115,263	104,897	115,000	347-5020 Tournament Fees	85,000	-26.09%
-	-	15,837	-	347-5099 Complementary Green Fees	-	0.00%
108,397	123,161	100,283	125,000	347-5100 Membership Fees	96,000	-23.20%
569,566	656,803	603,363	665,000	347-5200 Golf Cart Rental	586,500	-11.80%
1,812	1,671	1,638	2,000	347-5210 Pull Cart Rental	1,500	-25.00%
-	-	9,477	-	347-5299 Complementary Golf Cart Fees	-	0.00%
80,463	86,902	79,102	87,000	347-5300 Driving Range	76,000	-12.64%
66,881	67,524	68,710	72,410	347-5400 Rental and Lease Income - Restaurant & Pro Shop	72,683	0.38%
1,620	1,905	2,610	1,800	347-5510 GHIN Handicapping Service	1,800	0.00%
18,599	22,335	18,944	22,697	347-5900 League Play	18,000	-20.69%
120	(264)	(6)	-	347-5920 Cash Over/(Under)	-	0.00%
33,040	30,652	25,911	24,600	362-2010 Rental and Lease Income - Tower	24,600	0.00%
\$ 2,034,312	\$ 2,052,501	\$ 1,776,649	\$ 2,065,507	TOTAL REVENUES	\$ 1,677,083	-18.81%
Personal Services:						
14.26	14.26	14.26	14.26	Number of Employees (FTE's)	14.26	
314,880	72,069	107,463	92,350	572-1200 Regular Salaries	93,211	0.93%
-	-	-	212	572-1201 Service Awards	106	-50.00%
-	-	7,651	15,351	572-1202 Incentive/Merit Pay	-	-100.00%
-	237,301	190,680	230,347	572-1300 Part-Time Wages	228,388	-0.85%
181	-	156	-	572-1400 Salaries - Overtime	-	0.00%
19,399	18,942	18,687	19,701	572-2100 FICA Taxes	19,629	-0.37%
4,537	4,430	4,371	4,607	572-2101 Medicare	4,590	-0.37%
19,922	20,271	24,181	25,775	572-2200 Retirement Contributions	26,015	0.93%
4,332	7,346	9,333	7,910	572-2300 Dental, Life & Health Insurance	7,931	0.27%
4,543	4,250	4,592	5,402	572-2400 Worker's Compensation	5,037	-6.76%
\$ 367,794	\$ 364,609	\$ 367,141	\$ 401,655	Total Personal Services	\$ 384,907	-4.17%
Operating Expenditures:						
1,770	6,500	33,100	38,137	572-3100 Professional Services	38,592	1.19%
2,168	2,278	-	-	572-3400 Other Services	-	-
3,889	3,968	4,277	4,145	572-4100 Communication Services	4,160	0.36%
256	169	207	250	572-4200 Postage	100	-60.00%
89,866	79,231	72,148	83,193	572-4300 Utilities	75,760	-8.93%
118,235	123,343	122,560	122,305	572-4400 Rentals & Leases	110,726	-9.47%
8,688	7,796	1,448	1,451	572-4610 Maintenance Contracts	1,621	11.72%
24	-	40	-	572-4620 Vehicle Repair	-	0.00%
2,881	3,730	4,627	4,010	572-4630 Equipment Repair	2,500	-37.66%
7,280	11,686	2,884	4,850	572-4640 Building Maintenance	-	-100.00%
-	-	13,284	1,790	572-4645 Heating/Cooling Repairs	-	-100.00%
-	-	971	-	572-4650 Grounds Maintenance	-	-100.00%
299	-	-	650	572-4700 Printing & Binding	-	-100.00%
11,669	3,869	744	9,500	572-4800 Promotional Activities	11,500	21.05%
-	-	25,313	-	572-4899 Complementary Golf Rounds & Carts	-	-
101	-	32	-	572-4903 Sales Tax Expense/Penalty	-	-
105	3,411	113	-	572-4916 Inventory - Over/(Short)	-	-
626	889	1,338	1,320	572-5100 Office Supplies	1,090	-17.42%
15,056	11,751	9,437	13,475	572-5200 Operating Supplies	14,675	8.91%
97	-	43	-	572-5203 Fleet Maintenance Clearing Account	-	-
-	15	-	165	572-5204 Fuel & Oil	-	-100.00%
-	-	-	1,440	572-5210 Uniform Expense	1,440	0.00%
27,526	29,038	-	-	572-5230 ACH/Credit Card Fees	-	0.00%
-	2,499	110	300	572-5231 Computer Hardware/Software	-	-100.00%
711	260	2,396	2,190	572-5400 Books, Dues & Publications	2,190	0.00%
\$ 291,247	\$ 290,433	\$ 295,071	\$ 289,171	Total Operating Expenditures	\$ 264,354	-8.58%
Capital Outlay:						
-	-	-	-	572-6214 Building Improvements	2,870	100.00%
-	-	-	3,000	572-6300 Fire Sprinkler System for Clubhouse	-	-100.00%
-	-	3,420	-	572-6402 Improvements Other Than Building	-	0.00%
-	2,155	-	2,000	572-6420 Equipment	-	-100.00%
\$ -	\$ 2,155	\$ 3,420	\$ 5,000	Total Capital Outlay	\$ 2,870	-42.60%
659,041	657,198	665,633	695,826	TOTAL EXPENSES	652,131	-6.28%

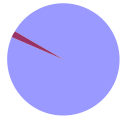
GOLF CLUB

DESCRIPTION

The Golf Club consists of two championship 18-hole golf courses, putting green, driving range, and clubhouse. The club holds many community oriented golf tournaments and promotes a Junior Golf Program every summer with clinics.

Share of City Budget

\$652,131,
1.8%



MISSION

Provide a quality golf experience to members and visitors through excellent customer service.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13			2012-13	2013-14
Ensure Player Satisfaction								
Active Memberships	357	572	523	456			600	600
Active Youth Memberships	n/a	60	88	63			100	90
Promote Play During Off-Peak Times								
Rounds Teeing Off Between Noon and 4pm	n/a	8,066	19,686	15,687			15,000	20,000
% of Rounds Teeing Off Between Noon and 4pm	n/a	16%	34%	37%			30%	32%
Marketing Rounds Distributed	n/a	557	439	1086			775	3200
Marketing Rounds Redeemed	n/a	441	591	627			650	1400
Revenues Generated from Marketing Rounds	n/a	\$19,664	\$40,511	\$55,804			\$45,000	\$90,000

- ✓ Increase the number of memberships to 600.
- ✓ Revamp marketing strategies to improve their effectiveness.

FUTURE GOALS (FY15 & FY16)

- ✓ Increase active memberships to 1000.
- ✓ Install covered pavilion to increase revenue through rentals and tournaments.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Started and Hosted the City's First Tee Program.
- ✓ Increased the number of rounds during off-peak times by 11,620 rounds or 144%.

001 GENERAL FUND - 1045 GOLF GROUNDS

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
Revenues Shared with Golf Club Operations Division					
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUES				\$ -	0.00%
Personal Services:					
15.75	15.75	15.75	15.75	15.75	
453,588	420,797	404,233	414,386	572-1200 Regular Salaries	406,628 -1.87%
-	-	-	53	572-1201 Service Awards	318 500.00%
-	-	9,914	16,955	572-1202 Incentive/Merit Pay	- -100.00%
-	16,130	15,855	35,380	572-1300 Part-Time Wages	35,380 0.00%
1,675	925	738	2,600	572-1400 Salaries - Overtime	1,000 -61.54%
2,990	3,253	3,167	3,200	572-1401 Salaries - Overtime Holiday Worked	3,200 0.00%
27,335	25,993	25,698	26,593	572-2100 FICA Taxes	26,212 -1.43%
6,393	6,079	6,010	6,219	572-2101 Medicare	6,130 -1.43%
96,506	85,382	93,224	98,727	572-2200 Retirement Contributions	90,161 -8.68%
409	1,018	714	3,032	572-2204 Retirement Contributions - DC Plan	5,223 72.26%
48,172	46,188	41,474	52,263	572-2300 Dental, Life & Health Insurance	41,279 -21.02%
6,295	5,808	6,253	7,208	572-2400 Worker's Compensation	6,560 -8.99%
\$ 643,363	\$ 611,575	\$ 607,281	\$ 666,616	Total Personal Services	\$ 622,091 -6.68%
Operating Expenditures:					
-	-	2,224	2,250	572-3100 Professional Services	2,208 -1.87%
-	1,119	8,585	12,000	572-3400 Other Services	12,000 0.00%
545	492	567	585	572-4100 Communication Services	545 -6.84%
44,616	46,607	8,399	11,185	572-4300 Utilities	8,820 -21.14%
205	2,805	3,622	13,654	572-4400 Rentals & Leases	6,358 -53.43%
2,847	2,988	220	220	572-4610 Maintenance Contracts	522 137.27%
207	168	928	500	572-4620 Vehicle Repair	500 0.00%
39,613	34,662	46,036	31,000	572-4630 Equipment Repair	31,000 0.00%
3,038	716	987	1,000	572-4640 Building Maintenance	- -100.00%
-	-	-	400	572-4645 Heating/Cooling Repairs	- -100.00%
288,622	315,807	279,698	282,925	572-4650 Grounds Maintenance	286,925 1.41%
-	-	39	45	572-5100 Office Supplies	45 0.00%
8,863	11,210	8,184	8,000	572-5200 Operating Supplies	8,000 0.00%
265	858	(134)	-	572-5203 Fleet Maintenance Clearing Account	-
27,027	30,759	32,368	26,350	572-5204 Fuel & Oil	33,990 28.99%
933	3,191	2,232	3,570	572-5210 Uniform Expense	2,125 -40.48%
-	-	165	-	572-5231 Computer Hardware/Software	- 0.00%
-	646	2,068	3,000	572-5233 Tools	2,000 -33.33%
-	-	-	680	572-5234 Safety Supplies/Equipment	2,125 212.50%
485	165	165	165	572-5400 Books, Dues & Publications	165 0.00%
\$ 417,264	\$ 452,192	\$ 396,352	\$ 397,529	Total Operating Expenditures	\$ 397,328 -0.05%
Capital Outlay:					
-	77,600	23,505	29,150	572-6402 Equipment	28,000 -3.95%
-	-	520	-	572-6420 Computer Hardware/Software	- 0.00%
\$ -	\$ 77,600	\$ 24,025	\$ 29,150	Total Capital Outlay	\$ 28,000 -3.95%
Debt Service:					
-	-	-	36,250	581-9121 Transfer to Debt Service Fund	31,263 -13.76%
2011 Cap Imp Rev Note -Golf Equipment- yr 3 of 5					
2013A Bank Loan -Fairway Sweep/Vac- yr 1 of 10					
72" Rough Mower Lease - John Deere - yr 1 of 4					
72" Rotary Mower Lease - Jerry Pate - yr 1 of 4					
\$ -	\$ -	\$ -	\$ 36,250	Total Debt Service	\$ 31,263 -13.76%
1,060,627	1,141,367	1,027,658	1,129,545	TOTAL EXPENSES	1,078,682 -4.50%
\$ 314,643	\$ 253,937	\$ 83,358	\$ 240,136	NET REVENUE / (EXPENSE)	\$ (53,730) -122.37%

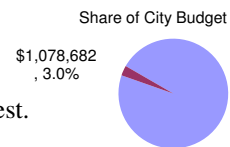
GOLF GROUNDS

DESCRIPTION

The Pines Course offers 18-holes in a challenging layout of over 6,800 yards through a tree-lined, upland pine forest. The Oaks course offers 18-holes over 6,400 yards of narrow fairways lined with oak trees and water hazards.

MISSION

Provide a quality golf experience to members and visitors through excellent course maintenance.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Reduce Maintenance Costs						
Out-of-Play Areas with Native Plant Material	n/a	n/a	10%	15%	10%	18%

- ✓ Continue to level tees as needed on golf courses.
- ✓ Prune back and elevate canopies of large oak trees on golf courses that are encroaching over fairways.

FUTURE GOALS (FY15 & FY16)

- ✓ Rebuild all sand traps by removing old sand, adding new sand with proper size sand and proper depth, and re-sod edges.
- ✓ Enlarge green on hole #7 of the Oaks course.
- ✓ Replace lake liner hole #12 of the Oaks course.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Planted 100 slash pine trees throughout Pines & Oaks golf courses to replace trees damaged by lightning and insect damage.
- ✓ Added cart path from the green at hole #8 to #9 tee Pines course.
- ✓ Added new lighting along cart path to #1 tee of the Oaks course.
- ✓ Added a mechanics equipment lift to the maintenance shop area.

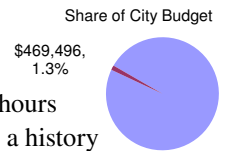
001 GENERAL FUND - 1060 LIBRARY

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
148,560	79,748	76,017	76,016	337-7000 Cooperative Funding - Operations	70,861 -6.78%
7,750	6,225	6,875	2,296	341-9110 Passport Fees	2,363 2.92%
2,730	2,124	2,360	2,740	347-1000 Library Fees	2,400 -12.41%
5,771	6,203	5,180	5,800	347-1010 Photo Copy Revenue	5,200 -10.34%
750	400	525	400	347-1210 Rentals - Taxable	400 0.00%
-	25	25	25	347-1220 Rentals - Tax Exempt	25 0.00%
14,053	13,024	12,183	12,000	352-1000 Library Fines	12,000 0.00%
25	-	200	200	352-1010 Lost Publications	200 0.00%
5,103	3,239	2,842	-	366-1000 Contributions/Donations	- 0.00%
-	38,753	48,866	9,500	389-9600 Approp. from Reserved Fund Bal - Harvey Trust	4,590 -51.68%
\$ 184,743	\$ 149,740	\$ 155,072	\$ 108,977	TOTAL REVENUES	\$ 98,039 -10.04%
Personal Services:					
9.90	8.10	8.02	8.02	Number of Funded Employees (FTE's)	8.02
269,457	159,880	158,433	159,736	571-1200 Regular Salaries	163,018 2.05%
-	-	-	-	571-1201 Service Awards	106 100.00%
-	-	3,178	8,634	571-1202 Incentive/Merit Pay	- -100.00%
-	80,456	77,534	79,073	571-1300 Part-Time Wages	79,995 1.17%
256	163	295	200	571-1400 Salaries - Overtime	200 0.00%
17,514	14,574	14,540	14,473	571-2100 FICA Taxes	14,775 2.09%
4,096	3,409	3,400	3,385	571-2101 Medicare	3,455 2.07%
42,030	35,506	42,181	44,582	571-2200 Retirement Contributions	45,498 2.05%
12,358	9,042	9,821	10,086	571-2300 Dental, Life & Health Insurance	10,178 0.91%
742	670	701	758	571-2400 Worker's Compensation	676 -10.82%
\$ 346,455	\$ 303,700	\$ 310,083	\$ 320,927	Total Personal Services	\$ 317,901 -0.94%
Operating Expenditures:					
-	4	1,872	1,957	571-3100 Professional Services	1,970 0.66%
2,378	1,889	1,461	1,680	571-3400 Other Services	1,680 0.00%
68	63	-	250	571-4000 Travel and Per Diem	250 0.00%
2,067	1,659	1,680	1,680	571-4100 Communication Services	2,114 25.83%
59	101	201	100	571-4200 Postage	125 25.00%
67,639	55,736	49,750	58,523	571-4300 Utilities	52,240 -10.74%
11,708	11,972	11,861	11,862	571-4400 Rentals & Leases	11,862 0.00%
2,851	3,418	4,392	4,418	571-4610 Maintenance Contracts	4,961 12.29%
3,996	8,077	4,518	9,700	571-4640 Building Maintenance	- -100.00%
-	-	10,737	-	571-4645 Heating/Cooling Repairs	- 0.00%
12	-	349	200	571-4650 Grounds Maintenance	200 0.00%
1,183	1,110	-	-	571-4800 Promotional Activities	-
1,573	1,916	1,754	95	571-5100 Office Supplies	1,800 1794.74%
4,199	8,758	15,927	18,065	571-5200 Operating Supplies	16,365 -9.41%
967	-	1,190	1,200	571-5207 Program Expense	1,200 0.00%
10,033	2,970	1,648	-	571-5223 Passport Fee Spending	-
631	370	772	-	571-5224 General Donation Spending	-
-	-	439	-	571-5231 Computer Hardware/Software	350 100.00%
1,370	630	709	630	571-5400 Books, Dues & Publications	630 0.00%
\$ 110,735	\$ 98,672	\$ 109,261	\$ 110,360	Total Operating Expenditures	\$ 95,747 -13.24%
Capital Outlay:					
-	-	-	-	571-6401 Furniture and Fixtures	4,590 100.00%
				Poster Storage Cabinet (NEW) (Harvey Trust)	
				Double-Sided Shelving Unit (NEW) (Harvey Trust)	
18,276	-	-	-	571-6402 Equipment	- 0.00%
608	1,053	5,868	-	571-6420 Computer Hardware/Software	- 0.00%
42,276	33,915	27,554	25,250	571-6600 Books, Publications & Library Materials	30,000 18.81%
\$ 61,160	\$ 34,968	\$ 33,422	\$ 25,250	Total Capital Outlay	\$ 34,590 36.99%
Debt Service					
22,011	22,291	22,261	22,317	581-9121 Transfer to Debt Service Fund	21,258 -4.75%
				2013 Revenue Note -Municipal Facilities- yr 1 of 18	
				Phone System Lease - year 1 of 6	
\$ 22,011	\$ 22,291	\$ 22,261	\$ 22,317	Total Debt Service	\$ 21,258 -4.75%
\$ 540,361	\$ 459,630	\$ 475,027	\$ 478,854	TOTAL EXPENSES	\$ 469,496 -1.95%
\$ (355,618)	\$ (309,890)	\$ (319,955)	\$ (369,877)	NET REVENUE / (EXPENSE)	\$ (371,457) 0.43%

LIBRARY

DESCRIPTION

Library resources include books, newspapers, periodicals, audio tapes, compact discs, and videos. Children's story hours are held weekly; special holiday reading programs and a summer reading program are conducted. Facilities include a history room, 5 individual study rooms, a meeting room for up to 100 people, 16 computer Internet stations for public access, and a spacious children's story time room.



MISSION

Create and foster a comprehensive variety of print and media resources and materials designed to educate and entertain.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13 2013-14
Provide Resources to Promote Literacy, Education, & Enrichment					
Inventoried Collection Per Citizen	3.5	3.6	3.7	annual measure	3.8 3.8
Circulation per Item	n/a	n/a	n/a	1.5	1.7 1.7
Circulation per Active Borrower (City and Non-City Residents)	5.6	6.6	1.8	5.5	6.8 6.8
City Residents Who Have an Active Library Card	46%	30%	37%	annual measure	35% 35%

- ✓ Increase library use in the community by providing updated technology and materials to include a growing collection of ebooks.
- ✓ Reduce wait times on popular adult and young adult titles with extensive holds lists by adding more copies as budget allows.

FUTURE GOALS (FY15 & FY16)

- ✓ Re-carpet high use areas of the library as funding allows. Priority areas-- meeting room and story room.
- ✓ Work with the Okaloosa County Public Library Cooperative to improve programming, marketing, and services of the library countywide through more shared programming and marketing strategies.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Worked with the Okaloosa County Public Library Cooperative and the Viva Florida 500 committees to increase the library's marketing, programming and visibility in the community.
- ✓ Increased the availability of programs for children.
- ✓ Purchased with donated funds an educational touch screen computer loaded with age-appropriate software for children.
- ✓ Improved the library environment with physical upgrades, such as new wall colors, to enhance the visitor experience in the library.

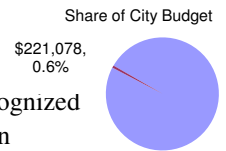
001 GENERAL FUND - 1070 MUSEUM

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
2,800	1,575	1,850	250	250	0.00%
1,240	1,773	879	1,500	1,500	0.00%
27,029	26,935	25,890	28,000	26,000	-7.14%
27,063	26,462	27,697	28,000	28,000	0.00%
147	-	-	75	-	-100.00%
7,080	8,576	7,974	8,500	8,000	-5.88%
6,650	2,806	5,363	-	-	0.00%
\$ 72,010	\$ 68,127	\$ 69,652	\$ 66,325	\$ 63,750	-3.88%
TOTAL REVENUES					
Personal Services:					
3.85	2.60	3.60	3.60	3.60	
115,141	81,036	97,275	98,834	100,911	2.10%
-	-	-	530	-	-100.00%
-	-	2,933	3,875	-	-100.00%
-	12,050	13,330	13,010	13,480	3.61%
6,871	5,491	6,740	6,611	6,764	2.31%
1,607	1,284	1,576	1,546	1,582	2.33%
22,835	15,950	19,045	20,031	20,552	2.60%
-	-	1,904	2,030	2,046	0.79%
16,498	17,333	18,551	19,058	19,103	0.24%
275	175	212	226	194	-14.16%
\$ 163,226	\$ 133,318	\$ 161,567	\$ 165,751	\$ 164,632	-0.68%
Total Personal Services					
Operating Expenditures:					
-	-	1,366	1,730	1,730	0.00%
30	30	-	200	800	300.00%
1,026	1,102	837	1,120	1,115	-0.45%
372	137	181	150	200	33.33%
18,576	15,474	14,096	17,248	14,805	-14.16%
1,349	1,613	1,257	1,257	1,257	0.00%
1,524	1,571	1,672	1,697	2,004	18.09%
54	53	-	100	100	0.00%
1,151	1,745	5,723	2,650	1,000	-62.26%
-	-	-	7,100	-	-100.00%
338	407	460	4,430	4,450	0.45%
1,577	1,470	1,145	1,700	1,700	0.00%
1,695	1,924	2,214	2,100	2,500	19.05%
24	-	1,109	455	490	7.69%
1,003	547	557	1,200	1,230	2.50%
13,390	12,632	13,535	13,000	13,000	0.00%
201	425	74	350	350	0.00%
1,239	-	-	-	-	-
397	646	775	900	1,050	16.67%
320	397	205	-	-	-
1,572	-	385	-	-	-
-	1,398	900	-	-	-
-	100	-	-	-	-
1,426	1,301	-	-	-	-
406	-	219	-	-	-
774	540	445	645	665	3.10%
\$ 48,443	\$ 43,514	\$ 47,154	\$ 58,032	\$ 48,446	-16.52%
Total Operating Expenditures					
Capital Outlay:					
3,217	27,252	-	-	-	0.00%
-	-	-	-	7,400	100.00%
3,700	-	2,867	-	600	100.00%
-	-	520	-	-	0.00%
\$ 6,917	\$ 27,252	\$ 3,387	\$ -	\$ 8,000	100.00%
Total Capital Outlay					
\$ 218,586	\$ 204,084	\$ 212,108	\$ 223,783	\$ 221,078	-1.21%
TOTAL EXPENSES					
\$ (146,576)	\$ (135,957)	\$ (142,455)	\$ (157,458)	\$ (157,328)	-0.08%
NET REVENUE / (EXPENSE)					

MUSEUM

DESCRIPTION

The Indian Temple Mound Museum is the first museum in Florida owned and operated by a municipality and is recognized for having the one of the finest collections of prehistoric ceramics in the Southeast United States. The Camp Walton Schoolhouse Museum and Garnier Post Office Museum are fine examples of Northwest Florida small town structures and house historic collections of artifacts that relay the story of early days here. The newly opened Civil War Exhibits Building interprets the First Florida Militia and their activities while stationed at what we today call The Fort Walton Landing.



MISSION

Share 14,000 years of Fort Walton culture and history through stewardship, education and interpretation of its prehistoric and historic collections.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Share Community History With Public								
Visitors Per General Visitation Hour of Operation	3.9	3.9	5.7	6.0			4.0	4.0
Educational Programming Visitors During Non-General Visitation Hours	3,807	4,515	4,433	3,979			4,500	4,500
Outreach Programming Visitors During Non-General Visitation Hours	26,775	14,536	7,778	8,550			4,500	8,000
City Savings from Volunteer Assistance	\$21,915	\$30,550	\$42,958	\$22,020			\$25,000	\$50,000

- ✓ Create an inviting and pleasant entrance area to the Indian Temple Mound Museum to replace removed arch.
- ✓ Increase general visitation per hour through marketing and extension programming.
- ✓ Provide an event and lecture series related to the World War I 100th birthday statewide celebrations.

FUTURE GOALS (FY15 & FY16)

- ✓ Complete NAGPRA process from filing to certification; clear collections ownership issues.
- ✓ Acquire sponsorship for future summer / travelling exhibit.
- ✓ Establish outreach program in the schools to further mission and goals of Heritage Park.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Camp Walton Schoolhouse celebrated 100 years as a part of the Fort Walton Beach community. This was celebrated all year long with the Then and Now Lecture Series (monthly lecturers).
- ✓ Honored 41 volunteers with certificates during the Recognition Reception for their service. Volunteer hours exceeded 5200 hours with over 50 active volunteers.
- ✓ Community Involvement: Haunted History Ghost Tours reached over 200 community individuals; filming at Camp Walton Schoolhouse partnership with Pryor Middle School reached all county schools; Emerald Coast Archaeology Society partnership excavation reached over 100 individuals; Governor Stone partnership research; Thunderbird Honor Guard partnered with museum for 3 different activities reaching hundreds; Reeds Raiders partnered with museum to defend the city at Bowlegs Festival reaching hundreds.
- ✓ The Indian Temple Mound Museum has been on various websites, facebook and blogs including articles in the NWF Daily News, Emerald Coast Magazine, Visit Florida, FWB Chamber of Commerce, On the Coast Magazine, "Beaches, Resorts, and Parks" Magazine, the Four Points Sheraton in-room compendium of things to do and see, 105.5 "The Wolf" and WYFZ FM, WUWF's "Unearthing Pensacola" segments, and WEAR ABC Channel 3. They have also been in numerous newsletters including Florida Public Archaeology Network (Pensacola), Baker Block News (Baker), Panhandle Historic Preservation Alliance News (reaches all panhandle), Emerald Coast Archaeology Society (OK County), Heritage News (Niceville); GWFC Our Voice Florida Woman's Club newsletter (OK County) and FOM Newsletter (various counties and states).

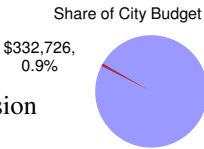
001 GENERAL FUND - 1080 CEMETERY

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
113,630	177,112	189,090	148,000	343-8000 Sale of Lots	180,000 21.62%
10,630	6,875	23,215	8,200	343-8100 Crypt Sales	8,000 -2.44%
14,005	4,350	9,120	9,800	343-8200 Niche Sales	9,000 -8.16%
8,115	6,420	9,900	10,000	343-8300 Weekend/Holidays Interments	8,000 -20.00%
142,875	177,720	184,690	156,000	343-8400 Openings/Closings	175,000 12.18%
-	1,498	1,032	-	343-8500 Transfer Fees	- 0.00%
15,555	13,149	21,486	1,000	381-2400 Transfer from Beal Memorial Cemetery Fund	- -100.00%
\$ 304,810	\$ 387,124	\$ 438,533	\$ 333,000	TOTAL REVENUES	\$ 380,000 14.11%
Personal Services:					
3.00	3.00	3.00	3.00	Number of Funded Employees (FTE's)	3.00
86,901	86,881	87,133	87,724	539-1200 Regular Salaries	89,337 1.84%
-	-	-	212	539-1201 Service Awards	- -100.00%
-	-	1,153	3,230	539-1202 Incentive/Merit Pay	- -100.00%
866	1,182	1,014	2,500	539-1400 Salaries - Overtime	2,500 0.00%
288	236	288	375	539-1401 Salaries - Overtime Holiday Worked	375 0.00%
4,840	4,849	4,905	4,733	539-2100 FICA Taxes	4,826 1.96%
1,132	1,134	1,147	1,107	539-2101 Medicare	1,129 1.99%
20,025	19,602	23,394	24,484	539-2200 Retirement Contributions	24,934 1.84%
25,099	25,198	22,905	23,611	539-2300 Dental, Life & Health Insurance	23,661 0.21%
3,719	4,097	4,449	5,249	539-2400 Worker's Compensation	4,699 -10.48%
\$ 142,870	\$ 143,180	\$ 146,388	\$ 153,225	Total Personal Services	\$ 151,461 -1.15%
Operating Expenditures:					
-	-	862	865	539-3100 Professional Services	950 9.83%
54,960	64,145	71,940	60,000	539-3400 Other Services	60,000 0.00%
982	1,051	882	890	539-4100 Communication Services	870 -2.25%
39,505	72,659	53,059	51,995	539-4300 Utilities	62,950 21.07%
-	-	191	60	539-4400 Rentals & Leases	60 0.00%
1,131	1,077	240	240	539-4610 Maintenance Contracts	655 172.92%
944	1,174	3,950	1,850	539-4630 Equipment Repair	1,850 0.00%
296	815	2,350	-	539-4640 Building Maintenance	- 0.00%
7,655	8,405	6,034	13,125	539-4650 Grounds Maintenance	12,825 -2.29%
-	10,855	5,050	-	539-4980 Repurchase Cemetery Lots	- 0.00%
646	890	1,665	2,375	539-5200 Operating Supplies	1,975 -16.84%
1,205	1,562	1,585	1,745	539-5204 Fuel & Oil	1,665 -4.58%
411	479	341	405	539-5210 Uniform Expense	150 -62.96%
-	-	55	-	539-5231 Computer Hardware/Software	- 0.00%
-	-	448	-	539-5233 Tools	750 100.00%
50	39	181	270	539-4905 Safety Supplies/Equipment	525 94.44%
35	35	-	40	539-5500 Training	40 0.00%
\$ 107,820	\$ 163,185	\$ 148,832	\$ 133,860	Total Operating Expenditures	\$ 145,265 8.52%
Capital Outlay:					
-	10,994	11,488	-	539-6214 Building Improvements	- 0.00%
8,473	-	2,241	-	539-6355 Landscaping & Fences	- 0.00%
7,082	-	4,575	-	539-6402 Equipment	- 0.00%
\$ 15,555	\$ 10,994	\$ 18,304	\$ -	Total Capital Outlay	\$ - 0.00%
Capital Improvements Program:					
-	2,155	-	-	5323 - Beal Cemetery Improvements	- 0.00%
\$ -	\$ 2,155	\$ -	\$ -	Total Capital Improvements Program	\$ - 0.00%
Interfund Transfers:					
22,726	33,251	37,818	29,600	581-9162 Transfer to Beal Memorial Perpetual Care Fund	36,000 21.62%
\$ 22,726	\$ 33,251	\$ 37,818	\$ 29,600	Total Interfund Transfers	\$ 36,000 21.62%
\$ 288,971	\$ 352,765	\$ 351,342	\$ 316,685	TOTAL EXPENSES	\$ 332,726 5.07%
\$ 15,838	\$ 34,358	\$ 87,190	\$ 16,315	NET REVENUE / (EXPENSE)	\$ 47,274 189.76%

CEMETERY

DESCRIPTION

Cemetery staff is responsible for the sale of plots, niches, and mausoleum spaces; grounds maintenance; and supervision of funerals at the City's two cemeteries – Beal Memorial Cemetery and Brooks Cemetery.



MISSION

Provide a well-maintained and peaceful resting place of burial.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Provide a Well-Maintained Resting Place of Burial								
Cemetery Grounds with Turf in Good Condition	60%	65%	80%	85%			85%	90%

- ✓ Plant 5 Oak trees and 5 Crape Myrtle trees in the new Hope Section addition.
- ✓ Sod Hope Section for new plots.
- ✓ Re-landscape and paint outside office area.

FUTURE GOALS (FY15 & FY16)

- ✓ Research plot location software to ensure the quality of cemetery services.
- ✓ Develop a sod farm in open area of cemetery for use for newly dug graves.
- ✓ Install central control system for irrigation

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Surveyed, stamped, and sodded an additional area in the Hope Section



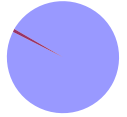
001 GENERAL FUND - 1200 ENGINEERING SERVICES

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
-	3,525	3,060	3,500	3,500	0.00%
57	385	26	-	-	0.00%
100	200	-	-	-	0.00%
\$ 157	\$ 4,110	\$ 3,086	\$ 3,500	\$ 3,500	100.00%
TOTAL REVENUES					
\$ 3,500					
Personal Services:					
6.00	5.00	5.00	5.00	4.00	
Number of Funded Employees (FTE's)					
-	90,126	89,206	90,319	81,419	-9.85%
328,131	170,124	163,182	169,444	119,053	-29.74%
-	-	-	-	53	100.00%
-	-	2,678	5,383	-	-100.00%
53	-	-	-	250	100.00%
19,780	15,443	15,203	15,433	11,682	-24.31%
4,626	3,611	3,556	3,610	2,732	-24.32%
70,150	57,757	66,964	72,500	15,816	-78.18%
4	-	-	-	9,520	100.00%
23,611	22,117	23,301	24,286	28,519	17.43%
639	489	447	525	341	-35.05%
\$ 446,994	\$ 359,667	\$ 364,536	\$ 381,500	\$ 269,385	-29.39%
Total Personal Services					
Operating Expenditures:					
39,575	16,920	8,082	6,191	6,395	3.30%
9,748	20,390	-	90	90	0.00%
526	-	-	800	800	0.00%
3,694	3,418	3,101	2,784	2,364	-15.09%
4,995	4,521	5,926	5,000	6,880	37.60%
8,321	13,213	12,862	6,757	6,360	-5.88%
8,010	5,947	-	3,920	5,710	45.66%
21	11	-	100	-	-100.00%
-	125	-	100	100	0.00%
482	16	107	1,100	1,100	0.00%
2,843	-	-	-	-	-
6,752	6,161	6,147	6,435	6,930	7.69%
328	187	465	625	625	0.00%
884	429	-	500	-	-100.00%
-	75	255	355	400	12.68%
1,385	504	-	-	-	-
-	-	505	-	-	0.00%
-	-	-	-	170	100.00%
583	374	174	150	350	133.33%
300	10	-	400	350	-12.50%
27	-	-	-	-	0.00%
(602)	(1,433)	-	-	-	0.00%
(280)	-	-	-	-	0.00%
\$ 87,593	\$ 70,868	\$ 37,624	\$ 35,307	\$ 38,624	9.39%
Total Operating Expenditures					
Capital Outlay:					
-	-	630	-	-	0.00%
\$ -	\$ -	\$ 630	\$ -	\$ -	0.00%
Total Capital Outlay					
Debt Service					
-	-	-	-	850	100.00%
\$ -	\$ -	\$ -	\$ -	\$ 850	100.00%
Total Debt Service					
\$ 534,587	\$ 430,536	\$ 402,791	\$ 416,807	\$ 308,859	-25.90%
TOTAL EXPENSES					
\$ (534,430)	\$ (426,426)	\$ (399,704)	\$ (413,307)	\$ (305,359)	-26.12%
NET REVENUE / (EXPENSE)					

ENGINEERING SERVICES

Share of City Budget

\$308,859,
0.9%



DESCRIPTION

Engineering maintains GIS data, reviews all site plans, subdivision plans, and as-built drawings for compliance with City codes and outside agency requirements; provides survey and design data for street, sidewalk, water, sewer, and stormwater projects; and prepares maps for internal use, annexation, Comprehensive Plan amendments and newspaper ads.

MISSION

Provide high quality, timely, and cost effective services in all facets of operations.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2013-14
Develop GIS System to Track & Monitor City Assets					
Street Data Entered in GIS (collected by Okaloosa County)	n/a	n/a	95%	annual measure	98% 100%
Water System Features Accurately Entered in GIS	n/a	n/a	70%	100%	80% 100%
Sanitary Sewer System Features Accurately Entered in GIS	n/a	n/a	60%	82%	60% 100%
Stormwater System Features Accurately Entered in GIS	n/a	n/a	100%	100%	100% 100%

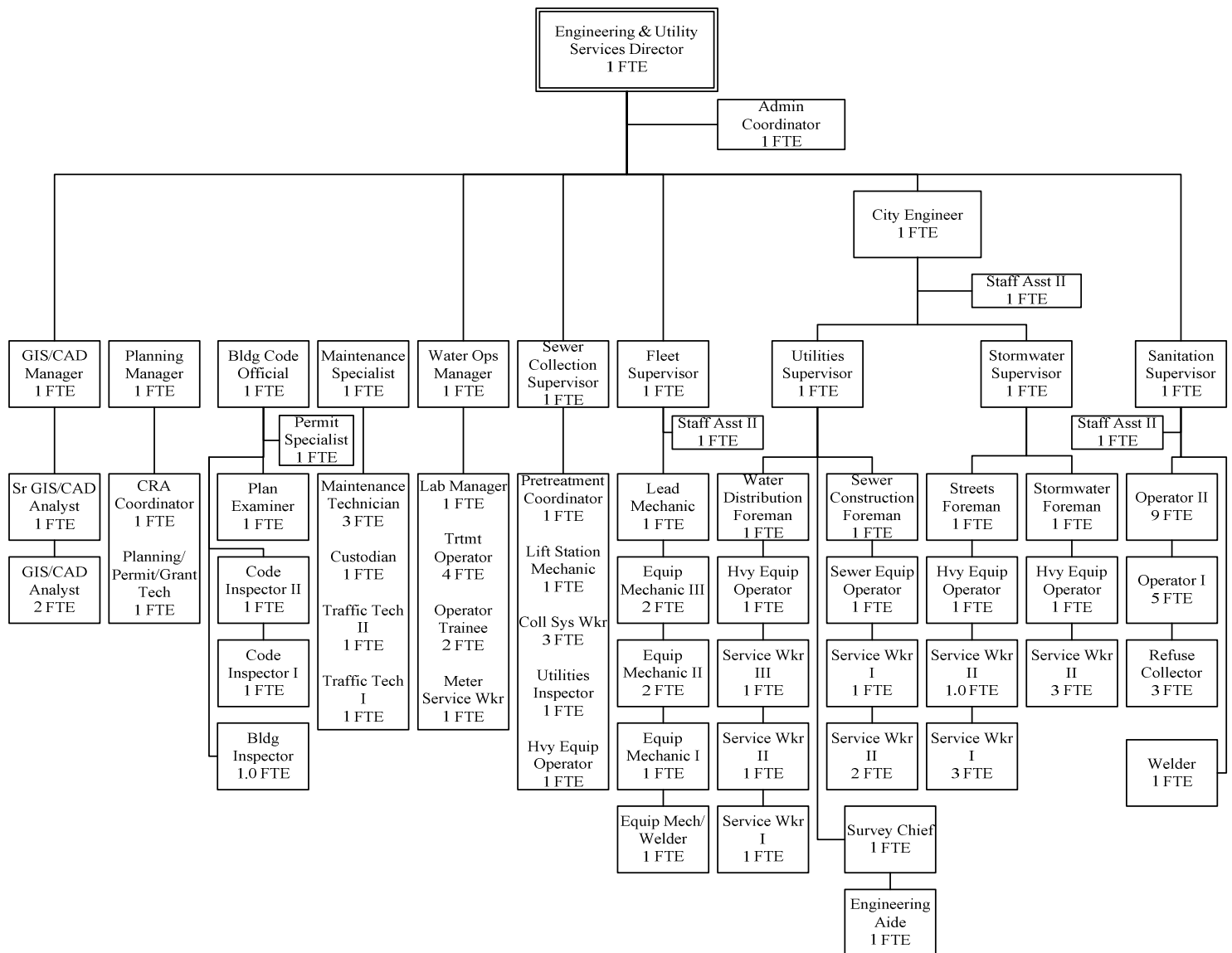
- ✓ Complete field data collection for the potable water and sanitary sewer infrastructure systems for input into the GIS system and continue GIS training courses.
- ✓ Continue to develop & expand the GIS Web Map for public use to provide access for our citizens to GIS data via the internet.
- ✓ Continue to develop and refine the GIS web interface for City employees via the City intranet. Convert to javascript web app.

FUTURE GOALS (FY15 & FY16)

- ✓ Continue mapping City infrastructure in GIS with a strong emphasis on disaster preparedness and recovery and performing duties more efficiently.
- ✓ Increase the City's CRS rating for flood insurance to a Class 5 in the next audit cycle.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Completed 40% of the GPS data collection and GIS database creation for City's water and sewer infrastructure, total to date 90%.
- ✓ Installed and configured all hardware and software needed for a public web mapping application via the internet.
- ✓ Performed annual FEMA CRS recertification, which provides a flood insurance discount of 20% to our citizens in the special flood hazard areas.
- ✓ Continued to improve GIS Web Map Application for all City employees on the City intranet. Completed 20 days of GIS training.



001 GENERAL FUND - 1205 PLANNING & ZONING

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change	
Revenues:							
6,229	11,853	12,361	17,000	329-1001 Zoning/Variances Fees	15,000	-11.76%	
1,150	726	2,391	2,500	329-2000 Zoning Site Plan Review	4,000	60.00%	
\$ 7,379	\$ 12,579	\$ 14,752	\$ 19,500	TOTAL REVENUES	\$ 19,000	-2.56%	
Personal Services:							
-	1.00	1.00	1.00	Number of Funded Employees (FTE's)	2.00		
-	44,922	42,652	44,873	515-1200 Regular Salaries	73,976	64.86%	
-	-	-	-	515-1201 Service Awards	53	100.00%	
-	-	793	1,077	515-1202 Incentive/Merit Pay	-	-100.00%	
-	-	-	-	515-1400 Overtime	150	100.00%	
-	2,700	2,596	2,676	515-2100 FICA Taxes	4,479	67.38%	
-	631	607	626	515-2101 Medicare	1,048	67.41%	
-	2,246	2,103	2,244	515-2204 Retirement Contributions - DC Plan	3,699	64.84%	
-	4,193	4,139	4,601	515-2300 Dental, Life & Health Insurance	12,516	172.03%	
-	85	26	91	515-2400 Worker's Compensation	126	38.46%	
-	-	-	4,352	515-1296 Salary Allocation Reimb from FBC Fund	(8,528)	-295.96%	
-	-	-	-	515-1297 Salary Allocation Reimb from CDBG Fund	(8,528)	100.00%	
\$ -	\$ 54,777	\$ 52,916	\$ 60,540	Total Personal Services	\$ 78,991	30.48%	
Operating Expenditures:							
-	-	16,479	9,424	515-3100 Professional Services	9,701	2.94%	
-	65,900	-	-	515-3400 Other Services	-	-	
-	432	902	1,100	515-4000 Travel and Per Diem	1,100	0.00%	
-	609	438	460	515-4100 Communication Services	414	-10.00%	
-	-	-	1,300	515-4200 Postage	-	-100.00%	
-	6,287	-	-	515-4610 Maintenance Contracts	-	-	
-	1,322	621	1,385	515-4700 Printing & Binding	700	-49.46%	
-	5,856	-	-	515-4915 Legal Advertisements	-	-	
-	39	-	260	515-5100 Office Supplies	500	92.31%	
-	-	99	-	515-5200 Operating Supplies	-	0.00%	
-	-	-	100	515-5210 Uniform Expense	100	0.00%	
-	-	271	-	515-5321 Computer Hardware/Software	-	0.00%	
-	275	485	400	515-5400 Books, Dues & Publications	405	1.25%	
-	940	85	575	515-5500 Training	575	0.00%	
\$ -	\$ 81,660	\$ 19,380	\$ 15,004	Total Operating Expenditures	\$ 13,495	-10.06%	
Capital Outlay:							
-	-	2,995	-	515-6402 Equipment	-	0.00%	
\$ -	\$ -	\$ 2,995	\$ -	Total Capital Outlay	\$ -	0.00%	
Debt Service							
-	-	-	-	581-9121 Transfer to Debt Service Fund	425	100.00%	
-	-	-	-	Phone System Lease - year 1 of 6	-	-	
\$ -	\$ -	\$ -	\$ -	Total Debt Service	\$ 425	100.00%	
\$ -	\$ 136,437	\$ 75,291	\$ 75,544	TOTAL EXPENSES	\$ 92,911	22.99%	
\$ 7,379	\$ (123,858)	\$ (60,539)	\$ (56,044)	NET REVENUE / (EXPENSE)	\$ (73,911)	31.88%	

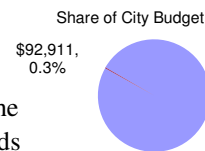
PLANNING & ZONING

DESCRIPTION



Planning is responsible for sustainable growth and development in Fort Walton Beach, ensuring implementation of the Comprehensive Plan, and compliance with the Land Development Code. Staff facilitates and serves on various boards and committees.

MISSION

Foster sustainable development by providing professional and technical services to City Council, citizen boards, property owners, and businesses in order to promote high quality of life and prosperity for the citizens of Fort Walton Beach.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Reduce Commercial & Industrial Vacancies								
Vacant Parcels - Commerce & Technology Park	n/a	n/a	43	16			15	n/a
Vacant Parcels - CRA	n/a	n/a	192	157			10	n/a
Increase Development Activity Citywide								
(Net) New Business Openings	n/a	n/a	n/a	n/a			n/a	60
New Developments Approved	n/a	n/a	n/a	n/a			n/a	25
Parcels Annexed into the City	n/a	n/a	n/a	n/a			n/a	1
Population Increase	n/a	n/a	n/a	n/a			n/a	1.5%

- ✓ Revisit the recommendations of the Business Retention Panel. 
- ✓ Research local govt economic incentives statewide, with the goal of having a tax abatement program for referendum along with Okaloosa County in August 2014. 
- ✓ Plan for a comprehensive multi-modal transportation system by updating the Inventory of Sidewalks map.
- ✓ Create a plan for annexation of new property into the City through a feasibility assessment.
- ✓ Ensure the effectiveness and efficiency of city codes and regulations by updating the City Code of Ordinances.

FUTURE GOALS (FY15 & FY16)

- ✓ Ensure the success of City growth through an evaluation and appraisal report.
- ✓ Plan for and implement a reliable, efficient, and pedestrian-friendly transportation network in the City.
- ✓ Promote sustainable economic growth through the use of efficient business and development review services.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Obtained grant funding for Brownfields assessment of the Bayou Woods property.
- ✓ Completed infill/vacancy report for properties in the Commerce and Technology Park.
- ✓ Combined the Board of Adjustment and Local Planning Agency's duties in order to continue streamlining processes.
- ✓ Assisted in launching new City web site to provide updated, user-friendly information for citizens and businesses.

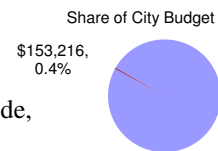
001 GENERAL FUND - 1217 CODE ENFORCEMENT

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
63,692	24,150	-	20,000	354-1000 Code Enforcement - Fines	20,000 0.00%
8,155	7,500	10,000	5,000	354-1010 Code Enforcement - Fees	7,500 50.00%
\$ 71,847	\$ 31,650	\$ 10,000	\$ 25,000	TOTAL REVENUES	\$ 27,500 10.00%
Personal Services:					
2.00	2.00	2.00	2.00	Number of Funded Employees (FTE's)	2.00
91,483	91,483	91,344	91,382	529-1200 Regular Salaries	93,536 2.36%
-	-	1,556	2,153	529-1202 Incentive/Merit Pay	- -100.00%
-	-	194	-	529-1400 Overtime	150 100.00%
5,395	5,403	5,495	5,364	529-2100 FICA Taxes	5,494 2.42%
1,262	1,264	1,285	1,255	529-2101 Medicare	1,285 2.39%
20,803	20,308	24,251	25,505	529-2200 Retirement Contributions	26,106 2.36%
13,384	12,953	13,360	13,776	529-2300 Dental, Life & Health Insurance	13,789 0.09%
1,834	1,846	1,855	1,964	529-2400 Worker's Compensation	1,786 -9.06%
\$ 134,160	\$ 133,257	\$ 139,340	\$ 141,399	Total Personal Services	\$ 142,146 0.53%
Operating Expenditures:					
-	-	2,665	2,753	529-3100 Professional Services	2,836 3.01%
12,263	1,246	-	2,500	529-3101 Legal Services	2,500 0.00%
-	10,660	2,846	500	529-3400 Other Services	500 0.00%
-	-	765	1,000	529-4000 Travel and Per Diem	1,100 10.00%
1,639	1,331	1,325	1,310	529-4100 Communication Services	924 -29.47%
2,469	2,590	-	-	529-4610 Maintenance Contracts	-
270	225	604	200	529-4620 Vehicle Repair	200 0.00%
58	61	-	40	529-5200 Operating Supplies	40 0.00%
1,070	1,516	1,651	1,675	529-5204 Fuel & Oil	1,735 3.58%
-	-	542	-	529-5231 Computer Hardware/Software	- 0.00%
55	60	70	110	529-5400 Books, Dues & Publications	110 0.00%
295	24	435	500	529-5500 Training	700 40.00%
\$ 18,119	\$ 17,713	\$ 10,902	\$ 10,588	Total Operating Expenditures	\$ 10,645 0.54%
Capital Outlay:					
-	-	1,041	-	529-6420 Computer Hardware/Software	- 0.00%
\$ -	\$ -	\$ 1,041	\$ -	Total Capital Outlay	\$ - 0.00%
Debt Service					
-	-	-	-	581-9121 Transfer to Debt Service Fund	425 100.00%
\$ -	\$ -	\$ -	\$ -	Total Debt Service	\$ 425 100.00%
\$ 152,279	\$ 150,970	\$ 151,283	\$ 151,987	TOTAL EXPENSES	\$ 153,216 0.81%
\$ (80,431)	\$ (119,320)	\$ (141,283)	\$ (126,987)	NET REVENUE / (EXPENSE)	\$ (125,716) -1.00%

CODE ENFORCEMENT

DESCRIPTION

Code Enforcement routinely inspects properties for code violations and responds to citizen complaints regarding code, zoning, or land use violations.



MISSION

Ensure adherence to the City's Code of Ordinances and achieve a high complaint resolution rate.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Implement Nuisance Abatement Program								
Number of Derelict Properties Brought Into Compliance - CRA	n/a	n/a	3	3			3	3
Number of Derelict Properties Brought Into Compliance - non-CRA	n/a	n/a	1	1			1	1

- ✓ Enhance the beautification, safety and stability of the City's neighborhoods through adoption of an updated Property Maintenance Ordinances, and block by block enforcement.
- ✓ Streamline and modernize the Code Enforcement process by evaluating operational ordinances and revising where necessary.

FUTURE GOALS (FY15 & FY16)

- ✓ Implement new policy and procedures for the resolution of liens and orders issued by the Code Enforcement Board.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Maintained a 98% code case compliance ratio without the need for Code Enforcement Board action.

001 GENERAL FUND - 1220 FLEET

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
301	403	914	300	750	150.00%
\$ 301	\$ 403	\$ 914	\$ 300	\$ 750	150.00%
TOTAL REVENUES					
\$ 750 150.00%					
Personal Services:					
10.00	8.75	8.75	8.88	9.00	
304,020	244,355	241,237	242,949	270,516	11.35%
-	-	-	-	212	100.00%
-	-	5,214	9,559	-	-100.00%
-	17,184	15,640	19,016	-	-100.00%
872	113	59	250	250	0.00%
-	48	-	-	-	0.00%
18,798	14,925	14,945	14,830	15,362	3.59%
4,396	3,491	3,496	3,469	3,592	3.55%
68,653	54,026	64,353	67,807	57,529	-15.16%
-	-	-	-	3,220	100.00%
35,937	24,423	25,884	26,618	37,750	41.82%
6,148	5,396	5,657	5,897	5,651	-4.17%
\$ 438,825	\$ 363,961	\$ 376,484	\$ 390,395	\$ 394,082	0.94%
Total Personal Services					
\$ 394,082 0.94%					
Operating Expenditures:					
-	-	6,463	6,665	6,865	3.00%
-	-	3,653	2,030	2,030	0.00%
-	45	-	100	100	0.00%
1,587	1,526	1,733	1,760	1,490	-15.34%
24,619	24,041	19,413	25,243	20,385	-19.24%
441	179	-	-	-	0.00%
7,734	7,592	983	974	1,255	28.85%
861	702	535	520	520	0.00%
6,100	4,989	2,216	1,000	1,000	0.00%
390	259	2,591	500	14,569	2813.80%
-	-	178	6,500	-	-100.00%
12,066	11,831	35,067	11,650	11,650	0.00%
12,968	326	1,984	-	-	-100.00%
2,447	2,616	2,444	1,840	2,570	39.67%
1,438	1,266	1,529	1,760	1,080	-38.64%
-	-	219	-	-	0.00%
-	162	-	873	-	-100.00%
66	443	83	400	1,080	170.00%
225	74	-	-	-	0.00%
-	50	-	1,156	3,380	192.39%
\$ 70,941	\$ 56,100	\$ 79,092	\$ 62,971	\$ 67,974	7.94%
Total Operating Expenditures					
\$ 67,974 7.94%					
Capital Outlay:					
-	1,200	2,224	6,702	2,000	-70.16%
-	-	520	-	-	0.00%
\$ -	\$ 1,200	\$ 2,745	\$ 6,702	\$ 2,000	-70.16%
Total Capital Outlay					
\$ 2,000 -70.16%					
Debt Service					
-	-	-	-	850	100.00%
\$ -	\$ -	\$ -	\$ -	\$ 850	100.00%
Total Debt Service					
\$ 850 100.00%					
\$ 509,765	\$ 421,261	\$ 458,321	\$ 460,068	\$ 464,906	1.05%
TOTAL EXPENSES					
\$ (509,464)	\$ (420,858)	\$ (457,407)	\$ (459,768)	\$ (464,156)	0.95%
NET REVENUE / (EXPENSE)					
\$ (464,156) 0.95%					

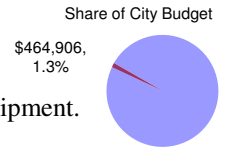
FLEET

DESCRIPTION

Fleet is responsible for maintaining safe, reliable, economical, and environmentally-friendly vehicles and heavy equipment.

MISSION

Ensure fleet is available and functioning properly



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

		Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Minimize Unscheduled/Unanticipated Downtime and Repairs						
Workload Attributable to Scheduled Preventative Maintenance & Inspections	n/a	37%	39%	52%	39%	37%
Unscheduled/Unanticipated Repairs Performed In-House	n/a	61%	59%	47%	59%	57%
Unscheduled/Unanticipated Repairs Performed Contracted	n/a	2%	2%	1%	2%	2%
Support Department Productivity by Minimizing Downtime						
Hours of Downtime: Public Safety (police & fire)	n/a	n/a	n/a	n/a	6500	6500
Hours of Downtime: Non-Public Safety	n/a	n/a	n/a	n/a	1600	1600

- ✓ Reduce the number of unscheduled/unanticipated repairs by 3%.
- ✓ Properly utilize fleet management program to determine the amount of downtime experienced per major and minor repair incident.
- ✓ Improve service and user satisfaction.
- ✓ Continue to train Fleet personnel at Vo-Tech, using CarQuest Technical Institute/Diagnostic Equipment training and certification.

FUTURE GOALS (FY15 & FY16)

- ✓ Reduce repair costs while maintaining safe working order of all vehicles and equipment in the City's fleet.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Repaired damaged packer rail and packer for front loader, ensuring the truck remain in service longer.
- ✓ Installed bearing to front hose reel assembly for sewer cleaner truck, saving labor costs of \$4,500.
- ✓ Repaired damaged lower lift arm weldment for sideloader, with a savings of \$3,000.
- ✓ Repaired worn rails and packer on two sideloaders, ensuring the trucks will remain in service longer.
- ✓ Repaired hydraulic pump on rear engine of street sweeper, ensuring the truck remain in service longer.

001 GENERAL FUND - 1230 FACILITIES

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
14	122	-	50	50	0.00%
343	866	482	200	200	0.00%
\$ 357	\$ 988	\$ 482	\$ 250	\$ 250	0.00%
TOTAL REVENUES					
\$ 250 0.00%					
Personal Services:					
11.00	8.00	8.00	8.00	7.00	
382,788	259,016	258,356	262,680	237,194	-9.70%
-	-	-	424	-	-100.00%
-	-	5,448	8,612	-	-100.00%
2,020	2,444	3,889	5,000	5,000	0.00%
-	914	506	1,000	1,000	0.00%
29,648	15,482	15,661	15,232	14,050	-7.76%
7,012	3,621	3,663	3,562	3,286	-7.75%
82,530	51,284	61,128	64,713	57,277	-11.49%
1,587	2,314	2,273	2,311	2,398	3.76%
46,485	20,934	23,072	23,821	16,282	-31.65%
15,336	11,361	10,987	11,435	9,837	-13.97%
\$ 567,407	\$ 367,368	\$ 384,983	\$ 397,242	\$ 346,324	-12.82%
Total Personal Services					
\$ 346,324 -12.82%					
Operating Expenditures:					
-	-	6	1,100	1,100	0.00%
-	330	-	-	-	0.00%
2,551	2,191	2,871	4,510	4,029	-10.67%
110,355	100,685	119,852	126,975	125,845	-0.89%
-	-	-	-	649	100.00%
779	29,476	28,074	29,768	30,688	3.09%
3,855	5,154	9,508	2,750	2,750	0.00%
156	126	276	300	300	0.00%
9,739	10,131	6,434	11,100	69,800	528.83%
-	-	1,594	6,000	43,700	628.33%
510	425	236	500	1,500	200.00%
-	-	-	-	100	100.00%
4,750	7,894	3,285	6,055	6,055	0.00%
9,460	10,409	11,201	10,175	11,765	15.63%
1,308	1,155	995	1,080	350	-67.59%
-	176	1,846	1,550	1,550	0.00%
35	161	335	525	1,120	113.33%
9,448	10,231	8,983	11,050	11,050	0.00%
-	295	-	-	-	0.00%
(27,335)	(30,589)	(26,342)	-	-	0.00%
(10,360)	(10,053)	(9,961)	-	-	0.00%
(6,127)	(6,475)	(6,041)	-	-	0.00%
\$ 109,122	\$ 131,791	\$ 153,323	\$ 213,438	\$ 312,351	46.34%
Total Operating Expenditures					
\$ 312,351 46.34%					
Capital Outlay:					
-	-	-	-	-	0.00%
-	-	-	3,500	226,000	6357.14%
-	4,790	1,232	1,100	1,850	68.18%
\$ -	\$ 4,790	\$ 1,232	\$ 4,600	\$ 227,850	4853.26%
Total Capital Outlay					
\$ 227,850 4853.26%					
Capital Improvements Program:					
-	16,784	51,071	-	-	0.00%
\$ -	\$ 16,784	\$ 51,071	\$ -	\$ -	0.00%
Total Capital Improvements Program					
\$ - 0.00%					
Debt Service					
47,690	48,298	48,232	69,957	59,861	-14.43%
\$ 47,690	\$ 48,298	\$ 48,232	\$ 69,957	\$ 59,861	-14.43%
Total Debt Service					
\$ 59,861 -14.43%					
\$ 724,218	\$ 569,031	\$ 638,841	\$ 685,237	\$ 946,386	38.11%
TOTAL EXPENSES					
\$ (723,861)	\$ (568,043)	\$ (638,360)	\$ (684,987)	\$ (946,136)	38.12%
NET REVENUE / (EXPENSE)					

FACILITIES

DESCRIPTION

Facilities is responsible for all maintenance work, including electrical, heating and air conditioning, plumbing, and wood work as well as installation and maintenance of traffic control devices, traffic signals, signs, and roadway markings.

Share of City Budget

\$946,386,
2.7%



MISSION

Maintain City facilities and traffic control devices in a safe, reliable, economical, and environmentally-friendly manner.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Provide Safe & Clean Facilities for Employees & the Public						
Manhours per Job Order	n/a	n/a	5	5	6	6
Works Orders Satisfactorily Completed within 3 Business Days	n/a	84%	90%	89%	90%	90%

- ✓ Develop a system to accurately project maintenance expenses for facilities using age, building conditions, and needed repairs.
- ✓ Cross train staff to ensure proper coverage at all times.
- ✓ Improve work order system to better assess costs associated with repairs.

FUTURE GOALS (FY15 & FY16)

- ✓ Develop a comprehensive maintenance program that will cover all aspects of facilities maintenance at the City, thereby reducing unscheduled breakdowns.
- ✓ Implement maintenance program for of all City facilities to determine necessary repair and replacement costs over a 5- and 10-year period.
- ✓ Upgrade lighting controls and HVAC controls at all City facilities over the next five years to improve energy efficiency.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Installed new sound system at the Landing Park.
- ✓ Constructed a roof over the door at the Museum.
- ✓ Installed a camera system at the Museum.
- ✓ Worked closely with HVAC contractor to develop a 5-year replacement schedule for all facilities' HVAC equipment.

001 GENERAL FUND - 1240 STREETS

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Revenues:					
577,963	613,050	668,858	645,000	312-4100 Local Option Fuel Tax	600,000 -6.98%
5,340	1,800	-	-	325-1001 Sidewalk/Asphalt	- 0.00%
2,222	1,966	8,805	1,966	325-1002 Girard Avenue	1,966 0.00%
14,688	3,432	3,395	3,433	325-1003 Stokes Avenue	3,433 0.00%
-	2,250	4,670	-	343-9100 Cut Paved Surface/Curb	2,500 100.00%
57,092	62,272	75,564	77,830	344-9008 DOT Lighting Maintenance Contract	94,208 21.04%
742,241	1,029	16,369	-	Grant Revenue	- 0.00%
\$ 1,399,547	\$ 685,800	\$ 777,660	\$ 728,229	TOTAL REVENUES	\$ 702,107 -3.59%
Personal Services:					
6.50	5.50	5.50	5.50	Number of Funded Employees (FTE's)	6.00
137,040	136,022	130,737	133,639	541-1200 Regular Salaries	157,158 17.60%
-	-	2,199	5,921	541-1202 Incentive/Merit Pay	- -100.00%
-	-	11,840	12,230	541-1300 Part-Time Wages	- -100.00%
1,545	269	124	1,000	541-1400 Salaries - Overtime	1,000 0.00%
7,964	8,020	8,267	8,197	541-2100 FICA Taxes	8,895 8.52%
1,862	1,876	1,933	1,917	541-2101 Medicare	2,080 8.50%
29,538	20,674	22,321	23,534	541-2200 Retirement Contributions	23,904 1.57%
-	2,332	2,742	2,895	541-2204 Retirement Contributions - DC Plan	4,010 38.51%
23,608	16,727	25,877	28,495	541-2300 Dental, Life & Health Insurance	40,033 40.49%
8,056	8,341	9,255	10,640	541-2400 Worker's Compensation	10,589 -0.48%
\$ 209,613	\$ 194,261	\$ 215,294	\$ 228,468	Total Personal Services	\$ 247,669 8.40%
Operational Expenditures:					
-	18	-	-	541-4000 Travel and Per Diem	- 0.00%
708	283	324	962	541-4100 Communication Services	905 -5.93%
246,612	239,199	246,600	254,967	541-4300 Utilities	258,935 1.56%
1,585	68	71	75	541-4400 Rentals & Leases	75 0.00%
360	-	-	-	541-4610 Maintenance Contracts	- 0.00%
701	3,822	4,025	3,800	541-4620 Vehicle Repair	7,600 100.00%
5,692	2,873	7,864	3,000	541-4630 Equipment Repair	3,000 0.00%
1,349	-	-	-	541-4640 Building Maintenance	- 0.00%
-	-	-	20,000	541-4650 Grounds Maintenance	10,000 -50.00%
4,352	4,945	3,586	3,285	541-5200 Operating Supplies	3,285 0.00%
6,281	9,379	10,652	9,170	541-5204 Fuel & Oil	11,185 21.97%
811	1,230	1,146	1,260	541-5210 Uniform Expense	750 -40.48%
-	-	55	-	541-5231 Computer Hardware/Software	- 0.00%
-	141	836	900	541-5233 Tools	900 0.00%
475	966	1,096	1,310	541-5234 Safety Supplies/Equipment	1,820 38.93%
5,730	5,864	4,707	4,000	541-5300 Road Materials & Supplies	5,000 25.00%
4,099	1,187	4,104	5,000	541-5304 Street Materials/Concrete	4,000 -20.00%
-	200	-	300	541-5500 Training	560 86.67%
(49,052)	(59,815)	(70,336)	-	541-9905 Capitalized Costs Allocation - Labor	- 0.00%
(21,803)	(19,388)	(27,151)	-	541-9906 Capitalized Costs Allocation - Benefits	- 0.00%
(11,348)	(12,428)	(16,101)	-	541-9907 Capitalized Costs Allocation - Overhead	- 0.00%
196,552	178,545	171,477	308,029	Total Operating Expenditures	308,015 0.00%
Capital Outlay:					
79,016	(5,082)	11,647	-	541-6351 Roads	- 0.00%
-	1,043	-	24,500	541-6402 Equipment	2,500 -89.80%
\$ 79,016	\$ (4,039)	\$ 11,647	\$ 24,500	Total Capital Outlay	\$ 2,500 -89.80%
Capital Improvements Program:					
134,873	123,497	128,411	125,000	5018 - Street Resurfacing	- -100.00%
4,205	-	88,164	-	5306 - Sidewalk Construction	- 0.00%
-	-	-	-	5327 - Hooper Drive Improvement	65,000 100.00%
743,546	82,418	49,261	-	541-6351 Pave Dirt Road & Install Curbing	-
\$ 882,624	\$ 205,915	\$ 265,836	\$ 125,000	Total Capital Improvements Program	\$ 65,000 -48.00%
\$ 1,367,805	\$ 574,682	\$ 664,254	\$ 685,997	TOTAL EXPENSES	\$ 623,184 -9.16%
\$ 31,742	\$ 111,118	\$ 113,406	\$ 42,232	NET REVENUE / (EXPENSE)	\$ 78,923 86.88%

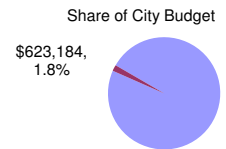
STREETS

DESCRIPTION

Streets maintains and resurfaces 100 miles of paved streets and maintains 61 miles of sidewalk in the City.

MISSION

Provide a safe and reliable transportation network.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Provide A Dependable Transportation Network						
Streets With Pavement Condition Index of 'Fair' or Better	88.1%	91.8%	91.9%	annual measure	96.0%	96.0%
Streets With Sidewalks on At Least One Side	n/a	80.0%	81.0%	annual measure	84.0%	84.0%
Ensure Capital Projects are Completed On-Time & Within Budget						
Capital Projects Completed On-Time	n/a	n/a	100%	annual measure	100%	100%
Capital Projects Completed Within Budget	n/a	n/a	100%	annual measure	100%	100%

- ✓ Pave Hooper Drive, the last remaining dirt road in the City.
- ✓ Develop a Sidewalk Deficiency Map in GIS to create a 5- and 10-year prioritized Sidewalk Construction Program.

FUTURE GOALS (FY15 & FY16)

- ✓ Install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.
- ✓ Update the MicroPaver Pavement Condition Index within three years.
- ✓ Have all streets maintained by the City with a Pavement Condition Index of 'fair' or better.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Repaired sidewalks at various locations throughout the City.
- ✓ Resurfaced Hollywood Boulevard from Eglin Parkway to Chicago Avenue SE.
- ✓ Provided ADA upgrades for Liza Jackson Park and Oakland Soccer Complex.

001 GENERAL FUND - 1500 NON-DEPARTMENTAL

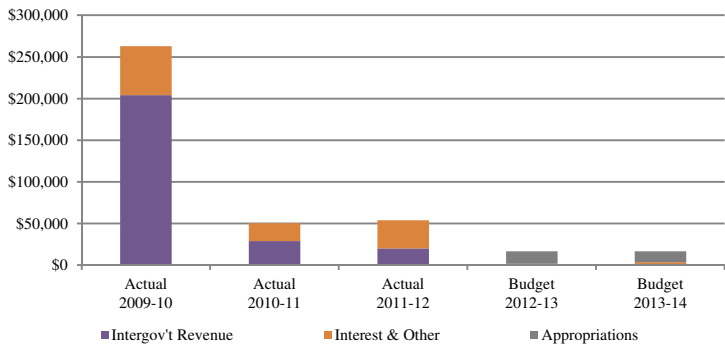
Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
818,367	44,256	120,789	50,000	50,000	0.00%
34,035	46,751	6,825	25,000	25,000	0.00%
\$ 852,401	\$ 91,007	\$ 127,614	\$ 75,000	\$ 75,000	0.00%
Personal Services:					
519-1216				50,000	0.00%
519-2500				25,000	0.00%
Total Personal Services				\$ 75,000	0.00%
Operating Expenditures:					
-	-	10,124	-	74,700	100.00%
-	-	-	-	1,240	100.00%
3,201	2,879	9,684	9,800	2,800	-71.43%
-	-	-	5,200	6,100	17.31%
(38)	(9)	106	-	-	-
(15,250)	10,740	4,124	-	-	-
14,928	2,950	45,921	-	-	-
-	-	-	157,500	161,536	2.56%
-	-	-	-	8,455	100.00%
-	16,040	193,949	-	-	-
\$ 2,841	\$ 32,600	\$ 263,908	\$ 172,500	\$ 254,831	47.73%
Capital Outlay					
-	-	-	-	106,955	100.00%
				1/2 Ton Truck - Replaces 2300	
				1/2 Ton Truck - Replaces 2558	
				SUV - Enables 2537 to replace 2286	
				3/4 Ton Truck - Replaces 2294	
				Utility Bed Truck - replace 2378	
-	-	-	-	49,000	100.00%
				Computer Hardware/Software	
				Computer Replacements per IT Plan	
				Laptop Replacements per IT Plan	
				Server Replacements per IT Plan	
Total Capital Outlay				155,955	100.00%
Other Financing Activity					
-	-	-	-	(16,654)	100.00%
-	-	-	(16,998)	(12,539)	-26.23%
-	-	-	(86,317)	(94,407)	9.37%
-	-	-	(869,208)	(880,148)	1.26%
-	-	-	(290,144)	(294,397)	1.47%
-	-	-	(52,214)	-	-100.00%
-	-	-	(73,372)	(74,376)	1.37%
1,167	20,936	(309)	-	5,100	100.00%
				Phone System Lease - year 1 of 6	
178,000	-	18,909	-	-	-
\$ 179,167	\$ 20,936	\$ 18,600	\$ (1,388,253)	\$ (1,367,421)	-1.50%
\$ 1,034,410	\$ 144,543	\$ 410,121	\$ (1,140,753)	\$ (881,635)	100.00%
TOTAL EXPENSES					

215.95	196.60	198.08	183.26	Number of Funded Employees (FTE's)	212.04	15.70%
372,786	355,822	308,000	410,744	City Council	355,664	-13.41%
601,112	598,390	568,763	623,660	City Manager	630,214	1.05%
987,346	678,483	744,073	735,476	Human Resources	793,794	7.93%
234,951	184,502	201,398	198,529	City Clerk	213,180	7.38%
727,366	718,514	741,934	768,923	Finance	801,231	4.20%
5,107,867	5,381,535	5,201,487	4,456,849	Police	4,925,198	10.51%
3,740,019	3,940,274	4,460,854	3,832,393	Fire	3,878,856	1.21%
3,316,110	2,955,498	3,164,828	3,005,162	Recreation Services	5,031,880	67.44%
3,508,842	2,500,395	2,633,007	2,475,640	Engineering Services	2,589,462	4.60%
1,034,410	144,543	410,121	(1,140,753)	Non-Departmental	(881,635)	-22.71%
\$ 19,630,808	\$ 17,457,956	\$ 18,434,465	\$ 15,366,623	TOTAL FUND EXPENSES	\$ 18,337,844	19.34%
\$ (377,858)	\$ 1,401,209	\$ (1,155,474)	\$ 0	NET REVENUE / (EXPENSE)	\$ 0	0.00%

Law Enforcement Trust Fund

The Law Enforcement Trust Fund encompasses 0.05% of the City's activities and services and accounts for revenues from grants and forfeitures that are legally restricted for specific purposes such as crime prevention, community policing, and drug education. Per State Statute, law enforcement agencies that receive at least \$15,000 in forfeitures within a fiscal year must expend or donate no less than 15% of such funds to support drug abuse prevention, crime prevention, or safe neighborhood programs.

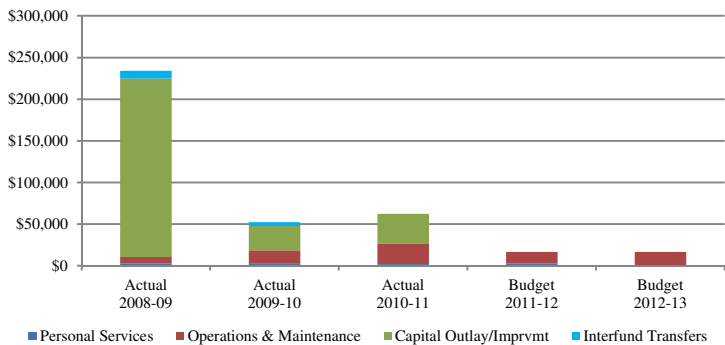
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Interest & Other	3,715	1,915	106.4%
Use of Reserves	12,785	-1,915	13.0%
	\$16,500	\$0	0.0%

- Intergovernmental revenue refers to grants, which are accounted for through a budget amendment when awarded to the City and therefore never included in the adopted budget.
- Forfeitures comprise the main revenue source of this fund, but the Florida Attorney General has opined that it is not permissible to budget forfeiture revenues. Therefore, an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	0	-3,000	-100.0%
Operations & Maintenance	16,500	3,000	22.2%
	\$16,500	\$0	0.0%

- The elimination of budgeted personnel expense is the result of police department staffing reductions made in prior years and the remaining personnel no longer having the time to perform activities that are eligible to be funded here.
- Attorney fees for forfeitures account for the increase in operational expenses; however, these fees are recouped by the proceeds from the forfeiture cases.

102 LAW ENFORCEMENT TRUST FUND

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
204,127	28,892	20,123	-	Grant Revenues		-	0.00%
\$ 204,127	\$ 28,892	\$ 20,123	\$ -	Total Grants		\$ -	0.00%
\$ 204,127	\$ 28,892	\$ 20,123	\$ -	TOTAL INTERGOVERNMENTAL REVENUE		\$ -	0.00%
2,498	367	100	-	1800-356-1000 Fines & Forfeitures		-	0.00%
1,303	16,404	30,704	-	1800-358-2000 Assets Seized by Law Enforcement		-	0.00%
595	1,060	666	-	1800-359-3000 Restitution		-	0.00%
\$ 4,396	\$ 17,831	\$ 31,470	\$ -	Total Fines & Forfeitures		\$ -	0.00%
\$ 4,396	\$ 17,831	\$ 31,470	\$ -	TOTAL FINES & FORFEITURES		\$ -	0.00%
2,744	2,326	1,378	800	1800-361-1000 Interest Income		3,715	364.38%
-	(778)	579	-	1800-361-3000 Unrealized Gain/(Loss)		-	0.00%
-	-	(36)	-	1800-361-4000 Realized Gain/(Loss)		-	0.00%
\$ 2,744	\$ 1,547	\$ 1,921	\$ 800	Total Interest Income		\$ 3,715	364.38%
4	1,746	-	1,000	1800-364-1000 Sale of Surplus Assets		-	-100.00%
6,769	629	-	-	1800-366-1000 Contributions/Donations		-	0.00%
44,931	-	343	-	1800-369-9000 Miscellaenous Revenue		-	0.00%
\$ 51,704	\$ 2,375	\$ 343	\$ 1,000	Total Other Revenues		\$ -	-100.00%
\$ 54,447	\$ 3,922	\$ 2,264	\$ 1,800	TOTAL INTEREST & OTHER REVENUES		\$ 3,715	106.39%
-	-	-	14,700	1600-389-9100 Appropriation from Fund Balance		12,785	-13.03%
\$ -	\$ -	\$ -	\$ 14,700	Total Non-Operating Sources		\$ 12,785	-13.03%
\$ -	\$ -	\$ -	\$ 14,700	TOTAL TRANSFERS IN		\$ 12,785	-13.03%
\$ 262,970	\$ 50,644	\$ 53,857	\$ 16,500	TOTAL FUND REVENUES		\$ 16,500	0.00%

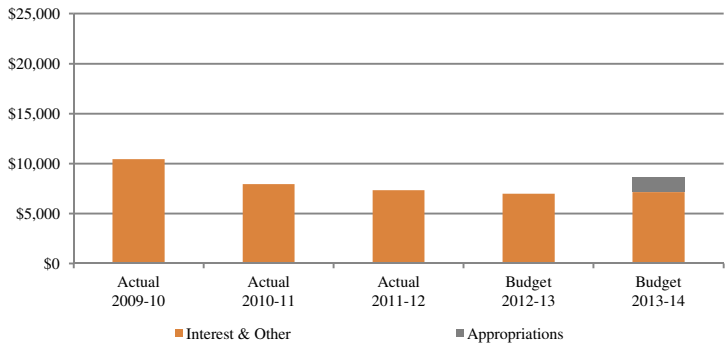
102 LAW ENFORCEMENT TRUST FUND

Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted			
				2013-14 Adopted	% Change	
1800 - STATE FORFEITURE EXPENSES						
				Grant Expenses:		
208,854	25,389	17,807	-	Grant Expenses	- 0.00%	
\$ 208,854	\$ 25,389	\$ 17,807	\$ -	Total Grant Expenses	\$ - 0.00%	
				Personal Services:		
2,243	1,711	1,329	521-1200	Regular Salaries		
139	106	82	521-2100	FICA Taxes		
33	25	19	521-2101	Medicare		
444	441	423	521-2201	Retirement Contributions - Police Pension		
68	40	33	521-2400	Worker's Compensation		
-	-	-	3,000	Wages/Benefits Transferred from General Fund	- -100.00%	
\$ 2,926	\$ 2,323	\$ 1,886	\$ 3,000	Total Personal Services	\$ - -100.00%	
				Operating Expenditures:		
-	-	4,480	5,000	521-3100	Professional Services	5,000 0.00%
-	7,226	13,381	5,000	521-3101	Legal Services	10,000 100.00%
2,036	-	-	-	521-4912	Forfeiture Filing Fees	- 0.00%
605	395	1,349	500	521-4915	Legal Advertising	500 0.00%
773	305	415	1,000	521-5200	Operating Supplies	1,000 0.00%
1,385	-	-	-	521-5231	Computer Hardware/Software	- 0.00%
\$ 4,799	\$ 7,926	\$ 19,624	\$ 11,500	Total Operating Expenditures	\$ 16,500 43.48%	
				Capital Outlay:		
-	3,900	18,275	-	521-6403	Vehicles	- 0.00%
\$ -	\$ 3,900	\$ 18,275	\$ -	Total Capital Outlay	\$ - 0.00%	
				Other Financing Activity:		
8,952	4,553	-	-	581-9101	Transfer to General Fund	- 0.00%
\$ 8,952	\$ 4,553	\$ -	\$ -	Total Other Financing Activity	\$ - 0.00%	
\$ 231,031	\$ 44,092	\$ 57,593	\$ 14,500	STATE EXPENDITURES	\$ 16,500 13.79%	
1820 - FEDERAL FORFEITURE EXPENSES						
				Operating Expenditures:		
73	7,004	4,701	2,000	1543-521-5210	Uniform Expense	- -100.00%
797	-	-		521-5213	Ammunition Expense	
2,020	1,193	-		521-5223	Donation/Alumni Spending	
\$ 2,891	\$ 8,197	\$ 4,701	\$ 2,000	Total Operating Expenditures	\$ - -100.00%	
\$ 2,891	\$ 8,197	\$ 4,701	\$ 2,000	FEDERAL EXPENDITURES	\$ - -100.00%	
\$ 233,922	\$ 52,289	\$ 62,294	\$ 16,500	TOTAL FUND EXPENSES	\$ 16,500 0.00%	
\$ 29,048	\$ (1,644)	\$ (8,437)	\$ -	NET REVENUE / (EXPENSE)	\$ - 0.00%	

Law Enforcement Training Fund

The Law Enforcement Training Fund encompasses 0.02% of the City's activities and services and accounts for revenues from traffic fines that are legally restricted for specific purposes such as school crossing guards and police officer training.

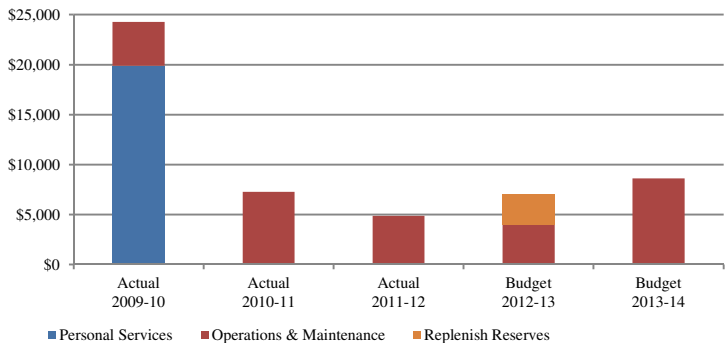
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Interest & Other	7,135	135	1.9%
Use of Reserves	1,490	1,490	100.0%
	\$8,625	\$1,625	23.2%

- Traffic fines have declined over the years as the state retains a larger portion of the revenue for court and clerk operations.
- The appropriation from reserves is for accreditation assessment, which occurs every three years.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	0	0	0.0%
Operations & Maintenance	8,625	4,650	117.0%
Replenish Reserves	0	-3,025	-100.0%
	\$8,625	\$1,625	23.2%

- All police officer training is accounted for in this fund.
- Accreditation assessment in the amount of \$3,650 accounts for the net increase for this fund.

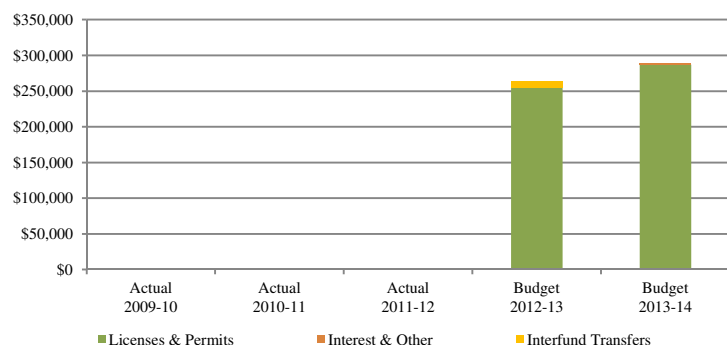
103 LAW ENFORCEMENT TRAINING FUND

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
10,311	7,900	7,267	7,000	1830-351-5020	Traffic Fines - Training	7,000	0.00%
\$ 10,311	\$ 7,900	\$ 7,267	\$ 7,000		Total Fines & Forfeitures	\$ 7,000	0.00%
\$ 10,311	\$ 7,900	\$ 7,267	\$ 7,000		TOTAL FINES & FORFEITURES	\$ 7,000	0.00%
122	69	44	-	1830-361-1000	Interest Income	135	100.00%
-	(25)	23	-	1830-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	(1)	-	1830-361-4000	Realized Gain/(Loss)	-	0.00%
\$ 122	\$ 45	\$ 65	\$ -		Total Interest Income	\$ 135	100.00%
\$ 122	\$ 45	\$ 65	\$ -		TOTAL INTEREST & OTHER REVENUES	\$ 135	100.00%
-	-	-	-	1600-389-9100	Appropriation from Fund Balance	1,490	100.00%
\$ -	\$ -	\$ -	\$ -		Total Non-Operating Sources	\$ 1,490	100.00%
\$ -	\$ -	\$ -	\$ -		TOTAL TRANSFERS IN	\$ 1,490	100.00%
\$ 10,433	\$ 7,945	\$ 7,332	\$ 7,000		TOTAL FUND REVENUES	\$ 8,625	23.21%
Personal Services:							
0.92	-	-	-		Number of Employees (FTE's)	-	
18,035	-	-	-	521-1200	Regular Salaries	-	0.00%
1,118	-	-	-	521-2100	FICA Taxes	-	0.00%
261	-	-	-	521-2101	Medicare	-	0.00%
17	-	-	-	521-2300	Dental, Life & Health Insurance	-	0.00%
467	-	-	-	521-2400	Worker's Compensation	-	0.00%
\$ 19,898	\$ -	\$ -	\$ -		Total Personal Services	\$ -	0.00%
Operating Expenditures:							
-	2,774	1	-	521-3100	Professional Services	2,950	100.00%
2,877	2,363	3,091	3,375	521-4000	Travel and Per Diem	4,575	35.56%
1,515	2,145	1,775	600	521-5500	Training	1,100	83.33%
\$ 4,392	\$ 7,282	\$ 4,867	\$ 3,975		Total Operating Expenditures	\$ 8,625	116.98%
Other Financing Activity:							
-	-	-	3,025	581-9900	Reserved - Undesignated Fund Balance	-	-100.00%
\$ -	\$ -	\$ -	\$ 3,025		Total Other Financing Activity	\$ -	-100.00%
\$ 24,289	\$ 7,282	\$ 4,867	\$ 7,000		TOTAL FUND EXPENSES	\$ 8,625	23.21%
\$ (13,857)	\$ 663	\$ 2,464	\$ -		NET REVENUE / (EXPENSE)	\$ -	0.00%

Florida Building Code Fund

The Florida Building Code (FBC) Fund encompasses 0.8% of the City's activities and services and accounts for revenues from building permits and inspections that are legally restricted for enforcing the Florida Building Code per State Statute.

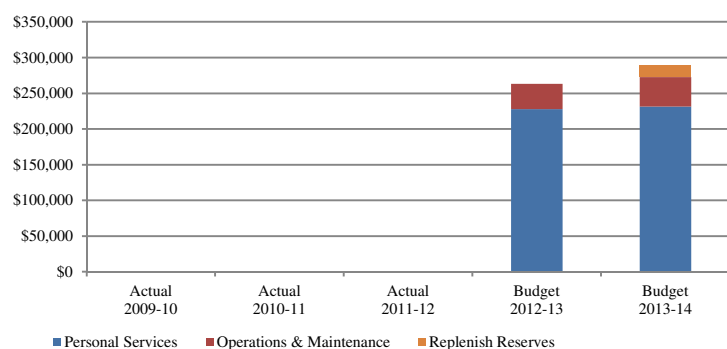
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Licenses & Permits	287,050	32,310	12.7%
Interest & Other	2,195	2,195	100.0%
Interfund Transfers In	0	-8,704	-100.0%
	\$289,245	\$25,801	9.8%

- Building permit and inspection revenues are forecast to increase due to growing building activity.
- Now in its second year, interest income is allocated to the fund.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	231,361	3,425	1.5%
Operations & Maintenance	41,319	5,811	16.4%
Replenish Reserves	16,565	16,565	100.0%
	\$289,245	\$25,801	9.8%

- The personal services increase is attributable to reclassifying one position to full-time, as well as reinstituting wage adjustments (up to 3.75% tiered based on tenure).
- The increase in operating expenses is due to general operational increases to achieve a sustainable budget for current service levels.
- Revenues are anticipated to exceed expenses by \$17K, which will be retained in reserves for future use (e.g. to replace computers or vehicles).

106 FLORIDA BUILDING CODE FUND

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted		
				2013-14 Adopted	% Change
Revenues:					
-	-	-	125,000	322-1000 Building Permits	136,000 8.80%
-	-	-	6,000	322-1001 Re-Inspection Fee	5,500 -8.33%
-	-	-	6,500	322-1002 Working Without A Permit Fee	10,000 53.85%
-	-	-	2,000	322-1010 Notice of Commencement	2,250 12.50%
-	-	-	5,500	322-1020 Certificate of Occupancy/Completion/Use	4,500 -18.18%
-	-	-	33,000	322-1030 Processing Fee	33,000 0.00%
-	-	-	15,000	322-2000 Electrical Permits	17,000 13.33%
-	-	-	9,000	322-3000 Plumbing Permits	10,000 11.11%
-	-	-	4,000	322-4000 Gas Permits	5,500 37.50%
-	-	-	10,000	322-5000 Mechanical Permits	14,000 40.00%
-	-	-	800	322-9090 Surcharge F.S. 468.631 & 553.721	800 0.00%
\$ -	\$ -	\$ -	\$ 216,800	Total Licenses & Permits	\$ 238,550 10.03%
-	-	-	35,000	329-1000 Building Plan Review	45,000 28.57%
-	-	-	2,940	329-3000 Sign/Banner Permit	3,500 19.05%
\$ -	\$ -	\$ -	\$ 37,940	Total Other Licenses & Permits	\$ 48,500 27.83%
\$ -	\$ -	\$ -	\$ 254,740	TOTAL LICENSES & PERMITS	\$ 287,050 12.68%
-	-	-	-	361-1000 Interest Income	2,195 100.00%
\$ -	\$ -	\$ -	\$ -	Total Interest Income	\$ 2,195 100.00%
\$ -	\$ -	\$ -	\$ -	TOTAL INTEREST & OTHER REVENUES	\$ 2,195 100.00%
-	-	-	4,352	381-0100 Transfer from General Fund	- -100.00%
-	-	-	4,352	381-2500 Transfer from CDBG Fund	- -100.00%
\$ -	\$ -	\$ -	\$ 8,704	Total Interfund Transfers	\$ - -100.00%
\$ -	\$ -	\$ -	\$ 8,704	TOTAL TRANSFERS IN	\$ - -100.00%
\$ -	\$ -	\$ -	\$ 263,444	TOTAL REVENUES	\$ 289,245 9.79%

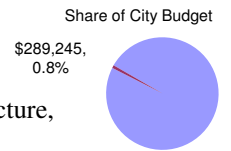
106 FLORIDA BUILDING CODE FUND

Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change	
				Personal Services:		
-	-	-	3.70	4.00		
				Number of Funded Employees (FTE's)		
-	-	-	151,109	159,164	5.33%	
-	-	-	106	106	0.00%	
-	-	-	3,983	-	-100.00%	
-	-	-	16,139	-	-100.00%	
-	-	-	-	200	100.00%	
-	-	-	9,821	9,326	-5.04%	
-	-	-	2,297	2,181	-5.05%	
-	-	-	9,566	19,693	105.86%	
-	-	-	8,446	5,912	-30.00%	
-	-	-	23,856	21,988	-7.83%	
-	-	-	2,613	2,899	10.95%	
-	-	-	-	8,528	100.00%	
\$ -	\$ -	\$ -	\$ 227,936	\$ 229,997	0.90%	
				Operating Expenditures:		
-	-	-	8,705	8,914	2.40%	
-	-	-	2,570	2,970	15.56%	
-	-	-	1,850	1,837	-0.70%	
-	-	-	-	100	100.00%	
-	-	-	200	450	125.00%	
-	-	-	150	150	0.00%	
-	-	-	100	100	0.00%	
-	-	-	50	50	0.00%	
-	-	-	1,840	2,160	17.39%	
-	-	-	300	400	33.33%	
-	-	-	-	225	100.00%	
-	-	-	2,315	2,874	24.15%	
-	-	-	1,900	1,900	0.00%	
-	-	-	1500-524-4995	2,525	100.00%	
\$ -	\$ -	\$ -	\$ 19,980	\$ 24,655	23.40%	
				Total Operating Expenditures		
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
				Total Capital Outlay		
				Other Financing Activity:		
-	-	-	15,528	16,654	7.25%	
-	-	-	-	17,939	100.00%	
\$ -	\$ -	\$ -	\$ 15,528	\$ 34,593	122.78%	
				Total Other Financing Activity		
\$ -	\$ -	\$ -	\$ 263,444	\$ 289,245	9.79%	
				TOTAL EXPENSES		
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
				NET REVENUE / (EXPENSE)		

FLORIDA BUILDING CODE FUND (FBC)

DESCRIPTION

Building officials issue building permits, review building plans, and inspect all facets of construction including structure, electrical, plumbing, mechanical, gas, fences, and signs.




MISSION

Provide efficient assistance with, and ensure adherence to, state and local Land Development and Building Codes.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Provide Timely & Efficient Building Permits						
% of Residential Permits Issued within 3 Business Days of Application	n/a	n/a	91%	93%	95%	95%
% of Commercial Permits Issued within 5 Business Days of Application	n/a	n/a	94%	92%	90%	90%
Provide Timely & Efficient Building Inspections						
% of Residential Inspections Completed within 3 Business Days of Request	n/a	n/a	100%	97%	95%	95%
% of Commercial Inspections Completed within 3 Business Days of Request	n/a	n/a	100%	97%	95%	95%

- ✓ Coordinate with key developers and contractors to determine areas where greater efficiencies can be achieved. 
- ✓ Enhance contractor and developer education through no less than two training seminars provided by the Building Division.
- ✓ Work with computer software company to fix all problems so as to use the program to it fullest potential.

FUTURE GOALS (FY15 & FY16)

- ✓ Achieve a fully electronic submittal and review process for building permits and inspections to minimize turnaround times.
- ✓ Obtain a Master Code Professional and all other required certifications for Building Inspectors.

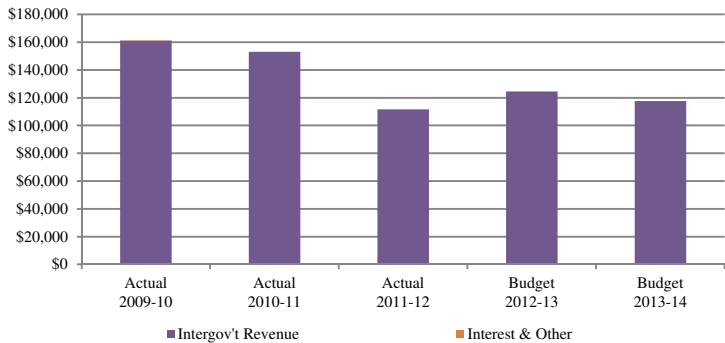
PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Streamlined the development and plan review process to achieve completion times spelled out in the LDC.
- ✓ Transitioned from the 2007 FBC to the 2010 FBC.
- ✓ Implemented the new Land Development Code.

Community Development Block Grant Fund

The Community Development Block Grant (CDBG) Fund encompasses 0.3% of the City's activities and services and accounts for grant funds from the US Department of Housing and Urban Development that are legally restricted for specific purposes such as housing rehabilitation and after school programs to benefit low and moderate income families.

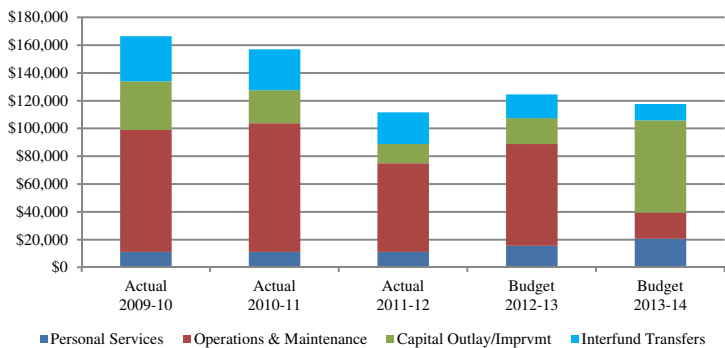
Revenue Highlights



Budget		
2013-14	\$ Change	% Change
<u>117,639</u>	<u>-6,902</u>	<u>-5.5%</u>
\$117,639	-\$6,902	-5.5%

- Revenues from the Federal entitlement are largely population-based. The City's population is relatively stable since the community is built-out, so fewer dollars are allocated each year.

Expenditure Highlights



Budget		
2013-14	\$ Change	% Change
20,522	5,064	32.8%
18,978	-54,297	-74.1%
66,467	47,657	253.4%
<u>11,672</u>	<u>-5,326</u>	<u>-31.3%</u>
\$117,639	-\$6,902	-5.5%

- Personal services includes four summer camp counselors and one person's administrative time (previously accounted for as an interfund transfer).
- Operational expenses are down due to a focus on capital projects for this year, which include Jet Stadium Parking Lot and Burnette Avenue property acquisition and rain garden construction.

107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted		
151,247	153,012	111,610	124,541	1900-331-5027	Annual Entitlement Grant
\$ 151,247	\$ 153,012	\$ 111,610	\$ 124,541		Total Federal Grants
10,000	-	-	-	1900-337-5050	OCDC - World Changers
\$ 10,000	\$ -	\$ -	\$ -		Total Other Grants
\$ 161,247	\$ 153,012	\$ 111,610	\$ 124,541		TOTAL INTERGOVERNMENTAL REVENUE
27	-	5	-		Discounts
\$ 27	\$ -	\$ 5	\$ -		Total Other Revenues
\$ 27	\$ -	\$ 5	\$ -		TOTAL INTEREST & OTHER REVENUES
\$ 161,274	\$ 153,012	\$ 111,614	\$ 124,541		TOTAL FUND REVENUES

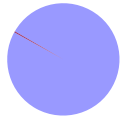
2013-14 Adopted	% Change
117,639	-5.54%
\$ 117,639	-5.54%
-	0.00%
\$ -	0.00%
\$ 117,639	-5.54%
-	0.00%
\$ -	0.00%
\$ -	0.00%

107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
-	-	-	4,352	8,528	95.96%
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,352</u>	<u>\$ 8,528</u>	<u>95.96%</u>
Personal Services:					
			1900-554-1291	Salary Allocation Reimb to General Fund	
				Total Personal Services	
				<u>\$ 8,528</u>	<u>95.96%</u>
Operating Expenditures:					
-	-	611	-	1900-554-4000	Travel and Per Diem
63	64	14	10	1900-554-4200	Postage
1,189	1,604	1,483	2,000	1900-554-4915	Legal Advertising
-	-	350	-	1900-554-5500	Training
Land Clearance					
-	-	-	-	1910-554-3400	Nuisance Abatement
-	-	-	24,892		Economic Development
59,820	12,270	30,415	31,548		Housing Rehabilitation
37,923	89,925	42,077	25,931		Public Services
0.48	0.48	0.48	0.48		Number of Employees (FTE's)
				1940-554-5251	Chester Pruitt - Program Expense
<u>\$ 98,996</u>	<u>\$ 103,862</u>	<u>\$ 74,950</u>	<u>\$ 84,381</u>	Total Operating Expenditures	
				<u>\$ 30,105</u>	<u>-64.32%</u>
34,952	23,778	13,802	-		Public Facilities
				1950-554-6353	Jet Stadium Parking Lot
				1950-554-6355	Burnette Avenue Rain Garden
-	-	-	18,810		Land Acquisition
				1970-554-6158	Burnette Property Park Acquisition
<u>34,952</u>	<u>23,778</u>	<u>13,802</u>	<u>18,810</u>	Total Capital Improvements	
				<u>66,467</u>	<u>253.36%</u>
Other Financing Activity:					
32,461	29,295	22,857	16,998	1600-554-9901	Cost Allocation Reimbursement to General Fund
<u>\$ 32,461</u>	<u>\$ 29,295</u>	<u>\$ 22,857</u>	<u>\$ 16,998</u>	Total Other Financing Activity	
				<u>\$ 12,539</u>	<u>-26.23%</u>
<u>\$ 166,408</u>	<u>\$ 156,935</u>	<u>\$ 111,610</u>	<u>\$ 124,541</u>	TOTAL FUND EXPENSES	
				<u>\$ 117,639</u>	<u>-5.54%</u>
<u>\$ (5,134)</u>	<u>\$ (3,923)</u>	<u>\$ 5</u>	<u>\$ -</u>	NET REVENUE / (EXPENSE)	
				<u>\$ -</u>	<u>0.00%</u>

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Share of City Budget
\$117,639,
0.3%



DESCRIPTION

The Community Development Block Grant provides Federal funding for housing and community development needs for low and moderate income areas.

MISSION

Administer the Community Development Block Grant (CDBG) program in accordance with all Federal regulations.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Ensure Decent Housing to Target Population								
Homes/Structures Improved through World/City Changers	19	10	14	0			20	n/a
Applications Granted - Housing Assistance	0%	n/a	n/a	0%			75%	n/a
Eliminate Influences of Blight in Target Areas								
Nuisances Abated in Target Area	n/a	n/a	n/a	n/a			n/a	1
Improve Safety and Livability of Neighborhoods								
Capital Improvements Completed in Target Area	n/a	n/a	n/a	n/a			n/a	3
Provide Access to Quality Public and Private Services								
Summer Youth Program Participants	42	44	43	32			50	50
After School Program Participants	1177	1160	1258	705			1200	1200
Disburse Grant Funds in Timely Fashion								
Grant Funds Spent in Same Year Awarded	75%	28%	64%	annual measure			100%	100%

- ✓ Eliminate blighting conditions on target areas by demolishing unsafe and dilapidated structures.
- ✓ Increase access to quality public facilities and neighborhood livability by completing three capital improvement projects.
- ✓ Maintain Summer Youth and After School Care Program participation.

FUTURE GOALS (FY15 & FY16)

- ✓ Spend all grant funds in same year awarded.
- ✓ Maintain a balanced approach to housing and community development needs.

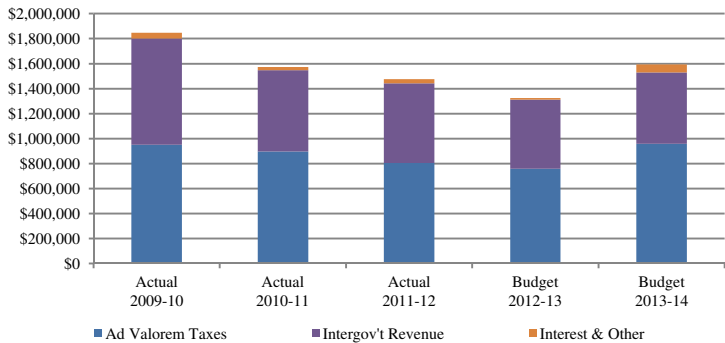
PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Completed installation of a small computer lab in target area for youth and employment development.

Community Redevelopment Agency Fund

The Community Redevelopment Agency (CRA) Fund encompasses 4.6% of the City's activities and services and accounts for funding derived from City of Fort Walton Beach and Okaloosa County Tax Increment Funding (TIF) – proceeds from increases in the taxable assessed value of the CRA District. The original CRA area was formed in 1980, with that being the base year for the purpose of determining the growth in assessed taxable value. In 1999 the CRA area was expanded to include an additional area. The TIF is determined by the growth in the assessed value of taxable property located in the CRA district from the base year to the current tax year and is multiplied by the current tax rate for the City and County. Expenditures in the CRA area target eliminating blight in residential and commercial areas.

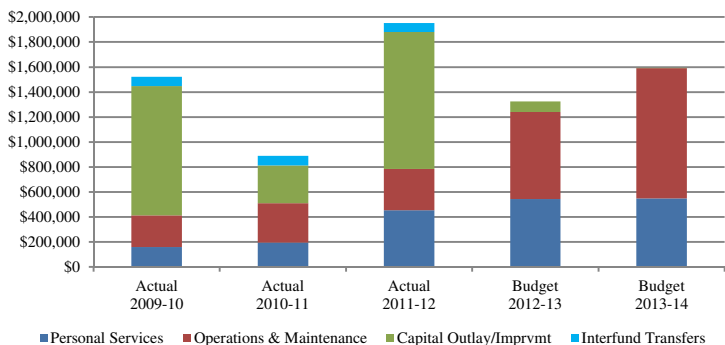
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Ad Valorem Taxes	959,428	199,334	26.2%
Intergov't Revenue	570,498	19,491	3.5%
Interest & Other	62,620	47,620	317.5%
	\$1,592,546	\$266,445	20.1%

- The budget is predicated on increasing the City millage (ad valorem) rate from 4.5383 to 5.7697. One mill equals \$1 per \$1000 of taxable property value. This equates to \$123.14 or less in additional property taxes for 80% of residents and 34% of businesses, which have taxable values under \$100,000.
- County ad valorem tax proceeds are accounted for as intergovernmental revenues. The County is increasing its millage rate from 3.2899 to 3.4308.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	549,396	5,148	0.9%
Operations & Maintenance	1,041,360	344,507	49.4%
Capital Outlay/Imprvmt	1,790	-83,210	-97.9%
	\$1,592,546	\$266,445	20.1%

- The personal services increase is attributable to reinstituting wage adjustments (up to 3.75% tiered based on tenure).
- The increase in operating expenses, and corresponding decrease in capital, is due to a focus on grants to local residents and businesses through initiatives such as Development Assistance Program, Streetscape Grant Program, Façade Grant Program, and Nuisance Abatement Program.

109 COMMUNITY REDEVELOPMENT AGENCY FUND

Actual						Budget	
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
730,345	693,075	638,388	608,797	2000-311-1000	Ad Valorem Taxes - City Original TIF	764,738	25.61%
221,914	202,975	165,430	151,297	2000-311-1100	Ad Valorem Taxes - City Expanded TIF	194,690	28.68%
\$ 952,259	\$ 896,050	\$ 803,818	\$ 760,094		Total Ad Valorem Taxes	\$ 959,428	26.22%
\$ 952,259	\$ 896,050	\$ 803,818	\$ 760,094		TOTAL TAXES	\$ 959,428	26.22%
250	-	-	-	2000-329-2000	Site Plan Review	-	0.00%
\$ 250	\$ -	\$ -	\$ -		Other Licenses & Permits	\$ -	0.00%
\$ 250	\$ -	\$ -	\$ -		TOTAL LICENSES & PERMITS	\$ -	0.00%
572,277	504,419	462,780	441,329	2000-338-2000	Ad Valorem Taxes - County Original TIF	454,731	3.04%
173,885	147,140	119,924	109,678	2000-338-2100	Ad Valorem Taxes - County Expanded TIF	115,767	5.55%
\$ 746,162	\$ 651,559	\$ 582,703	\$ 551,007		Total Local Shared Revenues	\$ 570,498	3.54%
103,449	-	57,390	-		Prior Years Grants	-	0.00%
\$ 103,449	\$ -	\$ 57,390	\$ -		Total Grants	\$ -	0.00%
\$ 849,611	\$ 651,559	\$ 640,093	\$ 551,007		TOTAL INTERGOVERNMENTAL REVENUE	\$ 570,498	3.54%
44,301	37,559	23,237	15,000	1500-361-1000	Interest Income	62,620	317.47%
-	(12,541)	8,698	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	(534)	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
\$ 44,301	\$ 25,019	\$ 31,402	\$ 15,000		Total Interest Income	\$ 62,620	317.47%
3	-	987	-	1500-369-9000	Miscellaneous Revenue	-	0.00%
35	11	17	-	1500-369-9091	Discounts	-	0.00%
\$ 38	\$ 11	\$ 1,004	\$ -		Total Other Revenues	\$ -	0.00%
\$ 44,339	\$ 25,029	\$ 32,406	\$ 15,000		TOTAL INTEREST & OTHER REVENUES	\$ 62,620	317.47%
\$ 1,846,458	\$ 1,572,638	\$ 1,476,317	\$ 1,326,101		TOTAL FUND REVENUES	\$ 1,592,546	20.09%

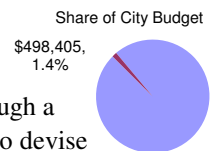
109 CRA FUND - 0800 POLICE

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Personal Services:					
2.00	2.00	5.00	5.00	5.00	
75,859	76,056	192,223	214,765	220,251	2.55%
-	-	-	106	-	-100.00%
-	-	-	5,383	-	-100.00%
390	810	6,178	5,000	5,000	0.00%
3,390	3,244	9,325	8,750	8,175	-6.57%
6,644	7,954	20,166	12,036	11,314	-6.00%
5,227	5,280	13,279	13,758	15,807	14.89%
1,222	1,235	3,106	3,217	3,698	14.95%
18,138	23,589	74,092	90,497	100,962	11.56%
4,905	10,054	29,955	36,374	31,982	-12.07%
2,183	2,256	6,441	7,538	7,408	-1.72%
-	-	-	45,526	47,884	5.18%
\$ 117,958	\$ 130,477	\$ 354,764	\$ 442,950	\$ 452,481	2.15%
Operating Expenses:					
-	-	-	257	16,625	6368.87%
1,728	1,033	2,544	3,555	2,950	-17.02%
216	432	1,500	2,207	1,094	-50.43%
1,600	1,317	2,565	2,000	2,000	0.00%
-	-	64	175	175	0.00%
-	-	-	125	125	0.00%
-	-	45	250	250	0.00%
-	-	8,332	1,000	1,000	0.00%
4,242	4,622	12,795	6,510	20,370	212.90%
-	-	2,849	500	500	0.00%
-	-	-	835	835	0.00%
-	-	2,153	-	-	0.00%
\$ 7,787	\$ 7,404	\$ 32,848	\$ 17,414	\$ 45,924	163.72%
Capital Outlay:					
-	-	77,358	-	-	0.00%
-	-	2,428	-	-	0.00%
-	9,370	16,524	-	-	0.00%
-	-	5,493	-	-	0.00%
-	-	9,570	-	-	0.00%
\$ -	\$ 9,370	\$ 111,372	\$ -	\$ -	0.00%
\$ 125,744	\$ 147,252	\$ 498,984	\$ 460,364	\$ 498,405	8.26%
TOTAL EXPENSES					

POLICE (CRA)

DESCRIPTION

The unit of five officers dedicated to the two CRA areas foster relationships with residents and business owners through a highly-visible approach including walking the neighborhoods and participating in events. Community involvement to devise solutions and monitor resolutions is strongly promoted.



MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				Budget	
	2009-10	2010-11	2011-12	YTD thru 6/30 2012-13	2012-13	2013-14
Protect Life and Property						
Criminal Activity in Downtown Area	n/a	100	149	89	125	125

- ✓ Reduce vandalism and other criminal activity, particularly during overnight hours, in the downtown area through preventative means such as police visibility and effective apprehension rates for order maintenance offenses.

FUTURE GOALS (FY15 & FY16)

- ✓ Conduct at least two crime awareness / prevention seminars, in a downtown location, inviting business owners and employees to attend. Seminars will include both personal and facility safety tips.
- ✓ Establish a voluntary participative communication system that will permit those who work and/or live in the CRA area to furnish information directly to officers, and each other (when desired), on a timely basis. And, have both a brief daily posting of information and activities, as well as ad hoc postings of immediate information related to suspicious or criminal activity, sent by the police to subscribers.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Patrol activity was significantly increased within the CRA area. Over nine thousand (9,000) calls for service, including both citizen requests and officer initiated activities, were handled.
- ✓ Periodic bicycle patrol was initiated in the CRA area and foot patrols were implemented on a daily basis, depending on weather conditions.

109 CRA FUND - 2000 CRA

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
				Personal Services:	
3.00	3.00	3.00	3.00	<i>Number of Employees (FTE's)</i>	
31,449	44,394	73,683	73,130	552-1200 Regular Salaries	72,820 -0.42%
-	-	664	3,230	552-1202 Incentive/Merit Pay	- -100.00%
1,195	869	333	-	552-1216 Final Leave Pay	250 100.00%
-	-	247	-	552-1400 Salaries - Overtime	150 100.00%
1,984	2,924	4,322	4,152	552-2100 FICA Taxes	4,210 1.40%
464	684	1,011	971	552-2101 Medicare	985 1.44%
4,623	8,312	363	-	552-2200 Retirement Contributions	- 0.00%
(12)	338	4,289	4,683	552-2204 Retirement Contributions - DC Plan	3,641 -22.25%
933	4,796	12,290	13,804	552-2300 Dental, Life & Health Insurance	13,761 -0.31%
383	1,540	1,183	1,328	552-2400 Worker's Compensation	1,098 -17.32%
\$ 41,020	\$ 63,859	\$ 98,509	\$ 101,298	Total Personal Services	\$ 96,915 -4.33%
				Operating Expenses:	
-	15,000	9,915	50,000	552-3100 Professional Services	2,000 -96.00%
6,831	6,710	2,159	12,000	552-3101 Legal Services	7,000 -41.67%
3,600	41,218	-	-	552-3400 Other Services	21,500 100.00%
3,044	3,522	2,492	2,700	552-4000 Travel and Per Diem	3,450 27.78%
609	553	599	635	552-4100 Communication Services	1,945 206.30%
5	29	135	25	552-4200 Postage	50 100.00%
137,152	122,856	124,962	129,000	552-4300 Utilities	131,210 1.71%
915	1,448	1,481	-	552-4400 Rentals & Leases	- 0.00%
-	15	1,098	500	552-4620 Vehicle Repair	500 0.00%
-	15	175	250	552-4630 Equipment Repair	250 0.00%
408	-	81	-	552-4640 Building Maintenance	- 0.00%
64,799	74,053	42,101	94,636	552-4650 Grounds Maintenance	94,636 0.00%
-	-	24	1,000	552-4700 Printing & Binding	1,250 25.00%
2,984	21,399	14,606	44,000	552-4800 Promotional Activities	15,000 -65.91%
-	-	-	75	552-4911 Holiday Gift Certificates	75 0.00%
-	1,147	885	750	552-4912 Easement Recording Fees	750 0.00%
-	-	-	4,000	552-4915 Legal Advertising	1,000 -75.00%
753	245	637	250	552-5100 Office Supplies	250 0.00%
4,406	779	1,012	1,760	552-5200 Operating Supplies	1,060 -39.77%
54	216	3,942	3,155	552-5204 Fuel & Oil	4,140 31.22%
-	-	248	270	552-5210 Uniform Expense	100 -62.96%
-	715	697	-	552-5231 Computer Hardware/Software	- 0.00%
-	-	175	250	552-5233 Tools	1,335 434.00%
-	-	108	80	552-5234 Safety Supplies/Equipment	250 212.50%
573	1,080	870	2,805	552-5400 Dues & Publications	3,025 7.84%
-	835	625	1,200	552-5500 Training	1,545 28.75%
19,575	17,000	90,046	243,781	552-8200 Grants and Aids	608,708 149.69%
\$ 245,894	\$ 308,834	\$ 298,488	\$ 593,122	Total Operating Expenditures	\$ 901,029 51.91%
				Capital Outlay:	
2,629	-	23,380	-	552-6310 Improvements Other Than Buildings	- 0.00%
13,207	772	-	-	552-6355 Landscaping/Irrigation	-
19,465	-	1,066	-	552-6402 Equipment	1,790 100.00%
\$ 35,301	\$ 772	\$ 24,446	\$ -	Trailer w/ attached tool rack	
				Total Capital Outlay	\$ 1,790 100.00%
				Capital Improvements Program:	
132,849	106,782	122,251	85,000	5018 - Pavement Improvement	- -100.00%
842,831	50,421	764,978	-	Prior Years Capital Improvement Program	-
\$ 1,000,918	\$ 291,873	\$ 960,794	\$ 85,000	Total Capital Improvements Program	\$ - -100.00%
				Other Financing Activity:	
73,656	78,076	71,981	86,317	552-9901 Cost Allocation Reimbursement to General Fund	94,407 9.37%
\$ 73,656	\$ 78,076	\$ 71,981	\$ 86,317	Total Other Financing Activity	\$ 94,407 9.37%
\$ 1,396,789	\$ 743,414	\$ 1,454,218	\$ 865,737	TOTAL EXPENSES	\$ 1,094,141 26.38%
5.00	5.00	8.00	8.00	<i>Number of Funded Employees (FTE's)</i>	
125,744	147,252	498,984	460,364	<i>Police</i>	
1,396,789	743,414	1,454,218	865,737	<i>CRA</i>	
\$ 1,522,533	\$ 890,665	\$ 1,953,202	\$ 1,326,101	TOTAL FUND EXPENSES	\$ 1,592,546 20.09%
\$ 323,926	\$ 681,973	\$ (476,885)	\$ -	NET REVENUE / (EXPENSE)	\$ - 0.00%

COMMUNITY REDEVELOPMENT AREA (CRA)

DESCRIPTION

The Community Redevelopment Area was established in 1980 and expanded in 1999 to address deteriorating conditions and facilitate economic growth and development within the designated area. Funding for infrastructure improvements and redevelopment activities comes from incremental increases in the taxable assessed value of the area.

Share of City Budget

\$1,094,141
3.1%



MISSION

Rejuvenate the designated area to make it a place where citizens want to live, work, and play.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Attract & Retain Businesses in the Target Area						
New Businesses in the CRA	n/a	n/a	29	31	10	40
Square Footage of Business Expansions in the CRA	n/a	n/a	16,000	10,700	5,000	40,000
Businesses Approved for Economic Incentive Grants	n/a	n/a	7	29	15	40
Economic Incentive Grants Provided to New or Expanding Businesses	n/a	n/a	\$46,238	\$289,173	\$80,000	\$325,000
Private Investment Leveraged as a Result of Incentive Grants	n/a	n/a	n/a	n/a	n/a	\$2,000,000
Grant Applications Approved within Two Weeks	n/a	n/a	n/a	n/a	n/a	75%
Attract & Retain Residents in the Target Area						
New Housing Units in the CRA	n/a	n/a	11	2	10	200
Maintain a Balanced Approach to Funding Allocation						
Residential Area Improvements	29%	22%	14%	annual measure	25%	0%
Commercial Area Improvements	36%	11%	35%	annual measure	25%	0%
Crime Prevention	8%	17%	26%	annual measure	25%	32%
Maintenance & General Operations	27%	51%	25%	annual measure	25%	68%
Complete CRA Plan Projects Within Three Years From Appropriation						
Previous Year Funds Not Allocated to Projects as % of Current Year Ad Valorem Proceeds	189%	272%	269%	annual measure	100%	0%

- ✓ Work with the Recreational Services Department to update the Fort Walton Landing Master Plan.
- ✓ Develop long-term (5-year and 10-year) capital improvements project list for the CRA District.
- ✓ Develop better marketing materials for economic incentive programs available to new and expanding businesses in the CRA.
- ✓ Complete the Sound Side Apartments project, providing 200 new housing units in the CRA.
- ✓ Remediate the Brownfields Site at 25 Miracle Strip Pkwy and return the property to the development market.
- ✓ Develop an action plan and finding-of-fact timeline for possible expansion of CRA boundaries.
- ✓ Develop a marketing plan for CRA districts.

FUTURE GOALS (FY15 & FY16)

- ✓ Develop ways to increase the quantity of and access to public parking in the CRA.
- ✓ Provide flexibility for development design in the CRA.
- ✓ Provide mechanisms for sustainable increases in density in the CRA.
- ✓ Encourage private reinvestment through public improvements in the CRA.

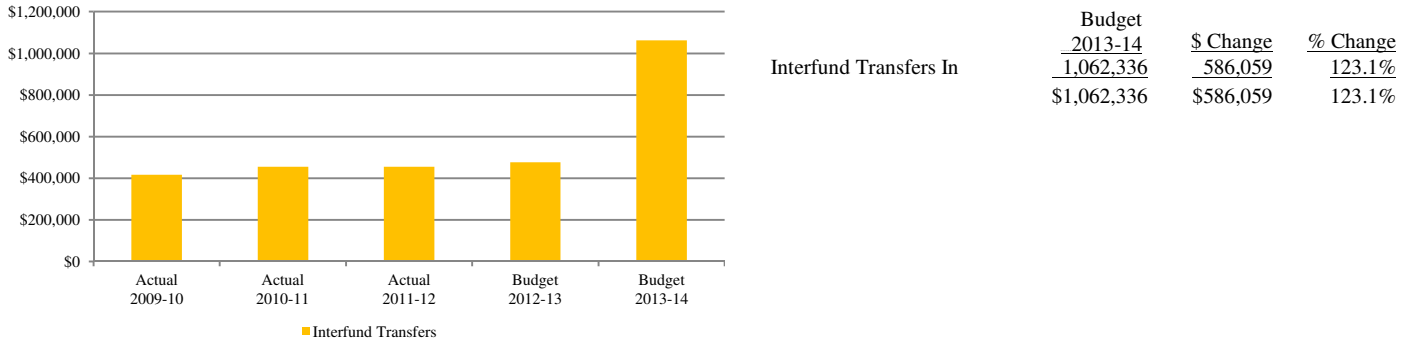
PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Adopted the 2012 CRA Plan Update.
- ✓ Completed the Brooks Landing Waterfront Park Project.
- ✓ Completed the Brooks Street Public Parking Lot.
- ✓ Approved 32 business incentive grant applications; \$1.9M in total private funds leveraged for \$302K spent in public funds.

Debt Service Fund

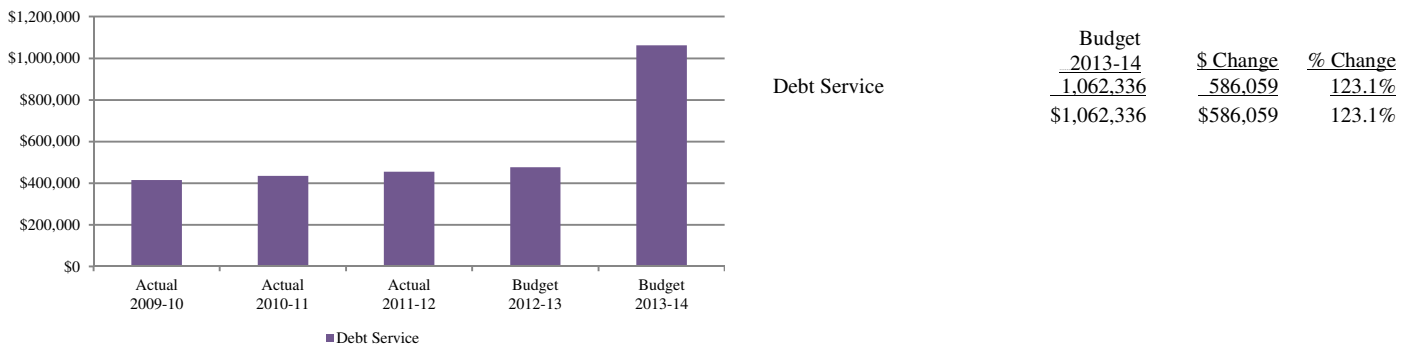
The Debt Service Fund encompasses 3.1% of the City's activities and services and accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. Funds are transferred from the General Fund.

Revenue Highlights



- Transfers from the General Fund cover annual debt payments as required per Generally Accepted Accounting Principles for governmental funds.

Expenditure Highlights



- Capital Lease/Purchases:
 - Golf Mowers (year 1 of 4)
 - Phone System (year 1 of 6)
- Debt Issues:
 - 2011A Revenue Note – Fire Ladder Truck (year 3 of 10)
 - 2011B Revenue Note – Golf Mowers (year 3 of 5)
 - 2013 Revenue Note – Municipal Facilities (year 1 of 18)
 - 2013A Bank Loan – Recreation Complex, Fairway Sweeper/Vacuum, Bucket Truck (year 1 of 15)
 - 2014 Bank Loan – Fire Pumper Truck (year 1 of 10)

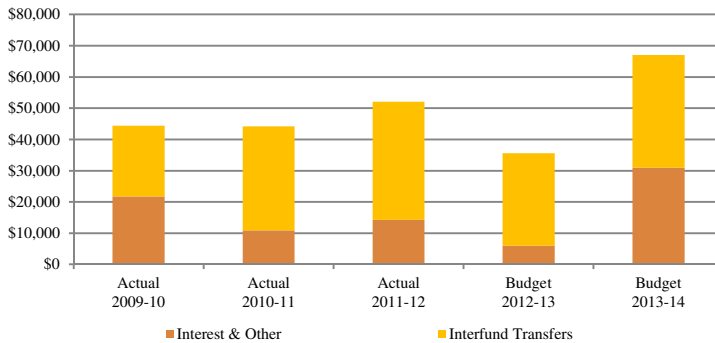
201 DEBT SERVICE FUND

Actual						Budget	
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
416,889	455,903	455,333	476,277	1600-381-0100	Transfer from General Fund 2011 Cap Imp Rev Note -Ladder Truck- yr 3 of 10 2011 Cap Imp Rev Note -Golf Equipment- yr 3 of 5 72" Rough Mower Lease - John Deere - yr 1 of 4 72" Rotary Mower Lease - Jerry Pate - yr 1 of 4 Phone System Lease - year 1 of 6 2014 Bank Loan -Fire Pumper- yr 1 of 10	198,619	-58.30%
-	-	-	-	1600-381-1301	Transfer from General Fund - 2013 Sinking Fund 2013 Revenue Note -Municipal Facilities- yr 1 of 18	306,192	100.00%
-	-	-	-	1600-381-1302	Transfer from General Fund - 2013A Sinking Fund 2013A Bank Loan -Recreation Complex- yr 1 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 1 of 10 2013A Bank Loan -Bucket Truck- yr 1 of 10	557,525	100.00%
\$ 416,889	\$ 455,903	\$ 455,333	\$ 476,277		Total Interfund Transfers	\$ 1,062,336	123.05%
\$ 416,889	\$ 455,903	\$ 455,333	\$ 476,277		TOTAL TRANSFERS IN	\$ 1,062,336	123.05%
\$ 416,889	\$ 455,903	\$ 455,333	\$ 476,277		TOTAL FUND REVENUES	\$ 1,062,336	123.05%
					Debt Service:		
175,629	198,699	211,683	233,400	2100-517-7100	Principal Payments 2011 Cap Imp Rev Note -Ladder Truck- yr 3 of 10 2011 Cap Imp Rev Note -Golf Equipment- yr 3 of 5 2013 Revenue Note -Municipal Facilities- yr 1 of 18 2013A Bank Loan -Recreation Complex- yr 1 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 1 of 10 2013A Bank Loan -Bucket Truck- yr 1 of 10 72" Rough Mower Lease - John Deere - yr 1 of 4 72" Rotary Mower Lease - Jerry Pate - yr 1 of 4 Phone System Lease - year 1 of 6 2014 Bank Loan -Fire Pumper- yr 1 of 10	663,651	184.34%
239,716	235,890	243,582	242,500	2100-517-7200	Interest Expense 2011 Cap Imp Rev Note -Ladder Truck- yr 3 of 10 2011 Cap Imp Rev Note -Golf Equipment- yr 3 of 5 2013 Revenue Note -Municipal Facilities- yr 1 of 18 2013A Bank Loan -Recreation Complex- yr 1 of 15 2013A Bank Loan -Fairway Sweep/Vac- yr 1 of 10 2013A Bank Loan -Bucket Truck- yr 1 of 10 72" Rough Mower Lease - John Deere - yr 1 of 4 72" Rotary Mower Lease - Jerry Pate - yr 1 of 4 Phone System Lease - year 1 of 6 2014 Bank Loan -Fire Pumper- yr 1 of 10	398,685	64.41%
377	377	377	377	2100-517-7300	Paying Agent Fees	-	-100.00%
\$ 415,723	\$ 434,967	\$ 455,642	\$ 476,277		Total Debt Service	\$ 1,062,336	123.05%
\$ 415,723	\$ 434,967	\$ 455,642	\$ 476,277		TOTAL FUND EXPENSES	\$ 1,062,336	123.05%
\$ 1,167	\$ 20,936	\$ (309)	\$ -		NET REVENUE / (EXPENSE)	\$ -	0.00%

Beal Memorial Cemetery Fund

The Beal Memorial Cemetery Perpetual Care Fund encompasses 0.2% of the City's activities and services and accounts for a portion of revenues from lot, crypt, and niche sales that is being reserved for perpetual care. Cemetery operations are currently funded in the General Fund, but interest earnings on the reserves will be used for maintaining the cemetery once all spaces have been sold.

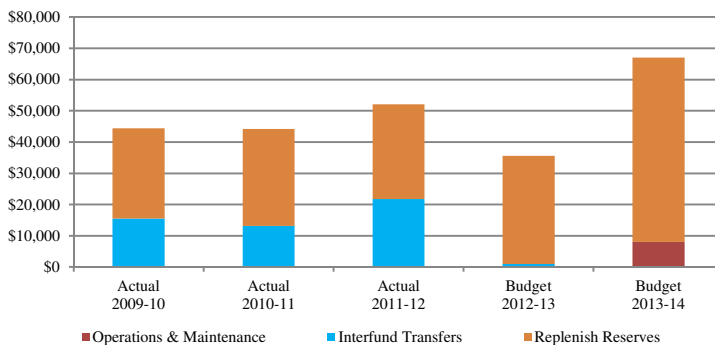
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Interest & Other	31,000	25,000	416.7%
Interfund Transfers In	36,000	6,400	21.6%
	\$67,000	\$31,400	88.2%

- The City recently transitioned from a short-term internally-managed portfolio of certificates of deposit, money market funds, and bank accounts to a long-term externally-managed portfolio of equities and bonds, accounting for the budgeted increase in interest earnings.
- Transfers In reflects the transfer of 20% of cemetery lot sales from the General Fund to fund perpetual care, as established by Ordinance 526.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Operations & Maintenance	8,000	8,000	100.0%
Interfund Transfers Out	0	-1,000	-100.0%
Replenish Reserves	59,000	24,400	70.5%
	\$67,000	\$31,400	88.2%

- Operations & maintenance includes the annual investment portfolio management fee.
- Reserves reflect the excess of revenues over expenses; new funds for investment.

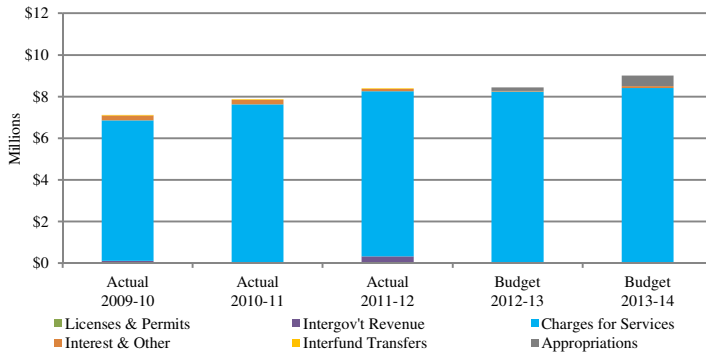
602 BEAL MEMORIAL CEMETERY CARE FUND

Actual						Budget	
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
21,716	16,601	10,224	6,000	1500-361-1000	Interest Income	31,000	416.67%
-	(5,700)	4,337	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	(266)	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
\$ 21,716	\$ 10,901	\$ 14,295	\$ 6,000		Total Interest Income	\$ 31,000	416.67%
\$ 21,716	\$ 10,901	\$ 14,295	\$ 6,000	TOTAL INTEREST & OTHER REVENUES		\$ 31,000	416.67%
22,726	33,251	37,818	29,600	2200-381-0100	Transfer from General Fund	36,000	21.62%
\$ 22,726	\$ 33,251	\$ 37,818	\$ 29,600		Total Interfund Transfers	\$ 36,000	21.62%
\$ 22,726	\$ 33,251	\$ 37,818	\$ 29,600	TOTAL TRANSFERS IN		\$ 36,000	21.62%
\$ 44,442	\$ 44,152	\$ 52,113	\$ 35,600	TOTAL FUND REVENUES		\$ 67,000	88.20%
Operating Expenditures:							
-	-	239	-	2200-539-3100	Professional Services	8,000	100.00%
\$ -	\$ -	\$ 239	\$ -		Total Operating Expenditures	\$ 8,000	100.00%
Other Financing Activity:							
15,555	13,149	21,486	1,000	1600-581-9102	Transfer to General Fund	-	-100.00%
-	-	-	34,600	1600-581-9920	Reserve for Future Cemetery Perpetual Care	59,000	70.52%
\$ 15,555	\$ 13,149	\$ 21,486	\$ 35,600		Total Other Financing Activity	\$ 59,000	65.73%
\$ 15,555	\$ 13,149	\$ 21,724	\$ 35,600	TOTAL FUND EXPENSES		\$ 67,000	88.20%
\$ 28,887	\$ 31,003	\$ 30,389	\$ -	NET REVENUE / (EXPENSE)		\$ -	0.00%

Utilities Fund

The Utilities Fund encompasses 25.9% of the City's activities and services and accounts for water production and distribution and sewer collection and treatment. These activities are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges.

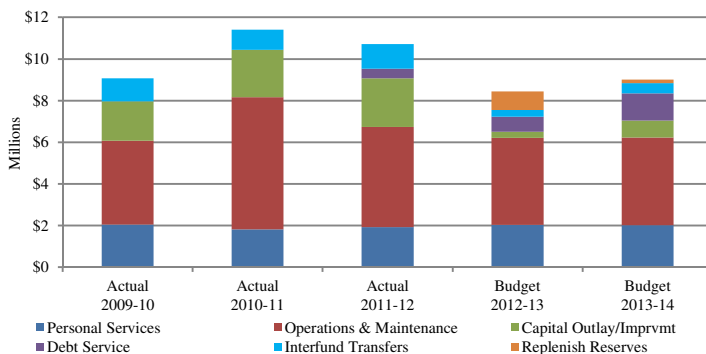
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Charges for Services	8,416,883	180,483	2.2%
Interest & Other	82,821	42,441	105.1%
Use of Reserves	503,819	338,041	203.9%
	\$9,003,523	\$560,965	6.6%

- Water and sewer rates are assumed to increase 5% on October 1, 2013 for budget purposes. A new five-year rate study is underway to determine the required rate increase to generate enough revenue to sustain a renewal and replacement reserve and account for the debt service associated with the new force main and pump station.
- Interest & other revenues are up due to the City diversifying from a short-term internally-managed portfolio of certificates of deposit, money market funds, and bank accounts to two externally-managed portfolios: short-to-medium term and medium-to-long term.
- The full amount of budgeted use of reserves for capital projects may not be necessary depending on the outcome of the rate study.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	2,018,615	-10,773	-0.5%
Operations & Maintenance	4,211,850	21,454	0.5%
Capital Outlay/Imprvmt	806,879	523,172	184.4%
Debt Service	1,316,796	594,237	82.2%
Interfund Transfers Out	490,433	169,897	53.0%
Replenish Reserves	158,950	-737,022	-82.3%
	\$9,003,523	\$560,965	6.6%

Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.

- The increase in capital expenses is largely attributable to the Cinco Bridge water line replacement, as well as reinstating sewer system grouting and lining, which was on hold last year pending the results of the project to video the lines to determine deficiencies.
- Debt service payments will increase to account for the new State Revolving Fund Loan for pump station #1 upgrades and force main replacement.
- The franchise/right-of-way access fee transfer to the General Fund was increased from 4% to 6% of water & sewer fees to be consistent with the rate charged to other local utility companies.

401 UTILITIES FUND - REVENUES

Actual				Budget			
2009-10	2010-11	2011-12	2012-13 Adopted			2013-14 Adopted	% Change
1,564,143	1,697,545	1,764,412	1,843,700	1310-343-3000	Service Fees - Residential	1,886,514	2.32%
815,770	1,056,044	1,076,162	1,133,000	1310-343-3100	Service Fees - Commercial	1,112,811	-1.78%
5,248	5,659	11,414	4,500	1500-343-3600	Connection Fees - Residential	4,500	0.00%
7,810	2,700	3,050	5,000	1500-343-3700	Connection Fees - Commercial	5,000	0.00%
1,144	56	2,532	500	1500-343-3810	Hydrant Service	500	0.00%
\$ 2,394,114	\$ 2,762,005	\$ 2,857,569	\$ 2,986,700	Total Water Operations		\$ 3,009,325	0.76%
3,051,528	3,243,817	3,392,299	3,517,450	1350-343-5000	Service Fees - Residential	3,644,162	3.60%
1,103,267	1,388,175	1,447,465	1,519,250	1350-343-5100	Service Fees - Commercial	1,530,396	0.73%
5,460	7,580	12,660	4,500	1500-343-5600	Connection Fees - Residential	4,500	0.00%
2,400	-	2,419	5,000	1500-343-5700	Connection Fees - Commercial	5,000	0.00%
\$ 4,162,655	\$ 4,639,572	\$ 4,854,842	\$ 5,046,200	Total Sewer Operations		\$ 5,184,058	2.73%
3,474	2,943	4,500	3,500	0520-343-3001	Administrative Fee - Returned Checks	3,500	0.00%
85,829	89,880	102,397	95,000	1310-343-3200	Service Charges	105,000	10.53%
95,425	98,234	109,100	105,000	1310-343-3300	Penalties	115,000	9.52%
\$ 184,728	\$ 191,056	\$ 215,997	\$ 203,500	Total Combined Operations		\$ 223,500	9.83%
\$ 6,741,497	\$ 7,592,633	\$ 7,928,409	\$ 8,236,400	TOTAL CHARGES FOR SERVICES		\$ 8,416,883	2.19%
5,794	6,482	7,140	-	1310-324-2100	Impact Fees - Water - Residential	-	0.00%
2,770	9,135	6,795	-	1310-324-2200	Impact Fees - Water - Commercial	-	0.00%
7,478	7,281	8,231	-	1350-324-2100	Impact Fees - Sewer - Residential	-	0.00%
4,116	9,402	8,123	-	1350-324-2200	Impact Fees - Sewer - Commercial	-	0.00%
\$ 20,157	\$ 32,300	\$ 30,290	\$ -	Total Licenses & Permits		\$ -	0.00%
\$ 20,157	\$ 32,300	\$ 30,290	\$ -	TOTAL LICENSES & PERMITS		\$ -	0.00%
93,312	5,755	304,107	-	334	State Grants	-	0.00%
\$ 93,312	\$ 5,755	\$ 304,107	\$ -	Total State Grants		\$ -	0.00%
\$ 93,312	\$ 5,755	\$ 304,107	\$ -	TOTAL INTERGOVERNMENTAL REVENUE		\$ -	0.00%
132,898	45,241	28,011	18,000	1500-361-1000	Interest Income	59,950	233.06%
45,716	21,075	11,994	-	1500-361-1020	Interest Income - 2005 Bond	-	0.00%
-	(15,211)	11,502	-	1500-361-3000	Unrealized Gain/(Loss)	-	0.00%
-	-	(706)	-	1500-361-4000	Realized Gain/(Loss)	-	0.00%
\$ 178,615	\$ 51,105	\$ 50,802	\$ 18,000	Total Interest Income		\$ 59,950	233.06%
14,990	15,439	15,902	16,380	1500-362-2020	Rental and Lease Income	16,871	3.00%
\$ 14,990	\$ 15,439	\$ 15,902	\$ 16,380	Total Rents and Royalties		\$ 16,871	3.00%
21,726	70,168	7,993	5,000	1500-364-1000	Sale of Surplus Assets	5,000	0.00%
2,703	59,826	25,181	1,000	1500-369-9000	Miscellaneous Revenue	1,000	0.00%
14,094	14,977	226	-	0000-369-9091	Discounts	-	0.00%
\$ 38,523	\$ 144,971	\$ 33,400	\$ 6,000	Total Other Revenues		\$ 6,000	0.00%
\$ 232,127	\$ 211,515	\$ 100,104	\$ 40,380	TOTAL INTEREST & OTHER REVENUES		\$ 82,821	105.10%
40,000	36,242	37,363	-	1600-382-4300	Transfer from Sanitation Fund	-	0.00%
\$ 40,000	\$ 36,242	\$ 37,363	\$ -	Total Interfund Transfers		\$ -	0.00%
-	-	-	128,278	1600-389-9110	Renewal & Replacement	503,819	292.76%
-	-	-	37,500	1600-389-9515	Appropriation from Desig. Net Assets (2005 Bond)	-	-100.00%
\$ -	\$ -	\$ -	\$ 165,778	Total Non-Operating Sources		\$ 503,819	203.91%
\$ 40,000	\$ 36,242	\$ 37,363	\$ 165,778	TOTAL TRANSFERS IN		\$ 503,819	203.91%
\$ 7,127,094	\$ 7,878,446	\$ 8,400,273	\$ 8,442,558	TOTAL FUND REVENUES		\$ 9,003,523	6.64%

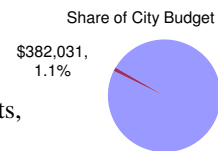
401 UTILITIES FUND - 0520 CUSTOMER SERVICE

Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change
				Personal Services:		
7.50	5.50	5.50	5.50	Number of Funded Employees (FTE's)	5.50	
213,691	152,481	149,001	149,642	536-1200 Regular Salaries	152,125	1.66%
-	-	-	106	536-1201 Service Awards	53	-50.00%
-	-	4,367	5,921	536-1202 Incentive/Merit Pay	-	-100.00%
-	10,837	11,038	10,866	536-1300 Part-Time Wages	11,258	3.61%
-	-	12	100	536-1400 Salaries - Overtime	100	0.00%
12,259	9,963	9,724	9,442	536-2100 FICA Taxes	9,697	2.70%
2,867	2,330	2,274	2,208	536-2101 Medicare	2,268	2.72%
33,844	20,638	20,520	21,936	536-2200 Retirement Contributions	22,216	1.28%
2,539	4,347	5,230	5,328	536-2204 Retirement Contributions - DC Plan	4,893	-8.16%
29,668	18,464	17,940	18,449	536-2300 Dental, Life & Health Insurance	13,986	-24.19%
1,905	307	307	324	536-2400 Worker's Compensation	278	-14.20%
\$ 296,774	\$ 219,367	\$ 220,412	\$ 224,322	Total Personal Services	\$ 216,874	-3.32%
				Operating Expenditures:		
3	-	64,141	69,420	536-3100 Professional Services	74,616	7.48%
19,599	15,830	15,972	16,060	536-3400 Other Services	16,230	1.06%
7,642	6,790	-	-	536-3410 Delinquent Collections	-	-
-	-	-	-	536-4000 Travel and per Diem	100	100.00%
2,921	2,704	2,783	2,660	536-4100 Communication Services	1,661	-37.56%
49,858	42,951	47,432	50,600	536-4200 Postage	51,995	2.76%
8,799	20,097	13,945	21,102	536-4300 Utilities	14,645	-30.60%
14,308	15,050	1,875	-	536-4610 Maintenance Contracts	-	0.00%
1,491	-	-	-	536-4620 Vehicle Repair	-	-
271	30	301	-	536-4630 Equipment Repair	-	0.00%
1,290	2,136	1,779	2,600	536-4700 Printing & Binding	2,600	0.00%
1,023	993	1,175	2,500	536-5200 Operating Supplies	2,500	0.00%
4,362	-	-	-	536-5204 Fuel & Oil	-	-
-	-	-	-	536-5210 Uniform Expense	360	100.00%
19,689	37,200	-	-	536-5230 ACH/Credit Card Fees	-	-
-	1,499	588	-	536-5231 Computer Hardware/Software	150	100.00%
-	-	-	-	536-5500 Training	300	100.00%
\$ 131,256	\$ 145,279	\$ 149,992	\$ 164,942	Total Operating Expenditures	\$ 165,157	0.13%
				Capital Outlay:		
-	-	1,298	-	536-6420 Computer Hardware/Software	-	0.00%
\$ -	\$ -	\$ 1,298	\$ -	Total Capital Outlay	\$ -	0.00%
428,030	364,645	371,702	389,264	TOTAL EXPENSES	382,031	-1.86%

CUSTOMER SERVICE

DESCRIPTION

Customer Service is responsible for invoicing and receiving customer payments, opening and closing utility accounts, resolving customer inquiries, and collecting receivables.



MISSION

Provide superior customer service in the administration of utility accounts and and receivables.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				Budget	
	2009-10	2010-11	2011-12	YTD thru 6/30 2012-13	2012-13	2013-14
Provide Accurate Water Meter Consumption Information						
Accounts with Meter Profile Evaluations Performed	n/a	1.4%	5.2%	1.8%	2.0%	2.0%
Minimize Account Write-Offs						
Write-Offs as % of Current Year Billing	0.88%	0.59%	0.47%	annual measure	<1%	<1%

- ✓ Evaluate the credit card payment process for utility customers, determine the most effective and efficient methods and processes to utilize, and make changes accordingly.

FUTURE GOALS (FY15 & FY16)

- ✓ Prepare an RFP for the City's bad debt collections to include delinquent utility bills, code enforcement fees, fire safety inspection fees, and all other miscellaneous receivables in anticipation of a reduced collection expense percentage.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Converted the water/sewer taps paid records from paper to electronic, including the old records. The data is a component of the City's GIS database.

401 UTILITIES FUND - 1300 UTILITY SERVICES

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
				Personal Services:	
1.00	6.75	7.00	7.00	8.00	
104,483	243,858	293,936	298,743	361,841	21.12%
-	-	1,680	7,536	-	-100.00%
-	11,895	-	-	-	0.00%
73	327	79	-	-	0.00%
9,678	14,626	16,909	16,932	20,793	22.80%
2,264	3,421	3,955	3,960	4,863	22.80%
23,426	47,704	56,752	60,655	64,713	6.69%
-	1,983	5,650	5,975	8,704	45.67%
11,734	46,716	56,536	60,146	57,000	-5.23%
2,285	3,755	4,240	4,498	4,359	-3.09%
\$ 153,943	\$ 374,285	\$ 439,737	\$ 458,445	\$ 522,273	13.92%
				Total Personal Services	
				\$ 522,273	13.92%
				Operating Expenditures:	
54,129	5,894	41,674	87,783	51,791	-41.00%
-	1,105	2,186	760	940	23.68%
1,927	2,403	3,205	4,377	3,336	-23.78%
531	203	222	200	30	-85.00%
4,225	943	901	990	950	-4.04%
1,911	2,552	2,128	2,128	2,128	0.00%
1,579	2,742	2,936	3,282	2,917	-11.12%
28	295	863	500	500	0.00%
29	340	1,068	700	700	0.00%
674	1,525	1,220	1,500	64,600	4206.67%
-	-	169	-	5,500	100.00%
251	-	-	-	-	0.00%
-	92	-	-	-	0.00%
3,067	1,035	3,549	4,000	3,875	-3.13%
36	1,420	3,320	3,750	3,500	-6.67%
975	1,915	1,970	2,035	2,350	15.48%
-	304	383	690	410	-40.58%
-	999	1,127	-	-	0.00%
-	14	1,480	700	700	0.00%
-	-	99	-	340	100.00%
253	160	746	985	1,380	40.10%
-	1,249	10,515	9,860	10,160	3.04%
(315)	(12,403)	(12,719)	-	-	0.00%
(146)	(6,324)	(7,394)	-	-	0.00%
-	(2,404)	(2,695)	-	-	0.00%
398	398	398	398	398	0.00%
\$ 69,553	\$ 4,458	\$ 57,350	\$ 124,638	\$ 156,505	25.57%
				Total Operating Expenditures	
				\$ 156,505	25.57%
				Capital Outlay:	
-	-	-	-	13,000	100.00%
-	919	25,385	1,350	6,050	348.15%
-	-	3,062	10,550	-	-100.00%
-	-	1,869	-	-	0.00%
\$ -	\$ 919	\$ 30,316	\$ 11,900	\$ 19,050	60.08%
				Total Capital Outlay	
				\$ 19,050	60.08%
				Capital Improvements Program:	
52,161	120,005	30,640	-	-	0.00%
\$ 52,161	\$ 120,005	\$ 30,640	\$ -	\$ -	0.00%
				Total Capital Improvements Program	
				\$ -	0.00%
\$ 275,656	\$ 499,667	\$ 558,043	\$ 594,983	\$ 697,828	17.29%
				TOTAL EXPENSES	
				\$ 697,828	17.29%

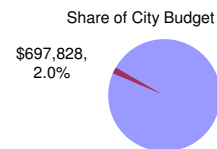
UTILITY SERVICES

DESCRIPTION

Utility Services is responsible for providing quality, safe, and cost effective potable water and sanitary sewer in compliance with all City, State, and Federal codes, policies, and other regulations.

MISSION

Provide high quality and cost effective services in all facets of water and wastewater operations.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				Budget	
	2009-10	2010-11	2011-12	YTD thru 6/30 2012-13	2012-13	2013-14
Provide Timely & Responsive Customer Service						
Citizen Requests/Complaints Responded to within 2 Business Days	n/a	98%	100%	100%	99%	99%
Locate & Mark Existing Utilities within 48 Hours of Request	n/a	100%	99%	99%	100%	100%

- ✓ Complete the construction of a new force main and pump station improvements related to Pump Station No. 1 and the existing 30" PCCP force main.

FUTURE GOALS (FY15 & FY16)

- ✓ Implement an aggressive in-house training program to increase the knowledge base and safety awareness of the employees through no less than once a month "brown bag" workshops for field employees and supervisors.
- ✓ Develop and maintain computer hydraulic models of water, sewer, and stormwater systems to assist in identifying and prioritizing CIP projects.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Implemented an aggressive safety awareness and training program for all department employees.
- ✓ Completed 40% of the GPS data collection and GIS database creation for the City's utility infrastructure for a total of 90% completed to date.
- ✓ Completed all line spot tickets within the required time frame.
- ✓ Completed the design of a new force main and pump station improvements related to Pump Station No. 1 and the existing 30" PCCP force main.

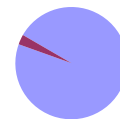
401 UTILITIES FUND - 1310 WATER OPERATIONS

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
				Personal Services:	
7.00	10.00	9.00	9.00	9.00	
223,859	292,306	254,788	273,472	274,674	0.44%
-	-	-	265	-	-100.00%
-	-	5,144	9,689	-	-100.00%
1,800	809	1,156	2,700	2,700	0.00%
1,754	1,683	1,824	1,850	1,850	0.00%
13,351	17,094	17,036	15,749	15,913	1.04%
3,122	3,998	3,984	3,683	3,722	1.06%
51,046	61,783	67,296	68,993	62,740	-9.06%
-	-	-	1,314	3,741	184.70%
26,474	35,119	39,347	51,374	35,080	-31.72%
7,814	8,895	7,712	9,832	8,215	-16.45%
\$ 329,220	\$ 421,687	\$ 398,287	\$ 438,921	\$ 408,635	-6.90%
				Total Personal Services	
				\$ 408,635	-6.90%
				Operating Expenditures:	
2,415	20,074	7,675	10,000	10,875	8.75%
-	-	88	90	90	0.00%
286	147	234	600	600	0.00%
1,406	2,093	2,033	3,565	3,572	0.20%
205,230	204,339	182,345	214,556	191,465	-10.76%
2,792	3,135	3,502	8,557	8,093	-5.42%
7,509	5,131	3,023	5,000	5,000	0.00%
778	2,091	813	10,700	2,150	-79.91%
886	375	658	800	800	0.00%
-	-	-	-	500	100.00%
25,030	26,873	73,897	124,000	151,800	22.42%
457	895	902	1,250	950	-24.00%
22,096	31,595	31,438	32,100	31,600	-1.56%
11,894	21,214	20,862	20,590	21,905	6.39%
1,176	1,434	1,259	1,890	1,125	-40.48%
-	155	663	-	-	0.00%
-	2,574	1,325	1,200	800	-33.33%
-	622	156	810	1,575	94.44%
798	7,632	6,645	7,600	7,545	-0.72%
1,529	3,784	1,760	2,600	4,020	54.62%
\$ 284,283	\$ 334,163	\$ 339,278	\$ 445,908	\$ 444,465	-0.32%
				Total Operating Expenditures	
				\$ 444,465	-0.32%
				Capital Outlay:	
-	13,440	10,000	-	-	0.00%
-	-	-	-	32,850	100.00%
1,071	-	5,516	12,000	2,300	-80.83%
-	33,789	17,058	-	-	0.00%
-	-	1,150	-	-	0.00%
\$ 1,071	\$ 47,229	\$ 33,724	\$ 12,000	\$ 35,150	192.92%
				Total Capital Outlay	
				\$ 35,150	192.92%
				Capital Improvements Program:	
23,574	21,100	13,800	-	-	0.00%
\$ 23,574	\$ 21,100	\$ 13,800	\$ -	\$ -	0.00%
				Total Capital Improvements Program	
				\$ -	0.00%
				Debt Service	
-	-	-	51,775	51,069	-1.36%
85,193	84,262	83,095	81,834	76,209	-6.87%
\$ 85,193	\$ 84,262	\$ 83,095	\$ 133,609	\$ 127,278	-4.74%
				Total Debt Service	
				\$ 127,278	-4.74%
\$ 723,340	\$ 908,441	\$ 868,184	\$ 1,030,438	\$ 1,015,528	-1.45%
				TOTAL EXPENSES	
				\$ 1,015,528	-1.45%

WATER OPERATIONS

Share of City Budget

\$1,015,528
2.8%



DESCRIPTION

Water Operations maintains nine potable water wells, five elevated water storage tanks, and three ground water storage tanks and is responsible for ensuring drinking water meets strict State and Federal regulations, pressure and storage are sufficient to meet domestic and firefighting needs, and water meters are accurately read.

MISSION

Produce drinking water that is safe and free from objectionable color, taste, and odor.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)		Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2011-12	2012-13	2013-14
Provide High Quality Drinking Water to the Public						
Samples Exceeding Federal/State Maximum Containment Levels	n/a	n/a	0	0	0	0
Minimize Unbilled Water Loss						
Metered Revenue Consumption as % of Water Production	81.9%	85.3%	84.6%	86.4%	85.0%	87.0%

- ✓ Meet all Federal and State Water Quality Testing requirements by having zero water samples exceeding the MCLs.
- ✓ Achieve a 15% unaccounted for water loss within a 12-month period.
- ✓ Upgrade Well 11 by replacing the well pump with a new water lubricated pump.

FUTURE GOALS (FY15 & FY16)

- ✓ Update automated control enhancement to facilitate a coroneted alternating pumping scheme for the wells.
- ✓ Expand the utilization of the City's environmental laboratory to include analysis of surface waters and stormwater runoff.
- ✓ Upgrade Well 3 by replacing the well pump with a new water lubricated pump.
- ✓ Aerator replacement at Wells 2 and 11.
- ✓ Implement a 10 year annual water tank maintenance program.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Removed and replaced well pump at Well 9.
- ✓ Upgraded Well 3 pump control and new electronic pressure switches.
- ✓ Replaced water lube meters to electronic read.
- ✓ Repainted Wells 3, 5, and 8 and their water lines inside and out.
- ✓ Upgraded and integrated/linked Excel spreadsheets.

401 UTILITIES FUND - 1340 WATER DISTRIBUTION

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
				Personal Services:	
6.00	5.00	5.00	5.00	5.00	
170,413	128,386	119,203	131,502	130,552	-0.72%
-	-	-	53	53	0.00%
-	-	2,053	5,383	-	-100.00%
10,044	6,813	12,863	8,500	8,500	0.00%
147	418	402	500	500	0.00%
10,402	8,149	7,971	7,642	7,685	0.56%
2,433	1,906	1,864	1,787	1,797	0.56%
40,573	28,426	32,436	31,060	23,699	-23.70%
-	290	178	1,011	2,282	125.72%
36,892	16,024	17,180	22,781	29,735	30.53%
7,085	6,833	8,157	9,597	6,842	-28.71%
\$ 277,989	\$ 197,245	\$ 202,308	\$ 219,816	\$ 211,645	-3.72%
				Total Personal Services	
				Operating Expenditures:	
-	-	-	200	575	187.50%
702	11,442	927	960	960	0.00%
-	260	128	900	450	-50.00%
662	360	324	972	975	0.31%
1,386	4,867	4,275	5,111	4,490	-12.15%
-	-	-	5,000	1,000	-80.00%
4,362	5,841	6,401	6,900	6,900	0.00%
2,186	10,350	9,569	4,250	4,250	0.00%
40,049	29,849	44,786	39,500	39,500	0.00%
3,638	1,177	1,935	2,250	2,250	0.00%
13,251	15,573	15,837	10,200	17,160	68.24%
491	913	980	1,050	725	-30.95%
-	-	110	-	-	100.00%
-	56	1,498	1,000	1,500	50.00%
685	1,357	1,147	1,025	1,750	70.73%
5,873	5,139	2,261	5,250	5,500	4.76%
-	-	-	75	75	0.00%
450	700	405	1,500	1,560	4.00%
(36,092)	(84,481)	(34,369)	-	-	0.00%
(18,151)	(37,750)	(17,753)	-	-	0.00%
(5,974)	(18,663)	(6,969)	-	-	0.00%
\$ 13,516	\$ (53,010)	\$ 31,492	\$ 86,143	\$ 89,620	4.04%
				Total Operating Expenditures	
				Capital Outlay:	
-	61,783	20,739	45,505	4,000	-91.21%
-	-	47,599	-	-	0.00%
\$ -	\$ 61,783	\$ 68,338	\$ 45,505	\$ 4,000	-91.21%
				Total Capital Outlay	
				Capital Improvements Program:	
56,891	11,286	145,612	37,500	214,500	472.00%
804,646	895,394	91,631	-	-	-
\$ 861,537	\$ 906,680	\$ 237,243	\$ 37,500	\$ 214,500	472.00%
				Total Capital Improvements Program	
				Debt Service	
-	-	-	101,325	78,764	-22.27%
167,276	165,052	162,629	160,151	117,537	-26.61%
\$ 167,276	\$ 165,052	\$ 162,629	\$ 261,476	\$ 196,301	-24.93%
				Total Debt Service	
\$ 1,320,318	\$ 1,277,750	\$ 702,010	\$ 650,440	\$ 716,066	10.09%
				TOTAL EXPENSES	

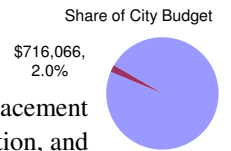
WATER DISTRIBUTION

DESCRIPTION

Water Distribution maintains water mains, service lines, valves, meters, and fire hydrants and is responsible for replacement of undersized water mains, installation of new fire hydrants and water meters, making service taps for new construction, and extending water mains as needed.

MISSION

Ensure delivery of potable water and adequate water pressure to all residents.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual		YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2011-12	2012-13	2013-14
Replace Substandard 2¼" Water Mains						
Linear Feet of 2¼" Water Main to be Replaced	n/a	n/a	2955	2586	1250	3000
Ensure Capital Projects are Completed On-Time & Within Budget						
Capital Projects Completed On-Time	n/a	n/a	57%	annual measure	100%	100%
Capital Projects Completed Within Budget	n/a	n/a	57%	annual measure	100%	100%

- ✓ Exercise water valves throughout the City.
- ✓ Replace water lines as specified in the Capital Improvement Program (CIP) on-time and within budget.

FUTURE GOALS (FY15 & FY16)

- ✓ Implement a new 5- and 10-year replacement program for 2¼" water mains throughout the City's service area.
- ✓ Implement a new 5-year replacement program for all existing asbestos cement water mains in the City's service area.
- ✓ Respond to all water outage reports within one hour of initial notification.
- ✓ Coordinate with the Fire Department to ensure fire protection standards are exceeded throughout the City via increased water main sizes, installation of additional fire hydrants, and "looping" of the distribution system.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Completed water line upgrade on California Drive from Nebraska Avenue to Arizona Drive.
- ✓ Completed water line upgrade on Baker Avenue from Watson Drive to Moriarty Street.
- ✓ Completed water line upgrade on Coral Drive from Harbor Place to Driftwood Avenue.
- ✓ Completed 998 service orders.

401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Personal Services:					
11.00	12.00	12.00	13.00	13.00	
359,333	372,864	373,227	402,734	407,928	1.29%
-	-	-	477	53	-88.89%
-	-	5,353	13,995	-	-100.00%
40,941	20,829	19,100	34,000	34,000	0.00%
1,626	1,223	909	2,000	2,000	0.00%
25,319	22,369	23,759	22,132	23,568	6.49%
5,921	5,231	5,556	5,176	5,511	6.47%
90,224	83,705	87,729	76,300	86,701	13.63%
-	222	2,976	7,144	5,545	-22.38%
68,716	82,682	77,424	97,912	68,444	-30.10%
11,775	11,435	8,874	11,014	10,438	-5.23%
\$ 603,855	\$ 600,559	\$ 604,908	\$ 672,884	\$ 644,188	-4.26%
Total Personal Services					
Operating Expenditures:					
1,500	-	15,240	2,150	2,150	0.00%
377	108	277	575	575	0.00%
17,743	1,817,548	1,883,986	2,036,960	2,046,960	0.49%
-	-	-	450	-	-100.00%
2,938	3,479	4,041	5,700	5,027	-11.81%
120,113	120,314	139,739	126,329	146,730	16.15%
7,051	6,621	6,289	7,700	7,700	0.00%
11,518	13,390	17,875	21,839	19,600	-10.25%
15,079	42,987	43,983	20,000	20,000	0.00%
10,910	4,411	13,339	17,200	13,200	-23.26%
82	-	884	400	400	0.00%
-	-	243	-	900	100.00%
56,975	71,829	156,359	183,290	127,762	-30.30%
172	163	74	150	150	0.00%
17,020	19,770	18,676	18,000	18,000	0.00%
23,631	25,710	34,884	28,595	36,630	28.10%
1,093	1,936	2,075	2,520	1,885	-25.20%
-	-	857	-	-	0.00%
-	444	2,963	1,650	1,500	-9.09%
617	1,968	1,895	2,260	3,570	57.96%
11,441	9,622	4,388	10,000	10,000	0.00%
25	25	30	90	90	0.00%
-	3,081	2,230	6,150	3,585	-41.71%
(48,372)	(42,949)	(17,566)	-	-	0.00%
(22,179)	(21,377)	(8,318)	-	-	0.00%
(1,157)	(2,947)	(2,839)	-	-	0.00%
\$ 226,577	\$ 2,076,133	\$ 2,321,603	\$ 2,492,008	\$ 2,466,414	-1.03%
Total Operating Expenditures					
Capital Outlay:					
11,200	-	-	-	3,500	100.00%
9,545	101,338	59,728	109,635	118,819	8.38%
-	-	-	-	-	-100.00%
-	-	520	-	-	0.00%
-	-	2,995	-	-	0.00%
\$ 65,929	\$ 101,338	\$ 80,766	\$ 176,802	\$ 122,319	-30.82%
Total Capital Outlay					

401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Capital Improvements Program:					
70,174	132,619	230,020	-	5032 - Sewer System Grouting & Lining	260,000 100.00%
				535-6361 Refer to CIP for Specific Locations	
70,086	9,250	-	-	5048 - Lift Station Rehabilitation	60,000 100.00%
				535-6310 Rebuild LS #8	
16,700	11,071	-	-	5065 - Sewer Line Replacement	- 100.00%
41,245	861,177	1,611,910	-	Prior Years Capital Improvement Program	
\$ 198,205	\$ 1,014,117	\$ 1,841,930	\$ -	Total Capital Improvements Program	\$ 320,000 100.00%
Debt Service					
-	-	-	126,900	590-7100 Principal Payments	397,782 213.46%
				2005 Utility System Bond - year 9 of 30	
				2013 SRF Loan -PS#1&FM- year 1 of 20	
79,548	227,452	203,669	200,574	591-7200 Interest Expense	595,435 196.87%
				2005 Utility System Bond - year 9 of 30	
				2013 SRF Loan -PS#1&FM- year 1 of 20	
1,657	959	-	-	590-7300 Paying Agent Fees	- 0.00%
27,733	22,200	13,447	-	590-7310 Amortization	- 0.00%
\$ 108,938	\$ 250,610	\$ 217,117	\$ 327,474	Total Debt Service	\$ 993,217 203.30%
\$ 1,203,504	\$ 4,042,757	\$ 5,066,324	\$ 3,669,168	TOTAL EXPENSES	\$ 4,546,138 23.90%

SEWER COLLECTION & TREATMENT

DESCRIPTION

Sewer Collection maintains gravity sewer lines, lift stations, and pump stations and is responsible for inspecting the sewer system with closed circuit television equipment, repairing any identified leaks, and repairing or replacing sewer mains and laterals as needed.

MISSION

Collect and dispose of wastewater in an environmentally sound manner.

Share of City Budget

\$4,546,138
11.6%



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Ensure Sewer Collection System is in Good Working Order								
Linear Feet of Sewer Main Inspected	16,702	23,917	49,728	10,504			25,000	25,000
Sewer System Inspected	2.7%	3.8%	7.9%	1.7%			4.0%	4.0%
Ensure Capital Projects are Completed On-Time & Within Budget								
Capital Projects Completed On-Time	n/a	n/a	n/a	annual measure			100%	100%
Capital Projects Completed Within Budget	n/a	n/a	n/a	annual measure			100%	100%

- ✓ Complete Data Flow Telemetry System upgrade at Lift Stations 21, 23 through 32.
- ✓ Oversee the Pump Station No. 1 system upgrade and storage tank construction and start-up.
- ✓ Oversee the Pump Station No. 1 force main installation and start-up.
- ✓ Perform sewer system grouting & lining as specified in the Capital Improvement Program (CIP) on-time and within budget.

FUTURE GOALS (FY15 & FY16)

- ✓ Perform closed circuit television inspections of the entire sanitary sewer collection system to prioritize future projects and to identify sources of ground water infiltration.
- ✓ Adopt a new grease trap ordinance.
- ✓ Install guide rail systems and safety hatches at all lift stations for easier access and reduction of confined space entries.
- ✓ Install stainless steel inflow protectors in sewer manholes located in flood-prone areas and require the inflow protectors in all new manholes.
- ✓ Continue an in-house flow monitoring program of the City's collection system basins to evaluate the capacity of the system.
- ✓ Perform repairs to gravity system in basins 3, 5, 10 and 11 based on the I and I study.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Completed required FCC telemetry bandwidth migration.
- ✓ Substantial completion of Waste Water Treatment Plant demolition.
- ✓ Repaired (CIPP) 7,940' of gravity sewer main (basin areas 3 and 5) identified in the SSES program inspection.
- ✓ Replaced pumps at Lift Station 9 with high efficiency pumps.
- ✓ Replaced pumps at Lift Station 12 with high efficiency pumps.
- ✓ Installed guide rail system at Lift Station 5.
- ✓ Initiated Pump Station No. 1 rehabilitation project including the by-pass station for construction (In progress).
- ✓ Began bio-remediation program monitoring and support at Pump Station No. 2 and Lift Stations 27, 39 and 40 eliminating the removal and disposal of grease solids.
- ✓ Began accepting non-hazardous disposal materials (clean fill) at the former Waste Water Treatment Plant for filling abandoned holding pond.

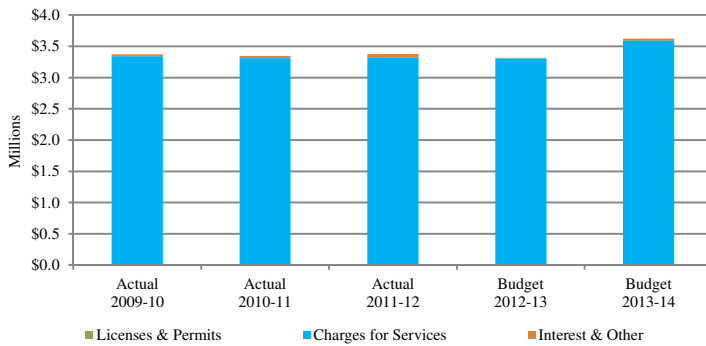
401 UTILITIES FUND - 1500 NON-DEPARTMENTAL

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Personal Services:					
112,860	13,941	52,369	15,000	536-1216 Final Leave Pay	15,000 0.00%
(5,063)	(12,590)	1,400		536-1250 Compensated Absences	
(388)	(962)	106		536-2150 FICA - Compensated Absences	
\$ 107,409	\$ 389	\$ 53,875	\$ 15,000	Total Personal Services	\$ 15,000 0.00%
Operating Expenditures:					
-	-	633	-	536-3100 Professional Services	
-	-	-	975	536-4911 Holiday Gift Certificates	1,000 2.56%
53,756	18,029	28,662	-	536-4924 Bad Debt Expense	
-	-	-	53,285	536-4995 Contingencies	53,260 -0.05%
-	16,370	4,021	-	536-4999 Amortization Expense	
-	-	-	-	536-5231 Computer Hardware/Software	1,125 100.00%
873,288	2,523,149	1,012,975	-	536-5900 Depreciation	
242,184	791,279	215,044	-	536-5910 Depreciation on Contributed Capital	
19,978	-	67,341	-	590-9502 OPEB Obligation	
312,868	-	588,652	-	592-9500 Loss on Asset Impairment	
\$ 1,502,073	\$ 3,348,827	\$ 1,917,328	\$ 54,260	Total Operating Expenditures	\$ 55,385 2.07%
Capital Outlay					
-	-	-	-	536-6404 Trucks	87,860 100.00%
				1/2 Ton Truck - replaces 2444	
				1/2 Ton Truck - replaces 2458	
				1/2 Ton Truck - replaces 2322	
				1 Ton Crew Cab Truck - replaces 2471	
-	-	-	-	536-6420 Computer Hardware/Software	4,000 100.00%
				Computer Replacements per IT Plan	
				Laptop Replacements per IT Plan	
\$ -	\$ -	\$ -	\$ -	Total Capital Outlay	\$ 91,860 100.00%
Other Financing Activity					
1,097,641	959,557	1,177,785	869,208	536-9901 Cost Allocation Reimbursement to General Fund	880,148 1.26%
-	-	-	(38,926)	536-9943 Cost Allocation Reimbursement - Sanitation Fund	(38,203) -1.86%
-	-	-	(7,785)	536-9945 Cost Allocation Reimbursement - Stormwater Fund	(7,641) -1.85%
-	-	-	320,536	581-9102 Transfer to General Fund	490,433 53.00%
				6% Franchise/Right-of-Way Access Fee	
-	-	-	895,972	581-9999 Reserved - Undesignated Net Assets	158,950 -82.26%
				Depreciation less Budgeted Capital Outlay and CIPs	
\$ 1,097,641	\$ 959,557	\$ 1,177,785	\$ 2,039,005	Total Other Financing Activity	\$ 1,483,687 -27.23%
\$ 2,707,122	\$ 4,308,773	\$ 3,148,988	\$ 2,108,265	TOTAL EXPENSES	\$ 1,645,932 -21.93%
32.50	39.25	38.50	39.50	Number of Funded Employees (FTE's)	40.50 2.53%
428,030	364,645	371,702	389,264	Customer Service	382,031 -1.86%
275,656	499,667	558,043	594,983	Utility Services	697,828 17.29%
723,340	908,441	868,184	1,030,438	Water Operations	1,015,528 -1.45%
2,410,756	-	-	-	Sewer Operations	- 0.00%
1,320,318	1,277,750	702,010	650,440	Water Distribution	716,066 10.09%
1,203,504	4,042,757	5,066,324	3,669,168	Sewer Collection & Treatment	4,546,138 23.90%
2,707,122	4,308,773	3,148,988	2,108,265	Non-Departmental	1,645,932 -21.93%
(1,245,341)	(1,279,551)	(1,931,653)	-	Reclassification of Capital Outlay	- 0.00%
\$ 7,823,386	\$ 10,122,481	\$ 8,783,597	\$ 8,442,558	TOTAL FUND EXPENSES	\$ 9,003,523 6.64%
\$ (696,292)	\$ (2,244,035)	\$ (383,324)	\$ -	NET REVENUE / (EXPENSE)	\$ - 0.00%

Sanitation Fund

The Sanitation Fund encompasses 10.4% of the City's activities and services and accounts for solid waste operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. The City provides residential and commercial garbage collection, as well as yard waste and white goods collection. A commercial recycling program and several residential recycling drop-off centers are available.

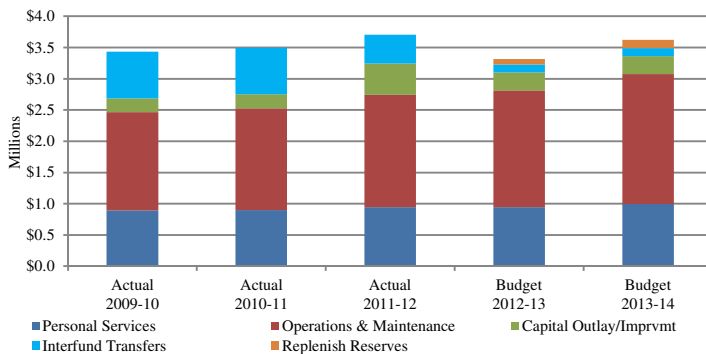
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Licenses & Permits	4,500	0	0.0%
Charges for Services	3,584,700	283,600	8.6%
Interest & Other	34,435	24,435	244.4%
	<u>\$3,623,635</u>	<u>\$308,035</u>	<u>9.3%</u>

- The tipping component of fees (the City's cost of disposing of garbage at the transfer station for further transport to a landfill) increased 18% in January 2013 as the result of a 10-year contract renewal with Allied Waste. The fee is fixed for the first five years, followed by biennial increases for the last five years.
- Interest & other revenues are up due to the City diversifying from a short-term internally-managed portfolio of certificates of deposit, money market funds, and bank accounts to two externally-managed portfolios: short-to-medium term and medium-to-long term.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	995,000	52,814	5.6%
Operations & Maintenance	2,078,199	207,250	11.1%
Capital Outlay/Imprvmt	286,618	0	0.0%
Interfund Transfers Out	130,000	0	0.0%
Replenish Reserves	<u>133,818</u>	<u>47,971</u>	<u>55.9%</u>
	<u>\$3,623,635</u>	<u>\$308,035</u>	<u>9.3%</u>

Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.

- The personal services increase is attributable to a new truck driver for the commercial recycling program, as well as reinstituting wage adjustments (up to 3.75% tiered based on tenure).
- The increase in operating expenses is largely due to an 18% increase in fees to dispose of garbage at the transfer station for further transport to a landfill.
- A residential sideloader truck is slated for replacement at a cost of \$240K.

403 SANITATION FUND - REVENUES

Actual								Budget	
2009-10	2010-11	2011-12	2012-13 Adopted					2013-14 Adopted	% Change
1,062,953	1,048,548	1,051,796	1,050,000	1360-343-4000	Service Fees - Residential			1,050,000	0.00%
6,107	7,448	3,396	4,000	1360-343-4010	Extra Pick-Up Residential			4,000	0.00%
879,919	879,533	864,455	869,000	1360-343-4100	Service Fees - Commercial			850,000	-2.19%
4,239	1,164	2,966	3,000	1360-343-4110	Extra Pick-Up Commercial			3,000	0.00%
530,082	529,863	542,037	542,000	1360-343-4200	Tipping Fees - Residential			637,200	17.56%
852,042	840,047	831,483	832,000	1360-343-4300	Tipping Fees - Commercial			979,400	17.72%
\$ 3,335,342	\$ 3,306,602	\$ 3,296,133	\$ 3,300,000		Total Solid Waste			\$ 3,523,600	6.78%
-	-	11,417	-	1370-343-4610	Service Fees - Commercial Recycling			60,000	100.00%
\$ -	\$ -	\$ 11,417	\$ -		Total Recycling			\$ 60,000	100.00%
994	877	902	1,000	1360-343-4080	Cinco Bayou			1,000	0.00%
200	514	219	100	1360-343-4330	Special Events - Dumpster Delivery/Pickup			100	0.00%
\$ 1,194	\$ 1,391	\$ 1,121	\$ 1,100		Total Fees & Fines			\$ 1,100	0.00%
\$ 3,336,536	\$ 3,307,993	\$ 3,308,670	\$ 3,301,100		TOTAL CHARGES FOR SERVICES			\$ 3,584,700	8.59%
4,025	3,751	4,889	4,500	1360-323-7010	Solid Waste - 10% Roll Off			4,500	0.00%
\$ 4,025	\$ 3,751	\$ 4,889	\$ 4,500		Total Franchise Fees			\$ 4,500	0.00%
\$ 4,025	\$ 3,751	\$ 4,889	\$ 4,500		TOTAL LICENSES & PERMITS			\$ 4,500	0.00%
22,050	17,723	10,869	6,000	1500-361-1000	Interest Income			30,435	407.25%
-	(5,954)	4,437	-	1500-361-3000	Unrealized Gain/(Loss)			-	0.00%
-	-	(272)	-	1500-361-4000	Realized Gain/(Loss)			-	0.00%
\$ 22,050	\$ 11,769	\$ 15,034	\$ 6,000		Total Interest Income			\$ 30,435	407.25%
3,719	4,625	30,676	-	1500-364-1000	Sale of Surplus Assets			-	0.00%
4,565	10,791	5,783	4,000	1500-365-1000	Recycling Scrap Metal Sales			4,000	0.00%
73	7,695	9,708	-	1500-369-9000	Miscellaneous Revenues			-	0.00%
53	27	1	-	0000-369-9091	Discounts			-	0.00%
\$ 8,410	\$ 23,138	\$ 46,168	\$ 4,000		Total Other Revenues			\$ 4,000	0.00%
\$ 30,460	\$ 34,907	\$ 61,203	\$ 10,000		TOTAL INTEREST & OTHER REVENUES			\$ 34,435	244.35%
\$ 3,371,021	\$ 3,346,651	\$ 3,374,761	\$ 3,315,600		TOTAL FUND REVENUES			\$ 3,623,635	9.29%

403 SANITATION FUND - 1360 SOLID WASTE

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
Personal Services:					
19.62	18.75	19.00	19.00	19.00	
533,567	526,368	528,481	552,509	534-1200 Regular Salaries	563,208 1.94%
-	-	-	265	534-1201 Service Awards	954 260.00%
-	-	15,717	20,454	534-1202 Incentive/Merit Pay	- -100.00%
-	16,464	22,338	-	534-1300 Part-Time Wages	- 0.00%
13,083	13,810	12,909	13,000	534-1400 Salaries - Overtime	13,000 0.00%
9,745	14,103	12,511	14,200	534-1401 Salaries - Overtime Holiday Worked	14,200 0.00%
31,761	32,357	33,795	31,087	534-2100 FICA Taxes	31,284 0.63%
7,428	7,567	7,904	7,270	534-2101 Medicare	7,316 0.63%
117,853	110,581	127,187	129,289	534-2200 Retirement Contributions	131,755 1.91%
1,112	2,133	4,408	5,007	534-2204 Retirement Contributions - DC Plan	5,103 1.92%
125,407	122,238	122,054	123,707	534-2300 Dental, Life & Health Insurance	137,195 10.90%
42,763	42,494	47,076	43,898	534-2400 Worker's Compensation	39,454 -10.12%
\$ 882,720	\$ 888,114	\$ 934,380	\$ 940,686	Total Personal Services	\$ 943,469 0.30%
Operating Expenditures:					
-	4,247	88	4,500	534-3400 Other Services	4,500 0.00%
-	-	843	-	534-4000 Travel and Per Diem	- 0.00%
3,191	3,037	2,888	2,750	534-4100 Communication Services	2,470 -10.18%
13	7	165	150	534-4200 Postage	135 -10.00%
6,469	5,668	7,559	8,620	534-4300 Utilities	7,940 -7.89%
1,393	1,513	1,403	1,591	534-4400 Rentals & Leases	1,591 0.00%
922	534	425	475	534-4610 Maintenance Contracts	766 61.26%
163,297	174,437	248,023	175,000	534-4620 Vehicle Repair	175,000 0.00%
2,189	260	210	-	534-4630 Equipment Repair	250 100.00%
939	3,913	492	600	534-4640 Building Maintenance	600 0.00%
-	-	876	-	534-4645 Heating/Cooling Repairs	2,000 100.00%
-	4	6	100	534-4650 Grounds Maintenance	100 0.00%
-	1,828	3,168	1,500	534-4700 Printing & Binding	1,500 0.00%
257	242	219	400	534-5100 Office Supplies	440 10.00%
14,721	15,057	12,386	18,500	534-5200 Operating Supplies	18,500 0.00%
125,054	167,620	190,432	172,745	534-5204 Fuel & Oil	199,955 15.75%
3,359	2,788	3,552	3,780	534-5210 Uniform Expense	2,880 -23.81%
417,962	411,417	424,671	433,606	534-5219 Landfill Fees - Commercial	499,900 15.29%
393,588	389,864	398,615	415,063	534-5220 Landfill Fees - Residential	477,984 15.16%
199,819	203,649	204,477	221,220	534-5222 Landfill Fees - Yard Waste	253,260 14.48%
15,189	8,666	11,158	15,360	534-5225 Sanitation Containers - Bulk	15,360 0.00%
14,665	14,988	1,756	14,994	534-5226 Sanitation Containers - Residential	14,994 0.00%
-	500	542	-	534-5231 Computer Hardware/Software	- 0.00%
-	-	318	-	534-5233 Tools	300 100.00%
540	669	874	1,170	534-5234 Safety Supplies/Equipment	2,070 76.92%
-	-	491	370	534-5400 Books, Dues & Publications	370 0.00%
-	-	615	-	534-5500 Training	- 0.00%
\$ 1,363,566	\$ 1,410,908	\$ 1,516,251	\$ 1,492,494	Total Operating Expenditures	\$ 1,682,865 12.76%
Capital Outlay:					
15,444	17,969	23,963	25,428	534-6402 Equipment	25,428 0.00%
				4 yd Containers - 12 @ \$554	
				6 yd Containers- 12 @ \$720	
				8 yd containers - 12 @ \$845	
205,264	207,912	448,127	240,000	534-6404 Trucks	240,000 0.00%
				Veh 2467 - '03 P/Bilt / Heil Sideloader	
-	-	529	-	534-6420 Computer Hardware/Software	- 0.00%
\$ 220,709	\$ 225,881	\$ 472,619	\$ 265,428	Total Capital Outlay	\$ 265,428 0.00%
2,466,994	2,524,904	2,923,250	2,698,608	TOTAL EXPENSES	2,891,762 7.16%

SOLID WASTE

DESCRIPTION

Solid Waste is responsible for the collection and disposal of garbage and yard waste. Residential garbage is collected curbside twice per week, residential yard waste is collected curbside once per week, and commercial dumpsters are emptied as scheduled based on business needs.

Share of City Budget
\$2,891,762
, 7.7%



MISSION

Maintain a sanitary environment with regular collection of residential and commercial solid waste.

CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

		Actual		YTD thru 6/30	Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14
Promote Neighborhood Cleanups						
Household waste collections conducted	n/a	1	2	1	2	2

- ✓ Educate and promote the reduction and diversion of solid waste from landfills.
- ✓ Conduct Neighborhood Clean-Up for household waste semi-annually.

FUTURE GOALS (FY15 & FY16)

- ✓ Ensure standards of Customer Service Excellence are met by those providing Solid Waste collection service.
- ✓ Develop and implement an action plan to provide education to residents and businesses through specialized brochures, meetings and press releases.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Secured a 10-year contract with a local waste hauler to accept both solid waste and recyclables.
- ✓ Updated the Solid Waste webpage to include a Solid Waste Newsletter and a QR Code decal.

403 SANITATION FUND - 1370 RECYCLING

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
				Personal Services:	
				<i>Number of Funded Employees (FTE's)</i>	
-	-	-	-	1.00	
-	-	-	-	534-1200 Regular Salaries	24,760 100.00%
-	-	-	-	534-1202 Incentive/Merit Pay	- 100.00%
-	-	-	-	534-1401 Salaries - Overtime Holiday Worked	475 100.00%
-	-	-	-	534-2100 FICA Taxes	1,535 100.00%
-	-	-	-	534-2101 Medicare	359 100.00%
-	-	-	-	534-2204 Retirement Contributions - DC Plan	1,238 100.00%
-	-	-	-	534-2300 Dental, Life & Health Insurance	11,361 100.00%
-	-	-	-	534-2400 Worker's Compensation	1,803 100.00%
\$ -	\$ -	\$ -	\$ -	Total Personal Services	\$ 41,531 100.00%
				Operating Expenditures:	
-	-	-	-	534-3400 Other Services	100 100.00%
-	-	-	870	534-4000 Travel and Per Diem	950 9.20%
-	-	-	-	534-4100 Communication Services	132 100.00%
-	-	-	7,400	534-4620 Vehicle Repair	7,400 0.00%
-	-	-	6,500	534-4630 Equipment Repair	6,500 0.00%
-	-	555	1,500	534-4700 Printing & Binding	1,500 0.00%
-	-	1,816	7,500	534-5200 Operating Supplies	7,500 0.00%
-	-	-	-	534-5204 Fuel & Oil	10,000 100.00%
-	-	-	-	534-5210 Uniform Expense	90 100.00%
-	-	2,214	-	534-5225 Sanitation Containers - Bulk	- 0.00%
-	-	-	-	534-5234 Safety Supplies/Equipment	115 100.00%
-	-	-	130	534-5400 Books, Dues & Publications	130 0.00%
-	-	-	430	534-5500 Training	680 58.14%
\$ -	\$ -	\$ 4,585	\$ 24,330	Total Operating Expenditures	\$ 35,097 44.25%
				Capital Outlay:	
-	-	24,530	21,190	534-6402 Equipment	21,190 0.00%
				4 yd Containers - 10 @ \$554	
				6 yd Containers- 10 @ \$720	
				8 yd containers - 10 @ \$845	
\$ -	\$ -	\$ 24,530	\$ 21,190	Total Capital Outlay	\$ 21,190 0.00%
-	-	29,115	45,520	TOTAL EXPENSES	97,818 114.89%

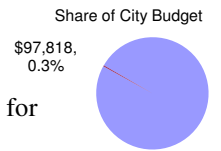
RECYCLING

DESCRIPTION

Residential single-stream recycling is available via multiple drop-off locations. Commercial dumpsters are available for single-stream recycling.


MISSION

Reduce the waste stream deposited in landfills.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)

	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Promote Reduction of the Residential Waste Stream								
Single Stream Recycling Drop-Off Locations	2	8	8	24			8	8
Recycling Tonnage Collected	161	251	326	222			275	300
Waste Stream Diverted from Landfills	1.6%	2.4%	3.4%	9.8%			3.0%	3.5%
Promote Reduction of the Commercial Waste Stream								
Recycling Tonnage Collected	n/a	n/a	49	215			275	300
Waste Stream Diverted from Landfills	n/a	n/a	1.0%	8.7%			3.0%	3.5%

- ✓ Improve marketing and promotional ideas for the City's residential and commercial single stream recycling programs.
- ✓ Prepare a cost-benefit analysis of single-stream curbside residential recycling, and perhaps undertake a pilot program. 
- ✓ Research and develop ways to recycle at multi-family complexes.

FUTURE GOALS (FY15 & FY16)

- ✓ Negotiate with local towns and municipalities on expansion of services, to include both waste and recycling services.
- ✓ Increase waste stream diversion from landfills to 5% by expanding the City's commercial and residential recycling program.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Secured a 10-year contract with a local waste/recycle facility to accept the City's recyclable material with a payback to the City.
- ✓ Diverted non-repairable residential cans from the landfill into recyclable material with a payback to the City.

403 SANITATION FUND - 1500 NON-DEPARTMENTAL

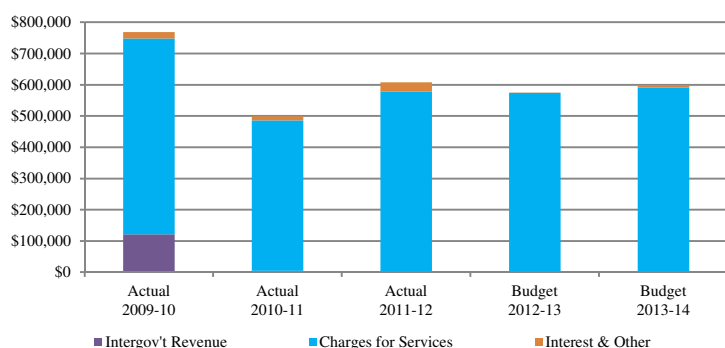
Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change
				Personal Services:		
9,706	3,203	1,198	1,500	534-1216 Final Leave Pay	1,500	0.00%
(1,483)	4,768	7,152		534-1250 Compensated Absences		
(114)	364	547		534-2150 FICA - Compensated Absences		
\$ 8,109	\$ 8,335	\$ 8,897	\$ 1,500	Total Personal Services	\$ 1,500	0.00%
				Operating Expenditures:		
-	-	244	-	536-3100 Professional Services		
-	-	-	475	534-4911 Holiday Gift Certificates	475	0.00%
15,990	9,177	6,326	-	534-4924 Bad Debt Expense		
-	-	-	24,580	534-4995 Contingencies	27,030	9.97%
188,197	208,047	235,112	-	534-5900 Depreciation		
411	411	411	-	534-5910 Depreciation on Contributed Capital		
-	-	7,943	-	Prior Year Expenditures		
7,888	-	30,267	-	590-9502 OPEB Obligation		
\$ 212,486	\$ 217,635	\$ 280,303	\$ 25,055	Total Operating Expenditures	\$ 27,505	9.78%
				Other Financing Activity		
708,003	708,039	426,578	290,144	534-9901 Cost Allocation Reimbursement to General Fund	294,397	1.47%
40,000	36,242	37,363	38,926	534-9941 Cost Allocation Reimbursement to Utilities Fund	38,203	-1.86%
-	-	-	130,000	581-9102 Transfer to General Fund	130,000	0.00%
-	-	-	85,847	Truck Additional Wear & Tear on Roadways		
				581-9999 Reserved - Undesignated Net Assets	142,450	65.93%
				Depreciation less Budgeted Capital Outlay and CIPs		
				Anticipated Revenues in Excess of Budgeted Expenses		
\$ 748,003	\$ 744,281	\$ 463,941	\$ 544,917	Total Other Financing Activity	\$ 605,050	11.04%
\$ 968,598	\$ 970,251	\$ 753,141	\$ 571,472	TOTAL EXPENSES	\$ 634,055	10.95%
19.62	18.75	19.00	19.00	Number of Funded Employees (FTE's)	20.00	5.26%
2,466,994	2,524,904	2,923,250	2,698,608	Solid Waste	2,891,762	7.16%
-	-	29,115	45,520	Recycling	97,818	114.89%
968,598	970,251	753,141	571,472	Non-Departmental	634,055	10.95%
(220,709)	(225,881)	(500,298)	-	Reclassification of Capital Outlay	-	0.00%
\$ 3,214,884	\$ 3,269,274	\$ 3,205,208	\$ 3,315,600	TOTAL FUND EXPENSES	\$ 3,623,635	9.29%
\$ 156,138	\$ 77,377	\$ 169,554	\$ -	NET REVENUE / (EXPENSE)	\$ -	0.00%



Stormwater Fund

The Stormwater Fund encompasses 1.7% of the City's activities and services and accounts for stormwater management operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. This fund accounts for stormwater, storm drainage, and water quality initiatives.

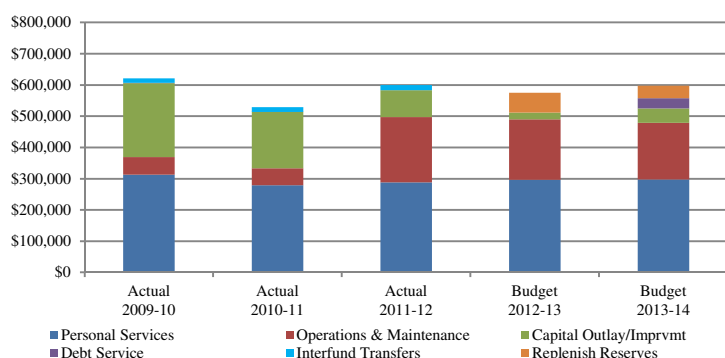
Revenue Highlights



	Budget 2013-14	\$ Change	% Change
Charges for Services	591,000	17,000	3.0%
Interest & Other	6,290	4,890	349.3%
	\$597,290	\$21,890	3.8%

- The stormwater master plan will be completed in late Summer 2013 and the list of priority projects generated will determine the appropriate rate structure needed to fund required improvements. The budgeted increase is due to an increase in the number of accounts, rather than a rate adjustment to the current residential-equivalent unit fee of \$3 per month.
- Interest & other revenues are up due to the City diversifying from a short-term internally-managed portfolio of certificates of deposit, money market funds, and bank accounts to two externally-managed portfolios: short-to-medium term and medium-to-long term.

Expenditure Highlights



	Budget 2013-14	\$ Change	% Change
Personal Services	297,216	382	0.1%
Operations & Maintenance	181,675	-11,165	-5.8%
Capital Outlay/Imprvmt	45,600	24,100	112.1%
Debt Service	32,900	32,900	100.0%
Replenish Reserves	39,899	-24,327	-37.9%
	\$597,290	\$21,890	3.8%

Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.

- Capital expense is increasing as a result of purchasing a crew cab truck and installing storm drain in conjunction with paving Hooper Drive.
- New debt will be assumed to finance replacement of the street sweeper.

405 STORMWATER FUND - REVENUES

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
324,046	335,785	335,521	336,000	336,000	0.00%
302,859	146,069	242,186	238,000	255,000	7.14%
\$ 626,905	\$ 481,854	\$ 577,706	\$ 574,000	\$ 591,000	2.96%
				Total Stormwater Operations	
\$ 626,905	\$ 481,854	\$ 577,706	\$ 574,000	TOTAL CHARGES FOR SERVICES	2.96%
121,058	4,000	-	-	334 State Grants	- 0.00%
\$ 121,058	\$ 4,000	\$ -	\$ -	Total State Grants	\$ - 0.00%
\$ 121,058	\$ 4,000	\$ -	\$ -	TOTAL INTERGOVERNMENTAL REVENUE	\$ - 0.00%
1,407	3,740	2,334	1,400	1500-361-1000 Interest Income	6,290 349.29%
-	(1,188)	965	-	1500-361-3000 Unrealized Gain/(Loss)	- 0.00%
-	-	(59)	-	1500-361-4000 Realized Gain/(Loss)	- 0.00%
\$ 1,407	\$ 2,552	\$ 3,240	\$ 1,400	Total Interest Income	\$ 6,290 349.29%
19,314	1,111	(3,558)	-	1500-364-1000 Sale of Surplus Assets	- 0.00%
13	10,013	2,804	-	1500-369-9000 Miscellaneous Revenues	- 0.00%
-	-	9	-	0000-369-9091 Discounts	- 0.00%
\$ 19,327	\$ 11,124	\$ (745)	\$ -	Total Other Revenues	\$ - 0.00%
\$ 20,734	\$ 13,676	\$ 2,496	\$ 1,400	TOTAL INTEREST & OTHER REVENUES	\$ 6,290 349.29%
325	-	-	-	1600-349-1010 Transfer from CRA Fund	- 0.00%
\$ 325	\$ -	\$ -	\$ -	Total Interfund Transfers	\$ - 0.00%
-	-	27,502	-	1380-389-4000 Elliotts Point Homeowners Association	- 0.00%
\$ -	\$ -	\$ 27,502	\$ -	Total Non-Operating Sources	\$ - 0.00%
\$ 325	\$ -	\$ 27,502	\$ -	TOTAL TRANSFERS IN	\$ - 0.00%
\$ 769,021	\$ 499,530	\$ 607,704	\$ 575,400	TOTAL FUND REVENUES	\$ 597,290 3.80%

405 STORMWATER FUND - 1380 STORMWATER

Actual				Budget	
2009-10	2010-11	2011-12	2012-13 Adopted	2013-14 Adopted	% Change
				Personal Services:	
8.00	6.00	6.00	6.00	Number of Funded Employees (FTE's)	
211,301	184,037	183,172	184,510	538-1200 Regular Salaries	187,224 1.47%
-	-	-	-	538-1201 Service Awards	53 100.00%
-	-	3,824	6,459	538-1202 Incentive/Merit Pay	- -100.00%
2,399	632	953	1,000	538-1400 Salaries - Overtime	1,000 0.00%
261	-	-	-	538-1401 Salaries - Holiday Worked	-
12,613	10,715	10,963	10,695	538-2100 FICA Taxes	10,961 2.49%
2,950	2,506	2,564	2,501	538-2101 Medicare	2,563 2.48%
41,422	34,305	40,399	43,486	538-2200 Retirement Contributions	38,004 -12.61%
1,597	1,395	2,118	2,153	538-2204 Retirement Contributions - DC Plan	3,286 52.62%
31,571	33,488	31,334	32,071	538-2300 Dental, Life & Health Insurance	38,885 21.25%
8,172	9,288	11,888	13,459	538-2400 Worker's Compensation	12,589 -6.46%
\$ 312,285	\$ 276,366	\$ 287,214	\$ 296,334	Total Personal Services	\$ 294,565 -0.60%
				Operating Expenditures:	
-	-	135,476	5,144	538-3100 Professional Services	5,680 10.42%
-	-	-	10,000	538-3400 Other Services	1,000 -90.00%
-	41	23	450	538-4000 Travel and Per Diem	450 0.00%
1,251	1,033	986	2,545	538-4100 Communication Services	2,162 -15.05%
24	16	34	25	538-4200 Postage	10 -60.00%
2,118	1,118	1,030	1,174	538-4300 Utilities	1,085 -7.58%
1,131	565	-	-	538-4610 Maintenance Contracts	- 0.00%
12,000	17,988	16,074	16,000	538-4620 Vehicle Repair	16,000 0.00%
6,405	14,239	16,148	9,700	538-4630 Equipment Repair	9,700 0.00%
5,669	2,137	8,048	24,400	538-4680 Plant & System Repair	20,800 -14.75%
113	378	277	500	538-5100 Office Supplies	500 0.00%
2,877	2,309	1,773	2,100	538-5200 Operating Supplies	2,100 0.00%
11,506	20,279	21,069	17,915	538-5204 Fuel & Oil	22,125 23.50%
1,192	944	1,010	1,260	538-5210 Uniform Expense	750 -40.48%
-	-	457	-	538-5231 Computer Hardware/Software	- 0.00%
-	89	850	2,000	538-5233 Tools	2,000 0.00%
480	346	685	1,230	538-4905 Safety Programs/Supply	1,740 41.46%
10,055	14,925	6,840	10,000	538-5300 Road Materials & Supplies	7,000 -30.00%
-	557	545	500	538-5400 Books, Dues, & Publications	546 9.20%
25	2,127	1,119	2,550	538-5500 Training	1,950 -23.53%
(36,050)	(57,851)	(48,266)	-	538-9905 Capitalized Costs Allocation - Labor	- 0.00%
(16,538)	(25,703)	(22,743)	-	538-9906 Capitalized Costs Allocation - Benefits	- 0.00%
(8,416)	(12,406)	(11,528)	-	538-9907 Capitalized Costs Allocation - Overhead	- 0.00%
\$ (6,083)	\$ (16,868)	\$ 129,906	\$ 107,493	Total Operating Expenditures	\$ 95,598 -11.07%
				Capital Outlay:	
-	-	21,600	-	538-6358 Storm Drains	- 0.00%
13,181	3,655	-	21,500	538-6402 Equipment	- -100.00%
-	-	-	-	538-6404 Trucks	30,600 100.00%
-	-	520	-	F350 4 x 2 Crew Cab - replace 2387	-
-	-	28,532	-	538-6420 Computer Hardware/Software	- 0.00%
-	-	16,000	-	538-6820 Easements	- 0.00%
-	-	-	-	538-6821 Software	- 0.00%
\$ 13,181	\$ 3,655	\$ 66,652	\$ 21,500	Total Capital Outlay	\$ 30,600 42.33%
				Capital Improvements Program:	
87,355	118,851	-	-	5019 - Storm Drainage Improvement	- 0.00%
-	-	-	-	5327 - Hooper Drive Improvement	15,000 100.00%
136,109	57,439	19,136	-	538-6358 Install Storm Drainage	-
\$ 223,464	\$ 176,290	\$ 19,136	\$ -	Prior Years Capital Improvement Program	-
				Total Capital Improvements Program	\$ 15,000 100.00%
				Debt Service	
-	-	-	-	590-7100 Principal Payments	25,276 100.00%
1,211	336	-	-	2014 Bank Loan -Street Sweeper- year 1 of 7	-
-	-	-	-	591-7200 Interest Expense	7,624 100.00%
-	-	-	-	2014 Bank Loan -Street Sweeper- year 1 of 7	-
\$ 1,211	\$ 336	\$ -	\$ -	Total Debt Service	\$ 32,900 100.00%
\$ 544,059	\$ 439,778	\$ 502,909	\$ 425,327	TOTAL EXPENSES	\$ 468,663 10.19%

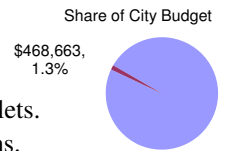
STORMWATER

DESCRIPTION

The Stormwater Division maintains 35 miles of storm drain, 11 retention ponds, and over 1,300 curb and surface inlets. Stormwater management helps to ensure the health and safety of citizens while meeting State and Federal regulations.

MISSION

Improve and preserve natural water quality, comply with existing and upcoming regulatory requirements, and improve operation and management of existing stormwater infrastructure.



CURRENT GOALS, OBJECTIVES, & METRICS (FY14)	Actual				YTD thru 6/30		Budget	
	2009-10	2010-11	2011-12	2012-13	2012-13	2013-14	2012-13	2013-14
Improve Water Quality								
City Streets Swept at Least Once per Month	n/a	n/a	94%	91%			95%	95%
Cubic Yards of Debris Removed from Stormwater Separators	n/a	5	8	9			6	6
Improve Stormwater Infrastructure								
Linear Feet of New Stormwater Pipe Installed	0	0	120	0			100	0
Linear Feet of Stormwater Pipe Replaced	440	880	290	96			200	200
Stormwater Line System Replaced	0.2%	0.4%	0.1%	0.04%			0.1%	0.1%
Ensure Capital Projects are Completed On-Time & Within Budget								
Capital Projects Completed On-Time	n/a	n/a	n/a	annual measure			100%	100%
Capital Projects Completed Within Budget	n/a	n/a	n/a	annual measure			100%	100%

- ✓ Sweep every City street at least once per month.
- ✓ Maintain the current amount of debris removed from stormwater separators through regular collection schedule.
- ✓ Replace failing corrugated metal pipe at various locations throughout the City.

FUTURE GOALS (FY15 & FY16)

- ✓ Develop a 5- and 10-year CIP to replace all corrugated metal stormwater pipe throughout the City.
- ✓ Comply with federally-mandated National Pollutant Discharge Elimination System (NPDES) permit requirements.
- ✓ Pursue funding alternatives to complete major capital projects related to the stormwater system based on the completion of the Stormwater Master Plan, including SRF loans, bonds, and/or rate increases.

PRIOR YEAR ACCOMPLISHMENTS (FY13)

- ✓ Removed and replaced 32 linear feet of failing 24" corrugated metal pipe along Victoria Avenue NW.
- ✓ Removed and replaced 32 linear feet of failing 24" corrugated metal pipe along Rose Marie Lane SW.
- ✓ Provided stormwater upgrades along Robinwood Drive SW.
- ✓ Completed a Stormwater Master Plan that included a hydraulic model of existing infrastructure that determined the recommended system improvements for both water quantity and quality.

405 STORMWATER FUND - 1500 NON-DEPARTMENTAL

Actual				Budget		
2009-10	2010-11	2011-12	2012-13 Adopted		2013-14 Adopted	% Change
				<u>Personal Services:</u>		
761	-	-	500	538-1216 Final Leave Pay	500	0.00%
(642)	2,460	1,377		538-1250 Compensated Absences		
(50)	188	106		538-2150 FICA - Compensated Absences		
\$ 69	\$ 2,648	\$ 1,483	\$ 500	Total Personal Services	\$ 500	0.00%
				<u>Operating Expenditures:</u>		
-	-	53	-	538-3100 Professional Services		
-	-	-	150	538-4911 Holiday Gift Certificates	150	100.00%
3,885	688	1,821	-	538-4924 Bad Debt Expense		
-	-		4,040	538-4995 Contingencies	3,905	-3.34%
20,983	38,290	42,368	-	538-5900 Depreciation		
39,289	32,388	26,267	-	538-5910 Depreciation on Contributed Capital		
-	-	6,334	-	Prior Year Expenditures		
(1,688)	-	1,567	-	590-9502 OPEB Obligation		
\$ 62,469	\$ 71,366	\$ 78,410	\$ 4,190	Total Operating Expenditures	\$ 4,055	-3.22%
				<u>Other Financing Activity</u>		
15,000	15,022	17,147	73,372	538-9901 Cost Allocation Reimbursement to General Fund	74,376	1.37%
-	-	-	7,785	538-9941 Cost Allocation Reimbursement to Utilities Fund	7,641	-1.85%
-	-	-	64,226	581-9999 Reserved - Undesignated Net Assets	42,055	-34.52%
				Depreciation less Budgeted Capital Outlay and CIPs		
				Anticipated Revenues in Excess of Budgeted Expenses		
\$ 15,000	\$ 15,022	\$ 17,147	\$ 145,383	Total Other Financing Activity	\$ 124,072	-14.66%
\$ 77,538	\$ 89,036	\$ 97,040	\$ 150,073	TOTAL EXPENSES	\$ 128,627	-14.29%
8.00	6.00	6.00	6.00	Number of Funded Employees (FTE's)	6.00	0.00%
544,059	439,778	502,909	425,327	Stormwater	468,663	10.19%
77,538	89,036	97,040	150,073	Non-Departmental	128,627	-14.29%
(231,645)	(174,249)	(85,591)	-	Reclassification of Capital Outlay	-	0.00%
\$ 389,951	\$ 354,565	\$ 514,358	\$ 575,400	TOTAL FUND EXPENSES	\$ 597,290	3.80%
\$ 379,070	\$ 144,965	\$ 93,346	\$ -	NET REVENUE / (EXPENSE)	\$ -	0.00%

IT Replacement Program

The City's Information Technology Replacement Program (ITRP) is a planning and budgeting tool that serves as a guide for efficient and effective replacement of computers, laptops, tablets, and servers.

REPLACEMENT SCHEDULE

Desktop Computer	5 years
Office Laptop	5 years
Patrol Laptop	4 years
Tablet/IPAD	3 years
Server	5 years

Software will be upgraded in conjunction with hardware replacements. However, it is each division's responsibility to budget for the replacement of peripherals such as keyboards, monitors, and printers as needed.

Five-Year IT Replacement Cycle (computers, laptops, tablets, servers)

Fund	Dept	Device	Model	Purchased	Total	FY2014		FY2015		FY2016		FY2017		FY2018	
						SW	HW	SW2	HW2	SW3	HW3	SW4	HW4	SW5	HW5
001	0100	CCIQM2-7	OptiPlex 390	2011-11-15	1							225	700		
001	0100	CCIQM2XP	Custom	2008-01-01	1			225	700						
001	0100	CCS1xp	CF-48	2013-07-23	1										
001	0100	CCS2xp	CF-48	2013-07-23	1										
001	0100	CCS3xp	CF-48	2013-07-23	1										
001	0100	CCS4xp	CF-48	2013-07-23	1										
001	0100	CCS5xp	CF-48	2013-07-23	1										
001	0100	CCS6xp	T60	2013-07-23	1										
001	0100	CCS7xp	CF-48	2013-07-23	1										
001	0100	CCSMayorxp	CF-48	2013-07-23	1										
001	0100	MAAndersonXP	Custom	2005-03-25	1			225	700						
001	0200	CJones7	OptiPlex 380	2011-01-15	1					515	700				
001	0200	FWBTVXP	Custom	2010-01-01	1	225	700								
001	0200	iPad	3rd Gen	2012-03	1				650						650
001	0200	MBeedie7	OptiPlex 390	2011-11-15	1							225	700		
001	0300	DSchafer7	OptiPlex 380	2011-01-15	1									225	700
001	0300	iPad	3rd Gen	2012-10	1						650				
001	0300	LSinwelski7	OptiPlex 380	2011-01-15	1							515	700		
001	0300	SHanks7	OptiPlex 380	2011-01-15	1					225	700				
001	0320	Coban Server	Custom	5/29/2009	1		10000								
001	0320	DJenzen7	Custom	1/1/2010	1			515	700						
001	0320	DMclemore7	Custom	1/1/2010	1			515	700						
001	0320	FWB-Exchange	R710	8/23/2011	1						4700				
001	0320	FWB-GISSQL	R710	3/4/2011	1										11000
001	0320	FWB-GISSRV	R710	3/4/2011	1						7200				
001	0320	FWB-GISWEB	R720	3/16/2013	1										6000
001	0320	FWB-Kronos	R710	2/20/2012	1							225	6200		
001	0320	FWB-Main	Custom	2008	1		6000								
001	0320	FWB-OSSIC	R710	11/1/2010	1				5000						
001	0320	FWB-OSSIR	R710	11/1/2010	1						5000				
001	0320	FWB-OSSIU	Custom	1/1/2008	1				4000						
001	0320	FWB-Proxmox	R710	9/12/2011	1						5000				
001	0320	FWB-TEST	Custom	1/1/2010	1				5000						
001	0320	FWB-VM	R710	4/17/2012	1								5000		
001	0320	IBS Server	T310	12/17/2010	1						2500				
001	0320	iPad	3rd Gen	2012-03	1				650						650
001	0320	iPad	3rd Gen	2012-03	1				650						650
001	0320	IT01	Latitude E6420	9/6/2012	1									225	1200
001	0320	IT02	Latitude E6400	2010	1			225	1200						
001	0320	ITTraining7	Custom	2007-12-28	1	225	700								
001	0320	PD-VMWare	R710	4/24/2012	1								5000		
001	0400	HSpencerXP	Custom	2004-10-28	1	515	700								
001	0400	iPad	4th Gen	2013-03	1						650				
001	0400	Laserfiche7	OptiPlex 390	2011-11-15	1							225	700		
001	0400	LVanetten7	OptiPlex 3010	2012-11-29	1									225	700
001	0400	MPerryXP	Custom	2006-11-02	1			225	700						
001	0500	ASnow7	OptiPlex 380	2011-01-15	1					225	700				
001	0500	AuditorXP	Custom	2004-01-01	1	225	700								
001	0500	BFerri7	OptiPlex 380	2011-01-15	1							515	700		
001	0500	CDunworth7	OptiPlex 3010	2012-11-29	1									515	700
001	0500	CGodwin7	OptiPlex 380	2011-01-15	1							225	700		
001	0500	iPad	3rd Gen	2012-10	1						650				
001	0500	JSoria7	OptiPlex 380	2011-01-15	1					515	700				
001	0500	KBlatz7	OptiPlex 380	2011-01-15	1							225	700		
001	0500	MWomack7	OptiPlex 3010	2012-11-29	1									515	700
001	0530	DGreen7	OptiPlex 390	2011-11-15	1							225	700		
001	0530	GScott7	OptiPlex 3010	2012-11-29	1									515	700
001	0530	PEubanks7	OptiPlex 380	2011-01-12	1					225	700				
001	0800	CHunt7	OptiPlex 390	2011-11-15	1							225	700		
001	0800	Coban PC 1	Inspiron 545	10/2/2009	1			225	700						
001	0800	Coban PC 2	Inspiron 546	10/3/2009	1			225	700						
001	0800	Coban PC 3	OptiPlex 380	2011-02-08	1					225	700				
001	0800	Coban PC 4	OptiPlex 380	2011-02-08	1							225	700		
001	0800	CommPol1-7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	CommPol2-7	OptiPlex 380	2011-02-08	1							225	700		
001	0800	CommPol4XP	Custom	2008-01-01	1	225	700								
001	0800	CommPol5XP	Custom	2010-01-01	1			225	700						
001	0800	CRPoliceXP	Custom	2008-01-01	1	225	700								
001	0800	DBruhn7	OptiPlex 380	2011-02-08	1							225	700		
001	0800	Invest01-7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	Invest02-7	OptiPlex 380	2011-02-08	1							225	700		
001	0800	Invest03-7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	Invest04-7	OptiPlex 380	2011-02-08	1							225	700		
001	0800	iPad	2nd Gen	2011-10	1				650						650
001	0800	JailE7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	JailW7	OptiPlex 380	2011-02-08	1							225	700		
001	0800	JHuntxp	Custom	2010-01-01	1	225	700								
001	0800	JWilson7	OptiPlex 390	2011-11-15	1									225	700
001	0800	JWrightxp	Custom	2007-01-01	1			515	700						
001	0800	KDuke7	OptiPlex 380	2011-01-15	1							225	700		
001	0800	LOblak7	OptiPlex 390	2011-12-29	1									225	700
001	0800	MHolt7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	MHorgan7	OptiPlex 380	2011-01-15	1							225	700		
001	0800	MRichardsXP	Custom	2008-01-01	1	225	700								
001	0800	PD1001	Latitude E6420	2010-01-01	1			225	1200						
001	0800	PD1002	Latitude E6420	2011-12-17	1									225	1200
001	0800	PD1003	Latitude E6400	2010	1			225	1200						
001	0800	PD1004	R61		1	225	1200								

Five-Year IT Replacement Cycle (computers, laptops, tablets, servers)

Fund	Dept	Device	Model	Purchased	Total	FY2014		FY2015		FY2016		FY2017		FY2018	
						SW	HW	SW2	HW2	SW3	HW3	SW4	HW4	SW5	HW5
001	0800	PD1005	Latitude E6420	2011-11-17	1									225	1200
001	0800	PD1006	Latitude E6400		1			225	1200						
001	0800	PD1007	T60		1	225	1200								
001	0800	PD1008	Latitude E6420	2011-11-17	1									225	1200
001	0800	PD1009	Latitude E6420	2011-11-17	1									225	1200
001	0800	PD1010	Latitude E6400		1			225	1200						
001	0800	PD1011	Latitude E6420		1					225	1200				
001	0800	PD1012	R61		1	225	1200								
001	0800	PD1013	R61		1	225	1200								
001	0800	PD1014	Latitude E6400		1			225	1200						
001	0800	PD1015	Latitude E6420		1							225	1200		
001	0800	PD1016	R61		1	225	1200								
001	0800	PD1017	R61		1	225	1200								
001	0800	PD1018	Latitude E6420		1					225	1200				
001	0800	PD1019	R61		1	225	1200								
001	0800	PD1020	R61		1	225	1200								
001	0800	PD1021	Latitude E6420		1					225	1200				
001	0800	PD1022	Latitude E6420		1							225	1200		
001	0800	PD1023	R61	DEAD	1	225	1200								
001	0800	PD1024	R61		1			225	1200						
001	0800	PD1025	Latitude E6420	2011-11-17	1									225	1200
001	0800	PD1026	R61	DEAD	1	225	1200								
001	0800	PD1027	Latitude E6400		1			225	1200						
001	0800	PD1028	Latitude E6400		1			225	1200						
001	0800	PD1029	Latitude E6400		1			225	1200						
001	0800	PD1030	Latitude E6420	2011-11-17	1							225	1200		
001	0800	PDAdminSRVXP	Custom		1			225	700						
001	0800	PDDispatchN	Custom	2010-01-01	1	225	700								
001	0800	PDDispatchS	Custom	2010-01-01	1	225	700								
001	0800	PDFTO7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	PDMapagentxp	Dimension 8300	2003-12-13	1			225	700						
001	0800	PD-SGT01-7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	PD-SGT02-7	OptiPlex 380	2011-05-12	1							225	700		
001	0800	PD-SGT03-7	OptiPlex 380	2011-05-01	1					225	700				
001	0800	PD-SGT04-7	OptiPlex 380	2011-02-08	1							225	700		
001	0800	PD-SGT05-7	OptiPlex 390	2011-11-15	1									225	700
001	0800	PD-SGT06-7	OptiPlex 390	2011-11-15	1									225	700
001	0800	PDSTCRVideoXP	Custom	2008-01-01	1			225	700						
001	0800	RHull7	OptiPlex 390	2011-11-15	1							225	700		
001	0800	RPTRRoomN7	OptiPlex 380	2011-02-08	1									225	700
001	0800	RPTRRooms7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	RUOKXP	Custom	2009-12-26	1			225	700						
001	0800	SMercier7	OptiPlex 380	2011-01-15	1							225	700		
001	0800	StreetCrimes2-7	OptiPlex 380	2011-01-15	1					225	700				
001	0800	StreetCrimes3-7	OptiPlex 380	2011-02-08	1							225	700		
001	0800	StreetCrimes4-7	OptiPlex 380	2011-02-08	1					225	700				
001	0800	TLitschauerXP	Custom	2008-01-01	1	225	700								
001	0800	TMatz7	OptiPlex 390	2011-11-15	1							225	700		
001	0800	WHordXP	Custom	2007-01-01	1			225	700						
001	0800	ZRandolphXP	Custom	2010-01-01	1	225	700								
001	0900	ARoom6N7	OptiPlex 380	2011-02-08	1					225	700				
001	0900	ARoom6WXP	Custom		1			225	700						
001	0900	BattalionXP	Custom	1/1/2009	1	225	700								
001	0900	FD6Captain7	OptiPlex 3010	2012-11-29	1									225	700
001	0900	FD7-Aroom7	OptiPlex 380	2011-02-08	1							225	700		
001	0900	FD7-FrontOff7	OptiPlex 3010	2012-11-29	1									225	700
001	0900	FDCaptainXP	Custom	2009-01-01	1	225	700								
001	0900	FD-SEMS-PC	Latitude E6430	2012-12-03	1									225	1200
001	0900	FDTAB1	XPS 12	2013	1									225	1200
001	0900	FDTAB2	XPS 12	2013	1									225	1200
001	0900	GGuarin7	OptiPlex 390	2011-11-15	1							225	700		
001	0900	iPad	3rd Gen	2012-10	1						650				
001	0900	KPerkinsXP	Custom	2008-01-01	1			225	700						
001	0900	LCalabroXP	Custom	OLD	1	225	700								
001	0900	MJohnson7	OptiPlex 380	2011-02-08	1					225	700				
001	1000	BCarmichaelXP	Custom	2010-01-01	1			225	700						
001	1000	DBryantXP	Custom	2006-11-02	1	225	700								
001	1000	iPad	3rd Gen	2012-10	1						650				
001	1000	JPeters7	OptiPlex 3010	2012-11-29	1									515	700
001	1000	JValandingham7	OptiPlex 380	2011-02-08	1					225	700				
001	1000	LJacksonXP	Custom	2008-01-01	1	225	700								
001	1000	ParksLaptop	HP Laptop	2011-01-01	1							225	1200		
001	1000	PShermanXPN	Custom	2010-01-01	1			225	700						
001	1000	TCorcoranXP	Custom	2010-01-01	1			225	700						
001	1000	VGardner7	OptiPlex 3010	2012-11-29	1									225	700
001	1010	Galaxy Tablet	1st Gen	2012	1				300						
001	1010	MMoxley7	OptiPlex 3010	2012-11-29	1									225	700
001	1015	Galaxy Tablet	1st Gen	2012	1				300						
001	1015	JFortune7	OptiPlex 3010	2012-11-29	1									225	700
001	1020	JFleming7	OptiPlex 3010	2012-11-29	1									225	700
001	1020	SRPOSXP	Custom	2008-01-01	1	225	700								
001	1040	DTrimm7	OptiPlex 380	2011-02-08	1					\$ 225	\$ 700				
001	1040	GCBBackRM1XP	Custom	2007-01-01	1	\$ 225	\$ 700								
001	1040	GolfCourseN7	OptiPlex 380	2011-01-15	1							\$ 225	\$ 700		
001	1040	GolfCourseS7	OptiPlex 380	2011-02-08	1			\$ 225	\$ 700						
001	1040	JAtes7	OptiPlex 380	2011-02-08	1							\$ 225	\$ 700		
001	1040	OaksTee7	Latitude E6430	2012-12-03	1									\$ 225	\$ 1,200
001	1040	PinesTee7	Latitude E6430	2012-12-03	1									\$ 225	\$ 1,200

Five-Year IT Replacement Cycle (computers, laptops, tablets, servers)

Fund	Dept	Device	Model	Purchased	Total	FY2014		FY2015		FY2016		FY2017		FY2018	
						SW	HW	SW2	HW2	SW3	HW3	SW4	HW4	SW5	HW5
001	1040	TQuinones7	OptiPlex 380	2011-02-08	1					\$ 225	\$ 700				
001	1045	GCMaintXP	Custom	2010-01-01	1			\$ 225	\$ 700						
001	1045	JWilkinsonXP	Custom	OLD	1	\$ 225	\$ 700								
001	1045	RFlanagan7	OptiPlex 390	2011-11-15	1							\$ 225	\$ 700		
001	1060	Cataloger	OptiPlex 380	2010	1						700				
001	1060	Children's Lib. County	Custom	2008	1		700								
001	1060	Circ I	OptiPlex 390	2010	1							700			
001	1060	Circ II	OptiPlex 390	2010	1									700	
001	1060	Circ III	OptiPlex 390	2010	1							700			
001	1060	Circ Seated	Custom	2008	1				700						
001	1060	Director's County	Custom	2007	1		700								
001	1060	JKeppleXP	OptiPlex GX270	2003-10-31	1	225	700								
001	1060	Kids Cat I	Custom	2007	1				700						
001	1060	Kids Cat II	Custom	2007	1		700								
001	1060	Kid's Circulation	OptiPlex 780	2010	1				700						
001	1060	Kid's Game #1	Custom	2005	1		700								
001	1060	Library Laptop	Latitude E6520	2011	1						1200				
001	1060	NCardinalXP	OptiPlex 380	2010-08-02	1			225	700						
001	1060	PC Reservation Command	OptiPlex 390	2012	1									700	
001	1060	PC Reservation Signon	OptiPlex 380	2010	1				700						
001	1060	PGouldXP	OptiPlex 380	2010-08-02	1					225	700				
001	1060	Public #1	Custom	2007	1										
001	1060	Public #10	OptiPlex 390	2012	1							700			
001	1060	Public #11	OptiPlex 390	2012	1									700	
001	1060	Public #12	OptiPlex 390	2012	1							700			
001	1060	Public #13	OptiPlex 390	2012	1									700	
001	1060	Public #14	OptiPlex 390	2012	1							700			
001	1060	Public #15	OptiPlex 390	2012	1									700	
001	1060	Public #16	OptiPlex 390	2012	1							700			
001	1060	Public #2	Custom	2008	1										
001	1060	Public #3		DEAD	1										
001	1060	Public #4	Custom	2004	1										
001	1060	Public #5	Custom	2004	1										
001	1060	Public #6	OptiPlex GX270	2004	1										
001	1060	Public #7	OptiPlex 745	2006	1										
001	1060	Public #8	OptiPlex 390	2012	1							700			
001	1060	Public #9	OptiPlex 390	2012	1									700	
001	1060	Public Cat I	OptiPlex GX270	2008	1										
001	1060	Public Cat II	Custom	2008	1										
001	1060	Public Cat III	Custom	2007	1										
001	1060	Transit Desk	Custom	2007	1		700								
001	1070	AGardner7	OptiPlex 3010	2012-11-29	1									225	700
001	1070	GMeyerXP	Custom	2009-03-19	1	225	700								
001	1070	JLamottXP	Custom	2008-08-01	1	225	700								
001	1070	PassPerfectxp	OptiPlex 380	2010-04-06	1			225	700						
001	1070	POSMuseum7	OptiPlex 390	2011-11-15	1							225	700		
001	1070	SchoolHouseXP	Custom	2005-08-27	1			225	700						
001	1080	JRogers7	OptiPlex 3010	2012-11-29	1									225	700
001	1200	Bivy7	OptiPlex 990	2011-09-09	1					515	1500				
001	1200	iPad	3rd Gen	2012-03	1				650						650
001	1200	iPad	3rd Gen	2012-10	1						650				
001	1200	LLethcoeXP	Custom	2009-03-19	1	515	700								
001	1200	MBryant7	OptiPlex 990	2011-09-09	1							515	1500		
001	1200	SHawkins7	OptiPlex 990	2011-09-09	1					515	1500				
001	1200	TBolduc7	OptiPlex 390	2011-11-15	1							515	700		
001	1205	EJones7	OptiPlex 3010	2012-11-29	1									515	700
001	1205	VShirah7	OptiPlex 390	2011-11-15	1							225	700		
001	1215	BHenderson7	OptiPlex 380	2011-01-15	1					515	700				
001	1215	CDucharme7	OptiPlex 390	2011-11-15	1							225	700		
001	1215	JStevens7	OptiPlex 3010	2012-11-29	1									515	700
001	1215	JStevensXP-L	Lenovo Laptop		1			225	1200						
001	1217	BRhodes7	OptiPlex 390	2011-11-15	1									225	700
001	1217	BRhodesXP-L	Lenovo Laptop		1			225	1200						
001	1217	EMoore7	OptiPlex 390	2011-11-15	1							225	700		
001	1220	DWilliams7	OptiPlex 380	2011-01-15	1					225	700				
001	1220	HHill7	OptiPlex 390	2011-11-15	1							225	700		
001	1220	MUyehara7	OptiPlex 3010	2012-11-29	1									225	700
001	1220	SSmith7	OptiPlex 380	2011-01-15	1					225	700				
001	1230	CHATrain-7	Latitude E6420	2011-08-24	1							225	1200		
001	1230	GAdams7	OptiPlex 380	2011-01-15	1					225	700				
001	1230	Galaxy Tablet	1st Gen	2012	1				300						
001	1230	Galaxy Tablet	1st Gen	2012	1				300						
001	1230	Galaxy Tablet	1st Gen	2012	1				300						
001	1230	LRiceXP	OptiPlex 380	2011-01-15	1							225	700		
001	1230	ServiceMaintXP	Custom	2006-01-01	1	225	700								
001	1240	Galaxy Tablet	1st Gen	2012	1				300						
General Fund					255	\$ 8,455	\$ 49,000	\$ 8,970	\$ 53,050	\$ 8,650	\$ 55,700	\$ 10,610	\$ 53,100	\$ 9,390	\$ 53,750
109	0800	CommPol3-7	OptiPlex 390	2011-11-15	1									\$ 225	\$ 700
109	0800	CommPol6-7	OptiPlex 390	2011-11-15	1									\$ 225	\$ 700
109	0800	CommPol7-7	OptiPlex 390	2011-11-15	1									\$ 225	\$ 700
109	0800	PD1031	Latitude E6420	2011-11-17	1									\$ 225	\$ 1,200
109	0800	PD1032	Latitude E6420	2011-11-17	1							\$ 225	\$ 1,200		
109	0800	PD1033	Latitude E6420	2011-11-17	1									\$ 225	\$ 1,200
109	2000	CFrassetti7	OptiPlex 380	2011-07-22	1					\$ 515	\$ 700				
CRA Fund					7	\$ -	\$ -	\$ -	\$ -	\$ 515	\$ 700	\$ 225	\$ 1,200	\$ 1,125	\$ 4,500
401	0520	BGustman7	OptiPlex 380	2011-02-08	1					\$ 225	\$ 700				
401	0520	CashierE7	OptiPlex 3010	2012-11-29	1									\$ 225	\$ 700
401	0520	JLalermeyer7	OptiPlex 380	2011-02-08	1							\$ 225	\$ 700		

Five-Year IT Replacement Cycle (computers, laptops, tablets, servers)

						FY2014		FY2015		FY2016		FY2017		FY2018											
Fund	Dept	Device	Model	Purchased	Total	SW	HW	SW2	HW2	SW3	HW3	SW4	HW4	SW5	HW5										
401	0520	KBarnesXP	Custom	2009-02-12	1	\$	225	\$	700																
401	0520	KHart7	OptiPlex 380	2011-01-15	1					\$	225	\$	700												
401	0520	PDurhamXP	Custom	2009-03-19	1			\$	225	\$	700														
401	0520	Stars7	OptiPlex 390	2012-06-11	1							\$	225	\$	700										
401	1300	DFousek7	OptiPlex 380	2011-01-15	1					\$	225	\$	700												
401	1300	DPayne7	OptiPlex 390	2011-12-29	1							\$	515	\$	700										
401	1300	Engineering-Laptop	Latitude E6410	2010-09-10	1			\$	225	\$	1,200														
401	1300	Galaxy Tablet	1st Gen	2012	1				\$	300															
401	1300	GImperial7	OptiPlex 3010	2012-11-29	1									\$	515	\$	700								
401	1300	GImperialXP	Custom	2008-01-01	1	\$	225	\$	700																
401	1300	JGlassburn7	OptiPlex 3010	2012-11-29	1									\$	225	\$	700								
401	1300	KNitzman7	OptiPlex 990	2011-09-09	1							\$	515	\$	1,500										
401	1310	BRollins7	OptiPlex 3010	2012-11-29	1									\$	225	\$	700								
401	1310	Galaxy Tablet	1st Gen	2012	1				\$	300															
401	1310	Galaxy Tablet	1st Gen	2012	1				\$	300															
401	1310	iPad	3rd Gen	2012-07	1				\$	650						\$	650								
401	1310	MeterXP	Latitude E6400		1	\$	225	\$	700																
401	1310	MWoodall7	OptiPlex 3010	2012-11-29	1									\$	225	\$	700								
401	1310	WaterOPS7	OptiPlex 390	2011-11-15	1							\$	225	\$	700										
401	1340	Galaxy Tablet	1st Gen	2012	1				\$	300															
401	1350	DFelixXP	Custom	2004-01-01	1	\$	225	\$	700																
401	1350	Galaxy Tablet	1st Gen	2012	1				\$	300															
401	1350	Galaxy Tablet	1st Gen	2012	1				\$	300															
401	1350	Galaxy Tablet	1st Gen	2012	1				\$	300															
401	1350	HSUPrimary7	OptiPlex 380	2011-02-08	1					\$	225	\$	700												
401	1350	JCokerXP	Custom	2010-01-01	1			\$	225	\$	700														
401	1350	LKilburn7	OptiPlex 390	2011-11-15	1							\$	225	\$	700										
401	1350	Utilities1-XP	thinkPad R61		1	\$	225	\$	1,200																
401	1350	Utilities2-7	Latitude E6420	2012-03-21	1									\$	225	\$	1,200								
Utilities Fund					32	\$	1,125	\$	4,000	\$	675	\$	5,350	\$	900	\$	2,800	\$	1,930	\$	5,000	\$	1,640	\$	5,350
403	1360	JGunn7	OptiPlex 380	2011-02-08	1					\$	225	\$	700												
403	1360	LLockhart7	OptiPlex 390	2012-02-14	1							\$	225	\$	700										
Sanitation Fund					2	\$	-	\$	-	\$	-	\$	-	\$	225	\$	700	\$	225	\$	700	\$	-	\$	-
405	1380	Galaxy Tablet	1st Gen	2012	1				\$	300															
405	1380	Galaxy Tablet	1st Gen	2012	1				\$	300															
405	1380	iPad	2nd Gen	2011-10	1				\$	650												\$	650		
405	1380	SWilson7	OptiPlex 390	2011-11-15	1							\$	225	\$	700										
Stormwater Fund					4	\$	-	\$	-	\$	-	\$	1,250	\$	-	\$	-	\$	225	\$	700	\$	-	\$	650
					300	\$	9,580	\$	53,000	\$	9,645	\$	59,650	\$	10,290	\$	59,900	\$	13,215	\$	60,700	\$	12,155	\$	64,250

Fleet Replacement Program

The City's Fleet Replacement Program (FRP) is a planning and budgeting tool that identifies the replacement of vehicles with a value greater than \$10,000 and a useful life of seven years or more. The replacement criteria provides a mechanism for the systematic evaluation of vehicle utilization and repair/maintenance costs, and serves as a guide for efficient and effective replacement.

Generally speaking, police patrol vehicles are replaced on a 7-year cycle and the remainder of the fleet on a 10-year cycle. Each year as part of the budget process, the fleet is evaluated based on established replacement criteria and a ten-year schedule of replacements is developed based on a projection of available fiscal resources and the evaluation scoring. Vehicle replacements are funded objectively based on established criteria and funding resources. To maximize the useful life of vehicles and meet service delivery levels, vehicles may be transferred between departments prior to disposal. Prior to replacing a vehicle, an analysis should be performed to determine if a less expensive car or truck would meet employee needs at a reduced operating expense to the City.

If a department requests a new (not replacement) vehicle, priority is given to purchases needed to meet the goals and policies as defined by City Council in the Strategic Plan or during the annual budget process.

REPLACEMENT CRITERIA

Age	One (1) point is assigned for every two (2) years of age.
Mileage	One (1) point is assigned for each 10,000 miles or 1,000 hours of operation.
Repair/Maintenance	One (1) to five (5) points assigned based on repair/maintenance expenses incurred over past ten years. Five (5) points represents 100% or more of purchase price and (1) one point represents 20% of the purchase price. No points if less than 20%.

Point Ranges for Replacement Consideration:

Excellent	Less than 9 points
Good	10 – 14 points
Qualifies for Replacement	15 – 19 points
Needs Replacement	More than 20 points

Overall Condition *May be used if needed to further refine prioritization (e.g. in the event of funding constraints). One (1) to five (5) points assigned based on the condition of the body, rust, interior, anticipated repairs, etc. Five (5) points represents extremely poor condition and (1) one point represents like new condition. Any ranking over (3) will require a repair estimate.*

Ten-Year Fleet Replacement Schedule

Division	Acct	Veh #	Year	Make	Description	VIN	Replacement Points Criteria						Replace FY2013-14
							Age	Miles	Maint	Life	Cond	Total	
Fire	0900	401	1947	Chevy	Fire Truck	21PKL2294	66	0.62	5	5	0	66.62	
Police	0800	2435	1976	Chevy	Van	CPT3263306936	37	3.20	5	5	0	40.20	
Police	001-0800	2505	2002	Ford	Crown Victoria Police Interceptor	2FAFP71W12X115475	11	27.29	5	5	0	38.29	replace using reserves
Facilities	001-1230	2286	1990	GMC	3/4 Ton Pickup Truck W/ V-8	1GTFC24K5LE506908	23	12.85	1	5	0	35.85	remove from fleet
Police	0800	2500	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W3YX136952	13	20.84	5	5	0	33.84	replace
Fleet	1220	2279	1989	Chevy	1/2 Ton Pickup Truck W/ V-8, Std. Bed CC10703	1GDCD14H1KZ274983	24	8.94	1	5	0	32.94	
Fire	0900	2351	1993	Pierce Arrow	Engine 6, Pierce Custom Pumper Mounted on Arrow Chassis	4P1CA02D1PA000742	20	12.50	0	5	10	32.50	
Right-of-Way	1015	2321	1991	Ford	F150 1/2 Ton Pickup Truck	1FTDF15Y8MN01249	22	10.07	5	5	0	32.07	
Fleet	001-1220	2300	1990	Chevy	1/2 Ton Fleetside Pickup Truck	1GDCD14H7LE230768	23	8.18	5	5	10	31.18	remove from fleet
Parks	1010	2497	2006	Ford	3/4 Ton Pickup Truck	1FTRF12266NA86811	7	24.04	2	0	0	31.04	
Police	0800	2386	1997	Jeep	Jeep Cherokee	1J4FT28S8VL572260	16	14.50	5	5	0	30.50	
Fire	0900	2377	1996	Pierce	Ladder Fire Truck 6	4P1CT02D6TA000725	17	13.28	0	5	0	30.28	
Police	0800	2504	2002	Ford	Crown Victoria Police Interceptor	2FAFP71W92X115465	11	18.46	5	5	0	29.46	replace
Facilities	1230	2378	1997	Ford	F250 3/4 Ton Pickup Truck	1FDHF25H0VEB17451	16	13.34	2	5	10	29.34	replace
Facilities	1230	2316	1991	Ford	F250 3/4 Ton Pickup Truck	1FTEF25H4MNA78692	22	7.02	2	5	0	29.02	
Police	0800	2541	1997	Toyota	4 Runner SUV	JT3GN86R2V0051581	16	12.77	5	5	0	28.77	
Police	0800	2570	2004	Nissan	Altima	IN4AL11D44C173422	9	19.40	5	5	0	28.40	
Police	0800	2512	1999	Jeep	Jeep Cherokee	1J4G258S3XC677803	14	14.27	5	5	0	28.27	
Police	001-0800	2514	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W8YX163323	13	15.09	5	5	0	28.09	replace using reserves
Police	0800	2404	1999	Ford	Crown Victoria Police Interceptor	2FAFP71W1XX131926	14	13.78	2	5	0	27.78	replace
Police	001-0800	2421	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W4YX163321	13	14.70	5	5	0	27.70	replace using reserves
Police	0800	2384	1997	Chevy	Lumina	2G1WL52M7V9272386	16	10.79	1	5	0	26.79	
Police	0800	2361	1995	GMC	Safari Van	1GKDM19W0SB547672	18	8.66	2	5	0	26.66	
Police	0800	2460	2003	Ford	Crown Victoria Police Interceptor	2FAFP71W53X154670	10	16.65	5	5	0	26.65	replace
Police	0800	2368	1996	Jeep	Jeep Cherokee	1J4FT68S1TL181200	17	9.42	5	5	0	26.42	
Police	001-0800	2443	2001	Ford	Crown Victoria Police Interceptor	2FAFP71W61X183589	12	14.28	5	5	0	26.28	replace using reserves
Police	0800	2410	1999	Ford	Crown Victoria Police Interceptor	2FAFP71W3XX238864	14	12.25	3	5	0	26.25	
Police	0800	2420	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W2YX163320	13	13.20	3	5	0	26.20	
Police	0800	2503	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W9YX136972	13	12.48	5	5	0	25.48	
Police	0800	2585	2003	Kia	Rio	KNADC125836258076	10	15.26	5	5	0	25.26	
Police	0800	2459	2003	Ford	Crown Victoria Police Interceptor	2FAFP71W93X154669	10	15.05	5	5	0	25.05	
Police	0800	2449	2002	Ford	Crown Victoria Police Interceptor	2FAFP71W32X108057	11	13.74	3	5	0	24.74	
Facilities	1230	2369	1996	Ford	Ranger XL	1FTCR10A8TUC56384	17	7.28	5	5	0	24.28	
Police	0800	2418	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W4YX163318	13	11.20	4	5	0	24.20	
Police	0800	2407	1999	Ford	Crown Victoria Police Interceptor	2FAFP71WXXX138423	14	10.20	3	5	0	24.20	
Police	0800	2417	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W2YX163317	13	10.76	3	5	0	23.76	
Facilities	001-1230	2400	1999	International	Bucket Truck	1HTSLABMOXH621890	14	9.43	0	5	0	23.43	replaced in FY 2013
Fleet	001-1220	2294	1990	Dodge	D-250 3/4 Ton Cab/Chassis, W/Knapheide #69LP Service Body	1B6KE2659LS712190	23	0.34	1	5	10	23.34	remove from fleet
Parks	1010	2402	1999	Dodge	1/2 Ton Pickup Truck	1B7HC16X5XS244052	14	8.87	5	5	0	22.87	
Police	0800	2461	2003	Ford	Crown Victoria Police Interceptor	2FAFP71W73X154671	10	12.65	4	5	0	22.65	
Street	1240	2390	1997	Ford	Asphalt Truck	1FDXF80C7WVA17598	16	6.50	1	5	0	22.50	
Police	0800	2521	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W1YX163339	13	9.48	5	5	0	22.48	
Police	0800	2441	2001	Ford	Crown Victoria Police Interceptor	2FAFP71W21X183587	12	10.47	0	5	0	22.47	
Right-of-Way	1015	2558	2001	Dodge	Dakota Pickup Truck	1B7GL22XX1S136086	12	10.40	5	5	10	22.40	replace
Fire	0900	2550	2002	Ford	Explorer	1FMZU72E62UA19480	11	11.35	5	5	0	22.35	
Police	0800	2520	2000	Ford	Crown Victoria Police Interceptor	2FAFP71W8YX163337	13	9.27	5	5	0	22.27	
Fire	001-0900	2482	2001	Chevy	Blazer	1GNCS13WX12223768	12	9.54	4	5	10	21.54	remove from fleet
Parks	1010	2426	2001	Dodge	Ram 1500 1/2 ton	1B7HC16X615714502	12	8.66	2	4	0	20.66	
Police	0800	2475	2004	Ford	Crown Victoria Police Interceptor	2FAFP71W04X117608	9	11.56	3	5	0	20.56	
Parks	1010	2569	2011	Ford	F150 1/2 Ton Pickup Truck	1FTMF1CM2BKD13210	2	18.44	4	0	0	20.44	
Police	0800	2446	2002	Ford	Crown Victoria Police Interceptor	2FAFP71W82X108054	11	9.26	5	5	0	20.26	
Police	0800	2554	2001	Mercury	Sable	1MEFM53U11A605777	12	7.48	5	5	0	19.48	
Police	0800	2496	2006	Ford	Crown Victoria Police Interceptor	2FAFP71WX6X128196	7	12.38	2	4	0	19.38	
Police	0800	2447	2002	Ford	Crown Victoria Police Interceptor	2FAFP71WX2X108055	11	8.17	1	5	0	19.17	
Street	1240	2437	2001	Chrysler	Ram 1500 1/2 ton Pickup Truck	1B7HC16Z41S232015	12	7.11	1	4	0	19.11	
Street	1240	2439	2001	Chrysler	Ram 3500 1 Ton Pickup Truck	3B6MC36641M550696	12	6.70	5	4	0	18.70	
Facilities	1230	2456	2002	GMC	GMC Sierra 1500 1/2 ton Pick up	1GTFC14T02Z330484	11	7.60	3	4	0	18.60	
Police	0800	2448	2002	Ford	Crown Victoria Police Interceptor	2FAFP71W12X108056	11	7.41	5	5	0	18.41	
Police	0800	2489	2005	Ford	Crown Victoria Police Interceptor	2FAFP71W35X141886	8	9.83	5	5	0	17.83	
Police	0800	2524	2007	Ford	Crown Victoria Police Interceptor	2FAFP71W77X142817	6	11.79	5	3	0	17.79	
Facilities	1230	2425	2000	Ford	F150 1/2 Ton Pickup Truck	1FTRF17W5YNB72044	13	4.30	5	5	0	17.30	

Ten-Year Fleet Replacement Schedule

Division	Acct	Veh #	Year	Make	Description	VIN	Replacement Points Criteria						Replace FY2013-14
							Age	Miles	Maint	Life	Cond	Total	
Police	0800	2513	2005	Buick	LeSabre	1G4HP52K55U254079	8	9.00	5	5	0	17.00	
Fire	0900	2483	2004	E-One	Fire Truck Engine 7	4EN6AAA8941009006	9	7.58	0	3	0	16.58	
Parks	1010	2465	2003	Ford	F150 1/2 Ton Pickup Truck	2FTRF17L93CA75031	10	6.43	3	3	0	16.43	
Police	0800	2408	1998	Ford	E150 Van	1FTRE1468WHB27506	15	1.13	5	5	0	16.13	
Right-of-Way	1015	2563	2006	Ford	E350 Van	1FBNE31L86HA16401	7	8.72	5	0	0	15.72	
Police	0800	2406	1999	Ford	Crown Victoria Police Interceptor	2FAPF71W7XX131929	14	1.50	5	5	0	15.50	
Police	0800	2403	1999	Ford	Crown Victoria Police Interceptor	2FAPF71W6XX131923	14	1.35	5	5	0	15.35	
Police	0800	2419	2000	Ford	Crown Victoria Police Interceptor	2FAPF71W6YX163319	13	2.30	5	5	0	15.30	
Police	0800	2526	2007	Ford	Crown Victoria Police Interceptor	2FAPF71W07X142819	6	9.26	0	3	0	15.26	
Right-of-Way	1015	2466	2003	Ford	F150 1/2 Ton Pickup Truck	2FTRF17L73CA74072	10	5.20	4	4	0	15.20	
Police	0800	2494	2006	Ford	Crown Victoria Police Interceptor	2FAPF71W66X128194	7	8.15	0	4	0	15.15	
Police	0800	2547	2008	Ford	Crown Victoria Police Interceptor	2FAPF71V38X178805	5	10.13	1	2	0	15.13	
Police	0800	2527	2007	Ford	Crown Victoria Police Interceptor	2FAPF71W97X142818	6	8.68	1	3	0	14.68	
Code Enf	1217	2455	2002	Ford	Ranger	1FTYR1OD62PB25726	11	3.38	1	4	0	14.38	
Police	0800	2546	2008	Ford	Crown Victoria Police Interceptor	2FAPF71V18X178804	5	8.86	0	2	0	13.86	
Police	0800	2495	2006	Ford	Crown Victoria Police Interceptor	2FAPF71W86X128195	7	6.82	3	4	0	13.82	
Fire	0900	2506	2006	GMC	Rescue 6 Paramedic Truck	1GDE5E3276F428330	7	6.64	0	1	0	13.64	
Recreation	1000	2485	2005	Chevy	1/2 Ton Pickup Truck	1GCEC14V05Z237132	8	5.62	2	2	0	13.62	
Police	0800	2553	2006	Dodge	Charger	2B3KA43GX6H512909	7	6.31	5	5	0	13.31	
Parks	1010	2477	2004	Chevy	1/2 Ton Pickup Truck	1GCEC14V44Z240694	9	4.25	0	2	0	13.25	
Police	0800	2548	2008	Ford	Crown Victoria Police Interceptor	2FAPF71V58X178806	5	7.35	1	2	0	12.35	
Police	0800	2525	2007	Ford	Crown Victoria Police Interceptor	2FAPF71W77X142820	6	6.12	2	3	0	12.12	
Fire	0900	2531	2007	Yukon	GMC Yukon 2500 3/4 Ton	1GKGG26K47R369192	6	5.74	3	0	0	11.74	
Police	0800	2556	2009	Ford	Crown Victoria Police Interceptor	2FAHP71V49X120048	4	6.97	0	0	0	10.97	
Street	1240	2486	2005	Chevy	1/2 Ton Pickup Truck	1GCEC14V55Z238261	8	2.88	1	1	0	10.88	
Parks	1010	2498	2006	Ford	3/4 Ton Pickup Truck	1FTRF12286NA86812	7	3.82	0	0	0	10.82	
Facilities	1230	2470	2003	Ford	Cargo Van	1FTSE34L23HB21523	10	0.54	1	3	0	10.54	
Facilities	1230	2540	2007	Dodge	Ram 3/4 Ton Pickup Truck	3D7KR26DX7G828668	6	3.45	1	0	0	9.45	
Police	0800	2499	2006	Ford	3/4 Ton Pickup Truck	1FTPFI2V26NB22186	7	2.06	1	4	0	9.06	
Parks	1010	2532	2007	Ford	F150 1/2 Ton Pickup Truck	1FTRF12W77NA83713	6	2.73	0	0	0	8.73	
Police	0800	2549	2008	Ford	Crown Victoria Police Interceptor	2FAPF71V78X178807	5	3.23	1	2	0	8.23	
Police	0800	2555	2009	Ford	Crown Victoria Police Interceptor	2FAHP71V29X120047	4	4.22	5	0	0	8.22	
Code Enf	1217	2535	2008	Ford	Ranger	1FTYR1OD08PA01122	5	3.05	2	0	0	8.05	
Street	1240	2542	2008	Ford	F-550 Flatbed Dump Truck	1FDAF56R58EC13915	5	3.00	0	0	0	8.00	
Fleet	1220	2510	2007	Chevy	1 Ton Pickup truck	1GBJC34U57E116371	6	1.83	5	0	0	7.83	
Fire	0900	2543	2008	Ford	Ranger	1FTYR10U18PA62818	5	2.78	1	0	0	7.78	
Engineering	1200	2537	2007	Ford	F150 1/2 Ton Pickup Truck	1FTRF12207NA86370	6	1.66	0	0	0	7.66	
Police	0800	2561	2010	Ford	Expedition (U.S. Marshal)	1FMJU1G51AEA70932	3	2.53	5	0	0	5.53	
Golf Grounds	1045	2538	2008	Ford	F350 1 Ton Dump Truck	1FDWF36R18EB51116	5	0.34	0	0	0	5.34	
Recreation	1000	2557	2009	Ford	F-150 1/2 Ton Pickup Truck	1FTRF12W59KB89596	4	1.17	0	0	0	5.17	
Police	0800	2577	2011	Ford	Crown Victoria Police Interceptor	2FABP7BVXBX114099	2	1.82	1	0	0	3.82	
Police	0800	2565	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV8BX116269	2	1.61	0	0	0	3.61	
Police	0800	2564	2011	Ford	Crown Victoria Police Interceptor	2FABP7B6BX116268	2	1.58	0	0	0	3.58	
Police	0800	2566	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV4BX116267	2	1.55	0	0	0	3.55	
Police	0800	2578	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV3BX114106	2	1.52	0	0	0	3.52	
Police	0800	2579	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV7BX114108	2	1.15	0	0	0	3.15	
Police	0800	2576	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV6BX114097	2	1.05	0	0	0	3.05	
Police	0800	2567	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV2BX116266	2	0.89	0	0	0	2.89	
Fire	0900	2586	2012	E-One	Typhoon	4EN6AAA86C1007101	1	0.84	0	0	0	1.84	
Parks	1010	2582	2012	Ford	F150 1/2 Ton Pickup Truck	1FTMF1CF5CFA75283	1	0.53	0	0	0	1.53	
					SUV								
Bldg Insp	1215	2492	2006	Ford	Ranger XLT Pickup Truck	1FTYR10DX6PA49207	7	4.68	2	0	0	11.68	
Bldg Insp	1215	2508	2007	Ford	Ranger	1FTYR1OD17PA10071	6	4.45	5	0	0	10.45	
ROW CRA	2000	2457	2002	GMC	GMC Sierra 1500 1/2 Ton Pick up	1GTEC14T12Z329621	11	5.42	1	5	0	16.42	
Police CRA	0800	2488	2005	Ford	Crown Victoria Police Interceptor	2FAPF71W55X141887	8	5.96	0	5	0	13.96	
Parks CRA	2000	2487	2005	Chevy	1/2 Ton Pickup Truck	1GCEC14V45Z238333	8	3.44	5	1	0	11.44	
Police CRA	0800	2523	2007	Ford	Crown Victoria Police Interceptor	2FAPF71W57X142816	6	4.96	0	3	0	10.96	
Police CRA	0800	2573	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV5BX114110	2	0.25	0	0	0	2.25	
Police CRA	0800	2574	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV9BX114112	2	0.23	0	0	0	2.23	
Police CRA	0800	2575	2011	Ford	Crown Victoria Police Interceptor	2FABP7BV8BX114120	2	0.20	0	0	0	2.20	
Sewer	1350	2343	1992	Ford	F700 Cab & Chassis W/ 12' Flat Bed Dump Body	1FDNK74PXPVA01343	21	8.61	1	5	10	29.61	
Water Ops	1310	2458	2002	GMC	GMC Sierra 1500 1/2 ton Pick up	1GTEC14T72Z331633	11	17.22	4	4	5	28.22	replace
Collections	1350	2322	1991	Ford	F150 1/2 Ton Pickup Truck	1FTDF15Y0MNA98136	22	5.12	3	5	10	27.12	replace
Water Ops	1310	2444	2001	Dodge	Ram 1500 1/2 ton Pickup Truck	1B7HC162715249214	12	13.17	4	4	0	25.17	replace
Collections	1350	2474	1994	Chevy	Panel Van	1GBKP32Y9R3324007	19	5.91	5	5	0	24.91	
Collections	1350	2398	1998	Ford	F250 1 1/2 Ton Pickup Truck	1FTZF1724WNB78573	15	9.27	5	5	0	24.27	
Water Ops	1310	2427	2000	Chevy	3/4 Ton Pickup Truck	1GBGC24R8YR217561	13	11.11	3	5	0	24.11	
Sewer	1350	2462	2002	International	12yd Dump Truck	1HTWNADT03J070797	11	12.34	0	4	0	23.34	
Water Dist	1340	2411	1999	Chevy	Chevy 3/4 ton Pickup Truck	1GBGC24R5XR709205	14	7.83	1	5	0	21.83	
Water Dist	1340	2471	2003	Ford	F350 1 Ton Pickup Truck	1FDWF36P33ED09219	10	9.78	2	3	5	19.78	replace

Ten-Year Fleet Replacement Schedule

Division	Acct	Veh #	Year	Make	Description	VIN	Replacement Points Criteria						Replace FY2013-14
							Age	Miles	Maint	Life	Cond	Total	
Collections	1350	2362	1995	Chevy	Van	1GBHG31K4SF125958	18	1.46	0	5	0	19.46	
Water Ops	1310	2469	2003	Ford	Ranger	1FTYR10U53PB32376	10	9.45	5	3	0	19.45	
Water Dist	1340	2432	2000	Ford	Flatbed Truck w/dump body	3FDWF6580YMA72833	13	6.16	1	5	0	19.16	
Collections	1350	2414	1999	Sterling	12 yard Dump Truck	2FZNALBB2YAF72924	14	4.82	0	5	0	18.82	
Collections	1350	2438	2001	Chrysler	Ram 3500 1 Ton Pickup Truck	3B6MC36621M550695	12	6.39	0	5	0	18.39	
Water Ops	1310	2493	2006	GMC	1/2 Ton Sierra Pickup Truck	3GTEC14V36G190373	7	7.79	1	0	0	14.79	
Sewer	1350	2473	2003	Ford	F450 1 Ton Pickup Truck W/Hydraulic Acticulated Crane	1FDXF46P33ED85002	10	3.80	0	3	0	13.80	
Water Ops	1310	2581	2012	ford	F150 1/2 Ton Pickup Truck	1FTNF1CF5CKD38691	1	11.98	1	0	0	12.98	
Water Dist	1340	2511	2007	Ford	F350 1 Ton Pickup Truck	1FDWF36P67EA02326	6	6.73	1	0	0	12.73	
Collections	1350	2484	2005	Ford	3/4 Ton Pickup Truck	1FTSX20P15EB86588	8	4.71	0	1	0	12.71	
Sewer	1350	2429	2001	Freight Liner	Sewer Cleaner	1FVXJJB814G76285	12	0.25	0	5	0	12.25	
Utilities	1300	2536	2007	Ford	F150 1/2 Ton Pickup Truck	1FTRF12227NA86368	6	3.71	2	0	0	9.71	
Sewer	1350	2552	2008	Freight Liner	Sewer Cleaner	2FZHAWCY89AAD8583	5	2.98	0	0	0	7.98	
Collections	1350	2530	2008	Ford	3/4 Ton F250 Pickup Truck	1FTSX20RX8EB33944	5	2.86	1	0	0	7.86	
Water Ops	1310	2568	2011	Ford	F250 Pickup Truck	1FT7X2AT4BEB76148	2	1.72	0	0	0	3.72	
Collections	1350	2580	2012	Ford	F150 1/2 Ton Pickup Truck	1FTMF1CM9CFA75284	1	1.14	0	0	0	2.14	
Water Dist	1340	2583	2012	Ford	F350 1 Ton Pickup Truck	1FDRF3G68CEB55061	1	0.79	0	0	0	1.79	
Solid Waste	1360	2572	2012	International	Knuckle Boom	3HAJTSKN1CL452297	1	25.25	2	0	0	26.25	
Solid Waste	1360	2452	2002	Peterbilt	Front Loader	1NPZLT0X62D714247	11	14.69	0	5	0	25.69	
Solid Waste	1360	2366	1995	Peterbilt	Rear Loader Cab/Chassis	1XPZL50X0TD709368	18	5.11	1	5	0	23.11	
Solid Waste	1360	2479	2004	Ford	Knuckle Boom	3FRXF75G14V692006	9	11.27	0	5	0	20.27	
Solid Waste	1360	2467	2003	Peterbilt	Automated Side Loader	1NPZLT0X53D715066	10	6.65	0	5	10	16.65	replace
Solid Waste	1360	2401	1999	Peterbilt	Automated Side Loader	1NPZLA9X1XD711514	14	2.14	0	5	0	16.14	
Solid Waste	1360	2476	2004	Ford	F350 1 Ton Pickup Truck	1FTWF32P54EC00112	9	6.07	0	5	0	15.07	
Solid Waste	1360	2464	2003	Ford	F350 1 Ton Pickup Truck	1FTWF32P83EC90256	10	3.51	3	5	0	13.51	
Solid Waste	1360	2490	2006	Peterbilt	Front Loader	1NPZL00X66D716522	7	6.33	3	5	0	13.33	
Solid Waste	1360	2533	2007	International	Knuckle Boom	1HTJTSKN98H575388	6	6.63	0	3	0	12.63	
Solid Waste	1360	2451	2002	International	Knuckle Boom	1HTSCABR92H546689	11	1.48	0	5	0	12.48	
Solid Waste	1360	2507	2007	Peterbilt	Automated Side Loader	1NPZLOOX37D717158	6	5.74	0	3	0	11.74	
Solid Waste	1360	2545	2008	Peterbilt	Front Loader	3BPZL50X68F718478	5	5.52	0	2	0	10.52	
Solid Waste	1360	2551	2009	Sterling	Knuckle Boom	2FZACGDT99AY74537	4	6.45	0	0	0	10.45	
Solid Waste	1360	2509	2007	Ford	F350 1 Ton Pickup Truck	1FTWF32P07EA02364	6	4.30	1	3	0	10.30	
Solid Waste	1360	2544	2005	Freight Liner	2 Ton Chassis & Container Truck (dumpster trk)	1FVACWDD85DV13027	8	1.23	4	5	0	9.23	
Solid Waste	1360	2539	2008	Autocar	Automated Side Loader	5VCD6JF98H205623	5	4.17	3	2	0	9.17	
Solid Waste	1360	2562	2010	Mack	Front Loader	1M2AV02C2AM006191	3	4.27	0	0	0	7.27	
Solid Waste	1360	2559	2010	Peterbilt	Automated Side Loader	3BPZL50XXAF719963	3	3.47	1	0	0	6.47	
Solid Waste	1360	2560	2010	Ford	F150 1/2 Ton Pickup truck	1FTMF1CW8AKA20556	3	1.34	0	0	0	4.34	
Solid Waste	1360	2571	2012	International	Knuckle Boom	3HAJTKNXCL452296	1	2.81	2	0	0	3.81	
Solid Waste	1360	2584	2012	Peterbilt	Side Loader	3BPZL70X9CF152255	1	0.57	0	0	0	1.57	
Stormwater	1380	2387	1997	GMC	1/2 Ton Pickup Truck	1GTEC14W6VZ548640	16	11.18	5	5	10	27.18	replace
Stormwater	1380	2380	1997	Ford	F350 1 Ton Pickup Truck	1FDKF37H4VEB54284	16	9.67	4	5	0	25.67	
Stormwater	1380	2376	1997	Ford	Dump Truck LNT8000	1FDZW82EXVVA16418	16	8.67	0	5	0	24.67	
Stormwater	1380	2423	2000	Ford	F150 1/2 Ton Pickup Truck	1FTRF17W1YNB72042	13	4.04	2	5	0	17.04	
Stormwater	1380	2472	2003	Ford	F350 1 Ton Pickup Truck	1FDWF36PX3ED09220	10	6.61	0	3	0	16.61	
Stormwater	1380	2480	2004	Freight Liner	Street Sweeper	49HAADBV44DM87086	9	4.40	0	2	0	13.40	replace
Stormwater	1380	2491	2006	International	2 Ton Flat Bed Truck	1HTMPAFL76H231897	7	3.58	0	0	0	10.58	
Stormwater	1380	2534	2008	Ford	Ranger	1FTYR10D78PA01120	5	0.97	0	0	0	5.97	

Vehicle Replacement (ten-year projection)

	Total	FY2014	FY2015	FY2016	FY2017	FY2018
		Replace	Replace2	Replace3	Replace4	Replace5
General Fund	111	\$ 431,867	\$ 302,912	\$ 347,912	\$ 342,912	\$ 342,912
FBC Fund	2	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -
CRA Fund	7	\$ -	\$ 86,000	\$ -	\$ 33,000	\$ -
Utilities Fund	27	\$ 87,860	\$ 70,000	\$ 45,000	\$ 80,000	\$ 75,000
Sanitation Fund	22	\$ 240,000	\$ 315,000	\$ 255,000	\$ 300,000	\$ 315,000
Stormwater Fund	8	\$ 63,500	\$ 62,900	\$ 107,900	\$ 52,900	\$ 62,900
	177	\$ 823,227	\$ 836,812	\$ 775,812	\$ 828,812	\$ 795,812

	Total	FY2019	FY2020	FY2021	FY2022	FY2023
		Replace	Replace2	Replace3	Replace4	Replace5
General Fund	111	\$ 442,912	\$ 452,912	\$ 422,912	\$ 467,912	\$ 497,912
FBC Fund	2	\$ -	\$ -	\$ -	\$ -	\$ -
CRA Fund	7	\$ -	\$ -	\$ 99,000	\$ -	\$ -
Utilities Fund	27	\$ 70,000	\$ 80,000	\$ 70,000	\$ 80,000	\$ 100,000
Sanitation Fund	22	\$ 345,000	\$ 345,000	\$ 340,000	\$ 230,000	\$ 343,100
Stormwater Fund	8	\$ 107,900	\$ 52,900	\$ -	\$ -	\$ -
	177	\$ 965,812	\$ 930,812	\$ 931,912	\$ 777,912	\$ 941,012

Capital Improvements Program

The City's Capital Improvements Program (CIP) is a five-year planning and budgeting tool that identifies the acquisition, construction, replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. Capital expenditures may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

CIP PROCESS

The FY 2013-14 budget, the first year of the CIP, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized. The CIP provides information on the current and long-range infrastructure needs of the City and provides a mechanism for balancing needs and resources as well as setting priorities and schedules for capital projects. Each project or program is assigned a four-digit CIP number so expenditures can be easily tracked during the year and also across years.

Each year as part of the budget process, the list of projects is reviewed for relevance, need, cost, and priority. The five-year CIP is revised annually based on the following parameters:

- Relevance to City Council priorities, and Federal or State mandates
- Maintenance and preservation of current infrastructure
- Expansion of current program or service
- Initiation of new program or service
- Funding source

The Enterprise Funds (Utilities, Sanitation, and Stormwater) are funded with user fees and do not compete with other City projects for funding. The estimated project costs to be funded within the CIP include all costs related to design, engineering, acquisition, construction, and project management.

FINANCING ALTERNATIVES

Capital improvements may be funded by a variety of means depending on the nature of the project, availability of funds, and the policies of City Council. Financing decisions are made based on established City policies and available financing options directly related to project timing and choice of revenue sources. The funding methodology for the CIP is reliant upon available resources including funds from grants and user fees, useful life of the improvement, and sharing the costs between current and future users. While some projects can be delayed until funds from existing revenues are available, others cannot. The City explores all options such as ad valorem taxes, grants, user fees, bonds, loans, and reserves to fund improvements. The following financing sources are available to fund the CIP:

- Ad Valorem Taxes – The City rarely uses property taxes as a debt security due largely to the required electoral approval (voter referendum) prior to issuance. Property taxes are directly linked to the assessed value of individual property, not to the consumption of specific goods and services (e.g. sales tax).
- Non-Ad Valorem Revenues – Non-ad valorem revenues can be pledged to support various types of bond issues. Such bonds are similar to general obligation bonds in that proceeds are often used for general government purposes and repayment is unrelated to the revenue generating capacity of the project being financed. However, unlike general obligation bonds,

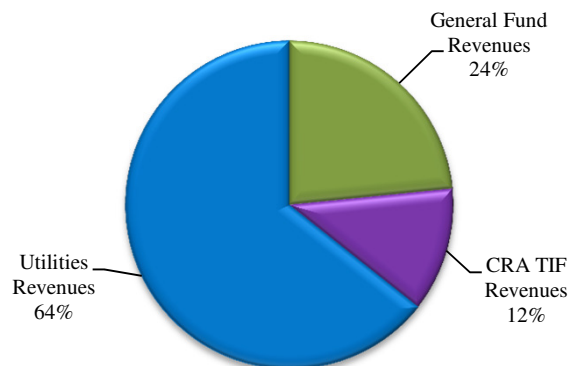
non-ad valorem revenue bonds are payable solely from revenues derived from the pledged revenue (such as sales tax, local option fuel tax, and the guaranteed portion of municipal revenue sharing).

- Special Revenue Sources – Include the following:
 - Impact Fees – Fees charged in advance of new development and designed to help pay for infrastructure needs resulting from the new development. These fees may only be charged to those who directly benefit from the new capital improvement and the fee must fairly reflect the cost of the improvements (e.g. water and sewer impact fees).
 - Special Assessments – Like impact fees, special assessments are levied against residents, agencies, or districts that directly benefit from the new service or improvement (e.g. sidewalks and street paving) and must be apportioned fairly.
- User Fees and Charges – These revenues include a variety of license and permit fees, facility and program fees, and fines. They are rarely used as debt security for non-Enterprise Fund capital projects, but could be a source of direct funding of a small capital improvement.
- Enterprise Fund User Fees – These revenues are derived from self-supporting business enterprises - utilities, sanitation, and stormwater - which provide services in return for compensation. The enterprise revenue used to secure debt is commonly termed “net-revenue” consisting of gross revenues less operating costs.
- Note – A written, short-term promise to repay a specified amount of principal and interest on a certain date, payable from a defined source of anticipated revenue. Usually notes mature in one year or less. Rarely used by the City.
- Commercial Paper - Generally defined as short term, unsecured promissory notes issued by organizations of recognized credit quality, usually a bank. Rarely used by the City.
- Bond – An issuer’s obligation to repay a principal amount on a certain date (maturity date) with interest at a stated rate. Bonds are distinguishable from notes in that notes mature in a much shorter time period.
 - General Obligation Bonds – A bond secured by the full faith and credit of the City’s ad valorem taxing power. These are rarely used in Florida, and by the City in particular, due to the requirement for a voter referendum.
 - Revenue Bonds – Bonds payable from a specific revenue source, not the full faith and credit of an issuer’s taxing power and require no electoral approval. Pledged revenues are often generated by the operation or project being financed (e.g. sales tax, water user fees, golf user fees).

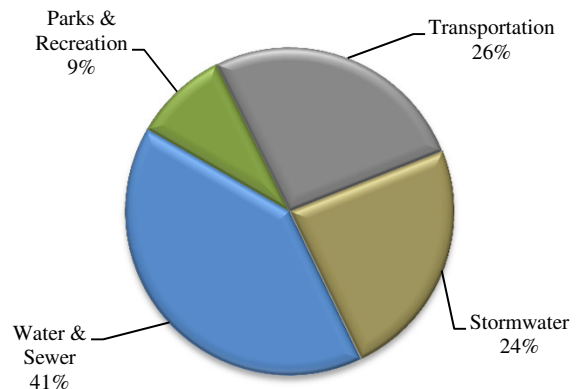
CITY OF FORT WALTON BEACH, FL
Five Year Capital Improvements Program

Page	CIP	Project Name	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FIVE YEAR TOTAL
178	5342	Fire Station 7 Renovation	<i>beyond current five-year CIP horizon</i>					-
		Fire	-	-	-	-	-	-
180	5071	Tennis Center Improvements	-	20,000	21,000	37,500	-	78,500
		Recreation	-	20,000	21,000	37,500	-	78,500
182	5013	Jet Stadium Improvements	-	-	-	55,000	210,000	265,000
		Parks	-	-	-	55,000	210,000	265,000
184	5037	Irrigation Improvements	<i>beyond current five-year CIP horizon</i>					-
186	5039	Bulkhead Replacement	-	-	82,500	-	-	82,500
		Golf Grounds	-	-	82,500	-	-	82,500
188	5074	City Hall Complex Renovation	<i>beyond current five-year CIP horizon</i>					-
190	5147	Field Office Consolidation	<i>beyond current five-year CIP horizon</i>					-
		Facilities	-	-	-	-	-	-
192	5018	Street Resurfacing	-	125,000	125,000	125,000	125,000	500,000
194	5306	Sidewalk Construction	-	20,000	20,000	20,000	20,000	80,000
196	5327	Hooper Drive Improvements	65,000	-	-	-	-	65,000
		Streets	65,000	145,000	145,000	145,000	145,000	645,000
		GENERAL FUND TOTAL	65,000	165,000	248,500	237,500	355,000	1,071,000
198	5018	Street Resurfacing	-	100,000	100,000	100,000	100,000	400,000
200	5306	Sidewalk Construction	-	40,000	40,000	40,000	40,000	160,000
		CRA FUND TOTAL	-	140,000	140,000	140,000	140,000	560,000
202	5056	Water Line Replacement	214,500	51,750	49,500	76,500	100,000	492,250
		Water Distribution	214,500	51,750	49,500	76,500	100,000	492,250
204	5032	Sewer System Grouting & Lining	260,000	185,000	185,000	185,000	185,000	1,000,000
206	5048	Lift Station Rehabilitation	60,000	-	-	-	-	60,000
208	5065	Sewer Line Replacement	-	75,000	75,000	75,000	75,000	300,000
		Sewer Collection & Treatment	320,000	260,000	260,000	260,000	260,000	1,360,000
		UTILITIES FUND TOTAL	534,500	311,750	309,500	336,500	360,000	1,852,250
210	5019	Stormwater Improvements	-	100,000	400,000	475,000	100,000	1,075,000
212	5327	Hooper Drive Improvements	15,000	-	-	-	-	15,000
		STORMWATER FUND TOTAL	15,000	100,000	400,000	475,000	100,000	1,090,000
		GRAND TOTAL - ALL FUNDS	614,500	716,750	1,098,000	1,189,000	955,000	4,573,250

Where the funding comes from...



...and where it goes



FUNDING METHODOLOGY						FY 2013-14 TIMELINE		FUTURE YEAR EXPENSES
Operating Revenues	Grant	Bond / Debt Issue	Other ⁽¹⁾ / In-Kind ⁽²⁾	Fund Bal / Net Assets	FIVE YEAR TOTAL	Estimated Start	Project Duration	
beyond current five-year CIP horizon						-	Nov 2013 	

Italics denotes a project beyond the current five-year CIP horizon.

¹⁾Other includes special assessments and land sales.

²⁾In-kind matching grant contributions are budgeted as operational expenses (usually personal services).

Note: Some projects also have carry-over funds, which are not included in these totals but noted as part of the budget resolution at the end of the budget document.

Capital Improvement Project (CIP) Request

Department & Division: Fire Services

CIP #: 5342

☐ New Project

☒ Project Update

CIP Title: Fire Station 7 Renovation

Neighborhood: Kenwood

Investment Objective: Maintain Service

Operational Impact:

Objective: Renovate Fire Station 7 on Lewis Turner Blvd

Justification: Station 7 was built in 1974. Station 6 was renovated in 2003.

Scope:

Add a training room and renovate the training tower.

Note: This project is beyond the current five-year CIP horizon, but included for informational purposes.

Current Year
Objectives:

n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Debt							-	\$850K Bond Issue
							-	\$120K/yr Debt Payments
							-	
		-	-	-	-	-	-	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction						-	\$850K Project Cost
Debt Pymts						-	\$120K Annual Debt Service
						-	
						-	
						-	
	-	-	-	-	-	-	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	No payroll impact
Operating						-	Operating impact TBD on specifications
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

All prior year objectives are complete.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12	Renovations to Bathrooms, Kitchen, Bunk Room, Day Room, Entry Room	24,477
FY 2010-11	Renovations to Bathrooms, Kitchen, Bunk Room, Day Room, Entry Room	47,637
FY 2009-10		-
FY 2008-09		-
		72,114



Station 7 on Lewis Turner Boulevard

Capital Improvement Project (CIP) Request

Department & Division: Recreation & Cultural Services - Recreation

CIP #: 5071 ☒ New Project ☐ Project Update

CIP Title: Tennis Center Improvements Neighborhood: Oakland

Investment Objective: Maintain Service Operating Impact:

Objective: Replace fencing and landscaping as well as resurface tennis courts

Justification: The Tennis Center was built in 1977 with assistance from a state grant. It is the home of four local schools' tennis teams, weekly leagues, and a \$25,000 USTA Pro Circuit Women's Challenger.

Scope: Replace interior fencing – 1500' of 9' vinyl coated fencing = \$37,500
Replace interior fencing – 1500' of 4' vinyl coated fencing = \$21,000
Resurface 4 remaining tennis courts = \$15,000
Landscape interior around courts = \$5,000

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
		-	20,000	21,000	37,500	-	78,500	
							-	
							-	
		-	20,000	21,000	37,500	-	78,500	

PROJECT EXPENSES							
Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Other		15,000				15,000	Resurface 4 courts
Other		5,000				5,000	Landscaping
Other			21,000			21,000	Replace 4' Fencing (1500ft)
Other				37,500		37,500	Replace 9' Fencing (1500ft)
						-	
	-	20,000	21,000	37,500	-	78,500	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

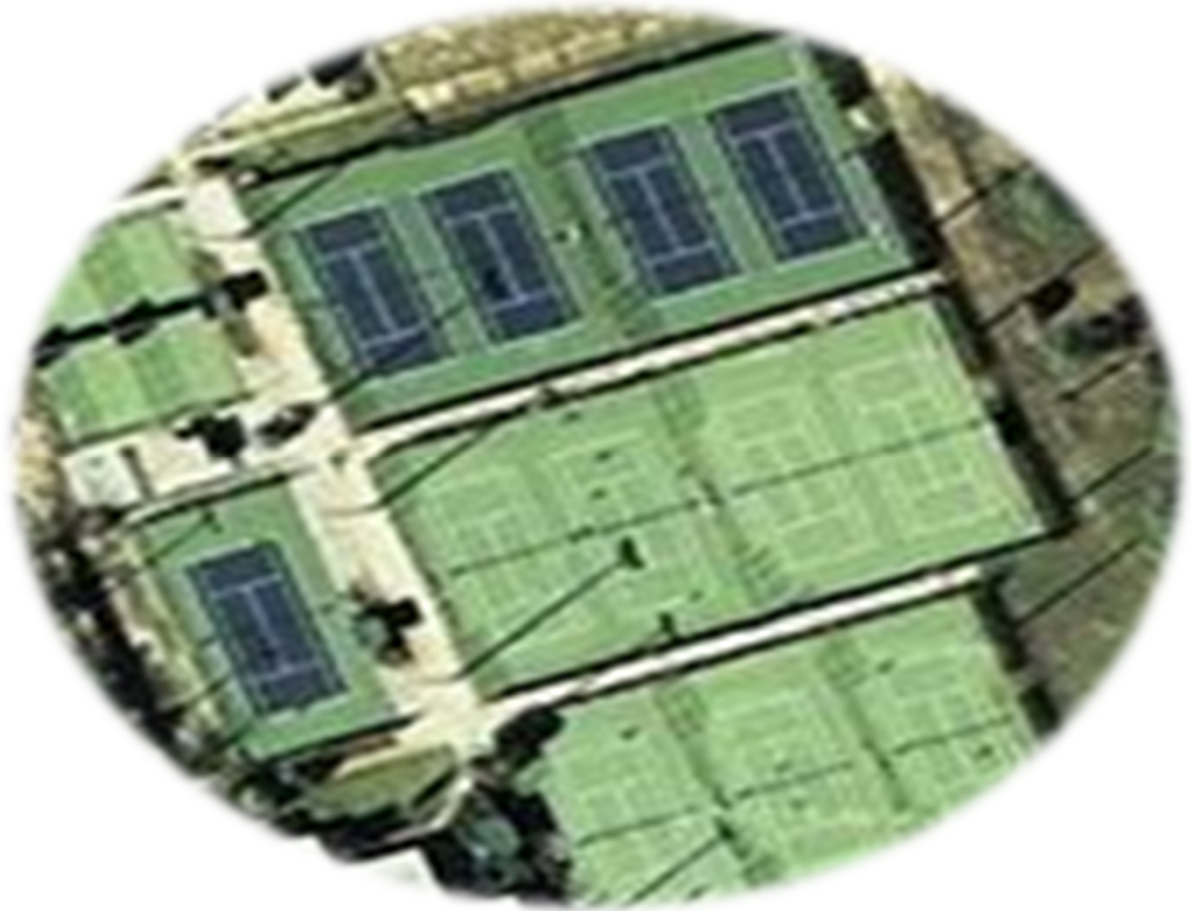
OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating				250	250	500	Depending on landscaping selected, there may be
Capital Outlay						-	a minimal increase in utilities
Total	-	-	-	250	250	500	

Project Update/Carry-Over

Status:

n/a

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
FY 2008-09		-
		-



Fort Walton Beach Tennis Center

Capital Improvement Project (CIP) Request

Department & Division: Recreation & Cultural Services - Parks

CIP #: 5013 ☐ New Project ☒ Project Update

CIP Title: Jet Stadium Improvements Neighborhood: Northwest

Investment Objective: Upgrade Service Operating Impact:

Objective: Pave Parking Area and Replace Field Lights

Justification: Jet Stadium was built in 1955. The clay parking surface is problematic in inclement weather. An asphalt surface will also increase the amount of parking at the complex.

Scope: Lay an aggregate base of crushed limerock over 51,425 sq. ft. in preparation for asphalt construction the following year. Replace lighting for baseball and football fields.

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
					55,000	210,000	265,000	
							-	
							-	
		-	-	-	55,000	210,000	265,000	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction				55,000		55,000	Limerock Aggregate
Construction					80,000	80,000	Parking Area Asphalt
Construction					130,000	130,000	Field Lighting
						-	
						-	
	-	-	-	55,000	210,000	265,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating					(150)	(150)	10% utilities decrease with more efficient lighting
Capital Outlay						-	
Total	-	-	-	-	(150)	(150)	

Project Update/Carry-Over

Status:	n/a
---------	-----

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
FY 2008-09		-
		-



Jet Stadium Parking Lot

Capital Improvement Project (CIP) Request

Department & Division: Recreation & Cultural Services - Golf Grounds

CIP #: 5037

☐ New Project

☒ Project Update

CIP Title: Irrigation Improvements

Neighborhood: Kenwood

Investment Objective: Maintain Service

Operational Impact:

Objective: Replace aging and inadequate irrigation system on the Pines golf course.

Justification: The irrigation system was installed around 1967 with a life span of 40 years. Inadequate pipe size, rusting galvanized pipe, problems with isolation valves, poor head spacing, and lack of water coverage are some problems with this antiquated system.

Scope:

Irrigation project would be bid out to certified golf course irrigation contractor to replace all piping, sprinkler heads, and control system. Irrigation heads would be added to cover areas not currently watered. Golf course would have to be shut down for a 6-8 month period of time to complete the work. This project would be undertaken in conjunction with the rebuilding of greens to minimize course downtime.

Note: this project is beyond the current five-year CIP horizon, but is included for informational purposes.

Current Year Objectives:

n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
							-	Funding Source TBD
							-	
							-	
		-	-	-	-	-	-	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
						-	Project Cost TBD
						-	
						-	
						-	
						-	
	-	-	-	-	-	-	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	Revenue decrease while course closed for repairs
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	No operating impact because reclaimed water
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

n/a

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
FY 2008-09		-
		-



Pines Course Irrigation

Capital Improvement Project (CIP) Request

Department & Division: Recreation & Cultural Services - Golf Grounds

CIP #: 5039 ☐ New Project ☒ Project Update

CIP Title: Bulkhead Replacement

Neighborhood: Kenwood

Investment Objective: Maintain Service

Operational Impact:

Objective: Replace Deteriorating Bulkhead

Justification: Current wood seawall is deteriorating and needs to be replaced before it fails. The wall is in place to stabilize the fairway so it will not fall into the canal.

Scope: Bulkheads direct water flow and protect course conditions by preventing erosion. This project would replace the bulkhead on the Oaks course from Bridge #3 to #6 Tee.

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
				82,500			82,500	
							-	
							-	
		-	-	82,500	-	-	82,500	

PROJECT EXPENSES							
Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Other			82,500			82,500	
						-	
						-	
						-	
						-	
	-	-	82,500	-	-	82,500	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	No operating impact
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

n/a

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
FY 2008-09		-
		-



Oaks Course Bulkhead

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Facilities

CIP #: 5074

☐ New Project

☒ Project Update

CIP Title: City Hall Complex Renovation

Neighborhood: Seabreeze

Investment Objective: Maintain Service

Operational Impact: Reduce Cost

Objective: Modernize City Hall Complex

Justification: City Hall was constructed in 1963 and has undergone several additions, the last of which occurred in 1977. The buildings have exceeded their useful life and are highly energy inefficient.

Scope:

The City Hall Complex consists of City Hall, City Hall Annex, Council Chambers, and Auditorium. Major renovation of the buildings is needed to improve electrical, plumbing, and HVAC & lighting energy efficiency. The roofs on City Hall and the Council Chambers, installed in 1991, are comprised of pea gravel and hot tar and have exceeded their anticipated 15-year life but have experienced only small leaks so far. The Auditorium lacks ADA accessibility.

Note: this project is beyond the current five-year CIP horizon, but is included for informational purposes.

Current Year Objectives:

n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
							-	Funding Source TBD
							-	
							-	
							-	
		-	-	-	-	-	-	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
						-	Project Cost TBD
						-	
						-	
						-	
						-	
						-	
	-	-	-	-	-	-	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	\$30K utilities savings estimated
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

All prior year objectives are complete.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12	Repair Annex Light Sensor	4,058
FY 2010-11	Energy Efficiency Lighting Controls & Training Room Installed	16,784
FY 2009-10		-
FY 2008-09	HVAC Chiller	19,752
		40,593



City Hall

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Facilities

CIP #: 5147

☐ New Project

☒ Project Update

CIP Title: Field Office Consolidation

Neighborhood: Seabreeze

Investment Objective: Maintain Service

Operational Impact: Reduce Cost

Objective: Consolidate Field Offices

Justification: These facilities were constructed in the 1970's. Consolidating operations in one location - perhaps behind the sanitation yard - would improve operational efficiency through reduced energy and building maintenance expenses and staffing efficiencies.

Scope:

The City operates several field offices off Hollywood Blvd:
Facilities - supplies/equipment for City facilities; holiday decorations/parade float materials storage; sign shop operations.
Fleet - 8 bays; supplies and equipment to maintain vehicles and heavy equipment are housed here.
Field Office - water, sewer, stormwater, streets administrative offices.
Engineering/Warehouse - engineering administrative offices; warehouse for utilities pipes & fixtures
Sanitation - administrative offices.

Major renovation of the buildings is needed to improve electrical, plumbing, and HVAC & lighting energy efficiency. Their prime location on Hollywood Blvd makes them suitable for sale for commercial or light industrial use, thereby increasing ad valorem revenues.

Note: this project is beyond the current five-year CIP horizon, but is included for informational purposes.

Current Year
Objectives:

n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
							-	Funding Source TBD
							-	
							-	
							-	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
						-	Project Cost TBD
						-	
						-	
						-	
						-	
						-	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	\$35K staffing reduction anticipated
Operating						-	\$10K utilities savings anticipated
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:	<div>n/a</div>
---------	----------------

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
FY 2008-09		-
		-



Facilities Maintenance Building

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Streets

CIP #: 5018 ☐ New Project ☒ Project Update

CIP Title: Street Resurfacing

Neighborhood: Various

Investment Objective: Maintain Service

Operational Impact:

Objective: Maintain Smooth Roadways

Justification: Preventative maintenance prevents roadways from deteriorating to a point requiring more costly complete rehabilitation, and provides a safe, comfortable, and aesthetically pleasing transportation network.

Scope: The City resurfaces a portion of roadway each year. Resurfacing is accomplished by conventional overlay or milling and resurfacing. Overlaying a road surface requires the use of compacted Type III asphalt to a depth of 1/2" to 1-1/2" over the existing asphalt surface. Milling and resurfacing requires cutting the existing asphalt surface down 1/2" to 1-1/2" and applying a new coat of asphalt and is the more expensive option for pavement improvement.

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
		-	125,000	125,000	125,000	125,000	500,000	Local Option Fuel Tax Revenue
							-	
							-	
		-	125,000	125,000	125,000	125,000	500,000	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction		125,000	125,000	125,000	125,000	500,000	Locations Based on PCI
						-	
						-	
						-	
						-	
	-	125,000	125,000	125,000	125,000	500,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	No operating impact
Capital Outlay						-	
Total	-	-	-	-	-	-	

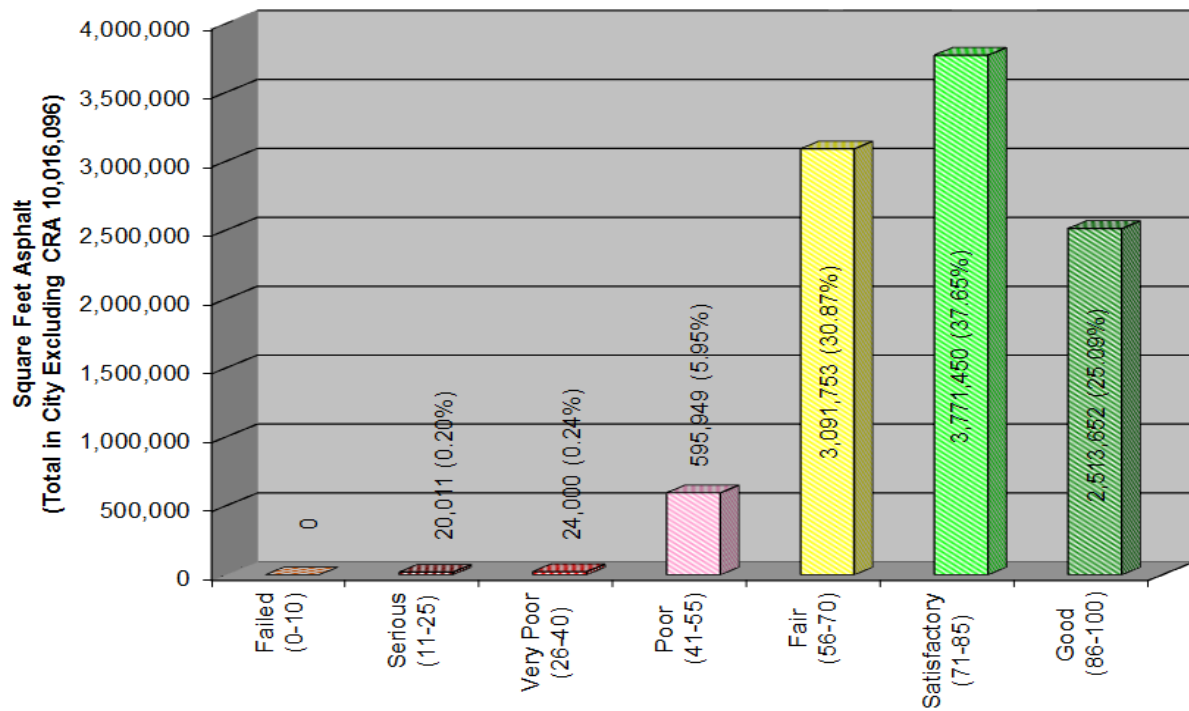
Project Update/Carry-Over

Status:

All prior year objectives are complete. FY14 funding will be directed toward paving the last remaining dirt road in the City.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13	Crosswalks & Stop Bars	4,330
FY 2011-12	Gilmore Ct, Eagle St, Victoria Pl, Leila Pl, Poulton Dr, Fleet St, Rodney Ave, Deal Ave, Cowrie Ave, Robinwood Dr, Fourth St, Forsman Dr, and Forsman Cir	128,411
FY 2010-11	Odin Ln, North Sea Ln, Nordic Ln, Sea Rover Ln, Viking Dr, Eagle St, Bay Ct, Gregory Ave, Cecelia Dr, Lula Belle Ln	123,498
FY 2009-10	Street Overlays	134,874
FY 2008-09	Street Overlays	63,454
		454,567

Non-CRA Roads Maintained By City



Pavement Condition Index

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Streets

CIP #: 5306 ☐ New Project ☒ Project Update

CIP Title: Sidewalk Construction Neighborhood: Various

Investment Objective: Operational Impact: Increase Cost

Objective: Construct New Sidewalks

Justification: Increase pedestrian safety by providing an off-road corridor.

Scope: This project constructs new and infill sidewalks for the purpose of providing a pedestrian transportation network throughout the entire City that will link the residential neighborhoods to each other and to public, recreational and commercial land uses. The City has categorized sidewalks into two distinct areas: high needs areas around schools and residential areas outside those areas routinely traveled by school children. The project objective is to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
		-	20,000	20,000	20,000	20,000	80,000	Local Option Fuel Tax
							-	
							-	
		-	20,000	20,000	20,000	20,000	80,000	

PROJECT EXPENSES							
Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction		20,000	20,000	20,000	20,000	80,000	Locations TBD
						-	
						-	
						-	
						-	
	-	20,000	20,000	20,000	20,000	80,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating		50	50	50	50	200	New sidewalk will be added to maintenance program
Capital Outlay						-	
Total	-	50	50	50	50	200	

Project Update/Carry-Over

Status:

All prior year objectives are complete. FY14 focus will be repairs/maintenance.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12	Butler Drive NW, Lake Drive NW, Williams Street NW	88,164
FY 2010-11		-
FY 2009-10	Driftwood Avenue SW	4,206
FY 2008-09	Hollywood Blvd	7,620
		99,990



Sidewalk Construction

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Streets

CIP #: 5327 ☒ New Project ☐ Project Update

CIP Title: Hooper Drive Improvements Neighborhood: Oakland

Investment Objective: Upgrade Service Operational Impact: Increase Cost

Objective: Paving and Drainage Improvements

Justification: Paving Hooper Drive will eliminate the constant maintenance of the existing clay/gravel dirt road and make 100% of the cities roads paved.

Scope: Hooper Drive is the last remaining City Street that is unpaved. It provides rear access to most of the City businesses located on Mary Esther Cutoff. This project includes grading, building a road base, asphalt pavement, laying storm drainage pipe, and installing curbing.

Current Year Objectives: Complete the final engineering design, permitting, and preparation of the road for asphalt. Perform paving and construct curbing.

Financial Information

FUNDING SOURCES									
Funding Type		Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
	▼		65,000	-	-	-	-	65,000	
	▼							-	
	▼							-	
			65,000	-	-	-	-	65,000	

PROJECT EXPENSES							
Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction	65,000					65,000	
						-	
						-	
						-	
						-	
	65,000	-	-	-	-	65,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	Street sweeping can be absorbed
Capital Outlay						-	without budget impact
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:	<div>n/a</div>
---------	----------------

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
FY 2008-09		-
		-



Hooper Drive

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Streets (CRA)

CIP #: 5018 ☐ New Project ☒ Project Update

CIP Title: Street Resurfacing

Neighborhood: Various

Investment Objective: Maintain Service

Operational Impact:

Objective: Maintain Smooth Roadways

Justification: Preventative maintenance prevents roadways from deteriorating to a point requiring more costly complete rehabilitation, and provides a safe, comfortable, and aesthetically pleasing transportation network.

Scope: The City resurfaces a portion of roadway each year. Resurfacing is accomplished by conventional overlay or milling and resurfacing. Overlaying a road surface requires the use of compacted Type III asphalt to a depth of 1/2" to 1-1/2" over the existing asphalt surface. Milling and resurfacing requires cutting the existing asphalt surface down 1/2" to 1-1/2" and applying a new coat of asphalt and is the more expensive option for pavement improvement.

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
	109	-	100,000	100,000	100,000	100,000	400,000	
							-	
							-	
		-	100,000	100,000	100,000	100,000	400,000	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction		50,000	50,000	50,000	50,000	200,000	Residential areas, solid line
Construction		50,000	50,000	50,000	50,000	200,000	Commercial areas, dashed line
						-	
						-	
						-	
	-	100,000	100,000	100,000	100,000	400,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	No operating impact
Capital Outlay						-	
Total	-	-	-	-	-	-	

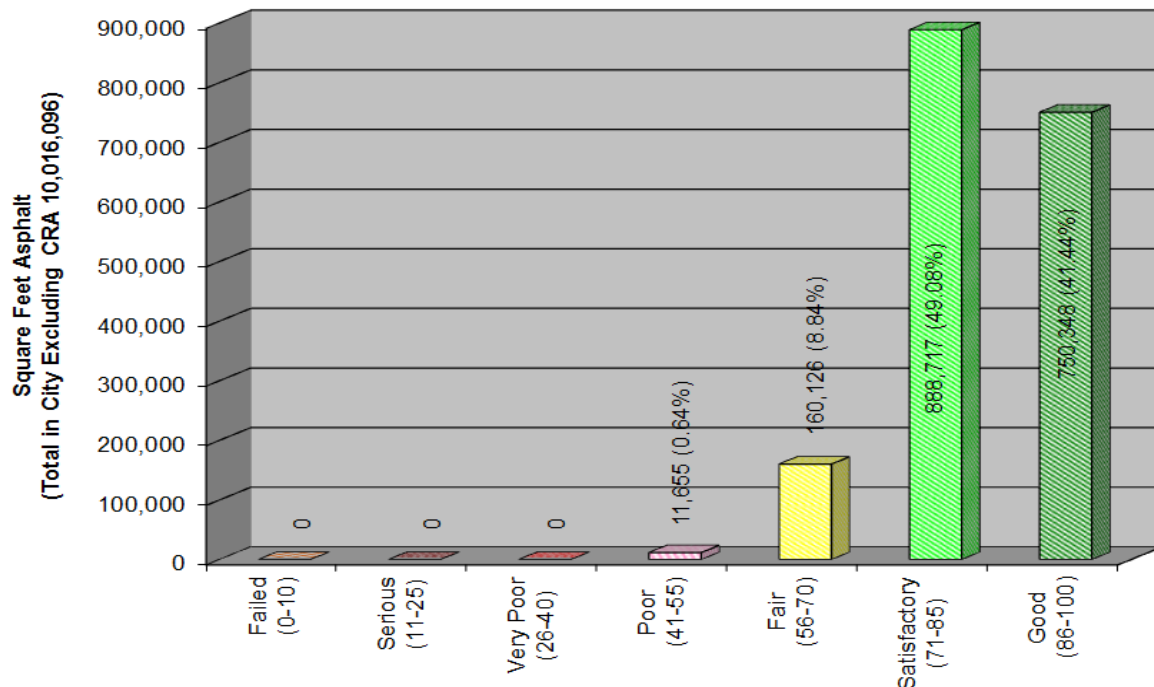
Project Update/Carry-Over

Status:

FY13 project not completed will be carried over into FY14:
Hollywood Blvd from Chicago Ave to Bay Dr

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13	Crosswalks & Stop Bars	3,370
FY 2011-12	Alconese Ave, Chicago Ave, Windham Ave, Ferry Rd, Third St, Vine Ave, Perry Ave, Chestnut Ave, Chicago Ave, Tupelo Ave, Cedar Ave	122,251
FY 2010-11	Methodist Ave, Second St, Windham Ave, Lowery Pl, Tupelo Ave, Kiwi Pl, Church Ave, Park Pl, Shell Ave, Ferry Rd, Florida Blanca Pl	106,783
FY 2009-10	Bass Ave, Shell Ave, Third St, Fourth St, Tupelo Ave, & First St	132,850
FY 2008-09	Handicap Ramp on Windham	543
		365,797

CRA Roads Maintained By City



Pavement Condition Index

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Streets (CRA)

CIP #: 5306 ☐ New Project ☒ Project Update

CIP Title: Sidewalk Construction

Neighborhood: Various

Investment Objective:

Operational Impact: Increase Cost

Objective: Construct New Sidewalks

Justification: Increase pedestrian safety by providing an off-road corridor.

Scope: This project constructs new and infill sidewalks for the purpose of providing a pedestrian transportation network throughout the entire City that will link the residential neighborhoods to each other and to public, recreational and commercial land uses. The City has categorized sidewalks into two distinct areas: high needs areas around schools and residential areas outside those areas routinely traveled by school children. The project objective is to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
	109	-	40,000	40,000	40,000	40,000	160,000	
							-	
							-	
		-	40,000	40,000	40,000	40,000	160,000	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction		40,000	40,000	40,000	40,000	160,000	Locations TBD
						-	
						-	
						-	
						-	
	-	40,000	40,000	40,000	40,000	160,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating		50	50	50	50	200	New sidewalk will be added to maintenance program
Capital Outlay						-	
Total	-	50	50	50	50	200	

Project Update/Carry-Over

Status:

All prior year objectives are complete. FY14 focus will be repairs/maintenance.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13	Alconese Ave, Perry Ave	8,135
FY 2011-12	Harbeson Ave, Methodist Ave, Carson Dr, Florida Blanca Pl, Alconese Ave, Brooks St, Vine Ave, Alconese Ave	73,565
FY 2010-11	Windham Ave, Second St, First St, Third Ave, and Tupelo Ave	134,669
FY 2009-10	Harbeson, Perry, Bass, First, Tupelo, Third, Ferry, Cedar, and Shell	25,238
FY 2008-09		-
		241,608



Sidewalk Construction

Capital Improvement Project (CIP) Request

Department & Division: Utility Services - Water Distribution

CIP #: 5056

☐ New Project

☒ Project Update

CIP Title: Water Line Replacement

Neighborhood: Various

Investment Objective: Upgrade Service

Operational Impact:

Objective: Replace Substandard Water Lines

Justification: Improved water pressure and fire protection.

Scope:

Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing and water maintenance projects.

Current Year Objectives:

Oak Street from Chicago Ave to Magnolia Ave (Elliott's Point neighborhood) - in-house labor
Stacy Circle from Okaloosa Rd to Okaloosa Rd (Ferry Park neighborhood) - in-house labor
Nebraska Avenue from Texas St to Hughes Ave (Ferry Park neighborhood) - in-house labor
Cinco Bridge 16" Water Line (various neighborhoods) - contracted project

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
	401	214,500	51,750	49,500	76,500	100,000	492,250	Operating Revenue
							-	
							-	
		214,500	51,750	49,500	76,500	100,000	492,250	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction	64,500					64,500	Oak St., Stacy Cir., Nebraska Ave.
Plan/Design	25,000					25,000	Cinco Bridge Water Line
Construction	125,000					125,000	Cinco Bridge Water Line
Construction		51,750				51,750	Andalusia St, Vista St, Wheeler St
Construction			49,500			49,500	London Ave, Robinwood Dr
				76,500		76,500	Moriarity St, Oregon Dr
					100,000	100,000	Locations TBD
	214,500	51,750	49,500	76,500	100,000	492,250	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	Preventative maintenance minimizes
Capital Outlay						-	emergency repairs
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

FY13 projects not completed will be carried over into FY14:
Bayou Woods Dr, Watson Dr

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13	California Dr, Baker Ave, Coral Dr, Soundside, Bayou Woods, Watson Dr	39,891
FY 2011-12	Laurie Dr, Hunter Pl, California Dr, Baker Ave, Coral Dr, Irwin Ave	145,612
FY 2010-11	Baytowne View, Judicial Center, Girard Avenue - new development	11,286
FY 2009-10	Judicial Center Water Main Extension	56,892
FY 2008-09	Kepner Dr.	87,861
		341,543



Old Line Removed, Ready for New Line Installation

Capital Improvement Project (CIP) Request

Department & Division: Utility Services - Sewer

CIP #: 5032 ☐ New Project ☒ Project Update

CIP Title: Sewer System Grouting & Lining Neighborhood: Various

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Grout & Line Sewer Lines

Justification: Improved grouting and lining helps prevent inflow and infiltration and decreases treatment costs, stop-ups, and emergency repairs or sanitary sewer outflows.

Scope:

The City has 110 miles of sewer lines, with a majority of the lines consisting of clay pipe. Clay and unlined cast iron pipe are susceptible to root intrusion, offset joints and cracking due to the brittleness of the material. These problems allow a significant amount of inflow and infiltration and debris into the wastewater system, which can eventually result in stop-ups and possibly sanitary sewer overflows. Prior to performing the rehabilitation, mains and manholes are inspected via closed-circuit television and monitored for leaks and other problems. The rehabilitation techniques include cured-in-place pipe lining, epoxy- or urethane-based manhole lining, and chemical root treatment.

Current Year Objectives:

Locations based on upon SSES Pilot Project, video reports, and maintenance.
Determination if line is to be replaced or lined will come from video reports.

Preliminarily, segments in the following locations will be lined in FY 2014:
Ajax Dr, Anchors St, Blake Ave, Combs Manor Ct, Fleet St, Uptown Station, Gilmore Ct

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
	401	260,000	185,000	185,000	185,000	185,000	1,000,000	Operating Revenues
							-	
							-	
		260,000	185,000	185,000	185,000	185,000	1,000,000	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction	260,000	185,000	185,000	185,000	185,000	1,000,000	Locations TBD
						-	
						-	
						-	
						-	
	260,000	185,000	185,000	185,000	185,000	1,000,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	Inflow & infiltration can increase the City's
Capital Outlay						-	wastewater treatment bill by as much as
Total	-	-	-	-	-	-	\$150K/mo during a rainy month

Project Update/Carry-Over

Status:

All prior year objectives are completed.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13	Sanitary Sewer Evaluation Study, Lining in Place	74,881
FY 2011-12	Sanitary Sewer Evaluation Study, Lining in Place	230,020
FY 2010-11	Sanitary Sewer Evaluation Study	132,619
FY 2009-10	Pump Station #1 - Repair 36" Gravity Main	70,175
FY 2008-09		-
		507,694



Checking Sewer Line

Capital Improvement Project (CIP) Request

Department & Division: Utility Services - Sewer

CIP #: 5048 ☐ New Project ☒ Project Update

CIP Title: Lift Station Rehabilitation Neighborhood: Ferry Park

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Maintain, rehabilitate, and replace sewer lift stations

Justification: Improved grouting and lining helps prevent inflow and infiltration and decreases treatment costs, stop-ups, and emergency repairs or sanitary sewer outflows.

Scope:

Due to the flat terrain within the City, the wastewater system contains 44 lift stations to convey wastewater from customers to the two major pump stations for transmission to the Wastewater Treatment Plant. Items included in this project include lining the walls of the wet well with an epoxy-based liner, installing a new access hatch with safety grating, installing a guide rail system with breakaway fittings for easier pump removal, and installing a bypass connection to maintain station operations during repairs and maintenance. Some older lift stations also require relocation and installation of a new wet well, pumps, and piping.

Current Year Objectives:

Set new lift station wet well at Lift Station #8 on Yacht Club Drive.

Financial Information

FUNDING SOURCES										
Funding Type		Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments	
	▼	401	▼	60,000	-	-	-	-	60,000	
	▼		▼					-		
	▼		▼					-		
				60,000	-	-	-	-	60,000	

PROJECT EXPENSES							
Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction	60,000					60,000	Lift Station #8
						-	
						-	
						-	
						-	
	60,000	-	-	-	-	60,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	Preventative maintenance minimizes
Capital Outlay						-	emergency repairs
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:	All prior year objectives are complete.
---------	---

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11	LS # 8 Wet wells, pumps, valves	9,250
FY 2009-10	LS #2 cutter assembly, LS #3 valve vault	70,086
FY 2008-09	LS #17	23,149
		102,485



Lift Station #17

Capital Improvement Project (CIP) Request

Department & Division: Utility Services - Sewer

CIP #: 5065 ☐ New Project ☒ Project Update

CIP Title: Sewer Line Replacement Neighborhood: Various

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Replace deteriorating sewer lines

Justification: Replacing deteriorating sewer lines decreases inflow and infiltration, which will reduce the stress on lift stations and will avoid sanitary sewer overflows.

Scope: Replacing sewer lines that are deteriorating due to the surrounding environment and age of the system as part of a routine maintenance program will prevent inflow and infiltration, backups, and sanitary sewer overflows. Mainline and lateral video inspection identifies the general condition of the pipe, the type of pipe, the alignment, any failures in the pipe, and the severity of the problem. Other factors considered are the depth of the line, the slope, and how many services are on the line.

Current Year Objectives: Locations based on upon SSES Pilot Project, video reports, and maintenance.
Determination if line is to be replaced or lined will come from video reports.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
	▼401▼	-	75,000	75,000	75,000	75,000	300,000	Operating Revenue
	▼						-	
	▼						-	
	▼	-	75,000	75,000	75,000	75,000	300,000	

PROJECT EXPENSES							
Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction		75,000	75,000	75,000	75,000	300,000	Locations TBD
						-	
						-	
						-	
						-	
	-	75,000	75,000	75,000	75,000	300,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	Inflow & infiltration can increase the City's
Capital Outlay						-	wastewater treatment bill by as much as
Total	-	-	-	-	-	-	\$150K/mo during a rainy month

Project Update/Carry-Over

Status:

All prior year objectives have been completed.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11	Alabama Avenue Sewer Line Relocation	11,072
FY 2009-10	Alabama Avenue Sewer Line Relocation	16,701
FY 2008-09	Holmes Blvd - Martisa Rd to Memorial Pkwy	126,710
		154,483



Replacing a Sewer Line

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Stormwater

CIP #: 5019 ☐ New Project ☒ Project Update

CIP Title: Stormwater Improvements Neighborhood: Various

Investment Objective: Maintain Service Operational Impact:

Objective: Replace and Improve Stormwater Infrastructure

Justification: Stormwater infrastructure ensures the proper quantity and quality of stormwater runoff, thereby protecting the health and safety of our citizens.

Scope: This program involves the replacement or improvement of stormwater infrastructure, and also serves to address potential cross-connection problems with private sewage systems and subsequent water quality issues, helping the City meet National Pollutant Discharge Elimination System (NPDES) Phase II requirements.

Current Year Objectives: n/a

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
	405	-	100,000	400,000		100,000	600,000	
Revenues	405				475,000		475,000	In-Kind Services for FDEP Grant
							-	
		-	100,000	400,000	475,000	100,000	1,075,000	

PROJECT EXPENSES							
Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction		100,000			100,000	200,000	Corrugated Metal Pipe
Construction			400,000			400,000	Powell Drive
Construction				475,000		475,000	North Holding Pond Upgrades
						-	
						-	
	-	100,000	400,000	475,000	100,000	1,075,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	No operating impact, but quality of life
Capital Outlay						-	improvement for residents
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

All prior year objectives are complete.

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11	Fountainhead Condos	118,851
FY 2009-10	Linstew Drive	87,356
FY 2008-09		-
		206,207



Deteriorating Storm Drain

Capital Improvement Project (CIP) Request

Department & Division: Engineering Services - Stormwater

CIP #: 5327 ☒ New Project ☐ Project Update

CIP Title: Hooper Drive Improvements Neighborhood: Oakland

Investment Objective: Upgrade Service Operational Impact: Increase Cost

Objective: Paving and Drainage Improvements

Justification: Paving Hooper Drive will eliminate the constant maintenance of the existing clay/gravel dirt road and make 100% of the cities roads paved.

Scope: Hooper Drive is the last remaining City Street that is unpaved. It provides rear access to most of the City businesses located on Mary Esther Cutoff. This project includes grading, building a road base, asphalt pavement, laying storm drainage pipe, and installing curbing.

Current Year Objectives: Complete the final engineering design, permitting, and preparation for storm drainage. Install drainage pipe.

Financial Information

FUNDING SOURCES

Funding Type	Fund	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
		15,000	-	-	-	-	15,000	
							-	
							-	
		15,000	-	-	-	-	15,000	

PROJECT EXPENSES

Activity	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Construction	15,000					15,000	
						-	
						-	
						-	
						-	
	15,000	-	-	-	-	15,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)							
Category	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	5-Year Total	Comments
Payroll						-	
Operating						-	Storm drain monitoring can be absorbed
Capital Outlay						-	without budget impact
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

n/a

Prior Year Activities		
Fiscal Year	Activities	Expense
FY 2012-13		-
FY 2011-12		-
FY 2010-11		-
FY 2009-10		-
FY 2008-09		-



Hooper Drive



Statistical Information

HISTORY & PROFILE

The City of Fort Walton Beach, Florida prides itself on being a small, family-oriented seaside community boasting a downtown area that was home to a significant prehistoric Native American community on the Gulf Coast of Northwest Florida. Situated at the junction of two major highways - US 98 (Miracle Strip Parkway) and SR 85 (Eglin Parkway) - Fort Walton Beach enjoys the benefits of its crossroads location along the coastal portion of the Northwest Florida regional transportation network. The City offers a full-service government providing police and fire protection; cultural and recreational activities including parks, a library, a museum, and two championship golf courses; planning and zoning; public works such as street, sidewalk, right-of-way, and cemetery maintenance; utilities service including water, sewer, and storm water; and garbage and recycling collection to a coastal community of 20,194 full-time residents.

The City has an exciting and romantic history. As early as 600 B.C., Indian tribes were attracted to Fort Walton Beach from the Mississippi and Tennessee River Valleys and the Southeast Georgia coast. The beginning for the City occurred following the War Between the States when Alabama war veteran John Brooks selected a site of 111 acres where he built a three-room cabin in 1867. Other settlers soon followed. By 1884, the population of the area required establishment of a small schoolhouse. In 1902, the first hotel, Brooks House, was built along the sound and shortly thereafter the first post office was built in 1906. The Montgomery, Alabama, Maxwell Field military base developed an airfield in Fort Walton in 1933 on 137 acres of land and used it as a bombing and gunnery range. The most significant factor in the City's growth was the creation and later expansion, of that airfield, which is now Eglin Air Force Base (the largest military installation in the world) in 1937, the year the City Charter was adopted. Originally chartered as a municipality under the laws of the State of Florida, actual formation of the City was in 1941 when the Florida legislature officially named it the Town of Fort Walton. In 1953, the Florida Legislature granted the City a new charter at which time the name was changed to Fort Walton Beach. The name Walton originates from Colonel George Walton, who was Secretary of the East-West Florida Territory in 1822-26 and son of George Walton, signer of the Declaration of Independence and Governor of Georgia.



First Schoolhouse

The presence of the military base provided the key economic stimulus for the City's early growth, supplemented by the attractiveness of the location. The City enjoyed a substantial population and economic boom from the 1950's through the end of the 1970's. Subsequently, things started to slow down. The military base became less important to the City's economy than the growing tourism industry. In the late 1960's and early 1970's Fort Walton Beach began to experience a decline in economic prosperity, some of which can be attributed to the utility and transportation infrastructure getting older and commercial and residential structures becoming deteriorated. New development began to take place in the surrounding communities. The City, having nearly run out of developable land, started to focus attention on finding ways to induce private enterprise investment in the City and thus capturing a greater share of the local and regional market.



Landing Park

With the purchase of the Fort Walton Landing Park in 1986, which has become the City's premier gathering place along Santa Rosa Sound, and building upon that with the complete reconstruction of Brooks Street, the City's downtown waterfront was opened up to an extent never before realized and spurred economic growth downtown. Since the late 1990's rapid growth and development has occurred in the West Florida region, and along with that growth comes the promise of great economic benefits to the City. However, unbridled development could destroy Fort Walton Beach's unique character.



Protecting the Environment:
Building an Oyster Reef



Downtown Redevelopment:
Indianola Condominiums



Upgrading Infrastructure:
Water Tank Replacement

Statistical Information

DATE OF INCORPORATION: June 16, 1941

FORM OF GOVERNMENT: Council & Manager

PAVED STREETS: 93.06 miles

GEOGRAPHIC AREA: 7.41 square miles

SIDEWALKS: 63.93 miles

TAXABLE ASSESSED VALUE: \$1,128,838,962

WATER & SEWER LINES: 237.39 miles

CITY MILLAGE RATE: 5.7697

STORM DRAIN: 41.64 miles

POPULATION: 20,194

POLICE STATIONS: 1

FIRE STATIONS: 2

EMPLOYEES: 344 positions, 291.02 FTE's

LIBRARIES: 1

MUSEUMS: 4

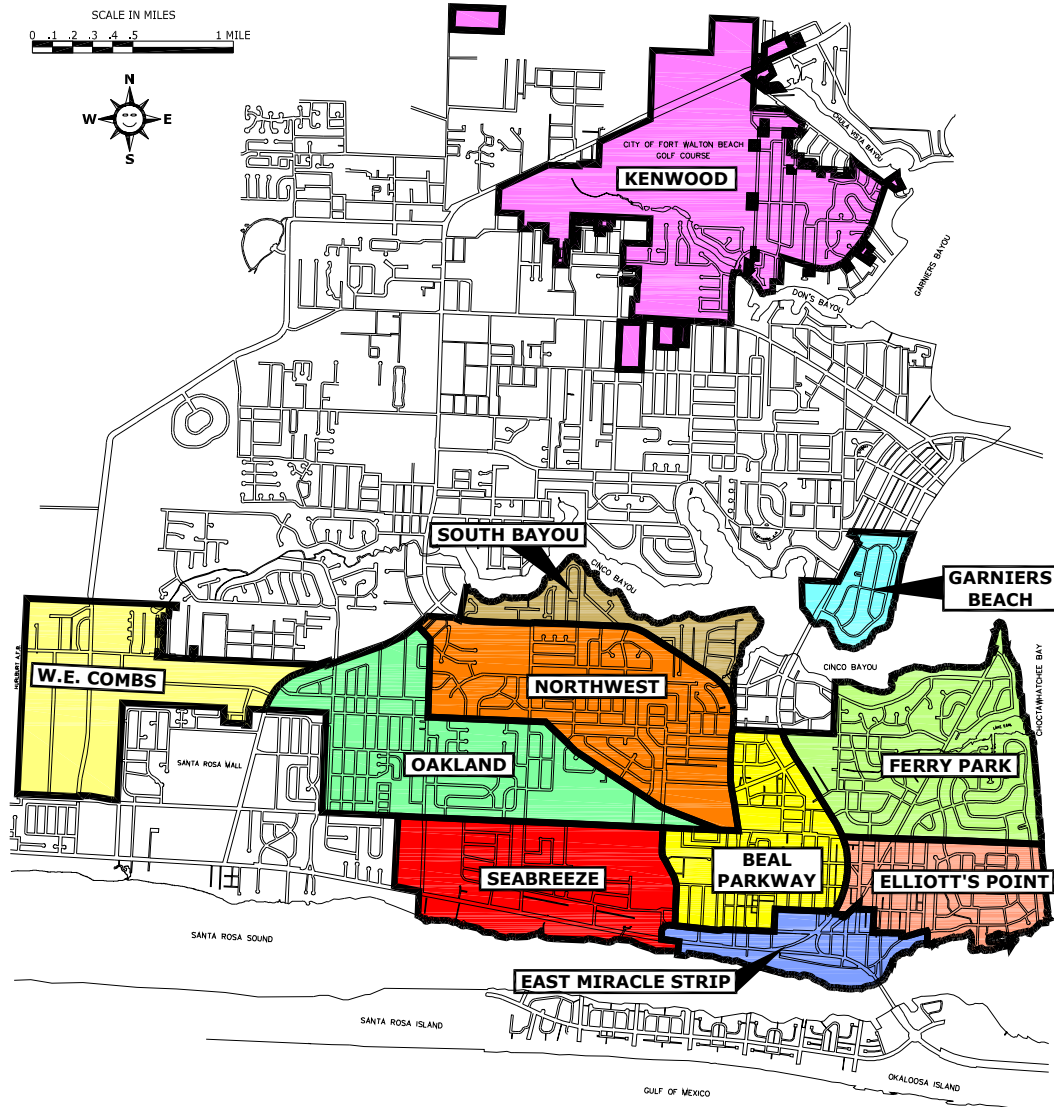
SWORN POLICE OFFICERS: 43

18-HOLE GOLF COURSES: 2

FIREFIGHTING PERSONNEL: 36

ACRES OF PARKS: 182.70

CITY NEIGHBORHOODS



BEAL PARKWAY

CHARACTERISTICS: Mostly Residential, CRA District

BOUNDARIES: The Beal Parkway Neighborhood includes much of the City's central core. It includes all lands between Eglin Parkway and Beal Parkway north of Second Street and north of First Street west of Harbeson Avenue. It extends north to Hughes Street and also includes the properties that lie between Robinwood Drive and Beal Parkway and between First Street and Hollywood Boulevard. All parts of the Kelly Subdivision and First Addition to Kelly Subdivision in the area of Comet Street are also included.

ATTRIBUTES AND QUALITIES: The Beal Parkway Neighborhood is home to the City's new Public Safety Complex housing police and fire services. The neighborhood includes most of the City's areas in need of code enforcement and rehabilitation activities. The area has one of the highest crime rates in the City. Not surprisingly, the City has targeted funds into this area from the HUD Community Development Block Grant (CDBG) program. Through diligent code enforcement and crime prevention activities, which are presently centered in the Police Department's Community Policing Program, much progress has been made to improve conditions in this neighborhood. However, there are still many improvements needed. To meet those needs, the City's Redevelopment Area was expanded to include this area in order to provide additional funding sources to remedy the blight in this area. Substantial land use changes encouraging mixed-uses and de-emphasizing heavy commercial activities will encourage expenditure of private capital in this area. New development is needed to infill parcels which developers have ignored due to lack of infrastructure, which is available in the newer neighborhoods of the City.

EAST MIRACLE STRIP

CHARACTERISTICS: Primarily Commercial, CRA District, Waterfront

BOUNDARIES: The East Miracle Strip Neighborhood lies entirely within the Community Redevelopment Area. The boundaries are Elm Avenue extended to Choctawhatchee Bay to the east; Choctawhatchee Bay to the south; the common property line between the St. Simon's Episcopal Church/The Boat Marina on south side of US 98 and Beal Parkway on the north side of US 98 to the west; and to the north following First Street from Beal Parkway east to Harbeson Avenue then Second Street and then east to Chicago Avenue.

ATTRIBUTES AND QUALITIES: The East Miracle Strip Neighborhood is the former MainStreet area, also referred to as Downtown. This area encompasses the oldest areas of the City and, not surprisingly, is the location of most of the City's historic structures and sites. Land use is primarily business, which caters to both the local population and the needs of tourists which cannot be met on Okaloosa Island. US 98 and Eglin Parkway (SR85) merge in this area often forming a traffic bottleneck at the foot of Brooks Bridge. The area is central to the redevelopment planning of the CRA and is seeing an upsurge in interest in the redevelopment of prime waterfront properties currently underdeveloped with older single family residences (many locally historic). National historic treasures located here include the Gulfview Hotel site and the Indian Temple Mound. This area includes most of the area forming the designated "Main Street" Program by the Florida Department of State in 1997. The City's museum and new library are also located in this neighborhood.

ELLIOTT'S POINT

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Elliott's Point Neighborhood refers to the southeastern portion of the City. While Elliott's Point Subdivision and subsequent additions to the original subdivision include lands north and south of Hollywood Boulevard east of Ferry Road, the neighborhood known as Elliott's Point is that area south of Hollywood Boulevard and east of Chicago Avenue. The eastern and southern boundaries are Choctawhatchee Bay.

ATTRIBUTES AND QUALITIES: The Elliott's Point Neighborhood is almost entirely comprised of residential land use. The waterfront properties are all single family residential as are the more eastern inland properties. The western properties are mostly multi-family residentially, although much of the Ocean City Subdivision portion of the neighborhood still exists as single family residential land use. Many of the city's older homes and most prestigious newer homes are co-located in this neighborhood which is characterized by its Spanish moss-laden Oak trees which canopy the many streets. Unfortunately, many of the older frame vernacular homes are being razed for development of more modern homes rather than restored or improved, although some are receiving additions and a new coat of paint. There are no public schools located within this neighborhood that form a central public place, but there are several churches that serve as neighborhood gathering places. The neighborhood also features public parks like Villa Russ Park, which is surrounded by homes and is concealed from casual notice by passersby. Waterfront access is available at Hood Avenue, the end of Hollywood Boulevard, at Shore Drive east of Bay Drive, at the south end of Bay Drive and at Walkedge Drive where there is also a small boat ramp facility.

FERRY PARK

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Ferry Park Neighborhood is located in the northeast corner of the main portion of the City. The boundaries are Cinco Bayou to the north; Choctawhatchee Bay to the east; Hollywood Boulevard to the south; and Vine Avenue, Buck Drive, Uptown Station, and the Town of Cinco Bayou to the west.

ATTRIBUTES AND QUALITIES: The Ferry Park Neighborhood is comprised almost entirely of single-family residential homes from the most prestigious to more modest dwellings. Everyone knows the prestigious names Sudduth Circle, Yacht Club Drive and Bay Drive. Unfortunately, the neighborhood includes several properties that are constantly on the list of code enforcement violations,

properties that have not been properly maintained and therefore devalue the other well-maintained homes. This neighborhood surrounds the City's Ferry Park/Docie Bass Recreation Center/Elliott's Point Elementary School Complex located at the intersection of Hughes Street with Ferry Road. Other prominent features include Goodthing Lake, formerly Lake Earl, a brackish body of water with a precarious outlet to Choctawhatchee Bay. Land uses also include a few residence-offices along Buck, Staff and Hospital Drives as well as the former hospital site, now an adult congregate living facility (ACLF) and the County Health Department Offices. There is also a small amount of neighborhood convenience commercial uses along Hollywood Boulevard in the southwestern corner of the neighborhood. At the end of Ferry Drive is the well-known Fort Walton Yacht Club, a private yacht club.

GARNIER'S BEACH

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Garnier's Beach Neighborhood is somewhat isolated from the rest of the City. It lies between the unincorporated area of Okaloosa County known as Ocean City and Cinco Bayou (water body). The boundaries of this neighborhood are at South Street on the north, Choctawhatchee Bay on the east, Cinco Bayou on the South, and Cinco Bayou and Eglin Parkway on the west. The Town of Cinco Bayou lies immediately south of this neighborhood at the foot of the Cinco Bayou Bridge where Eglin Parkway crosses Cinco Bayou.

ATTRIBUTES AND QUALITIES: The Garniers Beach Neighborhood is almost entirely comprised of the subdivision named Garniers Beach, which was platted in 1949-50 and is one of the oldest areas of the City. The residential area is small in size, just 247 houses. This neighborhood also includes a waterfront city park, Garniers Beach Park. Commercial uses include a house converted to an insurance office at the southeast corner of South Street and Eglin Parkway; a restaurant located at the southwest corner of Eglin Parkway and South Street; and Mariner Plaza Shopping Center. The neighborhood's location makes it a wonderful hideaway from the hustle and bustle along Eglin Parkway. The area is similar to Bay Drive/Brooks Street in Elliott's Point in that it has large trees forming a canopy along most of its streets. While most of the homes are modest in size there has been a recent trend where homes are being resold, remodeled and enlarged, especially those facing the Bay and Bayou.

KENWOOD

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Kenwood Neighborhood is bounded on the north by the U.S. Government's Eglin Air Force Base Reservation; on the east by Chula Vista Bayou and Garnier's Bayou; on the south by Don's Bayou, Racetrack Road and Bob Sikes Boulevard; and on the west by Denton Boulevard, Hospital Drive and Lewis Turner Boulevard.

ATTRIBUTES AND QUALITIES: The Kenwood Neighborhood is one of the most desired residential locations in the City, blending the prestige of a golf course setting with the natural waterfront tranquility of Bass Lake and adjacent bayous. The City bought the land for the golf course from the Federal Government in the 1960's for the purpose of providing active and passive recreation opportunities and open space. The City built and maintains two quality 18 hole courses, The Pines and The Oaks. The neighborhood is largely residential and is comprised of single family homes and multi-family complexes, Choctawhatchee high school, Pryor middle school, Kenwood elementary school, the City's Golf Club, Fire Station #2, and Choctaw Plaza. This neighborhood represents the entire area located within the City limits in the area of the Golf Course and is often referred to as the "Golf Course Area". Over the last few decades hundreds of properties have voluntarily annexed to the City forming the Kenwood Neighborhood as it is now constituted; however, there are substantial areas still located in unincorporated Okaloosa County adjacent to this neighborhood, meaning the problems created by irregular municipal boundaries will persist and the Kenwood Neighborhood will remain a distant mile and one-half from the nearest part of the original City limits.

NORTHWEST

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Northwest Neighborhood is located in the northwest quadrant of the City. Its boundaries are Beal Parkway NW to the north; the Beal Parkway Neighborhood to the east; Jet Drive, Silva Drive, Willard Road and Holmes Boulevard to the south; and Wright Parkway to the west.

ATTRIBUTES AND QUALITIES: The Northwest Neighborhood includes a full range of land use types. Most of the land is comprised of single family residential homes in subdivisions. There are also some multiple family projects primarily located on the fringes of the neighborhood along collector streets such as Wright Parkway and Robinwood Drive, and along Alabama Avenue. Strip commercial development is located along Beal Parkway lying south of its intersection with Yacht Club Drive. Heavy businesses, including moving companies, warehouses and automotive repair and servicing are located along Industrial Street and Hollywood Boulevard in the southeastern portion of the neighborhood. Silver Sands Elementary School is located in the Northwest Neighborhood. The neighborhood is well provided with recreation facilities such as Jet Stadium, Jet Drive Park, a neighborhood park which has active recreation facilities, and Memorial Drive Park which provides passive recreation opportunities. Three other parks provide 12.6 acres of additional open space, although they have not been developed. The Northwest Neighborhood also includes the City-owned Beal Memorial Cemetery and the U.S. Postal Service Office. The diversity of land use types has created some land use conflicts between single family residential areas and more intense commercial/industrial zoning and land use. The Northwest Neighborhood does contain some of the more desirable inland areas to reside in, such as Bayou Woods and Vesta Heights Subdivisions. It also contains some of the areas which require attention by the City to see that properties are properly maintained.

OAKLAND

CHARACTERISTICS: Residential

BOUNDARIES: The Oakland Neighborhood is bounded by Northwest Neighborhood to the east, Hollywood Boulevard and the City of Mary Esther to the south, the City of Mary Esther and Mary Esther Cutoff to the west, and Mary Esther Cutoff to the north.

ATTRIBUTES AND QUALITIES: The Oakland Neighborhood's predominant land use is detached single family residential homes in platted subdivisions. This neighborhood also has a number of multiple family projects, primarily zero-lot line and townhomes. Strip commercial development is located along Mary Esther Cutoff and that portion of Beal Parkway lying south of its intersection with Yacht Club Drive. Businesses, such as warehouses and automotive repair and servicing are located along Hollywood Boulevard in the eastern portion of the neighborhood. There is a small convenience commercial area along Wright Parkway north of Hollywood. Bruner Middle School is the only school located in this neighborhood. The neighborhood is well provided with recreation facilities such as Fred Hedrick Community Center, the Municipal Tennis Center and Oakland Heights School Athletic Fields. Cecelia Park is a mini-park that provides passive recreation opportunities. The Oakland Neighborhood also includes the City's Public Works Maintenance Yard located on Hollywood Boulevard between Jet Drive and Memorial Parkway and Liza Jackson Charter School.

SEABREEZE

CHARACTERISTICS: Mixed Zoning, Waterfront

BOUNDARIES: The Seabreeze Neighborhood extends from Hollywood Boulevard on the north, Bass Avenue and Robinwood Drive to the east, Santa Rosa Sound on the south, and the City of Mary Esther on the west.

ATTRIBUTES AND QUALITIES: The Seabreeze Neighborhood is one of the most diverse neighborhoods relative to land use, including single family residential in the Santa Rosa Park, Seabreeze and Santasia Park Subdivisions, multiple family residential in the Fountainhead and Jackson Trail Apartment Complexes, professional offices in complexes like Paradise Village, highway commercial uses like the restaurants, hotel/motels and new car dealerships, light industrial uses like the United Parcel Service and Keego Brick; and utilities like Gulf Power Company. There is an abundance of public and quasi-public land uses such as schools (Edwins Elementary and Fort Walton Beach High) and churches (St. Mary's Catholic, First Church of Christian Science, Holy Trinity Lutheran Church, Nazarene Church, and the Seventh Day Adventists). St. Mary's also has a parochial school for First through Eighth grades. Public parks include Liza Jackson Park and the Memorial Park/Senior Citizens Center.

SOUTH BAYOU

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The South Bayou Neighborhood's southern boundary is the major arterial road Beal Parkway NW. The eastern boundary is where the City limits abut those of the Town of Cinco Bayou. To the west lies unincorporated Okaloosa County near where Mary Esther Cutoff (SR 393) intersects Beal Parkway.

ATTRIBUTES AND QUALITIES: The South Bayou Neighborhood is one of the most prestigious in the City. Many fine homes are located along the waterfront on large lots at the end of the numerous cul-de-sacs. Most of the streets begin at Beal Parkway and wind toward the waterfront. This area also has a nice tree canopy along many of the streets. There are several passive parks located throughout the neighborhood, Briarwood Park, Mimosa Park and Ewing Park. The neighborhood is almost entirely composed of single family detached residential subdivisions. The lone exception is a small commercial area located at Howell Drive/Beal Parkway comprising an office for a cellular phone company and a medical office.

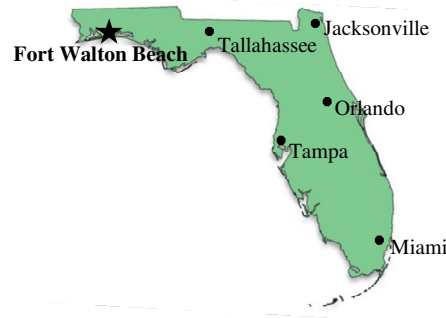
W.E. COMBS

CHARACTERISTICS: Primarily Commercial

BOUNDARIES: The Combs-New Heights Neighborhood is comprised largely of the City's Commerce and Technology Park. It is bounded on the north by unincorporated Okaloosa County, on the east by the Sylvania Heights area of Okaloosa County and Mary Esther Cut-Off, on the south by the City of Mary Esther and to the west by Hurlburt Field, which is part of the Eglin Air Force Base Complex.

ATTRIBUTES AND QUALITIES: The Combs-New Heights Neighborhood includes Combs-New Heights elementary school, which gives the neighborhood its name, and dates to the 1950's and 1960's when most of the residential areas were platted. These subdivisions were annexed to the City by special election for large areas and by individual voluntary requests during the early 1960's. The residential area is a quiet area which lies between Gap Creek and Lovejoy Road and until the early 1990's had no sanitary sewer or paved roads. The residential area's proximity to the industrial and heavy business area to the south and west as well as the very rundown unincorporated area, Sylvania Heights, located to the east, provides a myriad of incompatible land uses. Hurlburt Arms, a multifamily subdivision/apartment complex, is an enclave that lies between Mary Esther on the south, east and west, and the City's Industrial Park on its north, near Anchors Street. A large portion of this neighborhood is industrial, warehousing and wholesaling enterprises, which were developed on land owned and strictly controlled by the City from the 1960's until 1994. Most of the industrially zoned lands are developed although there are still several tracts that have never been sold.

LOCATION



WEATHER

Summer Temp. 80°F



Winter Temp. 51°F



Annual Rainfall 64"



LOCAL AREA ECONOMY

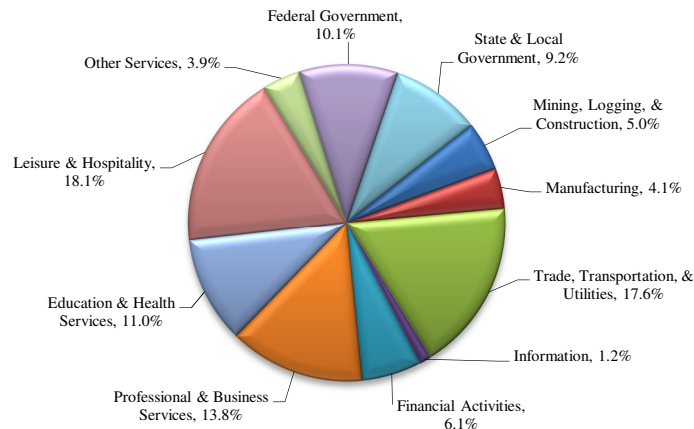
Top 10 Employers

<u>Employer</u>	<u>Product/Service</u>	<u>Employees</u>
USAF – Eglin AFB*	Air Force Test & Training	19,310
USAF – Hurlburt AFB**	Air Force Special Operations	10,564
Okaloosa County School District	Education Services	3,124
Okaloosa County Government	Local Government Services	1,346
Fort Walton Beach Medical Center	Medical Services	1,097
Lockheed Martin Corporation	Military Technical Support	827
InDyne Inc.	Military Technical Support	800
Northwest Florida State College	Higher Education Services	701
Jacobs Technology – TEAS Group	Military Technical Support	566
ResortQuest	Property Management	463
DRS Training & Control Systems	Defense Electronics	439

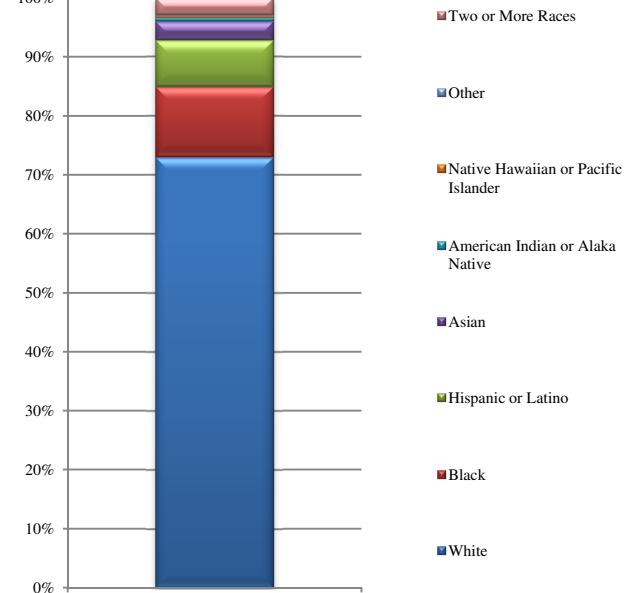
*Includes military, civilian, and contractor personnel

**Includes military and civilian personnel

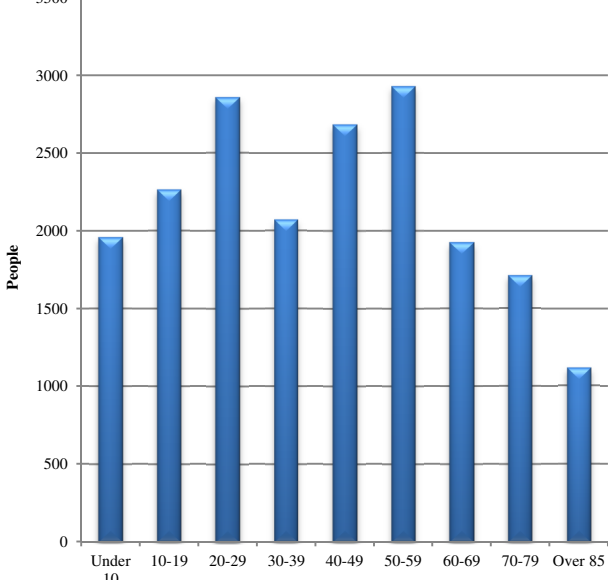
Non-Agricultural Employment by Industry



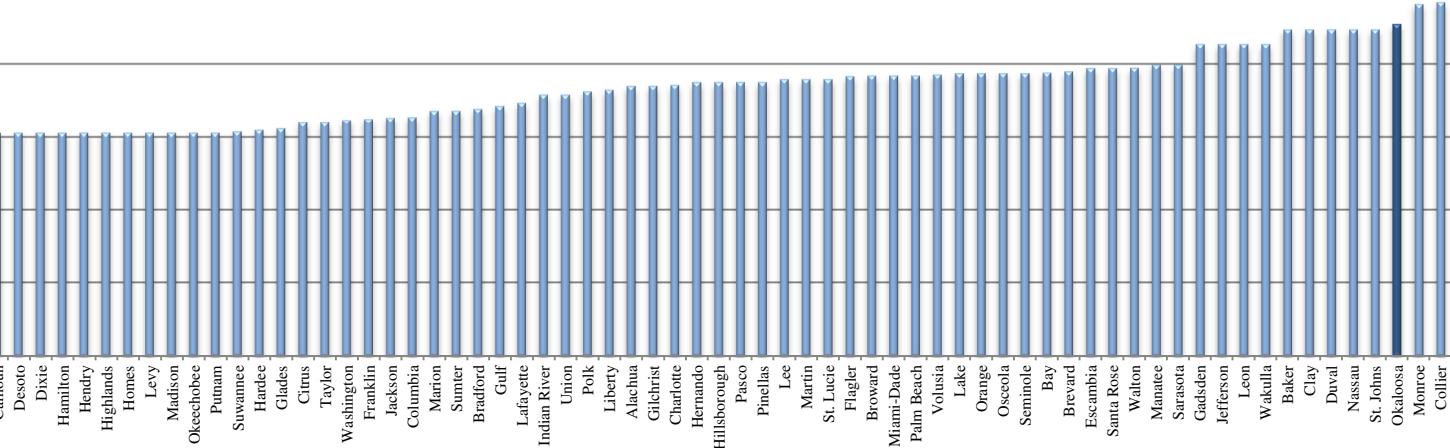
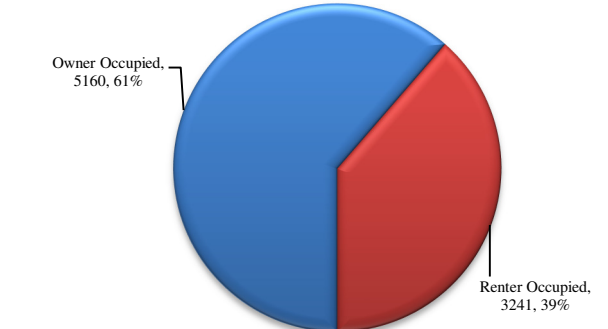
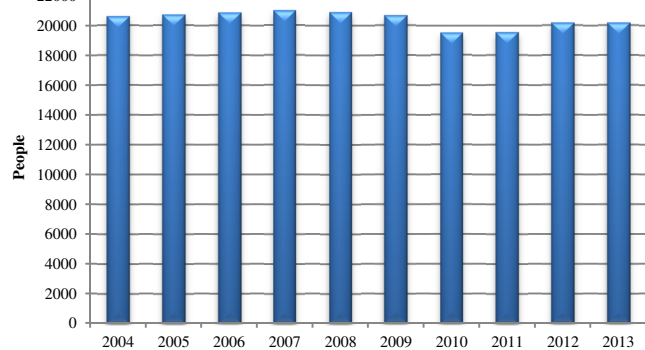
Age Group	Percentage
18-24	~10%
25-34	~35%
35-44	~25%
45-54	~20%
55-64	~15%
65-74	~10%
75-84	~5%
85+	~2%



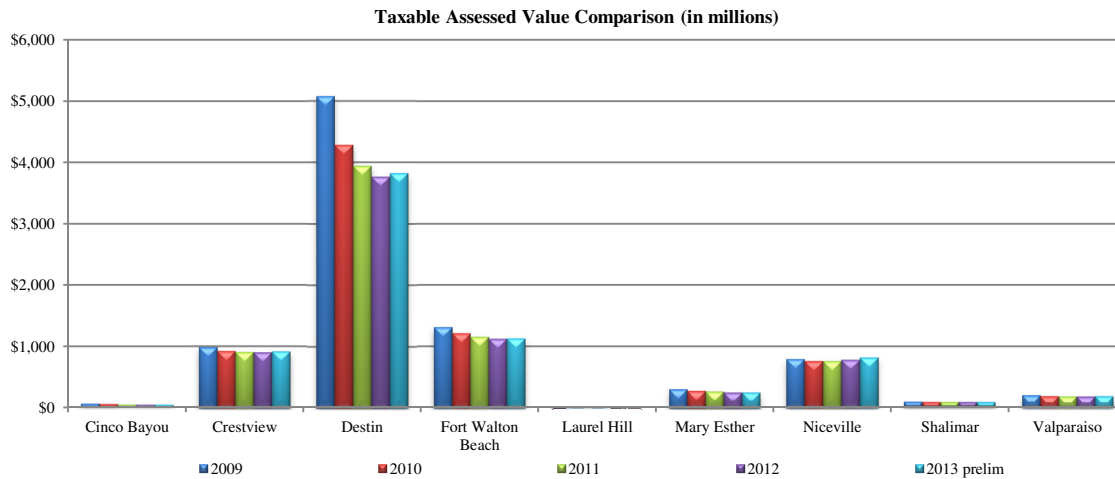
3500



22000



PROPERTY TAXES



Property Tax Burden Comparison for Okaloosa County's Residents

Municipality	Total Millage	Taxable Value	Population	Ad Valorem per Capita
Laurel Hill	14.5218	\$15.1M	529	\$415
Valparaiso	15.5458	\$185.4M	5,226	\$552
Crestview	16.8684	\$920.3M	22,742	\$683
Mary Esther	13.6653	\$250.8M	3,857	\$888
Niceville	14.7218	\$815M	13,309	\$902
Fort Walton Beach	16.7915	\$1128.8M	20,194	\$939
Shalimar	15.0218	\$86.5M	731	\$1,778
Cinco Bayou	15.3718	\$45.8M	385	\$1,827
Destin	13.5218	\$3825.2M	12,404	\$4,170
Okaloosa County*	14.7518	\$13823.6M	185,803	\$1,098

*Multiple fire districts serve the unincorporated areas, with varying millage rates

Fort Walton Beach is the only full-service city, providing police, fire, water & sewer, garbage, and stormwater services along with recreational programs, senior center, library, museums, and two 18-hole golf courses.

Top 10 Fort Walton Beach Taxpayers - 2012

Taxpayer	Total Taxable Value	Percentage
Uptown Station Investors LLC	14,236,425	1.27%
Presidio Developers LLC	7,395,000	0.66%
BLC Westwood LLC	6,287,673	0.56%
DRS Training & Control Systems	4,916,159	0.44%
DDRM Shoppes at Paradise	4,867,494	0.43%
FNBT.COM Bank	4,193,682	0.37%
Choctaw Plaza LTD	4,095,529	0.37%
EHC II-Captain's Quarters LLC	4,088,691	0.37%
Mariner Plaza Realty Assoc.	3,736,780	0.33%
Brown, Brown, & Brown	3,605,499	0.32%
	\$57,422,932	5.12%
Other Taxpayers	\$1,061,993,042	94.88%
Total Taxable Assessed Value	\$1,119,415,974	100.00%

SELECT FEE SCHEDULES

Water & Wastewater Rates Effective October 1, 2013						
Monthly Water Rates ^(1,2)		Residential		Commercial		Res 2010-9 03/23/10
		Inside	Outside ⁽³⁾	Inside	Outside ⁽³⁾	
	Lifeline Rate ⁽⁴⁾	\$8.55	\$10.68	\$8.55	\$10.68	Res 2010-9 03/23/10
	Monthly Base Charge, Meter Size:					Res 2010-9 03/23/10
	3/4"	\$8.55	\$10.68	\$8.55	\$10.68	Res 2010-9 03/23/10
	1.0"	\$8.55	\$10.68	\$8.55	\$10.68	Res 2010-9 03/23/10
	1.5"	\$11.63	\$14.53	\$11.63	\$14.53	Res 2010-9 03/23/10
	2.0"	\$19.75	\$24.68	\$19.75	\$24.68	Res 2010-9 03/23/10
	3.0"	\$30.10	\$37.62	\$30.10	\$37.62	Res 2010-9 03/23/10
	4.0"	\$37.62	\$47.02	\$37.62	\$47.02	Res 2010-9 03/23/10
	6.0"	\$59.85	\$74.81	\$59.85	\$74.81	Res 2010-9 03/23/10
	8.0" & 10.0"	\$89.69	\$112.11	\$89.69	\$112.11	Res 2010-9 03/23/10
	Multi-Residential / Multi-Commercial, Additional per Unit	\$6.33	\$7.91	\$8.55	\$10.68	Res 2011-14 06/14/11
	Gallonage Rate-per 1,000 gallons per unit			Inside	Outside ⁽³⁾	Res 2010-9 03/23/10
	Block 1 (0-2,000)	Included in Monthly Base Charge				Res 2010-9 03/23/10
	Block 2 (2,001 - 4,000)	\$2.55		\$3.18		Res 2010-9 03/23/10
	Block 3 (4,001 - 8,000)	\$3.12		\$3.90		Res 2010-9 03/23/10
	Block 4 (8,001 +)	\$4.68		\$5.85		Res 2010-9 03/23/10
Monthly Wastewater Rates ⁽²⁾		Residential		Commercial		Res 2010-9 03/23/10
	Lifeline Rate ⁽⁴⁾	\$18.75				Res 2010-9 03/23/10
	Monthly Base Charge	\$18.75		\$22.50		Res 2010-9 03/23/10
	Gallonage Rate-per 1,000 gallons per unit ^(4,5)					Res 2010-9 03/23/10
	Block 1 (0-2,000)	Included in Monthly Base Charge				Res 2010-9 03/23/10
	Block 2 (2,001 +)	\$5.89		\$7.07		Res 2010-9 03/23/10
⁽¹⁾ Irrigation customers subject to water rates as outlined herein; ⁽²⁾ Monthly Base Charge is per Unit. Residential Single Family and Commercial single family residence with less than 2,000 gallons per month; ⁽³⁾ Outside City surcharge of 25% for water; ⁽⁴⁾ Single family residence with less than 2,000 gallons per month; ⁽⁵⁾ Residential service capped at 16,000 gallons per unit.						

⁽¹⁾Irrigation customers subject to water rates as outlined herein; ⁽²⁾Monthly Base Charge is per Unit. Residential Single Family and Commercial count as 1 unit. Multi-Family and Multi-Commercial are billed according to meter size and unit count; ⁽³⁾Outside City surcharge of 25% for water; ⁽⁴⁾Single family residence with less than 2,000 gallons per month; ⁽⁵⁾Residential service capped at 16,000 gallons per unit.

Note: the FY 2013-14 budget is predicated on a 5% water & sewer rate increase on 10/1 rather than the currently adopted 3% rate increase. A new five-year rate study is underway to determine the required rate increase to generate enough revenue to sustain a renewal and replacement reserve and the debt service associated with the new force main and pump station.

Basic Garbage Rates					
		Garbage	Tipping*	Total	
Residential:					
	One Container	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13
	Two Containers	\$21.20	\$12.80	\$34.00	Res 2013-2 01/08/13
	Residential Dumpsters, Individual meters	\$10.60	\$6.45	\$17.05	Res 2013-2 01/08/13
Commercial:					
	One Container	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13
	Two Containers	\$57.20	\$14.55	\$71.75	Res 2013-2 01/08/13
	Sharing Dumpster (Minimum charge)	\$28.60	\$7.25	\$35.85	Res 2013-2 01/08/13
2 Cubic Yards:					
	2 Cubic Yards, 2 x week	\$60.70	\$52.40	\$113.10	Res 2013-2 01/08/13
	2 Cubic Yards, 3 x week	\$91.05	\$78.50	\$169.55	Res 2013-2 01/08/13
	2 Cubic Yards, 4 x week	\$121.45	\$104.55	\$226.00	Res 2013-2 01/08/13
	2 Cubic Yards, 5 x week	\$151.75	\$130.70	\$282.45	Res 2013-2 01/08/13
	2 Cubic Yards, 6 x week	\$182.10	\$156.80	\$338.90	Res 2013-2 01/08/13
4 Cubic Yards:					
	4 Cubic Yards, 2 x week	\$85.70	\$104.55	\$190.25	Res 2013-2 01/08/13
	4 Cubic Yards, 3 x week	\$128.55	\$156.80	\$285.35	Res 2013-2 01/08/13
	4 Cubic Yards, 4 x week	\$171.40	\$209.05	\$380.45	Res 2013-2 01/08/13
	4 Cubic Yards, 5 x week	\$214.25	\$261.30	\$475.55	Res 2013-2 01/08/13
	4 Cubic Yards, 6 x week	\$257.10	\$313.55	\$570.65	Res 2013-2 01/08/13
6 Cubic Yards:					
	6 Cubic Yards, 2 x week	\$112.50	\$156.80	\$269.30	Res 2013-2 01/08/13
	6 Cubic Yards, 3 x week	\$168.75	\$235.20	\$403.95	Res 2013-2 01/08/13
	6 Cubic Yards, 4 x week	\$224.95	\$313.55	\$538.50	Res 2013-2 01/08/13
	6 Cubic Yards, 5 x week	\$281.20	\$391.90	\$673.10	Res 2013-2 01/08/13
	6 Cubic Yards, 6 x week	\$337.45	\$470.35	\$807.80	Res 2013-2 01/08/13
8 Cubic Yards:					
	8 Cubic Yards, 2 x week	\$135.70	\$209.05	\$344.75	Res 2013-2 01/08/13
	8 Cubic Yards, 3 x week	\$203.55	\$313.55	\$517.10	Res 2013-2 01/08/13
	8 Cubic Yards, 4 x week	\$271.40	\$418.05	\$689.45	Res 2013-2 01/08/13
	8 Cubic Yards, 5 x week	\$339.25	\$522.60	\$861.85	Res 2013-2 01/08/13
	8 Cubic Yards, 6 x week	\$407.10	\$627.05	\$1034.15	Res 2013-2 01/08/13

GLOSSARY OF TERMS

ACCRUAL BASIS OF ACCOUNTING

A basis of accounting under which the financial effects of transactions, events, and interfund activities are recognized when they occur, regardless of the timing of related cash flows. All proprietary funds use the accrual basis of accounting.

AD VALOREM

A Latin term meaning “according to value” commonly used when referring to property taxes.

ADOPTED BUDGET

An annual budget approved by City Council each September detailing the revenues and expenditures of the City for the upcoming fiscal year.

ANNUAL BUDGET

A budget applicable to a single fiscal year.

AMENDED BUDGET

A revised version of the adopted budget prepared after the close of each fiscal year to reflect actual revenues and expenditures.

AMENDMENT ONE

A Florida constitutional amendment approved by voters in 2008 that provides 1) an additional \$25,000 homestead exemption, 2) a 10% annual cap for assessed value increases to non-homesteaded properties, 3) a \$25,000 exemption for tangible personal property, and 4) portability of accrued “Save Our Homes” benefits.

APPROPRIATED BUDGET

An expenditure authority created by Ordinance, which is signed into law, and the related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

APPROPRIATION

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

APPROPRIATION FROM FUND BALANCE

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of governmental, special revenue, and similar funds.

APPROPRIATION FROM NET ASSETS

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of enterprise funds.

ASSESSED VALUE

A dollar value of property (land and/or structures) assigned by a public tax assessor for the purposes of taxation.

BALANCED BUDGET

The total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund

level and must be met for each individual fund budgeted. This differs from a “structurally balanced budget”, which requires recurring revenues to equal or exceed recurring expenditures.

BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND

Accounts for funds accumulated to meet the requirements of maintaining the City owned cemetery.

BETTERMENT

An addition to, or change in, a fixed asset other than maintenance, to prolong its life or increase its efficiency. The cost of the addition or change is added to the book value of the asset.

BOND

A method of issuing debt for the purpose of raising capital, with a term of more than one year and usually with a fixed interest rate.

BUDGET

A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them.

BUDGET AMENDMENT

An increase or decrease in the total adopted budget amount. This must be accomplished by an Ordinance approved by the City Council.

BUDGET BASIS

All funds are budgeted on a cash basis. However, financial statements reflect modified accrual for governmental funds full accrual for proprietary funds. During the year, the City’s accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between the budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

BUDGET RESIDUALS

Excess budget funds transferred out of an account by the Finance Department once the budgeted expense has been incurred (e.g. capital purchase, maintenance contract). Reallocation of these funds requires City Manager approval.

BUDGET TRANSFER

A reallocation of funds among line items, within the same fund, with the approval of the City Manager or designee.

CAPITAL EXPENDITURE

An expenditure affecting the government’s general fixed assets. Capital expenditures are classified as either a capital outlay or capital improvement program.

CAPITAL IMPROVEMENT PROGRAM (CIP)

A five-year planning and budgeting tool that identifies the acquisition, construction,

replacement, or renovation of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. CIP's may be recurring (e.g. street resurfacing) or non-recurring (e.g. construction of a new park).

CAPITAL OUTLAY

Generally, a capital outlay item may be defined as an item valued between \$500 and \$25,000 with a life expectancy of less than 10 years. Capital outlay includes furniture, equipment, and vehicles needed to support the operation of the City's programs, minor construction projects, landscaping projects, and facility repairs. However, for purposes of budgeting, staff has combined small projects into a CIP when collectively they relate to an overall improvement program or project for a facility or system. For example, the repair of bleachers, batting cages, and lighting at the Softball Complex may be part of a CIP for the renovation of the facility, even though individually the specific items do not meet the CIP threshold.

CAPITAL PROJECT

There are two types of capital expenditures: infrastructure projects and operating programs. Capital projects are addressed in the CIP and generally include major fixed assets or infrastructure with long-term value, such as buildings, roads, and parks. Capital project costs include all expenditures related to planning, design, equipment, and construction and may involve some form of debt financing.

CAPITAL PROJECTS FUND

Accounts for the planned capital improvements to municipal facilities and infrastructure construction.

CASH BASIS

A basis of accounting under which revenues are recognized when cash is received and expenses are recognized when cash is paid.

CODE ENFORCEMENT BOARD (CEB)

Enforces the provisions of the City code and ordinances (i.e. building maintenance, grass height, signage). The board has the authority to impose administrative fines and other non-criminal penalties. The seven members of the board must be residents of the City of Fort Walton Beach and are appointed to three-year terms. The members are limited to two successive terms. The board meets the second Wednesday of each month at 4 PM in the Council Chambers at City Hall.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

Accounts for funding from the Federal government to provide services to the citizens with a financial need. These services include providing funding to area non-profit social service organizations, rehabilitating single-family homes, and clearing dilapidated structures.

COMMUNITY DEVELOPMENT SERVICES (CDS)

A City department providing overall direction and supervision of building inspections, code enforcement, planning, zoning, CDBG, and CRA.

COMMUNITY REDEVELOPMENT AGENCY (CRA)

A public organization that works to improve a specific area (called a Community Redevelopment District) in a community through redevelopment and economic investment. The targeted area must meet the state definition of "slum and blight," which includes 14 conditions such as deteriorating buildings, lack of parking and sidewalks, inadequate roadways, faulty lot layout, flooding problems, and outdated building patterns.

COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD

Oversees redevelopment projects and recommends infrastructure improvements within the CRA district. The board endeavors to implement specific projects to encourage redevelopment within the CRA district. The board has seven members who are appointed to four-year terms. Members must either reside in the City or be engaged in business in the CRA district and are limited to two successive terms. The commission meets the first Wednesday of each month at 5:30 PM in the Council Chambers at City Hall.

COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND

A “discretely presented component unit” that accounts for the revenues and expenditures associated with the CRA.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

An audited financial report prepared annually per Florida State Statute 218.32.

COMPREHENSIVE LAND DEVELOPMENT PLAN

A comprehensive plan which “guides public capital investments, other public fiscal policies, operating policies of the Fort Walton Beach government, and the future use of land in the City” per the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Florida Statutes). The City’s comprehensive plan may be amended up to twice a year and must be evaluated and updated every five years. The plan must address the following elements: Future Land Use; Traffic Circulation; Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater; Parks, Recreation, and Open Space; Aquifer Recharge; Capital Improvements; Coastal Management; Conservation; Intergovernmental Coordination; and Housing Element.

CONNECTION FEE

A fee charged to join or to extend an existing utility system.

CONTINGENCIES

Funds that do not have an identified purpose and are budgeted for unanticipated or emergency purchases or repairs. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies.

DEBT CAPACITY

The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the total amount of debt that can be incurred.

DEBT RATIO

A financial ratio that indicates the percentage of assets that are financed via debt; the ratio of total debt (current and long-term) and total assets (current, fixed, and other).

DEBT SERVICE FUND

Accounts for the principle and interest payments of General Fund debt.

DEPARTMENT

A distinct operating unit within the City, normally contained within one fund, that may or may not be subdivided into divisions.

DEPRECIATION

A portion of the cost of a fixed asset, other than waste, charged as an expense during a

particular period.

DISCRETELY PRESENTED COMPONENT UNIT

In accordance with GASB 14, the City (primary government) is financially accountable if it appoints a voting majority of the component's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

DIVISION

A specialized component of a department.

ENTERPRISE FUND

Accounts for business-type activities of a government that are financed in whole or part by user fees, such as utilities, mass transit, and airports.

EQUITY IN POOLED CASH

Each fund's proportionate share of the City's investment and checking accounts is called equity in pooled cash. The City commingles each fund's resources for practical and investment purposes, which is permissible by generally accepted accounting principles.

EXPENDITURE

A decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, inter-governmental grants, entitlements, or shared revenues.

EXPENSE

A use of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

FIDUCIARY FUND

Type of fund used to account for assets not available to support the government's programs that are held in a trustee or agent capacity. Includes private-purpose trust, pension and other employee benefit trust, investment trust, and agency fund types.

FISCAL YEAR

The City's budget year, which runs from October 1 to September 30.

FORFEITURE

An automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it is not considered confiscated until the government claims it.

FRANCHISE FEE

A fee levied in proportion to gross receipts on business activities of all or designated types of businesses.

FULL-TIME EQUIVALENT (FTE)

One position funded for a full year. Either one full-time position funded at 40 hours/week for 52 weeks/year or multiple part-time positions whose funding equates to 40 hours/week

for 52 weeks/year.

FUND

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE

The difference between current financial assets and liabilities accounted for in a governmental fund; the net available financial resources externally or internally constrained as to use. Might be better described as a measure of liquidity rather than net worth. It attempts to measure how much would be left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

GASB 34

A new accounting standard issued by the Governmental Accounting Standards Board applicable to all state and local governments. Compliance with GASB 34 is necessary in the preparation of financial statements in accordance with Generally Accepted Accounting Principles.

GENERAL FUND

Accounts for primarily unrestricted resources and those resources not requiring reporting elsewhere. This fund exists from inception of the government throughout the government's existence.

GENERAL OBLIGATION BOND

A bond for which payment is pledged based on the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

A uniform accounting and financial reporting system used by the City to accurately track all government expenditures, revenues, assets, and liabilities.

GOLF ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's golf course operations.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)

A professional association of state and local finance officers that has served the public finance profession since 1906.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)

An organization that establishes and improves the standards of state and local governmental accounting and financial reporting to produce meaningful information for users of financial reports.

GOVERNMENTAL FUND

Type of fund through which most governmental functions typically are financed and accounts for taxes, grants, and similar resources. Includes general, special revenue, capital projects, debt service, and permanent fund types. May be referred to as "source and use" funds.

IMPACT FEE

Imposed on new construction in order to support specific new demands on a given service (i.e. streets, water lines, sewer lines, parks, police, fire).

IMPROVEMENT OTHER THAN BUILDING

An attachment or annexation to land that is intended to remain attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as betterments, but the term “improvements” is preferred.

INVESTMENT

Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in government operations.

LAW ENFORCEMENT TRUST and TRAINING FUNDS (LETfs)

The Law Enforcement Trust Fund accounts for funds received from the sale of confiscated property that are used for drug enforcement. The Law Enforcement Training Fund accounts for funds received from court fines that are used for additional Police Department training.

LEGAL DEBT LIMIT

The State of Florida does not place a legal limit of debt on the municipalities. For general obligation debts greater than one year, the City must conduct a voter referendum process. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum.

LEGISLATIVE COMMITTEE ON INTERGOVERNMENTAL RELATIONS

Branch of the Department of Revenue that computes and published estimates for the following state-shared revenue sources: communication services tax, half-cent sales tax, local option fuel tax, and municipal revenue sharing.

MACHINERY AND EQUIPMENT

Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (i.e. within one year) by use.

MAJOR FUND

Any fund constituting 10% or more of the appropriated budget, and typically presented separately on summary charts.

METROPOLITAN STATISTICAL AREA (MSA)

A core area containing a substantial population nucleus, together with adjacent communities having a high degree of social and economic integration with that core. The Fort Walton Beach MSA includes all of Okaloosa County.

MILLAGE RATE

A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

MODIFIED ACCRUAL BASIS OF ACCOUNTING

A basis of accounting under which revenues are recognized in the accounting period in which they become both available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations,

which should be recognized when due. All governmental funds use the modified accrual basis of accounting.

MUNICIPAL PLANNING BOARD (MPB)

Acts in an advisory capacity to the City Council on rezoning and development regulations, and monitors the implementation of the City's Comprehensive Plan. The seven members serve four-year terms, must be City of Fort Walton Beach residents, and are limited to two successive terms. The board meets the first Thursday of each month at 5 PM in the Council Chambers at City Hall.

MUNICIPALITY

A political unit, such as a city, town, or village, incorporated for local self-government.

NET ASSETS

The difference between assets and liabilities accounted for in an enterprise fund. Might be described as a measure of net worth. It attempts to measure how much left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

NON-MAJOR FUND

Any fund constituting less than 10% of the appropriated budget, and typically presented in the aggregate with like funds on summary charts.

NON-OPERATING EXPENSE

A fund expense not directly related to the fund's primary activities.

NON-OPERATING REVENUE

A fund revenue incidental to or a by-product of the fund's primary activities.

NON-RECURRING EXPENSE

A one-time expense, such as the purchase of a computer or a piece of equipment.

OPERATING BUDGET

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

OPERATING TRANSFER

An inter-fund transfer other than a residual equity transfer (i.e. a legally authorized transfer from a fund receiving revenue to the fund through which the resources are to be expended).

ORDINANCE

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

PAY AS YOU GO

A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements.

PAY AS YOU USE

A type of financing whereby long term debt rather than current revenues is used to pay for capital improvements.

PERSONAL SERVICES

The combination of regular wages, overtime, incentive pay, social security, Medicare, and benefits including deferred compensation, retirement, insurance (dental, health, & life), and worker's compensation.

PLAN FOR NEIGHBORHOOD ACTION (PNA)

The action plan developed by each neighborhood in response to the issues and concerns brought forward by that particular neighborhood in the Great Neighborhoods Partnership Program. The PNA's are then placed in the future land use element of the City's Comprehensive Plan Directions.

PRO FORMA

A financial statement for an enterprise fund that illustrates projected cash flows and changes in net assets. Pro forma statements may be used to demonstrate the expected effect of proposed changes to revenues or expenses on the fund's financial viability. Lenders require such statements to structure or confirm compliance with debt covenants such as debt service reserve coverage and debt to equity ratios.

PROPRIETARY FUND

Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

PUBLIC SAFETY

The combination of Police and Fire services.

RECURRING EXPENSE

An expense incurred year after year, such as a maintenance contract for software or equipment.

REFUND

To pay back or allow credit for an amount due to an over collection or the return of an object sold.

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE

An increase in the net current assets of a fund from sources other than expenditure refunds and residual equity transfers.

REVENUE BOND

A bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

ROLL-BACK RATE

The millage rate that will provide the same ad Valorem tax revenue for the taxing authority as was levied during the prior year, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which increased the assessed value of such improvements by at least 100

percent, and property added due to geographic boundary changes.

SANITATION ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's solid waste and recycling operations.

“SAVE OUR HOMES”

A Florida constitutional amendment approved by voters in 1992 that provides a \$25,000 exemption and limits the amount a homestead property can increase in value on the tax rolls each year. The law limits value increases to three percent or a figure equal to the Consumer Price Index - whichever is less.

SHARED REVENUE

Revenue levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

SPECIAL PROJECT CARRY-OVER

A project carried forward to the next fiscal year due to incompleteness. The project was originally budgeted in the year appropriated, so appropriation is likewise carried forward.

SPECIAL REVENUE FUND

Accounts for resources restricted by law or contract for specific purposes. The fund exists only for the life of the restriction.

STATUTE

A written law enacted by a duly organized and constituted legislative body.

STORMWATER ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's stormwater operations.

STRUCTURALLY BALANCED BUDGET

Recurring revenues equal or exceed recurring expenditures. This differs from a “balanced budget”, which allows the use of fund balance in the event expenditures exceed revenues.

TAX INCREMENT FINANCING (TIF)

Florida law allows the use of tax increment financing (TIF) to fund specific public improvement projects in the CRA area. The TIF is determined by the growth in the assessed value of taxable property in the CRA area from the base year to the current tax year and multiplied by the current tax rate for the City and County.

TRUTH IN MILLAGE (TRIM)

A uniform method for calculating and reporting ad Valorem tax rates in accordance with Chapter 200 of the Florida State Statutes.

UTILITIES ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's water and sewer operations.

WORKING CAPITAL

The difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity.

ACRONYMS

CAFR – Comprehensive Annual Financial Report

CEB – Code Enforcement Board

CDBG – Community Development Block Grant

CDS – Community Development Services

CIP – Capital Improvement Program

CRA – Community Redevelopment Agency

DOR – Department of Revenue

FBC – Florida Building Code

FRDAP – Florida Recreation and Development Assistance Program

FDEP – Florida Department of Environmental Protection

FTE – Full-Time Equivalent

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officer's Association

LCIR – Legislative Committee on Intergovernmental Relations

LDC – Land Development Code

LETf – Law Enforcement Trust/Training Fund

MPB – Municipal Planning Board

MSA – Metropolitan Statistical Area

NPDES – National Pollutant Discharge Elimination System

PNA – Plan for Neighborhood Action

SRF – State Revolving Fund

TIF – Tax Increment Financing

TRIM – Truth In Millage

Resolution 2013-26

**A RESOLUTION OF THE CITY OF FORT WALTON BEACH,
FLORIDA, ADOPTING THE MILLAGE RATE FOR THE FISCAL
YEAR BEGINNING OCTOBER 1, 2013 AND ENDING
SEPTEMBER 30, 2014; AND PROVIDING AN EFFECTIVE DATE.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, THAT:

Section 1. Purpose

The City of Fort Walton Beach held a public budget meeting on August 12, 2013 to discuss the FY 2013-14 budget. The City held public budget hearings on September 4, 2013 and September 18, 2013 as required by Florida Statutes section 200.065. The Okaloosa County Property Appraiser has certified that the gross taxable value for operating purposes not exempt from taxation within the City of Fort Walton Beach is \$1,128,838,962.

Section 2. Millage Rate

The City hereby sets the FY 2013-14 operating millage rate at 5.7697 mills, which is 27.70% more than the rolled-back rate of 4.5180 mills. There is no voted debt service millage.

Section 3. Effective Date

This resolution shall take effect immediately upon approval by the City Council.

September 18, 2013
Adopted

Mike Anderson
Mike Anderson, Mayor

Attest:

Helen D. Spencer
Helen Spencer, City Clerk

Approved for form and legal sufficiency:

Hayward Dykes, Jr.
Hayward Dykes, Jr., City Attorney

Resolution 2013-27

A RESOLUTION OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS FOR THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, THAT:

Section 1. Purpose

Prior to the beginning of a new fiscal year, the City is required to pass and adopt a budget for the operation of the City government. The City held a public budget meeting on August 12, 2013 to discuss the FY 2013-14 budget. The City held public budget hearings on September 4, 2013 and September 18, 2013 as required by Florida Statutes section 200.065.

Section 2. Tax Rate

The City Council set the tax rate at 5.7697 mills for property assessed as of January 1, 2013.

Section 3. Adoption of Budget

The document entitled "City of Fort Walton Beach FY 2013-14 Adopted Budget", dated October 1, 2013, comprises the total amount of \$34,716,183 for all funds reported. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditure and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

Section 4. Budget Amendments

- a. The City Council may make any amendments to the adopted budget, by resolution, as it may deem necessary and proper.
- b. Budget amendments requesting additional expenditures or expenses must also identify the corresponding funding source.

Section 5. Budget Transfers

Budget transfers shall be accomplished pursuant to Administrative Policy FIN-13 as provided by Resolution 2011-19 adopted by the City Council on August 16, 2011.

Section 6. Debt Service

Debt service for the General Fund will be paid from operating revenues and/or transfers from the Debt Service Fund. Debt service for the Utilities and Stormwater Enterprise Funds will be paid from operating revenues from these Enterprise Funds.

Section 7. Carryovers

a. Projects that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2013 and will be continued and made a part of the FY 2013-14 budget. The document entitled "City of Fort Walton Beach FY 2013-14 Grant & CIP Project Carryovers", dated September 18, 2013, comprises the total amount of \$8,111,048 for all funds reported.

b. Encumbrances (open purchase orders) that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2013 and will be continued and made a part of the FY 2013-14 budget. The document entitled "City of Fort Walton Beach FY 2013-14 Encumbrance Carryovers", dated September 18, 2013, comprises the total amount of \$3,767,200 for all funds reported.

Section 8. Effective Date

This resolution shall become effective on and after October 1, 2013.

September 18, 2013
Adopted

Mike Anderson
Mike Anderson, Mayor

Attest:

Helen A. Spencer
Helen Spencer, City Clerk

Approved for form and legal sufficiency:

Hayward Dykes, Jr.
Hayward Dykes, Jr., City Attorney

CITY OF FORT WALTON BEACH

FY 2013-14 Grant & CIP Project Carryovers

Council Meeting 09/18/13

Divison	Project	Amount	Account	Completion
Fire	Assistance to Firefighters Grant	433,100	001-1564-522-6405	Dec 2013
Fire	Assistance to Firefighters Grant	75,300	001-1564-522-6406	Dec 2013
Recreation	Recreation Complex	6,485,294	001-5117-572-6997	Jul 2014
Recreation	Auditorium Carpeting (only if new City Hall Complex not constructed)	10,000	001-8500-519-4640	Sep 2014
Museum	Replace Exterior Wood Handrail	735	001-8500-519-4650	Apr 2014
Facilities	Roof for New Bucket Truck	3,500	001-8500-519-6310	Jun 2014
General Fund		7,007,929		
CDBG	Fair Housing Educational Materials	500	107-1900-554-5200	Jun 2014
CDBG	Blight Remediation	19,483	107-1910-554-5207	Sep 2014
CDBG	Small Business Program	24,892	107-1920-554-8200	Sep 2014
CDBG	World Changers	29,912	107-1930-554-4650	Jun 2014
CDBG	Chester Pruitt	6,306	107-1940-554-5251	Sep 2014
CDBG	Public Services - purpose TBD	2,143	107-1940-554-6997	TBD
CDBG	Computer Lab	2,534	107-1940-554-8200	Dec 2013
CDBG	Combs Manor Court Sidewalk	12,789	107-1950-554-6353	Dec 2013
CDBG	Infrastructure - purpose TBD	2,140	107-1950-554-6997	TBD
CDBG	Habitat for Humanity	18,810	107-1970-554-8200	Sep 2014
CDBG Fund		119,509		
Planning	Brownfield Cleanup Program Grant	48,992	109-5498-552-6159	Jun 2014
Streets	Street Paving	83,785	109-8018-541-6351	Feb 2014
Planning	Soundside Affordable Housing Development Closing Expenses	644,127	109-8607-552-8105	TBD
CRA Fund		776,904		
Utilities	Utilities Rate Study	50,000	401-8500-536-3100	Dec 2013
Water	Water Tank Maintenance	50,000	401-8500-533-4680	Feb 2014
Water	Hazardous Waste Dumpster Rental	3,000	401-8500-533-4400	Dec 2013
Water	Watson Drive Water Line Replacement WO1302	8,728	401-8056-533-6360	Oct 2013
Water	Bayou Woods Water Line Replacement WO1301	8,728	401-8056-533-6360	Oct 2013
Sewer	Lift Station 1 - Upgrade Wet Well, Replace Pumps WF0042835	13,375	401-8500-535-4680	Jun 2014
Sewer	Lift Station 8 - Replace Wet Well & Pumps WF0041053	13,375	401-8500-535-4680	Jun 2014
Sewer	Lift Station 9 - Liner Rehab	12,500	401-8500-535-6300	Feb 2014
Sewer	Lift Station 15 - Liner Rehab	12,500	401-8500-535-6300	Feb 2014
Sewer	Lift Station 16 - Liner Rehab	7,500	401-8500-535-6300	Feb 2014
Sewer	Lift Station 23 - Liner Rehab	12,500	401-8500-535-6300	Feb 2014
Sewer	Lift Station 26 - Liner Rehab	14,500	401-8500-535-6300	Feb 2014
Utilities Fund		206,706		
Grant & CIP Project Carryovers - All Funds		8,111,048		

CITY OF FORT WALTON BEACH

FY 2013-14 Encumbrance Carryovers

Council Meeting 09/18/13

PO	Date	Vendor	Description	PO Balance	Account	Completion
76350	10/03/12	Gabriel Roeder Smith (GRS)	General Pension Plan Actuarial Analysis	\$6,896.00	001-0100-511-3100	Oct 2013
79016	08/22/13	SymbolArts Inc	Coins / Pins	\$620.00	001-0800-521-5200	Oct 2013
79133	08/30/13	Law Enforcement Supply	Duty Gear	\$1,409.65	001-0800-521-5200	Oct 2013
78970	08/16/13	The Emblem Authority	Caps	\$504.00	001-0800-521-5210	Oct 2013
78977	08/16/13	MTS Safety Supply	Rain Jackets	\$3,826.00	001-0800-521-5210	Oct 2013
79045	08/26/13	McCain Uniform	Uniforms	\$974.00	001-0800-521-5210	Oct 2013
77854	03/22/13	Florida Bullet	Ammunition	\$3,236.70	001-0800-521-5213	Oct 2013
79016	08/22/13	SymbolArts Inc	Coins / Pins	\$315.00	001-0800-521-5224	Oct 2013
79216	09/09/13	Lou's Police Distributors	Glock Pistol	\$414.00	001-0800-521-5233	Dec 2013
78865	07/30/13	Systems Specialists, Inc.	City Hall A/C repair	\$7,555.61	001-1230-519-4645	Oct 2013
78788	07/23/13	Altec Industries	Aerial Bucket Truck	\$168,000.00	001-1230-519-6404	Mar 2014
79220	09/09/13	Roads Inc of NWF	Wright Parkway Sidewalk Project	\$218,996.87	001-1585-541-6353	Dec 2013
125666*		Hatch Mott MacDonald	Survey & Plat for Hollywood Blvd Property	\$15,750.00	001-1500-519-3100	Oct 2013
76786	11/02/12	Kronos, Inc.	Payroll Timekeeping - Analytics Configuration	\$27,155.00	001-5083-513-3100	Jan 2014
77144	05/14/13	DC Architects Inc.	New Rec Center – complex plans	\$34,500.00	001-5117-572-3100	Sep 2014
125666*		Hatch Mott MacDonald	New Rec Center – Re-Platting	\$2,500.00	001-5117-572-6214	Sep 2014
79073	08/26/13	Contractors Steel Supply	New Rec Center – Barjoist, metal deck, steel materials	\$135,445.00	001-5117-572-6257	Sep 2014
79236	09/11/13	Sequel Electrical Supply	New Rec Center – lighting packages	\$439,000.00	001-5117-572-6257	Sep 2014
79228	09/11/13	Sequel Electrical Supply	New Rec Center – lighting packages	\$61,500.00	001-5117-572-6257	Sep 2014
79237	09/11/13	Fort Walton Concrete Company	New Rec Center – CMU block fill	\$28,200.00	001-5117-572-6257	Sep 2014
79238	09/11/13	South AL Brick dba Keego Clay	New Rec Center – Brick & related materials	\$40,500.00	001-5117-572-6257	Sep 2014
79239	09/11/13	Block USA – Gulf Coast Division	New Rec Center – Concrete masonry units, glass block	\$148,800.00	001-5117-572-6257	Sep 2014
125326*		Hussey Seating Company	New Rec Center – bleachers	\$18,087.00	001-5117-572-6257	Sep 2014
79241	09/12/13	All Pro Sound	New Rec Center – Audio-Visual equipment	\$34,659.97	001-5117-572-6257	Sep 2014
125407*		County Materials Corporation	New Rec Center – Concrete Pipe	\$150,850.88	001-5117-572-6257	Sep 2014
125408*		HD Supply Waterworks	New Rec Center – Sanitary, storm, water, fire main	\$20,202.75	001-5117-572-6257	Sep 2014
79242	09/12/13	F&W Precast	New Rec Center – Concrete Structures	\$50,197.68	001-5117-572-6257	Sep 2014
79243	09/12/13	Fort Walton Concrete Company	New Rec Center – Ready Mix Concrete	\$88,000.00	001-5117-572-6257	Sep 2014
General Fund				1,708,096.11		
69781	08/16/10	Lewis, Longman & Walker	Legal Representation for Soundside	\$16,654.38	109-2000-552-3101	TBD
78654	06/28/13	Mayer Electric	Light fixtures for Brooks Street	\$3,813.19	109-2000-552-4659	Oct 2013
76139	09/04/12	TBE Group, Inc. (Cardno TBE)	Phase B – Happy Food Stores	\$64,373.00	109-5498-552-6159	Jun 2014
CRA Fund				84,840.57		
69738	09/03/10	Goodwyn, Mills & Cawood	Standard Document Development	\$8,000.00	401-1300-536-3100	ongoing
79040	08/23/13	Southeastern Sash & Door	Replace Exterior Door	\$1,856.00	401-1300-536-4640	Sep 2013
75290	07/03/12	Goodwyn, Mills & Cawood	Water Tanks - Preliminary Survey	\$40.00	401-1310-533-4680	Sep 2013
75525	06/22/12	Layne-Central Co	Remove and inspect Well Pump at Well #09	\$5,916.50	401-1310-533-4680	Oct 2013
78054	04/16/13	Control Systems & Instrument	Repair Well #3	\$2,000.00	401-1310-533-4680	Dec 2013
78465	06/07/13	Tank pro, inc.	elevated & ground storage tank cleaning	\$7,200.00	401-1310-533-4680	Dec 2013
79158	09/04/13	Allied Services	Hazardous Waste Removal	\$2,000.00	401-1340-533-4400	Sep 2013
75639	07/05/12	Goodwyn, Mills & Cawood	Lift Station #3 Wet Well	\$18,500.00	401-1350-535-3100	Dec 2013
73610	01/18/12	Data Flow Systems	Narrowband Adjustment	\$1,890.00	401-1350-535-4680	Nov 2013
78718	07/12/13	Control Systems & Instrument	Install power Conditioning Line reactors at GC	\$4,645.00	401-1350-535-4680	Dec 2013
78832	07/26/13	Data Flow Systems	Telemetry System Up-Grade	\$88,517.00	401-1350-535-6402	Dec 2013
79007	08/21/13	Rexel Southern Electric	Electrical Up-grade (Telemetry)	\$346.48	401-1350-535-6402	Dec 2013
78680	07/03/13	Davidson Ford	Ford F-650 Flat Bed	\$66,791.38	401-1350-535-6404	Dec 2013
69655	08/27/10	Hatch, Mott MacDonald	Pump Station #1 - Project 272075	\$2,570.00	401-5031-535-3100	Dec 2013
74015	12/29/11	Hatch, Mott MacDonald	PS#1 & Force Main Eval & Eng Report - Project	\$8,036.01	401-5031-535-6361	Dec 2013
76649	01/03/13	American Cast Iron Pipe	PS#1 & Force Main	\$80,851.47	401-5031-535-6361	Dec 2013
76909	04/04/13	Ferguson Waterworks	Force Main Valves & Appurtenances	\$9,881.06	401-5031-535-6361	Dec 2013
76910	03/12/13	Fortiline, Inc	Force Main Valves & Appurtenances	\$1,596.04	401-5031-535-6361	Dec 2013
76989	11/28/12	Consolidated Pipe	PS#1 Force Main	\$34,399.00	401-5031-535-6361	Dec 2013
76990	03/12/13	American Cast Iron Pipe	PS#1 & Force Main	\$25,628.25	401-5031-535-6361	Dec 2013
77018	02/05/13	Gilbert Pump & Mechanical	Materials for PS#1 & Storage Tank	\$654,233.20	401-5031-535-6361	Dec 2013
77019	12/03/12	Hatch Mott MacDonald	Construction Services for PS #1	\$387,447.70	401-5031-535-6361	Dec 2013
77028	06/28/13	HD Supply Waterworks	PS#1 & Force Main	\$4,252.82	401-5031-535-6361	Dec 2013
77242	08/15/13	Andress Engineering	Electric Chain Hoist	\$6,893.36	401-5031-535-6361	Dec 2013
77243	03/19/13	Thompson Fabricating	Misc Metals for PS #1	\$15,262.00	401-5031-535-6361	Dec 2013
77244	01/04/13	Eco-Tech	PS#1 & Storage Tank	\$2,400.00	401-5031-535-6361	Dec 2013
77327	07/17/13	Florida Detroit Diesel- Allison	Emergency Generator	\$30,737.30	401-5031-535-6361	Dec 2013
77439	05/30/13	Ready Mix USA	Concrete	\$7,461.00	401-5031-535-6361	Dec 2013
77440	04/23/13	Graybar Electric Co	Square D Electrical Gear Package	\$29,381.00	401-5031-535-6361	Dec 2013

77443	01/29/13	American Cast Iron Pipe	PS#1 & Storage Tank	\$46,149.48	401-5031-535-6361	Dec 2013
77474	02/01/13	Skyline Steel	Rock Anchors for PS#1 & Storage Tank	\$49,737.20	401-5031-535-6361	Dec 2013
77712	08/15/13	C.W. Roberts Contracting	Limerock, Pavement Patching	\$244,850.00	401-5031-535-6361	Dec 2013
77786	03/12/13	Red Valve Co	Cone Sleeve & Upgrade	\$1,620.00	401-5031-535-6361	Dec 2013
77808	07/22/13	Fort Walton Concrete	Floor and Grout Mix	\$22,106.50	401-5031-535-6361	Dec 2013
77860	03/22/13	Southwestern Suppliers	Rebar & Plastic Bolster for PS #1 & Storage Tank	\$18,913.63	401-5031-535-6361	Dec 2013
124265*		Concrete Modular Systems	Electrical Building	\$63,099.12	401-5031-535-6361	Dec 2013
73289	10/13/11	Fabre Engineering	Hurlburt Reuse Construction Drawings	\$14,115.00	401-5421-535-6365	Dec 2013
				Utilities Fund	1,969,323.50	
72985	09/23/11	Hatch Mott MacDonald	Stormwater Master Plan	\$1,515.37	405-1380-538-3100	Dec 2013
79001	08/20/13	CB Concrete Pumping	Pump truck for filling pipe at 293 Briarwood	\$497.00	405-1380-538-4680	Dec 2013
79002	08/20/13	Fort Walton Concrete	Flowable fill concrete for 293 Briarwood	\$760.00	405-1380-538-4680	Dec 2013
79017	08/22/13	HD Supply Waterworks	Pipe for 293 Briarwood Cr	\$2,166.60	405-1380-538-4680	Dec 2013
				Stormwater Fund	4,938.97	

*requisition; purchase order not yet issued

Purchase Order Encumbrance Carryover - All Funds **3,767,199.15**