

FY 2010-11 Adopted Budget

City of Fort Walton Beach, FL



The Beal Parkway Neighborhood, a centrally located low income minority neighborhood, is bustling with children playing and parents exercising after major park renovations.

City of Fort Walton Beach, Florida
 107 Miracle Strip Parkway SW, Fort Walton Beach, FL 32548
 www.fwb.org

PHONE DIRECTORY

Mayor and City Council	833-9509	City Clerk	833-9509
City Manager	833-9504	Financial Services	
Public Information	833-9505	Accounting	833-9513
Administrative Services		Customer Service (Utility Billing)	833-9500
Human Resources	833-9507	Purchasing	833-9523
Information Technology	833-9620	Fire Services (emergencies 911)	
Police Services (emergencies 911)		Administration	833-9565
Administration	833-9547	Recreation & Cultural Services	
Dispatch	833-9533	Administration	833-9576
Records	833-9541	Cemetery (Beal Memorial)	833-9618
Engineering & Utility Services		Chester Pruitt Recreation Center	833-9582
Administration	833-9607	Creative Senior Center	833-9587
Building & Permitting	833-9605	Docie Bass Recreation Center	833-9581
Code Enforcement	833-9601	Fred Hedrick Recreation Center	833-9577
Field Office	833-9613	Golf Course	833-9664
Garbage Collection	833-9654	Heritage Park & Cultural Center	833-9595
Planning & Zoning	833-9697	Library	833-9590
Stormwater	833-9932	Tennis Center	833-9588
Streets	833-9614		
Water Operations	833-9630		

On the Cover

Boasting a clock tower, landscaping, and walking path, Gateway Park is located on a small, triangular-shaped parcel of land located between three roadways entering the Beal Parkway neighborhood.

Nearby Chester Pruitt Park - the crown jewel of the Beal Parkway Neighborhood - reopened in October 2009, after renovations including a new walking trail, decorative lighting, landscaping, restrooms, stormwater improvements, playground equipment, picnic tables, and benches. Redevelopment of the park has been a huge success for the City and the neighborhood. Today, children can be seen playing on the new playground while their parents exercise along the walking trail. Use of the park is up while crime at the park has dropped significantly.

The City of Fort Walton Beach received the Northwest Florida League of Cities' Community of Excellence Award for a city with a population over 20,000 for the Chester Pruitt Park project. The park is named in honor of the City's first black police officer.

Budget Availability

Reference copies of the annual budget are available at the City Clerk's Office, Finance Department, and Library. The budget may also be viewed and printed from the City's website: www.fwb.org.

**CITY OF FORT WALTON BEACH, FL
FY 2010-11 Budget
Table of Contents**

	<u>Page #</u>
City Organizational Chart	1
City Council, Appointed Officers, & Dept. Directors	2
Vision Plan	3
Strategic Plan	4
Mission Statement	6
City Manager's Budget Message	7
Executive Budget Summary	14
Budget Overview	19
Summary Budget Information	32
Detail Budget Information by Fund	
General Fund	49
Law Enforcement Trust Fund	157
Law Enforcement Training Fund	160
Community Development Block Grant Fund	163
Community Redevelopment Agency Fund	169
Debt Service Fund	174
Capital Projects Fund	176
Beal Memorial Cemetery Perpetual Care Fund	178
Utilities Fund	181
Sanitation Fund	203
Golf Fund	211
Stormwater Fund	223
Capital Improvements Program	
Introductory Information	232
Project Detail by Fund	236
Project Funding by Neighborhood	339
Statistical Information	345
Glossary of Terms & Acronyms	357
Budget-Related Resolutions	365

A comprehensive table of contents follows immediately after this page.

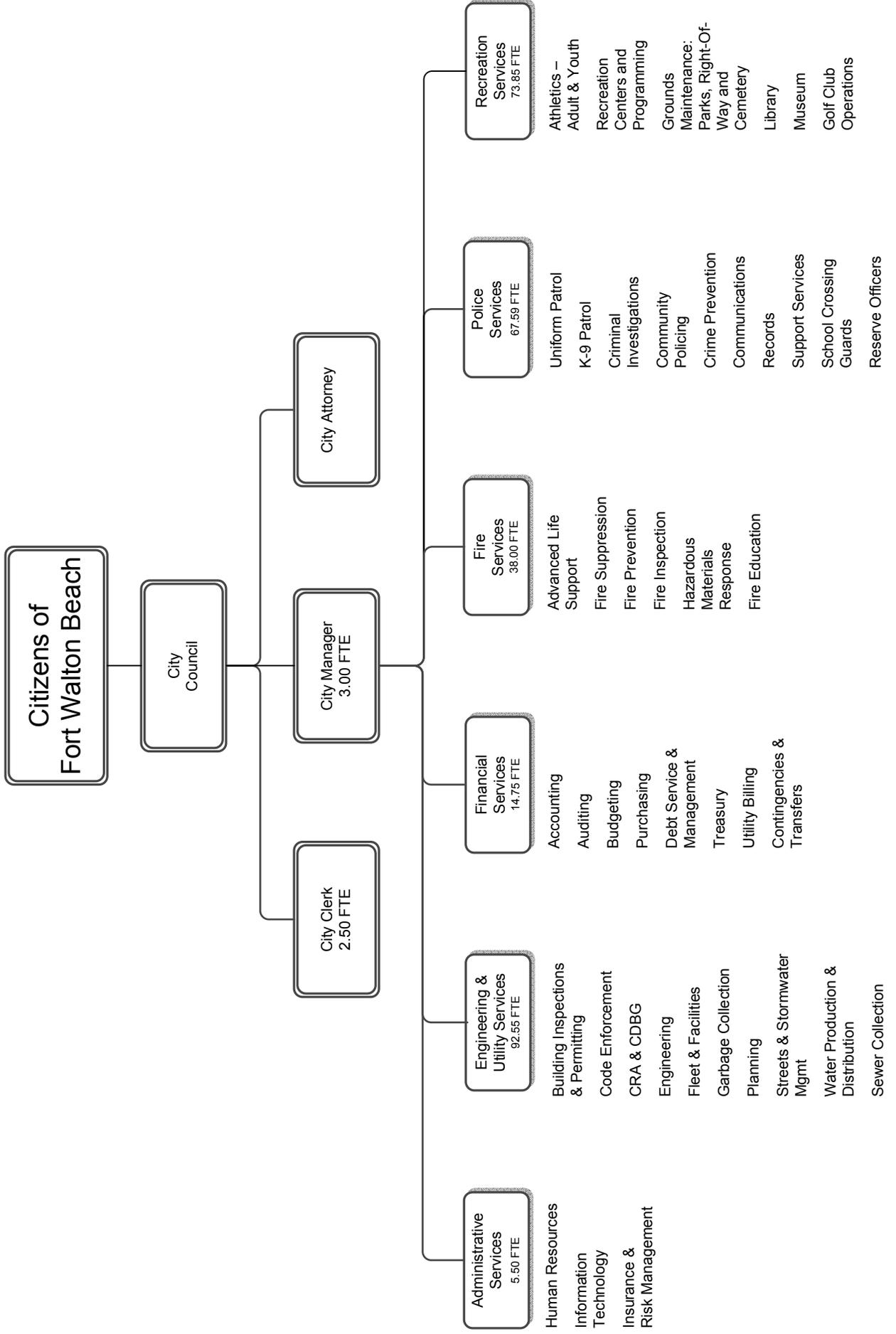
	<u>Page #</u>
City Organizational Chart	1
City Council, Officers, & Directors	2
Vision Plan	3
Strategic Plan	4
Mission Statement	6
City Manager's Budget Message	
Introduction	7
Budget Issues & Challenges	8
Distinguished Budget Presentation Award	13
Executive Budget Summary	
Budget Summary	14
Operating & Capital Budget Highlights	15
Did You Know?...	16
Revenues & Expenditures by Category	18
Budget Overview	
Budget Process	19
Budget Basis & Fund Structure	23
Financial Policies	26
Debt Schedules	31
Summary Budget Information	
Summary of Estimated Financial Sources & Uses	32
Revenue Trends	34
Expenditure Trends	38
Personal Services Trends	43
Position Summaries	46
Detail Information by Fund	
GENERAL FUND	
Fund Highlights	49
Revenues	51
0100 City Council	56
0200 City Manager	58
0300 Administrative Services	62
0310 Risk Management	67
0320 Information Technology	71
0400 City Clerk	74
0500 Financial Services	78
0530 Purchasing	83
0800 Police	87
0900 Fire	93
1000 Recreation Services	99
1010 Parks	104
1015 Right-of-Way	109
1020 Senior Center	113
1060 Library	116
1070 Museum	120
1080 Cemetery	124
1200 Engineering Services	128
1205 Planning & Zoning	133
1215 Building Inspections & Permitting	136
1217 Code Enforcement	141
1220 Fleet	145
1230 Facilities	148
1240 Streets	152
1500 Non-Departmental	156

	<u>Page #</u>
LAW ENFORCEMENT TRUST FUND	157
LAW ENFORCEMENT TRAINING FUND	160
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	163
COMMUNITY REDEVELOPMENT AGENCY FUND	169
DEBT SERVICE FUND	174
CAPITAL PROJECTS FUND	176
BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND	178
UTILITIES FUND	
Fund Highlights	181
Revenues	182
0520 Customer Service	183
1300 Utility Services	187
1310 Water Operations	190
1340 Water Distribution	194
1350 Sewer Collection & Treatment	198
1500 Non-Departmental	202
SANITATION FUND	
Fund Highlights	203
Revenues	204
1360 Solid Waste	205
1370 Recycling	208
1500 Non-Departmental	209
GOLF FUND	
Fund Highlights	211
Revenues	213
0700 Golf Operations	214
0710 Grounds Maintenance	219
1500 Non-Departmental	222
STORMWATER FUND	
Fund Highlights	223
Revenues	225
1380 Stormwater	226
1500 Non-Departmental	230
Capital Improvements Program (CIP)	
CIP Process	232
Financing Alternatives	233
FIVE-YEAR FUNDING SCHEDULE	
General & CRA Funds	234
Utilities, Golf, & Stormwater Funds	236
PROJECT DETAIL BY FUND	
General Fund	238
CRA Fund	270
Utilities Fund	294
Golf Fund	316
Stormwater Fund	328
Five-Year CIP by Vision Plan & Neighborhood	339
Statistical Information	
History & Profile	345
Neighborhood Information	346
Miscellaneous Statistics	350
Interfund Transfers	354
Selected Fee Schedules	355

	<u>Page #</u>
Glossary of Terms & Acronyms	
Glossary of Terms	357
Acronyms	364
Budget-Related Resolutions	
Budget Transfers	365
Millage Rate	368
Budget Adoption	369

City of Fort Walton Beach

\$35,708,090 Budget
297.74 FTE's



CITY OF FORT WALTON BEACH, FL

City Council



Left to right (standing):
Mike Holmes (Seat 1), Dennis Reeves (Seat 3), Bobby Nabors (Seat 5),
Bull Ridgon (Seat 6), and Dick Rynearson (Seat 7).

Left to right (seated):
joyce gossom (Seat 2), Mayor Mike Anderson, and Mike Minich (Seat 4).

Council members are elected for four year staggered terms. City Council meets on the second and fourth Tuesday of each month at 6:00 p.m. in the City Council Chambers located at 107 Miracle Strip Parkway, Fort Walton Beach, Florida.

Appointed Officers

City Manager – Robert Mearns
City Clerk – Helen Spencer
City Attorney – Vacant

Department Directors

Administrative Services – Sylvia Hanks
Engineering & Utility Services – Michael Beedie
Financial Services – Brandy Wunker
Fire Services – Mike Dutton, Chief
Police Services – Ted Litschauer, Chief
Recreation & Cultural Services – Jeff Peters

Vision Plan

Adopted in March 2004

“Our vision for the City of Fort Walton Beach is based upon preserving the great and unique qualities of our City and building on them to create a well balanced community for ourselves and our children in the future. Our collective Vision Statement is to be the overriding guideline for decision making by our community leaders... now and for years to come. We challenge our community leaders to strive to attain the quality of life and community character that this Vision Statement embodies.”

Economic Development - Expand the diversity of the economic base in the City to create a well-rounded economy that provides quality job opportunities and provides the community with diverse, high quality goods and services.



Environmental Resources - Promote the highest level of environmental quality within the City, capitalizing on Choctawhatchee Bay and its tributaries and the Santa Rosa Sound as the focal points of the community for estuary preservation, public/civic celebration, recreation, and compatible new development.

- Natural Environment
- Choctawhatchee Bay/Santa Rosa Sound

Government Relations - Create a council system that encourages public participation and is responsive to the citizens' Vision for the City.



- Human Services
- Arts/Culture and Entertainment
- Education
- Social Structure



Infrastructure - Provide state-of-the art treatment, delivery, and collection systems for all of the major utilities to ensure the greatest protection of the health, safety, and welfare of the citizens and the natural environment.

Land Use - Enhance the visual quality of the built environment in the City and ensure that the regulatory framework for land use planning is clear, easy to use, and reinforces the Vision Plan goals and objectives.

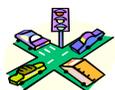


- Parks and Open Space
- Historic/Archaeological Preservation
- Visual and Physical Design
- Housing



Neighborhoods - Build upon existing neighborhood assets to create safe, stable, and beautiful neighborhoods that are the pride of all the residents.

Public Safety - Create an urban environment where residents and visitors feel safe and protected from harm to property and person.



Transportation - Provide a safe, pedestrian-friendly, efficient, cost effective, and un-congested transportation system in a manner that not only accommodates today's demands, but also plans for reasonable anticipated growth in the City as well as the surrounding region.

Icons are used throughout the CIP budget as a visual reminder of the Vision Plan and its translation into the budget.

Strategic Plan

Adopted in December 2008

City Council's primary responsibility is to shape public policy in order to achieve the citizens' desires for the future. As time passes, the complexion of a community, its residents, and leaders change, as do the priorities of the community. There is probably no more daunting task that any community faces than planning for its future and identifying future priorities. The Strategic Plan is a multi-year plan and the budget process determines which parts of the plan receive resources each year. Each Strategic Plan Goal falls into one of the Vision Plan categories listed on the previous page.

Strategic Plan Goal	Initiative	Performance Measure	Lead Department	Status
Economic Development 				
Economic Development	Continue Participation in Economic Development Efforts	\$ value of incentive packages	Engineering & Utility Services	Business Retention Panel formed; staff working on business development plan
		# of new businesses as a result of incentives		
		% increase in commercial taxable assessed value		
Environmental Resources 				
Natural Environment	Create Stormwater Utility	% compliance w/ regulations	Engineering & Utility Services	Created effective October 1, 2008
		% infrastructure needs completed		
	Forum & Funding for Water Protection	% change in Floridan aquifer	Engineering & Utility Services	Pending
		% change in pollution in Choctawhatchee Bay		
Financial Viability	Continue Regional Water Supply Planning Participation	# meetings attended	Engineering & Utility Services	Ongoing
	Fees for Backflow & Grease Trap Inspections	% of cost of service recovered	Engineering & Utility Services	Pending
	Examine Providing Stormwater Service to Cinco Bayou	% CB residents interested	Engineering & Utility Services	Pending
	\$ savings to CB residents			
		\$ revenue to FWB		
Government Relations 				
Structural Change	Examine Functional Consolidation or Partnership	# of functional areas reviewed	Engineering & Utility Services	Pending
		\$ savings to City		
		# FTE's reduced		
	Examine Contracting Software Services	# of functional areas reviewed	Administrative Services	Contracted effective January 2009; 1 FTE eliminated
		\$ savings to City		
		# FTE's reduced		
	Consider Annexation, Merging, Incorporation	# of functional areas reviewed	City Manager	IAFF GIS Analysis completed Jan 2010; other depts no interest
		\$ savings to City		
		# FTE's reduced		
	Conduct Departmental Operational Reviews	# of functional areas reviewed	City Manager	30.74 FTE's or 9.4% reduction since FY09
		\$ savings to City		
		# FTE's reduced		
	Annually Review Consultant's Report on Outsourcing	\$ savings to City	Financial Services	Ongoing
	Develop Internal Skills for Managing Outsourcing	# of training events held	Administrative Services	Pending
Review Pension Alternatives	\$ savings to City	Administrative Services	Defined contribution plan; new hires 1/1/10	
Examine Alternative Compensation Plans	\$ savings to City	Administrative Services	Vacation hours in lieu of pay increases	
Examine Healthcare & Benefits Alternatives	\$ savings to City	Administrative Services	Medical ins. RFP resulted in modest 5.5% increase	
Examine Feasibility of Employee Leasing	# of functional areas reviewed	Administrative Services	Pending	
	\$ savings to City			
	# FTE's reduced			
Develop Guidance for Appointed Committees	# of committees reporting as scheduled	City Clerk	Pending	
Natural Environment	Examine Energy Savings from 4-Day Work Week	# of kilowatt hours by facility	Engineering & Utility Services	Pending
		# of hours of overtime		
		net \$ savings to City		

Strategic Plan Goal	Initiative	Performance Measure	Lead Department	Status
Quality of Life	Analyze City Facility Use Patterns & Funding Options	# of facilities reviewed	Recreation Services	Pending
		# programs expanded		
		# programs reduced		
		net \$ savings to City		
Quality of Life	Additional Resources for Volunteer Development	# Senior Center Volunteer Hrs	Recreation Services	Ongoing
		# Library Volunteer Hrs		
		# Museum Volunteer Hrs		
		# Special Event Volunteer Hrs		
	Increase Non-Profit Partnerships	# of Non-Profit Partnerships	Recreation Services	Pending
	\$ savings to City			
Economic Development	Streamline Permitting Process for CRA	# of days for permit approval	Engineering & Utility Services	Pending
Financial Viability	Examine Purchasing Options w/ other Governments	# of functional areas reviewed	Financial Services	Ongoing
		\$ savings to City		
		# FTE's reduced		
	Increase Grant Writing Activities	# grants received	Financial Services	Pending
	\$ amount of grants received			
Infrastructure 				
Natural Environment	Maintain Staffing & Resources to Meet Environmental Regulations	% compliance w/ regulations	Engineering & Utility Services	Ongoing
Financial Viability	Update Cost Allocation Study	% of operations that are self-supporting	Financial Services	Plan updated in July 2009
		% of operations funded in part by user fees		
Land Use 				
Quality of Life	Implement Impact Fees for Recreation	\$ revenue from impact fees	Recreation Services	Pending
		\$ value of grants		
		% leverage from grants		
	Develop Coral Greenway	\$ funding for project	Engineering & Utility Services	On hold
	\$ increase in maintenance			
Economic Development	Purchase Car Wash Next to Library	\$ allocated to purchase	City Manager	On hold
Financial Viability	Report on Current Fees	% of programs funded in part by user fees	Recreation Services	Pending
		% of cost recovered from fees		
		\$ revenue increase from fee adjustments		
Growth Management	Develop Master Plan for City Land	% of land with current use	Engineering & Utility Services	Pending
		% of unused land with future use identified		
		% of unused land that is declared excess		
		\$ revenue from excess land sales		
	Present Land Development Code for Council Decision	n/a	Engineering & Utility Services	Updated
Neighborhoods 				
Economic Development	Continue 50/50 Allocation of CRA Funding	% budget on operations & maintenance	Engineering & Utility Services	FY 2010 allocation is 77% residential, 33% commercial
		% budget on residential improvements		
		% budget on non-residential improvements		
Public Safety 				
Structural Change	Analysis of Contract w/ Sheriff	n/a	Police Services	On hold
	Review Fire Consolidation	n/a	Fire Services	No interest from neighboring districts
Financial Viability	Examine Providing Fire Protection to Cinco Bayou & Mary Esther	% CB residents interested	Fire Services	Pending
		\$ savings to CB residents		
		\$ revenue to FWB		
		% ME residents interested		
		\$ savings to ME residents		
	\$ revenue to FWB			
Transportation 				
	none identified			

Mission Statement

It is the MISSION of the City of Fort Walton Beach to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources.

We will achieve this through:

1. Providing the most responsive services possible by focusing on the citizen as the customer
2. Practicing a well established policy of fiscal conservatism
3. Planning and providing for a strong infrastructure
4. Recruiting, developing, and retaining highly qualified staff
5. Maintaining highly effective equipment resources for delivery of services
6. Providing a model environment in which to live by enhancing and preserving the City's unique beauty and quality of life.

We will respectfully measure our achievement of the above by:

1. Citizen satisfaction
2. Overall fiscal health, annual financial statements, and bond ratings
3. Effectiveness of annual Capital Improvement Program and subsequent bond package approvals
4. Improved employee productivity
5. Ability to continue to control costs
6. The City's continued national and state recognition for its quality of life efforts
7. Continued strong working relationships with local businesses and industry, and growth in the City's tax base and retail sales.

FY 2010-11 Budgetary Impact of Strategic Plan Goals:

Structural Change

- a. Conduct departmental operational reviews – streamlining operations resulted in the elimination of 17.42 full-time equivalent positions, a 5.5% reduction.
- b. Examine alternative compensation plans – vacation hours in lieu of pay increases awarded on anniversary date on sliding scale of 4-hour increments based on evaluation score.
- c. Examine healthcare and benefits alternatives – medical insurance RFP resulted in modest average increase of 5.5% for 10/1/10 renewal.

Natural Environment

- a. Create stormwater utility – stormwater master plan will be developed to identify and prioritize infrastructure improvement projects.

Quality of Life Services

n/a

Economic Development

- a. Continue 50/50 allocation of CRA funding – current year projects are 77% residential and 33% commercial due to Soundside affordable housing project.

Financial Viability

n/a

Proactive Growth Management

n/a

City Manager's Budget Message



October 1, 2010

Honorable Mayor, City Council Members, and Citizens:

It is my pleasure to submit the fiscal year 2010-11 municipal budget. The City of Fort Walton Beach budget is designed to meet the highest standards of municipal budgeting. The core of the City's budget process places an emphasis on sound fiscal management and operational decision-making in accordance with the goals and objectives established by the citizens, City Council, and staff. This budget continues the City's commitment of providing quality services in a cost controlled manner, developing balanced sources of revenues to fund programs, and maintaining prudent cash reserves for the betterment of the community's citizens and businesses.

The fundamental mission of the City of Fort Walton Beach is to provide the most efficient, progressive, and comprehensive array of municipal services possible within the constraints of fiscal responsibility. The FY 2010-11 budget of \$35,708,090 is \$358,601 or 1.0% less than the adopted FY 2009-10 budget and includes the elimination of 17 positions and reduced hours for another 11 positions. Two new part-time positions are included. Full-time equivalent (FTE) positions total 297.74 compared to 315.16 last year, a decrease of 17.42 FTE's or 5.5%.

The City's 2010 assessed taxable value is \$1.213 billion, a 7.3% decrease. The budget is predicated on the rolled-back rate of 4.5383 mills. The rolled-back rate is the tax rate that will generate the same amount of property tax revenue as the prior year, exclusive of new construction, deletions, boundary changes, and CRA dedicated increment. The General Fund, which includes services such as police and fire, recreation programs and parks, building inspections and code enforcement, streets and right-of-way, and general government administration, totals \$17,633,614 and is 5.2% or \$976K less than the prior year with personnel reductions of 20.18 FTE's or 9.2%. Public safety (police and fire) was not reduced and most quality of life (recreation) programs will continue despite reduced personnel. While the vast majority of City services are able to continue status quo, many vehicle, equipment, and computer replacements as well as capital improvements continue to be delayed. Employee wage adjustments are not included for the second consecutive year; however, vacation hours on a sliding scale of 4-hour increments based on evaluation scores are proposed. Police bargaining unit members are ineligible due to ongoing contract negotiations.

ECONOMY

National and local economic indicators are useful for evaluating the framework within which the City of Fort Walton Beach operates.

NATIONAL INDICATORS



Arrow indicates direction of performance during past year; Color denotes if change has a positive (green) or negative (red) impact.

The Consumer Price Index (CPI) – prepared by the US Bureau of Labor Statistics and the most widely used gauge of inflation – is 1.2% higher than a year ago. The Municipal Cost Index – prepared by American City & County to show the effects of inflation on the cost of providing municipal services – is 3.7% higher than a year ago. The Consumer Confidence Index – prepared by The Conference Board based on a representative sample of US households – is 6.3% higher than a year ago. The Employment Trends Index – also prepared by The Conference Board and aggregating eight labor market indicators – is 9.8% higher than a year ago. National unemployment – as computed by the Florida Agency for Workforce Innovation – is currently 9.7%, same as last year.

LOCAL INDICATORS



Arrow indicates direction of performance during past year; Color denotes if change has a positive (green) or negative (red) impact.

Retail sales data – as reported by the University of West Florida Haas Center for Business Research and Economic Development – indicate sales are 0.3% less than a year ago. The affordability of housing – as reported by the Haas Center – is 5.2% worse than a year ago due to a decrease in median income. The standard definition of housing affordability is that the cost of buying a house uses less than 30% of annual household income. Local unemployment – as computed by the Florida Agency for Workforce Innovation – is currently 7.9%, up 12.9% from a year ago.

The City's revenue sharing funds from the State suffer when discretionary spending decreases in an economy weak due to stock market decline, tighter lending standards, layoffs, and oil spill fears. These economic challenges are coupled with fiscal constraints previously imposed by the Florida Legislature and voters. Legislation passed in June 2007 caps property tax revenues based on the majority vote of the governing body and a Constitutional amendment passed by Florida voters in January 2008 provides additional property tax exemptions and assessment caps.

BUDGET ISSUES & CHALLENGES

The City continues to navigate an environment of decreased revenues, coupled with a desire to maintain the same level of programs and services.

TOP 5 BUDGET ISSUES

Current Year – FY 2010-11	
Property Taxes	\$0
<i>Assessed value decrease of \$96M or 7.3% due to declining property values; Millage rate increased to 4.5383 to be revenue neutral.</i>	
Personnel Reductions	\$1,433,916 ▼
<i>Positions eliminated: 17 Positions with reduced hours: 11</i>	
Use of Reserves	\$824,735 ▼
<i>65% decrease in General Fund; budget reductions ensure recurring revenues fund recurring expenses.</i>	
Pension Contributions	\$8,023 ▲
<i>Minimal increase due to position eliminations, implementing defined contribution plan for new hires.</i>	
Interest Earnings	\$338,925 ▼
<i>61% decrease due to certificates of deposit being reinvested at lower interest rates.</i>	

Prior Year – FY 2009-10	
Property Taxes	\$286,455 ▼
<i>Assessed value decrease of \$66M or 4.8% due to declining property values; Millage rate maintained at 4.1986.</i>	
Personnel Reductions	\$1,475,863 ▼
<i>Positions eliminated: 29 Positions with reduced hours: 10</i>	
Interfund Transfers	\$1,025,244 ▼
<i>32% decrease due to updated cost allocation plan & inability of enterprise funds to transfer surplus funds.</i>	
Pension Contributions	\$401,605 ▲
<i>\$216K or 75% incr. for fire; \$99K or 25% incr. for police; \$86K or 7% incr. for general.</i>	
Sales Tax Revenues	\$199,800 ▼
<i>These revenues are down 9% overall due to the weak economy and lower taxable sales.</i>	

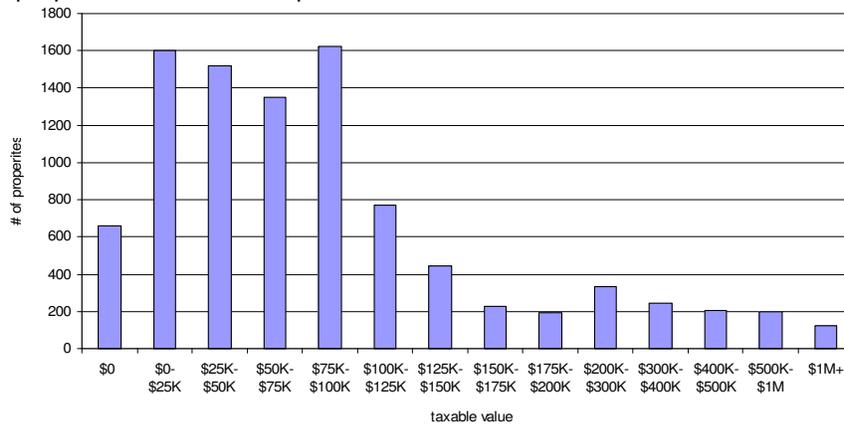
Property Taxes

The City's 2010 gross taxable property value for operating purposes is \$1,213,149,471, a decrease of \$95,906,544 or 7.3% from the 2009 final gross taxable property value of \$1,309,056,015.

The rolled-back millage rate is defined per Florida Statute 200.065 as the millage rate that will produce the same amount of ad valorem tax revenue as was levied during the prior year, exclusive of CRA dedicated increment value, new construction, deletions, and boundary changes. The rolled-back rate is 4.5383 mills. Because of the decrease in taxable value, the rolled-back rate is actually a "rolled-forward" rate this year (i.e. a higher millage rate is required to generate the same amount of tax revenue due to the lower taxable value).

The budget is based on a millage rate of 4.5383, which generates property tax revenues of \$5.230M, same as the prior year. The impact of this millage rate increase on any given property owner will vary based on the property's exemptions and change in assessed value. As an example, a property owner with no change in taxable value will pay an additional \$8.49 in annual property taxes per \$25K in taxable value at a millage rate of 4.5383 compared to the prior year rate of 4.1986.

Seven percent of properties are tax-exempt and 64% have a taxable value of \$100K or less.



Personnel Reductions

The budget includes the elimination of 17 positions and reduced hours for another 11 positions. Staffing has been reduced strategically in areas with position vacancies or where reductions would have minimal impact on service levels. City Council provided clear direction to not reduce service levels in public safety (police and fire).

Personnel expense totals \$17.363M, and is down \$1.326M or 9.3% in the General Fund and \$1.434M or 7.6% citywide. The number of positions is budgeted to decrease 5.4% from 368 to 348. Full-time equivalent (FTE) positions total 297.74 compared to 315.16 last year, a decrease of 17.42 FTE's or 5.5%. All position eliminations were achieved via early retirement incentive program, attrition, or existing vacancies.

- a. Eliminations – museum education coordinator, utility services director, environmental specialist, computer technician, adult athletic coordinator, recreation specialist, two library assistants, custodian, five service workers, equipment mechanic, HVAC technician, refuse collector
- b. Reduced Hours (reclassified to part-time) – two greenskeepers, three staff assistants, accountant, center manager, attendant, custodian, recreation specialist, service worker
- c. Position Downgrades – police captain to non-sworn support services supervisor, athletic and recreation supervisor to recreation coordinator
- d. New Positions (part-time) – purchasing staff assistant, utilities inventory specialist

Use of Reserves

In May 2008, City Council adopted a policy of maintaining unreserved/undesignated General Fund reserves at a minimum of 30% of total annual expenditures for emergencies such as hurricanes. Mid-year FY 2009-10, there was approximately \$4M available in General Fund undesignated fund balance – above and beyond the 30% level – due to GASB changes, the sale of property to Waste Management, and cost saving measures implemented during FY09 and FY10. Funds have been allocated as shown to the right.

Last year, City Council's philosophy was to use excess reserves to balance the budget rather than cut services or increase taxes or fees during the economic downturn. However, this year the millage rate is being increased to ensure recurring revenues fund recurring expenses and excess reserves are being used to fund one-time outlays or capital. General Fund reserves in the amount of \$418K are being used to fund one-time outlays for capital, and \$35K is budgeted from the Harvey Trust for library books and publications.

Citywide, FY 2010-11 use of reserves totals \$2.464M and accounts for 1.2% of revenues. Two million in CRA reserves are budgeted for the Soundside affordable housing development and \$10K is budgeted in

General Fund Reserves	
4,000,000	Undesignated Available
(2,735,000)	Payoff 1999 Golf Bond
(371,000)	Early Retirement Incentive
(416,000)	Early Retirement Vac/Sick
(55,100)	Inmate Labor Program
(3,577,100)	Approp in FY 2009-10
(35,000)	Butler Drive Paving
(27,500)	Howell Drive Paving
(15,000)	Annex Roof
(10,100)	City Hall Lighting
(5,000)	Science Center Roof
(26,000)	Chambers HVAC
(8,000)	IQM2 Auto Minutes
(76,000)	Police Dept OSSI Upgrade
(100,000)	Hedrick Renovations
(65,000)	LDC Revisions
(50,000)	Police Vehicles
(417,600)	Approp in FY 2010-11

the Law Enforcement Trust Fund for crime prevention and safe neighborhood activities as required for agencies who receive at least \$15K in forfeitures annually.

Pension Contributions

The City is required to maintain its three defined benefit pension plans in a fiscally sound manner. Investment earnings and employee/employer contributions comprise the plans' income. General employees and police officers contribute 5% of wages and firefighters contribute 6.6% of wages into their respective plans. The City's actuaries estimate investment earnings at 8% annually for each plan and estimate annual salary increases as follows: General 5.4%, Police 7.5%, and Fire 6.5%. The City's annual funding contribution is based on these actuarially determined estimates and must be adjusted in future years to make up for any deviation from these estimates.

The City's actuaries provide a percentage of payroll for the City to use for budgeting as well as calculating quarterly contribution payments. However, the City's percentage must be adjusted upward to compensate for state contribution dollar amount being "frozen" and therefore comprising a smaller percentage of total annual payroll.

<u>Contribution as % of Payroll</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
General Employees - Pension	14.900%	14.726%	15.465%	18.890%	20.920%
General Employees - DC Plan	n/a	n/a	n/a	n/a	5.000%
Police Officers Plan - Pension	12.800%	11.495%	15.212%	19.800%	25.747%
Firefighters Plan - Pension	10.900%	10.800%	15.658%	25.300%	29.149%

The City's contribution to the General Employees defined benefit plan is budgeted at \$1.2M, a decrease of \$175K or 12.9% due to the reduction in staffing and transition to a defined contribution plan for all new hires effective January 1, 2010. The City contributes 5% of wages to the defined contribution plan, at an estimated cost of \$41K. The City's contribution to the Police Officers plan is budgeted at \$561K, an increase of \$65K or 13.0% due to the "frozen" state contribution comprising a smaller percentage. The City's contribution to the Firefighters plan is budgeted at \$580K, an increase of \$77K or 15.3% attributable to the "frozen" state contribution.

Interest Earnings

The City's excess funds are invested in certificates of deposit, money market bank accounts, and money market mutual funds. These investments are largely tied to the Federal Funds target rate, which the Federal Reserve has held at an "exceptionally low" level for "an extended period". The Reserve Board has indicated the target rate will likely not be increased until 2011. Many of the City's multi-year CD's at rates between 4.5% - 5.5% have matured and are being reinvested at significantly lower rates between 0.25% - 1.0%.

Citywide, interest earnings of \$230K are budgeted, a \$339K or 61% decrease from the prior year.

OTHER ASSUMPTIONS & CHANGES

REVENUES (detailed discussion on pages 34-37)

1. Revenues are estimated at conservative levels to guard against unanticipated economic shifts, legislative changes, or collection levels. General government revenues are largely budgeted based on historical collection and growth levels. Enterprise revenues are based on historical usage and/or number of customers, and adjusted for current rates.
2. Water and sewer rates will increase 1.5% on October 1, 2010, following a mid-year increase on April 1, 2010, to address the shortfall emanating from the transition of wastewater treatment and disposal to the County's facility. The City Council adopted a multi-year rate plan in March 2010, with annual increases for inflation each October 1 through FY 2013-14.

EXPENSES (detailed discussion on pages 38-41)

1. Wages have been adjusted as follows:
 - a. Cost of living adjustment – Employees have customarily received a cost of living adjustment effective October 1. Due to fiscal constraints, for the second consecutive year no cost of living adjustment is budgeted for general or police employees.

- b. Performance adjustment – Employees have traditionally been eligible for a pay increase on their anniversary date contingent upon a satisfactory performance evaluation. Due to fiscal constraints, for the third consecutive year no monetary adjustment is budgeted for general employees. However, vacation hours will be awarded in increments of 4 hours in lieu of pay increases based on the performance evaluation score. Hours must be used before the next anniversary date and will not be paid in the event of separation from employment during the year.
 - c. Fire Unions – Battalion chiefs and firefighters have signed three-year collective bargaining agreements, with no pay increases in FY 2010-11. Union members are eligible for vacation hours based on their performance evaluation.
 - d. Police Unions – Police officers and sergeants voted to unionize in May 2009. Little progress has been made in negotiations. These employees' wages and benefits are frozen until such time as collective bargaining agreements are approved and, therefore, are not eligible for vacation hours based on their performance evaluation.
2. Benefits have been adjusted as follows:
- a. Medical insurance – As a result of transitioning to a multi-tier program and issuing an RFP for medical insurance, the cost of providing insurance coverage is budgeted to decrease \$344K or 17.5%. The savings will likely be even greater if all new City Council members do not elect family coverage. There are five Council seats up for election in March 2011, and full family coverage is budgeted for all seats.
3. One new division has been created this year to better account for the cost of providing services: 1205 Planning and Zoning. The Sewer Operations division 1320 has been eliminated with the outsourcing of services to the County wastewater treatment plant.
4. Department goals and capital improvement projects are tied directly to the Vision Plan and/or Strategic Plan, as illustrated by the use of icons (reference pages 3-5) throughout the document. The following projects are directly related to 2008 Strategic Plan goals:
- Structural Change
- a. Conduct departmental operational reviews – streamlining operations resulted in the elimination of 17.42 full-time equivalent positions, a 5.5% reduction.
 - b. Examine alternative compensation plans – vacation hours in lieu of pay increases awarded on anniversary date on sliding scale of 4-hour increments based on evaluation score.
 - c. Examine healthcare and benefits alternatives – medical insurance RFP resulted in modest average increase of 5.5% for 10/1/10 renewal.
- Natural Environment
- a. Create stormwater utility – stormwater master plan will be developed to identify and prioritize infrastructure improvement projects.
- Economic Development
- a. Continue 50/50 allocation of CRA funding – current year projects are 77% residential and 33% commercial due to Soundside affordable housing project.
5. Certain capital improvement projects, grants, and/or purchases that were authorized, budgeted, and appropriated by City Council in a prior fiscal year but are incomplete as of September 30 are carried forward into the new fiscal year. These special projects and purchase order encumbrances are identified in the budget resolution at the end of the document.

GOING GREEN & EFFICIENT

The City of Fort Walton Beach has transitioned to paperless agendas for City Council, Board, and Committee meetings. Old police department laptops were “recycled” for the purpose of equipping each seat at the dias with a laptop for ease of accessing the agenda and backup material during meetings. The cost of producing hardcopy City Council meeting agendas was roughly \$3600 for paper alone, not to mention ink cartridges and staff time.

Minutes will be taken electronically as of October 1, thereby reducing staff in the City Clerk's office by 0.50 FTE while improving turnaround time and accessibility of information to citizens. Minutes will be available the next day, rather than with the next agenda two weeks later. Furthermore, citizens will be

able to click on an agenda item online and jump directly to that part of the meeting and listen to the full discussion rather than just having the highlights documented in hardcopy minutes.

PERFORMANCE MEASUREMENT

Performance measurement is the regular collection of specific information regarding City services. Together with strategic planning, benchmarking, and continuous improvement, performance measurement forms the nucleus for managing for results and addressing the effect we are having in our community. The collection and measurement of performance data is a central requirement for improving performance.

In late April, City Council was presented with staff's recommended new approach to conducting day-to-day business in the City of Fort Walton Beach. The presentation highlighted the many benefits of implementing the concept of "performance excellence" in all aspects of city government. Performance excellence is a culture whereby organizations utilize proven standards as a guide to making improvements that generate better operations, customer value, and overall results. The City Council's direction was simple: "move forward!"

This initiative was originally going to be rolled out in time for implementation with the new fiscal year on October 1. However, given possible operational changes as a result of reduced revenues, it was determined that it makes more sense to embark on this endeavor after City Council establishes desired service levels and programs during the budget process. As such, current performance measures – many of which aren't truly meaningful for evaluating services and others can't be easily supported by system-generated documentation/reports and must be manually tracked – haven't been updated for the current year or upcoming budget year.

In the near future, employees can expect to be introduced to management practices and business concepts that are proven to increase both internal and external customer satisfaction and will promote a culture of excellence throughout our city government. Over the next several months, a Core Performance Team will be assembled to work with leadership and staff to develop Mission, Vision, and Value Statements to guide the City's future efforts toward Service Excellence. Annual Goals, as well as Short-Term and Long-Term Strategic Goals, will be developed with input from employees. As part of the new Performance Management System, and as a way to bolster employee participation and involvement, a new Bright Ideas Employee Suggestion System is being developed. Departmental Mission Statements and Annual Goals will be developed to support the achievement of the Citywide Goals. Ongoing performance measurement and periodic feedback sessions will help keep all departments on target to ensure accomplishment.

What does this mean for our hardworking city employees? It means a tremendous amount of positive change is just around the corner! Look forward to a modern work environment where employees are heavily involved in shaping the future of our government agency; an environment where employee satisfaction surveys and process improvement teams give employees a solid voice in implementing systems and processes that work; a system that promotes high performance, employee empowerment, and accountability. After all, the most important resource of any agency is its employees!

What does this mean for our citizens? Perhaps the most powerful reason for measuring performance is that citizens are continually demanding more responsive and competitive government. Given the nation's current economic environment, taxpayers are placing all levels of government and the services they provide under the microscope. The City of Fort Walton Beach will be able to clearly illustrate the purpose, quality, and value of programs and services!

ACKNOWLEDGEMENTS

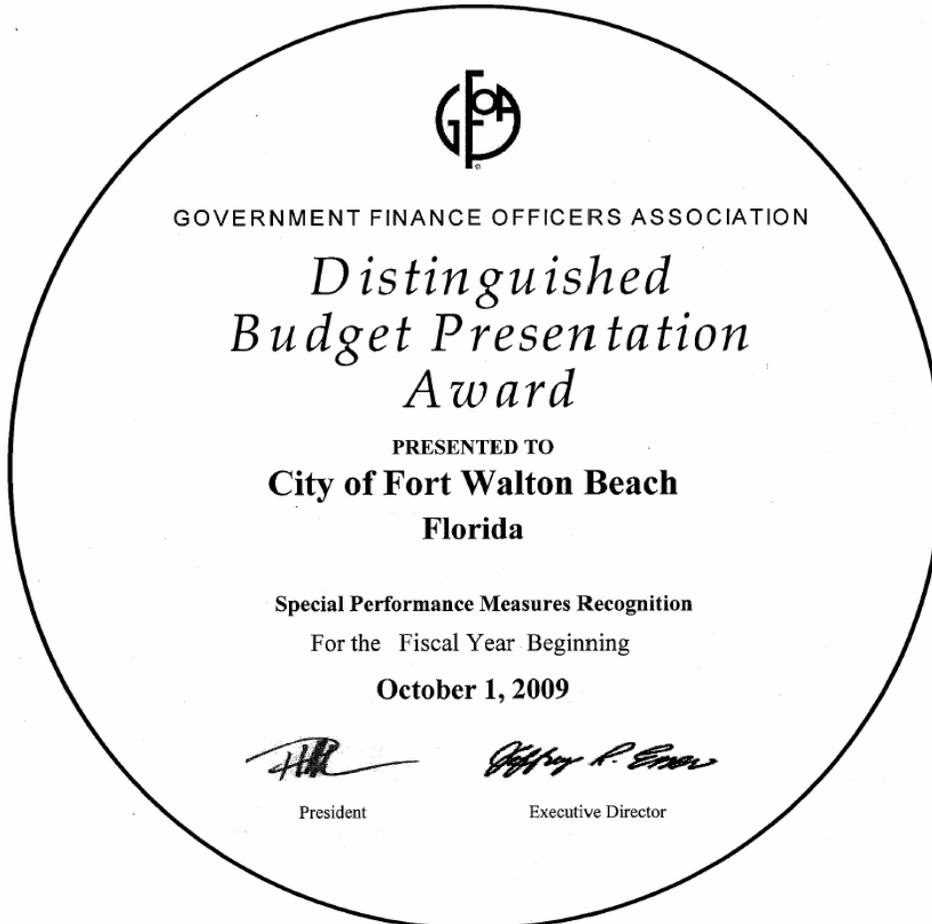
Preparation of this budget would not have been possible without the efficient and dedicated services of Finance Director Brandy Wunker, Budget & Grants Manager Charlotte Dunworth, and Staff Assistant Diana Green. I would like to express my appreciation to all Department Directors and staff who assisted and contributed to the preparation of this budget.

I would also like to thank the Mayor and City Council for their support in maintaining the highest standards of professionalism in the management of the City of Fort Walton Beach's finances and for their attention in conducting the financial operations of the City in a responsible and progressive manner.

Sincerely,



Robert T. Mearns
City Manager



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Fort Walton Beach, Florida for its annual budget for the fiscal year beginning October 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

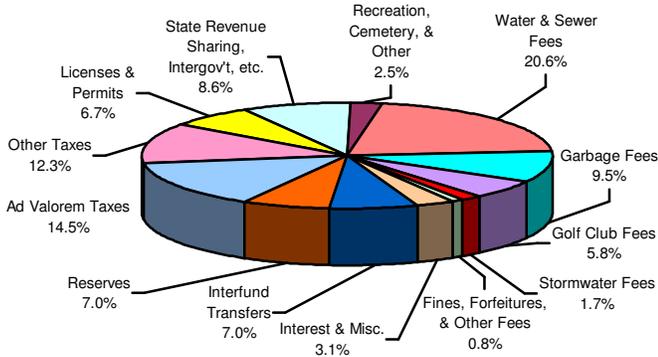
This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Executive Budget Summary

It is the Mission of the City of Fort Walton Beach to be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources.

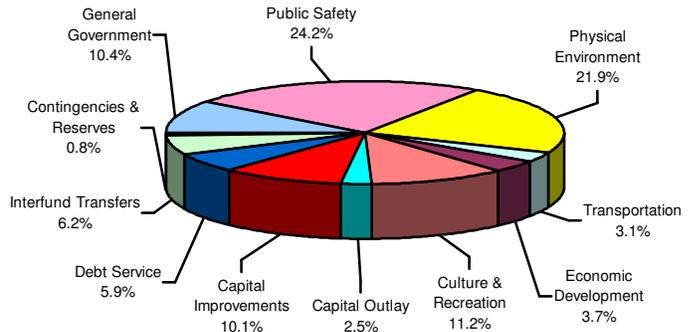
Where the Money Comes From ...

Budgeted Revenues: \$35,708,090



... And Where the Money Goes

Budgeted Expenditures: \$35,708,090



User Fees are the largest source of revenue - 40% - for the City and generate \$14.3M. Unlike taxes, these charges are directly related to the service received and are collected for recreation & golf activities, water and sewer services, and garbage collection. The increase in this category is attributable to water and sewer rate increases to maintain aging infrastructure and transition wastewater treatment and disposal to the County's facility.



Public Safety includes the police and fire departments and comprises the largest expense to the City at \$8.6M or 24%. Six police officers took advantage of the early retirement incentive and the payroll savings from those replacements yields a \$276K or 3% savings in this category.



Property Taxes are the City's second largest source of revenue at \$5.2M or 15% of revenues. This revenue source is flat since the increase in millage rate will offset the decrease in taxable assessed value.

Other Taxes total \$4.4M and are the third largest revenue source at 12%. Including fuel tax, utility taxes, communication services tax, and business tax receipts, this revenue is anticipated to increase slightly due to utility taxes and communications services tax receipts.



Culture & Recreation activities include athletic & recreation programs, senior center, library, museum, and golf. Due to budget constraints, staffing was reduced 13% and operating expenses cut by \$534K.

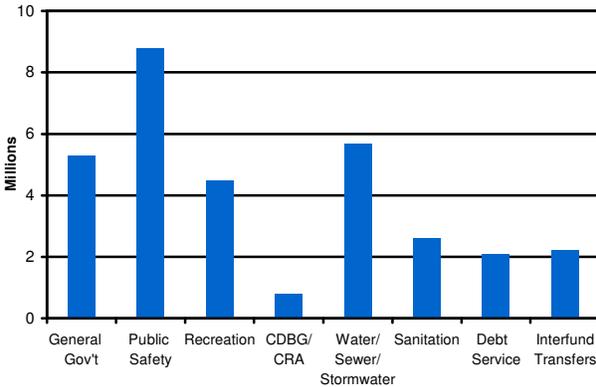


Capital Investment is up \$977K or 27% as a result of \$418K in excess General Fund reserves being used to fund vehicle and equipment replacements, as well as infrastructure needs. Additionally, \$2M in CRA Fund reserves are budgeted for the Soundside affordable housing development.



BUDGET SUMMARY					
	FY 2010-11	FY 2009-10	\$ Variance	% Variance	
General Fund	\$17,633,614	\$18,609,321	<\$975,707>	<5.2%>	
Law Enf. Trust Fund	\$12,825	\$16,825	<\$4,000>	<23.8%>	
Law Enf. Training Fund	\$12,050	\$30,580	<\$18,530>	<60.6%>	
CDBG Fund	\$152,772	\$142,221	\$10,551	7.4%	
CRA Fund	\$3,580,362	\$1,784,249	\$1,796,113	100.7%	
Debt Service Fund	\$420,395	\$415,725	\$4,670	1.1%	
Utilities Fund	\$7,716,168	\$8,397,890	<\$681,722>	<8.1%>	
Sanitation Fund	\$3,376,275	\$3,413,650	<\$37,375>	<1.1%>	
Golf Fund	\$2,196,029	\$2,527,303	<\$331,274>	<13.1%>	
Stormwater Fund	\$565,000	\$666,027	<\$101,027>	<15.2%>	
Beal Memorial Fund	\$42,600	\$62,900	<\$20,300>	<32.3%>	
GRAND TOTAL	\$35,708,090	\$36,066,691	<\$358,601>	<1.0%>	

**Operating Budget
\$32,100,992**



The **FY 2010-11 Operating Budget** is categorized into major functional areas.

General Government is comprised of the City Council, City Manager, Human Resources, IT, City Clerk, Finance, Purchasing, Right-of-Way, Cemetery, Engineering, Building/Zoning, Code Enforcement, Fleet, Facilities, and Streets. These groups either shape overall City policy and/or provide guidance and assistance to other departments and the public.



Public Safety includes the police and fire departments. The Police Department is responsible for patrol, criminal investigations, community policing, communications/dispatch, and records maintenance. The Fire Department provides fire protection, suppression, and inspection; emergency medical services; and fire safety education.



Recreation activities include neighborhood and facility parks, senior center, tennis center, skateboard park, library, museum complex, and two championship golf courses.



CDBG provides assistance to low-mod income families for housing rehab and **CRA** revitalizes slum and blighted areas.

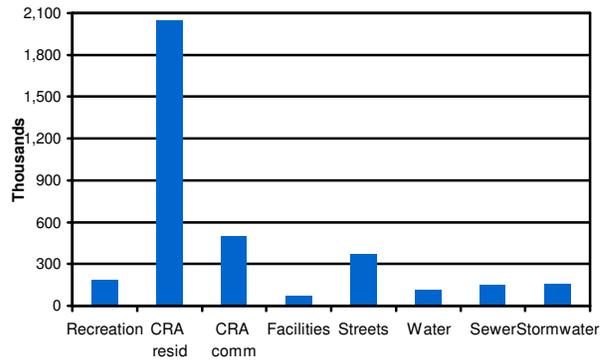


Water/Sewer/Stormwater includes the production and distribution of drinking water, collection and treatment of wastewater, and management of stormwater and environmental issues.

Sanitation services includes residential curbside garbage collection, curbside yard waste collection, and drop-off recycling.



**Capital Improvements Budget
\$3,607,098**



The **FY 2010-11 Capital Improvements Budget** is classified into major categories of improvements. Highlights for the upcoming year include:

Recreation funding includes Hedrick Center moisture intrusion correction and gym cooling system, and Ferry Park tennis courts resurfacing.

CRA residential funding includes Soundside affordable housing development and nuisance abatement.



CRA commercial funding includes a new economic incentive program to stimulate business retention and development.

Street Resurfacing will occur on portions of Odin Ln, North Sea Ln, Nordic Ln, Sea Rover Ln, Viking Dr, Eagle St, Bay Ct, Gregory Ave, Cecelia Dr, Lula Belle Ln, and Merioneth Ct outside the CRA area. Within the CRA area, portions of Kiwi Pl, Park Pl, Third St, Shell Ave, Church Ave, Methodist Ave, Second St, Windham Ave, Tupleo Ave, Lowery Pl, Ferry Rd, and Brooks St will be resurfaced.



Butler Dr and Howell drive will be paved.



Water projects include continued water well and tank maintenance. **Sewer** projects include lift station rehabilitation, pump station maintenance, and flow monitors.

Stormwater projects are on hold until a master plan is developed to identify and prioritize needed improvements.

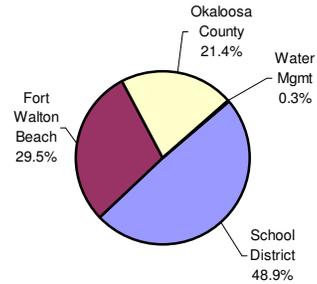


Did You Know? . . .

**2010 Property Tax Allocation
for a City Property Owner**

(Based on taxable property value of \$75,000)

	Millage	Taxes	% of Total
School District	7.5340	565.05	48.9%
Fort Walton Beach	4.5383	340.37	29.5%
Okaloosa County	3.2899	246.74	21.4%
Water Mgmt	0.0450	3.38	0.3%
	15.4072	\$ 1,155.54	100.0%



What you Pay...

Annual Cost of City Services

Ad Valorem Taxes	340.37
Water/Sewer Fees ⁽¹⁾	299.88
Garbage Fee	190.20
Stormwater Fee	36.00
	\$ 866.45

⁽¹⁾Minimum monthly fee



What you Get...

What City Services Your Dollars Buy

Police	93.90
General Government	77.73
Fire	66.82
Transportation	15.62
Recreation	45.38
Redevelopment - CRA	16.51
Engineering	16.69
Debt Service	7.72
Water	-
Sewer	-
Garbage	-
Storm Water	-

Taxes	User Fees		
Property	Utilities	Garbage	Stormwater
Police	-	-	-
General Government	-	-	-
Fire	-	-	-
Transportation	-	-	-
Recreation	-	-	-
Redevelopment - CRA	-	-	-
Engineering	-	-	-
Debt Service	-	-	-
Water	93.96	-	-
Sewer	205.92	-	-
Garbage	-	190.20	-
Storm Water	-	-	36.00
	\$ 340.37	\$ 299.88	\$ 190.20
			\$ 36.00



Cost of . . .

One Police Officer, 24 Hrs/Day

Starting Salary	32,445
Medical Insurance	10,229
Pension	8,354
Federal Taxes	2,482
Workers Comp	1,200
Personnel	\$ 54,710
Training/Other	600
Vehicle Fuel	2,000
Laptop Field Access	540
Vehicle Repair	1,000
Operating	\$ 4,140
Annual Recurring	58,850
Pursuit Vehicle	20,000
Police Equipment	12,975
Computer Equipment	2,395
Uniform & Vest	1,000
Non-Recurring	\$ 36,370
Total Cost to Hire & Equip One Officer	\$ 95,220
2.4 Officers Required for 24 Hour Coverage	x 2.4
Total Cost	\$ 228,527

The cost per day for one police officer is \$626.10

The City has 48 sworn police officers.



Cost of . . .

One Firefighter/EMT, 24 Hrs/Day

Starting Salary	31,824
Medical Insurance	10,229
Pension	9,276
Federal Taxes	2,435
Workers Comp	1,241
Personnel	\$ 55,005
Vaccines/Physicals	625
Training/Other	300
Operating	\$ 925
Annual Recurring	55,930
Uniform	2,949
Non-Recurring	\$ 2,949
Total Cost to Hire & Equip One Firefighter	\$ 58,879
3 Firefighters Required (min. manning) for 24 Hour Coverage	x 3
Total Cost	\$ 176,636

The cost per day for one firefighter/EMT is \$483.93.

The City has 37 firefighters/EMTs.



Cost to . . .

Maintain 10 Acres of Park

Salaries	16,680
Benefits	25,154
Personnel	\$ 41,834
Utilities & Fuel	4,883
Vehicle/Equip Repair	717
Grounds Maintenance	2,326
Other	605
Operating	\$ 8,531
Annual Recurring	50,365
52" Mower	12,500
Field Rake	9,800
Trailer	2,500
Backpack Blower	475
16" Chainsaw	250
Non-Recurring	\$ 25,525
Total Cost	\$ 75,890

The cost per day to maintain 10 acres of parks is \$207.92.

The City has 182.70 acres of parks.

Executive Budget Summary



Cost to . . .

Provide 1 MG of Drinking Water

Salaries	482
Benefits	203
<i>Personnel</i>	<u>\$ 685</u>
Operating Supplies	391
Plant/System Repairs	101
Debt Service	366
<i>Operating</i>	<u>\$ 858</u>
<i>Annual Recurring</i>	<u>1,543</u>
Avg. Capital Improv.	147
<i>Non-Recurring</i>	<u>\$ 147</u>
Total Cost	\$ 1,690

The City produces 950 MG of potable water annually.



Cost to . . .

Collect 1 Ton of Garbage

Salaries	20
Benefits	11
<i>Personnel</i>	<u>\$ 31</u>
Landfill Fees	40
Other Operating	12
<i>Operating</i>	<u>\$ 52</u>
<i>Annual Recurring</i>	<u>83</u>
Sideloader	7
Knuckleboom	3
Front Loader	7
<i>Non-Recurring</i>	<u>\$ 17</u>
Total Cost	\$ 100

The City collects 28,500 tons of waste annually.



Cost to . . .

Produce 1 Round of Golf

Salaries	10
Benefits	3
<i>Personnel</i>	<u>\$ 13</u>
Operating Supplies	4
Grounds Maintenance	6
Debt Service	4
<i>Operating</i>	<u>\$ 14</u>
<i>Annual Recurring</i>	<u>27</u>
Equipment	1
Cart Paths	1
<i>Non-Recurring</i>	<u>\$ 2</u>
Total Cost	\$ 27.98

Cost assumes 82,000 rounds.

Cost of . . .

. . . Police Vehicle

Vehicle	20,000
Equipment	15,370
Total Cost	\$ 35,370



The City owns 45 marked patrol vehicles.

. . . Fire Pumper

Vehicle	300,000
Equipment	70,000
Total Cost	\$ 370,000



The City owns 2 pumper trucks, 1 ladder truck, and a rapid response vehicle.

. . . 1/2 Ton Truck

Vehicle	15,595
Equipment	2,240
Total Cost	\$ 17,835



The City owns 11 pickups, 29 1/2-ton trucks, 13 3/4-ton trucks, 14 1-ton trucks, 1 1.5-ton, and 2 2-ton trucks.

. . . Mower

Equipment	27,000
-----------	--------



The City owns 8 fairway, 8 greens, 3 slope, 4 rough mowers, and 10 riding mowers to maintain 2 18-hole golf courses, 90 parks, rights-of-way, and the cemetery.

. . . Front Loader

Equipment	222,000
-----------	---------



The City owns 4 front loaders for commercial, 5 side loaders for residential, and 5 knucklebooms for yard waste.

. . . Computer

Desktop	625
Laptop	1,765



The City owns 181 desktops, 46 laptops, and 14 servers.

DATE OF INCORPORATION: June 16, 1941

FORM OF GOVERNMENT: Council & Manager

PAVED STREETS: 112.76 miles

GEOGRAPHIC AREA: 7.41 square miles

WATER & SEWER LINES: 234.25 miles

TAXABLE ASSESSED VALUE: \$1,213,149,471

POLICE STATIONS: 1

CITY MILLAGE RATE: 4.5383

FIRE STATIONS: 2

POPULATION: 20,675

LIBRARIES: 1 MUSEUMS: 3

CITY EMPLOYEES: 348 positions, 297.74 FTE's

18-HOLE GOLF COURSES: 2

SWORN POLICE OFFICERS: 48

ACRES OF DEVELOPED & UNDEVELOPED PARKS: 182.70

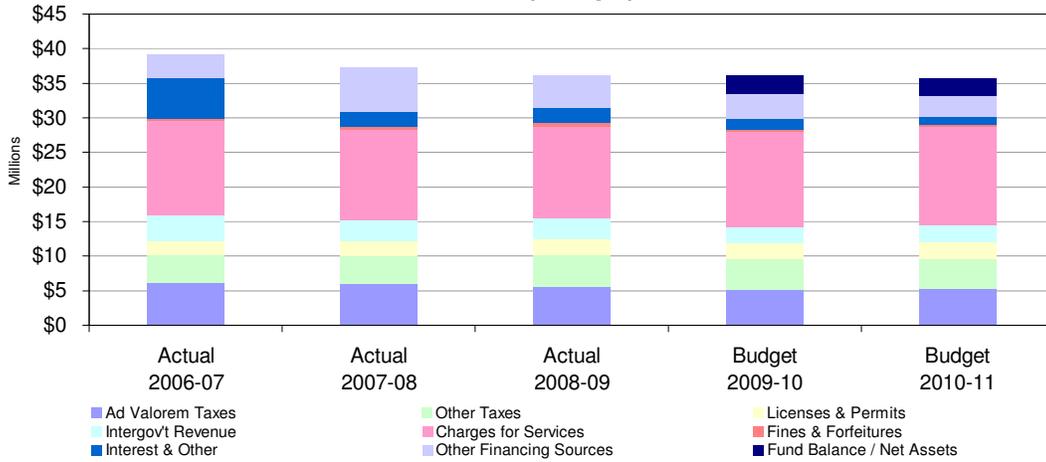
FIREFIGHTING PERSONNEL: 37

NUMBER OF FACILITY & NEIGHBORHOOD PARKS: 90



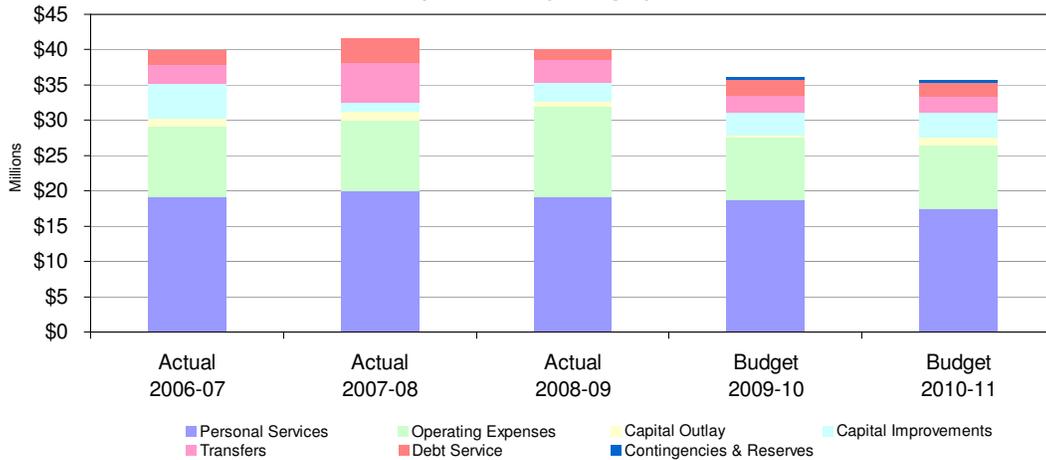
Executive Budget Summary

Revenues by Category



	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$	Variance	% Variance
Ad Valorem Taxes	6,123,749	6,021,743	5,582,822	5,230,655	5,230,355	(300)	-0.01%	
Other Taxes	3,967,253	4,015,221	4,576,095	4,295,517	4,416,500	120,983	2.82%	
Licenses & Permits	2,174,814	2,225,224	2,327,486	2,363,320	2,388,838	25,518	1.08%	
Intergov't Revenue	3,653,646	2,896,878	2,935,179	2,384,481	2,423,943	39,462	1.65%	
Charges for Services	13,587,636	13,056,494	13,265,761	13,714,285	14,273,184	558,899	4.08%	
Fines & Forfeitures	421,431	466,112	582,999	332,700	319,700	(13,000)	-3.91%	
Interest & Other	5,770,917	2,208,550	2,224,014	1,489,541	1,066,367	(423,174)	-28.41%	
Other Financing Sources	3,439,397	6,476,542	4,711,650	3,599,024	3,125,216	(473,808)	-13.16%	
Fund Balance / Net Assets	-	-	-	2,657,168	2,463,987	(193,181)	-7.27%	
Revenues	39,138,854	37,366,764	36,206,006	36,066,691	35,708,090	(358,601)	-0.99%	

Expenditures by Category



	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$	Variance	% Variance
Personal Services	19,135,333	20,028,835	19,122,351	18,796,551	17,362,635	(1,433,916)	-7.63%	
Operating Expenses	9,928,644	9,873,113	12,777,291	8,709,328	9,159,808	450,480	5.17%	
Capital Outlay	1,193,185	1,367,262	627,077	336,984	949,695	612,711	181.82%	
Capital Improvements	4,883,863	1,200,708	2,784,744	3,242,906	3,607,098	364,192	11.23%	
Debt Service	2,016,578	3,546,566	1,546,554	2,168,121	2,101,158	(66,963)	-3.09%	
Transfers	2,681,725	5,684,353	3,315,213	2,452,511	2,197,498	(255,013)	-10.40%	
Contingencies & Reserves	-	-	-	360,289	330,199	(30,090)	-8.35%	
Reclass of Capital Outlay	(4,250,766)	(1,397,246)	(1,227,953)	-	-	-	0.00%	
Expenditures	35,588,563	40,303,087	38,945,280	36,066,691	35,708,090	(358,601)	-0.99%	

Budget Overview

The fundamental purpose of the City’s budget is to link what we want to accomplish for the community with the resources necessary to do so. As such, the budget offers more than just financial elements – it presents an overview of the City’s total operations. This document is intended to provide City Council and our citizens with a plan addressing financial, operational, and policy issues. The budget serves as a:

Policy Document – The budget presents financial policies, addresses Vision and Strategic Plan goals, and identifies the short and long-term impacts programs, services, and capital improvements will have on the City’s operations and finances.

Financial Plan – The budget outlines the financial structure and operational changes required for financial stability, including the capital improvements program and debt management information.

Operations Guide – The budget provides direction to departments by identifying the relationships between organizational units and programs, identifying the workforce and historical data on operations, identifying the impact of capital spending, and establishing measurable performance goals and objectives for managers to evaluate the effectiveness of their organization.

Communication Device – The budget is presented in a format that is easily understood through the use of charts and graphs, icons, statistical information, and narrative descriptions.

The budget is a financial operational plan estimating expenditures for a given period and the proposed means to finance those objectives. The State of Florida requires municipalities to prepare a balanced budget, whereby sufficient resources must be identified to fund programs and services. The fiscal year for all Florida cities begins October 1 and ends September 30.

The City’s Business is SERVICE

We are committed to providing quality service to our diverse community in ways that are responsive and caring by working together to serve our residents.

We believe that the success of our organization depends upon the teamwork, mutual trust, and honesty achieved through our commitment to the following core values:

- **Responsibility** as a team for efficient and effective service delivery.
- **Integrity** in everything we do.
- **Communication** with one another and with citizens.
- **Participation** by the Mayor and Council, volunteers, citizens and City team members in setting and attaining the City’s goals.
- **Innovation** in meeting the present and future needs of our City.
- **Loyalty** to our community, the organization and to each team member.
- **Courtesy** in all personal relations.
- **Pride** in our work, our dedication to public service, and in being the best we can be.

BUDGET PROCESS

This budget continues the City’s commitment of using planning processes and the citizen input from boards and committees as blueprints for providing services and programs for the betterment of the community. In order to clearly illustrate the translation of the Vision Plan and Strategic Plan goals and priorities within the budget, icons are used throughout the document as visual reminders of the various objectives embodied in both plans (please refer to pages 4-7).

Planning Processes

	Frequency	Description	Budget Impact
Comprehensive Plan	Long Range Plan – developed in 1990, updated in 2000.	Provides direction to guide and control development and redevelopment, as required per Florida Statute Chapter 163.	Budget expenditures (e.g. Capital Improvements Plan) must be concurrent with the Comprehensive Plan.
Vision Plan	Long Range Plan – developed in 1994 and updated in 2004.	Defines the broad, idealistic values that citizens cherish and desire for their community and creates shared commitments among citizens, City Council, and staff.	Outlines the general allocation of resources to achieve the desired service levels and quality of life.

Budget Overview

Great Neighborhoods Partnership	Mid-to-Short Range Plan – established in 2001, regular public meetings.	Solicits the needs and desires of residents through a grassroots approach to neighborhood involvement.	Provides citizen input in identifying and prioritizing capital improvement needs.
Strategic Plan	Mid-to-Short Range Plan – first held in 2004 and updated annually.	Translates the Vision Plan into objectives that identify current and future priorities based on importance to City Council and funding availability.	Allows for reallocation of resources due to changing priorities or economic conditions.
Capital Improvement Plan	Mid-to-Short Range Plan – updated annually.	Provides estimated dates and costs for the acquisition, construction, replacement, renovation, or repair of facilities and infrastructure.	Provides anticipated 5-year funding level for facilities and infrastructure.
Asset Replacement Schedules	Mid-to-Short Range Plan – updated annually.	Provides estimated replacement dates and costs for obsolete and high maintenance computers, vehicles, and motorized equipment.	Provides anticipated 5-year funding level for computers, vehicles, and motorized equipment.
Budget Policy Workshop	Short Range Plan – developed annually.	Defines changes to service levels or program objectives based on City Council goals and available fiscal resources.	Provides the framework for developing the current budget.

The City also has several boards and committees that act in enforcement or advisory capacities, whose actions may impact budget development.

	Frequency	Purpose
Board of Adjustment	4 th Thursday of each month	Charged with hearing and deciding all appeals and applications for variances and special exceptions with regard to implementation of the Land Development Code.
Code Enforcement Board	2 nd Wednesday of each month	Enforces the provisions of the City code and ordinances (e.g. building maintenance, grass height, signage); has the authority to impose administrative fines and other non-criminal penalties.
Community Redevelopment Agency (CRA) Board	1 st Wednesday of each month	Oversees redevelopment projects and recommends infrastructure improvements within the CRA district to the City Council; endeavors to encourage redevelopment within the CRA district.
Economic Advisory Group	Not less than once a quarter	Shares information, establishes a line of communication with the business community, promotes the City, and provides guidance to City staff on matters relating to the economic well-being of the City.
Historic Sites and Structures Advisory Board	3 rd Tuesday of each month	Acts in an advisory capacity to the City Council on issues relating to historic resources, sites, and structures in the City.
Housing Authority	3 rd Tuesday of each month	Responsible for providing safe and sanitary housing at affordable rents for income qualified families.
Municipal Planning Board	1 st Thursday of each month	Acts in an advisory capacity to the City Council on rezonings and development regulations; monitors implementation of the City's Comprehensive Plan.

Roles & Responsibilities

The budget process begins in January with a Strategic Planning Session held offsite with the Mayor, City Council, City Manager, Department Directors, and citizens. (This year, however, Council decided a strategic planning session was not necessary.) A Budget Kick-Off meeting is then held with staff and budget manuals are distributed to aid departments in developing their budgets for the upcoming fiscal year. The manual provides a timetable of budget submission deadlines, parameters for justification requirements, various request forms, and equipment replacement schedules. A three-year history of revenues and expenses by division, year-to-date revenues and expenses, current and prior year budget amounts, and a detailed personnel listing is also provided to each department.

A Budget Policy Meeting is held with City Council in June to determine Council’s priorities and position on policy issues critical to development of the operational and capital budgets consistent with the Strategic Plan. City Council’s decisions on the policy issues presented provide the framework under which the upcoming year’s budget is prepared to meet City Council’s programmatic objectives within available fiscal resources. The meeting is open to the public and the public is encouraged to attend and participate.

Department Directors are responsible for identifying their staffing needs, operational funding needs within budget development parameters, five-year capital requests, as well as corresponding revenue sources to fund their needs. In addition, they must conduct a comprehensive review of departmental objectives, accomplishments, and performance measures.

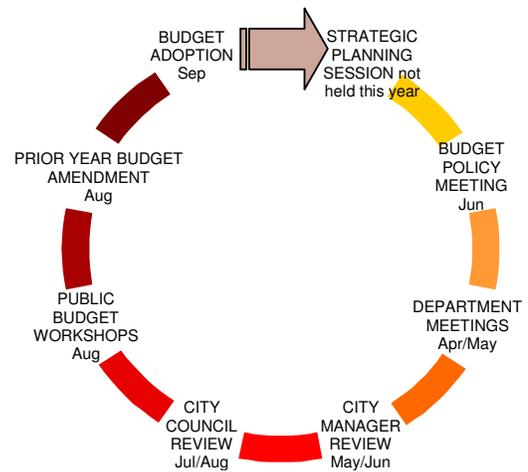
The City Charter charges the City Manager with the duty of presenting a balanced budget to City Council. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the year or generated during the year) equals or exceeds the total of all financial requirements. In order to accomplish this goal, a Budget Committee is formed comprised of the City Manager, Finance Director, and Budget & Grants Manager. The Committee conducts comprehensive meetings with Department Directors to review their budget requests and a collaborative effort is undertaken to achieve City Council and department goals within fiscal constraints. The Budget Committee enlists assistance for areas of specialized interests, such as the Information Technology Director for computer issues and the Administrative Services Director for personnel and risk management issues. Department objectives, accomplishments, and performance measures are also evaluated during budget development to determine the effectiveness of program activities and levels of appropriate funding.

At the completion of departmental meetings, the Budget Committee meets to review the finalized budget requests and compare those requests against the Vision and Strategic Plans and fiscal limitations. Given revenue projections, economic conditions, and funding requirements, requests are ranked and funded depending upon program priorities and issues previously identified in the budget process. Once a balanced budget is achieved, it is presented to City Council for consideration.

Revenue & Expenditure Assumptions

Generally speaking, revenue assumptions are developed using a five-year historical summary, coupled with the current year-to-date amount annualized for the full year. Historical trends in revenues are analyzed and any major economic or legislative changes are also considered to achieve the most accurate revenue estimate possible. Revenue projections occur concurrently with departmental budget development and continue until the budget is adopted to ensure the amounts are based on the most current and all available information.

Expenditure assumptions, like revenue assumptions, are developed using a five-year historical summary, coupled with current year-to-date amounts annualized for the full year. Current trends in expenditures are analyzed and new programs and projects are also considered to determine budget year estimates.



Community Participation

The City solicits input from its residents in the budget process. The City’s newsletter, Beach Bits, publishes notices regarding the budget process. The Great Neighborhood Partnership Program also directly solicits input from the City’s residents about the priorities and goals for their neighborhoods and the City and translates these needs into capital programs or services. Notices are likewise published on the City’s website inviting public input. Additionally, there are two public hearings before final adoption of the budget.

City Council Budget Review

The Mayor and City Council are responsible for reviewing the proposed budget to ensure it meets the goals and objectives of the City, conducting meetings on the budget to enlist public comment, and conducting public hearings prior to the final adoption of the budget.

In August, a budget meeting is held with the City Council to review and discuss the proposed budget. The City Manager reviews major issues and Department Directors are present for the discussions and study of the proposed budget. The meeting is open to the public and the public is encouraged to attend and participate.

During September, two public hearings on the millage (i.e. property tax) rate and budget are held per State Statute before final budget consideration. These meetings are advertised as part of the agenda and Florida Law requires certain newspaper advertisements prior to the second and final budget hearing. At the public hearings, the public may make formal comment either for or against the proposed budget and ask questions of City Council about the budget.

Budget adoption occurs in September after City Council deliberations and two public hearings. City Council may take action to modify the proposed budget at its discretion. Prior to budget adoption, City Council must adopt a millage rate to support budgeted funding levels. An adopted budget is published no later than October 1.

Budget Maintenance

Budget maintenance is a year-round activity of the Department Directors, Finance Director, and Budget & Grants Manager. Spending control mechanisms include Finance Department review of purchase requisitions and departmental review of reports presenting budget versus actual revenues and expenditures. These financial reports are prepared and reviewed by staff monthly and provided to City Council quarterly to identify and communicate any spending variances. Performance measures are prepared and reported to Council quarterly to monitor progress against goals and objectives, citizen satisfaction, and benchmarks.

Annual appropriations lapse at fiscal year end with the exception of encumbrances and appropriations related to multi-year projects and other items identified by City Council to be carried over to the next fiscal year. These carry-overs are included in the ensuing year’s adopted budget.

Budget Transfers

Operationally, the City functions at a fund level basis allowing budget transfers within funds for individual line items that exceed the budgeted amount without a formal budget amendment. Budget transfers are used only to transfer appropriations between line items within a fund, not to increase the total budget or to transfer resources between funds. Budget transfers are permitted in accordance with Resolution 2008-31. All budget transfers are performed in the City’s accounting system by the Finance Department.

BUDGET SCHEDULE	
January 2010	FY 2010-11 Budget Kick-Off
March 2010	Mid-Year FY 2009-10 Budget Review Develop 5-Yr Revenue/Expense Projections
May 2010	Draft Department Budgets Submitted <ul style="list-style-type: none">● Revenues● Personnel● Computers● Capital Improvement Projects● Fee Schedule● Operating Expenses● Equipment/Vehicles
June 2010	Budget Policy Meeting
June 2010	City Manager and Director Budget Review
June 22, 2010	City Council Meeting – Set Proposed Millage Rate for TRIM Notice
July 2010	Final Department Budget Submission <ul style="list-style-type: none">● Current Year Accomplishments● Budget Year Goals & Objectives● Performance Measures
August 16, 2010	City Council Meetings – Review Budget
September 8, 2010	City Council Meeting – Adopt Tentative Millage Rate and Budget by Resolution
September 22, 2010	City Council Meeting – Adopt Final Millage Rate and Budget by Resolution

Budget Amendment

Per Florida Statute 166.241, the adopted budget may be revised with a budget amendment approved by City Council in the same manner in which the budget was adopted. The resolution adopting the annual budget allows the budget to be amended by resolution provided that a corresponding funding source supports any additional expense. Transfers between funds and increases to a fund's total budget are permitted by resolution adopted by City Council. Frequently, the budget is amended to record grants awarded to the City or other mid-year activities approved by City Council. The budget amendment increases or decreases the total amount of the adopted budget of each fund.

BUDGET BASIS & FUND STRUCTURE

An important concept in governmental accounting and budgeting is the division of the budget into categories called funds. Funds are separate fiscal accounting entities. Budgeting and accounting for revenues and expenditures in this manner is called fund accounting. Fund accounting allows a government to budget and account for revenues and expenditures restricted by law or policy. Governments may use any number of individual funds in their financial reporting; however, generally accepted accounting principles (GAAP) require all these individual funds to be aggregated into specified fund types. Any fund constituting 10% or more of the appropriated budget is considered a "major" fund.

There are basically three groups of funds in governmental accounting; governmental funds, proprietary funds, and fiduciary funds.

- Governmental Funds – include most governmental functions; fund types include general, special revenue, capital projects, debt service, and special assessment funds.
- Proprietary Funds – account for activities similar to those often found in the private sector; fund types include enterprise and internal service funds.
- Fiduciary Funds – account for assets held in a trustee capacity or as an agent for individuals, private organizations, governments, and other funds; fund types include trust and agency funds.

Annual appropriated budgets are adopted by resolution for all governmental and proprietary funds. The City is not legally required to budget for proprietary or fiduciary funds and those budgets are not included in the City's audited financial statements.

Budgets for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, and Enterprise Funds are prepared on a basis consistent with generally accepted accounting principles (GAAP) and generally follow this basis of accounting with few exceptions. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between this budget and GAAP for governmental funds is that certain expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. For enterprise funds, the difference between this budget and GAAP is that debt principal payments and capital outlay (i.e. fixed assets) are budgeted as expenditures for budgetary purposes, but depreciation and compensated absences are shown on the financial statements. Staff believes this provides a better day-to-day financial plan. However, all activity is recorded in the accounting system at year-end in accordance with GAAP.

General Fund – Accounts for all financial resources not accounted for in other funds.

Special Revenue Funds – Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

- Law Enforcement Trust Fund – grants, forfeitures
- Law Enforcement Training Fund – traffic fines
- Community Development Block Grant – entitlement grant
- Community Redevelopment Agency – tax increment financing (i.e. ad valorem taxes)
- Beal Memorial Cemetery Perpetual Fund – lot, crypt, and niche sales

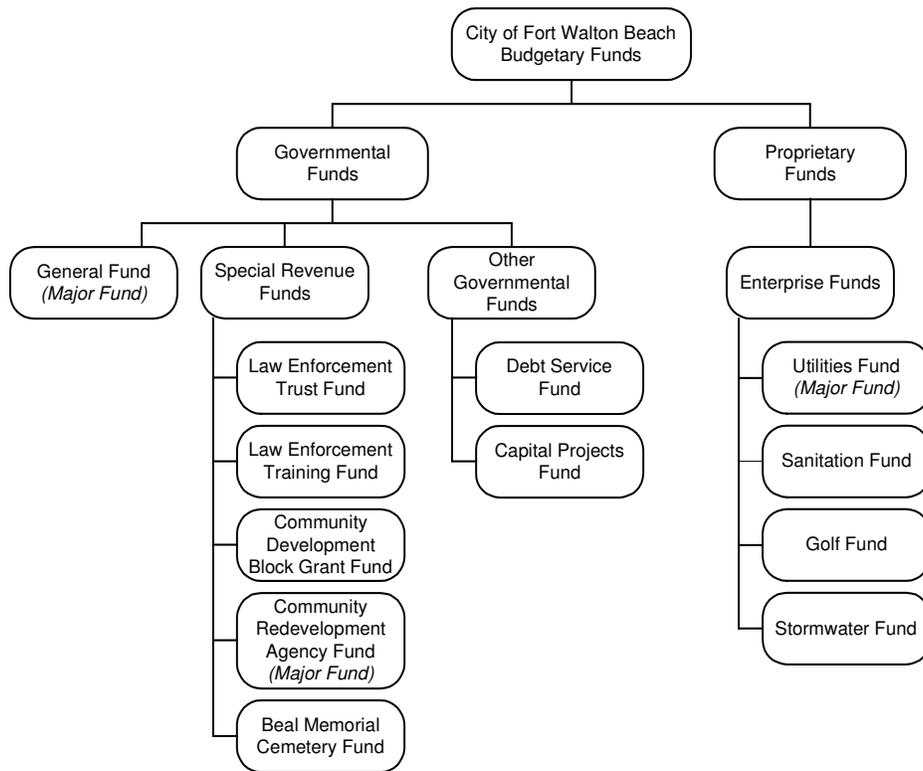
Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Budget Overview

Capital Projects Fund – Accounts for financial resources to be used for the acquisition or construction of major capital facilities, thereby more accurately accounting for a variety of one-time facility improvements and construction projects.

Enterprise Funds – Account for operations that are financed and operated in a manner similar to a private business – where the intent of the governing body is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. Related capital projects are accounted for in the individual enterprise funds.

- Utilities Fund – water, sewer
- Sanitation Fund – garbage, yard waste
- Golf Fund – golf courses
- Stormwater – stormwater



Budget Overview

The chart below illustrates the relationship between the City’s fund financial structure (e.g. accounting) and the City’s departments (e.g. operations).

		Accounting									
		Department/ Division	General Fund	Law Enf. Trust Fund	Law Enf. Train Fund	CDBG Fund	CRA Fund	Utilities Fund	Sanitation Fund	Storm- water Fund	Golf Fund
Operations	General Gov't \$5M	City Council	√								
		City Manager	√								
		Administrative Svcs	√								
		Risk Management	√								
		Information Tech	√								
		City Clerk	√								
		Finance	√								
		Purchasing	√								
		Fleet	√								
	Facilities	√									
	Public Safety \$9M	Police	√	√	√						
		Fire	√								
	Recreation Services \$5M	Recreation	√								
		Parks	√								
		Right-of-Way	√								
		Senior Center	√								
		Library	√								
		Museum	√								
		Cemetery	√								
	Golf Club									√	
	Engineering & Utility Services \$17M	Engineering Svcs	√				√				
		Planning & Zoning									
		Bldg Insp/Permits	√			√					
		Code Enforcement	√								
		Streets	√								
		Customer Service							√		
		Utility Services							√		
Water Operations								√			
Sewer Operations								√			
Water Distribution								√			
Sewer Collection								√			
Sanitation								√			
Stormwater									√		

DEPARTMENT & DIVISION INFORMATION

A Department is a major administrative segment of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g. Police Department, Recreation Department, Utilities Department). The smallest organizational unit budgeted is a Division. Each division indicates responsibility for one functional area (e.g. Library Division within Recreation Department). When divisions are combined, a department is formed.

In order to provide City Council and citizens with a well-rounded presentation of each department, the following elements are presented in the annual budget.

Organizational Chart – Identifies the relationships of staff members.

Position Listing – Identifies the number of full-time equivalent positions.

Budget Summary – Presents revenues and expenditures.

Function – Narrative information regarding the programs and services provided.

Goals & Objectives – Outlines major goals for the new fiscal year and links them to the Vision and Strategic Plans when appropriate. These objectives describe the purpose or benefit to be provided to the community. Certain objectives may not be able to be completed within one fiscal year.

Significant Accomplishments – Lists the major accomplishments in the previous year.

Performance Measures – Identifies workload, efficiency, and effectiveness measures reflecting major activities. While workload indicators identify “how much” activity is being performed, efficiency indicators identify “how well” the division is performing its activities, and effectiveness indicators identify “how well” the division is meeting the needs of the public and the organization.

The City is transitioning to a Performance Management System to utilize proven standards as a guide to making improvements that generate better operations, customer value, and overall results. As such, current performance measures – many of which aren't truly meaningful for evaluating services or can't be easily supported by system-generated documentation/reports and must be manually tracked – haven't been updated for the current year or upcoming budget year.

We appreciate your patience as The City of Fort Walton Beach works to develop a program to clearly illustrate the purpose, quality, and value of programs and services provided!

FINANCIAL POLICIES

The financial policies presented below set forth the basic framework for the overall financial management of the City, as well as provide guidelines for evaluating current activities and proposals for future programs.

Financial Planning

Long-Range Planning – Update the Vision Plan every ten years and the Strategic Plan annually to ensure current and proposed programs and services reflect the values shared by citizens, City Council, and staff and to evaluate the impact on revenues and/or reserves. Icons are used throughout the budget document to clearly illustrate the translation of the goals and priorities of these plans into the budget.

Asset & Infrastructure Inventory – Evaluate (and reprioritize as necessary) the five-year capital needs of the City annually as part of the budget process with consideration of the Vision and Strategic Plans. Assets, as defined for purposes of this review, include computers, vehicles, and motorized equipment. Infrastructure improvements (e.g. street resurfacing, water/sewer lines, parks) are evaluated separately during development of the five-year capital improvements program, with consideration of the Vision and Strategic Plans.

Balanced Budget – Prepare a balanced budget each fiscal year in accordance with Florida statutory requirements for municipalities. The budget is considered balanced if the total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted. The budget may become unbalanced during the year due to a natural disaster, civic emergency, grant award, or other City Council action. When these changes occur, a budget amendment must be adopted.

Financial Monitoring – Prepare monthly financial reports for the City Manager and Finance Director detailing revenues and expenditures by fund, department, and division. Identify and explain any significant variances between budget and actual. Report financial information to City Council on a quarterly basis.

Revenues

Taxes – Maintain the millage and other tax rates at levels commensurate with the service levels being provided. Evaluate annually as part of the budget process.

User Fees – Maintain fees and rates at appropriate levels to fund their corresponding purpose, especially in the Enterprise funds. Evaluate annually as part of the budget process.

Non-Recurring Revenues – Fund recurring expenditures with recurring revenues. One-time revenues will be reserved for future emergencies when possible (e.g. designated for hurricane repairs).

Unpredictable Revenues – Budget unpredictable revenues at conservative levels (e.g. building permits, impact fees) to safeguard against a shortfall.

Budget Overview

Expenditures

Operating Expenses – Pay all current year operating expenses with current year revenues and/or available fund balance.

Contingencies – Appropriate contingency funds in each fund to cover unanticipated or emergency expenditures. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies. The City budgets less than 1% for contingencies in all funds.

Special Project Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. These are projects and/or purchases that are incomplete as of September 30 of any fiscal year that will be continued and made part of the appropriations for the ensuing year. These are budget funds for large items (usually capital purchases, projects, or studies) that were authorized and appropriated by City Council in a prior fiscal year but were not spent due to time constraints.

Encumbrance Carryovers – Carry forward into the new year through the budget resolution with the corresponding revenue source of the prior year. In general, purchase orders close out at the end of the fiscal year unless they are identified for carryover as part of the budget process of the ensuing year. These encumbrances were authorized, budgeted, and appropriated by City Council in a prior fiscal year but were not fully receipted in due to the ongoing nature of the expense.

Reserves

Reserves are also referred to as “fund balance” for governmental-type funds. Fund balance – the difference between assets and liabilities – represents net available financial resources. There are two types of General Fund fund balance:

- Reserved – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period
Examples: encumbrances, Harvey Trust, inventories
- Unreserved – funds not required to be on hand and have not been identified for a particular purpose; available for capital projects or to balance the budget; a crucial indicator of a government’s financial flexibility to deal with funding emergencies

Maintain a minimum General Fund unreserved/undesignated fund balance of 30% of total annual expenditures as endorsed by City Council at the May 2008 Budget Policy Meeting. The City currently meets this policy.

General Fund Reserve Analysis

Benchmark Reserve Levels:	Actual				Estimate	Estimate
	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
GFOA - 15% of operating revenues min.; should be higher if coastal community	47.6%	35.4%	40.0%	46.2%	36.8%	33.9%
GFOA - 17% operating expenses min.; should be higher if coastal community	37.5%	35.4%	32.9%	41.7%	30.7%	30.0%
FLOC revenue expert - 25%-30% of total expenses for coastal community	36.5%	34.1%	29.5%	40.3%	29.9%	29.2%
Auditors - 33% of operating expenses	37.5%	35.4%	32.9%	41.7%	30.7%	30.0%
Unreserved/Undesignated Fund Balance	\$8,105,314	\$6,740,055	\$6,649,281	\$7,665,707	\$5,571,428	\$5,153,836

Reserves are also referred to as “net assets” for enterprise-type funds. Net assets – the difference between assets and liabilities – represent net available financial resources. There are two types of net assets:

- Restricted – funds committed for identified purposes or legally required to be segregated; not available to liquidate liabilities of the current period
Examples: debt service, impact fees
- Unrestricted – funds not required to be on hand and have not been identified for a particular purpose; available for capital projects or to balance the budget; the measure of financial health for an enterprise fund

Budget Overview

Maintain positive net assets in the Enterprise Funds. So long as net assets are not negative, these funds are self-supporting. The Utilities and Sanitation Funds remain healthy with comfortable net assets. The Stormwater Fund was created in FY 2008-09.

The net assets of the Golf Fund have been decreasing over the past several years for a variety of reasons including low rates, course renovations, clubhouse construction, the recessionary economy, and hurricane damage. Total net assets of the Golf Fund have declined each year since FY 2003 with the exception of FY 2006, during which the fund incurred a net profit due to the trade-in for new golf carts and City Council's forgiveness of \$273K of debt to the General and Sanitation Funds. To avoid total net asset depletion, \$178K was transferred from the General Fund in FY 2009 & FY 2010. In FY 2011, the General Fund will loan the Golf Fund \$2.735M from reserves to pay off the 1999 Golf Clubhouse Bond, structured as a loan from the General Fund to the Golf Fund payable at 1.5% over 20 years. The reduced debt service expense will save the Golf Fund \$87K annually.

Total Net Assets Analysis

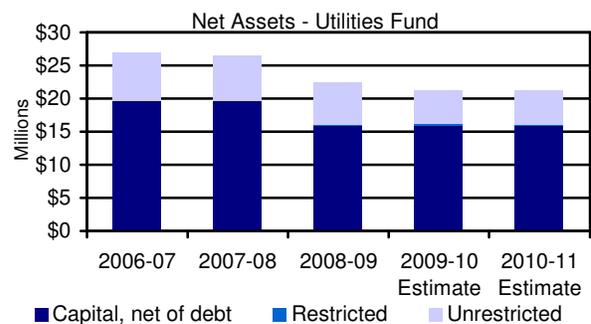
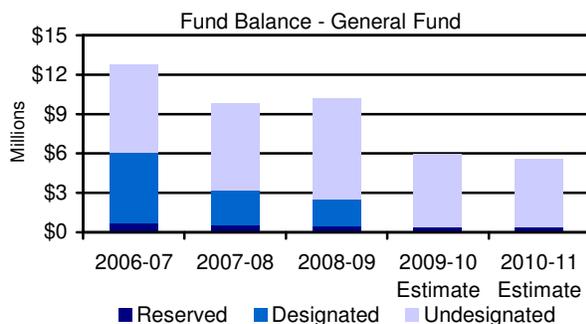
	Actual				Estimate	Estimate
	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Utilities Fund	\$25,554,593	\$27,019,016	\$26,536,660	\$22,507,793	\$22,848,481	\$22,942,112
Unrestricted Net Assets	\$6,331,122	\$7,269,012	\$6,832,448	\$6,423,360		
Sanitation Fund	\$2,989,626	\$2,999,695	\$2,905,685	\$2,862,681	\$3,029,795	\$3,029,795
Unrestricted Net Assets	\$2,317,115	\$2,168,582	\$1,898,442	\$1,813,495		
Golf Fund	\$606,553	\$407,199	\$280,027	\$241,298	\$44,930	\$70,535
Unrestricted Net Assets	(\$289,820)	(\$425,688)	(\$429,345)	(\$361,326)		
Stormwater Fund	n/a	n/a	n/a	\$811,683	\$1,076,901	\$1,076,901
Unrestricted Net Assets	n/a	n/a	n/a	\$204,633		

Identify changes in reserves that are greater than 10%.

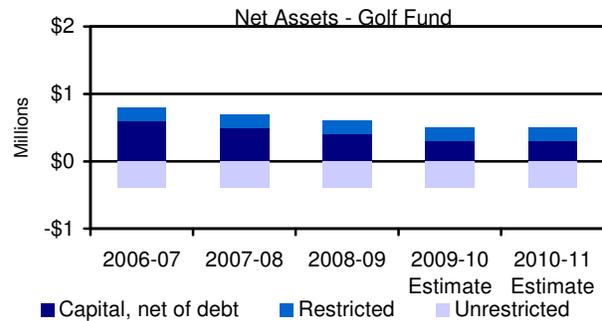
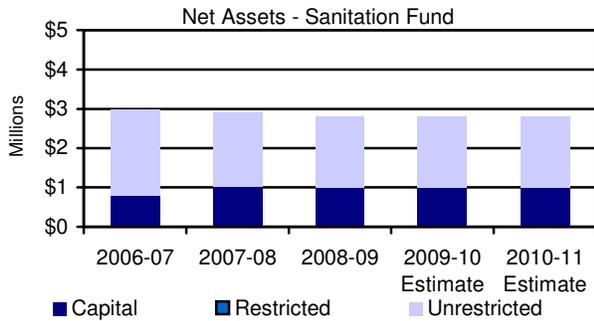
CRA Fund – a \$2M or 63.2% decrease attributable to infrastructure improvements for the 200-unit Soundside affordable housing development, which meets specific goals in the CRA Plan.

Golf Fund – a \$25,605 or 57.0% increase attributable to restructuring the clubhouse bond to a lower debt payment.

<u>Total Fund Balance/Net Assets (reserves)</u>	<u>Actual 09/30/09</u>	<u>Estimate 09/30/10</u>	<u>Estimate 09/30/11</u>
General Fund	\$10,191,381	\$6,097,963	\$5,643,801
Law Enforcement Trust Fund	\$233,811	\$222,686	\$212,861
Law Enforcement Training Fund	\$20,598	\$2,618	\$2,618
Community Development Block Grant Fund	\$8,751	\$0	\$0
Community Redevelopment Agency Fund	\$3,207,305	\$3,167,055	\$1,167,055
Debt Service Fund	\$91,713	\$91,713	\$91,713
Beal Memorial Cemetery Fund	\$1,869,558	\$1,869,558	\$1,869,558
Utilities Fund	\$22,507,793	\$22,848,481	\$22,942,112
Sanitation Fund	\$2,862,681	\$3,029,795	\$3,029,795
Golf Fund	\$241,298	\$44,930	\$70,535
Stormwater Fund	\$811,683	\$1,076,901	\$1,076,901



Budget Overview



Investments

Investment Philosophy – Funds shall be invested in a manner that will ensure the safety of principal while meeting daily cash flow needs. Optimization of investment income shall be secondary to the requirements of safety and liquidity.

Investment Policy Statement – The following policy statements govern the City's investment of funds in excess of those required to meet current expenses, excluding pension funds:

- The City's Investment Policy, adopted by City Council in Resolution 04-20, authorizes investments in accordance with Florida State Statute 218.415.
- The primary investment objectives, in order of importance, are: safety of principal, liquidity, and investment income.
- Cash balances from all funds are consolidated to maximize investment earnings. Investment income is allocated to each fund based on the fund's respective participation and in accordance with generally accepted accounting principles.
- The investment portfolio shall be structured, to the extent possible, to match investment maturities with known cash needs and anticipated cash flow requirements.
- Investments will be diversified, to the extent practicable, to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or institution.
- The Finance Director is responsible for the operation of the investment program. The Finance Director or designee of the Finance Director and/or City Manager is authorized to invest surplus public funds of the City in accordance with the adopted Investment Policy.

Debt Issuance

Debt Limit – The State of Florida does not place a legal limit of debt on municipalities. However, general obligation debts greater than one year require voter referendum approval. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum. Any new debt will be carefully evaluated as to its impact on operations.

Debt Philosophy – The use of debt financing for long-term capital improvement programs is based upon two types of debt financing: 1) "pay-as-you-go" and 2) "pay-as-you-use". In practice, the City uses a mix of these two basic methods to finance its Capital Improvements Program, with pay-as-you-go financing used for recurrent capital expenditures and with pay-as-you-use financing used for long-term, non-recurrent capital expenditures.

- Pay-As-You-Go – A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements. Example: annual street paving.
- Pay-As-You-Use – A type of financing whereby long term debt is used to pay for capital improvements. Example: debt financing for a new municipal facility.

Debt Policy Statement – The following policy statements govern the City's use of debt to finance long-term, non-recurring capital improvements:

Budget Overview

- Recurrent capital expenditures for replacement, expansion and/or acquisition of plant, equipment, and/or motor vehicles will be financed on a pay-as-you-go basis from funds available and appropriated in the City's annual operating budget.
- Only long-term, non-recurrent capital expenditures for public improvements having a relatively greater cost and longer useful life, and which require additional funding over and beyond the fiscal capacity of the City's annual operating budget, will be financed through the issuance or creation of long-term debt. These expenditures will not be debt-financed for periods exceeding the projected useful life of the improvement.
- All capital improvements financed through the use of long-term debt will be consistent with the adopted Capital Improvements Program and the current fiscal year's adopted Budget.
- Revenue sources that will be used to pay long-term debt will be conservatively projected to ensure that such debt is adequately and soundly financed.
- The City's total general obligation debt will not exceed 10% of its assessed valuation. The City does not currently have any general obligation debt.
- The City will use special assessment revenue bonds or other self-supporting bonds where possible and appropriate to finance long-term, non-recurrent capital improvements, rather than general obligation bonds.
- The City will establish and maintain effective communications with bond rating agencies to keep them informed of its financial condition.

Debt Capacity – The General Fund's debt capacity is 20% of revenues, exclusive of appropriations from fund balance. The City is currently at 31% of its \$3.4M debt capacity, including Golf Fund debt for which non-ad valorem revenues are pledged. The Utilities Fund's debt capacity is a coverage ratio of 1.25 times earnings, and the City is currently at 1.17. The Sanitation Fund is debt-free and the Stormwater Fund is in the final year of its street sweeper lease.

1998 Bond – refinance 1979 golf bonds and 1992 sewer bonds

2000 Bond – repairs/upgrades to pump station #1, which conveys over 85% of the City's wastewater

2001 Bond – new library, new police station, fire station renovations, city hall complex renovations

2005 Bond – wastewater treatment plant improvements, new water transmission lines and storage tanks, and replacement/rehabilitation of existing water and sewer lines

Debt by Fund – The chart below shows annual principal and interest payments due by fund.

Fiscal Yr	General Fund		Utilities Fund		Golf Fund		Stormwater Fund	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2010-11	187,374.02	232,641.50	600,121.01	472,539.34	261,548.44	47,825.60	17,161.44	335.73
2011-12	145,000.00	225,640.00	270,000.00	451,671.26	172,652.08	40,290.96		
2012-13	150,000.00	219,405.00	280,000.00	442,558.76	135,255.80	37,076.18		
2013-14	155,000.00	212,805.00	290,000.00	432,758.76	123,631.87	35,163.09		
2014-15	165,000.00	205,830.00	300,000.00	422,246.26	125,493.30	33,301.66		
2015-16	170,000.00	198,240.00	310,000.00	410,996.26	127,382.76	31,412.20		
2016-17	180,000.00	190,250.00	320,000.00	399,371.26	129,300.66	29,494.30		
2017-18	185,000.00	181,700.00	335,000.00	386,571.26	131,247.44	27,547.52		
2018-19	195,000.00	172,635.00	350,000.00	373,171.26	133,223.54	25,571.42		
2019-20	205,000.00	163,080.00	365,000.00	359,171.26	135,229.38	23,565.58		
2020-21	215,000.00	153,035.00	380,000.00	344,115.00	137,265.44	21,529.52		
2021-22	225,000.00	142,500.00	395,000.00	328,440.00	139,332.14	19,462.82		
2022-23	240,000.00	131,250.00	410,000.00	311,850.00	141,429.96	17,365.00		
2023-24	250,000.00	119,250.00	425,000.00	294,425.00	143,559.36	15,235.60		
2024-25	260,000.00	106,750.00	445,000.00	276,362.50	145,720.83	13,074.13		
2025-26	275,000.00	93,750.00	465,000.00	257,450.00	147,914.83	10,880.13		
2026-27	290,000.00	80,000.00	485,000.00	236,435.00	150,141.87	8,653.09		
2027-28	305,000.00	65,500.00	505,000.00	214,515.00	152,402.45	6,392.51		
2028-29	320,000.00	50,250.00	530,000.00	191,690.00	154,697.06	4,097.90		
2029-30	335,000.00	34,250.00	555,000.00	167,735.00	157,026.05	1,768.75		
2030-31	350,000.00	17,500.00	580,000.00	142,650.00				
2031-32			605,000.00	116,550.00				
2032-33			635,000.00	89,325.00				
2033-34			660,000.00	60,750.00				
2034-35			690,000.00	31,050.00				
	4,802,374.02	2,996,261.50	11,185,121.01	7,214,398.18	2,944,455.26	449,707.96	17,161.44	335.73

Budget Overview

Debt Rating – The City maintains an insured AAA rating with Standard and Poors (A+ underlying rating) and an insured AAA rating with Fitch (AA- underlying rating).

DEBT SCHEDULES



Bond Issues

Fiscal Year	1998 Bond Tax Revenue Certificate	2000 Bond Pump Station Improvements	1999 Bond Golf Clubhouse	2001 Bond Municipal Facilities	2005 Bond Utility System Improvements	Grand Total
2010-11	\$385,725.00	\$153,562.50	\$158,794.96	\$371,520.00	\$622,033.76	\$1,691,636.22
2011-12			\$158,794.96	\$370,640.00	\$721,671.26	\$1,251,106.22
2012-13			\$158,794.96	\$369,405.00	\$722,558.76	\$1,250,758.72
2013-14			\$158,794.96	\$367,805.00	\$722,758.76	\$1,249,358.72
2014-15			\$158,794.96	\$370,830.00	\$722,246.26	\$1,251,871.22
2015-16			\$158,794.96	\$368,240.00	\$720,996.26	\$1,248,031.22
2016-17			\$158,794.96	\$370,250.00	\$719,371.26	\$1,248,416.22
2017-18			\$158,794.96	\$366,700.00	\$721,571.26	\$1,247,066.22
2018-19			\$158,794.96	\$367,635.00	\$723,171.26	\$1,249,601.22
2019-20			\$158,794.96	\$368,080.00	\$724,171.26	\$1,251,046.22
2020-21			\$158,794.96	\$368,035.00	\$724,115.00	\$1,250,944.96
2021-22			\$158,794.96	\$367,500.00	\$723,440.00	\$1,249,734.96
2022-23			\$158,794.96	\$371,250.00	\$721,850.00	\$1,251,894.96
2023-24			\$158,794.96	\$369,250.00	\$719,425.00	\$1,247,469.96
2024-25			\$158,794.96	\$366,750.00	\$721,362.50	\$1,246,907.46
2025-26			\$158,794.96	\$368,750.00	\$722,450.00	\$1,249,994.96
2026-27			\$158,794.96	\$370,000.00	\$721,435.00	\$1,250,229.96
2027-28			\$158,794.96	\$370,500.00	\$719,515.00	\$1,248,809.96
2028-29			\$158,794.96	\$370,250.00	\$721,690.00	\$1,250,734.96
2029-30			\$158,794.96	\$369,250.00	\$722,735.00	\$1,250,779.96
2030-31				\$367,500.00	\$722,650.00	\$1,090,150.00
2031-32					\$721,550.00	\$721,550.00
2032-33					\$724,325.00	\$724,325.00
2033-34					\$720,750.00	\$720,750.00
2034-35					\$721,050.00	\$721,050.00
	<u>\$385,725.00</u>	<u>\$153,562.50</u>	<u>\$3,175,899.20</u>	<u>\$7,750,140.00</u>	<u>\$17,948,892.60</u>	<u>\$29,414,219.30</u>

Equipment Lease/Purchases



Fiscal Year	Street Sweeper	Fire Pumper	Backhoe	Golf Equipment	Grand Total
2010-11	\$17,497.17	\$48,495.52	\$7,770.09	\$54,148.08	\$127,910.86
2011-12				\$54,148.08	\$54,148.08
2012-13				<u>\$13,537.02</u>	<u>\$13,537.02</u>
	<u>\$17,497.17</u>	<u>\$48,495.52</u>	<u>\$7,770.09</u>	<u>\$121,833.18</u>	<u>\$195,595.96</u>

	Principal	Interest	Total
Existing Debt	\$1,066,205	\$753,342	\$1,819,547
New Debt	n/a	n/a	n/a
FY 2009-10 Budget Debt Impact:	\$1,066,205	\$753,342	\$1,819,547

Note: Bond Issuance and Equipment Lease/Purchase charts reflect debt payment schedules, though budget reflects when payments are actually made (i.e. payment due October 1, 2010 would show in FY 2010-11 on this page, but actually be budgeted in FY 2009-10 since it would be paid in September 2010).

CITY OF FORT WALTON BEACH, FL
Summary of Estimated Financial Sources & Uses - All Funds

Major Funds ¹

	GENERAL FUND			CRA FUND			UTILITIES FUND		
	2008-09 Actual	2009-10 Budget	2010-11 Budget	2008-09 Actual	2009-10 Budget	2010-11 Budget	2008-09 Actual	2009-10 Budget	2010-11 Budget
Financial Sources									
Ad Valorem Taxes	4,584,038	4,278,396	4,331,552	998,784	952,259	898,803	-	-	-
Other Taxes	4,576,095	4,295,517	4,416,500	-	-	-	-	-	-
Licenses and Permits	2,327,486	2,363,320	2,388,838	-	-	-	-	-	-
Intergovernmental Revenue	2,664,713	2,242,260	2,271,171	-	-	-	-	-	-
Charges for Services	845,016	914,097	885,942	300	-	-	6,207,063	6,565,996	7,374,500
Fines and Forfeitures	322,502	152,200	139,200	-	-	-	195,549	168,500	168,500
Interest & Other Revenues	969,936	900,575	758,829	77,137	83,650	30,000	386,685	316,255	136,926
Other Financing Sources	-	-	-	784,902	748,340	651,559	-	-	-
	<u>16,289,786</u>	<u>15,146,365</u>	<u>15,192,032</u>	<u>1,861,123</u>	<u>1,784,249</u>	<u>1,580,362</u>	<u>6,789,297</u>	<u>7,050,751</u>	<u>7,679,926</u>
Appropriation - Desig/Reserv	-	744,260	36,570	-	-	2,000,000	-	-	-
Appropriation - Undesig/Unreser	-	534,637	417,592	-	-	-	-	1,307,139	-
	\$ 16,289,786	\$ 16,425,262	\$ 15,646,194	\$ 1,861,123	\$ 1,784,249	\$ 3,580,362	\$ 6,789,297	\$ 8,357,890	\$ 7,679,926
Interfund Transfers In	3,039,791	2,184,059	1,987,420	-	-	-	117,785	40,000	36,242
Total Financial Sources	\$ 19,329,577	\$ 18,609,321	\$ 17,633,614	\$ 1,861,123	\$ 1,784,249	\$ 3,580,362	\$ 6,907,082	\$ 8,397,890	\$ 7,716,168
Financial Uses									
General Government	4,418,708	4,244,645	3,745,250	-	-	-	-	-	-
Public Safety	8,631,383	8,830,256	8,575,027	-	-	-	-	-	-
Physical Environment	283,460	255,122	252,400	-	-	-	7,980,045	4,474,782	4,768,180
Transportation	1,316,953	1,398,100	1,052,115	-	-	-	-	-	-
Community & Economic Dev.	702,605	378,235	519,756	435,736	425,654	688,833	-	-	-
Culture & Recreation	2,582,643	2,613,054	2,265,158	-	-	-	-	-	-
Capital Outlay	318,868	50,284	287,200	5,219	5,700	17,700	60,365	45,000	377,340
Capital Improvements	142,624	163,000	378,592	1,574,077	1,045,010	2,787,800	502,847	1,836,896	266,000
Debt Service	-	-	-	-	-	-	503,196	922,485	1,088,549
Reclass of Capital Outlay	-	-	-	-	-	-	(473,557)	-	-
	<u>18,397,243</u>	<u>17,932,696</u>	<u>17,075,498</u>	<u>2,015,032</u>	<u>1,476,364</u>	<u>3,494,333</u>	<u>8,572,896</u>	<u>7,279,163</u>	<u>6,500,069</u>
Contingencies	-	50,000	108,121	-	15,000	15,000	-	50,000	50,000
Reserves	-	-	-	-	-	-	-	-	93,631
	\$ 18,397,243	\$ 17,982,696	\$ 17,183,619	\$ 2,015,032	\$ 1,491,364	\$ 3,509,333	\$ 8,572,896	\$ 7,329,163	\$ 6,643,700
Interfund Transfers Out	617,896	626,625	449,995	287,865	292,885	71,029	1,713,354	1,068,727	1,072,468
Total Financial Uses	\$ 19,015,139	\$ 18,609,321	\$ 17,633,614	\$ 2,302,897	\$ 1,784,249	\$ 3,580,362	\$ 10,286,250	\$ 8,397,890	\$ 7,716,168
Net Increase/(Decrease) in Fund Balance / Net Assets ⁴	314,438	(1,278,897)	(454,162)	(441,774)	-	(2,000,000)	(3,379,168)	(1,307,139)	93,631
Fund Bal / Net Assets ⁴ - Oct 1	7,351,269	7,665,707	6,386,810	3,649,079	3,207,305	3,207,305	9,802,528	6,423,360	5,116,221
Fund Bal / Net Assets⁴ - Sep 30	\$ 7,665,707	\$ 6,386,810	\$ 5,932,648	\$ 3,207,305	\$ 3,207,305	\$ 1,207,305	\$ 6,423,360	\$ 5,116,221	\$ 5,209,852

Notes

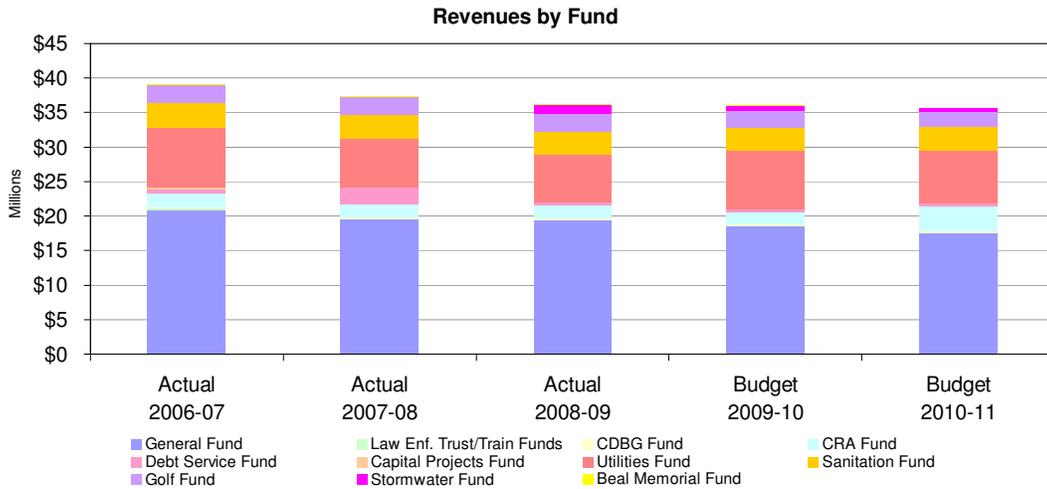
- ¹ Major funds each comprise at least 10% of the total appropriated budget
- ² Other Governmental Funds - Law Enforcement Trust, Law Enforcement Training, CDBG, Debt Service, Beal Memorial
- ³ Other Enterprise Funds - Sanitation, Golf, Stormwater
- ⁴ Fund Balance / Net Assets amounts used are unreserved/undesignated/unrestricted, with the exception of CRA Fund (which is designated for capital projects)

Non-Major Funds

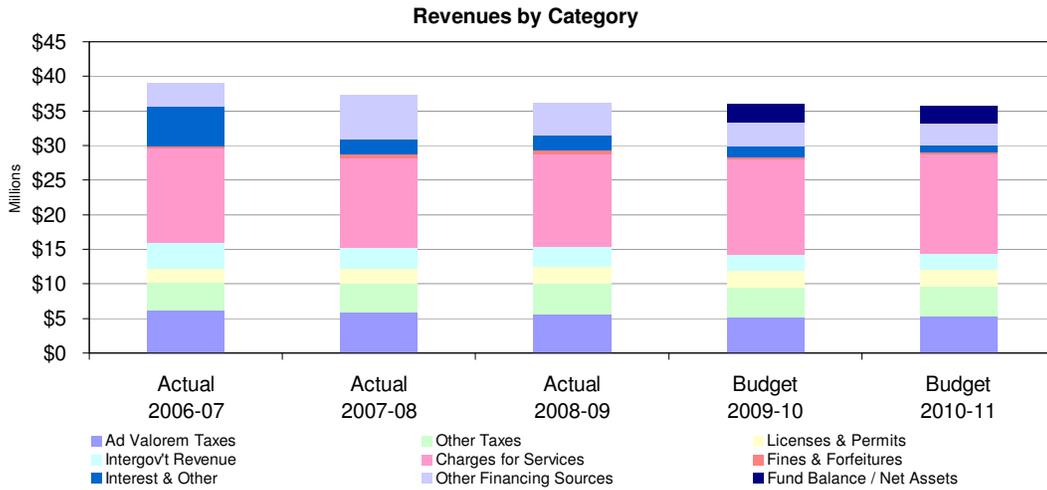
OTHER GOVERNMENTAL ²			OTHER ENTERPRISE ³			Total All Funds			% of Budget
2008-09 Actual	2009-10 Budget	2010-11 Budget	2008-09 Actual	2009-10 Budget	2010-11 Budget	2008-09 Actual	2009-10 Budget	2010-11 Budget	
-	-	-	-	-	-	5,582,822	5,230,655	5,230,355	14.6%
-	-	-	-	-	-	4,576,095	4,295,517	4,416,500	12.4%
-	-	-	-	-	-	2,327,486	2,363,320	2,388,838	6.7%
270,466	142,221	152,772	-	-	-	2,935,179	2,384,481	2,423,943	6.8%
-	-	-	6,213,382	6,234,192	6,012,742	13,265,761	13,714,285	14,273,184	40.0%
64,948	12,000	12,000	-	-	-	582,999	332,700	319,700	0.9%
58,397	36,300	16,050	731,859	152,761	124,562	2,224,014	1,489,541	1,066,367	3.0%
-	-	-	-	-	-	784,902	748,340	651,559	1.8%
393,811	190,521	180,822	6,945,241	6,386,953	6,137,304	32,279,258	30,558,839	30,770,446	
-	-	-	-	-	-	-	744,260	2,036,570	5.7%
-	29,105	9,825	-	42,027	-	-	1,912,908	427,417	1.2%
\$ 393,811	\$ 219,626	\$ 190,647	\$ 6,945,241	\$ 6,428,980	\$ 6,137,304	\$ 32,279,258	\$ 33,216,007	\$ 33,234,433	
439,896	448,625	449,995	329,276	178,000	-	3,926,748	2,850,684	2,473,657	6.9%
\$ 833,707	\$ 668,251	\$ 640,642	\$ 7,274,517	\$ 6,606,980	\$ 6,137,304	\$ 36,206,006	\$ 36,066,691	\$ 35,708,090	
-	-	-	-	-	-	4,418,708	4,244,645	3,745,250	10.5%
104,928	41,405	21,033	-	-	-	8,736,311	8,871,661	8,596,060	24.1%
-	47,900	42,600	2,933,489	2,831,158	2,723,894	11,196,994	7,608,961	7,787,074	21.8%
-	-	-	-	-	-	1,316,953	1,398,100	1,052,115	2.9%
266,132	113,777	122,218	-	-	-	1,404,473	917,666	1,330,807	3.7%
-	-	-	2,269,751	1,851,792	1,759,978	4,852,394	4,464,846	4,025,136	11.3%
-	-	-	216,437	236,000	267,455	600,889	336,984	949,695	2.7%
-	-	-	565,196	198,000	174,706	2,784,744	3,242,906	3,607,098	10.1%
415,723	415,725	420,395	211,912	414,186	171,819	1,130,831	1,752,396	1,680,763	4.7%
-	-	-	(754,396)	-	-	(1,227,953)	-	-	0.0%
786,783	618,807	606,246	5,442,389	5,531,136	5,097,852	35,214,344	32,838,166	32,773,998	
-	-	-	-	20,000	20,000	-	135,000	193,121	0.5%
-	-	3,842	-	242,841	25,605	-	242,841	123,078	0.3%
\$ 786,783	\$ 618,807	\$ 610,088	\$ 5,442,389	\$ 5,793,977	\$ 5,143,457	\$ 35,214,344	\$ 33,216,007	\$ 33,090,197	
67,650	49,444	30,554	1,044,171	813,003	993,847	3,730,936	2,850,684	2,617,893	7.3%
\$ 854,433	\$ 668,251	\$ 640,642	\$ 6,486,560	\$ 6,606,980	\$ 6,137,304	\$ 38,945,280	\$ 36,066,691	\$ 35,708,090	
(20,726)	(29,105)	(5,983)	787,957	200,814	25,605	(2,739,274)	(2,414,327)	(2,340,909)	
2,245,157	2,224,431	2,195,326	868,845	1,656,802	1,857,616	23,916,878	21,177,605	18,763,278	
\$ 2,224,431	\$ 2,195,326	\$ 2,189,343	\$ 1,656,802	\$ 1,857,616	\$ 1,883,221	\$ 21,177,604	\$ 18,763,278	\$ 16,422,369	

CITY OF FORT WALTON BEACH, FL

Revenue Trends - All Funds



	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$ Variance	% Variance
General Fund	20,960,801	19,584,883	19,329,577	18,609,321	17,633,614	(975,707)	-5.24%
Law Enf. Trust/Train Funds	145,020	92,529	82,983	47,405	24,875	(22,530)	-47.53%
CDBG Fund	222,047	127,360	274,878	142,221	152,772	10,551	7.42%
CRA Fund	1,898,533	1,902,991	1,861,122	1,784,249	3,580,362	1,796,113	100.66%
Debt Service Fund	685,537	2,349,115	415,723	415,725	420,395	4,670	1.12%
Capital Projects Fund	217,360	-	-	-	-	-	0.00%
Utilities Fund	8,723,724	7,223,051	6,907,081	8,397,890	7,716,168	(681,722)	-8.12%
Sanitation Fund	3,580,273	3,514,565	3,427,713	3,413,650	3,376,275	(37,375)	-1.09%
Golf Fund	2,581,277	2,482,972	2,539,801	2,527,303	2,196,029	(331,274)	-13.11%
Stormwater Fund	-	-	1,307,005	666,027	565,000	(101,027)	-15.17%
Beal Memorial Fund	124,268	89,297	60,122	62,900	42,600	(20,300)	-32.27%
Revenues	39,138,854	37,366,764	36,206,006	36,066,691	35,708,090	(358,601)	-0.99%

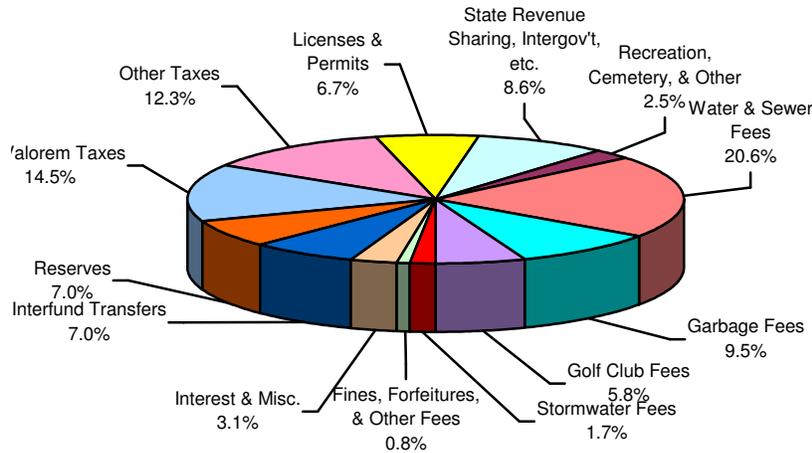


	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$ Variance	% Variance
Ad Valorem Taxes	6,123,749	6,021,743	5,582,822	5,230,655	5,230,355	(300)	-0.01%
Other Taxes	3,967,253	4,015,221	4,576,095	4,295,517	4,416,500	120,983	2.82%
Licenses & Permits	2,174,814	2,225,224	2,327,486	2,363,320	2,388,838	25,518	1.08%
Intergov't Revenue	3,653,646	2,896,878	2,935,179	2,384,481	2,423,943	39,462	1.65%
Charges for Services	13,587,636	13,056,494	13,265,761	13,714,285	14,273,184	558,899	4.08%
Fines & Forfeitures	421,431	466,112	582,999	332,700	319,700	(13,000)	-3.91%
Interest & Other	5,770,917	2,208,550	2,224,014	1,489,541	1,066,367	(423,174)	-28.41%
Other Financing Sources	3,439,397	6,476,542	4,711,650	3,599,024	3,125,216	(473,808)	-13.16%
Fund Balance / Net Assets	-	-	-	2,657,168	2,463,987	(193,181)	-7.27%
Revenues	39,138,854	37,366,764	36,206,006	36,066,691	35,708,090	(358,601)	-0.99%

Revenues

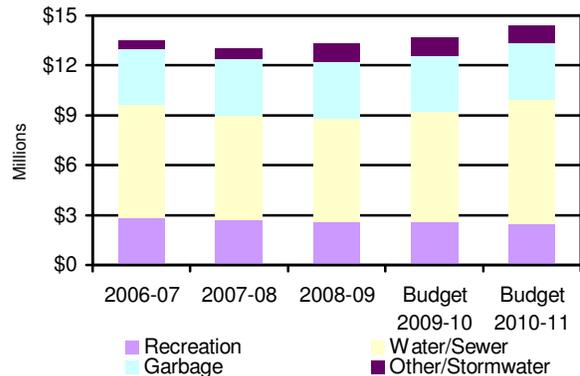
FY 2010-11 Budgeted Revenues

\$35,708,090



Charges for Services (User Fees) – The City levies user fees to fund the cost of regulating an activity or providing a service or facility. Charges for services are anticipated to generate approximately \$14.3 million and are the largest source of revenue for the City at 40.0%. Unlike taxes, these service charges are directly related to the service received. User fees include leisure services such as recreation programs, senior center, library, museum, and golf; water and sewer service; garbage collection; and stormwater management. Fees are set by City Council based on the cost of providing these services, reviewed and adjusted annually as part of the budget process, and published in the Comprehensive Fee Schedule. Revenues are budgeted based on historical usage and/or number of customers adjusted for current rates.

Water and sewer rates, which generate \$7.4M, will increase 1.5% on October 1 in accordance with a multi-year rate plan adopted by City Council in March 2010. The new rate plan addresses the transition of wastewater treatment and disposal to the County's facility and provides annual increases for inflation each October 1 through FY 2013-14. The City entered into a 50-year agreement with the County for wastewater treatment rather than the more costly alternative of upgrading its own facility.



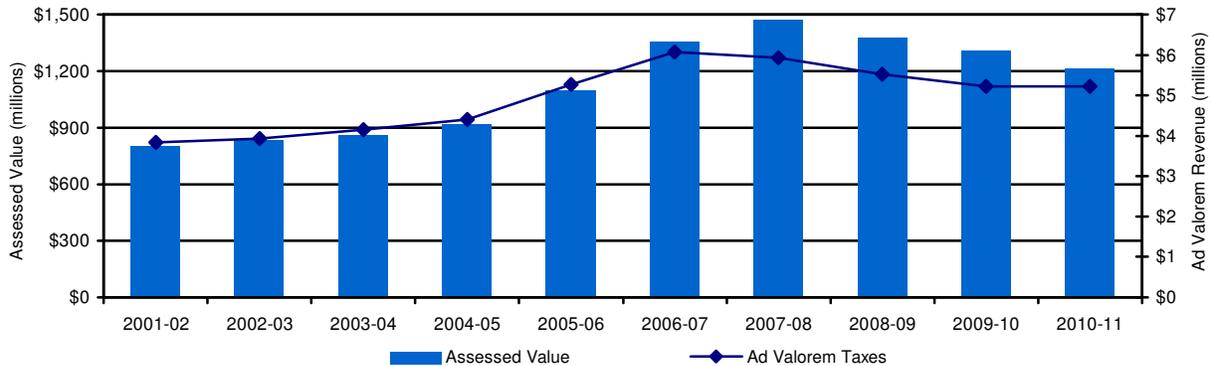
Garbage fees account for \$3.4M of total revenues and golf club fees account for \$2.1M of total revenues. Other fees – recreation program fees, park rentals, senior center, library, museum, cemetery sales, stormwater fee – account for \$1.4M. Many recreation fees have been adjusted commensurate with the cost of providing services, including that the City will begin accepting credit card payment for recreation and athletic programs. The City is not permitted to surcharge for payment by credit or debit card, but may offer a discount for payment by cash or check. A cash payment alternative will be offered at a \$2 discount to the new rates.

Ad Valorem (Property) Taxes – Ad valorem taxes levied by the City comprise \$5.2M or 14.6% of total revenues and contribute to 25% or \$4.3M of General Fund revenues and 57% or \$899K of Community Redevelopment Agency (CRA) Fund revenues. Funding from County property taxes comprises \$652K or 41% of CRA Fund revenues. Property tax revenues are allocated to the CRA Fund based on the growth in assessed value from the base year (i.e. year of CRA designation).

The City's 2010 gross taxable property value for operating purposes is \$1.213 billion, a decrease of \$95.9 million or 7.3% from the 2009 final gross taxable property value of \$1.309 billion. The rolled-back millage

Revenues

rate is defined per Florida Statute 200.065 as the millage rate that will produce the same amount of ad valorem tax revenue as was levied during the prior year, exclusive of CRA dedicated increment value, new construction, deletions, and boundary changes. The rolled-back rate is 4.5383 mills. Because of the decrease in taxable value, the rolled-back rate is actually a “rolled-forward” rate this year (i.e. a higher millage rate is required to generate the same amount of tax revenue due to the lower taxable value).



The budget is based on a millage rate of 4.5383, which generates property tax revenues of \$5.230M, same as the prior year. The impact of this millage rate increase on a given property owner will vary based on the property’s exemptions and change in taxable value. Seven percent of properties are tax-exempt and 64% have a taxable value of \$100K or less. As a simple example, a property owner with no change in taxable value will pay an additional \$8.49 in annual property taxes per \$25K in taxable value at a millage rate of 4.5383 compared to the prior year rate of 4.1986.

Franchise Fees & Utility Taxes

The City’s franchise fee agreements provide a 6% rate on gross electric and gas sales of utility companies serving Fort Walton Beach. A \$1.75 per ton sanitation host fee on garbage collected outside the City limits and brought to the transfer station is also collected per contract. Franchise fees have increased 6.2% on average per year over the last ten years. However, based on current year-to-date actuals, a 1.2% or \$26K increase is anticipated, with FY 2010-11 revenues at \$2.2M or 6.0% of total revenues. Utility taxes are contractually levied against electric, gas, and water revenues of local utility companies at the rate of 10% and have averaged a 6.3% annual increase over the past ten years. Utility taxes are anticipated to generate \$2.0M or 5.6% of total revenues, and the budget reflects an

increase of 1.7% or \$33K. Increases in these revenues are tied largely to utility rate increases, as well as consumption changes (such as the unusually cold winter this past year).

Communication Services Tax

– This tax was created in FY 2001-02 as a flat tax rate for all communication services. The Department of Revenue collects the tax from vendors and remits the appropriate amounts to local jurisdictions. The Legislative Committee on Intergovernmental Relations (LCIR) provides revenue estimates for cities and counties. Based on information from LCIR, \$1.6M is budgeted (4.5% of total revenues).

Half-Cent Sales Tax

– This state-shared revenue distribution, anticipated to generate approximately \$1.4M or 3.9% of total revenues, is derived from net sales tax revenue and is the largest source of revenue sharing for local governments. The revenue estimate is published by the Legislative Committee on Intergovernmental Relations (LCIR) and has been decreasing each year since FY 2007 due to the economic collapse.

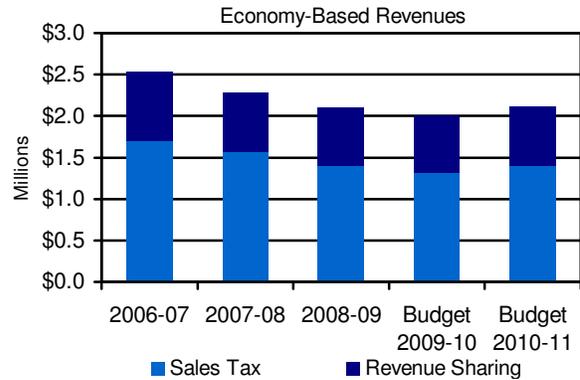
Municipal Revenue Sharing

– This is funded by 1.0715% of sales and use tax collections, 12.5% of state alternative fuel user decal collections, and the net collections from the one-cent municipal fuel tax.

Revenues

This revenue estimate is published by the Legislative Committee on Intergovernmental Relations (LCIR), and is budgeted at \$708K, which is 2.0% of total revenues. This revenue source, along with half-cent sales tax, is anticipated to recover slightly in FY 2011 as the economy continues to improve.

Interest Income – Interest earnings comprise \$215K or 0.6% of total revenues and fluctuate based on the interest rate environment, the City's types of investments, and funds available for investment. Currently, \$24.6M in reserves are invested in certificates of deposit yielding 0.24% to 1.74%, money market bank accounts earning 0.1% to 0.75%, money market mutual funds earning 0.13% to 0.27%, and checking accounts earning 0.25%. A small portion of reserves also remains illiquid at the State Board of Administration (SBA).

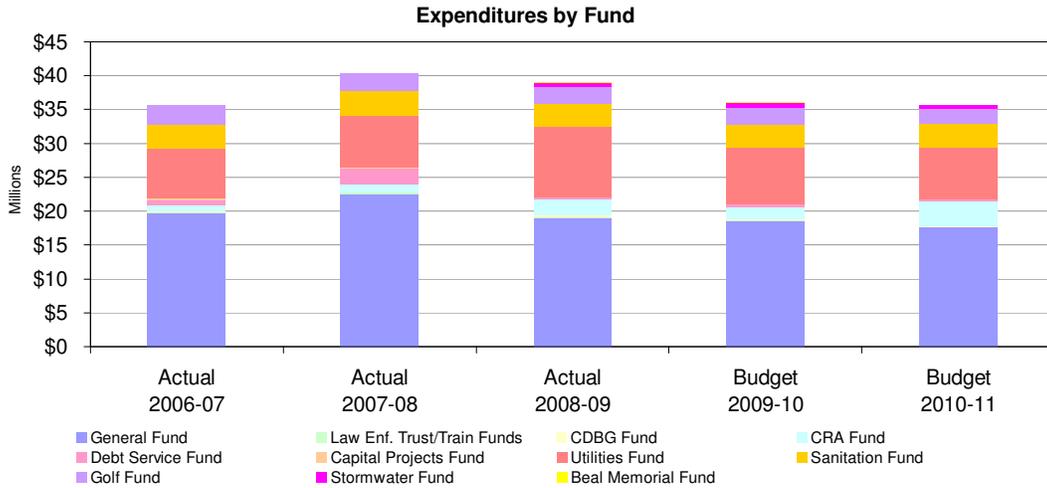


Appropriation from Fund Balance / Net Assets – Appropriations from fund balance (governmental funds) or net assets (enterprise funds) – accounting for \$2.5M or 1.2% of total revenues – are budgeted.

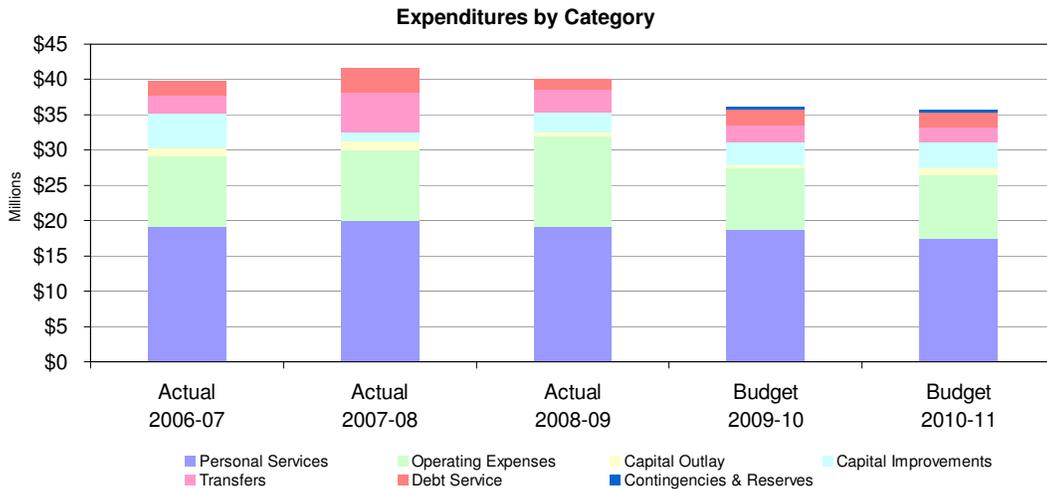
- a. General Fund – \$36,570 from designated fund balances; \$417,592 from undesignated fund balance:
 - \$1,500 from designated fund balance for police K-9 unit (current year donation revenues will be designated in the FY 2010 audit to offset next year's expense)
 - \$35,070 from designated fund balance for Harvey Trust (funds bequeathed to the City for library purposes will be used to purchase books and publications since funding from the library cooperative was reduced \$69K)
 - \$417,592 from undesignated fund balance for one-time outlays including paving Butler Dr and Howell Dr, City Hall roof repair and energy efficient lighting, Council Chamber air conditioning, Science Center roof repairs, automated minutes software, police software upgrade, Hedrick Center water intrusion correction and gym cooling system, Land Development Code update, and police vehicles
- b. Law Enforcement Trust Fund – \$9,825 from undesignated fund balance accumulated from prior year forfeitures since the City cannot legally budget forfeiture revenue.
- c. CRA Fund – \$2,000,000 from fund balance designated for capital projects for demolition work and infrastructure improvements associated with the Soundside affordable housing development.

CITY OF FORT WALTON BEACH, FL

Expenditure Trends - All Funds



	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$ Variance	% Variance
General Fund	19,766,558	22,571,317	19,015,139	18,609,321	17,633,614	(975,707)	-5.24%
Law Enf. Trust/Train Funds	107,495	124,159	104,928	47,405	24,875	(22,530)	-47.53%
CDBG Fund	222,047	127,355	266,132	142,221	152,772	10,551	7.42%
CRA Fund	794,804	1,149,956	2,302,897	1,784,249	3,580,362	1,796,113	100.66%
Debt Service Fund	685,595	2,350,131	415,723	415,725	420,395	4,670	1.12%
Capital Projects Fund	401,924	56,550	-	-	-	-	0.00%
Utilities Fund	7,259,302	7,705,407	10,286,251	8,397,890	7,716,168	(681,722)	-8.12%
Sanitation Fund	3,570,206	3,608,574	3,461,817	3,413,650	3,376,275	(37,375)	-1.09%
Golf Fund	2,780,632	2,610,141	2,529,420	2,527,303	2,196,029	(331,274)	-13.11%
Stormwater Fund	-	-	495,323	666,027	565,000	(101,027)	-15.17%
Beal Memorial Fund	-	-	67,650	62,900	42,600	(20,300)	-32.27%
Expenditures	35,588,563	40,303,087	38,945,280	36,066,691	35,708,090	(358,601)	-0.99%

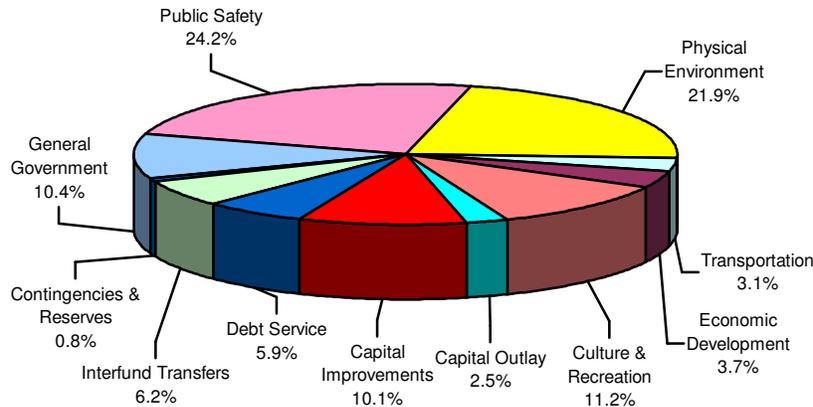


	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$ Variance	% Variance
Personal Services	19,135,333	20,028,835	19,122,351	18,796,551	17,362,635	(1,433,916)	-7.63%
Operating Expenses	9,928,644	9,873,113	12,777,291	8,709,328	9,173,808	464,480	5.33%
Capital Outlay	1,193,185	1,367,262	627,077	336,984	949,695	612,711	181.82%
Capital Improvements	4,883,863	1,200,708	2,784,744	3,242,906	3,607,098	364,192	11.23%
Debt Service	2,016,578	3,546,566	1,546,554	2,168,121	2,101,158	(66,963)	-3.09%
Transfers	2,681,725	5,684,353	3,315,213	2,452,511	2,197,498	(255,013)	-10.40%
Contingencies & Reserves	-	-	-	360,289	316,199	(44,090)	-12.24%
Reclass of Capital Outlay	(4,250,766)	(1,397,246)	(1,227,953)	-	-	-	0.00%
Expenditures	35,588,563	40,303,087	38,945,280	36,066,691	35,708,090	(358,601)	-0.99%

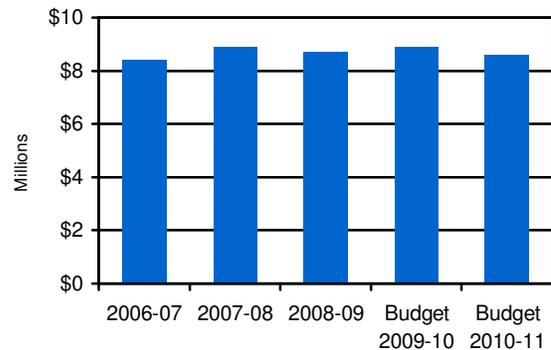
Expenditures

FY 2010-11 Budgeted Expenditures

\$35,708,090

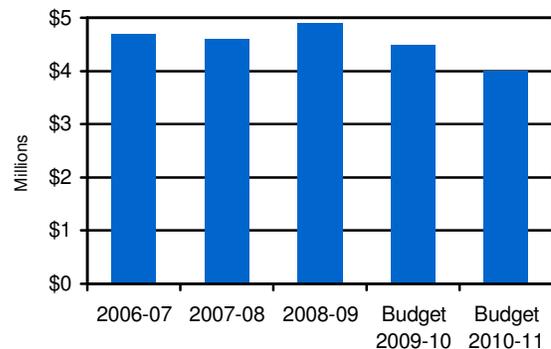


Public Safety – This category includes police and fire services and totals \$8.6M or 24.1% of total expenses. Public safety expenses are anticipated to decrease \$276K or 3.1% attributable to salary savings from two captains, two sergeants, and two officers taking advantage of the early retirement incentive program. Police officers and sergeants voted to unionize in May 2009. However, negotiations are progressing very slowly and contracts have not yet been finalized. The City has received verbal commitments from the firefighters and battalion chiefs that they will sign contracts with no wage increases for the upcoming year.



Physical Environment – This category comprises \$7.8M or 21.8% of total expenses and includes cemetery operations and the following enterprise activities: water, sewer, stormwater, and garbage. Cemetery revenues exceed expenses and enterprise activities do not rely on property taxes because services are funded by user fees. The \$178K or 2.3% increase in this category is attributable to full-year funding for the City’s contract with the County for wastewater treatment. In March 2010 the City connected to the County’s new plant rather than upgrading its own facility.

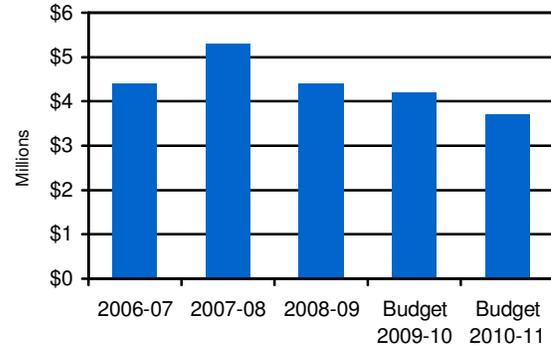
Culture & Recreation – This category equals \$4.0M or 11.3% of total expenses and includes parks & recreation programs and facilities, senior center, library, museums, and golf courses. Golf operations are intended to be self-sufficient through user fees and not rely on property taxes; however continued assistance from the General Fund has been required. A portion of the other leisure services expenses are offset by revenues such as facility and park rentals, youth and adult athletic fees, and museum entrance fees. Due to budget constraints, recreation staffing has been reduced by 12.6% or 10.68 full-time equivalent positions. However, it is anticipated that all athletic and recreation programs will continue status quo and the only service level impact will be a 3 hour/week reduction in library hours. The library remains open a comparable number of hours to other members of the library cooperative.



Expenditures

General Government – This category is \$3.7M or 10.5% of total expenses and includes the following departments: City Council, City Manager, Administrative Services (human resources, risk management, public information, information technology), City Clerk, Financial Services (accounting, purchasing), as well as Fleet and Facilities. These units of the City government are funded from ad valorem tax proceeds and provide support services to other departments and information to the public.

The increase in FY 2007-08 was due to expenses previously shared across funds being fully funded in their respective department (mainly general gov't departments) with cost sharing through the interfund transfers to simplify the budget, improve programmatic budgeting, and enhance budget usability for staff and citizens. This change facilitated the ability to determine the total cost of services and activities and resulted in greater efficiency in processing purchase orders and accounts payable. The budgetary change flowed through to the accounting system, thereby streamlining accounting operations and ultimately improving fiscal transparency.



The decreases since then are the result of staffing and operational budget cuts due to fiscal constraints.

Capital Improvements – This category accounts for \$3.6M or 10.1% of total expenses and includes the acquisition, construction, replacement, renovation, or repair of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more (e.g. buildings and facilities, parks, streets and sidewalks, as well as water and sewer lines, tanks, and pumps). Planned capital improvements are identified in the City's five-year Capital Improvements Program, but projects may be delayed or completed in phases due to funding constraints. The funding level varies annually based on identified needs and whether the projects will be debt-financed or paid from current revenues. Projects budgeted in FY 2010-11 include: Hedrick Recreation Center improvements, Ferry Park tennis court resurfacing, City Hall roof repairs and energy efficient lighting, Council Chambers air conditioning replacement, street resurfacing, paving Butler Drive and Howell Drive, replacing the oyster arch at the museum, sidewalk installation, nuisance abatement, Soundside affordable housing development infrastructure, water well & tank maintenance, lift station rehabilitation, sewer system flow monitors, pump station maintenance, golf clubhouse air conditioning replacement, and a stormwater master plan.

Interfund Transfers – The City's interfund transfers represent \$2.6M or 7.3% of total expenses. Transfers to the General Fund are based on the Cost Allocation Plan, which provides reasonable and proportionate reimbursement for services provided to the enterprise funds such as city clerk, city council (including city attorney), city manager, administrative services (i.e. human resources, public information, risk management, information technology), financial services (i.e. budget, grants, accounting, accounts payable, payroll, purchasing), and engineering services (i.e. engineering, fleet, facilities). At the budget meeting in August, City Council voted to waive large portions of the transfers to permit the Golf Fund to retain revenues for operational use and to replenish net assets and to permit the Stormwater Fund to retain revenues for capital projects.

The General Fund transfers \$416K to the Debt Service Fund for principal and interest payments and \$30K (20% of lot sales) to the Beal Memorial Cemetery Fund for investment for perpetual care once all locations are sold. The Sanitation Fund transfers \$36K to the Utilities Fund to offset a proportionate share of customer service division expenses.

Debt Service – This category totals \$1.7M or 4.7% of total expenses and includes principal and interest payments for the City's equipment and facilities funded via lease/purchase, bond issue, or other debt financing.

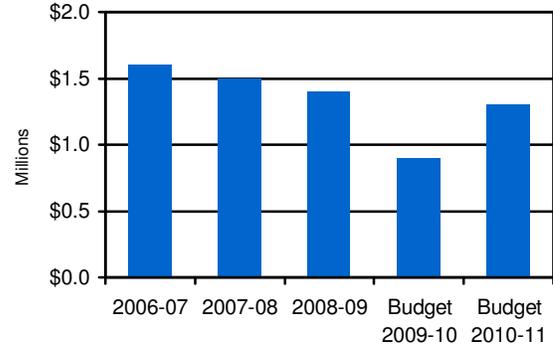
Community/Economic Development – This category totals \$1.3M or 3.7% of total expenses and includes planning, building & zoning, code enforcement, Community Development Block Grant (CDBG), and Community Redevelopment Agency (CRA). Building permit fees, plan review fees, and code enforcement fines offset a portion of these expenses in the General Fund.

The \$413K or 45% increase in this category is attributable to partial funding of Land Development Code

Expenditures

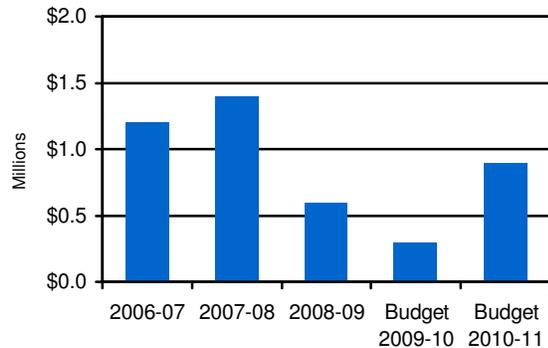
updates, and two new positions in the CRA Fund (service worker for grounds maintenance and museum marketing coordinator), as well as an accounting change to classify the two CRA police officers as employees directly in the CRA Fund rather than accounted for in the police department in the General Fund and reimbursed via interfund transfer.

The City is an entitlement city in the US Department of Housing and Urban Development's CDBG program to assist low and moderate income families and funding increased \$10K. Along with the Chester Pruitt youth summer program, funding will be allocated to the World Changers program for re-roofing and painting houses, Okaloosa County Head Start for a facility roof, and S4P Synergy for a gas generator.



Transportation – This category represents \$1.1M or 2.9% of total expenses and includes the following activities: engineering, streets, and right-of-way. Street resurfacing expenses are funded from local option fuel tax proceeds. A decrease of \$346K or 24.7% in this category is largely attributable to transitioning to inmate labor for right-of-way maintenance. All employees displaced by the Department of Correction labor contract have been reassigned to vacancies in other City divisions.

Capital Outlay – This category is \$950K or 2.7% of total expenses and includes the purchase of computers, vehicles, equipment, and other assets with a value greater than \$500 and a useful life of more than one year. Capital outlay purchases are identified in a five-year replacement schedule, but replacements are often limited to essential computers, vehicles, and equipment required to maintain service levels due to funding constraints. Capital outlay expenses are budgeted to increase \$613K or 182%, with about half of the increase attributable to purchases in the Utilities Fund for water and sewer equipment. After delaying vehicle and computer replacements for years in the General Fund, \$25K is appropriated for computer replacements, \$176K for police vehicles and software upgrades, and \$34K for a parks riding mower and ½ ton truck.



Contingencies – These funds are \$193K or 0.5% of total expenses. Contingency funds are budgeted for unanticipated or emergency purchases or repairs as follows: \$108K General Fund; \$15K CRA Fund; \$50K Utilities Fund; \$10K Sanitation Fund; \$5K Golf Fund; and \$5K Stormwater Fund.

Reserves – These funds are \$123K or 0.3% of total expenses. Reserve funds are budgeted when revenues exceed expenses or to rebuild net assets in the enterprise funds. Reserves are budgeted as follows: \$3,842 Law Enforcement Training Fund, \$93,631 Utilities Fund, and \$25,605 Golf Fund.

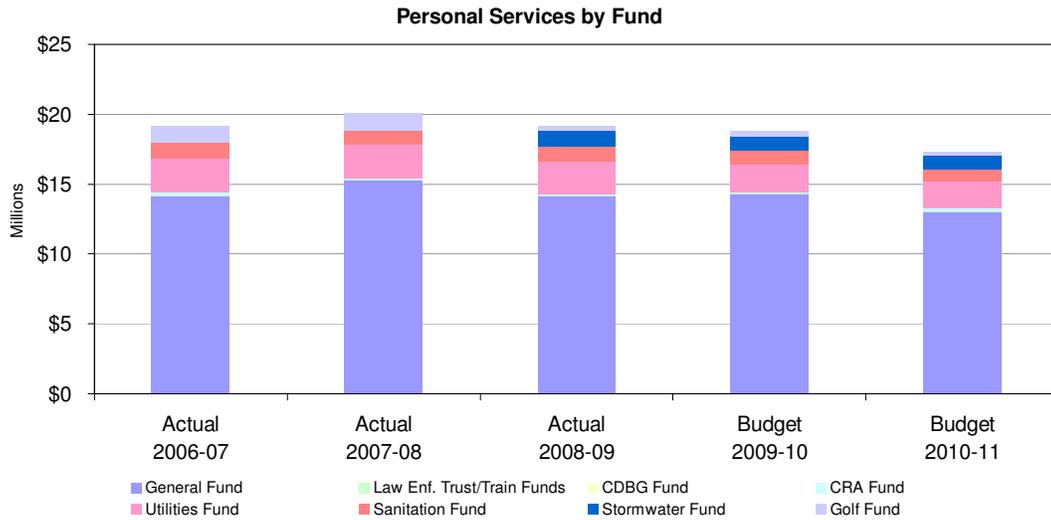
CITY OF FORT WALTON BEACH, FL

Total Expenditures by Category - All Funds

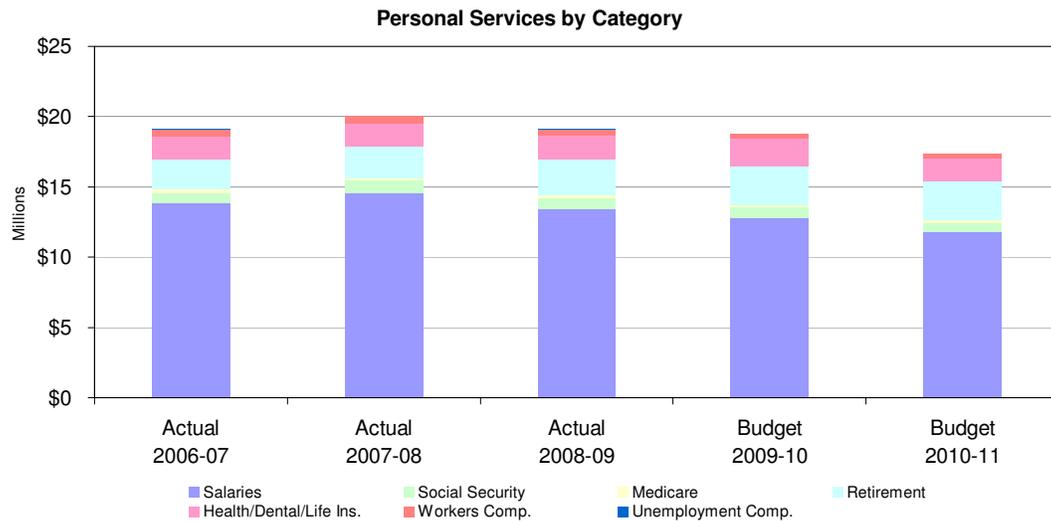
	Personal	Operating	Capital	Capital	Debt	Transfers	2010-11	2009-10	Budget Change	
	Services	Expenses	Outlay	Improv.	Service	Out	Budget	Budget	\$	%
City Council	129,041	261,192	-	-	-	-	390,233	415,346	(25,113)	-6.0%
City Manager	281,964	4,201	-	-	-	-	286,165	224,519	61,646	27.5%
Administrative Services	189,971	73,341	-	-	-	-	263,312	376,068	(112,756)	-30.0%
Risk Management	51,850	453,492	-	-	-	-	505,342	601,733	(96,391)	-16.0%
Information Technology	182,136	172,368	25,000	-	-	-	379,504	386,649	(7,145)	-1.8%
City Clerk	142,229	36,920	8,000	-	-	-	187,149	240,087	(52,938)	-22.0%
Finance	461,256	111,726	-	-	-	-	572,982	602,224	(29,242)	-4.9%
Purchasing	133,106	13,985	-	-	-	-	147,091	139,191	7,900	5.7%
Non-Departmental	78,247	111,322	-	-	-	-	189,569	291,000	(101,431)	-34.9%
General Government	1,649,800	1,238,547	33,000	-	-	-	2,921,347	3,276,817	(355,470)	-10.8%
Police	4,409,901	526,848	176,000	-	174,992	-	5,287,741	5,456,847	(169,106)	-3.1%
Fire	3,444,178	194,100	-	-	174,814	-	3,813,092	3,729,233	83,859	2.2%
Public Safety	7,854,079	720,948	176,000	-	349,806	-	9,100,833	9,186,080	(85,247)	-0.9%
Recreation	596,988	347,504	-	100,000	-	-	1,044,492	1,119,480	(74,988)	-6.7%
Parks	476,243	155,878	39,700	35,000	-	-	706,821	671,224	35,597	5.3%
Right-of-Way	57,571	106,818	-	-	-	-	164,389	347,931	(183,542)	-52.8%
Senior Center	66,279	41,691	-	-	-	-	107,970	108,056	(86)	-0.1%
Library	308,519	99,329	31,000	-	22,291	-	461,139	518,241	(57,102)	-11.0%
Museum	123,361	49,366	-	-	-	-	172,727	255,548	(82,821)	-32.4%
Cemetery	143,295	109,105	-	-	-	29,600	282,000	303,022	(21,022)	-6.9%
Recreation Services	1,772,256	909,691	70,700	135,000	22,291	29,600	2,939,538	3,323,502	(383,964)	-11.6%
Engineering Services	357,940	31,293	-	-	-	-	389,233	499,336	(110,103)	-22.0%
Planning & Zoning	54,566	84,235	-	-	-	-	138,801	-	138,801	100.0%
Bldg Insp/Permitting	197,522	20,105	-	-	-	-	217,627	227,191	(9,564)	-4.2%
Code Enforcement	132,006	31,322	-	-	-	-	163,328	151,044	12,284	8.1%
Fleet	358,919	55,927	-	-	-	-	414,846	498,153	(83,307)	-16.7%
Facilities	366,715	183,463	7,500	56,092	48,298	-	662,068	748,365	(86,297)	-11.5%
Streets	225,063	273,430	-	187,500	-	-	685,993	698,833	(12,840)	-1.8%
Engineering Services	1,692,731	679,775	7,500	243,592	48,298	-	2,671,896	2,822,922	(151,026)	-5.3%
Total General Fund	12,968,866	3,548,961	287,200	378,592	420,395	29,600	17,633,614	18,609,321	(975,707)	-5.2%
Law Enf. Trust Fund	3,000	9,825	-	-	-	-	12,825	16,825	(4,000)	-23.8%
Law Enf. Training Fund	-	12,050	-	-	-	-	12,050	30,580	(18,530)	-60.6%
CDBG Fund	11,064	111,154	-	-	-	30,554	152,772	142,221	10,551	7.4%
CRA Fund	247,164	456,669	17,700	2,787,800	-	71,029	3,580,362	1,784,249	1,796,113	100.7%
Debt Service Fund	-	-	-	-	420,395	-	420,395	415,725	4,670	1.1%
Beal Memorial Fund	-	42,600	-	-	-	-	42,600	62,900	(20,300)	-32.3%
Total Special Revenue	261,228	632,298	17,700	2,787,800	420,395	101,583	4,221,004	2,452,500	1,768,504	72.1%
Customer Service	227,585	132,963	1,875	-	-	-	362,423	457,818	(95,395)	-20.8%
Utility Services	445,241	58,060	-	50,000	-	-	553,301	189,391	363,910	192.1%
Water Operations	446,341	355,078	45,000	90,000	115,021	-	1,051,440	772,107	279,333	36.2%
Water Distribution	204,993	112,300	66,365	-	232,871	-	616,529	1,854,714	(1,238,185)	-66.8%
Sewer Collect & Treatmt	612,599	2,275,898	264,100	126,000	740,657	-	4,019,254	3,980,133	39,121	1.0%
Non-Departmental	15,753	25,000	-	-	-	1,072,468	1,113,221	1,143,727	(30,506)	-2.7%
Utilities Fund	1,952,512	2,959,299	377,340	266,000	1,088,549	1,072,468	7,716,168	8,397,890	(681,722)	-8.1%
Solid Waste	882,051	1,476,656	261,535	-	-	-	2,620,242	2,640,962	(20,720)	-0.8%
Non-Departmental	1,791	10,000	-	-	-	744,242	756,033	772,688	(16,655)	-2.2%
Sanitation Fund	883,842	1,486,656	261,535	-	-	744,242	3,376,275	3,413,650	(37,375)	-1.1%
Golf Operations	378,041	289,180	2,520	14,000	100,172	-	783,913	1,035,985	(252,072)	-24.3%
Grounds Maintenance	635,343	481,881	-	-	54,149	-	1,171,373	1,206,162	(34,789)	-2.9%
Non-Departmental	1,138	5,000	-	-	-	234,605	240,743	285,156	(44,413)	-15.6%
Golf Fund	1,014,522	776,061	2,520	14,000	154,321	234,605	2,196,029	2,527,303	(331,274)	-13.1%
Stormwater	281,107	81,731	3,400	160,706	17,498	-	544,442	646,027	(101,585)	-15.7%
Non-Departmental	558	5,000	-	-	-	15,000	20,558	20,000	558	2.8%
Stormwater Fund	281,665	86,731	3,400	160,706	17,498	15,000	565,000	666,027	(101,027)	-15.2%
Total Enterprise	4,132,541	5,308,747	644,795	440,706	1,260,368	2,066,315	13,853,472	15,004,870	(1,151,398)	-7.7%
TOTAL ALL FUNDS	17,362,635	9,490,007	949,695	3,607,098	2,101,158	2,197,498	35,708,090	36,066,691	(358,601)	-1.0%

CITY OF FORT WALTON BEACH, FL

Personal Services Trends - All Funds



	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$ Variance	% Variance
General Fund	14,155,139	15,259,342	14,164,914	14,294,552	12,968,866	(1,325,686)	-9.27%
Law Enf. Trust/Train Funds	33,324	33,286	28,302	27,035	3,000	(24,035)	-88.90%
CDBG Fund	36,770	13,413	5,426	11,099	11,064	(35)	-0.32%
CRA Fund	192,953	78,453	80,598	83,886	247,164	163,278	194.64%
Utilities Fund	2,435,197	2,451,887	2,395,486	2,013,620	1,952,512	(61,108)	-3.03%
Sanitation Fund	1,085,106	957,011	1,001,362	945,810	883,842	(61,968)	-6.55%
Stormwater Fund	-	-	1,121,356	1,077,226	1,014,522	(62,704)	100.00%
Golf Fund	1,197,233	1,235,442	324,907	343,323	281,665	(61,658)	-17.96%
Personal Services	19,135,722	20,028,834	19,122,351	18,796,551	17,362,635	(1,433,916)	-7.63%



	Actual 2006-07	Actual 2007-08	Actual 2008-09	Budget 2009-10	Budget 2010-11	\$ Variance	% Variance
Salaries	13,794,504	14,572,051	13,427,514	12,834,183	11,786,356	(1,047,827)	-8.16%
Social Security	808,970	855,415	787,983	720,566	680,477	(40,089)	-5.56%
Medicare	189,157	202,741	183,699	168,515	159,142	(9,373)	-5.56%
Retirement	2,171,194	2,222,095	2,554,228	2,784,728	2,792,751	8,023	0.29%
Health/Dental/Life Ins.	1,614,045	1,651,098	1,725,349	1,973,951	1,629,559	(344,392)	-17.45%
Workers Comp.	541,036	505,861	405,726	304,608	289,350	(15,258)	-5.01%
Unemployment Comp.	16,816	19,573	37,852	10,000	25,000	15,000	150.00%
Personal Services	19,135,722	20,028,834	19,122,351	18,796,551	17,362,635	(1,433,916)	-7.63%

CITY OF FORT WALTON BEACH, FL

Personal Services by Category - All Funds

			Gross		Total
	Wages	Add Pays	Wages	Overtime	Wages
City Council	40,111	-	40,111	-	40,111
City Manager	193,388	-	193,388	-	193,388
Administrative Services	140,854	-	140,854	-	140,854
Risk Management	37,120	-	37,120	-	37,120
Information Technology	127,094	1,800	128,894	-	128,894
City Clerk	112,932	1,200	114,132	-	114,132
Finance	329,552	-	329,552	-	329,552
Purchasing	98,370	-	98,370	-	98,370
Non-Departmental	53,032	-	53,032	-	53,032
General Government	1,132,453	3,000	1,135,453	-	1,135,453
Police	2,710,849	78,697	2,789,546	100,000	2,889,546
Fire	1,744,185	146,270	1,890,455	282,237	2,172,692
Public Safety	4,455,034	224,967	4,680,001	382,237	5,062,238
Recreation	457,746	-	457,746	500	458,246
Parks	300,491	-	300,491	4,250	304,741
Right-of-Way	36,370	-	36,370	100	36,470
Senior Center	50,113	-	50,113	-	50,113
Library	246,771	-	246,771	-	246,771
Museum	84,782	-	84,782	-	84,782
Cemetery	86,867	-	86,867	2,875	89,742
Recreation Services	1,263,140	-	1,263,140	7,725	1,270,865
Engineering Services	261,564	-	261,564	-	261,564
Planning & Zoning	44,750	-	44,750	-	44,750
Bldg Insp/Permitting	151,109	-	151,109	-	151,109
Code Enforcement	91,382	-	91,382	-	91,382
Fleet	259,248	-	259,248	250	259,498
Facilities	258,153	-	258,153	6,000	264,153
Streets	145,472	-	145,472	1,000	146,472
Engineering Services	1,211,678	-	1,211,678	7,250	1,218,928
Total General Fund	8,062,305	227,967	8,290,272	397,212	8,687,484
Law Enf. Trust Fund	3,000	-	3,000	-	3,000
CDBG Fund	10,030	-	10,030	-	10,030
CRA Fund	173,542	2,407	175,949	-	175,949
Total Special Revenue	186,572	2,407	188,979	-	188,979
Customer Service	167,919	-	167,919	-	167,919
Utility Services	301,533	-	301,533	-	301,533
Water Operations	314,841	-	314,841	4,550	319,391
Water Distribution	129,654	-	129,654	9,100	138,754
Sewer Collect & Treatmt	387,441	-	387,441	36,000	423,441
Non-Departmental	15,704	-	15,704	-	15,704
Utilities Fund	1,317,092	-	1,317,092	49,650	1,366,742
Solid Waste	551,273	-	551,273	21,000	572,273
Non-Departmental	1,771	-	1,771	-	1,771
Sanitation Fund	553,044	-	553,044	21,000	574,044
Golf Operations	324,980	-	324,980	-	324,980
Grounds Maintenance	451,167	-	451,167	5,800	456,967
Non-Departmental	1,096	-	1,096	-	1,096
Golf Fund	777,243	-	777,243	5,800	783,043
Stormwater	184,510	-	184,510	1,000	185,510
Non-Departmental	554	-	554	-	554
Storm Water Fund	185,064	-	185,064	1,000	186,064
Total Enterprise	2,832,443	-	2,832,443	77,450	2,909,893
TOTAL ALL FUNDS	11,081,320	230,374	11,311,694	474,662	11,786,356

Social Security	Medicare	Retirement	Health, Dental & Life Ins.	Work Comp	Unempl. Comp	Total Benefits	FY 2010-11 TOTAL
2,487	581	-	85,687	175	-	88,930	129,041
12,123	2,835	51,971	21,247	400	-	88,576	281,964
8,277	1,936	27,125	11,502	277	-	49,117	189,971
2,201	515	7,765	4,176	73	-	14,730	51,850
7,406	1,732	26,588	17,263	253	-	53,242	182,136
7,080	1,656	14,240	4,889	232	-	28,097	142,229
19,259	4,504	68,806	38,479	656	-	131,704	461,256
5,862	1,371	18,622	8,688	193	-	34,736	133,106
174	41	-	-	-	25,000	25,215	78,247
64,869	15,171	215,117	191,931	2,259	25,000	514,347	1,649,800
169,458	39,631	843,020	406,733	61,513	-	1,520,355	4,409,901
127,833	29,897	798,015	255,369	60,372	-	1,271,486	3,444,178
297,291	69,528	1,641,035	662,102	121,885	-	2,791,841	7,854,079
27,028	6,321	57,201	36,772	11,420	-	138,742	596,988
16,473	3,852	53,685	89,484	8,008	-	171,502	476,243
1,948	456	7,609	8,733	2,355	-	21,101	57,571
2,934	686	6,699	4,512	1,335	-	16,166	66,279
15,084	3,528	33,417	8,996	723	-	61,748	308,519
4,971	1,163	15,015	17,263	167	-	38,579	123,361
4,739	1,108	18,173	25,264	4,269	-	53,553	143,295
73,177	17,114	191,799	191,024	28,277	-	501,391	1,772,256
15,510	3,628	54,719	22,005	514	-	96,376	357,940
2,687	628	2,237	4,176	88	-	9,816	54,566
8,844	2,068	15,616	17,326	2,559	-	46,413	197,522
5,389	1,260	19,117	12,909	1,949	-	40,624	132,006
15,100	3,531	50,825	24,326	5,639	-	99,421	358,919
15,414	3,605	49,869	20,445	13,229	-	102,562	366,715
8,215	1,921	27,874	31,166	9,415	-	78,591	225,063
71,159	16,641	220,257	132,353	33,393	-	473,803	1,692,731
506,496	118,454	2,268,208	1,177,410	185,814	25,000	4,281,382	12,968,866
-	-	-	-	-	-	-	3,000
622	145	-	-	267	-	1,034	11,064
10,613	2,482	35,109	19,173	3,838	-	71,215	247,164
11,235	2,627	35,109	19,173	4,105	-	72,249	261,228
9,678	2,263	26,237	21,158	330	-	59,666	227,585
17,316	4,050	59,196	55,086	8,060	-	143,708	445,241
18,358	4,293	61,635	32,659	10,005	-	126,950	446,341
7,677	1,796	23,182	26,931	6,653	-	66,239	204,993
21,435	5,013	77,306	74,825	10,579	-	189,158	612,599
40	9	-	-	-	-	49	15,753
74,504	17,424	247,556	210,659	35,627	-	585,770	1,952,512
30,785	7,200	104,765	123,075	43,953	-	309,778	882,051
16	4	-	-	-	-	20	1,791
30,801	7,204	104,765	123,075	43,953	-	309,798	883,842
20,010	4,679	19,320	4,328	4,724	-	53,061	378,041
26,601	6,221	83,764	55,518	6,272	-	178,376	635,343
34	8	-	-	-	-	42	1,138
46,645	10,908	103,084	59,846	10,996	-	231,479	1,014,522
10,793	2,524	34,029	39,396	8,855	-	95,597	281,107
3	1	-	-	-	-	4	558
10,796	2,525	34,029	39,396	8,855	-	95,601	281,665
162,746	38,061	489,434	432,976	99,431	-	1,222,648	4,132,541
680,477	159,142	2,792,751	1,629,559	289,350	25,000	5,576,279	17,362,635

CITY OF FORT WALTON BEACH, FL

Full Time Equivalent (FTE) Position Summary

Department	Actual			Budget 2009-10	Mid Year Changes	Budget Changes	Budget 2010-11
	2006-07	2007-08	2008-09				
City Manager	4.00	3.00	2.00	2.00		1.00 (d)	3.00
Administrative Services	8.00	7.00	7.75	7.75		(2.25) (d)	5.50
City Clerk	3.00	3.00	3.00	3.00		(0.50) (i)	2.50
Financial Services	21.00	20.00	16.50	16.50	0.50 (a)	(2.25) (e)	14.75
Police Services	72.17	73.05	68.05	67.59			67.59 (f)
Fire Services	39.00	39.00	38.00	38.00			38.00
Recreation Services	88.57	86.44	88.81	84.53	(1.51) (b)	(9.17) (g)	73.85
Engineering Services	137.75	125.00	105.37	95.79	(1.67) (c)	(1.57) (e)(h)	92.55
Total Funded FTE's	373.49	356.49	329.48	315.16	(2.68)	(14.74)	297.74
Frozen/Unfunded FTE's	1.80	5.80					
Total Authorized FTE's	375.29	362.29	329.48	315.16	(2.68)	(14.74)	297.74

2009-10 Mid-Year Changes

	<u>Impact</u>
(a) Added 0.50 FTE Purchasing Staff Assistant I	10,006
(b) Reclassified two 1.0 FTE to two 0.50 FTE Greenskeepers	(38,870)
(b) Replaced 0.21, 0.18, and 0.18 FTE Recreation Specialist with four 0.14 FTE positions	-
(b) Increased one Parks Service Worker I from 0.5 to 1.0 FTE	12,105
(b) Reclassified one Museum Asst I to Program Coord; Elim Museum Ed Coord., Reclass Museum Asst II to Operation Coord	(46,229)
(c) Reclassified Sr Planner to City Planner, Bldg Code Official to Development Svcs Mgr, Street Ops Mgr to Utilities Ops Mgr, Stormwater Superintendent to Ops Mgr, Principal Planner to CRA Planner; Elim Utility Services Director, Environ Specialist	(181,031)
Funded Facilities Superintendent June-September	30,361
	<u>(\$213,657)</u>

2010-11 Budget Changes

(d) Eliminated Computer Technician	(23,701)
Reduced Staff Assistant II from 1.0 to 0.50 FTE	(21,407)
Reclassified Public Information Officer from Administrative Services to City Manager	-
(i) Reclassified Deputy City Clerk to Assistant City Clerk; Reduced Staff Asst I from 1.0 to 0.5 FTE	(52,885)
(e) Reclassed one 1.0 Senior Accountant to 0.75 FTE Accountant	(25,292)
Reclassified two Meter Service Workers from Financial Services to Engineering Services	-
(f) Reclassified one Police Captain to Support Services Supervisor	(61,709)
Transferred School Crossing Guards from 103 Law Enf Training Fund to General Fund	-
(g) Reclassified Athletic & Recreation Supervisor to Recreation Coordinator	(42,611)
Eliminated Adult Athletic Coord and Reclassified Youth Athletic Coord to Athletic Coordinator	(62,286)
Reduced one Center Manager from 1.0 to 0.73 FTE	(30,344)
Reduced one Attendant from 1.0 to 0.75 FTE	(17,266)
Reduced one Custodian from 1.0 to 0.88 FTE	(13,527)
Reduced one Rec Specialist from 1.0 to 0.88 FTE	(18,694)
Eliminated 0.36 Recreation Specialist, 1.80 Library Asst II, 0.25 Custodian, 1.0 Service Wkr I	(100,262)
Reclassified Museum Program Coord to Museum Marketing Coord, transferred position to CRA	-
Transferred one Service Worker II from Right-of-Way to CRA	-
Eliminated three Service Worker I and one Service Worker II	(146,489)
(h) Eliminated one Equipment Mechanic II, one HVAC Technician, & Facilities Superintendent	(149,858)
Reduced one Staff Assistant II from 1.0 to 0.75 FTE	(39,175)
Reclassified one Service Worker II to Custodian and one to Project Manager	8,864
Reclassified one Service Worker II to Water Treatment Plant Operator	2,391
Reclassified one Senior Staff Assistant to Staff Assistant II	(1,443)
Reclassified Carpenter, one Electrician, and one HVAC Technician to Maintenance Technician; one Electrician to Maintenance Specialist, one Senior Staff Assistant to Permit Specialist, Fleet Superintendent to Fleet Supervisor, Service Ops Manager to Construction Ops Manager, Utilities Ops Mgr to Utilities Supervisor, Water Ops Superintendent to Water Ops Mgr, Field Ops Supervisor to Sewer Coll Supervisor, Stormwater Superintendent to Stormwater Supervisor	-
Reduced one Service Worker II from 1.0 to 0.80 FTE	(34,567)
Eliminated 0.87 FTE Refuse Collector	(18,937)
Added 0.75 FTE Inventory Specialist	20,026
	<u>(829,173)</u>
Grand Total Payroll Reduction	(\$1,042,830)

CITY OF FORT WALTON BEACH, FL

5-Year Position Summary

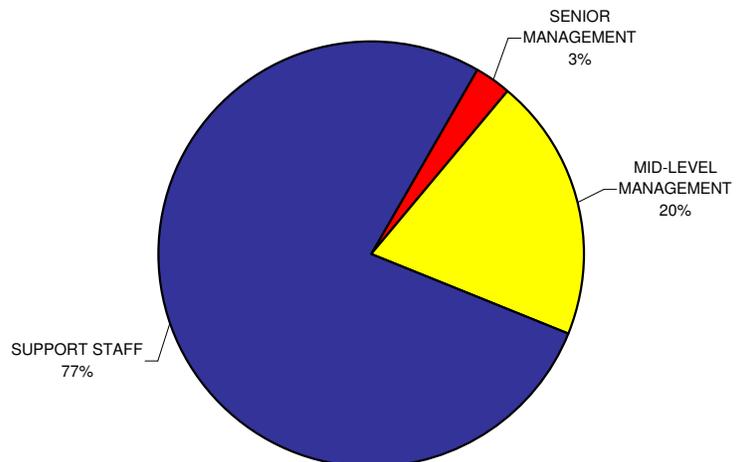
	Actual						Mid-Year		Budget	
	2006-07		2007-08		2008-09		2009-10		2010-11	
	FT	PT								
City Manager	4		3		2		2		3	
Administrative Services	8		7		7	1				
Administrative Services							4		2	1
Risk Management							1		1	
Information Technology							2	1	2	
City Clerk	3		3		3		3		2	1
Finance	21	0	20		16	1				
Finance							7		6	1
Purchasing							2		2	1
Customer Service							7	1	5	1
Police	67	24	67	25	64	25	62	23	62	23
Fire	39		39		39		38		38	
Recreation Services	63	55	60	56	64	57				
Recreation							12	11	7	15
Parks							10	1	11	
Right-of-Way							7		1	
Senior Center							1	3	1	3
Library							5	7	4	6
Museum							4	2	2	1
Cemetery							3		3	
CDBG								4		4
Golf							18	25	16	27
Engineering Services	136	3	124	2	111	1				
Engineering Services							7		5	
Planning & Zoning									1	
Bldg Inspections & Permitting							3		3	
Code Enforcement							2		2	
Fleet							10		8	1
Facilities							11		8	
Streets							6	1	5	1
CRA							1		3	
Utility Services							2		6	1
Water Operations							7		10	
Water Distribution							6		5	
Sewer Collection & Treatment							18		11	1
Sanitation							18	2	18	1
Stormwater							8		6	
Total	341	82	323	83	306	85	287	81	259	89
Total Funded Positions	423		406		391		368		348	
Frozen/Unfunded Positions	1	8	5	8	4					
Total Authorized Positions	432		419		395		368		348	

CITY OF FORT WALTON BEACH, FL

Authorized Full-Time Equivalents

<u>SENIOR MANAGEMENT</u>	BUDGET <u>2010-11</u>	<u>SUPPORT STAFF (TECHNICAL & SERVICE DELIVERY)</u>	BUDGET <u>2010-11</u>	<u>SUPPORT STAFF (TECHNICAL & SERVICE DELIVERY)</u>	BUDGET <u>2010-11</u>
City Manager (Charter Officer)	1.00	Accountant	0.75	Lift Station Mechanic	1.00
City Clerk (Charter Officer)	1.00	Accounting Technician I	2.50	Maintenance Technician	3.00
Administrative Services Director	1.00	Accounting Technician II	3.00	Meter Service Worker	2.00
Eng & Util Director (City Engineer)	1.00	Administrative Coordinator	1.00	Museum Assistant I	0.60
Finance Director	1.00	Adult Services Librarian	1.00	Museum Marketing Coordinator	1.00
Fire Chief	1.00	Athletic Coordinator	1.00	Museum Operation Coordinator	1.00
Recreation Services Director	1.00	Budget & Grants Manager	1.00	Parks Attendant	2.36
Police Chief	1.00	Building Inspector	1.00	Permit Specialist	1.00
FTE TOTAL	8.00	Buyer	1.00	Personnel Analyst	1.00
% of Total Staff	3%	Cart/Range Attendant	4.36	Police Officer	36.00
		Chemical Specialist	1.00	Pretreatment Coordinator	1.00
		Childrens Services Librarian	1.00	Project Manager	1.00
		City Planner	1.00	Public Information Officer	1.00
		Code Inspector II	1.00	Purchasing Agent	1.00
		Code Inspector I	1.00	Records Clerk	2.50
		Collection Systems Worker	3.00	Recreation Specialist	3.37
		Communications Officer	7.97	Refuse Collector	3.00
		CRA Planner	1.00	Reserve Police Officer	0.32
		Custodial Worker	5.01	Risk Management Specialist	1.00
		Data Processing Coordinator	1.00	School Crossing Guard	0.92
		Driver Engineer	9.00	Sanitation Operator I	5.00
		Engineering Aide	1.00	Sanitation Operator II	8.00
		Equipment Mechanic I	1.00	Senior Accountant	1.00
		Equipment Mechanic II	3.00	Senior GIS/CAD Analyst	1.00
		Equipment Mechanic III	2.00	Senior Staff Assistant	1.00
		Equipment Mechanic/Welder	1.00	Service Worker I	9.00
		Evidence Technician	1.00	Service Worker II	13.30
		Executive Assistant	1.00	Service Worker III	5.00
		Firefighter	15.00	Staff Assistant I	1.00
		GIS/CAD Analyst	2.00	Staff Assistant II	8.50
		Golf Club Attendant	6.45	Survey Party Chief	1.00
		Greenskeeper	10.75	Traffic Technician I	1.00
		Heavy Equipment Operator	4.00	Traffic Technician II	1.00
		Inventory Specialist	0.75	Water Treatment Operator	6.00
		Laboratory Manager	1.00	Welder	1.00
		Library Assistant I	2.10	FTE TOTAL	230.01
		Library Assistant II	2.50	% of Total Staff	77%
				FULL TIME EQUIVALENT TOTAL	297.74

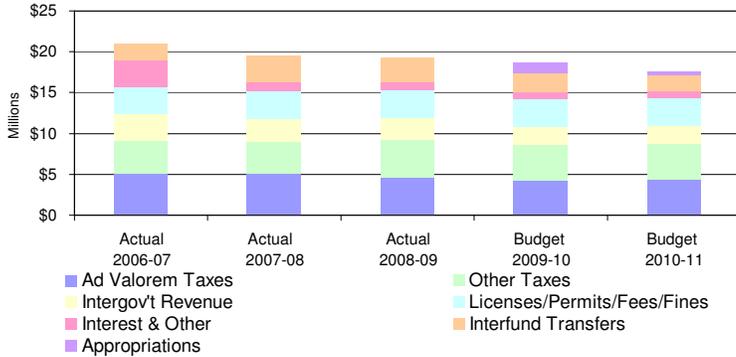
Full-Time Equivalent Staffing by Type



General Fund

The General Fund encompasses 49% of the City's activities and services and accounts for all financial resources not accounted for in other funds. Services such as police and fire protection, building inspection and code enforcement, recreation, grounds maintenance, along with internal support functions such as human resources, finance, purchasing, information technology, and fleet and facility maintenance are funded here.

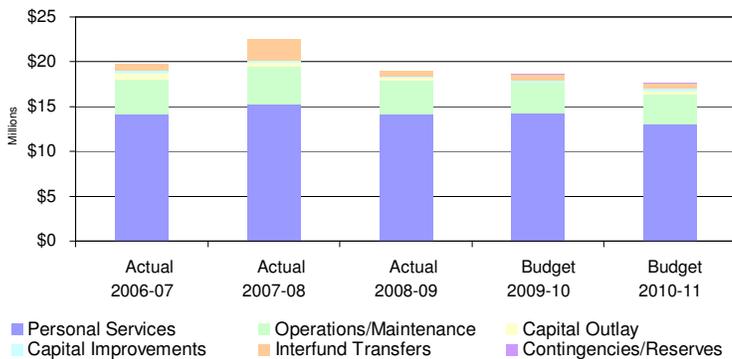
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Ad Valorem Taxes	4,331,552	12%	53,156
Other Taxes	4,416,500	2.8%	120,983
Intergov't Revenue	2,271,171	13%	28,911
Licenses/Permits/Fees/Fines	3,413,980	-0.5%	(15,637)
Interest & Other	758,829	-15.7%	(141,746)
Interfund Transfers	1,987,420	-9.0%	(196,639)
Appropriations	454,162	-64.5%	(824,735)
	<u>17,633,614</u>	<u>-5.2%</u>	<u>(975,707)</u>

- The rolled-back millage rate of 4.5383 will generate the same amount of property taxes citywide, though ad valorem taxes in the General Fund are calculated to increase slightly because property values in the General Fund decreased 6.3% compared to 11.9% in the CRA Fund.
- Many of the City's multi-year CD's at rates of 4.5% - 5.5% have matured and are being reinvested at significantly lower rates between 0.25% - 1.0% due to the Federal Reserve holding the Federal Funds target rate at an "exceptionally low" level for "an extended period".
- Appropriations (use of reserves) are being used to fund one-time outlays or capital and the millage rate is being adjusted to ensure recurring revenues fund recurring expenses. Last year, City Council's philosophy was to use excess reserves to balance the budget rather than cut services or increase taxes or fees during the economic downturn.

Expenditure Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	12,968,866	-9.3%	(1,325,686)
Operations/Maintenance	3,440,840	0.5%	15,981
Capital Outlay	287,200	471.2%	236,916
Capital Improvements	378,592	132.3%	215,592
Interfund Transfers	449,995	-28.2%	(176,630)
Contingencies/Reserves	108,121	116.2%	58,121
	<u>17,633,614</u>	<u>-5.2%</u>	<u>(975,707)</u>

- The total number of funded full-time equivalent (FTE) positions has been reduced from 218.63 to 198.45 – a 9.2% or 20.18 FTE decrease. This reduction was achieved through the early retirement incentive program, attrition, vacant positions, and hours reductions.
- No wage increases are budgeted; however, employees will receive vacation hours on their anniversary date on a sliding scale based on their evaluation score.
- The increase in capital outlay and capital improvements reflects reserves being used to fund paving Butler Dr and Howell Dr, City Hall roof repair and energy efficient lighting, Council Chamber air conditioning, Science Center roof repairs, automated minutes software, police software upgrade, Hedrick Center water intrusion correction and gym cooling system, Land Development Code update, and two police vehicles.
- Contingency funds in the amount of 1% is prudent for unanticipated price increases (e.g. fuel, utilities), vehicle or equipment repairs, or revenue shortfalls. Contingencies are budgeted at 0.7% of fund expenses.



001 GENERAL FUND - REVENUES

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
5,107,896	4,956,351	4,584,038	4,278,396	0500-311-1000	Ad Valorem Taxes	4,331,552	1.24%
29,643	15,341	13,243	-	0500-311-2000	Delinquent Ad Valorem Taxes	-	0.00%
21,831	52,485	33,747	-	0500-311-3000	Penalties & Interests - Ad Valorem Taxes	-	0.00%
\$ 5,159,370	\$ 5,024,177	\$ 4,631,028	\$ 4,278,396		Total Ad Valorem Taxes	\$ 4,331,552	1.24%
667,040	643,833	571,241	568,200	0500-312-4100	Local Option Fuel Tax	580,000	2.08%
\$ 667,040	\$ 643,833	\$ 571,241	\$ 568,200		Total Local Option Fuel Taxes	\$ 580,000	2.08%
1,291,185	1,280,128	1,592,831	1,594,300	0500-314-1000	Electric	1,615,000	1.30%
190,150	180,062	192,656	190,000	0500-314-3000	Water	200,000	5.26%
183,010	176,049	180,018	187,775	0500-314-4000	Gas	190,000	1.18%
\$ 1,664,346	\$ 1,636,240	\$ 1,965,505	\$ 1,972,075		Total Utility Taxes	\$ 2,005,000	1.67%
1,422,654	1,499,069	1,781,938	1,531,742	0500-315-1000	Communications Services Tax	1,608,000	4.98%
\$ 1,422,654	\$ 1,499,069	\$ 1,781,938	\$ 1,531,742		Total Communications Services Tax	\$ 1,608,000	4.98%
182,646	202,291	179,075	190,000	0500-316-1000	Business Tax Receipts	190,000	0.00%
2,868	3,850	3,647	2,500	0500-316-1010	Penalties - Business Tax Receipts	2,500	0.00%
300	230	170	300	0500-316-1020	Transfer Fees	300	0.00%
26,583	28,814	26,574	30,000	0500-316-2000	Reg Fees - Contractor License	30,000	0.00%
817	894	956	700	0500-316-2010	Penalties - Contractor License	700	0.00%
\$ 213,213	\$ 236,079	\$ 210,421	\$ 223,500		Total Business Tax Receipts	\$ 223,500	0.00%
\$ 9,126,623	\$ 9,039,398	\$ 9,160,133	\$ 8,573,913		TOTAL TAXES	\$ 8,748,052	2.03%
159,420	163,995	107,331	120,000	1215-322-1000	Building Permits	120,000	0.00%
1,935	4,685	1,810	2,500	1215-322-1010	Notice of Commencement	2,500	0.00%
-	4,194	3,511	1,000	1215-322-1020	Certificate of Occupancy/Completion/Use	1,280	28.00%
-	29,294	28,029	20,000	1215-322-1030	Processing Fee	25,600	28.00%
18,470	17,261	15,742	16,000	1215-322-2000	Electrical Permits	16,000	0.00%
9,571	10,808	8,307	8,000	1215-322-3000	Plumbing Permits	8,000	0.00%
3,933	3,575	2,737	2,000	1215-322-4000	Gas Permits	2,560	28.00%
11,303	10,655	8,741	5,000	1215-322-5000	Mechanical Permits	6,400	28.00%
\$ 204,632	\$ 244,467	\$ 176,208	\$ 174,500		Total Licenses & Permits	\$ 182,340	4.49%
1,607,183	1,649,285	1,845,167	1,863,500	0500-323-1000	Electric	1,885,000	1.15%
262,925	259,542	242,960	250,000	0500-323-4000	Gas	250,000	0.00%
21,315	18,566	18,671	14,000	0500-323-7000	Solid Waste - Host Fee	18,000	28.57%
\$ 1,891,423	\$ 1,927,394	\$ 2,106,798	\$ 2,127,500		Total Franchise Fees	\$ 2,153,000	1.20%
-	5,220	1,200	-	1240-325-1150	Sidewalk/Asphalt	-	0.00%
1,966	1,966	1,710	1,965	1240-325-1110	Girard Avenue	1,966	0.05%
31,883	4,688	4,095	6,545	1240-325-1120	Stokes Avenue	6,282	-4.02%
\$ 33,849	\$ 11,874	\$ 7,004	\$ 8,510		Total Special Assessments	\$ 8,248	-3.08%
843	797	529	750	0800-329-4000	Taxi Permit/Bicycle License	750	0.00%
7,484	5,774	4,720	5,000	0900-329-2010	Fire Safety Plan Review	3,000	-40.00%
44,435	33,450	27,467	41,000	1215-329-1000	Building Plan Review	37,000	-9.76%
19,800	-	-	-	1215-329-1010	ICC Review	-	0.00%
-	1,010	110	-	1215-329-1020	Development Review Committee	-	0.00%
2,012	1,495	1,522	3,060	1215-329-2000	Site Plan Review	1,500	-50.98%
4,185	10,838	3,128	3,000	1215-329-3000	Sign/Banner Permit	3,000	0.00%
\$ 78,759	\$ 53,363	\$ 37,477	\$ 52,810		Total Other Licenses & Permits	\$ 45,250	-14.32%
\$ 2,208,663	\$ 2,237,098	\$ 2,327,486	\$ 2,363,320		TOTAL LICENSES & PERMITS	\$ 2,388,838	1.08%

001 GENERAL FUND - REVENUES

Actual				Budget			
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
20,842	28,726	-	-	0500-333-1000	Housing Authority	-	0.00%
\$ 20,842	\$ 28,726	\$ -	\$ -		Total Federal Payments In Lieu of Taxes	\$ -	0.00%
361,885	162,874	203,684	-	331	Federal Grants	-	0.00%
\$ 361,885	\$ 162,874	\$ 203,684	\$ -		Total Federal Grants	\$ -	0.00%
(23,970)	65,199	100,462	-	334	State Grants	-	0.00%
\$ (23,970)	\$ 65,199	\$ 100,462	\$ -		Total State Grants	\$ -	0.00%
836,273	717,670	702,180	692,950	0500-335-1221	Municipal Revenue Sharing	708,000	2.17%
12,201	10,819	14,167	11,500	0500-335-1400	Mobile Home Licenses	11,500	0.00%
28,668	23,069	23,652	23,000	0500-335-1500	Alcoholic Beverage License	23,000	0.00%
1,696,038	1,570,399	1,406,717	1,317,250	0500-335-1800	Sales Tax 1/2 - 5th Cent	1,400,000	6.28%
8,816	8,760	5,485	9,000	0900-335-2000	Fire Supplemental Compensation	9,000	0.00%
\$ 2,581,997	\$ 2,330,717	\$ 2,152,201	\$ 2,053,700		Total State Shared Revenues	\$ 2,151,500	4.76%
208,433	137,700	160,850	148,560	1500-337-7000	Library Cooperative Funding	79,671	-46.37%
2,000	1,000	-	-	1500-337-7005	Library Cooperative Program Funding	-	0.00%
51,500	-	-	-		Other Grants	-	0.00%
\$ 261,933	\$ 138,700	\$ 160,850	\$ 148,560		Total Other Grants	\$ 79,671	-46.37%
71,640	37,065	47,516	40,000	0500-338-1000	County Business Tax Receipt - Municipality Share	40,000	0.00%
\$ 71,640	\$ 37,065	\$ 47,516	\$ 40,000		Total Local Shared Revenues	\$ 40,000	0.00%
\$ 3,274,327	\$ 2,763,281	\$ 2,664,713	\$ 2,242,260		TOTAL INTERGOVERNMENTAL REVENUE	\$ 2,271,171	1.29%
-	40	20	-	0200-341-7000	Dubbing Fees	-	0.00%
300	200	451	300	0500-341-2000	Administrative Fee - Returned Checks	300	0.00%
28,790	11,088	2,624	12,000	0500-341-2100	Administrative & Billing Fees - Fuel	7,500	-37.50%
39,390	20,101	11,275	-	1060-341-9110	Passport Fees - Library	7,800	100.00%
4,950	3,680	2,550	-	1070-341-9110	Passport Fees - Museum	2,000	100.00%
-	45	14	-	1200-341-9310	Engineering Drawings	-	0.00%
18,635	17,697	8,850	20,000	1205-341-1000	Zoning/Variances Fees	20,000	0.00%
-	-	-	-	1230-341-9330	Special Events - Barricades, Orange Cones	50	100.00%
701	107	342	200	1230-341-9600	Sign Shop Sales	200	0.00%
-	-	200	-	1500-341-9120	Election Qualifying Fees	200	100.00%
834	404	241	500	1500-341-9300	Photo Copies/Certifying	500	0.00%
\$ 93,600	\$ 53,360	\$ 26,566	\$ 33,000		Total General Government	\$ 38,550	16.82%
5,024	5,400	2,450	5,700	0800-342-1000	False Alarms	-	-100.00%
330	13	35	-	0800-342-1020	Witness Fees	-	0.00%
939	731	813	750	0800-342-1021	Concession Income	750	0.00%
2,401	5,804	6,445	5,000	0800-342-1200	Fingerprinting	5,000	0.00%
50	-	-	300	0800-342-1300	Police Special Events	300	0.00%
475	200	50	200	0800-342-1400	Wrecker Inspection	200	0.00%
310	460	470	350	0800-342-1700	Record Checks	350	0.00%
1,604	1,295	1,539	1,500	0800-342-1800	Photo Copies	1,500	0.00%
81	-	400	-	0800-342-1900	Restitution	-	0.00%
4,860	3,668	2,655	4,000	0900-342-2200	Safety Permits & Licenses	3,000	-25.00%
1,521	1,500	1,500	1,750	0900-342-2300	Fire Prevention Programs	-	-100.00%
28,737	30,018	28,177	32,500	0900-342-2700	Annual Safety Inspection Fees	25,000	-23.08%
5,756	19,572	1,702	6,000	0950-342-2500	Fire Protection Cost Recovery	-	-100.00%
\$ 52,087	\$ 68,660	\$ 46,235	\$ 58,050		Total Public Safety	\$ 36,100	-37.81%

001 GENERAL FUND - REVENUES

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
127,385	153,168	111,205	164,500	1080-343-8000	Sale of Lots	148,000 -10.03%
9,100	8,710	4,020	8,800	1080-343-8100	Crypt Sales	8,200 -6.82%
10,050	13,415	5,825	9,500	1080-343-8200	Niche Sales	9,800 3.16%
10,420	10,610	9,237	10,000	1080-343-8300	Weekend/Holidays Interments	10,000 0.00%
159,565	162,935	156,323	158,500	1080-343-8400	Openings/Closings	156,000 -1.58%
\$ 316,520	\$ 348,838	\$ 286,610	\$ 351,300		Total Cemetery	\$ 332,000 -5.49%
42,503	42,503	42,503	42,505	1015-344-9007	DOT Right-of-Way Maintenance Contract	42,505 0.00%
41,635	46,156	44,672	57,092	1240-344-9008	DOT Lighting Maintenance Contract	62,272 9.07%
\$ 84,139	\$ 88,660	\$ 87,175	\$ 99,597		Total Transportation	\$ 104,777 5.20%
182,829	171,924	174,391	178,000	1000-347-2000	Program Revenue	171,500 -3.65%
21,235	23,120	29,275	30,225	1000-347-2100	Sponsorship Revenue	27,900 -7.69%
24,648	29,415	12,492	19,500	1000-347-2200	Rental - Auditorium, Rec Centers, etc	21,400 9.74%
25,314	30,372	30,077	18,200	1000-347-2210	Rentals tax-exempt - Auditorium, Rec Centers, etc	23,400 28.57%
704	159	735	650	1000-347-2300	Concession Revenue	500 -23.08%
36	95	-	-	1000-347-2310	Vending Machine Revenue	- 0.00%
1,030	1,275	-	-	1000-347-4010	Special Events Use - Taxable	- 0.00%
380	345	-	-	1000-347-4020	Special Events Use - Tax Exempt	- 0.00%
-	-	980	1,000	1000-347-4030	Holiday Parade Entry Fee	1,400 40.00%
\$ 256,176	\$ 256,704	\$ 247,950	\$ 247,575		Total Recreation	\$ 246,100 -0.60%
-	-	7,878	5,400	1010-347-2200	Rentals - Liza Jackson	7,200 33.33%
-	-	2,210	900	1010-347-2210	Rentals tax-exempt - Liza Jackson	1,100 22.22%
-	-	2,231	1,500	1010-347-4010	Rentals - Landing	1,800 20.00%
-	-	530	650	1010-347-4020	Rentals tax-exempt - Landing	1,150 76.92%
-	-	11,306	8,000	1010-347-5910	Boat Launch Fee	8,000 0.00%
\$ -	\$ -	\$ 24,155	\$ 16,450		Total Parks	\$ 19,250 17.02%
3,620	3,081	3,602	3,100	1020-347-2200	Rental - Center, etc	3,250 4.84%
-	480	1,442	750	1020-347-2210	Rental - Tax Exempt	500 -33.33%
13,576	18,562	18,407	16,800	1020-347-5600	Program Income	16,000 -4.76%
6,344	9,156	13,598	9,300	1020-347-5610	Memberships	11,200 20.43%
87	55	62	50	1020-347-5620	Copy Machine	50 0.00%
128	54	46	75	1020-347-5630	Commissions on Shop	75 0.00%
656	861	555	650	1020-347-5640	Concessions	700 7.69%
\$ 24,411	\$ 32,249	\$ 37,712	\$ 30,725		Total Senior Center	\$ 31,775 3.42%
2,975	3,559	2,590	2,750	1060-347-1000	Library Fees	2,740 -0.36%
306	375	500	250	1060-347-1210	Rentals - Taxable	250 0.00%
252	75	50	25	1060-347-1220	Rentals - Tax Exempt	25 0.00%
7,078	6,936	6,253	6,000	1060-347-3010	Photo Copy Revenue	5,800 -3.33%
\$ 10,611	\$ 10,945	\$ 9,393	\$ 9,025		Total Library	\$ 8,815 -2.33%
-	1,150	2,490	1,300	1070-347-2000	Program Revenue	1,500 15.38%
-	5,500	5,500	-	1070-347-2100	Sponsorship Revenue	- 0.00%
33,930	32,882	30,909	30,000	1070-347-3500	Admission Fees	30,000 0.00%
28,201	31,373	31,290	30,000	1070-347-3510	Merchandise Sales	30,000 0.00%
70	40	159	75	1070-347-3515	Merchandise Sales - Tax Exempt	75 0.00%
9,780	9,606	8,872	7,000	1070-347-3520	Fees - Tax Exempt	7,000 0.00%
\$ 71,981	\$ 80,551	\$ 79,220	\$ 68,375		Total Museum	\$ 68,575 0.29%
\$ 909,526	\$ 939,967	\$ 845,016	\$ 914,097		TOTAL CHARGES FOR SERVICES	\$ 885,942 -3.08%

001 GENERAL FUND - REVENUES

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
66,914	80,859	74,648	70,000	0800-351-5000	Traffic Fines	55,000 -21.43%
35,222	49,171	44,736	40,000	0800-351-5030	Traffic Fines - Law Enforcement Automation	35,000 -12.50%
\$ 102,136	\$ 130,030	\$ 119,384	\$ 110,000		Total Traffic Fines	\$ 90,000 -18.18%
12,370	12,679	13,791	12,000	1060-352-1000	Library Fines	12,000 0.00%
343	344	65	200	1060-352-1010	Lost Publications	200 0.00%
\$ 12,713	\$ 13,023	\$ 13,855	\$ 12,200		Total Library Fines	\$ 12,200 0.00%
5,826	3,963	8,951	5,000	0800-354-1100	Parking Citations	5,000 0.00%
28,180	64,375	172,181	20,000	1217-354-1000	Code Enforcement - Fines	20,000 0.00%
8,325	8,450	7,030	5,000	1217-354-1010	Code Enforcement - Fees	5,000 0.00%
\$ 42,331	\$ 76,788	\$ 188,162	\$ 30,000		Total Violations of Local Ordinances	\$ 30,000 0.00%
-	-	1,100	-	0800-359-1000	Fines - False Alarms	1,000 100.00%
-	-	-	-	0900-359-1000	Fines - False Alarms	6,000 100.00%
\$ -	\$ -	\$ 1,100	\$ -		Total Other	\$ 7,000 100.00%
\$ 157,180	\$ 219,841	\$ 322,502	\$ 152,200		TOTAL FINES & FORFEITURES	\$ 139,200 -8.54%
604,474	367,271	206,164	200,000	1500-361-1000	Interest Income	80,000 -60.00%
14,070	13,760	22,075	13,700	1500-361-2000	Dividend Income	13,700 0.00%
\$ 618,545	\$ 381,030	\$ 228,239	\$ 213,700		Total Interest Income	\$ 93,700 -56.15%
209,594	229,453	227,932	229,029	1500-362-1000	Rental and Lease Income	226,358 -1.17%
\$ 209,594	\$ 229,453	\$ 227,932	\$ 229,029		Total Rents and Royalties	\$ 226,358 -1.17%
26,584	8,472	2,514	15,000	1500-364-1000	Sale of Surplus - Assets	7,500 -50.00%
2,000,000	-	-	-	1500-364-1030	Sale of Surplus - Land	- 0.00%
-	-	138	-	1220-365-1010	Sale of Used Oil	300 100.00%
\$ 2,026,584	\$ 8,472	\$ 2,652	\$ 15,000		Total Disposal of Fixed Assets	\$ 7,800 -48.00%
40,253	850	11,813	-	0800-366-1000	Contributions/Donations - Police	- 0.00%
5	6,500	-	-	0900-366-1000	Contributions/Donations - Fire	- 0.00%
3,010	13,262	15,193	-	1000-366-1000	Contributions/Donations - Recreation	- 0.00%
2,643	70	43	-	1015-366-1000	Contributions/Donations - Right-of-Way	- 0.00%
1,551	2,386	3,531	-	1020-366-1000	Contributions/Donations - Senior Center	- 0.00%
8,280	1,238	3,465	-	1060-366-1000	Contributions/Donations - Library	- 0.00%
6,631	4,531	3,520	-	1070-366-1000	Contributions/Donations - Museum	- 0.00%
4,000	4,850	950	-	1200-366-1000	Contributions/Donations - Engineering	- 0.00%
4,850	3,221	3,200	-	1500-366-1000	Contributions/Donations - General	- 0.00%
\$ 71,222	\$ 36,907	\$ 41,716	\$ -		Total Contributions/Donations	\$ - 0.00%
200,805	200,805	171,511	200,805	0800-368-3000	State Pension Fund Contribution - Police	200,805 0.00%
172,055	211,811	255,724	211,811	0900-368-3000	State Pension Fund Contribution - Fire	211,811 0.00%
19	5	52	20	0800-369-1710	Police Patches	20 0.00%
-	200	899	250	1070-369-9000	Miscellaneous Revenue - Museum	- -100.00%
1,902	1,579	1,072	1,500	0000-369-9091	Discounts	1,500 0.00%
54	49	7	100	1500-369-1500	City Clerk Store	25 -75.00%
-	10,427	27,404	-	1500-369-3000	Proceeds - Insurance	- 0.00%
360	360	360	360	1500-369-5000	Proceeds - Sales Tax Credit	360 0.00%
443	821	674	500	1500-369-7000	Credit Card Surcharge Fee	- -100.00%
-	177	74	-	1500-369-8000	Radon Surcharge	- 0.00%
50,560	46,528	11,619	27,500	1500-369-9000	Miscellaneous	15,000 -45.45%
-	-	-	-	1500-369-9000	Miscellaneous - 4th of July	1,450 100.00%
3,416	-	-	-	1500-369-9100	Worker's Comp Proceeds	- 0.00%
\$ 429,614	\$ 472,762	\$ 469,396	\$ 442,846		Total Other Revenues	\$ 430,971 -2.68%
\$ 3,355,559	\$ 1,128,624	\$ 969,936	\$ 900,575		TOTAL INTEREST & OTHER REVENUES	\$ 758,829 -15.74%

001 GENERAL FUND - REVENUES

Actual				Budget			
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
3,924	276,720	287,865	292,885	1600-349-1010	Transfer from CRA Fund	71,029	-75.75%
-	6,093	-	6,000	1600-381-2200	Transfer from Law Enforcement Trust Fund	-	-100.00%
-	56,550	-	-	1600-381-2300	Transfer from Capital Projects Fund	-	0.00%
-	-	67,650	15,000	1600-381-2400	Transfer from Beal Memorial Cemetery Fund	-	-100.00%
-	-	-	28,444	1600-381-2500	Transfer from CDBG Fund	30,554	7.42%
1,400,000	1,895,715	1,703,281	1,068,727	1600-382-4100	Transfer from Utilities Fund	953,837	-10.75%
525,000	959,445	928,460	708,003	1600-382-4300	Transfer from Sanitation Fund	708,000	0.00%
-	62,150	49,810	50,000	1600-382-4400	Transfer from Golf Fund	209,000	318.00%
-	-	2,725	15,000	1600-382-4500	Transfer from Stormwater Fund	15,000	0.00%
\$ 1,928,924	\$ 3,256,673	\$ 3,039,791	\$ 2,184,059		Total Interfund Transfers	\$ 1,987,420	-9.00%
-	-	-	534,637	1600-389-9100	Appropriation from Undesignated Fund Balance \$35K Butler Dr, \$27.5K Howell Dr, \$56K City Hall, \$8K minutes \$76K PD Upgrd, \$100K Hedrick, \$65K LDC, \$50K PD veh	417,592	-21.89%
-	-	-	178,000	1600-389-9500	Approp. from Desig. Fund Balance - Trx to Golf	-	-100.00%
-	-	-	1,450	1600-389-9500	Approp. from Desig. Fund Balance - 4th of July	-	-100.00%
-	-	-	-	1600-389-9500	Approp. from Desig. Fund Balance - Police K-9	1,500	100.00%
-	-	-	20,800	1600-389-9530	Approp. from Desig. Fund Balance - Computers	-	-100.00%
-	-	-	148,000	1600-389-9550	Approp. from Desig. Fund Balance - Econ Dev	-	-100.00%
-	-	-	86,010	1600-389-9560	Approp. from Desig. Fund Balance - Insurance	-	-100.00%
-	-	-	310,000	1600-389-9580	Approp. from Desig. Fund Balance - Retirement	-	-100.00%
-	-	-	-	1600-389-9600	Approp. from Reserved Fund Bal - Harvey Trust	35,070	100.00%
\$ -	\$ -	\$ -	\$ 1,278,897		Total Non-Operating Sources	\$ 454,162	-64.49%
\$ 1,928,924	\$ 3,256,673	\$ 3,039,791	\$ 3,462,956		TOTAL TRANSFERS IN	\$ 2,441,582	-29.49%
\$ 20,960,801	\$ 19,584,883	\$ 19,329,577	\$ 18,609,321		TOTAL FUND REVENUES	\$ 17,633,614	-5.24%

001 GENERAL FUND - 0100 CITY COUNCIL

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
-	-	-	-		
\$ -	\$ -	\$ -	\$ -		
				TOTAL REVENUES	\$ 1,450 100.00%
				Revenues:	
				369-9000 Miscellaneous - 4th of July	1,450 100.00%
				Personal Services:	
28,775	39,379	39,379	40,111	511-1200 Salaries	40,111 0.00%
1,784	2,442	2,442	2,488	511-2100 FICA Taxes	2,487 -0.04%
417	571	571	581	511-2101 Medicare	581 0.00%
36,508	37,186	44,737	54,040	511-2300 Dental, Life & Health Insurance	85,687 58.56%
1,878	147	115	80	511-2400 Worker's Compensation	175 118.75%
\$ 69,363	\$ 79,724	\$ 87,243	\$ 97,300	Total Personal Services	\$ 129,041 32.62%
				Operating Expenditures:	
52,290	68,118	40,000	40,000	511-3100 Professional Services	- -100.00%
-	105,316	96,051	110,000	511-3101 Legal Services	100,000 -9.09%
-	82,087	95,431	87,797	511-3400 Contractual Services	87,787 -0.01%
14,463	12,590	9,600	8,000	511-4000 Travel and Per Diem	9,000 12.50%
13,296	-	-	-	511-4002 Expense Allowance	-
291	293	328	360	511-4100 Communication Services	325 -9.72%
-	-	-	1,500	511-4400 Rentals & Leases	- -100.00%
2,434	3,958	747	2,150	511-4800 Promotional Activities	- -100.00%
-	-	-	22,450	511-4801 Special Events	21,855 -2.65%
14,107	-	16,141	-	511-4910 Election Expense	16,950 100.00%
15,436	12,716	10,142	8,150	511-5200 Operating Supplies	5,200 -36.20%
4,555	4,886	5,132	3,477	511-5400 Books, Dues & Publications	3,118 -10.32%
-	-	-	-	511-5500 Training	800 100.00%
-	78,099	84,650	34,162	511-8200 Grants & Aids	16,157 -52.70%
				Economic Development Council	
				West Florida Regional Planning Council	
				Transportation Planning Organization	
\$ 116,874	\$ 368,062	\$ 358,221	\$ 318,046	Total Operating Expenditures	\$ 261,192 -17.88%
				Capital Outlay:	
-	-	711	-	511-6402 Equipment	- 0.00%
\$ -	\$ -	\$ 711	\$ -	Total Capital Outlay	\$ - 0.00%
				Total Personal Services, Operating Expenditures & Capital Outlay	\$ 390,233 -6.05%
\$ 186,236	\$ 447,786	\$ 446,175	\$ 415,346	TOTAL EXPENSES	\$ 390,233 -6.05%
\$ (186,236)	\$ (447,786)	\$ (446,175)	\$ (415,346)	NET REVENUE / (EXPENSE)	\$ (388,783) -6.40%

CITY COUNCIL

MISSION

Deliver outstanding, quality services to all citizens and maintain the community's quality of life through innovative and efficient use of resources.

DESCRIPTION

The City Council is the legislative body of the City and is comprised of the Mayor and seven Council Members elected for four-year, staggered terms. The City Council appoints the City Manager, City Clerk, City Attorney, and members of Boards and Committees; establishes policies through ordinances, resolutions, and the annual Strategic Plan; and adopts a budget annually to fund programs and services.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

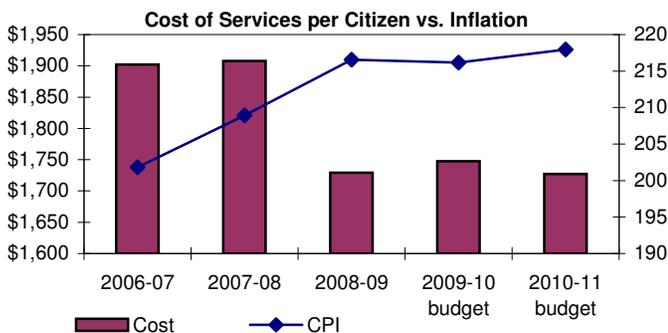
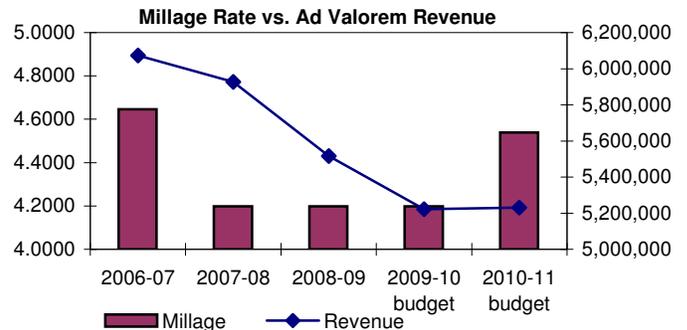
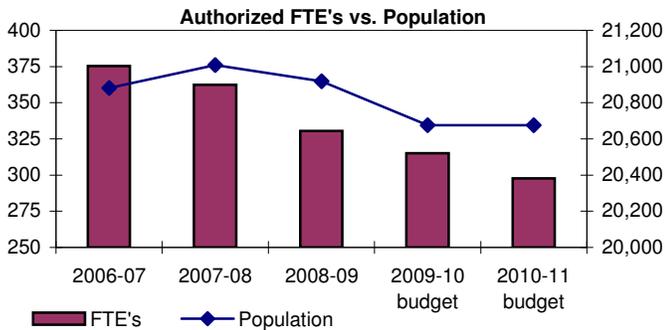
- ✓ Keep public safety (police and fire) whole.
- ✓ Keep as many services as possible.
- ✓ Keep as many employees as possible.
- ✓ Provide an employee compensation incentive, if possible.
- ✓ Keep the millage rate below 5 mills.

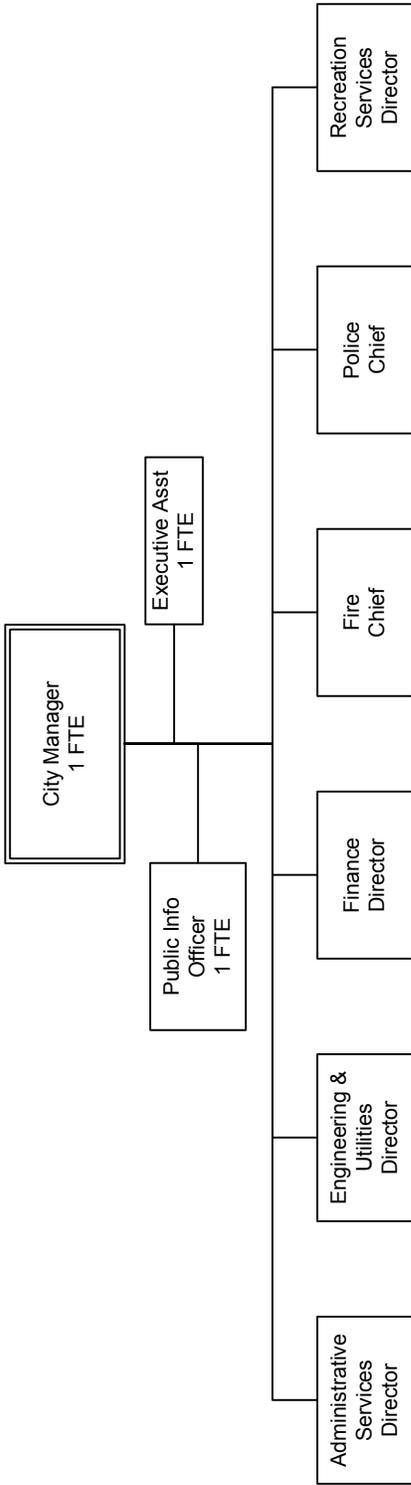
Long-Term Goals:

- ✓ Maintain the economic base and infrastructure needed to provide the optimum environment for the quality of life expected by citizens.
- ✓ Preserve the great and unique qualities of the City and build upon them to create a well-balanced community for current and future generations.
- ✓ Be a leader among cities and in the region at large in delivering outstanding quality services to all citizens through innovative and efficient use of resources.

Significant Prior Year Accomplishments:

- ✓ Filled two vacant Council seats.





CITY MANAGER

MISSION

Support the City Council in the development and evaluation of policy by assembling and analyzing data and making recommendations; provide leadership and direction to employees in implementation of policies, programs, and daily operations; and ensure that the City of Fort Walton Beach government provides the municipal services and infrastructure necessary for a high quality of life for our citizens in a fiscally responsible manner.

DESCRIPTION

The City Manager is the chief administrative official for the City. The City Manager's office coordinates, implements, and evaluates all policies, procedures, and programs; develops recommendations and provides information as requested by City Council; prepares the annual budget and monitors expenditures throughout the year; reviews agenda items for all regular and special City Council meetings; provides an avenue for citizens to direct their requests, complaints, and needs; and provides communications and information support for all departments of the City by serving as a liaison between departments, the media, and citizens.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Implement a Performance Management System to utilize proven standards as a guide to making improvements that generate better operations, customer value, and overall results.
- ✓ Establish performance measurement standards in each department to assess effectiveness of service delivery.
- ✓ Create a Program Assessment Rating System to measure the effectiveness of city programs in terms of participation and return on program cost.
- ✓ Implement recommendations proffered by the Business Retention Panel.
- ✓ Conduct Employee Satisfaction Survey.

Long-Term Goals:

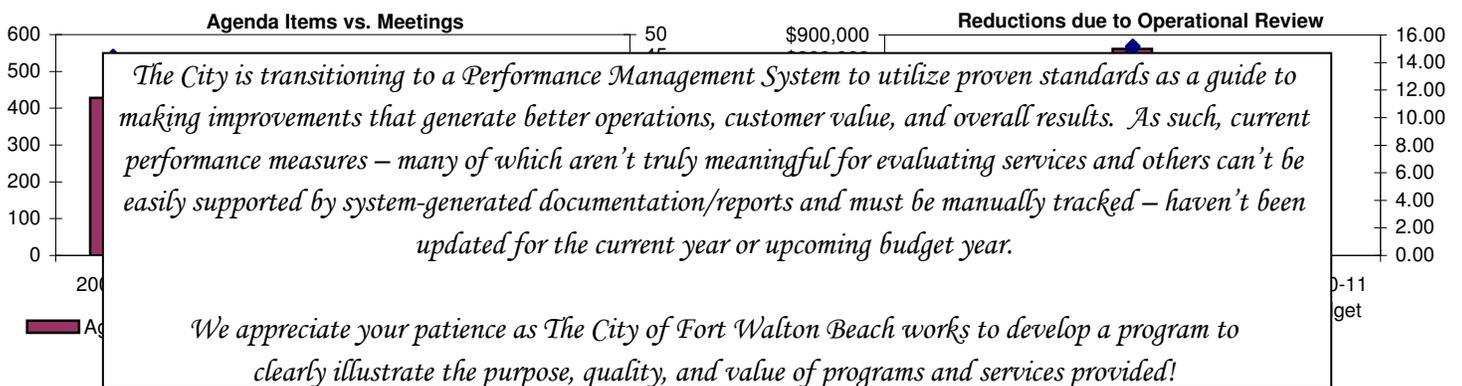
- ✓ Achieve the International City Managers Association Certificate of Distinction in Performance Measurement.
- ✓ Attain the Governor's Sterling Award for Excellence in Management.
- ✓ Develop a reliable Forecasting Model to predict future budgetary needs and millage rates.
- ✓ Enable Golf Club to achieve self sustainability.
- ✓ Promote City Government Transparency to Citizens through FWBTV, Newsletters, and Other Information Avenues.

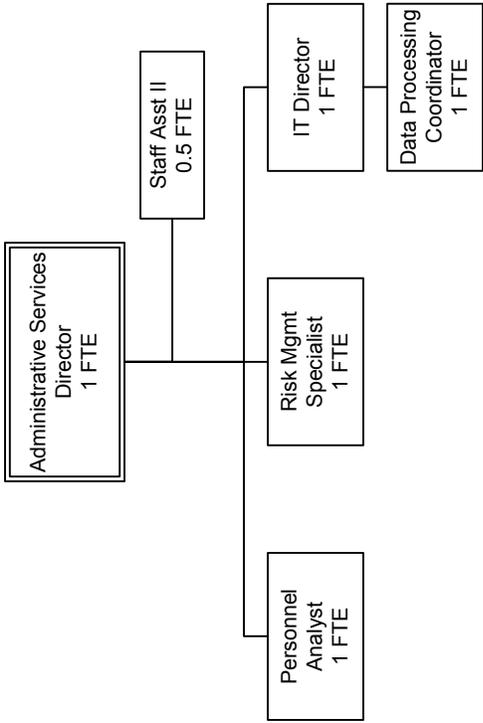
Significant Prior Year Accomplishments:

- ✓ Acquired 25 Miracle Strip by foreclosure; removed tanks and undertook 1st and 2nd Phase Environmental Studies.
- ✓ Assumed responsibility for Beautification Committee and Tree City USA.
- ✓ Implemented paperless agenda; working towards automated minutes system.
- ✓ Upgraded both Brooks and Beal Cemeteries.
- ✓ Initiated efforts to partner with the Housing Authority to develop Soundside, an affordable housing project.
- ✓ Coordinated Activities to Inform City Residents on Benefits of Participation in the 2010 Census.
- ✓ Produced Online Video Promoting the City of Fort Walton Beach.
- ✓ Developed and Managed Marketing Campaign for the City Golf Course.
- ✓ Solicited volunteers for Deepwater Horizon oil spill issue; collected 500 names and forwarded to BP

PERFORMANCE MEASURES

Workload									
Measure	Actual				YTD thru 6/30	Budget			
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11		
Number of Council Agendas Prepared (Regular & Special)	45	40	36	33		36			
Number of Staff Reports Reviewed for Agendas	428	497	532	351		450			
Number of Council Directives Processed	11	13	n/a	n/a		45			
Number of Council Requests Processed	77	34	n/a	n/a		35			
Number of Citizen Requests/Complaints Received	203	225	215	151		225			
Budget Impact									
FTE's per 1,000 Citizens	0.19	0.14	0.10	annual measure		0.10			
Net Cost of Services per Citizen	\$18.52	\$16.36		annual measure		\$10.74			
Effectiveness & Strategic Plan									
Strategic Plan Goal	Initiative	Performance Measure	Actual				YTD thru 6/30	Budget	
			2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Government Relations									
Structural Change	Examine Functional Consolidation or Partnership	# of functional areas reviewed	n/a	n/a	n/a		2		
		\$ savings to City	n/a	n/a	n/a		TBD		
		# FTE's reduced	n/a	n/a	n/a		TBD		
	Consider Annexation, Merging, Incorporation	# of functional areas reviewed	n/a	n/a	n/a		1		
		\$ savings to City	n/a	n/a	n/a		TBD		
		# FTE's reduced	n/a	n/a	n/a		TBD		
	Conduct Departmental Operational Reviews	# programs evaluated for effectiveness/performance	n/a	n/a	n/a		22		
		# of new performance measures developed	n/a	n/a	n/a		32		
		# of recommendations implemented	n/a	n/a	n/a		TBD		
		\$ savings to City	n/a	n/a	n/a		TBD		
		# FTE's reduced	n/a	n/a	n/a		TBD		
		Annually Review Consultant's Report on Outsourcing	\$ savings to City	n/a	n/a	n/a		TBD	
	# FTE's reduced	n/a	n/a	n/a		TBD			
Land Use									
Economic Development	Purchase Car Wash Next to Library	\$ allocated to purchase	n/a	n/a	n/a		\$0		





001 GENERAL FUND - 0300 ADMINISTRATIVE SERVICES

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Revenues:	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES	\$ - 0.00%
				Personal Services:	
				Number of Funded Employees (FTE's)	2.50
4.00	4.00	4.00	4.00	513-1200 Salaries	140,854 -34.10%
190,253	198,683	214,142	213,740	513-1400 Salaries - Overtime	- 0.00%
98	76	-	-	513-1503 Auto Allowance	
1,207	1,202	12		513-2100 FICA Taxes	8,277 -33.14%
11,284	11,871	12,551	12,380	513-2101 Medicare	1,936 -33.13%
2,639	2,776	2,935	2,895	513-2200 Retirement Contributions	27,125 -32.82%
31,519	33,908	36,536	40,376	513-2300 Dental, Life & Health Insurance	11,502 -62.84%
15,762	16,762	26,166	30,951	513-2400 Worker's Compensation	277 -35.13%
799	747	619	427		
\$ 253,561	\$ 266,024	\$ 292,961	\$ 300,769	Total Personal Services	\$ 189,971 -36.84%
				Operating Expenditures:	
-	25,895	12,744	10,150	513-3100 Professional Services	6,150 -39.41%
-	61,549	20,963	10,000	513-3101 Legal Services	30,500 205.00%
16,941	5,797	13,148	11,825	513-3102 Employee Physicals & Immunizations	9,200 -22.20%
13,769	3,660	2,285	300	513-3400 Contractual Services	300 0.00%
5,946	3,319	3,106	1,000	513-4000 Travel and Per Diem	- -100.00%
2,921	2,940	3,785	2,652	513-4100 Communication Services	1,588 -40.12%
-	-	2,037	1,900	513-4200 Postage	1,500 -21.05%
-	-	1,035	2,352	513-4400 Rentals & Leases	1,800 -23.47%
-	5,750	8,049	8,290	513-4610 Maintenance Contracts	7,237 -12.70%
302	178	4,206	2,500	513-4700 Printing & Binding	650 -74.00%
49	19,823	17,203	13,385	513-4800 Promotional Activities	6,440 -51.89%
732	3,277	2,855	2,050	513-4901 Recruitment/Relocation	250 -87.80%
2,799	2,718	2,198	3,935	513-5100 Office Supplies	2,000 -49.17%
6,781	7,470	6,305	4,140	513-5200 Operating Supplies	5,116 23.57%
617	-	-	-	513-5202 Computer Supplies	
-	601	-	-	513-5231 Computer Hardware/Software	- 0.00%
1,054	940	550	820	513-5400 Books, Dues & Publications	610 -25.61%
\$ 51,910	\$ 143,918	\$ 100,469	\$ 75,299	Total Operating Expenditures	\$ 73,341 -2.60%
\$ -	\$ -	\$ -	\$ -	Total Capital Outlay	\$ - 0.00%
\$ 305,471	\$ 409,942	\$ 393,430	\$ 376,068	Total Personal Services, Operating Expenditures & Capital Outlay	\$ 263,312 -29.98%
\$ 305,471	\$ 409,942	\$ 393,430	\$ 376,068	TOTAL EXPENSES	\$ 263,312 -29.98%
\$ (305,471)	\$ (409,942)	\$ (393,430)	\$ (376,068)	NET REVENUE / (EXPENSE)	\$ (263,312) -29.98%

ADMINISTRATIVE SERVICES

MISSION

Provide effective personnel services through the development, implementation, and equitable administration of policies and procedures; recruit qualified personnel; maintain a well-trained work force; and foster productivity, innovation, and a climate of success in the workplace.

DESCRIPTION

Administrative Services recruits new employees and works to retain existing employees, maintains personnel records, coordinates employee benefits, enforces personnel policies, oversees information technology, and disseminates information to the public.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Develop and implement employee and supervisory training programs.
- ✓ Revise personnel policies and procedures and department administrative policies and procedures.
- ✓ Reach contractual agreements with FOP and IAFF in the best interest of FWB citizens and compliance with Federal and State laws.
- ✓ Reengineer employee evaluation instruments.
- ✓ Ensure medical insurance plan compliance with national healthcare reforms.

Long-Term Goals:

- ✓ Develop employee wellness incentives and requirements to address rising medical insurance program costs.
- ✓ Revise the City's compensation and classification plan.
- ✓ Maintain all personnel files as OCR documents for improved access and portability during emergencies.

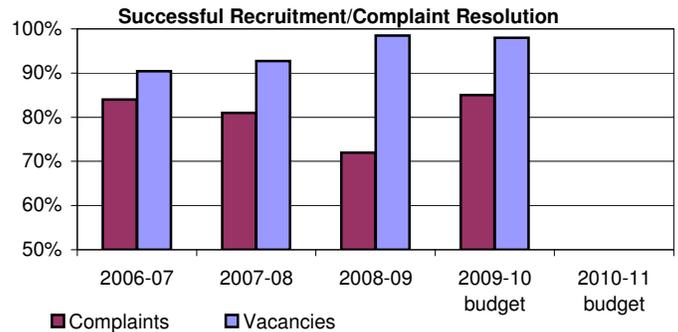
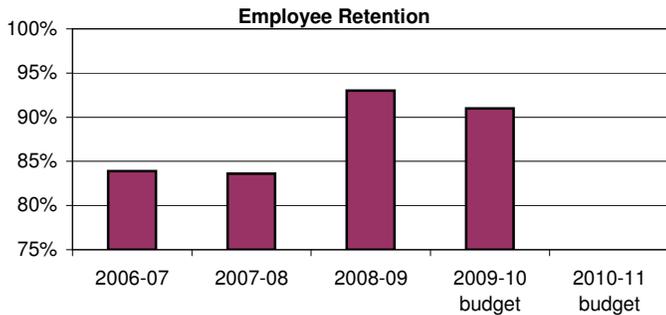
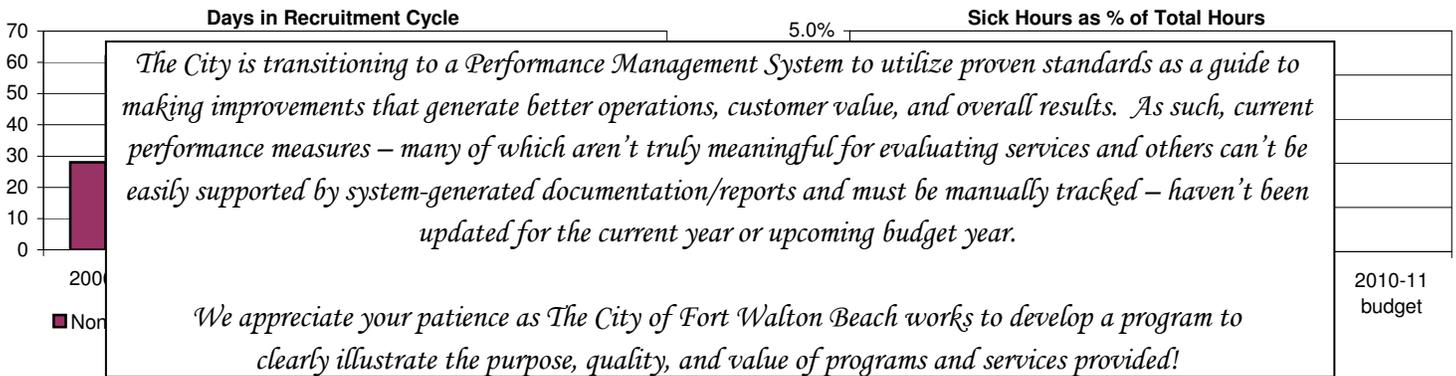
Significant Prior Year Accomplishments:

- ✓ Developed and implemented early retirement incentive program.
- ✓ Developed and coordinated donation program for City employees to contribute toward disaster relief in Haiti.
- ✓ Coordinated joint effort with Okaloosa Co. Health Dept to provide free H1N1 vaccinations for employees and citizens.
- ✓ Continued to revise personnel rules and regulations and administrative policies and procedures.
- ✓ Finalized effective supervisory training sessions I&II through NWFSC for 24 City employees.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Number of Employee Complaints Received	24	13	14		15	
Number of Employment Applications Processed	1,076	1,137	1,370		1,120	
Number of New Hires Processed	73	44	54		55	
Number of Employee Grievances Processed	1	6	0		5	
Number of Press Releases Prepared	182	153	159		175	
Number of Employee Newsletters Prepared	5	4	2		4	
Number of Citizen Newsletters Prepared	4	3	52		71	
Number of City-Produced Programs for FWBTV	n/a	n/a	23		25	
Budget Impact						
FTE's per 1,000 Citizens	0.19	0.19	0.19	annual measure	0.19	
Net Cost of Services per Citizen	\$14.47	\$18.93		annual measure	\$17.93	
Effectiveness & Strategic Plan						

Strategic Plan Goal	Initiative	Performance Measure	Actual			YTD thru 6/30 2009-10	Budget	
			2006-07	2007-08	2008-09		2009-10	2010-11
Government Relations 								
Structural Change	Develop Internal Skills for Managing Outsourcing	# of training events held	n/a	n/a	n/a		2	
	Review Pension Alternatives	\$ savings to City	n/a	n/a	n/a		TBD	
	Examine Alternative Compensation Plans	\$ savings to City	n/a	n/a	n/a		TBD	
	Examine Healthcare & Benefits Alternatives	\$ savings to City	n/a	n/a	n/a		\$50,000	
	Examine Feasibility of Employee Leasing	# of functional areas reviewed	n/a	n/a	n/a		12	
		\$ savings to City	n/a	n/a	n/a		\$10,000	
		# FTE's reduced	n/a	n/a	n/a		2	





RISK MANAGEMENT

MISSION

Continuously develop, manage and improve insurance and safety/occupational services in order to provide quality, cost effective support to our customers and to protect the City's financial well being.

DESCRIPTION

Risk Management is responsible for protecting the City from liability through risk retention and transfer, claims handling, and safety programs. The City's safety program aims to reduce illness and injury to City employees and citizens.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Provide supervisory training regarding workers' compensation procedures and dealing with property damage claims.
- ✓ Decrease workers' compensation rating experience modifier through safety training and vigilant application of safety procedures.

Long-Term Goals:

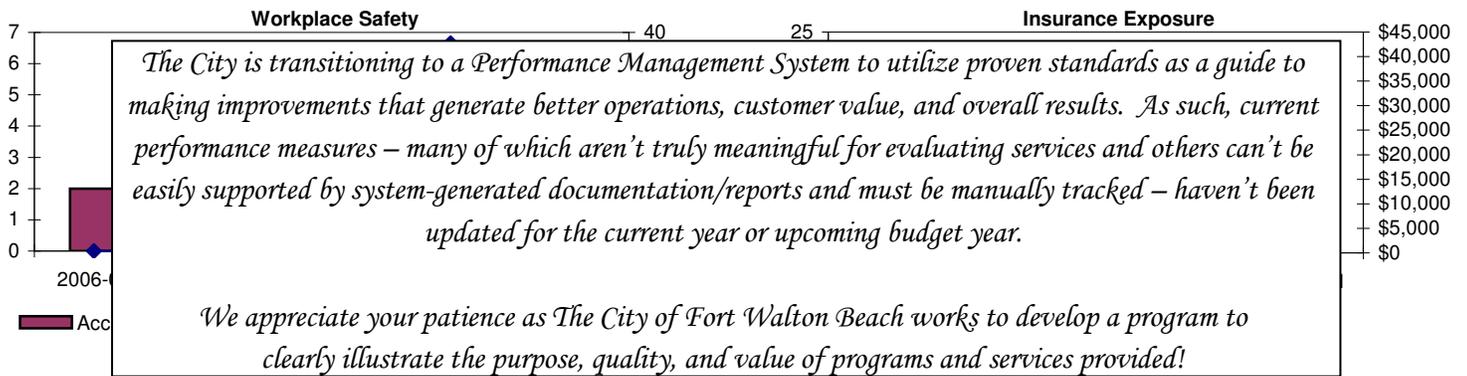
- ✓ Develop risk management principles and technologies through consultation, training, and communication to all departments to promote effective loss control in the City.

Significant Prior Year Accomplishments:

- ✓ Completed remarketing of medical insurance, property/casualty and workers' comp insurance programs.
- ✓ Reorganized employee benefits programs to allow implementation of a single plan year.
- ✓ Continued professional development by attending FMIT risk management seminars.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Number of Employee Accidents With Injuries	2	6	2		5	
Number of Work Comp Claims Processed	50	35	28		34	
Number of Liability Claims Processed	18	20	4		22	
Budget Impact						
FTE's per 1,000 Citizens	n/a	n/a	0.05	annual measure	0.05	
Net Cost of Services per Citizen	n/a	n/a		annual measure	\$29.39	
Effectiveness & Strategic Plan						
none identified						





001 GENERAL FUND - 0320 INFORMATION TECHNOLOGY

				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Revenues:	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES	\$ - 0.00%
				Personal Services:	
				<i>Number of Funded Employees (FTE's)</i>	
4.00	3.00	2.75	2.75	2.00	
221,751	192,344	143,503	154,287	127,094	-17.62%
3,003	2,595	1,596	1,800	1,800	0.00%
13,361	13,281	8,737	8,956	7,406	-17.31%
3,125	3,106	2,043	2,095	1,732	-17.33%
36,470	32,668	21,486	24,955	26,588	6.54%
20,538	21,951	18,876	23,576	17,263	-26.78%
940	727	419	312	253	-18.91%
\$ 299,188	\$ 266,674	\$ 196,661	\$ 215,981	Total Personal Services	\$ 182,136 -15.67%
				Operating Expenditures:	
150	4,000	-	-	-	0.00%
650	7,400	48,993	65,529	71,995	9.87%
1,234	970	1,581	1,200	800	-33.33%
3,970	68,292	60,398	58,761	55,587	-5.40%
-	67,588	25,997	17,338	23,616	36.21%
1,852	15,159	7,960	11,000	12,000	9.09%
315	438	-	-	-	0.00%
910	2,520	2,195	3,240	3,100	-4.32%
4,618	-	-	-	-	-
5,435	7,928	9,182	13,000	4,800	-63.08%
561	382	340	600	470	-21.67%
\$ 19,695	\$ 174,677	\$ 156,646	\$ 170,668	Total Operating Expenditures	\$ 172,368 1.00%
				Capital Outlay:	
4,547	14,525	5,825	-	25,000	100.00%
\$ 4,547	\$ 14,525	\$ 5,825	\$ -	Total Capital Outlay	\$ 25,000 100.00%
				Total Personal Services, Operating Expenditures & Capital Outlay	
\$ 323,430	\$ 455,876	\$ 359,132	\$ 386,649	\$ 379,504	-1.85%
\$ 323,430	\$ 455,876	\$ 359,132	\$ 386,649	TOTAL EXPENSES	\$ 379,504 -1.85%
\$ (323,430)	\$ (455,876)	\$ (359,132)	\$ (386,649)	NET REVENUE / (EXPENSE)	\$ (379,504) -1.85%
				Total Administrative Services Expenses	
\$ 628,900	\$ 865,818	\$ 1,378,205	\$ 1,364,450	\$ 1,148,158	-15.85%
				Total Administrative Services NET REVENUE / (EXPENSE)	
\$ (628,900)	\$ (865,818)	\$ (1,378,205)	\$ (1,364,450)	\$ (1,148,158)	-15.85%

INFORMATION TECHNOLOGY

MISSION

Implement Citywide information technology services that are secure and highly accessible.

DESCRIPTION

Information Technology is responsible for the operation and maintenance of the City's network, computers, servers, website, and telecommunications in order to facilitate the daily work of employees as well as provide easily accessible information and services to citizens.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Implement new automated agenda/minutes management software package.
- ✓ Continue to upgrade and maintain the City's computer network, computer equipment, and the City's website.
- ✓ Upgrade Police Department software to SunGard's OSSI software.
- ✓ Continue to replace aging computer equipment, especially PC's w/ P4, 2.8G or less processors.

Long-Term Goals:

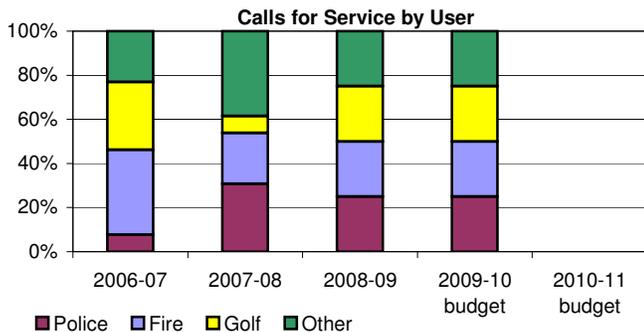
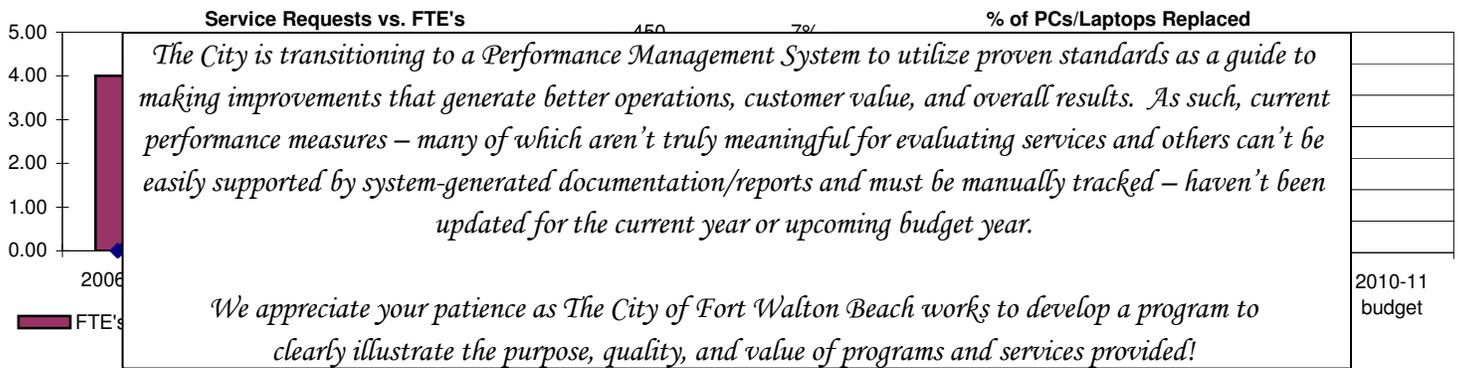
- ✓ Develop and implement a plan to consolidate the City's server by using Virtual Machine technology.
- ✓ Develop and implement a network management and monitoring system for the City computer network.
- ✓ Continue to research and implement new network and server technologies to meet the needs of the City.

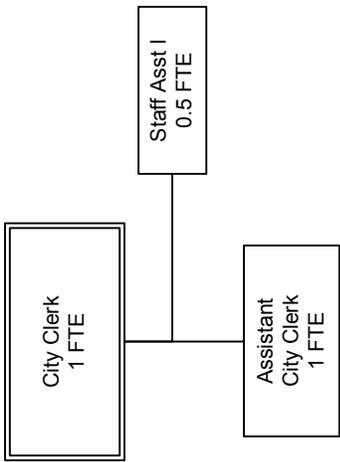
Significant Prior Year Accomplishments:

- ✓ Upgraded the City's SunGard HTE software to version 7.0.2.
- ✓ Replaced the City's core network switches to increase network performance and reliability.
- ✓ Reduced staffing in the IT Department by one part-time Technician position to reduce costs.

PERFORMANCE MEASURES

Workload									
Measure	Actual				YTD thru 6/30 2009-10	Budget			
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11		
Hours Spent on User Assistance	4,032	3,496	1,845			3,670			
Number of New or Replacement PC's Installed	35	58	46			12			
Number of Hardware/Software Upgrades	95	161	104			150			
Number of Hardware/Software Repairs	n/a	n/a	191			700			
Number of Computer Relocations Performed	17	22	39			20			
Number of New Query Programs Written	36	60	46			50			
Budget Impact									
FTE's per 1,000 Citizens	0.19	0.14	0.13	annual measure		0.13			
Net Cost of Services per Citizen	\$15.30	\$21.49		annual measure		\$18.49			
Effectiveness & Strategic Plan									
Strategic Plan Goal	Initiative	Performance Measure	Actual				YTD thru 6/30 2009-10	Budget	
			2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Government Relations 									
Structural Change	Examine Contracting Software Services	# of functional areas reviewed	n/a	n/a	n/a			0	
		\$ savings to City	n/a	n/a	n/a			\$50,000	
		# FTE's reduced	0	1	0.25			0	
Effective & Efficient Government	Minimize PC/Laptop Downtime	Avg days to repair PC/laptop	n/a	n/a	n/a			2.00	
	Maintain Up-to-Date Technology	% of PCs/laptops upgraded or replaced	5%	6%	4%			2%	
	Respond to Requests in a Timely Fashion	% of requests for assistance resolved within 48 hours	n/a	n/a	n/a			95%	
		% of new programs/reports written within one week of notification	n/a	n/a	n/a			80%	





CITY CLERK

MISSION

Serve the public by striving for excellence in preparation of minutes of meetings, providing complete and accurate information while preserving the records of the City, and maintaining a professional level of service in all phases of operation.

DESCRIPTION

The City Clerk is the official custodian of all public records including ordinances, resolutions, contracts, agreements, leases, and City Council minutes. The City Clerk's office is responsible for all records management to ensure the proper creation, retention, retrieval, and destruction of records according to legal requirements; provides administrative support to City Council; distributes agenda packets and records the proceedings of City Council, board, and committee meetings; and prepares legal notifications.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Complete Council/Board minutes within 3 working days.
- ✓ Respond to public record requests within 5 working days
- ✓ Implement paperless agenda and minutes for all City Council and Board meetings.

Long-Term Goals:

- ✓ Continue converting official City records with long term retention into the laser fiche program for archival purposes in order to respond to public record requests in a timely manner.

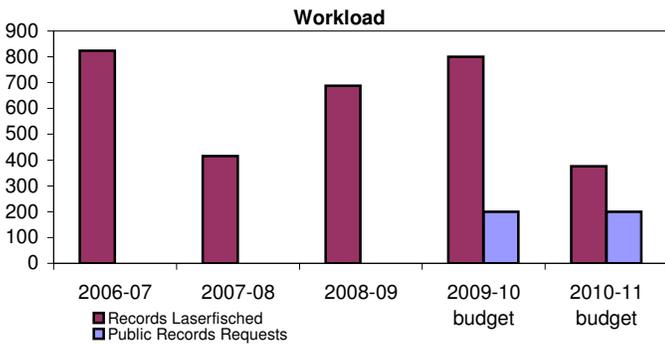
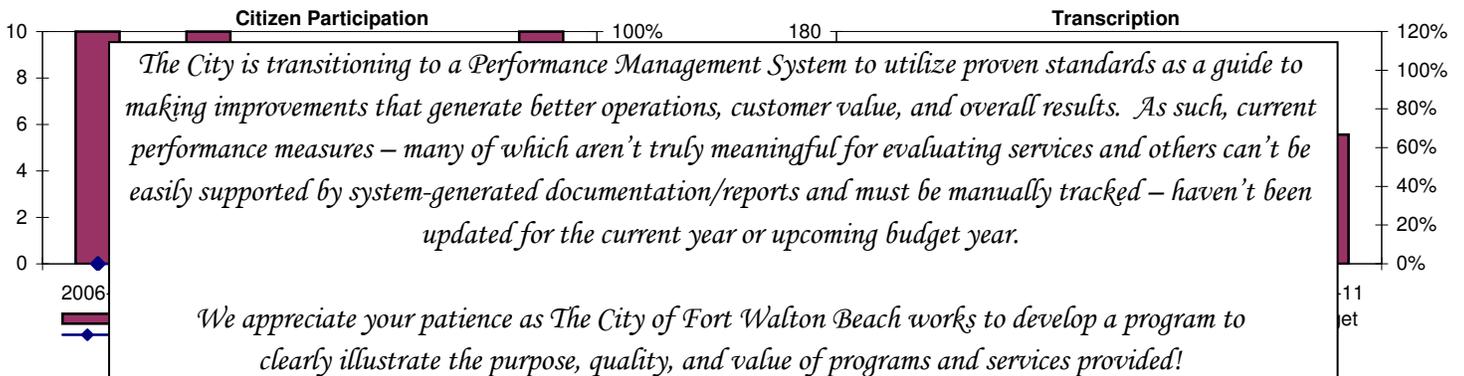
Significant Prior Year Accomplishments:

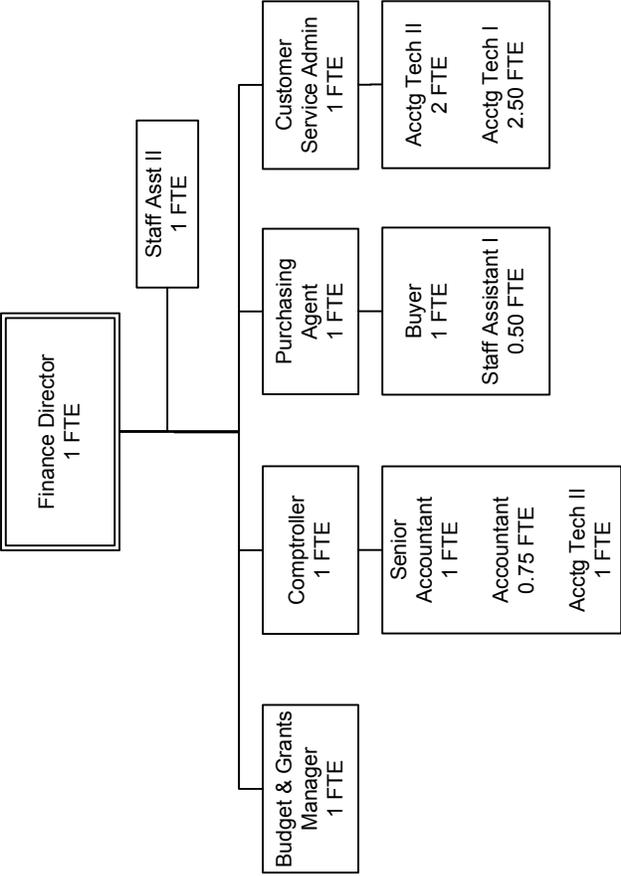
- ✓ Undertook the task to update the Code of Ordinances in-house by staff in an effort to lower expenses.

PERFORMANCE MEASURES

Workload							
Measure	Actual				YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Number of Council/Board/Committee Meetings Recorded	163	146	145	102		100	100
Hours of Council/Board/Committee Meetings Recorded	289	225	153	109		104	100
Number of Resolutions Processed	25	43	46	53		10	25
Number of Ordinances Processed	20	40	24	20		10	25
Budget Impact							
FTE's per 1,000 Citizens	0.14	0.14	0.14	annual measure		0.14	
Net Cost of Services per Citizen	\$10.12	\$11.48		annual measure		\$11.48	

Effectiveness & Strategic Plan									
Strategic Plan Goal	Initiative	Performance Measure	Actual				YTD thru 6/30	Budget	
			2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Government Relations 									
Structural Change	Increase communication between City Council and boards/committees	% of boards/committees presenting to Council at least annually	n/a	n/a	n/a	n/a		100%	
	Develop Guidance for Appointed Committees	# of committees reporting as scheduled	n/a	n/a	n/a	n/a		9	





001 GENERAL FUND - 0500 FINANCE

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Revenues:	
				Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -	TOTAL REVENUES	\$ - 0.00%
				Personal Services:	
7.00	7.00	7.00	7.00	Number of Funded Employees (FTE's)	6.75
301,613	349,959	319,587	335,772	513-1200 Salaries	329,552 -1.85%
64	-	-	-	513-1400 Salaries - Overtime	- 0.00%
1,125	539	-	-	512-1503 Auto Allowance	
18,072	21,197	19,066	19,901	513-2100 FICA Taxes	19,259 -3.23%
4,226	4,957	4,459	4,654	513-2101 Medicare	4,504 -3.22%
52,831	64,347	58,543	64,159	513-2200 Retirement Contributions	68,806 7.24%
41,488	37,812	39,706	44,475	513-2300 Dental, Life & Health Insurance	38,479 -13.48%
1,310	1,325	931	679	513-2400 Worker's Compensation	656 -3.39%
\$ 420,730	\$ 480,137	\$ 442,292	\$ 473,513	Total Personal Services	\$ 461,256 -2.59%
				Operating Expenditures:	
-	156	10,530	-	513-3100 Professional Services	50 100.00%
-	77,076	62,073	63,935	513-3200 Annual Audit Services	54,720 -14.41%
5,320	14,615	11,961	-	513-3400 Contractual Services	20 100.00%
6,824	5,690	3,938	2,400	513-4000 Travel and Per Diem	1,000 -58.33%
3,439	3,496	3,842	3,214	513-4100 Communication Services	2,488 -22.59%
-	-	6,494	5,900	513-4200 Postage	4,800 -18.64%
-	-	780	780	513-4400 Rentals & Leases	819 5.00%
-	23,618	25,455	26,426	513-4610 Maintenance Contracts	27,250 3.12%
720	2,609	1,236	4,891	513-4700 Printing and Binding	1,124 -77.02%
-	-	72	-	513-4903 Sales Tax Expense/Penalty	
1,888	1,358	5,692	6,500	513-5100 Office Supplies	7,335 12.85%
3,817	7,107	3,810	4,500	513-5200 Operating Supplies	3,750 -16.67%
1,370	-	-	-	513-5202 Computer Supplies	
4,966	70,835	8,221	6,000	513-5230 ACH/Credit Card Fees	6,240 4.00%
548	982	450	-	513-5231 Computer Hardware/Software	- 0.00%
1,020	1,542	1,362	1,165	513-5400 Books, Dues & Publications	1,355 16.31%
-	-	-	-	513-5500 Training	775 100.00%
\$ 29,913	\$ 209,084	\$ 145,918	\$ 125,711	Total Operating Expenditures	\$ 111,726 -11.12%
				Capital Outlay:	
1,127	-	-	3,000	513-6402 Equipment	- -100.00%
506	3,540	-	-	513-6420 Computer Hardware/Software	- 0.00%
\$ 1,633	\$ 3,540	\$ -	\$ 3,000	Total Capital Outlay	\$ - -100.00%
				Total Personal Services, Operating Expenditures & Capital Outlay	
\$ 452,277	\$ 692,761	\$ 588,210	\$ 602,224		\$ 572,982 -4.86%
\$ 452,277	\$ 692,761	\$ 588,210	\$ 602,224	TOTAL EXPENSES	\$ 572,982 -4.86%
\$ (452,277)	\$ (692,761)	\$ (588,210)	\$ (602,224)	NET REVENUE / (EXPENSE)	\$ (572,982) -4.86%

FINANCE

MISSION

Provide professional financial support regarding all aspects of financial administration, uphold the public's trust and reliance on financial reports, and maintain the City's sound financial position and stability while offering quality services efficiently and responsively.

DESCRIPTION

Finance's primary function is to maintain the integrity of financial records and maintain financial stability for the City. Responsibilities include monitoring appropriations, revenues, and expenditures; development of policies and procedures relating to finance issues; ensuring compliance with City, State, and Federal regulations; and oversight of the purchasing and customer service functions. In addition, the department administers the General Employees Pension Plan and oversees the Police and Fire Pension Plans.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Streamline the payroll processing to better accommodate changing technology.
- ✓ Develop a plan and funding methodology to address GASB 43 and 45 OPEB requirements.
- ✓ Implement ACH processing for vendor payments.

Long-Term Goals:

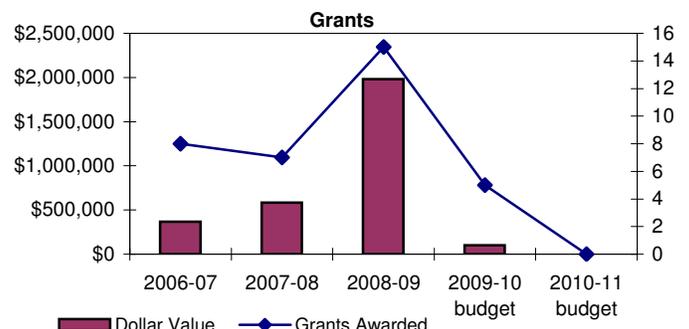
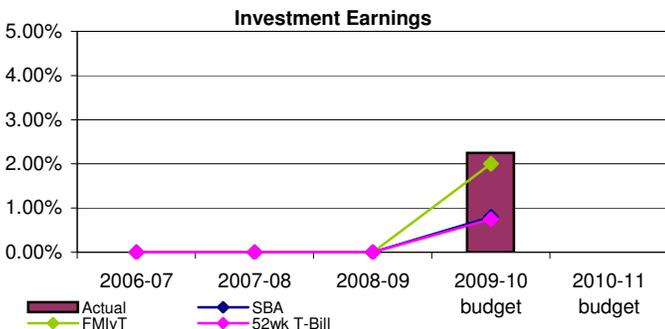
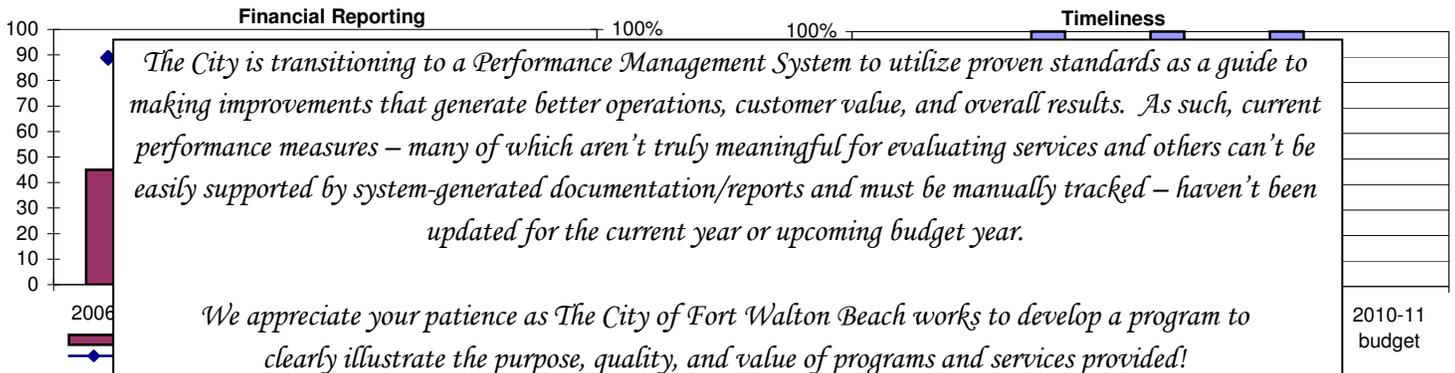
- ✓ Automate reporting process by converting monthly financial and budget reports to Q-Rep software.
- ✓ Review and update all finance policies and procedures to ensure accuracy, completeness, and functionality.
- ✓ Provide internal training opportunities for city staff to enable effective use of the available information within the City's computerized accounting system.

Significant Prior Year Accomplishments:

- ✓ Ensured month-end close was completed within 12 days of the end of the month to provide timely and accurate financial reports.
- ✓ Awarded the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the 23rd consecutive year.
- ✓ Awarded the Government Finance Officers Association's Distinguished Budget Presentation Award for the 14th consecutive year.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Purchase Requisitions Approved	3,818	3,466	3,381	2,127		4,000		
Accounts Payable Checks Processed	6,346	5,680	5,096	3,452		6,500		
Budget Transfers Processed	565	515	515	174		500		
Payroll Checks Processed	n/a	9,946	9,230	6,481		10,000		
Number of Hours Assisting Retirees w/Questions	15.50	40.95	92.75	71.70		20.00		
Budget Impact								
FTE's per 1,000 Citizens	0.34	0.33	0.33	annual measure		0.33		
Net Cost of Services per Citizen	\$21.38	\$32.55	\$32.55	annual measure		\$28.80		
Effectiveness & Strategic Plan								
% of Months Closed on Time	n/a	n/a				n/a		
Number of Findings from External Auditors	0	0	0			0		
Points out of 324 for GFOA Distinguished Budget Presentation Award	n/a	n/a	296			275		
Points out of xxx for GFOA Certificate of Achievement for Financial Reporting	n/a	n/a				n/a		
Strategic Plan Goal	Initiative	Performance Measure	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Government Relations 								
Financial Viability	Accurate Budget Forecasts	Revenue variance - actual as % of adopted budget	n/a	n/a	-20.5%		2.0%	
		Expenditure variance - actual as % of adopted budget	n/a	n/a	-14.5%		2.0%	
	General Fund undesignated fund balance as % of annual expenditures (30% minimum per policy)		34.1%	29.5%	40.3%		30.0%	
	Increase Grant Writing Activities	# grants awarded	n/a	n/a	15		5	
\$ amount of grants awarded		n/a	n/a	\$1,982,333		\$100,000		
Infrastructure 								
Financial Viability	Update Cost Allocation Study	% of operations that are self-supporting	n/a	n/a	n/a		50%	
		% of operations funded in part by user fees	n/a	n/a	n/a		80%	





001 GENERAL FUND - 0530 PURCHASING

Actual				Budget		
2006-07	2006-07	2007-08	2009-10 Adopted		2010-11 Adopted	% Change
				Acct	Revenues:	
					Division Does Not Generate Revenue	
\$ -	\$ -	\$ -	\$ -		TOTAL REVENUES	\$ - 0.00%
					Personal Services:	
5.00	5.00	2.00	2.00		<i>Number of Funded Employees (FTE's)</i>	2.50
212,110	242,112	79,261	84,504	513-1200	Salaries	98,370 16.41%
1,207	1,200	-	-	513-1503	Auto Allowance	
12,120	16,469	4,721	4,997	513-2100	FICA Taxes	5,862 17.31%
2,834	4,067	1,104	1,169	513-2101	Medicare	1,371 17.28%
35,131	37,088	13,539	15,963	513-2200	Retirement Contributions	18,622 16.66%
35,222	34,940	7,662	9,953	513-2300	Dental, Life & Health Insurance	8,688 -12.71%
889	817	228	169	513-2400	Worker's Compensation	193 14.20%
\$ 299,513	\$ 336,693	\$ 106,515	\$ 116,755		Total Personal Services	\$ 133,106 14.00%
					Operating Expenditures:	
-	-	453	525	513-4000	Travel and Per Diem	525 0.00%
2,359	2,159	2,461	1,836	513-4100	Communication Services	1,325 -27.83%
-	-	-	350	513-4200	Postage	200 -42.86%
9,568	6,980	5,373	8,150	513-4300	Utilities	1,425 -82.52%
1,524	1,513	378	-	513-4400	Rentals & Leases	- 0.00%
300	6,130	6,834	6,760	513-4610	Maintenance Contracts	6,965 3.03%
52	312	75	670	513-4630	Equipment Repair	- -100.00%
901	108	138	-	513-4640	Building Maintenance	- 0.00%
815	32	-	825	513-4700	Printing & Binding	425 -48.48%
4,326	3,152	3,004	3,000	513-4915	Legal Advertising	3,000 0.00%
950	1,109	-	-	513-5100	Office Supplies	- 0.00%
1,716	2,404	-	100	513-5200	Operating Supplies	50 -50.00%
594	-	-	-	513-5202	Computer Supplies	
165	97	-	150	513-5204	Fuel & Oil	- -100.00%
100	74	85	-	513-5210	Uniform Expense	- 0.00%
-	-	675	-	513-5231	Computer Hardware/Software	- 0.00%
126	188	115	70	513-5400	Books, Dues & Publications	70 0.00%
\$ 23,497	\$ 24,258	\$ 19,591	\$ 22,436		Total Operating Expenditures	\$ 13,985 -37.67%
\$ -	\$ -	\$ -	\$ -		Total Capital Outlay	\$ - 0.00%
\$ 323,010	\$ 360,951	\$ 126,106	\$ 139,191		Total Personal Services, Operating Expenditures & Capital Outlay	\$ 147,091 5.68%
\$ 323,010	\$ 360,951	\$ 126,106	\$ 139,191		TOTAL EXPENSES	\$ 147,091 5.68%
\$ (323,010)	\$ (360,951)	\$ (126,106)	\$ (139,191)		NET REVENUE / (EXPENSE)	\$ (147,091) 5.68%
\$ 775,287	\$ 1,053,712	\$ 714,316	\$ 741,415		Total Finance Expenses	\$ 720,073 -2.88%
\$ (775,287)	\$ (1,053,712)	\$ (714,316)	\$ (741,415)		Total Finance NET REVENUE / (EXPENSE)	\$ (720,073) -2.88%

PURCHASING

MISSION

Procure goods and services at the best possible cost consistent with the quality needed to provide the best services to the public.

DESCRIPTION

Purchasing is responsible for the acquisition and storage of supplies, materials, equipment, and other commodities necessary for the operation of the City, as well as supervising the preparation and processing of all bids, proposals, quotations, and required advertisements.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Implement Electronic Internet-Based Bid System.
- ✓ Implement a web-based Auction System for the sale of surplus equipment.
- ✓ Coordinate the upgrade of citywide copiers with enhanced productivity tools and reduce desktop printing costs.

Long-Term Goals:

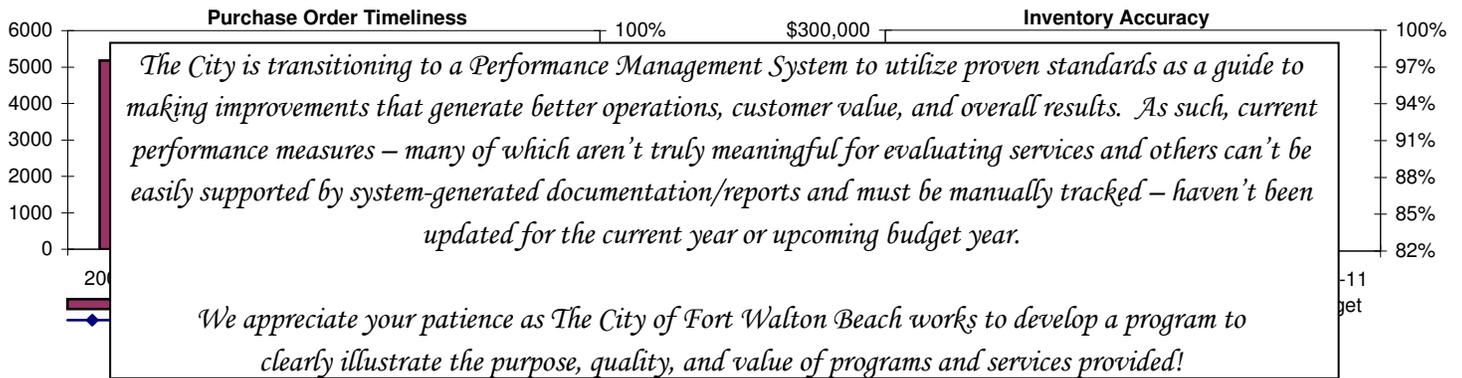
- ✓ Develop and Implement Procurement Training for City Staff.

Significant Prior Year Accomplishments:

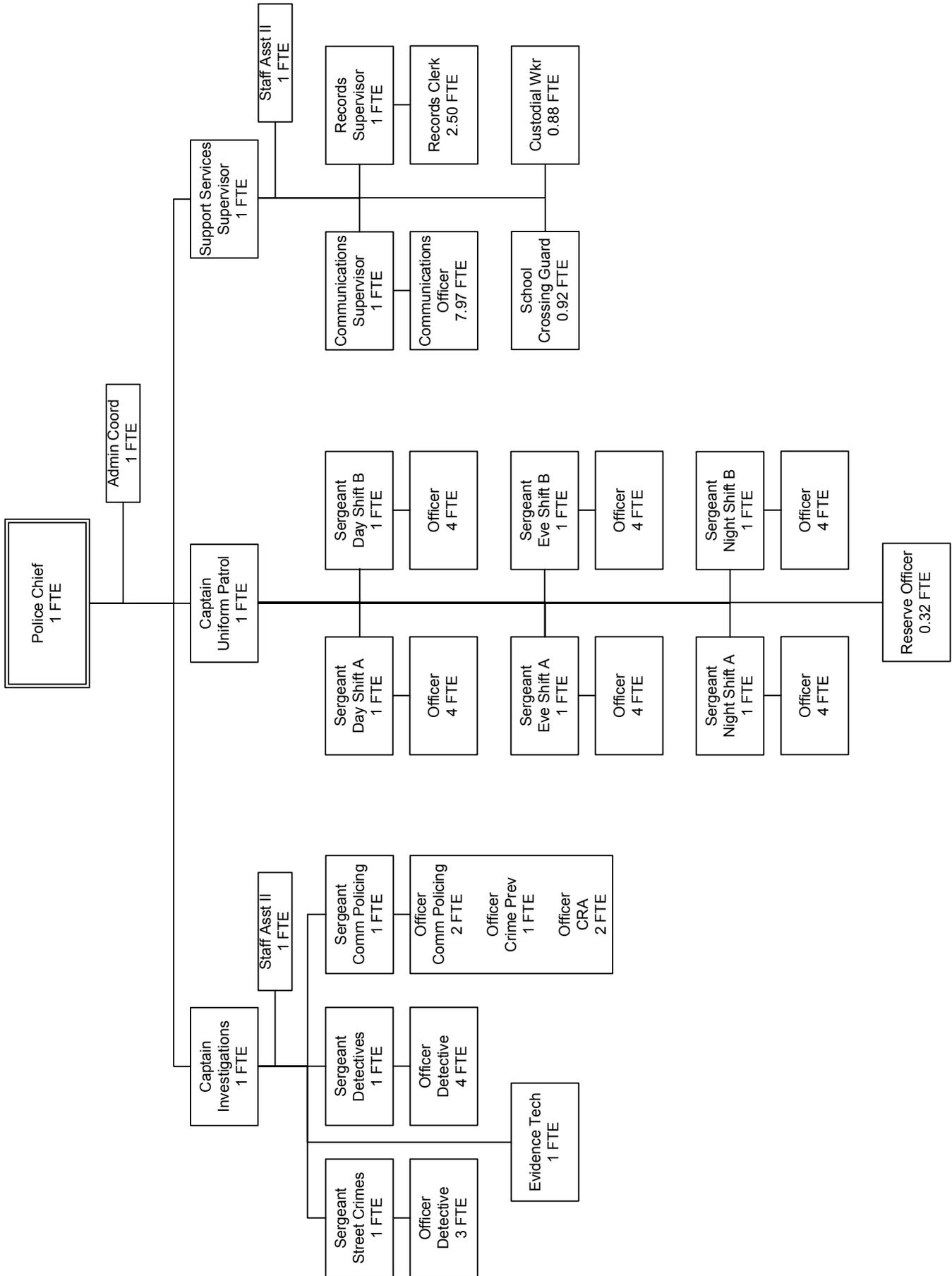
- ✓ Hired part-time staff assistant to improve the efficiency and speed of operations.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Number of Purchase Orders Issued	5,177	4,265	3,793			4,500		
Number of Formal Bids/Proposals Solicited	26	24	28			25		
Budget Impact								
FTE's per 1,000 Citizens	0.24	0.24	0.10	annual measure		0.10		
Net Cost of Services per Citizen	\$15.29	\$16.93		annual measure		\$6.66		
Effectiveness & Strategic Plan								
Inventory Accuracy Rate	95%	94%		annual measure		95%		
% of POs Created within 3 Days of Requisition	94%	94%	87%			95%		
				Actual		Budget		
Strategic Plan Goal	Initiative	Performance Measure	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Government Relations 								
Financial Viability	Examine Purchasing Options with Other Governments	# functional areas reviewed	n/a	n/a	n/a		1	
		\$ savings to City	n/a	n/a	n/a		\$10,000	
		# FTE's reduced	n/a	n/a	n/a		0	







001 GENERAL FUND - 0800 POLICE

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Acct	Revenues:
843	797	529	750	329-4000	Taxi Permit/Bicycle Registration
5,024	5,400	2,450	5,700	342-1000	False Alarms
330	13	35	-	342-1020	Witness Fees
939	731	813	750	342-1021	Concession Income
2,401	5,804	6,445	5,000	342-1200	Fingerprinting
50	-	-	300	342-1300	Police Special Events
475	200	50	200	342-1400	Wrecker Inspection
310	460	470	350	342-1700	Record Checks
1,604	1,295	1,539	1,500	342-1800	Photo Copies
81	-	400	-	342-1900	Restitution
66,914	80,859	74,648	70,000	351-5000	Traffic Fines
35,222	49,171	44,736	40,000	351-5030	Traffic Fines - Law Enforcement Automation
5,826	3,963	8,951	5,000	354-1100	Parking Citations
-	-	1,100	-	359-1000	Fines - False Alarms
40,253	850	11,813	-	366-1000	Contributions/Donations
200,805	200,805	171,511	200,805	368-3000	State Pension Fund Contribution - Police
19	5	52	20	369-1710	Police Patches
6,296	25,418	38,667	-		Grant Revenue
\$ 367,393	\$ 375,770	\$ 364,209	\$ 330,375	TOTAL REVENUES	
					\$ 305,675
					-7.48%
				Personal Services:	
70.79	71.67	66.67	66.67	Number of Funded Employees (FTE's)	
3,031,323	3,246,430	3,027,386	3,035,646	521-1200	Salaries
167,035	103,911	36,710	40,000	521-1400	Salaries - Overtime
4,618	-	-	-	521-1400	Salaries - Overtime (Grant-Related)
-	-	70,162	64,000	521-1401	Salaries - Overtime Holiday Worked
110,277	112,139	102,878	90,388	521-1501	Incentive Pay
5,900	7,260	6,340	6,000	521-1507	Clothing Allowance
195,100	207,185	190,751	182,201	521-2100	FICA Taxes
45,628	49,019	44,611	42,611	521-2101	Medicare
335,130	43,752	88,929	97,436	521-2200	Retirement Contributions - General Employees
-	261,715	395,145	496,328	521-2201	Retirement Contributions - Police Officers
200,805	200,805	171,511	200,805	521-2203	Retirement Contributions - State Contribution
-	-	-	-	521-2204	Retirement Contributions - DC Plan
330,045	340,691	357,158	433,538	521-2300	Dental, Life & Health Insurance
114,160	103,715	78,762	67,773	521-2400	Worker's Compensation
-	-	-	(3,000)		Wages/Benefits Transferred to 102 LETF Fund
\$ 4,540,022	\$ 4,676,620	\$ 4,570,343	\$ 4,753,726	Total Personal Services	
					\$ 4,409,901
					-7.23%
				Operating Expenditures:	
350	8,125	2,626	4,800	521-3101	Legal
363	225	175	1,480	521-3102	Employee Physicals & Immunizations
30,680	14,834	668	125	521-3400	Contractual Services
-	1,339	3,215	5,000	521-3510	Information & Evidence
5,493	-	-	-	521-4000	Travel and Per Diem
-	-	-	200	521-4010	Investigative Travel
44,010	46,671	44,823	44,139	521-4100	Communication Services
-	-	2,140	1,850	521-4200	Postage
37,159	41,261	47,952	50,400	521-4300	Utilities
6,970	6,592	6,940	6,816	521-4400	Rentals & Leases
22,178	104,462	112,230	119,934	521-4610	Maintenance Contracts
97,202	65,352	64,586	58,000	521-4620	Vehicle Repair
29,452	2,612	1,911	300	521-4630	Equipment Repair
7,073	6,622	7,619	6,900	521-4640	Building Maintenance
437	298	621	700	521-4650	Grounds Maintenance
1,700	1,921	154	425	521-4700	Printing & Binding

001 GENERAL FUND - 0800 POLICE

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
988	557	954	1,078	521-4904 Wrecker Expense	1,078 0.00%
349	-	-	625	521-4915 Legal Advertising	200 -68.00%
2,186	5,218	5,101	5,500	521-5100 Office Supplies	5,500 0.00%
52,573	42,152	29,866	32,240	521-5200 Operating Supplies	31,135 -3.43%
4,572	-	-	-	521-5202 Computer Supplies	-
111,868	174,266	109,422	146,100	521-5204 Fuel & Oil	133,760 -8.45%
16,942	7,428	10,321	13,755	521-5210 Uniform Expense	9,000 -34.57%
3,767	4,413	4,827	15,436	521-5213 Ammunition Expense	13,355 -13.48%
1,129	-	695	-	521-5224 Explorer Post Donation Spending	- 0.00%
16,173	3,830	-	-	521-5225 K-9 Expenses	- 0.00%
3,861	6,327	-	-	521-5231 Computer Hardware/Software	- 0.00%
3,380	4,751	2,652	4,720	521-5400 Books, Dues & Publications	4,580 -2.97%
-	-	-	-	521-5500 Training	1,000 100.00%
2,564	-	-	-	521-5501 Tuition Reimbursement	- 0.00%
20,115	20,220	14,100	-	Grant-Related Expenses	-
\$ 523,532	\$ 569,478	\$ 473,598	\$ 520,523	Total Operating Expenditures	\$ 526,848 1.22%
Capital Outlay:					
-	-	640	-	521-6310 Improvements other than Building	- 0.00%
121,508	85,020	52,526	-	521-6403 Passenger Vehicles	100,000 100.00%
				Patrol Car & Equip (Repl 2500, '00 Ford, 187765 mi)	
				Patrol Car & Equip (Repl 2518, '00 Ford, 136073 mi)	
				Patrol Car & Equip (Repl 2418, '00 Ford, 106969 mi)	
				Patrol Car & Equip (Repl 2420, '00 Ford, 111011 mi)	
10,158	120	31,528	-	521-6405 Communication Equipment	- 0.00%
8,919	10,892	7,509	-	521-6406 Specialized Equipment	- 0.00%
66,844	20,975	14,824	9,800	521-6420 Computer Hardware/Software	76,000 675.51%
				Required OSSI Upgrade	
\$ 207,428	\$ 117,006	\$ 107,026	\$ 9,800	Total Capital Outlay	\$ 176,000 1695.92%
\$ 5,270,982	\$ 5,363,104	\$ 5,150,967	\$ 5,284,049	Total Personal Services, Operating Expenditures & Capital Outlay	\$ 5,112,749 -3.24%
Debt Service					
-	-	172,798	172,798	581-9121 Transfer to Debt Service Fund	174,992 1.27%
				2001 Bond - Municipal Facilities - year 10 of 30	
\$ -	\$ -	\$ 172,798	\$ 172,798	Total Debt Service	\$ 174,992 1.27%
\$ 5,270,982	\$ 5,363,104	\$ 5,323,764	\$ 5,456,847	TOTAL EXPENSES	\$ 5,287,741 -3.10%
\$ (4,903,589)	\$ (4,987,334)	\$ (4,959,555)	\$ (5,126,472)	NET REVENUE / (EXPENSE)	\$ (4,982,066) -2.82%

POLICE

MISSION

Protect the welfare of citizens and their property and enhance public safety through proactive problem solving and increased community partnerships.

DESCRIPTION

Police Department functions include patrol, community policing, street crimes, investigations, communications, and records. The Police Department is responsible for enforcement of local, state, and federal laws, minimizing illegal activity, criminal investigations, maintaining accurate law enforcement records. Community involvement to devise solutions and monitor resolutions jointly with the police department is strongly promoted and a Citizens Police Academy is conducted to educate citizens about safety and the services the Police Department provides.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Seek to equip two patrol vehicles and the Booking Room with video cameras -- to capture crimes, evidence, enforcement actions, and arrests -- primarily by obtaining and utilizing grant funds, rather than city tax revenues.
- ✓ Continue to provide personalized police services to our citizens, such as ROUK program, vacation house checks, Citizens' Police Academy, and speaker's bureau requests despite cumulative decreases in assignable personnel.

Long-Term Goals:

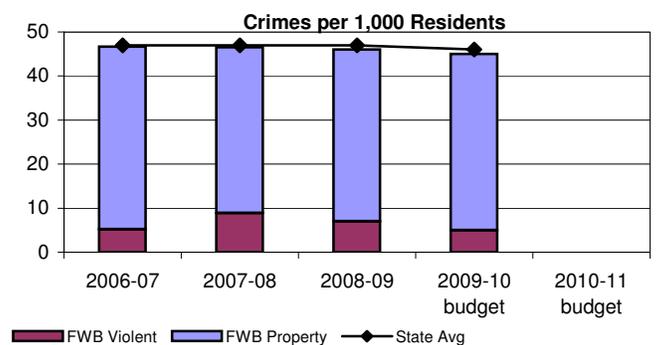
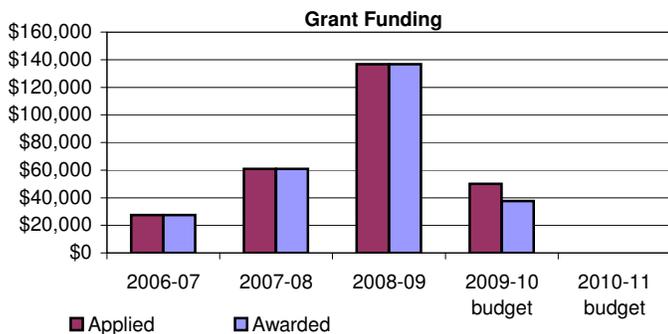
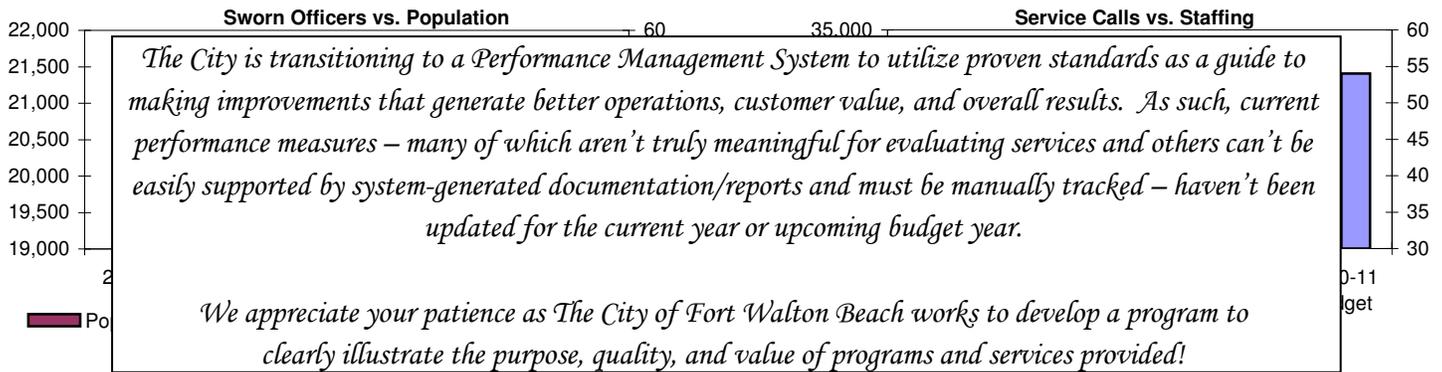
- ✓ Strive to maintain rapid response times to citizens' calls for service, despite a 13% reduction in sworn officers since FY 2007-08.

Significant Prior Year Accomplishments:

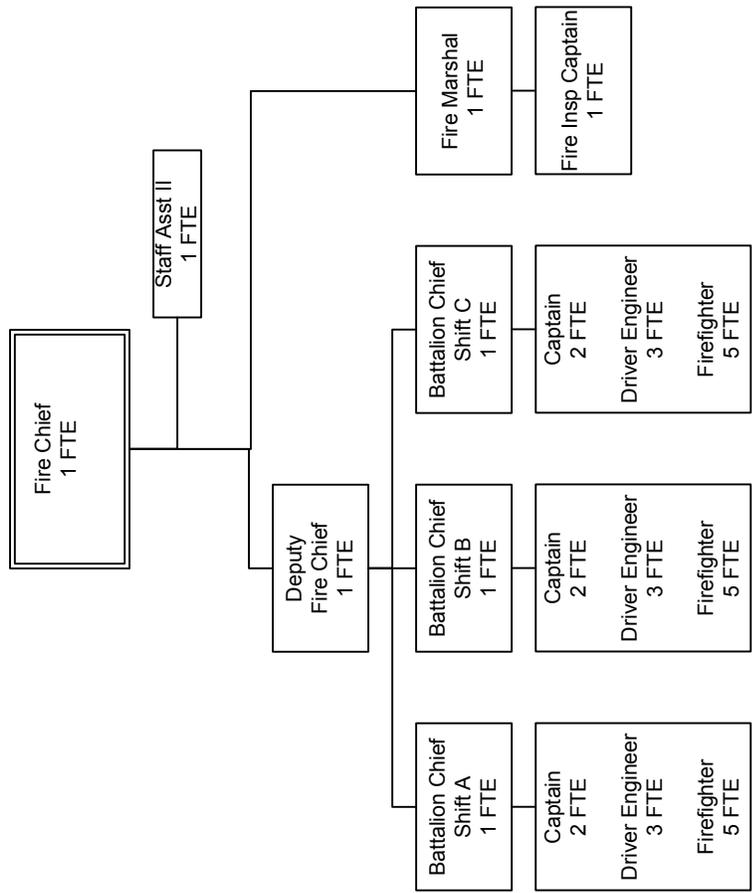
- ✓ Officers and investigators successfully investigated an increasing number of burglaries and larcenies, proportionately reactive to depressed economic conditions, and apprehended and arrested those who committed the crimes.
- ✓ Three officers were recognized and presented awards by M.A.D.D. (Mothers Against Drunk Driving) for the number of DUI arrests made during the previous year.
- ✓ Officers and investigators participated in several inter-agency task forces - including those involving the United States Marshals Service and the Florida Attorney General's Office - resulting in numerous arrests and prosecutions.
- ✓ The department's all volunteer Honor Guard Unit performed ceremonial duties at the Peace Officers Memorial Ceremony, City sponsored special events, as well as other community sponsored events.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Number of High Priority Call Responses	9,182	11,710	11,025	7,319		11,500	10,000	
Number of Medium/Low Priority Responses	26,489	29,255	28,249	20,081		29,000	28,000	
Number of Arrests Made	2,201	2,526	2,298	1,359		2,200	2,200	
Number of Traffic Citations Issued	5,171	7,211	6,430	5,073		6,000	6,000	
Number of Accident Reports Written	982	844	881	626		1,000	850	
Number of Offenses Cleared	1,701	1,831	1,475	1,068		1,700	1,500	
Number of Investigations Completed	2,556	2,623	2,760	1,996		2,750	2,700	
Number of Graduates from Citizens Police Academy	20	0	15	annual measure		25	25	
Budget Impact								
FTE's per 1,000 Citizens	3.50	3.52	3.25	annual measure		3.23	3.23	
Sworn Officers per 1,000 Citizens	2.63	2.62	2.34	annual measure		2.34	2.25	
Net Cost of Services per Citizen	\$236.94	\$240.12		annual measure		\$245.36	\$245.36	
Effectiveness & Strategic Plan								
Emergency Response Time (in minutes)	1:33	0:56	0:50	1:05		1:40	1:30	
Strategic Plan								
Strategic Plan Goal	Initiative	Performance Measure	Actual				Budget	
			2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Public Safety 								
Structural Change	Analysis of Contract w/ Sheriff	change in response time	n/a	n/a	n/a	n/a	n/a	n/a
		\$ savings to City	n/a	n/a	n/a	n/a	n/a	n/a
		millage rate reduction	n/a	n/a	n/a	n/a	n/a	n/a







001 GENERAL FUND - 0900 FIRE

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Acct	Revenues:
7,484	5,774	4,720	5,000	329-2010	Fire Safety Plan Review 3,000 -40.00%
8,816	8,760	5,485	9,000	335-2000	Fire Supplemental Compensation 9,000 0.00%
4,860	3,668	2,655	4,000	342-2200	Safety Permits & Licenses 3,000 -25.00%
1,521	1,500	1,500	1,750	342-2300	Fire Prevention Programs - -100.00%
28,737	30,018	28,177	32,500	342-2700	Annual Safety Inspection Fees 25,000 -23.08%
5,756	19,572	1,702	6,000	342-2500	Fire Protection Cost Recovery - -100.00%
-	-	-	-	359-1000	Fines - False Alarms 6,000 100.00%
5	6,500	-	-	366-1000	Contributions/Donations - 0.00%
172,055	211,811	255,724	211,811	368-3000	State Pension Fund Contribution - Fire 211,811 0.00%
15,792	109,279	52,133	-		Grant Revenue - 0.00%
\$ 245,026	\$ 396,880	\$ 352,095	\$ 270,061	TOTAL REVENUES \$ 257,811 -4.54%	
				Personal Services:	
39.00	39.00	38.00	38.00	Number of Funded Employees (FTE's) 38.00	
1,598,673	1,771,782	1,657,165	1,743,924	522-1200	Salaries 1,744,185 0.01%
180,910	234,057	188,210	211,698	522-1400	Salaries - Overtime 222,842 5.26%
12,550	24,939	2,085	-	522-1400	Salaries - Overtime (Grant-Related) - 0.00%
49,052	52,752	56,359	58,941	522-1401	Salaries - Overtime Holiday Supplement 59,395 0.77%
22,515	19,538	13,800	6,432	522-1501	Incentive Pay 9,259 43.95%
980	986	-	-	522-1503	Auto Allowance - -
51,562	85,934	99,570	90,536	522-1506	Paramedic Pay 84,500 -6.67%
42,498	43,795	42,758	38,628	522-1507	EMT Pay 40,439 4.69%
-	12,786	12,072	12,072	522-1508	Battalion Chief Pay 12,072 0.00%
114,883	138,055	124,759	117,774	522-2100	FICA Taxes 127,833 8.54%
26,868	32,449	29,116	27,544	522-2101	Medicare 29,897 8.54%
198,569	11,878	11,609	5,357	522-2200	Retirement Contributions - General Employees 5,932 10.73%
-	185,711	414,101	503,061	522-2202	Retirement Contributions - Firefighters 580,272 15.35%
172,055	211,811	255,724	211,811	522-2203	Retirement Contributions - State Contribution 211,811 0.00%
207,129	236,743	258,330	287,901	522-2300	Dental, Life & Health Insurance 255,369 -11.30%
101,717	99,366	77,285	51,875	522-2400	Worker's Compensation 60,372 16.38%
\$ 2,779,961	\$ 3,162,583	\$ 3,242,940	\$ 3,367,554	Total Personal Services \$ 3,444,178 2.28%	
				Operating Expenditures:	
-	6,000	6,000	6,000	522-3100	Professional Services 6,000 0.00%
4,214	1,023	3,667	5,880	522-3102	Employee Physicals & Immunizations 5,880 0.00%
86,656	81,913	81,310	6,276	522-3400	Contractual Services 6,276 0.00%
26,783	15,144	4,799	6,800	522-4000	Travel and Per Diem 500 -92.65%
29,034	8,218	16,559	13,354	522-4100	Communication Services 15,033 12.57%
-	-	359	400	522-4200	Postage 400 0.00%
41,283	45,602	46,489	44,705	522-4300	Utilities 55,670 24.53%
2,700	2,700	2,700	2,700	522-4400	Rentals & Leases 2,628 -2.65%
10,631	16,318	13,222	13,371	522-4610	Maintenance Contracts 14,453 8.09%
84,859	40,165	28,789	18,000	522-4620	Vehicle Repair 25,000 38.89%
11,199	11,146	6,728	5,875	522-4630	Equipment Repair 5,875 0.00%
4,098	11,086	7,225	5,000	522-4640	Building Maintenance 6,000 20.00%
1,320	910	936	1,300	522-4650	Grounds Maintenance 1,000 -23.08%
801	814	912	800	522-4700	Printing & Binding 800 0.00%
531	687	1,000	750	522-4800	Promotional Activities 1,500 100.00%
769	1,075	930	900	522-5100	Office Supplies 900 0.00%
36,324	25,701	19,080	8,529	522-5200	Operating Supplies 9,000 5.52%
960	-	-	-	522-5202	Computer Supplies - -
22,985	34,808	23,350	32,435	522-5204	Fuel & Oil 26,120 -19.47%
11,790	10,721	13,726	8,238	522-5210	Uniform Expense 8,325 1.05%
1,239	1,159	1,887	700	522-5216	Medical Supplies 700 0.00%
14,294	8,640	-	-	522-5223	Fire Equipment Spending - 0.00%
1,111	-	120	-	522-5231	Computer Hardware/Software - 0.00%

001 GENERAL FUND - 0900 FIRE

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted		2010-11 Adopted	% Change
1,879	2,321	1,759	1,440	522-5400	Books, Dues & Publications	765 -46.88%
-	-	-	-	522-5500	Training	1,275 100.00%
1,729	4,628	369	500	522-5501	Tuition Reimbursement	- -100.00%
12,396	9,448	931	4,500	522-5520	Fire Prevention (acct # no longer used)	
323	14,224	61,657			Grant-Related Expenses	
\$ 409,908	\$ 354,450	\$ 344,502	\$ 188,453		Total Operating Expenditures	\$ 194,100 3.00%
					Capital Outlay:	
1,419	-	-	-	522-6401	Office Furniture & Fixtures	- 0.00%
-	65,411	-	-	522-6402	Equipment	- 0.00%
-	6,562	-	-	522-6403	Passenger Vehicles	- 0.00%
52,032	11,813	-	-	522-6404	Trucks	- 0.00%
8,988	3,949	-	-	522-6407	Fire Equipment	- 0.00%
2,102	1,831	1,774	-	522-6420	Computer Hardware	- 0.00%
\$ 64,541	\$ 89,567	\$ 1,774	\$ -		Total Capital Outlay	\$ - 0.00%
					Total Personal Services, Operating Expenditures & Capital Outlay	\$ 3,638,278 2.31%
					Debt Service	
-	-	173,224	173,226	581-9121	Transfer to Debt Service Fund	174,814 0.92%
					Fire Pumper - year 7 of 7	
					2001 Bond - Municipal Facilities - year 10 of 30	
\$ -	\$ -	\$ 173,224	\$ 173,226		Total Debt Service	\$ 174,814 0.92%
\$ 3,254,410	\$ 3,606,600	\$ 3,762,440	\$ 3,729,233		TOTAL EXPENSES	\$ 3,813,092 2.25%
\$ (3,009,384)	\$ (3,209,720)	\$ (3,410,346)	\$ (3,459,172)		NET REVENUE / (EXPENSE)	\$ (3,555,281) 2.78%

FIRE

MISSION

Ensure that fire protection and suppression is paramount; advance life support service provides the best treatment available; emergency management is prepared for any disaster; and fire safety inspections are handled promptly and professionally.

DESCRIPTION

Fire Department functions include fire protection, regulation, prevention, and inspection, as well as emergency medical services, vehicle extrication, surface water rescue, and hazardous materials services. The Fire Department serves as the lead agency in emergency management coordination for the City and conducts public education efforts directed at all ages to prepare citizens to learn ways to better protect themselves from the ravages of fire and disaster. A Citizens Emergency Response Team (CERT) Program is conducted to educate citizens about safety and how to assist the community in the aftermath of a disaster.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Enhance CERT (Community Emergency Response Team) members capability by training with Fire Department first responders to develop cohesiveness in neighborhood search and rescue team resources.
- ✓ Modify Navline computer program to comply with Insurance Services Organization (ISO) to capture the additional emphasis on fire fighter safety and training as well as move into compliance with ensuring proper training documentation in accordance with NFPA 1401(Training Documentation).
- ✓ Replace our 12-lead biphasic cardiac monitor /defibrillators, capable of CO2, SPO2/MetHb Monitoring. The equipment will be placed in service on our 3 Advanced Life Support Units, R-6, T-6 and E-7. This equipment will allow us to meet our Medical Direction protocols to have 12 lead capabilities by Upgrading our 3Life-Pack 12s to Life Pack 15s.
- ✓ Create a team of Driver Engineers, Officers, and Firefighters with instruction to develop specifications for the replacement of Truck 6.

Long-Term Goals:

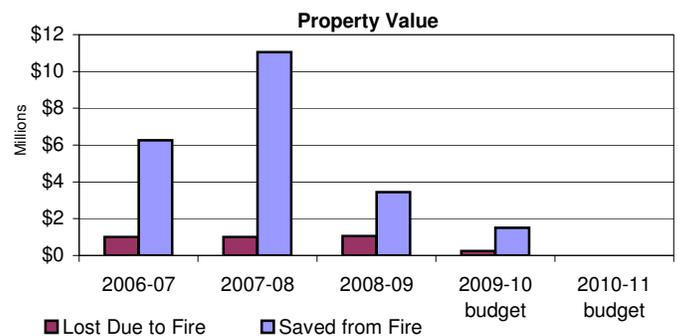
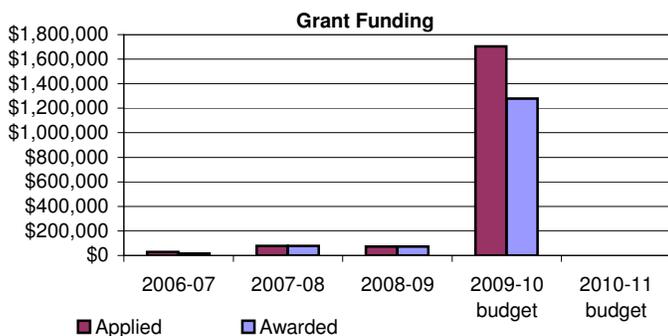
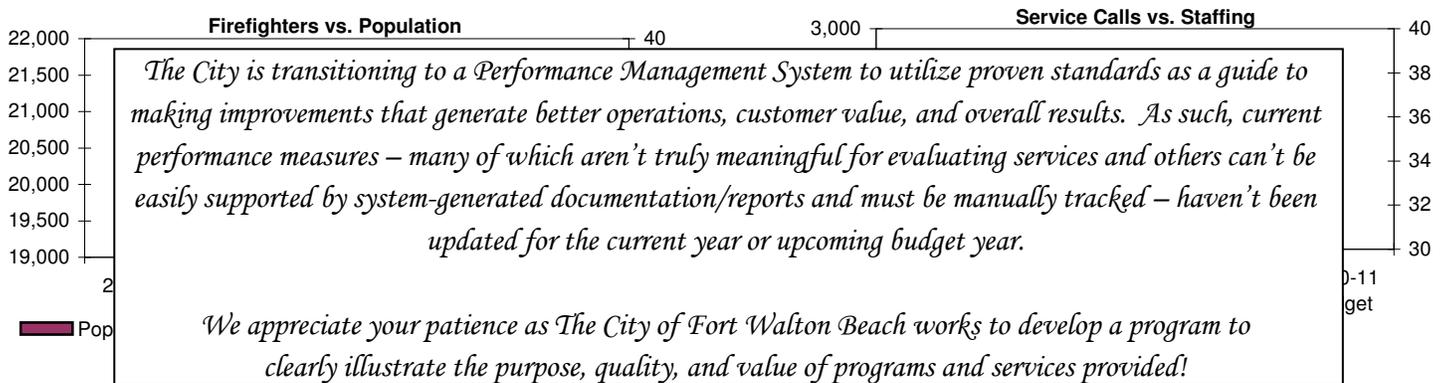
- ✓ Rehabilitate Station 7 to bring structure up to ADA standards; add separate male and female shower and bathroom facilities; increase hangar room to accommodate all apparatus; and add a training room facility large enough to hold at least 30 students.
- ✓ Demolish current Training Tower and erect new one capable of providing high angle rope rescue training, interior structural fire suppression training; interior hazardous materials release mitigation training; sprinkler and standpipe training, and ground ladder evolutions training.
- ✓ Prepare for Fire Department Accreditation through the Center for Public Safety Excellence, Inc.

Significant Prior Year Accomplishments:

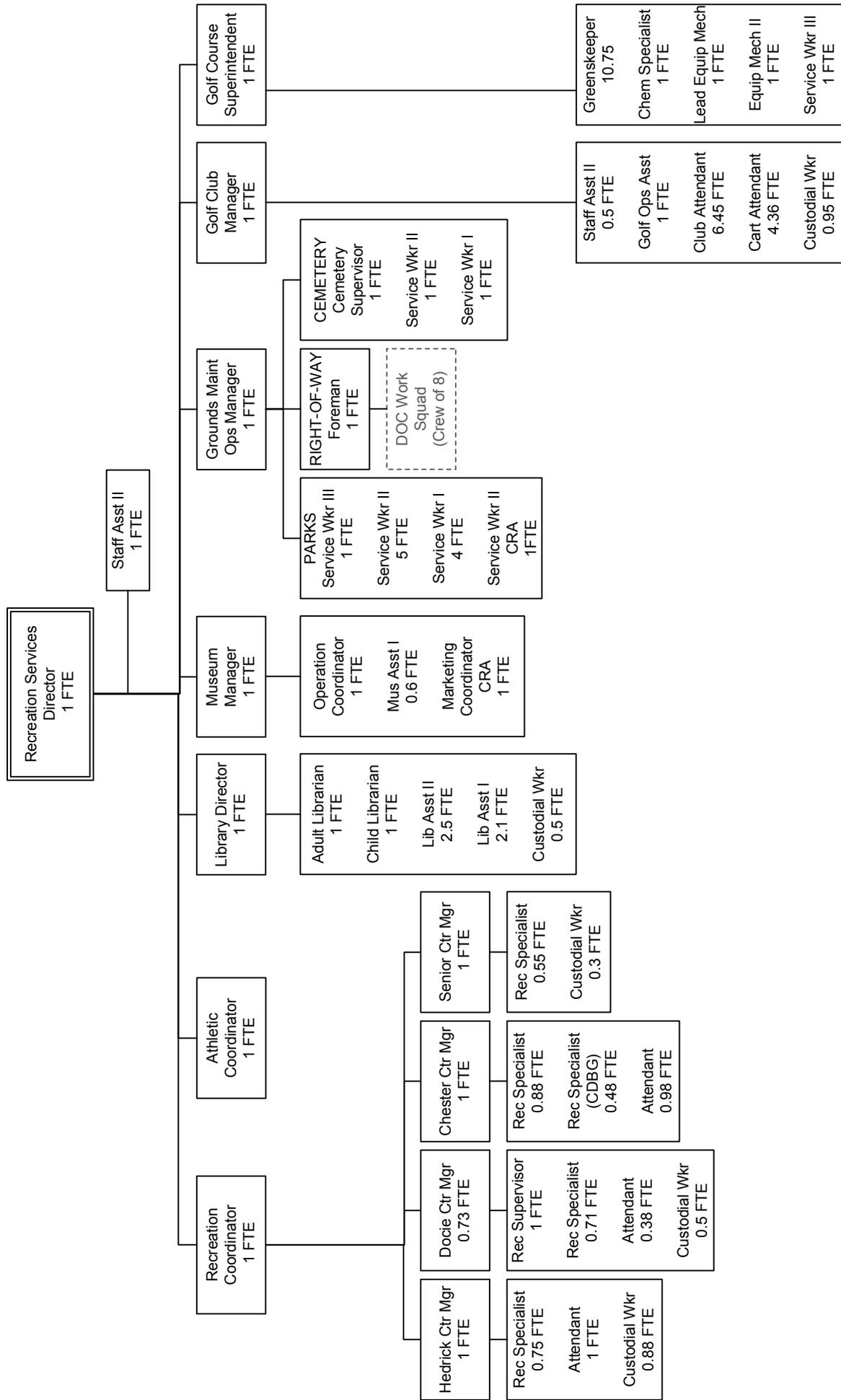
- ✓ Developed CERT members into a cadre of volunteer instructors capable of teaching some fire education subjects such as demonstrating the Fire Safety House.
- ✓ Successfully transitioned the Fire Department radio system from all lowband to a combination of lowband (dispatch and emergency back up) and 800 Mhz (fireground operations) radio frequencies.
- ✓ Successful upgrade of 22 Self Contained Breathing Appliances bringing them in compliance with required National Fire Protection Association Standards and enhancing our safety program through tracking our personnel while they operate in untenable conditions.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Number of Fire Calls Received	517	479	477	303		375		
Number of EMS Calls Received	2,567	2,484	2,645	1,953		2,400		
Number of Other Calls Received	821	726	972	597		800		
Number of Inspections Completed	3,319	3,277	2,863	1,748		n/a		
Number of Commercial Structure Inspections Conducted	n/a	n/a	n/a	868		1,796		
Number of Other Inspections (Fire Alarm, Sprinkler, Pre-Opening) Conducted	n/a	n/a	n/a	499		200		
Number of Re-Inspections Conducted	n/a	n/a	n/a	381		1,300		
Number of Public Education Contacts	8,049	5,520	6,681	3,262		4,000		
Budget Impact								
FTE's per 1,000 Citizens	1.87	1.86	1.82	annual measure		1.82		
Firefighters per 1,000 Citizens	1.82	1.81	1.77	annual measure		1.77		
Net Cost of Services per Response	\$770.93	\$882.30		annual measure		\$974.49		
Net Cost of Services per Citizen	\$144.17	\$154.93		annual measure		\$166.55		
Effectiveness & Strategic Plan								
Fire Response Time (minutes)	4:36	4:37	4:35	4:54		4:30		
EMS Response Time (minutes)	3:35	3:14	3:35	3:47		3:30		
Fire Code Compliance Rate of Structures Inspected	n/a	n/a	n/a			27%		
Fire Code Compliance Rate of Structures Re-Inspected	n/a	n/a	n/a			89%		
				Actual		YTD thru 6/30		
Strategic Plan Goal	Initiative	Performance Measure	2006-07	2007-08	2008-09	2009-10	Budget 2009-10	2010-11
Public Safety 								
Structural Change	Review Fire Consolidation	change in response time	n/a	n/a	n/a		TBD	
		\$ savings to City	n/a	n/a	n/a		TBD	
		millage rate reduction	n/a	n/a	n/a		TBD	
Financial Viability	Examine Providing Fire Protection to Cinco Bayou & Mary Esther	% CB residents interested	n/a	n/a	n/a		TBD	
		\$ savings to CB residents	n/a	n/a	n/a		TBD	
		\$ revenue to FWB	n/a	n/a	n/a		TBD	
		% ME residents interested	n/a	n/a	n/a		TBD	
		\$ savings to ME residents	n/a	n/a	n/a		TBD	
		\$ revenue to FWB	n/a	n/a	n/a		TBD	







001 GENERAL FUND - 1000 RECREATION

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Revenues:	
182,829	171,924	174,391	178,000	347-2000 Program Revenue	171,500 -3.65%
21,235	23,120	29,275	30,225	347-2100 Sponsorship Revenue	27,900 -7.69%
24,648	29,415	12,492	19,500	347-2200 Rentals - Auditorium, Rec Centers, etc	21,400 9.74%
25,314	30,372	30,077	18,200	347-2210 Rentals tax-exempt - Auditorium, Rec Centers, etc	23,400 28.57%
704	159	735	650	347-2300 Concession Revenue	500 -23.08%
36	95	-	-	347-2310 Vending Maching Revenue	- 0.00%
1,030	1,275	-	-	347-4010 Special Events Use - Taxable	- 0.00%
380	345	-	-	347-4020 Special Events Use - Tax Exempt	- 0.00%
-	-	980	1,000	347-4030 Holiday Parade Entry Fee	1,400 40.00%
3,010	13,262	15,193	-	366-1000 Contributions/Donations	- 0.00%
38,807	-	-	-	Grant Revenue	- 0.00%
\$ 297,992	\$ 269,966	\$ 263,143	\$ 247,575	TOTAL REVENUES	\$ 246,100 -0.60%
				Personal Services:	
31.84	31.29	17.19	15.94	Number of Funded Employees (FTE's)	13.81
871,168	899,632	560,481	562,176	572-1200 Salaries	457,746 -18.58%
8,168	4,446	244	475	572-1400 Salaries - Overtime	500 5.26%
1,207	1,210	1,215	-	572-1503 Auto Allowance	-
52,002	54,048	33,476	33,251	572-2100 FICA Taxes	27,028 -18.72%
12,161	12,640	7,829	7,776	572-2101 Medicare	6,321 -18.71%
125,265	129,615	80,422	89,713	572-2200 Retirement Contributions	55,196 -38.47%
-	-	-	-	572-2204 Retirement Contributions - DC Plan	2,005 100.00%
118,609	126,906	58,955	69,495	572-2300 Dental, Life & Health Insurance	36,772 -47.09%
43,302	39,454	20,134	15,981	572-2400 Worker's Compensation	11,420 -28.54%
\$ 1,231,882	\$ 1,267,951	\$ 762,756	\$ 778,867	Total Personal Services	\$ 596,988 -23.35%
				Operating Expenditures:	
70,665	66,965	55,969	57,650	572-3400 Contractual Services	50,150 -13.01%
446	575	7,510	775	572-4000 Travel and per Diem	250 -67.74%
7,409	7,479	8,234	6,276	572-4100 Communication Services	5,931 -5.50%
-	-	502	575	572-4200 Postage	450 -21.74%
165,765	183,274	142,977	147,950	572-4300 Utilities	157,525 6.47%
3,796	3,757	3,762	4,345	572-4400 Rentals & Leases	4,395 1.15%
1,390	1,530	2,439	2,718	572-4610 Maintenance Contracts	2,868 5.52%
3,885	3,837	569	200	572-4620 Vehicle Repair	350 75.00%
15,221	11,732	-	200	572-4630 Equipment Repair	200 0.00%
30,292	30,679	14,612	19,040	572-4640 Building Maintenance	23,150 21.59%
49,465	44,147	1,391	1,150	572-4650 Grounds Maintenance	1,150 0.00%
356	-	187	400	572-4700 Printing and Binding	400 0.00%
-	18,270	7,391	3,500	572-4801 Special Events	4,900 40.00%
1,460	4,243	3,378	7,300	572-5100 Office Supplies	6,300 -13.70%
6,265	6,367	2,353	2,650	572-5200 Operating Supplies	4,550 71.70%
855	-	-	-	572-5202 Computer Supplies	-
20,300	28,234	1,508	1,950	572-5204 Fuel & Oil	2,035 4.36%
55,454	48,480	50,146	53,225	572-5207 Program Expense	54,475 2.35%
26,191	28,019	26,852	27,900	572-5208 Sponsorship Expense	27,900 0.00%
1,600	1,831	270	180	572-5210 Uniform Expense	- -100.00%
2,087	5,356	1,229	-	572-5225 Donation Spending	- 0.00%
-	1,030	-	-	572-5231 Computer Hardware/Software	- 0.00%
582	597	627	365	572-5400 Books, Dues & Publications	225 -38.36%
-	-	-	-	572-5500 Training	300 100.00%
\$ 463,482	\$ 496,403	\$ 331,904	\$ 338,349	Total Operating Expenditures	\$ 347,504 2.71%

001 GENERAL FUND - 1000 RECREATION

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
-	-	3,672	2,264	572-6214 Building Improvements	- -100.00%
36,270	2,730	1,723	-	572-6310 Improvements Other Than Building	- 0.00%
12,826	-	-	-	572-6355 Landscaping & Fences	- 0.00%
36,332	16,101	5,484	-	572-6402 Equipment	- 0.00%
5,238	-	800	-	572-6406 Specialized Equipment	- 0.00%
3,660	743	1,262	-	572-6420 Computer Hardware/Software	- 0.00%
\$ 94,326	\$ 19,573	\$ 12,942	\$ 2,264	Total Capital Outlay	\$ - -100.00%
				Total Personal Services, Operating Expenditures & Capital Outlay	\$ 944,492 -15.63%
				Capital Improvements Program:	
-	-	-	-	5117 - Hedrick Center Improvements	100,000 100.00%
				572-6214 Water Intrusion Correction	
				572-6214 Gym Cooling System	
104,259	138,347	-	-	Prior Years Capital Improvement Program	
\$ 104,259	\$ 138,347	\$ -	\$ -	Total Capital Improvements Program	\$ 100,000 0.00%
\$ 1,893,949	\$ 1,922,274	\$ 1,107,602	\$ 1,119,480	TOTAL EXPENSES	\$ 1,044,492 -6.70%
\$ (1,595,956)	\$ (1,652,308)	\$ (844,459)	\$ (871,905)	NET REVENUE / (EXPENSE)	\$ (798,392) -8.43%

RECREATION

MISSION

Provide athletic and recreational opportunities to adults and youth alike.

DESCRIPTION

Recreation manages three recreation centers, the Senior Center, Library, Heritage Park and Cultural Center, ROW Maintenance, the Cemetery, Park Maintenance, and the FWB Golf Club. These facilities offer a wide variety of recreational programs throughout the year. Football, Baseball, Basketball, Soccer, and softball leagues are held at the facilities and the recreation centers offer a variety of crafts and exercise classes, after school programs, and summer day camps. Special events are held throughout the year including the Easter Egg Hunt, Showtime Talent Contest, Fast Lane Track Meet, and

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Continue to provide all recreational services to all citizens despite department cuts including operational funds and employee reductions.
- ✓ Complete walk-through assessment of all facilities to maintain a quality atmosphere at all locations.

Long-Term Goals:

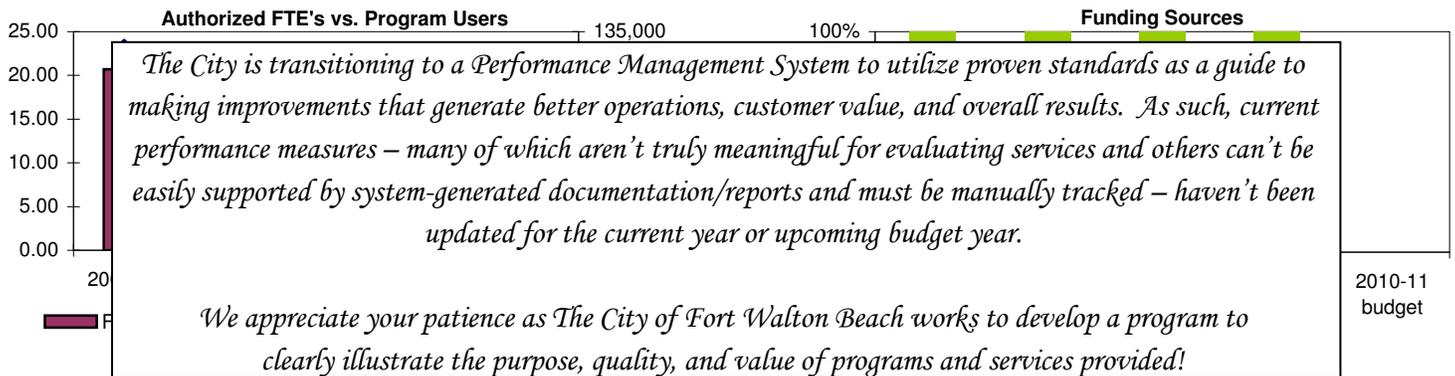
- ✓ Develop renovation plan for repairing Hedrick Recreation Center facility
- ✓ Continue to seek sponsorships to fund all athletic teams that participate in various sports and recreation programs.
- ✓ On-going planning for all capital improvement projects that would eventually enhance recreation facilities.
- ✓ Research all avenues for grant funding to offset future capital project expenses.
- ✓ Continue to research all avenues to raise revenues in the Recreation Department.

Significant Prior Year Accomplishments:

- ✓ Organized and hosted special event activities including: Kids Day, Halloween Carnivals, Talent Show, Christmas Parade, Easter Egg Hunt, and the Fast Lane Track Meet.
- ✓ Completed oxidation lighting system for the AC units in Hedrick Recreation Center
- ✓ Increased programming participation including an increase in football, soccer, and Zumba class, and Summer Rec.
- ✓ Successfully hosted 5th Annual Women's Professional Tennis Tournament.
- ✓ Successfully recruited sponsorship/donation funding to help upgrade various areas in the recreation facilities/fields.

PERFORMANCE MEASURES

Workload									
Measure	Actual				YTD thru 6/30 2009-10	Budget			
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11		
Number of Recreational Facilities	90	90	91			91	90		
Users of All Parks & Recreation Programs	125,697	118,890	116,565			118,700	116,800		
Adult Sports Participation	14,669	14,591	11,406			14,300	14,500		
Youth Sports Participation	14,418	15,570	14,211			15,500	15,800		
Hedrick Center Total Participation	26,923	25,754	31,457			26,700	26,500		
Chester Pruitt Center Total Participation	26,398	24,625	25,214			24,500	24,500		
Docie Bass Center Total Participation	14,201	14,250	15,797			15,200	15,500		
Contracted Facilities Total Participation (BMX & Tennis)	29,088	24,100	18,480			22,500	20,000		
Budget Impact									
FTE's per 1,000 Citizens	1.59	1.55	0.82	annual measure		0.76			
Net Cost of Services per Citizen	\$71.59	\$71.17		annual measure		\$41.72			
Effectiveness & Strategic Plan									
Strategic Plan Goal	Initiative	Performance Measure	Actual				YTD thru 6/30 2009-10	Budget	
			2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Government Relations 									
Quality of Life	Analyze City Facility Use Patterns & Funding Options	# of facilities reviewed	n/a	n/a	n/a		91		
		# programs expanded	n/a	n/a	n/a		0		
		# programs reduced	n/a	n/a	n/a		6		
		net \$ savings to City	n/a	n/a	n/a		\$19,400		
Quality of Life	Additional Resources for Volunteer Development	# Special Event Volunteer Hrs	n/a	n/a	n/a		100		
		Increase Non-Profit Partnerships	# of Non-Profit Partnerships	n/a	n/a	n/a		2	
			\$ savings to City	n/a	n/a	n/a		\$200	
Land Use 									
Quality of Life	Implement Impact Fees for Recreation	\$ revenue from impact fees	n/a	n/a	n/a		TBD		
		\$ value of grants	n/a	n/a	n/a		\$10,000		
		% leverage from grants	n/a	n/a	n/a		4:1		
Financial Viability	Report on Current Fees	% of programs funded in part by user fees	n/a	n/a	n/a		95%		
		% of cost recovered from fees	n/a	n/a	n/a		22%		
		\$ revenue increase from fee adjustments	n/a	n/a	n/a		\$0		



001 GENERAL FUND - 1010 PARKS

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted		2010-11 Adopted	% Change
				Acct	Revenues:	
-	-	7,878	5,400	347-2200	Rentals - Liza Jackson	7,200 33.33%
-	-	2,210	900	347-2210	Rentals tax-exempt - Liza Jackson	1,100 22.22%
-	-	2,231	1,500	347-4010	Rentals - Landing	1,800 20.00%
-	-	530	650	347-4020	Rentals tax-exempt - Landing	1,150 76.92%
-	-	11,306	8,000	347-5910	Boat Launch Fee	8,000 0.00%
-	-	23,007	-		Grant Revenue	- 0.00%
\$ -	\$ -	\$ 47,162	\$ 16,450		TOTAL REVENUES	\$ 19,250 17.02%
					Personal Services:	
-	-	11.90	10.50		Number of Funded Employees (FTE's)	11.00
-	-	290,353	293,608	572-1200	Salaries	300,491 2.34%
-	-	3,874	4,000	572-1400	Salaries - Overtime	4,000 0.00%
-	-	173	250	572-1401	Salaries - Overtime Holiday Worked	250 0.00%
-	-	16,129	15,446	572-2100	FICA Taxes	16,473 6.65%
-	-	3,772	3,612	572-2101	Medicare	3,852 6.64%
-	-	47,706	53,495	572-2200	Retirement Contributions	49,454 -7.55%
-	-	-	-	572-2204	Retirement Contributions - DC Plan	4,231 100.00%
-	-	97,373	122,178	572-2300	Dental, Life & Health Insurance	89,484 -26.76%
-	-	11,076	8,805	572-2400	Worker's Compensation	8,008 -9.05%
\$ -	\$ -	\$ 470,457	\$ 501,394		Total Personal Services	\$ 476,243 -5.02%
					Operating Expenditures:	
-	-	70	375	572-4000	Travel and Per Diem	- -100.00%
-	-	900	1,865	572-4100	Communication Services	2,048 9.81%
-	-	82,510	86,890	572-4300	Utilities	69,920 -19.53%
-	-	-	-	572-4400	Rentals & Leases	1,200 100.00%
-	-	1,062	-	572-4610	Maintenance Contracts	- 0.00%
-	-	4,733	3,800	572-4620	Vehicle Repair	2,300 -39.47%
-	-	12,542	12,300	572-4630	Equipment Repair	10,800 -12.20%
-	-	2,953	5,350	572-4640	Building Maintenance	5,850 9.35%
-	-	43,210	37,025	572-4650	Grounds Maintenance	39,225 5.94%
-	-	-	-	572-4905	Safety Programs/Supply	300 100.00%
-	-	3,340	2,275	572-5200	Operating Supplies	3,275 43.96%
-	-	14,904	18,540	572-5204	Fuel & Oil	19,300 4.10%
-	-	1,598	1,300	572-5210	Uniform Expense	1,400 7.69%
-	-	110	110	572-5400	Books, Dues & Publications	110 0.00%
-	-	-	-	572-5500	Training	150 100.00%
\$ -	\$ -	\$ 167,932	\$ 169,830		Total Operating Expenditures	\$ 155,878 -8.22%
					Capital Outlay:	
-	-	-	-	572-6214	Building Improvements Seabreeze/Oakland Door Replace (8)	5,200 100.00%
-	-	14,714	-	572-6402	Equipment 72" Riding Mower (Repl MJ438, '00 Toro, 2907 hrs)	18,500 100.00%
-	-	16,042	-	572-6404	Trucks 1/2 Ton Pickup (Repl 2321, '91 Ford, 98922 mi)	16,000 100.00%
\$ -	\$ -	\$ 30,756	\$ -		Total Capital Outlay	\$ 39,700 100.00%
\$ -	\$ -	\$ 669,145	\$ 671,224		Total Personal Services, Operating Expenditures & Capital Outlay	\$ 671,821 0.09%

001 GENERAL FUND - 1010 PARKS

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
-	-	-	-		
-	-	21,203	-		
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 21,203</u>	<u>\$ -</u>		
				Capital Improvements Program:	
				572-6310 5072 - Ferry Park Improvements	35,000 100.00%
				Resurface Tennis Courts	
				Prior Years Capital Improvement Program	-
				Total Capital Improvements Program	<u>\$ 35,000</u> <u>100.00%</u>
\$ -	\$ -	\$ 690,348	\$ 671,224	TOTAL EXPENSES	\$ 706,821 5.30%
\$ -	\$ -	\$ (643,186)	\$ (654,774)	NET REVENUE / (EXPENSE)	\$ (687,571) 5.01%

PARKS

MISSION

Preserve, protect, maintain, and enhance the City's parkland areas.

DESCRIPTION

Parks is responsible for the maintenance and beautification of 23 developed parks, 17 athletic fields, 5 exercise tracks, 21 tennis courts, and 3 boat ramp facilities.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Maintain all parks in a safe, functional, and attractive condition.
- ✓ Maintain all athletic fields and recreational areas in top quality form.
- ✓ Maintain all vehicles and equipment in a safe operational fashion.

Long-Term Goals:

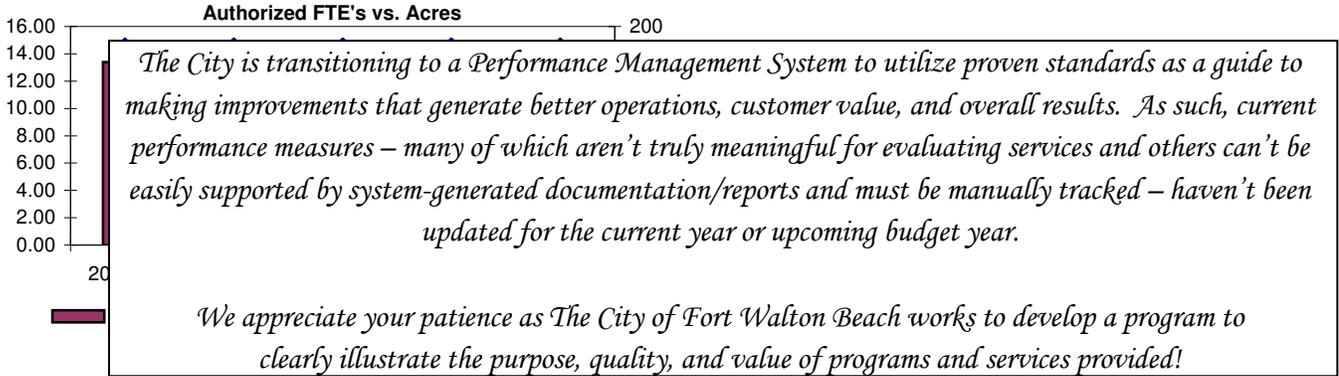
- ✓ Continue to update park facilities to ensure safety for all recreational opportunities.
- ✓ Develop an assessment in the combination of athletic fields into one location.
- ✓ Continue to research and study any new chemicals and train staff in turf management.
- ✓ Continue to maintain all athletic sites, including 17 ball fields, in top quality form by having them on a turf management program.
- ✓ Continue to research trends in recreation and developing those opportunities for the citizens of FWB.

Significant Prior Year Accomplishments:

- ✓ Completed entire park renovation of Chester Pruitt Park including new lighting, sod, playground equipment, exercise trail, park benches, trash receptacles, safety netting, restroom facility, and parking lot.
- ✓ Installed new playground equipment at Kenwood Park, Vesta Heights Park, and Garniers Beach Park.
- ✓ Increased reservations and revenue at park rental sites.
- ✓ Completed safety netting around the Ferry Park Disc Golf Course.
- ✓ Completed renovations at Liza Jackson Park with stormwater separator, stream renovation, park signage, and gazebo installation.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Acres of Developed & Undeveloped Parks	182.70	182.70	182.70		182.70	182.70
Budget Impact						
FTE's per 1,000 Citizens	0.64	0.64	0.57	annual measure	0.50	
Net Cost of Services per Acre	n/a	n/a		annual measure	\$3,594	
Net Cost of Services per Citizen	n/a	n/a		annual measure	\$31.39	
Effectiveness & Strategic Plan						
none identified						





RIGHT-OF-WAY

MISSION

Maintain and beautify the City's medians and rights-of-way.

DESCRIPTION

Right-of-Way landscapes and maintains areas along City roadways and rights-of-way. Activities include mowing, edging, litter control, irrigation, and fertilization.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Maintain City roadways to standards specified by the Florida Department of Transportation including edging, blowing, mowing, and weeding all areas.
- ✓ Transition from in-house labor to inmate labor program.

Long-Term Goals:

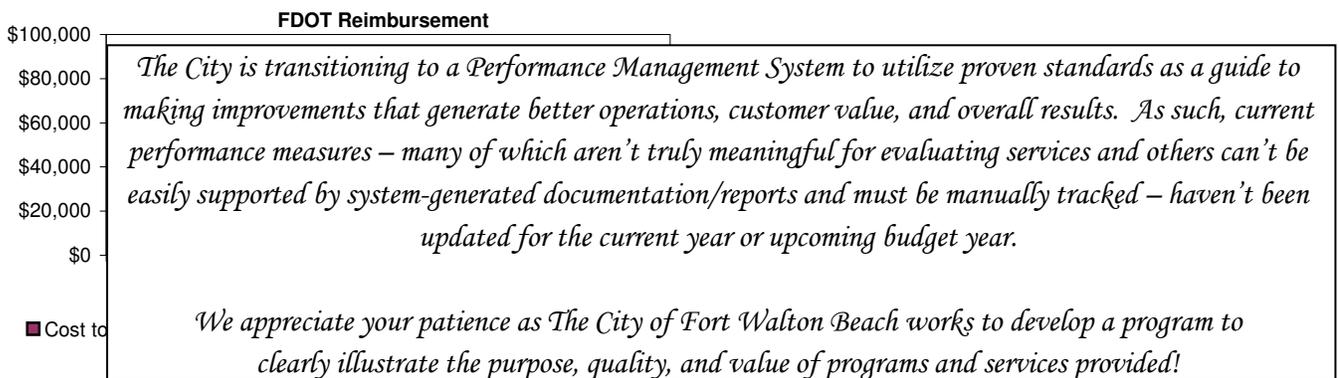
- ✓ Provide the citizens of FWB top quality ROW maintained areas.
- ✓ Maintain constant litter control in the City to maintain the beautification standards set forth.
- ✓ Continue to pursue grant opportunities to enhance various areas in the city.
- ✓ Develop a landscaping plan for all highly seen areas along ROW's.

Significant Prior Year Accomplishments:

- ✓ Landscaped various areas in the city including City Hall, all Hwy 98 Medians, Library, and downtown areas.
- ✓ Planted flowers and maintained landscaping plan along newly renovated areas in downtown FWB.

PERFORMANCE MEASURES

Workload								
Measure			Actual			YTD thru 6/30	Budget	
			2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Hours of FDOT Contract Maintenance			3,029	3,366	2,528		3,200	3,400
Hours of City Right-of-Way Maintained			n/a	n/a	14,112		4,500	11,160
Budget Impact								
FTE's per 1,000 Citizens			0.43	0.43	0.38	annual measure	0.33	
Net Cost of Services per Citizen			n/a	n/a		annual measure	\$14.72	
Effectiveness & Strategic Plan								
Strategic Plan Goal			Actual			YTD thru 6/30	Budget	
			2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Transportation 								
Quality of Life	Maintain "Tree City" Designation	New trees planted (includes CRA)	n/a	n/a	n/a		5	





001 GENERAL FUND - 1020 SENIOR CENTER

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Acct	Revenues:
3,620	3,081	3,602	3,100	347-2200	Rental - Center, etc 3,250 4.84%
-	480	1,442	750	347-2210	Rental - Tax Exempt 500 -33.33%
13,576	18,562	18,407	16,800	347-5600	Program Income 16,000 -4.76%
6,344	9,156	13,598	9,300	347-5610	Memberships 11,200 20.43%
87	55	62	50	347-5620	Copy Machine 50 0.00%
128	54	46	75	347-5630	Commissions on Shop 75 0.00%
656	861	555	650	347-5640	Concessions 700 7.69%
1,551	2,386	3,531	-	366-1000	Contributions/Donations - 0.00%
\$ 25,962	\$ 34,635	\$ 41,243	\$ 30,725	TOTAL REVENUES \$ 31,775 3.42%	
				Personal Services:	
2.58	2.38	1.85	1.85	Number of Funded Employees (FTE's) 1.85	
62,745	60,520	52,201	50,113	572-1200	Salaries 50,113 0.00%
3,659	3,509	3,045	2,925	572-2100	FICA Taxes 2,934 0.31%
856	820	712	684	572-2101	Medicare 686 0.29%
4,924	5,266	5,486	6,049	572-2200	Retirement Contributions 6,699 10.75%
9,004	9,592	6,145	5,150	572-2300	Dental, Life & Health Insurance 4,512 -12.39%
3,219	2,755	1,971	1,504	572-2400	Worker's Compensation 1,335 -11.24%
\$ 84,406	\$ 82,462	\$ 69,560	\$ 66,425	Total Personal Services \$ 66,279 -0.22%	
				Operating Expenditures:	
1,032	365	-	-	572-4000	Travel and Per Diem - 0.00%
846	866	840	624	572-4100	Communication Services 600 -3.85%
-	-	243	225	572-4200	Postage 200 -11.11%
20,163	21,357	24,986	24,550	572-4300	Utilities 25,225 2.75%
541	605	587	576	572-4400	Rentals & Leases 665 15.45%
72	72	501	513	572-4610	Maintenance Contracts 513 0.00%
26	65	-	100	572-4630	Equipment Repair 100 0.00%
2,500	11,531	1,369	2,200	572-4640	Building Maintenance 2,200 0.00%
18	150	140	325	572-4650	Grounds Maintenance 250 -23.08%
341	-	-	-	572-5100	Office Supplies - -
1,412	1,083	1,355	1,200	572-5200	Operating Supplies 1,100 -8.33%
-	-	-	-	572-5201	Coffee Supplies 500 100.00%
231	-	-	-	572-5202	Computer Supplies - -
7,214	8,306	8,678	11,025	572-5207	Program Expense 10,075 -8.62%
-	120	-	30	572-5210	Uniform Expense - -100.00%
736	175	356	-	572-5223	Aluminum Can Spending - 0.00%
224	224	226	263	572-5400	Books, Dues & Publications 263 0.00%
\$ 35,356	\$ 44,919	\$ 39,279	\$ 41,631	Total Operating Expenditures \$ 41,691 0.14%	
				Capital Outlay:	
-	-	2,883	-	572-6214	Building Improvements - 0.00%
-	743	-	-	572-6420	Computer Hardware/Software - 0.00%
\$ -	\$ 743	\$ 2,883	\$ -	Total Capital Outlay \$ - 0.00%	
\$ 119,763	\$ 128,123	\$ 111,722	\$ 108,056	Total Personal Services, Operating Expenditures & Capital Outlay \$ 107,970 -0.08%	
\$ 119,763	\$ 128,123	\$ 111,722	\$ 108,056	TOTAL EXPENSES \$ 107,970 -0.08%	
\$ (93,801)	\$ (93,488)	\$ (70,479)	\$ (77,331)	NET REVENUE / (EXPENSE) \$ (76,195) -1.47%	

SENIOR CENTER

MISSION

Offer hobbies, fitness, and personal growth to citizens age 50 and over.

DESCRIPTION

Senior Center facilities include a library, billiards room, ceramics studio, computer/game room, and a shuffleboard complex. Programs offered include art, exercise, dance, ceramics, China painting, Tai Chi, bingo, bridge, National Mah Jong, and monthly luncheons. The center also organizes special events such as the Fine Art Show, China Painters Expo, Arts and Crafts Show, NW Florida Doll Show, and social functions.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Provide high quality, cost effective, innovative programs and activities to the active over 50 population by promoting the center and keeping abreast of current trends and needs of the aging population.
- ✓ Increase networking avenues with other local agencies and participate in community events.
- ✓ Increase the level of services and activities available with staff training and utilization of volunteers.

Long-Term Goals:

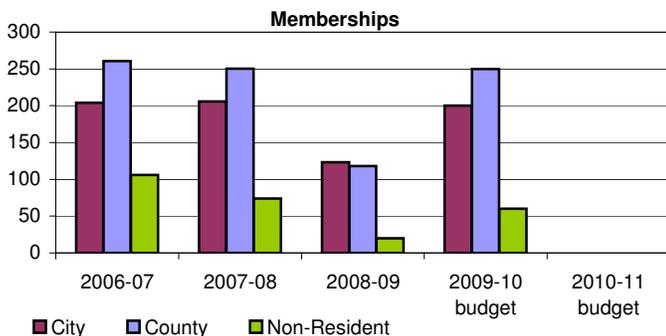
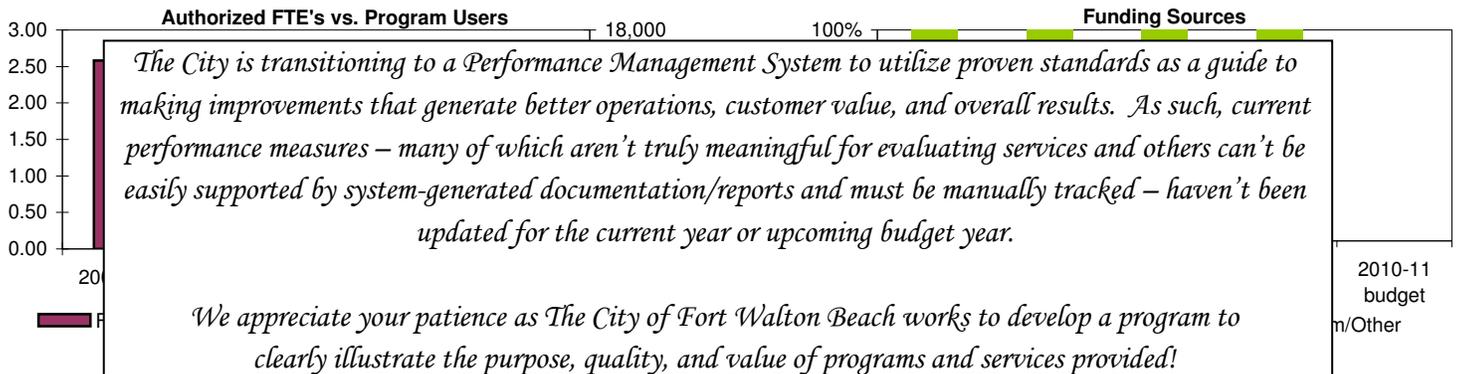
- ✓ Expand programs and services to reach a broader range of participants.
- ✓ Explore "Inter-generational" programs.
- ✓ Expand sponsorship opportunities.
- ✓ Intitiate a Senior Center program for endowments.
- ✓ Explore possible programs for after-hours, personnel providing.

Significant Prior Year Accomplishments:

- ✓ Expanded sponsorship opportunities.
- ✓ Started bi-monthly spaghetti lunches as special event fund raiser.
- ✓ Instituted Christmas in July Craft Show.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Number of Programs Offered	38	37	41	43		43		
Number of Participants in All Programs	15,306	13,213	13,578	6,837		11,000		
Number of City Resident Memberships	204	206	123	157		200		
Number of County Resident Memberships	261	250	118	135		250		
Number of Non-Resident Memberships	106	74	20	35		60		
Number of Facility Reservations	106	112	73	29		100		
Budget Impact								
FTE's per 1,000 Citizens	0.12	0.11	0.09	annual measure		0.09		
Net Cost of Services per Program User	\$6.06	\$7.02		annual measure		\$3.71		
Net Cost of Services per Citizen	\$4.44	\$4.41		annual measure		\$3.71		
Effectiveness & Strategic Plan								
% of Existing Memberships Renewed	57%	75%				80%		
Number of New Members	245	132	89	63		100		
				Actual		YTD thru 6/30	Budget	
Strategic Plan Goal	Initiative	Performance Measure	2006-07	2007-08	2008-09		2009-10	2009-10
Government Relations 								
Quality of Life	Additional Resources for Volunteer Development	# of volunteer hours	n/a	n/a	n/a		500	
		\$ savings to City	n/a	n/a	n/a		\$5,000	
	Increase Non-Profit Partnerships	# of non-profit partnerships	n/a	n/a	n/a		10	
		\$ savings to City	n/a	n/a	n/a		\$2,000	



001 GENERAL FUND - 1060 LIBRARY

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Revenues:	
208,433	137,700	160,850	148,560	337-7000 Cooperative Funding - Operations	79,671 -46.37%
2,000	1,000	-	-	337-7005 Cooperative Funding - Programs	- 0.00%
39,390	20,101	11,275	-	341-9110 Passport Fees	7,800 100.00%
2,975	3,559	2,590	2,750	347-1000 Library Fees	2,740 -0.36%
306	375	500	250	347-1210 Rentals - Taxable	250 0.00%
252	75	50	25	347-1220 Rentals - Tax Exempt	25 0.00%
7,078	6,936	6,253	6,000	347-3010 Photo Copy Revenue	5,800 -3.33%
12,370	12,679	13,791	12,000	352-1000 Library Fines	12,000 0.00%
343	344	65	200	352-1010 Lost Publications	200 0.00%
8,280	1,238	3,465	-	366-1000 Contributions/Donations	- 0.00%
1,500	167	-	-	Grant Revenue	- 0.00%
\$ 282,927	\$ 184,175	\$ 198,839	\$ 169,785	TOTAL REVENUES	\$ 108,486 -36.10%
				Personal Services:	
11.10	10.60	9.90	9.90	Number of Funded Employees (FTE's)	8.10
304,610	323,781	301,210	292,513	571-1200 Salaries	246,771 -15.64%
809	68	252	-	571-1400 Salaries - Overtime	- 0.00%
18,063	19,362	18,423	17,687	571-2100 FICA Taxes	15,084 -14.72%
4,224	4,528	4,309	4,136	571-2101 Medicare	3,528 -14.70%
44,537	46,664	33,906	35,531	571-2200 Retirement Contributions	33,417 -5.95%
31,142	31,357	15,829	15,417	571-2300 Dental, Life & Health Insurance	8,996 -41.65%
1,277	1,602	1,131	1,265	571-2400 Worker's Compensation	723 -42.85%
\$ 404,662	\$ 427,364	\$ 375,060	\$ 366,549	Total Personal Services	\$ 308,519 -15.83%
				Operating Expenditures:	
3,074	3,305	3,348	2,358	571-3400 Contractual Services	1,944 -17.56%
331	128	-	250	571-4000 Travel and Per Diem	250 0.00%
2,077	2,081	2,443	2,220	571-4100 Communication Services	1,825 -17.79%
-	-	800	800	571-4200 Postage	300 -62.50%
70,804	60,003	59,013	61,400	571-4300 Utilities	64,285 4.70%
11,954	11,619	11,981	12,238	571-4400 Rentals & Leases	12,153 -0.69%
33,436	13,551	3,072	3,560	571-4610 Maintenance Contracts	3,867 8.62%
4,870	3,782	3,771	3,900	571-4640 Building Maintenance	3,900 0.00%
752	800	8,680	600	571-4650 Grounds Maintenance	600 0.00%
1,218	2,086	1,190	1,200	571-4800 Promotional Activities	1,200 0.00%
1,499	3,396	2,333	-	571-5100 Office Supplies	-
5,954	5,510	4,033	4,400	571-5200 Operating Supplies	8,340 89.55%
3,044	-	-	-	571-5202 Computer Supplies	-
1,996	934	931	1,000	571-5207 Library Co-op Program Expense	- -100.00%
149	231	56	-	571-5210 Uniform Expense	- 0.00%
13,092	7,621	4,598	-	571-5223 Passport Fee Spending	- 0.00%
-	-	1,090	-	571-5224 Donation Spending	- 0.00%
-	602	331	-	571-5231 Computer Hardware/Software	- 0.00%
699	713	7,384	535	571-5400 Books, Dues & Publications	665 24.30%
780	(2,565)	1,560	-	571-5501 Tuition Reimbursement	- 0.00%
\$ 155,729	\$ 113,796	\$ 116,613	\$ 94,461	Total Operating Expenditures	\$ 99,329 5.15%
				Capital Outlay:	
8,892	5,458	752	-	571-6401 Furniture and Fixtures	- 0.00%
1,147	-	-	-	571-6402 Equipment	- 0.00%
13,686	7,568	636	-	571-6420 Computer Hardware/Software	- 0.00%
59,331	54,736	41,219	35,220	571-6600 Books, Publications & Library Materials	31,000 -11.98%
\$ 83,057	\$ 67,762	\$ 42,606	\$ 35,220	Total Capital Outlay	\$ 31,000 -11.98%
\$ 643,448	\$ 608,922	\$ 534,279	\$ 496,230	Total Personal Services, Operating Expenditures & Capital Outlay	\$ 438,848 -11.56%

001 GENERAL FUND - 1060 LIBRARY

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
55,086	-	-	-		
<u>\$ 55,086</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		
-	-	22,011	22,011		
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 22,011</u>	<u>\$ 22,011</u>		
\$ 698,534	\$ 608,922	\$ 556,290	\$ 518,241	TOTAL EXPENSES	\$ 461,139 -11.02%
\$ (415,606)	\$ (424,747)	\$ (357,451)	\$ (348,456)	NET REVENUE / (EXPENSE)	\$ (352,653) 1.20%

Capital Improvements Program:

Prior Years Capital Improvement Program

Total Capital Improvements Program

\$ - 0.00%

Debt Service

581-9121 Transfer to Debt Service Fund

2001 Bond - Municipal Facilities - year 10 of 30

Total Debt Service

22,291 1.27%

\$ 22,291 1.27%

LIBRARY

MISSION

Create and foster a comprehensive variety of print and media resources and materials designed to educate and entertain.

DESCRIPTION

Library resources include books, newspapers, periodicals, audio tapes, compact discs, and videos. Children's story hours are held weekly and special holiday reading programs as well as a summer reading program are conducted. Facilities include a history room, 5 individual study rooms, a meeting room for up to 100 people, 16 computer Internet stations for public access, and a spacious children's story time room. As a member of the Okaloosa County Library Cooperative, municipal library patrons have access to materials owned by other cooperative members.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Install, configure, and promote a self-checkout unit for patron self-service for simple checkouts. Equipment will allow staff to spend more time with patrons needing assistance in finding materials and using computers.
- ✓ Make use of the new library system's collection evaluation tools to provide more of what is popular and in-demand by library patrons.
- ✓ Forge partnerships with organizations and volunteers to increase non-tax funding for the library with cash and in-kind donations.

Long-Term Goals:

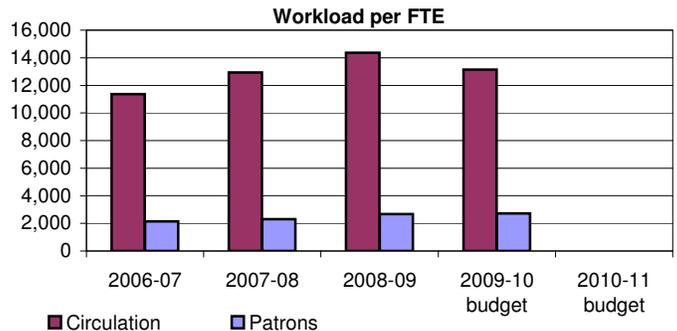
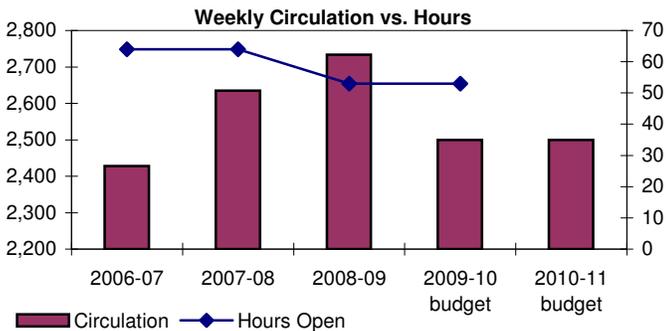
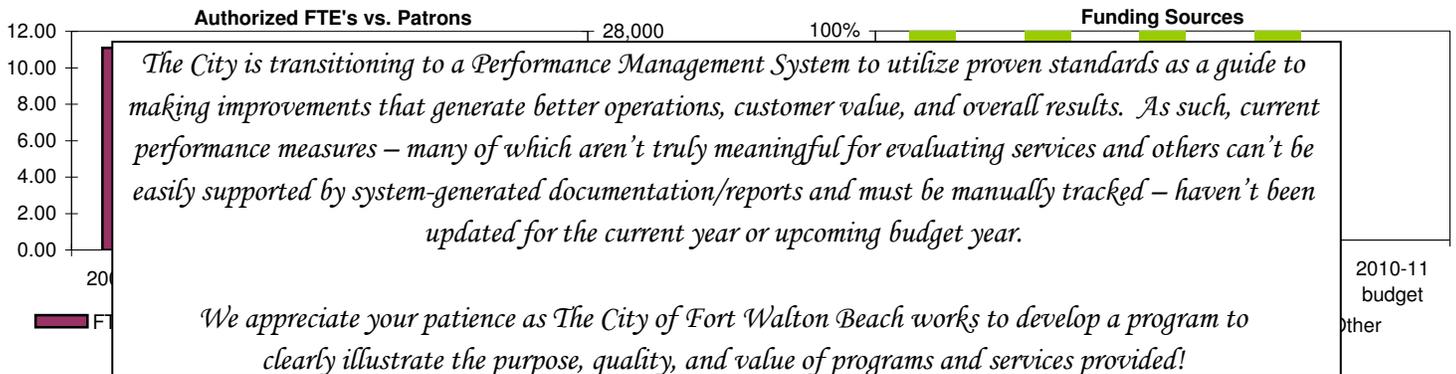
- ✓ Explore and offer materials in a variety of formats, including downloadable, e-books, searchable databases.
- ✓ Increase awareness of library services by effectively using communication technologies such as Internet, BookMyne, and Blogs.
- ✓ Explore partnerships with museums and consortia to provide electronic storage and access to local history resources.
- ✓ Re-evaluate and possibly re-configure the layout of the library interior to better serve current needs of patrons.
- ✓ Apply for a grant for the building or renovation of a facility in the Kenwood area as a branch library to serve City residents living in the Racetrack Road/Kenwood area.

Significant Prior Year Accomplishments:

- ✓ Attended conference and worked with County IT to further develop and improve the Okaloosa County Public Library Cooperative Symphony Online Catalog and Workflows programs to benefit city library patrons' access to materials.
- ✓ Extended the library's online outreach efforts in the form of blogs, a Facebook page, and through regular updates of the library's website and online calendar.
- ✓ Continued fund raising inside the library with an ongoing book sale to benefit the library. Engaged in collaboration with volunteers, downtown businesses, and partner organizations to increase fund raising efforts.

PERFORMANCE MEASURES

Workload									
Measure	Actual				YTD thru 6/30	Budget			
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11		
Inventoried Collection (books, magazines, tapes, etc.)	69,061	71,006	73,641	75,248	75,248	75,000	76,000		
Circulation Volume	126,271	137,002	142,148	100,117	100,117	130,000	130,000		
Number of Active Patrons	23,887	24,366	26,530	24,215	24,215	27,000	26,000		
Number of Participants in All Programs	5,792	5,601	4,785	3,657	3,657	5,000	4,000		
Number of Reference Inquiries Addressed	48,390	48,509	42,934	30,297	30,297	41,767	35,000		
Hours of Internet Use	54,248	52,591	47,607	32,919	32,919	47,000	46,000		
Budget Impact									
FTE's per 1,000 Citizens	0.53	0.50	0.47	annual measure	annual measure	0.48			
Net Cost of Services per Citizen	\$17.03	\$19.89	annual measure	annual measure	annual measure	\$16.76			
Effectiveness & Strategic Plan									
Strategic Plan Goal	Initiative	Performance Measure	Actual				YTD thru 6/30	Budget	
			2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Government Relations 									
Quality of Life	Additional Resources for Volunteer Development	# of volunteer hours	n/a	n/a			900		
		\$ savings to City	n/a	n/a			\$5,000		
	Increase Non-Profit Partnerships	# of non-profit partnerships	n/a	n/a			15		
		# of business partnerships	n/a	n/a			10		
		\$ savings to City	n/a	n/a			\$1,200		



001 GENERAL FUND - 1070 MUSEUM

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Acct	Revenues:
4,950	3,680	2,550	-	341-9110	Passport Fees
-	1,150	2,490	1,300	347-2000	Program Revenue
-	5,500	5,500	-	347-2100	Sponsorship Revenue
33,930	32,882	30,909	30,000	347-3500	Admission Fees
28,201	31,373	31,290	30,000	347-3510	Merchandise Sales
70	40	159	75	347-3515	Merchandise Sales - Tax Exempt
9,780	9,606	8,872	7,000	347-3520	Fees - Tax Exempt
6,631	4,531	3,520	-	366-1000	Contributions/Donations
-	200	899	250	369-9000	Miscellaneous Revenue
-	-	-	-		Grant Revenue
\$ 83,562	\$ 88,961	\$ 86,189	\$ 68,625	TOTAL REVENUES	
					\$ 70,575
					2.84%
6.01	5.18	4.98	4.85	Personal Services:	
151,771	157,114	147,102	151,462	Number of Funded Employees (FTE's)	2.60
1,275	888	125	-	573-1200	Salaries
10,509	9,515	8,990	9,079	573-1400	Salaries - Overtime
2,458	2,225	2,103	2,123	573-2100	FICA Taxes
20,038	21,698	21,122	24,730	573-2101	Medicare
20,933	15,732	15,584	22,836	573-2200	Retirement Contributions
1,228	1,099	831	511	573-2300	Dental, Life & Health Insurance
				573-2400	Worker's Compensation
\$ 208,211	\$ 208,272	\$ 195,856	\$ 210,741	Total Personal Services	
					\$ 123,361
					-41.46%
1,527	-	-	-	Operating Expenditures:	
840	-	-	-	573-3100	Professional Services
-	1,490	25	-	573-3400	Contractual Services
2,743	2,248	2,182	3,386	573-4000	Travel and Per Diem
-	-	524	600	573-4100	Communication Services
16,279	18,071	13,126	13,265	573-4200	Postage
1,603	1,417	1,545	1,744	573-4300	Utilities
412	891	1,592	1,952	573-4400	Rentals & Leases
56	23	89	100	573-4610	Maintenance Contracts
1,698	1,599	2,912	2,500	573-4630	Equipment Repair
678	574	376	860	573-4640	Building Maintenance
744	1,089	1,636	1,615	573-4650	Grounds Maintenance
1,782	1,947	2,363	2,100	573-4700	Printing & Binding
791	-	-	-	573-4800	Promotional Activities
769	1,015	101	400	573-5100	Office Supplies
400	-	-	-	573-5200	Operating Supplies
25	19	25	30	573-5202	Computer Supplies
12,291	15,171	14,924	13,000	573-5204	Fuel and Oil
772	693	820	800	573-5205	Goods For Resale
-	5,230	4,343	-	573-5207	Program Expense
96	97	-	-	573-5208	Sponsorship Expense
309	1,014	769	900	573-5210	Uniform Expense
1,530	2,691	604	-	573-5215	Exhibit / Collection Supplies
5,373	1,152	3,209	-	573-5223	Passport Fee Spending
768	894	1,262	600	573-5224	Donation Receipts Spending
1,172	1,064	801	955	573-5230	ACH/Credit Card Fees
				573-5400	Books, Dues & Publications
\$ 52,658	\$ 58,390	\$ 53,226	\$ 44,807	Total Operating Expenditures	
					\$ 49,366
					10.17%
-	3,040	2,828	-	Capital Outlay:	
-	2,321	605	-	573-6214	Building Improvements
				573-6420	Computer Hardware/Software
\$ -	\$ 5,361	\$ 3,433	\$ -	Total Capital Outlay	
					\$ -
					0.00%

001 GENERAL FUND - 1070 MUSEUM

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Total Personal Services, Operating Expenditures & Capital Outlay	
\$ 260,869	\$ 272,023	\$ 252,515	\$ 255,548	\$ 172,727	-32.41%
\$ 260,869	\$ 272,023	\$ 252,515	\$ 255,548	TOTAL EXPENSES	\$ 172,727 -32.41%
\$ (177,308)	\$ (183,061)	\$ (166,326)	\$ (186,923)	NET REVENUE / (EXPENSE)	\$ (102,152) -45.35%

MUSEUM

MISSION

Share 14,000 years of Fort Walton culture and history through stewardship and interpretation of its prehistoric and historic collections.

DESCRIPTION

HPCC presents the history of the FWB area from prehistoric times some 14,000 years ago to the mid-twentieth century. The Indian Temple Mound Museum was the first museum in Florida to be owned and operated by a municipality and is recognized for having the finest collection of prehistoric ceramics in the Southeast United States. The Camp Walton Schoolhouse Museum and Garnier Post Office Museum are fine examples of early Northwest Florida small town structures and both house historic collections of artifacts that relay the story of early days in Camp Walton, Florida.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Maintain museums' high level of professionalism by preserving and interpreting its artifact collections; caring for two historic buildings; maintaining National Landmark temple mound; and archiving documents, photographs, historic paper collections while continuing to address the challenges created by current economic and budget constraints.
- ✓ Continue to provide educational programming at ITMM and CWSM for grade school through adult students in a four county area. Continue to provide annual events and series lectures such as Museum Summer Camp, Haunted History Tours, Workshops, Classes, Fire and Earth Pottery Expo and Pottery Expo Youth Art Competition.
- ✓ Continue updates and changes to ITMM, schoolhouse, civil war exhibit areas and research library as funds allow.

Long-Term Goals:

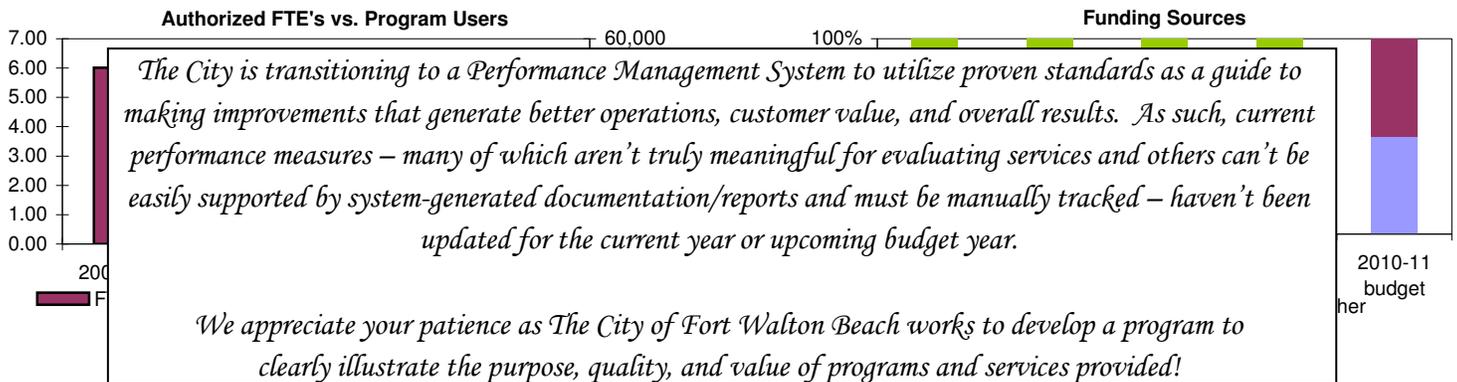
- ✓ Continue promotion and public awareness of museums through cooperative marketing partnerships and opportunities with Historic Downtown Merchants, Tourism Development Center, Friends of the Museums, Historic Sites and Structures, Chamber and Musical Echoes.
- ✓ Continue to partner with Okaloosa County Museum Cooperative to collectively share resources and raise funds.
- ✓ Proactively plan to overcome challenges from expected future loss of school tours admission due to budget cuts with outreach programming.
- ✓ Complete NAGPRA process from filing to certification; clear collections ownership issues.
- ✓ Continue creating strong professional relationships with arts, culture and scientific community and institutions of higher learning to increase heritage tourism with focus on financial development.
- ✓ Build a broader base volunteer corps capable of assisting current staff by extending services and programming.
- ✓ Acquire sponsorship for 2011-2012 summer / travelling exhibit.

Significant Prior Year Accomplishments:

- ✓ Created sponsor partnership with Friends of the Museums, Inc to create "Pirates: The Last Scourge of the Gulf" an interactive and educational summer exhibit focused on the true pirate history of this area.
- ✓ Hosted the following public events: CWS Christmas Open House, Annual Volunteer Awards Ceremony and Fire and Earth: 2010 Coastal Pottery Expo.
- ✓ Produced public programming to include "Food for Thought" lunchtime lectures, Maritime Lecture Series and public field trips to archaeologically significant local sites.
- ✓ ITMM gallery updates included removal of Civil War exhibits to new structure, redesign of historic exhibits and expansion of Native American artifact gallery.
- ✓ Participated as full partners in the following events: Musical Echoes Flute Festival, Kid's Scouting Fun Day, Docie Bass Fall Carnival, Thunderbird International Pow Wow, Senior Snowbird Expo, Walton County History Fair, FPAN Archaeology Month Event, UWF Festival on the Green, Boy Scout 100 Years of Scouting, Kids Day at the Landing, Billy Bowlegs Krewe Party, Smithsonian Museum Magazine Day and Downtown Art Walk Fridays.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Total Number of Visitors/Program Participants	28,916	45,168	47,700	35,741		40,000	40,000	
Number of General Visitors	8,010	7,538	7,059	4,258		6,500	6,500	
Number of Visitors for Special Events (In-House)	4,246	4,151	3,048	2,832		3,000	3,000	
Number of Education Program Participants	5,073	4,803	4,521	3,546		3,500	3,500	
Number of Outreach Program Participants (Off-Site)	11,468	28,460	32,922	25,105		27,000	25,000	
Number of Friends of the Museum Members	44	35	30	49		30	49	
Budget Impact								
FTE's per 1,000 Citizens	0.29	0.25	0.24	annual measure		0.23	0.23	
Net Cost of Services per Citizen	\$8.60	\$8.56	annual measure			\$8.94	\$8.94	
Effectiveness & Strategic Plan								
% of Existing Memberships Renewed	83%	100%	64%	annual measure		100%	80%	
Number of New Members	n/a	n/a	19	21		10	21	
Strategic Plan Goal								
Strategic Plan Goal	Initiative	Performance Measure	Actual				Budget	
			2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Government Relations 								
Quality of Life	Additional Resources for Volunteer Development	# of volunteer hours	n/a	n/a	1645	2145	900	1800
		\$ savings to City	n/a	n/a	8700	\$11,000	\$9,000	\$6,000
	Increase Non-Profit Partnerships	# of non-profit partnerships	n/a	n/a	n/a	3	10	2
		\$ savings to City	n/a	n/a	n/a	\$7,500	\$7,500	\$4,000



001 GENERAL FUND - 1080 CEMETERY

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
\$ 321,428	\$ 315,682	\$ 375,283	\$ 303,022	TOTAL EXPENSES	\$ 282,000 -6.94%
\$ (4,908)	\$ 33,157	\$ (21,023)	\$ 63,278	NET REVENUE / (EXPENSE)	\$ 50,000 -20.98%
\$ 3,821,905	\$ 3,722,096	\$ 3,535,910	\$ 3,323,502	<i>Total Recreation Services Expenses</i>	\$ 2,939,538 -11.55%
\$ (2,690,696)	\$ (2,740,388)	\$ (2,438,593)	\$ (2,381,537)	<i>Total Recreation Services NET REVENUE / (EXPENSE)</i>	\$ (2,088,847) -12.29%

CEMETERY

MISSION

Provide a well-maintained and peaceful resting place of burial.

DESCRIPTION

Cemetery staff is responsible for the sale of plots, niches, and mausoleum spaces; grounds maintenance; and supervision of funerals at the City's two cemeteries – Beal Memorial Cemetery and Brooks Cemetery.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Continue to enhance cemetery grounds to provide an ultimate goal of a weed free/pest free grounds for the citizens.
- ✓ Provide excellent customer service to all citizens that deal with the loss of loved ones.
- ✓ Develop the hope section by expanding 136 plots which includes installing irrigation, sod and trees to offer multiple plots sales of five or more.
- ✓ Install new tree to enhance cemetery beautification.

Long-Term Goals:

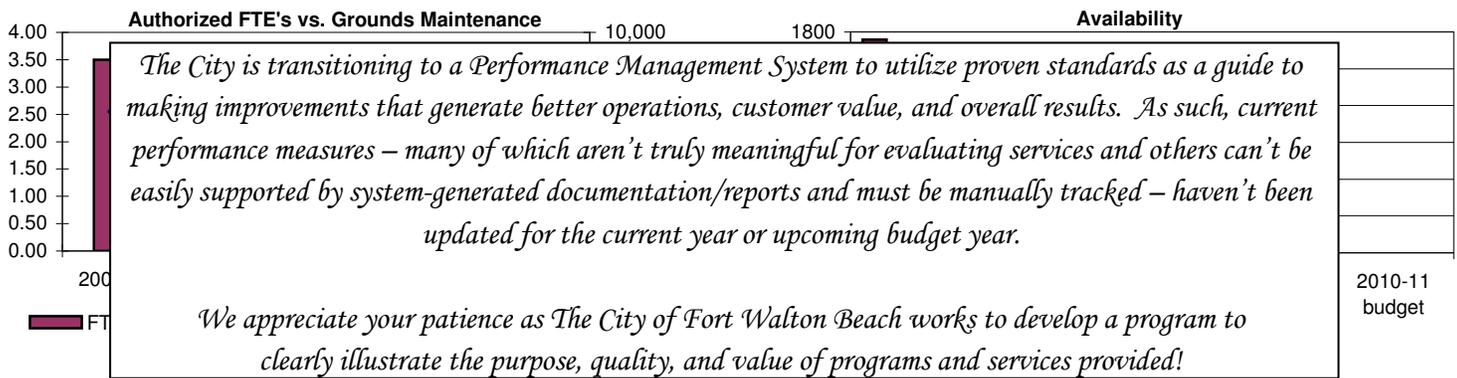
- ✓ Research plot location software to ensure the quality of cemetery services.
- ✓ Continue to monitor grounds and maintain cemetery grounds on a turf management program.
- ✓ Develop irrigation and turf for undeveloped areas of cemetery for future use.
- ✓ Develop sod farm area in open area at cemetery for use of newly dug graves.

Significant Prior Year Accomplishments:

- ✓ Replaced 1,012 feet of fencing around the entire perimeter of the Brooks cemetery.
- ✓ Established a water management program to monitor water use and weed control.

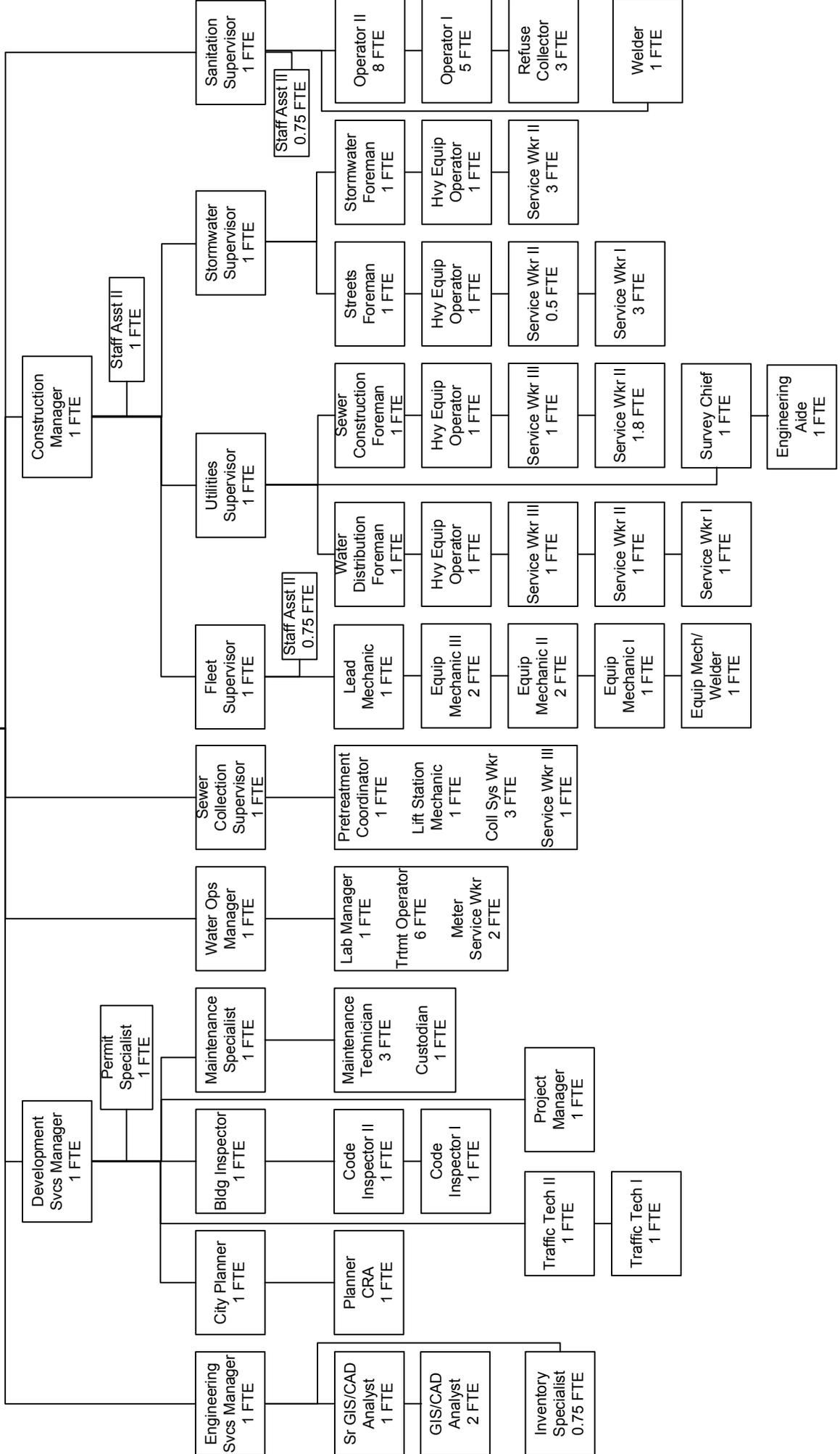
PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Number of Vault Burials	148	172	174		160	155
Number of Cremation Burials	26	39	56		45	55
Number of At-Need Lot Sales	58	64	62		65	65
Number of Pre-Need Lot Sales	95	138	85		100	120
Number of Requests to Raise Headstones	65	33	59		40	50
Budget Impact						
FTE's per 1,000 Citizens	0.17	0.17	0.17	annual measure	0.14	
Net Cost/(Revenue) of Services per Citizen	(\$1.59)	(\$1.53)		annual measure	(\$2.29)	
Effectiveness & Strategic Plan						



Engineering & Utility
Services Director
1 FTE

Sr Staff Asst
1 FTE



ENGINEERING SERVICES

MISSION

Provide high quality, timely, and cost effective services in all facets of operations.

DESCRIPTION

Engineering maintains City's GIS data, reviews all site plans, subdivision plans, and as-built drawings for compliance with City codes and outside agency requirements; provides survey and design data for street, sidewalk, stormwater, water, and sewer projects; and prepares maps for internal use, annexation, Comp. Plan amendments and newspaper ads.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Continue with the field data collection and geodatabase creation for the City's GIS program for potable water, sanitary sewer, and stormwater infrastructure systems.
- ✓ Improve the City street system by monitoring engineering design and construction of unpaved streets, monitoring roadway traffic volumes and capacities, and using Micropaver data to make sound decisions about pavement improvements.
- ✓ Continue to monitor, map and coordinate street lighting with Gulf Power.

Long-Term Goals:

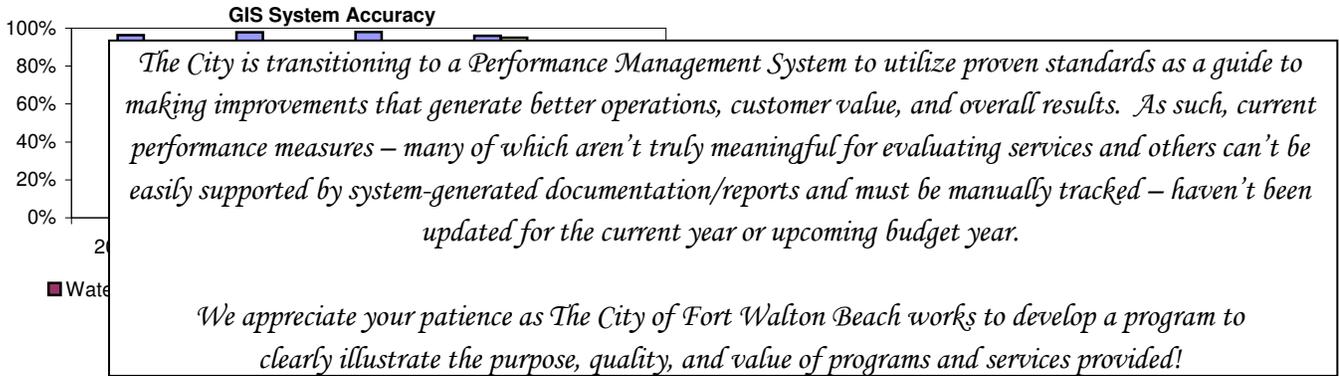
- ✓ Continue mapping City infrastructure in GIS with a strong emphasis on disaster preparedness and recovery. Discover new ways to use GIS to help all departments in the City perform their duties more efficiently.
- ✓ Continue to provide flood information and disaster preparedness information as required by the City's participation in FEMA's CRS program. Work to increase the City's CRS rating to a Class 6 to reduce flood insurance premiums.
- ✓ Develop and maintain computer hydraulic models of water, sewer, and stormwater systems to assist in identifying and prioritizing CIP projects.

Significant Prior Year Accomplishments:

- ✓ Completed 20% of the GPS data collection and GIS database creation for City's utility infrastructure.
- ✓ Performed quality assurance analysis on Stormwater Utility geodatabase and redigitized impervious surface data.
- ✓ Received over \$1.6 million in resurfacing projects from FDOT through the American Recovery and Reinvestment Act of 2009.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Number of Site Plan Reviews	97	29	25		100	
Number of Flood Zone Inquiries	67	32	9	4	40	
Hours Spent on CRS for Flood Program	93	151	124	20	100	
Number of Drawings Prepared for Utilities	737	1,866	836	928	400	
Number of Drawings Prepared for Other Depts.	2,370	1,983	1,137	652	800	
Budget Impact						
FTE's per 1,000 Citizens	0.14	0.14	0.14	annual measure	0.33	
Net Cost of Services per Citizen	\$7.43	\$13.20		annual measure	\$23.87	
Effectiveness & Strategic Plan						
% of Streets Accurately Included in GIS System	96%	98%	98%	100%	96%	
% of Water/Sewer Structures Accurately Included in GIS System	n/a	n/a	n/a	10	5%	
% of Storm Drain Accurately Included in GIS System	n/a	n/a	n/a	10	95%	
Avg. Site Plan Review Time (days)	n/a	n/a	n/a		3	





PLANNING & ZONING

MISSION

Foster sustainable development by providing professional and technical services to City Council, citizen boards, property owners, and businesses in order to promote high quality of life and prosperity for the citizens of Fort Walton Beach.

DESCRIPTION

The Planning Division is responsible for long-range and current planning for growth and development in Fort Walton Beach and for ensuring implementation of the Comprehensive Plan and compliance with the Land Development Code. The Planning Division provides staff to the Municipal Planning Board and serves on various growth management and transportation planning committees.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Evaluate the Evaluation and Appraisal Report (EAR)-Based Amendments to the Comprehensive Plan, resubmit the revised amendments to DCA, and implement the amendments.
- ✓ Revise the Land Development Code based on the newly adopted Comprehensive Plan Amendments and revised CRA Plan.
- ✓ Rezone properties which are now zoned with an obsolete land use to appropriate Land Development Code designations.

Long-Term Goals:

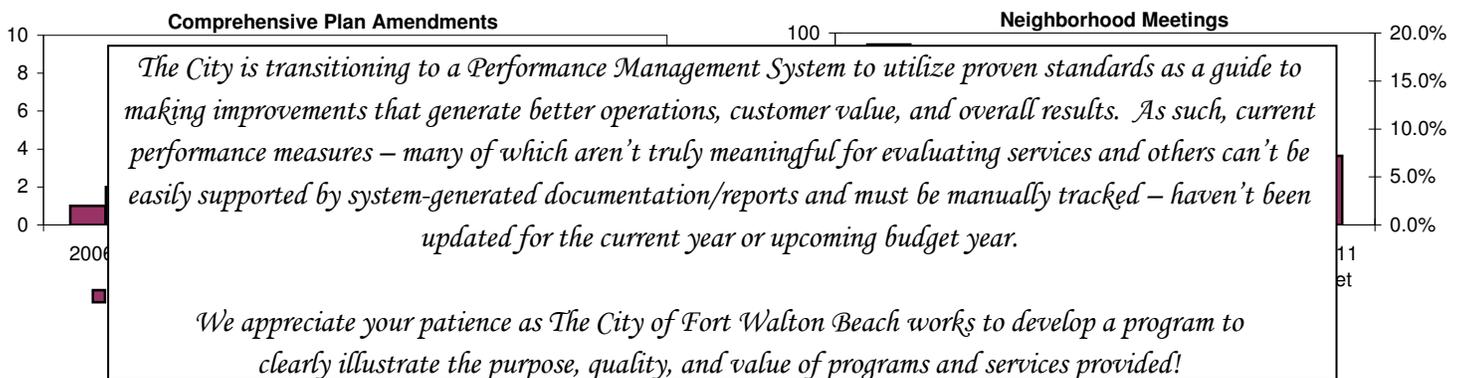
- ✓ Develop standard specifications for infrastructure for developers, contractors, and City crews.
- ✓ Implement "The Eco-Way" Multimodal Plan.
- ✓ Encourage redevelopment and infill in accordance with the updated Comprehensive Plan and Land Development Code.

Significant Prior Year Accomplishments:

- ✓ Completed a peer review of the existing Land Development Code with an outside consultant.
- ✓ Adopted the Economic Development Element to the Comprehensive Plan and formed a Business Retention Panel to discuss short-term ideas for economic recovery.
- ✓ Submitted the draft EAR-based amendments to the Comprehensive Plan to DCA.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11		
Major Comprehensive Plan Amendments	1	3	1	8		1	8	
Minor Comprehensive Plan Amendments	2	3	1	0		0	0	
Number of Land Development Code Amendments	6	3	1	1		0	5	
Number of Requests to Annex Land	0	0	0	1		0	1	
Number of Requests to Rezone Land	3	15	0	6		0	1	
Number of Requests to Approve Subdivision Plats	3	2	0	1		0	1	
Number of Neighborhood Meetings Held	94	37	36	33		36	36	
Budget Impact								
FTE's per 1,000 Citizens	n/a	n/a	n/a	annual measure		0.33		
Net Cost of Services per Citizen	n/a	n/a	n/a	annual measure		\$23.87		
Effectiveness & Strategic Plan								
Citizen Participation in Neighborhood Meetings	17.9%	0.0%	0.2%			5.0%		
% of PNAs Adopted in Comprehensive Plan	64%	n/a	n/a			100%		
% of MPB Applications Approved by Council	100%	100%	50%	93%		100%		
				Actual	YTD thru 6/30	Budget		
Strategic Plan Goal	Initiative	Performance Measure	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Economic Development 								
Economic Development	Continue Participation in Economic Development Efforts	\$ value of incentive packages	n/a	n/a	n/a		TBD	
		# of new businesses as a result of incentives	n/a	n/a	n/a		TBD	
		New/Expanded Commercial Square Footage (non-CRA)	n/a	n/a	n/a		TBD	
		% increase in commercial taxable assessed value	n/a	n/a	n/a		TBD	
Government Relations 								
Natural Environment	Examine Energy Savings from 4-Day Work Week	# of kilowatt hours used	n/a	n/a	n/a		TBD	
		# of hours of overtime	n/a	n/a	n/a		TBD	
		net \$ savings to City	n/a	n/a	n/a		TBD	
Land Use 								
Growth Management	Develop Master Plan for City Land	% of land with current use	n/a	n/a	n/a		93.5%	
		% of unused land with future use identified	n/a	n/a	n/a		0.0%	
		% of unused land that is declared excess	n/a	n/a	n/a		0.0%	
		\$ revenue from excess land sales	\$2,000,000	\$0	n/a		\$50,000	
	Present Land Development Code for Council Decision	n/a	n/a	n/a		Yes		



001 GENERAL FUND - 1215 BUILDING INSPECTIONS & PERMITTING

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
				Acct	Revenues:
159,420	163,995	107,331	120,000	322-1000	Building Permits
1,935	4,685	1,810	2,500	322-1010	Notice of Commencement
-	4,194	3,511	1,000	322-1020	Certificate of Occupancy/Completion/Use
-	29,294	28,029	20,000	322-1030	Processing Fee
18,470	17,261	15,742	16,000	322-2000	Electrical Permits
9,571	10,808	8,307	8,000	322-3000	Plumbing Permits
3,933	3,575	2,737	2,000	322-4000	Gas Permits
11,303	10,655	8,741	5,000	322-5000	Mechanical Permits
44,435	33,450	27,467	41,000	329-1000	Building Plan Review
19,800	-	-	-	329-1010	ICC Review
-	1,010	110	-	329-1020	Development Review Committee
2,012	1,495	1,522	3,060	329-2000	Site Plan Review
4,185	10,838	3,128	3,000	329-3000	Sign/Banner Permit
28,180	64,375	172,181	-	354-1000	Code Enforcement - Fines
8,325	8,450	7,030	-	354-1010	Code Enforcement - Fees
\$ 311,569	\$ 364,085	\$ 387,647	\$ 241,560	TOTAL REVENUES	
					\$ 223,840
					-7.34%
6.00	6.00	3.00	3.00	Personal Services:	
				Number of Funded Employees (FTE's)	3.00
295,297	322,047	291,678	147,521	524-1200	Salaries
1,128	58	307	-	524-1400	Salaries - Overtime
17,458	20,785	17,866	8,770	524-2100	FICA Taxes
4,083	4,915	4,178	2,051	524-2101	Medicare
49,230	50,544	46,915	27,866	524-2200	Retirement Contributions
-	-	-	-	524-2204	Retirement Contributions - DC Plan
31,833	37,476	53,948	17,909	524-2300	Dental, Life & Health Insurance
13,892	9,998	6,716	2,365	524-2400	Worker's Compensation
\$ 412,921	\$ 445,823	\$ 421,608	\$ 206,482	Total Personal Services	
					\$ 197,522
					-4.34%
				Operating Expenditures:	
8,156	450	-	-	524-3100	Professional Services
-	6,535	12,385	-	524-3101	Legal Services
19,800	-	-	-	524-3123	ICC Review
2,725	1,019	-	-	524-3400	Contractual Services
3,278	2,750	2,948	2,250	524-4000	Travel and Per Diem
2,634	4,024	3,610	2,162	524-4100	Communication Services
-	15,315	14,697	11,845	524-4610	Maintenance Contracts
240	1,547	235	187	524-4620	Vehicle Repair
742	95	700	-	524-4700	Printing & Binding
828	511	213	-	524-4912	Easement Recording Fees
263	474	487	-	524-4915	Legal Advertisement
1,026	-	-	-	524-5100	Office Supplies
1,222	176	46	500	524-5200	Operating Supplies
1,144	-	-	-	524-5202	Computer Supplies
2,171	3,581	2,020	2,175	524-5204	Fuel & Oil
-	211	-	-	524-5210	Uniform Expense
-	-	-	-	524-5230	ACH/Credit Card Fees
722	230	533	-	524-5231	Computer Hardware/Software
1,392	1,884	807	1,590	524-5400	Books, Dues & Publications
-	-	-	-	524-5500	Training
\$ 46,343	\$ 38,802	\$ 38,682	\$ 20,709	Total Operating Expenditures	
					\$ 20,105
					-2.92%
				Capital Outlay:	
526	1,287	-	-	524-6420	Computer Hardware/Software
\$ 526	\$ 1,287	\$ -	\$ -	Total Capital Outlay	
					\$ -
					0.00%

001 GENERAL FUND - 1215 BUILDING INSPECTIONS & PERMITTING

Actual					Budget	
2006-07	2007-08	2008-09	2009-10 Adopted		2010-11 Adopted	% Change
\$ 459,790	\$ 485,913	\$ 460,290	\$ 227,191	Total Personal Services, Operating Expenditures & Capital Outlay	\$ 217,627	-4.21%
\$ 459,790	\$ 485,913	\$ 460,290	\$ 227,191	TOTAL EXPENSES	\$ 217,627	-4.21%
\$ (148,221)	\$ (121,828)	\$ (72,643)	\$ 14,369	NET REVENUE / (EXPENSE)	\$ 6,213	-56.76%

BUILDING INSPECTION & PERMITTING

MISSION

Provide efficient assistance with, and ensure adherence to, state and local Land Development and Building Codes.

DESCRIPTION

Building officials issue building permits, review building plans, and inspect all facets of construction including structure, electrical, plumbing, mechanical, gas, fences, and signs.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Begin cross training Facilities Maintenance personnel in building and trade inspections to provide better quality and more efficient service.
- ✓ Improve the City's Floodplain Management program through the implementation of additional preventative measures and more efficient recordkeeping. In addition, the Building Inspector will work with Engineering to ensure that all collected data is available through GIS.

Long-Term Goals:

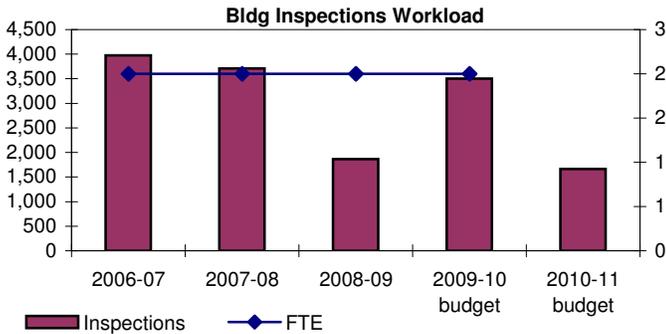
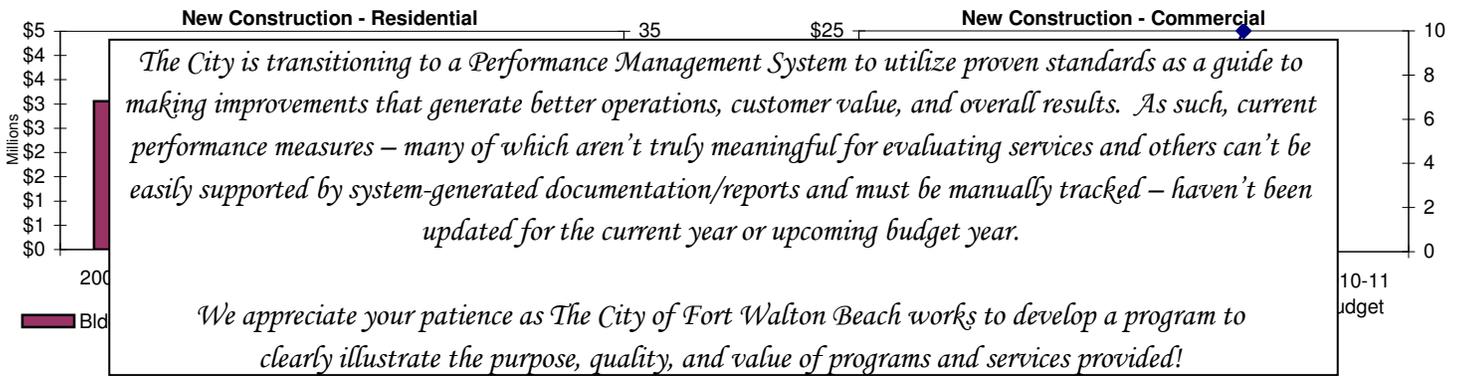
- ✓ Expand to provide services to other municipalities.
- ✓ Develop a comprehensive education program for developers, contractors, and property owners to educate them on City development requirements.
- ✓ Cross-train building inspectors and code enforcement officers to create more efficiencies.

Significant Prior Year Accomplishments:

- ✓ Completely revamped all Building Division applications, allowing them to be submitted online through the City's website.

PERFORMANCE MEASURES

Workload						
Measure	Actual				Budget	
	2006-07	2007-08	2008-09	YTD thru 6/30 2009-10	2009-10	2010-11
Number of Permits Issued	1,710	1,582	1,429	1,236	1,000	1,550
Total Building Permit Value (in millions)	\$28.7	\$37.4	\$46.2	\$14.2	\$15.0	\$17.8
Certificates of Completion/Occupancy Issued	122	104	52	40	100	50
Number of Building Inspections Completed	3,978	3,707	1,862	1,331	3,500	1,665
Budget Impact						
FTE's per 1,000 Citizens	0.29	0.29	0.29	annual measure	0.14	
Net Cost/(Revenue) of Services per Citizen	\$5.86	\$4.60		annual measure	(\$0.60)	
Effectiveness & Strategic Plan						
Avg. Permit Issuance Time (days)	n/a	n/a	n/a	1	1	1
Avg. Residential Plan Review Time (days)	3	3	3	3	3	3
Avg. Commercial Plan Review Time (days)	7	7	7	7	7	7
% of Variances Approved by Board of Adjustment	100%	100%	50%	75%	90%	na





CODE ENFORCEMENT

MISSION

Ensure adherence to the City's Code of Ordinances and achieve a high complaint resolution rate.

DESCRIPTION

Code Enforcement routinely inspects properties for code violations and responds to citizen complaints of code, zoning, or land use violations.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Implement an aggressive Nuisance Abatement program throughout the City and CRA to allow City staff to bring derelict properties into compliance while liening the properties for the time and materials.

Long-Term Goals:

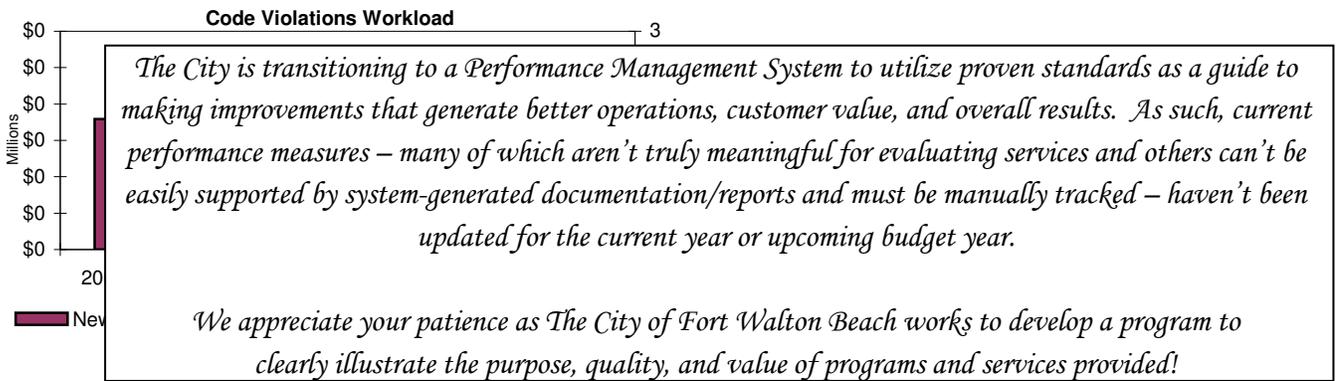
- ✓ Expand to provide services to other municipalities.
- ✓ Cross-train code enforcement officers and building inspectors to create more efficiencies.

Significant Prior Year Accomplishments:

- ✓ Maintained high resolution rate without Code Enforcement Board & implemented a new mitigation schedule for Code Enforcement through Ordinance No. 1793.

PERFORMANCE MEASURES

Workload							
Measure	Actual				YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Total Number of Code Enforcement Cases	1,846	2,230	2,648	3,263		n/a	4,078
Number of New Cases	1,262	1,549	1,873	1,390		1,000	1,738
Number of New Violations	1,793	2,108	2,513	1,813		1,800	2,266
Number of Liens Filed	5	7	4	3		5	5
Number of Liens Waived by Council	1	6	0	0		3	0
Dollar Amount of Liens Waived by Council	\$203,900	\$174,450	\$0	\$0		\$100,000	\$0
Budget Impact							
FTE's per 1,000 Citizens	n/a	n/a	0.10	annual measure		0.10	
Net Cost of Services per Citizen	n/a	n/a		annual measure		\$6.08	
Effectiveness & Strategic Plan							
Avg. Days to Abate Code Violations (days)	n/a	n/a	n/a	n/a		50	
% of Complaints Resolved without Code Enforcement Board	98%	98%	98%	98%		95%	





001 GENERAL FUND - 1220 FLEET

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
-	-	138	-		
\$ -	\$ -	\$ 138	\$ -	\$ 300	100.00%
				TOTAL REVENUES	\$ 300 100.00%
				Revenues:	
				365-1010 Sale of Used Oil	
				Personal Services:	
12.00	11.00	11.00	10.00	8.75	
				Number of Funded Employees (FTE's)	
311,725	325,652	309,751	308,986	259,248	-16.10%
193	235	302	250	250	0.00%
1,369	1,210	1,215	-	-	
18,282	18,769	17,940	17,619	15,100	-14.30%
4,276	4,389	4,196	4,121	3,531	-14.32%
49,134	55,607	52,898	58,367	50,825	-12.92%
47,290	52,203	46,303	46,965	24,326	-48.20%
12,736	11,939	8,766	6,275	5,639	-10.14%
\$ 445,003	\$ 470,006	\$ 441,371	\$ 442,583	\$ 358,919	-18.90%
				Total Personal Services	
				Operating Expenditures:	
1,424	1,745	107	1,200	100	-91.67%
2,601	2,367	2,340	2,048	1,798	-12.21%
25,771	20,768	21,894	22,035	24,260	10.10%
518	433	384	400	400	0.00%
1,890	6,366	7,455	7,522	7,729	2.75%
3,036	618	734	520	520	0.00%
8,607	2,509	811	2,000	2,000	0.00%
804	717	486	500	500	0.00%
271	129	231	150	150	0.00%
607	-	-	-	-	
19,333	23,205	15,862	13,680	13,680	0.00%
220	-	-	-	-	
6,796	(3,667)	3,432	-	-	
4,403	4,236	2,067	3,335	2,705	-18.89%
1,713	1,461	1,610	1,980	1,760	-11.11%
200	200	225	200	225	12.50%
-	-	-	-	100	100.00%
-	(13)	-	-	-	0.00%
-	(4)	-	-	-	0.00%
-	(2)	-	-	-	0.00%
\$ 78,195	\$ 61,068	\$ 57,639	\$ 55,570	\$ 55,927	0.64%
				Total Operating Expenditures	
				Capital Outlay:	
7,995	-	-	-	-	0.00%
\$ 7,995	\$ -	\$ -	\$ -	\$ -	0.00%
				Total Capital Outlay	
				Total Personal Services, Operating Expenditures & Capital Outlay	
\$ 531,193	\$ 531,074	\$ 499,010	\$ 498,153	\$ 414,846	-16.72%
\$ 531,193	\$ 531,074	\$ 499,010	\$ 498,153	\$ 414,846	-16.72%
				TOTAL EXPENSES	
\$ (531,193)	\$ (531,074)	\$ (498,872)	\$ (498,153)	\$ (414,546)	-16.78%
				NET REVENUE / (EXPENSE)	

FLEET

MISSION

Provide safe, reliable, economical, and environmentally-friendly vehicles and heavy equipment for City employees.

DESCRIPTION

Fleet is responsible for maintaining the City's vehicles and heavy equipment.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Develop an automated fuel monitoring system and maintenance of the fuel dispensers for the City's fuel island.

Long-Term Goals:

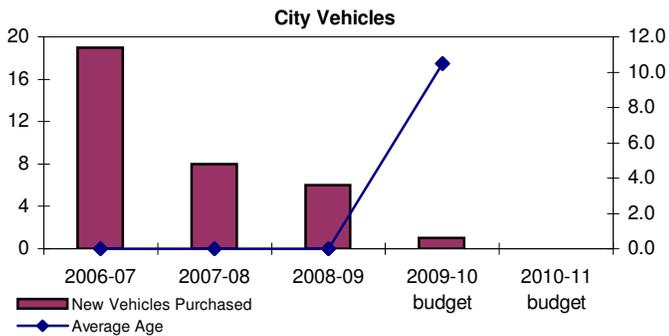
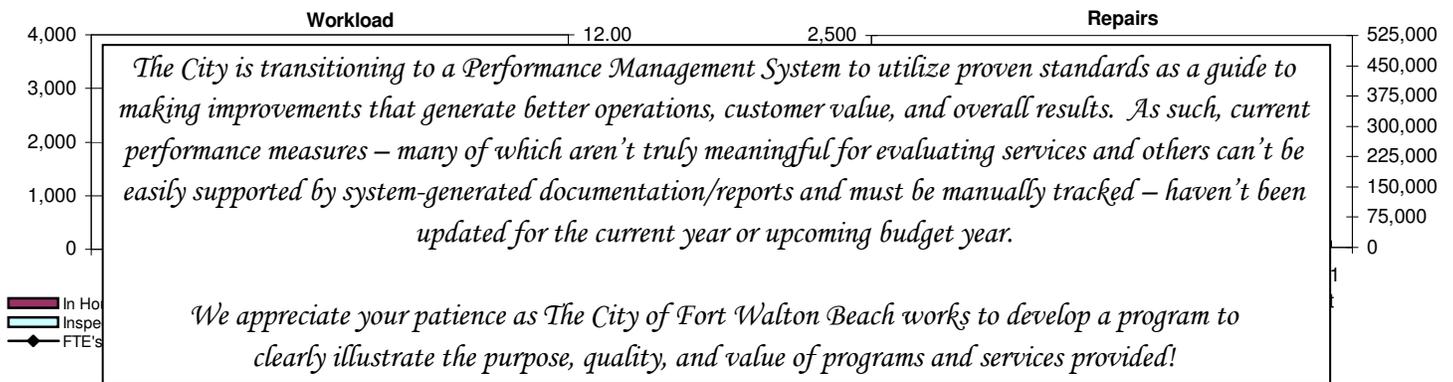
- ✓ Reduce repair costs while maintaining safe working order of all vehicles and equipment in the City's fleet.

Significant Prior Year Accomplishments:

- ✓ Installed twenty-five Coban Top Cam cameras in the Police Department patrol vehicles.
- ✓ Developed a vehicle and equipment replacement schedule.
- ✓ Repaired damaged packer panel in vehicle 2467, Solid Waste Automated Side Loader and worn packer and damaged skid in vehicle 2490, Solid Waste Front Loader. These repairs will allow the trucks to remain in service longer.
- ✓ Fabricated a tool box mount for the Fire Departments tractor to carry fire safety house supplies.
- ✓ Fabricated a safety cage for MJ566, Stormwater farm tractor. This fabrication should make working with the boom mower safer.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Number of Scheduled Vehicle/Equipment Services	628	698	684	485	720	710
Number of Repairs Completed In House	1,883	1,857	1,962	1,552	1,850	1,800
Number of Repairs Completed Contracted Out	148	128	85	70	75	70
Number of Vehicle/Equipment Inspections	982	792	800	601	850	855
Number of Quick Checks Performed	116	163	168	116	165	155
Budget Impact						
Dollar Amount of All Repairs	\$470,788	\$373,037	\$346,101	\$279,147	\$350,000	\$360,000
FTE's per 1,000 Citizens	0.57	0.57	0.53	annual measur	0.48	
Net Cost of Services per Citizen	\$24.99	\$24.88		annual measur	\$23.91	
Effectiveness & Strategic Plan						
Cost Savings from In House Repairs	n/a	n/a	n/a		\$50,000	
Number of Safety-Related Incidents	2	1	4	1	0	0



FACILITIES

MISSION

Maintain City facilities and traffic control devices in a safe, reliable, economical, and environmentally-friendly manner.

DESCRIPTION

Facilities is responsible for all maintenance work, including electrical, heating and air conditioning, plumbing, and wood work as well as installation and maintenance of traffic control devices, traffic signals, signs, and roadway markings.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Complete construction of a Civil War museum exhibit.
- ✓ Install infrared lighting controls in City Hall and the Annex to increase energy efficiency.
- ✓ Re-roof the City Hall Annex building.
- ✓ Perform roof evaluations on all City buildings and establish a maintenance and replacement program.
- ✓ Implement quarterly maintenance for all HVAC systems at all City buildings.
- ✓ Perform a comprehensive facilities assessment, including energy audits, of all City facilities to determine required repairs, renovations, etc.

Long-Term Goals:

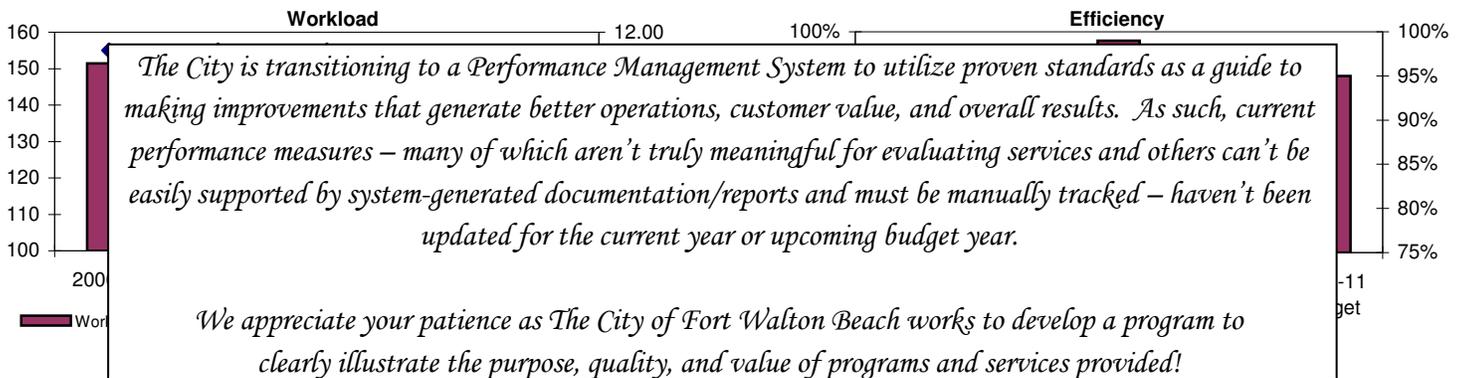
- ✓ Develop a comprehensive maintenance program that will cover all aspects of facilities maintenance at the City reducing unscheduled breakdowns.
- ✓ Establish and implement a facility equipment replacement program that includes a 5- and 10-year plan for the upgrade of equipment.
- ✓ Upgrade lighting controls at all City facilities to improve energy efficiency.

Significant Prior Year Accomplishments:

- ✓ Installed new roof on Golf Course Maintenance building utilizing in-house labor saving approximately \$2,500.
- ✓ Replaced all the hand rails on the boardwalk at the Landing.
- ✓ Constructed a new metal roof over Pump Station No. 2.
- ✓ Remodeled a bay at the Utilities Field Office into a laboratory and relocated equipment from the WWTP.
- ✓ Completed a comprehensive assessment of HVAC systems at all City buildings.
- ✓ Developed an ITB for quarterly maintenance of all HVAC systems at City buildings.
- ✓ Through the General Consulting Contract, performed a facilities assessment of the Fred Hedrick Recreation Center.
- ✓ Constructed a mower roof cover at the Recreation & Cultural Services Field Office.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Number of Work Orders Received	1,666	1,534	1,342	1,040	1,400	1,300
Hours to Support Special Events	768	1,230	760	439	500	550
Hours to Replace Street Signs	266	1,512	837	96	250	120
Number of Signs Fabricated and Installed	1,481	1,223	1,110	739	1,200	925
Number of Sign Malfunction Complaints Resolved	16	72	32	24	30	30
Number of Public Hearing/Notice Signs Posted	36	76	78	38	40	48
Budget Impact						
FTE's per 1,000 Citizens	0.53	0.48	0.53	annual measure	0.51	
Net Cost of Services per Citizen	\$34.78	\$30.25		annual measure	\$35.96	
Effectiveness & Strategic Plan						
% of Service Requests Completed in Time Estimated	82%	90%	91%	94%	95%	95%
% of Work Orders Completed within 5 Days	89%	91%	93%	95%	95%	95%
% Repair Accuracy - 1st Attempt	97%	98%	99%	98%	98%	95%



001 GENERAL FUND - 1240 STREETS

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
667,040	643,833	571,241	568,200		
-	5,220	1,200	-		
1,966	1,966	1,710	1,965		
31,883	4,688	4,095	6,545		
41,635	46,156	44,672	57,092		
-	-	1,999	-		
\$ 742,524	\$ 701,864	\$ 624,916	\$ 633,802	TOTAL REVENUES	\$ 650,520 2.64%
13.50	12.50	6.50	6.50	Number of Funded Employees (FTE's)	5.50
272,823	322,205	178,285	186,061	541-1200 Salaries	145,472 -21.81%
2,380	1,869	814	1,000	541-1400 Salaries - Overtime	1,000 0.00%
616	1,210	1,215	-	541-1503 Auto Allowance	
16,294	19,249	10,533	10,857	541-2100 FICA Taxes	8,215 -24.33%
3,811	4,502	2,463	2,539	541-2101 Medicare	1,921 -24.34%
44,840	53,025	28,630	33,299	541-2200 Retirement Contributions	27,874 -16.29%
28,864	37,267	23,158	33,666	541-2300 Dental, Life & Health Insurance	31,166 -7.43%
23,051	27,697	13,280	10,680	541-2400 Worker's Compensation	9,415 -11.84%
\$ 392,679	\$ 467,023	\$ 258,379	\$ 278,102	Total Personal Services	\$ 225,063 -19.07%
-	600	-	-	541-3400 Contractual Services	- 0.00%
820	-	230	-	541-4000 Travel and Per Diem	- 0.00%
3,545	1,780	1,003	871	541-4100 Communication Services	365 -58.09%
234,743	223,361	230,466	234,900	541-4300 Utilities	237,125 0.95%
1,551	1,436	1,354	1,575	541-4400 Rentals & Leases	- -100.00%
1,450	1,800	300	385	541-4610 Maintenance Contracts	- -100.00%
26,049	16,035	2,975	5,950	541-4620 Vehicle Repair	5,950 0.00%
14,065	14,167	16,513	6,965	541-4630 Equipment Repair	6,965 0.00%
1,522	1,543	1,808	1,550	541-4640 Building Maintenance	- -100.00%
1,093	1,598	901	970	541-4905 Safety Programs/Supply	970 0.00%
530	-	-	-	541-5100 Office Supplies	
9,479	7,435	4,845	4,500	541-5200 Operating Supplies	4,500 0.00%
406	-	-	-	541-5202 Computer Supplies	
28,592	36,592	5,467	4,745	541-5204 Fuel & Oil	6,935 46.15%
2,457	2,323	1,021	1,320	541-5210 Uniform Expense	1,320 0.00%
11,598	14,828	1,341	4,000	541-5300 Road Materials & Supplies	4,000 0.00%
9,008	1,409	3,820	5,000	541-5304 Street Materials/Concrete	5,000 0.00%
1,124	1,109	-	-	541-5305 Street Materials/Pipe	- 0.00%
107	-	-	-	541-5400 Dues and Publications	- 0.00%
-	-	-	-	541-5500 Training	300 100.00%
(30,213)	(52,557)	(31,657)	-	541-9905 Capitalized Costs Allocation - Labor	- 0.00%
(10,798)	(20,728)	(11,511)	-	541-9906 Capitalized Costs Allocation - Benefits	- 0.00%
(2,253)	(6,188)	(5,589)	-	541-9907 Capitalized Costs Allocation - Overhead	- 0.00%
304,875	246,545	223,285	272,731	Total Operating Expenditures	273,430 0.26%
38,202	-	1,502	-	541-6402 Equipment	- 0.00%
40,870	-	-	-	541-6404 Trucks	- 0.00%
-	743	-	-	541-6420 Computer Hardware/Software	- 0.00%
\$ 79,072	\$ 743	\$ 1,502	\$ -	Total Capital Outlay	\$ - 0.00%
\$ 776,626	\$ 714,311	\$ 483,167	\$ 550,833	Total Personal Services, Operating Expenditures & Capital Outlay	\$ 498,493 -9.50%

001 GENERAL FUND - 1240 STREETS

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
125,000	108,101	63,453	148,000		
-	-	-	-		
-	-	-	-		
-	69,031	10,118	-		
\$ 125,000	\$ 177,132	\$ 73,571	\$ 148,000		
\$ 901,626	\$ 891,443	\$ 556,737	\$ 698,833	TOTAL EXPENSES	\$ 685,993 -1.84%
\$ (159,101)	\$ (189,580)	\$ 68,179	\$ (65,031)	NET REVENUE / (EXPENSE)	\$ (35,473) -45.45%
\$ 3,282,393	\$ 3,093,061	\$ 2,761,266	\$ 2,822,922	Total Engineering Services Expenses	\$ 2,671,896 -5.35%
\$ (2,070,479)	\$ (2,004,415)	\$ (1,738,411)	\$ (1,922,360)	Total Engineering Services NET REVENUE / (EXPENSE)	\$ (1,751,986) -8.86%

STREETS

MISSION

Provide a safe and reliable transportation network.

DESCRIPTION

Streets maintains 100 miles of paved streets through resurfacing. There are also two miles of unpaved streets and 61 miles of sidewalk maintained in the City.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Using the Micropaver Pavement Condition Index as a guideline, perform street overlays as follows: Eagle Street NE from Country Club to Powell; Bay Court NE; Gregory Avenue NW from Gilda Place to Moriarty Street; Cecelia Drive NW; Lulla Belle Lane NW; Merioneth Court; Viking Drive NW; Sea Rover Lane NW; Nordic Lane NW; North Sea Lane NW; Odin Lane NW; and Deal Avenue NW from Adams Street to Rogers Street.
- ✓ Complete the installation of sidewalk on the east side of Memorial Parkway NW from Hollywood Boulevard to Beal Parkway.

Long-Term Goals:

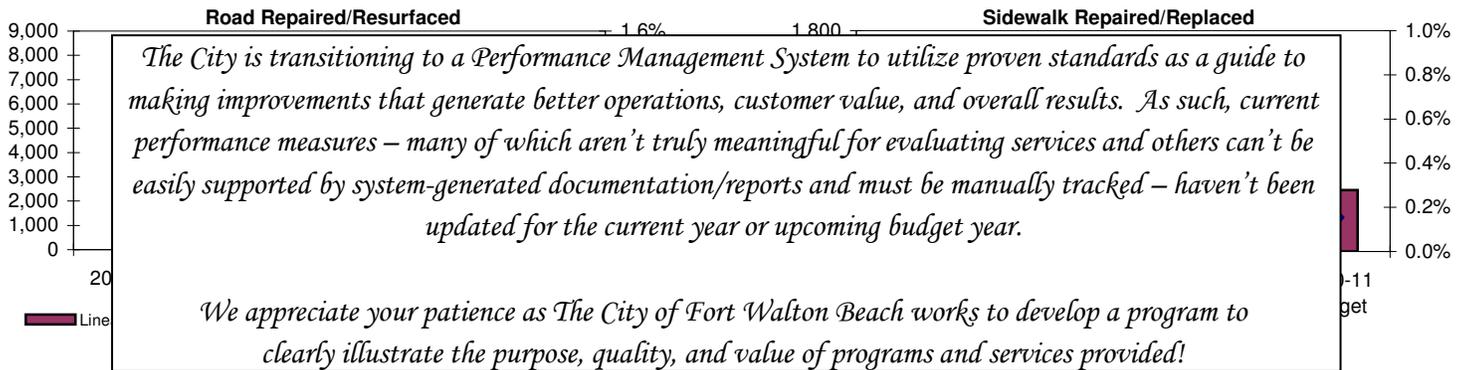
- ✓ Install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.
- ✓ Complete paving of Butler Drive and Howell Drive including the final design of the roadway and drainage improvements.

Significant Prior Year Accomplishments:

- ✓ Installed 1,844 L.F. of new multimodal path along the west side of Robinwood Drive SW.
- ✓ Completed 14,847 linear feet of street overlays: Gardner Drive NE, Utah Place NE, Oregon Drive NE, Arizona Drive NE, Laurie Drive NE, Alexandra Place SE, Anastasia Drive SE, Elliott Road SE, and Sleepy Oaks Road NW.
- ✓ Opened discussions with Okaloosa County to perform the necessary work to pave Butler Drive and Howell Drive in FY 2010-11.

PERFORMANCE MEASURES

Workload							
Measure	Actual				YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Miles of Road Maintained	98.50	99.35	112.76	99.35	99.35	99.35	99.35
Miles of Sidewalk Maintained	60.92	61.32	61.35	61.35	61.35	61.32	61.35
Linear Feet of New Paved Road	0	0	0	0	0	0	0
Linear Feet of Repaired/Replaced Paved Road	0	4,116	0	8,501	7,700	12,331	
Linear Feet of New Sidewalk	1,056	2,688	416	1,844	0	0	
Linear Feet of Repaired/Replaced Sidewalk	672	1,631	522	488	500	500	
Linear Feet of New Curb	0	221	0	0	0	0	
Linear Feet of Repaired/Replaced Curb	271	572	110	150	200	200	
Number of Hours Spent to Repair Potholes	1,022	1,476	1,257	900	1,000	1,000	
Budget Impact							
FTE's per 1,000 Citizens	0.65	0.69	0.31	annual measure	0.31		
Net Cost/(Revenue) of Street Maintenance per Mile	\$1,615	\$125		annual measure	\$684		
Net Cost/(Revenue) of Services per Citizen	\$4.93	\$4.36		annual measure	\$3.25		
Effectiveness & Strategic Plan							
% of Paved Roads Repaired/Replaced	0.0%	0.8%	0.0%	annual measure	1.5%		
% of Paved Roads in Good Working Condition	n/a	n/a	n/a		60%		



001 GENERAL FUND - 1500 NON-DEPARTMENTAL

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
-	-	-	-		
55,676	389,731	135,371	50,000		
-	-	-	-		
-	-	-	-		
10,881	19,573	37,852	10,000		
\$ 66,557	\$ 409,304	\$ 173,224	\$ 60,000		
14,656	17,995	6,412	3,000		
-	-	-	50,000		
866,040	775,591	61,683	-		
\$ 866,040	\$ 775,591	\$ 61,683	\$ 53,000		
5,000	-	-	-		
\$ 5,000	\$ -	\$ -	\$ -		
\$ 937,597	\$ 1,184,895	\$ 234,906	\$ 113,000		
\$ 937,597	\$ 1,184,895	\$ 234,906	\$ 113,000	TOTAL EXPENSES	\$ 189,569 67.76%
-	2,400	-	-		
685,537	2,349,115	-	-		
-	-	178,000	178,000		
\$ 685,537	\$ 2,351,515	\$ 178,000	\$ 178,000		
\$ 685,537	\$ 2,351,515	\$ 178,000	\$ 178,000	TOTAL TRANSFERS	\$ - -100.00%
250.32	243.12	224.24	218.63		
186,236	447,786	446,175	415,346		
424,488	353,887	238,154	224,519		
628,900	865,818	1,378,205	1,364,450		
213,882	244,678	269,327	240,087		
775,287	1,053,712	714,316	741,415		
5,270,982	5,363,104	5,323,764	5,456,847		
3,254,410	3,606,600	3,762,440	3,729,233		
3,821,905	3,722,096	3,535,910	3,323,502		
3,567,334	3,377,224	2,957,962	2,822,922		
1,623,134	3,536,410	412,906	291,000		
\$ 19,766,558	\$ 22,571,315	\$ 19,015,139	\$ 18,609,321		
\$ 1,194,243	\$ (2,986,432)	\$ 314,438	\$ (0)	NET REVENUE / (EXPENSE)	\$ (0) 0.00%

Personal Services:

519-1200	Salaries	3,032	100.00%
519-1216	Final Leave Pay	50,000	0.00%
519-2100	FICA Taxes	174	100.00%
519-2101	Medicare	41	100.00%
519-2500	Unemployment Compensation	25,000	150.00%
	Total Personal Services	\$ 78,247	30.41%

Operating Expenditures:

519-4400	Rentals & Leases	3,201	6.70%
519-4995	Contingencies	108,121	116.24%
	Prior Years Operating Expenditures		
	Total Operating Expenditures	\$ 111,322	110.04%

Capital Outlay:

	Prior Years Capital Outlay		
	Total Capital Outlay	\$ -	0.00%

Total Personal Services, Operating Expenditures & Capital Outlay

		\$ 189,569	67.76%
--	--	-------------------	---------------

Total Other Financing Activity

581-9112	Transfer to Law Enforcement Trust Fund		
581-9121	Transfer to Debt Service Fund		
581-9175	Transfer to Golf Fund	-	-100.00%
	Total Other Financing Activity	\$ -	-100.00%

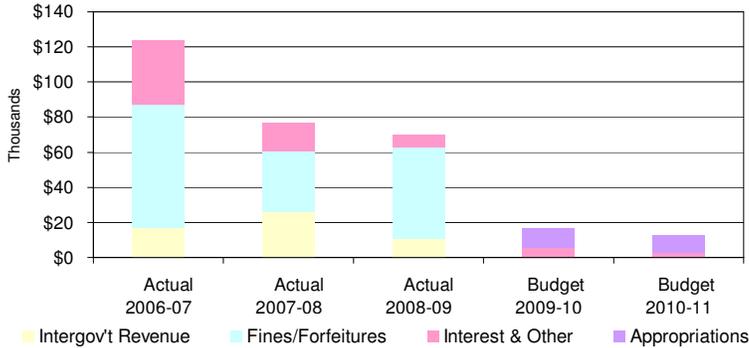
Number of Funded Employees (FTE's)

		198.45	-9.23%
	City Council	390,233	-6.05%
	City Manager	286,165	27.46%
	Administrative Services	1,148,158	-15.85%
	City Clerk	187,149	-22.05%
	Finance	720,073	-2.88%
	Police	5,287,741	-3.10%
	Fire	3,813,092	2.25%
	Recreation Services	2,939,538	-11.55%
	Engineering Services	2,671,896	-5.35%
	Non-Departmental	189,569	-34.86%
	TOTAL FUND EXPENSES	\$ 17,633,614	-5.24%

Law Enforcement Trust Fund

The Law Enforcement Trust Fund encompasses less than 0.1% of the City's activities and services and accounts for revenues from grants and forfeitures that are legally restricted for specific purposes such as crime prevention, community policing, and drug education. Per State Statute, every law enforcement agency that receives at least \$15,000 in forfeitures within a fiscal year must expend or donate no less than 15% of such funds to support drug abuse prevention, crime prevention, or safe neighborhood programs.

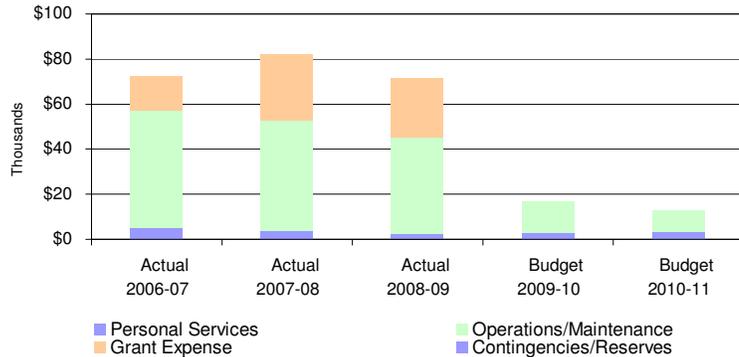
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Interest & Other	3,000	-47.4%	(2,700)
Appropriations	9,825	-11.7%	(1,300)
	<u>12,825</u>	<u>-23.8%</u>	<u>(4,000)</u>

- Intergovernmental revenue refers to grants, which are accounted for through a budget amendment because they are not recorded until awarded to the City.
- Forfeitures comprise the main revenue source of this fund, but the Florida Attorney General has opined that it is not permissible to budget forfeiture revenues. Therefore, an appropriation from fund balance is budgeted to record the use of the prior year's forfeitures for current year activities.

Expenditure Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	3,000	0.0%	-
Operations/Maintenance	9,825	-28.9%	(4,000)
	<u>12,825</u>	<u>-23.8%</u>	<u>(4,000)</u>

- State expenditures are focused on crime prevention and other community policing activities permissible per State Statute.
- Federal expenditures include the bulletproof vest replacements, which are 50% funded with a federal grant.

102 LAW ENFORCEMENT TRUST FUND

Actual				Budget			
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
17,061	25,637	10,591	-		Grant Revenues	-	0.00%
\$ 17,061	\$ 25,637	\$ 10,591	\$ -		Total Grants	\$ -	0.00%
\$ 17,061	\$ 25,637	\$ 10,591	\$ -		TOTAL INTERGOVERNMENTAL REVENUE	\$ -	0.00%
67,131	34,396	52,180	-	1800-359-2000	Fines/Forfeitures	-	0.00%
2,865	408	173	-	1800-359-3000	Restitution	-	0.00%
\$ 69,996	\$ 34,804	\$ 52,353	\$ -		Total Fines & Forfeitures	\$ -	0.00%
\$ 69,996	\$ 34,804	\$ 52,353	\$ -		TOTAL FINES & FORFEITURES	\$ -	0.00%
14,603	8,106	5,142	4,700	1800-361-1000	Interest Income	2,000	-57.45%
\$ 14,603	\$ 8,106	\$ 5,142	\$ 4,700		Total Interest Income	\$ 2,000	-57.45%
2,647	3,625	436	1,000	1800-364-1000	Sale of Surplus Assets	1,000	0.00%
19,315	1,626	1,301	-	1800-366-1000	Contributions/Donations	-	0.00%
16	2,744	-	-	1800-369-9000	Miscellaenous Revenue	-	0.00%
\$ 21,978	\$ 7,994	\$ 1,737	\$ 1,000		Total Other Revenues	\$ 1,000	0.00%
\$ 36,581	\$ 16,100	\$ 6,880	\$ 5,700		TOTAL INTEREST & OTHER REVENUES	\$ 3,000	-47.37%
-	-	-	11,125	1600-389-9100	Appropriation from Fund Balance	9,825	-11.69%
\$ -	\$ -	\$ -	\$ 11,125		Total Non-Operating Sources	\$ 9,825	-11.69%
\$ -	\$ -	\$ -	\$ 11,125		TOTAL TRANSFERS IN	\$ 9,825	-11.69%
\$ 123,638	\$ 76,541	\$ 69,824	\$ 16,825		TOTAL FUND REVENUES	\$ 12,825	-23.77%

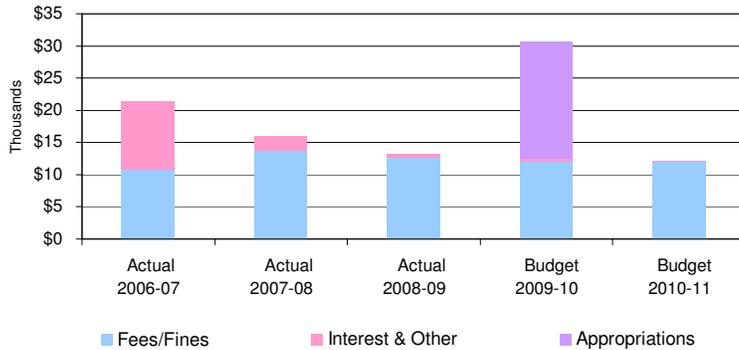
102 LAW ENFORCEMENT TRUST FUND

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
1800 - STATE FORFEITURE EXPENSES						
Grant Expenses:						
15,393	29,424	12,023	-		-	0.00%
\$ 15,393	\$ 29,424	\$ 12,023	\$ -		\$ -	0.00%
Total Grant Expenses						
Personal Services:						
4,269	2,902	1,935	-	521-1200		
265	180	120	-	521-2100		
62	42	28	-	521-2101		
320	334	294	-	521-2201		
253	136	73	-	521-2400		
-	-	-	3,000		3,000	0.00%
\$ 5,169	\$ 3,594	\$ 2,450	\$ 3,000		\$ 3,000	0.00%
Total Personal Services						
Operating Expenditures:						
15,354	23,302	16,378	-	521-3101	-	0.00%
-	5,569	-	-	521-3400	-	0.00%
-	-	-	150	521-4700	150	0.00%
-	-	1,230	-	521-4912	2,000	100.00%
2,174	3,453	2,013	2,100	521-4915	2,100	0.00%
-	-	-	100	521-5100	100	0.00%
1,648	3,503	1,530	3,250	521-5200	3,250	0.00%
25	25	25	225	521-5400	225	0.00%
\$ 19,200	\$ 35,852	\$ 21,235	\$ 5,825		\$ 7,825	34.33%
Total Operating Expenditures						
Other Financing Activity:						
-	6,093	-	6,000	581-9101	-	-100.00%
\$ -	\$ 6,093	\$ -	\$ 6,000		\$ -	-100.00%
Total Other Financing Activity						
\$ 39,762	\$ 74,964	\$ 61,896	\$ 14,825		\$ 10,825	-26.98%
STATE EXPENDITURES						
1820 - FEDERAL FORFEITURE EXPENSES						
Operating Expenditures:						
1,957	539	238	2,000	1543-521-5210	2,000	0.00%
11,820	4,818	7,288	-	521-5213	-	0.00%
19,130	2,024	2,099	-			
\$ 32,907	\$ 7,381	\$ 9,625	\$ 2,000		\$ 2,000	0.00%
Total Operating Expenditures						
\$ 32,907	\$ 7,381	\$ 9,625	\$ 2,000		\$ 2,000	0.00%
FEDERAL EXPENDITURES						
\$ 72,669	\$ 82,345	\$ 71,522	\$ 16,825		\$ 12,825	-23.77%
TOTAL FUND EXPENSES						
\$ 50,969	\$ (5,804)	\$ (1,698)	\$ -		\$ -	0.00%
NET REVENUE / (EXPENSE)						

Law Enforcement Training Fund

The Law Enforcement Training Fund encompasses less than 0.1% of the City's activities and services and accounts for revenues from traffic fines that are legally restricted for specific purposes such as school crossing guards and police officer training.

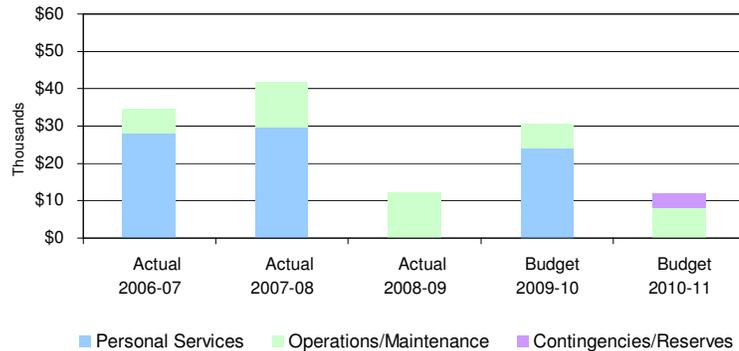
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Fees/Fines	12,000	0.0%	-
Interest & Other	50	-91.7%	(550)
Appropriations	-	-100.0%	(17,980)
	12,050	-60.6%	(18,530)

- Fund balance was nearly depleted as of September 30, 2010. Therefore, no appropriation from reserves is budgeted.

Expenditure Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	-	-100.0%	(24,035)
Operations/Maintenance	8,208	25.4%	1,663
Contingencies/Reserves	3,842	100.0%	3,842
	12,050	-60.6%	(18,530)

- School Crossing Guards have been transferred to the General Fund since there are insufficient resources in this fund.
- Police officer training has been transferred to the General Fund since there are insufficient resources in this fund. A portion of accreditation recertification training expenses are funded, though.
- Revenues in excess of budgeted expenses will be reserved for future years' training.

103 LAW ENFORCEMENT TRAINING FUND

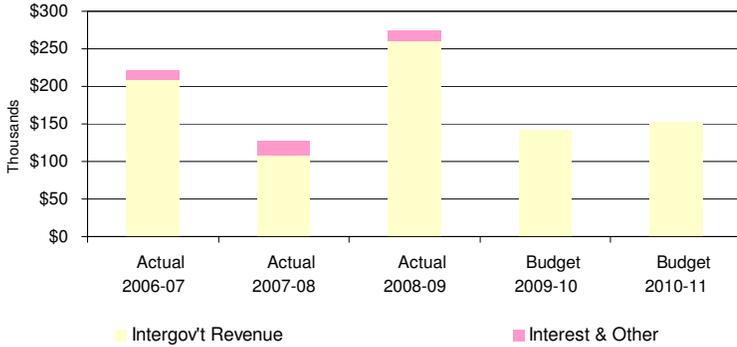
Actual				Budget			
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
10,779	13,770	12,595	12,000	1830-351-5020	Traffic Fines - Training	12,000	0.00%
\$ 10,779	\$ 13,770	\$ 12,595	\$ 12,000		Total Fines & Forfeitures	\$ 12,000	0.00%
\$ 10,779	\$ 13,770	\$ 12,595	\$ 12,000		TOTAL FINES & FORFEITURES	\$ 12,000	0.00%
10,603	2,219	565	600	1830-361-1000	Interest Income	50	-91.67%
\$ 10,603	\$ 2,219	\$ 565	\$ 600		Total Interest Income	\$ 50	-91.67%
\$ 10,603	\$ 2,219	\$ 565	\$ 600		TOTAL INTEREST & OTHER REVENUES	\$ 50	-91.67%
-	-	-	17,980	1600-389-9100	Appropriation from Fund Balance	-	-100.00%
\$ -	\$ -	\$ -	\$ 17,980		Total Non-Operating Sources	\$ -	-100.00%
\$ -	\$ -	\$ -	\$ 17,980		TOTAL TRANSFERS IN	\$ -	-100.00%
\$ 21,382	\$ 15,988	\$ 13,159	\$ 30,580		TOTAL FUND REVENUES	\$ 12,050	-60.60%
1.38	1.38	1.38	0.92		Personal Services:		
25,281	26,621	23,332	21,731	521-1200	Number of Employees (FTE's)	-	
1,567	1,650	1,447	1,347	521-2100	Salaries	-	-100.00%
367	386	338	315	521-2101	FICA Taxes	-	-100.00%
59	79	70	79	521-2300	Medicare	-	-100.00%
881	956	666	563	521-2400	Dental, Life & Health Insurance	-	-100.00%
					Worker's Compensation	-	-100.00%
\$ 28,155	\$ 29,692	\$ 25,852	\$ 24,035		Total Personal Services	\$ -	-100.00%
6,672	12,121	7,554	6,545	521-4000	Operating Expenditures:		
-	-	-	-	521-5500	Travel and Per Diem	7,208	10.13%
-	-	-	-	581-9900	Training	1,000	100.00%
					Reserved - Undesignated Fund Balance	3,842	100.00%
\$ 6,672	\$ 12,121	\$ 7,554	\$ 6,545		Total Operating Expenditures	\$ 12,050	84.11%
\$ 34,826	\$ 41,814	\$ 33,406	\$ 30,580		TOTAL FUND EXPENSES	\$ 12,050	-60.60%
\$ (13,444)	\$ (25,825)	\$ (20,247)	\$ -		NET REVENUE / (EXPENSE)	\$ -	0.00%



Community Development Block Grant Fund

The Community Development Block Grant (CDBG) Fund encompasses 0.4% of the City's activities and services and accounts for grant funds from the US Department of Housing and Urban Development that are legally restricted for specific purposes such as housing rehabilitation and after school programs to benefit low and moderate income families.

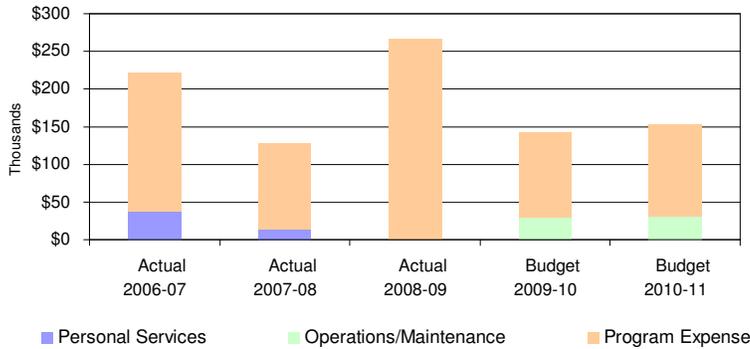
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Intergov't Revenue	152,772	7.4%	10,551
	<u>152,772</u>	<u>7.4%</u>	<u>10,551</u>

- Revenues from the Federal entitlement are population-based.
- Other revenue includes prior year donations from Okaloosa County Development Corporation for the World Changers housing re-roofing and painting program.

Expenditure Highlights



	Budget 2010-11	% Change	\$ Change
Operations/Maintenance	30,554	7.4%	2,110
Program Expenses	122,218	7.4%	8,441
	<u>152,772</u>	<u>7.4%</u>	<u>10,551</u>

- The CDBG program allows up to 10% of the federal grant to be used for administrative expense associated with carrying out the Annual Action Plan objectives.
- Program expense has been allocated as follows: \$35K to World Changers, \$21K to the Chester Pruitt recreation center youth programs, \$48K to Okaloosa County Head Start, and \$18K to S4P Synergy.

107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
209,543	107,744	259,875	142,221	1900-331-5027	Annual Entitlement Grant	152,772	7.42%
\$ 209,543	\$ 107,744	\$ 259,875	\$ 142,221		Total Grants	\$ 152,772	7.42%
\$ 209,543	\$ 107,744	\$ 259,875	\$ 142,221		TOTAL INTERGOVERNMENTAL REVENUE	\$ 152,772	7.42%
12,500	17,500	15,000	-	1900-337-5050	OCDC - World Changers	-	0.00%
-	1,450	-	-	1900-366-1000	Donations	-	0.00%
3	666	3	-		Discounts	-	0.00%
\$ 12,503	\$ 19,616	\$ 15,003	\$ -		Total Other Revenues	\$ -	0.00%
\$ 12,503	\$ 19,616	\$ 15,003	\$ -		TOTAL INTEREST & OTHER REVENUES	\$ -	0.00%
\$ 222,047	\$ 127,360	\$ 274,878	\$ 142,221		TOTAL FUND REVENUES	\$ 152,772	7.42%

107 COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
1.48	0.48	0.48	0.48			
\$ 36,770	\$ 13,413	\$ -	\$ -			
				Personal Services:		
				Number of Employees (FTE's)	0.48	
				Total Personal Services	\$ -	0.00%
				Operating Expenditures:		
				<u>Grants and Aids</u>		
-	-	181,605	-	1900-554-8102 Okaloosa Community Dev Corp - Housing Rehab	-	0.00%
-	16,192	27,753	-	1900-554-8103 Okaloosa Community Dev Corp - Admin	-	0.00%
161,436	79,196	41,257	35,000	<u>Housing Rehabilitation</u>	35,000	0.00%
				1930-554-4650 World Changers		
22,747	18,554	15,516	41,000	<u>Public Services</u>	87,218	112.73%
				Chester Pruitt Summer Enrichment Program		
-	-	-	37,777	<u>Public Facilities</u>	-	-100.00%
\$ 185,277	\$ 113,942	\$ 266,132	\$ 113,777	Total Operating Expenditures	\$ 122,218	7.42%
				Other Financing Activity:		
-	-	-	28,444	1600-552-1010 Transfer to General Fund	30,554	7.42%
				20% Admin Allocation		
\$ -	\$ -	\$ -	\$ 28,444	Total Other Financing Activity	\$ 30,554	7.42%
\$ 222,047	\$ 127,355	\$ 266,132	\$ 142,221	TOTAL FUND EXPENSES	\$ 152,772	7.42%
\$ -	\$ 5	\$ 8,746	\$ -	NET REVENUE / (EXPENSE)	\$ -	0.00%

CDBG

MISSION

Administer the Community Development Block Grant (CDBG) program in accordance with all Federal regulations.

DESCRIPTION

The Community Development Block Grant provides Federal funding for residential rehabilitation and related programs for low and moderate income residents.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ The City will receive \$152,772 from the CDBG entitlement in FY 2010-11. The CAC has recommended approval of the following projects in FY 2010-11: \$35,000 for World Changers, \$21,000 for the Chester Pruitt Center Youth Enrichment Program, \$18,000 for the S4P Synergy Natural Gas Generator, and \$48,218 for the Okaloosa County Head Start facility roof.
- ✓ Continue to administer the CDBG program in-house.
- ✓ Continue to coordinate with the CAC to identify and recommend projects for the CDBG program.

Long-Term Goals:

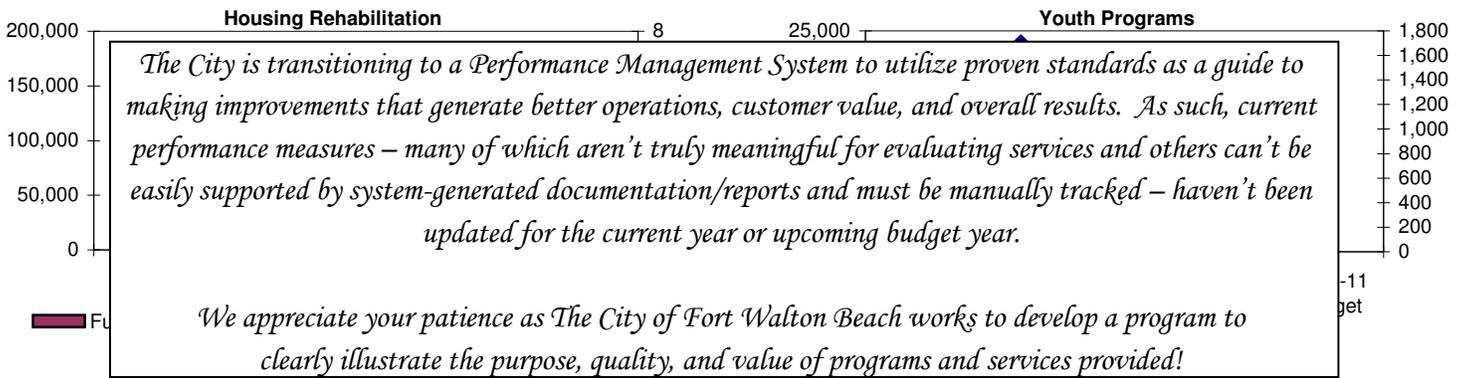
- ✓ Continue to administer the CDBG program internally and coordinate with the Citizen's Advisory Committee to distribute funding through the various programs.

Significant Prior Year Accomplishments:

- ✓ The FY 2009-10 program provided funding for the Chester Pruitt after-school and summer programs, and the World Changers program assisted a total of 19 households with roofing and painting.
- ✓ The City also completed a new multi-modal path along Robinwood Drive SW that was funded through the CDBG program and the ARRA program.
- ✓ The CAC approved funding for playground fencing at the Gregg Chapel Daycare, infrastructure work towards an emergency natural gas generator for S4P Synergy, and a new sidewalk, curbing, and ADA ramps at the intersection of Robinwood Drive NW and Jet Drive.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Number of Low/Moderate Income Residents Helped	489	1,334	115	474	300	
Number of Homes Rehabilitated with CDBG Funds	4	4	7	0	0	
Number of Summer Youth Program Participants	151	31	40	43	40	
Number of After School Program Participants	782	1,675	880	948	1,200	
Number of Homes Assisted through Summer Programs (i.e. World Changers)	26	28	24	19	20	22
Budget Impact						
FTE's per 1,000 Citizens	0.05	0.00	0.00	annual measure	0.00	
Net Cost of Services per Citizen	\$0.51	\$0.00	\$0.00	annual measure	\$0.00	
Effectiveness & Strategic Plan						
% of Citizen Applications Able to be Funded	n/a	n/a	n/a		75%	
% of Grant Funding Spent in Year Received	56%	43%	96%	annual measure	100%	

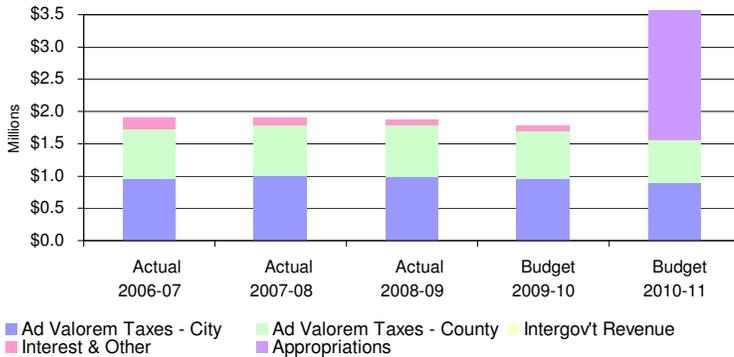




Community Redevelopment Agency Fund

The Community Redevelopment Agency (CRA) Fund encompasses 10% of the City's activities and services and accounts for funding derived from City of Fort Walton Beach and Okaloosa County Tax Increment Funding (TIF) – proceeds from increases in the taxable assessed value of the CRA District. The original CRA area was formed in 1980, with that being the base year for the purpose of determining the growth in assessed taxable value. In 1999 the CRA area was expanded to include an additional area. The TIF is determined by the growth in the assessed value of taxable property located in the CRA district from the base year to the current tax year and is multiplied by the current tax rate for the City and County. Expenditures in the CRA area target eliminating blight in residential and commercial areas.

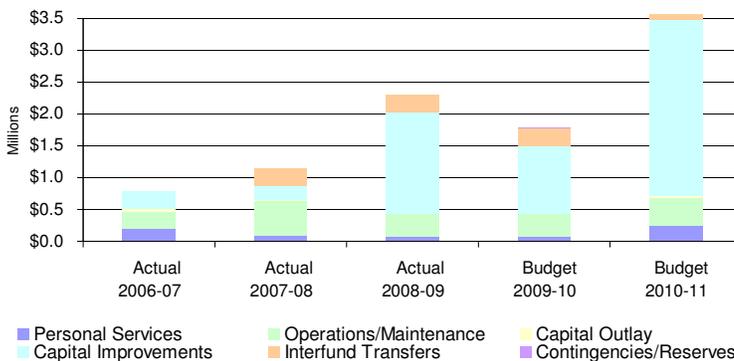
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Ad Valorem Taxes - City	898,803	-5.6%	(53,456)
Ad Valorem Taxes - County	651,559	-12.9%	(96,781)
Interest & Other	30,000	-64.1%	(53,650)
Appropriations	2,000,000	100.0%	2,000,000
	<u>3,580,362</u>	<u>100.7%</u>	<u>1,796,113</u>

- The rolled-back millage rate of 4.5383 will generate the same amount of property taxes citywide, though ad valorem taxes in the CRA Fund are calculated to decrease slightly because property values in the CRA Fund decreased 11.9% compared to 6.3% in the General Fund.
- An appropriation (use of reserves) of \$2M is budgeted for demolition and infrastructure improvements associated with the Soundside affordable housing development.

Expenditure Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	247,164	194.5%	163,228
Operations/Maintenance	441,669	29.2%	99,901
Capital Outlay	17,700	210.5%	12,000
Capital Improvements	2,787,800	163.7%	1,730,746
Interfund Transfers	71,029	-75.6%	(219,921)
Contingencies/Reserves	15,000	0.0%	-
	<u>3,580,362</u>	<u>99.5%</u>	<u>1,785,954</u>

- Personnel expense is budgeted to increase due to the addition of two new positions – a service worker for grounds maintenance and a museum marketing coordinator – as well as the two police officers being accounted for directly in this fund rather than via interfund transfer to the General Fund.
- Operating expenses are more than last year due to \$40K for a promotional and marketing campaign for the area, as well as \$9K for utilities associated with the upgraded Chester Pruitt Park and \$43K for Land Development Code updates associated with the area.
- The major focus of this fund is to eradicate slum and blight and improve economic development. Funds are allocated for street resurfacing, museum improvements, sidewalk installation, nuisance abatement, Soundside affordable housing development, and economic incentives to attract and retain businesses.

109 COMMUNITY REDEVELOPMENT AGENCY FUND

Actual				Budget			
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
682,839	690,570	754,091	730,345	2000-311-1000	Ad Valorem Taxes - City Original TIF	695,828	-4.73%
281,540	306,996	244,693	221,914	2000-311-1100	Ad Valorem Taxes - City Expanded TIF	202,975	-8.53%
536,477	550,058	592,608	573,947	2000-338-2000	Ad Valorem Taxes - County Original TIF	504,419	-12.11%
221,194	244,531	192,294	174,393	2000-338-2100	Ad Valorem Taxes - County Expanded TIF	147,140	-15.63%
\$ 1,722,049	\$ 1,792,154	\$ 1,783,686	\$ 1,700,599		Total Ad Valorem Taxes	\$ 1,550,362	-8.83%
\$ 1,722,049	\$ 1,792,154	\$ 1,783,686	\$ 1,700,599		TOTAL TAXES	\$ 1,550,362	-8.83%
-	1,950	300	-	2000-329-2000	Site Plan Review	-	0.00%
\$ -	\$ 1,950	\$ 300	\$ -		Total Grants	\$ -	0.00%
\$ -	\$ 1,950	\$ 300	\$ -		TOTAL CHARGES FOR SERVICES	\$ -	0.00%
454	216	-	-		Prior Years Grants	-	0.00%
\$ 454	\$ 216	\$ -	\$ -		Total Grants	\$ -	0.00%
\$ 454	\$ 216	\$ -	\$ -		TOTAL INTERGOVERNMENTAL REVENUE	\$ -	0.00%
152,577	107,457	75,983	83,650	1500-361-1000	Interest Income	30,000	-64.14%
\$ 152,577	\$ 107,457	\$ 75,983	\$ 83,650		Total Interest Income	\$ 30,000	-64.14%
23,428	1,209	1,150	-	1500-369-9000	Miscellaneous Revenue	-	0.00%
25	5	4	-	1500-369-9091	Discounts	-	0.00%
\$ 23,453	\$ 1,214	\$ 1,154	\$ -		Total Other Revenues	\$ -	0.00%
\$ 176,030	\$ 108,671	\$ 77,137	\$ 83,650		TOTAL INTEREST & OTHER REVENUES	\$ 30,000	100.00%
-	-	-	-	1600-389-9100	Appropriation from Fund Balance	2,000,000	100.00%
\$ -	\$ -	\$ -	\$ -		Total Non-Operating Sources	\$ 2,000,000	100.00%
\$ -	\$ -	\$ -	\$ -		TOTAL TRANSFERS IN	\$ 2,000,000	100.00%
\$ 1,898,533	\$ 1,902,991	\$ 1,861,122	\$ 1,784,249		TOTAL FUND REVENUES	\$ 3,580,362	100.66%
Personal Services:							
1.75	1.00	1.00	1.00		<i>Number of Employees (FTE's)</i>	5.00	
145,133	63,690	64,794	66,197	552-1200	Salaries	173,542	162.16%
2,049	-	-	-	552-1501	Incentive Pay	2,407	100.00%
9,294	3,884	3,940	4,043	552-2100	FICA Taxes	10,613	162.50%
2,173	908	922	945	552-2101	Medicare	2,482	162.65%
18,354	9,658	10,686	12,505	552-2200	Retirement Contributions	11,877	-5.02%
-	-	-	-	552-2201	Retirement Contributions - Police Officers	20,169	100.00%
-	-	-	-	552-2204	Retirement Contributions - DC Plan	3,063	100.00%
8,430	75	69	64	552-2300	Dental, Life & Health Insurance	19,173	29857.81%
3,358	238	187	132	552-2400	Worker's Compensation	3,838	2807.58%
\$ 192,953	\$ 78,453	\$ 80,598	\$ 83,886		Total Personal Services	\$ 247,164	194.64%
Operating Expenses:							
-	1,750	-	-	552-3100	Professional Services	-	0.00%
6,055	300	-	2,000	552-3101	Legal Services	12,000	500.00%
2,925	-	-	-	552-3200	Annual Audit Services	-	0.00%
58,720	59,126	46,500	5,000	552-3400	Contractual Services	42,500	750.00%
6,613	8,109	1,526	5,180	552-4000	Travel and Per Diem	1,580	-69.50%
2,058	902	736	949	552-4100	Communication Services	869	-8.43%
-	-	2,323	150	552-4200	Postage	150	0.00%
90,427	98,222	116,607	125,000	552-4300	Utilities	134,135	7.31%
55,005	63,616	1,534	1,445	552-4610	Maintenance Contracts	690	-52.25%
-	-	-	-	552-4630	Equipment Repair	500	100.00%
22,339	22,728	90,002	116,380	552-4650	Grounds Maintenance	116,380	0.00%
3,590	1,136	171	1,000	552-4700	Printing & Binding	1,000	0.00%
1,992	3,949	1,350	7,500	552-4800	Promotional Activities	47,500	533.33%

109 COMMUNITY REDEVELOPMENT AGENCY FUND

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
-	94	27	750	552-4912	Easement Recording Fees	750 0.00%
1,962	725	319	7,000	552-4915	Legal Advertising	7,000 0.00%
-	-	-	15,000	552-4995	Contingencies	15,000 0.00%
1,035	726	695	1,500	552-5100	Office Supplies	1,500 0.00%
2,567	28,296	2,371	1,207	552-5200	Operating Supplies	1,210 0.25%
1,089	457	-	-	552-5202	Computer Supplies	- -
-	-	-	-	552-5204	Fuel & Oil	2,000 100.00%
1,813	240	-	-	552-5231	Computer Hardware/Software	- 0.00%
1,779	1,291	1,348	1,707	552-5400	Dues & Publications	705 -58.70%
-	-	-	-	552-5500	Training	1,200 100.00%
21,000	266,035	88,848	65,000	552-8200	Grants and Aids	70,000 7.69%
					Chamber - Downtown Business Plan	
					Landscaping/Irrigation 50/50 Grant Program	
\$ 281,561	\$ 557,702	\$ 355,137	\$ 356,768		Total Operating Expenditures	\$ 456,669 28.00%
					Capital Outlay:	
8,149	1,306	1,198	5,700	552-6310	Improvements Other Than Buildings	5,700 0.00%
					Bike Racks, Benches and Trash Receptacles	
					Picnic Tables in CRA Parks	
6,052	18,835	220	-	552-6355	Landscaping/Irrigation	- -
-	-	3,800	-	552-6402	Equipment	- 0.00%
19,895	-	-	-	552-6403	Passenger Vehicles	- 0.00%
8,734	-	-	-	552-6406	Specialized Equipment	12,000 100.00%
					In-Car Police Video System - qty 2	
2,325	1,188	-	-	552-6420	Computer Hardware/Software	- 0.00%
\$ 45,154	\$ 21,329	\$ 5,219	\$ 5,700		Total Capital Outlay	\$ 17,700 210.53%
\$ 519,669	\$ 657,484	\$ 440,955	\$ 446,354		Total Personal Services, Operating Expenditures & Capital Outlay	\$ 721,533 61.65%
					Capital Improvements Program:	
-	12,645	542	139,914		5018 - Pavement Improvement	150,000 7.21%
					Refer to CIP Map for Various Locations	
4,126	26,175	-	55,000	541-6351	5056 - Water Line Replacement	- -100.00%
-	-	-	52,000		5065 - Sewer Line Replacement	- -100.00%
-	-	-	25,000		5118 - Heritage Park & Cultural Center	50,000 100.00%
					HPCC Improvements	
-	4,000	-	74,000	572-6310	5306 - Sidewalk Improvement Program	37,800 -48.92%
					Refer to CIP Map for Various Locations	
-	-	-	-	541-6353	5606 - Nuisance Abatement	50,000 100.00%
					Nuisance Abatement Code Enforcement Issues	
-	-	-	-	552-6310	5607 - Soundside Development	2,000,000 100.00%
					Demolition	
				552-6159	Infrastructure Improvements	
				552-6997	5608 - Economic Incentive Program	500,000 100.00%
					Various Economic Incentive Programs	
267,085	172,932	1,573,535	699,096	552-8200	Prior Years Capital Improvement Program	
\$ 271,211	\$ 215,752	\$ 1,574,077	\$ 1,045,010		Total Capital Improvements Program	\$ 2,787,800 166.77%
					Other Financing Activity:	
3,924	276,720	287,865	292,885	1600-552-1010	Transfer to General Fund	71,029 -75.75%
					Per Cost Allocation Plan	
\$ 3,924	\$ 276,720	\$ 287,865	\$ 292,885		Total Other Financing Activity	\$ 71,029 -75.75%
\$ 794,804	\$ 1,149,956	\$ 2,302,897	\$ 1,784,249		TOTAL FUND EXPENSES	\$ 3,580,362 100.66%
\$ 1,103,730	\$ 753,036	\$ (441,775)	\$ -		NET REVENUE / (EXPENSE)	\$ - 0.00%

COMMUNITY REDEVELOPMENT AREA

MISSION

Rejuvenate the downtown and surrounding area to make it a place where citizens want to live, work, and play.

DESCRIPTION

The Community Redevelopment Area (CRA) was established in 1980 and expanded in 1999 to address deteriorating conditions and facilitate economic growth and development within the designated area. Funding for infrastructure improvements and redevelopment activities comes from incremental increases in the taxable assessed value of the area.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Construct infrastructure in the CRA Area - 3,500 L.F. of Sidewalks and 4,200 L.F. of Street Overlays.
- ✓ Complete the infrastructure required for the Sound Side Affordable Housing Development.
- ✓ Complete the design and construction of the remaining phases of the Downtown Streetscape project along U.S. 98; the design of mast arm signalization at Hollywood & Eglin; and the design and construction of parking areas along Brooks Street SE.
- ✓ Develop Economic Incentive Programs to stimulate new development and redevelopment.
- ✓ Create a new Marketing Coordinator position to stimulate interest in the CRA District focusing on commercial and HPCC.

Long-Term Goals:

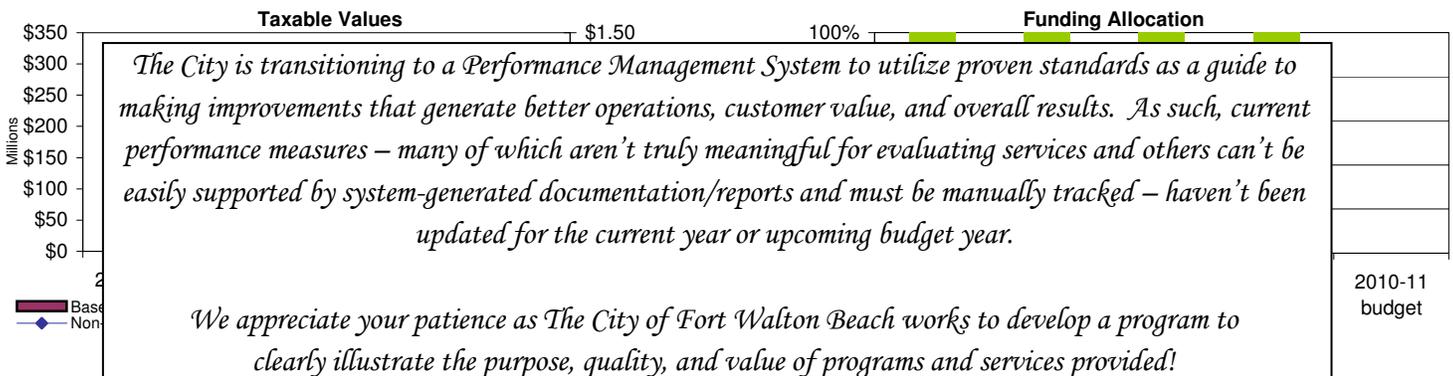
- ✓ Implement the CRA Urban Framework Plan.
- ✓ Develop an Attainable Housing Strategy.
- ✓ Design and construct streetscape improvement projects throughout the CRA.
- ✓ Continue to improve infrastructure in the CRA area to facilitate redevelopment.
- ✓ Provide economic incentive programs to stimulate new development and redevelopment within the CRA.
- ✓ Direct public facility and capital improvements funding to projects that can be leveraged to maximize development in the CRA area, including entering into public/private partnerships with qualified developers.
- ✓ Connect walkways, parking lots, greenways and developments, including construction of a boardwalk and pedestrian crosswalks and skyways.

Significant Prior Year Accomplishments:

- ✓ Purchased and demolished the property at 25 Miracle Strip Parkway SW in hopes of selling the property for redevelopment.
- ✓ Installed 650 L.F. of new 6" PVC water main along Alconese Avenue SE at First Street SE to provide water service to a new six-lot subdivision.
- ✓ Installed LED Street Signs at U.S. 98 & Florida Place SE, First Street SE & Eglin Parkway SE, and First Street SE & Perry Avenue SE intersections.
- ✓ Overlaid \$150,000 in streets throughout the CRA, including: Bass Avenue SW, Fourth Street SE, Third Street SE, Shell Avenue SE, First Street SE, Tupelo Avenue SE, and Harbeson Avenue SE.
- ✓ Reallocated FY 2009-10 funding to begin the design of mast arm signals at Hollywood & Eglin, complete the Downtown streetscape project, and develop additional parking areas along Brooks Street SE.

PERFORMANCE MEASURES

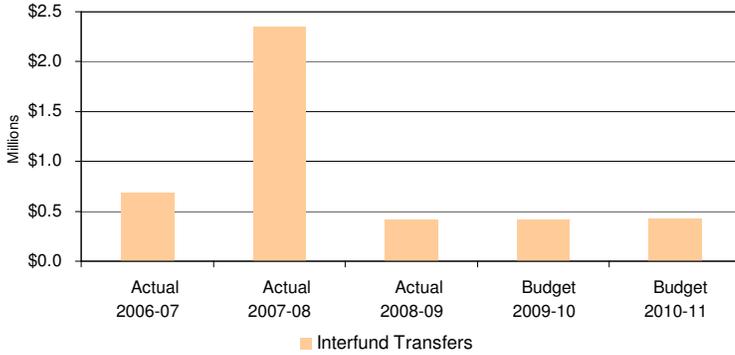
Workload									
Measure	Actual				YTD thru 6/30	Budget			
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11		
Number of CRA Redevelopment Projects Reviewed	6	6	6			4			
Linear Feet of Streets Repaired/Replaced	0	55	0	6,346		6,382			
Linear Feet of Sidewalks Installed/Repaired/Replaced	1,340	50	5,930			11,220			
Linear Feet of Water Line Repaired/Replaced	550	430	0	650		1,100			
Linear Feet of Sewer Line Repaired/Replaced	n/a	n/a	0	0		520			
Budget Impact									
FTE's per 1,000 Citizens	0.08	0.05	0.05	annual measure		0.05			
CRA Investment per Citizen	\$36.93	\$54.73		annual measure		\$85.78			
Effectiveness & Strategic Plan									
Strategic Plan Goal	Initiative	Performance Measure	Actual				YTD thru 6/30	Budget	
			2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Government Relations 									
Economic Development	Streamline Permitting Process for CRA	# of days for permit approval	n/a	n/a	n/a		60		
Land Use 									
Quality of Life	Develop Coral Greenway	\$ funding for project	n/a	n/a	n/a		Postponed		
		\$ increase in maintenance	n/a	n/a	n/a		\$0		
Neighborhoods 									
Economic Development	Continue 50/50 Allocation of CRA Funding	% budget on residential improvements	19%	9%	21%	annual measure	32%		
		% budget on non-residential improvements	13%	10%	47%	annual measure	27%		
		% budget on crime prevention & maintenance	26%	40%	16%	annual measure	25%		
		% budget on operations	42%	40%	16%	annual measure	16%		
		New/Expanded Commercial Square Footage	n/a	n/a	n/a	n/a		152,360	



Debt Service Fund

The Debt Service Fund encompasses 1% of the City's activities and services and accounts for the accumulation of resources for and the payment of general long-term debt principal and interest. Funds are transferred from the General Fund.

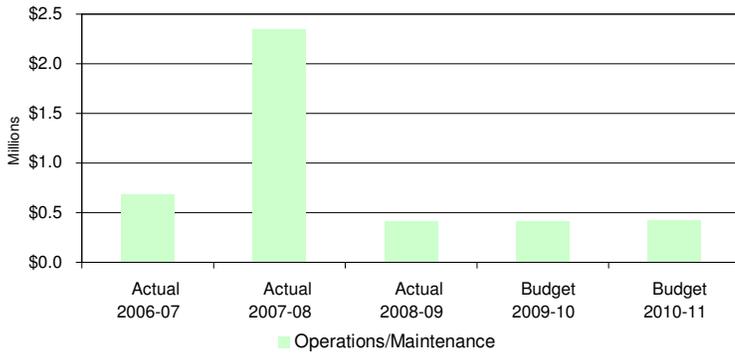
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Interfund Transfers	420,395	1.1%	4,670
	<u>420,395</u>	<u>1.1%</u>	<u>4,670</u>

- Revenues are transferred from the General Fund to cover annual debt payments as required per Generally Accepted Accounting Principles for governmental funds.

Expenditure Highlights



	Budget 2010-11	% Change	\$ Change
Operations/Maintenance	420,395	1.1%	4,670
	<u>420,395</u>	<u>1.1%</u>	<u>4,670</u>

- Lease/Purchases: Fire Pumper (year 7 of 7)
- Bond Issues: 2001 Municipal Facilities (year 10 of 30).

201 DEBT SERVICE FUND

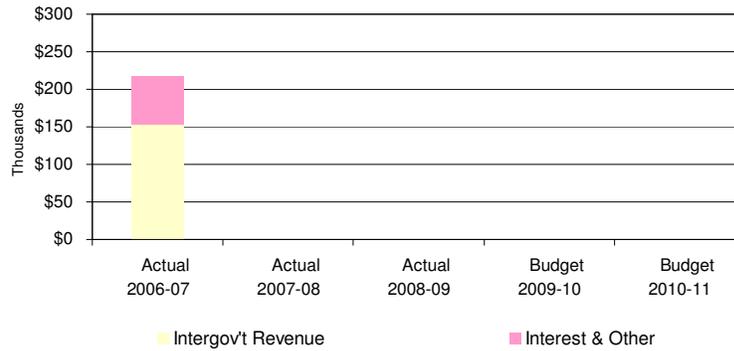
Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
685,537	2,349,115	415,723	415,725	1600-381-0100	Transfer from General Fund	420,395	1.12%
\$ 685,537	\$ 2,349,115	\$ 415,723	\$ 415,725		Total Interfund Transfers	\$ 420,395	1.12%
\$ 685,537	\$ 2,349,115	\$ 415,723	\$ 415,725		TOTAL TRANSFERS IN	\$ 420,395	1.12%
\$ 685,537	\$ 2,349,115	\$ 415,723	\$ 415,725		TOTAL FUND REVENUES	\$ 420,395	1.12%
355,459	2,050,042	168,949	175,630	517-7100	Debt Service: Principal Payments Fire Pumper - year 7 of 7 2001 Bond - Municipal Facilities - year 10 of 30	187,375	6.69%
328,096	286,718	246,397	239,717	517-7200	Interest Expense Fire Pumper - year 7 of 7 2001 Bond - Municipal Facilities - year 10 of 30	232,642	-2.95%
2,040	13,371	377	378	517-7300	Paying Agent Fees	378	0.00%
\$ 685,595	\$ 2,350,131	\$ 415,723	\$ 415,725		Total Debt Service	\$ 420,395	1.12%
\$ 685,595	\$ 2,350,131	\$ 415,723	\$ 415,725		TOTAL FUND EXPENSES	\$ 420,395	1.12%
\$ (58)	\$ (1,016)	\$ -	\$ -		NET REVENUE / (EXPENSE)	\$ -	0.00%

Capital Projects Fund

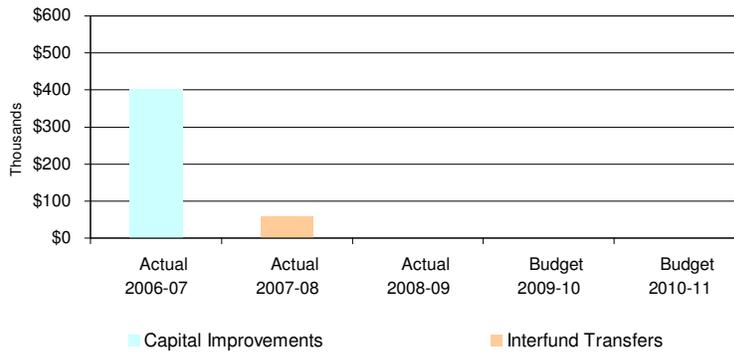
The Capital Projects Fund encompasses 0% of the City's activities and services and accounts for resources to be used for the acquisition, construction, replacement, renovation, or repair of major infrastructure (e.g. buildings and facilities, parks, streets and sidewalks).

Similar to recent years, there is no activity in this fund due to budget constraints.

Revenue Highlights



Expenditure Highlights



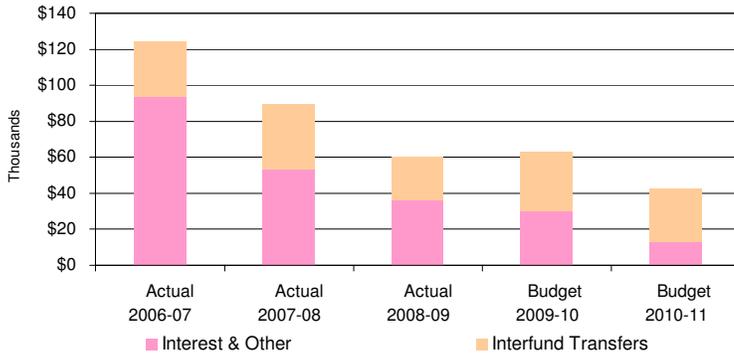
310 CAPITAL PROJECTS FUND

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
152,261	-	-	-		-	0.00%
\$ 152,261	\$ -	\$ -	\$ -	Prior Years Grants	-	0.00%
				Total Grants	\$ -	0.00%
\$ 152,261	\$ -	\$ -	\$ -	TOTAL INTERGOVERNMENTAL REVENUE	\$ -	0.00%
17,635	-	-	-	1500-361-1000	-	0.00%
\$ 17,635	\$ -	\$ -	\$ -	Interest Income	-	0.00%
				Total Interest Income	\$ -	0.00%
47,464	-	-	-	Miscellaneous Revenue	-	0.00%
\$ 47,464	\$ -	\$ -	\$ -	Total Other Revenues	\$ -	0.00%
\$ 65,099	\$ -	\$ -	\$ -	TOTAL INTEREST & OTHER REVENUES	\$ -	0.00%
\$ 217,360	\$ -	\$ -	\$ -	TOTAL FUND REVENUES	\$ -	0.00%
22	-	-	-	519-5200	-	0.00%
\$ 22	\$ -	\$ -	\$ -	<u>Operating Expenditures</u>	-	0.00%
				Operating Supplies	-	0.00%
				Total Operating Expenditures	\$ -	0.00%
401,902	-	-	-	<u>Capital Improvements Program:</u>		
\$ 401,902	\$ -	\$ -	\$ -	Prior Years Capital Improvements Program	-	-
				Total Capital Improvements Program	\$ -	0.00%
-	56,550	-	-	581-9101	-	0.00%
\$ -	\$ 56,550	\$ -	\$ -	<u>Transfers Out:</u>	-	0.00%
				Transfer to General Fund	-	0.00%
				Total Transfers Out	\$ -	0.00%
\$ 401,924	\$ 56,550	\$ -	\$ -	TOTAL FUND EXPENSES	\$ -	0.00%
\$ (184,564)	\$ (56,550)	\$ -	\$ -	NET REVENUE / (EXPENSE)	\$ -	0.00%

Beal Memorial Cemetery Fund

The Beal Memorial Cemetery Perpetual Care Fund encompasses 0.1% of the City's activities and services and accounts for a portion of revenues from lot, crypt, and niche sales that is being reserved. Cemetery operations are currently funded in the General Fund, but interest earnings on the reserves will be used for maintaining the cemetery once all spaces have been sold.

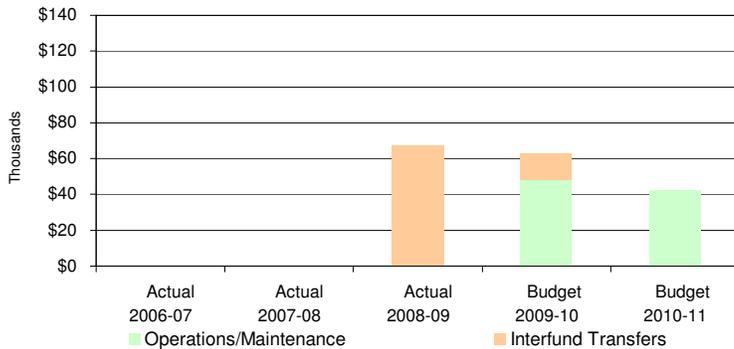
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Interest & Other	13,000	-56.7%	(17,000)
Interfund Transfers	29,600	-10.0%	(3,300)
Revenues	42,600	-32.3%	(20,300)

- Ordinance 526 establishes a transfer of 20% of cemetery lot sales from the General Fund to fund perpetual care.

Expenditure Highlights



	Budget 2010-11	% Change	\$ Change
Operations/Maintenance	42,600	-11.1%	(5,300)
Interfund Transfers	-	100.0%	(15,000)
Revenues	42,600	-32.3%	(20,300)

- In FY 2008-09, funds were transferred to the General Fund to replace perimeter fencing and to construct a new niche wall.
- In FY 2009-10, funds were budgeted to re-sod a portion of the cemetery.
- Operating expenditures are budgeted only in order to present a balanced budget.

602 BEAL MEMORIAL CEMETERY CARE FUND

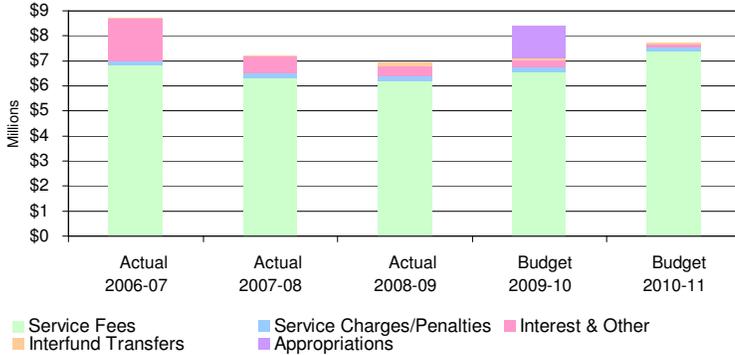
Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
94,003	53,132	35,949	30,000	1500-361-1000	Interest Income	13,000	-56.67%
\$ 94,003	\$ 53,132	\$ 35,949	\$ 30,000		Total Interest Income	\$ 13,000	-56.67%
\$ 94,003	\$ 53,132	\$ 35,949	\$ 30,000		TOTAL INTEREST & OTHER REVENUES	\$ 13,000	-56.67%
30,265	36,165	24,173	32,900	2200-381-0100	Transfer from General Fund	29,600	-10.03%
\$ 30,265	\$ 36,165	\$ 24,173	\$ 32,900		Total Interfund Transfers	\$ 29,600	-10.03%
\$ 30,265	\$ 36,165	\$ 24,173	\$ 32,900		TOTAL TRANSFERS IN	\$ 29,600	-10.03%
\$ 124,268	\$ 89,297	\$ 60,122	\$ 62,900		TOTAL FUND REVENUES	\$ 42,600	-32.27%
					Operating Expenses:		
-	-	-	47,900	2200-539-9920	Reserve for Future Cemetery Perpetual Care	42,600	-11.06%
\$ -	\$ -	\$ -	\$ 47,900		Total Operating Expenses	\$ 42,600	-11.06%
					Other Financing Activity:		
-	-	67,650	15,000	1600-581-9101	Transfer to General Fund	-	-100.00%
\$ -	\$ -	\$ 67,650	\$ 15,000		Total Other Financing Activity	\$ -	-100.00%
\$ -	\$ -	\$ 67,650	\$ 62,900		TOTAL FUND EXPENSES	\$ 42,600	-32.27%
\$ 124,268	\$ 89,297	\$ (7,528)	\$ -		NET REVENUE / (EXPENSE)	\$ -	0.00%



Utilities Fund

The Utilities Fund encompasses 22% of the City's activities and services and accounts for water production and distribution and sewer collection and treatment. These activities are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges.

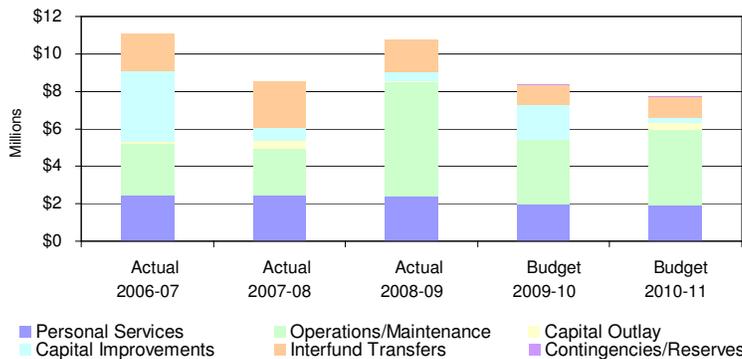
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Service Fees	7,374,500	12.3%	808,504
Service Charges/Penalties	168,500	0.0%	-
Interest & Other	136,926	-56.7%	(179,329)
Interfund Transfers	36,242	-9.4%	(3,758)
Appropriations	-	100.0%	(1,307,139)
	<u>7,716,168</u>	<u>-8.1%</u>	<u>(681,722)</u>

- Service fees are scheduled to increase 1.5% on October 1, 2010 following a mid-year increase on April 1, 2010 to address the shortfall emanating from the transition of wastewater treatment and disposal to the County's facility. The City Council adopted a multi-year rate plan in March 2010 with annual increases for inflation each October 1 through FY 2013-14.
- No appropriation from net assets (use of reserves) is needed to balance the budget. Last year's appropriation was for the water meter replacement project.

Expense Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	1,952,512	-3.3%	(65,814)
Operations/Maintenance	3,997,848	18.2%	614,201
Capital Outlay	377,340	738.5%	332,340
Capital Improvements	266,000	-85.5%	(1,570,896)
Interfund Transfers	1,072,468	0.3%	3,298
Contingencies/Reserves	50,000	0.0%	-
	<u>7,716,168</u>	<u>-8.2%</u>	<u>(686,872)</u>

Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.

- In March 2010 the City connected to the County's new wastewater treatment plant rather than upgrade its own facility. The increase in operations/maintenance category is attributable to full-year funding for the City's contract with the County for wastewater treatment.
- Capital improvement projects include water well and tank maintenance, lift station rehabilitation, sewer system flow monitors, and pump station maintenance. The decrease in this category is largely attributable to last year's \$1.3M meter replacement project.

401 UTILITIES FUND - REVENUES

Actual				Budget			
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	Description	2010-11 Adopted	% Change
1,636,726	1,510,394	1,496,553	1,548,458	1310-343-3000	Service Fees - Residential	1,765,000	13.98%
855,652	760,933	748,959	747,731	1310-343-3100	Service Fees - Commercial	942,000	25.98%
7,069	4,322	3,213	4,000	1500-343-3600	Connection Fees - Residential	4,500	12.50%
58,340	24,410	5,520	35,000	1500-343-3700	Connection Fees - Commercial	15,000	-57.14%
5,133	5,609	2,695	500	1500-343-3810	Hydrant Service	500	0.00%
\$ 2,562,920	\$ 2,305,668	\$ 2,256,940	\$ 2,335,689		Total Water Operations	\$ 2,727,000	16.75%
3,021,564	2,924,890	2,924,252	3,134,324	1350-343-5000	Service Fees - Residential	3,336,000	6.43%
1,140,608	1,059,392	1,019,470	1,056,983	1350-343-5100	Service Fees - Commercial	1,292,000	22.23%
3,500	1,700	3,501	4,000	1500-343-5600	Connection Fees - Residential	4,500	12.50%
79,800	15,600	2,900	35,000	1500-343-5700	Connection Fees - Commercial	15,000	-57.14%
\$ 4,245,472	\$ 4,001,582	\$ 3,950,123	\$ 4,230,307		Total Sewer Operations	\$ 4,647,500	9.86%
\$ 6,808,392	\$ 6,307,250	\$ 6,207,063	\$ 6,565,996		TOTAL CHARGES FOR SERVICES	\$ 7,374,500	12.31%
3,247	3,561	3,542	3,500	0520-343-2000	Administrative Fee - Returned Checks	3,500	0.00%
92,900	98,691	95,360	80,000	1310-343-3200	Service Charges	80,000	0.00%
87,329	95,445	96,647	85,000	1310-343-3300	Penalties	85,000	0.00%
\$ 183,476	\$ 197,697	\$ 195,549	\$ 168,500		Total Fees & Fines	\$ 168,500	0.00%
\$ 183,476	\$ 197,697	\$ 195,549	\$ 168,500		TOTAL FEES & FINES	\$ 168,500	0.00%
352,339	358,045	222,156	200,000	1500-361-1000	Interest Income	75,000	-62.50%
231,587	159,430	80,782	-	1500-361-1020	Interest Income - 2005 Bond	-	0.00%
\$ 583,926	\$ 517,475	\$ 302,938	\$ 200,000		Total Interest Income	\$ 75,000	-62.50%
13,586	14,129	14,553	14,755	1500-362-2020	Rental and Lease Income	15,426	4.55%
\$ 13,586	\$ 14,129	\$ 14,553	\$ 14,755		Total Rents and Royalties	\$ 15,426	4.55%
52,245	36,832	16,438	35,000	1310-324-2100	Impact Fees - Water - Residential	10,000	-71.43%
61,917	45,177	21,146	-	1310-324-2200	Impact Fees - Water - Commercial	10,000	100.00%
-	-	-	40,000	1350-324-2100	Impact Fees - Sewer - Residential	10,000	-75.00%
-	-	-	-	1350-324-2200	Impact Fees - Sewer - Commercial	10,000	100.00%
550	350	650	500	1500-329-6010	Lift Station Registration	500	0.00%
61,948	-	-	-	1500-363-1020	Stokes Avenue Improvements	-	0.00%
5,720	(686)	167	25,000	1500-364-1000	Sale of Surplus Assets	5,000	-80.00%
11,472	12,463	13,531	-	1500-369-7000	Credit Card Surcharge Fee	-	0.00%
570	602	1,417	1,000	1500-369-9000	Miscellaneous Revenue	1,000	0.00%
902,923	51,762	15,845	-		Prior Year Grants	-	0.00%
\$ 1,097,344	\$ 146,500	\$ 69,194	\$ 101,500		Total Other Revenues	\$ 46,500	-54.19%
\$ 1,694,856	\$ 678,104	\$ 386,685	\$ 316,255		TOTAL INTEREST & OTHER REVENUES	\$ 136,926	-56.70%
-	-	54,609	-	1600-381-0100	Transfer from General Fund	-	0.00%
37,000	40,000	40,000	40,000	1600-382-4300	Transfer from Sanitation Fund 10% of Customer Service Budget	36,242	-9.40%
-	-	23,176	-	1600-382-4500	Transfer from Stormwater Fund	-	0.00%
\$ 37,000	\$ 40,000	\$ 117,785	\$ 40,000		Total Interfund Transfers	\$ 36,242	-9.40%
-	-	-	1,258,000	1600-389-9110	Renewal & Replacement	-	-100.00%
-	-	-	49,139	1600-389-9300	Appropriation from Net Assets	-	-100.00%
\$ -	\$ -	\$ -	\$ 1,307,139		Total Non-Operating Sources	\$ -	-100.00%
\$ 37,000	\$ 40,000	\$ 117,785	\$ 1,347,139		TOTAL TRANSFERS IN	\$ 36,242	-97.31%
\$ 8,723,724	\$ 7,223,051	\$ 6,907,081	\$ 8,397,890		TOTAL FUND REVENUES	\$ 7,716,168	-8.12%

CUSTOMER SERVICE

MISSION

Provide superior customer service in the administration of utility accounts, business tax receipts, and receivables.

DESCRIPTION

Customer Service is responsible for accurately reading water meters, invoicing and receiving customer payments, opening and closing utility accounts, resolving customer inquiries, issuing business tax receipts and collecting receivables.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Increase collections for delinquent City accounts. Prepare an RFP for the City's bad debt collections to include delinquent utility bills, code enforcement fees, fire safety inspection fees, and all other miscellaneous receivables in anticipation of a reduced collection expense percentage.
- ✓ Transition the meter reading duties from the Finance Department (Customer Service) to the Engineering Services Department (Water Operations).

Long-Term Goals:

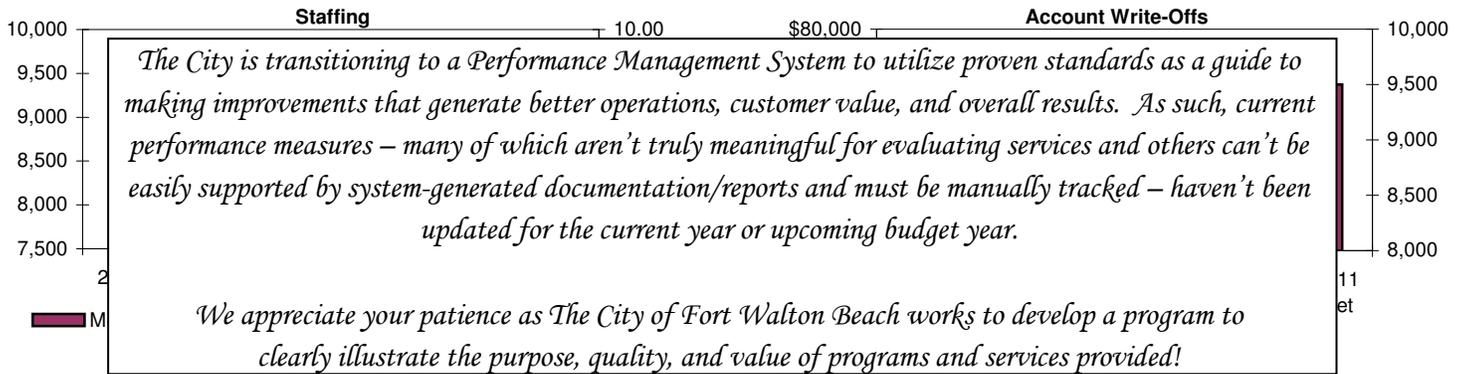
- ✓ Evaluate the credit card payment process for utility customers, determine the most effective and efficient methods and processes to utilize, and make changes accordingly.

Significant Prior Year Accomplishments:

- ✓ Implemented bank drafting for miscellaneous accounts receivable customers.
- ✓ Implemented the new meter reading and billing system to coincide with the water meter replacement program.

PERFORMANCE MEASURES

Workload							
Measure	Actual				YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11	
Number of Service Orders Processed	18,814	31,240	17,245	11,489		18,000	
Number of New Services Connected (Resid./Commer.)	1,999	3,465	2,143	1,611		1,900	
Number of Total Meter Readings Performed	117,662	118,466	120,580	94,272		118,000	
Number of Meters Missed on 1st Reading	2,173	1,977	1,751	2,229		1,500	
Number of Utility Bills Printed	110,151	109,993	108,900	81,425		110,000	
Number of Direct Withdrawals	14,349	15,825	16,059	12,638		16,000	
Number of New Business Tax Receipts Issued	315	220	205	210		200	
Budget Impact							
FTE's per 1,000 Citizens	0.43	0.38	0.36	annual measure		0.36	
Net Cost of Services per Citizen	\$20.89	\$25.64	\$21.10	annual measure		\$21.90	
Effectiveness & Strategic Plan							
% of Meters Read Correctly on 1st Reading	98.2%	98.3%	98.6%	97.6%		98.5%	
% of Accounts Utilizing Direct Payment	13%	14%	15%	15%		15%	
% of Current Year Amount Billed Written Off	0.77%	0.97%	0.86%	annual measure		1.11%	





401 UTILITIES FUND - 1300 UTILITY SERVICES

Actual				Budget			
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change	
5.00	6.00	2.00	2.00				
309,085	279,928	230,824	122,498	536-1200	301,533	146.15%	
306	182	-	-	536-1400	-	0.00%	
2,414	2,420	2,430	-	536-1503			
18,730	16,905	14,018	7,213	536-2100	17,316	140.07%	
4,380	3,954	3,279	1,687	536-2101	4,050	140.07%	
45,723	42,475	38,067	23,140	536-2200	59,196	155.82%	
21,741	20,204	11,987	13,460	536-2300	55,086	309.26%	
2,635	2,523	674	245	536-2400	8,060	3189.80%	
\$ 405,016	\$ 368,591	\$ 301,278	\$ 168,243		\$ 445,241	164.64%	
Personal Services:							
<i>Number of Funded Employees (FTE's)</i>							
						6.75	
Operating Expenditures:							
-	4,590	2,455	-	536-3100	30,136	100.00%	
3,729	733	781	1,200	536-4000	1,000	-16.67%	
470	-	3,853	-	536-4001	-	0.00%	
4,164	4,321	4,201	1,575	536-4100	2,331	48.00%	
-	-	803	825	536-4110	-	-100.00%	
-	4,251	7,875	7,565	536-4300	4,875	-35.56%	
-	-	1,134	1,560	536-4400	2,500	60.26%	
1,099	2,048	2,545	1,530	536-4610	2,810	83.72%	
681	22	6	100	536-4620	1,000	900.00%	
-	-	71	-	536-4630	700	100.00%	
-	-	-	1,000	536-4640	1,550	55.00%	
-	-	119	300	536-4700	-	-100.00%	
399	2,828	5,669	3,500	536-5100	3,500	0.00%	
125	191	200	200	536-5200	800	300.00%	
497	2,745	-	-	536-5202			
269	210	834	715	536-5204	5,060	607.69%	
300	269	180	-	536-5210	525	100.00%	
489	144	-	-	536-5231	-	0.00%	
813	749	764	680	536-5400	675	-0.74%	
-	-	-	-	536-5500	200	100.00%	
-	398	398	398	536-8200	398	0.00%	
\$ 13,035	\$ 23,499	\$ 31,887	\$ 21,148		\$ 58,060	174.55%	
Capital Outlay:							
9,808	35,644	-	-	536-6402	-	0.00%	
12,121	-	-	-	536-6404	-	0.00%	
4,952	-	-	-	536-6420	-	0.00%	
\$ 26,881	\$ 35,644	\$ -	\$ -		\$ -	0.00%	
Total Personal Services, Operating Expenditures & Capital Outlay						\$ 503,301	165.75%
Capital Improvements Program:							
28,622	41,378	-	-	5114 - GIS Mapping	50,000	100.00%	
				536-4610			
				536-5500			
\$ 28,622	\$ 41,378	\$ -	\$ -		\$ 50,000	100.00%	
\$ 473,553	\$ 469,112	\$ 333,165	\$ 189,391	TOTAL EXPENSES	\$ 553,301	192.15%	

UTILITY SERVICES

MISSION

Provide high quality and cost effective services in all facets of water and wastewater operations.

DESCRIPTION

Utility Services is responsible for providing quality, safe, and cost effective potable water, sanitary sewer, and solid waste services in compliance with all City, State, and Federal codes, policies, and other regulations.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Complete the Hurlburt Field Joint Reuse Water Main project through the SRF program.
- ✓ Continue the data collection phase of the GIS program.

Long-Term Goals:

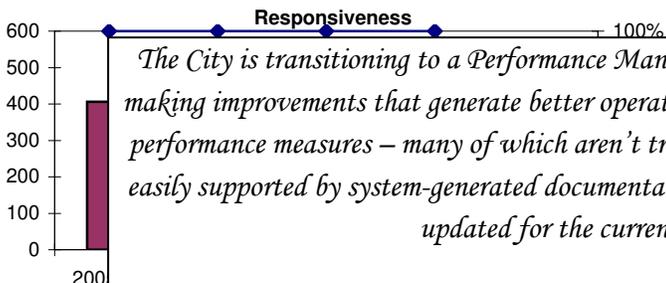
- ✓ Continue a general services agreement with outside engineering firms.
- ✓ Complete the Hurlburt/FWB Reuse project.
- ✓ Collect system data from entire water and sewer system and integrate into a system-wide GIS.
- ✓ Replace the City's 30-year old effluent force main to the WWTP.

Significant Prior Year Accomplishments:

- ✓ Began transferring raw wastewater flow to Okaloosa County.
- ✓ Began the field data collection phase of the GIS program and completed approximately 25% of the inventory.
- ✓ Completed the installation of a CBIR grant project to expand the reuse system along Lewis Turner Boulevard.
- ✓ Coordinated with FDEP to obtain SRF funding for the Hurlburt Field Joint Reuse Water Main project.
- ✓ Began the preliminary design of a new force main from Pump Station No. 1.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Number of Citizen Requests Received	406	517	449			500		
Number of Tap Fee Quotes Given to Public	71	76	12			50		
Number of Line Spots by the Survey Crew	2,447	1,877	1,508			2,500		
Budget Impact								
FTE's per 1,000 Citizens	0.24	0.29	0.10	annual measure		0.10		
Net Cost of Services per Citizen	\$22.68	\$22.33	\$15.93	annual measure		\$9.06		
Effectiveness & Strategic Plan								
% of Citizen Requests Resolved with 72 Hours	100%	100%	100%			100%		
% of Structures Accurately Included in GIS System	n/a	n/a	n/a			5%		
Strategic Plan Goal								
Strategic Plan Goal	Initiative	Performance Measure	Actual			YTD thru 6/30	Budget	
			2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Environmental Resources 								
Natural Environment	Forum & Funding for Water Protection	% change in Floridan aquifer	n/a	n/a	n/a		0%	
		% change in pollution in Choctawhatchee Bay	n/a	n/a	n/a		-10%	
		% change in pollution in Santa Rosa Sound	n/a	n/a	n/a		-10%	
	Continue Participation in Regional Water Supply Planning	# meetings attended	n/a	n/a	n/a		4	
Financial Viability	Fees for Backflow & Grease Trap Inspections	% of cost of service recovered	n/a	n/a	n/a		100%	
Infrastructure 								
Natural Environment	Maintain Staffing & Resources to Meet Environmental Regulations	% compliance w/ regulations	n/a	n/a	n/a		100%	



The City is transitioning to a Performance Management System to utilize proven standards as a guide to making improvements that generate better operations, customer value, and overall results. As such, current performance measures – many of which aren't truly meaningful for evaluating services and others can't be easily supported by system-generated documentation/reports and must be manually tracked – haven't been updated for the current year or upcoming budget year.

We appreciate your patience as The City of Fort Walton Beach works to develop a program to clearly illustrate the purpose, quality, and value of programs and services provided!

401 UTILITIES FUND - 1310 WATER OPERATIONS

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
7.00	7.00	7.00	7.00			
212,849	230,720	241,073	242,026	533-1200	314,841	30.09%
3,755	4,182	2,392	2,700	533-1400	2,700	0.00%
-	-	1,804	1,850	533-1401	1,850	0.00%
604	605	608	-	533-1503		
12,924	13,865	14,335	13,961	533-2100	18,358	31.49%
3,023	3,243	3,353	3,265	533-2101	4,293	31.49%
32,004	35,620	40,453	45,719	533-2200	61,635	34.81%
23,989	30,080	34,364	40,445	533-2300	32,659	-19.25%
11,111	12,392	11,426	9,923	533-2400	10,005	0.83%
\$ 300,258	\$ 330,707	\$ 349,807	\$ 359,889		\$ 446,341	24.02%
3,625	17,239	5,300	5,495	533-3100	18,800	242.13%
-	175	-	-	533-3400	-	0.00%
1,323	2,198	824	1,000	533-4000	600	-40.00%
1,523	1,377	1,618	1,409	533-4100	2,531	79.63%
189,369	174,651	200,584	216,300	533-4300	207,035	-4.28%
4,331	3,485	3,557	4,770	533-4610	3,750	-21.38%
3,131	5,111	3,536	2,000	533-4620	5,250	162.50%
1,124	914	682	1,250	533-4630	1,250	0.00%
1,085	381	1,097	900	533-4640	1,200	33.33%
20,010	24,313	22,679	25,000	533-4680	35,000	40.00%
124	804	457	-	533-4700	1,250	100.00%
124	76	81	-	533-4905	650	100.00%
166	-	-	-	533-5100		
27,042	23,868	23,166	28,700	533-5200	48,882	70.32%
498	-	-	-	533-5202		
12,821	16,043	11,406	13,855	533-5204	18,275	31.90%
1,290	1,528	227	1,390	533-5210	1,980	42.45%
1,737	1,499	1,771	825	533-5400	7,225	775.76%
-	-	-	-	533-5500	1,400	100.00%
\$ 269,322	\$ 273,661	\$ 276,984	\$ 302,894		\$ 355,078	17.23%
3,399	-	-	-	533-6300	10,000	100.00%
-	-	-	-	533-6404	35,000	100.00%
-	743	-	-	533-6420	-	0.00%
\$ 3,399	\$ 743	\$ -	\$ -		\$ 45,000	100.00%
\$ 572,979	\$ 605,110	\$ 626,791	\$ 662,783		\$ 846,419	27.71%
51,251	33,855	-	-	5026 - Water Well Maintenance	40,000	100.00%
22,244	22,244	22,244	23,896	533-4680 Upgrade Well No. 8 & 11 (per Utility Rate Study)	50,000	109.24%
1,668,733	-	-	-	533-4610 Annual Contract for Tank Maintenance (per Utility Rate Study)		
\$ 1,742,227	\$ 56,099	\$ 22,244	\$ 23,896	Prior Years Capital Improvement Program	\$ 90,000	276.63%

WATER OPERATIONS

MISSION

Produce drinking water that is safe and free from objectionable color, taste, and odor.

DESCRIPTION

Water Operations maintains nine potable water wells, five elevated water storage tanks, and three ground water storage tanks and is responsible for ensuring that drinking water meets strict State and Federal regulations and that there is sufficient pressure and storage to meet domestic and fire fighting needs.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Operate and maintain 9 potable wells, 6 service pumps, 3 aerators, 7 chlorination treatment facilities, and 8 storage tanks.
- ✓ Reduce the use of the potable water supply (Floridan Aquifer) for irrigation and other non-potable purposes.
- ✓ Ensure water quality and uninterrupted water service throughout the potable water system.

Long-Term Goals:

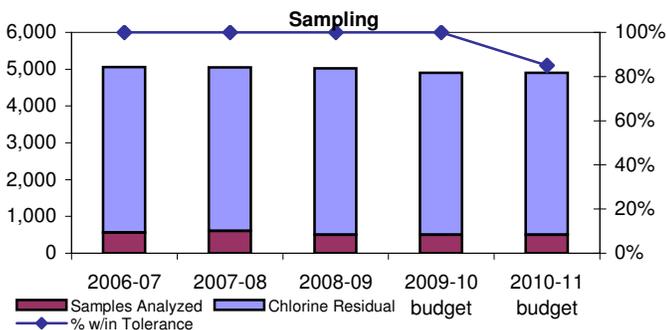
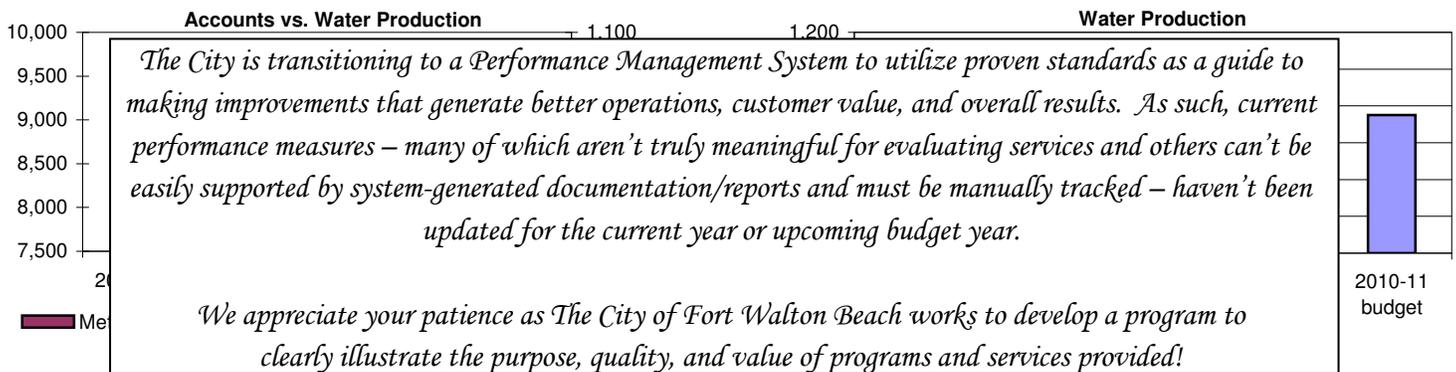
- ✓ Continue to research grant opportunities to fund the expansion of the joint re-use project with Hurlburt Field AFB.
- ✓ Continue upgrading well pumps by converting Well Nos. 3 and 11 from oil to water lubrication.
- ✓ Research automated control enhancement to facilitate a coroneted alternating pumping scheme for the wells.
- ✓ Expand the utilization of the City's environmental laboratory to include analysis of surface waters and stormwater runoff.

Significant Prior Year Accomplishments:

- ✓ Met all requirements of the Florida Department of Environmental Protection for operation and staffing of a Class C Drinking Water Treatment Plant.
- ✓ Met all State and Federal water quality and safety requirements.
- ✓ The Interior of the 500,000 gallon elevated tank in the Industrial Park was recoated and three other tanks were washed out and cleaned and inspected.
- ✓ The operation of the City's environmental lab was moved to the Water Operation Division and the lab relocated from the Sewer Plant to the Utility Field Office at 203 Hollywood Boulevard.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Million Gallons of Water Produced	1,071	963	941	574		950	950	
Million Gallons of Water Billed	934	818	767	466		750	750	
Number of Water Samples Analyzed	561	601	500	302		500	500	
Number of Tests for Chlorine Residual	4,497	4,449	4,526	3,057		4,400	4,400	
Number of Backflow Device Tests	598	634	632	402		600	600	
Number of After Hours Customer Service Requests	608	484	411	259		400	400	
Number of Water Quality Service Requests	69	65	97	40		80	75	
Number of Laboratory Tests Performed	26,979	23,404	24,788	14,300		18,000	18,000	
Budget Impact								
FTE's per 1,000 Citizens	0.34	0.33	0.33	annual measure		0.33		
Cost of Providing Potable Water (per million gals)	\$534	\$627		annual measure		\$814		
Effectiveness & Strategic Plan								
% of Water Unbilled due to Testing/Leaks		12.7%	15.0%	18.6%		12.0%		
Strategic Plan Goal	Initiative	Performance Measure	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Environmental Resources 								
Natural Environment	Forum & Funding for Water Protection	% change in Floridan aquifer	n/a	n/a	n/a		0%	
		% change in pollution in Choctawhatchee Bay	n/a	n/a	n/a		-10%	
		% change in pollution in Santa Rosa Sound	n/a	n/a	n/a		-10%	
	Continue Participation in Regional Water Supply Planning	# meetings attended	n/a	n/a	n/a		4	
Financial Viability	Fees for Backflow & Grease Trap Inspections	% of cost of service recovered	n/a	n/a	n/a		100%	



WATER DISTRIBUTION

MISSION

Ensure delivery of potable water and adequate water pressure to all residents.

DESCRIPTION

Water Distribution maintains water mains, service lines, valves, meters, and fire hydrants and is responsible for replacement of undersized water mains, installation of new fire hydrants and water meters, making service taps for new construction, and extending water mains as needed.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Continue a valve exercising program to ensure all water valves are in good working condition to enable system isolation during water main repairs and replacements.
- ✓ Complete the installation of the required water distribution system for the Sound Side development.
- ✓ Complete the water meter replacement project for residential meters.

Long-Term Goals:

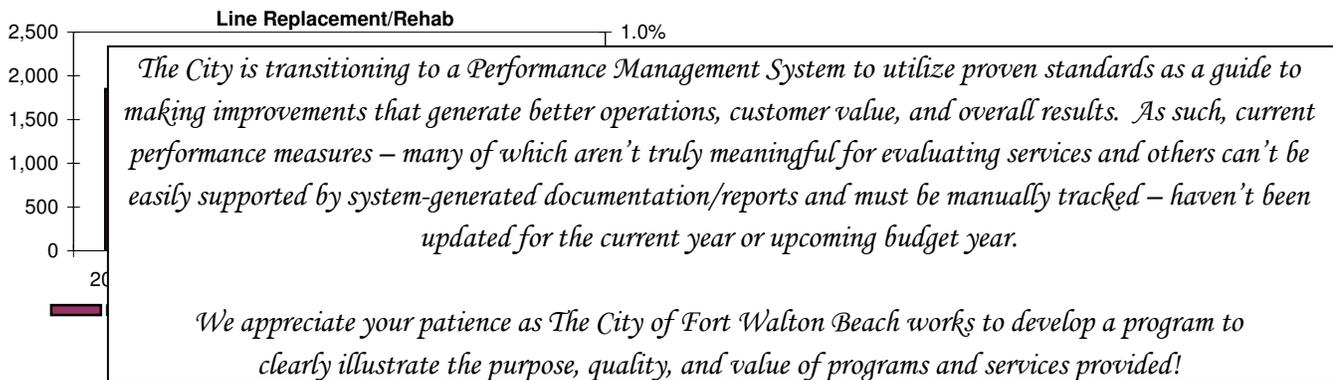
- ✓ Coordinate with construction contractors for new developments to ensure that new infrastructure meets all state and local requirements.
- ✓ Ensure all customers are notified in advance prior to interrupting water service due to periodic maintenance projects.
- ✓ Respond to all water outage reports within one hour of initial notification.
- ✓ Ensure private property is restored to the owner's satisfaction after all emergency or planned repairs.
- ✓ Locate and spot City utilities for contractors to avoid unnecessary damage to water and sewer mains and services.

Significant Prior Year Accomplishments:

- ✓ Continued the annual valve exercising program City-wide as part of an FDEP mandated program.
- ✓ Began the installation of commercial and residential water meters Citywide. The projected installation totals as of the end of FY 2009-10 are 4,000 to 5,000 meters out of over 9,000 total meters.
- ✓ Installed 2,000 LF of 8" and 10" water main along Lewis Turner Boulevard for the new Judicial Center.

PERFORMANCE MEASURES

Workload							
Measure	Actual				YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Miles of Water Main Maintained	115.95	115.95	115.50	115.50		119.00	116.50
Linear Feet of New Water Lines	0	180	300	3,000		0	0
Linear Feet of Replaced Water Lines	1,850	480	2,080	40		1,725	100
Number of Replaced Main/Service Lines	79	2	2	10		50	10
Number of New Meters Installed	33	38	50	1,400		20	5,600
Number of Replaced Meters/Registers	514	437	377	New meters		400	New Meters
Number of Leaks Repaired	176	175	210	190		150	200
Number of Fire Hydrants Maintained	844	844	844	845		850	855
Number of Repaired/Replaced Fire Hydrants	10	10	27	10		25	10
Budget Impact							
FTE's per 1,000 Citizens	0.34	0.29	0.29	annual measure		0.29	
Cost of Water Distribution (per line mile)	\$3,053	\$3,642		annual measure		\$15,603	
Effectiveness & Strategic Plan							
% of Water Lines in Good Working Condition	99.4%	99.4%	99.4%			99.5%	



401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
12.00	11.00	11.00	11.00			
346,957	337,502	354,664	372,616	535-1200	387,441	3.98%
34,313	37,410	31,279	34,000	535-1400	34,000	0.00%
-	-	1,839	2,000	535-1401	2,000	0.00%
22,250	21,443	21,916	20,623	535-2100	21,435	3.94%
5,209	5,015	5,125	4,823	535-2101	5,013	3.94%
56,255	56,817	63,963	70,387	535-2200	77,306	9.83%
49,078	63,087	68,618	80,636	535-2300	74,825	-7.21%
13,580	12,084	13,437	12,516	535-2400	10,579	-15.48%
\$ 527,643	\$ 533,358	\$ 560,840	\$ 597,601		\$ 612,599	2.51%
Personal Services:						
<i>Number of Funded Employees (FTE's)</i>						11.80
Operating Expenditures:						
990	81	-	875	535-3102	875	0.00%
7,698	465	535	21,125	535-3400	1,961,625	9185.80%
967	2,205	2,328	-	535-4000	450	100.00%
2,174	3,104	3,165	2,552	535-4100	4,328	69.59%
82,409	93,900	100,411	98,850	535-4300	123,435	24.87%
-	-	5,887	5,000	535-4400	9,300	86.00%
-	9,055	10,497	15,668	535-4610	13,985	-10.74%
42,810	15,708	10,961	12,000	535-4620	14,000	16.67%
10,640	4,285	4,212	5,750	535-4630	8,200	42.61%
145	174	173	200	535-4640	200	0.00%
100,645	133,475	110,457	89,650	535-4680	69,750	-22.20%
-	62	-	200	535-4700	200	0.00%
2,287	2,082	1,975	550	535-4905	1,150	109.09%
20,436	23,671	18,642	26,270	535-5200	26,270	0.00%
21,992	29,015	18,566	22,615	535-5204	25,140	11.17%
2,178	2,550	2,313	2,420	535-5210	2,640	9.09%
-	614	-	-	535-5231	-	0.00%
7,572	11,656	12,482	11,750	535-5300	11,750	0.00%
-	50	50	90	535-5400	50	-44.44%
-	-	-	-	535-5500	2,550	100.00%
(63,107)	(11,945)	(42,590)	-	535-9905	-	0.00%
(24,305)	(5,220)	(17,506)	-	535-9906	-	0.00%
(1,341)	(1,863)	(6,758)	-	535-9907	-	0.00%
\$ 214,191	\$ 313,123	\$ 235,799	\$ 315,565		\$ 2,275,898	621.21%
Capital Outlay:						
-	-	-	-	535-6200	145,000	100.00%
45,833	69,673	50,829	-	535-6402	119,100	100.00%
Vehicle/Sewer Pump Storage Building Equipment 40 kW Emergency Generator w/transfer switch for Lift Station #1 Mortar Mixer-replace MJ431 Air Compressor-replace MJ432 Jumping Jack Tamp Gas Detector - 2 @ \$2,500 Confined Space Entry Training Structure 6" x 20' Suction Hose - 2 @ \$600 Jack Hammer Trailer for Bobcat Mini Excavator Cues Mini Camera Asphalt Cutting Blade for Bobcat Mini Excavator 14" - 24" Pneumatic Plug Replace Flow Meters at P.S. #1 & #2						

401 UTILITIES FUND - 1350 SEWER COLLECTION & TREATMENT

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
24,760	309,167	56	45,000	535-6404	Trucks	-	-100.00%
-	594	-	-	535-6405	Communication Equipment	-	0.00%
-	1,183	525	-	535-6420	Computer Hardware/Software	-	0.00%
\$ 70,592	\$ 380,617	\$ 51,409	\$ 45,000		Total Capital Outlay	\$ 264,100	486.89%
					Total Personal Services, Operating Expenditures & Capital Outlay	\$ 3,152,597	229.02%
					Capital Improvements Program:		
-	-	-	500,000	5031	Pump Station #1 Upgrade	-	-100.00%
272,425	-	-	-	535-6361	Construction for Parallel Force Main (SRF Funding)	-	0.00%
29,619	71,410	23,149	25,000	535-6361	Sewer System Evaluation Study (2005 Bond funds)	36,000	44.00%
161,556	15,354	126,709	-	535-4680	Upgrade L.S. #1 Wet Well, Replace Pumps	-	0.00%
-	-	-	-	535-4680	Replace L.S. #8 Wet Well & Pumps	50,000	100.00%
5,176	107	174,803	30,000	535-6361	Purchase 10 Flow Monitors (per Utility Rate Study)	40,000	33.33%
1,091,482	-	-	-	535-4680	PS #1 & #2 Spare Parts	-	-
\$ 1,560,258	\$ 86,871	\$ 324,661	\$ 555,000	535-4680	Replace Flow Meters at PS #1 & #2	-	-
					Prior Years Capital Improvement Program	-	-
					Total Capital Improvements Program	\$ 126,000	-77.30%
					Debt Service		
-	-	-	415,383	517-7100	Principal Payments	502,280	20.92%
					Pump Station #1 Upgrade - year 10 of 10		
					1998 Bond - Public Improvements - year 13 of 13		
					2005 Utility System Bond - year 6 of 30		
-	-	89,631	72,402	517-7200	Interest Expense	236,677	226.89%
					Pump Station #1 Upgrade - year 10 of 10		
					1998 Bond - Public Improvements - year 13 of 13		
					1998 Bond - loss on refunding		
					2005 Utility System Bond - year 6 of 30		
-	-	1,651	-	517-7300	Paying Agent Fees	1,700	100.00%
-	-	26,801	-	517-7310	Amortization	-	0.00%
\$ -	\$ -	\$ 118,083	\$ 487,785		Total Debt Service	\$ 740,657	51.84%
\$ 2,372,683	\$ 1,313,969	\$ 1,290,793	\$ 2,000,951		TOTAL EXPENSES	\$ 4,019,254	100.87%

SEWER COLLECTION & TREATMENT

MISSION

Collect and dispose of wastewater in an environmentally sound manner.

DESCRIPTION

Sewer Collection maintains gravity sewer lines, lift stations, and pump stations and is responsible for inspecting the sewer system with closed circuit television equipment, repairing any identified leaks, and repairing or replacing sewer mains and laterals as needed.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Chemically treat 10,000 L.F. of gravity sewer lines to eliminate tree root intrusion.
- ✓ Complete a Sanitary Sewer Evaluation Study of the sewer system to prioritize improvements.
- ✓ Upgrade Lift Station No. 1 with new pumps and wet well improvements.
- ✓ Complete the design of a parallel force main from Pump Station No. 1.
- ✓ Utilize the balance of the Series 2005 Utility Bonds to rehabilitate manholes, wet wells and gravity sewer mains.

Long-Term Goals:

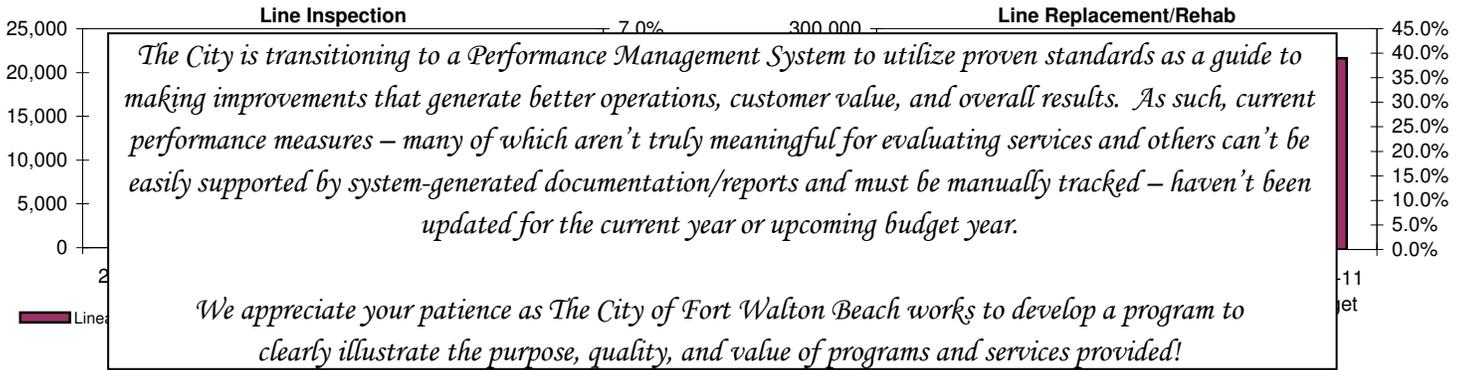
- ✓ Limit grease blockages in gravity sewer mains by performing scheduled line washings and closed-circuit television inspections.
- ✓ Reduce the volume of grease entering the collection system by performing quarterly inspections of all restaurant facilities in the City and implementing a new grease trap ordinance.
- ✓ Perform television inspections of the entire sanitary sewer collection system to prioritize future projects and locate and eliminate sources of inflow and infiltration.
- ✓ Continue to upgrade the controls and equipment for two additional lift stations.
- ✓ Standardize equipment and spare part inventories for all lift station control circuitry and mechanical systems to improve efficiencies.
- ✓ Continue installation of guide rail systems at lift stations for easier access and reduction of confined space entries.
- ✓ Install stainless steel inflow protectors in sewer manholes located in flood-prone areas and require the inflow protectors in all new manholes.
- ✓ Conduct an in-house flow monitoring program of the City's collection system basins to evaluate the capacity of the system.
- ✓ Replace pumps at Lift Station No. 14 and No. 1.
- ✓ Install 40KW diesel generator and automatic transfer switch at Lift Station No. 1.
- ✓ Replace Lift Station No. 8 - upgrade to duplex operation.

Significant Prior Year Accomplishments:

- ✓ Completed installation of new pump and safety system at Lift Station No. 19.
- ✓ Began the preliminary evaluation of a parallel force main from Pump Station No. 1.
- ✓ Completed relocation of drying pad for vector operations.
- ✓ Replaced the comminutor at Lift Station No. 2.
- ✓ Began work on Waste Water Treatment Plant decommissioning.
- ✓ Replaced the existing roof at Pump Station No 2.

PERFORMANCE MEASURES

Workload							
Measure	Actual				YTD thru 6/30	Budget	
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11
Miles of Sewer Main Maintained	118.77	118.77	118.75	118.75		118.77	118.77
Linear Feet of New Sewer Lines	0	0	0	100		23,000	0
Linear Feet of Replaced Sewer Lines	3,116	0	1,340	0		0	0
Linear Feet of Sewer Main Cleaned	226,037	241,680	262,206	190,099		0	260,000
Linear Feet of Sewer Main Inspected	0	3,152	24,000	12,370		275,000	100,000
Number of Main and Lateral Line Repairs	95	135	92	80		150	100
Number of Sewer Laterals Inspected	67	74	57	84		60	80
Number of Sewer Stop-Up Responses	89	88	74	71		70	70
Number of Manholes Repaired	16	57	17	12		20	20
Budget Impact							
FTE's per 1,000 Citizens	0.57	0.52	0.53	annual measure		0.53	
Cost of Sewer Collection (per line mile)	\$7,571	\$10,479		annual measure		\$16,853	
Effectiveness & Strategic Plan							
% of Sewer Lines Inspected	0.0%	0.0%	0.0%	0.0%		3.7%	6.5%
% of Sewer Lines in Good Working Condition	99.9%	99.9%	99.9%	99.9%		98.0%	98.0%
% of Sewer Stop-Ups Cleared within 24 Hours	100%	100%	100%	100%		100%	100%



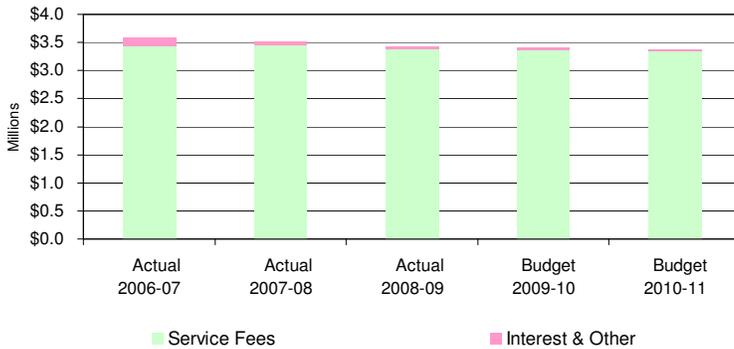
401 UTILITIES FUND - 1500 NON-DEPARTMENTAL

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
-	-	-	-	536-1200	704	100.00%
19,699	12,214	22,885	25,000	536-1216	15,000	-40.00%
16,884	(41,123)	42,692	-	536-1250	-	-
-	-	-	-	536-2100	40	100.00%
-	-	-	-	536-2101	9	100.00%
1,292	(3,147)	3,267	-	536-2150	-	-
3,435	-	-	-	536-2500	-	-
\$ 41,310	\$ (32,056)	\$ 68,844	\$ 25,000		\$ 15,753	-36.99%
				Personal Services:		
				Operating Expenditures:		
47,778	62,963	52,536	-	536-4924	-	0.00%
-	-	-	50,000	536-4995	50,000	0.00%
741,956	727,964	1,197,615	-	536-5900	-	0.00%
306,337	306,337	-	-	536-5910	-	0.00%
470,658	(2,134)	(353)	-		-	-
-	-	18,391	-	590-9502	-	0.00%
-	-	3,096,671	-	592-9500	-	0.00%
\$ 1,566,728	\$ 1,095,130	\$ 4,364,860	\$ 50,000		\$ 50,000	0.00%
				Total Personal Services, Operating Expenditures & Capital Outlay	\$ 65,753	-12.33%
\$ 1,608,037	\$ 1,063,074	\$ 4,433,705	\$ 75,000		\$ -	0.00%
\$ 600,548	\$ 567,968	\$ -	\$ -		\$ -	0.00%
\$ 2,208,585	\$ 1,631,042	\$ 4,433,705	\$ 75,000	TOTAL EXPENSES	\$ 65,753	-12.33%
1,400,000	1,895,715	1,703,281	1,068,727	581-9101	953,837	-10.75%
-	-	10,073	-	582-9145	-	0.00%
-	-	-	-	581-9999	93,631	100.00%
\$ 1,400,000	\$ 1,895,715	\$ 1,713,354	\$ 1,068,727		\$ 1,047,468	-1.99%
\$ 1,400,000	\$ 1,895,715	\$ 1,713,354	\$ 1,068,727	TOTAL TRANSFERS	\$ 1,047,468	-1.99%
53.00	49.00	44.50	35.50		39.05	10.00%
436,318	538,713	441,306	457,818		362,423	-20.84%
473,553	469,112	333,165	189,391		553,301	192.15%
2,315,207	661,209	722,185	772,107		1,051,440	36.18%
1,362,893	1,332,744	1,210,239	1,979,182		-	-100.00%
419,293	446,067	615,061	1,854,714		616,529	-66.76%
2,372,683	1,313,969	1,290,793	2,000,951		4,019,254	100.87%
78,988	233,743	-	-		-	0.00%
3,608,585	3,526,757	6,147,059	1,143,727		1,113,221	-2.67%
(3,808,218)	(816,907)	(473,557)	-		-	0.00%
\$ 7,259,302	\$ 7,705,407	\$ 10,286,251	\$ 8,397,890	TOTAL FUND EXPENSES	\$ 7,716,168	-8.12%
\$ 1,464,423	\$ (482,356)	\$ (3,379,170)	\$ 0	NET REVENUE / (EXPENSE)	\$ (0)	0.00%

Sanitation Fund

The Sanitation Fund encompasses 10% of the City's activities and services and accounts for solid waste operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. The City provides residential and commercial garbage collection, as well as yard waste and white goods collection. Two recycling drop-off centers are available.

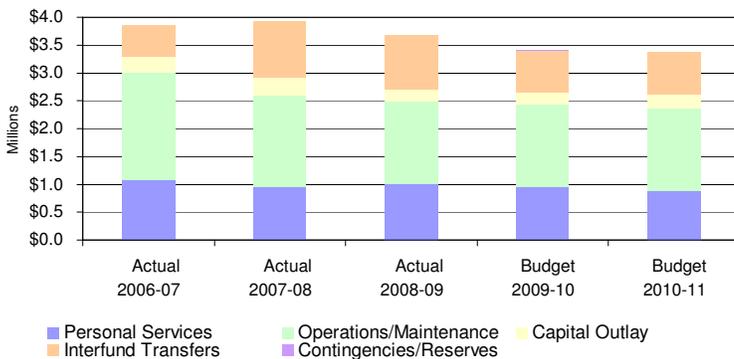
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Service Fees	3,353,000	-0.5%	(17,450)
Interest & Other	23,275	-46.1%	(19,925)
	<u>3,376,275</u>	<u>-1.1%</u>	<u>(37,375)</u>

- Commercial service fees are down as a result of businesses closing due to the poor economy.
- As with all other city funds, interest earnings are down due to the maturity of high-interest investments.

Expense Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	883,842	-7.8%	(75,153)
Operations/Maintenance	1,476,656	0.1%	2,004
Capital Outlay	261,535	17.8%	39,535
Interfund Transfers	744,242	-0.5%	(3,761)
Contingencies/Reserves	10,000	0.0%	-
	<u>3,376,275</u>	<u>-1.1%</u>	<u>(37,375)</u>

Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.

- Personnel expenses are anticipated to decrease due to the elimination of one part-time refuse collector as well as savings from transitioning to a multi-tier health insurance program and issuing an RFP for medical insurance.
- Capital outlay expense includes purchasing 8 new 6-yard containers and replacing a Rear Loader truck for household goods (e.g. furniture, mattresses) and a Knuckleboom truck for yard waste.

403 SANITATION FUND - REVENUES

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
980,592	1,013,257	1,068,924	1,069,460	1360-343-4000	Service Fees - Residential	1,070,000	0.05%
10,317	11,595	6,964	10,000	1360-343-4010	Extra Pick-Up Residential	10,000	0.00%
952,667	996,645	902,450	905,525	1360-343-4100	Service Fees - Commercial	885,000	-2.27%
4,958	6,278	5,145	5,000	1360-343-4110	Extra Pick-Up Commercial	5,000	0.00%
513,973	528,365	520,592	521,625	1360-343-4200	Tipping Fees - Residential	525,000	0.65%
837,729	883,573	859,110	858,840	1360-343-4300	Tipping Fees - Commercial	858,000	-0.10%
-	-	14,243	-	1360-343-4410	Fuel Surcharge - Residential	-	0.00%
-	-	1,463	-	1360-343-4420	Fuel Surcharge - Commercial	-	0.00%
\$ 3,300,236	\$ 3,439,712	\$ 3,378,891	\$ 3,370,450		Total Solid Waste	\$ 3,353,000	-0.52%
127,688	1,875	-	-	1370-343-4600	Service Fees - Recycling	-	0.00%
\$ 127,688	\$ 1,875	\$ -	\$ -		Total Recycling	\$ -	0.00%
\$ 3,427,925	\$ 3,441,588	\$ 3,378,891	\$ 3,370,450		TOTAL CHARGES FOR SERVICES	\$ 3,353,000	-0.52%
120,234	62,103	37,108	35,000	1500-361-1000	Interest Income	14,975	-57.21%
\$ 120,234	\$ 62,103	\$ 37,108	\$ 35,000		Total Interest Income	\$ 14,975	-57.21%
7,844	5,930	4,597	5,000	1360-323-7010	Solid Waste - 10% Roll Off	5,000	0.00%
1,339	2,311	(3,279)	1,200	1360-343-4080	Cinco Bayou	1,200	0.00%
-	-	-	-	1360-343-4330	Special Events - Dumpster Delivery/Pickup	100	100.00%
3,909	2,498	8,763	2,000	1370-343-4700	Recycling Sales	2,000	0.00%
19,000	113	1,615	-	1500-364-1000	Sale of Surplus Assets	-	0.00%
24	21	17	-	0000-369-9091	Discounts	-	0.00%
\$ 32,115	\$ 10,874	\$ 11,713	\$ 8,200		Total Other Revenues	\$ 8,300	1.22%
\$ 152,349	\$ 72,977	\$ 48,821	\$ 43,200		TOTAL INTEREST & OTHER REVENUES	\$ 23,275	-46.12%
\$ 3,580,273	\$ 3,514,565	\$ 3,427,713	\$ 3,413,650		TOTAL FUND REVENUES	\$ 3,376,275	-1.09%

403 SANITATION FUND - 1360 SOLID WASTE

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
21.00	21.00	19.87	19.62			
617,326	610,273	608,078	571,617	534-1200	551,273	-3.56%
18,983	23,709	11,042	12,500	534-1400	12,500	0.00%
-	-	11,078	8,500	534-1401	8,500	0.00%
36,032	36,055	36,681	31,460	534-2100	30,785	-2.15%
8,427	8,432	8,579	7,357	534-2101	7,200	-2.13%
94,179	96,004	99,574	100,494	534-2200	102,518	2.01%
-	-	-	-	534-2204	2,247	100.00%
132,583	127,636	138,547	167,569	534-2300	123,075	-26.55%
67,620	66,458	59,748	44,813	534-2400	43,953	-1.92%
\$ 975,543	\$ 968,567	\$ 973,327	\$ 944,310		\$ 882,051	-6.59%
35,640	2,015	-	6,000	534-3400	4,378	-27.03%
1,410	-	-	-	534-4000	-	0.00%
3,200	2,579	2,483	3,863	534-4100	3,767	-2.48%
-	-	6	10	534-4200	10	0.00%
5,130	5,258	5,859	5,950	534-4300	6,095	2.44%
1,124	1,289	1,320	1,225	534-4400	1,605	31.02%
72	72	149	274	534-4610	453	65.33%
133,372	150,405	148,614	125,860	534-4620	125,860	0.00%
386	1,730	349	1,000	534-4630	1,000	0.00%
288	344	650	510	534-4640	600	17.65%
-	-	-	100	534-4650	100	0.00%
-	-	460	390	534-4700	-	-100.00%
396	532	466	760	534-4905	700	-7.89%
319	584	637	-	534-4915	-	0.00%
450	518	30	550	534-5100	400	-27.27%
18,411	17,433	12,286	18,100	534-5200	18,100	0.00%
121,963	190,547	109,858	126,045	534-5204	130,465	3.51%
3,595	4,333	4,201	4,085	534-5210	3,960	-3.06%
468,694	449,303	408,675	489,880	534-5219	493,480	0.73%
427,375	430,234	395,237	445,902	534-5220	452,142	1.40%
177,114	190,703	181,525	198,104	534-5222	199,557	0.73%
30,980	31,619	30,843	30,850	534-5225	18,790	-39.09%
16,790	14,923	14,999	14,994	534-5226	14,994	0.00%
-	10,870	420	-	534-5230	-	0.00%
-	349	-	-	534-5231	-	0.00%
441	279	171	200	534-5400	200	0.00%
\$ 1,447,396	\$ 1,505,920	\$ 1,319,238	\$ 1,474,652		\$ 1,476,656	0.14%
-	-	-	-	534-6402	11,535	100.00%
290,655	306,263	214,867	222,000	534-6404	250,000	12.61%
1,240	1,118	-	-	534-6405	-	0.00%
915	-	-	-	534-6420	-	0.00%
\$ 292,810	\$ 307,381	\$ 214,867	\$ 222,000		\$ 261,535	17.81%
\$ 2,715,749	\$ 2,781,868	\$ 2,507,433	\$ 2,640,962		\$ 2,620,242	-0.78%
2,715,749	2,781,868	2,507,433	2,640,962	TOTAL EXPENSES	2,620,242	-0.78%

SOLID WASTE

MISSION

Maintain a sanitary environment through regular collection of residential and commercial solid waste.

DESCRIPTION

Solid Waste is responsible for the collection and disposal of garbage, yard waste, and recyclables. Residential garbage is collected curbside twice per week, residential yard waste is collected curbside once per week, and commercial dumpsters are emptied as scheduled based on business needs. Recycling is available via two drop-off locations.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Work with Okaloosa County to develop potential curbside recycling scenarios.
- ✓ Develop a plan in commercial areas to centralize garbage pickup.

Long-Term Goals:

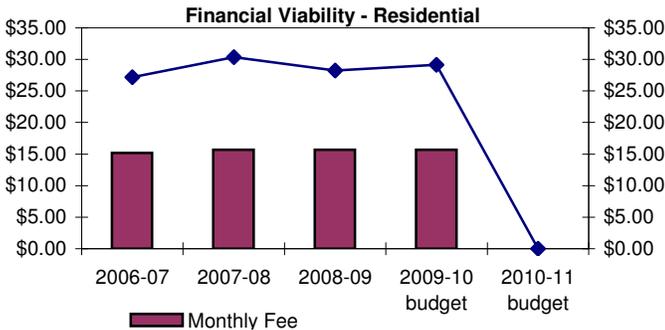
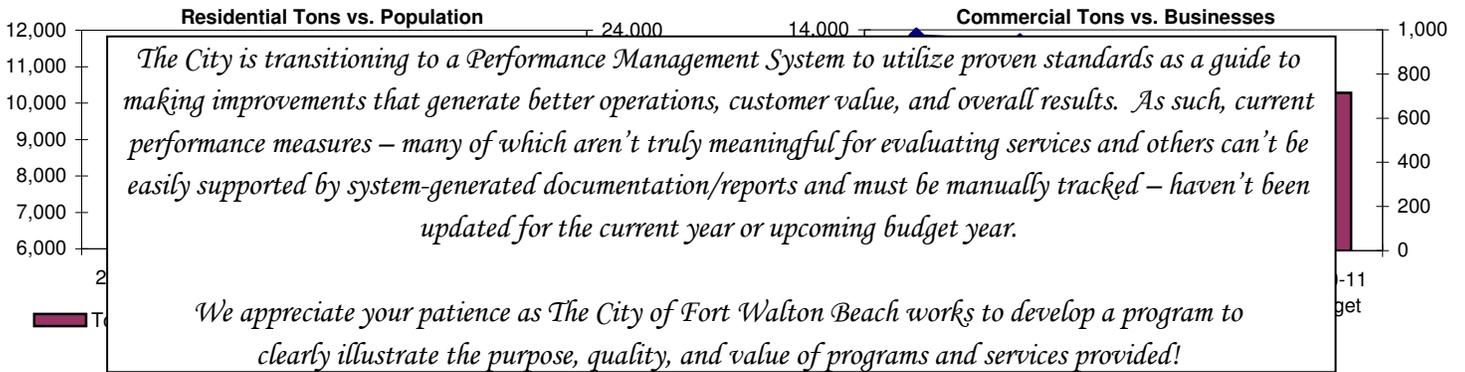
- ✓ Begin negotiations process for solid waste hauling once the current agreement with BFI expires.
- ✓ Secure location to accept single stream recycling.
- ✓ Expand drop off locations or re-start curbside recycling with automated system.

Significant Prior Year Accomplishments:

- ✓ Reduced residential garbage routes from 4 to 3 by re-routing.
- ✓ Revised the City's Solid Waste Ordinance and began permitting C&D waste providers.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Tons of Residential Garbage Collected	10,988	10,869	9,909	7,157	10,944	10,944
Tons of Yard Waste Collected	5,336	5,644	5,337	4,594	5,700	5,700
Tons of Commercial Garbage Collected	12,050	11,360	10,239	7,712	12,000	12,000
Tons of Recycling Material Collected	367	112	150	123	130	140
Budget Impact						
FTE's per 1,000 Citizens	1.20	1.00	0.95	annual measure	0.94	
Net Cost of Residential Services per Household	\$326.01	\$364.43	\$339.00	annual measure	\$350.00	
Net Cost of Commercial Services per Business	\$730.69	\$757.33	\$907.52	annual measure	\$750.00	
Net Cost of Recycling Services per Household	\$24.45	n/a	n/a	annual measure	n/a	
Effectiveness & Strategic Plan						
% of Residential Collections Completed as Scheduled	n/a	n/a	n/a		98%	
% of Commercial Collections Completed as Scheduled	n/a	n/a	n/a		98%	
% of Waste Stream Recycled	1.3%	0.4%	0.6%		0.5%	



403 SANITATION FUND - 1370 RECYCLING

Actual				Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	2010-11 Adopted	% Change
4.00	-	-	-		
62,630	-	-	-		
-	-	-	-		
3,648	-	-	-		
853	-	-	-		
9,319	-	-	-		
11,993	-	-	-		
8,649	-	-	-		
\$ 97,092	\$ -	\$ -	\$ -	\$ -	0.00%
3,237	-	-	-		
3,429	-	-	-		
3,492	-	-	-		
-	-	-	-		
171	-	-	-		
451	-	-	-		
8,335	-	-	-		
555	-	-	-		
4,408	-	-	-		
\$ 24,077	\$ -	\$ -	\$ -	\$ -	0.00%
\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
\$ 121,170	\$ -	\$ -	\$ -	\$ -	0.00%
121,170	-	-	-	TOTAL EXPENSES	0.00%

Personal Services:

Number of Funded Employees (FTE's)

534-1200	Salaries	-	0.00%
534-1400	Salaries - Overtime	-	0.00%
534-2100	FICA Taxes	-	0.00%
534-2101	Medicare	-	0.00%
534-2200	Retirement Contributions	-	0.00%
534-2300	Dental, Life & Health Insurance	-	0.00%
534-2400	Worker's Compensation	-	0.00%
	Total Personal Services	\$ -	0.00%

Operating Expenditures:

534-4620	Vehicle Repair - In House	-	0.00%
534-4621	Vehicle Repair - Contracted	-	0.00%
534-4630	Equipment Repair - In House	-	0.00%
534-4631	Equipment Repair - Contracted	-	0.00%
534-4905	Safety Programs/Supply	-	0.00%
534-5200	Operating Supplies	-	0.00%
534-5204	Fuel & Oil	-	0.00%
534-5210	Uniform Expense	-	0.00%
534-5227	Sanitation Containers - Recycle	-	0.00%
	Total Operating Expenditures	\$ -	0.00%

Total Capital Outlay **\$ -** **0.00%**

Total Personal Services, Operating Expenditures & Capital Outlay **\$ -** **0.00%**

403 SANITATION FUND - 1500 NON-DEPARTMENTAL

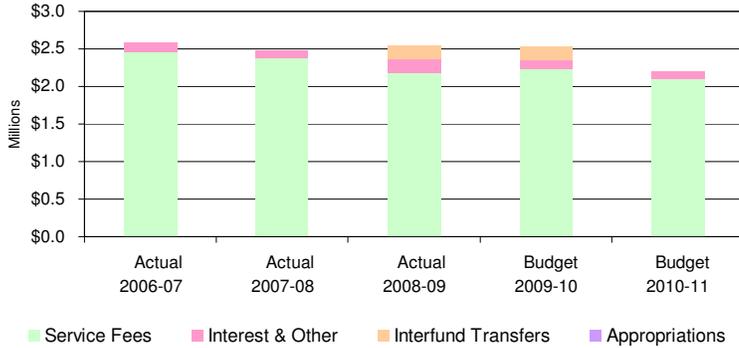
Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
-	-	-	-	534-1200	Salaries	271 100.00%
1,442	1,123	19,084	1,500	534-1216	Final Leave Pay	1,500 0.00%
7,922	(11,780)	8,315	-	534-1250	Compensated Absences	-
-	-	-	-	534-2100	FICA Taxes	16 100.00%
-	-	-	-	534-2101	Medicare	4 100.00%
607	(900)	636	-	534-2150	FICA - Compensated Absences	-
2,500	-	-	-	534-2500	Unemployment Compensation	-
\$ 12,471	\$ (11,557)	\$ 28,035	\$ 1,500		Total Personal Services	\$ 1,791 19.40%
14,191	14,949	(626)	-	534-4924	Bad Debt Expense	- 0.00%
-	-	-	10,000	534-4995	Contingencies	10,000 0.00%
133,797	130,839	164,025	-	534-5900	Depreciation	- 0.00%
411	411	-	-	534-5910	Depreciation on Contributed Capital	- 0.00%
303,227	-	-	-		Prior Years Operating Expenditures	-
-	-	9,357	-	590-9502	OPEB Obligation	- 0.00%
\$ 451,626	\$ 146,199	\$ 172,757	\$ 10,000		Total Operating Expenditures	\$ 10,000 0.00%
\$ 464,097	\$ 134,642	\$ 200,791	\$ 11,500		Total Personal Services, Operating Expenditures & Capital Outlay	\$ 11,791 2.53%
\$ 464,097	\$ 134,642	\$ 200,791	\$ 11,500		TOTAL EXPENSES	\$ 11,791 2.53%
525,000	959,445	928,460	708,003	581-9101	Transfer to General Fund Per Cost Allocation Plan Fund Surplus	708,000 0.00%
37,000	40,000	40,000	40,000	581-9141	Transfer to Utilities Fund 10% of Customer Service Budget	36,242 -9.40%
-	-	-	13,185	581-9999	Reserved - Undesignated Net Assets	- -100.00%
\$ 562,000	\$ 999,445	\$ 968,460	\$ 761,188		Total Other Financing Activity	\$ 744,242 -2.23%
\$ 562,000	\$ 999,445	\$ 968,460	\$ 761,188		TOTAL TRANSFERS	\$ 744,242 -2.23%
25.00	21.00	19.87	19.62		Number of Funded Employees (FTE's)	18.75 -4.43%
2,715,749	2,781,868	2,507,433	2,640,962		Solid Waste	2,620,242 -0.78%
121,170	-	-	-		Recycling	- 0.00%
1,026,097	1,134,087	1,169,251	772,688		Non-Departmental	756,033 -2.16%
(292,810)	(307,381)	(214,867)	-		Reclassification of Capital Outlay	- 0.00%
\$ 3,570,206	\$ 3,608,574	\$ 3,461,817	\$ 3,413,650		TOTAL FUND EXPENSES	\$ 3,376,275 -1.09%
\$ 10,068	\$ (94,009)	\$ (34,104)	\$ 0		NET REVENUE / (EXPENSE)	\$ - 0.00%



Golf Fund

The Golf Fund encompasses 6% of the City's activities and services and accounts for golf course operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. The City operates two championship 18-hole golf courses along with driving and putting ranges.

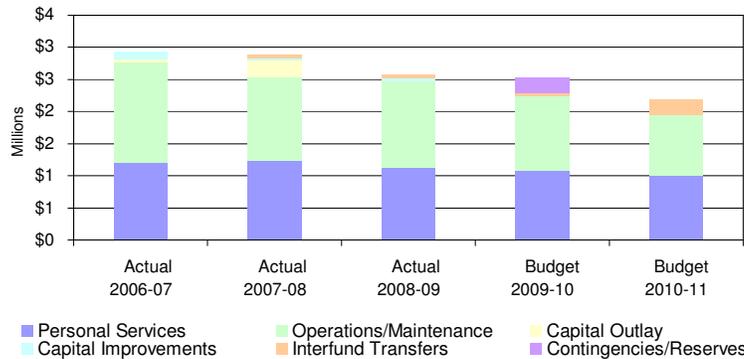
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Service Fees	2,094,742	-6.5%	(145,000)
Interest & Other	101,287	-7.6%	(8,274)
Interfund Transfers	-	-100.0%	(178,000)
	<u>2,196,029</u>	<u>-13.1%</u>	<u>(331,274)</u>

- Revenue expectations from greens fees, cart fees, memberships, and the driving range have been lowered consistent with actuals in recent years.
- Due to a lower debt payment as a result of restructuring the 1999 Clubhouse bond, a transfer from the General Fund should not be needed.

Expense Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	1,014,522	-5.8%	(62,704)
Operations/Maintenance	925,382	-20.6%	(240,039)
Capital Outlay	2,520	100.0%	2,520
Capital Improvements	14,000	100.0%	14,000
Interfund Transfers	234,605	369.2%	184,605
Contingencies/Reserves	5,000	-97.9%	(229,656)
	<u>2,196,029</u>	<u>-13.1%</u>	<u>(331,275)</u>

Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.

- Personnel savings were achieved from reclassifying two full-time greenskeepers to part-time, as well as the multi-tier health insurance program and issuing an RFP for medical insurance.
- Operating savings and the interfund transfer increase reflect restructuring the 1999 Clubhouse bond debt. The tax-exempt portion of the bond carries an interest rate of 5.75% and has an outstanding balance of \$2.44M. The taxable portion carries an interest rate of 8.00% and has an outstanding balance of \$295K. The General Fund will loan the Golf Fund \$2.735M to pay off the balances at an interest rate of 1.5% for 20 years, thereby generating \$159K annually to the General Fund and saving the Golf Fund \$87K annually.
- The \$50K interfund transfer to the General Fund does not represent the full \$359K cost of services provided per the 2009 Cost Allocation Plan. At the Budget Meeting in August, City Council voted to forgive a large portion of the transfer to permit the Golf Fund to retain all revenues for operational use and to replenish net assets.



404 GOLF FUND - REVENUES

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
1,364,260	1,275,433	1,135,835	1,200,000	0700-347-5000	Greens Fees	1,100,000	-8.33%
122,150	112,834	152,429	115,000	0700-347-5020	Tournament Fees	105,000	-8.70%
115,192	123,122	104,026	95,000	0700-347-5100	Membership Fees	105,000	10.53%
722,760	740,678	670,528	725,000	0700-347-5200	Golf Cart Rental	680,000	-6.21%
3,337	2,903	2,799	3,000	0700-347-5210	Pull Cart Rental	3,000	0.00%
114,094	110,769	98,557	100,000	0700-347-5300	Driving Range	100,000	0.00%
17,281	12,651	15,838	-	0700-347-5900	League Play	-	0.00%
2,070	2,055	1,815	1,742	0700-347-6010	GHIN Handicapping Service	1,742	0.00%
\$ 2,461,144	\$ 2,380,445	\$ 2,181,827	\$ 2,239,742		Total Golf Operations	\$ 2,094,742	-6.47%
\$ 2,461,144	\$ 2,380,445	\$ 2,181,827	\$ 2,239,742		TOTAL CHARGES FOR SERVICES	\$ 2,094,742	-6.47%
9,711	-	-	-	1500-361-1000	Interest Income	-	0.00%
10,258	1,055	65,253	-	1500-364-1000	Sale of Surplus Assets	-	0.00%
\$ 19,970	\$ 1,055	\$ 65,253	\$ -		Total Interest Income	\$ -	0.00%
66,203	67,855	67,082	75,816	0700-347-5400	Rental and Lease Income - Restaurant & Pro Shop	66,207	-12.67%
30,899	31,920	33,067	33,745	0700-362-2010	Rental and Lease Income - Tower	35,080	3.96%
\$ 97,102	\$ 99,775	\$ 100,149	\$ 109,561		Total Rents and Royalties	\$ 101,287	-7.55%
7	3	161	-	0700-347-5900	Cash Over/(Under)	-	0.00%
3,055	1,694	13,418	-		Miscellaneous Revenues	-	0.00%
\$ 3,062	\$ 1,697	\$ 13,579	\$ -		Total Other Revenues	\$ -	0.00%
\$ 120,134	\$ 102,527	\$ 178,980	\$ 109,561		TOTAL INTEREST & OTHER REVENUES	\$ 101,287	-7.55%
-	-	178,993	178,000	1600-381-0100	Transfer from General Fund	-	-100.00%
\$ -	\$ -	\$ 178,993	\$ 178,000		Total Interfund Transfers	\$ -	-100.00%
\$ -	\$ -	\$ 178,993	\$ 178,000		TOTAL TRANSFERS IN	\$ -	-100.00%
\$ 2,581,277	\$ 2,482,972	\$ 2,539,801	\$ 2,527,303		TOTAL FUND REVENUES	\$ 2,196,029	-13.11%

404 GOLF FUND - 0700 GOLF OPERATIONS

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
36.56	36.51	31.01	14.26			
912,164	966,089	850,865	326,343	572-1200	Salaries	324,980 -0.42%
5,811	7,149	3,627	3,500	572-1400	Salaries - Overtime	- -100.00%
-	-	3,125	3,200	572-1401	Salaries - Overtime Holiday Worked	- -100.00%
2,414	2,420	1,880	-	572-1503	Auto Allowance	
55,116	58,605	52,923	20,074	572-2100	FICA Taxes	20,010 -0.32%
12,890	13,706	12,377	4,695	572-2101	Medicare	4,679 -0.34%
103,624	106,757	98,327	17,445	572-2200	Retirement Contributions	19,320 10.75%
72,199	67,122	63,730	10,574	572-2300	Dental, Life & Health Insurance	4,328 -59.07%
23,509	23,275	17,581	4,847	572-2400	Worker's Compensation	4,724 -2.54%
\$ 1,187,729	\$ 1,245,122	\$ 1,104,436	\$ 390,678		Total Personal Services	\$ 378,041 -3.23%
					Operating Expenditures:	
16,227	2,857	1,293	1,742	572-3400	Contractual Services	1,742 0.00%
3,012	2,483	-	-	572-4000	Travel and Per Diem	- 0.00%
6,189	6,014	6,974	2,988	572-4100	Communication Services	3,975 33.03%
-	-	209	250	572-4200	Postage	250 0.00%
105,475	104,163	129,933	87,778	572-4300	Utilities	94,455 7.61%
4,468	4,768	36,672	125,700	572-4400	Rentals & Leases	120,421 -4.20%
8,292	10,487	11,201	9,403	572-4610	Maintenance Contracts	9,178 -2.39%
83	555	304	-	572-4620	Vehicle Repair	- 0.00%
43,376	38,138	38,534	-	572-4630	Equipment Repair	2,000 100.00%
2,573	3,983	6,310	1,850	572-4640	Building Maintenance	3,950 113.51%
474,767	354,182	351,613	-	572-4650	Grounds Maintenance	
1,222	902	535	1,000	572-4700	Printing & Binding	650 -35.00%
24,077	30,215	22,820	9,000	572-4800	Promotional Activities	9,000 0.00%
-	-	442	-	572-4903	Sales Tax Expense/Penalty	
(463)	2,271	2,116	-	572-4916	Inventory - Over/(Short)	
506	880	969	900	572-5100	Office Supplies	900 0.00%
38,525	34,603	31,550	35,200	572-5200	Operating Supplies	12,375 -64.84%
904	-	-	-	572-5202	Computer Supplies	
99	2,748	507	-	572-5203	Fleet Maintenance Clearing Account	
35,090	44,608	28,314	-	572-5204	Fuel & Oil	- 0.00%
3,659	6,648	948	-	572-5210	Uniform Expense	- 0.00%
31,673	32,061	29,282	32,000	572-5230	ACH/Credit Card Fees	30,084 -5.99%
1,521	265	-	-	572-5231	Computer Hardware/Software	- 0.00%
845	1,252	935	790	572-5400	Books, Dues & Publications	200 -74.68%
\$ 802,117	\$ 684,082	\$ 701,459	\$ 308,601		Total Operating Expenditures	\$ 289,180 -6.29%
					Capital Outlay:	
5,188	251,720	1,570	-	572-6402	Equipment	2,520 100.00%
					Replace Fire Alarm Panel	
34,966	-	-	-	572-6404	Trucks	- 0.00%
2,102	-	-	-	572-6420	Computer Hardware/Software	- 0.00%
\$ 42,256	\$ 251,720	\$ 1,570	\$ -		Total Capital Outlay	\$ 2,520 100.00%
\$ 2,032,102	\$ 2,180,925	\$ 1,807,466	\$ 699,279		Total Personal Services, Operating Expenditures & Capital Outlay	\$ 669,741 -4.22%
					Capital Improvements Program:	
10,944	21,238	32,703	-	5038	Cart Path Development	- 0.00%
-	-	-	-	5082	HVAC Improvement	14,000 100.00%
96,539	-	-	-	572-6310	Clubhouse Makeup Air System	
					Prior Years Capital Improvement Program	- 0.00%
\$ 107,482	\$ 21,238	\$ 32,703	\$ -		Total Capital Improvements Program	\$ 14,000 100.00%

404 GOLF FUND - 0700 GOLF OPERATIONS

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
-	-	-	163,750	517-7100	Principal Payments 1998 Bond-Refinance Addtl 9 Holes - yr 13 of 13	92,500 -43.51%
220,164	212,580	200,581	172,706	517-7200	Interest Expense 1998 Bond-Refinance Addtl 9 Holes - yr 13 of 13 1998 Bond - loss on refunding	7,422 -95.70%
250	748	250	250	517-7300	Paying Agent Fees	250 0.00%
9,028	9,028	9,028	-	517-7310	Amortization	- 0.00%
\$ 229,442	\$ 222,355	\$ 209,859	\$ 336,706		Total Debt Service	\$ 100,172 -70.25%
2,369,026	2,424,518	2,050,028	1,035,985		TOTAL EXPENSES	783,913 -24.33%

GOLF OPERATIONS

MISSION

Provide a quality golf experience to members and visitors through excellent customer service.

DESCRIPTION

The Golf Club consists of two championship 18-hole golf courses, putting green, driving range, and clubhouse. In addition to daily play, the club holds many community oriented golf tournaments and promotes a Junior Golf Program every summer with clinics.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Provide quality service to members to increase memberships and daily play.
- ✓ Provide strong youth programs that will increase youth memberships.

Long-Term Goals:

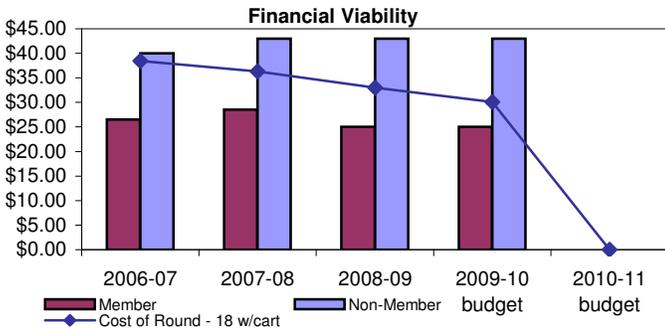
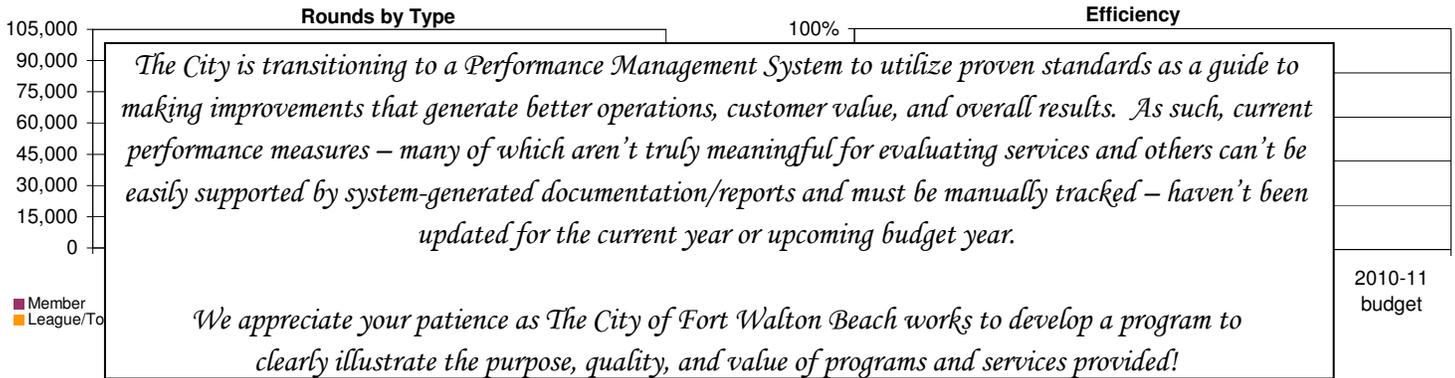
- ✓ Increase marketing strategies to make FWB Golf Club one of the elite courses in the area.

Significant Prior Year Accomplishments:

- ✓ Developed business plan and implemented all aspects of plan.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Number of Active Members	444	397	374		475	
Number of Total Rounds Played	82,068	82,920	76,658		84,000	
Number of Paid Rounds Played	75,564	75,606	69,871		79,000	
Budget Impact						
FTE's per 1,000 Citizens	1.75	1.74	1.48	annual measure	1.48	
Cost of Operations per Round Played	\$38.48	\$36.32	\$33.00	annual measure	\$30.09	
Net Cost of Services per Citizen	\$28.11	\$25.16		annual measure	\$0.00	
Effectiveness & Strategic Plan						
% of Budgeted Paid Rounds Actually Played	84%	84%	78%		85%	
% of Rounds Played at Rate Above the Cost to Produce	82%	72%	32%		75%	





404 GOLF FUND - 0710 GROUNDS MAINTENANCE

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
-	-	-	16.75		Personal Services:		
					<i>Number of Employees (FTE's)</i>	15.75	
-	-	-	484,549	572-1200	Salaries	451,167	-6.89%
-	-	-	-	572-1400	Salaries - Overtime	2,600	100.00%
-	-	-	-	572-1401	Salaries - Overtime Holiday Worked	3,200	100.00%
-	-	-	28,128	572-2100	FICA Taxes	26,601	-5.43%
-	-	-	6,579	572-2101	Medicare	6,221	-5.44%
-	-	-	88,667	572-2200	Retirement Contributions	82,753	-6.67%
-	-	-	-	572-2204	Retirement Contributions - DC Plan	1,011	100.00%
-	-	-	71,207	572-2300	Dental, Life & Health Insurance	55,518	-22.03%
-	-	-	6,918	572-2400	Worker's Compensation	6,272	-9.34%
\$ -	\$ -	\$ -	\$ 686,048		Total Personal Services	\$ 635,343	-7.39%
					Operating Expenditures:		
-	-	-	1,038	572-4100	Communication Services	903	-13.01%
-	-	-	51,552	572-4300	Utilities	37,465	-27.33%
-	-	-	1,200	572-4400	Rentals & Leases	21,273	1672.75%
-	-	-	3,705	572-4610	Maintenance Contracts	4,225	14.04%
-	-	-	500	572-4620	Vehicle Repair	500	0.00%
-	-	-	42,500	572-4630	Equipment Repair	42,500	0.00%
-	-	-	1,000	572-4640	Building Maintenance	3,200	220.00%
-	-	-	326,500	572-4650	Grounds Maintenance	326,500	0.00%
-	-	-	3,800	572-5200	Operating Supplies	11,800	210.53%
-	-	-	31,905	572-5204	Fuel & Oil	29,590	-7.26%
-	-	-	1,700	572-5210	Uniform Expense	3,760	121.18%
-	-	-	565	572-5400	Books, Dues & Publications	165	-70.80%
\$ -	\$ -	\$ -	\$ 465,965		Total Operating Expenditures	\$ 481,881	3.42%
\$ -	\$ -	\$ -	\$ -		Total Capital Outlay	\$ -	0.00%
\$ -	\$ -	\$ -	\$ 1,152,013		Total Personal Services, Operating Expenditures & Capital Outlay	\$ 1,117,224	-3.02%
\$ -	\$ -	\$ -	\$ -		Capital Improvements Program:		
					Total Capital Improvements Program	\$ -	0.00%
					Debt Service:		
-	-	-	49,077	517-7100	Principal Payments	50,837	3.59%
-	-	-	5,072	517-7200	Landscaping Equipment Lease - year 4 of 5	3,312	-34.70%
\$ -	\$ -	\$ -	\$ 54,149		Total Debt Service	\$ 54,149	0.00%
-	-	-	1,206,162		TOTAL EXPENSES	1,171,373	-2.88%

GROUNDS MAINTENANCE

MISSION

Provide a quality golf experience to members and visitors through excellent course maintenance.

DESCRIPTION

The Pines Course offers 18-holes in a challenging layout of over 6,800 yards through a tree-lined, upland pine forest. The Oaks course offers 18-holes over 6,400 yards of narrow fairways lined with oak trees and water hazards.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Maintain courses in good condition through efficient use of resources.
- ✓ Extend the life of existing equipment through preventative maintenance.

Long-Term Goals:

- ✓ Rebuild all sand traps by removing old sand, adding new sand with proper size sand and proper depth, and re-sod edges.
- ✓ Begin fence replacement program along the property lines.

Significant Prior Year Accomplishments:

- ✓ Replaced retaining wall on #1 tee of the Oaks course.
- ✓ Enlarged, leveled, and re-grassed #17 tee of the Oaks course.
- ✓ Began a program of removing cold damaged Oleander shrubs from the clubhouse grounds and replaced with cold hardy native shrubbery.
- ✓ Replaced wood curbing at the #1 tee of the Pines course with poured concrete curb.

PERFORMANCE MEASURES

Workload						
Measure	Actual			YTD thru 6/30 2009-10	Budget	
	2006-07	2007-08	2008-09		2009-10	2010-11
Acres per FTE	new division in FY09-10				13.43	
Number of Equipment Repairs Completed In House	new division in FY09-10				500	
Number of Equipment Repairs Completed Contracted Out	new division in FY09-10				20	
Budget Impact						
Cost per Acre Maintained	new division in FY09-10				\$5,372	
Effectiveness & Strategic Plan						
Cost Savings from In House Repairs	new division in FY09-10				\$15,000	
Number of Safety-Related Incidents	new division in FY09-10				0	

The City is transitioning to a Performance Management System to utilize proven standards as a guide to making improvements that generate better operations, customer value, and overall results. As such, current performance measures – many of which aren't truly meaningful for evaluating services and others can't be easily supported by system-generated documentation/reports and must be manually tracked – haven't been updated for the current year or upcoming budget year.

We appreciate your patience as The City of Fort Walton Beach works to develop a program to clearly illustrate the purpose, quality, and value of programs and services provided!

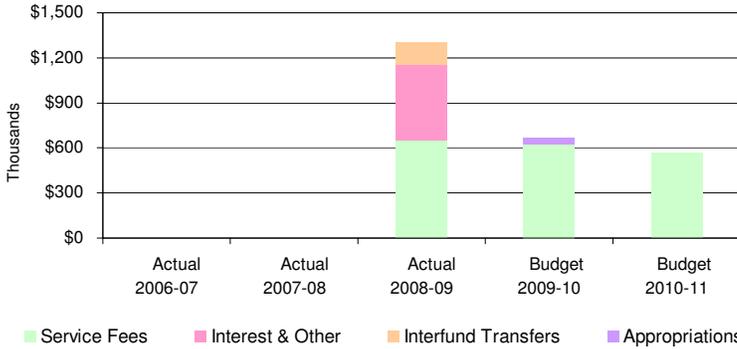
404 GOLF FUND - 1500 NON-DEPARTMENTAL

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
-	-	-	-	572-1200	596	100.00%
354	1,918	24,272	500	572-1216	500	0.00%
-	-	-	-	572-2100	34	100.00%
-	-	-	-	572-2101	8	100.00%
8,500	(10,774)	(6,828)	-	572-1250	-	-
651	(824)	(524)	-	572-2150	-	-
\$ 9,505	\$ (9,680)	\$ 16,920	\$ 500	Total Personal Services	\$ 1,138	127.60%
-	-	-	5,000	572-4995	5,000	0.00%
500,993	406,112	427,256	-	572-5900	-	0.00%
50,847	-	10,000	-		-	-
-	-	9,679	-	590-9502	-	0.00%
\$ 551,840	\$ 406,112	\$ 446,936	\$ 5,000	Total Operating Expenditures	\$ 5,000	0.00%
\$ 561,345	\$ 396,432	\$ 463,856	\$ 5,500	Total Personal Services, Operating Expenditures & Capital Outlay	\$ 6,138	11.60%
\$ 561,345	\$ 396,432	\$ 463,856	\$ 5,500	TOTAL EXPENSES	\$ 6,138	11.60%
-	62,150	49,810	50,000	581-9101	209,000	318.00%
-	-	-	229,656	581-9999	25,605	-88.85%
\$ -	\$ 62,150	\$ 49,810	\$ 279,656	Total Other Financing Activity	\$ 234,605	-16.11%
\$ -	\$ 62,150	\$ 49,810	\$ 279,656	TOTAL TRANSFERS	\$ 234,605	-16.11%
36.56	36.51	31.01	31.01		30.01	-3.22%
2,369,026	2,424,518	2,050,028	1,035,985		783,913	-24.33%
-	-	-	1,206,162		1,171,373	-2.88%
561,345	458,582	513,665	285,156		240,743	-15.57%
(149,738)	(272,958)	(34,273)	-		-	0.00%
\$ 2,780,632	\$ 2,610,141	\$ 2,529,420	\$ 2,527,303	TOTAL FUND EXPENSES	\$ 2,196,029	-13.11%
\$ (199,355)	\$ (127,170)	\$ 10,381	\$ -	NET REVENUE / (EXPENSE)	\$ -	0.00%

Stormwater Fund

The Stormwater Fund encompasses 2% of the City's activities and services and accounts for stormwater management operations that are financed and operated in a manner similar to a private business – where the intent is that the cost (expenses, including depreciation) of providing the services to the public on a continuing basis be financed and recovered primarily through user charges. This fund accounts for stormwater, storm drainage, and water quality initiatives.

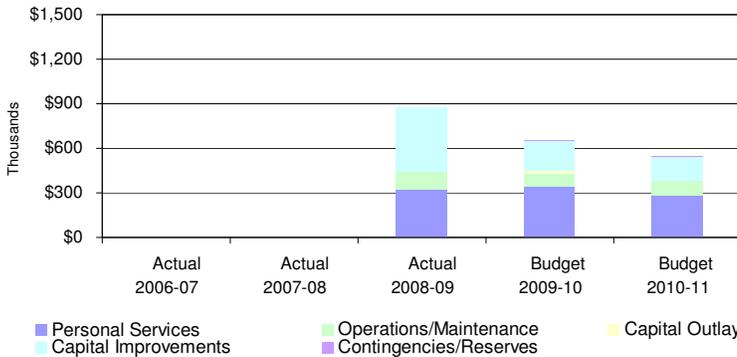
Revenue Highlights



	Budget 2010-11	% Change	\$ Change
Service Fees	565,000	-9.5%	(59,000)
Appropriations	-	-100.0%	(42,027)
	565,000	-15.2%	(101,027)

- Revenues are anticipated to decrease due to correction of the definition of Equivalent Residential Unit (ERU) for commercial customers from 2,700 sqft to 3,200 sqft, as well as the School Board's claim that it is exempt from paying the utility fee.

Expense Highlights



	Budget 2010-11	% Change	\$ Change
Personal Services	281,665	-18.0%	(61,658)
Operations/Maintenance	99,229	9.4%	8,525
Capital Outlay	3,400	100.0%	(10,600)
Capital Improvements	160,706	-18.8%	(37,294)
Interfund Transfers	15,000	0.0%	-
Contingencies/Reserves	5,000	0.0%	-
Revenues	565,000	-15.2%	(101,027)

Expenses shown on a cash basis, exclusive of reclassifications for the audited financial statements.

- Two positions have been eliminated.
- Capital projects are on hold and the focus this year will be to develop a Stormwater Master Plan to identify and prioritize funding needs and projects.
- The \$15K interfund transfer to the General Fund does not represent the full \$168K cost of services provided per the 2009 Cost Allocation Plan. At the Budget Meeting in August, City Council voted to forgive a large portion of the transfer to permit the Stormwater Fund to retain revenues for capital projects.



405 STORMWATER FUND - REVENUES

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
-	-	316,676	300,000	1380-343-7001	Stormwater Management Fee - Residential	315,000	5.00%
-	-	335,988	324,000	1380-343-7101	Stormwater Management Fee - Commercial	250,000	-22.84%
\$ -	\$ -	\$ 652,664	\$ 624,000		Total Stormwater Operations	\$ 565,000	-9.46%
\$ -	\$ -	\$ 652,664	\$ 624,000		TOTAL CHARGES FOR SERVICES	\$ 565,000	-9.46%
-	-	109	-	1500-361-1000	Interest Income	-	0.00%
\$ -	\$ -	\$ 109	\$ -		Total Interest Income	\$ -	0.00%
-	-	503,763	-		Prior Year Grants	-	0.00%
-	-	186	-		Miscellaneous Revenues	-	0.00%
\$ -	\$ -	\$ 503,949	\$ -		Total Other Revenues	\$ -	0.00%
\$ -	\$ -	\$ 504,058	\$ -		TOTAL INTEREST & OTHER REVENUES	\$ -	0.00%
-	-	140,210	-	1600-381-0100	Transfer from General Fund	-	0.00%
-	-	10,073	-	1600-382-4100	Transfer from Utilities Fund	-	0.00%
\$ -	\$ -	\$ 150,283	\$ -		Total Interfund Transfers	\$ -	0.00%
-	-	-	42,027	1600-389-9300	Appropriation from Net Assets	-	-100.00%
\$ -	\$ -	\$ -	\$ 42,027		Total Non-Operating Sources	\$ -	-100.00%
\$ -	\$ -	\$ 150,283	\$ 42,027		TOTAL TRANSFERS IN	\$ -	-100.00%
\$ -	\$ -	\$ 1,307,005	\$ 666,027		TOTAL FUND REVENUES	\$ 565,000	-15.17%

405 STORMWATER FUND - 1380 STORMWATER

Actual				Budget		
2006-07	2007-08	2008-09	2009-10 Adopted	Acct	2010-11 Adopted	% Change
-	-	8.00	8.00			
-	-	222,418	239,275	538-1200	184,510	-22.89%
-	-	1,279	800	538-1400	1,000	25.00%
-	-	13,243	14,087	538-2100	10,793	-23.38%
-	-	3,097	3,295	538-2101	2,524	-23.40%
-	-	36,906	45,199	538-2200	32,594	-27.89%
-	-	-	-	538-2204	1,435	100.00%
-	-	27,443	31,569	538-2300	39,396	24.79%
-	-	11,666	9,098	538-2400	8,855	-2.67%
\$ -	\$ -	\$ 316,052	\$ 343,323		\$ 281,107	-18.12%
				Personal Services:		
				<i>Number of Funded Employees (FTE's)</i>	6.00	
				Operating Expenditures:		
-	-	-	-	538-3400	5,000	100.00%
-	-	395	300	538-4000	450	50.00%
-	-	1,267	1,373	538-4100	1,441	4.95%
-	-	363	540	538-4300	1,270	135.19%
-	-	65	-	538-4400	-	0.00%
-	-	2,085	840	538-4610	630	-25.00%
-	-	9,850	8,000	538-4620	10,000	25.00%
-	-	4,575	5,000	538-4630	8,000	60.00%
-	-	8,485	24,400	538-4680	24,400	0.00%
-	-	1,299	780	538-4905	780	0.00%
-	-	-	-	538-5100	500	100.00%
-	-	3,628	4,000	538-5200	4,000	0.00%
-	-	11,088	10,670	538-5204	12,160	13.96%
-	-	1,516	1,320	538-5210	1,100	-16.67%
-	-	12,878	10,000	538-5300	10,000	0.00%
-	-	-	150	538-5400	500	233.33%
-	-	-	-	538-5500	1,500	100.00%
-	-	15,000	-	538-8200	-	0.00%
-	-	(10,105)	-	538-9905	-	0.00%
\$ -	\$ -	\$ 62,389	\$ 67,373		\$ 81,731	21.31%
				Capital Outlay:		
-	-	-	14,000	538-6402	3,400	-75.71%
				Equipment		
				Jack Hammer		
				Self Priming Trash Pump		
\$ -	\$ -	\$ -	\$ 14,000		\$ 3,400	-75.71%
				Total Personal Services, Operating Expenditures & Capital Outlay	\$ 366,238	-13.76%
				Capital Improvements Program:		
-	-	-	80,000	5019 - Storm Drainage Improvement	-	-100.00%
-	-	-	-	5061 - Butler Drive Improvements	15,000	0.00%
-	-	-	-	538-6358 Install Storm Drain		
-	-	-	-	5319 - Howell Drive Improvements	7,500	0.00%
-	-	-	100,000	538-6358 Install Storm Drain		
-	-	-	-	5415 - Stormwater System Master Plan	138,206	38.21%
-	-	532,493	-	538-3100 Stormwater System Master Plan		
-	-	-	-	Prior Years Capital Improvement Program		
\$ -	\$ -	\$ 532,493	\$ 198,000		\$ 160,706	-18.84%

405 STORMWATER FUND - 1380 STORMWATER

Actual						Budget	
2006-07	2007-08	2008-09	2009-10 Adopted	Acct		2010-11 Adopted	% Change
					Debt Service		
-	-	-	22,119	517-7100	Principal Payments	17,162	-22.41%
					Street Sweeper - year 7 of 7		
-	-	2,053	1,212	517-7200	Interest Expense	336	-72.28%
					Street Sweeper - year 7 of 7		
\$ -	\$ -	\$ 2,053	\$ 23,331		Total Debt Service	\$ 17,498	-25.00%
\$ -	\$ -	\$ 912,987	\$ 646,027		TOTAL EXPENSES	\$ 544,442	-15.72%

STORMWATER

MISSION

Help our community improve and preserve natural water quality, prepare for existing and upcoming regulatory requirements, and improve operation and management of existing stormwater infrastructure while maintaining fair, flexible, and equitable stormwater rates.

DESCRIPTION

The Stormwater Division maintains infrastructure which includes 35 miles of storm drain, 11 retention ponds, and over 1,300 curb and surface inlets. Stormwater management helps to ensure the health and safety of citizens while meeting State and Federal regulations.

GOALS & ACCOMPLISHMENTS

Current Year Goals:

- ✓ Remove and replace 400 L.F. of failing 18" corrugated metal pipe at the end of Bay Drive SE.
- ✓ Secure funding through 319 Grant Applications and construct Gap Creek Phase II and III improvements.
- ✓ Complete a Stormwater Master Plan that includes a hydraulic model of the existing infrastructure.

Long-Term Goals:

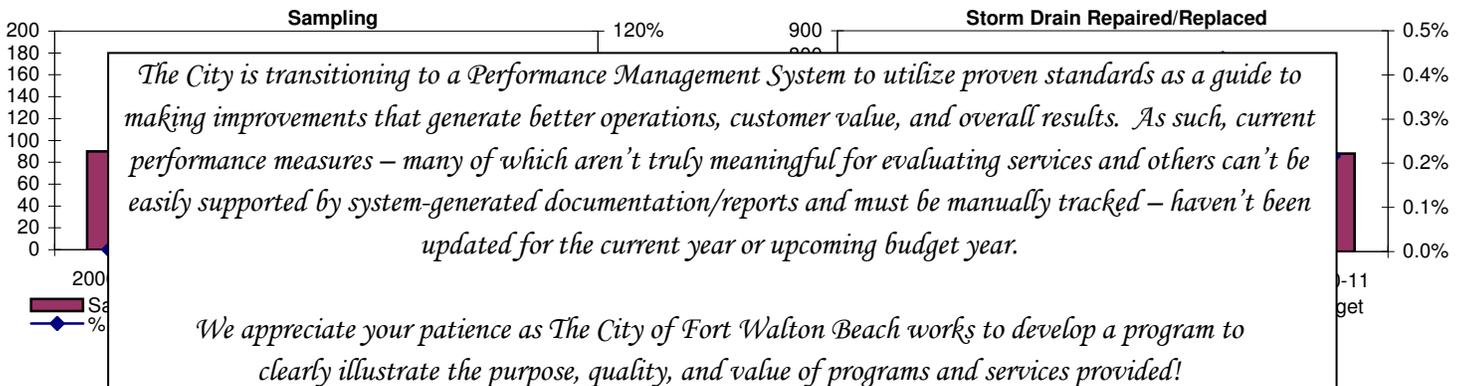
- ✓ Complete stormwater master plan, to include hydraulic model that will be used for capital improvement project planning and prioritization.
- ✓ Maintain and improve level of service provided by all facets of Stormwater Division to include: street sweeping, grant writing, infrastructure repair/replacement, best management practices, project/construction management and water quality protection.
- ✓ Maximum compliance with the federally mandated National Pollutant Discharge Elimination System (NPDES) permitting.

Significant Prior Year Accomplishments:

- ✓ Removed and replaced 440 L.F. of failing 24" CMP at the end of Linstew Drive NW.
- ✓ Submitted two Section 319 Grant applications requesting funding for Gap Creek Phase II and III improvements.
- ✓ Completed 3,637 miles of street sweeping.
- ✓ Completed construction plans to replace 300 L.F. of failing 42" CMP in front of Gary Smith Honda on U.S. 98.
- ✓ Removed and replaced 480 L.F. of failing 48" CMP in an easement through Fountainhead Condos.

PERFORMANCE MEASURES

Workload								
Measure	Actual				YTD thru 6/30	Budget		
	2006-07	2007-08	2008-09	2009-10		2009-10	2010-11	
Stormwater Mgmt Plans Reviewed for Ordinance Compliance	37	15	12	2		25	25	
Site Inspections for New Stormwater Infrastructure	29	30	41	21		30	20	
Miles of Storm Drain Maintained	34.73	34.73	45.66	33.00		34.73	35.00	
Linear Feet of New Storm Drain	0	0	1,540	0		0	0	
Linear Feet of Repaired/Replaced Storm Drain	0	281	165	440		800	400	
Linear Feet of Storm Drain Cleaned	2,500	1,121	1,171	2,013		2,162	2,100	
Miles of Street Swept per Month	646	434	473	303		750	500	
Number of Culverts and Inlets Cleaned	2,620	1,170	860	700		1,000	1,000	
Number of Samples Collected at Stormwater Outfalls	90	101	136	0		150	100	
Number of Permits Reviewed for Environmental Compliance	215	126	12	0		75	10	
Budget Impact								
FTE's per 1,000 Citizens	n/a	n/a	0.38	annual measure		0.38		
Net Cost of Services per Citizen	n/a	\$2.76		annual measure		\$31.92		
Effectiveness & Strategic Plan								
% of Storm Drain Cleaned	1.4%	0.6%	0.5%	5.0%		80%		
% of Storm Drain in Good Working Condition	99.4%	99.4%	99.4%	99.4%		99%		
% of Samples within Tolerance	n/a	n/a	n/a	n/a		100%		
				Actual		Budget		
Strategic Plan Goal	Initiative	Performance Measure	2006-07	2007-08	2008-09	2009-10	2009-10	2010-11
Environmental Resources 								
Natural Environment	Create Stormwater Utility	% compliance w/ regulations	n/a	n/a	n/a		100%	
		% infrastructure needs completed	n/a	n/a	n/a		80%	
Financial Viability	Examine Providing Stormwater Service to Cinco Bayou	% CB residents interested	n/a	n/a	n/a		TBD	
		\$ savings to CB residents	n/a	n/a	n/a		TBD	
		\$ revenue to FWB	n/a	n/a	n/a		TBD	
Infrastructure 								
Natural Environment	Maintain Staffing & Resources to Meet Environmental Regulations	% compliance w/ regulations	n/a	n/a	n/a		100%	



Capital Improvements Program Table of Contents

	<u>Page #</u>
CIP Process	232
Financing Alternatives	233
Five-Year Funding Schedule (General, CRA)	234
Five-Year Funding Schedule (Utilities, Golf, Stormwater)	236
Detail CIP Information by Fund	
General Fund	238
Community Redevelopment Agency Fund	270
Utilities Fund	294
Golf Fund	316
Stormwater Fund	328
Five-Year CIP by Vision Plan & Neighborhood	339

Capital Improvements Program

The City's Capital Improvements Program (CIP) is a five-year planning and budgeting tool that identifies the acquisition, construction, replacement, renovation, or repair of facilities and infrastructure with a value greater than \$25,000 and a useful life of ten years or more. Capital expenditures may be recurring (e.g. street resurfacing, water tank maintenance) or non-recurring (e.g. construction of a new park or facility).

CIP PROCESS

The FY 2010-11 budget, the first year of the CIP, is the only year for which funding may legally be appropriated. Future years' funding requirements are identified, but are not authorized. The CIP provides information on the current and long-range infrastructure needs of the City and provides a mechanism for balancing needs and resources as well as setting priorities and schedules for capital projects. It is based on needs identified through the Vision and Strategic planning processes, concerns of citizens and elected officials, and the requests and recommendations of staff. The CIP combines all of the City's individual department plans and coordinates them with the City's Comprehensive Land Development Plan. Each project or program is assigned a four-digit CIP number so expenditures can be easily tracked during the year and also across years.

Each year as part of the budget process, the list of projects is reviewed for relevance, need, cost, and priority. The five-year CIP is revised annually based on the following parameters:

- Relevance to Vision and Strategic Plans, State or Federal mandates, or other City Council priority
- Maintenance and preservation of current infrastructure
- Expansion of current program or service
- Initiation of new program or service
- Funding availability

When departments make their requests for capital project funding, priority is given to projects needed to meet the goals and policies as defined by City Council in the Strategic Plan. Each department's goals and objectives state a level of service to be maintained, and capital projects are funded based on those needs. The Enterprise Funds (Utilities, Sanitation, Golf, and Stormwater) are funded with user fees and do not compete with other City projects for funding. The estimated project costs to be funded within the CIP include all costs related to design, engineering, acquisition, construction, and project management.

Icons are used throughout the CIP budget as a visual reminder of the Vision Plan and its translation into the budget.

Vision Plan



FINANCING ALTERNATIVES

Capital improvements may be funded by a variety of means depending on the nature of the project, availability of funds, and the policies of City Council. Financing decisions are made based on established City policies and available financing options directly related to project timing and choice of revenue sources. The funding methodology for the CIP is reliant upon available resources including funds from grants and user fees, useful life of the improvement, and sharing the costs between current and future users. While some projects can be delayed until funds from existing revenues are available, others cannot. The City explores all options such as ad valorem taxes, grants, user fees, bonds, loans, and reserves to fund improvements. The following financing sources are available to fund the CIP:

- Ad Valorem Taxes – Property taxes account for approximately 25% of the General Fund budget. The City rarely uses these funds as a debt security due largely to the required electoral approval (voter referendum) prior to issuance. Property taxes are directly linked to the assessed value of individual property, not to the consumption of specific goods and services (e.g. sales tax).
- Non-Ad Valorem Revenues – Non-ad valorem revenues can be pledged to support various types of bond issues. Such bonds are similar to general obligation bonds in that proceeds are often used for general government purposes and repayment is unrelated to the revenue generating capacity of the project being financed. However, unlike general obligation bonds, non-ad valorem revenue bonds are payable solely from revenues derived from the pledged revenue (such as sales tax, local option fuel tax, and the guaranteed portion of municipal revenue sharing).
- Special Revenue Sources – Include the following:
 - Impact Fees – Fees charged in advance of new development and designed to help pay for infrastructure needs resulting from the new development. These fees may only be charged to those who directly benefit from the new capital improvement and the fee must fairly reflect the cost of the improvements (e.g. water and sewer impact fees).
 - Special Assessments – Like impact fees, special assessments are levied against residents, agencies, or districts that directly benefit from the new service or improvement (e.g. sidewalks and street paving) and must be apportioned fairly.
- User Fees and Charges – These revenues include a variety of license and permit fees, facility and program fees, and fines. They are rarely used as debt security for non-Enterprise Fund capital projects, but could be a source of direct funding of a small capital improvement.
- Enterprise Fund User Fees – These revenues are derived from self-supporting business enterprises - utilities, sanitation and golf - which provide services in return for compensation. The enterprise revenue used to secure debt is commonly termed “net-revenue” consisting of gross revenues less operating costs.
- Note – A written, short-term promise to repay a specified amount of principal and interest on a certain date, payable from a defined source of anticipated revenue. Usually notes mature in one year or less. Rarely used by the City.
- Commercial Paper - Generally defined as short term, unsecured promissory notes issued by organizations of recognized credit quality, usually a bank. Rarely used by the City.
- Bond – An issuer’s obligation to repay a principal amount on a certain date (maturity date) with interest at a stated rate. Bonds are distinguishable from notes in that notes mature in a much shorter time period.
 - General Obligation Bonds – A bond secured by the full faith and credit of the City’s ad valorem taxing power. These are rarely used in Florida, and by the City in particular, due to the requirement for a voter referendum.
 - Revenue Bonds – Bonds payable from a specific revenue source, not the full faith and credit of an issuer’s taxing power and require no electoral approval. Pledged revenues are often generated by the operation or project being financed (e.g. sales tax, water user fees, golf user fees).

CITY OF FORT WALTON BEACH, FL
Five Year Capital Improvements Program

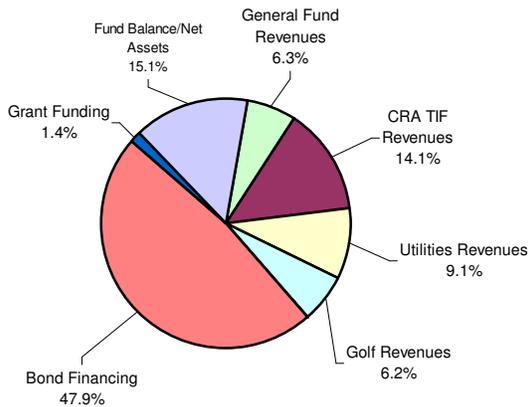
Page	CIP	Project Name	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FIVE YEAR TOTAL
238	5342	Fire Station 7 Renovation	-	-	100,000	325,000	365,000	790,000
		Fire	-	-	100,000	325,000	365,000	790,000
240	5117	Hedrick Center Improvements	100,000	250,000	-	-	-	350,000
		Recreation	100,000	250,000	-	-	-	350,000
242	5013	Jet Stadium Improvements	-	-	55,000	210,000	-	265,000
244	5040	Hedrick Athletic Complex	-	-	-	-	125,000	125,000
246	5072	Ferry Park Improvements	35,000	-	-	-	-	35,000
248	5201	Dog Park	-	-	-	-	47,500	47,500
		Parks	35,000	-	55,000	210,000	172,500	472,500
250	5146	Kenwood Branch Library	-	-	-	-	9,600	9,600
		Library	-	-	-	-	9,600	9,600
252	5323	Beal Cemetery Improvements	-	25,000	-	-	-	25,000
		Cemetery	-	25,000	-	-	-	25,000
254	5074	City Hall Improvements	30,092	-	150,000	-	85,000	265,092
256	5082	HVAC Improvements	26,000	35,000	64,000	-	-	125,000
258	5147	Facilities Maintenance Building	-	10,000	40,000	40,000	-	90,000
260	5317	LED Street Name Signs	-	30,000	-	-	-	30,000
		Facilities	56,092	75,000	254,000	40,000	85,000	510,092
262	5018	Pavement Improvement	125,000	125,000	125,000	125,000	125,000	625,000
264	5061	Butler Drive Improvements	35,000	-	-	-	-	35,000
266	5306	Sidewalk Improvement	-	40,000	40,000	40,000	40,000	160,000
268	5319	Howell Drive Improvements	27,500	-	-	-	-	27,500
		Streets	187,500	165,000	165,000	165,000	165,000	847,500
		GENERAL FUND TOTAL	378,592	515,000	574,000	740,000	797,100	3,004,692
270	5018	Pavement Improvement	150,000	100,000	100,000	100,000	100,000	550,000
272	5056	Water Line Replacement	-	50,000	32,500	-	-	82,500
274	5065	Sewer Line Replacement	-	52,000	55,000	-	-	107,000
276	5068	Attainable Housing	-	-	132,000	-	-	132,000
278	5118	Heritage Park	50,000	-	-	-	-	50,000
280	5306	Sidewalk Improvements	37,800	-	-	-	-	37,800
282	5317	LED Street Signs	-	25,000	-	-	-	25,000
284	5488	Eglin Pkwy Streetscape	-	200,000	250,000	250,000	250,000	950,000
286	5494	Beal Parkway Neighborhood Plan	-	475,000	243,000	500,000	-	1,218,000
288	5606	Nuisance Abatement	50,000	-	-	-	-	50,000
290	5607	Soundside Development	2,000,000	-	-	-	-	2,000,000
292	5608	Economic Incentive Program	500,000	-	-	-	-	500,000
		CRA FUND TOTAL	2,787,800	902,000	812,500	850,000	350,000	5,702,300

FUNDING METHODOLOGY					
Operating Revenues	Grant	Bond / Debt Issue	Other⁽¹⁾ / In-Kind⁽²⁾	Fund Bal / Net Assets	FIVE YEAR TOTAL
(120,000)	-	550,000	-	360,000	790,000
(120,000)	-	550,000	-	360,000	790,000
350,000	-	-	-	-	350,000
350,000	-	-	-	-	350,000
265,000	-	-	-	-	265,000
18,000	107,000	-	-	-	125,000
35,000	-	-	-	-	35,000
47,500	-	-	-	-	47,500
365,500	107,000	-	-	-	472,500
(240,400)	250,000	-	-	-	9,600
(240,400)	250,000	-	-	-	9,600
-	-	-	-	25,000	25,000
-	-	-	-	25,000	25,000
265,092	-	-	-	-	265,092
125,000	-	-	-	-	125,000
90,000	-	-	-	-	90,000
30,000	-	-	-	-	30,000
510,092	-	-	-	-	510,092
625,000	-	-	-	-	625,000
-	-	-	-	35,000	35,000
160,000	-	-	-	-	160,000
-	-	-	-	27,500	27,500
785,000	-	-	-	62,500	847,500
1,650,192	357,000	550,000	-	447,500	3,004,692
550,000	-	-	-	-	550,000
82,500	-	-	-	-	82,500
107,000	-	-	-	-	107,000
132,000	-	-	-	-	132,000
50,000	-	-	-	-	50,000
37,800	-	-	-	-	37,800
25,000	-	-	-	-	25,000
950,000	-	-	-	-	950,000
1,218,000	-	-	-	-	1,218,000
50,000	-	-	-	-	50,000
-	-	-	-	2,000,000	2,000,000
500,000	-	-	-	-	500,000
3,702,300	-	-	-	2,000,000	5,702,300

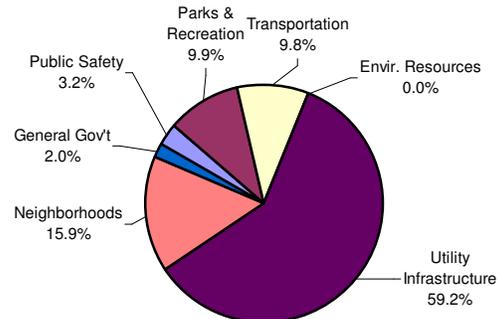
CITY OF FORT WALTON BEACH, FL Five Year Capital Improvements Program

Page	CIP	Project Name	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FIVE YEAR TOTAL
294	5114	GIS Mapping	50,000	50,000	100,000	50,000	50,000	300,000
		Utilities	50,000	50,000	100,000	50,000	50,000	300,000
296	5026	Water Well Maintenance	40,000	40,000	40,000	40,000	40,000	200,000
298	5045	Water Tank Maintenance	50,000	50,000	50,000	50,000	50,000	250,000
		Water Operations	90,000	90,000	90,000	90,000	90,000	450,000
300	5056	Water Line Replacement	-	99,900	77,250	37,500	64,500	279,150
		Water Distribution	-	99,900	77,250	37,500	64,500	279,150
302	5031	Pump Station #1 Upgrade	-	5,500,000	2,000,000	-	-	7,500,000
304	5032	Sewer System Rehabilitation	-	250,000	2,000,000	-	-	2,250,000
306	5048	Lift Station Rehabilitation	36,000	50,000	35,000	25,000	75,000	221,000
308	5065	Sewer Line Replacement	-	75,000	75,000	75,000	75,000	300,000
310	5398	Sewer System Flow Monitoring	50,000	-	-	-	-	50,000
312	5421	Reuse Water System	-	2,425,000	175,000	175,000	175,000	2,950,000
314	5423	Pump Station Maintenance	40,000	50,000	50,000	50,000	50,000	240,000
		Sewer Collection & Treatment	126,000	8,350,000	4,335,000	325,000	375,000	13,511,000
		UTILITIES FUND TOTAL	266,000	8,589,900	4,602,250	502,500	579,500	14,540,150
316	5037	Irrigation Improvements	-	-	-	-	1,000,000	1,000,000
318	5038	Cart Path Development	-	20,000	20,000	20,000	20,000	80,000
320	5039	Bulkhead Improvements	-	-	75,000	-	-	75,000
322	5066	Storage Building	-	-	-	415,000	-	415,000
324	5082	HVAC Improvements	14,000	-	-	-	-	14,000
326	5112	Golf Pond Liner	-	-	-	50,000	-	50,000
		GOLF FUND TOTAL	14,000	20,000	95,000	485,000	1,020,000	1,634,000
328	5019	Stormwater Infrastructure	-	100,000	100,000	400,000	475,000	1,075,000
330	5061	Butler Drive Improvements	15,000	-	-	-	-	15,000
332	5319	Howell Drive Improvements	7,500	-	-	-	-	7,500
334	5403	Water Quality Initiative	-	25,000	25,000	25,000	25,000	100,000
336	5415	Stormwater Master Plan	138,206	-	-	-	-	138,206
		STORMWATER FUND TOTAL	160,706	125,000	125,000	425,000	500,000	1,335,706
		GRAND TOTAL - ALL FUNDS	3,607,098	10,151,900	6,208,750	3,002,500	3,246,600	26,216,848

Where the funding comes from...



...and where it goes



FUNDING METHODOLOGY					
Operating Revenues	Grant	Bond / Debt Issue	Other⁽¹⁾ / In-Kind⁽²⁾	Fund Bal / Net Assets	FIVE YEAR TOTAL
300,000	-	-	-	-	300,000
300,000	-	-	-	-	300,000
200,000	-	-	-	-	200,000
250,000	-	-	-	-	250,000
450,000	-	-	-	-	450,000
279,150	-	-	-	-	279,150
(1,220,850)	-	-	-	1,500,000	279,150
-	-	7,500,000	-	-	7,500,000
-	-	2,250,000	-	-	2,250,000
221,000	-	-	-	-	221,000
300,000	-	-	-	-	300,000
50,000	-	-	-	-	50,000
700,000	-	2,250,000	-	-	2,950,000
240,000	-	-	-	-	240,000
1,511,000	-	12,000,000	-	-	13,511,000
1,040,150	-	12,000,000	-	1,500,000	14,540,150
1,000,000	-	-	-	-	1,000,000
80,000	-	-	-	-	80,000
75,000	-	-	-	-	75,000
415,000	-	-	-	-	415,000
<i>14,000</i>	-	-	-	-	<i>14,000</i>
50,000	-	-	-	-	50,000
1,634,000	-	-	-	-	1,634,000
1,075,000	-	-	-	-	1,075,000
15,000	-	-	-	-	15,000
7,500	-	-	-	-	7,500
100,000	-	-	-	-	100,000
138,206	-	-	-	-	138,206
1,335,706	-	-	-	-	1,335,706
9,362,348	357,000	12,550,000	-	3,947,500	26,216,848

Italics denote a new project.

⁽¹⁾Other includes special assessments.

⁽²⁾In-kind matching grant contributions are budgeted as operational expenses (usually personal services).

Note: Some projects also have carry-over funds, which are not included in these totals but noted as part of the budget resolution at the end of the budget document.

Capital Improvement Project (CIP) Request



Department & Division: Fire Services

CIP #: 5342 New Project Project Update

CIP Title: Fire Station 7 Renovation Neighborhood: Citywide

Investment Objective: Upgrade Service Operational Impact: Revenue/Cost Neutral

Objective: Renovate and modernize Fire Station 7

Scope:

Phase I – Renovate the sleeping quarters, shower facilities, locker rooms, and bathrooms. Modernize the kitchen, apparatus bay, computer room, and gym facilities. Phase II – Refurbish the outbuilding (currently leased to County EMS) and turn it into a combination training room/back-up Emergency Operations Center capable of sitting 30 students. Square off the back of the truck bay and double the capacity of the engine hangar to create an apparatus storage area. Phase III – Demolish the training tower and burn building and construct in its place a new training tower and burn building. It is anticipated that funding will come from a bond issue, possibly from the Florida League of Cities.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Public Safety
 Strategic Plan: Effective & Efficient Services

Justification:

Station #7 was built in 1974 and was not constructed to accommodate both male and female firefighters. Station #6 was renovated in 2003.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Debt	001			100,000	205,000	245,000	550,000	Bond Issue
Oper. Rev.	001				120,000	120,000	240,000	Debt Service over 10 yrs
							-	
		-	-	100,000	325,000	365,000	790,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design			100,000			100,000	Design/Engineering
Construction				205,000		205,000	Phase I
Construction					245,000	245,000	Phase II
Construction						-	FY15/16, Phase III, \$300K
Other				120,000	120,000	240,000	Debt Service over 10 yrs
	-	-	100,000	325,000	365,000	790,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Utilities likely to increase due to larger facility
Operating					3,000	3,000	
Capital Outlay						-	
Total	-	-	-	-	3,000	3,000	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06	Needs Assessment	7,500
		7,500



Station 7 on Lewis Turner Boulevard

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Recreation

CIP #: 5117 New Project Project Update

CIP Title: Hedrick Center Improvements Neighborhood: Oakland

Investment Objective: Upgrade Service Operational Impact: Increase Revenue

Objective: Correct moisture intrusion problems

Scope:

This recreation center was built in 1975 and is named after former Councilmember, Fred B. Hedrick. Moisture intrusion is causing mold, mildew, and paint blistering, which provides a negative image for the City's recreation programs. A Building Condition Assessment Study determined the mold was not a health concern and recommended corrective action for the moisture intrusion.

Current Year Objectives:

Correct water intrusion problem by filling unprotected air cavity behind brick, sealing weep holes, and modifying roof edge flashing. Install gym cooling system.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Community Quality & Infrastructure

Justification:

Correcting the moisture intrusion problem and rehabbing the interior will enable programs and activities at the center to continue status quo.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn.	001	100,000	250,000				350,000	
							-	
							-	
		100,000	250,000	-	-	-	350,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	46,350					46,350	Water Intrusion Correction
Construction	53,650					53,650	Interior Rehabilitation
		250,000				250,000	Interior Improvements
						-	
						-	
	100,000	250,000	-	-	-	350,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		3,000	3,000	3,000	3,000	12,000	Utilities expense associated with gym cooling system
Capital Outlay						-	
Total	-	3,000	3,000	3,000	3,000	12,000	

Project Update/Carry-Over

Status:

n/a

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Building Condition Assessment	28,200
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-
		28,200



Hedrick Center

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Parks

CIP #: 5013 New Project Project Update

CIP Title: Jet Stadium Improvements Neighborhood: Northwest

Investment Objective: Upgrade Service Operating Impact: Revenue/Cost Neutral

Objective: To improve the parking area and playing area

Scope: Lay an aggregate base of crushed limerock over 51,425 sq. ft. in FY 2011-12 in preparation for asphalt construction the following year.
Replace lighting for baseball and football fields in FY 2012-13.

Current Year Objectives: n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
Strategic Plan: Community Quality & Infrastructure

Justification: Jet Stadium (former home of the Yankees back when they were known as the Jets) was built in 1955. The parking surface is a clay surface, which has been a problem over the years creating a lack of parking due to a bad surface area. The aggregate base and asphalt will increase the amount of parking in the complex.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	001			55,000	210,000		265,000	
							-	
							-	
		-	-	55,000	210,000	-	265,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction			55,000			55,000	Limerock Aggregate
Construction				80,000		80,000	Parking Area Asphalt
Construction				130,000		130,000	Field Lighting
						-	
						-	
	-	-	55,000	210,000	-	265,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

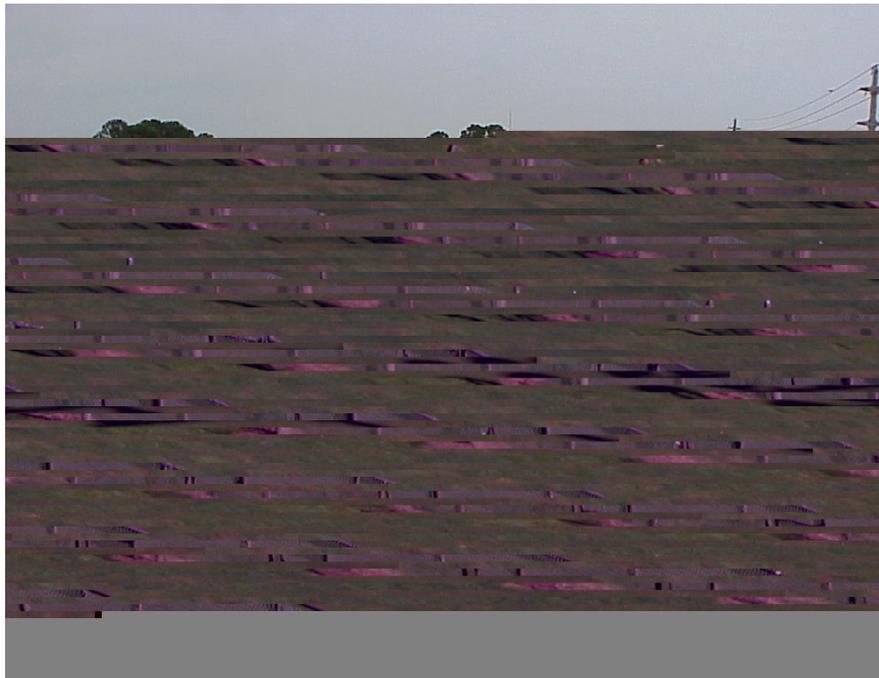
Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating					(500)	(500)	Maintenance should decrease marginally
Capital Outlay						-	by approx. \$500 in FY 14-15
Total	-	-	-	-	(500)	(500)	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06	Football Field Pump/Well/Football Field Fencing	10,658
		10,658



The parking area at Jet Stadium

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Parks

CIP #: 5040 New Project Project Update

CIP Title: Hedrick Athletic Complex Neighborhood: Oakland

Investment Objective: Expand Service Operational Impact: Increase Revenue

Objective: Construct a restroom/concession building

Scope:

Construct a new restroom/concession building to provide women's and men's restrooms and a concession area attached. The building will be located in the west side of the complex between the baseball/softball fields and the soccer fields. Work would be put out for competitive bid.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Effective & Efficient Services

Justification:

This athletic complex was constructed in 1975 and is named after former Councilmember, Fred B. Hedrick. The facility will provide a much needed concession area for fans, parents, players, and coaches. The restroom facility will be in close proximity to the softball/baseball fields. During season sporting activities, there are approximately 300 people throughout the complex at certain times.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Grant	001					125,000	125,000	
							-	
							-	
		-	-	-	-	125,000	125,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design					7,000	7,000	Plan Design
Construction					10,000	10,000	New Electrical Service
Construction					90,000	90,000	Construction
Construction					18,000	18,000	Playground Equipment
						-	
	-	-	-	-	125,000	125,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	Anticipated revenue of \$800 annually in FY15/16 from
Other						-	Youth Association Funds used to help field maintenance
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	New Concession/Restroom utilities
Capital Outlay						-	(anticipated cost of \$700 annually beginning in FY15/16)
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

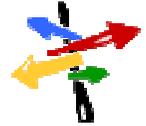
Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Hedrick Athletic Center

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Parks

CIP #: 5072 New Project Project Update

CIP Title: Ferry Park Improvements Neighborhood: Ferry Park

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Replace lighting at the Ferry Park Baseball Complex

Scope:

Rejuvenate park facility by resurfacing tennis courts in FY 10-11. Replace dugouts, installing fencing around ball field perimeter, and replacing lighting on Field 1 and Field 2 at the baseball complex in future years. The park also features a fitness trail and disc golf.

Current Year Objectives:

Resurface tennis courts, which have large cracks that pose a safety hazard.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Community Quality & Infrastructure

Justification:

Ferry Park was developed in the early 1970's and the name harkens back to the time when a ferry ran between Fort Walton Beach and Shalimar. Park lighting is necessary to maintain evening athletic programs. The light poles and fixtures are weathered and don't produce high quality lighting in all areas of the complex.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	001	35,000					35,000	Tennis Court Resurface
							-	
							-	
		35,000	-	-	-	-	35,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	35,000					35,000	Tennis Courts Resurface
Construction						-	Future - Dugouts, Fencing 20,000
Construction						-	Future - Lighting - \$130,000
						-	
						-	
	35,000	-	-	-	-	35,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	No change in utilities expense anticipated
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Ferry Park

Capital Improvement Project (CIP) Request



Department & Division: Parks & Recreation - Parks

CIP #: 5201 New Project Project Update

CIP Title: Dog Park Neighborhood: Seabreeze

Investment Objective: Expand Service Operational Impact: Increase Cost

Objective: Provide a safe and pet-friendly environment for dogs and their owners

Scope:

The property would be completely fenced with 1400 feet of 6' chain link and two gated entrances/exits. There will be separate areas for small dogs and large dogs. The park will consist of four pet stations for owners to keep the park sanitary. Water stations, which will be comprised of a regular drinking fountain at top for people and another fountain with bowl attached at the bottom for pets, will be located in each area. Three benches will be placed throughout the park. An aggregate base parking lot will be constructed on the west side of the property with aggregate base paths leading to the park. Future plans consist of landscaping and dog exercise equipment. Development is proposed as a future project.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Community Quality & Infrastructure

Justification:

A community dog park will give citizens the opportunity to congregate with their dogs in a safe, secure environment. The park can also be utilized for various community events by area organizations and businesses. The proposed site of the park is currently undeveloped property on Bishop Avenue.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	001						-	Future project
							-	
							-	
		-	-	-	-	-	-	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction					42,500	42,500	Dog Park
Construction					5,000	5,000	ADA Parking
						-	
						-	
						-	
	-	-	-	-	47,500	47,500	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Pet Clean-up Contract fees
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Proposed site of Dog Park

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Library

CIP #: 5146 New Project Project Update

CIP Title: Kenwood Branch Library Neighborhood: Kenwood

Investment Objective: Expand Service Operational Impact: Increase Revenue

Objective: Renovate former Edwin Watts building at Golf Course into a Branch Library

Scope:

Budget funds for design plans for a branch library. Expand (from 2,000 sq. ft. to 3,000 sq. ft. to meet requirements for a State grant) and renovate the former Edwin Watts building, including computers/equipment, furniture/fixtures, security systems, and collections. A State library grant is anticipated to cover 50% of the construction and start-up costs.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Community Quality & Infrastructure

Justification:

In 2001 a book drop was installed at the golf course premises, which has become highly used, and citizens have expressed a keen desire to have expanded library services in the northeastern part of the City. The branch library would be staffed with part-time personnel during weekday afternoons and provide checkouts, computer accessibility, and research opportunities.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	001					9,600	9,600	
							-	
							-	
		-	-	-	-	9,600	9,600	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design					9,600	9,600	
						-	FY15/16, \$500K construction
						-	
						-	
						-	
	-	-	-	-	9,600	9,600	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	Library Co-Op revenue should increase in FY16/17
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	\$50K in FY16/17
Operating						-	\$30K in FY16/17
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

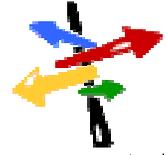
Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



“Former” Edwin Watts Building

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Cemetery

CIP #: 5323 New Project Project Update

CIP Title: Beal Cemetery Improvements Neighborhood: Citywide

Investment Objective: Expand Service Operational Impact: Increase Revenue

Objective: Provide additional burial spaces

Scope:

The 40 acre property for the cemetery was deeded to the City in 1955 by one of the founding citizens of Fort Walton Beach, Dr. James Beal. The Beal Memorial Cemetery provides three types of burial: plots (flat or upright monument), crypts, and niches. The burial plot area is divided into sections and the currently available Hope Section is approximately 77% sold on the east half and is being filled at a rate of 10% per year. This project consists of development (subdivide, irrigate, and sod) of the western half of the Hope Section.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Effective & Efficient Services

Justification:

As sections of the cemetery near capacity, the City must expand in order to continue to provide the same care and services. Transfers from the Perpetual Care Fund would fund improvements.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn.	602		25,000				25,000	
							-	
							-	
		-	25,000	-	-	-	25,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		25,000				25,000	Hope Section - divide, irrigate, sod
						-	
						-	
						-	
						-	
	-	25,000	-	-	-	25,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees			5,400	5,400	5,400	16,200	Estimated sales
Impact Fees						-	
Other						-	
Total	-	-	5,400	5,400	5,400	16,200	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating			5,000	5,000	5,000	15,000	Maintenance
Capital Outlay						-	
Total	-	-	5,000	5,000	5,000	15,000	

Project Update/Carry-Over

Status:

Remaining funds budgeted in FY 09-10 will be carried over into FY 10-11 to complete the sod project.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		
FY 2008-09	New Niche Wall	47,380
FY 2007-08		-
FY 2006-07	Replace entrance gate	1,400
FY 2005-06		-
		48,780



**Top Left - the undeveloped section of the Hope Section
of the Beal Memorial Cemetery**

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Facilities

CIP #: 5074 New Project Project Update

CIP Title: City Hall Improvements Neighborhood: Seabreeze

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Modernize City Hall Complex

Scope:

The City Hall Complex, comprised of the Council Chambers, administrative offices, and the auditorium, was constructed in 1963 and has undergone several additions, the last of which occurred in 1977. The roofs on City Hall and Council Chambers, installed in 1991, are comprised of pea gravel and hot tar and have exceeded their anticipated 15-year life but have experienced only small leaks so far. New roof will be PVC membrane roof.

Installing energy efficient lighting controls will prevent unnecessary lighting of areas not in use, therefore reducing energy costs and extending the life of equipment.

Future improvements include updating the City Hall Complex façade.

Current Year Objectives:

Re-roof the Annex and fix the roof at the Science Center. Install lighting controls in all active offices, restroom facilities, storage rooms and common areas at City Hall and the Annex.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Government Relations

Strategic Plan: Effective & Efficient Services

Justification: The roof on the City Hall Annex building is leaking profusely in the storage room, which will continue to cause damage to the interior of the building and could present a health hazard. The roof was scheduled for replacement in on 2007 but had to be postponed when the air conditioner had to be replaced. The roof on the Emerald Coast Science Center has been leaking for the last year; the Facilities Division has made several attempts to correct the issue with little success due to the standing water. The budgeted repair will correct the standing of water and replace the roof. Each of these roofs is well over the 10 year life expectancy and will continue to present a problem if not corrected.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn.	001	30,092		150,000	85,000		265,092	
							-	
							-	
		30,092	-	150,000	85,000	-	265,092	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	15,000					15,000	City Hall Annex Roof
Construction	5,000					5,000	Science Center Roof
Construction			150,000			150,000	City Hall and Council Roof
Construction	10,092					10,092	Install Lighting Controls
Plan/Design					85,000	85,000	Architect/Façade
	30,092	-	150,000	-	85,000	265,092	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	New roof should eliminate already minor maintenance
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09	HVAC Chiller	19,751
FY 2007-08		-
FY 2006-07	HVAC Improvements, City Hall Marquee	114,021
FY 2005-06	HVAC Improvements	257,021
		390,793



City Hall

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Facilities

CIP #: 5082 New Project Project Update

CIP Title: HVAC Improvements Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Improve efficiency and life expectancy of HVAC units.

Scope:

Staff, in conjunction with an independent consultant, has identified several problems with HVAC systems at multiple City facilities. The scope of this CIP is to take steps to correct these deficiencies to ensure no unscheduled major repairs and or replacements, and to improve the efficiency and life expectancy of the units.

Current Year Objectives:

The current year objective is to address the areas of greatest concern to extend the life of the HVAC equipment and improve the efficiency. Replace City Council Chambers HVAC.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Government Relations
 Strategic Plan: Effective & Efficient Services

Justification:

The Facilities department conducted an assessment of all HVAC systems in City facilities. As a result of the inspections performed several of the units were identified for correction or replacement. Some of these items, if not corrected, will potentially cease to perform their designed task and cause outages at the different City Facilities. The remaining items, if not corrected do not allow the units to perform at their maximum potential resulting in inflated energy costs and shortened life expectancy.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn. ▼	001 ▼	26,000					26,000	Council Chambers HVAC unit
▼	▼		35,000				35,000	Chiller Coil Replacement
▼	▼			64,000			64,000	4 Air Handler units at Hedrick
		26,000	35,000	64,000	-	-	125,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction ▼	26,000					26,000	Council Chambers HVAC unit
Construction ▼		35,000				35,000	Chiller Coil Replacement
Construction ▼			64,000			64,000	4 Air Handler units at Hedrick
▼						-	
▼						-	
	26,000	35,000	64,000	-	-	125,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Rooftop Condensing Units

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Facilities

CIP #: 5147 New Project Project Update

CIP Title: Facilities Maintenance Building Neighborhood: Seabreeze

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: New Building, Repave Parking Lot

Scope:

The Facilities Division performs all facility maintenance of City-owned buildings and facilities. The original building was built in 1968 and is 1,800 square feet. An additional 1,400 square foot storage building was built in 1992. Supplies and equipment to maintain all City-owned buildings and facilities, as well as holiday decorations and parade float materials, are stored at this location. As City facilities and activities expand, additional space is needed to house supplies and materials. The new building will be 40' x 60' and located behind the existing building. In addition, to try and extend the life of the City's Bucket Truck, it is necessary to construct a roof to cover the truck while not in use. Once the building is constructed, and the roof is built, the parking lot will be re-paved.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Government Relations
 Strategic Plan: Effective & Efficient Services

Justification:

The City's bucket truck is approximately 11 years old and the boom for the bucket is made of fiberglass. With continued exposure to UV rays, the life expectancy of the truck will be reduced. By constructing a cover for the bucket truck, and only using the truck when needed, the City will be able to postpone its replacement. A new building is needed to house growing holiday decorations, parade float materials, and facilities maintenance supplies.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	001		10,000				10,000	Roof Cover for Bucket Truck
				40,000			40,000	New Facilities Building
					40,000		40,000	Regrade & Pave Parking Lot
		-	10,000	40,000	40,000	-	90,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		10,000				10,000	Roof Cover for Bucket Truck
Plan/Design			10,000			10,000	Design/Engineering
Construction			30,000			30,000	New Building
Construction				40,000		40,000	Regrade & Pave Parking Lot
						-	
	-	10,000	40,000	40,000	-	90,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Increased utilities and maintenance
Operating				1,000	1,000	2,000	
Capital Outlay						-	
Total	-	-	-	1,000	1,000	2,000	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



The Facilities Maintenance Building on Hollywood

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Facilities

CIP #: 5317 New Project Project Update

CIP Title: LED Street Name Signs Neighborhood: Various

Investment Objective: Upgrade Service Operational Impact: Increase Cost

Objective: Install LED street name signs to enhance sign visibility

Scope:

Replace existing standard street name signs with LED signs to improve street sign visibility for motorists at night at the following three intersections:
 US 98/Wright Parkway
 US 98/Memorial Parkway
 Beal Parkway/Memorial Parkway

Current Year Objectives: n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Transportation
 Strategic Plan: Community Quality & Infrastructure

Justification:

Related to the Council's desire in the 2006 Strategic Plan to make more use of LED street lighting, which was expanded to consider LED street name signs.
 Benefits if approved - Provide easier street name identification for motorists, especially tourists.
 Consequences if not funded - Minimal impact; no change from current condition.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	001		30,000				30,000	LED Street Signs
							-	
							-	
		-	30,000	-	-	-	30,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		30,000				30,000	LED Street Signs
						-	
						-	
						-	
						-	
	-	30,000	-	-	-	30,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		100	100	100	100	400	Slight increase in utilities
Capital Outlay						-	
Total	-	100	100	100	100	400	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



LED Street Signs Being Installed

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Streets

CIP #: 5018 New Project Project Update

CIP Title: Pavement Improvement Neighborhood: Various

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Maintain a smooth roadway in the City

Scope:

The City has an ongoing pavement improvement program for upgrading roadway surfaces within its boundary. Upgrades are accomplished by pavement rejuvenation or conventional overlay. Rejuvenation is the application of natural oils to the asphalt surface, restoring surface flexibility and prolonging the life of the roadway. This process is less expensive and delays the need for overlaying. Overlaying a road surface requires the use of compacted Type III asphalt to a depth of 1/2" to 1-1/2" and is the preferred process for roadways needing extensive repairs.

Current Year Objectives:

Using the MicroPaver Pavement Condition Index results as a guideline, perform street overlays as follows: Odin Lane, North Sea Lane, Nordic Lane, Sea Rover Lane, Viking Drive, Eagle Street from Country Club to Powell, Bay Court, Gregory Avenue from Gilda to Moriarty, Cecelia Drive from Bishop to Oakland and from Oakland to Hollywood, Lula Belle Lane from Oakland to Linda and Merioneth Court.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Transportation
 Strategic Plan: Community Quality & Infrastructure

Justification:

The purpose of this project is to perform preventative maintenance on roads to prevent them from deteriorating to a point requiring a complete rehabilitation. The cost of road rehabilitation is much more costly than performing preventative maintenance. Furthermore, improvements to these roads make them safe, comfortable, and aesthetically pleasing.

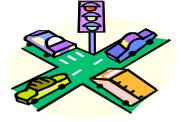
Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn.	001	125,000	125,000	125,000	125,000	125,000	625,000	
							-	
							-	
		125,000	125,000	125,000	125,000	125,000	625,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	125,000					125,000	Locations Listed Above
Construction		125,000	125,000	125,000	125,000	500,000	Locations Based on PCI
Construction						-	
						-	
						-	
	125,000	125,000	125,000	125,000	125,000	625,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Streets

CIP #: 5061 New Project Project Update

CIP Title: Butler Drive Improvements Neighborhood: W.E. Combs

Investment Objectives: Upgrade Service Operational Impact: Increase Cost

Objective: Paving and drainage improvements

Scope:

Butler Drive was dedicated to the City in 1961 and is one of the few remaining unpaved City streets. This project includes laying drainage pipe; grading, building a road base, and asphalt pavement; and installing curb and gutter.

Current Year Objectives:

Complete the final design of the roadway and proceed with the construction phase of the project. The County will provide the labor and equipment and the City will fund materials.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Transportation
 Strategic Plan: Community Quality & Infrastructure

Justification:

Butler Drive is one of the few remaining unpaved City streets and the property is now 90% developed.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn.	001	35,000					35,000	Street Paving
							-	
							-	
		35,000	-	-	-	-	35,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	35,000					35,000	Street Paving
						-	
						-	
						-	
						-	
	35,000	-	-	-	-	35,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		500	500	500	500	2,000	Street sweeping
Capital Outlay						-	
Total	-	500	500	500	500	2,000	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Butler Drive

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Streets

CIP #: 5306 New Project Project Update

CIP Title: Sidewalk Improvement Neighborhood: Various

Investment Objective: Expand Service Operational Impact: Revenue/Cost Neutral

Objective: Construct new and repair existing sidewalks

Scope:

This project constructs new and infill sidewalks and repairs existing sidewalks for the purpose of providing a pedestrian transportation network throughout the entire City that will link the residential neighborhoods to each other and to public, recreational and commercial land uses. The City has categorized sidewalks into two distinct areas: high needs areas around schools and residential areas outside those areas routinely traveled by school children. The project objective is to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

The purpose of this project is to increase the safety of pedestrians by providing them with an off-road corridor away from traffic. The project is designed to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	001		40,000	40,000	40,000	40,000	160,000	
							-	
							-	
		-	40,000	40,000	40,000	40,000	160,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		40,000				40,000	Memorial Parkway NW
Construction			40,000	40,000	40,000	120,000	Locations TBD
						-	
						-	
						-	
	-	40,000	40,000	40,000	40,000	160,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Slight increase due to maintenance
Operating		100	100	100	100	400	
Capital Outlay						-	
Total	-	100	100	100	100	400	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Driftwood Avenue SW	700
FY 2008-09	Hollywood Blvd	192
FY 2007-08		-
FY 2006-07		-
FY 2005-06	Robinwood Dr NW, Jet Dr S of Fred Hedrick	35,523
		36,415



Newly Installed Sidewalk

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Streets

CIP #: 5319 New Project Project Update

CIP Title: Howell Drive Improvements Neighborhood: South Bayou

Investment Objective: Upgrade Service Operational Impact: Increase Cost

Objective: Paving and drainage improvements

Scope:

Howell Drive was dedicated to the City in 1949 and is one of the few remaining unpaved City streets. This project includes laying drainage pipe; grading, building a road base, and asphalt pavement; and installing curb and gutter.

Current Year Objectives:

Complete the final design of the roadway and proceed with the construction phase of the project. The County will provide the labor and equipment and the City will fund materials.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Transportation
 Strategic Plan: Community Quality & Infrastructure

Justification:

Howell Drive is one of the few remaining unpaved City streets and the property is now 100% developed.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn.	001	27,500					27,500	Street Paving
							-	
							-	
		27,500	-	-	-	-	27,500	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design		10,000					10,000	Engineering Design
Construction		17,500					17,500	Street Paving
							-	
							-	
							-	
		27,500	-	-	-	-	27,500	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		500	500	500	500	2,000	Street Sweeping
Capital Outlay						-	
Total	-	500	500	500	500	2,000	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Howell Drive

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Streets (CRA)

CIP #: 5018 New Project Project Update

CIP Title: Pavement Improvement Neighborhood: Various

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Maintain safe roadways within the CRA District

Scope:

The CRA has an ongoing pavement improvement program for upgrading roadway surfaces within its boundary. Upgrades are accomplished by conventional overlay or milling and resurfacing. Overlaying a road surface requires the use of compacted Type III asphalt to a depth of 1/2" to 1-1/2" over the existing asphalt surface. Milling and resurfacing requires cutting the existing asphalt surface down 1/2" to 1-1/2" and applying a new coat of asphalt and is the more expensive option for pavement improvement.

Current Year Objectives:

Using the MicroPaver Pavement Condition Index results as a guideline, perform street overlays on portions of the following: Kiwi Pl, Park Pl, Third St, Shell Ave, Church Ave, Methodist Ave, Second St, Windham Ave, Tupleo Ave, Lowery Pl, Ferry Rd, Brooks St.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

The purpose of this project is to perform preventative maintenance on roads to prevent them from deteriorating to a point requiring a complete rehabilitation. The cost of road rehabilitation is much more costly than performing preventative maintenance. Furthermore, improvements to these roads make them safe, comfortable, and aesthetically pleasing.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109	150,000	100,000	100,000	100,000	100,000	550,000	
							-	
							-	
		150,000	100,000	100,000	100,000	100,000	550,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	90,000	50,000	50,000	50,000	50,000	290,000	Residential Areas, solid line
Construction	60,000	50,000	50,000	50,000	50,000	260,000	Commercial Areas, dashed line
						-	
						-	
						-	
	150,000	100,000	100,000	100,000	100,000	550,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	No operating impact
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

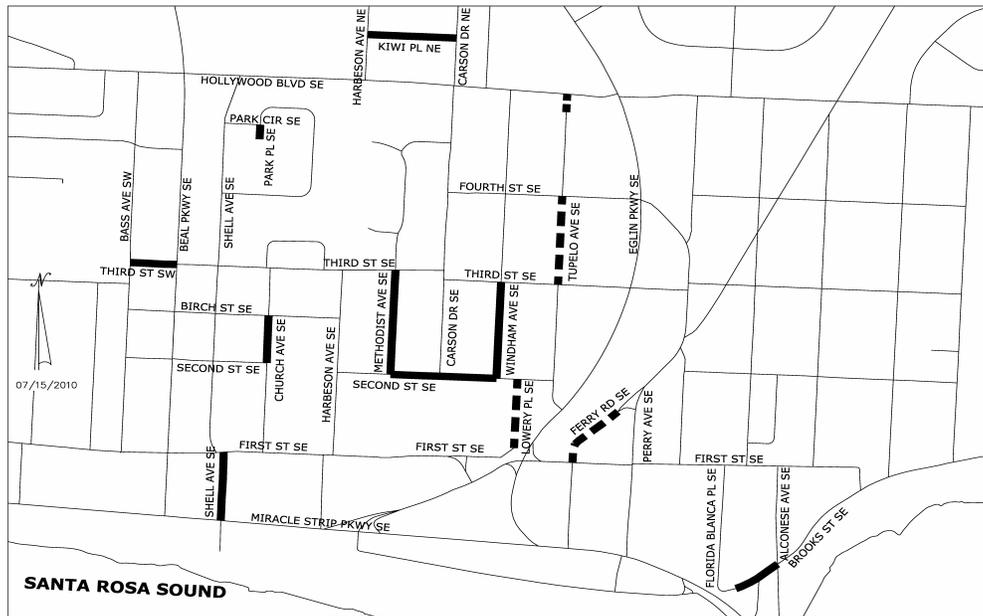
Status:

n/a

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Bass Ave, Shell Ave, Third St, Fourth St, Tupelo Ave, & First St	149,464
FY 2008-09	Handicap Ramp on Windham	542
FY 2007-08	Harris parking lot, Walter Martin, Hollywood, First, Ferry Brooks	12,645
FY 2006-07		-
FY 2005-06	Ferry, Perry, Florida Blanca, Brooks, Shell, Vine	20,551
		183,202

**2010-11 PAVEMENT IMPROVEMENT
C.I.P. #5018**



Scheduled Pavement Improvements

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Water Distribution (CRA)

CIP #: 5056 New Project Project Update

CIP Title: Water Line Replacement Neighborhood: _____

Investment Objective: Upgrade Service Operational Impact: Increase Revenue

Objective: Replace substandard water lines in the CRA

Scope:

Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

Improved water lines will decrease water loss and increase revenues. The new water lines will also increase the level of service for water pressure and fire protection.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109		50,000				50,000	St. Simon's Church
Oper. Rev.	109			32,500			32,500	Perry Ave (First St to US 98)
							-	
		-	50,000	32,500	-	-	82,500	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		50,000				50,000	St. Simon's Church
Construction			32,500			32,500	Perry Ave (First St to US 98)
						-	
						-	
						-	
	-	50,000	32,500	-	-	82,500	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	Revenue increase due to decrease water loss
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Should marginally reduce maintenance costs
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Installed 650 L.F. of new 6" C-900 PVC water main on Alconese Avenue SE from First Street SE south towards Brooks Street SE.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Alconese Avenue	10,000
FY 2008-09		-
FY 2007-08	Oak Street, Presidio	26,175
FY 2006-07		-
FY 2005-06		-
		36,175



Old line removed and ready for installation of new waterline

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer Collection (CRA)

CIP #: 5065 New Project Project Update

CIP Title: Sewer Line Replacement

Neighborhood: _____

Investment Objective: Upgrade Service ▼

Operational Impact: Increase Revenue ▼

Objective: Replace deteriorating sewer lines in the CRA

Scope:

The City maintains over 100 miles of sanitary sewer gravity mains, a large portion of which consists of clay and cast iron pipe. Replacing sewer lines that are deteriorating due to the surrounding environment and age of the system as part of a routine maintenance program will prevent inflow and infiltration, backups, and sanitary sewer overflows. Mainline and lateral video inspection identifies the general condition of the pipe, the type of pipe, the alignment, any failures in the pipe, and the severity of the problem. Other factors considered are the depth of the line, the slope, and how many services are on the line.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure ▼

Strategic Plan: Community Quality & Infrastructure ▼

Justification:

Replacing deteriorating lines through a maintenance program decreases inflow and infiltration, which will reduce the stress on existing lift stations and the wastewater treatment plant and will avoid sanitary sewer overflows.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev. ▼	109 ▼		52,000				52,000	Chicago Avenue SE
Oper. Rev. ▼	109 ▼			55,000			55,000	Ferry Road SE
							-	
		-	52,000	55,000	-	-	107,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction ▼		52,000				52,000	Chicago Avenue SE
Construction ▼			55,000			55,000	Ferry Road SE
						-	
						-	
						-	
	-	52,000	55,000	-	-	107,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Reduce emergency repairs
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Replacing Sewer Lines

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - CRA

CIP #: 5068 New Project Project Update

CIP Title: Attainable Housing Neighborhood: Citywide

Investment Objective: Upgrade Service Operational Impact: Revenue/Cost Neutral

Objective: Implement programs to provide affordable housing opportunities in the CRA area

Scope:

The CRA Plan outlines programs that include grants or non-amortizing loans for activities that meet attainable housing criteria: (1) Rehabilitation of eligible housing; (2) Purchase of property for development of affordable housing projects; (3) Predevelopment costs such as: conceptual architectural and engineering studies, attorney fees, appraisal, title reports, environmental studies, market studies, feasibility analyses, archaeological studies and other predevelopment costs; (4) Further predevelopment costs once project feasibility has been established such as, detailed architectural/engineering services related to site plan preparation, building plan preparation, surveys, utility easements, plat preparation, review fees, detailed cost estimates and other services typically required; and (5) Construction, bridge, gap or permanent financing, equity, or to purchase or provide credit enhancements.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Economic Development
 Strategic Plan: Community Quality & Infrastructure

Justification:

Improvements will result in increased property values, and therefore increased revenue from AD Valorem tax. Improved property may also reduce code enforcement violation and associated costs for code enforcement violations. This CIP is the #6 Priority of the CRA Board.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109			132,000			132,000	Affordable Housing Assistance
							-	
							-	
		-	-	132,000	-	-	132,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Other			132,000			132,000	Affordable Housing Assistance
						-	
						-	
						-	
						-	
	-	-	132,000	-	-	132,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09	Payment to Habitat for Purchase of One Lot on Methodist Avenue SE	34,654
FY 2007-08	Payment to Habitat for Purchase of Three Lots	251,035
FY 2006-07		-
FY 2005-06		-
		285,689



Harbour Place

FY 2010-11 Budget - Capital Improvement Project (CIP) Request



Department & Division: Parks & Recreation - Museum (CRA)

CIP #: 5118 New Project Project Update

CIP Title: Heritage Park Neighborhood: East Miracle Strip

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Replace oyster shell archways and pillars.

Scope:

The entrances and walkways along both U.S. Highway 98 and Eglin Parkway SE are lined with oyster shell that is deteriorating and in need of replacement. The improvements will also add an aesthetically appealing look to the HPCC.

Current Year Objectives:

Construct a new archway and replace the pilings that line the sidewalk on U.S. Highway 98 on the south side of the Museum and along Eglin Parkway SE on the north side of the Museum.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Effective & Efficient Services

Justification:

The oyster designed archway is deteriorating and is becoming a safety concern.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109	50,000					50,000	Exterior Improvements
							-	
							-	
		50,000	-	-	-	-	50,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	50,000					50,000	Walkway & Entrance Improvements
						-	
						-	
						-	
						-	
	50,000	-	-	-	-	50,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		400	400	400	400	1,600	Additional lighting will result in increased utilities
Capital Outlay						-	
Total	-	400	400	400	400	1,600	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



The Oyster Shell Archway at Heritage Park

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services-Streets (CRA)

CIP #: 5306 New Project Project Update

CIP Title: Sidewalk Improvement Neighborhood: Citywide

Investment Objective: Expand Service Operational Impact: Revenue/Cost Neutral

Objective: Construct new sidewalks and repair existing sidewalks in the CRA

Scope:

This project constructs new and infill sidewalks and repairs existing sidewalks for the purpose of providing a pedestrian transportation network throughout the entire CRA Area that will link the residential neighborhoods to each other and to public, recreational and commercial land uses. The project objective is to install sidewalks on at least one side of all residential local streets and on both sides of all collector and arterial roadways.

Current Year Objectives:

Residential: Park Place SE
 Residential: Windham Avenue SE from Hollywood to Fourth and from Third to Second
 Residential: Second Street SE from Harbeson to Tupelo
 Residential: First St SE from St. Mary Ave SW to Third Ave SW
 Residential: Third Ave SW from First St SE to Miracle Strip Pkwy SE
 Commercial: Tupelo Avenue SE from Third to Second

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

The purpose of this project is to increase the safety of pedestrians by providing them with an off-road corridor away from traffic. The project is designed to install sidewalks on at least one side of all residential local street and on both sides of all collector and arterial roadways.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109	37,800					37,800	Sidewalk Installation
							-	
							-	
		37,800	-	-	-	-	37,800	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		33,075					33,075	Residential Areas, solid line
Construction		4,725					4,725	Commercial Areas, dashed line
							-	
							-	
							-	
		37,800	-	-	-	-	37,800	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Slight increase due to maintenance
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

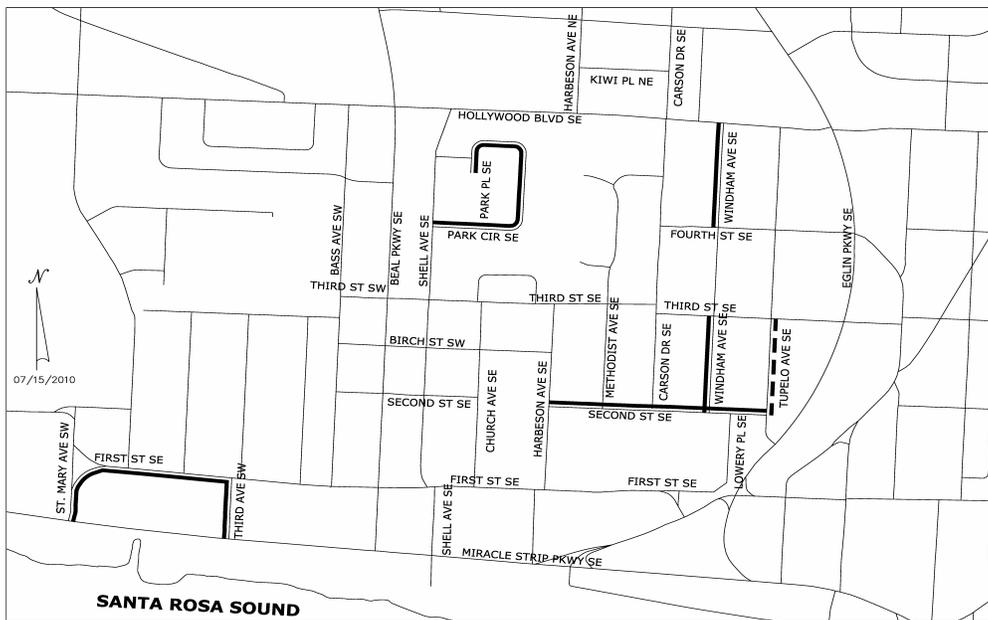
Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Harbeson Ave, Perry Ave, Bass Ave, First St, Tupelo Ave, Third St, Ferry Rd, Cedar Ave, and Shell Ave	74,000
FY 2008-09		-
FY 2007-08	Presidio Condominiums	4,000
FY 2006-07		-
FY 2005-06		-
		78,000

**2010-11 SIDEWALK IMPROVEMENT
C.I.P. #5306**



Scheduled Sidewalk Improvements

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - CRA

CIP #: 5317 New Project Project Update

CIP Title: LED Street Name Signs Neighborhood: East Miracle Strip

Investment Objective: Upgrade Service Operational Impact: Increase Cost

Objective: Install LED street name signs to enhance sign visibility

Scope: Replace existing standard street name signs with LED signs at various commercial intersections within the CRA District to increase visibility.

Current Year Objectives: N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Transportation
 Strategic Plan: Community Quality & Infrastructure

Justification: In the 2006 Strategic Plan, City Council desired to make more use of LED street lighting, which was expanded to consider LED street name signs. These signs increase visibility for motorists, especially tourists.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109		25,000				25,000	Eglin Parkway
Oper. Rev.	109						-	
	109						-	
		-	25,000	-	-	-	25,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		25,000				25,000	Eglin Parkway
Construction						-	
						-	
						-	
						-	
	-	25,000	-	-	-	25,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		100	100	100	100	400	Slight increase in utilities
Capital Outlay						-	
Total	-	100	100	100	100	400	

Project Update/Carry-Over

Status:

In FY 2009-10, a total of 11 LED street name signs were installed at the following intersections: Florida Place SE & U.S. Highway 98, First Street SE & Eglin Parkway SE, and First Street SE & Perry Avenue SE.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Florida Place/US 98, First Street/Eglin Parkway, & First Street/Perry Avenue	25,000
FY 2008-09	U.S 98/Beal, U.S. 98/Eglin, Hollywood/Beal	16,364
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-
		41,364



LED Street Signs Being Installed

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - CRA

CIP #: 5488 New Project Project Update

CIP Title: Eglin Parkway NE Streetscape Neighborhood: Beal Parkway

Investment Objective: Upgrade Service Operational Impact: Increase Cost

Objective: Improve aesthetics and pedestrian safety

Scope:

Improve the streetscape on Eglin Parkway NE from Hughes Street NE to Miracle Strip Parkway SE by creating landscape medians, installing decorative lights, and undergrounding utilities where possible.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

The Urban Master Plan and the City's Vision Plan outline the need for this project.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109		200,000	250,000	250,000	250,000	950,000	Eglin Parkway
							-	
							-	
		-	200,000	250,000	250,000	250,000	950,000	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction			200,000	250,000	250,000	250,000	950,000	Landscape, Lights, Medians
							-	
							-	
							-	
							-	
		-	200,000	250,000	250,000	250,000	950,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Increase in utility and maintenance costs
Operating		3,000	4,000	5,000	5,000	17,000	
Capital Outlay						-	
Total	-	3,000	4,000	5,000	5,000	17,000	

Project Update/Carry-Over

Status:

In FY 2009-10, the CRA approved funding for the design and construction of mast arm signalization at the intersection of Hollywood Boulevard & Eglin Parkway. Staff coordinated with the property owner at the NW corner of this intersection to acquire the necessary ROW and also with FDOT to proceed with design and construction.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Mast Arm Signalization (Hollywood & Eglin) ROW Acquisition & Design	224,096
FY 2008-09		-
FY 2007-08		-
FY 2006-07	Construction Documents	30,000
FY 2005-06	Survey	780
		254,876



Recently Completed Highway 98 Streetscape

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - CRA

CIP #: 5494 New Project Project Update

CIP Title: Beal Parkway Neighborhood Plan Neighborhood: Beal Parkway

Investment Objective: Expand Service Operational Impact: Increase Cost

Objective: To implement the Beal Parkway Neighborhood Action Plan

Scope:

A consultant has prepared the Beal Parkway Neighborhood Action Plan which identifies a long term redevelopment strategy for the neighborhood including infrastructure (streets, water/sewer) improvements, home ownership incentives, programs to reduce crime, programs to develop more affordable housing, and park improvements. The Neighborhood Action Plan was completed in FY 2005-06 and included construction of recommended physical and programmatic improvements for the neighborhood such as pavement overlays, installation/upgrade of curb and gutters, sidewalks, crosswalks, decorative street lights, placing utilities underground if possible, bus benches, landscaping, storm drains, and replacement of water and sewer lines. Design of the street improvements will utilize elements of Crime Prevention through Environmental Design to assure neighborhood safety. This project will include public input from residents, business owners and property owners within the Beal Parkway Neighborhood Planning Area.

Current Year Objectives: N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Neighborhoods
 Strategic Plan: Community Quality & Infrastructure

Justification:

Implementation of the Beal Parkway Neighborhood Action Plan adopted by City Council in January 2006.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	109		325,000				325,000	Streetscape Third
Oper. Rev.	109		150,000	243,000	250,000		643,000	Streetscape Carson
Oper. Rev.	109				250,000		250,000	Streetscape First
		-	475,000	243,000	500,000	-	1,218,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		325,000				325,000	Streetscape Third
Construction		150,000	243,000	250,000		643,000	Streetscape Carson
Construction				250,000		250,000	Streetscape First
						-	
						-	
	-	475,000	243,000	500,000	-	1,218,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	Private Investment through Redevelopment
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating			3,000	4,000	5,000	12,000	Utility and Maintenance Costs
Capital Outlay						-	
Total	-	-	3,000	4,000	5,000	12,000	

Project Update/Carry-Over

Status:

Received approval from the CRA Board & City Council in FY 2009-10 to utilize up to \$2,500,000 for the Sound Side development.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Sound Side Development	-
FY 2008-09	Gateway Park	248,284
FY 2007-08	Sewer, Constructon Drawings for Chester Fruit Park and Gateway Entrance	23,644
FY 2006-07	Sidewalk, Sewer Line Construction	118,781
FY 2005-06	Completed Action Plan and surveys, began construction	212,235
		602,944



Gateway Park Clocktower

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - CRA

CIP #: 5606 New Project Project Update

CIP Title: Nuisance Abatement Neighborhood: Citywide ▼

Investment Objective: Maintain Service ▼ Operational Impact: Revenue/Cost Neutral ▼

Objective: Provide lot mowing and demoition inside the CRA District to maintain compliance with Code Enforcement issues.

Scope:

The CRA Board has allocated a small amount of funding each year in an account to provide lot mowing and building demolition to derelict properties within the CRA District that are in violation of the City's code for upkeep. With the Code Enforcement officers and board enforcing the violations in a stricter fashion, the CRA Board desires the City to become involved in the maintenance of derelict properties to prohibit properties from becoming aesthetically displeasing. Any expenses will be liened against the properties in violation.

Current Year Objectives:

In FY 2009-10, the CRA purchased a new mower to begin the maintenance of derelict properties. In FY 2010-11, the increased budget reflects lot mowing and building demolition for Nuisance Abatement Code Enforcement cases.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Neighborhoods ▼
 Strategic Plan: Community Quality & Infrastructure ▼

Justification:

With the downturn in the economy and the rise in foreclosures, numerous properties within the CRA District have become derelict in their maintenance for buildings and lots. This CIP will provide the means for City staff to maintain properties in violation of the Nuisance Abatement codes to maintain an aesthetically pleasing environment in the CRA District.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev. ▼	109 ▼	50,000					50,000	Nuisance Abatement in CRA
▼	▼						-	
▼	▼						-	
		50,000	-	-	-	-	50,000	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Other ▼	▼	50,000					50,000	Nuisance Abatement in CRA
	▼						-	
	▼						-	
	▼						-	
	▼						-	
		50,000	-	-	-	-	50,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Demolition of 34 Shell Avenue SE	3,600
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-
		3,600



Citizens Help Those In Need Maintain Their Property

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - CRA

CIP #: 5607 New Project Project Update

CIP Title: Soundside Development Neighborhood: Beal Parkway ▼

Investment Objective: Expand Service ▼ Operational Impact: Increase Revenue ▼

Objective: Provide infrastructure to the Sound Side Affordable Housing Development

Scope:

As part of the new Sound Side Affordable Housing Development, the City has agreed to provide the necessary infrastructure for the development to build. This includes demolition of existing buildings, potable water service, fire service, sanitary sewer service, stormwater management systems, paving, curb and gutter, sidewalks, and site restoration. The development is a 200-unit affordable housing development that meets specific goals in the CRA Plan.

Current Year Objectives:

To construct the necessary infrastructure for the Sound Side development.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Neighborhoods ▼
 Strategic Plan: Community Quality & Infrastructure ▼

Justification:

A major goal and objective of the CRA Plan is to provide affordable housing opportunities, especially in the Gernany Terrace area. Sound Side will replace a low-income housing project with a new 200-unit affordable housing development that will increase user fees for water, sewer, sanitation, and stormwater.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Fund Bal/Ret Earn. ▼	109 ▼	200,000					200,000	Demolition
Fund Bal/Ret Earn. ▼	109 ▼	1,800,000					1,800,000	Site Infrastructure
							-	
		2,000,000	-	-	-	-	2,000,000	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Site Wk/Demo ▼		200,000					200,000	Demolition
Construction ▼		1,800,000					1,800,000	Infrastructure
							-	
							-	
							-	
		2,000,000	-	-	-	-	2,000,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees	10,000	10,300	10,609	10,927	11,255	53,091	Water/Sewer revenue
Impact Fees						-	
Other	30,000	30,000	30,000	30,000	30,000	150,000	Payment in lieu of taxes
Total	40,000	40,300	40,609	40,927	41,255	203,091	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Soundside Site

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - CRA

CIP #: 5608 New Project Project Update

CIP Title: Economic Incentive Program Neighborhood: Citywide ▼

Investment Objective: Maintain Service ▼ Operational Impact: Increase Revenue ▼

Objective: To provide economic incentives for business retention and new business development

Scope:

With the downturn in the economy, new and existing businesses are finding it hard to secure funding for new development or redevelopment. The CRA Board desires to provide an impetus to these businesses through small incentive programs, which includes a revolving loan fund, to stimulate development and redevelopment and hopefully lending from financial institutions. This CIP will provide the means for businesses to utilize CRA funds for renovations, upgrades, new construction, etc. which will lead to increased property values.

Current Year Objectives:

To develop various economic incentive programs to stimulate business retention and development within the CRA District and partner with financial institutions to provide a means for funding.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Economic Development ▼
 Strategic Plan: Community Quality & Infrastructure ▼

Justification:

The CRA District's revenues are based on the increase in ad valorem taxes in relation to the baseline appraised values at the formation of the CRA District. Stimulating new development and redevelopment will only enhance the property values within the CRA District, which could eventually increase revenue.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev. ▼	109 ▼	500,000					500,000	Economic Programs
▼	▼						-	
▼	▼						-	
		500,000	-	-	-	-	500,000	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Other ▼	▼	500,000					500,000	Economic Programs
	▼						-	
	▼						-	
	▼						-	
	▼						-	
	▼	500,000	-	-	-	-	500,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Recently Opened Hotel

Capital Improvement Project (CIP) Request



Department & Division: Utility Services

CIP #: 5114 New Project Project Update

CIP Title: GIS Asset Management Neighborhood: Citywide

Investment Objective: Expand Service Operational Impact: Revenue/Cost Neutral

Objective: Implement a GIS Asset Management Program

Scope:

This project serves to develop and implement a geographic information system (GIS) program in order to provide more efficient utilities service and response times. As part of this project, a detailed map of the water, wastewater, and stormwater infrastructure (e.g. pipes, pipe size, pipe segments, valves, water meters, manholes, sewer lines, lift stations, storm drain piping, storm drain outfalls and storm drain structures) will be developed which will allow for the creation of accurate maps. Also, other business processes throughout the City may be integrated with the GIS in order to provide a quicker method for tracking work orders, water consumption history, permitting status, etc.

Current Year Objectives:

Continue the in-house field data collection of the water, sewer, and stormwater infrastructure to transition towards an Internet / Intranet based GIS. Staff will also begin evaluating the various hydraulic modeling software packages on the market to determine the best fit for the City to analyze each system.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Effective & Efficient Services

Justification:

As a coastal community, the possibility of highly destructive inclement weather warrants the need to identify and record the water, wastewater, and stormwater infrastructure systems for future repairs and upgrades. Accurate mapping of the infrastructure will allow the Utilities Department to prioritize those areas in need of replacement and will also allow the tracking of work orders and the creation of hydraulic models simulating the behavior of the systems.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401	50,000	50,000	50,000	50,000	50,000	250,000	
Oper. Rev.	001			50,000			50,000	
							-	
		50,000	50,000	100,000	50,000	50,000	300,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Other	15,000	15,000	15,000	15,000	15,000	75,000	Software & Equipment Maintenance
Other	35,000	35,000	35,000	35,000	35,000	175,000	Software & Equipment Training
Other			50,000			50,000	Okaloosa County Aerial Photo
						-	
						-	
	50,000	50,000	100,000	50,000	50,000	300,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		(5,000)	(5,000)	(5,000)	(5,000)	(20,000)	Decreased response times due to better mapping.
Capital Outlay						-	
Total	-	(5,000)	(5,000)	(5,000)	(5,000)	(20,000)	

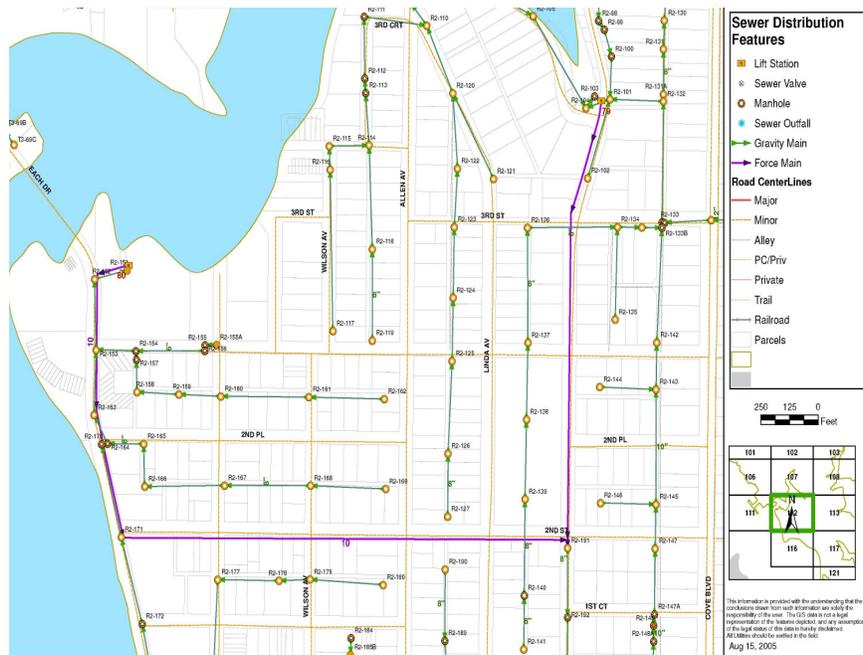
Project Update/Carry-Over

Status:

In FY 2009-10, the GPS Equipment was purchased and Engineering staff began the field data collection phase for the water, sewer, and stormwater systems.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Purchase of GPS Equipment & Okaloosa County Aerial Photo	65,000
FY 2008-09		-
FY 2007-08	GIS Strategic Implementation Plan	41,378
FY 2006-07	GIS Strategic Implementation Plan	28,622
FY 2005-06		-
		135,000



Example of Utilities GIS Mapping

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Water Operations

CIP #: 5026 New Project Project Update

CIP Title: Water Well Maintenance Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Upgrade and maintain the City's 9 potable water wells

Scope:

This is an annual maintenance program to maintain and upgrade the nine City potable water wells in order to continue to meet the water supply needs of the City. Work includes removing, inspecting, repairing and reinstalling pumps and making other ancillary improvement as needed.

Current Year Objectives:

Upgrade the electrical controls at well 8 and replace two 25-year old service pumps at well 11.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Effective & Efficient Services

Justification:

This is an ongoing maintenance program designed to slow deterioration and maintain the water production facilities.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401	40,000	40,000	40,000	40,000	40,000	200,000	
							-	
							-	
		40,000	40,000	40,000	40,000	40,000	200,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	40,000					40,000	Upgrades at #8 & #11
Construction		40,000				40,000	Well 3 - Pump replacement
Construction			40,000			40,000	Well 11 - Pump replacement
Construction				40,000		40,000	Well 7 - Pump replacement
Construction					40,000	40,000	Well 5 - Pump replacement
	40,000	40,000	40,000	40,000	40,000	200,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Continual maintenance reduces emergency repairs
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

No work was scheduled in FY 2008-09 & 2009-10 due to budget constraints.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08	Well #2 installed new well pump	33,855
FY 2006-07	Well 8 - repair wellhead. Well 5 - Rebuilt well engine. Well 6 - replace pump.	51,251
FY 2005-06	Well #9 - installed new well pump & Well #11 - electrical upgrade	126,160
		211,266



Well #2 in the Beal Parkway Neighborhood

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Water Operations

CIP #: 5045 New Project Project Update

CIP Title: Water Tank Maintenance Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Maintain the appearance and structural integrity of the City's water storage tanks

Scope:

This is an annual maintenance program to maintain the appearance and structural integrity of four water storage tanks.

The City has a contract in place to paint and maintain the water storage tanks, which include a 200,000 gallon elevated and a 250,000 gallon ground tank in the Oakland Neighborhood, a 500,000 gallon elevated storage tank in the W.E. Combs Neighborhood, and a 200,000 gallon elevated storage tank in the Kenwood Neighborhood. This contract ends in 2010.

Current Year Objectives:

Issue an RFP for a new long term tank maintenance contract. The new contract will be for a total of six tanks, including the two elevated storage tanks not covered by our current contract.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure

Strategic Plan: Effective & Efficient Services

Justification:

This is an ongoing maintenance program designed to slow deterioration and maintain the appearance of the tanks.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401	50,000	50,000	50,000	50,000	50,000	250,000	Estimate for new contract
							-	
							-	
		50,000	50,000	50,000	50,000	50,000	250,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	50,000	50,000	50,000	50,000	50,000	250,000	Estimate, w/ 2 add'l tanks
						-	
						-	
						-	
						-	
	50,000	50,000	50,000	50,000	50,000	250,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Continual maintenance reduces emergency repairs
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Renovated the interior of 500,000 gallon Industrial Park Tank.	23,865
FY 2008-09	Renovated the interior of 200,000 gallon Kenwood Tank.	22,244
FY 2007-08	Renovated the exterior of 500,000 gallon Industrial Park Tank.	22,244
FY 2006-07	Renovated the exterior of 200,000 gallon Kenwood Tank.	22,244
FY 2005-06	Maintenance year	21,006
		111,603



Elevated and ground tank at Well #3

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Water Distribution

CIP #: 5056 New Project Project Update

CIP Title: Water Line Replacement Neighborhood: Citywide

Investment Objective: Upgrade Service Operational Impact: Revenue/Cost Neutral

Objective: Replace substandard water lines

Scope:

Replace substandard (both in size and material) water lines with new PVC or ductile iron mains for increased water flow and improved fire protection. The substandard water mains consist of galvanized iron or cast iron and over time these materials become brittle and tuberculation reduces the amount of flow and pressure available to customers. Also, the tuberculation can cause discolored water during times of fire hydrant flushing.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

Improved water lines will decrease water loss and increase revenues. The new water lines will also increase the level of service for water pressure and fire protection.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401		99,900	77,250	37,500	64,500	279,150	
							-	
							-	
		-	99,900	77,250	37,500	64,500	279,150	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		99,900				99,900	Laurie Dr., Hunter Pl., California
Construction			77,250			77,250	Baker Ave., Coral Dr., Irwin Ave.
Construction				37,500		37,500	Bayou Woods Dr., Watson
Construction					64,500	64,500	Oak St., Stacy Cir., Nebraska Ave.
						-	
	-	99,900	77,250	37,500	64,500	279,150	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Should marginally reduce maintenance costs
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09	Kepner Dr.	38,014
FY 2007-08	Highland Ave., Laurie Dr./Gardner Dr.	15,714
FY 2006-07	Highland Ave., Laurie Dr./Gardner Dr.	93,145
FY 2005-06	Reed Pl, Sellers Pl	72,229
		219,102



Old line removed and ready for installation of new waterline

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer

CIP #: 5031 New Project Project Update

CIP Title: Pump Station #1 Force Main Upgrades Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Evaluate 30" Force Main from Pump Station No. 1

Scope:

In the wastewater field, the service life of force mains is estimated at approximately 25 to 30 years and the existing 30" force main from Pump Station No. 1 to the WWTP has been in service for 30 years. The force main is 7 miles long and consists of ductile iron pipe and prestressed concrete pipe. There is no other alternative route for 95% of the City's wastewater to be routed to the WWTP. It is imperative that a structural analysis be performed on the outside and inside of the existing pipe to determine the condition of the main. It is also imperative to begin the planning for the installation of a new parallel force main to provide an alternative means for conveying the wastewater to the WWTP. This will allow the shutdown of the 30" force main for a structural analysis and enable the City to have a means to handle the wet weather flows.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

The seven-mile 30" force main provides the only means to convey 95% of the City's wastewater to the WWTP. If this line were to fail, there is no redundant pipeline to transmit the wastewater.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Debt	401		5,500,000				5,500,000	SRF Funding
Debt	401			2,000,000			2,000,000	SRF Funding
							-	
		-	5,500,000	2,000,000	-	-	7,500,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Constr. Mgmt		5,500,000				5,500,000	New Force Main Construction
Constr. Mgmt			2,000,000			2,000,000	Structural Analysis of 30"
						-	
						-	
						-	
	-	5,500,000	2,000,000	-	-	7,500,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Decrease emergency repairs
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Staff has discussed a future FDOT project with consultants to replace the Gap Creek Bridge, which would require the relocation of a portion of the 30" force main from Pump Station No. 1. HMM began the preliminary design phase for the force main and pump station improvements. Awaiting determination of SRF funding.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Preliminary Design Phase	100,000
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-
		100,000



Pump Station #1 is located at the Sanitation Yard on Robinwood

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer

CIP #: 5032 New Project Project Update

CIP Title: Sewer System Rehabilitation Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Inspect and rehabilitate sewer mains and manholes

Scope:

The City has 110 miles of sewer lines, with a majority of the lines consisting of clay pipe. Clay and unlined cast iron pipe are susceptible to root intrusion, offset joints and cracking due to the brittleness of the material. These problems allow a significant amount of inflow and infiltration and debris into the wastewater system, which can eventually result in stop-ups and possibly sanitary sewer overflows. Prior to performing the rehabilitation, mains and manholes are inspected via closed-circuit television and monitored for leaks and other problems. The rehabilitation techniques include cured-in-place pipe lining, epoxy- or urethane-based manhole lining, and chemical root treatment.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

Improved grouting and lining helps prevent inflow and infiltration and decreases treatment costs, stop-ups, and emergency repairs or sanitary sewer overflows.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Debt	401		250,000				250,000	SSES Study
				2,000,000			2,000,000	System Rehabilitation
							-	
		-	250,000	2,000,000	-	-	2,250,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design		250,000				250,000	SSES Study
Construction			2,000,000			2,000,000	CIPP, SSMH, & Wet Wells
						-	
						-	
						-	
	-	250,000	2,000,000	-	-	2,250,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

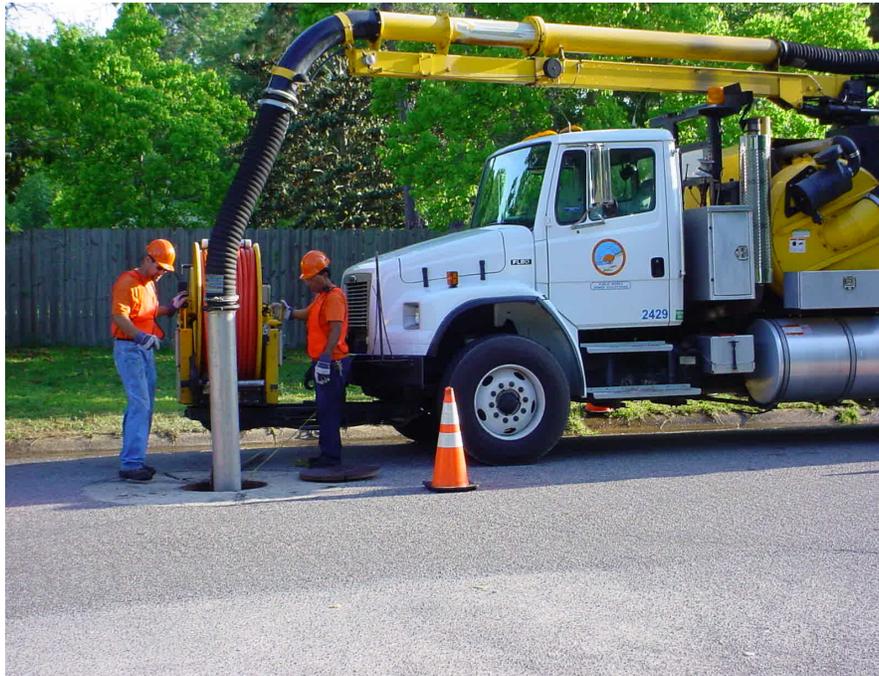
Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Decreases emergency repairs
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07	Root Control/Cinco Bayou Force Main Replacement	272,425
FY 2005-06	Lining in Place/Root Control/Cinco Bayou Force Main Replacement	190,709
		463,134



Checking the lines

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer

CIP #: 5048 New Project Project Update

CIP Title: Lift Station Rehabilitation Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Maintain, rehabilitate, and replace sewer lift stations

Scope:

Due to the flat terrain within the City, the wastewater system contains 44 lift stations to convey wastewater from customers to the two major pump stations for transmission to the Wastewater Treatment Plant. Items included in this project include lining the walls of the wet well with an epoxy-based liner, installing a new access hatch with safety grating, installing a guide rail system with breakaway fittings for easier pump removal, and installing a bypass connection to maintain station operations during repairs and maintenance. Some older lift stations also require relocation and installation of a new wet well, pumps, and piping.

Current Year Objectives:

Upgrade Lift Station #1 by renovating the wet well and controls and replacing the pumps. Replace Wet Wells and Pumps at Lift Station #8.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

Lift stations consist of numerous mechanical parts and are always subject to the corrosive hydrogen sulfide common in sewage. Because of this, it is necessary to structurally repair the walls of the wet well, upgrade the pumps, and replace worn valves and piping.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401	36,000	50,000	35,000	25,000	75,000	221,000	Lift Station Rehabilitation
							-	
							-	
		36,000	50,000	35,000	25,000	75,000	221,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	36,000					36,000	S #1 Upgrade, LS #8 Wet Well & Pump
Construction		50,000				50,000	Lift Station #22
Construction			35,000			35,000	Lift Station #7 Wet Well
Construction				25,000		25,000	Lift Station #25
Construction					75,000	75,000	Lift Station #1 Wet Well
	36,000	50,000	35,000	25,000	75,000	221,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Decreases emergency repairs
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Staff continued to complete the upgrades to Lift Station No. 3 with the installation of new controls and a new valve box and valve and renovated Lift Station No. 17

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Lift Station #3/Lift Station #17	25,000
FY 2008-09	Lift Station #17	12,115
FY 2007-08	Lift Station #17/Lift Station #18/Lift Station #27	71,410
FY 2006-07	Lift Station #10/Lift Station #16/Lift Station #25	29,619
FY 2005-06	Lift Station #9/Lift Station #23	45,057
		183,201



Lift Station #17

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer

CIP #: 5065 New Project Project Update

CIP Title: Sewer Line Replacement Neighborhood: Ferry Park

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Replace deteriorating sewer lines

Scope:

The City maintains over 110 miles of sanitary sewer gravity mains, a large portion of which consists of clay and cast iron pipe. Replacing sewer lines that are deteriorating due to the surrounding environment and age of the system as part of a routine maintenance program will prevent inflow and infiltration, backups, and sanitary sewer overflows. Mainline and lateral video inspection identifies the general condition of the pipe, the type of pipe, the alignment, any failures in the pipe, and the severity of the problem. Other factors considered are the depth of the line, the slope, and how many services are on the line.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

Replacing deteriorating lines through a maintenance program decreases inflow and infiltration, which will reduce the stress on existing lift stations and the wastewater treatment plant and will avoid sanitary sewer overflows.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401		75,000	75,000	75,000	75,000	300,000	Sewer Line Replacement
							-	
							-	
		-	75,000	75,000	75,000	75,000	300,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		75,000	75,000	75,000	75,000	300,000	Locations TBD
						-	
						-	
						-	
						-	
	-	75,000	75,000	75,000	75,000	300,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Reduce emergency repairs
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09	Holmes Blvd - Martisa Rd to Memorial Pkwy	88,108
FY 2007-08	Holmes Blvd - Martisa Rd to Memorial Pkwy	15,354
FY 2006-07	Lula Belle Ln/Okaloosa Rd	161,556
FY 2005-06	Kepner Dr/Holmes Blvd/Martisa Rd	103,091
		368,109



Replacing sewer lines on Kepner

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer

CIP #: 5398 New Project Project Update

CIP Title: Sewer System Flow Monitoring Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Monitor and evaluate inflow and infiltration in vital areas of the sewer collections system

Scope:

Inflow is the direct connection of storm water into the sewer system, which can flood the system. Infiltration is the seepage of groundwater into sewer pipes. This project will entail purchasing software and permanent flow monitors to install within the gravity sewer system at strategic points. The initial purchase will allow staff to monitor the actual dry and wet weather flows in the collection system to determine the portions of the system in need of repair and replacement. This will help to prioritize the sewer replacement and rehabilitation projects.

Current Year Objectives:

Purchase 10 Flow Monitors as indicated in the Utility Rate Study.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

High levels of inflow and infiltration (I/I) can significantly increase the flows within the system. Areas experiencing high levels of I/I can be prioritized for rehabilitation or replacement projects. Staff will evaluate the results of the monitoring in order to make future recommendations for system upgrades.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401	50,000					50,000	Purchase Flow Monitoring Equip.
							-	
							-	
		50,000	-	-	-	-	50,000	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Other		50,000					50,000	Flow Monitoring Equipment
							-	
							-	
							-	
							-	
		50,000	-	-	-	-	50,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Decrease the number of emergency repairs
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Lift Station #1

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer

CIP #: 5421 New Project Project Update

CIP Title: Hurlburt Field WWTP Reuse Water System Neighborhood: Citywide

Investment Objective: Expand Service Operational Impact: Increase Revenue

Objective: Install a reuse water line from Hurlburt AFB to Beal Memorial Cemetery

Scope:

This project began as a partnership between Hurlburt Field and the City to install over 30,000 linear feet of reuse water main from the Hurlburt Field wastewater treatment plant through the City's Industrial Park and connecting to Tank No. 3 and the Beal Memorial Cemetery. This partnership project was the first of its kind in the nation . Funding for the first phase of this project has been received from the Florida Defense Infrastructure Grant (FDIG) Program and allowed for the installation of 11,500 LF of new 12" ductile iron reuse main from the Hurlburt WWTP to the western end of Lovejoy Road. The remaining 20,000 LF will be installed through the Industrial Park area and eventually to Tank No. 3 and the Beal Memorial Cemetery.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Effective & Efficient Services

Justification:

The City is located in a Water Resource Cautionary area as designated by the NFWFMD. Because of this, the City is no longer allowed to issue irrigation meters. The reuse water system would allow customers to utilize the reuse water from Hurlburt's WWTP for numerous purposes, reducing the impact on the Floridan Aquifer. The uses include irrigation, process water, fire protection, etc. Once the system is completed, a rate structure will need to be developed similar to the water and wastewater user rates.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Debt	401		2,250,000				2,250,000	Clean Water SRF Funding
Oper. Rev.	401		175,000	175,000	175,000	175,000	700,000	Annual SRF Debt Service
							-	
		-	2,425,000	175,000	175,000	175,000	2,950,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		2,250,000				2,250,000	20,000 L.F. of 12" Reuse Main
Other		175,000	175,000	175,000	175,000	700,000	Annual SRF Debt Service
						-	
						-	
						-	
	-	2,425,000	175,000	175,000	175,000	2,950,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees			30,000	50,000	50,000	130,000	Reuse water user fee
Impact Fees						-	
Other						-	
Total	-	-	30,000	50,000	50,000	130,000	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating			1,200	1,200	1,200	3,600	Maintenance
Capital Outlay						-	
Total	-	-	1,200	1,200	1,200	3,600	

Project Update/Carry-Over

Status:

Staff applied for an FDEP SRF loan and FDIG grant.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07	Hurlburt WWTP to West End of Lovejoy Road	1,091,482
FY 2005-06	Engineering, drawings, construction admin	12,177
		1,103,659



Reclaimed water storage tank at the Golf Club

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Sewer

CIP #: 5423 New Project Project Update

CIP Title: Pump Station Maintenance Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Maintain optimum operation of major pump stations

Scope:

This project serves to provide the equipment and materials necessary to repair and maintain Pump Stations No. 1 and No. 2, which serve to convey almost 100% of the City's wastewater to the WWTP. Pump Station No. 1 contains three 185 hp pumps and two spare pumps. Pump Station No. 2 contains two 50 hp pumps. The maintenance of these pump stations is an ongoing project and the purchase of the materials needed to maintain the stations takes months to obtain and install. The annual maintenance of these stations ensures the safe and efficient operation of both pump stations.

Current Year Objectives:

Replace flow meters at Pump Stations #1 & #2. This CIP also serves to purchase spare parts for the pumps and equipment at Pump Station No. 1 and No. 2.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure (reference p. 3-6 FY 2007-08 Budget Manual for explanation of each plan)

Strategic Plan: Community Quality & Infrastructure

Justification:

Annual maintenance ensures the safe and efficient operation of both pump stations. This project provides the means and materials to ensure the proper maintenance and upkeep of both stations.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	401	40,000	50,000	50,000	50,000	50,000	240,000	
							-	
							-	
		40,000	50,000	50,000	50,000	50,000	240,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Other	20,000					20,000	Replace PS #1 & #2 Flow Meters
Other	20,000	50,000	50,000	50,000	50,000	220,000	PS #1 & #2 Spare Parts
						-	
						-	
						-	
	40,000	50,000	50,000	50,000	50,000	240,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Reduces emergency repairs
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10	Pump Station Spare Parts	30,000
FY 2008-09	Pump Station #2 Rehabilitation	156,441
FY 2007-08	Pump Station #2 Rehabilitation	107
FY 2006-07	Purchase Spare Pump for Pump Station #2	5,579
FY 2005-06	Rebuild Existing Pump/Rehab MH#799	48,955
		241,082



Pump Station #2

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Golf

CIP #: 5037 New Project Project Update

CIP Title: Irrigation Improvements Neighborhood: Kenwood

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Replace aging and inadequate irrigation system on the Pines golf course.

Scope:

Irrigation project would be bid out to certified golf course irrigation contractor to replace all piping, sprinkler heads, and control system. Irrigation heads would be added to cover areas not currently watered. Golf course would have to be shut down for a 6-8 month period of time to complete the work. This project would be undertaken in conjunction with the rebuilding of greens to minimize course downtime.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Effective & Efficient Services

Justification:

The current irrigation system was installed around 1967 with a life span of 40 years. Inadequate pipe size, old rusting galvanized pipe, problems with isolation valves, poor head spacing, and lack of water coverage are some of the many problems from this antiquated system. Our current irrigation system is not adequate to produce the quality playing conditions people demand.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	404					1,000,000	1,000,000	
							-	
							-	
		-	-	-	-	1,000,000	1,000,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction					1,000,000	1,000,000	Contract Work
						-	
						-	
						-	
						-	
	-	-	-	-	1,000,000	1,000,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees					(400,000)	(400,000)	Revenue decrease while course closed for repairs
Impact Fees						-	
Other						-	
Total	-	-	-	-	(400,000)	(400,000)	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Should be neutral
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Pines Course

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Golf

CIP #: 5038 New Project Project Update

CIP Title: Cart Path Development Neighborhood: Kenwood

Investment Objective: Expand Service Operational Impact: Increase Cost

Objective: Reduce turf compaction and bare turf and allow cart use after inclement weather.

Scope:

Install approximately 2,600 feet of 7' wide concrete cart path annually. The locations depend on an evaluation of current path conditions and the need for new paths in high use areas.

Current Year Objectives:

N/A

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Effective & Efficient Services

Justification:

Unightly conditions result from golf cart damage in concentrated areas of the golf courses. Cart paths allow cart traffic after inclement weather, thereby increasing revenue and the general appearance of the courses. While additional paths increase cart revenues, the overall costs to inspect, maintain, clean, and repair increase by about 60 man-hours per month or \$1,200.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	404		20,000	20,000	20,000	20,000	80,000	
							-	
							-	
		-	20,000	20,000	20,000	20,000	80,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		20,000	20,000	20,000	20,000	80,000	Locations TBD
						-	
						-	
						-	
						-	
	-	20,000	20,000	20,000	20,000	80,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees		1,000	1,000	1,000	1,000	4,000	Able to resume play earlier after inclement weather
Impact Fees						-	
Other						-	
Total	-	1,000	1,000	1,000	1,000	4,000	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating		500	500	500	500	2,000	Path maintenance
Capital Outlay						-	
Total	-	500	500	500	500	2,000	

Project Update/Carry-Over

Status:

Not funded in recent years due to fiscal constraints.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09	Cart Path Construction	10,533
FY 2007-08	Cart Path Construction	21,238
FY 2006-07	Cart Path Construction	10,944
FY 2005-06		-
		42,715



This shows the extended cart path at #3 Oaks

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Golf

CIP #: 5039 New Project Project Update

CIP Title: Bulkhead Replacement Neighborhood: Kenwood

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Replace Deteriorating Bulkheads

Scope:

Bulkheads direct water flow and protect course conditions by preventing erosion.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Effective & Efficient Services

Justification:

Current wood seawall is deteriorating and needs to be replaced before it fails. The wall is in place to stabilize the fairway so it will not fall into the canal.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	404			75,000			75,000	
							-	
							-	
		-	-	75,000	-	-	75,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction			75,000			75,000	Oaks from Bridge #3 to #6 Tee
						-	
						-	
						-	
						-	
	-	-	75,000	-	-	75,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating				(1,500)	(1,500)	(3,000)	Maintenance should decrease
Capital Outlay						-	
Total	-	-	-	(1,500)	(1,500)	(3,000)	

Project Update/Carry-Over

Status:

n/a

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07	#11 Oaks bridge & Bulk Head and Tee #6 on west side of canals	47,542
FY 2005-06		-
		47,542



Example of bulkhead

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Golf

CIP #: 5066 New Project Project Update

CIP Title: Storage Building Neighborhood: Kenwood ▼

Investment Objective: Upgrade Service ▼ Operational Impact: Increase Cost ▼

Objective: Construct a new storage building for equipment and fertilizer/chemicals.

Scope: This plan is to design a new storage building which will include areas for equipment storage, small tool storage, fertilizer/seed storage, and a mechanic work area. This will provide protection from the elements and keep the equipment and materials in better condition for longer use. This design also includes a chemical storage building and sprayer mix/load area that will meet DEP and Department of Agriculture regulations for the safe storage of chemicals and fertilizers. The 50'x100' building will be located at the maintenance parking lot on the Oaks Course.

Current Year Objectives: n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Environmental Resources ▼
 Strategic Plan: Effective & Efficient Services ▼

Justification: Currently, very expensive golf course maintenance machinery is stored in very limited shelter or outside exposed to the elements. This is greatly reducing the lifespan of the equipment and does not provide a proper work environment for mechanics to do repairs and preventive maintenance on equipment. Improvements are also needed to meeting DEP standards for chemical storage.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev. ▼	404 ▼				415,000		415,000	
▼	▼						-	
▼	▼						-	
		-	-	-	415,000	-	415,000	

PROJECT EXPENSES								
Activity		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design ▼					15,000		15,000	
Construction ▼					400,000		400,000	
▼							-	
▼							-	
▼							-	
		-	-	-	415,000	-	415,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Incr. utilities offset by less equip. maintenance
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Proposed site of storage buildings

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Facilities

CIP #: 5082 New Project Project Update

CIP Title: HVAC Improvements Neighborhood: Citywide

Investment Objective: Maintain Service Operational Impact: Reduce Cost

Objective: Improve efficiency and life expectancy of HVAC units.

Scope:

Staff, in conjunction with an independent consultant, has identified several problems with HVAC systems at multiple City facilities. The scope of this CIP is to take steps to correct these deficiencies to ensure no unscheduled major repairs and or replacements, and to improve the efficiency and life expectancy of the units.

Current Year Objectives:

The current year objective is to address the areas of greatest concern to extend the life of the equipment and improve the efficiency.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Government Relations
 Strategic Plan: Effective & Efficient Services

Justification:

The Facilities department conducted an assessment of all HVAC systems in City facilities. As a result of the inspections performed several of the units were identified for correction or replacement. Some of these items, if not corrected, will potentially cease to perform their designed task and cause outages at the different City Facilities. The remaining items, if not corrected do not allow the units to perform at their maximum potential resulting in inflated energy costs and shortened life expectancy.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	404	14,000					14,000	
							-	
							-	
		14,000	-	-	-	-	14,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	14,000					14,000	Golf Clubhouse Makeup air system
						-	
						-	
						-	
						-	
	14,000	-	-	-	-	14,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		
FY 2007-08		
FY 2006-07		
FY 2005-06		-



HVAC System at Golf Clubhouse

Capital Improvement Project (CIP) Request



Department & Division: Recreation & Cultural Services - Golf

CIP #: 5112 New Project Project Update

CIP Title: Golf Pond Liner Neighborhood: Kenwood

Investment Objective: Maintain Service Operational Impact: Revenue/Cost Neutral

Objective: Replace existing pond liner

Scope:

Contractor will pump water out of pond at #12 Oaks course, remove old lake liner, and install new one per specifications. Work would be put out for competitive bid.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Land Use
 Strategic Plan: Effective & Efficient Services

Justification:

The pond at #12 Oaks course is unsightly and because of low water levels, due to leaking, many weeds grow in the pond.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	404				50,000		50,000	
							-	
							-	
		-	-	-	50,000	-	50,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction				50,000		50,000	
						-	
						-	
						-	
						-	
	-	-	-	50,000	-	50,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	No expense impact
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

N/A

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



An example of a pond liner in disrepair

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Stormwater

CIP #: 5019 New Project Project Update

CIP Title: Stormwater Infrastructure Improvements Neighborhood: Citywide

Investment Objective: Upgrade Service Operational Impact: Revenue/Cost Neutral

Objective: Replace/improve stormwater infrastructure

Scope:

This continuous program involves the replacement or improvement of stormwater infrastructure to help ensure the health and safety of the Citizens of Fort Walton Beach. The program also serves to address potential cross-connection problems with private sewage systems and subsequent water quality issues, helping the City meet National Pollutant Discharge Elimination System (NPDES) Phase II requirements.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Infrastructure
 Strategic Plan: Community Quality & Infrastructure

Justification:

Replacing/Improving stormwater infrastructure ensures the proper water quantity and quality of stormwater runoff, thereby protecting the health and safety of the Citizens of Fort Walton Beach.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	405		100,000	100,000	400,000	475,000	1,075,000	
							-	
							-	
		-	100,000	100,000	400,000	475,000	1,075,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction		100,000	100,000			200,000	Corrugated Metal Pipe
Construction				400,000		400,000	Powell Drive
					475,000	475,000	North Holding Pond Upgrades
						-	
						-	
	-	100,000	100,000	400,000	475,000	1,075,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	Reduces the need for emergency repairs
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Deteriorating storm drain

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Streets

CIP #: 5061 New Project Project Update

CIP Title: Butler Drive Improvements Neighborhood: W.E. Combs

Investment Objectives: Upgrade Service Operational Impact: Increase Cost

Objective: Paving and drainage improvements

Scope:

Butler Drive was dedicated to the City in 1961 and is one of the few remaining unpaved City streets. This project includes laying drainage pipe; grading, building a road base, and asphalt pavement; and installing curb and gutter.

Current Year Objectives:

To complete the final design of the drainage and proceed with the construction phase of the project.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Transportation
 Strategic Plan: Community Quality & Infrastructure

Justification:

Butler Drive is one of the few remaining unpaved City streets and the property is now 90% developed.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	405	15,000					15,000	
							-	
							-	
		15,000	-	-	-	-	15,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	15,000					15,000	Storm Drain
						-	
						-	
						-	
						-	
	15,000	-	-	-	-	15,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Butler Drive

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Streets

CIP #: 5319 New Project Project Update

CIP Title: Howell Drive Improvements Neighborhood: South Bayou

Investment Objective: Upgrade Service Operational Impact: Increase Cost

Objective: Paving and drainage improvements

Scope:

Howell Drive was dedicated to the City in 1949 and is one of the few remaining unpaved City streets. This project includes laying drainage pipe; grading, building a road base, and asphalt pavement; and installing curb and gutter.

Current Year Objectives:

To complete the final design of the drainage and proceed with the construction phase of the project.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Transportation
 Strategic Plan: Community Quality & Infrastructure

Justification:

Howell Drive is one of the few remaining unpaved City streets and the property is now 100% developed.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	405	7,500					7,500	
							-	
							-	
		7,500	-	-	-	-	7,500	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Construction	7,500					7,500	Storm Drain
						-	
						-	
						-	
						-	
	7,500	-	-	-	-	7,500	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Howell Drive

Capital Improvement Project (CIP) Request



Department & Division: Engineering Services - Stormwater

CIP #: 5403 New Project Project Update

CIP Title: Water Quality Initiative Neighborhood: Citywide ▼

Investment Objective: Upgrade Service ▼ Operational Impact: Revenue/Cost Neutral ▼

Objective: Improve water quality of the bay and sound

Scope:

This initiative takes a proactive approach to eliminating potential sources of pollution entering local bodies of water like Choctawhatchee Bay, Santa Rosa Sound, and Cinco Bayou. The project also helps keep the City in compliance with the State mandated National Pollutant Discharge Elimination System Phase II permit requirements. The project will be accomplished by the installation of stormwater pollutant separators, with work including design, engineering, surveying, labor, and perpetual maintenance.

Current Year Objectives:

n/a

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Environmental Resources ▼
 Strategic Plan: Community Quality & Infrastructure ▼

Justification:

This project is designed to address deteriorating water quality conditions in and around the coastal areas of the City in compliance with the City Council adopted 6-point Water Quality Initiative.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev. ▼	405 ▼		25,000	25,000	25,000	25,000	100,000	
▼	▼						-	
▼	▼						-	
		-	25,000	25,000	25,000	25,000	100,000	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design ▼		2,500	2,500	2,500	2,500	10,000	Engineering Design
Constr. Mgmt ▼		22,500	22,500	22,500	22,500	90,000	Construction Administration
▼						-	
▼						-	
▼						-	
	-	25,000	25,000	25,000	25,000	100,000	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	Minor maintenance
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

Funded in Utilities Fund prior to FY 2008-09.

Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08	Liza Jackson, Stencils, Permit	34,510
FY 2006-07	Water Quality Control Measures Bass Lake, Nature Trail/ Eagle Scout Project, Nitrate Study Golf Course	13,562
FY 2005-06	Educational Awareness	2,105
		50,177



Choctawhatchee Bay

Capital Improvement Project (CIP) Request



Department & Division: Utility Services - Stormwater

CIP #: 5415 New Project Project Update

CIP Title: Stormwater Master Plan Neighborhood: Citywide

Investment Objective: Upgrade Service Operational Impact: Revenue/Cost Neutral

Objective: Develop a Stormwater Master Plan to Prioritize Projects and Set Future Budgets

Scope:

With the implementation of a new Stormwater Utility, it is a necessity to hire an engineering consultant to complete a system-wide Stormwater Master Plan. The Master Plan will evaluate the entire stormwater infrastructure system by creating a computerized hydraulic model of the system to simulate the condition of the system under numerous rainfall events. The results of the model will allow the City to develop a "master" project list and prioritize the projects in order to set future project budgets. The Master Plan will also address future expansions, BMPs, and water quality issues related to the NPDES program mandated by the FDEP. The scope also includes the purchase of a hydraulic modeling software package to maintain the model created by the consultant.

Current Year Objectives:

Develop a comprehensive stormwater master plan to identify and prioritize future capital improvement projects.

Relationship to Community Vision and Council Strategic Plans

Vision Plan: Environmental Resources
 Strategic Plan: Community Quality & Infrastructure

Justification:

With the creation of the Stormwater Utility, a master plan is essential in assuring that the revenues collected are used properly in maintaining and upgrading the existing stormwater infrastructure. The hydraulic model that is created will allow the City to determine and certify those areas that are in need to repair or replacement. A prioritized list of projects will be generated from the master plan process and will allow the City to develop future CIP budgets.

Financial Information

FUNDING SOURCES								
Funding Type	Fund	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Oper. Rev.	405	138,206					138,206	
							-	
							-	
		138,206	-	-	-	-	138,206	

PROJECT EXPENSES							
Activity	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Plan/Design	138,206					138,206	Develop Stormwater Master Plan
						-	
						-	
						-	
						-	
	138,206	-	-	-	-	138,206	

Note: Totals for funding sources and project expenses must reconcile for each year.

REVENUE IMPACT (negative entries indicate a revenue reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
User Fees						-	No revenue impact
Impact Fees						-	
Other						-	
Total	-	-	-	-	-	-	

OPERATING IMPACT (negative entries indicate a cost reduction)

Category	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	5-Year Total	Comments
Payroll						-	
Operating						-	
Capital Outlay						-	
Total	-	-	-	-	-	-	

Project Update/Carry-Over

Status:

\$100K "seed money" budgeted in FY 2009-10.

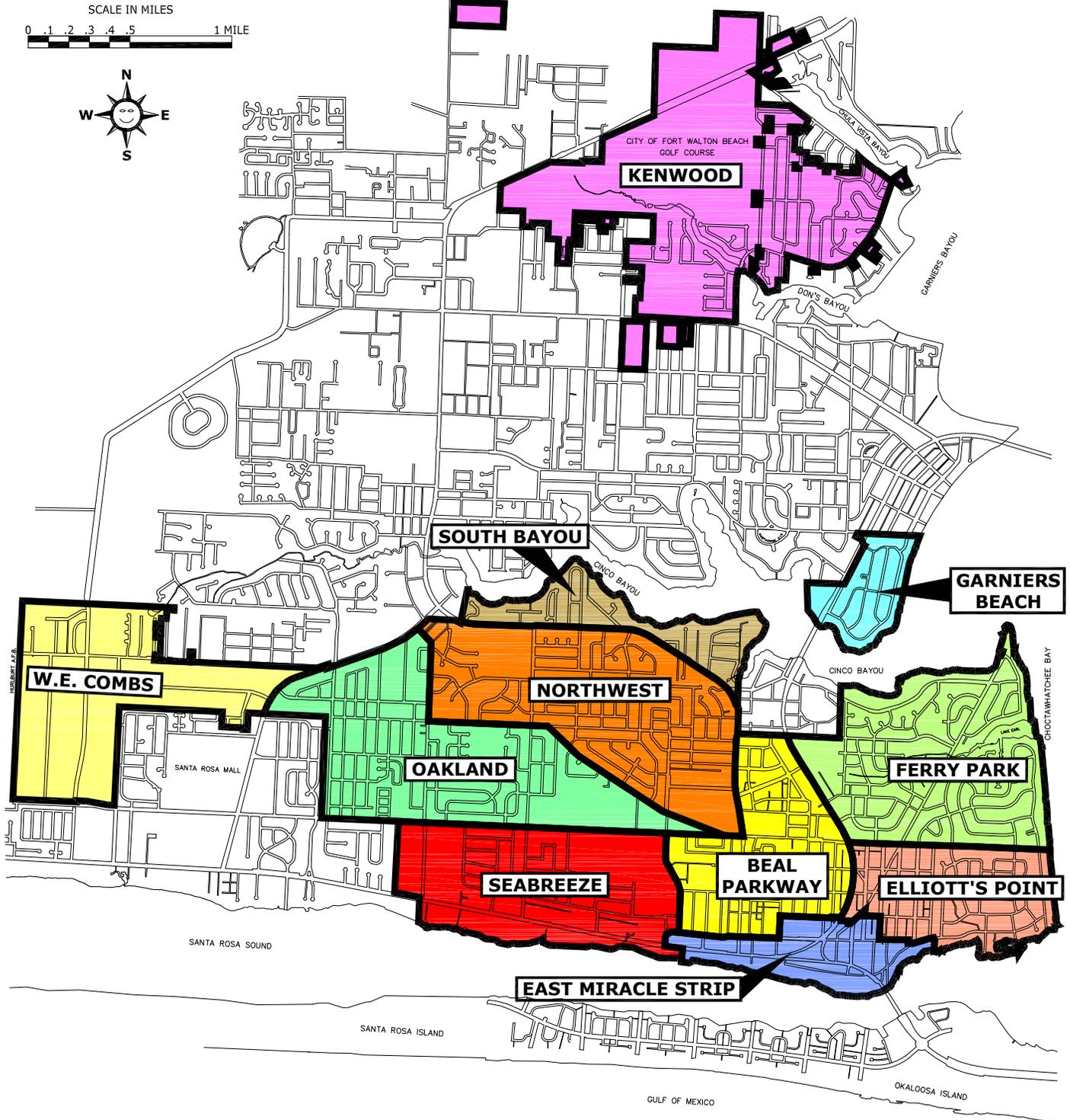
Prior Year Activities

Fiscal Year	Activities	Expense
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
FY 2006-07		-
FY 2005-06		-



Stormwater Flooding

City of Fort Walton Beach Neighborhoods



CITY OF FORT WALTON BEACH, FL
Five-Year Capital Improvements Program by Vision Plan & Neighborhood
FY 2009-10 through FY 2014-15

Vision Plan Goal	Beal Pkwy	East Miracle Strip	Elliott's Point	Ferry Park	Garnier's Beach	Kenwood	North-West	Oakland	Sea-breeze	South Bayou	W.E. Combs	Total
 Economic Development	335,000	165,000	-	-	-	-	-	-	-	-	-	500,000
 Environmental Resources	39,838	39,836	39,838	39,839	39,838	439,838	1,514,834	39,834	39,839	39,838	1,989,834	4,263,206
 Government Relations	37,826	37,826	37,826	37,826	37,823	61,420	37,826	101,826	37,844	37,826	37,823	503,692
 Infrastructure	989,993	1,179,501	1,036,510	1,243,910	989,993	1,029,999	1,103,765	1,049,999	1,090,495	1,015,494	1,049,992	11,779,650
 Land Use	2,273	52,273	2,273	37,273	2,273	1,622,273	267,273	477,273	49,773	2,273	2,270	2,517,500
 Neighborhoods	2,099,500	82,500	-	-	-	-	-	-	-	-	-	2,182,000
 Public Safety	71,817	71,816	71,818	71,818	71,818	71,823	71,818	71,818	71,818	71,818	71,818	790,000
 Transportation	2,419,305	481,495	72,500	60,004	59,992	78,750	88,654	135,004	80,104	95,000	109,992	3,680,800
Total	5,995,552	2,110,247	1,260,765	1,490,670	1,201,737	3,304,103	3,084,170	1,875,754	1,369,873	1,262,249	3,261,729	26,216,848

CITY OF FORT WALTON BEACH, FL
Five-Year Capital Improvements Program by Vision Plan & Neighborhood
FY 2010-11 Budget

CIP#	Project Name	East										Total	
		Beal Pkwy	Miracle Strip	Elliott's Point	Ferry Park	Garnier's Beach	Kenwood	North-West	Oakland	Sea-breeze	South Bayou		W.E. Combs
Economic Development													
5608	Economic Incentive Program	335,000	165,000	-	-	-	-	-	-	-	-	-	500,000
Environmental Resources													
5415	Stormwater Master Plan	12,564	12,564	12,564	12,565	12,564	12,564	12,564	12,564	12,564	12,564	12,564	138,206
Government Relations													
5074	City Hall Improvements	2,736	2,736	2,736	2,736	2,735	2,734	2,736	2,736	2,736	2,736	2,735	30,092
5082	HVAC Improvements	2,364	2,364	2,364	2,364	2,363	16,362	2,364	2,364	2,364	2,364	2,363	40,000
Infrastructure													
5026	Water Well Maintenance	-	-	-	-	-	-	-	20,000	-	-	20,000	40,000
5045	Water Tank Maintenance	4,545	4,545	4,546	4,546	4,545	4,546	4,546	4,546	4,545	4,545	4,545	50,000
5048	Lift Station Rehabilitation	-	-	-	36,000	-	-	-	-	-	-	-	36,000
5114	GIS Asset Management	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,545	4,545	50,000
5398	Sewer System Flow Monitoring	4,545	4,545	4,546	4,546	4,545	4,546	4,546	4,546	4,545	4,545	4,545	50,000
5423	Pump Station Maintenance	3,636	3,636	3,637	3,637	3,636	3,636	3,637	3,636	3,637	3,636	3,636	40,000
Land Use													
5072	Ferry Park Improvements	-	-	-	35,000	-	-	-	-	-	-	-	35,000
5117	Hedrick Center Improvements	-	-	-	-	-	-	-	100,000	-	-	-	100,000
5118	Heritage Park Improvements	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Neighborhoods													
5606	Nuisance Abatement	33,500	16,500	-	-	-	-	-	-	-	-	-	50,000
5607	Soundside Development	2,000,000	-	-	-	-	-	-	-	-	-	-	2,000,000
Public Safety													
	none	-	-	-	-	-	-	-	-	-	-	-	-
Transportation													
5018	Pavement Improvement Program	95,455	54,545	12,500	-	-	18,750	18,750	75,000	-	-	-	275,000
5061	Butler Drive	-	-	-	-	-	-	-	-	-	-	50,000	50,000
5306	Sidewalk Improvements	28,350	9,450	-	-	-	-	-	-	-	-	-	37,800
5319	Howell Drive Improvements	-	-	-	-	-	-	-	-	35,000	-	-	35,000
TOTAL IMPROVEMENTS		2,527,240	330,431	47,439	105,940	34,933	67,683	53,688	229,937	34,938	69,936	104,933	3,607,098

CITY OF FORT WALTON BEACH, FL
Five-Year Capital Improvements Program by Vision Plan & Neighborhood
FY 2011-12

CIP#	Project Name	East										W.E. Combs	Total		
		Beal Pkwy	Miracle Strip	Elliott's Point	Ferry Park	Garnier's Beach	Kenwood	North-West	Oakland	Sea-breeze	South Bayou				
Economic Development															
	none	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Environmental Resources															
5019	Stormwater Infrastructure	9,091	9,090	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	100,000
5403	Water Quality Initiative	2,273	2,273	2,273	2,273	2,273	2,273	2,272	2,272	2,273	2,273	2,272	2,272	2,272	25,000
5421	Reuse Water System	-	-	-	-	-	-	1,212,500	-	-	-	-	1,212,500	-	2,425,000
Government Relations															
5082	HVAC Improvements	3,182	3,182	3,182	3,182	3,181	3,180	3,182	3,182	3,184	3,182	3,182	3,181	3,181	35,000
5147	Facilities Maintenance Building	909	909	909	909	909	909	909	909	910	909	909	909	909	10,000
Infrastructure															
5026	Water Well Maintenance	-	-	-	-	-	-	-	40,000	-	-	-	-	-	40,000
5031	Pump Station #1 Upgrade	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	5,500,000
5032	Sewer System Rehabilitation	22,727	22,727	22,728	22,728	22,727	22,728	22,727	22,727	22,727	22,727	22,727	22,727	22,727	250,000
5045	Water Tank Maintenance	4,545	4,545	4,546	4,546	4,545	4,546	4,546	4,546	4,545	4,545	4,546	4,545	50,000	
5048	Lift Station Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000
5056	Water Line Replacement	-	50,000	-	99,900	-	-	-	-	-	-	-	-	-	50,000
5065	Sewer Line Replacement	6,818	58,818	6,818	6,818	6,818	6,818	6,819	6,819	6,818	6,818	6,818	6,818	6,818	149,900
5114	GIS Asset Management	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,546	4,545	4,545	4,545	50,000
5423	Pump Station Maintenance	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,546	4,545	4,545	4,545	50,000
Land Use															
5038	Golf Cart Path Development	-	-	-	-	-	20,000	-	-	-	-	-	-	-	20,000
5117	Hedrick Center Improvements	-	-	-	-	-	-	-	250,000	-	-	-	-	-	250,000
5323	Beal Cemetery Improvements	2,273	2,273	2,273	2,273	2,273	2,273	2,273	2,273	2,273	2,273	2,273	2,270	2,270	25,000
Neighborhoods															
	none	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Safety															
	none	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transportation															
5018	Pavement Improvement Program	81,364	41,364	11,364	11,364	11,362	11,364	11,364	11,364	11,364	11,364	11,364	11,362	11,362	225,000
5306	Sidewalk Improvement Program	3,636	3,636	3,637	3,637	3,636	3,636	3,637	3,637	3,637	3,636	3,637	3,636	3,636	40,000
5317	LED Street Name Signs	25,000	-	-	-	-	-	-	-	20,100	-	-	-	-	55,000
5488	Eglin Parkway Streetscape	150,000	50,000	-	-	-	-	-	-	-	-	-	-	-	200,000
5494	Beal Parkway Neighborhood Plan	475,000	-	-	-	-	-	-	-	-	-	-	-	-	475,000
TOTAL IMPROVEMENTS		1,295,908	757,909	575,912	675,813	575,905	595,908	1,848,310	865,910	596,014	575,910	1,788,401	10,151,900		

CITY OF FORT WALTON BEACH, FL
Five-Year Capital Improvements Program by Vision Plan & Neighborhood
FY 2012-13

CIP#	Project Name	Beal Pkwy	East Miracle Strip	Elliott's Point	Ferry Park	Garnier's Beach	Kenwood	North- West	Oakland	Sea- breeze	South Bayou	W.E. Combs	Total
Economic Development													
	none	-	-	-	-	-	-	-	-	-	-	-	-
Environmental Resources													
5019	Stormwater Infrastructure	9,091	9,090	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	100,000
5403	Water Quality Initiative	2,273	2,273	2,273	2,273	2,273	2,273	2,272	2,272	2,273	2,273	2,272	25,000
5421	Hurlburt Field Reuse System	-	-	-	-	-	-	87,500	-	-	-	87,500	175,000
Government Relations													
5074	City Hall Renovation	13,636	13,636	13,636	13,636	13,636	13,636	13,636	13,636	13,640	13,636	13,636	150,000
5082	HVAC Improvements	-	-	-	-	-	-	-	64,000	-	-	-	64,000
5147	Facilities Maintenance Building	3,636	3,636	3,636	3,636	3,636	3,636	3,636	3,636	3,640	3,636	3,636	40,000
Infrastructure													
5026	Water Well Maintenance	-	-	-	-	-	-	-	-	-	-	40,000	40,000
5031	Pump Station #1 Upgrade	181,819	181,819	181,818	181,818	181,818	181,818	181,818	181,818	181,818	181,818	181,818	2,000,000
5032	Sewer System Rehabilitation	181,818	181,818	181,819	181,819	181,818	181,818	181,818	181,818	181,818	181,818	181,818	2,000,000
5045	Water Tank Maintenance	4,545	4,545	4,546	4,546	4,545	4,546	4,546	4,546	4,545	4,545	4,545	50,000
5048	Lift Station Rehabilitation	-	-	-	35,000	-	-	-	-	-	-	-	35,000
5056	Water Line Replacement	-	32,500	-	-	-	-	26,265	-	25,493	25,493	-	109,750
5065	Sewer Line Replacement	6,818	61,818	6,818	6,818	6,818	6,818	6,818	6,818	6,819	6,819	6,818	130,000
5114	GIS Asset Management	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,090	100,000
5423	Pump Station Maintenance	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,546	4,545	50,000
Land Use													
5013	Jet Stadium Improvements	-	-	-	-	-	-	55,000	-	-	-	-	55,000
5038	Golf Cart Path Development	-	-	-	-	-	20,000	-	-	-	-	-	20,000
5039	Bulkhead Replacement	-	-	-	-	-	75,000	-	-	-	-	-	75,000
Neighborhoods													
5068	Attainable Housing	66,000	66,000	-	-	-	-	-	-	-	-	-	132,000
Public Safety													
5342	Fire Station 7 Renovations	9,091	9,090	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	9,091	100,000
Transportation													
5018	Pavement Improvement Program	81,364	41,364	11,364	11,364	11,362	11,364	11,364	11,364	11,364	11,364	11,362	225,000
5306	Sidewalk Improvement Program	3,636	3,636	3,636	3,637	3,636	3,636	3,637	3,637	3,637	3,636	3,636	40,000
5488	Eglin Parkway Streetscape	187,500	62,500	-	-	-	-	-	-	-	-	-	250,000
5494	Beal Parkway Neighborhood Plan	243,000	-	-	-	-	-	-	-	-	-	-	243,000
TOTAL IMPROVEMENTS		1,007,863	687,362	441,365	476,366	441,360	536,363	610,128	505,363	466,866	466,857	568,858	6,208,750

CITY OF FORT WALTON BEACH, FL
Five-Year Capital Improvements Program by Vision Plan & Neighborhood
FY 2013-14

CIP#	Project Name	Beal Pkwy	East Miracle Strip	Elliott's Point	Ferry Park	Garnier's Beach	Kenwood	North- West	Oakland	Sea- breeze	South Bayou	W.E. Combs	Total
Economic Development													
	none	-	-	-	-	-	-	-	-	-	-	-	-
Environmental Resources													
5019	Stormwater Infrastructure	-	-	-	-	-	400,000	-	-	-	-	-	400,000
5403	Water Quality Initiative	2,273	2,273	2,273	2,273	2,273	2,273	2,272	2,272	2,273	2,273	2,272	25,000
5421	Hurlburt Field Reuse System	-	-	-	-	-	-	87,500	-	-	-	87,500	175,000
Government Relations													
5147	Facilities Maintenance Building	3,636	3,636	3,636	3,636	3,636	3,636	3,636	3,636	3,640	3,636	3,636	40,000
Infrastructure													
5026	Water Well Maintenance	-	-	-	-	-	40,000	-	-	-	-	-	40,000
5045	Water Tank Maintenance	4,545	4,545	4,546	4,546	4,545	4,546	4,546	4,546	4,545	4,545	4,545	50,000
5048	Lift Station Rehabilitation	-	-	25,000	-	-	-	-	-	-	-	-	25,000
5056	Water Line Replacement	-	-	-	-	-	-	37,500	-	-	-	-	37,500
5065	Sewer Line Replacement	6,818	6,818	6,819	6,819	6,818	6,818	6,818	6,818	6,818	6,818	6,818	75,000
5114	GIS Asset Management	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,546	4,545	50,000
5423	Pump Station Maintenance	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,546	4,545	50,000
Land Use													
5013	Jet Stadium Improvements	-	-	-	-	-	-	210,000	-	-	-	-	210,000
5038	Golf Cart Path Development	-	-	-	-	-	20,000	-	-	-	-	-	20,000
5066	Golf Storage Building	-	-	-	-	-	415,000	-	-	-	-	-	415,000
5112	Golf Pond Liner	-	-	-	-	-	50,000	-	-	-	-	-	50,000
Neighborhoods													
	none	-	-	-	-	-	-	-	-	-	-	-	-
Public Safety													
5342	Fire Station 7 Renovations	29,545	29,545	29,545	29,545	29,545	29,550	29,545	29,545	29,545	29,545	29,545	325,000
Transportation													
5018	Pavement Improvement Program	81,364	41,364	11,364	11,364	11,362	11,364	11,364	11,364	11,364	11,364	11,362	225,000
5306	Sidewalk Improvement Program	3,636	3,636	3,636	3,637	3,636	3,636	3,637	3,637	3,637	3,636	3,636	40,000
5488	Eglin Parkway Streetscape	187,500	62,500	-	-	-	-	-	-	-	-	-	250,000
5494	Beal Parkway Neighborhood Plan	500,000	-	-	-	-	-	-	-	-	-	-	500,000
TOTAL IMPROVEMENTS		828,407	163,409	95,911	70,912	70,905	995,913	405,908	70,908	70,914	70,909	158,404	3,002,500

CITY OF FORT WALTON BEACH, FL
Five-Year Capital Improvements Program by Vision Plan & Neighborhood
FY 2014-15

CIP#	Project Name	East										Total	
		Beal Pkwy	Miracle Strip	Elliott's Point	Ferry Park	Garnier's Beach	Kenwood	North-West	Oakland	Sea-breeze	South Bayou		W.E. Combs
Economic Development													
	none	-	-	-	-	-	-	-	-	-	-	-	-
Environmental Resources													
5019	Stormwater Infrastructure	-	-	-	-	-	-	-	-	-	-	475,000	475,000
5403	Water Quality Initiative	2,273	2,273	2,273	2,273	2,273	2,273	2,272	2,272	2,273	2,273	2,272	25,000
5421	Hurlburt Field Reuse System	-	-	-	-	-	-	87,500	-	-	-	87,500	175,000
Government Relations													
5074	City Hall Renovation	7,727	7,727	7,727	7,727	7,727	7,727	7,727	7,727	7,727	7,727	7,727	85,000
5146	Kenwood Branch Library	-	-	-	-	-	9,600	-	-	-	-	-	9,600
Infrastructure													
5026	Water Well Maintenance	-	-	-	40,000	-	-	-	-	-	-	-	40,000
5045	Water Tank Maintenance	4,545	4,545	4,546	4,546	4,545	4,546	4,546	4,546	4,545	4,545	4,545	50,000
5048	Lift Station Rehabilitation	-	-	-	-	-	-	-	-	-	-	-	75,000
5056	Water Line Replacement	-	-	21,500	43,000	-	-	-	-	-	-	-	64,500
5065	Sewer Line Replacement	6,818	6,818	6,818	6,818	6,819	6,818	6,818	6,818	6,818	6,818	6,819	75,000
5114	GIS Asset Management	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,546	4,545	50,000
5423	Pump Station Maintenance	4,545	4,546	4,546	4,546	4,545	4,545	4,545	4,545	4,546	4,546	4,545	50,000
Land Use													
5037	Golf Course Irrigation Improvements	-	-	-	-	-	1,000,000	-	-	-	-	-	1,000,000
5038	Golf Cart Path Development	-	-	-	-	-	20,000	-	-	-	-	-	20,000
5040	Hedrick Athletic Complex	-	-	-	-	-	-	-	125,000	-	-	-	125,000
5201	Dog Park	-	-	-	-	-	-	-	-	47,500	-	-	47,500
Neighborhoods													
	none	-	-	-	-	-	-	-	-	-	-	-	-
Public Safety													
5342	Fire Station 7 Renovations	33,181	33,181	33,182	33,182	33,182	33,182	33,182	33,182	33,182	33,182	33,182	365,000
Transportation													
5018	Pavement Improvement Program	81,364	41,364	11,364	11,364	11,362	11,364	11,364	11,364	11,364	11,364	11,362	225,000
5306	Sidewalk Improvement Program	3,636	3,636	3,636	3,637	3,636	3,636	3,637	3,637	3,636	3,636	3,636	40,000
5488	Eglin Parkway Streetscape	187,500	62,500	-	-	-	-	-	-	-	-	-	250,000
TOTAL IMPROVEMENTS		336,134	171,136	100,138	161,639	78,634	1,108,236	166,136	203,636	201,141	78,637	641,133	3,246,600

Statistical Information

HISTORY & PROFILE

The City of Fort Walton Beach, Florida prides itself on being a small, family-oriented seaside community boasting a downtown area that was home to a significant prehistoric Native American community on the Gulf Coast of Northwest Florida. Situated at the junction of two major highways - US 98 (Miracle Strip Parkway) and SR 85 (Eglin Parkway) - Fort Walton Beach enjoys the benefits of its crossroads location along the coastal portion of the Northwest Florida regional transportation network. The City offers a full-service government providing police and fire protection; cultural and recreational activities including parks, a library, a museum, and two championship golf courses; planning and zoning; public works such as street, sidewalk, right-of-way, and cemetery maintenance; utilities service including water, sewer, and storm water; and garbage and recycling collection to a coastal community of 20,675 full-time residents.

The City has an exciting and romantic history. As early as 600 B.C., Indian tribes were attracted to Fort Walton Beach from the Mississippi and Tennessee River Valleys and the Southeast Georgia coast. The beginning for the City occurred following the War Between the States when Alabama war veteran John Brooks selected a site of 111 acres where he built a three-room cabin in 1867. Other settlers soon followed. By 1884, the population of the area required establishment of a small schoolhouse. In 1902, the first hotel, Brooks House, was built along the sound and shortly thereafter the first post office was built in 1906. The Montgomery, Alabama, Maxwell Field military base developed an airfield in Fort Walton in 1933 on 137 acres of land and used it as a bombing and gunnery range. The most significant factor in the City's growth was the creation and later expansion, of that airfield, which is now Eglin Air Force Base (the largest military installation in the world) in 1937, the year the City Charter was adopted. Originally chartered as a municipality under the laws of the State of Florida, actual formation of the City was in 1941 when the Florida legislature officially named it the Town of Fort Walton. In 1953, the Florida Legislature granted the City a new charter at which time the name was changed to Fort Walton Beach. The name Walton originates from Colonel George Walton, who was Secretary of the East-West Florida Territory in 1822-26 and son of George Walton, signer of the Declaration of Independence and Governor of Georgia.



First Schoolhouse

The presence of the military base provided the key economic stimulus for the City's early growth, supplemented by the attractiveness of the location. The City enjoyed a substantial population and economic boom from the 1950's through the end of the 1970's. Subsequently, things started to slow down. The military base became less important to the City's economy than the growing tourism industry. In the late 1960's and early 1970's Fort Walton Beach began to experience a decline in economic prosperity, some of which can be attributed to the utility and transportation infrastructure getting older and commercial and residential structures becoming deteriorated. New development began to take place in the surrounding communities. The City, having nearly run out of developable land, started to focus attention on finding ways to induce private enterprise investment in the City and thus capturing a greater share of the local and regional market.



Landing Park

With the purchase of the Fort Walton Landing Park in 1986, which has become the City's premier gathering place along Santa Rosa Sound, and building upon that with the complete reconstruction of Brooks Street, the City's downtown waterfront was opened up to an extent never before realized and spurred economic growth downtown. Since the late 1990's rapid growth and development has occurred in the West Florida region, and along with that growth comes the promise of great economic benefits to the City. However, unbridled development could destroy Fort Walton Beach's unique character.



Protecting the Environment:
Building an Oyster Reef

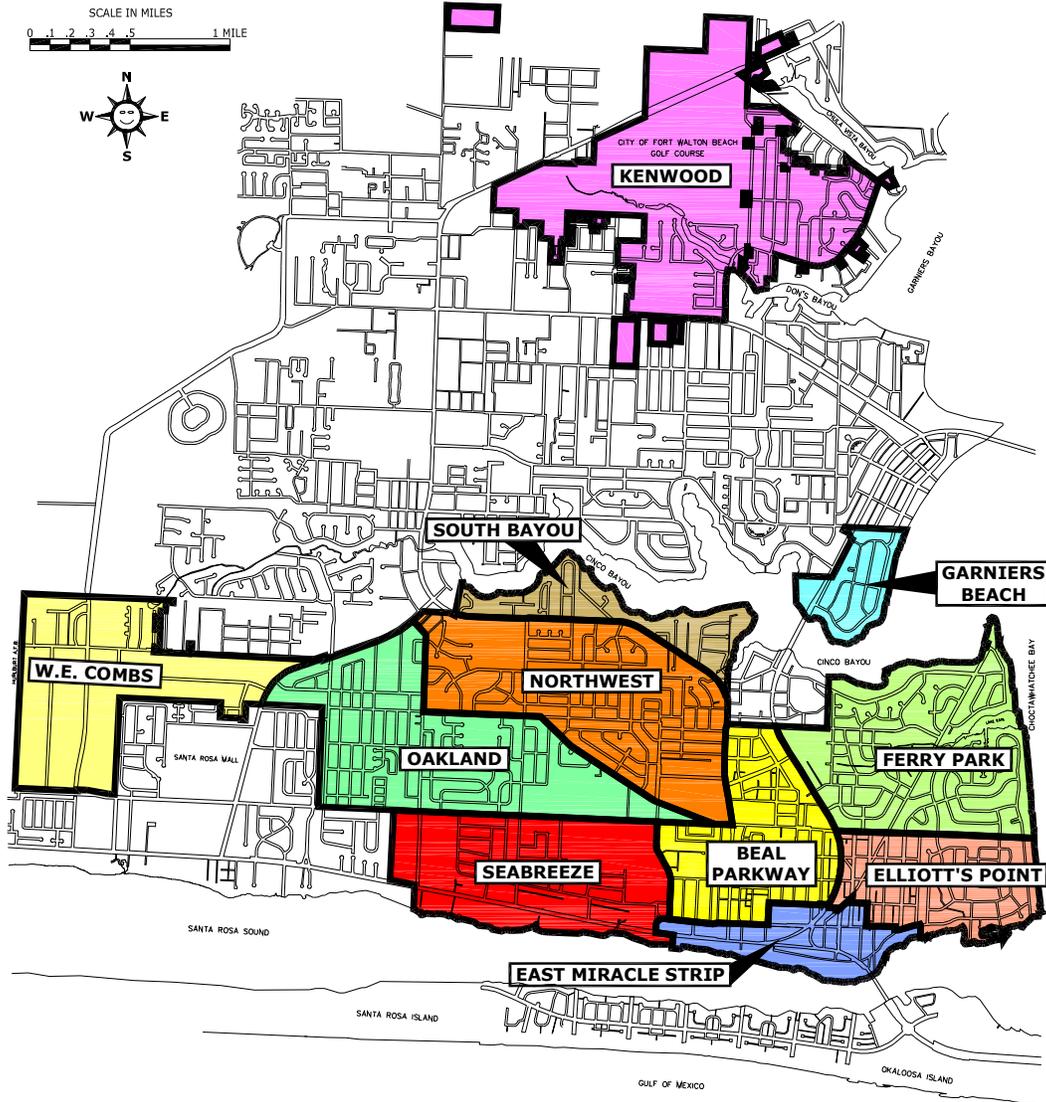


Downtown Redevelopment:
Indianola Condominiums



Upgrading Infrastructure:
Water Tank Replacement

CITY NEIGHBORHOODS



BEAL PARKWAY

CHARACTERISTICS: Mostly Residential, CRA District

BOUNDARIES: The Beal Parkway Neighborhood includes much of the City's central core. It includes all lands between Eglin Parkway and Beal Parkway north of Second Street and north of First Street west of Harbeson Avenue. It extends north to Hughes Street and also includes the properties that lie between Robinwood Drive and Beal Parkway and between First Street and Hollywood Boulevard. All parts of the Kelly Subdivision and First Addition to Kelly Subdivision in the area of Comet Street are also included.

ATTRIBUTES AND QUALITIES: The Beal Parkway Neighborhood is home to the City's new Public Safety Complex housing police and fire services. The neighborhood includes most of the City's areas in need of code enforcement and rehabilitation activities. The area has one of the highest crime rates in the City. Not surprisingly, the City has targeted funds into this area from the HUD Community Development Block Grant (CDBG) program. Through diligent code enforcement and crime prevention activities, which are presently centered in the Police Department's Community Policing Program, much progress has been made to improve conditions in this neighborhood. However, there are still many improvements needed. To meet those needs, the City's Redevelopment Area was expanded to include this area in order to provide additional funding sources to remedy the blight in this area. Substantial land use changes encouraging mixed-uses and de-emphasizing heavy commercial activities will encourage expenditure of private capital in this area. New development is needed to infill parcels which developers have ignored due to lack of infrastructure, which is available in the newer neighborhoods of the City.

EAST MIRACLE STRIP

CHARACTERISTICS: Primarily Commercial, CRA District, Waterfront

BOUNDARIES: The East Miracle Strip Neighborhood lies entirely within the Community Redevelopment Area. The boundaries are Elm Avenue extended to Choctawhatchee Bay to the east; Choctawhatchee Bay to the south; the common property line between the St. Simon's Episcopal Church/The Boat Marina on south side of US 98 and Beal Parkway on the north side of US 98 to the west; and to the north following First Street from Beal Parkway east to Harbeson Avenue then Second Street and then east to Chicago Avenue.

ATTRIBUTES AND QUALITIES: The East Miracle Strip Neighborhood is the former MainStreet area, also referred to as Downtown. This area encompasses the oldest areas of the City and, not surprisingly, is the location of most of the City's historic structures and sites. Land use is primarily business, which caters to both the local population and the needs of tourists which cannot be met on Okaloosa Island. US 98 and Eglin Parkway (SR85) merge in this area often forming a traffic bottleneck at the foot of Brooks Bridge. The area is central to the redevelopment planning of the CRA and is seeing an upsurge in interest in the redevelopment of prime waterfront properties currently underdeveloped with older single family residences (many locally historic). National historic treasures located here include the Gulfview Hotel site and the Indian Temple Mound. This area includes most of the area forming the designated "Main Street" Program by the Florida Department of State in 1997. The City's museum and new library are also located in this neighborhood.

ELLIOTT'S POINT

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Elliott's Point Neighborhood refers to the southeastern portion of the City. While Elliott's Point Subdivision and subsequent additions to the original subdivision include lands north and south of Hollywood Boulevard east of Ferry Road, the neighborhood known as Elliott's Point is that area south of Hollywood Boulevard and east of Chicago Avenue. The eastern and southern boundaries are Choctawhatchee Bay.

ATTRIBUTES AND QUALITIES: The Elliott's Point Neighborhood is almost entirely comprised of residential land use. The waterfront properties are all single family residential as are the more eastern inland properties. The western properties are mostly multi-family residentially, although much of the Ocean City Subdivision portion of the neighborhood still exists as single family residential land use. Many of the city's older homes and most prestigious newer homes are co-located in this neighborhood which is characterized by its Spanish moss-laden Oak trees which canopy the many streets. Unfortunately, many of the older frame vernacular homes are being razed for development of more modern homes rather than restored or improved, although some are receiving additions and a new coat of paint. There are no public schools located within this neighborhood that form a central public place, but there are several churches that serve as neighborhood gathering places. The neighborhood also features public parks like Villa Russ Park, which is surrounded by homes and is concealed from casual notice by passersby. Waterfront access is available at Hood Avenue, the end of Hollywood Boulevard, at Shore Drive east of Bay Drive, at the south end of Bay Drive and at Walkedge Drive where there is also a small boat ramp facility.

FERRY PARK

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Ferry Park Neighborhood is located in the northeast corner of the main portion of the City. The boundaries are Cinco Bayou to the north; Choctawhatchee Bay to the east; Hollywood Boulevard to the south; and Vine Avenue, Buck Drive, Uptown Station, and the Town of Cinco Bayou to the west.

ATTRIBUTES AND QUALITIES: The Ferry Park Neighborhood is comprised almost entirely of single-family residential homes from the most prestigious to more modest dwellings. Everyone knows the prestigious names Sudduth Circle, Yacht Club Drive and Bay Drive. Unfortunately, the neighborhood includes several properties that are constantly on the list of code enforcement violations, properties that have not been properly maintained and therefore devalue the other well-maintained homes. This neighborhood surrounds the City's Ferry Park/Docie Bass Recreation Center/Elliotts Point Elementary School Complex located at the intersection of Hughes Street with Ferry Road. Other prominent features include Goodthing Lake, formerly Lake Earl, a brackish body of water with a precarious outlet to Choctawhatchee Bay. Land uses also include a few residence-offices along Buck, Staff and Hospital Drives as well as the former hospital site, now an adult congregate living facility (ACLF) and the County Health Department Offices. There is also a small amount of neighborhood convenience commercial uses along Hollywood Boulevard in the southwestern corner of the neighborhood. At the end of Ferry Drive is the well-known Fort Walton Yacht Club, a private yacht club.

GARNIER'S BEACH

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The Garnier's Beach Neighborhood is somewhat isolated from the rest of the City. It lies between the unincorporated area of Okaloosa County known as Ocean City and Cinco Bayou (water body). The boundaries of this neighborhood are at South Street on the north, Choctawhatchee Bay on the east, Cinco Bayou on the South, and Cinco

City of Fort Walton Beach, FL

Statistical Information

Bayou and Eglin Parkway on the west. The Town of Cinco Bayou lies immediately south of this neighborhood at the foot of the Cinco Bayou Bridge where Eglin Parkway crosses Cinco Bayou.

ATTRIBUTES AND QUALITIES: The Garniers Beach Neighborhood is almost entirely comprised of the subdivision named Garniers Beach, which was platted in 1949-50 and is one of the oldest areas of the City. The residential area is small in size, just 247 houses. This neighborhood also includes a waterfront city park, Garniers Beach Park. Commercial uses include a house converted to an insurance office at the southeast corner of South Street and Eglin Parkway; a restaurant located at the southwest corner of Eglin Parkway and South Street; and Mariner Plaza Shopping Center. The neighborhood's location makes it a wonderful hideaway from the hustle and bustle along Eglin Parkway. The area is similar to Bay Drive/Brooks Street in Elliott's Point in that it has large trees forming a canopy along most of its streets. While most of the homes are modest in size there has been a recent trend where homes are being resold, remodeled and enlarged, especially those facing the Bay and Bayou.

KENWOOD

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Kenwood Neighborhood is bounded on the north by the U.S. Government's Eglin Air Force Base Reservation; on the east by Chula Vista Bayou and Garnier's Bayou; on the south by Don's Bayou, Racetrack Road and Bob Sikes Boulevard; and on the west by Denton Boulevard, Hospital Drive and Lewis Turner Boulevard.

ATTRIBUTES AND QUALITIES: The Kenwood Neighborhood is one of the most desired residential locations in the City, blending the prestige of a golf course setting with the natural waterfront tranquility of Bass Lake and adjacent bayous. The City bought the land for the golf course from the Federal Government in the 1960's for the purpose of providing active and passive recreation opportunities and open space. The City built and maintains two quality 18 hole courses, The Pines and The Oaks. These golf courses add considerably to the amenities making Kenwood one of the most desired addresses in the Fort Walton Beach urban area. The neighborhood is largely residential and is comprised of single family homes and multi-family complexes, Choctawhatchee high school, Pryor middle school, Kenwood elementary school, the City's Golf Club, Fire Station #2, the Northwest Florida Daily News and Choctaw Plaza, a neighborhood shopping center. This neighborhood represents the entire area located within the City limits in the area of the Golf Course and is often referred to as the "Golf Course Area". Over the last few decades hundreds of properties have voluntarily annexed to the City forming the Kenwood Neighborhood as it is now constituted; however, there are substantial areas still located in unincorporated Okaloosa County adjacent to this neighborhood, meaning the problems created by irregular municipal boundaries will persist and the Kenwood Neighborhood will remain a distant mile and one-half from the nearest part of the original City limits.

NORTHWEST

CHARACTERISTICS: Primarily Residential

BOUNDARIES: The Northwest Neighborhood is located in the northwest quadrant of the City. Its boundaries are Beal Parkway NW to the north; the Beal Parkway Neighborhood to the east; Jet Drive, Silva Drive, Willard Road and Holmes Boulevard to the south; and Wright Parkway to the west.

ATTRIBUTES AND QUALITIES: The Northwest Neighborhood includes a full range of land use types. Most of the land is comprised of single family residential homes in subdivisions. There are also some multiple family projects primarily located on the fringes of the neighborhood along collector streets such as Wright Parkway and Robinwood Drive, and along Alabama Avenue. Strip commercial development is located along Beal Parkway lying south of its intersection with Yacht Club Drive. Heavy businesses, including moving companies, warehouses and automotive repair and servicing are located along Industrial Street and Hollywood Boulevard in the southeastern portion of the neighborhood. Silver Sands Elementary School is located in the Northwest Neighborhood. The neighborhood is well provided with recreation facilities such as Jet Stadium, Jet Drive Park, a neighborhood park which has active recreation facilities, and Memorial Drive Park which provides passive recreation opportunities. Three other parks provide 12.6 acres of additional open space, although they have not been developed. The Northwest Neighborhood also includes the City-owned Beal Memorial Cemetery and the U.S. Postal Service Office. The diversity of land use types has created some land use conflicts between single family residential areas and more intense commercial/industrial zoning and land use. The Northwest Neighborhood does contain some of the more desirable inland areas to reside in, such as Bayou Woods and Vesta Heights Subdivisions. It also contains some of the areas which require attention by the City to see that properties are properly maintained.

OAKLAND

CHARACTERISTICS: Residential

BOUNDARIES: The Oakland Neighborhood is bounded by Northwest Neighborhood to the east, Hollywood Boulevard and the City of Mary Esther to the south, the City of Mary Esther and Mary Esther Cutoff to the west, and Mary Esther Cutoff to the north.

ATTRIBUTES AND QUALITIES: The Oakland Neighborhood's predominant land use is detached single family residential

Statistical Information

homes in platted subdivisions. This neighborhood also has a number of multiple family projects, primarily zero-lot line and townhomes. Strip commercial development is located along Mary Esther Cutoff and that portion of Beal Parkway lying south of its intersection with Yacht Club Drive. Businesses, such as warehouses and automotive repair and servicing are located along Hollywood Boulevard in the eastern portion of the neighborhood. There is a small convenience commercial area along Wright Parkway north of Hollywood. Bruner Middle School is the only school located in this neighborhood. The neighborhood is well provided with recreation facilities such as Fred Hedrick Community Center, the Municipal Tennis Center and Oakland Heights School Athletic Fields. Cecelia Park is a mini-park that provides passive recreation opportunities. The Oakland Neighborhood also includes the City's Public Works Maintenance Yard located on Hollywood Boulevard between Jet Drive and Memorial Parkway. Recent improvements in this neighborhood include the Liza Jackson Charter School utilizing the former Wal-Mart Building.

SEABREEZE

CHARACTERISTICS: Mixed Zoning, Waterfront

BOUNDARIES: The Seabreeze Neighborhood extends from Hollywood Boulevard on the north, Bass Avenue and Robinwood Drive to the east, Santa Rosa Sound on the south, and the City of Mary Esther on the west.

ATTRIBUTES AND QUALITIES: The Seabreeze Neighborhood is one of the most diverse neighborhoods relative to land use, including single family residential in the Santa Rosa Park, Seabreeze and Santasia Park Subdivisions, multiple family residential in the Fountainhead and Jackson Trail Apartment Complexes, professional offices in complexes like Paradise Village, highway commercial uses like the restaurants, hotel/motels and new car dealerships, light industrial uses like the United Parcel Service and Keego Brick; and utilities like Gulf Power Company. There is an abundance of public and quasi-public land uses such as schools (Edwins Elementary and Fort Walton Beach High) and churches (St. Mary's Catholic, First Church of Christian Science, Holy Trinity Lutheran Church, Nazarene Church, and the Seventh Day Adventists). St. Mary's also has a parochial school for First through Eighth grades. Public parks include Liza Jackson Park and the Memorial Park/Senior Citizens Center.

SOUTH BAYOU

CHARACTERISTICS: Residential, Waterfront

BOUNDARIES: The South Bayou Neighborhood's southern boundary is the major arterial road Beal Parkway NW. The eastern boundary is where the City limits abut those of the Town of Cinco Bayou. To the west lies unincorporated Okaloosa County near where Mary Esther Cutoff (SR 393) intersects Beal Parkway.

ATTRIBUTES AND QUALITIES: The South Bayou Neighborhood is one of the most prestigious in the City. Many fine homes are located along the waterfront on large lots at the end of the numerous cul-de-sacs. Most of the streets begin at Beal Parkway and wind toward the waterfront. This area also has a nice tree canopy along many of the streets. There are several passive parks located throughout the neighborhood, Briarwood Park, Mimosa Park and Ewing Park. The neighborhood is almost entirely composed of single family detached residential subdivisions. The lone exception is a small commercial area located at Howell Drive/Beal Parkway comprising an office for a cellular phone company and a medical office.

W.E. COMBS

CHARACTERISTICS: Primarily Commercial

BOUNDARIES: The Combs-New Heights Neighborhood is comprised largely of the City's Commerce and Technology Park. It is bounded on the north by unincorporated Okaloosa County, on the east by the Sylvania Heights area of Okaloosa County and Mary Esther Cut-Off, on the south by the City of Mary Esther and to the west by Hurlburt Field, which is part of the Eglin Air Force Base Complex.

ATTRIBUTES AND QUALITIES: The Combs-New Heights Neighborhood includes Combs-New Heights elementary school, which gives the neighborhood its name, and dates to the 1950's and 1960's when most of the residential areas were platted. These subdivisions were annexed to the City by special election for large areas and by individual voluntary requests during the early 1960's. The residential area is a quiet area which lies between Gap Creek and Lovejoy Road and until the early 1990's had no sanitary sewer or paved roads. The residential area's proximity to the industrial and heavy business area to the south and west as well as the very rundown unincorporated area, Sylvania Heights, located to the east, provides a myriad of incompatible land uses. Hurlburt Arms, a multifamily subdivision/apartment complex, is an enclave that lies between Mary Esther on the south, east and west, and the City's Industrial Park on its north, near Anchors Street. A large portion of this neighborhood is industrial, warehousing and wholesaling enterprises, which were developed on land owned and strictly controlled by the City from the 1960's until 1994. Most of the industrially zoned lands are developed although there are still several tracts that have never been sold.

LOCATION



WEATHER

Avg. Summer Temp. 80°F  Avg. Winter Temp. 51°F  Avg. Annual Rainfall 64 inches 

ACCOLADES

- Rated “**Best Place for Business and Careers**” by Forbes Business Institute.*
- Rated #1 “**Top Area for Job Growth**” in Small Metropolitan Areas by Milken Institute in 2005.*
- Rated Among 50 “**Five-Star Communities**” by Expansion Management Magazine in May 2004.*
- Rated #7 “**Best Place to Work**” by CNN/Money Magazine in May 2003.*
- 1st Place in “**A’ Rated Schools in the State of Florida**” by Florida Dept. of Education in 2003.*

IMPACT OF TOURISM

*Voted “**Best Beach in the South**” and “**Top Family Destination**” 8 years running by Southern Living magazine readers.*

The Fort Walton Beach/Destin area has approximately 4,500,000 visitors annually, an increase of 264% in the past 10 years.

Tourism generates \$1 billion annually in local economic activity.



Over 42% of Okaloosa County ad valorem taxes are paid from the tourist district.

HIGHER EDUCATION

Troy State University

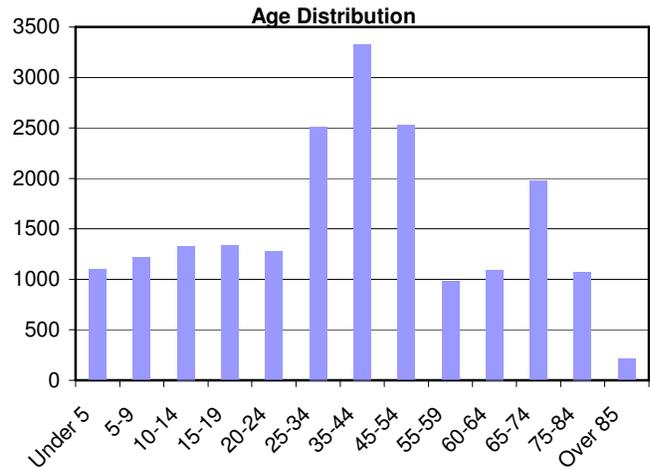
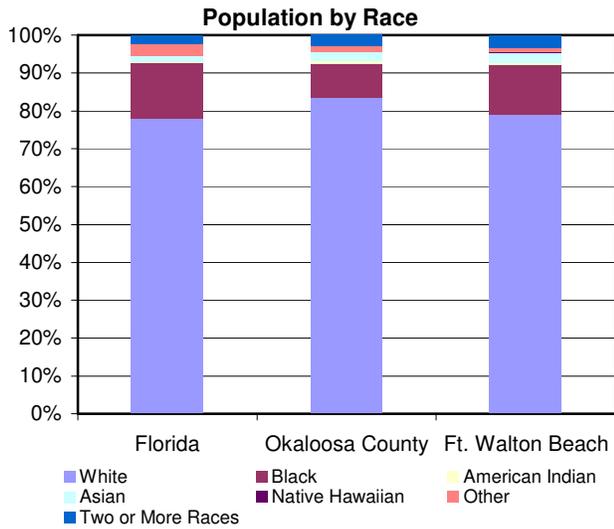


North West Florida State College



University of West Florida

DEMOGRAPHICS



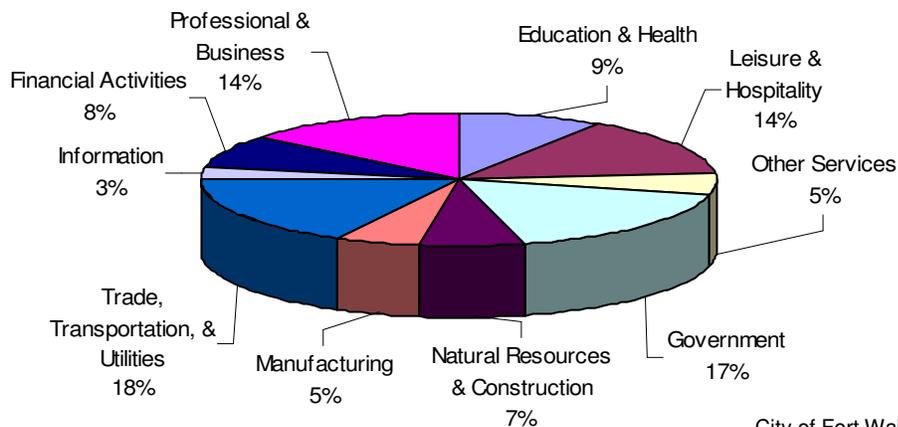
LOCAL AREA ECONOMY

Top 10 Employers

<u>Employer</u>	<u>Product/Service</u>	<u>Employees</u>
USAF – Eglin AFB*	Air Armament Center	16,968
USAF – Hurlburt AFB**	Air Force Special Operations Command	11,003
Okaloosa County School District	Education System	3,437
Okaloosa County Government	Government Services	1,439
DRS Training & Control Systems	Radar Systems, Digital Computers	950
Ft. Walton Beach Medical Center	Medical Services	873
Northwest Florida State College	Education System	771
Tybrin Corporation	Military Technical Support	600
Boeing Company	Military Technical Support	540
City of Fort Walton Beach	Government Services	368

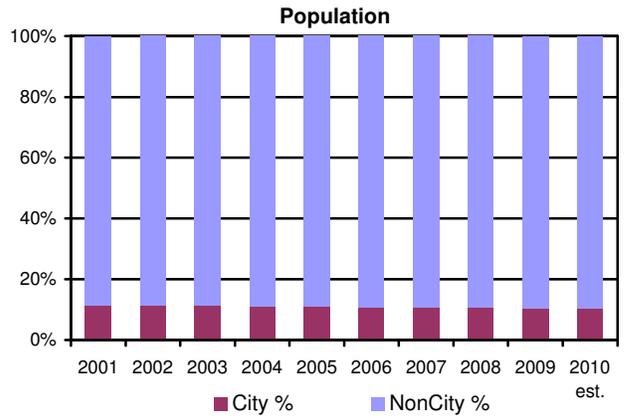
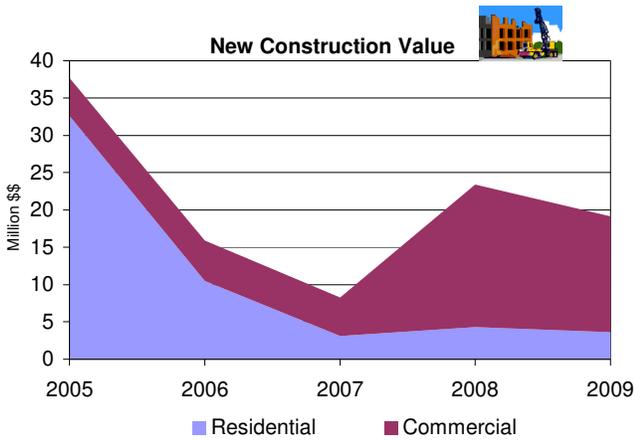
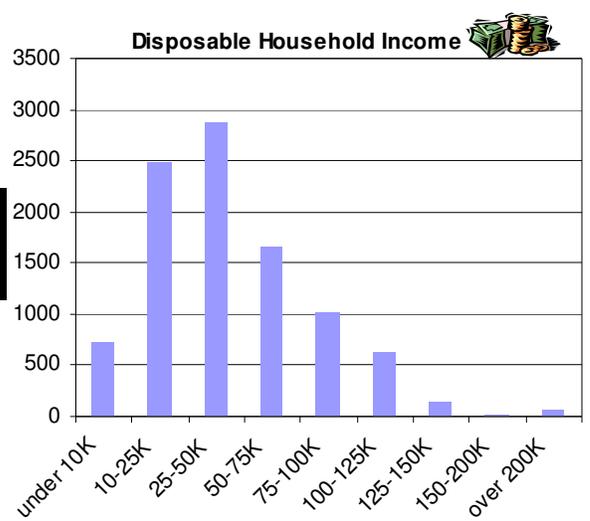
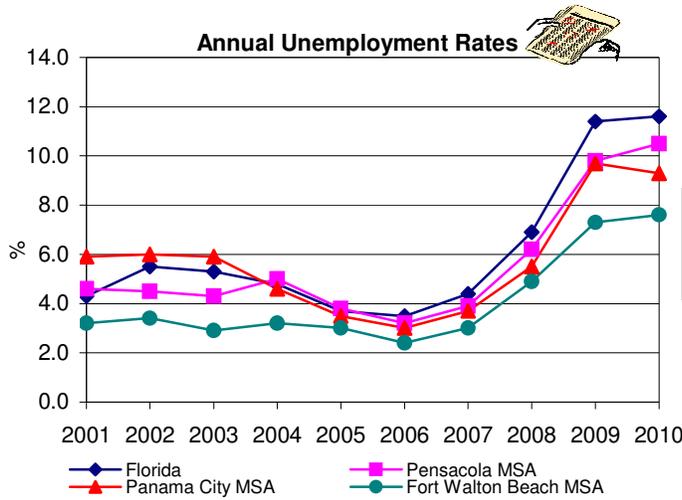
*Includes military, civilian, and contractor personnel
 **Includes military and civilian personnel

Employment by Industry

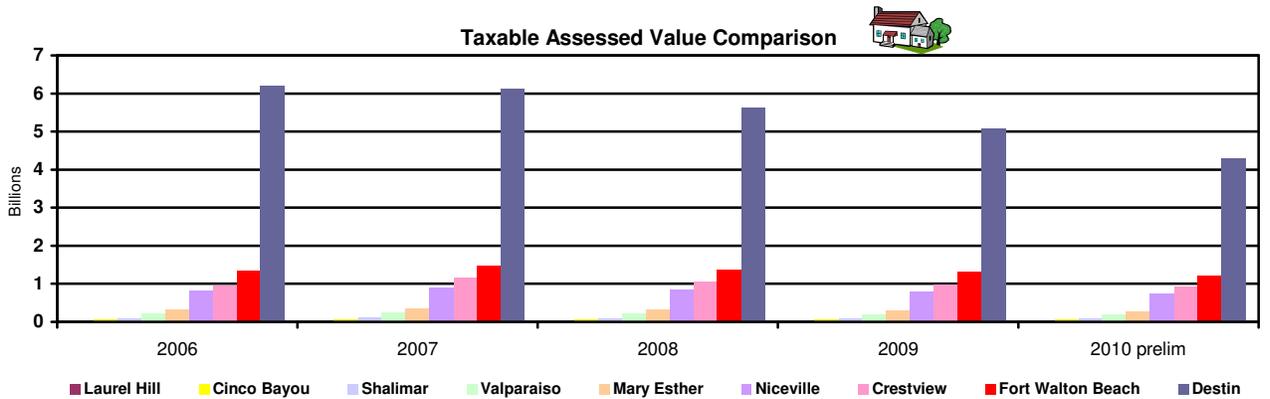


City of Fort Walton Beach, FL

Statistical Information



PROPERTY TAXES



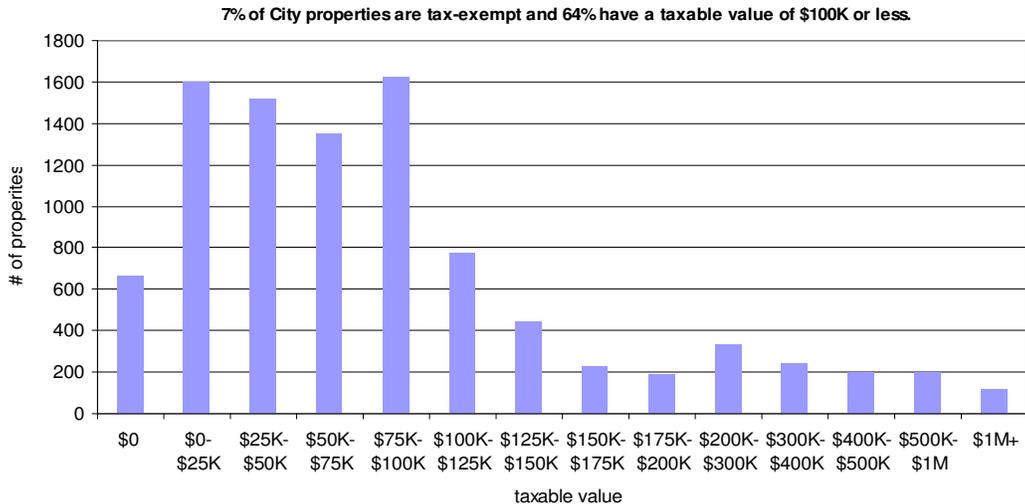
Statistical Information

Property Tax Burden Comparison for Okaloosa County's Municipalities

<u>Municipality</u>	<u>Population</u>	<u>Proposed Millage Rate</u>	<u>Preliminary Taxable Value</u>	<u>Ad Valorem Per Capita</u>
Destin	12,239	1.4550	\$4,292.3M	\$510.28
Cinco Bayou	374	2.1000	\$56.0M	\$314.60
Fort Walton Beach	20,675	4.5383	\$1,213.1M	\$266.29
Crestview	20,693	5.8460	\$920.3M	\$260.00
Shalimar	723	2.0000	\$89.5M	\$247.51
Niceville	13,294	3.6301	\$753.1M	\$205.66
Mary Esther	4,080	2.6545	\$277.1M	\$180.31
Valparaiso	6,424	3.9330	\$186.2M	\$114.02
Laurel Hill	616	3.5000	\$14.3M	\$81.25

Top 10 Fort Walton Beach Taxpayers - 2009

<u>Taxpayer</u>	<u>Total Taxable Value</u>	<u>Percentage</u>
99 Eglin Ltd.	13,653,638	1.04%
Presidio Developers LLC	11,124,250	0.85%
BLC Westwood LLC	8,569,207	0.65%
Metric Systems Corp.	7,023,981	0.54%
DDRM Shoppes at Paradise	6,418,406	0.49%
Choctaw Plaza LTD	6,262,783	0.48%
EHC II-Captain's Quarters LLC	5,813,902	0.44%
DEAS J JR ET AL	5,736,000	0.44%
FNBT.COM Bank	5,373,000	0.41%
Mariner Plaza Realty Assoc.	<u>5,287,737</u>	<u>0.40%</u>
	\$75,262,904	5.75%
Other Taxpayers	\$1,233,793,111	94.25%
Total Taxable Assessed Value	\$1,309,056,015	100.00%



INTERFUND TRANSERS

The City's interfund transfers to the General Fund are comprised of two components.

Cost Allocation Plan (updated in 2009) – Perform monthly transfers to provide reasonable and proportionate reimbursement to the General Fund for services identified in the City's Cost Allocation Plan:

- City Clerk
- City Council (including City Attorney)
- City Manager
- Administrative Services - Human Resources, Public Information, Risk Management, Information Tech
- Financial Services – Budget, Grants, Accounting, Accounts Payable, Payroll, Purchasing
- Engineering Services – Engineering, Fleet, Facilities
- Depreciation

Return on Investment/Fund Profit (updated annually) – Allocate a portion of Enterprise Fund profits (if budgeted revenues exceed expenses) to support general City operations. The full budgeted amount of this transfer may not occur if it is determined mid-year that the enterprise fund will incur a year-end net loss as a result of this transfer.

FY 2010-11 Interfund Transfer Reconciliation

Expense	CRA	Utilities	Sanitation	Golf	Stormwater	Basis for Transfer Amount
Cost Allocation Plan	71,029	1,068,727	288,742	358,710	167,939	2009 Study
Cost Allocation Forgiven	-	-	-	(308,710)	(152,939)	Portion Waived per City Council
Cost Allocation Adjusted	-	(206,102)	-	-	-	WWTP Operations Trx to County
	71,029	862,625	288,742	50,000	15,000	
Return on Investment	-	91,212	-	-	-	Unrestricted Net Assets x Avg WAR
Fund Surplus	-	-	419,258	-	-	Budgeted Revenue > Expense
TOTAL TRANSFER TO GENERAL FUND	71,029	953,837	708,000	50,000	15,000	

SELECTED FEE SCHEDULES

Water & Wastewater Rates Effective October 1, 2010					
Monthly Water Rates^(1,2)		Residential		Commercial	
		Inside	Outside⁽³⁾	Inside	Outside⁽³⁾
	Lifeline Rate ⁽⁴⁾	\$7.83	\$9.78	\$7.83	\$9.78
	Monthly Base Charge, Meter Size:				
	3/4"	\$7.83	\$9.78	\$7.83	\$9.78
	1.0"	\$7.83	\$9.78	\$7.83	\$9.78
	1.5"	\$10.65	\$13.31	\$10.65	\$13.31
	2.0"	\$18.09	\$22.61	\$18.09	\$22.61
	3.0"	\$27.56	\$34.45	\$27.56	\$34.45
	4.0"	\$34.45	\$43.06	\$34.45	\$43.06
	6.0"	\$54.81	\$68.51	\$54.81	\$68.51
	8.0" & 10.0"	\$82.14	\$102.67	\$82.14	\$102.67
	Multi-Residential, Additional per Unit	\$5.79	\$7.23		
	Gallonage Rate-per 1,000 gallons per unit		Inside	Outside⁽³⁾	
	Block 1 (0-2,000)		Included in Monthly Base Charge		
	Block 2 (2,001 - 4,000)		\$2.34	\$2.92	
	Block 3 (4,001 - 8,000)		\$2.85	\$3.56	
	Block 4 (8,001 +)		\$4.28	\$5.35	
Monthly Wastewater Rates⁽²⁾		Residential		Commercial	
	Lifeline Rate ⁽⁴⁾	\$17.16			
	Monthly Base Charge	\$17.16		\$20.59	
	Gallonage Rate-per 1,000 gallons per unit ⁽⁴⁾				
	Block 1 (0-2,000)	Included in Monthly Base Charge			
	Block 2 (2,001 +)	\$5.39		\$6.47	
⁽¹⁾ Irrigation customers subject to water rates as outlined herein; ⁽²⁾ Monthly Base Charge is per Unit. Residential Single Family and Commercial count as 1 unit. Multi-Family and Multi-Commercial are billed according to meter size and unit count; ⁽³⁾ Outside City surcharge of 125% for water; ⁽⁴⁾ Single family residence with less than 2,000 gallons per month; ⁽⁵⁾ Residential service capped at 16,000 gallons per unit.					

SANITATION SERVICES

Basic Garbage Rates					
	Residential:	Garbage	Tipping*	Fuel	Total
	One Container	\$10.60	\$5.25	\$0.00	\$15.85
	Two Containers	\$21.20	\$10.51	\$0.00	\$31.71
	Special pickup (non handicap)	\$26.05	\$5.25	\$0.00	\$31.30
	Residential Dumpsters, Individual meters	\$10.60	\$5.25	\$0.00	\$15.85
	Commercial:				
	One Container	\$28.60	\$5.97	\$0.00	\$34.57
	Two Containers	\$57.20	\$11.95	\$0.00	\$69.15
	Special pickup	\$37.35	\$5.97	\$0.00	\$43.32
	Sharing Dumpster (Minimum charge)	\$28.60	\$5.97	\$0.00	\$34.57
Garbage and Trash Collection					
	2 Cubic Yards:				
	2 Cubic Yards, 2 x week	\$60.70	\$43.11	\$0.00	\$103.81
	2 Cubic Yards, 3 x week	\$91.05	\$64.63	\$0.00	\$155.68
	2 Cubic Yards, 4 x week	\$121.45	\$86.16	\$0.00	\$207.61
	2 Cubic Yards, 5 x week	\$151.75	\$107.69	\$0.00	\$259.44
	2 Cubic Yards, 6 x week	\$182.10	\$129.21	\$0.00	\$311.31
	4 Cubic Yards:				
	4 Cubic Yards, 2 x week	\$85.70	\$86.16	\$0.00	\$171.86
	4 Cubic Yards, 3 x week	\$128.55	\$129.21	\$0.00	\$257.76
	4 Cubic Yards, 4 x week	\$171.40	\$172.27	\$0.00	\$343.67
	4 Cubic Yards, 5 x week	\$214.25	\$215.32	\$0.00	\$429.57
	4 Cubic Yards, 6 x week	\$257.10	\$258.38	\$0.00	\$515.48
	6 Cubic Yards:				
	6 Cubic Yards, 2 x week	\$112.50	\$129.21	\$0.00	\$241.71
	6 Cubic Yards, 3 x week	\$168.75	\$193.79	\$0.00	\$362.54
	6 Cubic Yards, 4 x week	\$224.95	\$258.38	\$0.00	\$483.33
	6 Cubic Yards, 5 x week	\$281.20	\$322.96	\$0.00	\$604.16
	6 Cubic Yards, 6 x week	\$337.45	\$387.59	\$0.00	\$725.04
	8 Cubic Yards:				
	8 Cubic Yards, 2 x week	\$135.70	\$172.27	\$0.00	\$307.97
	8 Cubic Yards, 3 x week	\$203.55	\$258.38	\$0.00	\$461.93
	8 Cubic Yards, 4 x week	\$271.40	\$344.48	\$0.00	\$615.88
	8 Cubic Yards, 5 x week	\$339.25	\$430.64	\$0.00	\$769.89
	8 Cubic Yards, 6 x week	\$407.10	\$516.75	\$0.00	\$923.85
	One time fee to change size of dumpster			\$25.00	
Extra Collection					
	Extra Residential Trash pickup	\$120.00 per hour, \$15.00 minimum			
	Extra Commercial Trash pickup - 2 CY	\$26.00	\$8.24	\$0.00	\$34.24
	Extra Commercial Trash pickup - 4 CY	\$28.00	\$15.45	\$0.00	\$43.45
	Extra Commercial Trash pickup - 6 CY	\$30.00	\$21.63	\$0.00	\$51.63
	Extra Commercial Trash pickup - 8 CY	\$33.00	\$27.81	\$0.00	\$60.81

GLOSSARY OF TERMS

ACCRUAL BASIS OF ACCOUNTING

A basis of accounting under which the financial effects of transactions, events, and interfund activities are recognized when they occur, regardless of the timing of related cash flows. All proprietary funds use the accrual basis of accounting.

AD VALOREM

A Latin term meaning "according to value" commonly used when referring to property taxes.

ADOPTED BUDGET

An annual budget approved by City Council each September detailing the revenues and expenditures of the City for the upcoming fiscal year.

ANNUAL BUDGET

A budget applicable to a single fiscal year.

AMENDED BUDGET

A revised version of the adopted budget prepared after the close of each fiscal year to reflect actual revenues and expenditures.

AMENDMENT ONE

A Florida constitutional amendment approved by voters in 2008 that provides 1) an additional \$25,000 homestead exemption, 2) a 10% annual cap for assessed value increases to non-homesteaded properties, 3) a \$25,000 exemption for tangible personal property, and 4) portability of accrued "Save Our Homes" benefits.

APPROPRIATED BUDGET

An expenditure authority created by Ordinance, which is signed into law, and the related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

APPROPRIATION

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

APPROPRIATION FROM FUND BALANCE

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of governmental, special revenue, and similar funds.

APPROPRIATION FROM NET ASSETS

A non-revenue funding source used to bridge the gap between anticipated revenues and expenditures in the adopted budget of enterprise funds.

ASSESSED VALUE

A dollar value of property (land and/or structures) assigned by a public tax assessor for the purposes of taxation.

BALANCED BUDGET

The total of all available financial resources (either on hand at the beginning of the fiscal year or generated during the fiscal year) equals or exceeds the total of all financial requirements (either planned spending during the year or funds required to be on hand at the end of the fiscal year). The requirement for a balanced budget is established at the fund level and must be met for each individual fund budgeted.

BEAL MEMORIAL CEMETERY PERPETUAL CARE FUND

Accounts for funds accumulated to meet the requirements of maintaining the City owned cemetery.

BETTERMENT

An addition to, or change in, a fixed asset other than maintenance, to prolong its life or increase its efficiency. The cost of the addition or change is added to the book value of the asset.

BOND

A method of issuing debt for the purpose of raising capital, with a term of more than one year and usually with a fixed interest rate.

BUDGET

A plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them.

BUDGET AMENDMENT

An increase or decrease in the total adopted budget amount. This must be accomplished by an Ordinance approved by the City Council.

BUDGET BASIS

The budget is prepared on a basis consistent with generally accepted accounting principles (GAAP) and generally follows the basis of accounting with few exceptions. During the year, the City's accounting system is maintained on the same basis as the adopted budget, which enables department budgets to be easily monitored through the accounting system. The major difference between this budget and GAAP for governmental funds is that certain revenues and expenditures (e.g. compensated absences and depreciation) are not recognized for budgetary purposes, but are recorded in the accounting system at year-end. The difference to GAAP for enterprise funds is that debt principal payments and capital outlay are budgeted as expenditures for budgetary purposes while any depreciation and compensated absences are not budgeted. However, all these items are recorded in the accounting system at year-end in accordance with GAAP.

BUDGET TRANSFER

A reallocation of funds among line items, within the same fund, with the approval of the City Manager or designee.

CAPITAL EXPENDITURE

An expenditure resulting in the acquisition of or an addition to the government's general fixed assets.

CAPITAL IMPROVEMENT PROGRAM (CIP)

A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. The CIP includes equipment, vehicles, and construction projects valued over \$25,000.

CAPITAL OUTLAY

Generally, a capital outlay item may be defined as an item valued between \$500 and \$25,000 with a life expectancy of less than 10 years. Capital outlay includes furniture, equipment, and vehicles needed to support the operation of the City's programs, minor construction projects, landscaping projects, and facility repairs. However, for purposes of budgeting, staff has combined small projects into a CIP when collectively they relate to an overall improvement program or project for a facility or system. For example, the repair of bleachers, batting cages, and lighting at the Softball Complex may be part of a CIP for the renovation of the facility, even though individually the specific items do not meet the CIP threshold.

CAPITAL PROJECT

There are two types of capital expenditures: infrastructure projects and operating programs. Capital projects are addressed in the CIP and generally include major fixed assets or infrastructure with long-term value, such as buildings, roads, and parks. Capital project costs include all expenditures related to planning, design, equipment, and construction and may involve some form of debt financing.

CAPITAL PROJECTS FUND

Accounts for the planned capital improvements to municipal facilities and infrastructure construction.

CASH BASIS

A basis of accounting under which revenues are recognized when cash is received and expenses are recognized when cash is paid.

CODE ENFORCEMENT BOARD (CEB)

Enforces the provisions of the City code and ordinances (i.e. building maintenance, grass height, signage). The board has the authority to impose administrative fines and other non-criminal penalties. The seven members of the board must be residents of the City of Fort Walton Beach and are appointed to three-year terms. The members are limited to two successive terms. The board meets the second Wednesday of each month at 4 PM in the Council Chambers at City Hall.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

Accounts for funding from the Federal government to provide services to the citizens with a financial need. These services include providing funding to area non-profit social service organizations, rehabilitating single-family homes, and clearing dilapidated structures.

COMMUNITY DEVELOPMENT SERVICES (CDS)

A City department providing overall direction and supervision of building inspections, code enforcement, planning, zoning, CDBG, and CRA.

COMMUNITY REDEVELOPMENT AGENCY (CRA)

A public organization that works to improve a specific area (called a Community Redevelopment District) in a community through redevelopment and economic investment. The targeted area must meet the state definition of "slum and blight," which includes 14 conditions such as deteriorating

buildings, lack of parking and sidewalks, inadequate roadways, faulty lot layout, flooding problems, and outdated building patterns.

COMMUNITY REDEVELOPMENT AGENCY (CRA) BOARD

Oversees redevelopment projects and recommends infrastructure improvements within the CRA district. The board endeavors to implement specific projects to encourage redevelopment within the CRA district. The board has seven members who are appointed to four-year terms. Members must either reside in the City or be engaged in business in the CRA district and are limited to two successive terms. The commission meets the first Wednesday of each month at 5:30 PM in the Council Chambers at City Hall.

COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND

A “discretely presented component unit” that accounts for the revenues and expenditures associated with the CRA.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

An audited financial report prepared annually per Florida State Statute 218.32.

COMPREHENSIVE LAND DEVELOPMENT PLAN

A comprehensive plan which “guides public capital investments, other public fiscal policies, operating policies of the Fort Walton Beach government, and the future use of land in the City” per the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Florida Statutes). The City’s comprehensive plan may be amended up to twice a year and must be evaluated and updated every five years. The plan must address the following elements: Future Land Use; Traffic Circulation; Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater; Parks, Recreation, and Open Space; Aquifer Recharge; Capital Improvements; Coastal Management; Conservation; Intergovernmental Coordination; and Housing Element.

CONNECTION FEE

A fee charged to join or to extend an existing utility system.

CONTINGENCIES

Funds that do not have an identified purpose and are budgeted for unanticipated or emergency purchases or repairs. The State of Florida allows up to a maximum of 10% of anticipated revenues to be allocated toward contingencies.

DEBT CAPACITY

The amount of debt that can be repaid in a timely manner without forfeiting financial viability. Includes the determination of the appropriate limit to the amount of long-term debt that can remain outstanding at any point of time, as well as the total amount of debt that can be incurred.

DEBT SERVICE FUND

Accounts for the principle and interest payments of General Fund debt.

DEPARTMENT

A distinct operating unit within the City, normally contained within one fund, that may or may not be subdivided into divisions.

DEPRECIATION

A portion of the cost of a fixed asset, other than waste, charged as an expense during a particular period.

DISCRETELY PRESENTED COMPONENT UNIT

In accordance with GASB 14, the City (primary government) is financially accountable if it appoints a voting majority of the component’s governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the City. In addition, component units can be other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete.

DIVISION

A specialized component of a department.

ENTERPRISE FUND

Accounts for business-type activities of a government that are financed in whole or part by user fees, such as utilities, mass transit, and airports.

EQUITY IN POOLED CASH

Each fund’s proportionate share of the City’s investment and checking accounts is called equity in pooled cash. The City commingles each fund’s resources for practical and investment purposes, which is permissible by generally accepted accounting principles.

EXPENDITURE

A decrease in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service, capital outlays, inter-governmental grants, entitlements, or shared revenues.

EXPENSE

A use of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

FIDUCIARY FUND

Type of fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, governments, and other funds. Include trust and agency fund types.

FISCAL YEAR

The City's budget year, which runs from October 1 to September 30.

FORFEITURE

An automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for the resulting damages or losses. This term should not be confused with confiscation. The latter term designates the actual taking over of the forfeited property by the government. Even after property has been forfeited, it is not considered confiscated until the government claims it.

FRANCHISE FEE

A fee levied in proportion to gross receipts on business activities of all or designated types of businesses.

FULL-TIME EQUIVALENT (FTE)

One position funded for a full year. Either one full-time position funded at 40 hours/week for 52 weeks/year or multiple part-time positions whose funding equates to 40 hours/week for 52 weeks/year.

FUND

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE

The difference between assets and liabilities accounted for in a governmental fund; the net available financial resources externally or internally constrained as to use. Fund balance is itself divided into "reserved" and "unreserved" portions. "Unreserved fund balance" is a measure of a government's net available financial resources. It attempts to measure how much would be left over at the end of the current fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

GASB 34

A new accounting standard issued by the Governmental Accounting Standards Board applicable to all state and local governments. Compliance with GASB 34 is necessary in the preparation of financial statements in accordance with Generally Accepted Accounting Principles.

GENERAL FUND

Accounts for primarily unrestricted resources and those resources not requiring reporting elsewhere. This fund exists from inception of the government throughout the government's existence.

GENERAL OBLIGATION BOND

A bond for which payment is pledged based on the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

A uniform accounting and financial reporting system used by the City to accurately track all government expenditures, revenues, assets, and liabilities.

GOLF ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's golf course operations.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)

A professional association of state and local finance officers that has served the public finance profession since 1906.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)

An organization that establishes and improves the standards of state and local governmental accounting and financial reporting to produce meaningful information for users of financial reports.

GOVERNMENTAL FUND

Type of fund through which most governmental functions typically are financed. Includes general, special revenue, capital projects, debt service, and special assessment fund types. May be referred to as "source and use" funds.

IMPACT FEE

Imposed on new construction in order to support specific new demands on a given service (i.e. streets, water lines, sewer lines, parks, police, fire).

IMPROVEMENT OTHER THAN BUILDING

An attachment or annexation to land that is intended to remain attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers. Sidewalks, curbing, sewers and highways are sometimes referred to as betterments, but the term "improvements" is preferred.

INVESTMENT

Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in government operations.

LAW ENFORCEMENT TRUST and TRAINING FUNDS (LETFS)

The Law Enforcement Trust Fund accounts for funds received from the sale of confiscated property that are used for drug enforcement. The Law Enforcement Training Fund accounts for funds received from court fines that are used for additional Police Department training.

LEGAL DEBT LIMIT

The State of Florida does not place a legal limit of debt on the municipalities. For general obligation debts greater than one year, the City must conduct a voter referendum process. Special revenue debt is pledged by a specific revenue source and limited by available revenue; therefore it is not subject to voter referendum.

LEGISLATIVE COMMITTEE ON INTERGOVERNMENTAL RELATIONS

Branch of the Department of Revenue that computes and published estimates for the following state-shared revenue sources: communication services tax, half-cent sales tax, local option fuel tax, and municipal revenue sharing.

MACHINERY AND EQUIPMENT

Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (i.e. within one year) by use.

METROPOLITAN STATISTICAL AREA (MSA)

A core area containing a substantial population nucleus, together with adjacent communities having a high degree of social and economic integration with that core. The Fort Walton Beach MSA includes all of Okaloosa County.

MILLAGE RATE

A tax rate on property expressed in mills per dollar value of property. One mill equals \$1 per \$1,000 of assessed taxable property value.

MODIFIED ACCRUAL BASIS OF ACCOUNTING

A basis of accounting under which revenues are recognized in the accounting period in which they become both available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due. All governmental funds use the modified accrual basis of accounting.

MUNICIPAL PLANNING BOARD (MPB)

Acts in an advisory capacity to the City Council on rezoning and development regulations, and monitors the implementation of the City's Comprehensive Plan. The seven members serve four-year terms, must be City of Fort Walton Beach residents, and are limited to two successive terms. The board meets the first Thursday of each month at 5 PM in the Council Chambers at City Hall.

MUNICIPALITY

A political unit, such as a city, town, or village, incorporated for local self-government.

NET ASSETS

The difference between assets and liabilities accounted for in an enterprise fund; the net available financial resources externally or internally constrained as to use. Net assets is itself divided into "reserved" and "unreserved" portions. "Unreserved net assets" is a measure of a government's net available financial resources. It attempts to measure how much left over at the end of the current

fiscal year for the subsequent fiscal year's budget were the government to budget in accordance with generally accepted accounting principles (GAAP).

NON-OPERATING EXPENSE

A fund expense not directly related to the fund's primary activities.

NON-OPERATING REVENUE

A fund revenue incidental to or a by-product of the fund's primary activities.

NON-RECURRING EXPENSE

A one-time expense, such as the purchase of a computer or a piece of equipment.

OPERATING BUDGET

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled.

OPERATING TRANSFER

An inter-fund transfer other than a residual equity transfer (i.e. a legally authorized transfer from a fund receiving revenue to the fund through which the resources are to be expended).

ORDINANCE

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

PAY AS YOU GO

A type of financing whereby current revenues, taxes, and/or grants rather than long term debt are used to pay for capital improvements.

PAY AS YOU USE

A type of financing whereby long term debt rather than current revenues is used to pay for capital improvements.

PERSONAL SERVICES

The combination of regular wages, overtime, incentive pay, social security, Medicare, and benefits including deferred compensation, retirement, insurance (dental, health, & life), and worker's compensation.

PLAN FOR NEIGHBORHOOD ACTION (PNA)

The action plan developed by each neighborhood in response to the issues and concerns brought forward by that particular neighborhood in the Great Neighborhoods Partnership Program. The PNA's are then placed in the future land use element of the City's Comprehensive Plan Directions.

PROPRIETARY FUND

Type of fund used to account for a government's ongoing organizations and activities which are similar to those often found in the private sector. Fund types include enterprise and internal service funds. May be referred to as "income-determining" funds.

PUBLIC SAFETY

The combination of Police and Fire services.

RECURRING EXPENSE

An expense incurred year after year, such as a maintenance contract for software or equipment.

REFUND

To pay back or allow credit for an amount due to an over collection or the return of an object sold.

RESOLUTION

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE

An increase in the net current assets of a fund from sources other than expenditure refunds and residual equity transfers.

REVENUE BOND

A bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

ROLL-BACK RATE

The millage rate that will provide the same ad Valorem tax revenue for the taxing authority as was levied during the prior year, exclusive of new construction, additions to structures, deletions, increases in the value of improvements that have undergone a substantial rehabilitation which

increased the assessed value of such improvements by at least 100 percent, and property added due to geographic boundary changes.

SANITATION ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's solid waste and recycling operations.

“SAVE OUR HOMES”

A Florida constitutional amendment approved by voters in 1992 that provides a \$25,000 exemption and limits the amount a homestead property can increase in value on the tax rolls each year. The law limits value increases to three percent or a figure equal to the Consumer Price Index - whichever is less.

SHARED REVENUE

Revenue levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

SPECIAL PROJECT CARRY-OVER

A project carried forward to the next fiscal year due to incompleteness. The project was originally budgeted in the year appropriated, so appropriation is likewise carried forward.

SPECIAL REVENUE FUND

Accounts for resources restricted by law or contract for specific purposes. The fund exists only for the life of the restriction.

STATUTE

A written law enacted by a duly organized and constituted legislative body.

STORMWATER ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's stormwater operations.

TAX INCREMENT FINANCING (TIF)

Florida law allows the use of tax increment financing (TIF) to fund specific public improvement projects in the CRA area. The TIF is determined by the growth in the assessed value of taxable property in the CRA area from the base year to the current tax year and multiplied by the current tax rate for the City and County.

TRUTH IN MILLAGE (TRIM)

A uniform method for calculating and reporting ad Valorem tax rates in accordance with Chapter 200 of the Florida State Statutes.

UTILITIES ENTERPRISE FUND

Accounts for the revenues and expenditures of the City's water and sewer operations.

ACRONYMS

CAFR – Comprehensive Annual Financial Report

CEB – Code Enforcement Board

CDBG – Community Development Block Grant

CDS – Community Development Services

CIP – Capital Improvement Program

CRA – Community Redevelopment Agency

DOR – Department of Revenue

FRDAP – Florida Recreation and Development Assistance Program

FDEP – Florida Department of Environmental Protection

FTE – Full-Time Equivalent

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officer's Association

LCIR – Legislative Committee on Intergovernmental Relations

LDC – Land Development Code

LETf – Law Enforcement Trust/Training Fund

MPB – Municipal Planning Board

MSA – Metropolitan Statistical Area

NPDES – National Pollutant Discharge Elimination System

PNA – Plan for Neighborhood Action

TIF – Tax Increment Financing

TRIM – Truth In Millage

Resolution 2008-31

A RESOLUTION ESTABLISHING THE BUDGET TRANSFER PROCEDURES AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, THAT

Section 1. The Annual Budget of the City of Fort Walton Beach, Florida shall be adopted by Resolution with budgetary control at the fund level.

Section 2. Transfers between funds and transfers to increase a fund's total budget require City Council approval through a budget amendment adopted by resolution.

Section 3. Budget transfers may be needed throughout the year to ensure costs are expensed to the proper account per the State of Florida's Uniform Accounting System Manual and to account for unanticipated activities. Appropriations for expenditures within a fund may be decreased or increased, provided that the total of the appropriations of the fund is not changed, without a motion recorded in the minutes, with the approval of the City Manager as necessary.

Section 4. In no instance shall a budget transfer increase the total budget of any fund without City Council approval.

Section 5. Departments may submit a "Line Item Budget Transfer Request" form to the Finance Department in order to transfer funds between accounts to ensure that the expenditures in an account do not exceed the budget funds in the account and to account for unanticipated activities.

Section 6. Definitions.

- a. Capital Residuals – unspent capital outlay and capital improvement funds. These funds are transferred out of the department/division once the asset has been purchased. Use of these funds requires City Manager approval.
- b. Carryovers – projects and/or purchases budgeted in a prior fiscal year but incomplete as of September 30 of any fiscal year due to time constraints or other delays that will be continued and are made part of the appropriations for the ensuing year.
- c. Contingencies – funds budgeted for unanticipated equipment and facility repair/replacement or other unanticipated expenses related to current service levels. Use of these funds requires City Manager approval.
- d. Department – a major administrative unit of the City that indicates overall management responsibility for a functional area or a group of related functional areas (e.g. Recreation Department, Utilities Department).
- e. Division – the smallest organizational unit budgeted. Each division indicates

- responsibility for one functional area (e.g. Library Division within Recreation Department).
- f. Personnel – includes wages (regular, overtime, add pays) and benefits (Social Security, Medicare, pension, health insurance, work comp).

Section 7. Budget transfers between line items within a fund that do not change the total appropriations of the fund are authorized with the following approvals:

Level 1 – Department Director Approval

- i. The budget transfer amount is \$1,500 or less, and
- ii. The transfer is within the same division of a department, and
- iii. The transfer excludes personnel (accounts -1200 through -2500), communications (account -4100), utilities (account -4300), fuel (account -5204), computer hardware/software (account -5231), capital outlay (accounts -6XXX), contingencies (accounts -5501/5503), capital residuals (account -5502), capital improvement projects, grants, and carryovers.
- iv. Computer hardware/software requires IT Director approval.

Level 2 – Budget & Grants Manager Review, Finance Director Approval

- i. The budget transfer amount is between \$1,501 and \$6,000, and
- ii. The transfer is between divisions within the same department, or
- iii. The transfer includes personnel, communications, utilities, fuel, capital outlay, capital improvement projects, grants, or carryovers.

Level 3 – Budget & Grants Manager Review, Finance Director Approval, City Manager Approval

- i. The budget transfer amount is between \$6,001 and \$20,000 (up to \$25,000 for vehicle/equipment repair), or
- ii. The transfer is between departments, or
- iii. The transfer includes use of contingencies or capital residuals.

Level 4 – City Council Approval

- i. The budget transfer amount is over \$20,000 (over \$25,000 for vehicle/equipment repair).

Section 8. Budget amendments that increase or decrease the total appropriations of a fund will be prepared no less than once per year, or more often as may be needed, to record transfers and activities not specifically adopted by motion recorded in the minutes or authorized in Section 7. Such budget amendments may include, but are not limited to, use of reserves or recording of donations or other revenues and the corresponding expense. Budget amendments for grant activity will be included in the resolution authorizing the grant submission or accepting the grant award.

Section 9. This Resolution shall take effect immediately upon approval by the City Council.

August 18, 2008
Adopted

Mike Anderson
Mike Anderson, Mayor

ATTEST:

Approved for form and legal sufficiency.

Helen A. Spencer
Helen Spencer, City Clerk

Toni L. Craig
Toni L. Craig, City Attorney

DISPOSITION
Finance
Bud/Grant Mgr
File

Resolution 2010-32

**A RESOLUTION OF THE CITY OF FORT WALTON BEACH,
FLORIDA, ADOPTING THE MILLAGE RATE FOR THE FISCAL
YEAR BEGINNING OCTOBER 1, 2010 AND ENDING
SEPTEMBER 30, 2011; AND SETTING AN EFFECTIVE DATE.**

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, THAT:

1. Purpose

The City of Fort Walton Beach held a public budget meeting on August 16, 2010 to discuss the FY 2010-11 budget. The City held public budget hearings on September 8, 2010 and September 22, 2010 as required by Florida Statutes section 200.065. The Okaloosa County Property Appraiser has certified that the gross taxable value for operating purposes not exempt from taxation within the City of Fort Walton Beach is \$1,213,149,471.

2. Millage Rate

The City hereby sets the FY 2010-11 operating millage rate at 4.5383 mills, which is 0.00% less than the rolled-back rate of 4.5383 mills. There is no voted debt service millage.

3. Effective Date

This resolution shall take effect immediately upon approval by the City Council.

September 23, 2010
Adopted

Mike Anderson
Mike Anderson, Mayor

Attest:

Helen A. Spencer
Helen Spencer, City Clerk

Approved for form and legal sufficiency:

Toni L. Craig
Toni L. Craig, City Attorney

Resolution 2010-33

A RESOLUTION OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, CAPITAL IMPROVEMENTS AND CERTAIN INDEBTEDNESS FOR THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011; AND SETTING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, THAT:

1. Purpose

Prior to the beginning of a new fiscal year, the City is required to pass and adopt a budget for the operation of the City government. The City held a public budget meeting on August 16, 2010 to discuss the FY 2010-11 budget. The City held public budget hearings on September 8, 2010 and September 22, 2010 as required by Florida Statutes section 200.065.

2. Tax Rate

The City Council set the tax rate at 4.5383 mills for property assessed as of January 1, 2010.

3. Adoption of Budget

The document entitled "City of Fort Walton Beach FY 2010-11 Adopted Budget" comprises the total amount of \$35,708,090 for all funds reported. The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditure and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level.

4. Budget Amendments

a. The City Council may make any amendments to the adopted budget, by resolution, as it may deem necessary and proper.

b. Budget amendments requesting additional expenditures or expenses must also identify the corresponding funding source.

5. Budget Transfers

Budget transfers shall be accomplished pursuant to Resolution 2008-31, adopted by the City Council on August 18, 2008.

6. Debt Service

Debt service for the General Fund will be paid from operating revenues and/or transfers from the Debt Service Fund. Debt service for the Utilities, Golf, and Stormwater Enterprise Funds will be paid from operating revenues from these Enterprise Funds.

7. Carryovers

a. Prior year encumbrances (open purchase orders) that were not completed during the prior fiscal year are carried forward and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2010 and will be continued and made a part of the FY 2010-11 budget. The document entitled "City of Fort Walton Beach FY 2010-11 Encumbrance Carryovers" comprises the total amount of \$1,361,732 for all funds reported.

b. Projects that were not completed during the prior fiscal year are carried forward as special projects and are funded with the corresponding carryover appropriations of the prior year. These are commitments anticipated to be incomplete as of September 30, 2010 and will be continued and made a part of the FY 2010-11 budget. The document entitled "City of Fort Walton Beach FY 2010-11 Project Carryovers" comprises the total amount of \$879,328 for all funds reported.

8. Effective Date

This resolution shall become effective on and after October 1, 2010.

September 23, 2010
Adopted

Mike Anderson
Mike Anderson, Mayor

Attest:

Helen A. Spencer
Helen Spencer, City Clerk

Approved for form and legal sufficiency:

Toni L. Craig
Toni L. Craig, City Attorney

CITY OF FORT WALTON BEACH

FY 2010-11 Encumbrance Carryovers

Council Meeting 09/22/10

68058	03/03/10	Florida Bullet	Ammunition	1,605.00	001-0800-521-5213
69750	09/07/10	Law Enforcement Supply Co	Tactical Vest Accessories	574.60	001-0800-521-5210
69328	07/23/10	The Gail Easley Company	EAR-Based Comp Plan Amendment	20,340.00	001-1200-541-3400
69733	09/03/10	Gulf Coast Traffic Engineering Inc	OCHD Grant Bike Path	11,000.00	001-1584-541-6351
			General Fund	33,519.60	
69578	08/20/10	Law Enforcement Supply Co	Bulletproof Vests	7,768.80	102-1543-521-5210
69743	09/07/10	Law Enforcement Supply Co	Bulletproof Vest SWAT	1,544.40	102-1543-521-5210
			LETF Fund	9,313.20	
69533	08/16/10	Lowe's Companies	Jet Drive Sidewalk	782.24	107-1950-554-6351
69540	08/17/10	Gulf Coast Traffic Engineering	Jet Drive Sidewalk	1,320.00	107-1950-554-6351
69565	08/19/10	Fort Walton Concrete	Jet Drive Sidewalk	4,500.00	107-1950-554-6351
69566	08/19/10	C.W. Roberts Contracting Inc	Jet Drive Sidewalk	7,920.00	107-1950-554-6351
69602	08/24/10	Coastal Materials of Alabama	Jet Drive Sidewalk	1,360.00	107-1950-554-6351
69635	08/26/10	Woerner Turf Nurseries	Jet Drive Sidewalk	369.00	107-1950-554-6351
			CDBG Fund	16,251.24	
69734	09/03/10	The Gail Easley Company	CRA Plan Revisions	15,000.00	109-2000-552-3100
69656	08/27/10	Gordon's Land Clearing	Bldg Demo Code Enforcement	3,600.00	109-2000-552-3400
69214	07/09/10	C.W. Roberts Contracting Inc	Street Paving	147,804.24	109-5018-541-6351
69757	09/07/10	Gulf Coast Traffic Engineering	Street Paving Striping	1,723.31	109-5018-541-6351
69507	08/11/10	Adaptive Ready Rent & Sales	Sidewalk Construction	1,000.00	109-5306-541-6353
69574	08/19/10	Fort Walton Concrete	Sidewalk Construction	59,412.00	109-5306-541-6353
69027	06/16/10	CS Engineered Castings	LED Lighted Street Signs	13,053.82	109-5317-541-6351
69781	09/15/10	Lewis, Longman, & Walker PA	Legal Representation for Soundside	17,225.71	109-5607-552-3101
69316	07/21/10	Soundside Apartments LLC	Qualifying Costs for Pre-Closing Expenses	163,210.00	109-5607-552-8105
			CRA Fund	422,029.08	
69738	09/03/10	Goodwyn, Mills, & Cawood	Bid/Contract/Specs Standards	17,500.00	401-1300-536-3100
69714	09/01/10	HD Supply Water Works	CBIR Grant - Golf Course Reuse Line	754.00	401-1579-535-6361
69741	09/03/10	Hersey Meters	CBIR Grant - Golf Course Reuse Line	3,294.00	401-1579-535-6361
69655	08/27/10	Hatch Mott McDonald	PS#1 & Force Main Eval/Eng Report	79,235.86	401-5031-535-3100
69759	09/08/10	Consolidated Pipe	Alabama Sewer Line Relocation	1,312.00	401-5065-535-6361
69761	09/08/10	Summit Pipe	Alabama Sewer Line Relocation	2,276.10	401-5065-535-6361
67209	11/24/09	Hersey Meters	Meter Replacement	56,845.00	401-5367-533-6368
67210	11/24/09	Hersey Meters	Meter Replacement	62,744.00	401-5367-533-6368
67211	11/24/09	Hersey Meters	Meter Replacement	656,657.00	401-5367-533-6368
			Utilities Fund	880,617.96	
Purchase Order Encumbrance Carryover - All Funds				1,361,731.08	

CITY OF FORT WALTON BEACH

FY 2010-11 Project Carryovers

Council Meeting 09/22/10

Dept	Account	Project	Amount
City Manager	001-8560-512-6997	Cox Communications Grant - FWBTV	10,022
Fire	001-8568-522-6407	Assistance to Firefighthers Grant - SCBA upgrade kits & cylinders	115,200
Streets	001-8584-541-6351	Okaloosa Co Health Dept Grant - bike routes	6,521
Streets	001-8585-541-6353	FDOT LAP - Wright Pkwy sidewalk	180,060
General Fund ⁽¹⁾			311,803
Police	102-8576-521-6406	Justice Assistance Grant - enhanced interview rooms	10,820
Law Enf. Trust Fund			10,820
CDBG	107-1900-554-5200	Fair Housing	500
CDBG	107-1930-554-4650	World Changers (CDBG \$0, OCDC SHIP \$3976)	3,976
CDBG	107-1940-554-5251	Chester Pruitt Youth Program	7,061
CDBG	107-1940-554-8200	Gregg Chapel Daycare - playground fencing	2,143
CDBG	107-1950-554-6351	Infrastructure	11,040
CDBG	107-5497-554-6353	Multi-Modal Path	1,434
CDBG Fund			26,154
CRA	109-8306-541-6353	Sidewalks - ADA detectable warnings	5,000
CRA Fund			5,000
Utilities	401-8114-536-6997	GIS Mapping - run new fiber optic & purchase software	86,361
Sewer	401-8031-535-3100	Pump St #1 Upgrade - parallel force main evaluation & design	399,990
Utilities Fund ⁽³⁾			486,351
Stormwater	405-8583-538-6355	Okaloosa Co Health Dept Grant - bioretention/rain garden	8,000
Stormwater	405-8019-538-6358	Stormwater Infrastructure - Fountainhead condos	27,700
Stormwater	405-8403-538-6997	Bay Area Resource Council Grant - grasses in classes	3,500
Stormwater Fund ⁽³⁾			39,200
Special Project Carryover Total - All Funds			\$ 879,328

Notes:

- (1) Donation/Agency account carryovers will be finalized after year-end and carried over via a budget amendment.
- (2) Project carryovers only include CIP's already approved by City Council. Other FY 2009-10 CIP budget funds remaining will revert to fund balance designated for capital projects in the FY 2010 CAFR. City Council approval and a budget amendment will be required to expend the funds in future years.
- (3) Project carryovers only include grants and CIP's already approved by City Council. Other FY 2009-10 CIP budget funds remaining will be earmarked for renewal and replacement as restricted net assets in the FY 2010 CAFR. City Council approval and a budget amendment will be required to expend the funds in future years.